

MINUTES – SPECIAL MEETING FOR OAK STREET/SOUTH 14TH STREET FEASIBILITY REPORT,
ENGINEERING/PROJECT REVIEW, WAGON WHEEL PROJECT – PHASE 2 ENGINEERING
PROPOSAL, RESOLUTION RESTRICTING PARKING – SOUTH 14TH STREET AND 2014
PROFESSIONAL SERVICES AGREEMENT - WHKS.
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
JANUARY 6, 2014
5:30 PM

Pursuant to due call and notice thereof, the Special Meeting for consideration of Special Meeting for Oak Street/South 14th Street Feasibility Report, Engineering/Project Review, Wagon Wheel Project – Phase 2 Engineering Proposal, Resolution Restricting Parking – South 14th Street and 2014 Professional Services Agreement – WHKS was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, January 6, 2014, followed by the Pledge of Allegiance. Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Bernie Buehler, John Graf, Greg Husmann, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller, City Attorney Skip Wieser and City Engineer Tim Hruska of WHKS.

ITEM 3.2 – ENGINEERING/PROJECT REVIEW

City Engineer Tim Hruska of WHKS gave a review and update to Council regarding the following projects and the work that is being completed:

1. Wagon Wheel Phase 1 Project Construction.
2. South 14th Street 2013 Improvement Project.
3. Radium Plant modifications – Equalization and Alarm System have been installed.
4. Wellhead Protection Plan - Council reviewed a draft of the Wellhead Protection Plan. The draft

has been approved by the Department of Health. Following discussion, Member Buehler made a motion, seconded by Member Graf, as follows:

MOTION TO APPROVE THE DRAFT OF THE WELLHEAD PROTECTION PLAN.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Greg Husmann	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

5. Street Inventory Evaluation and Five/Ten Year Capital Improvement Plan.
6. Well #2 Evaluation – Discussion on new well vs. repair of existing well and possible connection to the radium plant.
7. Tennis Court Project – City Attorney will review Referendum question and discuss with Council at future meeting. An option of Crucifixion School was discussed and an estimate will be requested. Once the plan is complete it will be submitted to USTA for Grant.

8. MS4 Storm Water Permit Application.
9. Utility Extension Requests – Kinder Road and Zenke Inc. would like sewer.

ITEM 3.3 – WAGON WHEEL PROJECT – PHASE 2 ENGINEERING PROPOSAL

Council reviewed a notice from MnDOT regarding the Transportation Alternative Program Project solicitation. It was recommended to Council to consider submitting Phase 2 of the Wagon Wheel Improvement Project for funding under this program. Council reviewed a professional services agreement with WHKS to provide the service necessary to complete this application. There are funds in the 2014 general fund budget for this expenditure. As with Phase 1 of the Wagon Wheel Project, the City will continue to seek additional funding for the project costs that are not eligible for funding through this program. Following discussion, Member Husmann made a motion, seconded by Member Buehler, as follows:

MOTION TO ACCEPT THE PROFESSIONAL SERVICE AGREEMENT BETWEEN THE CITY OF LA CRESCENT AND WHKS & CO. FOR SERVICES RELATING TO PHASE 2 WAGON WHEEL TRAIL FUNDING APPLICATION.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Greg Husmann	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – RESOLUTION RESTRICTING PARKING – SOUTH 14TH STREET

Council reviewed a Resolution regarding restricting parking on the north side of South 14th Street. Following discussion, Member Buehler introduced the following resolution and moved its passage and adoption:

RESOLUTION NO. 1-14-1

RESOLUTION RELATING TO PARKING RESTRICTIONS ON NORTH SIDE OF SOUTH 14TH STREET FROM SKUNK HOLLOW ROAD TO MINNESOTA T.H. 16

WHEREAS, the City of La Crescent has found it necessary to restrict parking on the north side of South 14th Street from Skunk Hollow Road to Minnesota T.H. 16 because of the width of the roadway and to remain in compliance with Municipal State Aid rules.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota, that the City shall prohibit parking of motor vehicles on the north side of South 14th Street from Skunk Hollow Road to Minnesota T.H. 16, at all times.

ADOPTED this 6th day of January, 2014.

SIGNED:

Mayor

ATTEST:

City Administrator

The foregoing motion was duly seconded by Member Williams and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Greg Husmann	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and resolution duly passed and adopted.

ITEM 3.1 – OAK STREET/SOUTH 14TH STREET FEASIBILITY REPORT

City Engineer Tim Hruska of WHKS reviewed with Council the feasibility report relating to the proposed Oak Street/South 14th Street improvement project. A slide show was presented relating to this project. Council also reviewed information regarding financing for the proposed improvement project. It is being suggested that the City Council consider issuing a general obligation street reconstruction bond for the costs associated with this improvement project. If the Council is not in agreement with the issuance of a bond for the project, the project would need to be phased based on the availability of funding, and would most likely need to be spread over a 4 to 5 year time frame. The City is not proposing that there be any special assessments to benefiting property owners and Council was made aware that financing the project through a street reconstruction bond will most likely require that there be a property tax increase in 2015. Also reviewed with Council was the possible replacement of the existing sanitary sewer, and the street between South 4th and South 6th Street which would increase the cost of the proposed improvement project. Regarding financing the project, it is being proposed that it not be done as a State aid project and to use these funds for other street projects. Finally, the City has approximately \$270,000 in the 2014 general fund budget for local street improvement projects. A portion of these funds will need to be utilized for projects costs that cannot be included in the street reconstruction bond. The City Council could apply all of these funds to reduce the size of the bond. Or the city Council could retain these funds for local street improvement projects similar to the project that was completed on the south end of La Crescent in 2013. It is suggested that the City Council consider not including the balance of the 2014 general fund monies in this project and instead make plans for a 2014 local street improvement project that would be in addition to the project this is currently being discussed. If Council would like to proceed with the project, a proposed project planning schedule and an engineering agreement to prepare the plans and specifications for the improvement project would be presented at the January 13, 2014 Meeting.

A lengthy discussion ensued. No action taken.

Member Buehler then made a motion, seconded by Member Graf, to adjourn the meeting.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Greg Husmann	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 7:35 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator