

TO: Park & Recreation Commission Members
FROM: Bill Waller, City Administrator
Jon Steffes, Summer Recreation Director
DATE: January 5, 2017
RE: Meeting Notice
Thursday, January 19th, 2017
5:30 p.m., La Crescent City Hall
315 Main Street

AGENDA

1. Introductions.
2. Consideration of minutes – April 18, 2016.
3. Telephone conference call with Jason Valerius and Sarah McDonald from MSA regarding the preparation of an updated site plan for Veteran's Park that takes into account a new hotel and event center built on the American Legion property, with a significant portion of the parking for the project being provided for on City property that is part of Veterans Park. A site plan for the hotel/event center, along with the adopted site plan from the City's 2012 Comprehensive Park and Recreation Plan, along with concepts prepared in 2014 are included.
4. Review 2016 Park and Recreation season. 2017 season previewed. Jon Steffes.
5. Tree City USA designation and Greenstep Program. Alison Bettin.
6. Project review:
 - a. Wagon Wheel project. Map and project summary included. Phase one completed. Phase two scheduled for construction in 2017. The City has received approximately \$714,000 in grant funding towards the cost of constructing the second phase of the project. The third phase of the project is a bike/pedestrian bridge over US highway 61. The total estimated construction cost for the third phase of the project is \$2.7 million. The project has been determined to be eligible for funding and at a point of readiness to submit a full application for TAP funding in 2021.
 - b. Canoe/Kayak access at Blue Lake. Site plan included. Construction planned for 2017. The City's 2017 general fund budget includes \$15,000 for the costs associated with this improvement project.
 - c. The City's adopted 2017 general fund budget includes \$10,000 to begin converting the City park lights to LED, and \$10,000 to replace the playground equipment at John S. Harris Park.
 - d. Request from Lego League to install bat houses in City parks, request included.

- e. Update to City's Comprehensive Park and Recreation plan to include the site plan for the Stoney Point property, the park area in Crescent Valley which La Crescent Township has transferred to the City of La Crescent, and the potential for an updated site plan for Veteran's Park.
7. Additional discussion items.
8. Adjournment.

Please call me at 895-2595, or e-mail me at bwaller@cityoflacrescent-mn.gov, if you will not be able to attend, or have questions or need more information.

Thank you.

CC: Honorable Mayor and City Council Members