

**CITY OF LA CRESCENT**  
**AGENDA**  
**REGULAR MEETING**  
**LA CRESCENT COMMUNITY BUILDING**  
**336 SOUTH FIRST STREET**  
**FEBRUARY 9, 2026**  
**5:00 P.M.**

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CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL  
ACTION TO CHANGE AGENDA

**1. CONSENT AGENDA**

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES – JANUARY 26, 2026
- 1.2 BILLS PAYABLE THROUGH FEBRUARY 6, 2026

**2. PUBLIC HEARING/MEETING**

**3. ITEMS FOR CONSIDERATION**

- 3.1 REQUEST TO BURN – THOMAS RIFFE
- 3.2 PLANNING COMMISSION MINUTES – FEBRUARY 3, 2026
  - \* RE-ZONING – CRUCIFIXION CHURCH AND SCHOOL
  - \* CONDITIONAL USE PERMIT – CRUCIFIXION SCHOOL AND DAYCARE
  - \* PRELIMINARY PLAT – COULEE REGION PROPERTY MANAGEMENT
- 3.3 2025 POLICE DEPARTMENT ANNUAL REPORT
- 3.4 MESSAGE TO CITY COUNCIL – VOTE OF NO CONFIDENCE  
POLICE CHIEF
- 3.5 OPTION AGREEMENT – PROPERTY ACQUISITION
- 3.6 AUTHORIZE EXPENDITURE – PROPERTY APPRAISAL
- 3.7 2026 WATER DEPARTMENT BUDGET
- 3.8 2026 SEWER DEPARTMENT BUDGET
- 3.9 AMEND FEE SCHEDULE ORDINANCE
- 3.10 GAMBLING PERMIT APPLICATION
- 3.11 CALL FOR SPECIAL CITY COUNCIL MEETING
- 3.12 PERSONNEL COMMITTEE RECOMMENDATIONS
- 3.13
- 3.14
- 3.15

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**4. UNFINISHED BUSINESS**

4.1

**5. MAYOR'S COMMENTS**

5.1

**6. STAFF CORRESPONDENCE/COMMITTEE UPDATES**

6.1

6.2

6.3

6.4

**7. CORRESPONDENCE**

7.1

7.2

7.3

**8. HOUSTON COUNTY**

8.1

**9. CHAMBER OF COMMERCE**

9.1

**10. ITEMS FOR NEXT AGENDA**

**11. ADJOURNMENT**

MINUTES, REGULAR MEETING  
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA  
JANUARY 26, 2026

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of January was called to order by Mayor Mike Poellinger at 5:00 PM in the La Crescent Community Building, La Crescent, Minnesota, on Monday, January 26, 2026.

Upon a roll call taken and tallied by the City Clerk, the following members were present: Members Cherryl Jostad, Chris Langen, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present were, City Administrator Bill Waller, Assistant Attorney Kayla Schmitz, Public Works Director Tyler Benish, Finance Director Kara Tarrence, Sustainability Coordinator Jason Ludwigson, Community Development Director Larry Kirch (via Zoom), and City Clerk Angie Boettcher.

Also in attendance was Tammy Omdal from Northland Securities.

**ITEM 1 – CONSENT AGENDA**

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – JANUARY 12, 2026
- 1.2 BILLS PAYABLE THROUGH – JANUARY 24, 2026

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Prior to the meeting City Council members were provided with a supplemental page to the bills payable.

Member O'Donnell-Ebner made a motion, seconded by Member Langen, as follows:

**A MOTION TO APPROVE THE CONSENT AGENDA WITH THE ADDITION OF THE SUPPLEMENTAL PAGE TO THE BILLS PAYABLE.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

|                        |     |
|------------------------|-----|
| Cherryl Jostad         | Yes |
| Chris Langen           | Yes |
| Teresa O'Donnell-Ebner | Yes |
| Dale Williams          | Yes |

Mayor Poellinger

Yes

and none voted against the same. The motion was declared duly carried.

### **ITEM 3.1 – REVIEW FINANCE PLAN FOR 2026A BOND ISSUE**

Tammy Omdal from Northland Securities reviewed the Finance Plan for the City's proposed 2026A bond issue with City Council. As proposed, the 2026A bond issue will include funds for the costs of the 2026 street reconstruction projects. The projects include Walnut Street, Redwood Drive, and Maple Street. The bond issue also includes funds for the costs of replacing portions of the water and sewer utilities in the streets that will be reconstructed in 2026. The final portion of the 2026A bond issue includes funds for the cost of land acquisition that is included in the City's Five-Year Capital Improvement Plan.

### **ITEM 3.2 – BOND SALE TRIGGER RESOLUTION**

City Council reviewed a Resolution approving the issuance of the 2026A General Obligation Bonds. It was recommended that City Council adopt the resolution as presented. Following discussion, Member O'Donnell-Ebner introduced the following resolution and moved its passage and adoption:

#### **EXTRACT OF MINUTES OF A MEETING OF THE CITY COUNCIL OF THE CITY OF LA CRESCENT, MINNESOTA**

**HELD: January 26, 2026**

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of La Crescent, Houston and Winona Counties, Minnesota, was duly held at La Crescent Community Building on January 26, 2026, at 5:00 P.M.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

#### **RESOLUTION NO. 01-26-04**

#### **APPROVING THE AUTHORIZATION FOR THE ISSUANCE OF GENERAL OBLIGATION BONDS, SERIES 2026A**

A. WHEREAS, the City Council (the "Council") of the City of La Crescent, Minnesota (the "City") hereby finds and declares that it is necessary and expedient for the City to sell and issue its fully registered General Obligation Bonds, Series 2026A in the total aggregate principal amount not to exceed \$5,000,000 (herein, the "Bonds"). The proceeds of the Bonds will be used to finance (i) street reconstruction projects; (ii) utility improvements; and (iii) the acquisition of land for the construction of municipal facilities for the City.

B. WHEREAS, the Council desires to proceed with the sale of the Bonds by direct negotiation with Northland Securities, Inc. (herein, "NSI"). NSI will purchase the Bonds in an arm's-length commercial transaction with the City.

NOW, THEREFORE, BE IT RESOLVED by the City of La Crescent, Minnesota, as follows:

1. Authorization. The Mayor and City Administrator are hereby authorized to approve the sale of the Bonds in an aggregate principal amount not to exceed \$5,000,000 and to execute a bond purchase agreement for the purchase of the Bonds with NSI, provided the true interest cost is less than 4.80%.
2. Meeting. Upon approval of the sale of the Bonds by the Mayor and the City Administrator, the Council will take action at a regular or special scheduled meeting thereafter to adopt the necessary approving resolutions as prepared by the City's bond counsel.
3. Official Statement. NSI is authorized to prepare an Official Statement related to the sale of the Bonds.
4. Expiration. If the Mayor and City Administrator have not approved the sale of the bonds and executed the related bond purchase agreement by June 30, 2026, this resolution shall expire.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. STATE OF MINNESOTA  
HOUSTON AND WINONA COUNTIES  
CITY OF LA CRESCENT

I, the undersigned, being the duly qualified and acting City Administrator of the City of La Crescent, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council duly called and held on the date therein indicated, insofar as such minutes relate to the authorization for the issuance of General Obligation Bonds, Series 2026A.

WITNESS my hand on January 26, 2026

\_\_\_\_\_  
City Administrator

The foregoing motion was duly seconded by Member Langen and upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

|                        |     |
|------------------------|-----|
| Cherryl Jostad         | Yes |
| Chris Langen           | Yes |
| Teresa O'Donnell-Ebner | Yes |
| Dale Williams          | Yes |
| Mayor Poellinger       | Yes |

and none voted against the same. The motion was declared duly carried.

### **ITEM 3.3 – REVIEW PINE CREEK IMPROVEMENT PROJECT**

Sustainability Coordinator Jason Ludwigson reviewed with City Council an updated report on the Pine Creek Stream Restoration Project. Included in the packet was the pre-and-post construction Bank Erosion Hazard Index (BEHI) compiled by University of La Crosse students Jackie Oetter and Maggie Scrobel along with Steve Herrington from the Nature Conservancy. This item was informational only. No action was required.

### **ITEM 3.4 – PHASE 2 STONEY POINT RESTORATION PROJECT CONTRACT**

Sustainability Coordinator Jason Ludwigson reviewed with City Council a contract agreement between the City of La Crescent and Natural Resource Preservation, LLC for Phase II of the Forest Habitat Restoration Project at Stoney Point. This project is funded by the Conservation Partners Legacy grant through the Minnesota Department of Natural Resources. The CPL grant amount is \$49,875. It was recommended that City Council approve the contract agreement. Following discussion, Member Williams made a motion, seconded by Member Jostad as follows:

#### **MOTION TO APPROVE THE CONTRACT AGREEMENT BETWEEN THE CITY OF LA CRESCENT AND THE NATURAL RESOURCE PRESERVATION, LLC FOR PHASE II OF THE FOREST HABITAT RESTORATION PROJECT AT STONEY POINT WITH THE FUNDING OF \$49,875 COMING FROM THE CONSERVATION PARTNERS LEGACY GRANT.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

|                        |     |
|------------------------|-----|
| Cherryl Jostad         | Yes |
| Chris Langen           | Yes |
| Teresa O'Donnell-Ebner | Yes |
| Dale Williams          | Yes |
| Mayor Poellinger       | Yes |

and none voted against the same. The motion was declared duly carried.

### **ITEM 3.5 – WINTER SALT WEEK PROCLAMATION**

City Council reviewed for approval a proclamation recognizing the week of January 26<sup>th</sup> through January 30<sup>th</sup>, 2026, as Winter Salt Week. Following discussion, Member Jostad made a motion, seconded by Member O'Donnell-Ebner as follows:

#### **MOTION TO PROCLAIM THE WEEK OF JANUARY 26<sup>TH</sup> THROUGH JANUARY 30<sup>TH</sup>, 2026, AS WINTER SALT WEEK.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

|                        |     |
|------------------------|-----|
| Cherryl Jostad         | Yes |
| Chris Langen           | Yes |
| Teresa O'Donnell-Ebner | Yes |
| Dale Williams          | Yes |
| Mayor Poellinger       | Yes |

and none voted against the same. The motion was declared duly carried.

### **ITEM 3.6 – CONSULTATION AGREEMENT – DIRECT PAY TAX CREDIT**

Sustainability Coordinator Jason Ludwigson reviewed with City Council an Adoption Agreement with Deloitte Tax. Deloitte Tax has contracted with the State of Minnesota to provide tax filing services for Minnesota communities with the elective pay (direct pay) clean energy tax credits. The City has seven projects that will receive the elective pay (direct pay) clean energy tax credits. The tax credits amount to \$123,758.80. The City would like to take advantage of the no-cost services of Deloitte Tax for filing the tax credits. It was recommended that City Council approve the Adoption Agreement and authorize City Staff signatures. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Langen as follows:

#### **MOTION TO APPROVE THE ADOPTION AGREEMENT WITH DELOITTE TAX TO PROVIDE TAX FILING SERVICES FOR THE CITY'S ELECTIVE PAY (DIRECT PAY) CLEAN ENERGY TAX CREDITS AND AUTHORIZE CITY STAFF SIGNATURES.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

|                        |     |
|------------------------|-----|
| Chris Langen           | Yes |
| Teresa O'Donnell-Ebner | Yes |
| Dale Williams          | Yes |
| Mayor Poellinger       | Yes |

and Member Jostad voted against the same. The motion was declared duly carried by a 4-1 vote.

**ITEM 3.7 – LCCMR GRANT APPLICATION – LETTER OF SUPPORT ROOT RIVER TRAIL PROJECT**

Community Development Director Larry Kirch (via Zoom) reviewed with City Council a letter from the Mayor authorizing the submittal of a Legislative Citizen Commission on Minnesota Resources (LCCMR) grant application for the Root River Trail extension project. The application is similar to last year's application. The Minnesota LCCMR program covers seventy-five percent (75%) of the costs. The decision on the LCCMR grant is made in the summer of 2027. The application seeks funding for the planning, public engagement, environmental review process, and preliminary engineering design for the final eighteen (18) miles of the Root River Trail from La Crescent to Hokah and Houston. The application seeks final design for the six-mile segment between La Crescent and Hokah. The City would also contribute in-kind services for several city staff to administer and undertake the project. This program is reimbursable and the application is due by March 18, 2026. It was recommended that City Council approve submission of the letter from the Mayor for the application process. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

**MOTION TO APPROVE THE LETTER SIGNED BY THE MAYOR FOR SUBMITTAL TO THE LEGISLATIVE CITIZEN COMMISSION ON MINNESOTA RESOURCES GRANT APPLICATION FOR THE ROOT RIVER TRAIL EXTENSION PROJECT.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

|                        |     |
|------------------------|-----|
| Cherryl Jostad         | Yes |
| Chris Langen           | Yes |
| Teresa O'Donnell-Ebner | Yes |
| Dale Williams          | Yes |
| Mayor Poellinger       | Yes |

and none voted against the same. The motion was declared duly carried.

**ITEM 3.8 – REVIEW DRAFT 2026 WATER/SEWER DEPARTMENT BUDGETS & PROPOSED RATE INCREASES**

City Resident Greg Husmann had an agenda request and addressed the City Council regarding the proposed 2026 water/sewer budget.

Public Works Director Tyler Benish reviewed with City Council drafts of the 2026 Water and Sewer Budgets along with a proposed rate sheet. The proposed water increase includes 5% to the usage fee and a \$1.50 increase to the 5/8" water fixed fee and a \$1.00 increase to all other water fixed fees. The average single-family home uses about 10,000 gallons per quarter. The proposed increase on 10,000 gallons of water would be \$4.55 to \$5.05 per quarter based on meter size. The rate increase is proposed to become effective April 1, 2026. Then in 2027 it was proposed there would be a 5% increase and \$1.00 increase on all water fixed fees. The proposed sewer fee increase would go from \$70.37 per quarter to \$100.00 per quarter. There is also a proposed increase to the rate of usage over 30,000 gallons by \$0.02 per thousand gallons in the spring quarter. This item was informational only. No action was required.

### **ITEM 3.9 – REVIEW CITY ADMINISTRATOR SEARCH PROCESS**

City Administrator Bill Waller provided City Council with an update on the search process for a new City Administrator. The deadline to apply was January 16, 2026. The City received nineteen applications. The Personnel Committee will be reviewing and scoring the applications with Finance Director Kara Tarrence taking Administrator Waller's place in this process. The names of the finalists will be presented to the City Council at either the February 9<sup>th</sup> or February 23<sup>rd</sup> City Council meeting. At that time, the City Council will call for a special City Council meeting in March for the purpose of conducting the interviews. This item was informational only. No action was required.

### **ITEM 3.10 – 2026 MEAL ALLOWANCE REIMBURSEMENT RATES**

Finance Director Kara Tarrence reviewed with City Council the City's current approved meal allowance expense reimbursement set at \$31.00 per day. The U.S. General Services Administration (GSA) has set the 2026 meal allowance at \$63.00 per day including tax and tip. The GSA rates are determined based on cost of living and historical travel data. It was recommended that City Council approve increasing the meal allowance to \$63.00 per day to align with the GSA approved 2026 rate. Following discussion, Member Jostad made a motion, seconded by Member Langen as follows:

**MOTION TO APPROVE INCREASING THE MEAL ALLOWANCE REIMBURSEMENT TO \$63.00 PER DAY INCLUDING TAX AND TIP PER THE U.S. GENERAL SERVICES ADMINISTRATION (GSA) GUIDELINES WITH THE FOLLOWING ALLOTMENTS, \$16.00 FOR BREAKFAST, \$19.00 FOR LUNCH, AND \$28.00 FOR DINNER.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

|                        |     |
|------------------------|-----|
| Cherryl Jostad         | Yes |
| Chris Langen           | Yes |
| Teresa O'Donnell-Ebner | Yes |
| Dale Williams          | Yes |

Mayor Poellinger

Yes

and none voted against the same. The motion was declared duly carried.

### **ITEM 3.11 – LIONS CLUB CANDLELIGHT HIKE REQUEST**

City Council reviewed a letter from Police Chief Ahlschlager regarding the 5<sup>th</sup> Annual La Crescent Lions “Frozen Apple” Candlelight Trail Hike. The Lions Club is requesting permission to hold this event on Saturday, February 14, 2026, from 5:30 p.m. to 8:00 p.m. at Veterans Park and utilizing Eagle Bluff Access Trail(s). The Lions Club also requests permission to:

- Utilize a UTV on the trail to assist with event setup and take down
- Assistance from the City Police Department officers and reserve unit for traffic control, parking management, and barricades at the upper parking lot at Vets Park
- Assistance from the City Public Works Department to refrain from plowing the Eagle Bluff Access trail for at least one month before the event and assist with providing three garbage cans and three or four five-gallon pails of sand.

It was recommended that City Council approve the event requests. Following discussion, Member Williams made a motion, seconded by Member Langen as follows:

**MOTION TO APPROVE THE 5<sup>TH</sup> ANNUAL LA CRESCENT LIONS “FROZEN APPLE” CANDLELIGHT TRAIL HIKE TO BE HELD ON SATURDAY, FEBRUARY 14<sup>TH</sup>, 2026, FROM 5:30 P.M. TO 8:00 P.M. AT VETERANS PARK AND ASSISTANCE FROM CITY DEPARTMENTS AS STATED.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

|                  |     |
|------------------|-----|
| Cherryl Jostad   | Yes |
| Chris Langen     | Yes |
| Dale Williams    | Yes |
| Mayor Poellinger | Yes |

and Member O'Donnell-Ebner abstained. The motion was declared duly carried by a 4-0 vote.

### **ITEM 3.12 – CRUCIFIXION SCHOOL MARDI GRAS EVENT REQUEST**

City Council reviewed a letter from Police Chief Luke Ahlschlager regarding the Crucifixion School organizing its annual Mardi Gras Event to be held on Monday, February 16, 2026. The school is requesting the La Crescent Police Department donate a “Ride To School” with a police officer as a prize. It was recommended that City Council approve the donation request. Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner as follows:

**MOTION TO APPROVE THE LA CRESCENT POLICE DEPARTMENT TO DONATE A “RIDE TO SCHOOL” WITH A POLICE OFFICER AS A PRIZE FOR THE CRUCIFIXION SCHOOL MARDI GRAS EVENT TO BE HELD ON MONDAY, FEBRUARY 16, 2026.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

|                        |     |
|------------------------|-----|
| Cherryl Jostad         | Yes |
| Chris Langen           | Yes |
| Teresa O'Donnell-Ebner | Yes |
| Dale Williams          | Yes |
| Mayor Poellinger       | Yes |

and none voted against the same. The motion was declared duly carried.

**ITEM 3.13 – POLLING PLACE ACCESSIBILITY GRANT AGREEMENT**

Public Works Director Tyler Benish reviewed with City Council a polling place accessibility grant agreement. The City was awarded a polling place accessibility grant from the State of Minnesota for a push button activated door opener at the La Crescent Community Arena. The Arena is the polling place for two precincts. The grant award is \$2,659.61, forty-nine percent (49%) of the project. The total project cost is \$5,390. The grant amount is prorated based on the number of approved applications. The project will be completed in 2026 prior to the elections. It was recommended that the City Council approve the grant agreement and authorize the City Administrator and Mayor to sign the grant agreement and authorize \$2,730.39 from the Capital Outlay – buildings and structures in the 2026 general fund budget to be used to match the grant funds. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Langen as follows:

**MOTION TO APPROVE THE POLLING PLACE ACCESSIBILITY GRANT AGREEMENT FOR \$2,659.61 AWARDED FROM THE STATE OF MINNESOTA FOR A PUSH BUTTON ACTIVATED DOOR OPENER AT THE LA CRESCENT COMMUNITY ARENA AND TO AUTHORIZE \$2,730.39 BE USED FROM THE CAPITAL OUTLAY - BUILDING AND STRUCTURES IN THE 2026 GENERAL FUND BUDGET TO BE USED TO MATCH THE GRANT FUNDS AND AUTHORIZE THE CITY ADMINISTRATOR AND MAYOR TO SIGN THE AGREEMENT.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

|                        |     |
|------------------------|-----|
| Cherryl Jostad         | Yes |
| Chris Langen           | Yes |
| Teresa O'Donnell-Ebner | Yes |

|                  |     |
|------------------|-----|
| Dale Williams    | Yes |
| Mayor Poellinger | Yes |

and none voted against the same. The motion was declared duly carried.

#### **6. STAFF CORRESPONDENCE/COMMITTEE UPDATES:**

6.1 City Council reviewed a letter from Kristin Mroz, GreenStep Cities & Tribal Nations Coordinator, Minnesota Pollution Control Agency congratulating the City for accomplishing three additional Gold Leaf Challenge actions in 2025.

6.2 EXPLORE LA CROSSE – City Council reviewed the January 20, 2026, Explore La Crosse Board Meeting Agenda and the November 18, 2025, Board Meeting Minutes.

#### **7. CHAMBER OF COMMERCE**

Chamber of Commerce representative Olivia Lamke was in attendance and provided an update.

#### **8. HOUSTON COUNTY**

Houston County Commissioner Cindy Wright was in attendance and provided an update.

There being no further business to come before the Council at this time, Member O'Donnell-Ebner made a motion, seconded by Member Langen to adjourn the meeting. Upon a roll call vote taken and tallied by the City Clerk, the following Members present voted in favor thereof, viz;

|                        |     |
|------------------------|-----|
| Cherryl Jostad         | Yes |
| Chris Langen           | Yes |
| Teresa O'Donnell-Ebner | Yes |
| Dale Williams          | Yes |
| Mike Poellinger        | Yes |

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 5:53 P.M.

APPROVAL DATE:

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

#1.2



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator *BW*  
DATE: February 6, 2026  
RE: Bills Payable

Attached for review and consideration by the City Council are the bills payable for the period ending February 6, 2026. We would suggest that the City Council approve the payment of the bills payable as presented.

| Invoice Number                 | Description                        | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|--------------------------------|------------------------------------|--------------|--------------------|-------------|-----------|--------|
| <b>ACENTEK</b>                 |                                    |              |                    |             |           |        |
| 1/26 STMT                      | PUBLIC WORKS PHONE CHARGES         | 01/31/2026   | 91.50              | .00         |           |        |
| 1/26 STMT                      | CITY HALL PHONE CHARGES            | 01/31/2026   | 411.82             | .00         |           |        |
| 1/26 STMT                      | LIC BUR PHONE CHARGES              | 01/31/2026   | 170.74             | .00         |           |        |
| 1/26 STMT                      | LIBRARY PHONE CHARGES              | 01/31/2026   | 132.88             | .00         |           |        |
| 1/26 STMT                      | FIRE DEPT PHONE CHARGES            | 01/31/2026   | 477.41             | .00         |           |        |
| 1/26 STMT                      | PARKS PHONE CHARGES                | 01/31/2026   | 164.90             | .00         |           |        |
| 1/26 STMT                      | BLDG/ZNG PHONE CHARGES             | 01/31/2026   | 91.50              | .00         |           |        |
| 1/26 STMT                      | POOL PHONE CHARGES                 | 01/31/2026   | 89.85              | .00         |           |        |
| 1/26 STMT                      | STREET PHONE CHARGES               | 01/31/2026   | 43.46              | .00         |           |        |
| 1/26 STMT                      | SEWER PHONE CHARGES                | 01/31/2026   | 125.31             | .00         |           |        |
| 1/26 STMT                      | WATER PHONE CHARGES                | 01/31/2026   | 154.37             | .00         |           |        |
| 1/26 STMT                      | ARENA PHONE CHARGES                | 01/31/2026   | 305.08             | .00         |           |        |
| 1/26 STMT                      | GOLF COURSE PHONE CHARGES          | 01/31/2026   | 447.19             | .00         |           |        |
| 1/26 STMT                      | POLICE DEPT PHONE CHARGES          | 01/31/2026   | 315.96             | .00         |           |        |
| Total 24:                      |                                    |              | 3,021.97           | .00         |           |        |
| <b>AFLAC</b>                   |                                    |              |                    |             |           |        |
| 1/26 STMT                      | INSURANCE PREMIUMS                 | 02/01/2026   | 42.00              | .00         |           |        |
| Total 72:                      |                                    |              | 42.00              | .00         |           |        |
| <b>AFSCME</b>                  |                                    |              |                    |             |           |        |
| 1/26 DUES                      | PAYROLL DEDUCTED UNION DUES        | 02/01/2026   | 633.60             | .00         |           |        |
| Total 25:                      |                                    |              | 633.60             | .00         |           |        |
| <b>AMAZON CAPITAL SERVICES</b> |                                    |              |                    |             |           |        |
| 13FN-TLCP-D1D                  | LIBRARY - BOOKS                    | 02/02/2026   | 45.07              | .00         |           |        |
| 13LK-99FT-CDR                  | LIBRARY - BOOKS GRANT FUNDED       | 01/25/2026   | 11.97              | .00         |           |        |
| 13LK-99FT-CFN6                 | LIBRARY - BOOKS GRANT FUNDED       | 01/25/2026   | 82.23              | .00         |           |        |
| 13QT-7FLG-71X                  | PD - OFFICE SUPPLIES               | 01/15/2026   | 14.99              | .00         |           |        |
| 14TJ-HF6Y-FVQ                  | LIBRARY - BOOKS                    | 02/01/2026   | 26.77              | .00         |           |        |
| 1611-X94N-CFK6                 | GC - MOWER REPAIR                  | 02/01/2026   | 41.65              | .00         |           |        |
| 16PG-V61J-Q9Y                  | LIBRARY - BOOKS                    | 01/27/2026   | 213.75             | .00         |           |        |
| 1FTT-XR3X-MTP                  | CITY HALL - OFFICE SUPPLIES        | 01/20/2026   | 95.26              | .00         |           |        |
| 1FTT-XR3X-MTP                  | PD - OFFICE SUPPLIES               | 01/20/2026   | 83.99              | .00         |           |        |
| 1FV3-P7KN-6XN                  | LIBRARY - BOOKS CREDIT             | 02/02/2026   | 20.90-             | .00         |           |        |
| 1GMJ-VY1K-YCL                  | LIBRARY - BOOKS GRANT FUNDED       | 01/18/2026   | 16.50              | .00         |           |        |
| 1GTF-NDVT-9N4                  | PD - OFFICE SUPPLIES CREDIT        | 01/20/2026   | 33.50-             | .00         |           |        |
| 1L9G-JHMK-1QC                  | LIC BUR - OFFICE SUPPLIES          | 02/02/2026   | 36.58              | .00         |           |        |
| 1LL7-LRQN-4Y1                  | LIBRARY - OFFICE SUPPLIES          | 01/20/2026   | 13.98              | .00         |           |        |
| 1LL7-LRQN-4Y1                  | LIBRARY - BOOKS                    | 01/20/2026   | 18.43              | .00         |           |        |
| 1MKQ-XTQ4-R6                   | LIBRARY - BOOKS CREDIT             | 01/17/2026   | 9.74-              | .00         |           |        |
| 1N4T-JJK9-FTG                  | FIRE DEPT - OFFICE SUPPLIES        | 01/29/2026   | 224.37             | .00         |           |        |
| 1NFK-CRTJ-99Y                  | LIBRARY - PROGRAM SUPPLIES         | 01/28/2026   | 99.78              | .00         |           |        |
| 1NFN-L64J-19N                  | CITY HALL - CLEANING SUPPLIES      | 01/30/2026   | 49.99              | .00         |           |        |
| 1NFN-L64J-19N                  | COMMUNITY BLDG - CLEANING SUPPLIES | 01/30/2026   | 29.48              | .00         |           |        |
| 1NFN-L64J-19N                  | CITY HALL - OFFICE SUPPLIES        | 01/30/2026   | 25.67              | .00         |           |        |
| 1R7G-NHT4-F3P                  | LIBRARY - BOOKS CREDIT             | 01/19/2026   | 50.42-             | .00         |           |        |
| 1RLR-HXLD-D93                  | LIBRARY - BOOKS GRANT FUNDED       | 01/25/2026   | 44.36              | .00         |           |        |
| 1WC9-LVWL-49                   | LIBRARY - OFFICE SUPPLIES          | 01/28/2026   | 11.16              | .00         |           |        |
| 1WC9-LVWL-49                   | LIBRARY - BOOKS                    | 01/28/2026   | 9.74               | .00         |           |        |
| 1XRC-YX4P-CFX                  | LIBRARY - BOOKS GRANT FUNDED       | 01/25/2026   | 39.21              | .00         |           |        |
| 1YL7-K4VQ-JMF                  | CITY HALL - OFFICE SUPPLIES        | 01/26/2026   | 5.59               | .00         |           |        |

| Invoice Number                           | Description                              | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  | Voided |
|------------------------------------------|------------------------------------------|--------------|--------------------|-------------|------------|--------|
| Total 9956:                              |                                          |              | 1,125.96           | .00         |            |        |
| <b>AMERICAN WATERWORKS</b>               |                                          |              |                    |             |            |        |
| REF BLD 2026-1                           | REFUND BLDG PERMIT BLD 2026-1395         | 01/26/2026   | 50.00              | .00         |            |        |
| REF BLD 2026-1                           | REFUND STATE SURCHARGE FEE BLD 2026-1395 | 01/26/2026   | 1.00               | .00         |            |        |
| Total 9756:                              |                                          |              | 51.00              | .00         |            |        |
| <b>AXON ENTERPRISE, INC.</b>             |                                          |              |                    |             |            |        |
| INUSA415643                              | PD - COMMUNITY REQUEST ADD ON            | 01/16/2026   | 638.98             | .00         |            |        |
| Total 9690:                              |                                          |              | 638.98             | .00         |            |        |
| <b>BEAM INSURANCE ADMINISTRATORS LLC</b> |                                          |              |                    |             |            |        |
| 2/26 STMT                                | EMPLOYER PAID DENTAL -PD                 | 02/03/2026   | 272.68             | 272.68      | 02/03/2026 |        |
| 2/26 STMT                                | EMPLOYER PAID DENTAL -REC                | 02/03/2026   | 5.52               | 5.52        | 02/03/2026 |        |
| 2/26 STMT                                | EMPLOYER PAID DENTAL -SEWER              | 02/03/2026   | 43.31              | 43.31       | 02/03/2026 |        |
| 2/26 STMT                                | EMPLOYER PAID DENTAL -STREET             | 02/03/2026   | 64.66              | 64.66       | 02/03/2026 |        |
| 2/26 STMT                                | EMPLOYER PAID DENTAL -WATER              | 02/03/2026   | 61.36              | 61.36       | 02/03/2026 |        |
| 2/26 STMT                                | EMPLOYER PAID DENTAL -CLERK              | 02/03/2026   | 131.06             | 131.06      | 02/03/2026 |        |
| 2/26 STMT                                | A/R DENTAL- PHYLLIS FEIOCK               | 02/03/2026   | 50.11              | 50.11       | 02/03/2026 |        |
| 2/26 STMT                                | DENTAL INSURANCE WITHHELD                | 02/03/2026   | 567.49             | 567.49      | 02/03/2026 |        |
| 2/26 STMT                                | EMPLOYER PAID DENTAL -PARKS              | 02/03/2026   | 10.02              | 10.02       | 02/03/2026 |        |
| 2/26 STMT                                | EMPLOYER PAID DENTAL -LIBRARY            | 02/03/2026   | 50.11              | 50.11       | 02/03/2026 |        |
| 2/26 STMT                                | EMPLOYER PAID DENTAL -FD                 | 02/03/2026   | 6.90               | 6.90        | 02/03/2026 |        |
| 2/26 STMT                                | EMPLOYER PAID DENTAL -LICENSE BUREAU     | 02/03/2026   | 172.46             | 172.46      | 02/03/2026 |        |
| 2/26 STMT                                | A/R DENTAL- BARB GILE                    | 02/03/2026   | 100.26             | 100.26      | 02/03/2026 |        |
| 2/26 STMT                                | A/R DENTAL- DEB OLIVER                   | 02/03/2026   | 50.11              | 50.11       | 02/03/2026 |        |
| 2/26 STMT                                | A/R DENTAL- PAUL KENAGA                  | 02/03/2026   | 100.26             | 100.26      | 02/03/2026 |        |
| 2/26 STMT                                | A/R DENTAL- ROSE ALBRECHT                | 02/03/2026   | 50.11              | 50.11       | 02/03/2026 |        |
| Total 9858:                              |                                          |              | 1,736.42           | 1,736.42    |            |        |
| <b>BKC CONSTRUCTION LLC</b>              |                                          |              |                    |             |            |        |
| 7622                                     | WATER MAIN BREAK ELM & N 2ND             | 01/23/2026   | 5,194.33           | .00         |            |        |
| Total 10339:                             |                                          |              | 5,194.33           | .00         |            |        |
| <b>BOBCAT OF THE COULEE REGION</b>       |                                          |              |                    |             |            |        |
| 01-95919                                 | STREETS - BOBCAT REPAIR                  | 01/20/2026   | 1,031.44           | .00         |            |        |
| Total 216:                               |                                          |              | 1,031.44           | .00         |            |        |
| <b>BREYER'S SALES AND SERVICE INC</b>    |                                          |              |                    |             |            |        |
| 1/6/26                                   | FD - CHAINSAW REPAIR                     | 01/06/2026   | 147.98             | .00         |            |        |
| Total 131:                               |                                          |              | 147.98             | .00         |            |        |
| <b>CITY OF LA CRESCENT</b>               |                                          |              |                    |             |            |        |
| 1/26 ICE ARENA                           | WATER/SEWER UTIL - ICE ARENA             | 01/31/2026   | 782.09             | .00         |            |        |
| 1/26 WIESER PA                           | WATER/SEWER UTIL - WIESER PAVILION       | 01/31/2026   | 121.80             | .00         |            |        |
| Total 196:                               |                                          |              | 903.89             | .00         |            |        |
| <b>CITY TREASURER'S OFFICE</b>           |                                          |              |                    |             |            |        |
| 206522 - DEC                             | WASTEWATER TO LA CROSSE                  | 12/31/2025   | 30,920.43          | .00         |            |        |

| Invoice Number                     | Description                            | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  | Voided |
|------------------------------------|----------------------------------------|--------------|--------------------|-------------|------------|--------|
| Total 1086:                        |                                        |              | 30,920.43          | .00         |            |        |
| <b>CULLIGAN WATER CONDITIONING</b> |                                        |              |                    |             |            |        |
| 285X22244002                       | PD - WATER COOLER RENTAL               | 02/01/2026   | 39.95              | .00         |            |        |
| 285X22244002                       | CITY HALL - WATER COOLER RENTAL        | 02/01/2026   | 39.95              | .00         |            |        |
| 285X22244002                       | MAINT - WATER COOLER RENTAL            | 02/01/2026   | 39.95              | .00         |            |        |
| 285X22264802                       | FD - WATER COOLER RENTAL               | 02/01/2026   | 39.95              | .00         |            |        |
| Total 231:                         |                                        |              | 159.80             | .00         |            |        |
| <b>CUSTOM ALARM</b>                |                                        |              |                    |             |            |        |
| 628999                             | GC - MONTHLY ALARM MONITORING SYSTEM   | 02/01/2026   | 46.89              | .00         |            |        |
| Total 290:                         |                                        |              | 46.89              | .00         |            |        |
| <b>DAVY LABORATORIES</b>           |                                        |              |                    |             |            |        |
| 26A0267                            | WATER - TESTING                        | 01/23/2026   | 120.00             | .00         |            |        |
| 26A0283                            | WATER - TESTING                        | 01/28/2026   | 120.00             | .00         |            |        |
| Total 312:                         |                                        |              | 240.00             | .00         |            |        |
| <b>DEPT OF NATURAL RESOURCES</b>   |                                        |              |                    |             |            |        |
| 1/21/26-1/26/26                    | WEEKLY RECREATIONAL VEH. REGIST.       | 01/26/2026   | 894.50             | 894.50      | 01/30/2026 |        |
| Total 318:                         |                                        |              | 894.50             | 894.50      |            |        |
| <b>DEPUTY #031 LA CRESCENT</b>     |                                        |              |                    |             |            |        |
| 2026 1997 FELL                     | REGISTRATION RENEWAL                   | 02/01/2026   | 21.25              | .00         |            |        |
| 2026 2006 CHEV                     | REGISTRATION RENEWAL                   | 02/01/2026   | 21.25              | .00         |            |        |
| 2026 2007 INTL                     | REGISTRATION RENEWAL                   | 02/01/2026   | 21.25              | .00         |            |        |
| 2026 2011 GMC                      | REGISTRATION RENEWAL                   | 02/01/2026   | 21.25              | .00         |            |        |
| 2026 2014 FORD                     | REGISTRATION RENEWAL                   | 02/01/2026   | 21.25              | .00         |            |        |
| 2026 2015 INTL                     | REGISTRATION RENEWAL                   | 02/01/2026   | 21.25              | .00         |            |        |
| 2026 2016 DOD                      | REGISTRATION RENEWAL                   | 02/01/2026   | 21.25              | .00         |            |        |
| 2026 2018 CHEV                     | REGISTRATION RENEWAL                   | 02/01/2026   | 21.25              | .00         |            |        |
| 2026 2018 CHEV                     | REGISTRATION RENEWAL                   | 02/01/2026   | 21.25              | .00         |            |        |
| 2026 2019 INTL                     | REGISTRATION RENEWAL                   | 02/01/2026   | 21.25              | .00         |            |        |
| 2026 2021 CHEV                     | REGISTRATION RENEWAL                   | 02/01/2026   | 10.63              | .00         |            |        |
| 2026 2021 CHEV                     | REGISTRATION RENEWAL                   | 02/01/2026   | 10.62              | .00         |            |        |
| 2026 2023 CHEV                     | REGISTRATION RENEWAL                   | 02/01/2026   | 21.25              | .00         |            |        |
| 2026 2023 CHEV                     | REGISTRATION RENEWAL                   | 02/01/2026   | 21.25              | .00         |            |        |
| 2026 2023 IMFI                     | REGISTRATION RENEWAL                   | 02/01/2026   | 21.25              | .00         |            |        |
| 2026 2024 CHEV                     | REGISTRATION RENEWAL                   | 02/01/2026   | 21.25              | .00         |            |        |
| Total 9750:                        |                                        |              | 318.75             | .00         |            |        |
| <b>DISCOUNT MAGAZINE SRV. INC.</b> |                                        |              |                    |             |            |        |
| 5074012                            | LIBRARY-MAGAZINE SUBSCRIPTION RENEWALS | 01/24/2026   | 187.94             | .00         |            |        |
| Total 9040:                        |                                        |              | 187.94             | .00         |            |        |
| <b>DOBECK, RHODA</b>               |                                        |              |                    |             |            |        |
| 1/26 LIBRARY                       | LIBRARY- CLEANING                      | 01/31/2026   | 189.50             | .00         |            |        |
| Total 10098:                       |                                        |              | 189.50             | .00         |            |        |

| Invoice Number                           | Description                              | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  | Voided |
|------------------------------------------|------------------------------------------|--------------|--------------------|-------------|------------|--------|
| <b>ECO THRIVE, LLC</b>                   |                                          |              |                    |             |            |        |
| 1/26 CPL BLUFF                           | GRANT HOURS - CPL BLUFFLANDS GRANT       | 01/31/2026   | 150.00             | .00         |            |        |
| 1/26 CPL PH 2                            | GRANT HOURS - CPL PH 2 STONEY POINT      | 01/31/2026   | 300.00             | .00         |            |        |
| 1/26 LCA GRANT                           | GRANT HOURS - LOCAL CLIMATE ACTION GRANT | 01/31/2026   | 225.00             | .00         |            |        |
| 1/26 REGULAR                             | SUSTAINABILITY SERVICES                  | 01/31/2026   | 5,474.52           | .00         |            |        |
| 1/26 REIMB #2                            | MILEAGE & MEAL REIMBURSEMENT             | 01/27/2026   | 262.57             | .00         |            |        |
| Total 9632:                              |                                          |              | 6,412.09           | .00         |            |        |
| <b>EFTPS - ELECTRONIC FEDERAL TAX</b>    |                                          |              |                    |             |            |        |
| 1/30/26 P/R                              | FED/FICA/MEDICARE                        | 02/03/2026   | 18,381.31          | 18,381.31   | 02/03/2026 |        |
| Total 1127:                              |                                          |              | 18,381.31          | 18,381.31   |            |        |
| <b>GOPHER STATE ONE-CALL</b>             |                                          |              |                    |             |            |        |
| 6010520                                  | SEWER - LOCATE                           | 01/31/2026   | 35.12              | .00         |            |        |
| 6010520                                  | WATER - LOCATE                           | 01/31/2026   | 35.13              | .00         |            |        |
| Total 620:                               |                                          |              | 70.25              | .00         |            |        |
| <b>GUNDERSEN LUTHERAN</b>                |                                          |              |                    |             |            |        |
| 11/25 STLMT                              | TIF REIMB. - SITE IMP. 45%               | 02/01/2026   | 8,882.51           | 8,882.51    | 02/02/2026 |        |
| Total 1157:                              |                                          |              | 8,882.51           | 8,882.51    |            |        |
| <b>H &amp; R ENTERPRISES</b>             |                                          |              |                    |             |            |        |
| 3728                                     | PD - VEHICLE MAINT                       | 01/23/2026   | 944.00             | .00         |            |        |
| Total 10273:                             |                                          |              | 944.00             | .00         |            |        |
| <b>HAWKINS INC.</b>                      |                                          |              |                    |             |            |        |
| 7307461                                  | WATER PLANT - CHEMICALS                  | 01/15/2026   | 40.00              | .00         |            |        |
| Total 512:                               |                                          |              | 40.00              | .00         |            |        |
| <b>HELKE, BRYCE</b>                      |                                          |              |                    |             |            |        |
| 1/26 REIMBR                              | PD - REIMBURSE MEAL AT TRAINING          | 01/28/2026   | 10.77              | .00         |            |        |
| Total 10178:                             |                                          |              | 10.77              | .00         |            |        |
| <b>HETH JR., JENNIFER &amp; ROBERT</b>   |                                          |              |                    |             |            |        |
| 11/25 STLMT                              | TIF REIMB - SITE IMP. - 90%              | 02/01/2026   | 3,083.09           | 3,083.09    | 02/02/2026 |        |
| Total 8951:                              |                                          |              | 3,083.09           | 3,083.09    |            |        |
| <b>HILLTOPPER REFUSE &amp; RCYL SRVC</b> |                                          |              |                    |             |            |        |
| 1/26 BAGS                                | MONTHLY REFUSE P/U                       | 01/31/2026   | 4,431.00           | .00         |            |        |
| 1/26 STMT                                | REFUSE P/U PARKS                         | 01/31/2026   | 405.37             | .00         |            |        |
| 1/26 STMT                                | REFUSE P/U ANIMAL SHELTER                | 01/31/2026   | 76.53              | .00         |            |        |
| 1/26 STMT                                | REFUSE P/U LIBRARY                       | 01/31/2026   | 10.45              | .00         |            |        |
| 1/26 STMT                                | REFUSE P/U FIRE DEPT                     | 01/31/2026   | 26.11              | .00         |            |        |
| 1/26 STMT                                | REFUSE P/U MAINT SHOP                    | 01/31/2026   | 230.71             | .00         |            |        |
| 1/26 STMT                                | REFUSE P/U CITY HALL                     | 01/31/2026   | 67.89              | .00         |            |        |
| 1/26 STMT                                | CITYWIDE RECYCLING P/U                   | 01/31/2026   | 7,797.48           | .00         |            |        |
| 1/26 STMT                                | RECYCLING P/U FIRE DEPT                  | 01/31/2026   | 16.48              | .00         |            |        |
| 1/26 STMT                                | REFUSE P/U ARENA                         | 01/31/2026   | 160.00             | .00         |            |        |

| Invoice Number                         | Description                        | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  | Voided |
|----------------------------------------|------------------------------------|--------------|--------------------|-------------|------------|--------|
| Total 9233:                            |                                    |              | 13,222.02          | .00         |            |        |
| <b>HOUSTON CNTY TREASURER</b>          |                                    |              |                    |             |            |        |
| 2026 VICTIM                            | 2026 VICTIM/WITNESS SERVICES       | 01/20/2026   | 3,500.00           | .00         |            |        |
| Total 725:                             |                                    |              | 3,500.00           | .00         |            |        |
| <b>INGRAM LIBRARY SERVICES LLC</b>     |                                    |              |                    |             |            |        |
| 93861316                               | LIBRARY - BOOKS GRANT FUNDED       | 01/21/2026   | 40.91              | .00         |            |        |
| 93861317                               | LIBRARY - BOOKS GRANT FUNDED       | 01/21/2026   | 130.78             | .00         |            |        |
| 93970258                               | LIBRARY - BOOKS GRANT FUNDED       | 01/26/2026   | 49.96              | .00         |            |        |
| 93970259                               | LIBRARY - BOOKS GRANT FUNDED       | 01/26/2026   | 63.41              | .00         |            |        |
| 93970260                               | LIBRARY - BOOKS GRANT FUNDED       | 01/26/2026   | 101.04             | .00         |            |        |
| 94023163                               | LIBRARY - BOOKS GRANT FUNDED       | 01/28/2026   | 42.80              | .00         |            |        |
| 94023164                               | LIBRARY - BOOKS                    | 01/28/2026   | 56.91              | .00         |            |        |
| 94023164                               | LIBRARY - BOOKS GRANT FUNDED       | 01/28/2026   | 16.61              | .00         |            |        |
| 94023165                               | LIBRARY - BOOKS                    | 01/28/2026   | 18.64              | .00         |            |        |
| 94023166                               | LIBRARY - BOOKS                    | 01/28/2026   | 17.77              | .00         |            |        |
| 94023167                               | LIBRARY - BOOKS                    | 01/28/2026   | 25.79              | .00         |            |        |
| 94091632                               | LIBRARY - BOOKS                    | 01/30/2026   | 19.63              | .00         |            |        |
| 94131170                               | LIBRARY - BOOKS                    | 02/02/2026   | 75.87              | .00         |            |        |
| 94131171                               | LIBRARY - BOOKS                    | 02/02/2026   | 96.71              | .00         |            |        |
| 94131172                               | LIBRARY - BOOKS                    | 02/02/2026   | 18.09              | .00         |            |        |
| 94131173                               | LIBRARY - BOOKS                    | 02/02/2026   | 25.80              | .00         |            |        |
| Total 10337:                           |                                    |              | 800.72             | .00         |            |        |
| <b>INTERNATIONAL CODE COUNCIL, INC</b> |                                    |              |                    |             |            |        |
| Q15.00040110                           | B&Z - MEMBERSHIP DUES              | 01/07/2026   | 170.00             | .00         |            |        |
| Total 9943:                            |                                    |              | 170.00             | .00         |            |        |
| <b>INTOXIMETERS, INC</b>               |                                    |              |                    |             |            |        |
| 806557                                 | PD - EQUIPMENT REPAIR              | 01/23/2026   | 328.17             | .00         |            |        |
| Total 9708:                            |                                    |              | 328.17             | .00         |            |        |
| <b>J &amp; K OF LA CROSSE, INC.</b>    |                                    |              |                    |             |            |        |
| 73590                                  | CLEANING SERVICE - WIESER PAVILION | 02/01/2026   | 505.00             | .00         |            |        |
| 73620                                  | WINDOW CLEANING - WIESER PAVILION  | 02/03/2026   | 345.00             | .00         |            |        |
| Total 10265:                           |                                    |              | 850.00             | .00         |            |        |
| <b>KANSAS CITY LIFE INSURANCE CO.</b>  |                                    |              |                    |             |            |        |
| 2/26 STMT                              | EMPLOYER PAID INS. - REC           | 02/03/2026   | 1.82               | 1.82        | 02/03/2026 |        |
| 2/26 STMT                              | EMPLOYER PAID INS. - STREET        | 02/03/2026   | 18.58              | 18.58       | 02/03/2026 |        |
| 2/26 STMT                              | EMPLOYER PAID INS. - WATER         | 02/03/2026   | 12.04              | 12.04       | 02/03/2026 |        |
| 2/26 STMT                              | EMPLOYER PAID INS. -FD             | 02/03/2026   | .56                | .56         | 02/03/2026 |        |
| 2/26 STMT                              | EMPLOYER PAID INS. -LIBRARY        | 02/03/2026   | 27.86              | 27.86       | 02/03/2026 |        |
| 2/26 STMT                              | EMPLOYER PAID INS. -PARKS          | 02/03/2026   | 3.45               | 3.45        | 02/03/2026 |        |
| 2/26 STMT                              | EMPLOYER PAID INS. -PD             | 02/03/2026   | 83.45              | 83.45       | 02/03/2026 |        |
| 2/26 STMT                              | EMPLOYER PAID INS. -SEWER          | 02/03/2026   | 9.25               | 9.25        | 02/03/2026 |        |
| 2/26 STMT                              | P/R DEDUCTIONS                     | 02/03/2026   | 402.09             | 402.09      | 02/03/2026 |        |
| 2/26 STMT                              | EMPLOYER PAID INS. -CLERK          | 02/03/2026   | 10.64              | 10.64       | 02/03/2026 |        |

| Invoice Number                             | Description                       | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  | Voided |
|--------------------------------------------|-----------------------------------|--------------|--------------------|-------------|------------|--------|
| Total 8915:                                |                                   |              | 569.74             | 569.74      |            |        |
| <b>KWIK TRIP INC</b>                       |                                   |              |                    |             |            |        |
| 1/26 STMT                                  | SEWER - FUEL                      | 01/31/2026   | 43.84              | .00         |            |        |
| 1/26 STMT                                  | PARKS - FUEL                      | 01/31/2026   | 129.56             | .00         |            |        |
| 1/26 STMT                                  | FD - FUEL                         | 01/31/2026   | 292.20             | .00         |            |        |
| 1/26 STMT                                  | B&Z - FUEL                        | 01/31/2026   | 59.27              | .00         |            |        |
| 1/26 STMT                                  | WATER - FUEL                      | 01/31/2026   | 43.84              | .00         |            |        |
| 1/26 STMT                                  | STREETS - FUEL                    | 01/31/2026   | 1,575.03           | .00         |            |        |
| 1/26 STMT                                  | PD - FUEL                         | 01/31/2026   | 1,034.80           | .00         |            |        |
| Total 1014:                                |                                   |              | 3,178.54           | .00         |            |        |
| <b>LA CRESCENT AREA EVENT CENTER, INC.</b> |                                   |              |                    |             |            |        |
| 11/25 STLMT                                | TIF REIMB. FOR CONST. COSTS 17.5% | 02/01/2026   | 3,661.09           | 3,661.09    | 02/02/2026 |        |
| Total 9810:                                |                                   |              | 3,661.09           | 3,661.09    |            |        |
| <b>LA CRESCENT CONVENIENCE CENTER</b>      |                                   |              |                    |             |            |        |
| 1/26 CITY                                  | STREETS - FUEL                    | 01/31/2026   | 85.86              | .00         |            |        |
| 1/26 POLICE                                | PD - FUEL                         | 01/31/2026   | 134.87             | .00         |            |        |
| Total 10267:                               |                                   |              | 220.73             | .00         |            |        |
| <b>LA CRESCENT HOTEL GROUP LLC</b>         |                                   |              |                    |             |            |        |
| 11/25 STLMT                                | TIF REIMB. FOR CONST. COSTS 80%   | 02/01/2026   | 16,736.42          | 16,736.42   | 02/02/2026 |        |
| Total 9816:                                |                                   |              | 16,736.42          | 16,736.42   |            |        |
| <b>LA CRESCENT ROCK PRODUCTS INC</b>       |                                   |              |                    |             |            |        |
| 26-14                                      | GC - ROCK FOR CART PATHS          | 01/31/2026   | 934.44             | .00         |            |        |
| Total 1121:                                |                                   |              | 934.44             | .00         |            |        |
| <b>LAPHAM'S CLEANING LLC</b>               |                                   |              |                    |             |            |        |
| 39                                         | CITY HALL - CLEANING              | 01/26/2026   | 900.00             | .00         |            |        |
| Total 10121:                               |                                   |              | 900.00             | .00         |            |        |
| <b>LAW ENFORCEMENT LABOR SERVICES</b>      |                                   |              |                    |             |            |        |
| 1/26 DUES                                  | PD - PAYROLL DEDUCTED UNION DUES  | 02/01/2026   | 584.00             | .00         |            |        |
| Total 1134:                                |                                   |              | 584.00             | .00         |            |        |
| <b>LEAGUE OF MINNESOTA CITIES</b>          |                                   |              |                    |             |            |        |
| 440479                                     | MN CITIES STORMWATER MEMBERSHIP   | 01/02/2026   | 810.00             | .00         |            |        |
| Total 1117:                                |                                   |              | 810.00             | .00         |            |        |
| <b>LEASE SERVICING CENTER, INC.</b>        |                                   |              |                    |             |            |        |
| 52562                                      | PD TESLA - LEASE PYMT PRINCIPAL   | 02/01/2026   | 1,031.39           | 1,031.39    | 02/02/2026 |        |
| 52562                                      | PD TESLA - LEASE PYMT INTEREST    | 02/01/2026   | 235.93             | 235.93      | 02/02/2026 |        |
| 52562                                      | EQUINOX - LEASE PYMT PRINCIPAL    | 02/01/2026   | 1,385.13           | 1,385.13    | 02/02/2026 |        |
| 52562                                      | EQUINOX - LEASE PYMT INTEREST     | 02/01/2026   | 281.54             | 281.54      | 02/02/2026 |        |

| Invoice Number                                | Description                                  | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  | Voided |
|-----------------------------------------------|----------------------------------------------|--------------|--------------------|-------------|------------|--------|
| Total 10152:                                  |                                              |              | 2,933.99           | 2,933.99    |            |        |
| <b>MAYO CLINIC AMBULANCE SERVICE</b>          |                                              |              |                    |             |            |        |
| 3856141                                       | CPR CLASS                                    | 01/26/2026   | 360.00             | .00         |            |        |
| Total 8150:                                   |                                              |              | 360.00             | .00         |            |        |
| <b>MENARDS-LA CROSSE</b>                      |                                              |              |                    |             |            |        |
| 22966                                         | POLICE DEPT - CO2 DETECTOR                   | 01/20/2026   | 43.34              | .00         |            |        |
| 22966                                         | FIRE DEPT - VEHICLE REPAIR                   | 01/20/2026   | 29.74              | .00         |            |        |
| 22966                                         | FIRE DEPT - FIRE PREVENTION                  | 01/20/2026   | 28.89              | .00         |            |        |
| 23067                                         | MAIL BOX REPAIR SNOWPLOWING DAMAGE           | 01/22/2026   | 157.09             | .00         |            |        |
| 23276                                         | FIRE DEPT - VEHICLE REPAIR                   | 01/27/2026   | 90.11              | .00         |            |        |
| 23276                                         | MAINT - VEHICLE REPAIR                       | 01/27/2026   | 14.48              | .00         |            |        |
| 23315                                         | STREET - PLOW TRUCK LIGHT                    | 01/28/2026   | 6.49               | .00         |            |        |
| 23315                                         | COMM BLDG - WHEEL FOR VACUUM                 | 01/28/2026   | 13.38              | .00         |            |        |
| 23315                                         | MAINT - ROLLING TOOL BOX                     | 01/28/2026   | 348.00             | .00         |            |        |
| 23358                                         | MAINT - WORK BENCH SUPPLIES, SHELVES & TOOLS | 01/29/2026   | 350.05             | .00         |            |        |
| 23555                                         | MAINT - BREAKROOM REMODEL                    | 02/03/2026   | 326.84             | .00         |            |        |
| Total 1352:                                   |                                              |              | 1,408.41           | .00         |            |        |
| <b>MIDWEST TAPE</b>                           |                                              |              |                    |             |            |        |
| 508374706                                     | LIBRARY- MOVIES                              | 01/29/2026   | 30.74              | .00         |            |        |
| Total 9851:                                   |                                              |              | 30.74              | .00         |            |        |
| <b>MINNESOTA CHILD SUPPORT PAYMENT CENTER</b> |                                              |              |                    |             |            |        |
| 1/30/26P/R00156                               | MN CHILD SUPPORT                             | 02/02/2026   | 497.46             | 497.46      | 02/02/2026 |        |
| Total 9597:                                   |                                              |              | 497.46             | 497.46      |            |        |
| <b>MINNESOTA DEPT OF HEALTH</b>               |                                              |              |                    |             |            |        |
| 2026 GC                                       | GC- 2026 LICENSE RENEWAL                     | 02/01/2026   | 870.00             | .00         |            |        |
| Total 8740:                                   |                                              |              | 870.00             | .00         |            |        |
| <b>MINNESOTA DEPT OF REVENUE</b>              |                                              |              |                    |             |            |        |
| 1/30/26 P/R                                   | MN STATE WHT                                 | 02/03/2026   | 3,893.00           | 3,893.00    | 02/03/2026 |        |
| Total 227:                                    |                                              |              | 3,893.00           | 3,893.00    |            |        |
| <b>MISSISSIPPI WELDERS SUPPLY CO</b>          |                                              |              |                    |             |            |        |
| 4737923                                       | MILLER WELDING GUN                           | 01/20/2026   | 407.57             | .00         |            |        |
| 4737923                                       | SPOOL OF WELDING WIRE                        | 01/20/2026   | 12.65              | .00         |            |        |
| 4737923                                       | SHOP- COMPRESSED GAS                         | 01/20/2026   | 72.00              | .00         |            |        |
| Total 1322:                                   |                                              |              | 492.22             | .00         |            |        |
| <b>MN DNR ECO/WTR RESOURCES</b>               |                                              |              |                    |             |            |        |
| 2025 1961-0623                                | WATER PERMIT FEE - DNR PERMIT                | 02/02/2026   | 647.21             | .00         |            |        |
| Total 322:                                    |                                              |              | 647.21             | .00         |            |        |
| <b>MN UNEMPLOYMENT INSURANCE</b>              |                                              |              |                    |             |            |        |
| Q4 2025 G.C.                                  | 4TH QTR GC UNEMPLOYMENT INS                  | 02/02/2026   | 3,971.00           | 3,971.00    | 02/02/2026 |        |

| Invoice Number                            | Description                       | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  | Voided |
|-------------------------------------------|-----------------------------------|--------------|--------------------|-------------|------------|--------|
| Total 1321:                               |                                   |              | 3,971.00           | 3,971.00    |            |        |
| <b>MORRIS ELECTRONICS INC.</b>            |                                   |              |                    |             |            |        |
| 17917                                     | CONTRACTED - G1 LICENSES          | 01/22/2026   | 19.96              | .00         |            |        |
| 17917                                     | B&Z - G1 LICENSES                 | 01/22/2026   | 9.98               | .00         |            |        |
| 17917                                     | CLERK - G3 LICENSES               | 01/22/2026   | 99.20              | .00         |            |        |
| 17917                                     | CLERK - G1 LICENSES               | 01/22/2026   | 99.80              | .00         |            |        |
| 17917                                     | WATER DEPT - G3 LICENSES          | 01/22/2026   | 24.80              | .00         |            |        |
| 17917                                     | POLICE DEPT - G1 LICENSES         | 01/22/2026   | 79.84              | .00         |            |        |
| 17917                                     | COUNCIL - G1 LICENSES             | 01/22/2026   | 49.90              | .00         |            |        |
| 17917                                     | PUBLIC WORKS - G1 LICENSES        | 01/22/2026   | 9.98               | .00         |            |        |
| 17917                                     | B&Z - G3 LICENSES                 | 01/22/2026   | 12.40              | .00         |            |        |
| 17917                                     | POLICE DEPT - G3 LICENSES         | 01/22/2026   | 49.60              | .00         |            |        |
| 17917                                     | PARKS - G1 LICENSES               | 01/22/2026   | 9.98               | .00         |            |        |
| 17917                                     | POOL - G3 LICENSES                | 01/22/2026   | 24.80              | .00         |            |        |
| 17917                                     | GOLF COURSE - G1 LICENSES         | 01/22/2026   | 9.98               | .00         |            |        |
| 17917                                     | FIRE DEPT - G3 LICENSES           | 01/22/2026   | 12.40              | .00         |            |        |
| 17917                                     | FIRE DEPT - G1 LICENSES           | 01/22/2026   | 69.86              | .00         |            |        |
| 17917                                     | STREETS - G1 LICENSES             | 01/22/2026   | 19.96              | .00         |            |        |
| 17917                                     | PLANNING COMMISSION - G1 LICENSES | 01/22/2026   | 69.86              | .00         |            |        |
| Total 10081:                              |                                   |              | 672.30             | .00         |            |        |
| <b>MTI DISTRIBUTING INC</b>               |                                   |              |                    |             |            |        |
| 1505217-00                                | GC - MOWER PARTS                  | 01/14/2026   | 748.40             | .00         |            |        |
| 1505476-00                                | GC - MOWER PARTS                  | 01/16/2026   | 471.58             | .00         |            |        |
| Total 1330:                               |                                   |              | 1,219.98           | .00         |            |        |
| <b>MUNICIPAL EMERGENCY SERVICES, INC.</b> |                                   |              |                    |             |            |        |
| IN2392320                                 | FD - EMBROIDERY ON 3 COATS        | 02/05/2026   | 156.00             | .00         |            |        |
| Total 8816:                               |                                   |              | 156.00             | .00         |            |        |
| <b>NCPERS GROUP LIFE INSURANCE</b>        |                                   |              |                    |             |            |        |
| 1/26 STMT                                 | LIFE INSURANCE PREMIUMS           | 02/01/2026   | 144.00             | .00         |            |        |
| Total 1619:                               |                                   |              | 144.00             | .00         |            |        |
| <b>NORTHLAND TRUST SERVICES, INC.</b>     |                                   |              |                    |             |            |        |
| 2/1/26 SERIES 2                           | BOND PRINCIPAL- 2015A             | 01/27/2026   | 30,000.00          | 30,000.00   | 01/27/2026 |        |
| 2/1/26 SERIES 2                           | BOND PRINCIPAL- 2015A             | 01/27/2026   | 80,000.00          | 80,000.00   | 01/27/2026 |        |
| 2/1/26 SERIES 2                           | BOND INTEREST - 2015A             | 01/27/2026   | 352.50             | 352.50      | 01/27/2026 |        |
| 2/1/26 SERIES 2                           | BOND INTEREST - 2015A             | 01/27/2026   | 940.00             | 940.00      | 01/27/2026 |        |
| 2/1/26 SERIES 2                           | BOND PRINCIPAL- 2016A             | 01/27/2026   | 160,000.00         | 160,000.00  | 01/27/2026 |        |
| 2/1/26 SERIES 2                           | BOND PRINCIPAL- 2016A             | 01/27/2026   | 90,000.00          | 90,000.00   | 01/27/2026 |        |
| 2/1/26 SERIES 2                           | PAYING AGENT FEE - 2016A          | 01/27/2026   | 272.25             | 272.25      | 01/27/2026 |        |
| 2/1/26 SERIES 2                           | PAYING AGENT FEE - 2016A          | 01/27/2026   | 173.25             | 173.25      | 01/27/2026 |        |
| 2/1/26 SERIES 2                           | PAYING AGENT FEE - 2016A          | 01/27/2026   | 34.65              | 34.65       | 01/27/2026 |        |
| 2/1/26 SERIES 2                           | PAYING AGENT FEE - 2016A          | 01/27/2026   | 14.85              | 14.85       | 01/27/2026 |        |
| 2/1/26 SERIES 2                           | BOND PRINCIPAL- 2016A             | 01/27/2026   | 30,000.00          | 30,000.00   | 01/27/2026 |        |
| 2/1/26 SERIES 2                           | BOND PRINCIPAL- 2016A             | 01/27/2026   | 15,000.00          | 15,000.00   | 01/27/2026 |        |
| 2/1/26 SERIES 2                           | BOND INTEREST - 2016A             | 01/27/2026   | 14,593.75          | 14,593.75   | 01/27/2026 |        |
| 2/1/26 SERIES 2                           | BOND INTEREST - 2016A             | 01/27/2026   | 8,356.25           | 8,356.25    | 01/27/2026 |        |
| 2/1/26 SERIES 2                           | BOND INTEREST - 2016A             | 01/27/2026   | 600.00             | 600.00      | 01/27/2026 |        |
| 2/1/26 SERIES 2                           | BOND INTEREST - 2016A             | 01/27/2026   | 300.00             | 300.00      | 01/27/2026 |        |

| Invoice Number  | Description              | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  | Voided |
|-----------------|--------------------------|--------------|--------------------|-------------|------------|--------|
| 2/1/26 SERIES 2 | PAYING AGENT FEE - 2017A | 01/27/2026   | 425.00             | 425.00      | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND PRINCIPAL- 2017A    | 01/27/2026   | 108,000.00         | 108,000.00  | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND INTEREST - 2017A    | 01/27/2026   | 3,011.25           | 3,011.25    | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND INTEREST - 2018A    | 01/27/2026   | 19,206.25          | 19,206.25   | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND INTEREST - 2018A    | 01/27/2026   | 14,343.75          | 14,343.75   | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND PRINCIPAL- 2018A    | 01/27/2026   | 40,000.00          | 40,000.00   | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND PRINCIPAL- 2018A    | 01/27/2026   | 80,000.00          | 80,000.00   | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND PRINCIPAL- 2019A    | 01/27/2026   | 10,000.00          | 10,000.00   | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND PRINCIPAL- 2019A    | 01/27/2026   | 40,000.00          | 40,000.00   | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND INTEREST - 2019A    | 01/27/2026   | 5,156.88           | 5,156.88    | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND INTEREST - 2019A    | 01/27/2026   | 2,390.00           | 2,390.00    | 01/27/2026 |        |
| 2/1/26 SERIES 2 | PAYING AGENT FEE - 2019B | 01/27/2026   | 54.45              | 54.45       | 01/27/2026 |        |
| 2/1/26 SERIES 2 | PAYING AGENT FEE - 2019B | 01/27/2026   | 39.60              | 39.60       | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND INTEREST - 2019B    | 01/27/2026   | 11,895.00          | 11,895.00   | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND INTEREST - 2019B    | 01/27/2026   | 6,405.00           | 6,405.00    | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND INTEREST - 2019B    | 01/27/2026   | 3,662.50           | 3,662.50    | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND INTEREST - 2019B    | 01/27/2026   | 2,490.00           | 2,490.00    | 01/27/2026 |        |
| 2/1/26 SERIES 2 | PAYING AGENT FEE - 2019B | 01/27/2026   | 260.62             | 260.62      | 01/27/2026 |        |
| 2/1/26 SERIES 2 | PAYING AGENT FEE - 2019B | 01/27/2026   | 140.33             | 140.33      | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND PRINCIPAL- 2019B    | 01/27/2026   | 224,250.00         | 224,250.00  | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND PRINCIPAL- 2019B    | 01/27/2026   | 120,750.00         | 120,750.00  | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND PRINCIPAL- 2019B    | 01/27/2026   | 25,000.00          | 25,000.00   | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND PRINCIPAL- 2019B    | 01/27/2026   | 15,000.00          | 15,000.00   | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND PRINCIPAL- 2020A    | 01/27/2026   | 315,000.00         | 315,000.00  | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND PRINCIPAL- 2020A    | 01/27/2026   | 10,000.00          | 10,000.00   | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND INTEREST - 2020A    | 01/27/2026   | 26,800.00          | 26,800.00   | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND INTEREST - 2020A    | 01/27/2026   | 1,000.00           | 1,000.00    | 01/27/2026 |        |
| 2/1/26 SERIES 2 | PAYING AGENT FEE - 2022A | 01/27/2026   | 123.75             | 123.75      | 01/27/2026 |        |
| 2/1/26 SERIES 2 | PAYING AGENT FEE - 2022A | 01/27/2026   | 89.10              | 89.10       | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND INTEREST - 2022A    | 01/27/2026   | 5,070.00           | 5,070.00    | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND INTEREST - 2022A    | 01/27/2026   | 16,578.75          | 16,578.75   | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND INTEREST - 2022A    | 01/27/2026   | 7,875.00           | 7,875.00    | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND INTEREST - 2022A    | 01/27/2026   | 7,083.75           | 7,083.75    | 01/27/2026 |        |
| 2/1/26 SERIES 2 | PAYING AGENT FEE - 2022A | 01/27/2026   | 69.30              | 69.30       | 01/27/2026 |        |
| 2/1/26 SERIES 2 | PAYING AGENT FEE - 2022A | 01/27/2026   | 212.85             | 212.85      | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND PRINCIPAL- 2022A    | 01/27/2026   | 15,000.00          | 15,000.00   | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND PRINCIPAL- 2022A    | 01/27/2026   | 45,000.00          | 45,000.00   | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND PRINCIPAL- 2022A    | 01/27/2026   | 70,000.00          | 70,000.00   | 01/27/2026 |        |
| 2/1/26 SERIES 2 | BOND PRINCIPAL- 2022A    | 01/27/2026   | 20,000.00          | 20,000.00   | 01/27/2026 |        |

Total 8772:

1,703,020.63 1,703,020.63

## OFFICE OF MNIT SERVICES

|          |                                                |            |       |     |
|----------|------------------------------------------------|------------|-------|-----|
| 25120650 | POLICE DEPT - MONTHLY CROWDSTRIKE ANTIVIRUS M  | 01/16/2026 | 23.95 | .00 |
| 25120650 | FINANCE - MONTHLY CROWDSTRIKE ANTIVIRUS MONIT  | 01/16/2026 | 7.32  | .00 |
| 25120650 | CITY HALL - MONTHLY CROWDSTRIKE ANTIVIRUS MONI | 01/16/2026 | 12.81 | .00 |
| 25120650 | FIRE DEPT - MONTHLY CROWDSTRIKE ANTIVIRUS MONI | 01/16/2026 | 10.98 | .00 |
| 25120650 | SERVER & CONTROL EQUIP - MONTHLY CROWDSTRIKE   | 01/16/2026 | 14.64 | .00 |
| 25120650 | B&Z - MONTHLY CROWDSTRIKE ANTIVIRUS MONITORIN  | 01/16/2026 | 7.32  | .00 |
| 25120650 | PUBLIC WORKS - MONTHLY CROWDSTRIKE ANTIVIRUS   | 01/16/2026 | 3.66  | .00 |
| 25120650 | LIC BUR - MONTHLY CROWDSTRIKE ANTIVIRUS MONITO | 01/16/2026 | 5.49  | .00 |
| 25120650 | GOLF COURSE - MONTHLY CROWDSTRIKE ANTIVIRUS M  | 01/16/2026 | 1.83  | .00 |

Total 10332:

88.00 .00

## PALE BLUE DOT LLC

|      |                                               |            |          |     |
|------|-----------------------------------------------|------------|----------|-----|
| 1531 | PROGRESS PAYMENT - LOCAL CLIMATE ACTION GRANT | 01/30/2026 | 3,470.00 | .00 |
|------|-----------------------------------------------|------------|----------|-----|

| Invoice Number                           | Description                              | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  | Voided |
|------------------------------------------|------------------------------------------|--------------|--------------------|-------------|------------|--------|
| Total 10309:                             |                                          |              | 3,470.00           | .00         |            |        |
| <b>POINT C</b>                           |                                          |              |                    |             |            |        |
| 1/26 STMT PCH1                           | ADMIN FEE                                | 02/02/2026   | 75.00              | 75.00       | 02/02/2026 |        |
| 1/26 STMT PCH1                           | ANNUAL RENEWAL FEE                       | 02/02/2026   | 125.00             | 125.00      | 02/02/2026 |        |
| 1/31/26 M. ERNS                          | MEDICAL REIMB P/R DEDUCTED- M. ERNSTER   | 02/03/2026   | 427.08             | 427.08      | 02/03/2026 |        |
| Total 10202:                             |                                          |              | 627.08             | 627.08      |            |        |
| <b>PROLOGUE PLANNING GROUP</b>           |                                          |              |                    |             |            |        |
| 1/1/26 - 1/31/26                         | ECONOMIC DEVELOPMENT SERVICES            | 01/31/2026   | 3,602.83           | .00         |            |        |
| Total 10006:                             |                                          |              | 3,602.83           | .00         |            |        |
| <b>PUBLIC EMPLOYEES RETIREMENT</b>       |                                          |              |                    |             |            |        |
| 1/30/26 P/R                              | RETIREMENT DEDUCTIONS/CONTRIB.-CORD & PF | 02/04/2026   | 17,574.01          | 17,574.01   | 02/04/2026 |        |
| Total 1612:                              |                                          |              | 17,574.01          | 17,574.01   |            |        |
| <b>QUADIENT LEASING USA, INC</b>         |                                          |              |                    |             |            |        |
| Q2200493                                 | POSTAGE METER RENT- PUB WORKS            | 01/27/2026   | 11.12              | .00         |            |        |
| Q2200493                                 | POSTAGE METER RENT-ARENA                 | 01/27/2026   | 11.12              | .00         |            |        |
| Q2200493                                 | POSTAGE METER RENT-SEWER                 | 01/27/2026   | 44.49              | .00         |            |        |
| Q2200493                                 | POSTAGE METER RENT- CITY                 | 01/27/2026   | 44.49              | .00         |            |        |
| Q2200493                                 | POSTAGE METER RENT-WATER                 | 01/27/2026   | 44.49              | .00         |            |        |
| Q2200493                                 | POSTAGE METER RENT- PD                   | 01/27/2026   | 22.26              | .00         |            |        |
| Q2200493                                 | POSTAGE METER RENT- LIBRARY              | 01/27/2026   | 11.12              | .00         |            |        |
| Q2200493                                 | POSTAGE METER RENT- B&Z                  | 01/27/2026   | 11.12              | .00         |            |        |
| Q2200493                                 | POSTAGE METER RENT- G.C.                 | 01/27/2026   | 11.12              | .00         |            |        |
| Q2200493                                 | POSTAGE METER RENT- LIC. BUR.            | 01/27/2026   | 11.12              | .00         |            |        |
| Total 9213:                              |                                          |              | 222.45             | .00         |            |        |
| <b>RIVERLAND COMMUNITY COLLEGE</b>       |                                          |              |                    |             |            |        |
| 1333525                                  | FD - FF1 CLASS - REIMB THROUGH MBFTE     | 01/12/2026   | 560.00             | .00         |            |        |
| Total 1837:                              |                                          |              | 560.00             | .00         |            |        |
| <b>SAM'S CLUB</b>                        |                                          |              |                    |             |            |        |
| 1/26 STMT                                | CITY HALL - OFFICE SUPPLIES              | 01/31/2026   | 256.24             | 256.24      | 02/02/2026 |        |
| Total 1861:                              |                                          |              | 256.24             | 256.24      |            |        |
| <b>SPEEDTECH LIGHTS INC.</b>             |                                          |              |                    |             |            |        |
| 431759                                   | FD - REPAIRS & MAINT OF ENGINE 1810      | 01/29/2026   | 2,344.22           | .00         |            |        |
| Total 10079:                             |                                          |              | 2,344.22           | .00         |            |        |
| <b>STATE OF MN DEPT OF PUBLIC SAFETY</b> |                                          |              |                    |             |            |        |
| 2805400132025                            | POOL-HAZARDOUS CHEMICAL FEE              | 02/05/2026   | 100.00             | .00         |            |        |
| 2805400182025                            | WATER DEPT-HAZARDOUS CHEMICAL FEE        | 02/05/2026   | 100.00             | .00         |            |        |
| Total 1366:                              |                                          |              | 200.00             | .00         |            |        |
| <b>TRI-STATE BUSINESS MACHINES IN</b>    |                                          |              |                    |             |            |        |
| 645076                                   | LIBRARY - COPY/PRINTER                   | 01/12/2026   | 98.00              | .00         |            |        |

| Invoice Number                          | Description                             | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  | Voided |
|-----------------------------------------|-----------------------------------------|--------------|--------------------|-------------|------------|--------|
| 645495                                  | WATER - COPY/PRINTER                    | 01/16/2026   | 39.96              | .00         |            |        |
| 645495                                  | PUBLIC WORKS - COPY/PRINTER             | 01/16/2026   | 99.90              | .00         |            |        |
| 645495                                  | PD - COPY/PRINTER                       | 01/16/2026   | 107.11             | .00         |            |        |
| 645495                                  | FD - COPY/PRINTER                       | 01/16/2026   | 25.99              | .00         |            |        |
| 645495                                  | B&Z - COPY/PRINTER                      | 01/16/2026   | 59.94              | .00         |            |        |
| 645495                                  | SEWER - COPY/PRINTER                    | 01/16/2026   | 39.96              | .00         |            |        |
| 645495                                  | GOLF COURSE - COPY/PRINTER              | 01/16/2026   | 21.17              | .00         |            |        |
| 645495                                  | MOTOR VEHICLE - COPY/PRINTER            | 01/16/2026   | 66.00              | .00         |            |        |
| 645495                                  | CLERK - COPY/PRINTER                    | 01/16/2026   | 99.90              | .00         |            |        |
| Total 2024:                             |                                         |              | 657.93             | .00         |            |        |
| <b>US POSTAL SERVICE</b>                |                                         |              |                    |             |            |        |
| 2/26 CYCLE 3 BI                         | POSTAGE - WATER/SEWER BILL              | 02/02/2026   | 227.23             | 227.23      | 02/02/2026 |        |
| 2/26 CYCLE 3 BI                         | POSTAGE - WATER/SEWER BILL              | 02/02/2026   | 227.22             | 227.22      | 02/02/2026 |        |
| Total 2102:                             |                                         |              | 454.45             | 454.45      |            |        |
| <b>VISA</b>                             |                                         |              |                    |             |            |        |
| 1/26 STMT                               | FD - MICROSOFT KEYS FOR 2 LAPTOPS       | 01/31/2026   | 30.10              | .00         |            |        |
| 1/26 STMT                               | LIBRARY - CONFERENCE                    | 01/31/2026   | 673.00             | .00         |            |        |
| 1/26 STMT                               | LIBRARY - PROGRAM SUPPLIES - SRP        | 01/31/2026   | 994.10             | .00         |            |        |
| 1/26 STMT                               | PROJECT REVIEW MEETING LUNCH            | 01/31/2026   | 64.56              | .00         |            |        |
| 1/26 STMT                               | CITY NEWSLETTER WEBSITE EMAIL           | 01/31/2026   | 26.50              | .00         |            |        |
| 1/26 STMT                               | LIBRARY - PROGRAM SUPPLIES              | 01/31/2026   | 103.95             | .00         |            |        |
| 1/26 STMT                               | FD - FIRE MARSHALL MEMBERSHIP           | 01/31/2026   | 40.00              | .00         |            |        |
| 1/26 STMT                               | B&Z - CEU TRAINING                      | 01/31/2026   | 200.00             | .00         |            |        |
| 1/26 STMT                               | PD - HOTEL FOR TRAINING                 | 01/31/2026   | 323.53             | .00         |            |        |
| 1/26 STMT                               | PD - BCA LEADERSHIP TRAINING            | 01/31/2026   | 300.00             | .00         |            |        |
| 1/26 STMT                               | PD - HOTEL FOR TRAINING                 | 01/31/2026   | 233.75             | .00         |            |        |
| 1/26 STMT                               | FD - YEARS OF SERVICE PINS              | 01/31/2026   | 268.54             | .00         |            |        |
| 1/26 STMT                               | PD - INTERNET PEOPLE SEARCH             | 01/31/2026   | 100.00             | .00         |            |        |
| 1/26 STMT                               | AD FOR PUBLIC HEARING NOTICE            | 01/31/2026   | 10.57              | .00         |            |        |
| 1/26 STMT                               | FD - HOTEL FOR TRAINING - 2 ROOMS       | 01/31/2026   | 712.78             | .00         |            |        |
| 1/26 STMT                               | LIBRARY - PROGRAM SUPPLIES              | 01/31/2026   | 100.00             | .00         |            |        |
| 1/26 STMT                               | LIBRARY - MEMBERSHIP RENEWAL            | 01/31/2026   | 115.00             | .00         |            |        |
| 1/26 STMT                               | FD - CPR TRAINING                       | 01/31/2026   | 38.48              | .00         |            |        |
| Total 2208:                             |                                         |              | 4,334.86           | .00         |            |        |
| <b>VOYA INSTITUTIONAL TRUST COMPANY</b> |                                         |              |                    |             |            |        |
| 1/30/26 P/R                             | DEFERRED COMP. DEDUCTIONS/CONTRIBUTIONS | 02/04/2026   | 677.00             | 677.00      | 02/04/2026 |        |
| Total 10290:                            |                                         |              | 677.00             | 677.00      |            |        |
| <b>WHKS &amp; CO.</b>                   |                                         |              |                    |             |            |        |
| 56552                                   | REDWOOD ST. STORM SEWER IMPROVEMENTS    | 12/26/2025   | 23,825.92          | .00         |            |        |
| 56657                                   | MILEAGE                                 | 12/26/2025   | 392.00             | .00         |            |        |
| 56657                                   | AT PLANNING                             | 12/26/2025   | 619.50             | .00         |            |        |
| 56657                                   | CLIMATE RESILIENCY GRANT ASSISTANCE     | 12/26/2025   | 420.00             | .00         |            |        |
| 56657                                   | CRPM SITE REVIEW                        | 12/26/2025   | 177.00             | .00         |            |        |
| 56657                                   | LSI MAILINGS                            | 12/26/2025   | 994.50             | .00         |            |        |
| 56657                                   | MONTHLY STAFF MEETING                   | 12/26/2025   | 354.00             | .00         |            |        |
| 56683                                   | WALNUT STREET RECONSTRUCTION            | 12/26/2025   | 54,250.41          | .00         |            |        |
| 56688                                   | PINE CREEK FINAL DESIGN & CONSTRUCTION  | 12/26/2025   | 460.70             | .00         |            |        |

| Invoice<br>Number               | Description             | Invoice<br>Date | Net<br>Invoice Amount | Amount<br>Paid | Date<br>Paid | Voided |
|---------------------------------|-------------------------|-----------------|-----------------------|----------------|--------------|--------|
| Total 8290:                     |                         |                 | 81,494.03             | .00            |              |        |
| <b>WIEBKE FUR COMPANY, INC.</b> |                         |                 |                       |                |              |        |
| 28081                           | PD - AMMO FOR 303       | 01/24/2026      | 705.00                | .00            |              |        |
| Total 10207:                    |                         |                 | 705.00                | .00            |              |        |
| <b>WIESER LAW OFFICE PC</b>     |                         |                 |                       |                |              |        |
| 1/26 CITY                       | COUNCIL - LEGAL FEES    | 01/31/2026      | 3,428.76              | .00            |              |        |
| 1/26 CITY                       | BLDG/ZNG - LEGAL FEES   | 01/31/2026      | 3,428.76              | .00            |              |        |
| 1/26 CITY                       | SEWER DEPT - LEGAL FEES | 01/31/2026      | 1,714.38              | .00            |              |        |
| 1/26 CITY                       | CLERK - LEGAL FEES      | 01/31/2026      | 3,428.76              | .00            |              |        |
| 1/26 CITY                       | WATER DEPT - LEGAL FEES | 01/31/2026      | 1,714.38              | .00            |              |        |
| 1/26 POLICE                     | PD - LEGAL FEES         | 01/31/2026      | 3,483.47              | .00            |              |        |
| Total 2361:                     |                         |                 | 17,198.51             | .00            |              |        |
| Grand Totals:                   |                         |                 | 1,986,558.82          | 1,787,849.94   |              |        |

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

City Treasurer: \_\_\_\_\_

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

# 3.1

## CITY OF LA CRESCENT, MINNESOTA

### Agenda Request Form

**DATE SUBMITTED:**

2/2/26

**SUBMITTED BY:**

Tommy Riffe

**ISSUE:**

Seeking Burn Permit

**ATTACHMENTS:**

Email from School Superintendent

**JUSTIFICATION:**

There are two large brush piles on school property. For safety, and for project progress, we are requesting to burn  
**ACTION REQUESTED:** the piles.

Permission to attend city council meeting to request  
Burn permit.

**REVIEWED BY:**    ☐ City Clerk/ Admin.    ☐ City Attorney    ☐ Bldg. Insp.  
                         ☐ Finance Director    ☐ Public Works    ☐ City Engineer

**RECOMMENDATION:**

- For an item to be placed on the agenda, all Agenda Request Forms must be submitted to the City Administrator no later than Noon on the Wednesday preceding the City Council Meeting. The City shall have the discretion to determine if the request will be heard at a City Council Meeting.
- Individuals wishing to address the City Council at a meeting need to complete the Agenda Request Form and return the form to the City Administrator by 4:45 p.m. the day of the meeting.



Tommy Riffe <riffetommy11@gmail.com>

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## Re: Burn piles for Bike Skills Park

1 message

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**Walter Gnewikow** <walter.gnewikow@isd300.k12.mn.us>

Mon, Jan 12, 2026 at 7:41 AM

To: Tommy Riffe <riffetommy11@gmail.com>

Cc: Mom <honord1@gmail.com>, Honor DiDonato <honor.didonato.nyta@statefarm.com>

Hi Tommy,

You have the school district's permission as your first step  
Mr. Gnewikow

On Fri, Jan 9, 2026 at 3:25 PM Tommy Riffe <riffetommy11@gmail.com> wrote:

Good afternoon Walter,

I hope you are well. I was wondering if everything in Josh's email would be okay with you. If so, we would be burning the brush pile this time. We would still have candlelight hikes and the event would be on January 31.

Thank you,  
Thomas R

----- Forwarded message -----

From: **Josh Tarrence** <jtarrence@cityoflacrescent-mn.gov>

Date: Fri, Jan 9, 2026 at 07:49

Subject: RE: Burn piles for Bike Skills Park

To: riffetommy11@gmail.com <riffetommy11@gmail.com>

CC: Mom <honord1@gmail.com>, Honor DiDonato <honor.didonato.nyta@statefarm.com>

Good morning, Thomas.

First, you need to get permission from the school district. Once you have their permission, you will need to seek approval from the City Council. Once the Council approves, you will need to file for a burn permit from the DNR. After all three steps are completed, you should be good to go. You will just want to make sure you contact Houston County Sheriff's Office Dispatch and let them know when you burn the piles. Any other questions, feel free to reach out.

***Josh Tarrence***

Fire Chief #1801

La Crescent Fire Department

La Crescent, MN 55947



**From:** Tommy Riffe <[riffetommy11@gmail.com](mailto:riffetommy11@gmail.com)>  
**Sent:** Thursday, January 8, 2026 7:17 PM  
**To:** Josh Tarrence <[jtarrance@cityoflacrescent-mn.gov](mailto:jtarrance@cityoflacrescent-mn.gov)>  
**Cc:** Mom <[honord1@gmail.com](mailto:honord1@gmail.com)>; Honor DiDonato <[honor.didonato.nyta@statefarm.com](mailto:honor.didonato.nyta@statefarm.com)>  
**Subject:** Burn piles for Bike Skills Park

Good evening Josh,

I hope you are well. I was wondering if you could walk me through the steps of what I have to do in order to burn the big piles of brush at the school property. I have a vague idea, but I want to be certain that we do it correctly and that I explain it correctly to the superintendent.

Thank you,

Thomas R

Superintendent of La Crescent-Hokah School District  
Office # (507)-895-4484 ext 4251

**CONFIDENTIALITY NOTICE:** This E-mail transmission may contain confidential or legally privileged information intended for the individual or entity named in the E-mail address. Use of enclosed information by any intended recipient is limited to the purpose for which information was sent. Unauthorized use, disclosure, or copying is strictly prohibited. If you receive this E-mail transmission in error, please reply to the sender and delete the message. Thank you. La Crescent-Hokah School District



To: Honorable Mayor and City Council Members  
Bill Waller – City Administrator

From: Chief Josh Tarrence

Date: January 23<sup>rd</sup>, 2026

RE: Thomas Riffe – Brush pile disposal

Thomas Riffe is constructing a bike track/trail on ISD300 property. They have been clearing out trees and brush in order to construct the track. Thomas has asked if he would be allowed to burn the large piles of brush. I advised Thomas that open burning is prohibited in the City of La Crescent. Mike Sexauer has been assisting Thomas with the brush removal and advised Thomas that the city allowed him to burn brush piles while he was constructing Horse Track Meadow. I advised Thomas that he would have to request permission from the City Council to burn the piles. Thomas has requested to speak with the City Council at the February 9<sup>th</sup> City Council meeting. I advised Thomas he would need ISD300's permission as it is their property, approval from the City Council for the open burning, and if approved, he would need to obtain a burn permit from the DNR.

Respectfully,

Josh Tarrence  
Fire Chief  
La Crescent Fire Department

# 3.2



TO: Honorable Mayor and City Council Members

FROM: Josh Tarrence- Building Inspector

DATE: February 5<sup>th</sup>, 2026

RE: February 3<sup>rd</sup>, 2026 Planning Commission meeting minutes

Attached for your review are the minutes from the February 3<sup>rd</sup>, 2026, meeting of the Planning Commission. There are **three (3)** items in the minutes that requires action from the City Council.

**Item 7.** A Public Hearing was held as required, for an application for rezoning for the properties of 407 and 420 2<sup>nd</sup> Street South, owned by the Church of the Crucifixion. The Planning Commission is recommending to the City Council, the approval for the rezoning of both parcels to CBD Central Business District.

**Item 8.** A Public Hearing was held as required, for an application for a Conditional Use Permit. The application is for the property located at 420 2<sup>nd</sup> Street South, owned by the Church of the Crucifixion. Included with this memo and minutes, is the Staff Report in regards to this application. The Planning Commission is recommending to the City Council, the approval of the Conditional Use Permit. Under Item 8 of the meeting minutes, are the Finding of Facts for the Conditional Use Permit. The City Attorney will discuss the following Conditions of Approval with the Council:

- 1) *This CUP is conditionally approved pursuant to Chapter 12, ZONING ORDINANCE of the City of La Crescent, Minnesota, Section 12-06, Conditional Use Permits and the use shall be as set forth in accordance with the application and plans attached and associated to this case and all the provisions of the zoning ordinance and city codes applicable to this case.*
- 2) *Applicant will abide by the representations made by the applicant, or their agents, made during the permitting process, to the extent those representations were not negated by the Planning Commission or City Council and to the extent they are not inconsistent with spirit or letter explicit conditions of the Conditional Use Permit.*
- 3) *The applicant shall comply with the city's adopted building codes.*
- 4) *Any security and site lighting shall be "Dark Sky" compliant, wherein all light sources shall be down-lit, full cutoff fixtures and shielded, and the correlated color temperature ("CCT") shall not exceed 2,700 Kelvins.*
- 5) *Applicant shall comply with all federal, state, and local regulations.*

**Item 9.** A Public Hearing was held as required, for a Preliminary Plat application for three parcels owned by Coulee Region Property Management. The subject parcels are located at 318 South Walnut Street, 309 South Oak Street and an unaddressed parcel in between. The applicant is requesting to combine all three parcels into one parcel. Included with this memo and minutes, is the Staff Report in regards to this application. The Planning Commission is recommending to the City Council, the approval of the preliminary plat with following Conditions of Approval and Findings, as stated in the Staff Report and Meeting Minutes:

*Conditions of Approval:*

1. *Grading, Drainage, and Erosion Control Plan approved by the City Engineer.*
2. *Stormwater Pollution Prevention Plan approved by the City Engineer. Drainage calculations need to be submitted to meet city and state requirements.*
3. *Developer enters into a Development Agreement with the City to be approved by the City Attorney and City Council prior to the final plat. Development Agreement will address the following:*
  - a. *Incorporating all representations of applicant/developer contained in December 17, 2025 application to the City including, but not limited to:*
    - i. *Paragraph 5 regarding removing of nonconforming features prior to November 2026;*
    - ii. *Paragraph 11 amending the grading and construction plan to remove the bituminous parking on City owned property;*
    - iii. *Address canopy removal;*
    - iv. *Access road will be aligned to modify with this intersection of South 4<sup>th</sup> Street and Oak Street.*
  - b. *All mortgagee(s) of record will join in execution of the plat.*
  - c. *All easements of record being clearly identified on the plat.*
  - d. *Developer installing a sidewalk as contained in their application no later than November 2026.*
  - e. *All items identified by WHKS in correspondence dated January 26, 2026.*
4. *The applicant/developer will abide by all representations made by the applicant/developer or their agents made during the permitting process, to the extent those representations were not negated by the Planning Commission or City Council and to the extent they are not inconsistent with the spirit or explicit conditions of the conditional use permit.*
5. *That the applicant/developer comply with all applicable federal, state, and local regulations.*
6. *Additional easements required by private utility companies, if any, should be platted. All proposed utility conduit crossings must be shown on the final plans. All related private utility fees shall be paid by the Developer.*
7. *No sitework will begin until approval and reordering of the final plat.*

*Findings:*

1. *The property owner proposes to use the property in a reasonable manner permitted by the Zoning Ordinance*
2. *The request is in harmony with the general purposes and intent of the ordinance and consistent with the comprehensive plan.*
3. *The basic layout is acceptable.*
4. *The proposed development is consistent with the general vision for the city.*
5. *401 Oak Street South was rezoned commercial by the city in 2010.*
6. *The access road design is compliant with Minnesota Fire Code. Applicant has conducted a traffic study by a licensed engineer. The traffic study has been reviewed and approved by the city engineer.*

The City Attorney will discuss Item 9, as well as the Conditions of Approval and Findings with the Council.

All other items in the Planning Commission minutes are informational only and require no action.

MINUTES, REGULAR MEETING  
PLANNING COMMISSION, CITY OF LA CRESCENT,  
MINNESOTA  
February 3<sup>rd</sup>, 2026

The Planning Commission met at 5:30 p.m., on February 3<sup>rd</sup>, 2026, in the City's Community Building located at 336 S. 1<sup>st</sup> Street.

**Item 1. Call to Order**

Chair Jerry Steffes called the meeting to order at 5:30 p.m.

**Item 2. Pledge of Allegiance**

Members recited the Pledge of Allegiance.

**Item 3. Roll Call**

Upon a roll call taken and tallied by Josh Tarrence, Building Inspector, the following members were present: Jon Wilson, Don Hogan, Jerry Steffes, Greg Husmann, and Ryan Niemeier. Mike Welch and Judy Enright were absent. Ex-Officio City Council Representative Chris Langen and City Attorney Skip Wieser were also present.

**Item 4. Approval of the November 4<sup>th</sup>, 2025 Planning Commission Minutes**

After reviewing the minutes from the November 4<sup>th</sup>, 2025 meeting, a motion to accept the minutes, was made by Vice Chair Husmann and seconded by Commissioner Hogan. Upon a roll call vote taken and tallied by Josh Tarrence, Building Inspector, the following members voted in favor thereof, viz;

|               |     |
|---------------|-----|
| Greg Husmann  | Yes |
| Don Hogan     | Yes |
| Jon Wilson    | Yes |
| Jerry Steffes | Yes |
| Ryan Niemeier | Yes |

and none voted against the same. The motion was declared duly carried.

**Item 5. Appointment of Chair and Vice Chair**

Building Inspector Josh Tarrence explained to the commission members that a Chair and Vice Chair of the Planning Commission need to be elected annually. The meeting was opened for nomination for the Chair of the Planning Commission. Greg Husmann made the nomination for Don Hogan to be the Chair of the Commission. Don Hogan accepted the nomination. After asking three times for any other nominations, Building Inspector Josh Tarrence closed the nominations for Chair. Upon a roll call vote taken and tallied by Josh Tarrence, Building Inspector, the following members voted in favor thereof, viz;

|               |     |
|---------------|-----|
| Greg Husmann  | Yes |
| Jon Wilson    | Yes |
| Jerry Steffes | Yes |
| Ryan Niemeier | Yes |

and none voted against the same. Don Hogan was elected as Chair of the Planning Commission.

Building Inspector Josh Tarrence opened nominations for Vice Chair of the Planning Commission. Don Hogan nominated Greg Husmann to be the Vice Chair of the Planning Commission. Greg Husmann accepted the nomination. After asking three times, nominations were closed for Vice Chair of the Planning Commission. Upon a roll call vote taken and tallied by Josh Tarrence, Building Inspector, the following members voted in favor thereof, viz;

|               |     |
|---------------|-----|
| Don Hogan     | Yes |
| Jerry Steffes | Yes |
| Ryan Niemeier | Yes |
| Jon Wilson    | Yes |

and none voted against the same. Greg Husmann was re-elected as Vice Chair of the Planning Commission.

#### **Item 6. Review of Job Duties, Responsibilities and Code of Conduct**

City Attorney Wieser reviewed roles, responsibilities and Code of Conduct with Planning Commission members and answered any questions that were asked.

#### **Public Hearings**

The following members of the community were present for the public hearings.

|               |                           |
|---------------|---------------------------|
| Mary Erickson | 321 S. 2 <sup>nd</sup> St |
| Hunter Gross  | 30544 Valleyview Road     |
| Jeff Wieser   | 31965 Buehler Ridge Road  |
| Neil Wieser   | 830 Skunk Hollow Road     |
| Wanda Palmer  | 411 S Oak St              |
| Grant Griffin | 14070 Hwy 52 SE           |
| David Ring    | 1626 Oak St               |

#### **Item 7. 5:45 PM Public Hearing: PC-2026-02 Rezoning Crucifixion Church and School**

Item 7 was a Public Hearing for an application for rezoning. The application, for properties located at 407 2<sup>nd</sup> Street South and 420 2<sup>nd</sup> Street South, owned by Church of the Crucifixion, request that the complete parcels at the aforementioned addresses, be rezoned from C-1 Highway Commercial and R-2 Single-Family/Two-Family Residential to CBD Central Business District. Currently half of each parcel is zoned CBD and the other half is zoned either C-1 or R-2. Josh Tarrence, Building Inspector, gave a summary of the application and what the request was for. Hunter Gross, Wieser Brothers General Contractors and representative for the Church of the Crucifixion, explained their proposed projects if the

rezoning of both parcels is approved. There were no other comments made from the public. After discussion and questions from the Planning Commission members, the public hearing was closed. A motion was made by Vice Chair Husmann, to recommend approval of the rezoning of Parcel ID 250449000 and Parcel ID 250375000, to CBD Central Business District. The motion was seconded by Commissioner Niemeier. Upon a roll call vote taken and tallied by Josh Tarrence, Building Inspector, the following members voted in favor thereof, viz;

|               |     |
|---------------|-----|
| Greg Husmann  | Yes |
| Ryan Niemeier | Yes |
| Don Hogan     | Yes |
| Jerry Steffes | Yes |
| Jon Wilson    | Yes |

And none voted against the same. The motion was declared duly carried.

**Item 8. 5:55 PM Public Hearing: PC-2026-03 Conditional Use Permit Crucifixion Childcare**

Item 8 was a Public Hearing for a Conditional Use Permit application. The application, for the property located at 420 2<sup>nd</sup> Street South, owned by Church of the Crucifixion, is to allow for roughly a 9,500 square foot childcare addition onto the existing gym, with a storage room and restrooms at gymnasium level. Josh Tarrence, Building Inspector, gave a summary of the staff report and what the Conditional Use Permit application was requested for, and that they currently have a Conditional Use Permit for the childcare facility but do to the expansion, a new Conditional Use Permit is needed.

**FINDINGS OF FACT FOR CONDITIONAL USE PERMIT**

As required by Chapter 12, Zoning Ordinance, the Planning Commission shall advise the council, make recommendations and findings on the effect of the proposed use on the health, safety, morals, and general welfare of occupants of surrounding lands.

The applicant in their CUP application, submitted findings which are attached as Exhibit 1.

**CRITERIA FOR GRANTING CONDITIONAL USE PERMITS.**

- A. That the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.

**Staff comment:** The proposed conditional use would not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted. The proposed conditional use could potentially add value to properties in the immediate vicinity with the expansion of childcare in the neighborhood.

- B. That the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.

**Staff comment:** The proposed project will not impede any development as the surrounding properties are established developments.

- C. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.

**Staff comment:** Utilities, access roads, drainage, and other facilities will be added or increased if needed per design of an engineer and with City of La Crescent approval.

- D. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.

**Staff comment:** Additional parking will be added to the property to support any increase in parking needs.

- E. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. The use is consistent with the purposes of the zoning code and the purposes of the zoning district in which the applicant intends to locate the proposed use.

**Staff comment:** The intended use is the same as the current use, and will not constitute a nuisance. It is staff's opinion that the use is consistent with the purposes of the zoning code and purposes of the zoning district.

- F. The use is not in conflict with the policies of the City of La Crescent.

**Staff comment:** The proposed use is not in conflict with the policies of the City of La Crescent.

- G. The use will not cause traffic hazards or congestion.

**Staff comment:** The proposed use should not cause traffic hazards or congestion as they are currently operating as a school and childcare.

- H. Existing uses will not be adversely affected because of curtailment of customer trade brought about by intrusion of noise, glare or general unsightliness.

**Staff comment:** Existing uses will not be adversely affected.

## STAFF FINDINGS AND RECOMMENDATION

City staff has reviewed the submitted application, the applicant's response to the CUP criteria, reviewed the city zoning district regulations for the R-2 Single-Family/Two-Family Residential Zoning District, and the adopted Comprehensive Plan Economic Development Element, Goals and Objectives. The proposed use is compatible with the Economic Development Element.

Staff finds that the proposed Conditional Use is consistent with the current use.

The staff finds that the proposed use does meet the CUP criteria in Section 12.06, Subd. 4 of the Zoning Code and recommends approval of the CUP. The Planning Commission may have their own findings, recommend changes, or additional conditions which they feel may be applicable to the proposed project.

### RECOMMENDED MOTION FOR CONDITIONAL USE PERMIT

I move that the Planning Commission recommend to the La Crescent City Council the (**APPROVAL/DENIAL**) of case PC-2026-03 CUP, a request by Hunter Gross, Wieser Brothers General Contractors, on behalf of the Church of the Crucifixion, to approve a Conditional Use Permit to allow the addition of roughly a 9,500 square foot childcare addition onto the existing gym, with a storage room and bathroom at gymnasium level. The addition will allow for the existing childcare and school to have more space and opportunity to grow and better serve the community. (located at Parcel Number 250375000), subject to the following conditions of approval:

- 1) This CUP is conditionally approved pursuant to Chapter 12, ZONING ORDINANCE of the City of La Crescent, Minnesota, Section 12-06, Conditional Use Permits and the use shall be as set forth in accordance with the application and plans attached and associated to this case and all the provisions of the zoning ordinance and city codes applicable to this case.
- 2) Applicant will abide by the representations made by the applicant, or their agents, made during the permitting process, to the extent those representations were not negated by the Planning Commission or City Council and to the extent they are not inconsistent with spirit or letter explicit conditions of the Conditional Use Permit.
- 3) The applicant shall comply with the city's adopted building codes.
- 4) Any security and site lighting shall be "Dark Sky" compliant, wherein all light sources shall be down-lit, full cutoff fixtures and shielded, and the correlated color temperature ("CCT") shall not exceed 2,700 Kelvins
- 5) Applicant shall comply with all federal, state, and local regulations.

There was no public comment on this item. The public hearing was closed. A motion was made by Vice Chair Husmann, to recommend approval of the Conditional Use Permit application for the Crucifixion School and Childcare. The motion was seconded Commissioner Wilson. Upon a roll call vote taken and tallied by Josh Tarrence, Building Inspector, the following members voted in favor thereof, viz;

|               |     |
|---------------|-----|
| Greg Husmann  | Yes |
| Jon Wilson    | Yes |
| Ryan Niemeier | Yes |
| Jerry Steffes | Yes |
| Don Hogan     | Yes |

and none voted against the same. The motion was declared duly carried.

The Planning Commission took a brief four (4) minute recess until the posted time of the next Public Hearing.

**Item 9. 6:05 PM Public Hearing: PC-2026-01 Preliminary Plat Coulee Region Property Management**

Item 9 was a Public Hearing for a preliminary plat application. The application, for properties located at 318 S. Walnut Street, 309 S. Oak Street and an unaddressed parcel in between, is a request to combine all three (3) parcels into one parcel. City Attorney Skip Wieser explained to the Planning Commission members that Coulee Region Property Management is requesting to plat three parcels between Walnut Street and Oak Street, into one parcel and add an access road off Oak Street. Attorney Wieser explained the Conditions of Approval and Findings as written in the staff report. Those conditions and findings are as follows:

Conditions of Approval:

1. Grading, Drainage, and Erosion Control Plan approved by the City Engineer.
2. Stormwater Pollution Prevention Plan approved by the City Engineer. Drainage calculations need to be submitted to meet city and state requirements.
3. Developer enters into a Development Agreement with the City to be approved by the City Attorney and City Council prior to the final plat. Development Agreement will address the following:
  - a. Incorporating all representations of applicant/developer contained in December 17, 2025 application to the City including, but not limited to:
    - i. Paragraph 5 regarding removing of nonconforming features prior to November 2026;
    - ii. Paragraph 11 amending the grading and construction plan to remove the bituminous parking on City owned property;
    - iii. Address canopy removal;

- iv. Access road will be aligned to modify with this intersection of South 4<sup>th</sup> Street and Oak Street.
  - b. All mortgagee(s) of record will join in execution of the plat.
  - c. All easements of record being clearly identified on the plat.
  - d. Developer installing a sidewalk as contained in their application no later than November 2026.
  - e. All items identified by WHKS in correspondence dated January 26, 2026.
4. The applicant/developer will abide by all representations made by the applicant/developer or their agents made during the permitting process, to the extent those representations were not negated by the Planning Commission or City Council and to the extent they are not inconsistent with the spirit or explicit conditions of the conditional use permit.
  5. That the applicant/developer comply with all applicable federal, state, and local regulations.
  6. Additional easements required by private utility companies, if any, should be platted. All proposed utility conduit crossings must be shown on the final plans. All related private utility fees shall be paid by the Developer.
  7. No sitework will begin until approval and reordering of the final plat.

**Findings:**

1. The property owner proposes to use the property in a reasonable manner permitted by the Zoning Ordinance
2. The request is in harmony with the general purposes and intent of the ordinance and consistent with the comprehensive plan.
3. The basic layout is acceptable.
4. The proposed development is consistent with the general vision for the city.
5. 401 Oak Street South was rezoned commercial by the city in 2010.
6. The access road design is compliant with Minnesota Fire Code. Applicant has conducted a traffic study by a licensed engineer. The traffic study has been reviewed and approved by the city engineer.

The hearing was opened for public comment. Grant Griffin, G-Cubed Engineering, spoke on behalf of Coulee Region Property Management stating he agreed with the staff report and answered any questions the Planning Commission members had for him. Dave Ring, Community & Government Relations Manager with Kwik Trip, addressed some follow questions with Grant Griffin as well as some concerns that will need to be addressed between Coulee Region Property Management and Kwik Trip. There were no other public comments made. The public hearing was closed. After discussion by the Planning Commission members, a motion was made to recommend approval of the preliminary plat application with the aforementioned Conditions of Approval, as well as approval of the aforementioned Findings. The motion was seconded by Commissioner Niemeier. Upon a roll call vote taken and tallied by Josh Tarrence, Building Inspector, the following members voted in favor thereof, viz;

|               |     |
|---------------|-----|
| Greg Husmann  | Yes |
| Ryan Niemeier | Yes |
| Jerry Steffes | Yes |
| Don Hogan     | Yes |
| Jon Wilson    | Yes |

and none voted against the same. The motion was declared duly carried.

**Item 10. Active Transportation Action Plan Draft**

Jason Ludwigson, Sustainability Coordinator, was present and discussed the current draft of the Active Transportation Action Plan with the Planning Commission and answered any questions. This item was informational only and required not action to be taken.

**Item 11. Future Agenda Items- Commission Members**

There were no future agenda items discussed.

**Item 12. Adjourn**

A motion was made to adjourn the meeting by Vice Chair Husmann. The motion was seconded by Commissioner Wilson.

The Planning Commission meeting was adjourned at 6:53PM



TO: City of La Crescent Planning Commissioners

FROM: Josh Tarrence- Building Inspector/Fire Chief

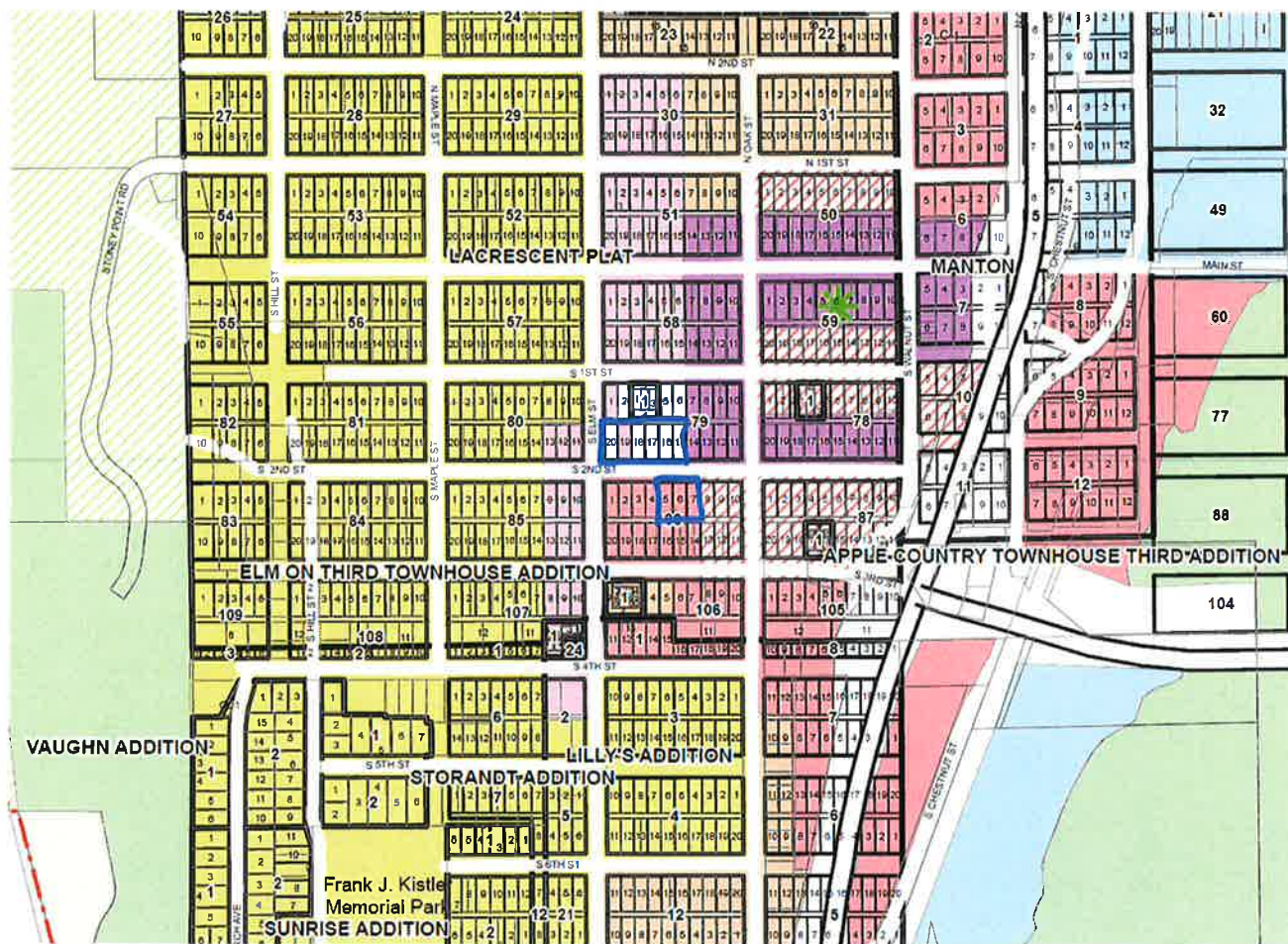
DATE: January 28<sup>th</sup>, 2026

RE: Request for rezoning of two parcels

Attached for your review and recommendation, is an application for the rezoning of two different parcels owned by Church of the Crucifixion. The specific parcels are as follows:

|           |                              |                                                                             |
|-----------|------------------------------|-----------------------------------------------------------------------------|
| 250449000 | 407 S 2 <sup>nd</sup> Street | CBD Central Business District/C-1 Highway Commercial                        |
| 250375000 | 420 S 2 <sup>nd</sup> Street | CBD Central Business District/R-2 Single-Family &<br>Two-Family Residential |

The request is to rezone both parcels to be completely zoned in the CBD Central Business District.



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**PLANNING COMMISSION  
CONDITIONAL USE PERMIT - PUBLIC HEARING  
STAFF REPORT**

**MEETING DATE:** February 3<sup>rd</sup>, 2026

**CASE NUMBER:** PC-2026-03 CUP "Crucifixion Childcare"

**OWNER:** Church of the Crucifixion  
407 S 2<sup>nd</sup> St  
La Crescent, MN 55947

**PARCEL IDs:** 250375000

**APPLICANT:** Hunter Gross, Wieser Brothers General Contractor

**REQUEST:** Proposed Conditional Use Permit ("CUP") to allow the addition of roughly a 9,500 square foot childcare addition onto the existing gym, with a storage room and bathroom at gymnasium level. The addition will allow for the existing childcare and school to have more space and opportunity to grow and better serve the community.

**LOCATION:** The property is located at 420 S 2<sup>nd</sup> St.

**GENERAL PLAN/  
ZONING DESIGNATION:** Public & Institutional / R-2 Single-Family/Two-Family Residential District

**SURROUNDING USES:** North: R-2 Residential;

South: Mix of C-1 Highway Commercial and CBD Central Business District;

East: CBD Central Business District;

West: R-2 Residential

## **BACKGROUND**

The property is currently a mixed use containing a private school and childcare facility. Property is split between R-2 Single-Family/Two-Family Residential and CBD Central Business District.

## **PROPOSAL**

PC-2026-03 CUP is a request for a Conditional Use Permit to allow for an addition of a roughly 9,500 square foot childcare addition. The addition would be attached to the existing gym, with storage and bathrooms at the gymnasium level.

## **PLANNING STAFF ANALYSIS**

### ***Relationship to Comprehensive Plan:***

The subject site is designated by the City's General Plan as "Public and Institutional." The Comprehensive Plan states that this land use designation *uses include schools, churches, cemeteries, and utility buildings, typically in residential neighborhoods. As mapped, they are existing public or non-profit uses outside the downtown area that are developed in some way but do not generate property tax revenue. If no longer needed for one of these public or non-profit uses, redevelopment or re-use should occur in a way that is consistent and compatible with the surrounding neighborhood.*

### ***Site Context:***

The approximately 65,000 square foot parcel is located partially in the R-2 Single-Family/Two-Family Residential District and partially in the CBD Central Business District on South 2<sup>nd</sup> Street. The parcel currently has an approximate 16,400 square foot structure that serves as a private school, teaching pre-school through sixth grade and childcare facility. To the north and west are R-2 Single-Family/Two-Family Residential properties. To the south are a split of C-1 Highway Commercial and CBD Central Business District properties. To the east are CBD Commercial Business District properties.

### ***Infrastructure Improvements:***

N/A

### ***Public Input:***

At the writing of this report, the city has not received any comment on this application.

## FINDINGS OF FACT FOR CONDITIONAL USE PERMIT

As required by Chapter 12, Zoning Ordinance, the Planning Commission shall advise the council, make recommendations and findings on the effect of the proposed use on the health, safety, morals, and general welfare of occupants of surrounding lands.

The applicant in their CUP application, submitted findings which are attached as Exhibit 1.

### CRITERIA FOR GRANTING CONDITIONAL USE PERMITS.

- A. That the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.

**Applicant Response:**

Response (Findings): See applicant response: *The property is currently being used as an elementary school and daycare facility and will not be injurious to the use and enjoyment of the properties in the immediate vicinity, nor will it diminish and impair property values. The addition will simply give the school and daycare the appropriate space they need to meet the needs of the children and staff.*

**Staff comment:** The proposed conditional use would not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted. The proposed conditional use could potentially add value to properties in the immediate vicinity with the expansion of childcare in the neighborhood.

- B. That the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.

**Applicant Response:**

Response (Findings): See applicant response: *The conditional use will not impede the normal and orderly development and improvement of the surrounding vacant properties as they are currently in the CBD as well.*

**Staff comment:** The proposed project will not impede any development as the surrounding properties are established developments.

- C. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.

**Applicant Response:**

Response (Findings): See applicant response: *Adequate utilities, access roads, drainage and other facilities are being provided and professionally examined and designed by a licensed civil engineer.*

**Staff comment:** Utilities, access roads, drainage, and other facilities will be added or increased if needed per design of an engineer and with City of La Crescent approval.

- D. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.

**Applicant Response:**

Response (Findings): See applicant response: *Additional off-street parking is being added to the backside of the daycare addition off the alleyway for the potential increase the daycare addition may require.*

**Staff comment:** Additional parking will be added to the property to support any increase in parking needs.

- E. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. The use is consistent with the purposes of the zoning code and the purposes of the zoning district in which the applicant intends to locate the proposed use.

**Applicant Response:**

Response (Findings): See applicant response: *The intended use of the addition is consistent with the current use and functionality and will aid as a supporting business to the surrounding neighborhood as place for all those children who live close by or to the children of parents who work close by.*

**Staff comment:** The intended use is the same as the current use, and will not constitute a nuisance. It is staff's opinion that the use is consistent with the purposes of the zoning code and purposes of the zoning district.

- F. The use is not in conflict with the policies of the City of La Crescent.

**Applicant Response:**

Response (Findings): See applicant response: *The use does not conflict with the policies of the City of La Crescent.*

**Staff comment:** The proposed use is not in conflict with the policies of the City of La Crescent.

G. The use will not cause traffic hazards or congestion.

**Applicant Response:**

Response (Findings): See applicant response: *The use will not cause traffic hazards or congestion as the current building on the parcel currently operates as a school and daycare and the addition will simply give the appropriate space they need to meet the needs of the children and staff.*

**Staff comment:** The proposed use should not cause traffic hazards or congestion as they are currently operating as a school and childcare.

H. Existing uses will not be adversely affected because of curtailment of customer trade brought about by intrusion of noise, glare or general unsightliness.

**Applicant Response:**

Response (Findings): See applicant response: *Not applicable.*

**Staff comment:** Existing uses will not be adversely affected.

## **STAFF FINDINGS AND RECOMMENDATION**

City staff has reviewed the submitted application, the applicant's response to the CUP criteria, reviewed the city zoning district regulations for the R-2 Single-Family/Two-Family Residential Zoning District, and the adopted Comprehensive Plan Economic Development Element, Goals and Objectives. The proposed use is compatible with the Economic Development Element.

Staff finds that the proposed Conditional Use is consistent with the current use.

The staff finds that the proposed use does meet the CUP criteria in Section 12.06, Subd. 4 of the Zoning Code and recommends approval of the CUP. The Planning Commission may have their own findings, recommend changes, or additional conditions which they feel may be applicable to the proposed project.

## **RECOMMENDED MOTION FOR CONDITIONAL USE PERMIT**

I move that the Planning Commission recommend to the La Crescent City Council the (**APPROVAL**/DENIAL) of case PC-2026-03 CUP, a request by Hunter Gross, Wieser Brothers General Contractors, on behalf of the Church of the Crucifixion, to approve a Conditional Use Permit to allow the addition of roughly a 9,500 square foot childcare addition onto the existing gym, with a storage room and bathroom at gymnasium level. The addition will allow for the existing childcare and school to have more space and opportunity to grow and better serve the community. (located at Parcel Number 250375000), subject to the following conditions of approval:

- 1) This CUP is conditionally approved pursuant to Chapter 12, ZONING ORDINANCE of the City of La Crescent, Minnesota, Section 12-06, Conditional Use Permits and the use shall be as set forth in accordance with the application and plans attached and associated to this case and all the provisions of the zoning ordinance and city codes applicable to this case.
  - 2) Applicant will abide by the representations made by the applicant, or their agents, made during the permitting process, to the extent those representations were not negated by the Planning Commission or City Council and to the extent they are not inconsistent with spirit or letter explicit conditions of the Conditional Use Permit.
  - 3) The applicant shall comply with the city's adopted building codes.
  - 4) Any security and site lighting shall be "Dark Sky" compliant, wherein all light sources shall be down-lit, full cutoff fixtures and shielded, and the correlated color temperature ("CCT") shall not exceed 2,700 Kelvins
  - 5) Applicant shall comply with all federal, state, and local regulations.
- 

*Josh Tarrence*

Prepared by Josh Tarrence, Building Inspector/Fire Chief

Attachments:

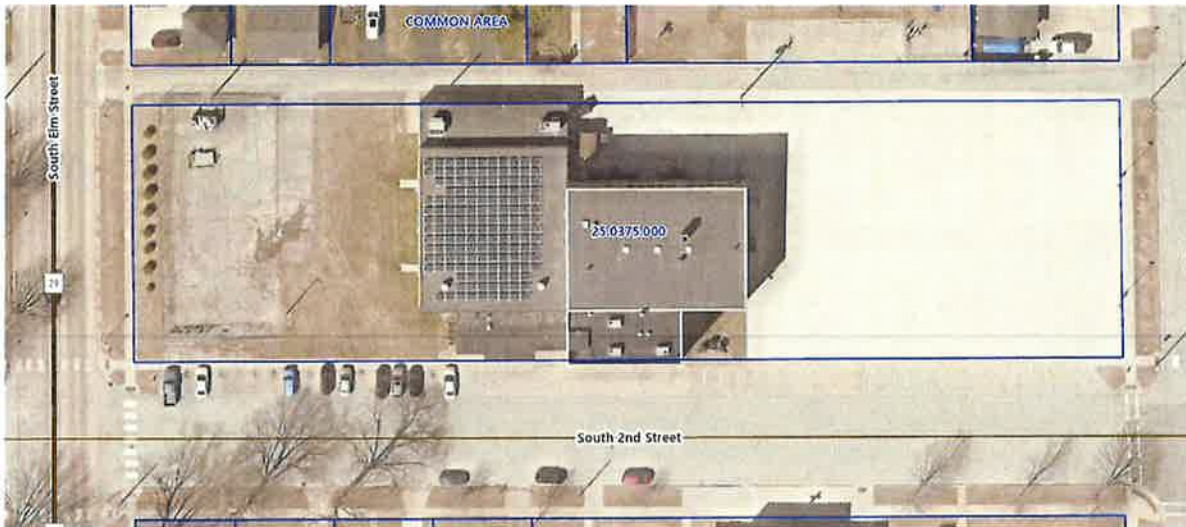
Exhibit #1 – Conditional Use Permit – Applicant Request

Exhibit #2 – Aerial Map – Parcel Maps

## **Exhibit #1 – Conditional Use Permit – Applicant Request**

## Exhibit #2 – Aerial Map – Parcel Maps

### Houston County Beacon Aerial Map – Parcel Map Combined Parcels



## CUP APPLICATION

| SUBJECT PROPERTY INFORMATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|
| PROJECT NAME: <u>Crucifixion Daycare</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | LEGAL DESCRIPTION (Attach)                  |
| PROPERTY ADDRESS: <u>470 2nd Street South<br/>La Crescent, MN 55947</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | ASSESSOR'S PARCEL ID.<br><u>25.0375.000</u> |
| GROSS ACREAGE: <u>1.5 acres</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | CURRENT ZONING DISTRICT:<br><u>C-1</u>      |
| PROPERTY OWNER                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                             |
| NAME: <u>Church of the Crucifixion</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                             |
| MAILING ADDRESS: <u>407 S 2nd St, La Crescent, MN 55947</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                             |
| EMAIL: <u>cruxpas@acegroup.cc</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | TELEPHONE: <u>507-895-4720</u>              |
| APPLICANT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                             |
| NAME: <u>Hunter Gross, Wieser Brothers General Contractors</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                             |
| MAILING ADDRESS: <u>200 Twilite St, La Crescent, MN 55947</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                             |
| EMAIL: <u>hunterg@wieserbrothers.com</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | TELEPHONE: <u>507-895-8903</u>              |
| OWNER AUTHORIZATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                             |
| My signature below signifies that:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                             |
| <p><b>I hereby declare that I am the owner, or authorized agent of the owner, of the above-described property and I agree to construct the building or use herein described in accordance with the regulations and ordinances that govern said improvement within the City of La Crescent and that the foregoing information contained on this application is a true and correct statement of my intentions. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a CUP does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. I understand that any utility that must be moved as a result of additions or alterations to the property will be at my expense and I will be responsible for the cost of the plan check of this application even though I do not continue the project. I have also read and understand the instructions and information contained in the application materials.</b></p> <ul style="list-style-type: none"> <li>I have read the application form and background information and have provided the required information.</li> <li>I have reviewed the legal description on my property deed and indicated all recorded easements and deed restrictions on the submitted site plan. <i>(Please provide a description here of the easements and restrictions shown on your property deed.</i> _____ <i>)</i></li> <li>I believe the information provided in this application is accurate to the best of my knowledge.</li> <li>I am aware that City staff and/or Planning Commission members may view my property and proposed construction. <i>(Please note any special instructions regarding access to your property such as dogs, gates, alarms, etc</i> _____ <i>)</i></li> </ul> |                                             |

- I understand that if this application is approved, a building permit is required for construction and that no construction may commence prior to issuance of the permit. No changes may be made without City approval, and changes may require a new application.
- I (we) understand that additional data may be requested by the City of La Crescent Planning Commission.

*Rev. J. L. En*

*1/13/2026*

Property Owner Signature

Date

*Hunter Davis*

*1/13/2026*

Applicant Signature

Date

#### REVIEW TIMEFRAME

ADMINISTRATIVE COMPLETENESS REVIEW: 5 DAYS

REVIEW OF SUBMITTAL: 30 DAYS

## CUP SUBMITTAL CHECKLIST

**PLEASE RETURN THIS COMPLETED APPLICATION FORM WITH YOUR SUBMITTAL. SUBMITTALS WITHOUT THE INFORMATION BELOW WILL BE CONSIDERED INCOMPLETE AND WILL BE REJECTED. ALL SUBMITTAL MATERIALS MUST BE DELIVERED TO CITY HALL OR SUBMITTED VIA EMAIL IN PDF FORMAT.**

**PLEASE NOTE: IT IS HIGHLY RECOMMENDED THAT A PRE-APPLICATION MEETING BE HELD PRIOR TO A FORMAL SUBMITTAL.**

- ☐ Project Narrative of Proposed Request (See Page 8 for further details)
- ☐ Legal Description
- ☐ Site Plan (showing north arrow and other relevant data)
- ☐ Elevations and Floor Plans (if applicable)
- ☐ Copy of deed establishing ownership
- ☐ Mailing Label Certification
- ☐ Mailing Labels (with Houston/Winona County parcel maps)
- ☐ Application Fees (\$400.00)
- ☐ All requested items have been included

## CUP Application Requirements

After you have had a pre-application meeting, please review your project before completing the application to make sure it meets the criteria in the zoning ordinance. Provide complete and accurate information. Plan your project so that it is compatible with the surroundings and does not disrupt the neighborhood with undue noise or traffic. Submitting an application for a CUP demands time, expense and justification. Please consider designing, refining or redesigning the project to meet all zoning standards before submitting an application for a CUP.

A narrative describing the basis for the proposed request must be submitted. In order to provide the staff, Planning Commission, and City Council with sufficient information with which to make a recommendation (staff and Planning Commission make a recommendation) and decision (City Council makes the decision), on whether the request meets the requirements of the zoning code, the CUP narrative should include the following information:

Application Narrative Requirements: Please submit as a separate document.

- Please provide a brief description of the project.
- What is the reason for your request?
- Location/Address/Tax Parcel ID of the property subject to the request
- Legal Description
- Vicinity information
- Current site conditions- **A survey or sketch drawn to scale must be attached showing:**
  - a. Lot lines and corner pins (If there are any questions as to property lines, a survey may be needed). The city has a metal detector at City Hall for property owners to check out.
  - b. Dimensions of existing buildings and proposed new construction;
  - c. Distances from lot lines to buildings.
  - d. All Easements (Utility and drainage)
  - e. Utility lines entering the property.
  - f. Corner pins must be established and marked by the owner.
  - g. Two copies of construction plans must also be submitted
- Applicant's Evaluation of Criteria and Findings of Fact  
Please include a response to each of the following items. Please type or print legibly. If your response does not fit within the available space, please attach additional sheets. If the question does not apply to your situation, respond with "Not Applicable" and include a statement as to why a question is not applicable.
  - A. Please indicate what steps you have taken to discuss this project with your neighbors prior to submission.

*See Narrative for all responses.*
  - B. Please indicate what steps you have taken to discuss this project with the city staff prior to submission.

- C. As part of your application narrative, please review the Criteria for Granting Conditional Use Permits found in Section 12.06 Subd. 3. of the zoning ordinance (below) and provide your Response (Findings) in the space provided or on a separate sheet.

Subd. 3. CRITERIA FOR GRANTING CONDITIONAL USE PERMITS. In granting a conditional use permit, the La Crescent City Council shall consider the advice, recommendations and findings of the Planning Commission and the effect of the proposed use on upon the health, safety, morals and general welfare of occupants of surrounding lands. The City Council may make the following findings where applicable:

- A. That the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.

Response (Findings): \_\_\_\_\_

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- B. That the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.

Response (Findings): \_\_\_\_\_

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- C. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.

Response (Findings): \_\_\_\_\_

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- D. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.

Response (Findings): \_\_\_\_\_

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- E. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.

The use is consistent with the purposes of the zoning code and the purposes of the zoning district in which the applicant intends to locate the proposed use.

Response (Findings): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

F. The use is not in conflict with the policies of the City of La Crescent.

Response (Findings): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

G. The use will not cause traffic hazards or congestion.

Response (Findings): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

H. Existing uses will not be adversely affected because of curtailment of customer trade brought about by intrusion of noise, glare or general unsightliness.

Response (Findings): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- D. Please review the potential additional conditions below from Section 12.06 Subd. 4. of the zoning ordinance and provide any explanation you deem necessary in your narrative for any of the potential additional conditions.

Subd. 4. ADDITIONAL CONDITIONS. In permitting a new conditional use or the alteration of an existing conditional use, the City Council may impose additional conditions which are considered necessary to protect the best interest of the surrounding area or the community as a whole. Additional conditions may include but are not limited to the following:

- A. Increasing the required lot size of yard dimensions.
- B. Limiting the height, size or location of buildings.
- C. Modifying the building architecture or orientation or requiring berms, screening, landscaping or other facilities to protect adjacent or nearby property.
- D. Controlling the location and number of vehicle access points.

- E. Increasing the street or driveway width to mitigate traffic or safety concerns.
- F. Increasing the number of required off-street parking spaces.
- G. Requiring landscaping, fencing, screening, or other improvements to protect adjacent or nearby property.
- H. Limiting the number, size, location, or lighting of signs.

**Note:** In addition to any conditions that may be imposed by the City Council, the city has the following standard conditions of approval for all applications.

City Standard Conditions of Approval

- A. Applicant will abide by the representations made by the applicant or their agents made during the permitting process, to the extent those representations were not negated by the Planning Commission or City Council and to the extent they are not inconsistent with spirit or letter explicit conditions of the Conditional Use Permit.
- B. Exterior lighting will comply with the La Crescent Ordinances (dark sky, LED) lighting requirements.
- C. Applicant comply with all federal, state, and local regulations.

# **City of La Crescent Conditional Use Permit Application**

## **Crucifixion Daycare**

Dated: 1.9.2026

**Location:** 420 2<sup>nd</sup> Steet South, La Crescent, MN 55947

**Tax Parcel ID:** 25.0375.000

**Legel Descriptions:** Being all of lots 11 thru 20 of block 79 of the plat of La Crescent, Located in part of the southeast ¼ of the northwest ¼ of section 10, Township 104 North, Range 4 West, City of La Crescent, Minnesota

### **Description of the project:**

The Crucifixion School is looking to construct roughly a 9,500 square-foot daycare addition onto the existing gym with a storage room and bathroom at the gymnasium level. The addition will allow for the existing daycare and school to have more space and opportunity to grow and continue to serve the community.

### **Reasoning:**

This request is being made so that the school can have greater flexibility in setbacks and permitted uses and look like it was always a part of the original building. The rezoning will not give the church any advantage over other or negatively affect the surrounding properties as the use of the properties is not changing, simply giving them space and ability to function more effectively. With rezoning allowance will simplify the entire parcel into one zone and allow the addition to look like it was always a part of the original building when completed.

### **Vicinity Information:**

The surrounding properties are a mix of CBD, C-1, R-2, and R-1.

### **Current Site Conditions:**

The current site condition of the future daycare addition is a partial grass field and a broken up reminisce of a tennis court.

### **Applicant's Evaluation of Criteria and Findings of Fact:**

- a. **Please Indicate what steps you have taken to discuss this project with your neighbors prior to submission.**

Response: This project has been publicly announced and is currently being city wide spread fundraising.

**b. Please indicated what steps you have taken to discuss this project with the city staff prior to submission.**

Response: Church members and/or Wieser Brothers employees have had numerous email/phone call correspondence, and in-person meetings with city staff to discuss this project prior to submission.

**c. Criteria for Granting Conditional Uses Permits**

**a. That the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.**

Response: The property is currently being used as an elementary school and daycare facility and will not be injurious to the use and enjoyment of the properties in the immediate vicinity, nor will it diminish and impair property values. The addition will simply give the school and daycare the appropriate space they need to meet the needs of the children and staff.

**b. That the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.**

Response: The conditional use will not impede the normal and orderly development and improvement of the surrounding vacant properties as they are currently in the CBD as well.

**c. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.**

Response: Adequate utilities, access roads, drainage and other facilities are being provided and professionally examined and designed by a licensed civil engineer.

**d. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.**

Response: additional off street parking is being added to the backside of the daycare addition of the alleyway for the potential increase the daycare addition my require.

**e. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in**

**such a manner that no disturbance to neighboring properties will result. The use is consistent with the purposes of the zoning code and the purposes of the zoning district in which the applicant intends to located the proposed use.**

Response: The intended use of the addition is consistent with the current use and functionality and will aid as a supporting business to the surrounding neighborhood as place for all those children who live close by or to the children of parents who work close by.

**f. The use is not in conflict with the policies of the City of La Crescent.**

Response: The use does not conflict with the policies of the City of La Crescent.

**g. The use will not cause traffic hazards or congestion.**

Response: The use will not cause traffic hazards or congestion as the current building on the parcel currently operates as a school and daycare and the addition will simply give the appropriate space they need to meet the needs of the children and staff.

**h. Existing uses will not be adversely affected because of curtailment of customer trade brought about by intrusion of noise, glare, or general unsightliness.**

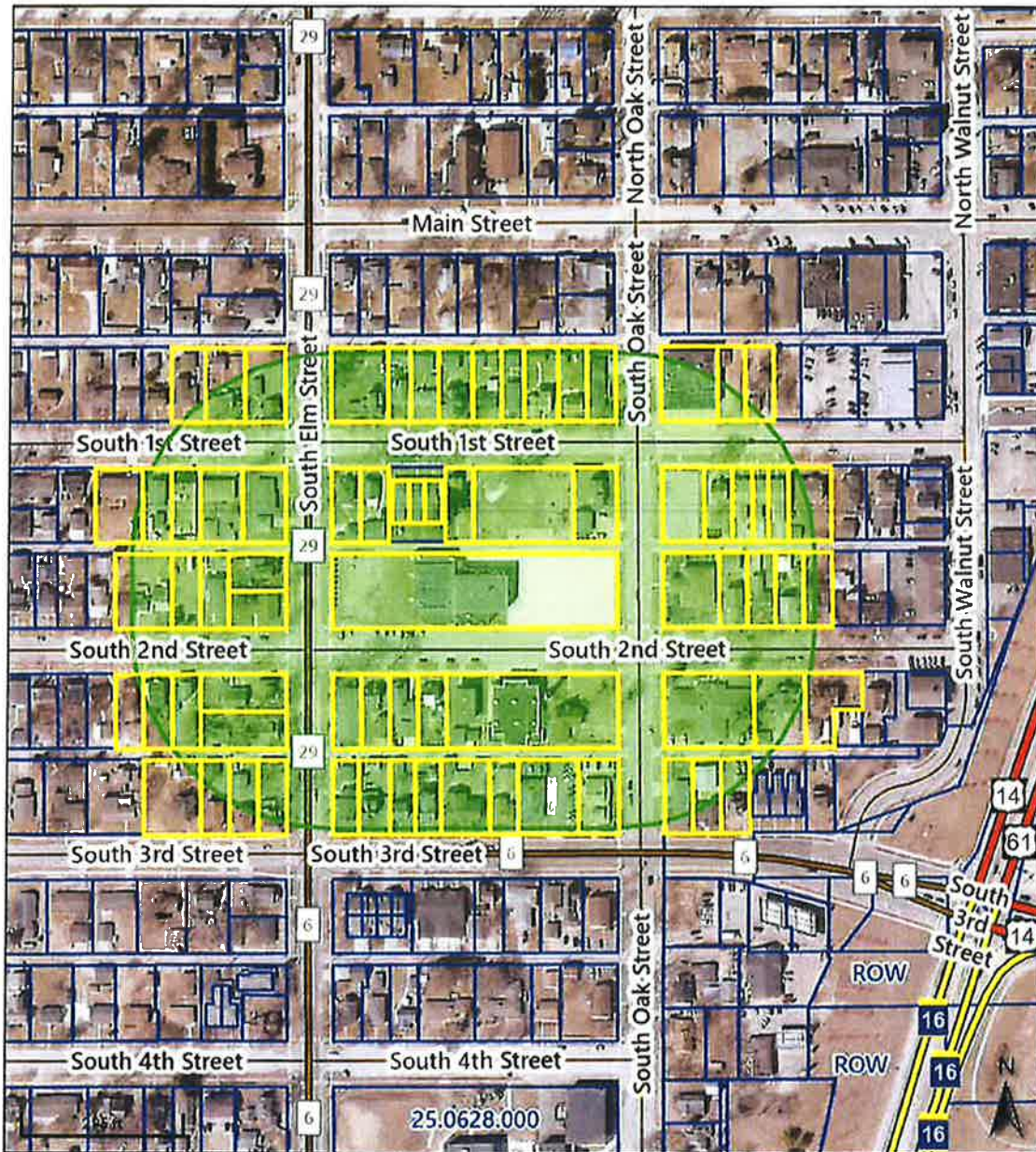
Response: not applicable.



Beacon

TIA

Houston County, MN



#### Overview



#### Legend

##### Parcels

- Parcels
- Mobile Home
- Exempt
- Personal Property
- BLL
- Corporate Limits

##### Roads

- US Highway
- State Highway
- County Highway
- Township Road
- Municipal Road
- Political Townships

Date created: 1/8/2026  
Last Data Uploaded: 1/7/2026 10:06:20 PM

Developed by  **SCHNEIDER**  
GEOSPATIAL

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**PLANNING COMMISSION  
PRELIMINARY PLAT - PUBLIC HEARING  
STAFF REPORT**

**MEETING DATE:** February 3<sup>rd</sup>, 2026

**CASE NUMBER:** PC-2026-01 Preliminary Plat "CRPM"

**OWNER:** Coulee Region Property Management  
901 Rose Street  
La Crosse, WI 54603

**PARCEL IDs:** 251185000, 251186000, 251187000

**APPLICANT:** Cindy Gerke-Edwards

**REQUEST:** Preliminary Plat application to combine the three parcels above, into one parcel.

**LOCATION:** The properties are located at 318 S Walnut St, 309 S Oak St, and an unaddressed parcel in between.

**GENERAL PLAN/  
ZONING DESIGNATION:** Commercial & Residential / C-1 Highway Commercial

**SURROUNDING USES:** North: C-1 Highway Commercial;  
  
South: Mix of C-1 Highway Commercial, R- 1B Traditional Low Density Residential and R-3 High Density Residential;  
  
East: N/A;  
  
West: R-1B Traditional Low Density Residential

## **BACKGROUND**

One parcel has an approximate 2,500 square foot commercial property located on it. One parcel has an approximate 1,750 square foot single-family dwelling with an approximate 485 square foot accessory structure located on it. According to Houston County Beacon, the unaddressed parcel has an approximate 300 square foot accessory structure located on it.

## **PROPOSAL**

PC-2026-01 Preliminary Plat is a request to combine the three associated parcels into one parcel. The residential structure will be removed and an access road will be installed coming off of South Oak Street.

## **PLANNING STAFF ANALYSIS**

By combining the three parcels into one commercial parcel and removing the residential structure, this removes the legal non-conforming residential parcel and brings the one whole parcels in to conformity.

### ***Public Input:***

At the writing of this report, the city has not received any comment on this application.

## **STAFF FINDINGS AND RECOMMENDATION**

City staff has reviewed the submitted Preliminary Plat application, had multiple correspondence with the applicant's representative, reviewed the city zoning district regulations for C-1 Highway commercial and obtained a letter from the City Engineer in regards to this proposal. Letter from WHKS included as Exhibit B.

Staff recommends approval of the Preliminary Plat with the following conditions.

### **RECOMMENDED MOTION FOR PRELIMINARY PLAT**

I move that the Planning Commission recommend to the La Crescent City Council the (**APPROVAL**/DENIAL) of case PC-2026-01 Preliminary Plat, a request by Cindy Gerke-Edwards, Coulee Region Property Management, to allow the combination of three parcels into on parcel, in the C-1 Highway Commercial Zoning District. (located at Parcel Number 251185000, 251186000, 251187000), subject to the following conditions of approval:

#### **Conditions of Approval:**

1. Grading, Drainage, and Erosion Control Plan approved by the City Engineer.
2. Stormwater Pollution Prevention Plan approved by the City Engineer. Drainage calculations need to be submitted to meet city and state requirements.

3. Developer enters into a Development Agreement with the City to be approved by the City Attorney and City Council prior to the final plat. Development Agreement will address the following:
  - a. Incorporating all representations of applicant/developer contained in December 17, 2025 application to the City including, but not limited to:
    - i. Paragraph 5 regarding removing of nonconforming features prior to November 2026;
    - ii. Paragraph 11 amending the grading and construction plan to remove the bituminous parking on City owned property;
    - iii. Address canopy removal;
    - iv. Access road will be aligned to modify with this intersection of South 4<sup>th</sup> Street and Oak Street.
  - b. All mortgagee(s) of record will join in execution of the plat.
  - c. All easements of record being clearly identified on the plat.
  - d. Developer installing a sidewalk as contained in their application no later than November 2026.
  - e. All items identified by WHKS in correspondence dated January 26, 2026.
4. The applicant/developer will abide by all representations made by the applicant/developer or their agents made during the permitting process, to the extent those representations were not negated by the Planning Commission or City Council and to the extent they are not inconsistent with the spirit or explicit conditions of the conditional use permit.
5. That the applicant/developer comply with all applicable federal, state, and local regulations.
6. Additional easements required by private utility companies, if any, should be platted. All proposed utility conduit crossings must be shown on the final plans. All related private utility fees shall be paid by the Developer.
7. No sitework will begin until approval and reordering of the final plat.

Findings:

1. The property owner proposes to use the property in a reasonable manner permitted by the Zoning Ordinance
2. The request is in harmony with the general purposes and intent of the ordinance and consistent with the comprehensive plan.
3. The basic layout is acceptable.
4. The proposed development is consistent with the general vision for the City. .
5. 401 Oak Street South was rezoned commercial by the city in 2010.
6. The access road design is compliant with Minnesota Fire Code. Applicant has conducted a traffic study by a licensed engineer. The traffic study has been reviewed and approved by the city engineer.

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*Josh Tarrence*

Prepared by Josh Tarrence, Building Inspector/Fire Chief

Attachments:

- Exhibit #1 – Preliminary Plat – Applicant Request  
Exhibit #2 – Letter from City Engineer/WHKS  
Exhibit #3 – Aerial Map – Parcel Maps

**Exhibit #1 – Preliminary Plat – Applicant Request**

**CITY OF LA CRESCENT ZONING AUTHORITY  
APPLICATION FOR PRELIMINARY PLAT**

The undersigned being the owner(s) of record (optionee(s) with regard to enforceable exclusion options to purchase) of the hereinafter described premises hereby makes application for a:  
**PRELIMINARY PLAT**

TO WIT:

Coulee Region Property Managment

Cindy Gerke, President

901 Rose Street

La Crosse, WI 54603

gerke\_cindy@yahoo.com

the lands to which this application has reference are described as follows, to wit:

Land Description Attached - Owners and Encumbrances Report

Dated October 14, 2025

Attached is a sketch of the site plan showing North arrow and other relevant data with reference hereto. I (we) understand that additional data may be requested by the City of La Crescent Planning Commission with regard hereto.

Dated: 11/25/2025

Cindy Gerke-Edwards  
President of Coulee Region Property  
(Owners (s)) (Optionee(s)) management

December 17, 2025

City of La Crescent  
Attn: Shawn Wetterlin, Building Official  
P.O. Box 142  
La Crescent, MN 55947

**RE: Coulee Region Property Management First Preliminary Plat – La Crescent, Minnesota**

Dear Mr. Wetterlin,

Attached is a complete resubmittal of COULEE REGION PROPERTY MANAGEMENT FIRST. What follows is an item-by-item response to the October 7<sup>th</sup> letter from Wieser and the December 12<sup>th</sup> letter from yourself:

On October 7, 2025 a letter was provided to the owner from Wieser Law Office, P.C.:

1. *CRPM will cause parcels abbreviated 1187, 1186, and 1185 be combined/replatted into one parcel. The proposed plat of COULEE REGION PROPERTY MANAGEMENT FIRST combined the three existing parcels into one (attached).*
2. *CRPM will conduct a traffic study by a licensed engineer. Traffic study to be done at CRPM's sole expense. Traffic study and analysis completed by SSTS LLC at tie in location off South Oak Street for the proposed private access road (attached).*
3. *CRPM will cause an access road be designed by a licensed engineer and reviewed and approved by both the City Engineer and City Fire Chief. The design would be sufficient to allow emergency vehicular access. The proposed private access road grading & construction plan was designed by G-Cubed Inc. (attached). The turning movement was previously reviewed and approved by the Fire Chief and City Engineer. We have added the turning movements to the preliminary plat for reference.*
4. *That the design would also comply with the Minnesota State Fire Code. Emergency vehicle circulation shown on the preliminary plat for AASHTO bus which has similar characteristics and size to a standard fire truck.*
5. *That the design will comply with all other applicable regulations. Completed.*
6. *CRPM would obtain permits as designated in the September 18, 2025 email communication from City Building Official Wetterlin. Completed.*

On December 12, 2025 a letter was provided to the owner (CRPM) and G-Cubed Inc.:

1. *Application Fee*  
*Fee schedule Ordinance #404 Required payment must be submitted before the application will be deemed complete. The preliminary plat application fee in the amount of \$300 is enclosed. (\$250/plat plus \$50/lot).*
2. *Required Submittals*  
*13.09 B Six (6) large-scale copies of the preliminary plat must be provided. Seven (7) full size copies of the preliminary plat and one (2) full size copy of the grading plan are enclosed. (Preliminary plat Six for city one for MnDOT & grading plan one and one respectively).*

3. *Impervious Surface Calculations*  
13.09 B.G The percentage of impervious surface for both existing and proposed conditions must be included. Impervious surfacing percentage calculations added to the preliminary plat.
4. *MnDOT Review*  
13.09 8.1 submittal to MnDOT is required due to the property abutting MnDOT right-of-way. An additional copy of the preliminary plat and grading plan is enclosed for your staff to provide to MnDOT for review.
5. *Project Description*  
The application should clearly describe the proposed project in plain, easily understandable language sufficient for full Planning Commission evaluation. The owner is proposing to combine the three existing parcels into one and construct a private road to gain access from South Oak Street to the commercial building on the property. Additionally, the owner is proposing to clean up the property by removing unconforming features such as the residential house, fences, canopy and encroachments.
6. *Lot 2- Insufficient Street Frontage*  
Lot 2 does not meet the required 80 feet of street frontage per Section 12.22, Subdivision 5. This configuration effectively creates a flag lot, which is prohibited under Section 13.13, Subdivision 4.E. The proposed plat was modified to one lot satisfying this requirement.
7. *Public Street Frontage Requirement*  
Section 13.13, Subdivision 4.0 requires all lots to have frontage on a public street. Lot 2 does not comply. The proposed plat was modified to one lot satisfying this requirement.
8. *Accessibility Requirements*  
Under Section 13.13, Subdivision 4.G.1, each lot must have general accessibility-including fire, refuse, and delivery access-from a public street. lot 2 does not meet this standard. The proposed plat was modified to one lot satisfying this requirement.
9. *Approved Public Street Frontage*  
Per Section 12.10, Subdivision 1, Lot 2 lacks frontage on an approved public street. The proposed plat was modified to one lot satisfying this requirement.
10. *Nonconforming Use Expansion*  
Installation of a new driveway constitutes an expansion of a nonconforming use pursuant to Section 12.10, Subdivision 2.A. The existing residential house will be removed satisfying this requirement.
11. *Parking on City Property*  
The paved parking area located on City-owned property to the east must be removed. Callout was added to the grading & construction plan to remove bituminous parking on city's land.
12. *Unauthorized Access Across City Property*  
The property to the south (Parcel ID 251188000) may not use City property for access, and this issue must be resolved. The owner requests a curb cut and driveway be granted off of South Oak Street to serve property 401 South Oak Street (PID: 251188000) to resolve this issue. The garage will then be modified to have doors facing west. Option two, the city grants the owner an easement across that part of the city land, or offers to sell a portion of the land to the owner.
13. *Access Behind Residential Structure*  
The proposal does not meet the intent of the ordinance concerning access to a commercial building located behind a residential structure. The existing residential house will be removed satisfying this requirement.

**14. Address Display Requirements**

*Section 12.10, Subdivision 13 requires developed properties to display their street address on at least one street frontage in a manner visible from the street, consistent with the State Building Code. The commercial building will present its address to be visible from South Oak Street in some way in conformance with the city's ordinance.*

**15. Front Setback Compliance**

*If the proposal reorients the building so that the current rear becomes the front, the required 30-foot front setback is not met. The proposed plat was modified to one lot satisfying this requirement. If the building front is east or west facing the side yard setback to the south is not satisfied, G-Cubed Inc. recommended a variance be submitted along with the resubmittal of the preliminary plat application; however, on December 16, 2025 Shawn Wetterlin confirmed the city will not require a variance in this case and will provide a formal letter to the owner stating this to have on file and of record.*

**16. Off-Premises Signage**

*Off-premises signage is not permitted on Lot 1. The proposed plat was modified to one lot satisfying this requirement.*

**17. Fence and Trash Enclosure Requirements**

*The existing fence must be removed, as fences exceeding four (4) feet in height are not permitted in front of the principal building. A compliant trash enclosure will also be required. Callout added to the plans to remove or replace all fences on the property and relocate the trash enclosure.*

**18. Canopy Structural Review**

*If the canopy structure is to remain, a structural engineer must evaluate its current condition. Since the time of its original construction, state wind-load requirements have increased to 115 mph, necessitating a review to confirm compliance with current standards. The canopy will be removed to satisfy emergency vehicle circulation shown on the preliminary plat and grading plan per Fire Chief Josh Tarrence's request in previous correspondence, callout on plan.*

**19. Fire Access Road**

*MSFC 503.1.1 Buildings and facilities. Approved fire apparatus access roads shall be provided for every facility, building, or portion of a building hereafter constructed or moved into or within the jurisdiction. The fire apparatus access road shall comply with the requirements of this section and shall extend to within 150 feet (45,720 mm) of all portions of the facility and all portions of the exterior walls of the first story of the building as measured by an approved route around the exterior of the building or facility. Emergency vehicle circulation shown on preliminary plat per Fire Chief Josh Tarrence's request.*

**20. North Property Line Fence \*confirmed south fence**

*The fence along the north property line must be removed or replaced due to its current state of disrepair. Callout added to remove or replace all fences onsite.*

**21. Driveway Alignment**

*The driveway centerline does not align with the intersection centerline. The alignment was modified to be align with the intersection of South 4<sup>th</sup> Street and South Oak Street.*

Sincerely,

Grant Griffin, EIT

**Contacts**

Coulee Region Property Management, Inc.

Cindy Gerke, Owner & President

901 Rose Street

La Crosse, WI 54603

608-792-1557

[gerke\\_cindy@yahoo.com](mailto:gerke_cindy@yahoo.com)

G-Cubed Inc.

Engineer & Surveyor

14070 Hwy 52 SE

Chatfield, MN 55923

507-867-1666 Ext. 103

[grantg@ggg.to](mailto:grantg@ggg.to)

[geoffg@ggg.to](mailto:geoffg@ggg.to)



**WARNING**  
BEFORE COOKING CALL CORNERS  
STATE ONE CALL FOR LOCATIONS  
DIAL - 1-800-252-1166  
REQUIRED BY LAW

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**ENGINEER & SURVEYOR**  
G-CUBED INC.  
14070 HWY 52 SE  
CHATHFIELD, MN 55923  
geoffg@ggg.to  
grantg@ggg.to

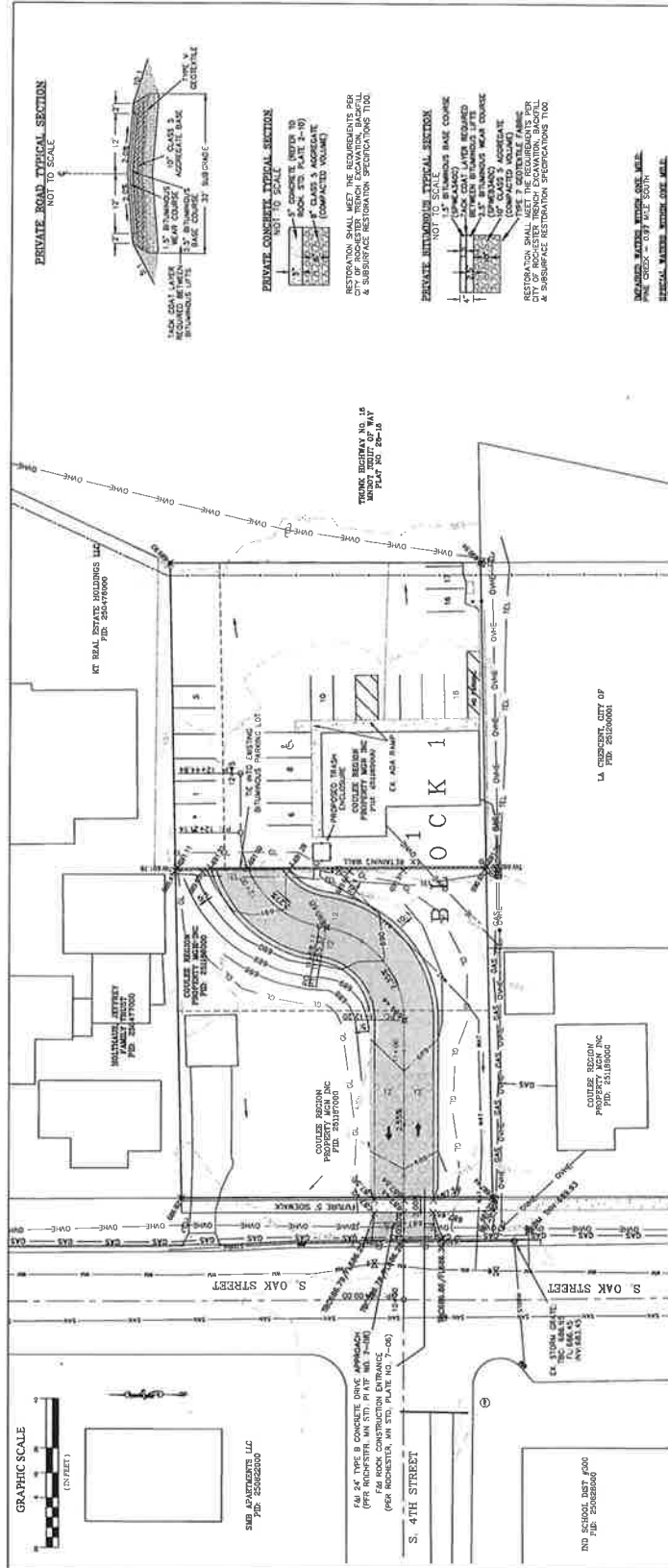
**OWNER**  
COULLEE REGION PROPERTY MANAGEMENT  
901 ROSE STREET  
LA CROSSE, WI 54603  
gerke\_cindy@yahoo.com

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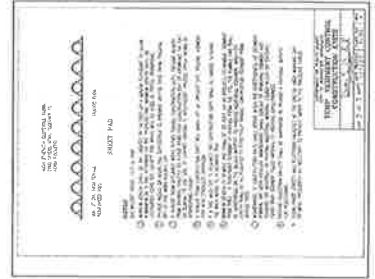
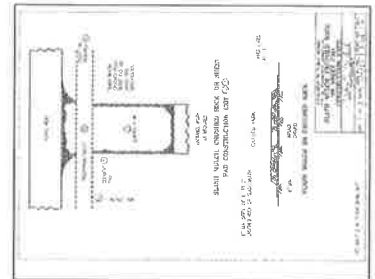
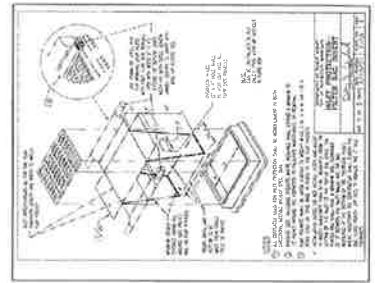
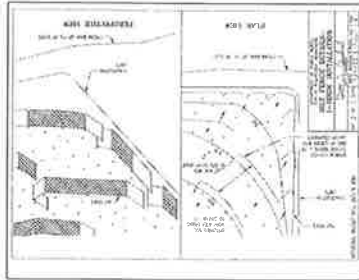
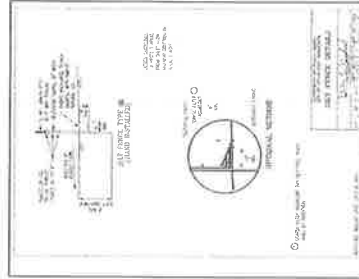
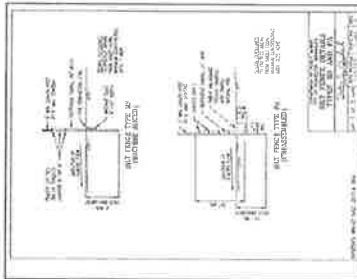
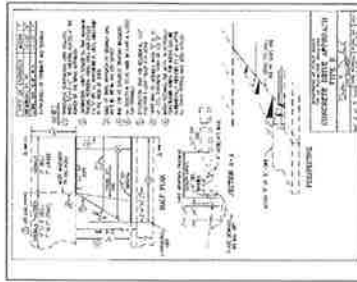
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 96. **WHEEL OFF THE PLAY**  
 97. **WHEEL OFF THE PLAY**  
 98. **WHEEL OFF THE PLAY**  
 99. **WHEEL OFF THE PLAY**  
 100. **WHEEL OFF THE PLAY**



[illegible]





| NO. | REVISION                      | DATE     | BY       | CHKD.    | APP'D.   |
|-----|-------------------------------|----------|----------|----------|----------|
| 1   | ISSUED FOR PERMIT             | 11/17/23 | J. SMITH | M. JONES | K. BROWN |
| 2   | REVISED PER CITY COMMENTS     | 11/20/23 | J. SMITH | M. JONES | K. BROWN |
| 3   | REVISED PER ENGINEER COMMENTS | 11/22/23 | J. SMITH | M. JONES | K. BROWN |
| 4   | REVISED PER CITY COMMENTS     | 11/25/23 | J. SMITH | M. JONES | K. BROWN |
| 5   | REVISED PER ENGINEER COMMENTS | 11/28/23 | J. SMITH | M. JONES | K. BROWN |
| 6   | REVISED PER CITY COMMENTS     | 12/01/23 | J. SMITH | M. JONES | K. BROWN |
| 7   | REVISED PER ENGINEER COMMENTS | 12/04/23 | J. SMITH | M. JONES | K. BROWN |
| 8   | REVISED PER CITY COMMENTS     | 12/07/23 | J. SMITH | M. JONES | K. BROWN |
| 9   | REVISED PER ENGINEER COMMENTS | 12/10/23 | J. SMITH | M. JONES | K. BROWN |
| 10  | REVISED PER CITY COMMENTS     | 12/13/23 | J. SMITH | M. JONES | K. BROWN |

**Date:** November 26<sup>th</sup>, 2025

**To:** Grant Griffin, G-Cubed Engineering

**From:** Katie Schmidt, PE (MN PE License #47147)

**Re:** CRPM Access Road Traffic Study – La Crescent, MN

Coulee Region Property Management (CRPM) owns the 318 S Walnut St property, which has existing access through the property to the north. Access to the north will no longer be permitted, and a new access road on S Oak St is proposed. Figure 1 shows the property's location and the proposed access road. The proposed access road will only serve the existing 2,222 SF retail building on the property.

The purpose of this study is to evaluate typical weekday peak hour traffic operations of the proposed CRPM access road at the S Oak St/S 4<sup>th</sup> St intersection. Existing traffic operations are documented for a baseline to compare the traffic operations with the proposed access road (termed "Build" operations). Build operations include estimated site-generated traffic from the existing retail building added through the S Oak St/S 4<sup>th</sup> St intersection onto the proposed access road. Recommendations to improve traffic operations and safety are included as necessary.

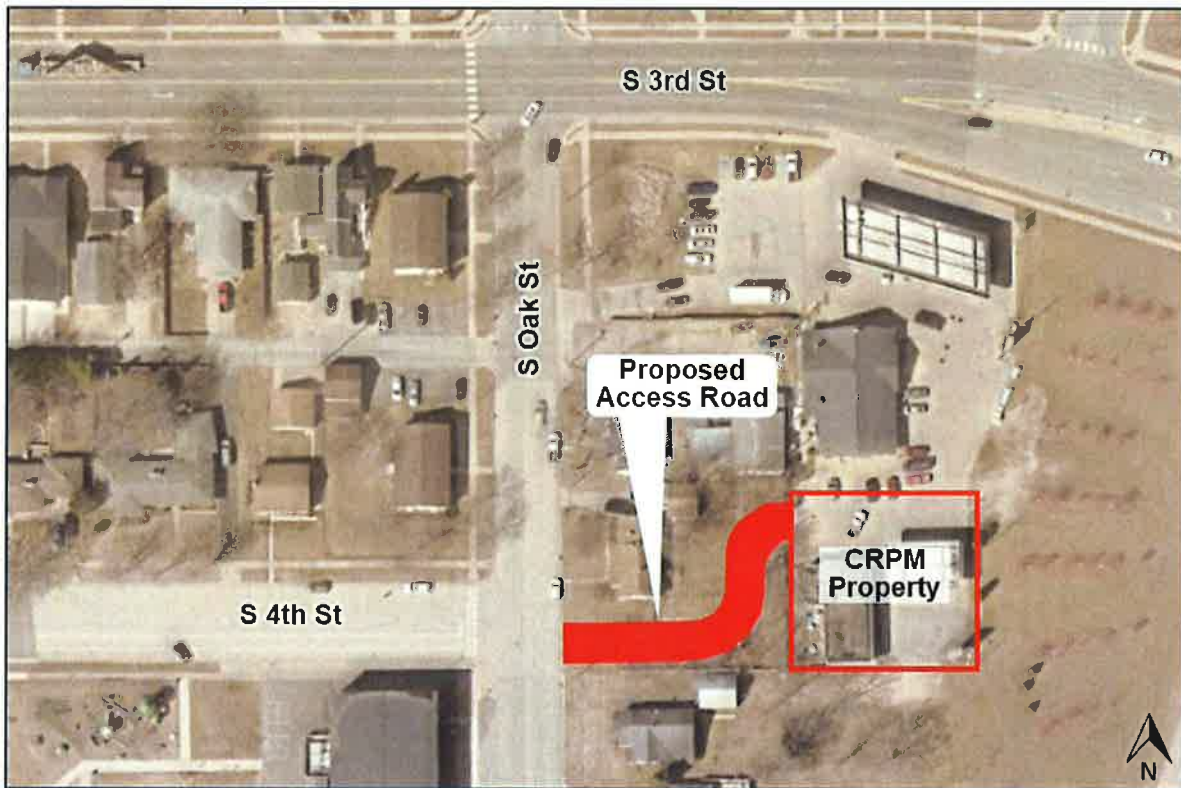


**Figure 1 - Project Location & Access Road Layout**

## 1. Existing Conditions

### 1.1 Existing Geometry

The intersection of S Oak St/S 4<sup>th</sup> St is side-street stop-controlled with S Oak St free-flowing and S 4<sup>th</sup> St stop-controlled. All approaches have a single lane. There is a marked crosswalk on the west leg, and S 4<sup>th</sup> St has a school bus parking zone. Roadway descriptions are noted in Table 1.

**Table 1 - Roadway Descriptions**

| Roadway<br>[Ownership]            | Functional<br>Class | Typical<br>Section  | Posted<br>Speed           | AADT<br>(Year) <sup>1</sup> |
|-----------------------------------|---------------------|---------------------|---------------------------|-----------------------------|
| S Oak St<br>[City of La Crescent] | Local               | 2-Lane<br>Undivided | 30 mph<br>20 mph (school) | 2,008<br>(2025 )            |
| S 4th St<br>[City of La Crescent] | Local               | 2-Lane<br>Undivided | 30 mph                    | 332<br>(2025)               |

<sup>1</sup> AADT Sources: (MnDOT) from MnDOT's Traffic Viewer Application ([link](#))

## 1.2 Existing Traffic Volumes

AM and PM peak hour turning movement counts were collected at the S Oak St/S 4<sup>th</sup> St intersection on Thursday, November 6<sup>th</sup>, 2025. The AM peak hour occurs from 7:15 AM to 8:15 AM and includes a peaking 15-minute period at 7:45 for La Crescent-Hoka Elementary School traffic. The PM peak hour occurs from 4:15 PM to 5:15 PM. Typically, the evening peak hour has higher traffic volumes than the afternoon school dismissal peak and is used in the study.

Figure 2 displays the existing traffic volumes and geometric conditions at the study intersection.

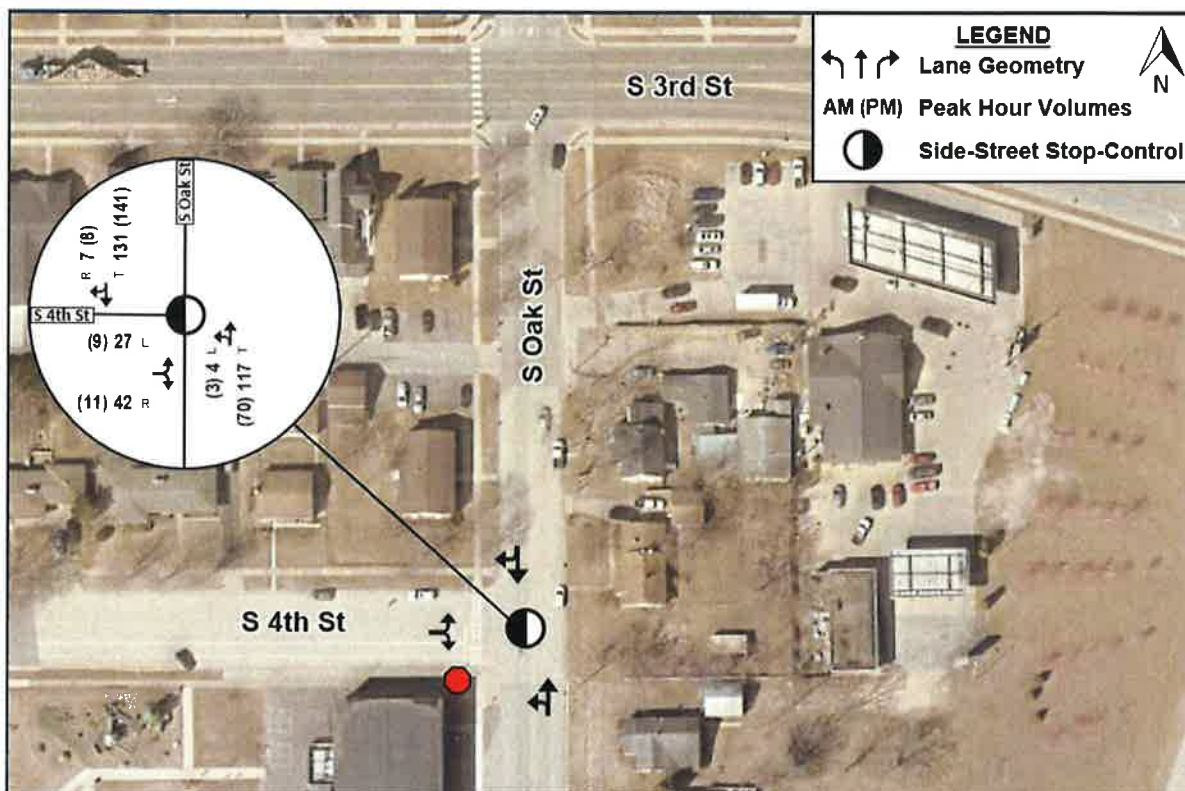


**Figure 2 - Existing Traffic Volumes and Geometric Conditions**

## 1.3 Existing Crash Review

Historical crash data from MnDOT's Crash Mapping Analysis Tool (MnCMAT) for the S Oak St/S 4<sup>th</sup> St intersection was reviewed for a 5-year period (2020-2024) to note any existing safety concerns. During this timeframe, one minor property damage-only crash was reported (angle crash). The intersection crash rate and critical crash rate were reviewed. The intersection crash rate is defined by the number of crashes occurring per million entering vehicles (MEV). The intersection critical crash rate is used to determine if an intersection has a crash rate higher than similar facilities by a statistically significant amount. The critical rate is calculated by adjusting the system-wide average crash rate based on the amount of exposure and a statistical constant indicating the level of confidence. If the actual crash rate at a specific location exceeds the critical crash rate, it suggests that deficiencies in the intersection design or other factors may be contributing to the crashes.

The calculated intersection crash rate is 0.29 crashes per million entering vehicles (MEV), which is lower than the critical crash rate of 0.82 crashes per MEV. There are no existing safety concerns based on crash history at the intersection.

## 2. Build Conditions

### 2.1 Trip Generation

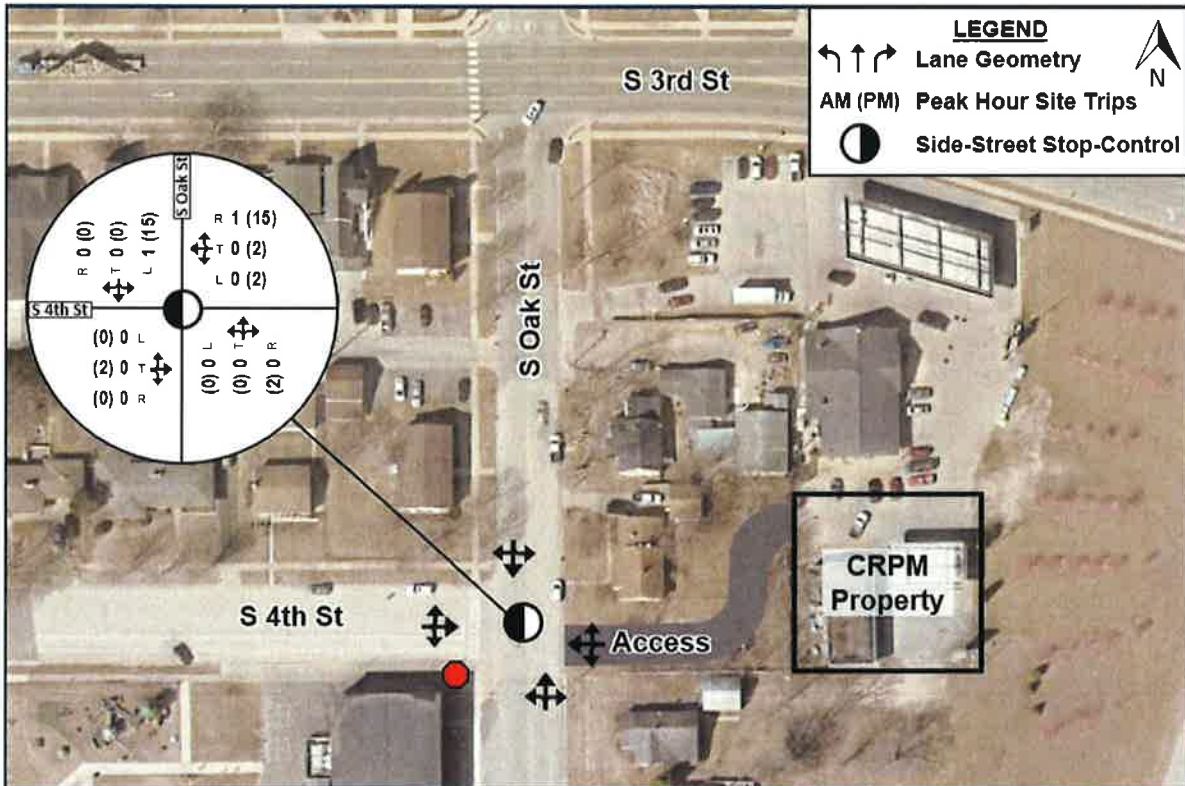
The existing 2,222 SF specialty retail building currently operates as a smoke shop selling tobacco and vaping paraphernalia. A smoke shop is a unique use and not specifically included in the Institute of Transportation Engineers' *Trip Generation Manual*<sup>1</sup>, which is a standard industry reference used by public agencies to estimate trips generated by specific land uses. Investigation and engineering judgment indicate that a "Liquor Store" use (ITE Land Use Code 899) provides similar customer and traffic characteristics. The volume of vehicle trips generated by the existing 2,222 SF building considering "Liquor Store" designation, has been estimated for the AM and PM peak hours and on a daily basis per ITE's *Trip Generation Manual*. Table 2 summarizes the trip generation estimates.

**Table 2 - Trip Generation**

| Land Use      | ITE Land Use Code | Size       | Trips Generated: |          |           |           |             |
|---------------|-------------------|------------|------------------|----------|-----------|-----------|-------------|
|               |                   |            | AM Peak          |          | PM Peak   |           | Weekday ADT |
|               |                   |            | Enter            | Exit     | Enter     | Exit      |             |
| Liquor Store* | 899               | 2,222 s.f. | 1                | 1        | 19        | 19        | 238         |
| <b>Totals</b> |                   |            | <b>1</b>         | <b>1</b> | <b>19</b> | <b>19</b> | <b>238</b>  |
|               |                   |            | <b>2</b>         |          | <b>38</b> |           |             |

\* Liquor store assumed comparable to smoke shop use.

The existing building is estimated to generate 2 morning peak hour trips (1 entering and 1 exiting), 38 evening peak hour trips (19 entering and 19 exiting), and 238 daily trips. The distribution of the site-generated traffic to/from the S Oak St/S 4<sup>th</sup> St intersection was based on anticipated customer travel patterns and 80% to/from the north, 10% to/from the west and 10% from/south was assumed. Figure 3 shows the site-generated traffic trip assignment using the proposed access road.



<sup>1</sup> *Trip Generation Manual*, Institute of Transportation Engineers (ITE), 12<sup>th</sup> Edition

## 2.2 Build Traffic Volumes

Figure 4 shows the Build Traffic Volumes with existing traffic and trip assignment volumes combined.

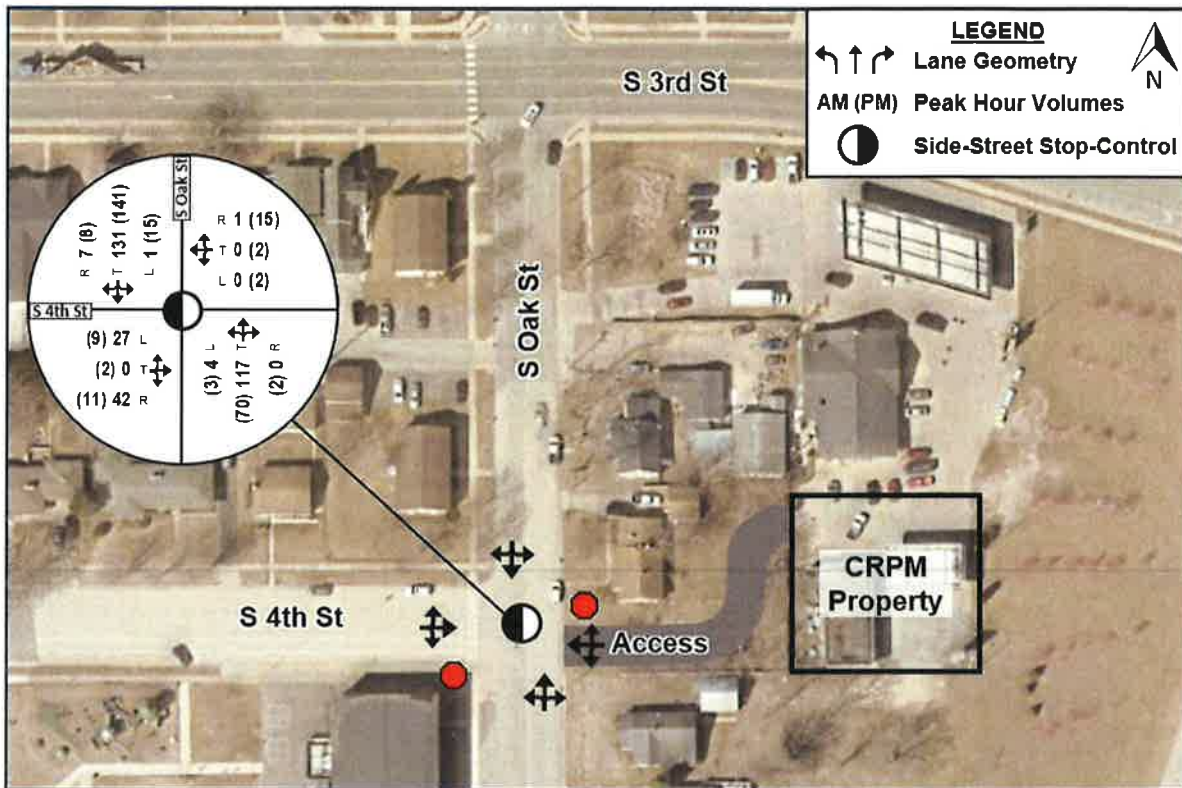


Figure 4 - Build Traffic Volumes

## 3. Traffic Operations Review

Operating conditions of intersections are evaluated based on the capacity versus the actual traffic volume. Industry standards for evaluating capacity are contained in the **Highway Capacity Manual**<sup>2</sup>. Operating conditions are described in terms of driver delay represented as a Level of Service (LOS) grade with "A" as the best conditions and "F" as the worst. Generally, LOS "D" represents the threshold for acceptable operations. Table 3 summarizes the LOS and delay criteria for unsignalized intersections.

Table 3 - Level of Service Criteria – Unsignalized Intersections

| LOS         | A                   | B                   | C                | D                        | E                     | F                    |
|-------------|---------------------|---------------------|------------------|--------------------------|-----------------------|----------------------|
| Delay       | 0-10 seconds        | >10-15 seconds      | >15-25 seconds   | >25-35 seconds           | >35-50 seconds        | >50 seconds          |
| Description | Free-flow operation | Unimpeded operation | Stable operation | Less stable & more delay | Unstable & high delay | Congested & back-ups |

Another component of operational analyses is a study of queuing. An intersection can operate with an acceptable LOS, but if queues from the intersection extend back to block adjacent intersections, entrances to turn lanes and/or access driveways, unsafe conditions could result. The industry design standard 95<sup>th</sup> Percentile Queue Length is considered and reported.

Synchro software (12<sup>th</sup> Edition) was used for the operational analyses. LOS, delay and queues are reported for each approach lane at the intersection. Synchro's HCM 7<sup>th</sup> edition reports were used.

<sup>2</sup> Highway Capacity Manual (HCM), Transportation Research Board, 7<sup>th</sup> Edition

Table 4 details the operational results for the Existing conditions. Operations are acceptable as LOS is B or better for all approaches, and queuing is minimal.

**Table 4 - Existing Conditions Operational Results**

| Intersection              | Approach | AM Peak Hour |       |       | PM Peak Hour |       |       |
|---------------------------|----------|--------------|-------|-------|--------------|-------|-------|
|                           |          | LOS          | Delay | Queue | LOS          | Delay | Queue |
| S Oak St<br>&<br>S 4th St | EB       | B            | 11.4  | 13    | A            | 9.9   | 3     |
|                           | WB       | NA           |       |       | NA           |       |       |
|                           | NB       | A            | 0.3   | 0     | A            | 0.3   | 0     |
|                           | SB       | A            | 0.0   | 0     | A            | 0.0   | 0     |

- Delay in seconds and queue in feet. Existing peak hour factors and ped x-ing volumes used.

- Results from Synchro's HCM 7 TWSC Reports.

Table 5 details the operational results for the Build conditions with the proposed access road as the east leg. Operations are acceptable as LOS is B or better for all approaches, and queuing is minimal. No traffic operation issues are anticipated with the proposed CRPM access road.

**Table 5 - Build Conditions Operational Results**

| Intersection              | Approach | AM Peak Hour |       |       | PM Peak Hour |       |       |
|---------------------------|----------|--------------|-------|-------|--------------|-------|-------|
|                           |          | LOS          | Delay | Queue | LOS          | Delay | Queue |
| S Oak St<br>&<br>S 4th St | EB       | B            | 11.4  | 13    | B            | 10.4  | 3     |
|                           | WB       | A            | 9.1   | 0     | A            | 9.4   | 3     |
|                           | NB       | A            | 0.3   | 0     | A            | 0.3   | 0     |
|                           | SB       | A            | 0.1   | 0     | A            | 0.7   | 0     |

- Delay in seconds and queue in feet. Existing peak hour factors and ped x-ing volumes used.

- Results from Synchro's HCM 7 TWSC Reports.

## 4. Summary & Recommendations

- ★ Traffic estimated to use the proposed CRPM access road is low. The existing retail building using the proposed access is estimated to generate 2 morning peak hour trips (1 entering and 1 exiting), 38 evening peak hour trips (19 entering and 19 exiting), and 238 daily trips.
- ★ Traffic operations at the S Oak St/S 4<sup>th</sup> St intersection are acceptable in terms of vehicle delay and queuing during weekday AM and PM peak traffic hours with the proposed CRPM access road.
- ★ It is recommended that a stop sign be installed for the proposed access road approach on S 4<sup>th</sup> St.

**Appendix A – Existing Turning Movement Counts**

**Appendix B – Synchro HCM 7 TWSC Reports**

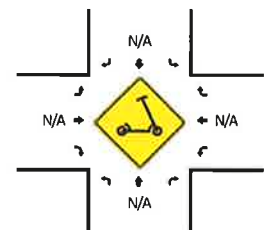
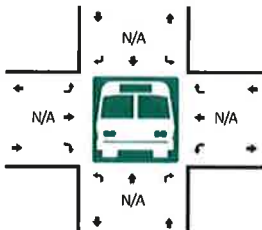
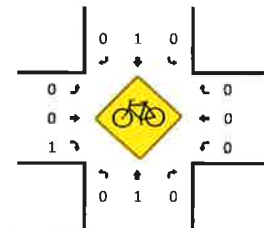
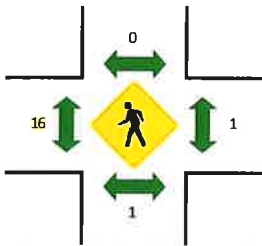
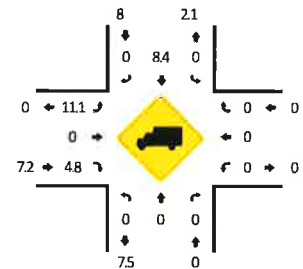
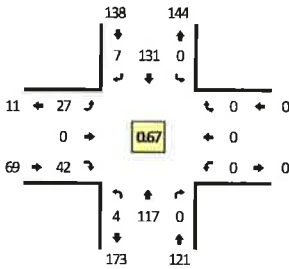
LOCATION: S Oak St -- S 4th St  
CITY/STATE: La Crescent, MN

QC JOB #: 17317901  
DATE: Thu, Nov 6 2025

Peak-Hour: 7:15 AM -- 8:15 AM  
Peak 15-Min: 7:45 AM -- 8:00 AM



TRUE DATA TO IMPROVE MOBILITY



| 15-Min Count Period Beginning At | S Oak St (Northbound) |      |       |   | S Oak St (Southbound) |      |       |   | S 4th St (Eastbound) |      |       |   | S 4th St (Westbound) |      |       |   | Total | Hourly Totals |
|----------------------------------|-----------------------|------|-------|---|-----------------------|------|-------|---|----------------------|------|-------|---|----------------------|------|-------|---|-------|---------------|
|                                  | Left                  | Thru | Right | U | Left                  | Thru | Right | U | Left                 | Thru | Right | U | Left                 | Thru | Right | U |       |               |
| 7:00 AM                          | 1                     | 10   | 0     | 0 | 0                     | 9    | 0     | 0 | 3                    | 0    | 8     | 0 | 0                    | 0    | 0     | 0 | 31    |               |
| 7:15 AM                          | 1                     | 25   | 0     | 0 | 0                     | 38   | 1     | 0 | 2                    | 0    | 4     | 0 | 0                    | 0    | 0     | 0 | 71    |               |
| 7:30 AM                          | 1                     | 34   | 0     | 0 | 0                     | 39   | 1     | 0 | 15                   | 0    | 12    | 0 | 0                    | 0    | 0     | 0 | 102   |               |
| 7:45 AM                          | 2                     | 40   | 0     | 0 | 0                     | 46   | 3     | 0 | 8                    | 0    | 24    | 0 | 0                    | 0    | 0     | 0 | 123   | 327           |
| 8:00 AM                          | 0                     | 18   | 0     | 0 | 0                     | 8    | 2     | 0 | 2                    | 0    | 2     | 0 | 0                    | 0    | 0     | 0 | 32    | 328           |
| 8:15 AM                          | 0                     | 5    | 0     | 0 | 0                     | 11   | 0     | 0 | 3                    | 0    | 0     | 0 | 0                    | 0    | 0     | 0 | 19    | 276           |
| 8:30 AM                          | 0                     | 9    | 0     | 0 | 0                     | 8    | 1     | 0 | 1                    | 0    | 0     | 0 | 0                    | 0    | 0     | 0 | 19    | 193           |
| 8:45 AM                          | 0                     | 14   | 0     | 0 | 0                     | 11   | 0     | 0 | 2                    | 0    | 4     | 0 | 0                    | 0    | 0     | 0 | 31    | 101           |
| Peak 15-Min Flowrates            | Northbound            |      |       |   | Southbound            |      |       |   | Eastbound            |      |       |   | Westbound            |      |       |   | Total |               |
|                                  | Left                  | Thru | Right | U | Left                  | Thru | Right | U | Left                 | Thru | Right | U | Left                 | Thru | Right | U |       |               |
| All Vehicles                     | 8                     | 160  | 0     | 0 | 0                     | 184  | 12    | 0 | 32                   | 0    | 96    | 0 | 0                    | 0    | 0     | 0 | 492   |               |
| Heavy Trucks                     | 0                     | 0    | 0     | 0 | 0                     | 16   | 0     | 0 | 8                    | 0    | 8     | 0 | 0                    | 0    | 0     | 0 | 32    |               |
| Buses                            |                       |      |       |   |                       |      |       |   |                      |      |       |   |                      |      |       |   |       |               |
| Pedestrians                      |                       | 0    |       |   |                       | 0    |       |   |                      | 28   |       |   |                      | 0    |       |   | 28    |               |
| Bicycles                         | 0                     | 4    | 0     |   | 0                     | 0    | 0     |   | 0                    | 0    | 0     |   | 0                    | 0    | 0     |   | 4     |               |
| Scooters                         |                       |      |       |   |                       |      |       |   |                      |      |       |   |                      |      |       |   |       |               |

Comments:

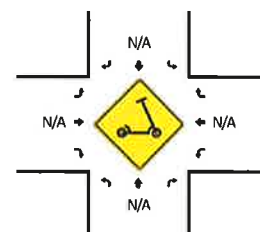
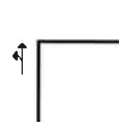
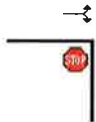
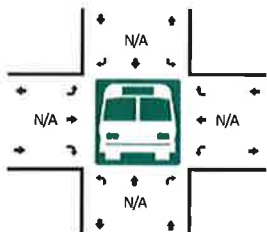
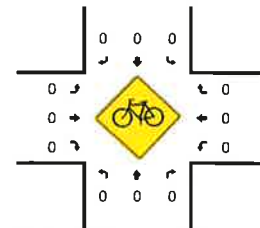
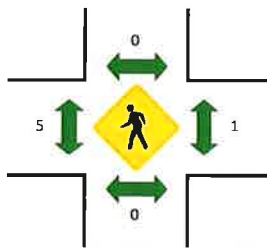
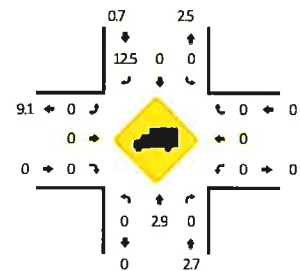
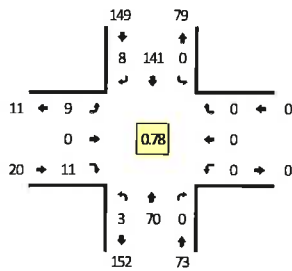
Report generated on 11/12/2025 8:41 AM

SOURCE: Quality Counts, LLC (<http://www.qualitycounts.net>) 1-877-580-2212

**LOCATION:** S Oak St -- S 4th St  
**CITY/STATE:** La Crescent, MN

**QC JOB #:** 17317902  
**DATE:** Thu, Nov 6 2025

**Peak-Hour:** 4:15 PM -- 5:15 PM  
**Peak 15-Min:** 4:15 PM -- 4:30 PM



| 15-Min Count Period Beginning At | S Oak St (Northbound) |      |       |   | S Oak St (Southbound) |      |       |   | S 4th St (Eastbound) |      |       |   | S 4th St (Westbound) |      |       |   | Total | Hourly Totals |
|----------------------------------|-----------------------|------|-------|---|-----------------------|------|-------|---|----------------------|------|-------|---|----------------------|------|-------|---|-------|---------------|
|                                  | Left                  | Thru | Right | U | Left                  | Thru | Right | U | Left                 | Thru | Right | U | Left                 | Thru | Right | U |       |               |
| 4:00 PM                          | 2                     | 15   | 0     | 0 | 0                     | 24   | 1     | 0 | 4                    | 0    | 3     | 0 | 0                    | 0    | 0     | 0 | 49    |               |
| 4:15 PM                          | 2                     | 23   | 0     | 0 | 0                     | 42   | 5     | 0 | 3                    | 0    | 3     | 0 | 0                    | 0    | 0     | 0 | 78    |               |
| 4:30 PM                          | 0                     | 14   | 0     | 0 | 0                     | 34   | 1     | 0 | 4                    | 0    | 4     | 0 | 0                    | 0    | 0     | 0 | 57    |               |
| 4:45 PM                          | 0                     | 15   | 0     | 0 | 0                     | 38   | 1     | 0 | 1                    | 0    | 0     | 0 | 0                    | 0    | 0     | 0 | 55    | 239           |
| 5:00 PM                          | 1                     | 18   | 0     | 0 | 0                     | 27   | 1     | 0 | 1                    | 0    | 4     | 0 | 0                    | 0    | 0     | 0 | 52    | 242           |
| 5:15 PM                          | 0                     | 19   | 0     | 0 | 0                     | 25   | 2     | 0 | 0                    | 0    | 2     | 0 | 0                    | 0    | 0     | 0 | 48    | 212           |
| 5:30 PM                          | 0                     | 9    | 0     | 0 | 0                     | 30   | 2     | 0 | 0                    | 0    | 1     | 0 | 0                    | 0    | 0     | 0 | 42    | 197           |
| 5:45 PM                          | 1                     | 15   | 0     | 0 | 0                     | 17   | 0     | 0 | 2                    | 0    | 1     | 0 | 0                    | 0    | 0     | 0 | 36    | 178           |
| Peak 15-Min Flowrates            | Northbound            |      |       |   | Southbound            |      |       |   | Eastbound            |      |       |   | Westbound            |      |       |   | Total |               |
|                                  | Left                  | Thru | Right | U | Left                  | Thru | Right | U | Left                 | Thru | Right | U | Left                 | Thru | Right | U |       |               |
| All Vehicles                     | 8                     | 92   | 0     | 0 | 0                     | 168  | 20    | 0 | 12                   | 0    | 12    | 0 | 0                    | 0    | 0     | 0 | 312   |               |
| Heavy Trucks                     | 0                     | 4    | 0     | 0 | 0                     | 0    | 4     | 0 | 0                    | 0    | 0     | 0 | 0                    | 0    | 0     | 0 | 8     |               |
| Buses                            |                       |      |       |   |                       |      |       |   |                      |      |       |   |                      |      |       |   |       |               |
| Pedestrians                      |                       | 0    |       |   |                       | 0    |       |   |                      | 8    |       |   |                      | 0    |       |   | 8     |               |
| Bicycles                         | 0                     | 0    | 0     |   | 0                     | 0    | 0     |   | 0                    | 0    | 0     |   | 0                    | 0    | 0     |   | 0     |               |
| Scooters                         |                       |      |       |   |                       |      |       |   |                      |      |       |   |                      |      |       |   |       |               |

*Comments:*

**Intersection**

Int Delay, s/veh 2.5

| Movement                 | EBL  | EBT  | EBR  | WBL  | WBT  | WBR  | NBL  | NBT  | NBR  | SBL  | SBT  | SBR  |
|--------------------------|------|------|------|------|------|------|------|------|------|------|------|------|
| Lane Configurations      |      | ↕    |      |      | ↕    |      |      | ↕    |      |      | ↕    |      |
| Traffic Vol, veh/h       | 27   | 0    | 42   | 0    | 0    | 0    | 4    | 117  | 0    | 0    | 131  | 7    |
| Future Vol, veh/h        | 27   | 0    | 42   | 0    | 0    | 0    | 4    | 117  | 0    | 0    | 131  | 7    |
| Conflicting Peds, #/hr   | 0    | 0    | 1    | 1    | 0    | 1    | 16   | 0    | 1    | 1    | 0    | 16   |
| Sign Control             | Stop | Stop | Stop | Stop | Stop | Stop | Free | Free | Free | Free | Free | Free |
| RT Channelized           | -    | -    | None | -    | -    | None | -    | -    | None | -    | -    | None |
| Storage Length           | -    | -    | -    | -    | -    | -    | -    | -    | -    | -    | -    | -    |
| Veh in Median Storage, # | -    | 0    | -    | -    | 0    | -    | -    | 0    | -    | -    | 0    | -    |
| Grade, %                 | -    | 0    | -    | -    | 0    | -    | -    | 0    | -    | -    | 0    | -    |
| Peak Hour Factor         | 67   | 67   | 67   | 67   | 67   | 67   | 67   | 67   | 67   | 67   | 67   | 67   |
| Heavy Vehicles, %        | 11   | 0    | 5    | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 8    | 0    |
| Mvmt Flow                | 40   | 0    | 63   | 0    | 0    | 0    | 6    | 175  | 0    | 0    | 196  | 10   |

| Major/Minor          | Minor2 |     |       | Minor1 |     |     | Major1 |   |   | Major2 |   |   |
|----------------------|--------|-----|-------|--------|-----|-----|--------|---|---|--------|---|---|
| Conflicting Flow All | 404    | 404 | 218   | 384    | 410 | 177 | 222    | 0 | 0 | 176    | 0 | 0 |
| Stage 1              | 217    | 217 | -     | 188    | 188 | -   | -      | - | - | -      | - | - |
| Stage 2              | 188    | 188 | -     | 197    | 222 | -   | -      | - | - | -      | - | - |
| Critical Hdwy        | 7.21   | 6.5 | 6.25  | 7.1    | 6.5 | 6.2 | 4.1    | - | - | 4.1    | - | - |
| Critical Hdwy Stg 1  | 6.21   | 5.5 | -     | 6.1    | 5.5 | -   | -      | - | - | -      | - | - |
| Critical Hdwy Stg 2  | 6.21   | 5.5 | -     | 6.1    | 5.5 | -   | -      | - | - | -      | - | - |
| Follow-up Hdwy       | 3.599  | 4   | 3.345 | 3.5    | 4   | 3.3 | 2.2    | - | - | 2.2    | - | - |
| Pot Cap-1 Maneuver   | 541    | 538 | 815   | 578    | 535 | 872 | 1359   | - | - | 1413   | - | - |
| Stage 1              | 766    | 727 | -     | 819    | 749 | -   | -      | - | - | -      | - | - |
| Stage 2              | 794    | 749 | -     | 810    | 723 | -   | -      | - | - | -      | - | - |
| Platoon blocked, %   |        |     |       |        |     |     |        | - | - | -      | - | - |
| Mov Cap-1 Maneuver   | 530    | 527 | 801   | 529    | 524 | 870 | 1338   | - | - | 1412   | - | - |
| Mov Cap-2 Maneuver   | 530    | 527 | -     | 529    | 524 | -   | -      | - | - | -      | - | - |
| Stage 1              | 754    | 716 | -     | 814    | 744 | -   | -      | - | - | -      | - | - |
| Stage 2              | 789    | 744 | -     | 746    | 712 | -   | -      | - | - | -      | - | - |

| Approach          | EB    | WB | NB   | SB |
|-------------------|-------|----|------|----|
| HCM Ctrl Dly, s/v | 11.38 | 0  | 0.25 | 0  |
| HCM LOS           | B     | A  |      |    |

| Minor Lane/Major Mvmt | NBL   | NBT | NBR | EBLn1 | WBLn1 | SBL  | SBT | SBR |
|-----------------------|-------|-----|-----|-------|-------|------|-----|-----|
| Capacity (veh/h)      | 60    | -   | -   | 667   | -     | 1412 | -   | -   |
| HCM Lane V/C Ratio    | 0.004 | -   | -   | 0.154 | -     | -    | -   | -   |
| HCM Ctrl Dly (s/v)    | 7.7   | 0   | -   | 11.4  | 0     | 0    | -   | -   |
| HCM Lane LOS          | A     | A   | -   | B     | A     | A    | -   | -   |
| HCM 95th %tile Q(veh) | 0     | -   | -   | 0.5   | -     | 0    | -   | -   |

Intersection

Int Delay, s/veh 0.9

| Movement                 | EBL  | EBT  | EBR  | WBL  | WBT  | WBR  | NBL  | NBT  | NBR  | SBL  | SBT  | SBR  |
|--------------------------|------|------|------|------|------|------|------|------|------|------|------|------|
| Lane Configurations      |      | ↕    |      |      | ↕    |      |      | ↕    |      |      | ↕    |      |
| Traffic Vol, veh/h       | 9    | 0    | 11   | 0    | 0    | 0    | 3    | 70   | 0    | 0    | 141  | 8    |
| Future Vol, veh/h        | 9    | 0    | 11   | 0    | 0    | 0    | 3    | 70   | 0    | 0    | 141  | 8    |
| Conflicting Peds, #/hr   | 0    | 0    | 0    | 0    | 0    | 1    | 5    | 0    | 1    | 1    | 0    | 5    |
| Sign Control             | Stop | Stop | Stop | Stop | Stop | Stop | Free | Free | Free | Free | Free | Free |
| RT Channelized           | -    | -    | None | -    | -    | None | -    | -    | None | -    | -    | None |
| Storage Length           | -    | -    | -    | -    | -    | -    | -    | -    | -    | -    | -    | -    |
| Veh in Median Storage, # | -    | 0    | -    | -    | 0    | -    | -    | 0    | -    | -    | 0    | -    |
| Grade, %                 | -    | 0    | -    | -    | 0    | -    | -    | 0    | -    | -    | 0    | -    |
| Peak Hour Factor         | 78   | 78   | 78   | 78   | 78   | 78   | 78   | 78   | 78   | 78   | 78   | 78   |
| Heavy Vehicles, %        | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 3    | 0    | 0    | 8    | 12   |
| Mvmt Flow                | 12   | 0    | 14   | 0    | 0    | 0    | 4    | 90   | 0    | 0    | 181  | 10   |

| Major/Minor          | Minor2 |     | Minor1 |     | Major1 |     | Major2 |   |   |      |   |   |
|----------------------|--------|-----|--------|-----|--------|-----|--------|---|---|------|---|---|
| Conflicting Flow All | 289    | 289 | 191    | 279 | 294    | 92  | 196    | 0 | 0 | 91   | 0 | 0 |
| Stage 1              | 191    | 191 | -      | 98  | 98     | -   | -      | - | - | -    | - | - |
| Stage 2              | 98     | 98  | -      | 181 | 196    | -   | -      | - | - | -    | - | - |
| Critical Hdwy        | 7.1    | 6.5 | 6.2    | 7.1 | 6.5    | 6.2 | 4.1    | - | - | 4.1  | - | - |
| Critical Hdwy Stg 1  | 6.1    | 5.5 | -      | 6.1 | 5.5    | -   | -      | - | - | -    | - | - |
| Critical Hdwy Stg 2  | 6.1    | 5.5 | -      | 6.1 | 5.5    | -   | -      | - | - | -    | - | - |
| Follow-up Hdwy       | 3.5    | 4   | 3.3    | 3.5 | 4      | 3.3 | 2.2    | - | - | 2.2  | - | - |
| Pot Cap-1 Maneuver   | 667    | 624 | 856    | 677 | 620    | 971 | 1389   | - | - | 1517 | - | - |
| Stage 1              | 816    | 746 | -      | 913 | 817    | -   | -      | - | - | -    | - | - |
| Stage 2              | 913    | 817 | -      | 826 | 742    | -   | -      | - | - | -    | - | - |
| Platoon blocked, %   |        |     |        |     |        |     |        | - | - | -    | - | - |
| Mov Cap-1 Maneuver   | 661    | 619 | 852    | 663 | 615    | 969 | 1382   | - | - | 1516 | - | - |
| Mov Cap-2 Maneuver   | 661    | 619 | -      | 663 | 615    | -   | -      | - | - | -    | - | - |
| Stage 1              | 812    | 743 | -      | 909 | 814    | -   | -      | - | - | -    | - | - |
| Stage 2              | 909    | 814 | -      | 812 | 739    | -   | -      | - | - | -    | - | - |

| Approach          | EB   | WB | NB   | SB |
|-------------------|------|----|------|----|
| HCM Ctrl Dly, s/v | 9.94 | 0  | 0.31 | 0  |
| HCM LOS           | A    | A  |      |    |

| Minor Lane/Major Mvmt | NBL   | NBT | NBR | EBLn1 | WBLn1 | SBL  | SBT | SBR |
|-----------------------|-------|-----|-----|-------|-------|------|-----|-----|
| Capacity (veh/h)      | 74    | -   | -   | 754   | -     | 1516 | -   | -   |
| HCM Lane V/C Ratio    | 0.003 | -   | -   | 0.034 | -     | -    | -   | -   |
| HCM Ctrl Dly (s/v)    | 7.6   | 0   | -   | 9.9   | 0     | 0    | -   | -   |
| HCM Lane LOS          | A     | A   | -   | A     | A     | A    | -   | -   |
| HCM 95th %tile Q(veh) | 0     | -   | -   | 0.1   | -     | 0    | -   | -   |

# HCM 7th TWSC

1: S Oak St & S 4th St/Access Rd

11/26/2025

## Intersection

Int Delay, s/veh 2.5

| Movement                 | EBL  | EBT  | EBR  | WBL  | WBT  | WBR  | NBL  | NBT  | NBR  | SBL  | SBT  | SBR  |
|--------------------------|------|------|------|------|------|------|------|------|------|------|------|------|
| Lane Configurations      |      | ↕    |      |      | ↕    |      |      | ↕    |      |      | ↕    |      |
| Traffic Vol, veh/h       | 27   | 0    | 42   | 0    | 0    | 1    | 4    | 117  | 0    | 1    | 131  | 7    |
| Future Vol, veh/h        | 27   | 0    | 42   | 0    | 0    | 1    | 4    | 117  | 0    | 1    | 131  | 7    |
| Conflicting Peds, #/hr   | 0    | 0    | 1    | 1    | 0    | 1    | 16   | 0    | 1    | 1    | 0    | 16   |
| Sign Control             | Stop | Stop | Stop | Stop | Stop | Stop | Free | Free | Free | Free | Free | Free |
| RT Channelized           | -    | -    | None | -    | -    | None | -    | -    | None | -    | -    | None |
| Storage Length           | -    | -    | -    | -    | -    | -    | -    | -    | -    | -    | -    | -    |
| Veh in Median Storage, # | -    | 0    | -    | -    | 0    | -    | -    | 0    | -    | -    | 0    | -    |
| Grade, %                 | -    | 0    | -    | -    | 0    | -    | -    | 0    | -    | -    | 0    | -    |
| Peak Hour Factor         | 67   | 67   | 67   | 67   | 67   | 67   | 67   | 67   | 67   | 67   | 67   | 67   |
| Heavy Vehicles, %        | 11   | 0    | 5    | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 8    | 0    |
| Mvmt Flow                | 40   | 0    | 63   | 0    | 0    | 1    | 6    | 175  | 0    | 1    | 196  | 10   |

| Major/Minor          | Minor2 |     | Minor1 |     | Major1 |     | Major2 |   |   |      |   |   |
|----------------------|--------|-----|--------|-----|--------|-----|--------|---|---|------|---|---|
| Conflicting Flow All | 407    | 407 | 218    | 387 | 413    | 177 | 222    | 0 | 0 | 176  | 0 | 0 |
| Stage 1              | 220    | 220 | -      | 188 | 188    | -   | -      | - | - | -    | - | - |
| Stage 2              | 188    | 188 | -      | 200 | 225    | -   | -      | - | - | -    | - | - |
| Critical Hdwy        | 7.21   | 6.5 | 6.25   | 7.1 | 6.5    | 6.2 | 4.1    | - | - | 4.1  | - | - |
| Critical Hdwy Stg 1  | 6.21   | 5.5 | -      | 6.1 | 5.5    | -   | -      | - | - | -    | - | - |
| Critical Hdwy Stg 2  | 6.21   | 5.5 | -      | 6.1 | 5.5    | -   | -      | - | - | -    | - | - |
| Follow-up Hdwy       | 3.599  | 4   | 3.345  | 3.5 | 4      | 3.3 | 2.2    | - | - | 2.2  | - | - |
| Pot Cap-1 Maneuver   | 539    | 536 | 815    | 575 | 533    | 872 | 1359   | - | - | 1413 | - | - |
| Stage 1              | 763    | 725 | -      | 819 | 749    | -   | -      | - | - | -    | - | - |
| Stage 2              | 794    | 749 | -      | 807 | 721    | -   | -      | - | - | -    | - | - |
| Platoon blocked, %   |        |     |        |     |        |     |        | - | - | -    | - | - |
| Mov Cap-1 Maneuver   | 526    | 524 | 801    | 526 | 521    | 870 | 1338   | - | - | 1412 | - | - |
| Mov Cap-2 Maneuver   | 526    | 524 | -      | 526 | 521    | -   | -      | - | - | -    | - | - |
| Stage 1              | 750    | 713 | -      | 814 | 744    | -   | -      | - | - | -    | - | - |
| Stage 2              | 788    | 744 | -      | 742 | 709    | -   | -      | - | - | -    | - | - |

| Approach          | EB   |  | WB   |  | NB   |  | SB   |  |
|-------------------|------|--|------|--|------|--|------|--|
| HCM Ctrl Dly, s/v | 11.4 |  | 9.14 |  | 0.25 |  | 0.05 |  |
| HCM LOS           | B    |  | A    |  |      |  |      |  |

| Minor Lane/Major Mvmt | NBL   | NBT | NBR | EBLn1 | WBLn1 | SBL   | SBT | SBR |
|-----------------------|-------|-----|-----|-------|-------|-------|-----|-----|
| Capacity (veh/h)      | 60    | -   | -   | 665   | 870   | 13    | -   | -   |
| HCM Lane V/C Ratio    | 0.004 | -   | -   | 0.155 | 0.002 | 0.001 | -   | -   |
| HCM Ctrl Dly (s/v)    | 7.7   | 0   | -   | 11.4  | 9.1   | 7.6   | 0   | -   |
| HCM Lane LOS          | A     | A   | -   | B     | A     | A     | A   | -   |
| HCM 95th %tile Q(veh) | 0     | -   | -   | 0.5   | 0     | 0     | -   | -   |

# HCM 7th TWSC

1: S Oak St & S 4th St/Access Rd

11/26/2025

## Intersection

Int Delay, s/veh 1.9

| Movement                 | EBL  | EBT  | EBR  | WBL  | WBT  | WBR  | NBL  | NBT  | NBR  | SBL  | SBT  | SBR  |
|--------------------------|------|------|------|------|------|------|------|------|------|------|------|------|
| Lane Configurations      |      | ↕    |      |      | ↕    |      |      | ↕    |      |      | ↕    |      |
| Traffic Vol, veh/h       | 9    | 2    | 11   | 2    | 2    | 15   | 3    | 72   | 2    | 15   | 141  | 8    |
| Future Vol, veh/h        | 9    | 2    | 11   | 2    | 2    | 15   | 3    | 72   | 2    | 15   | 141  | 8    |
| Conflicting Peds, #/hr   | 0    | 0    | 0    | 0    | 0    | 1    | 5    | 0    | 1    | 1    | 0    | 5    |
| Sign Control             | Stop | Stop | Stop | Stop | Stop | Stop | Free | Free | Free | Free | Free | Free |
| RT Channelized           | -    | -    | None | -    | -    | None | -    | -    | None | -    | -    | None |
| Storage Length           | -    | -    | -    | -    | -    | -    | -    | -    | -    | -    | -    | -    |
| Veh in Median Storage, # | -    | 0    | -    | -    | 0    | -    | -    | 0    | -    | -    | 0    | -    |
| Grade, %                 | -    | 0    | -    | -    | 0    | -    | -    | 0    | -    | -    | 0    | -    |
| Peak Hour Factor         | 78   | 78   | 78   | 78   | 78   | 78   | 78   | 78   | 78   | 78   | 78   | 78   |
| Heavy Vehicles, %        | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 3    | 0    | 0    | 8    | 12   |
| Mvmt Flow                | 12   | 3    | 14   | 3    | 3    | 19   | 4    | 92   | 3    | 19   | 181  | 10   |

| Major/Minor          | Minor2 |     |     | Minor1 |     |     | Major1 |   |   | Major2 |   |   |
|----------------------|--------|-----|-----|--------|-----|-----|--------|---|---|--------|---|---|
| Conflicting Flow All | 332    | 333 | 191 | 323    | 337 | 96  | 196    | 0 | 0 | 96     | 0 | 0 |
| Stage 1              | 229    | 229 | -   | 102    | 102 | -   | -      | - | - | -      | - | - |
| Stage 2              | 102    | 104 | -   | 221    | 234 | -   | -      | - | - | -      | - | - |
| Critical Hdwy        | 7.1    | 6.5 | 6.2 | 7.1    | 6.5 | 6.2 | 4.1    | - | - | 4.1    | - | - |
| Critical Hdwy Stg 1  | 6.1    | 5.5 | -   | 6.1    | 5.5 | -   | -      | - | - | -      | - | - |
| Critical Hdwy Stg 2  | 6.1    | 5.5 | -   | 6.1    | 5.5 | -   | -      | - | - | -      | - | - |
| Follow-up Hdwy       | 3.5    | 4   | 3.3 | 3.5    | 4   | 3.3 | 2.2    | - | - | 2.2    | - | - |
| Pot Cap-1 Maneuver   | 626    | 590 | 856 | 634    | 587 | 966 | 1389   | - | - | 1510   | - | - |
| Stage 1              | 778    | 718 | -   | 909    | 814 | -   | -      | - | - | -      | - | - |
| Stage 2              | 909    | 813 | -   | 786    | 715 | -   | -      | - | - | -      | - | - |
| Platoon blocked, %   |        |     |     |        |     |     |        | - | - | -      | - | - |
| Mov Cap-1 Maneuver   | 597    | 577 | 852 | 610    | 574 | 965 | 1382   | - | - | 1509   | - | - |
| Mov Cap-2 Maneuver   | 597    | 577 | -   | 610    | 574 | -   | -      | - | - | -      | - | - |
| Stage 1              | 763    | 705 | -   | 905    | 811 | -   | -      | - | - | -      | - | - |
| Stage 2              | 884    | 810 | -   | 760    | 701 | -   | -      | - | - | -      | - | - |

| Approach          | EB    |  |  | WB   |  |  | NB  |  |  | SB   |  |  |
|-------------------|-------|--|--|------|--|--|-----|--|--|------|--|--|
| HCM Ctrl Dly, s/v | 10.37 |  |  | 9.35 |  |  | 0.3 |  |  | 0.68 |  |  |
| HCM LOS           | B     |  |  | A    |  |  |     |  |  |      |  |  |

| Minor Lane/Major Mvmt | NBL   | NBT | NBR | EBLn1 | WBLn1 | SBL   | SBT | SBR |
|-----------------------|-------|-----|-----|-------|-------|-------|-----|-----|
| Capacity (veh/h)      | 70    | -   | -   | 699   | 851   | 163   | -   | -   |
| HCM Lane V/C Ratio    | 0.003 | -   | -   | 0.04  | 0.029 | 0.013 | -   | -   |
| HCM Ctrl Dly (s/v)    | 7.6   | 0   | -   | 10.4  | 9.4   | 7.4   | 0   | -   |
| HCM Lane LOS          | A     | A   | -   | B     | A     | A     | A   | -   |
| HCM 95th %tile Q(veh) | 0     | -   | -   | 0.1   | 0.1   | 0     | -   | -   |

**Exhibit #2 – Letter from City Engineer/WHKS**

2905 South Broadway  
Rochester, MN 55904-5515  
Phone: 507.288.3923  
Fax: 507.288.2675  
Email: rochester@whks.com  
Website: www.whks.com



January 26, 2026

Mr. Tyler Benish  
Public Works Director  
City of La Crescent  
315 Main Street  
La Crescent, MN 55947

RE: City of La Crescent  
Coulee Region Property Management First  
**Review of Preliminary Plat**

Dear Mr. Benish:

We have reviewed the Preliminary Plat as requested and offer the following comments.

Review Comments

1. The grading plan should include removal of sanitary sewer and water services for the existing home to the main.
2. Curb and gutter removal for the new driveway should be shown.
3. The 5 foot sidewalk adjacent to Oak Street should be constructed as part of this project. The word "future" should be removed from the plan sheet.
4. Perimeter control should be added to the erosion control plan.
5. Drainage calculations should be provided for review.

We recommend approval of the preliminary plat conditional upon the above items being addressed during the final plat submittal.

Please contact me if you have any questions.

Sincerely,

**WHKS** & co.

Timothy A. Hruska, P.E., L.S.  
City Engineer

### Exhibit #3 – Aerial Map – Parcel Maps

#### Houston County Beacon Aerial Map – Parcel Map Combined Parcels



#3.3



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator *BW*  
DATE: February 5, 2026  
RE: 2025 Police Department Annual Report

Attached for review by the City Council is the 2025 Police Department Annual Report. This is informational and does not require action by the City Council.

Given the next agenda item, and the potential for this to become a personnel matter, we are suggesting that the City Council not take public comment regarding this agenda item.



## La Crescent Police Department 2025 Year-End Report



### Message from Chief Luke Ahlschlager

On behalf of the La Crescent Police Department, I sincerely thank the La Crescent City Council Members and residents for a successful 2025. I have provided a synopsis of what your Police Department has been up to.

It is the intent of the La Crescent Police Department to conduct public service and safety in a professional, transparent manner. If this synopsis creates further questions or prompts specific discussion regarding any issues, please do not hesitate to reach out to me.

Respectfully,

### 2025 Operational Highlights

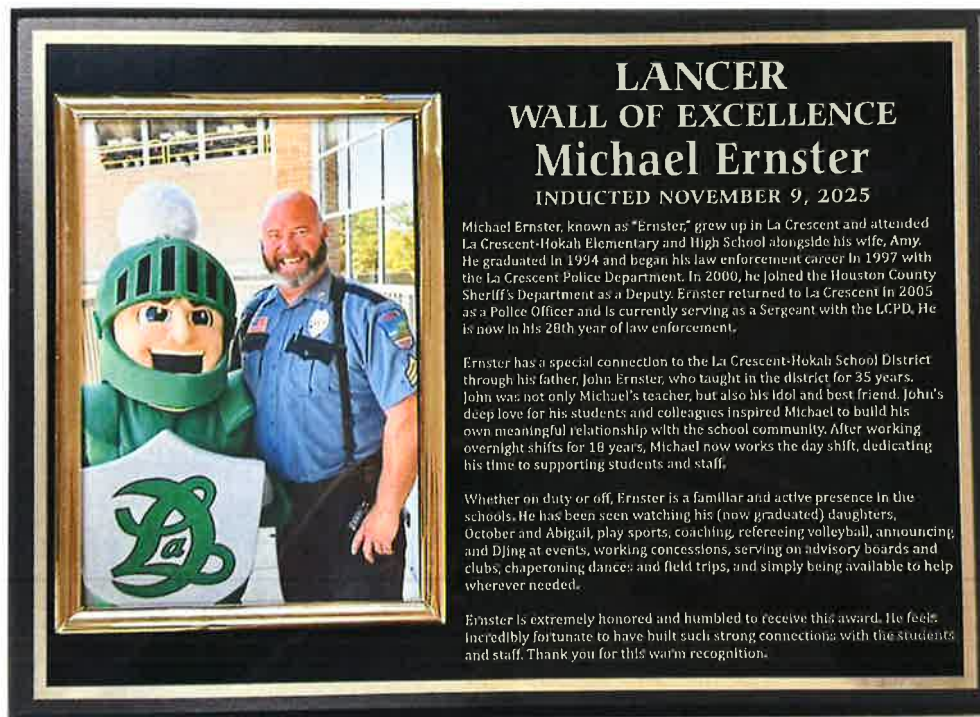
The La Crescent Police Department responded to nearly **4,300** incidents this year. \*This is an increase of about 300 contacts from 2024. Some reports are via phone, some through email or the website contact, and others in person. This is an average of **358** calls per month or approximately **12** calls for service per day.

La Crescent reports criminal statistics to the FBI Uniform Crime Report indexes. There are two categories, Part 1 Crimes which are generally crimes of violence and involve property. Part 2 Crimes are often considered less serious such as forgery, embezzlement/fraud, weapons violations, sex crimes, and drug laws.

The remaining balance of calls for service cover an extremely wide variety of events including but not limited to traffic stops, emergency medical care, mental health response, juvenile welfare concerns, public assistance, suspicious activity, alarms, animal control, parking complaints, permits to purchase firearms and ordinance enforcement.

There were nearly **210** citations issued for various offenses from traffic violations and other levels of crime, to ordinance violations.

## Milestone Achievement and Programs



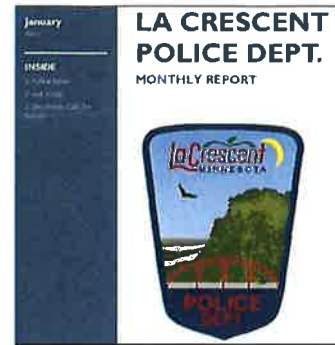
- Sergeant Ernster was awarded the Lancer Wall of Excellence award Nov 9, 2025, through his many years of student support and steady presence in the La Crescent – Hokah School District.
- LCPD began an AED Loan Program. (Automated External Defibrillator).  
HeartSafe Committee members Cassie Buehler and Investigator Darin Daveau presented the Crucifixion School with their new (gently used) AED. The University of Minnesota runs a program that repurposes AEDs that are no longer in use by first responders, making them available to area schools, daycares, businesses, and other organizations.
- Great community work is being done by the HeartSafe Committee, The La Crescent Fire Department, The La Crescent Police Department, and the City of La Crescent.



Heart Safe Committee members Buehler and Daveau

## LCPD on the City's Website and Facebook:

Stay up to date with the LCPD monthly report newsletter. This is posted on the City of La Crescent website under Crescent Police Dept, and on the La Crescent Police Dept Facebook page.



La



## La Crescent-Hokah Elementary School Event:

Bringing Books to Life, March 12, 2025

Sergeant Micheal Ernster, Investigator Darin Daveu (parrot), and Police Secretary Lisa Olson brought the book "Who Pooped on Me" to present at the elementary school's event, which told the tale of a chameleon accusing others of the splat that landed on him, only to learn it was a parrot eating ice cream above him.

Stickers and candy were shared with the *riveted* audience of grade school children (and their guardians) due to our parrot dropping watered-down shaving cream from the balcony onto Ernster who was reading the book down below.

It was our first time doing an Encore Performance!



## National Night Out; Tuesday August 5, 2025

- The department was excited to offer another National Night Out featuring a DJ, free swimming, a prize drawing, and free dinners to attendees.
- Approx 1000 meals were served. There were taser and K9 demonstrations (see LCPD Facebook page for a variety of photo captures from the night.)
- There were about 50 prizes given away through donations from local businesses, and the ever-generous La Crescent Rotary Club.
- La Crescent Fire Department, HCSO Sheriff and Deputies, MN State Patrol and Tri State Ambulance provided the opportunity to see their vehicles and ask questions.

- Many booths were set up from local vendors (no money is accepted at this event) including the library, the local garden, and Healthy Community Partnership, the La Crescent Historical Society, the La Crescent Bike Shoppe, and various businesses who offered free items and information.
- Generous Kudos to the always-amazing **Lions Club** members for their helpful volunteerism!
- The **LCPD medallion hunt** was well received, and the winning family was awarded a basket of prizes from local businesses.
- The kids followed the clues and located the medallion in the free little library at Valley South Park!



**Photo from National Night Out 2025**

Officer Tanner Wienfurtner, Investigator Darin Daveau, Sergeant Michael Ernster, Officer Josh De Boer, and Chief Luke Ahlschlager.

### **Nominations/Awards/Commendations**

1. On the night of April 23, 2025, Officer Kaleb Peterson (Badge #305) responded to a report of a wrong-way driver traveling eastbound in the westbound lanes of Interstate 90 near the Dresbach Exit.

Despite the incident occurring outside of our direct jurisdiction and the absence of other nearby responding units, Officer Peterson took immediate and decisive action to protect the lives of others. Officer Peterson's composure, courage, and unwavering commitment to public safety that evening exemplify the highest standards of our department and the law enforcement profession.

2. In the early morning hours of October 18, 2025, Officer Kaleb Peterson responded to a domestic assault, with a subject fleeing in a motor vehicle.

Chief Ahlschlager commended Officer Peterson for his outstanding performance.

Chief notes Officer Peterson's diligence, professionalism, and decisive action in pursuing and apprehending a dangerous suspect, and how it demonstrated exceptional dedication to duty and the highest standards of law enforcement service.

3. LCPD Honored Sergeant Micheal Ernster's years of service, with a comedic nod to the time Sergeant chased down and rescued a piglet that fell off a truck.

4. PD Admin. Secretary Lisa Olson celebrated 10 years with LCPD.



### Case of Interest from June 28, 2025

A truck and boat trailer accidentally ended up fully submerged in the West Channel of the Mississippi River at the La Crescent Sportsman's Boat Landing. Thankfully, no one was hurt.

After some solid teamwork and a heavy-duty recovery effort, the truck and trailer were successfully pulled out of the river. This photo is a great reminder to double-check your vehicle gear settings and launch procedures.



### Events / Honorable Mention

- In June 2025, La Crescent officers and reserve officers assisted with the Safe Routes to School (SRTS)-hosted Bicycle Rodeo at the elementary school. This event focused on teaching children essential bike safety skills.
- Event Series Behind City Hall: La Crescent Live Concert Series and Family Fun Night
- LCPD assisted Minnesota State Patrol and the United States Secret Service (CIA) with two presidential motorcade details. These operations routed the motorcade through La Crescent on Highway 14/61 and then east on Highway 14/16/61 into La Crosse, WI. The department's collaboration in these high-profile security operations demonstrates its ability to effectively coordinate with state and federal agencies, ensuring the safe and seamless transit of the presidential detail through the region.
- September: Officers and Reserves assisted the Gravel National Championships / USA Cycling two-day event. National titles were obtained from the challenging 100-mile course with over 7,000 feet of climbing. This is the first time La Crescent hosted nearly 800 professional bicyclists and their teams and families.



Cine1 Productions La Crescent MN

- October 2025: The La Crescent Police Department assisted with the organization and operational planning for the La Crescent Homecoming Parade. This annual event brought together the community in celebration, and LCPD support ensured a safe and successful parade for all.

The department's continued involvement in community events highlights its commitment to fostering a strong, safe, and connected community.



December 22, 2025

Bluff Country Hidden Heroes annual gift giving event (Holidays with the Heroes) brought smiles to Fillmore, Houston, and Winona counties.

EMTS, Firefighters, and Police Officers helped Santa drop off presents to nearly 90 children.

The gift purchases are made possible from a golfing fundraiser held in the summer, raffles events, and various donations.

For more information or to donate, reach out to the Houston County Sheriff's Office.



Photo: Cine1 Productions, La Crescent MN 12.22.2025

## Peace Officer Training

The Minnesota Peace Officer Standards and Training (POST) Board requires a minimum of 48 hours of continuing education every three years in order to maintain licensure.

La Crescent Peace Officers generally far exceed minimum training standards.

Training events consist of attending courses sponsored by professional associations, certification of Department employees in specific areas of training expertise, internet on-line assignments, and conducting training in joint cooperation with other Houston County law enforcement agencies and the La Crescent Fire Department.

## **From Chief Ahlschlager**

"The department's achievements with training are to be applauded. As the Public Safety landscape is ever-changing and associated cost of continuing education can be prohibitive, I believe the City of La Crescent is represented with some of the best trained personnel not only in the region, but in the State of Minnesota."

### **January**

- Chief Ahlschlager and Investigator Daveau attended the Minnesota South Central Investigators Coalition (MSCIC) Conference.

### **February**

- Cpl. Clark led an in-service Use of Force Refresher for all La Crescent officers.
- Cpl. Clark completed Grant Writing Training at the St. Paul Police Department's Professional Development Institute.
- Officers received Taser 10 training as part of the deployment of the department's new less-lethal device.

### **March**

- Officers Weinfurter and Peterson completed Tactical Medicine Training at the Midwest Counterdrug Training Center in Iowa.
- Officers Ernster and Daveau completed Pepperball Instructor Recertification.

### **April**

- Officer DeBoer completed Responsible Beverage Server Training to teach classes for local servers.
- Officers Daveau, Clark, DeBoer, Weinfurter, and Peterson attended Sexual Assault Investigations for Patrol Officers and Investigators.
- Sgt. Ernster and Officer Weinfurter participated in La Crescent-Hokah Schools Mental Health and Wellness Day.
- LCPD participated in the DEA National Drug Take Back event.
- LCPD assisted with the Bluff Country Family Resources 5K "Run for the One."
- All LCPD officers attended the Spring Refresher Training for Houston County law enforcement, covering Use of Force, Firearms, and Scenario-based training.

### **May**

- Investigator Daveau attended Predatory Offender Registrant Training at the Minnesota Bureau of Criminal Investigation.
- Officer Weinfurter completed Taser 10 Instructor Certification.
- Officer Weinfurter gave a Scam Awareness Presentation for the La Crescent Lions Club at Corky's Restaurant.

### **June**

- LCPD began the Minnesota Law Enforcement Accreditation Program (MNLEAP), a voluntary initiative to improve performance, transparency, and trust through national best practices.
- Officer DeBoer and Investigator Daveau attended Sexual Assault Investigations Training at the Olmsted County Sheriff's Office.
- All officers completed Radar and Lidar Certification through the Minnesota State Patrol to ensure accurate and reliable speed enforcement.

### **August**

- LCPD assisted with the JDRF Ride to Cure Diabetes Bicycle Tour and the La Crescent Rotary Apple Blossom Bicycle Tour.

## September

- Sgt. Ernster and Chief Ahlschlager attended the Mid-States Organized Crime Information Center (MOCIC) Conference in Wisconsin Dells. MOCIC supports law enforcement through intelligence sharing, training, and investigative resources.
- LCPD provided security, emergency response, and race escorts for the USA Cycling National Gravel Championship hosted in La Crescent.
- LCPD provided security, traffic control, and emergency services for La Crescent's Annual Applefest Celebration.

## October

- All officers attended the Fall Refresher Training for Houston County law enforcement, covering Use of Force, Firearms, and Scenarios.
- Investigator Daveau and Officer Peterson completed Interview and Interrogation Training hosted by the BCA at the Beltrami County Sheriff's Office.

## November

- Officer Weinfurter presented Scam and Fraud Awareness for La Crescent-Hokah Community Education.
- Investigator Daveau and Cpl. Clark completed Use of Force Instructor Recertification through STORM Training in St. Paul.

## December

- Sgt. Ernster completed Sergeant Academy Training through Law Enforcement Training Academy and Consulting (LETAC).



### La Crescent Police Reserves Assist

Drug Take Back Days on behalf of DEA: April and October  
Curb Side Collections offered in front of La Crescent City Hall.  
La Crescent City Hall has the city's only drug drop-off box.

- ★ These initiatives reinforce the department's commitment to public safety by preventing prescription drug misuse and protecting the environment from improper disposal.

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## Overview of the nearly 4,300 Incidents for 2025:

**Domestic Cases:** There were 23 cases of Domestic situations, including papers served, general concern, safety hold and arrests.

**Assist Other Agency:** La Crescent Officers executed 230 Assist Other Agency calls, which may include: search warrants in criminal cases/investigations/ traffic stop assists with other County Agencies or MN State Troopers.

**Driving While Impaired (DWI):** 11 arrests in the city of La Crescent, including assisting the HC Sheriff's Office.

**Traffic Stops / Traffic Complaints:** 924

**9-1-1 CALLS.** Number of 9-1-1 calls that needed to be responded to by La Crescent officers, 109.

Of note, many are misdials or accidental - often from a cellphone or apple watch but still must be completely cleared.

**Community Policing:** This includes checking business doors after hours, attending sporting and other events, foot patrol in the city. Total calls for Community Policing: 184

**Motor Vehicle Unlocks:** La Crescent is one of the few cities to assist with this issue. 50 assists were performed.

**Citations Processed:** 222     **Parking Complaints:** 131 incidents     **Animal Complaints:** 153

**Firearm Permits:** 120 issued; combination of city residents issued permit to purchase, and background check through the Sheriff's Office for La Crescent resident's permit to carry.

**Vehicle Theft:** 0 incidents     **Trouble with Party.** 110 incidents     **Welfare Checks.** 98 incidents

**Found Property:** 81 incidents (From animals, to keys, to bicycles, to a baby stroller or rollerblades – and more)

**Medical Calls:** 305 assists to Fire Dept, Ambulance, Lift Assist and more.

**Scam Reports:** 44     **Fraud Reports:** 13     **Noise Complaints:** 21 incidents

**Narcan Deployments:** Our organization has made significant strides in the strategic deployment of Narcan, a vital tool in addressing opioid overdoses. Through interventions, we showcase our commitment to swift and effective life-saving measures, emphasizing the importance of preparedness, community outreach, and adaptability in combating the opioid crisis.

**Fingerprinting:** Approximately 50 Fingerprinting appointments in 2025 to assist those who require this service for employment, guardianship, adoption or other background reasons. These are done by appointment for a \$55 fee.

**Project Lifesaver:** A community service continues with monthly visits to a local family.

A bracelet containing a battery ensures tracking assistance if the subject may stray unaccompanied.

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## Events in 2025 where LCPD provided police presence

Leadership presentation at local schools, Bringing Books to Life, Bike to School, and Other School Events. Bluff Country Family Resources 5K, LCES bike rodeo.

**Apple Fest:** La Crescent Police Department provided critical support with the organization and operations plan for the 77th Annual La Crescent Apple Festival.

This beloved community event included the Friday night Torchlight Parade, a 5K Run, and the Kiddie Parade on Saturday, culminating with the grand King Apple Parade.

LCHS Homecoming Parade, Great Green Run and Roll, JDRF ride to cure diabetes Bicycle tour, and Apple Blossom Bicycle Tour. Bicycling Around Minnesota (BAM) event at Veterans Park, USA National Gravel National Cycling Championships.

Trunk or Treat event at Crucifixion school lot, with Investigator Darin Daveau handing out goodies.

Holiday Train with a show from Canadian Pacific and donations for the La Crescent Food Shelf.

## **LCPD Reserve Unit Summary 2025**

Directed by Corporal Roth Clark, who provided the following:

There are currently 9 LCPD Police Reserves, 2 are Sergeants, 1 is Captain

### **Involvements**

The police reserve unit had 81 total involvements during the 2025 calendar year. This number includes locating 15 unsecured doors in the community, 18 community policing events, and 48 various other services including compliance checks, parking ordinance enforcement, observing and reporting suspicious activity, and assisting officers on calls for service such as traffic control. \*Additional activities are ride-alongs and power car shifts.

### **LCPD Reserves perform door checks in the community**

Since 2020, the unit has located, an average of 20 open doors of businesses per year. This year's number of 15 reflects a noticeable decrease in open doors considering an increase in Power Car hours worked.

### **Training**

- Mandatory Use of Force Training and Policy Review
- Traffic control / direction
- Radio use, Traffic Stops, and Report Writing
- CPR and AED
- Crisis Intervention and Mental Health Calls
- Defensive tactics refresher course

### **Scheduling**

All reserve officers are scheduled to work the National Night Out set up and event days, Applefest weekend, and the Canadian Pacific Holiday Train. One reserve officer is scheduled to work a power-car shift per weekend, with the exception of Holiday weekends, and all weekends after Thanksgiving for family time. They are scheduled on a rotating basis. Shifts are generally scheduled from 8:00 pm until 2:00 am Friday night into Saturday morning and duties include door checks, observing and reporting suspicious activity, parking enforcement, and assisting Officers when requested. Reserve officers can work additional shifts and ride-alongs on Friday and Saturday nights when not scheduled for another event. Other shifts (such as community events, or compliance checks) are scheduled based on individual officer availability.

### **YOU'RE INVITED**

Chief Ahlschlager invites City Council members to reach out if interested in a Ride Along with one of the La Crescent Police Officers.

This is a great opportunity to see La Crescent through the eyes of an officer on duty.



This La Crescent Police Department Year End Report is respectfully submitted to La Crescent City Council,

A handwritten signature in black ink, appearing to read 'L. Ahlschlager', located below the submission statement.

Luke Ahlschlager, #301, Chief of La Crescent Police  
lahlschlager@cityoflacrescent-mn.gov

#3.4



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator *Bill*  
DATE: February 4, 2026  
RE: Message to City Council – Vote of No Confidence - Police Chief

Given the nature of this topic, and it bordering on being considered a personnel matter, we are suggesting that the City Council not take any public input regarding this agenda item.

Attached for review by the City Council is a message from Chief of Police Luke Ahlschlager.

Also included is the agenda from the November 25, 2024 City Council meeting, and the information that was included in the City Council meeting regarding that item. The recognition of the Police Officer and the Citizens was heartwarming, and good for the community.

At the conclusion of the recognition ceremony, the Officers recognized Police Chief Luke Ahlschlager for his actions that day. Chief Ahlschlager did not know that this was planned, and that his actions that day were going to be publicly recognized.

Attached is the letter that was written, read, and signed by the members of the La Crescent Police Department regarding Chief of Police Ahlschlager.

There is one paragraph in the letter that stands out – “Chief Ahlschlager was working the weekend to make sure his other officers could have the weekend off. Chief Ahlschlager often does acts like this because he deeply cares for his officers, the department, and the City of La Crescent as a whole. We are fortunate to have him as our leader.”

Fast forward 15 months, and we now have a letter regarding a vote of no confidence in Chief Ahlschlager signed by many of the same officers that had signed the earlier letter. A copy of that letter is also included.

What's changed, I am not quite sure. I do know that at no point did any of the members of the Police Department approach the Chief or myself regarding their concerns. To me, that should have happened before an action of this nature was initiated.

The role of Police Chief is challenging, as challenging as any position in the City. There are things that each of us would do differently in the future, given the benefit of what we learned along the way.

It just seems to me that there is a way that we can work through this current situation, although it seems unlikely that any resolve will be to the satisfaction of every member of the Police Department.

In closing, I support Luke Ahlschlager at the City's Chief of Police, today and into the future.

## **Message to City Council**

In December, during the early morning hours, officers came to my home to conduct a welfare check on an overnight guest. It was a non-criminal situation, but I became upset and used inappropriate language. I take full responsibility for my behavior. The city disciplined me, and I accepted that discipline. Since then, I have apologized to the officers involved, the department, and the city. I have asked for forgiveness and the chance to correct my actions and improve.

The recent vote of no confidence by six of eight officers came as a surprise because I wasn't aware of the full extent of these concerns beforehand. I take this very seriously. I've met with every officer individually and arranged for an independent third party to speak with them. I've also reviewed the concerns with city leadership. My goal is to listen, address issues, and work together to move the department forward.

I intend to continue serving as Chief. I know I'm not perfect, but I approach this with humility and a commitment to improve. I'm working on being more composed, approachable, and clear in communication. I understand the importance of trust and reliability, and to be ready when needed.

I am proud of what I have accomplished here at the La Crescent Police Department in the last 24 years and what we have accomplished as a team, and I believe we can overcome challenges together. Going forward, my focus is on listening, communicating responsibly, and taking action to show my commitment. Actions matter more than words, and I plan to prove that through what I do.

Thank you for the opportunity to speak and for your support as we work to strengthen this department.

**CITY OF LA CRESCENT**  
**AGENDA**  
**REGULAR MEETING**  
**LA CRESCENT COMMUNITY BUILDING**  
**336 SOUTH FIRST STREET**  
**NOVEMBER 25, 2024**  
**5:00 P.M.**

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CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL  
ACTION TO CHANGE AGENDA

**1. CONSENT AGENDA**

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES – NOVEMBER 12/13, 2024
- 1.2 BILLS PAYABLE THROUGH NOVEMBER 22, 2024

**2. PUBLIC HEARING/MEETING**

**3. ITEMS FOR CONSIDERATION**

- 3.1 COMMUNITY RECOGNITION – TRADITIONS ASSISTED LIVING FIRE/RESCUE
- 3.2 BODY WORN CAMERA AUDIT
- 3.3 PLANNING COMMISSION MINUTES – 11/6/2024
- 3.4 2025 MARKETING/PROMOTIONAL AGREEMENTS
- 3.5 AUTHORIZE EXPENDITURE – GRINDER PUMP
- 3.6 AUTHORIZE EXPENDITURE – ICE ARENA
- 3.7 AUTHORIZE EXPENDITURE - COMPUTERS
- 3.8 WIESER PARK – MEMORANDUM OF AGREEMENT
- 3.9 2025 LICENSE RENEWALS
- 3.10 GAMBLING PERMIT APPLICATION
- 3.11 TAX CERTIFICATION RESOLUTION
- 3.12

**4. UNFINISHED BUSINESS**

- 4.1

#3.1

# CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager



Apple Capital of Minnesota



November 18th, 2024

Honorable Mayor and City Council Members

City Administrator Bill Waller

This memo outlines the proposed schedule and agenda for the upcoming award ceremony to honor the courageous individuals involved in the October 5th fire rescue at Traditions Assisted Living. This event will celebrate the selfless actions of La Crescent community members and first responders who acted with valor and dedication to ensure the safety of vulnerable residents.

## Ceremony Outline

### 1. Opening Remarks

**Presented by:** Chief Luke Ahlschlager, La Crescent Police Department

**Duration:** 2-3 minutes

- Chief Ahlschlager will set the tone for the ceremony, recount the significance of the events on October 5th, and acknowledge the heroes present.

### 2. Overview of the Incident

**Presented by:** Sgt. Michael Ernster

**Duration:** 3-5 minutes

- A detailed account of the fire evacuation, highlighting critical actions by responders and citizens who aided the residents, will be shared to provide context and honor their efforts.

### 3. Award Presentations

**Presented by:** Sgt. Michael Ernster & Inv. Darin Daveau

**Duration:** 12-15 minutes

- Awards will be presented to each honoree, recognizing their specific contributions to the rescue and evacuation efforts.
  - **Police Medal of Valor** – La Crescent Police Corporal Roth Clark
  - **Citizen Medal of Valor** – Chris Oliver
  - **Citizen Lifesaving Awards** – Teresa Brown, Stephanie Weibel, Aubrey Kasten, Corey Scott, Kristin Scott, Jillian Boll and Robert Steiger

# CITY OF LA CRESCENT

## Department of Police

Chief Luke M. Ahlschlager

### 4. Closing Remarks

**Presented by:** Chief Luke Ahlschlager

**Duration:** 1-2 minutes

- Chief Ahlschlager will conclude with expressions of gratitude to the award recipients, their families, and the La Crescent community for their support and service.

### 5. Photo Opportunity and Congratulations

**Duration:** 5-10 minutes

- Council members, award recipients, and families will have a chance to take photos to commemorate this special occasion.

This event will recognize not only the individuals involved but also the spirit of unity and resilience within our community. We look forward to celebrating these extraordinary individuals with the Council and community.

Sincerely,



#3.1



Apple Capital of Minnesota

# CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager



October 13, 2024

Honorable Mayor and City Council Members

City Administrator Bill Waller

**RE: Valor Commendation Award for La Crescent Police Chief Luke Ahlschlager badge #301**

An Act of Valor commendation is awarded to officers who exhibit exceptional courage, extraordinary decisiveness, and presence of mind along with unusual swiftness of actions, regardless of his or her personal safety, to save or protect human life.

At approximately 1530 hours on Saturday, October 5<sup>th</sup>, 2024, Chief Ahlschlager and Corporal Clark were alerted of a fire at Traditions Assisted Living. Chief Ahlschlager and Corporal Clark responded immediately to the facility. Upon his arrival Chief Ahlschlager noticed thick black smoke enveloping the front of the building, signaling the intensity of the fire. Chief Ahlschlager wasn't sure how many residents were inside the building or their well-being inside the burning structure.

Due to this severity of the smoke, fire, and unknown status of the individuals inside Chief and Corporal Clark ran around the building to locate an unlocked door. They were able to find an unlocked door on the west side of the building and without hesitation, entered the burning structure.

Once inside the building Chief Ahlschlager started his evacuation efforts as conditions inside were quickly deteriorating, the smoke was intensifying and the roof was bowing in above his head. Chief Ahlschlager made the quick decision to forcefully start opening locked doors inside the building, with this tactic paying off as he located an elderly woman in her locked restroom, unaware of the severity of the situation. Chief Ahlschlager hastily assisted her into her wheel chair and escorted her to safety.

# CITY OF LA CRESCENT

## Department of Police

Chief Luke M. Ahlschlager

Chief Ahlschlager and Corporal Clark physically lifted a resident who was not able to move on her own accord, transferred her to her motorized wheel chair, lifted her and her wheel chair, and escorted her to safety. Chief Ahlschlager continued to lead residents out of the building until the smoke and fire had become so intense that he and other rescuers were overcome with difficulty breathing and fits of coughing.

Once outside Chief Ahlschlager learned there were seventeen residents that reside in the building and all seventeen residents had been evacuated and were accounted for.

Chief Ahlschlager was working the weekend to make sure his other officers could have the weekend off. Chief Ahlschlager often does acts like this because he deeply cares for his officers, the department, and The City of La Crescent as a whole. We are fortunate to have him as our leader.

Chief Ahlschlager demonstrated professionalism, courage, and bravery in the line of duty; risking his own personal safety to save the life of another.

Chief Ahlschlager's actions the afternoon of October 5<sup>th</sup>, 2024 was an Act of Valor so it would be my honor, on behalf of all the La Crescent Police Officers, to issue him with a Certificate of Valor and medal as a very small token of recognition for his distinguished service.

Sincerely,

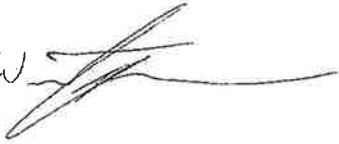
 #303 Darin Daveau

Sergeant Mike Ernster

Investigator Darin Daveau



Officer Kaleb Peterson

  J. R. W. 

Corporal Roth Clark

Officer Cody Bellock

Officer Tanner Weinfurter

Officer Josh DeBoer

TO:  
Honorable Mayor and City Council Members  
Bill Waller, City Administrator

CC:  
Tyler Benish  
Kara Tarrence

FROM: La Crescent Police Department (sworn staff)

DATE: 12/30/2025

## **RE: Vote of No Confidence in Chief Luke Ahlschlager**

This letter is submitted as a formal statement in a vote of no confidence in Police Chief Luke Ahlschlager. Each sworn officer has indicated their vote in the matter of no confidence on the following page.

This action has not been taken hastily nor without careful consideration. Over the past several years, recurring issues under Chief Ahlschlager's leadership have resulted in serious concerns related to:

1. Leadership and Administrative Judgment – Persistent patterns of decision-making that have diminished officer trust and confidence in command-level direction.
2. Workplace Culture and Morale – A substantial decline in internal morale attributable to inconsistent communication, lack of transparency, and a workplace climate that has left many officers feeling unsupported and undervalued.
3. Operational Effectiveness – Interference, lack of clarity, and inconsistent supervisory direction have impacted daily operations, officer performance, and organizational structure.
4. Professional Standards and Conduct – Conduct and leadership practices that officers believe fall short of the ethical and professional expectations required of a Chief of Police.

These issues, individually and cumulatively, have eroded the credibility of the Chief's leadership and have compromised the confidence of the department's sworn staff. The result has been declining morale, disruption of operational stability, and concerns about the long-term health of the organization and the community we serve.

We respectfully request that the City initiate a full administrative review of Chief Ahlschlager's leadership, conduct, and performance. As part of an investigation, all sworn staff are willing to speak on-the-record with any administrative, legal, and/or other official(s) of the City of La Crescent.

Our priority remains providing high-quality policing services to the residents of La Crescent, and we believe corrective administrative action is necessary to restore trust, transparency, and stability.

We remain committed to cooperating fully and professionally throughout any subsequent review process.

Respectfully submitted,

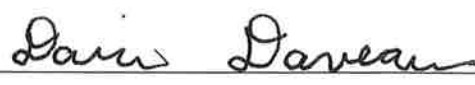
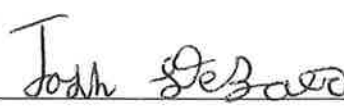
Sworn Officers  
La Crescent Police Department

## Vote of No Confidence

### La Crescent Police Department

#### Vote of No Confidence in Chief Luke Ahlschlager

All sworn staff of the La Crescent Police Department were present for discussion and drafting of the no confidence statement. Officers indicating a yes vote are in agreeance with the statement as submitted. Officers indicating a no vote are in disagreement with the statement as submitted. Officers indicating an abstained vote are acknowledging the statement and their presence during discussion and drafting, but refrain from voting in favor of or against the statement.

| Officer Name                         | Vote                                                                                                   | Signature                                                                               | Date       |
|--------------------------------------|--------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|------------|
| Sgt. Michael Ernster #303            | <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Abstained |  #303 | 1-5-26     |
| Cpl. Roth Clark #306                 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Abstained |        | 12-30-2025 |
| Officer Cody Bellock #302            | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Abstained |      | 12/30/25   |
| Investigator Tanner Weinfurtner #304 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Abstained |     | 12/30/25   |
| Officer Kaleb Peterson #305          | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Abstained |     | 1/1/26     |
| Officer Darin Daveau #307            | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Abstained |     | 12/30/25   |
| Officer Joshua DeBoer #308           | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Abstained |     | 12/30/2025 |
| Officer Bryce Helke #309             | <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Abstained |     | 12/30/2025 |

## Vote Summary

Yes: 6 No: 0 Abstained: 2

Total Eligible Voters: 8

Total Votes Cast: 8

**Result: Majority "Yes"**

# 3.5

M E M O R A N D U M

TO: Honorable Mayor and City Council Members

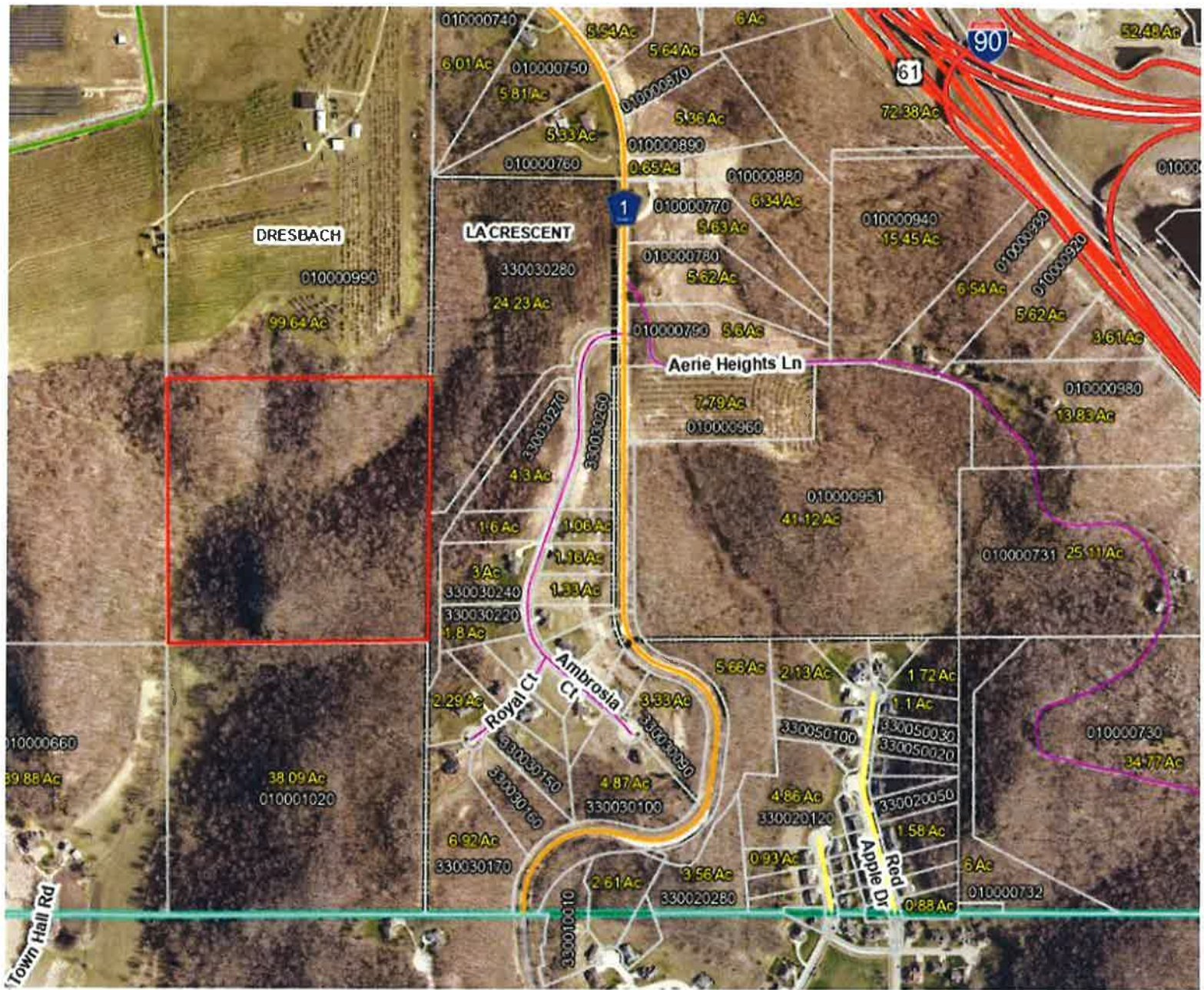
FROM: Jason Ludwigson, Sustainability Coordinator

DATE: February 3rd, 2026

SUBJECT: Option Agreement 40-Acre Bluffland Property Purchase

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Attached for your review is an option agreement and memorandum between Fruit Acres, Inc. and the City of La Crescent to purchase a 40-acre bluffland property. The 40-acre property abuts the cities north end park. Acquisition of the property would create an approximately 70-acre protected bluffland park. If the option agreement is approved the city would be using the \$50,000 from the Carl and Verna Schmidt Foundation and the \$50,000 from the Paul E. Stry Foundation as match for the MnDNR Natural and Scenic Area Grant Program. The funds from these two foundations are earmarked for the 40-acre bluffland property specified in the option agreement. If the option agreement is approved, we plan to apply for the MnDNR Natural and Scenic Area Grant Program in early 2026. The MnDNR Natural and Scenic Area Grant funding, if awarded, would cover up to 50% of the cost to purchase the property. The city would explore additional state grants and private foundation funding for the additional \$60,000 in matching funds for the MnDNR Natural and Scenic Area Grant. Some of those options include, but are not limited to WinLac, The Nature Conservancy, Trust for Public Land, The Minnesota Land Trust, and the MnDNR Community Grants Program set to launch later in 2026. A map of the property and its relation to the existing north end park is included. I will be in attendance to answer any questions.



Town Hall Rd

County Rd 29

Jonathan Ln

## OPTION TO PURCHASE REAL ESTATE

THIS AGREEMENT is made and entered into as of the date of the last signature below (the "Effective Date"), by and between Fruit Acres, Inc., a Minnesota corporation, (the "Optionor") and City of La Crescent, a Minnesota municipal corporation, (the "Optionee").

1. GRANT OF OPTION. Optionor hereby grants to Optionee the exclusive right and option to purchase the real property (the Property) situated in Winona County, Minnesota, legally described as follows:

See Exhibit A attached hereto;

(the "Property") and designated as a portion of PID No. 01.0000.990.

2. OPTION CONSIDERATION; PAYMENT. Optionee hereby agrees to pay to Optionor upon the execution of this Option Agreement the sum of One Thousand 00/100 Dollars (\$1,000.00) (the "Initial Option Payment").
3. TERM; EXPIRATION. This option shall commence upon its execution by Optionor and continue until 11:59 p.m. on August 6, 2027. It shall expire if not exercised prior to such time.
4. NOTICE OF EXERCISE. Optionee may exercise this option, as provided herein, by giving written notice of exercise to Optionor prior to its expiration.
5. FAILURE TO EXERCISE. If Optionee does not exercise this option in the manner and within the time specified herein, this option shall terminate, Optionor shall retain the Option Consideration, free of any claim by Optionee, and neither party shall have any claim or right against the other under this Agreement.
6. PURCHASE TERMS. If this option is exercised as provided herein, Optionor shall sell and Optionee shall purchase the Property with improvements thereon under the following terms and conditions:
  - a. Purchase Price. The Purchase Price for the Property shall be the sum of Three Hundred Twenty Thousand 00/100 Dollars (\$320,000.00). The Option Consideration paid by Optionee to Optionor shall be credited against the Purchase Price. The Purchase Price shall be paid in cash at closing.
  - b. Closing. The closing of the purchase shall be at a location designated by Optionee in Houston, Minnesota, on a date agreed upon by the parties that shall be not more than thirty (30) days after exercise of the option.
  - c. Evidence of Title.
    1. Optionor shall surrender any abstract of title and a copy of any owner's title insurance policy for the property if in Optionor's possession or control, to Optionee or Optionee's designated title service provider; and
    2. Optionee shall obtain the title services determined necessary or desirable by Optionee

or Optionee's lender, including but not limited to title searches, title examinations, abstracting, a title insurance commitment or an attorney's title opinion at Optionee's selection and cost and provide a copy to Optionor.

If said title is not marketable and is not made so within One Hundred Twenty (120) days from the date of written objections thereto as above provided, this agreement shall be null and void, at the option of the Optionee, and neither principal shall be liable for damages hereunder to the other principal. All money theretofore paid by the Optionee shall be refunded. If the title to said property be found marketable or be so made within said time, and said Optionee shall default in any of the agreements, then, and in that case the Optionor may terminate this contract and on such termination all the payments made upon this contract shall be retained by said Optionor and said agent as their respective interests may appear, as liquidated damages, time being of the essence hereof. This provision shall not deprive either party of the right of enforcing the specific performance of this contract provided such contract shall not be terminated as aforesaid and provided action to enforce such specific performance shall be commenced within six (6) months after such right of action shall arise.

- d. Conveyance. Subject to performance by Optionee, Optionor agrees to execute and deliver at closing Warranty Deed conveying marketable title to the Property subject only to the following exceptions:
  - i. Building and zoning laws, ordinances, State and Federal regulations.
  - ii. Restrictions relating to use or improvement of premises not subject to unreleased forfeiture.
  - iii. Reservation of any minerals or mineral rights to the State of Minnesota.
  - iv. Utility easements of record.
- e. Possession. Optionor shall be entitled to possess and use the Property during the term of this Option and until the closing. Optionor shall deliver possession of the Property to Optionee at the time of closing.
- f. Taxes: Assessments. Real estate taxes due and payable in years preceding the year in which the closing occurs and any levied, pending or deferred special assessments as of the date of closing shall be paid by Optionor. Real estate taxes due and payable in the year in which the closing occurs shall be prorated between the parties to the date of closing. Real estate taxes due and payable in years after the year in which the closing occurs shall be paid by Optionee.
- g. Eminent Domain. In the event the property or any part thereof is taken or threatened to be taken pursuant to eminent domain after execution of this Agreement, but prior to closing, the Optionee shall have the right at its election to cancel and terminate this Agreement or to complete the purchase as set forth above with the Optionee being entitled to receive all condemnation proceeds.
- h. Damage. If, prior to the closing, all or any part of the Property is substantially damaged by fire, casualty, the elements or any other cause, Optionor will

immediately give notice to Optionee of such fact and, at Optionee's option (to be exercised within 30 days after Optionor's notice), this Agreement will terminate, in which event neither party will have any further obligations under this Agreement. If Optionee fails to elect to terminate this Agreement despite such damage, or if the Property is not substantially damaged, Optionor will promptly repair such damage or destruction and return the Property to its condition prior to such damage; or at Optionee's option, Optionor will assign to Optionee all of Optionor's rights to receive the proceeds of all insurance related to such damage, the transaction will close, and the Purchase Price will be reduced by the amount of the loss not covered by insurance, whether by reason of a deductible obligation or otherwise. If such damage is completely repaired prior to the closing, then there will be no reduction in the Purchase Price and Optionor will retain the proceeds of all insurance related to such damage. If such damage is not completely repaired prior to the closing, but Optionor is diligently proceeding to repair, then Optionor will complete the repair after the closing and will be entitled to receive the proceeds of all insurance related to such damage after repair is completed; provided, however, Optionee will have the right to postpone the closing until repairs are completed. If Optionor fails to diligently proceed to repair such damage, then Optionee has the right to require the closing to occur and the Purchase Price will be reduced by the cost of such repair, or at Optionee's option, Optionor will assign to Optionee all of Optionor's rights to receive the proceeds of all insurance related to such damage, and the Purchase Price will remain the same. For purposes of this section, the words "substantially damaged" mean damage that is reasonably estimated to cost \$50,000.00 or more to repair.

7. INVESTIGATION. Optionee shall have the right, during the term of the option, to investigate at its own expense the condition, quality, and suitability of the Property, including surveys and site analyses, environmental analyses, soil sampling, zoning and governmental permit requirements, utility services, and the like, and may enter upon the property for such purposes, provided such entry does not unreasonably interfere with occupancy and use of the Property by Optionor or tenants. Optionee shall defend, indemnify and save harmless Optionor from and against any claim, liability or expense arising from or attributable to any act or omission of Optionee or its employees, contractors or agents in connection with any such activities, excluding, however, any claim, liability or expense relating to any preexisting condition exposed or disclosed by such inspection or testing or any impact on the Property or its value resulting from such exposure or disclosure.
8. REPRESENTATIONS OF OPTIONOR. Optionor- represents and warrants to Optionee as follows.
  - a. No action in condemnation, eminent domain or public taking proceedings is now pending against the Property and Optionor is not aware of any threat of such proceedings.
  - b. No ordinance or hearing is now before any local governmental body which either contemplates or authorizes any public improvements or special tax levies, and there has been no public improvements constructed, the cost of which may be assessed

against the Property.

- c. Optionor possesses fee simple title interest to the Property.
- d. All labor and material which have been furnished to the Property by Optionor have been fully paid for or will be fully paid for prior to the closing date so that no lien for labor or materials rendered can be asserted against the Property.
- e. There are no notices, orders, suits, judgments, or other proceedings involving the Property relating to fire, building, zoning, air pollution or health violations that have not been corrected. If enforcement of any such notice, order, suit, judgment or other proceeding is sought by the governing authority, Optionor shall take such corrective action as may be required.
- f. There are no management, maintenance or service contracts, leases, licenses, purchase agreements, purchase options, rights of first refusal, or other unrecorded agreements ("Contracts") affecting the Property which will survive the closing. Optionor agrees not to enter into any new Contracts affecting the Property without Optionee's prior written consent.
- g. To the best of Optionor's knowledge, no entity or person has, at any time i) "released" or actively or passively consented to the "release" or "threatened release" of any Hazardous Substance (as defined below) from any "facility" or "vessel" located on or used in connection with the Property; or ii) taken any action in "response" to a "release" in connection with the Property, or iii) otherwise engaged in any activity or omitted to take any action which could subject Optionor or Optionee to claims for intentional or negligent torts, strict or absolute liability, either pursuant to statute or common law, in connection with Hazardous Substances (as defined below) located in or on the Property, including the generating, transporting, treating, storage, or manufacture of any Hazardous Substance (as defined below). The terms set within quotation marks above shall have the meaning given to them in the Comprehensive Environmental Response and Liability Act, 42 U.S.C. Sec. 9601 et seq., as amended ("CERCLA") and any state environmental laws. "Hazardous Substances" means hazardous waste, toxic substances, formaldehyde, urea, polychlorinated biphenyls, asbestos, petroleum, natural gas, synthetic gas usable for fuel or mixtures thereof, any materials related to any of the foregoing, and substances defined as "hazardous substances", "toxic substances", "hazardous waste", "pollutant", or "contaminant" in CERCLA, Resource Conservation and Recovery Act as amended, 41 U.S.C. Sec. 9601 et seq., the Hazardous Materials Transportation Act, 49 U.S.C. Sec. 1801 et seq., the Clean Water Act, 33 U.S.C. Sec. 1251 et seq., any state laws regarding environmental matters, or any regulations promulgated pursuant to any of the foregoing statutes.
- h. Optionor has received no notice of and has no knowledge of any proposed or pending proceeding to change or redefine the current zoning classification of all or any part of the Property.
- i. There is no action or proceeding pending against Optionor or any part of the

Properly that, if determined adversely as to Optionor, Optionee or the Property, would have a material adverse effect on title to or the enjoyment, use or value of the Property, or that could interfere with the consummation of the transaction contemplated by this Agreement, and, to the best of Optionor's knowledge, no such action or proceeding is contemplated or threatened by any party.

- j. No person or entity has any rights to use or occupy any portion of the Property under any unrecorded document, and no unrecorded documents affect the Property.
- k. Optionor has no knowledge of any dispute concerning the location of the boundary lines and corners of the Property. All buildings, structures and improvements located on the Property are entirely within the boundary lines of the Property. Optionor does not know of any encroachments onto the Property.
- l. There are no "Wells" on the described Property within the meaning of Minn. Stat. Ch. 1031. There are no "above ground storage tanks" or "underground tanks" within the meaning of Minn. Stat. 5116.46 located in or about the Property or, to the best of Optionor's knowledge, that have been located under, in or about the Property and have subsequently been removed or filled. There are no "individual sewage treatment systems" within the meaning of Minn. Stat. § 115.55 on or serving the Property.

The representations and warranties set forth in this section shall be continuing and shall be true and correct on and as of the closing date with the same force and effect as if made at that time and all such representations, warranties and covenants shall survive the closing and shall not merge into the deed being delivered at closing.

- 9. MAINTENANCE OF PROPERTY UNTIL CLOSING. Optionor shall maintain the Property in its current condition, subject to ordinary wear and tear, and shall maintain insurance coverage on the Property at levels sufficient to cover its full value.
- 10. NOTICES. Any notice, demand or other document which either party is required or may desire to give or deliver to or make upon the other party shall be given in writing and served either personally or given by prepaid United States certified mail, return receipt requested, and addressed to the following addresses:

If to Optionor:           City Administrator  
                                  City of La Crescent  
                                  315 Main Street  
                                  La Crescent, MN 55947

w/copy to:                Al Wieser, III  
                                  Wieser Law Office, P.C.  
                                  33 South Walnut Street, Suite 200  
                                  La Crescent, MN 55947

If to Optionee:

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Either party hereto may designate a different address for itself, or additional persons to whom copies thereof are to be sent, by notice similarly given.

11. GOVERNING LAW; FORUM. This Agreement is entered into and is to be performed in the State of Minnesota. It shall be governed by and interpreted in accordance with the laws of the State of Minnesota. Any action arising from or concerning this Agreement shall be brought only in the Third Judicial District Court, Houston County, Minnesota (except an action to enforce the judgment of such court).
12. ENTIRE AGREEMENT; BINDING EFFECT. This Agreement contains the entire agreement of the parties concerning its subject matter; and there are no other understandings between them. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective heirs and representatives or successors and assigns.
13. TIME. Time is of the essence as to the performance of all of the terms and conditions of this Agreement.
14. BROKERS' FEES. Optionee represents that it has no liability or obligation to pay any fees or commissions to any broker, finder or agent with respect to the transaction contemplated by this Agreement for which Optionor could become liable or obligated. Optionor represents that Optionor has no liability or obligation to pay any fees or commissions to any broker, finder or agent with respect to the transaction contemplated by this Agreement for which Optionee could become liable or obligated.
15. GENERAL. The captions and titles herein are for reference only and are not to be considered a part of this Agreement or in the interpretation hereof.
16. MEMORANDUM OF OPTION. Optionee may record a memorandum of this Agreement, which memorandum may include the parties and the term of this option, and Optionor shall promptly execute and deliver to Optionee such memorandum. If Optionee does not exercise this option prior to expiration of the term, Optionee shall execute and deliver to Optionor such document as may reasonably be required to clear the memorandum of option from title to the Property.

**IN WITNESS WHEREOF**, the parties hereto subscribe their names.

**OPTIONEE:**  
CITY OF LA CRESCENT

By: \_\_\_\_\_

Mikel Poellinger

Its: Mayor

Date: \_\_\_\_\_

By: \_\_\_\_\_

Bill Waller

Its: City Administrator

Date: \_\_\_\_\_

**OPTIONOR:**  
FRUIT ACRES, INC.

By: \_\_\_\_\_

Andy Skemp

Its: President

Date: \_\_\_\_\_

STATE OF MINNESOTA     )  
                                          ) ss.  
COUNTY OF HOUSTON     )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2026, before me personally appeared Mikel Poellinger, to me know to be the Mayor of the City of La Crescent, a Minnesota municipal corporation and acknowledged that he executed the foregoing instrument on behalf of said City of La Crescent.

\_\_\_\_\_  
Notary Public

STATE OF MINNESOTA     )  
                                          ) ss.  
COUNTY OF HOUSTON     )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2026, before me personally appeared Bill Waller, to me know to be the City Administrator of the City of La Crescent, a Minnesota municipal corporation and acknowledged that he executed the foregoing instrument on behalf of said City of La Crescent.

\_\_\_\_\_  
Notary Public

STATE OF MINNESOTA     )  
                                          ) ss.  
COUNTY OF HOUSTON     )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2026, before me personally appeared Andy Skemp, to me know to be the President of Fruit Acres, Inc., a Minnesota corporation, and acknowledged that he executed the foregoing instrument on behalf of said Fruit Acres, Inc.

\_\_\_\_\_  
Notary Public

**Exhibit A**

THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION THIRTY-THREE  
(33), TOWNSHIP 105, RANGE FOUR (4), WINONA COUNTY, MINNESOTA.

DRAFT

# 3.6

MEMORANDUM

TO: Honorable Mayor and City Council Members

FROM: Jason Ludwigson, Sustainability Coordinator

DATE: February 2<sup>nd</sup>, 2026

SUBJECT: Appraisal 40-Acre Bluffland Property Purchase

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Attached for your review is an appraisal estimate from Brad McNally with True Footage. The MnDNR Natural and Scenic Area Grant application requires an appraisal. We are asking that the council approve the \$500 cost for the appraisal. The cost for the appraisal would come from the funds donated by the Carl and Verna Schmidt Foundation and the Paul E. Stry Foundation. If the appraisal comes in higher than the price specified in the option agreement the difference can be used as match for the MnDNR Natural and Scenic Area Grant.

# 3.7



TO: Honorable Mayor and City Council Members

FROM: Tyler Benish, Public Works Director

DATE: February 5, 2026

RE: 2026 Water Department Budget

A handwritten signature in black ink, appearing to be "Ty B", is written over the "FROM" line.

The 2026 Water department budget is attached for review and consideration.

The Water department budget revenue reflects a 5% water rate increase, a \$1.50 increase to 5/8 in. meter size fixed fee and a \$1.00 increase to all other meter size fixed fees. The last rate increase was in April 2021.

The Water department expenses include an increase to the wells; water mains; pumps budget line for a project to replace 2- 12 in. check valves on the inflow and outflow mains of the stoney point reservoir. Additional increases include staff wages and chemical costs.

The water department will have new debt from the water main replacement on Walnut Street. Chemical costs have increased by 12% since 2023. The water department has over \$300,000 in deferred maintenance and approximately \$150,000 in updates and maintenance needs in the next 5 years.

The water utility fund balance and cash flow are taken into account for the bond rating. The current rates and cash flow may negatively affect the 2026 bond rating.

We suggest the City Council approve the 2026 Water department budget. The fee increases are proposed in the fee schedule amendment and would be adopted by ordinance.

## Report Criteria:

Budget note year end periods: 12/23,12/24,12/25,Current Year,Future year,Prior Year  
 Include FUNDS: 601  
 Print FUND Titles  
 Page and Total by FUND  
 Print SOURCE Titles  
 Print COST CATEGORY Titles  
 All Segments Tested for Total Breaks

| Account Number                       | Account Title                  | 2023<br>Pri Year 2<br>Actual | 2024<br>Pri Year<br>Actual | 01/25-12/25<br>Cur YTD<br>Actual | 2026<br>Proposed<br>Budget |
|--------------------------------------|--------------------------------|------------------------------|----------------------------|----------------------------------|----------------------------|
| <b>WATER UTILITY FUND</b>            |                                |                              |                            |                                  |                            |
| <b>TAXES</b>                         |                                |                              |                            |                                  |                            |
| 601-31010                            | CURRENT AD VALOREM TAXES       | .00                          | .00                        | .00                              | .00                        |
| 601-31051                            | METER/MXU REPLACEMENT CHARGE   | .00                          | 10                         | .00                              | .00                        |
| <b>INTERGOVERNMENTAL AID</b>         |                                |                              |                            |                                  |                            |
| 601-33150                            | FEDERAL FLOOD RELIEF AID       | 41,752                       | .00                        | .00                              | .00                        |
| 601-33424                            | STATE FLOOD RELIEF AID         | 13,917                       | .00                        | .00                              | .00                        |
| 601-33425                            | STATE PERA AID                 | .00                          | .00                        | .00                              | .00                        |
| 601-33434                            | STATE GRANT - DEED (BDPI)      | .00                          | .00                        | .00                              | .00                        |
| <b>SPECIAL ASSESSMENTS</b>           |                                |                              |                            |                                  |                            |
| 601-36100                            | SPECIAL ASSMT INT/PENALTIES    | .00                          | .00                        | .00                              | .00                        |
| 601-36102                            | SPECIAL ASSMT INTEREST INC.    | 2,786                        | 4,354                      | .00                              | .00                        |
| 601-36200                            | MISCELLANEOUS REVENUE          | .00                          | .00                        | .00                              | .00                        |
| 601-36201                            | REIMB. FOR PRIOR YEAR EXPENSES | .00                          | .00                        | .00                              | .00                        |
| 601-36202                            | BAD CHECK CHARGE               | 190                          | 400                        | 90                               | .00                        |
| 601-36210                            | INTEREST INCOME                | .00                          | 337                        | 68                               | .00                        |
| 601-36220                            | SOLAR RENTAL - RADIUM PLANT    | .00                          | .00                        | .00                              | .00                        |
| Budget notes:                        |                                |                              |                            |                                  |                            |
| Annual Solar Equipment & Roof Rental |                                |                              |                            |                                  |                            |
| 601-36241                            | INSURANCE REIMBURSEMENT        | .00                          | 2,346                      | .00                              | .00                        |
| 601-36242                            | FEDERAL EXCISE TAX REFUND      | .00                          | .00                        | .00                              | .00                        |
| <b>WATER SALES REVENUE</b>           |                                |                              |                            |                                  |                            |
| 601-37110                            | WATER SALES - RESIDENTIAL      | 721,776                      | 681,042                    | 668,910                          | 777,500                    |
| 601-37111                            | WATER SALES - COMMERCIAL       | 121,818                      | 119,044                    | 107,456                          | 116,000                    |
| 601-37112                            | WATER SALES - GOVERNMENTAL     | 28,376                       | 15,889                     | 16,576                           | 17,000                     |
| 601-37150                            | WATER RECONNECTION FEES        | 90                           | 240                        | .00                              | .00                        |
| 601-37155                            | METER CHANGE OUT NON-COMPLIAN  | .00                          | .00                        | .00                              | .00                        |
| 601-37160                            | PENALTIES                      | 6,937                        | 6,575                      | 6,897                            | 6,000                      |
| 601-37170                            | WELL RESERVE FEES              | .00                          | .00                        | .00                              | .00                        |
| 601-37171                            | AMORTIZATION OF BOND PREMIUM   | 17,450                       | 17,187                     | .00                              | 17,160                     |
| 601-37270                            | WATER ASSESSMENT               | 27,546                       | 11,000                     | 2,000                            | 3,000                      |
| <b>OTHER FINANCING SOURCES</b>       |                                |                              |                            |                                  |                            |
| 601-39000                            | CAPITAL CONTRIBUTIONS          | .00                          | 140,218                    | .00                              | .00                        |
| 601-39101                            | SALE OF FIXED ASSETS           | .00                          | .00                        | .00                              | .00                        |
| 601-39201                            | OPERATING TRANSFER FROM G.F.   | 184,891                      | 78,309                     | .00                              | .00                        |
| 601-39300                            | BOND PROCEEDS                  | .00                          | .00                        | .00                              | .00                        |
| <b>WATER UTILITY EXPENSES</b>        |                                |                              |                            |                                  |                            |
| 601-49400-101                        | WAGES - REGULAR                | 219,592                      | 257,923                    | 260,876                          | 271,500                    |
| 601-49400-102                        | WAGES - OVERTIME               | 11,583                       | 11,102                     | 7,623                            | 12,000                     |
| 601-49400-103                        | WAGES - PART-TIME              | .00                          | .00                        | .00                              | .00                        |
| 601-49400-111                        | SEVERANCE PAY                  | .00                          | .00                        | .00                              | .00                        |
| 601-49400-121                        | FICA CONTRIBUTIONS             | 16,556                       | 20,029                     | 20,910                           | 21,400                     |
| Budget notes:                        |                                |                              |                            |                                  |                            |
| 7.65%                                |                                |                              |                            |                                  |                            |
| 601-49400-122                        | PERA CONTRIBUTIONS             | 21,681                       | 40,632                     | 18,728                           | 21,300                     |
| 601-49400-131                        | EMPLOYER PAID HEALTH INS.      | 15,901                       | 15,978                     | 13,801                           | 17,500                     |

| Account Number                        | Account Title                  | 2023<br>Pri Year 2<br>Actual | 2024<br>Pri Year<br>Actual | 01/25-12/25<br>Cur YTD<br>Actual | 2026<br>Proposed<br>Budget |
|---------------------------------------|--------------------------------|------------------------------|----------------------------|----------------------------------|----------------------------|
| 601-49400-152                         | WC BENEFITS                    | .00                          | .00                        | .00                              | .00                        |
| 601-49400-200                         | OFFICE SUPPLIES                | 501                          | 1,499                      | 263                              | 500                        |
| 601-49400-211                         | CLEANING/SANITARY SUPPLY       | .00                          | .00                        | .00                              | .00                        |
| 601-49400-212                         | MOTOR FUELS/LUBRICANTS         | 635                          | 736                        | 487                              | 1,000                      |
| 601-49400-216                         | CHEMICALS & CHEM PRODUCTS      | 32,936                       | 43,007                     | 29,499                           | 40,000                     |
| Budget notes:                         |                                |                              |                            |                                  |                            |
| Hawkins & Hach Co.                    |                                |                              |                            |                                  |                            |
| 601-49400-217                         | UNIFORMS                       | .00                          | .00                        | .00                              | .00                        |
| 601-49400-218                         | SAFETY EQUIPMENT               | .00                          | .00                        | .00                              | .00                        |
| 601-49400-240                         | SMALL TOOLS & MINOR EQUIPMENT  | 1,217                        | 1,347                      | 3,708                            | 2,000                      |
| 601-49400-300                         | PROFESSIONAL SERVICES          | 5,575                        | 6,268                      | 6,988                            | 7,300                      |
| Budget notes:                         |                                |                              |                            |                                  |                            |
| UB Software Support                   |                                |                              |                            |                                  |                            |
| 601-49400-303                         | ENGINEERING FEES               | 5,169                        | 4,508                      | 240                              | 5,500                      |
| 601-49400-304                         | LEGAL FEES                     | 11,315                       | 7,043                      | 10,040                           | 11,000                     |
| 601-49400-310                         | OTHER CONTRACTED SERVICES      | 14,616                       | 17,122                     | 7,895                            | 11,000                     |
| 601-49400-321                         | TELEPHONE                      | 2,785                        | 3,446                      | 3,238                            | 3,600                      |
| 601-49400-322                         | POSTAGE                        | 3,510                        | 3,333                      | 4,228                            | 4,300                      |
| 601-49400-331                         | TRAVEL EXPENSES                | 1,937                        | 433                        | 1,275                            | 1,500                      |
| 601-49400-350                         | PRINTING & PUBLISHING          | 986                          | 715                        | 917                              | 1,000                      |
| 601-49400-360                         | INSURANCE                      | 22,806                       | 19,835                     | 2,846                            | 22,000                     |
| 601-49400-381                         | ELECTRIC UTILITIES             | 96,224                       | 77,963                     | 79,149                           | 83,000                     |
| 601-49400-383                         | GAS UTILITIES                  | 2,319                        | 1,219                      | 1,017                            | 1,300                      |
| 601-49400-384                         | REFUSE DISPOSAL-WATER          | .00                          | .00                        | .00                              | .00                        |
| 601-49400-401                         | REPAIR/MAINT-BUILDINGS         | 3,874                        | 18,433                     | 21,157                           | 20,000                     |
| 601-49400-402                         | REPAIR/MAINT-STRUCTURES        | 2,539                        | .00                        | 696                              | .00                        |
| 601-49400-403                         | REPAIR/MAINT-OTHER             | 750                          | .00                        | 21,643                           | .00                        |
| 601-49400-404                         | REPAIR/MAINT-EQUIPMENT         | 5,271                        | 11,774                     | 3,645                            | 10,000                     |
| 601-49400-405                         | REPAIR/MAINT-VEHICLES          | .00                          | 11                         | .00                              | 150                        |
| 601-49400-406                         | REPAIR/MAINT-COMPUTERS         | .00                          | .00                        | .00                              | .00                        |
| 601-49400-407                         | WELLS;WATER MAINS;PUMPS        | 26,603                       | 37,846                     | 13,251                           | 70,000                     |
| 601-49400-408                         | WATER METER INSTALL SUPPLIES   | 2,153                        | 1,408                      | 1,387                            | 1,500                      |
| 601-49400-409                         | PRESS REDUCT VALVES            | .00                          | .00                        | .00                              | .00                        |
| 601-49400-416                         | RENTAL-EQUIPMENT               | .00                          | .00                        | .00                              | .00                        |
| 601-49400-420                         | DEPRECIATION                   | 318,921                      | 346,553                    | 57,759                           | 350,000                    |
| 601-49400-425                         | AMORTIZATION EXPENSE           | .00                          | .00                        | .00                              | .00                        |
| 601-49400-430                         | MISCELLANEOUS EXPENSE          | .00                          | .00                        | .00                              | .00                        |
| 601-49400-432                         | UNCOLLECTIBLE ACCOUNTS         | .00                          | .00                        | .00                              | .00                        |
| 601-49400-433                         | DUES AND SUBSCRIPTIONS         | 3,047                        | 1,028                      | 1,886                            | 2,000                      |
| 601-49400-530                         | C.O.-WATER METERS              | .00                          | .00                        | .00                              | .00                        |
| 601-49400-531                         | CAPITAL OUTLAY-INFRASTRUCTURE  | .00                          | .00                        | 10,009                           | .00                        |
| 601-49400-570                         | C.O.-OFFICE EQUIP & FURNISHING | .00                          | .00                        | .00                              | .00                        |
| 601-49400-575                         | C.O.-COMPUTER EQUIPMENT        | .00                          | .00                        | .00                              | .00                        |
| 601-49400-580                         | CAPITAL OUTLAY - EQUIPMENT     | .00                          | 28,250                     | .00                              | .00                        |
| 601-49400-601                         | BOND PRINCIPAL                 | .00                          | .00                        | .00                              | .00                        |
| 601-49400-610                         | INTEREST EXPENSE               | 1,198                        | .00                        | 169                              | .00                        |
| 601-49400-611                         | BOND INTEREST                  | 46,498                       | 36,377                     | 30,638                           | 33,000                     |
| 601-49400-720                         | OPERATING TRANSFERS            | .00                          | 55,669                     | .00                              | .00                        |
| 601-49400-900                         | LOSS ON SALE/DISP FIXED ASSET  | .00                          | .00                        | .00                              | .00                        |
| WATER UTILITY FUND Revenue Total:     |                                | 1,167,528                    | 1,076,952                  | 801,998                          | 936,660                    |
| WATER UTILITY FUND Expenditure Total: |                                | 898,697                      | 1,071,483                  | 635,968                          | 1,025,350                  |
| Net Total WATER UTILITY FUND:         |                                | 268,831                      | 5,469                      | 166,030                          | 88,690-                    |

| Account Number    | Account Title | 2023<br>Pri Year 2<br>Actual | 2024<br>Pri Year<br>Actual | 01/25-12/25<br>Cur YTD<br>Actual | 2026<br>Proposed<br>Budget |
|-------------------|---------------|------------------------------|----------------------------|----------------------------------|----------------------------|
| Net Grand Totals: |               | 268,831                      | 5,469                      | 166,030                          | 88,690                     |

#3.8



TO: Honorable Mayor and City Council Members

FROM: Tyler Benish, Public Works Director *Tyler Benish*

DATE: February 5, 2026

RE: 2026 Sanitary Sewer Department Budget

The 2026 Sanitary Sewer department budget is attached for review and consideration. I have also included comparable sewer rates for other local cities.

The Sewer department budget revenue reflects a change in the fixed fee from \$70.37 per unit to \$100 per unit and an additional sewer charge increase of \$0.02 per 1000 gallons over 30,000 in the spring quarter. The last rate increase was in April 2021.

We also are proposing an increase in 2027 from \$100 to \$115 per unit.

The Sewer department expenses include an increase to the contracted services for wastewater treatment provided by the City of La Crosse, and staff wages.

The wastewater contract with La Crosse has increased from \$2,365 per million gallons in 2022 to \$3,829.85 per million gallons in 2026. That is an increase of 62%. The City of La Crescent sent 98,295,851 gallons to La Crosse in 2025 and 101,288,796 gallons in 2024. The agreement with La Crosse expires in 2041.

The Sewer utility fund balance and cash flow are taken into account for the bond rating. The current rates and cash flow may negatively affect the 2026 bond rating.

We suggest the City Council approve the 2026 Sewer department budget. The fee increases are proposed in the fee schedule amendment and would be adopted by ordinance.

## Report Criteria:

Budget note year end periods: 12/23,12/24,12/25,Current Year,Future year,Prior Year  
 Include FUNDS: 602  
 Print FUND Titles  
 Page and Total by FUND  
 Print SOURCE Titles  
 Print COST CATEGORY Titles  
 All Segments Tested for Total Breaks

| Account Number                       | Account Title                  | 2023<br>Pri Year 2<br>Actual | 2024<br>Pri Year<br>Actual | 01/25-12/25<br>Cur YTD<br>Actual | 2026<br>Proposed<br>Budget |
|--------------------------------------|--------------------------------|------------------------------|----------------------------|----------------------------------|----------------------------|
| <b>SEWER UTILITY FUND</b>            |                                |                              |                            |                                  |                            |
| <b>INTERGOVERNMENTAL AID</b>         |                                |                              |                            |                                  |                            |
| 602-33150                            | FEDERAL FLOOD RELIEF AID       | .00                          | 58,863                     | 27,289                           | .00                        |
| 602-33424                            | STATE FLOOD RELIEF AID         | .00                          | 16,268                     | 11,541                           | .00                        |
| 602-33425                            | STATE PERA AID                 | .00                          | .00                        | .00                              | .00                        |
| 602-33434                            | STATE GRANT - DEED (BDPI)      | .00                          | .00                        | .00                              | .00                        |
| <b>SPECIAL ASSESSMENTS</b>           |                                |                              |                            |                                  |                            |
| 602-36100                            | SPECIAL ASSMT INT/PENALTIES    | .00                          | .00                        | .00                              | .00                        |
| 602-36102                            | SPECIAL ASSMT INTEREST-SWR     | 6,039                        | 17,098                     | .00                              | .00                        |
| 602-36200                            | MISCELLANEOUS INCOME           | .00                          | .00                        | .00                              | .00                        |
| 602-36210                            | INTEREST INCOME                | .00                          | .00                        | .00                              | .00                        |
| 602-36211                            | INTEREST INCOME-DESIGNATED     | .00                          | .00                        | .00                              | .00                        |
| 602-36230                            | CONTRIB./DONATIONS-PRIVATE     | .00                          | .00                        | .00                              | .00                        |
| 602-36241                            | INSURANCE REIMBURSEMENT        | .00                          | .00                        | .00                              | .00                        |
| 602-36242                            | FEDERAL EXCISE TAX REFUND      | .00                          | .00                        | .00                              | .00                        |
| <b>SEWER SALES REVENUE</b>           |                                |                              |                            |                                  |                            |
| 602-37160                            | PENALTIES                      | 5,273                        | 4,945                      | 5,286                            | 4,800                      |
| 602-37210                            | SEWER USER FEES - RESIDENTIAL  | 655,009                      | 659,629                    | 662,098                          | 859,300                    |
| 602-37211                            | SEWER USER FEES - COMMERCIAL   | 27,246                       | 26,899                     | 26,650                           | 35,000                     |
| 602-37212                            | SEWER USER FEES - GOVERNMENTAL | 2,995                        | 3,571                      | 3,504                            | 4,000                      |
| 602-37270                            | SEWER ASSESSMENT               | 153,667                      | 13,805                     | 2,510                            | .00                        |
| 602-37271                            | AMORTIZATON OF BOND PREMIUM    | 10,723                       | 10,508                     | .00                              | 10,480                     |
| <b>CAPITAL CONTRIBUTIONS</b>         |                                |                              |                            |                                  |                            |
| 602-39000                            | CAPITAL CONTRIBUTIONS          | .00                          | 140,219                    | .00                              | .00                        |
| 602-39101                            | SALE OF GENERAL FIXED ASSETS   | 11,072                       | 284,296                    | .00                              | .00                        |
| 602-39201                            | OPERATING TRANSFER IN          | .00                          | 55,669                     | .00                              | .00                        |
| 602-39300                            | BOND PROCEEDS                  | .00                          | .00                        | .00                              | .00                        |
| <b>SEWER UTILITY EXPENSES</b>        |                                |                              |                            |                                  |                            |
| 602-49450-101                        | WAGES - REGULAR                | 205,853                      | 242,394                    | 245,831                          | 256,000                    |
| 602-49450-102                        | WAGES - OVERTIME               | 9,384                        | 9,648                      | 7,882                            | 10,000                     |
| 602-49450-103                        | WAGES - PART-TIME              | .00                          | .00                        | .00                              | .00                        |
| 602-49450-111                        | SEVERANCE PAY                  | .00                          | .00                        | .00                              | .00                        |
| 602-49450-121                        | FICA CONTRIBUTIONS             | 15,478                       | 18,716                     | 19,795                           | 20,600                     |
| Budget notes:<br>7.65%               |                                |                              |                            |                                  |                            |
| 602-49450-122                        | PERA CONTRIBUTIONS             | 19,756                       | 43,329                     | 17,514                           | 20,000                     |
| 602-49450-131                        | EMPLOYER PAID HEALTH INS.      | 11,574                       | 11,801                     | 7,527                            | 9,000                      |
| 602-49450-200                        | OFFICE SUPPLIES                | 788                          | 1,274                      | 263                              | 500                        |
| 602-49450-211                        | CLEANING/SANITARY SUPPLY       | .00                          | .00                        | .00                              | .00                        |
| 602-49450-212                        | MOTOR FUELS/LUBRICANTS         | 635                          | 736                        | 487                              | 550                        |
| 602-49450-216                        | CHEMICALS & CHEM PRODUCTS      | 318                          | .00                        | .00                              | .00                        |
| 602-49450-217                        | UNIFORMS                       | .00                          | .00                        | .00                              | .00                        |
| 602-49450-218                        | SAFETY EQUIPMENT               | 202                          | .00                        | .00                              | .00                        |
| 602-49450-240                        | SMALL TOOLS & MINOR EQUIPMENT  | 662                          | 350                        | .00                              | 400                        |
| 602-49450-300                        | PROFESSIONAL SERVICES          | 5,931                        | 7,283                      | 7,611                            | 7,700                      |
| Budget notes:<br>UB SOFTWARE SUPPORT |                                |                              |                            |                                  |                            |

| Account Number                        | Account Title                 | 2023<br>Pri Year 2<br>Actual | 2024<br>Pri Year<br>Actual | 01/25-12/25<br>Cur YTD<br>Actual | 2026<br>Proposed<br>Budget |
|---------------------------------------|-------------------------------|------------------------------|----------------------------|----------------------------------|----------------------------|
| 602-49450-303                         | ENGINEERING FEES              | 8,597                        | 10,731                     | 1,523                            | 2,500                      |
| 602-49450-304                         | LEGAL FEES                    | 11,315                       | 7,043                      | 10,040                           | 11,000                     |
| 602-49450-310                         | OTHER CONTRACTED SERVICES     | 29,878                       | 66,356                     | 31,215                           | 40,000                     |
| 602-49450-312                         | CONTRACTED-LAX SEWER FEE      | 338,990                      | 365,616                    | 305,063                          | 378,585                    |
| 602-49450-321                         | TELEPHONE                     | 3,225                        | 3,219                      | 2,919                            | 3,300                      |
| 602-49450-322                         | POSTAGE                       | 3,224                        | 3,354                      | 4,013                            | 4,000                      |
| 602-49450-331                         | TRAVEL EXPENSES               | 163                          | 2,976                      | 596                              | 1,000                      |
| 602-49450-350                         | PRINTING & PUBLISHING         | .00                          | .00                        | .00                              | .00                        |
| 602-49450-360                         | INSURANCE                     | 17,434                       | 15,511                     | 3,999                            | 16,000                     |
| 602-49450-381                         | ELECTRIC UTILITIES            | 20,543                       | 10,092                     | 9,757                            | 11,000                     |
| 602-49450-382                         | UTILITIES-WATER/SEWER         | .00                          | .00                        | .00                              | .00                        |
| 602-49450-383                         | GAS UTILITIES                 | .00                          | 514                        | 626                              | 700                        |
| 602-49450-384                         | REFUSE DISPOSAL               | .00                          | .00                        | .00                              | .00                        |
| 602-49450-401                         | REPAIR/MAINT-BUILDINGS        | .00                          | 1,007                      | 228                              | 500                        |
| 602-49450-402                         | REPAIR/MAINT-STRUCTURES       | 11,683                       | 2,323                      | 11,683                           | 15,000                     |
| 602-49450-403                         | REPAIR/MAINT-GRINDER PUMPS    | 23,003                       | 15,554                     | 19,117                           | 20,000                     |
| 602-49450-404                         | REPAIR/MAINT-EQUIPMENT        | 1,100                        | 3,563                      | 2,147                            | 3,000                      |
| 602-49450-405                         | REPAIR/MAINT-VEHICLES         | .00                          | 11                         | .00                              | 200                        |
| 602-49450-406                         | R&M - COMPUTERS               | .00                          | .00                        | .00                              | 250                        |
| 602-49450-415                         | EQUIPMENT RENTAL              | .00                          | .00                        | .00                              | .00                        |
| 602-49450-420                         | DEPRECIATION                  | 278,272                      | 299,616                    | 49,936                           | 275,000                    |
| 602-49450-425                         | AMORTIZATION EXPENSE          | .00                          | .00                        | .00                              | .00                        |
| 602-49450-430                         | MISCELLANEOUS EXPENSE         | .00                          | .00                        | .00                              | .00                        |
| 602-49450-433                         | DUES AND SUBSCRIPTIONS        | 23                           | 40                         | 69                               | 100                        |
| 602-49450-510                         | LAND & LAND IMPROVEMENTS      | .00                          | .00                        | .00                              | .00                        |
| 602-49450-531                         | CAPITAL OUTLAY-INFRASTRUCTURE | .00                          | 12,234                     | .00                              | .00                        |
| 602-49450-575                         | C.O.-COMPUTER EQUIPMENT       | .00                          | .00                        | .00                              | .00                        |
| 602-49450-580                         | CAPITAL OUTLAY - EQUIPMENT    | .00                          | .00                        | .00                              | .00                        |
| 602-49450-601                         | BOND PRINCIPAL                | .00                          | .00                        | .00                              | .00                        |
| 602-49450-610                         | INTEREST EXPENSE              | 7,192                        | .00                        | 42                               | 1,000                      |
| 602-49450-611                         | BOND INTEREST                 | 42,744                       | 34,735                     | 30,033                           | 30,000                     |
| 602-49450-720                         | OPERATING TRANSFERS           | .00                          | .00                        | .00                              | .00                        |
| SEWER UTILITY FUND Revenue Total:     |                               | 849,880                      | 1,291,770                  | 738,878                          | 913,580                    |
| SEWER UTILITY FUND Expenditure Total: |                               | 1,067,969                    | 1,190,025                  | 789,917                          | 1,137,885                  |
| Net Total SEWER UTILITY FUND:         |                               | 218,088-                     | 101,745                    | 51,038-                          | 224,305-                   |
| Net Grand Totals:                     |                               | 218,088-                     | 101,745                    | 51,038-                          | 224,305-                   |

Sewer rate comps  
based on 10,000 gallons of use per quarter

|                |  |  |           |
|----------------|--|--|-----------|
| Town of Shelby |  |  | \$ 130.00 |
| flat fee       |  |  |           |

|                     |         |          |          |
|---------------------|---------|----------|----------|
| City of Onalaska    |         |          | \$ 92.09 |
| flat fee            | \$ 6.50 | \$ 6.50  |          |
| per 100 Cubic foot  | \$ 6.20 |          |          |
| per 1000 gallons    | \$ 8.31 | \$ 83.10 |          |
| 3% increase in 2026 |         | \$ 85.59 |          |

|                    |          |          |           |
|--------------------|----------|----------|-----------|
| City of Winona     |          |          | \$ 113.60 |
| flat fee           | \$ 60.00 | \$ 60.00 |           |
| per 100 Cubic foot | \$ 4.00  |          |           |
| per 1000 gallons   | \$ 5.36  | \$ 53.60 |           |

|                   |          |          |          |
|-------------------|----------|----------|----------|
| Village of Holmen |          |          | \$ 95.50 |
| flat fee          | \$ 15.50 | \$ 15.50 |          |
| per 1000 gallons  | \$ 8.00  | \$ 80.00 |          |

|                    |          |           |           |
|--------------------|----------|-----------|-----------|
| City of Caledonia  |          |           | \$ 173.10 |
| Flat fee per month | \$ 34.70 | \$ 104.10 |           |
| per 1000 gallons   | \$ 6.90  | \$ 69.00  |           |

#3.9



TO: Honorable Mayor and City Council Members  
FROM: Angie Boettcher, City Clerk   
DATE: February 4, 2026  
SUBJECT: Amending the 2026 Master Fee Schedule

Attached is Ordinance No. 596 amending the 2026 Master Fee Schedule which includes the proposed Water/Sewer rates for 2026 and 2027 as well as the proposed Golf Course rates for 2026. It is recommended that City Council adopt the Ordinance.

## **ORDINANCE NO. 596**

### **AN ORDINANCE OF THE CITY OF LA CRESCENT AMENDING THE MASTER FEE SCHEDULE FOR THE CITY OF LA CRESCENT AS SET FORTH IN ORDINANCES NO. 404, NO. 438, NO. 448, NO. 459, NO. 483, NO. 492, NO. 500, NO. 540, NO. 542, NO. 544, NO. 545, NO. 548, NO. 552, NO. 554, NO. 557, NO. 564, NO. 565, NO. 566, NO. 569, 571, 579, 583, 590, 594, and NO. 595**

The City Council of the City of La Crescent, Houston County, Minnesota hereby ordains:

1. The La Crescent City Code established on March 8, 2004, stated that certain fees may be set from time to time by the City Council.
2. The La Crescent City Code was amended on January 28, 2008, January 12, 2009, January 11, 2010, January 13, 2014, February 9, 2015, February 8, 2016, February 24, 2020, April 13, 2020, April 27, 2020, May 18, 2020, December 14, 2020, April 20, 2021, and December 13, 2021, December 19, 2022, February 13, 2023, April 24, 2023, June 26, 2023, July 24, 2023, and December 11, 2023 by Ordinance to amend certain fees.
3. The Fee Schedule has been reviewed by City Staff and amended each year from 2016 to 2024 by Motions passed by City Council. These amendments passed by City Council shall remain in effect.
4. The City staff has reviewed the fees which the City currently charges and is recommending that the fee schedule be amended as follows:

|                                                                                                                                                                                                        |           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| <b>ADMINISTRATION</b>                                                                                                                                                                                  | PAGE 2, 3 |
| <b>BUILDING</b><br>INSPECTIONS AND PERMITTING<br>A. CANNABIS RETAIL BUSINESS<br>B. SHORT-TERM RENTAL<br>C. DEMOLITION<br>D. FOUNDATION<br>E. MOBILE HOME<br>F. ROOFING<br>G. SIDING<br>H. SOLAR PANELS | PAGE 4    |
| A. MECHANICAL PERMITS<br>B. PLUMBING PERMITS                                                                                                                                                           | PAGE 5    |
| PERMIT FEES - UNIFORM BUILDING CODE                                                                                                                                                                    | PAGE 6    |
| OTHER INSPECTION FEES                                                                                                                                                                                  | PAGE 7    |

Adopted March 8, 2004

Ordinance #404

Updated 12/15/2025

# CITY OF LA CRESCENT - FEE SCHEDULE 2026

## GOLF

| 2026 SEASON PASSES - GOOD ANYTIME<br>REQUIRES TEE TIME (ON A 1 <sup>ST</sup> COME BASIS)                                                                                                                                                      |                                                                                                                                             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| FAMILY - (2 ADULTS AND CHILDREN UNDER THE AGE OF 17)                                                                                                                                                                                          | \$650.00                                                                                                                                    |
| SINGLE                                                                                                                                                                                                                                        | \$460.00                                                                                                                                    |
| SINGLE WITH CAR                                                                                                                                                                                                                               | \$775.00                                                                                                                                    |
| COUPLES WITH CAR (2 ADULTS SAME RESIDENCE)                                                                                                                                                                                                    | \$1,000.00                                                                                                                                  |
| GOLF CAR TRAIL PASS                                                                                                                                                                                                                           | \$140.00 (FOR USE OF PERSONAL RIDING CAR FOR THE SEASON)                                                                                    |
| <i>\$9.00 PER PERSON CAR RENTAL (\$5.00 for additional round)/PLAY AT RECIPROCAL COURSES*/SEASON PASSES MAY BE USED FOR LEAGUE PLAY &amp; GROUP OUTING DISCOUNTS WHEN SPECIFIED/NO ADDITIONAL COST TO RIDE ALONE/ \$2.00 Pull Cart Rental</i> |                                                                                                                                             |
| 2026 DAILY FEES                                                                                                                                                                                                                               |                                                                                                                                             |
| 9 HOLES                                                                                                                                                                                                                                       | <del>\$16.00</del> to \$17.00                                                                                                               |
| 18 HOLES                                                                                                                                                                                                                                      | <del>\$23.00</del> to <del>\$24.00</del> OR <del>\$35.00</del> to <del>\$37.00</del><br>W/RIDING CAR                                        |
| RIDING CAR                                                                                                                                                                                                                                    | <del>\$10.00</del> to <del>\$11.00</del> PER PERSON PER 9 HOLES/RIDE ALONE <del>\$13.00</del> to <del>\$14.00</del> PER PERSON PER 9 HOLES. |
| PULL CARTS                                                                                                                                                                                                                                    | <del>\$4.00</del> to <del>\$5.00</del>                                                                                                      |
| TRAIL PASS                                                                                                                                                                                                                                    | <del>\$6.00</del> to <del>\$8.00</del> (DAILY RATE FOR USE OF PERSONAL CAR, WITHOUT SEASON TRAIL PASS)                                      |
| SENIOR (60+)                                                                                                                                                                                                                                  |                                                                                                                                             |
| 9 HOLES                                                                                                                                                                                                                                       | <del>\$14.00</del> to <del>\$15.00</del>                                                                                                    |
| 18 HOLES - WEEKDAY                                                                                                                                                                                                                            | <del>\$20.00</del> to <del>\$21.00</del> OR <del>\$32.00</del> to <del>\$34.00</del><br>W/RIDING CAR                                        |
| JUNIOR RATES - 11-17 YEARS                                                                                                                                                                                                                    |                                                                                                                                             |
| 9 HOLES                                                                                                                                                                                                                                       | \$8.00                                                                                                                                      |
| 18 HOLES - EVERY DAY                                                                                                                                                                                                                          | \$10.00 - MAY RIDE FREE WITH PAID ADULT                                                                                                     |
| JUNIOR RATE (10 AND UNDER)                                                                                                                                                                                                                    |                                                                                                                                             |
| 9 HOLES - FOR 9 HOLES WITH PAID ADULT, & RIDE FOR FREE WITH PAID ADULT                                                                                                                                                                        | \$5.00                                                                                                                                      |

# CITY OF LA CRESCENT - FEE SCHEDULE 2026

|                                                                                                                |
|----------------------------------------------------------------------------------------------------------------|
|                                                                                                                |
| <b>PUNCH CARDS</b>                                                                                             |
| 5 ROUND GOLF ONLY <del>\$70.00</del> to \$75.00/10 ROUND GOLF ONLY <del>\$125.00</del> to \$135.00             |
| 5 PUNCH CAR <del>\$45.00*</del> to \$50.00*/10 PUNCH CAR <del>\$80.00*</del> to \$90.00*                       |
| 5 ROUND PLAY & RIDE <del>\$115.00*</del> \$125.00*/10 ROUND PLAY & RIDE <del>\$205.00*</del> to \$220.00*      |
| <b>LEAGUE ONLY CARDS – SENIOR 10 ROUND GOLF \$80.00/SENIOR 10 PUNCH PLAY &amp; RIDE \$150.00*</b>              |
| 6 ROUND MEN’S, LADIES LEAGUE \$55.00/6 ROUND PLAY & RIDE \$100.00*                                             |
| <b>LEAGUE RATES</b>                                                                                            |
| SENIOR LEAGUE \$9.00 9 HOLES/ <del>\$9.00</del> to \$10.00 RIDING CAR                                          |
| MENS, LADIES \$10.00 9 HOLES/ <del>\$9.00</del> to \$10.00 RIDING CAR                                          |
| COUPLES LEAGUE \$9.00 PER PERSON 9 HOLES/ <del>\$9.00</del> to \$10.00 PER PERSON RIDING CAR                   |
| <b><i>DISCOUNTS FOR GROUP OR COMPANY OUTING - GROUP CATERING AVAILABLE</i></b>                                 |
| <b>*RECIPROCAL COURSES ARE SUBJECT TO CHANGE, MUST CALL FOR TEE TIMES, AND RECIPROCAL COURSE RESTRICTIONS.</b> |
| <b>*PUNCH PLUS \$3.00 WHEN RIDING ALONE USING A RIDING CAR PUNCH CARD</b>                                      |

# CITY OF LA CRESCENT - FEE SCHEDULE 2026

## SANITARY SEWER

| SANITARY SEWER                   | 2026                                                                                                                                                                                                                                                                                                                                                                                                                      |
|----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Wastewater hookup fee            | \$1,255.00                                                                                                                                                                                                                                                                                                                                                                                                                |
| City of La Crosse Connection Fee | \$730.00 per Residential Equivalent Connection ("REC"). Multifamily residential property shall have the number of REC equal to the number of dwelling units. Each nonresidential property is assigned RECs based upon estimated usage compared to that of an average residential user. For each new non-residential connection, the City Engineer will prepare a usage estimate, to be approved by the City of La Crosse. |
| Rates                            | See below                                                                                                                                                                                                                                                                                                                                                                                                                 |

|                   |            | SEWER MIN.<br>CHARGE<br><br>Effective 4/1/26 | ADD'L<br>SEWER<br>CHARGE<br><br>Effective 4/1/26 | SEWER MIN.<br>CHARGE<br>2027<br><br>Effective 1/1/27 | ADD'L<br>SEWER<br>CHARGE<br>2027 |
|-------------------|------------|----------------------------------------------|--------------------------------------------------|------------------------------------------------------|----------------------------------|
| <b>Commercial</b> |            |                                              |                                                  |                                                      |                                  |
| rate code #14     | 5/8"       | <del>70.37</del> to \$100                    | <del>.33/thous.</del> to .35                     | <del>\$100</del> to \$115                            | .35/thous.                       |
| rate code #15     | 3/4"       | <del>70.37</del> to \$100                    | <del>.33/thous.</del> to .35                     | <del>\$100</del> to \$115                            | .35/thous.                       |
| rate code #16     | 1"         | <del>70.37</del> to \$100                    | <del>.33/thous.</del> to .35                     | <del>\$100</del> to \$115                            | .35/thous.                       |
| rate code #17     | 1 1/4"     | <del>70.37</del> to \$100                    | <del>.33/thous.</del> to .35                     | <del>\$100</del> to \$115                            | .35/thous.                       |
| rate code #18     | 1 1/2"     | <del>70.37</del> to \$100                    | <del>.33/thous.</del> to .35                     | <del>\$100</del> to \$115                            | .35/thous.                       |
| rate code #19     | 2"         | <del>70.37</del> to \$100                    | <del>.33/thous.</del> to .35                     | <del>\$100</del> to \$115                            | .35/thous.                       |
| rate code #20     | 3"         | <del>70.37</del> to \$100                    | <del>.33/thous.</del> to .35                     | <del>\$100</del> to \$115                            | .35/thous.                       |
| rate code #21     | 4"         | <del>70.37</del> to \$100                    | <del>.33/thous.</del> to .35                     | <del>\$100</del> to \$115                            | .35/thous.                       |
| rate code #22     | 6"         | <del>70.37</del> to \$100                    | <del>.33/thous.</del> to .35                     | <del>\$100</del> to \$115                            | .35/thous.                       |
| rate code #23     | 8"         | <del>70.37</del> to \$100                    | <del>.33/thous.</del> to .35                     | <del>\$100</del> to \$115                            | .35/thous.                       |
| rate code #38     | sewer only | <del>70.37</del> to \$100                    | .00                                              | <del>\$100</del> to \$115                            | .00                              |
| governmental      |            |                                              |                                                  |                                                      |                                  |

THERE IS AN ADDITIONAL SEWER CHARGE IF SPRING QUARTER IS OVER 30,000 GALLONS

# CITY OF LA CRESCENT - FEE SCHEDULE 2026

|                     |                  | SEWER MIN.<br>CHARGE<br>Effective 4/1/26 | ADD'L SEWER<br>CHARGE<br>Effective 4/1/26 | SEWER MIN.<br>CHARGE<br>2027<br>Effective 1/1/27 | ADD'L<br>SEWER<br>CHARGE<br>2027 |
|---------------------|------------------|------------------------------------------|-------------------------------------------|--------------------------------------------------|----------------------------------|
| <b>Residential:</b> |                  |                                          |                                           |                                                  |                                  |
| rate code #1        | 5/8"             | 70.37 to \$100                           | .26/thous. to .28                         | \$100 to \$115                                   | .28/ thous.                      |
| rate code #2        | 3/4"             | 70.37 to \$100                           | .26/thous. to .28                         | \$100 to \$115                                   | .28/ thous.                      |
| rate code #3        | 1"               | 70.37 to \$100                           | .26/thous. to .28                         | \$100 to \$115                                   | .28/ thous.                      |
| rate code #4        | 1 1/4"           | 70.37 to \$100                           | .26/thous. to .28                         | \$100 to \$115                                   | .28/ thous.                      |
| rate code #5        | 1 1/2"           | 70.37 to \$100                           | .26/thous. to .28                         | \$100 to \$115                                   | .28/ thous.                      |
| rate code #6        | 2"               | 70.37 to \$100                           | .26/thous. to .28                         | \$100 to \$115                                   | .28/ thous.                      |
| rate code #7        | 3"               | 70.37 to \$100                           | .26/thous. to .28                         | \$100 to \$115                                   | .28/ thous.                      |
| rate code #8        | 4"               | 70.37 to \$100                           | .26/thous. to .28                         | \$100 to \$115                                   | .28/ thous.                      |
| rate code #9        | 6"               | 70.37 to \$100                           | .26/thous. to .28                         | \$100 to \$115                                   | .28/ thous.                      |
| rate code #10       | 8"               | 70.37 to \$100                           | .26/thous. to .28                         | \$100 to \$115                                   | .28/ thous.                      |
| rate code #11       | metered<br>wells | 70.37 to \$100                           | .26/thous. to .28                         | \$100 to \$115                                   | .28/ thous.                      |
| rate code #12       | sewer<br>only    | 70.37 to \$100                           | .26/thous. to .28                         | \$100 to \$115                                   | .28/ thous.                      |
| rate code #25       | 2 units          | 120.74 to \$200                          | .26/thous. to .28                         | \$200 to \$230                                   | .28/ thous.                      |
| rate code #27       | 3 units          | 181.11 to \$300                          | .26/thous. to .28                         | \$300 to \$345                                   | .28/ thous.                      |
| rate code #31       | 4 units          | 241.48 to \$400                          | .26/thous. to .28                         | \$400 to \$460                                   | .28/ thous.                      |
| rate code #28       | 5 units          | 301.85 to \$500                          | .26/thous. to .28                         | \$500 to \$575                                   | .28/ thous.                      |
| rate code #34       | 6 units          | 362.22 to \$600                          | .26/thous. to .28                         | \$600 to \$690                                   | .28/ thous.                      |
| rate code #36       | 8 units          | 482.96 to \$800                          | .26/thous. to .28                         | \$800 to \$920                                   | .28/ thous.                      |
| rate code #35       | 10 units         | 603.70 to \$1,000                        | .26/thous. to .28                         | \$1,000 to \$1,150                               | .28/ thous.                      |
| rate code #30       | 12 units         | 724.44 to \$1,200                        | .26/thous. to .28                         | \$1,200 to \$1,380                               | .28/ thous.                      |
| rate code #33       | 16 units         | 965.92 to \$1,600                        | .26/thous. to .28                         | \$1,600 to \$1,840                               | .28/ thous.                      |
| rate code #32       | 20 units         | 1207.40 to \$2,000                       | .26/thous. to .28                         | \$2,000 to \$2,300                               | .28/ thous.                      |
| rate code #29       | 34 units         | 2052.58 to \$3,400                       | .26/thous. to .28                         | \$3,400 to \$3,910                               | .28/ thous.                      |

THERE IS AN ADDITIONAL SEWER CHARGE IF SPRING QUARTER IS OVER 30,000 GALLONS

# CITY OF LA CRESCENT - FEE SCHEDULE 2026

## WATER

| WATER                                                                             | 2026                                                                                                                                                                                                                               |
|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Water hookup fee                                                                  | \$1,000.00                                                                                                                                                                                                                         |
| Pressure reducer valves - charge is price city pays per invoice from manufacturer | Charge would be rate the city is charged to purchase the pressure-reducing valve. This charge will fluctuate.                                                                                                                      |
| MXU charge (new construction)                                                     | \$165.00- this is the rate the city is presently charged to purchase the remote reader. This charge will fluctuate.                                                                                                                |
| Reconnection fee (for non-payment of water bill)                                  | \$30.00                                                                                                                                                                                                                            |
| Water Meter Replacement                                                           | Property owners <b>that refuse</b> to give the City access to their water meter or fail to respond after receiving notification to change out a water meter when necessary will be charged \$50.00/Month, until access is allowed. |
| Hydrant use -                                                                     | Minimum \$20.00 or \$15.00 being charged per thousand gallons (Minimum charge excluding sales tax). Commercial water sales are taxable.                                                                                            |
| Rates                                                                             | See pages 21 and 22.                                                                                                                                                                                                               |

| WATER USAGE             | RATE<br>Effective 4/1/2026                                                                                                             | RATE<br>Effective 1/1/2027                                                                    |
|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| 0-5,000 GALLONS         | <del>\$6.93</del> to \$7.28/THOUS. GAL.                                                                                                | <del>\$7.28</del> to \$8.05/THOUS. GAL.                                                       |
| 5,001 - 10,000 GALLONS  | <del>\$8.28</del> to \$8.69/THOUS. GAL.                                                                                                | <del>\$8.69</del> to \$9.13/THOUS. GAL.                                                       |
| 10,001 - 25,000 GALLONS | <del>\$8.33</del> to \$8.75/THOUS. GAL.                                                                                                | <del>\$8.75</del> to \$9.18/THOUS. GAL.                                                       |
| 25,001 - 35,000 GALLONS | <del>\$8.38</del> to \$8.80/THOUS. GAL.                                                                                                | <del>\$8.80</del> to \$9.24/THOUS. GAL.                                                       |
| > 35,000 GALLONS        | <del>\$8.58</del> to \$9.01/THOUS. GAL.                                                                                                | <del>\$9.01</del> to \$9.46/THOUS. GAL.                                                       |
| RESIDENTIAL SEWER       | MINIMUM, - <del>\$70.37</del> to \$100 ADD'L <del>.26</del> to \$0.28 CENTS PER THOUS. GAL. OF WTR (> 30,000 GAL.) USED IN SPRING QTR. | MINIMUM \$100 ADD'L TO \$0.28 CENTS PER THOUS. GAL. OF WTR (>30,000 GAL.) USED IN SPRING QTR  |
| COMMERCIAL SEWER        | MINIMUM <del>\$70.37</del> to \$100.00 ADD'L <del>.33</del> to \$0.35 CENTS PER THOUS. GAL. OF WTR (>30,000 GAL.) USED IN SPRING QTR.  | MINIMUM \$100 ADD'L TO \$0.35 CENTS PER THOUS. GAL. OF WTR (>30,000 GAL.) USED IN SPRING QTR. |

# CITY OF LA CRESCENT - FEE SCHEDULE 2026

|                          |                 | <b>FIXED WATER<br/>FEE<br/>Effective 4/1/2026</b> | <b>FIXED WATER<br/>FEE<br/>Effective 1/1/2027</b> |
|--------------------------|-----------------|---------------------------------------------------|---------------------------------------------------|
| <b><u>Commercial</u></b> |                 |                                                   |                                                   |
| rate code #14            | 5/8"            | <del>\$3.00</del> to \$4.50                       | <del>\$4.50</del> to \$5.50                       |
| rate code #15            | 3/4"            | <del>\$10.50</del> to \$11.50                     | <del>\$11.50</del> to \$12.50                     |
| rate code #16            | 1"              | <del>\$21.00</del> to \$22.00                     | <del>\$22.00</del> to \$23.00                     |
| rate code #17            | 1 1/4"          | <del>\$31.50</del> to \$32.50                     | <del>\$32.50</del> to \$33.50                     |
| rate code #18            | 1 1/2"          | <del>\$42.00</del> to \$43.00                     | <del>\$43.00</del> to \$44.00                     |
| rate code #19            | 2"              | <del>\$68.25</del> to \$69.25                     | <del>\$69.25</del> to \$70.25                     |
| rate code #20            | 3"              | <del>\$84.00</del> to \$85.00                     | <del>\$85.00</del> to \$86.00                     |
| rate code #21            | 4"              | <del>\$105.00</del> to \$106.00                   | <del>\$106.00</del> to \$107.00                   |
| rate code #22            | 6"              | <del>\$136.50</del> to \$137.50                   | <del>\$137.50</del> to \$138.50                   |
| rate code #23            | 8"              | <del>\$168.00</del> to \$169.00                   | <del>\$169.00</del> to \$170.00                   |
| rate code #24            | metered wells   | <del>\$7.35</del> to \$8.35                       | <del>\$8.35</del> to \$9.35                       |
| rate code #26            | fire protection | <del>\$7.35</del> to \$8.35                       | <del>\$8.35</del> to \$9.35                       |
| rate code #37            | 1" greenhouse   | <del>\$21.00</del> to \$22.00                     | <del>\$22.00</del> to \$23.00                     |
| rate code #38            | sewer only      | 00.00                                             | 00.00                                             |
| governmental             |                 |                                                   |                                                   |

# CITY OF LA CRESCENT - FEE SCHEDULE 2026

|                     |               | <b>FIXED WATER<br/>FEE<br/>Effective 4/1/2026</b> | <b>FIXED WATER<br/>FEE<br/>Effective 1/1/2027</b> |
|---------------------|---------------|---------------------------------------------------|---------------------------------------------------|
| <b>Residential:</b> |               |                                                   |                                                   |
| rate code #1        | 5/8"          | <del>\$3.00</del> to \$4.50                       | <del>\$4.50</del> to \$5.50                       |
| rate code #2        | 3/4"          | <del>\$10.50</del> to \$11.50                     | <del>\$11.50</del> to \$12.50                     |
| rate code #3        | 1"            | <del>\$21.00</del> to \$22.00                     | <del>\$22.00</del> to \$23.00                     |
| rate code #4        | 1 1/4"        | <del>\$31.50</del> to \$32.50                     | <del>\$32.50</del> to \$33.50                     |
| rate code #5        | 1 1/2"        | <del>\$42.00</del> to \$43.00                     | <del>\$43.00</del> to \$44.00                     |
| rate code #6        | 2"            | <del>\$68.25</del> to \$69.25                     | <del>\$69.25</del> to \$70.25                     |
| rate code #7        | 3"            | <del>\$84.00</del> to \$85.00                     | <del>\$85.00</del> to \$86.00                     |
| rate code #8        | 4"            | <del>\$105.00</del> to \$106.00                   | <del>\$106.00</del> to \$107.00                   |
| rate code #9        | 6"            | <del>\$136.50</del> to \$137.50                   | <del>\$137.50</del> to \$138.50                   |
| rate code #10       | 8"            | <del>\$168.00</del> to \$169.00                   | <del>\$169.00</del> to \$170.00                   |
| rate code #11       | metered wells | <del>\$7.35</del> to \$8.35                       | <del>\$8.35</del> to \$9.35                       |
| rate code #12       | sewer only    | 0.00                                              | 0.00                                              |
| rate code #25       | 2 units       | <del>\$4.20</del> to \$5.20                       | <del>\$5.20</del> to \$6.20                       |
| rate code #27       | 3 units       | <del>\$6.30</del> to \$7.30                       | <del>\$7.30</del> to \$8.30                       |
| rate code #31       | 4 units       | <del>\$8.40</del> to \$9.40                       | <del>\$9.40</del> to \$10.40                      |
| rate code #28       | 5 units       | <del>\$10.50</del> to \$11.50                     | <del>\$11.50</del> to \$12.50                     |
| rate code #34       | 6 units       | <del>\$12.60</del> to \$13.60                     | <del>\$13.60</del> to \$14.60                     |
| rate code #36       | 8 units       | <del>\$16.80</del> to \$17.80                     | <del>\$17.80</del> to \$18.80                     |
| rate code #35       | 10 units      | <del>\$21.00</del> to \$22.00                     | <del>\$22.00</del> to \$23.00                     |
| rate code #30       | 12 units      | <del>\$25.20</del> to \$26.20                     | <del>\$26.20</del> to \$27.20                     |
| rate code #33       | 16 units      | <del>\$33.60</del> to \$34.60                     | <del>\$34.60</del> to \$35.60                     |
| rate code #32       | 20 units      | <del>\$42.00</del> to \$43.00                     | <del>\$43.00</del> to \$44.00                     |
| rate code #29       | 34 units      | <del>\$71.40</del> to \$72.40                     | <del>\$72.40</del> to \$73.40                     |

THERE IS AN ADDITIONAL SEWER CHARGE IF SPRING QUARTER IS OVER 30,000 GALLONS

**SUMMARY OF ORDINANCE NO. 596**

**AN ORDINANCE FOR THE CITY OF LA CRESCENT, AMENDING THE MASTER  
FEE SCHEDULE**

The City Council of the City of La Crescent, Houston County, Minnesota, hereby ordains:

\*\*\*\*\*

The full text of Ordinance No. 596

marked "OFFICIAL COPY" is on file in the Office of the City Administrator, City Hall, La Crescent, Minnesota 55947, along with a reference draft available and open for inspection to enable a convenient means to ascertain where in the voluminous enactments and in the voluminous regulations enacted/amended hereby are found.

\*\*\*\*\*

Passed and enacted this 9<sup>th</sup> day of February, 2026.

APPROVED:  
Mikel Poellinger, Mayor

ATTEST:  
Bill Waller, City Administrator

# 3.10



TO: Honorable Mayor and City Council Members  
FROM: Chris Fortsch, Administrative Assistant *Chris*  
DATE: January 27, 2026  
RE: Gambling Permit Application

The City has received the following gambling permit application:

1. ABLE, Inc. – raffle date is April 10, 2026.

The organization plans to conduct the following gambling activities at their event: bingo, tip boards, and raffle. The event will be held at the La Crescent Area Event Center. The application appears to be in order. I would suggest that the City Council approve the application and authorize it be forwarded to the Minnesota Gambling Control Board.

# 3.11



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator *Bill*  
DATE: February 5, 2026  
RE: Call for Special City Council Meeting

We are suggesting that the City Council call for a special City Council meeting on Tuesday, February 17, 2026, at 5:00 pm, at the La Crescent Community Building. The purpose of the meeting will be to announce the finalists for the City Administrator's position, review the process for conducting the interviews, and call for a Special City Council meeting at 2:00 pm, on Monday, March 2, 2026, at the La Crescent Community Building. The purpose of the meeting on March 2 will be to conduct interviews of the finalists for the position.

#3.12



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator *BW*  
DATE: February 4, 2026  
RE: Personnel Committee Recommendations

The Personnel Committee has the following recommendations for consideration by the City Council:

1. Attached is the memo that was presented to the City Council at the December 8, 2025 City Council meeting regarding a step increase for Angie Boettcher. Also included are the minutes from the December 8, 2025 City Council meeting regarding this item. The memo has Ms. Boettcher moving from step 3 to step 4, but the minutes have Ms. Boettcher moving from step 2 to step 3 in the salary schedule. The Personnel Committee is recommending that the minutes of the December 8, 2025 be amended to reflect that effective January 23, 2026, Ms. Boettcher be moved from step 3 to step 4 in the salary schedule for the position.
2. On March 10, 2026, Josh Tarrence will have completed his 12-month probationary period as the La Crescent Fire Chief. The Personnel Committee is recommending that effective March 10, 2026, Mr. Tarrence's probationary status be removed and that he be classified as a regular City of La Crescent employee.
3. The Personnel Committee is recommending that the City Council accept Abby Kerska and Zach Zolondek's resignation from the La Crescent Fire Department. A letter from the Fire Chief regarding the recommendation is included.
4. The Personnel Committee is recommending that the City Council appoint Diane Palm to fill the current vacancy on the City's Park & Recreation Commission. Ms. Palm is active with the Friends of the Library, Healthy Community Partnership and the La Crescent Food Shelf.



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator *BW*  
DATE: December 5, 2025  
RE: Personnel Committee Recommendation

The Personnel Committee has the following recommendation for consideration by the City Council:

1. On January 23, 2026, Angie Boettcher will have completed her second year as the City Clerk. Effective January 23, 2026, that Ms. Boettcher be moved from **step 3 to step 4** in the City Clerk's salary schedule. The step 4 wage in the 2025 salary schedule is \$39.94 per hour. No decisions have been made yet regarding a cost-of-living increase for non-union employees for 2026. Ms. Boettcher continues to perform the duties of the City Clerk in a positive and proficient manner, and is a valuable member of the City's leadership team.

|                        |     |
|------------------------|-----|
| Chris Langen           | Yes |
| Teresa O'Donnell-Ebner | Yes |
| Dale Williams          | Yes |
| Mayor Poellinger       | Yes |

and none voted against the same. The motion was declared duly carried.

### **ITEM 3.7 – PERSONNEL COMMITTEE RECOMMENDATION**

The Personnel Committee had the following recommendations for consideration by the City Council:

1. On January 23, 2026, Angie Boettcher will have completed her second year as the City Clerk. Effective January 23, 2026, it was recommended that Ms. Boettcher be moved from step 2 to step 3 in the City Clerk's salary schedule. Ms. Boettcher continues to perform the duties of the City Clerk in a positive and proficient manner for the City. Following discussion, Member Williams made a motion, seconded by Member Jostad as follows:

### **MOTION TO APPROVE EFFECTIVE JANUARY 23, 2026, THAT ANGIE BOETTCHER MOVE FROM STEP 2 TO STEP 3 IN THE CITY CLERK'S SALARY SCHEDULE.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

|                        |     |
|------------------------|-----|
| Cherryl Jostad         | Yes |
| Chris Langen           | Yes |
| Teresa O'Donnell-Ebner | Yes |
| Dale Williams          | Yes |
| Mayor Poellinger       | Yes |

and none voted against the same. The motion was declared duly carried.

### **ITEM 3.8 – DONATION RESOLUTION**

City Council reviewed a Resolution regarding the acceptance of donations to the City for the Month of November. Following review and discussion, Member Jostad introduced the following Resolution and moved its passage and adoption:

### **RESOLUTION NO. 12-25-35**

### **RESOLUTION ACCEPTING DONATIONS MADE TO THE**



To: Honorable Mayor and City Council Members  
Bill Waller – City Administrator

From: Chief Josh Tarrence

Date: February 2<sup>nd</sup>, 2026

RE: Letters of resignation

Attached are two letters of resignation from Abby Kerska and Zach Zolondek. Abby and Zach have both moved out of our response area and no longer meet the living requirements per the La Crescent Fire Department Rules and Regulations. I request the City Council accept both letters of resignation effective the dates of submittals.

Thank you for your attention and support.

Respectfully,

Josh Tarrence  
Fire Chief  
La Crescent Fire Department

**From:** Abby Kerska  
**To:** Josh Tarrence  
**Subject:** Formal Resignation  
**Date:** Monday, February 2, 2026 8:27:09 AM

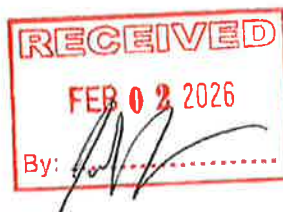
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Dear Chief Tarrence,

I am writing to submit my formal resignation from La Crescent Fire Department effective 02/02/2026. I was hoping to be able to move back and continue my work on the fire department but was unable to find any housing options within city limits that would work. My time at La Crescent Fire Department has been immensely rewarding and I'm grateful for the valuable experiences and sense of community that the fire department and personnel have provided me with over the years. I hope to pursue employment through the fire department again if I'm able to move back to La Crescent.

Additionally, I will return my pager and charger to the department at the earliest opportunity, most likely by the end of the week.

Wishing you and the rest of the department all the best,  
Abigail Kerska



**From:** Zach Zolondek  
**To:** Josh Tarrence  
**Subject:** Re: La Crescent Fire Dept.  
**Date:** Wednesday, January 21, 2026 8:30:14 AM

---

January 21, 2026

Chief,

Please accept this letter as formal notification that I am resigning from my position with the **La Crescent Fire Department**, effective today, January 21, 2026.

I have truly valued the opportunity to serve the La Crescent community alongside such a dedicated team.

I want to thank you for the training, support, and camaraderie I experienced during my time with the department. I will return department-issued equipment by the end of the week.

Thank you again for the opportunity to have been part of this organization. I wish you and the rest of the department continued safety and success.

Sincerely,

Zachary Roman Zolondek

