

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
FEBRUARY 10, 2014

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of February was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, February 10, 2014, followed by the Pledge of Allegiance.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Bernie Buehler, John Graf, Dale Williams, and Mayor Mike Poellinger. Members absent: Greg Husmann, excused. Also present was City Administrator Bill Waller and City Attorney Skip Wieser.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. It was requested to add #3.11 – Snow Removal Around Fire Hydrants. Member Buehler made a motion, seconded by Member Graf, as follows:

A MOTION TO APPROVE AFOREMENTIONED ADDITION TO THE PRINTED AGENDA

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – JANUARY 27, 2014
- 1.2 BILLS PAYABLE THROUGH FEBRUARY 6, 2014
- 1.3 CASH BALANCE/ACTIVITY REPORT – DECEMBER 2013
- 1.4 LIBRARY REPORT – DECEMBER 2013

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member Buehler made a motion, seconded by Member Williams, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – TRANSFER OF CITY PROPERTY

City Attorney Wieser reviewed with Council the various conveyance options for City-owned land concerning the proposed new community event center. The options include: Sale of City-Owned Property; Gifts or Sale for Nominal Consideration; and Lease of City-Owned Property. These items were informational and no action taken. Following discussion, Member Graf made a motion, seconded by Member Williams, as follows:

MOTION TO AUTHORIZE HOISINGTON KOEGLER TO PREPARE SITE PLANS FOR THIS AREA, AND THE CURRENT ELEMENTARY SITE.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.2 – CENTRAL BUSINESS DISTRICT MAIL DELIVERY

Attorney Wieser reviewed with Council a correspondence from Nancy Schermerhorn, Postmaster of the La Crescent Post Office, regarding mail delivery in the central business district of La Crescent. No action taken.

ITEM 3.3 – ECONOMIC DEVELOPMENT AUTHORITY REVIEW

City Attorney Wieser gave a detailed overview to Council regarding the establishment of an Economic Development Authority (EDA). Included in his overview were: powers of EDA; issuance of General Obligation Bonds; issuance of Revenue Bonds; budget; handling and reviewing loans; collateralization and process utilized in making loans; and handling of tax increment financing. Following discussion, Member Buehler made a motion, seconded by Member Graf, as follows:

MOTION TO CALL FOR A SPECIAL CITY COUNCIL MEETING ON MARCH 12, 2014 AT 5:30 P.M. TO FURTHER DISCUSS THE ECONOMIC DEVELOPMENT AUTHORITY (EDA).

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – FEBRUARY 6 SPECIAL MEETING REVIEW

City Administrator Waller gave any overview of the items discussed on the agenda at the February 6, 2014 Joint Meeting with the La Crescent-Hokah School District, the Planning Commission and the City of La Crescent. Administrator Waller will be setting up follow-up meetings. It was the consensus of the Council to authorize City Administrator Waller to meet with Lancer Youth Hockey and bring a plan back to Council. No action taken.

ITEM 3.5 – APARTMENT BUILDING REQUEST

Council reviewed a request from Richard and Barbara Pervisky to continue to use a dumpster located at their duplex at 237 North 1st Street. Following discussion, Member Buehler made a motion, seconded by Member Graf, as follows:

MOTION TO DENY THE REQUEST TO CONTINUE TO USE A DUMPSTER AT 237 NORTH 1ST STREET IN THE CITY OF LA CRESCENT.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.6 – STONEY POINT BUILDING UPDATE

City Attorney Wieser updated Council regarding the Stoney Point building. Following discussion, Member Buehler made a motion, seconded by Member Williams, as follows:

MOTION TO PERMIT THE BANK TO REMOVE THE BUILDING STRUCTURES AT STONEY POINT PROPERTY AND TO OBTAIN CONFIRMATION IN WRITING FROM BANK OF THE REMOVAL.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.7 – NOTICE OF RETIREMENT

Council reviewed the January 25, 2104 notice of retirement to City Administrator Waller from Cheryl Kloss, an employee at Pine Creek Golf Course. It is recommended that Council accept her retirement and refer the matter to the Personnel Committee. Ms. Kloss has worked for the City at Pine Creek Golf Course for over 23 years. Following discussion, Member Buehler made a motion, seconded by Member Graf, as follows:

MOTION TO ACCEPT THE NOTICE OF RETIREMENT FROM CHERYL KLOSS A CITY EMPLOYEE AT PINE CREEK GOLF COURSE AND TO REFER THE MATTER TO THE PERSONNEL COMMITTEE.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.8 – AUTHORIZE TO ADVERTISE FOR BIDS

In December of 2013 the City Council approved the purchase of a new truck chassis that will be used primarily for snow plowing, hauling and general maintenance purposes. The chassis was purchased from the State of Minnesota bid and funds were included in the capital equipment certificate for the cost of the chassis and the equipment that will be added to the chassis. Council reviewed an official notice to equipment suppliers for this equipment. It is recommended that Council approve the equipment specifications and authorize to advertise for bids. Following discussion, Member Graf made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE THE SPECIFICATIONS OF THE OFFICIAL NOTICE TO EQUIPMENT SUPPLIERS FOR TRUCK EQUIPMENT FOR THE NEW CITY PLOW AND TO AUTHORIZE TO ADVERTISE FOR BIDS.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3. 9 – CITY COUNCIL APPOINTMENTS

Council discussed the various commission appointments for 2014. Following discussion, Member Graf made a motion, seconded by Member Williams, as follows:

MOTION TO REAPPOINT INDIVIDUALS TO CITY COMMISSIONS FOR 2014.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

It was the consensus of the Council that appointments will be reviewed at a later time.

ITEM 3.10 - ADVISORY COMMISSION APPOINTMENTS

Council discussed the various City of La Crescent standing commission appointments for 2014 following which Member Williams made a motion, seconded by Member Graf, as follows:

MOTION TO HOLD THE INDIVIDUALS FOR THE PLANNING COMMISSION AND REAPPOINT THE FOLLOWING INDIVIDUALS TO CITY OF LA CRESCENT STANDING COMMISSIONS FOR 2014:

PARK AND RECREATION COMMISSION

- 1. Jon Steffes – 2016**
- 2. Sue Howe – 2016**
- 3. Randy Dobbs – 2016**
- 4. Mike Limberg – 2014**
- 5. Sarah Wetterlin – 2014**
- 6. Diana Adamski – 2015**
- 7. Eileen Krenz -2015**

GOLF COMMISSION

- 1. Garry Hill – 2016**
- 2. Ben Rudert – 2015**
- 3. Mani Edpuganti – 2016**
- 4. Larry Jankowski – 2014**
- 5. Scott Yeiter - 2014**

HISTORIC BLUFF COUNTRY COMMISSION

- 1. Eileen Krenz – 2014**

LIBRARY BOARD

- 1. Joy Rockwell – 2016**
- 2. Lisa Docken – 2015**
- 3. Sarah Riess – 2015**
- 4. Logan Colby – 2016**
- 5. Jim Nissen – 2015**
- 6. Eileen Krenz - 2015**

Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.11 – SNOW REMOVAL AROUND FIRE HYDRANTS

Member Buehler addressed the snow removal around fire hydrants in the City and having the fire department do the removal. No action taken.

ITEM 6.1 – FIRE COOPERATIVE MEETING MINUTES – 1/24/14

Council reviewed the Minutes from the January 24, 2014 Meeting of the La Crescent Community Fire Cooperative. No action taken.

ITEM 7.1 – CORRESPONDENCE – LA CROSSE AREA PLANNING COMMITTEE

Council reviewed the January 24, 2014 correspondence from La Crosse Area Planning Committee regarding participation in a regional discussion of municipal boundary agreements and coming to future meeting to discuss. No action taken.

ITEM 8 – CHAMBER OF COMMERCE

Chamber of Commerce reported their annual dinner/auction would be held on February 22, 2014.

There being no further business to come before the Council at this time, Member Buehler made a motion, seconded by Member Graf, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:25 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator