

**CITY OF LA CRESCENT**  
**AGENDA**  
**REGULAR MEETING**  
**LA CRESCENT COMMUNITY BUILDING**  
**336 SOUTH FIRST STREET**  
**FEBRUARY 10, 2025**  
**5:00 P.M.**

---

CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL  
ACTION TO CHANGE AGENDA

**1. CONSENT AGENDA**

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES – JANUARY 27, 2025
- 1.2 BILLS PAYABLE THROUGH FEBRUARY 7, 2025

**2. PUBLIC HEARING/MEETING**

**3. ITEMS FOR CONSIDERATION**

- 3.1 2024 POLICE DEPARTMENT REPORT
- 3.2 CRUCIFIXION SCHOOL MARDI GRAS EVENT
- 3.3 DONATION RESOLUTION - AED
- 3.4 DONATION RESOLUTION – FIRE DEPARTMENT
- 3.5 RESOLUTION – HOUSTON COUNTY HAZARD  
MITIGATION PLAN
- 3.6 REVIEW CAMPING IN PUBLIC PLACES ORDINANCE
- 3.7 NOTICE OF PAY EQUITY COMPLIANCE
- 3.8 GAMBLING PERMIT APPLICATION
- 3.9
- 3.10
- 3.11

**4. UNFINISHED BUSINESS**

- 4.1

**CITY OF LA CRESCENT**  
**AGENDA**  
**REGULAR MEETING**  
**LA CRESCENT COMMUNITY BUILDING**  
**336 SOUTH FIRST STREET**  
**FEBRUARY 10, 2025**  
**5:00 P.M.**

---

**5. MAYOR'S COMMENTS**

5.1

**6. STAFF CORRESPONDENCE/COMMITTEE UPDATES**

6.1

6.2

6.3

6.4

6.5

**7. CORRESPONDENCE**

7.1

7.2

7.3

**8. CHAMBER OF COMMERCE**

8.1

**9. HOUSTON COUNTY**

**10. ITEMS FOR NEXT AGENDA**

**11. ADJOURNMENT**

#1.1

MINUTES, REGULAR MEETING  
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA  
JANUARY 27, 2025

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of January was called to order by the temporary Presiding Officer Teresa O'Donnell-Ebner at 5:00 PM in the La Crescent Community Building, La Crescent, Minnesota, on Monday, January 27, 2025.

Upon a roll call taken and tallied by the City Clerk, the following members were present: Members Cheryl Jostad, Chris Langen, Teresa O'Donnell-Ebner. Members absent: Dale Williams. Mayor Mike Poellinger arrived at 5:10 pm. Also present were, City Administrator Bill Waller, City Attorney Skip Wieser, Attorney Kayla Schmitz, Sustainability Coordinator Jason Ludwigson, MN GreenCorp Member Mary Gegen, Community Development Coordinator Larry Kirch (via Zoom), and City Clerk Angie Boettcher.

It being 5:00 pm and Mayor Poellinger not in attendance and Acting Mayor Williams absent, Attorney Wieser reviewed the process to proceed with the meeting.

1. A quorum was needed to call the meeting to order.

Member O'Donnell-Ebner made a motion, seconded by Member Jostad as follows:

**MOTION TO CALL THE MEETING TO ORDER.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cheryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes

and none voted against the same. The motion was declared duly carried.

2. Appointing one of the Council Members in attendance to be the temporary Presiding Officer over the meeting.

Member Chris Langen made a motion, seconded by Member Jostad as follows:

**MOTION TO APPOINT MEMBER TERESA O'DONNELL-EBNER AS THE TEMPORARY PRESIDING OFFICER OVER THE MEETING.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes

and none voted against the same. The motion was declared duly carried.

### **ITEM 1 – CONSENT AGENDA**

At this time, temporary Presiding Officer O'Donnell-Ebner read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – JANUARY 13, 2025
- 1.2 BILLS PAYABLE THROUGH – JANUARY 24, 2025

At the conclusion of the reading of the Consent Agenda, temporary Presiding Officer O'Donnell-Ebner asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion.

Member Langen made a motion, seconded by Member Jostad, as follows:

### **A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes

and none voted against the same. The motion was declared duly carried.

### **ITEM 3.1 – PLANNING COMMISSION MINUTES – JANUARY 7, 2025, WAIVER REQUEST – ZONING ORDINANCE PLANNED UNIT DEVELOPMENT REQUIREMENT**

City Attorney Wieser reviewed with City Council the January 7, 2025, Planning Commission Minutes which included a waiver request for the Zoning Ordinance planned unit development requirement. Property owners from Cannabis & Glass requested a waiver for the Commercial Planned Unit Development Overlay district of the City Zoning Ordinance, to revert their property located at 270 E. Strupp Ave. in La Crescent back to C-1 Highway Commercial standards. The Planning Commission

approved the waiver request and recommended that the City Council approve the waiver request based on the following findings:

1. Commercial development of a vacant lot is consistent with the goals and intent of the Comprehensive Plan.
2. Applicant is proposed to construct a new building in compliance with C-1 zoning standards.

Max Wieser from Wieser Brothers General Contractors, Nate Podrid, and Aaron Boshart from Cannabis & Glass were in attendance to answer questions.

Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Langen as follows:

**MOTION TO APPROVE THE WAIVER REQUEST BY CANNABIS & GLASS TO REVERT THE PROPERTY AT 270 E. STRUPP AVE, LA CRESCENT, MN BACK TO A C-1 HIGHWAY COMMERCIAL STANDARD BASED ON THE STATED FINDINGS.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.2 – DELEGATION OF WINONA COUNTY CANNABIS REGULATIONS**

City Attorney Wieser reviewed with City Council recent communication with Winona County regarding a decision for the designation of the registration and oversight of cannabis retail establishments in the city. Under new state guidelines, cities and townships are presented with the option to either manage the registration of cannabis retail establishments within their jurisdiction or delegate the responsibility to the County(s). Attorney Wieser stated that both Houston County and Winona County have been notified that the city has adopted its own retail registration ordinance and the City intends to handle it on its own. This item was informational only, no action taken.

**ITEM 3.3 – REVIEW CITY COUNCIL RULES AND PROCEDURES**

City Attorney Wieser reviewed Resolution No. 02-13-03 which sets forth the groundwork for orderly and respectful communication and to promote efficient working of the public's interest at Council Meetings. Pursuant to the authority of Minn. Stat. § 412.91 Subd. 2, City Councils have the authority to regulate their

own procedure. The Organizational Resolution has been in place with the City of La Crescent since 1975. Significant reviews were done in 2013 and 2014. Thereafter, the document has been reviewed and approved at the initial meeting of the year. Prior to the meeting a clerical change was requested to replace 'Deputy Clerk' with 'City Clerk' where stated within the Resolution. Following discussion, Member Jostad made a motion, seconded by Member O'Donnell-Ebner as follows:

**MOTION TO CHANGE 'DEPUTY CLERK' TO 'CITY CLERK' WHERE STATED WITHIN THE RESOLUTION.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.4 – REVIEW CITY CODE OF CONDUCT**

City Attorney Wieser then reviewed with City Council the Code of Conduct for elected and appointed officials of the City of La Crescent. The Code of Conduct was initially adopted in 2014. The Code of Conduct is an aspirational document for the city and how the Council and other representatives of the city conduct themselves while performing city business. There were no proposed changes to this Code of Conduct. This item was informational, and no action was taken.

**ITEM 3.5 – REVIEW SOCIAL MEDIA POLICY**

City Attorney Wieser also reviewed with City Council a copy of the existing Communications Policy adopted by the City of La Crescent. This was initially adopted in March 2003 and has been reviewed annually and updated as needed. There were no proposed changes to this Communication Policy. This item was informational, and no action was taken.

**ITEM 3.6 – AUTHORIZE EXPENDITURE – POOL CHAIRS**

City Council reviewed a letter from Public Works Director Tyler Benish regarding the purchase of thirty-six (36) pool chairs. The City received a quote from Taylor Associates for thirty-six (36) Bahia chaise lounge chairs for \$4,665.60. These chairs would replace approximately half of the chairs at the La Crescent Aquatic Center. It was recommended that City Council approve the expenditure with funds from

the Aquatic Center budget. Following discussion, Member Jostad made a motion, seconded by Member Langen as follows:

**MOTION TO APPROVE THE EXPENDITURE OF \$4,665.60 FROM THE AQUATIC CENTER BUDGET FOR THIRTY-SIX (36) BAHIA CHAISE LOUNGE CHAIRS FROM TAYLOR ASSOCIATES TO REPLACE APPROXIMATELY HALF OF THE CHAIRS AT THE LA CRESCENT AQUATIC CENTER.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.7 – SOLAR ON PUBLIC BUILDINGS AGREEMENT**

Sustainability Coordinator Jason Ludwigson reviewed with City Council an agreement between the City and Solar Connection. The city selected Solar Connection as the contractor for the solar PV project at the Aquatic Center. The solar system will be 30 KW DC with the combined grant and elective pay tax credit covering \$76,500 or ninety percent (90%) of the system cost of \$85,000. The cost of the system to the city will be \$8,500 which will come from the City's 2022 equipment certificate. Once the solar PV system is installed an estimated 105% of the electricity used by the facility will be generated by solar and the cumulative return on the system is estimated to be \$163,621 after twenty-five (25) years. It was recommended that City Council approve the agreement. Following discussion, Member Langen made a motion, seconded by Member O'Donnell-Ebner as follows:

**MOTION TO APPROVE THE AGREEMENT BETWEEN THE CITY OF LA CRESCENT AND SOLAR CONNECTION AS THE CONTRACTOR FOR THE SOLAR PV PROJECT AT THE LA CRESCENT AQUATIC CENTER CONSISTING OF A 30 KW DC SOLAR SYSTEM WITH A COMBINED GRANT AND ELECTIVE PAY TAX CREDIT COVERING \$76,500 OF THE SYSTEM COST OF \$85,000 AND THE REMAINING \$8,500 COMING FROM THE CITY'S 2022 EQUIPMENT CERTIFICATE.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes

Teresa O'Donnell-Ebner	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.8 – FEDERAL RAILROAD ADMINISTRATION GRANT**

Community Development Director Larry Kirch (via Zoom) reviewed with City Council the Federal Railroad Administration Railroad Crossing Elimination Grant. The City applied for and received a \$229,000 Federal Railroad Administration (FRA) grant under its Railroad Crossing Elimination (RCE) grant program. The purpose of the grant is to evaluate three crossings in the city and one in La Crescent Township. The crossings include the county recycling site/dog park, the MnDOT/city crossing, Crest Precast, and the Industrial Drive south of town. The study will look at potentially combining the MnDOT/city and Crest Precast crossings into one crossing. The study will also look at the other crossings for potential safety improvements including signals, median islands, and alarm bells. The city must match 20% of the grant. The city has applied to MnDOT for an IIJA Matching Grant program. The city's match request to MnDOT is for 20% or \$57,400. The city hopes to hear soon from this MnDOT program and the council will see a grant agreement at a future meeting. The city is required to solicit engineering firms through a competitive process and once started, the study should take approximately 12 months. This item was informational only, no action was taken.

**ITEM 3.9 – STONEY POINT FOREST RESTORATION PROGRESS**

Sustainability Coordinator Jason Ludwigson and MN GreenCorp member Mary Gegen presented City Council with a slide show that provided an update on the Stoney Point Forest Habitat Restoration Project. This item was informational only, no action was taken.

**ITEM 3.10 – 5K FUN RUN/WALK REQUEST – RIVER CITY RUNNING CLUB**

City Council reviewed a letter from Police Chief Luke Ahlschlager regarding a request from Susy Foster with the River City Running Club (RCRC) requesting approval to host a 5K Fun Run/ Walk, beginning and ending at the Wagon Wheel Pedestrian Bridge at South 1<sup>st</sup> Street on Saturday, May 10, 2025, from 9:00 am – 12:00 pm. It was recommended that City Council approve the request. Following discussion, Member Langen made a motion, seconded by Member Jostad as follows:

**MOTION TO APPROVE THE RIVER CITY RUNNING CLUB REQUEST TO HOST A 5K FUN RUN/WALK, BEGINNING AND ENDING AT THE WAGON WHEEL PEDESTRIAN BRIDGE AT SOUTH 1<sup>ST</sup> STREET ON SATURDAY, MAY 10, 2025, FROM 9:00 AM – 12:00 PM.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**6. STAFF CORRESPONDENCE/COMMITTEE UPDATES:**

6.1 EXPLORE LA CROSSE – City Council reviewed the January 21, 2025 Explore La Crosse Board Meeting Agenda and the November 19, 2024 Board Meeting Minutes.

6.2

**7. CHAMBER OF COMMERCE**

Chamber of Commerce representative Amy Shimshak was in attendance and had no updates.

**8. HOUSTON COUNTY**

Houston County Commissioner Cindy Wright was in attendance and provided an update.

There being no further business to come before the Council at this time, Member Langen made a motion, seconded by Member O'Donnell-Ebner to adjourn the meeting. Upon a roll call vote taken and tallied by the City Clerk, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 5:34 P.M.

APPROVAL DATE: \_\_\_\_\_.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

1.2

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>ABILITY BUILDING CENTER INC</b>						
23988	CITY HALL - CLEANING	01/31/2025	90.80	.00		
23988	CITY HALL - SHREDDING	01/31/2025	13.80	.00		
23989	FD - CLEANING STATION	01/31/2025	152.10	.00		
23989	FD - CLEANING COMM RM	01/31/2025	321.60	.00		
Total 8085:			578.30	.00		
<b>ACENTEK</b>						
1/25 STMT	WATER PHONE CHARGES	01/31/2025	153.99	.00		
1/25 STMT	PUBLIC WORKS PHONE CHARGES	01/31/2025	91.40	.00		
1/25 STMT	LIBRARY PHONE CHARGES	01/31/2025	138.93	.00		
1/25 STMT	ARENA PHONE CHARGES	01/31/2025	299.45	.00		
1/25 STMT	CITY HALL PHONE CHARGES	01/31/2025	411.39	.00		
1/25 STMT	POOL PHONE CHARGES	01/31/2025	89.85	.00		
1/25 STMT	BLDG/ZNG PHONE CHARGES	01/31/2025	91.40	.00		
1/25 STMT	FIRE DEPT PHONE CHARGES	01/31/2025	476.87	.00		
1/25 STMT	LICENSE BUR PHONE CHARGES	01/31/2025	170.28	.00		
1/25 STMT	SEWER PHONE CHARGES	01/31/2025	125.12	.00		
1/25 STMT	STREETS PHONE CHARGES	01/31/2025	43.87	.00		
1/25 STMT	POLICE DEPT PHONE CHARGES	01/31/2025	315.53	.00		
1/25 STMT	PARKS PHONE CHARGES	01/31/2025	164.90	.00		
1/25 STMT	GOLF COURSE PHONE CHARGES	01/31/2025	441.48	.00		
Total 24:			3,014.46	.00		
<b>LAC</b>						
1/25 STMT	INSURANCE PREMIUMS	02/01/2025	42.00	.00		
Total 72:			42.00	.00		
<b>AFSCME</b>						
1/25 DUES	PAYROLL DEDUCTED UNION DUES	02/01/2025	680.46	.00		
Total 25:			680.46	.00		
<b>AIRGAS USA LLC</b>						
9157268649	FD - OXYGEN	01/13/2025	126.88	.00		
Total 1802:			126.88	.00		
<b>AMAZON CAPITAL SERVICES</b>						
179R-CVFQ-3D1	GC - OFFICE SUPPLIES	01/30/2025	76.58	.00		
179R-CVFQ-YG	LIBRARY - BOOKS	02/02/2025	29.99	.00		
19F4-TJXC-PQQ	GC - TRACTOR SEAT	01/17/2025	95.88	.00		
1CC6-DNYV-J7N	CITY HALL - OFFICE SUPPLIES	01/28/2025	101.36	.00		
1DPC-DVV4-44X	LIBRARY - BOOKS	01/29/2025	24.59	.00		
1F6P-P6NR-J7D	LIBRARY - BOOKS	01/28/2025	28.80	.00		
1J9H-6GKF-HVM	LIBRARY - BOOKS	01/28/2025	32.03	.00		
1NHT-7MRF-94L	LIBRARY - BOOKS	01/29/2025	25.19	.00		
1V74-1QNP-14X	LIBRARY - PROGRAM SUPPLIES	01/27/2025	25.92	.00		
1WNH-KKLH-CM	LIBRARY - VACUUM	01/23/2025	113.99	.00		
1WNH-KKLH-YH	CITY HALL - CLEANING SUPPLIES	01/26/2025	32.15	.00		
1WNH-KKLH-YH	CITY HALL - OFFICE SUPPLIES	01/26/2025	271.90	.00		
X1L-Q1VR-6X7	CITY HALL - OFFICE SUPPLIES	01/27/2025	52.42	.00		
YV9-66RX-7FR	LIBRARY - BOOKS GRANT FUNDED	01/27/2025	17.96	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9956:			928.76	.00		
<b>AUTO VALUE LA CROSSE</b>						
516520365	STREETS - BOBCAT REPAIR	01/29/2025	249.99	.00		
Total 2106:			249.99	.00		
<b>B &amp; T TECHNICAL SERVICES, LLC</b>						
1656	COMM BLDG - SOLAR ELECTRICAL SERVICE	12/31/2024	141.25	.00		
1657	COMM BLDG - SOLAR ELECTRICAL SERVICE	12/31/2024	110.28	.00		
Total 9680:			251.53	.00		
<b>BOB'S LOCK &amp; SAFE INC.</b>						
43633	CITY HALL - SIDE DOOR LOCK REPAIR	01/27/2025	125.00	.00		
Total 123:			125.00	.00		
<b>BOUND TREE MEDICAL, LLC</b>						
85624581	FD - MULTI-PARAMETER MONITOR	01/14/2025	3,416.99	.00		
85624582	FD - MEDICAL SUPPLIES	01/14/2025	402.44	.00		
85626189	FD - CARRY CASE FOR NEW MONITOR	01/15/2025	292.39	.00		
Total 9621:			4,111.82	.00		
<b>MEYER'S SALES AND SERVICE INC</b>						
19915	PARKS - POLE SAW REPAIR	01/29/2025	146.68	.00		
Total 131:			146.68	.00		
<b>BUEHLER, LUANN</b>						
1/16/25	PD - UNIFORM PATCHES	01/16/2025	36.00	.00		
Total 10104:			36.00	.00		
<b>CITY OF LA CRESCENT</b>						
1/25 ICE ARENA	WATER/SEWER UTIL - ICE ARENA	01/31/2025	670.68	.00		
1/25 WIESER PA	WATER/SEWER UTIL - WIESER PAVILION	01/31/2025	135.02	.00		
Total 196:			805.70	.00		
<b>CITY TREASURER'S OFFICE</b>						
200751 - SEWER	NEW SEWER CONNECTIONS - 7/1/24 - 12/31/24	12/31/2024	2,920.00	.00		
Total 1086:			2,920.00	.00		
<b>CROTEGA LLC</b>						
1664	PD - SELF DEFENSE EQUIPMENT	01/29/2025	110.93	.00		
Total 10251:			110.93	.00		
<b>CULLIGAN WATER CONDITIONING</b>						
285X21727601	PD - WATER COOLER RENTAL	02/01/2025	39.95	.00		
35X21727601	CITY HALL - WATER COOLER RENTAL	02/01/2025	39.95	.00		
285X21727601	MAINT - WATER COOLER RENTAL	02/01/2025	39.95	.00		
285X21749803	FD - WATER COOLER RENTAL	02/01/2025	39.95	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 231:			159.80	.00		
<b>CUSTOM ALARM</b>						
598857	GC - MONTHLY ALARM MONITORING SYSTEM	02/01/2025	44.65	.00		
Total 290:			44.65	.00		
<b>DAVY LABORATORIES</b>						
25B0024	WATER SAMPLES	02/03/2025	114.00	.00		
Total 312:			114.00	.00		
<b>DEPT OF NATURAL RESOURCES</b>						
1/21/25-1/27/25	WEEKLY RECREATIONAL VEH. REGIST.	01/27/2025	3,620.23	3,620.23	01/31/2025	
1/28/25-2/3/25	WEEKLY RECREATIONAL VEH. REGIST.	02/03/2025	1,538.10	1,538.10	02/07/2025	
Total 318:			5,158.33	5,158.33		
<b>DISCOUNT MAGAZINE SRV. INC.</b>						
4064013	LIBRARY-MAGAZINE SUBSCRIPTION RENEWALS	01/24/2025	184.94	.00		
Total 9040:			184.94	.00		
<b>DOBECK, RHODA</b>						
1/25 LIBRARY	LIBRARY- CLEANING	01/31/2025	200.00	.00		
Total 10098:			200.00	.00		
<b>DOUBLE "D" IMPROVEMENTS LLC</b>						
1221-2	SCDP GRANT EXPENSES	12/19/2024	8,278.00	8,278.00	02/07/2025	
Total 9065:			8,278.00	8,278.00		
<b>EFTPS - ELECTRONIC FEDERAL TAX</b>						
1/31/25 P/R	FED/FICA/MEDICARE	02/05/2025	17,406.02	17,406.02	02/05/2025	
Total 1127:			17,406.02	17,406.02		
<b>FARRELL EQUIPMENT &amp; SUPPLY CO.</b>						
200076	DRILL BIT	01/30/2025	73.99	.00		
Total 8459:			73.99	.00		
<b>FIRE STATION SOFTWARE, LLC</b>						
20250085	FD - ANNUAL STATION SOFTWARE SUBSCRIPTION	01/29/2025	349.00	.00		
Total 10073:			349.00	.00		
<b>GEGEN, MARY</b>						
1/1/25 - 1/31/25	REIMBURSE MILEAGE	01/31/2025	161.00	.00		
Total 10238:			161.00	.00		
<b>GENERAL SPRINKLER CORPORATION</b>						
44634	WATER PLANT SPRINKLER INSPECTION	12/31/2024	355.00	.00		
44646	ICE ARENA - ANNUAL SPRINKLER INSPECTION	12/31/2024	350.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
44851	WATERTREATMENT PLANT REPAIRS	12/31/2024	2,600.00	.00		
44852	ICE ARENA - SPRINKLER SYSTEM REPAIRS INSPECTION	12/31/2024	1,200.00	.00		
Total 8902:			4,505.00	.00		
<b>GOPHER STATE ONE-CALL</b>						
5010521	WATER - LOCATE	01/31/2025	29.05	.00		
5010521	SEWER - LOCATE	01/31/2025	29.05	.00		
Total 620:			58.10	.00		
<b>GRAF ELECTRIC, INC.</b>						
23901	ELECTRICAL WORK FOR GRINDER PUMPS - FEMA	12/31/2024	4,886.78	.00		
23945	GRINDER PUMP REPAIR - 732 & 734 SHORE ACRES	01/24/2025	224.91	.00		
Total 619:			5,111.69	.00		
<b>GREAT PLAINS FIRE, INC.</b>						
8705	FD - PPE	02/03/2025	130.00	.00		
Total 10058:			130.00	.00		
<b>HARTLAND LUBRICANT &amp; CHEMICALS</b>						
SI299836	MAINTENANCE - OIL	01/27/2025	443.35	.00		
Total 174:			443.35	.00		
<b>HAWKINS INC.</b>						
6966831	WATER PLANT - CHEMICALS	01/22/2025	847.68	.00		
Total 512:			847.68	.00		
<b>HILLTOPPER REFUSE &amp; RCYL SRVC</b>						
1/25 BAGS	MONTHLY REFUSE P/U	01/31/2025	5,950.20	.00		
1/25 STMT	REFUSE P/U CITY HALL	01/31/2025	67.89	.00		
1/25 STMT	REFUSE P/U ARENA	01/31/2025	159.56	.00		
1/25 STMT	RECYCLING P/U FIRE DEPT	01/31/2025	16.48	.00		
1/25 STMT	REFUSE P/U MAINT SHOP	01/31/2025	230.71	.00		
1/25 STMT	REFUSE P/U FIRE DEPT	01/31/2025	26.11	.00		
1/25 STMT	CITYWIDE RECYCLING P/U	01/31/2025	7,772.14	.00		
1/25 STMT	REFUSE P/U ANIMAL SHELTER	01/31/2025	76.42	.00		
1/25 STMT	REFUSE P/U PARKS	01/31/2025	248.10	.00		
1/25 STMT	REFUSE P/U LIBRARY	01/31/2025	10.45	.00		
Total 9233:			14,558.06	.00		
<b>HOUSTON CNTY TREASURER</b>						
1735	PD - TRAINING ANNUAL IN-SERVICE	12/19/2024	200.00	.00		
Total 751:			200.00	.00		
<b>INNOVATIVE OFFICE SOLUTIONS</b>						
IN4744989	CITY - OFFICE SUPPLIES	01/20/2025	21.92	.00		
IN4744989	PD - OFFICE SUPPLIES	01/20/2025	25.28	.00		
14744989	CITY - CLEANING SUPPLIES	01/20/2025	138.29	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9471:			185.49	.00		
<b>INTERSTATE POWER SYSTEMS INC.</b>						
R001217466:01	GENERATOR REPAIR AT MAINT SHOP	01/28/2025	1,806.70	.00		
Total 8812:			1,806.70	.00		
<b>KURITA AMERICA INC.</b>						
INV874485	VALVES FOR RADIUM PLANT	01/29/2025	6,022.94	.00		
Total 9934:			6,022.94	.00		
<b>KWIK TRIP INC</b>						
1/25 STMT	SEWER - FUEL	01/31/2025	59.19	.00		
1/25 STMT	STREETS - FUEL	01/31/2025	687.36	.00		
1/25 STMT	FD - FUEL	01/31/2025	373.21	.00		
1/25 STMT	PD- FUEL	01/31/2025	1,111.55	.00		
1/25 STMT	WATER - FUEL	01/31/2025	59.19	.00		
1/25 STMT	B&Z - FUEL	01/31/2025	41.11	.00		
1/25 STMT	PARKS - FUEL	01/31/2025	209.18	.00		
1/25 STMT	PD - VEHICLE MAINT	01/31/2025	7.73	.00		
Total 1014:			2,548.52	.00		
<b>A CRESCENT ROCK PRODUCTS INC</b>						
5-19	ROCK & SAND FOR WATER MAIN BREAK - S 2ND ST	01/31/2025	830.43	.00		
25-22	GC - ROCK FOR COURSE	01/31/2025	2,368.33	.00		
Total 1121:			3,198.76	.00		
<b>LAW ENFORCEMENT LABOR SERVICES</b>						
1/25 DUES	PD - PAYROLL DEDUCTED UNION DUES	02/01/2025	511.00	.00		
Total 1134:			511.00	.00		
<b>LEAGUE OF AMERICAN BICYCLISTS</b>						
2025	2025 MEMBERSHIP	02/01/2025	50.00	.00		
Total 10071:			50.00	.00		
<b>LEASE SERVICING CENTER, INC.</b>						
51743	PD TESLA - LEASE PYMT INTEREST	02/01/2025	341.04	341.04	02/04/2025	
51743	PD TESLA - LEASE PYMT PRINCIPAL	02/01/2025	926.28	926.28	02/04/2025	
51769	EQUINOX - LEASE PYMT PRINCIPAL	02/01/2025	844.57	.00		
51769	EQUINOX - LEASE PYMT INTEREST	02/01/2025	385.18	.00		
Total 10152:			2,497.07	1,267.32		
<b>LUDWIGSON, JASON</b>						
1/1/25 - 1/31/25	MILEAGE	01/31/2025	33.60	.00		
1/1/25 - 1/31/25	SUSTAINABILITY SERVICES	01/31/2025	5,848.96	.00		
Total 9632:			5,882.56	.00		
<b>MAYO CLINIC AMBULANCE SERVICE</b>						
2571075	CPR CLASS	01/22/2025	90.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2583076	CPR CLASS	01/28/2025	54.00	.00		
Total 8150:			144.00	.00		
<b>MENARDS-LA CROSSE</b>						
8574	MAINT - CLEANING SUPPLIES	01/22/2025	72.81	.00		
8574	MAINT - OFFICE SUPPLIES	01/22/2025	10.26	.00		
8574	MAINT - SMALL TOOLS	01/22/2025	35.96	.00		
8744	FD - SMALL TOOLS	01/27/2025	21.72	.00		
8744	MAINT - DEGREASER	01/27/2025	46.98	.00		
8744	MAINT - SHOP SUPPLIES	01/27/2025	134.54	.00		
8745	FD - TRAINING SUPPLIES	01/27/2025	156.80	.00		
8824	STREET - VEHICLE MAINT	01/29/2025	181.33	.00		
8824	MAINT - SMALL TOOLS	01/29/2025	77.44	.00		
8825	STORAGE TOTES FOR EV	01/29/2025	63.96	.00		
Total 1352:			801.80	.00		
<b>MIDWEST LEAK DETECTION</b>						
2396	LOCATE WATER MAIN BREAK SOUTH 2ND ST	01/25/2025	489.40	.00		
Total 9304:			489.40	.00		
<b>MIDWEST TAPE</b>						
506653666	LIBRARY- MOVIES GRANT FUNDED	01/23/2025	26.99	.00		
Total 9851:			26.99	.00		
<b>MINNESOTA CHILD SUPPORT PAYMENT CENTER</b>						
1/31/25PR00156	MN CHILD SUPPORT	02/04/2025	497.46	497.46	02/04/2025	
Total 9597:			497.46	497.46		
<b>MINNESOTA DEPARTMENT OF HEALTH</b>						
D. STAVENAU C	D. STAVENAU CLASS C	01/24/2025	23.00	.00		
Total 1396:			23.00	.00		
<b>MINNESOTA DEPT OF HEALTH</b>						
2025 - GC	GC - LICENSE RENEWAL	02/01/2025	510.00	.00		
Total 8740:			510.00	.00		
<b>MINNESOTA DEPT OF REVENUE</b>						
1/31/25 P/R	MN STATE WHT	02/04/2025	3,641.00	3,641.00	02/04/2025	
Total 227:			3,641.00	3,641.00		
<b>MINNESOTA OFFICE OF EMS</b>						
2548	C BUEHLER - EDUCATION PROGRAM RENEWAL APPLICA	02/06/2025	100.00	.00		
Total 9629:			100.00	.00		
<b>MINNESOTA PUMP WORKS</b>						
JV026660	GRINDER PUMP REPAIR	01/28/2025	2,140.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9637:			2,140.00	.00		
<b>MINNESOTA RURAL WATER ASSOC.</b>						
STAVENAU-C&D	C&D WASTEWATER - STAVENAU	01/31/2025	175.00	.00		
Total 1361:			175.00	.00		
<b>MINNESOTA STATE RETIREMENT SYS</b>						
1/31/25 P/R	DEFERRED COMP. DEDUCTIONS/CONTRIBUTIONS	02/04/2025	957.59	957.59	02/04/2025	
Total 1285:			957.59	957.59		
<b>MN FOREST NURSERY</b>						
S-ORD107583	TREE SEEDLINGS FOR ARBOR DAY	02/06/2025	405.00	.00		
Total 10242:			405.00	.00		
<b>MN POLLUTION CONTROL AGENCY</b>						
D. STAVENAU 20	D. STAVENAU WASTEWATER CERT EXAM	02/06/2025	55.00	.00		
Total 1316:			55.00	.00		
<b>MTI DISTRIBUTING INC</b>						
1458311-00	GC - EQUIPMENT REPAIR	01/09/2025	272.49	.00		
1459936-00	GC - MOWER PARTS	01/14/2025	727.51	.00		
Total 1330:			1,000.00	.00		
<b>NCPERS GROUP LIFE INSURANCE</b>						
1/25 STMT	LIFE INSURANCE PREMIUMS	02/01/2025	144.00	.00		
Total 1619:			144.00	.00		
<b>OLSON, LISA</b>						
2/25 REIMB	REIMBURSE PURCHASE FOR PD	02/06/2025	29.31	.00		
Total 9392:			29.31	.00		
<b>PARKS &amp; TRAILS COUNCIL</b>						
2025	MEMBERSHIP DUES - 2025	02/01/2025	35.00	.00		
Total 9791:			35.00	.00		
<b>POINT C</b>						
01/10/25 E. RILE	MEDICAL REIMB P/R DEDUCTED- E. RILEY	01/10/2025	665.40	665.40	01/24/2025	
1/25 STMT PCH1	ADMIN FEE	02/07/2025	75.00	75.00	02/07/2025	
1/25 STMT PCH1	ANNUAL RENEWAL FEE	02/07/2025	125.00	125.00	02/07/2025	
Total 10202:			865.40	865.40		
<b>PROLOGUE PLANNING GROUP</b>						
1/1/25 - 1/31/25	ECONOMIC DEVELOPMENT SERVICES	01/31/2025	6,726.01	.00		
Total 10006:			6,726.01	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>PUBLIC EMPLOYEES RETIREMENT</b>						
1/31/25 P/R	RETIREMENT DEDUCTIONS/CONTRIB.-CORD & PF	02/05/2025	16,346.74	16,346.74	02/05/2025	
Total 1612:			16,346.74	16,346.74		
<b>QUADIANT FINANCE USA, INC</b>						
1/25 STMT	Postage Meter Postage- Arena	01/15/2025	3.02	3.02	02/04/2025	
1/25 STMT	Postage Meter Postage- B & Z	01/15/2025	21.14	21.14	02/04/2025	
1/25 STMT	Postage Meter Postage- Clerk	01/15/2025	45.30	45.30	02/04/2025	
1/25 STMT	Postage Meter Postage- FIRE DEPARTMENT	01/15/2025	12.08	12.08	02/04/2025	
1/25 STMT	Postage Meter Postage- Golf course	01/15/2025	9.06	9.06	02/04/2025	
1/25 STMT	Postage Meter Postage- Library	01/15/2025	9.06	9.06	02/04/2025	
1/25 STMT	Postage Meter Postage- Lic Bur	01/15/2025	30.20	30.20	02/04/2025	
1/25 STMT	Postage Meter Postage- Police	01/15/2025	21.14	21.14	02/04/2025	
1/25 STMT	Postage Meter Postage- Pool	01/15/2025	6.04	6.04	02/04/2025	
1/25 STMT	Postage Meter Postage- Public works	01/15/2025	15.10	15.10	02/04/2025	
1/25 STMT	Postage Meter Postage- Sewer	01/15/2025	63.43	63.43	02/04/2025	
1/25 STMT	Postage Meter Postage- Water	01/15/2025	63.43	63.43	02/04/2025	
1/25 STMT	Postage Meter Postage- Animal	01/15/2025	3.02	3.02	02/04/2025	
Total 9799:			302.02	302.02		
<b>QUADIANT LEASING USA, INC</b>						
Q1703432	POSTAGE METER RENT-SEWER	01/27/2025	44.49	.00		
Q1703432	POSTAGE METER RENT- PD	01/27/2025	22.26	.00		
Q1703432	POSTAGE METER RENT- G.C.	01/27/2025	11.12	.00		
Q1703432	POSTAGE METER RENT- CITY	01/27/2025	44.49	.00		
Q1703432	POSTAGE METER RENT- LIC. BUR.	01/27/2025	11.12	.00		
Q1703432	POSTAGE METER RENT- LIBRARY	01/27/2025	11.12	.00		
Q1703432	POSTAGE METER RENT- ARENA	01/27/2025	11.12	.00		
Q1703432	POSTAGE METER RENT- PUB WORKS	01/27/2025	11.12	.00		
Q1703432	POSTAGE METER RENT-WATER	01/27/2025	44.49	.00		
Q1703432	POSTAGE METER RENT-BLDG/ZNG	01/27/2025	11.12	.00		
Total 9213:			222.45	.00		
<b>QUILLINS LA CRESCENT</b>						
1/25 STMT	PROJECT MEETING SUPPLIES	01/31/2025	8.78	.00		
Total 1707:			8.78	.00		
<b>RCT SEWER VAC LLC</b>						
1124	CLEAN LIFT STATIONS & BACKWASH LINE ON N 1ST	01/28/2025	2,620.25	.00		
Total 9511:			2,620.25	.00		
<b>RELIABLE PEST MANAGEMENT</b>						
16704	MAINT - PEST CONTROL	01/22/2025	55.00	.00		
16705	ICE ARENA - PEST CONTROL	01/22/2025	80.00	.00		
16706	GC - PEST CONTROL	01/20/2025	69.47	.00		
Total 9871:			204.47	.00		
<b>RIVERLAND COMMUNITY COLLEGE</b>						
168821	FD - FIRE TRAINING V. BRIDWELL	01/29/2025	450.00	.00		
1274014	FD - TRAINING REIMB THROUGH MBFTE	01/27/2025	1,250.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1837:			1,700.00	.00		
<b>SAM'S CLUB</b>						
1/25 STMT	CITY HALL - CLEANING SUPPLIES	01/31/2025	34.96	34.96	02/04/2025	
1/25 STMT	CITY HALL - OFFICE SUPPLIES	01/31/2025	167.86	167.86	02/04/2025	
Total 1861:			202.82	202.82		
<b>SEMCAC</b>						
INVOICE NO. 19	SCDP GRANT ADMIN EXPENSES	01/02/2025	1,391.70	1,391.70	02/07/2025	
INVOICE NO. LC	SCDP GRANT EXPENSE	12/31/2024	500.00	500.00	02/07/2025	
LC-0610	SCDP GRANT EXPENSE	12/31/2024	500.00	500.00	02/07/2025	
Total 9559:			2,391.70	2,391.70		
<b>SOUTHEAST LIBRARIES COOP</b>						
053144	LIBRARY - LIMITED ACCESS LINE	01/27/2025	168.00	.00		
053162	LIBRARY- ILS PACKAGE AND PC SUPPORT	02/03/2025	809.32	.00		
Total 1962:			977.32	.00		
<b>STATE OF MN DEPT OF PUBLIC SAFETY</b>						
2805400132024	POOL-HAZARDOUS CHEMICAL FEE	01/30/2025	100.00	.00		
2805400182024	WATER DEPT-HAZARDOUS CHEMICAL FEE	01/30/2025	100.00	.00		
Total 1366:			200.00	.00		
<b>STAVENAU, DOUG</b>						
1/25 REIMB	REIMBURSE MILEAGE & MEALS - WATER SCHOOL	01/23/2025	339.32	.00		
2025 BOOT	WORK BOOT REIMBURSEMENT	01/26/2025	39.88	.00		
Total 1875:			379.20	.00		
<b>STRYKER SALES, LLC</b>						
9208098909DM	FD - LUCAS DEVICE	02/03/2025	8,020.47	.00		
9208098909DM	FD - LUCAS DEVICE	02/03/2025	15,707.00	.00		
Total 10140:			23,727.47	.00		
<b>THORSON GRAPHICS LLC</b>						
9787	TABLE COVER WITH CITY LOGO	12/30/2024	169.58	.00		
Total 8998:			169.58	.00		
<b>TRI-STATE BUSINESS MACHINES IN</b>						
620535	CLERK - COPY/PRINTER	01/30/2025	83.42	.00		
620535	WATER - COPY/PRINTER	01/30/2025	33.37	.00		
620535	B&Z - COPY/PRINTER	01/30/2025	50.04	.00		
620535	FIRE DEPT - COPY/PRINTER	01/30/2025	8.17	.00		
620535	PUB WORKS - COPY/PRINTER	01/30/2025	83.42	.00		
620535	POLICE DEPT - COPY/PRINTER	01/30/2025	80.40	.00		
620535	SEWER - COPY/PRINTER	01/30/2025	33.37	.00		
620535	MOTOR VEHICLE - COPY/PRINTER	01/30/2025	60.00	.00		
Total 2024:			432.19	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>UNITED STATES POSTMASTER</b>						
1/31/25CYCLE 3	POSTAGE - WATER/SEWER BILL	02/04/2025	210.00	210.00	02/04/2025	
1/31/25CYCLE 3	POSTAGE - WATER/SEWER BILL	02/04/2025	210.00	210.00	02/04/2025	
Total 2102:			420.00	420.00		
<b>VERIZON WIRELESS</b>						
6104683266	FD - MOBILE	01/28/2025	180.09	.00		
6104705924	PD - COMPUTER DATA & PHONE SERVICE	01/28/2025	496.53	.00		
6104705924	B&Z - COMPUTER DATA	01/28/2025	50.04	.00		
6104705924	SEWER DEPT - DATA	01/28/2025	35.01	.00		
6104705924	WATER DEPT - DATA	01/28/2025	35.01	.00		
Total 8973:			796.68	.00		
<b>VISA</b>						
1/25 STMT	PD - TRAINING FOR 301 & 307	01/31/2025	310.00	.00		
1/25 STMT	LIFEGUARD MANAGEMENT COURSE - CREDIT	01/31/2025	10.31	.00		
1/25 STMT	PD - MN CHIEFS CONFERENCE	01/31/2025	350.00	.00		
1/25 STMT	PD - INTERNET PEOPLE SEARCH	01/31/2025	75.00	.00		
1/25 STMT	PESTICIDE APPLICATOR RECERT - J. LUDWIGSON	01/31/2025	145.00	.00		
1/25 STMT	PD - SERVICE RECOGNITION MEDALS	01/31/2025	314.20	.00		
1/25 STMT	LIFEGUARD MANAGEMENT COURSE	01/31/2025	160.31	.00		
1/25 STMT	PD - HOTEL & PARKING FOR TRAINING	01/31/2025	249.92	.00		
1/25 STMT	CPO TRAINING A. SEBO	01/31/2025	349.00	.00		
1/25 STMT	PD - MOCIC MEMBERSHIP 2025	01/31/2025	100.00	.00		
1/25 STMT	PROJECT REVIEW MEETING LUNCH	01/31/2025	49.94	.00		
1/25 STMT	PD - TESLA CHARGING	01/31/2025	16.29	.00		
1/25 STMT	MN GREEN CORP MEMBER TRAINING - M.GEGEN	01/31/2025	140.00	.00		
Total 2208:			2,249.35	.00		
<b>WHKS &amp; CO.</b>						
53237	MILEAGE	12/27/2024	187.60	.00		
53237	TA TRAIL FEASIBILITY	12/27/2024	170.00	.00		
53237	PRV TRAINING	12/27/2024	510.00	.00		
53237	MONTHLY STAFF MEETINGS	12/27/2024	510.00	.00		
53237	COUNCIL MEETINGS	12/27/2024	170.00	.00		
53238	2025 SAFE ROUTES TO SCHOOL	12/27/2024	1,946.78	.00		
53239	WALNUT STREET RECONSTRUCTION	12/27/2024	8,557.23	.00		
53310	TRAIL EX. TO MILLERS CORNER FEASIBILITY	12/27/2024	1,635.31	.00		
53311	SOUTH 6TH STREET	12/27/2024	1,538.40	.00		
53314	MAIN STREET FEASIBILITY	12/27/2024	1,719.30	.00		
53315	OAK STREET RECONSTRUCTION	12/27/2024	7,572.73	.00		
Total 8290:			24,517.35	.00		
<b>WIESER LAW OFFICE PC</b>						
1/25 CITY	SEWER DEPT - LEGAL FEES	01/31/2025	536.77	.00		
1/25 CITY	COUNCIL - LEGAL FEES	01/31/2025	1,073.57	.00		
1/25 CITY	BLDG/ZNG - LEGAL FEES	01/31/2025	1,073.57	.00		
1/25 CITY	WATER DEPT - LEGAL FEES	01/31/2025	536.78	.00		
1/25 CITY	CLERK - LEGAL FEES	01/31/2025	1,073.57	.00		
1/25 POLICE	PD - LEGAL FEES	01/31/2025	4,775.91	.00		
Total 2361:			9,070.17	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
ZENKE INC 7494	WATER MAIN BREAK - SOUTH 2ND ST	01/24/2025	3,498.00	.00		
Total 2412:			3,498.00	.00		
Grand Totals:			204,017.66	57,734.40		

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

City Treasurer: \_\_\_\_\_

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

#3.1



## 2024 La Crescent Police Department Year-End Report



### Message from Chief Luke Ahlschlager:

On behalf of the La Crescent Police Department, I sincerely thank the La Crescent City Council Members and residents for a successful 2024. I have provided a synopsis of what your Police Department has been up to.

It is the intent of the La Crescent Police Department to conduct public service and safety in a professional, transparent manner. If this synopsis creates further questions or prompts specific discussion regarding any issues, please do not hesitate to reach out to me.

Respectfully,

### 2024 Operational Highlights

The La Crescent Police Department responded to nearly **4,000** incidents this year. Some via phone, others in person. This is an average of **334** calls per month or approximately **12** calls for service per day.

Of note: La Crescent reports criminal statistics to the FBI Uniform Crime Report indexes. There are two categories, Part 1 Crimes which are generally crimes of violence and involve property. Part 2 Crimes are often considered less serious such as forgery, embezzlement/fraud, weapons violations, sex crimes, and drug laws.

The remaining balance of calls for service cover an extremely wide variety of events including but not limited to traffic stops, emergency medical care, mental health response, juvenile welfare concerns, public assistance, suspicious activity, alarms, animal control, parking complaints, permits to purchase firearms and ordinance enforcement.

Nearly **230** Citations issued for various offenses from traffic to ordinance violations.

### **Milestone Achievement and Programs:**

- Officer Cody Bellock, badge 302, earned a 'years of service' pin and uniform bars for ten years of service with the La Crescent Police Department.
- Officer Kaylee Inglett, badge 304, earned a 'years of service' pin and uniform bars for five years of service with the La Crescent Police Department.
- Installation of a new outdoor warning siren system at the Reservoir Site, designed to provide immediate and effective alerts in the event of emergencies, ensuring the safety and well-being of all residents.
- School Zones established to slow traffic to 20 mph when children are present. Signage posted in proper areas; La Crescent-Hokah Elementary and High School, La Crescent Montessori, and Crucifixion Elementary School. These speed zones were implemented to enhance the safety of children traveling to and from school and demonstrate the city's commitment to creating a safer community for its youngest residents.
- LCPD began an AED Loan Program. Residents have taken advantage of borrowing the Automated External Defibrillator unit, generally when having an event or party. Of course there is no fee involved, just a little bit of paperwork and tips on how to use the AED.



- One of our key achievements in 2024 was the implementation of a comprehensive wellness program designed to support the mental health and overall well-being of our officers. This initiative underscores our commitment to fostering a healthy, supportive work environment for those who dedicate themselves to serving our community. Supported by Gundersen Lutheran's Employee Assistance Program (EAP), the program normalizes mental health care and highlights the value we place on our officers' well-being. This proactive approach ensures our team has the resources and support they need to thrive both professionally and personally.

## **Fallen Officers:**

February 2024; La Crescent officers attended memorial services to honor fallen Burnsville Police Officers Matthew Ruge and Paul Elmstrand, as well as Burnsville Firefighter/Paramedic Adam Finseth, all of whom tragically lost their lives in the line of duty.

May 2024; Officers attended the memorial service for fallen Minneapolis Police Officer Jamal Mitchell, who was also tragically killed in the line of duty.

These solemn occasions demonstrate the department's commitment to honoring the service and sacrifices of law enforcement and first responders who have given their lives in the line of duty.



## **La Crescent-Hokah Elementary School Event:**

### **Bringing Books to Life, April 4, 2024**

- Chief Ahlschlager and Sergeant Ernster brought the book "This is a Taco" which told the tale of a squirrel pretending to be anything except a squirrel to fool the predators. Stickers and candy were shared with the riveted audience of grade school children.

## **National Night Out; Tuesday August 6, 2024**

- The department was excited to offer another in-person Neighbor Night featuring a DJ, free swimming, a photo booth, and free dinners to attendees.
- Approx 1000 meals were served. There were taser and K9 demonstrations (see LCPD Facebook page for a variety of photo captures from the night.)
- There were about 50 prizes given away through generous donations from local businesses.
- La Crescent Fire Department, HCSO Sheriff and Deputies, MN State Patrol and Tri State Ambulance provided the opportunity to see their vehicles and ask questions.
- Many booths were set up from local vendors (no money is accepted at this event) including the library, the local garden, and Healthy Community Partnership, the La Crescent Historical Society, the La Crescent Bike Shoppe, and various businesses who offered free items and information.
- Generous Kudos to the always-amazing **Lions Club** members for their helpful volunteerism!
- The medallion hunt was well received, and the winning family was awarded a basket of prizes from local businesses.

Photo taken at National Night Out 2024:  
Investigator Daveau, Officer Bellock, and  
Houston County Sergeant Zach Swedberg.



**Nominations/Awards/Commendations:**

- Honoring Heroes: Traditions Fire Rescue Recognition



During the October 2024 La Crescent City Council meeting, we recognized the bravery and selflessness of community members and first responders during the Traditions Assisted Living fire on October 5, 2024.

Awards included the Police Medal of Valor presented to Chief Luke Ahlschlager and Corporal Roth Clark, the Citizen Medal of Valor awarded to Chris Oliver, and the Citizen Lifesaving Award given to Corey Scott, Robert Steiger, Jillian Boll, Teresa Brown, Stephanie Weibel, Aubrey Kasten, and Kristin Scott.

This heroic team worked tirelessly to ensure the safe evacuation of residents, navigating smoke-filled rooms, breaking through fences, and providing care to those displaced. We extend gratitude to the La Crescent Fire Department, neighboring agencies, Ready Bus Line, the American Red Cross, and First Evangelical Lutheran Church for their vital roles in the coordinated response. Their actions underscore the strength and compassion of the La Crescent community.



**Case of Interest from July 18, 2024:**

A vehicle was west bound from the County Road 25 hill and missed the turn by Skunk Hollow Rd., launching through the woods onto a garage-top below, on Juniper Street.

The driver survived, and had suffered a medical emergency that caused the accident.

Sergeant Ernster and (then) Assistant Fire Chief Tarrence were first on scene. Many news stations covered this story.

### Events / Honorable Mention:

- In June 2024, La Crescent officers and reserve officers assisted with the Safe Routes to School (SRTS)-hosted Bicycle Rodeo at the elementary school. This event focused on teaching children essential bike safety skills and promoting safe bicycling habits.  
The department's participation highlights its ongoing commitment to fostering community engagement and ensuring the safety of young residents.
- Event Series Behind City Hall: La Crescent Live Concert Series
- Family Fun Night
- Officer Kaleb Peterson serves not only the La Crescent community but also the State of Minnesota and the United States as a dedicated member of the National Guard. The La Crescent Police Department and the City of La Crescent take pride in supporting Officer Peterson in his dual roles, recognizing the dedication, commitment, and sacrifice required to balance his responsibilities in public safety and national defense.  
This steadfast support reflects the city's deep respect and appreciation for employees who serve in the armed forces, ensuring they have the resources, encouragement, and flexibility needed to excel in both roles.
- August 2024: The La Crescent Police Department assisted with community notifications and the organization of an operations plan for the Shriner's Parade event. The parade was part of the Shriner organization's conference, which was held in La Crosse, WI during that time. The department's involvement ensured the event was conducted safely and efficiently, reflecting its commitment to supporting regional events and fostering positive community engagement.
- The La Crescent Police Department assisted the Minnesota State Patrol and the United States Secret Service (CIA) with two presidential motorcade details. These operations routed the motorcade through La Crescent on Highway 14/61 and then east on Highway 14/16/61 into La Crosse, WI.  
The department's collaboration in these high-profile security operations demonstrates its ability to effectively coordinate with state and federal agencies, ensuring the safe and seamless transit of the presidential detail through the region.
- October 2024: The La Crescent Police Department assisted with the organization and operational planning for the La Crescent Homecoming Parade. This annual event brought together the community in celebration, and the department's support ensured a safe and successful parade for all participants and attendees.  
The department's continued involvement in community events like this highlights its commitment to fostering a strong, safe, and connected community.



**New Full Time Officer  
Josh DeBoer, badge 308**

Full Time LCPD Officer  
since June 21, 2024

Previously on the La Crescent  
Reserves and Part Time Officer.



**New Full Time Officer  
Tanner Weinfurtner, badge 304**

Sworn Law Enforcement for 3 years.  
Started with LCPD 08.12.2024

Non-Sworn for 5 Years prior.  
Reserve and Civilian Aide.

December 19, 2024

Bluff Country Hidden Heroes annual gift giving event (Holidays with the Heroes) brought smiles to Fillmore, Houston, and Winona counties.

EMTS, Firefighters, and Police Officers helped Santa drop off presents to 52 children. The gift purchases are made possible from a golfing fundraiser held in the summer, raffles events, and various donations.

For more information or to donate, reach out to the Houston County Sheriff's Office.

**NEWS 19 WXOW.COM**  
WE'VE GOT YOU COVERED

**Southeast Minnesota first responders give out holiday gifts**

Chandler Brindley, Multi-Media Journalist  
Dec 19, 2024 0

## Peace Officer Training

- The Minnesota Peace Officer Standards and Training (POST) Board requires a minimum of 48 hours of continuing education every three years in order to maintain licensure. La Crescent Peace Officers generally far exceed minimum training standards.

Training events consist of attending courses sponsored by professional associations, certification of Department employees in specific areas of training expertise, internet on-line assignments, and conducting training in joint cooperation with other Houston County law enforcement agencies and the La Crescent Fire Department.

- From Chief Ahlschlager:

"The department's achievements with training are to be applauded. As the Public Safety landscape is ever-changing and associated cost of continuing education can be prohibitive, I believe the City of La Crescent is represented with some of the best trained personnel not only in the region, but in the State of Minnesota."

- Sgt. Ernster attended and successfully completed the CLEO Command Academy, hosted by the Minnesota Chiefs of Police Association. This prestigious program is designed to enhance leadership skills and prepare law enforcement professionals for advanced command roles. Sgt. Ernster's achievement demonstrates his commitment to professional development and the continued excellence of the La Crescent Police Department.
- Corporal Roth Clark attended and successfully completed the STORM FIT2 training program. As a Use of Force Instructor for the department, this program further enhances his skills and expertise in this critical area. In addition to training La Crescent reserve officers, Corporal Clark also provides instruction to Houston County peace officers during spring and refresher trainings. His dedication to professional development ensures that both the La Crescent Police Department and the surrounding law enforcement community benefit from high-quality, up-to-date training.
- February: Officer Amy Gehrke became the first La Crescent officer to successfully completed the Phlebotomy Training Course, a program designed to assist primarily with DUI investigations. Shortly after completing the training, Officer Gehrke conducted her first blood draw. While the training was provided at no cost, this accomplishment reflects the dedication and hard work of Officer Gehrke, as well as the department's support in facilitating her success.
- April: Corporal Roth Clark and Chief Luke Ahlschlager attended the Executive Training Institute (ETI) Conference in St. Cloud, MN. This annual event, organized by the Minnesota Chiefs of Police Association, provides law enforcement leaders and instructors with advanced training, resources, and networking opportunities to enhance their skills and knowledge. Their participation underscores the department's dedication to staying informed on best practices and fostering professional development for the benefit of the community.
- Officer Kaleb Peterson completed DWI (Driving While Intoxicated) training.
- September: Officers DeBoer and Daveau attended and successfully completed the Minnesota Bureau of Criminal Apprehension (BCA) Crime Scene Course held in Moorhead, MN. This intensive training provided advanced skills in crime scene investigation, further enhancing the department's capability to conduct thorough and professional investigations. Their accomplishment underscores the department's commitment to continuous professional development and maintaining the highest standards of investigative excellence.

- September: Corporal Roth Clark attended and successfully completed an intensive Field Training Officer (FTO) Instructor Training Course hosted by LETA USA and facilitated by Eckberg Lammers. This specialized training equips Corporal Clark with advanced skills to mentor and train new officers, ensuring they meet the high standards expected of the La Crescent Police Department. This achievement reflects the department's dedication to professional growth and the development of its training programs.
- October: Officer Weinfurtner and Investigator Daveau attended the Midwest Investigators Conference held in Brainerd, MN. This conference provided advanced training and valuable insights into investigative techniques, fostering professional growth, and enhancing the department's ability to conduct effective investigations. Their participation demonstrates the department's commitment to continuous learning and maintaining high standards of excellence in investigative practices.
- October: Officers completed annual fall training earning Continued Education credits that are required to maintain licensure with the Minnesota Peace Officers Standards and Training Board (POST). Officers trained in a variety of topics including use of force and the low light use of firearms.
- Officer Weinfurtner attended and successfully completed the League of Minnesota Cities Peer Support Training. With this specialized training, Officer Weinfurtner will lead the department's Peer Support Program and serve as the primary point of contact for staff. This initiative reflects the department's commitment to promoting mental health and well-being among its personnel, ensuring that officers and staff have access to essential support resources.

We are proud of this milestone and look forward to continuing to prioritize the health and success of our team as we enter 2025. Thank you to everyone who contributed to making this program a reality.

### **La Crescent Police Reserves**

Drug Take Back Days on behalf of DEA: April 27 and October 26, 2024

Curb Side Collections offered in front of La Crescent City Hall.



La Crescent City Hall has the city's only drug drop-off box. This is available during regular city hall hours. (No liquids or needles accepted).

These initiatives reinforce the department's commitment to public safety by preventing prescription drug misuse and protecting the environment from improper disposal.

## Overview of the nearly 4,000 Incidents for 2024:

### **Domestic Cases:**

There were 41 cases of Domestic situations, including papers served, general concern, safety hold and arrests.

### **Assist Other Agency:**

La Crescent Officers executed 223 Assist Other Agency calls, which may include: search warrants in criminal cases/investigations/ traffic stop assists with other County Agencies or MN State Troopers.

### **Driving While Impaired (DWI)**

11 arrests in the city of La Crescent, including assisting the HC Sheriff's Office.

### **Traffic Stops / Traffic Complaints: 924**

**9-1-1 CALLS.** Number of 9-1-1 calls that needed to be responded to by La Crescent officers, 109. Of note, many are misdials / accidental but still must be completely cleared.

### **Community Policing:**

This includes checking business doors after hours, attending sporting and other events, foot patrol in the city.

Total calls for Community Policing: 212

### **Motor Vehicle Unlocks:**

La Crescent is one of the few cities to assist with this issue. 64 assists were performed.

**Citations Processed: 228    Parking Complaints: 117 incidents    Animal Complaints: 175**

### **Firearm Permits in 2024:**

91 issued (combination of city residents issued permit to purchase, and background check through the Sheriff's Office for La Crescent resident's permit to carry).

**Vehicle Theft: 1 incidents    Trouble with Party. 101 incidents    Welfare Checks. 123 incidents**

**Noise Complaints: 27 incidents**

**Found Property: 74 incidents** (From animals, to keys, to bicycles, to a wheelbarrow or signs - and much in between)

**Medical Calls: 271 assists** to Fire Dept, Ambulance, Lift Assist and more.

**Scam Reports: 28    Fraud Reports: 16**

### **Narcan Deployments:**

Our organization has made significant strides in the strategic deployment of Narcan, a vital tool in addressing opioid overdoses. Through interventions, we showcase our commitment to swift and effective life-saving measures, emphasizing the importance of preparedness, community outreach, and adaptability in combating the opioid crisis.

We remain dedicated to expanding our Narcan initiatives, increasing community awareness, and continuing to make a substantial difference in the well-being of our community.

### **Fingerprinting:**

Approximately 73 Fingerprinting appointments in 2024 to assist those who require this service for employment, guardianship, adoption or other background reasons. These are done by appointment for a \$55 fee.

**Project Lifesaver:**

This community service continues with monthly visits to a local family, by Sergeant Michael Ernster. A tracking bracelet ensures tracking assistance if a family member may stray unaccompanied.

**Events in 2024 where LCPD provided police service:**

Leadership presentation at local schools

Bringing Books to Life, Bike to School, and Other School Events

Bluff Country Family Resources 5K

LCES bike rodeo

Apple Fest: La Crescent Police Department provided critical support with the organization and operations plan for the 76th Annual La Crescent Apple Festival.

This beloved community event included the Friday night Torchlight Parade, a 5K Run, and the Kiddie Parade on Saturday, culminating with the grand King Apple Parade.

LCES Homecoming Parade

Great Green Run and Roll

JDRF ride to cure diabetes Bicycle tour, and Apple Blossom Bicycle Tour

Bicycling Around Minnesota (BAM) event at Veterans Park

6th Annual Thriller Parade, a unique community choreographed dance event that drew participants and spectators alike.

Trunk or Treat event at Crucifixion school lot, with Officer Cody Bellock handing out goodies

Holiday Train with a show from Canadian Pacific and the La Crescent Food Shelf

**LCPD Reserve Unit Summary 2024 (by Corporal Roth Clark)**

There are currently 10 LCPD Police Reserves, 2 are Sergeants, 1 is Captain

(Increase from 7 members January 1, 2024)

**Involvements**

The police reserve unit had 68 total involvements during the 2024 calendar year. This number includes locating 20 unsecured doors in the community, 23 community policing events, and various other services including compliance checks, parking ordinance enforcement, observing and reporting suspicious activity, and assisting officers on calls for service such as traffic control at motor vehicle accidents.

Activities not included in this number include ride-along and power car shifts.

### LCPD Reserves perform door checks in the community.

Since 2020, the unit has located an average of 22 open doors per year. This year's number of 20 is close to average and shows no major change.

### Training

In 2024, all active reserve officers attended a mandatory use of force training and policy review. Additional training included:

- Taser certification
- Traffic control/direction
- Radio use
- Report Writing
- Building clearing and warrant service
- Traffic stops
- Defensive tactics refresher course
- Multiple scenario-based trainings

### Scheduling

All reserve officers are scheduled to work the National Night Out set up and event days, various events Applefest weekend, and the Canadian Pacific Holiday Train. One reserve officer is scheduled to work a power-car shift per weekend with the exception of Holiday weekends. They are scheduled on a rotating basis. These shifts are generally scheduled from 8:00 pm until 2:00 am Friday night into Saturday morning and duties include door checks, observing and reporting suspicious activity, parking enforcement, and assisting at calls when requested. Reserve officers can work additional shifts and ride alongs on Friday and Saturday nights when not scheduled for another event. Any other shifts such as community events, compliance checks, and etc, are scheduled based on individual officer availability.

### Additional Information

- A formal Field Training Program was implemented where new hires receive six power-car training shifts. Their involvement slowly progresses from the first shift to the last with the expectation that they continue to learn and improve on their previous shift's lessons. Additionally, they serve a three-month probationary period where they continue to be introduced to new duties and receive specific training and instruction.
- Promotional opportunities are available for reserve officers who have shown exceptional motivation and leadership abilities. Reserve Sergeants are tasked with being a primary point of contact for reserve officers and coordinating with the reserve Captain and Liaison Officer. The reserve Captain is tasked with oversight of all reserve functions and being a primary contact for the liaison officer for additional tasks and delegations. Supervisors meet with the Liaison quarterly to discuss training opportunities, activity reports, and general updates about the reserve unit and department happening.
  - Reserve Captain is Luther Berge
  - Reserve Sergeants are Markus Bjerva and Curtis Chapel
- Most reserve officers are college students pursuing a full-time career in law enforcement, corrections, or something similar. Because of this, the average employment duration for a reserve officer varies from 18 months to 3 years. This year the unit started with 7 officers but diminished to only 3 active ones, the lowest number in recent history. In August and September, we received an influx of applicants and we now have 10 reserves on the roster and are considered fully staffed. It is important to note that four of these new reserves come with previous reserve or Community Service Officer experience from the La Crosse Police Department. Each of them cited the current wage, more

involvement/responsibilities, and more work and training opportunities as their primary motivating factors for switching departments.

Reserve Success Stories:

In 2024, three reserve officer resigned to accept full-time law enforcement employment, a milestone that most reserve officers strive to reach after their time as a La Crescent Police Reserve Officer.

- John Wooden resigned in good standing to accept employment as a Police Officer with the Minnetonka, MN Police Department.
- Colt Manley resigned in good standing to accept employment as a Detention Deputy with the La Crosse County Sheriff's Office.
- John Marvin resigned in good standing to accept a Patrol Deputy position with the Wabasha County Sheriff's Office.

Respectfully submitted to La Crescent City Council,

A handwritten signature in black ink, appearing to read 'L. Ahlschlager', written in a cursive style.

Luke Ahlschlager, #301  
Chief of La Crescent Police  
lahlschlager@cityoflacrescent-mn.gov

#3.2

## CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager



Apple Capital of Minnesota



January 27, 2025

Honorable Mayor and City Council Members

City Administrator Bill Waller

**RE: Crucifixion School Mardi Gras Event**

The Crucifixion School is organizing its annual Mardi Gras Event on **Monday, March 3, 2025**, from **12:00 PM to 6:00 PM** in the school auditorium. This event serves as a significant community gathering and is the primary annual fundraiser for the school's Parent-Teacher Organization (PTO).

As part of the festivities, the school is seeking donations to enhance the event's offerings. They have specifically reached out to the La Crescent Police Department, hoping we would consider contributing a unique prize: a "Ride to School" with a police officer. The prize would include a certificate, to be created and provided for the event, detailing the arrangement. The winner would subsequently coordinate with the police department to schedule the ride.

This initiative supports a valued community event while fostering positive connections between the department and the youth and broader community of La Crescent. I respectfully seek your permission to participate in this capacity and offer the proposed donation to the event.

Thank you for your time and thoughtful consideration of this request.

Respectfully,

A handwritten signature in black ink, appearing to read "L. Ahlschlager".



Crucifixion School  
420 South Second Street  
La Crescent, MN 55947  
[www.crucifixionschool.org](http://www.crucifixionschool.org)  
Phone: 507-895-4402

November 26th, 2024

To whom it may concern,

I am writing on behalf of our Mardi Gras Event Planning Committee at Crucifixion School in La Crescent, MN. We are in the planning stages for our event, which will be held on Monday, March 3rd, 2025. This function is a community event, as well as the primary annual fundraiser for our school's PTO group. From 12:00-6:00 on that day, in our school auditorium, we have games, food, an inflatable bounce house, a silent auction, and lots of prizes, ending with a drawing for the highly coveted Kids Super Duper Giveaway. The funds raised will be used for field trip costs, student supplies, teacher/classroom necessities, and other school improvements.

We are currently seeking donations for our Mardi Gras event and are hopeful that you would consider making a donation. Any member of our committee will gladly pick up at your place of business. Thank you for your time and consideration, and hopefully, your continued support. Please contact me with any questions or with any information regarding donations.

Jackie Fruechte

Crucifixion PTO / Mardi Gras Committee

608-792-5182

[jackiefruechte@hotmail.com](mailto:jackiefruechte@hotmail.com)

<https://www.facebook.com/CrucifixionElementarySchoolPto>

# 3.3

## CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager



Apple Capital of Minnesota



January 30, 2025

Honorable Mayor and City Council Members

City Administrator Bill Waller

**RE: Recipient of an AED from the University of Minnesota, Center for Resuscitation Medicine.**

The La Crescent Police Department applied for an AED (Automated External Defibrillator) in the summer of 2023 from the Minnesota Recycle/Reuse initiative program. The program is headed by the Center for Resuscitation Medicine at the University of Minnesota. In January of 2025, we were notified we were awarded an AED.

The goal of the program is to identify a place of need within the city and collaborate with the business or organization in the implementation of the AED.

The La Crescent Police Department in partnership with the La Crescent Heart Safe Committee will have a discussion in identifying a place of need and the proper procedure in implementing the AED into our community.

I would respectfully request the La Crescent City Council grant permission to accept the AED and use within our community

See attached MN AED brochure for further information on the MN AED Project.

Respectfully,

A handwritten signature in black ink that reads "Darin Davea".

Darin Davea

Investigator



Approximately 25-30% of cardiac arrests in MN are ventricular fibrillation, these are the most survivable cardiac arrest cases.



Getting new and updated AEDs in the hands of those most likely to arrive first on the scene of a cardiac arrest will help save lives!



The ability for these units to be connected ensures feedback to departments and outcomes to celebrate survival!

**Who are we?** The Center for Resuscitation Medicine (CRM) at the University of Minnesota has been working on resuscitation efforts in MN for almost a decade. We primarily work on clinical and research projects that will improve outcomes from sudden cardiac arrest, always carefully watching the outcomes and following the evidence.

**What is the AED Recycle Program?** AEDs have been donated to the CRM from first responder agencies across that state. These agencies have received new AEDs through a grant from the Helmsley Charitable Trust. To further improve outcomes from sudden cardiac arrest; used AEDs are being updated and placed in communities.

**What type of AED?** A variety of device brands are available but dependent on what is donated. All AEDs that are donated are checked to ensure FDA approval for use. Electrodes and batteries are replaced if they have less than a year before expiration.

**AEDs are FREE** All AED devices are completely free. We do ask that you put the AED on the PulsePoint AED app or allow us to add it. More info is available on PulsePoint on our website. The only other requirement is transfer of ownership paperwork and a commitment to keeping it 'rescue ready'!

**AED Placement and Training** Our team can assist you with placement suggestions and funding is available to assist with cabinets. Once you have your AED, our team can assist with training needs – in person or virtual.

**Thanks!!** Special thanks to the Lillehei Family Charitable Foundation and other generous donors that have made the AED Recycle/Reuse Project possible.

Contact us at [mnaed@umn.edu](mailto:mnaed@umn.edu)

For more info on our program [www.crm.umn.edu](http://www.crm.umn.edu)



# MN AED Project



Center for  
Resuscitation Medicine  
UNIVERSITY OF MINNESOTA  
Driven to Discover™

**RESOLUTION NO. 02-25-07**

**RESOLUTION ACCEPTING A DONATION OF AN AED TO THE CITY OF  
LA CRESCENT**

WHEREAS, the following donation was made to the City of La Crescent:

The Minnesota Recycle/Reuse initiative program, headed by the Center for Resuscitation Medicine at the University of Minnesota wishes to donate an AED to be used in the City of La Crescent Community.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations as stated above.

ADOPTED this 10<sup>th</sup> Day of February 2025.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

# 3.4



TO: Bill Waller, City Administrator  
FROM: Josh Tarrence, Interim Fire Chief  
DATE: February 4<sup>th</sup>, 2025  
RE: Stone Monument Donation for Fire Department

City Administrator Waller,

The La Crescent Fire Department was contacted by a resident of the city, Colin Luz. Colin runs a business called Stoneworks Sign & Monument. His business would like to donate a monument to be placed outside of the fire station on South 1<sup>st</sup> Street. The monument he is proposing would normally cost approximately \$1800.00 but they would like to provide free of charge to show their appreciation to local firefighters.

Attached to this memo is a proof of the proposed monument. I am requesting approval to accept the donation of this amazing monument and have it installed outside of the fire station.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Josh Tarrence", with a long horizontal line extending to the right.

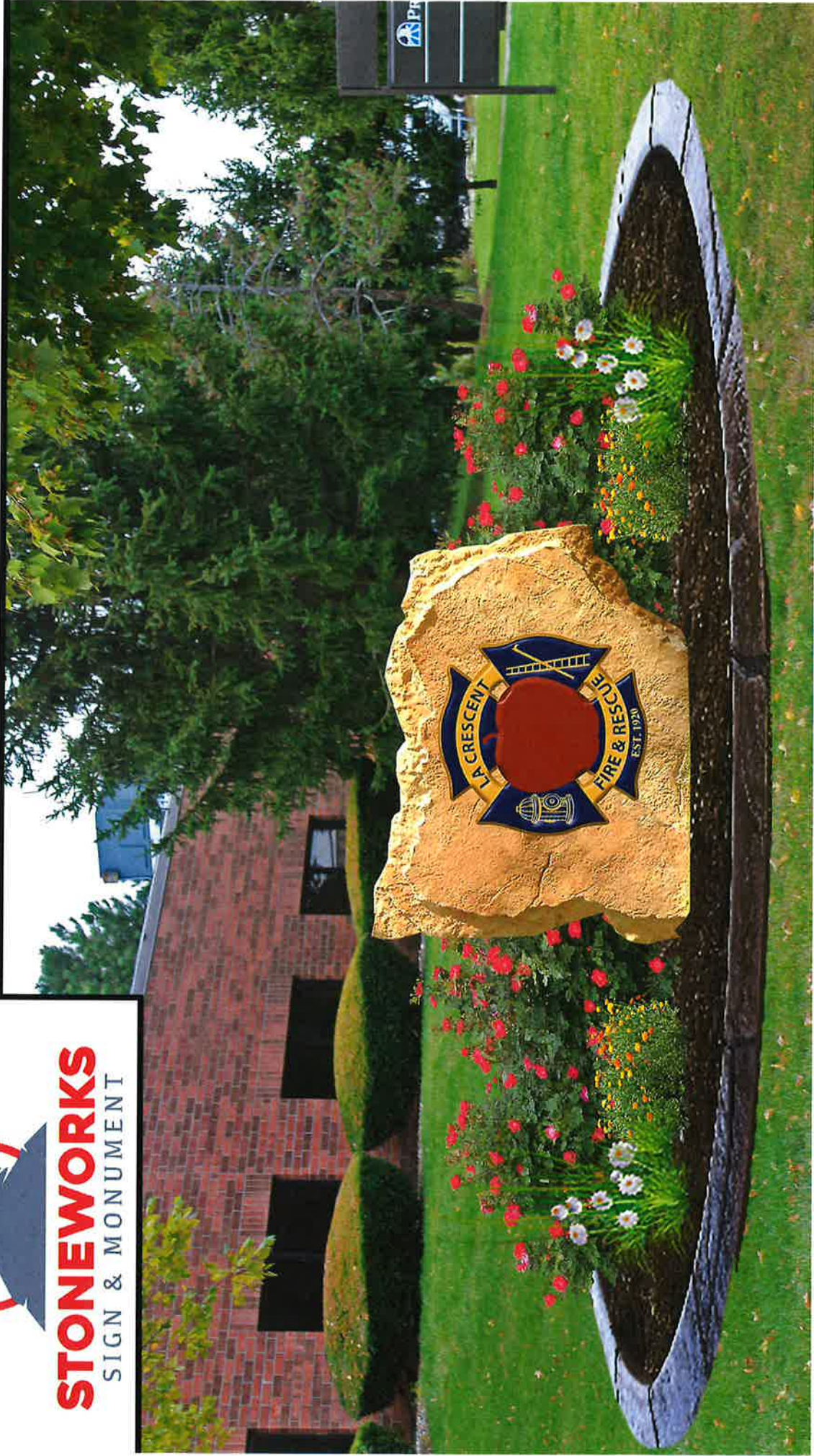
Josh Tarrence - Interim Fire Chief  
La Crescent Fire Department



LA CRESCENT FIRE DEPARTMENT

(PROOF 1)

Date: 1/14/2025



**Boulder Size - 48" wide by 36" tall by 8" thick**

\* NOTE THAT NO TWO BOULDERS ARE THE SAME. \*ALL FONTS AND IMAGES MAY VARY SLIGHTLY ON COMPLETED PRODUCT. PROOFS SHOWN ARE NOT EXACT REPRESENTATIONS AND LIKE ALL NATURAL MATERIALS VARIATION IS NORMAL.

**RESOLUTION NO. 02-25-08**

**RESOLUTION ACCEPTING A DONATION OF A STONE MONUMENT TO THE CITY OF  
LA CRESCENT FOR THE LA CRESCENT FIRE DEPARTMENT**

WHEREAS, the following donation was made to the City of La Crescent:

Colin Luz from Stoneworks Sign & Monument would like to donate a stone monument worth \$1,800 commemorating the La Crescent Fire Department to be installed on South 1<sup>st</sup> Street.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations as stated above.

ADOPTED this 10<sup>th</sup> Day of February 2025.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

# 3.5



TO: Honorable Mayor and City Council Members  
FROM: Tyler Benish, Public Works Director *Tyler Benish*  
DATE: February 6<sup>th</sup>, 2025  
RE: Houston County hazard mitigation plan

Houston County has prepared the 2024 hazard mitigation plan in conjunction with local municipalities and stakeholders in the county. This plan is to update the 2015 Hazard mitigation plan, the plan update is funded through FEMA Pre-Disaster Mitigation grant funds. The plan addresses the threat of natural hazards, with goals and objectives to mitigate the damage from disasters.

Houston County had specified the following goals for this plan update:

- Include more recent data documenting the critical infrastructure and hazards faced by Houston County.
- Reformat and reorganize the plan to reflect definitions of hazards as expressed in the 2024 Minnesota State Hazard Mitigation Plan.
- Reflect current hazard mitigation priorities in Houston County.
- Encourage recipients and sub-recipients of hazard mitigation grants to consider climate change adaptation, resiliency, and equity in their planning efforts.

The City of La Crescent has received Hazard mitigation funds following the 2023 flood disaster in the amount of \$65,408. The City has \$45,509 of disaster relief and mitigation funds obligated from the 2024 flood disaster, but has been informed that they are paused due to an executive order.

The State of Minnesota has approved the plan and Houston County is asking the city to adopt the plan. Adoption of the plan will make the City of La Crescent eligible for future stand-alone hazard mitigation funding opportunities.

We suggest the City Council pass the resolution adopting the Houston County 2024 Hazard Mitigation plan.

**Resolution No. 02-25-09**

**A RESOLUTION ADOPTING THE HOUSTON COUNTY 2024 HAZARD MITIGATION PLAN**

WHEREAS, the city council of La Crescent, Minnesota recognizes the threat that natural hazards pose to people and property within the City of La Crescent; and

WHEREAS, Houston County has prepared a multi-hazard mitigation plan, hereby known as the Houston County 2024 Hazard Mitigation Plan in accordance with federal laws, including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended; and

WHEREAS, the Houston County 2024 Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the City of La Crescent from the impacts of future hazards and disasters; and

WHEREAS, adoption by the city council of La Crescent demonstrates its commitment to hazard mitigation and achieving the goals outlined in the Houston County 2024 Hazard Mitigation Plan.

THEREFORE, BE IT RESOLVED, the city council of La Crescent adopts the Houston County 2024 Hazard Mitigation Plan. While content related to the City of La Crescent may require revisions to meet the plan approval requirements, changes occurring after adoption will not require the City of La Crescent to re-adopt any further iterations of the plan. Subsequent plan updates following the approval period for this plan will require separate adoption resolutions.

ADOPTED this 10<sup>th</sup> Day of February 2025.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

#3.6



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator *BW*  
DATE: February 5, 2025  
RE: Review Camping in Public Places Ordinance

In October of 2024, the City Council adopted an ordinance regulating camping in public places. A copy of the adopted ordinance is included. The City Council asked that the ordinance be reviewed with the City Council in early 2025.

The City Attorney will review this with the City Council at the meeting.

**ORDINANCE NO. 586**

**AN ORDINANCE OF THE CITY OF LA CRESCENT, MINNESOTA PROHIBITING  
CAMPING ON CITY PROPERTY AND CITY RIGHT OF WAY.**

The City Council of the City of La Crescent, Houston County, Minnesota, hereby ordains:

**CAMPING ON CITY PROPERTY AND CITY RIGHT-OF-WAY**

**SECTION I. Statement of purpose and intent.**

- A. Settlements of unhoused individuals (also known as "encampments") in public spaces are a growing social, public safety, and environmental concern faced by cities of all sizes, including La Crescent. The dynamics of homelessness, both short and longer term, are extremely complex reflecting a wide range of contributing factors. It is recognized that, like many Cities, La Crescent's housing stock and price dynamics can create an affordability challenge, causing unstable housing for some.
- B. In La Crescent and elsewhere, encampments have attracted and involved people experiencing significant addiction and mental health challenges, as well as individuals who seek to take advantage of those staying in encampments. Among other problems, encampments tend to result in accumulation of garbage and human waste, which creates a health hazard and can contaminate the ground and water. Other typical hazards include drug paraphernalia (i.e. needles) and unchecked fires associated with cooking, often involving explosive fuels. Encampments are also prone to a heightened physical safety and property risk for those in the encampments as well as those who may be present in the same area. Encampments also tend to cause damage or disruption to the soil and forested areas.
- C. Many in the community, including public and private entities, have responded to the needs of those experiencing housing instability, providing significant levels of resources and services.
- D. The City also has an obligation to make best efforts to provide a safe and clean environment for other members of the community who want or need to use public spaces. Access to parks, trails, schools, green spaces, public transportation, and the protection of public utilities and infrastructure is a community good for all.
- E. While many unhoused individuals are able to exist in a space that does not cause public disruption, it is also true that encampments do create significant harms, for both the unhoused individuals as well as members of the public attempting to use the same spaces. Law enforcement personnel, who have had primary responsibility for responding to encampment areas, need to be supported with effective tools to address these complex situations. Encampments and unsheltered individuals who create the most social harm cannot be ignored or just moved from one space to the next.

## SECTION II. Definitions.

The following words, terms, and phrases shall have the meanings ascribed to them in this chapter, except where the context clearly indicates a different meaning.

*City* refers to the City of La Crescent, Minnesota

*Camp or Camping* means to set up, or to remain in or at a campsite, including the storage of personal belongings or camping materials.

*Campsite* means any place where any tent, lean-to, shack, or other structure, any vehicle or part thereof, or any bedding, sleeping bag, or other sleeping matter, or any stove or fire is placed, established, or maintained for the purpose of establishing or maintaining a temporary place to live.

*Camping materials* means, but not limited to, tents, tarps, umbrellas, metal sheeting, pallets, canopies, hammock, hunting blind, boxes, huts, temporary shelters, or vehicles.

## SECTION III. Prohibition.

- A. No person may camp in or upon any City land or right-of-way, unless otherwise specifically authorized by La Crescent City Council, subject to the enforcement requirements in Section IV below.
- B. Any camping or campsite materials or personal property associated with a camping area that is in violation of this ordinance may be removed or cleaned up by the City or its designated contractors.

## SECTION IV. Criminal Penalty.

- A. Any violation of this section is deemed a misdemeanor, as defined in Minn. Stat. § 609.02, subd 3, currently a crime for which a sentence of not more than 90 days or a fine of not more than \$1,000.00 or both, may be imposed.
- B. No person may be prosecuted under this chapter unless:
  1. The person has been informed of the various community resources available to the person; and
  2. The person has been warned that their conduct is a violation of this section, subject to criminal prosecution. An individual who has been warned and then relocates to another space that a reasonable person would understand is also covered by this section is not entitled to a new warning; and

3. No person shall be cited for violating this ordinance unless such person continues to camp more than one (1) hour after receiving warning to leave by a law enforcement officer.

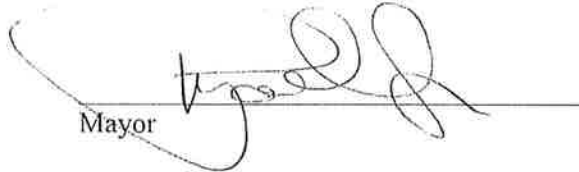
SECTION V. Severability.

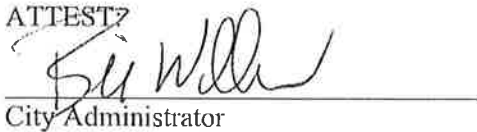
Every section, provision, and part of this Ordinance is declared severable from every other section, provision, and part thereof. If any section, provision, or part of this Ordinance is held to be invalid by a court of competent jurisdiction, such judgment shall not invalidate any other section, provision, or part of this Ordinance.

SECTION VI. Effective Date.

These provisions shall become effective from and after November 14, 2024 and publication, according to law.

**PASSED AND ADOPTED** by the City Council of the City of La Crescent, Minnesota, this 14th day of October, 2024.

  
\_\_\_\_\_  
Mayor

ATTEST?  
  
\_\_\_\_\_  
City Administrator

#3.7



To: Honorable Mayor and City Council Members  
From: Kara Tarrence, Finance Director  
Date: January 22, 2025  
Re: 2025 Pay Equity Compliance

KLT

In January of 2025 we were required to complete and file the 2025 Pay Equity Report with the State of Minnesota, Minnesota Management and Budget Pay Equity Office. On January 22, 2025 we received a congratulatory letter and the City of La Crescent has been presented with a "Notice of Pay Equity Compliance."

Local government jurisdictions are required to submit pay equity reports to the State of Minnesota every three years. Our next report will be due January 31, 2028.

---

January 22, 2025

Local Government Official  
La Crescent  
315 Main Street

La Crescent, MN 55947

Dear Local Government Official:

Congratulations! I am very pleased to send you the attached notification of compliance with the Local Government Pay Equity Act. Since the law was passed in 1984, jurisdictions have worked diligently to meet compliance requirements and your work is to be commended.

Minnesota Rules Chapter 3920 specifies the procedure and criteria for measuring compliance and your jurisdiction's results are attached. You may find a copy of our "Guide to Understanding Pay Equity Compliance" and other resources on our Local Government Pay Equity webpage at: <https://mn.gov/mmb/employee-relations/compensation/laws/local-gov/local-gov-pay-equity/>.

This notice and results of the compliance review are public information and must be supplied upon request to any interested party.

If you have questions or need assistance, please contact Angela Garrity-Scharffbillig at (651) 259-3727, or by email: [pay.equity@state.mn.us](mailto:pay.equity@state.mn.us)

Again, congratulations on your achievement!

Sincerely,  
Angela Garrity-Scharffbillig  
Pay Equity Coordinator



# Notice of Pay Equity Compliance

*Presented to*

## La Crescent

For successfully meeting the requirements of the Local Government Pay Equity Act M.S. 471.991 - 471.999 and Minnesota rules Chapter 3920. This notice is a result of an official review of your 2025 pay equity report by Minnesota Management & Budget.

Your cooperation in complying with the local government pay equity requirements is greatly appreciated.

January 22, 2025

Date

Jim Schowalter, Commissioner

---

**Results of Tests for Pay Equity Compliance**

Date: January 22, 2025

Jurisdiction: La Crescent

ID#: 594

**1. Completeness and Accuracy Test**

- Passed. Required information was submitted accurately and on time.
- Passed by Exception. Request for Reconsideration approved.

**2. Statistical Analysis Test**

- Passed. Jurisdiction had more than three male classes and an underpayment ratio of 80% or more.
- Passed. Jurisdiction had at least six male classes, at least one class with a salary range, an underpayment ratio below 80% but a t-test that was not statistically significant.
- Passed by Exception. Request to Reconsideration approved

**3. Salary Range Test**

- Passed. Too few classes had an established number of years to move through a salary range.
- Passed. Salary range test showed a score of 80% or more.
- Passed by Exception. Request for Reconsideration approved.

**4. Exceptional Service Pay Test**

- Passed. Too few classes received exceptional service pay.
- Passed. Exceptional service pay test showed a score of 80% or more.
- Passed by Exception. Request for Reconsideration approved.

If you have questions or need assistance, please contact Angela Garrity-Scharffbillig at (651) 259-3727, or by email: [pay.equity@state.mn.us](mailto:pay.equity@state.mn.us)

#3.8



TO: Honorable Mayor and City Council Members

FROM: Angie Boettcher, City Clerk

A handwritten signature in black ink, appearing to read "Angie", is written over the printed name "Angie Boettcher, City Clerk".

DATE: February 5, 2025

RE: Gambling Permit Application

The City has received the following gambling permit application:

1. ISD 300 Foundation – Raffle date is September 21, 2025

The ISD 300 foundation would like to start selling raffle tickets in May 2025 and hold the raffle drawing on September 21, 2025 at the La Crescent-Hokah High School. The application appears to be in order, and I would suggest that the City Council approve the application and authorize that it be forwarded to the Minnesota Gambling Control Board.

# CITY OF LA CRESCENT, MINNESOTA

---

## Agenda Request Form

**DATE SUBMITTED:** 2/5/2025

**SUBMITTED BY:** Darcey Cody for ISD 300 Foundation  
608-317-7087

**ISSUE:** looking for permission for raffle license, what ever documentation necessary  
To send to the state

**ATTACHMENTS:** We are a 501.c.3

**JUSTIFICATION:** We are holding an annual fundraiser

**ACTION REQUESTED:** looking for documentation and approval for a raffle license. We wish to  
hold a cash prize raffle, start selling tickets in may 2025 and pull winners  
in the fall of 2025

**REVIEWED BY:** \_\_\_\_\_ **City Clerk/ Admin.**    \_\_\_\_\_ **City Attorney**    \_\_\_\_\_ **Bldg. Insp.**  
\_\_\_\_\_ **Finance Director**    \_\_\_\_\_ **Public Works**    \_\_\_\_\_ **City Engineer**

**RECOMMENDATION:**

- For an item to be placed on the agenda, all Agenda Request Forms must be submitted to the City Administrator no later than Noon on the Wednesday preceding the City Council Meeting. The City shall have the discretion to determine if the request will be heard at a City Council Meeting.
- Individuals wishing to address the City Council at a meeting need to complete the Agenda Request Form and return the form to the City Administrator by 4:45 p.m. the day of the meeting.