

MINUTES, SPECIAL CITY COUNCIL MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
FEBRUARY 17, 2026

Pursuant to due call and notice thereof, the Special City Council of the City of La Crescent was called to order by Mayor Mike Poellinger at 5:00 PM in the La Crescent Community Building, La Crescent, Minnesota, on Tuesday, February 17, 2026.

Upon a roll call taken and tallied by the City Clerk, the following members were present: Members Cheryl Jostad, Chris Langen, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present were, City Administrator Bill Waller, City Attorney Skip Wieser, Finance Director Kara Tarrence, and City Clerk Angie Boettcher.

ITEM 4 – ANNOUNCE FINALISTS FOR THE CITY ADMINISTRATOR POSITION

Attorney Wieser addressed the announcement of the finalists from the selection process for the City Administrator position. Finance Director Kara Tarrence then named the finalists in no particular order, as follows:

1. Cassandra Hanan – Administrative Coordinator, Vernon County, Wisconsin
2. Tyler Benish - Public Works Director, City of La Crescent
3. Brock Waters – City Administrator/Public Works Director, Osage, Iowa
4. Zeke Jackson – Village Administrator, Waterford, Wisconsin

ITEM 5 – REVIEW PROCESS FOR CONDUCTING INTERVIEWS

Attorney Wieser reviewed with City Council the process for conducting the interviews of the finalists, which includes:

1. Calling for a Special Meeting at 2:30 pm on Monday, March 2, 2026, at the La Crescent Community Building for the purpose of conducting interviews of the applicants identified by Ms. Tarrence for the position of City Administrator.
2. Twenty to twenty-five interview questions will be prepared by Attorney Wieser and Ms. Tarrence. City Council will be provided with those questions at the meeting.
3. Ms. Tarrence will read the questions to the applicants.
4. Each interview is scheduled for one hour, with a recess between each interview if the entire hour is not needed and then reconvene at the time of the next interview.
5. The public portions of the applicants resume, will be provided to City Council the Friday before the meeting with redactions of non-public data.

Following discussion, Member Langen made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO CALL FOR A SPECIAL MEETING AT 2:30 PM ON MONDAY, MARCH 2, 2026, AT THE LA CRESCENT COMMUNITY BUILDING FOR THE PUROPOSE OF CONDUCTING INTERVIEWS FOR THE POSITION OF CITY ADMINISTRATOR. A HIRING RECOMMENDATION MAY BE CONSIDERED AT THE CONCLUSION OF THE INTERVIEWS OR ALTERNATIVELY, CONSIDERATION OF AN INTERIM CITY ADMINISTRATOR MAY BE CONSIDERED.

Upon a roll call vote taken and tallied by the City Clerk, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

There being no further business to come before the Council at this time, Member Williams made a motion, seconded by Member Langen to adjourn the meeting. Upon a roll call vote taken and tallied by the City Clerk, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 5:18 P.M.

APPROVAL DATE: February 23, 2026

SIGNED:

Mayor

ATTEST:

City Administrator