

CITY OF LA CRESCENT
AGENDA
REGULAR MEETING
LA CRESCENT COMMUNITY BUILDING
336 SOUTH FIRST STREET
FEBRUARY 24, 2025
5:00 P.M.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
ACTION TO CHANGE AGENDA

1. CONSENT AGENDA

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES – FEBRUARY 10, 2025
- 1.2 BILLS PAYABLE THROUGH FEBRUARY 21, 2025

2. PUBLIC HEARING/MEETING

3. ITEMS FOR CONSIDERATION

- 3.1 2023 AUDIT REVIEW
- 3.2 LEASE AGREEMENT – TRUSS SPECIALISTS
- 3.3 2025 STREET PROJECT REVIEW
- 3.4 AUTHORIZE EXPENDITURE – WIESER PAVILION REPAIR
- 3.5 AUTHORIZE CAPITAL EXPENDITURE
- 3.6 DONATION RESOLUTION – MnDOT SPEED SIGN
- 3.7 AUTHORIZE SALE OF VEHICLES
- 3.8 RESOLUTION – OUTDOOR RECREATION GRANT
- 3.9 DONATION RESOLUTION
- 3.10 5K REQUEST – RUN FOR THE ONE
- 3.11 GAMBLING PERMIT APPLICATION

4. UNFINISHED BUSINESS

- 4.1

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336 SOUTH FIRST STREET
FEBRUARY 24, 2025
5:00 P.M.

5. MAYOR'S COMMENTS

5.1

6. STAFF CORRESPONDENCE/COMMITTEE UPDATES

- 6.1 EXPLORE LA CROSSE
- 6.2 ENERGY READY CASE STUDY
- 6.3
- 6.4
- 6.5

7. CORRESPONDENCE

- 7.1
- 7.2
- 7.3

8. CHAMBER OF COMMERCE

8.1

9. HOUSTON COUNTY

10. ITEMS FOR NEXT AGENDA

11. ADJOURNMENT

#1.1

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
FEBRUARY 10, 2025

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of February was called to order by Mayor Mike Poellinger at 5:00 PM in the La Crescent Community Building, La Crescent, Minnesota, on Monday, February 10, 2025.

Upon a roll call taken and tallied by the City Clerk, the following members were present: Members Cheryl Jostad, Chris Langen, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present were, City Administrator Bill Waller, City Attorney Skip Wieser, Police Chief Luke Ahlschlager, Corporal Roth Clark, Police Officer Josh DeBoer, and City Clerk Angie Boettcher.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – JANUARY 27, 2025
- 1.2 BILLS PAYABLE THROUGH – FEBRUARY 7, 2025

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion.

Member O'Donnell-Ebner made a motion, seconded by Member Langen, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cheryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – 2024 POLICE DEPARTMENT REPORT

Police Chief Luke Ahlschlager presented City Council with the 2024 Police Department Report. This was informational only; no action was taken.

ITEM 3.2 – CRUCIFIXION SCHOOL MARDI GRAS EVENT

City Council reviewed a letter from Police Chief Ahlschlager regarding the Crucifixion School organizing its annual Mardi Gras Event to be held on Monday, March 3, 2025. The school reached out to the La Crescent Police Department requesting a donation prize of a “Ride to School” with a police officer. Chief Ahlschlager requests the City Council approve the donation request. Following discussion, Member Langen made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE LA CRESCENT POLICE DEPARTMENT TO DONATE A “RIDE TO SCHOOL” WITH A POLICE OFFICER AS A PRIZE FOR THE CRUCIFIXION SCHOOL MARDI GRAS EVENT TO BE HELD ON MONDAY, MARCH 3, 2025.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.3 – DONATION RESOLUTION – AED

City Council reviewed a letter from Police Investigator Darin Daveau stating that the La Crescent Police Department applied for an AED (Automated External Defibrillator) in the summer of 2023 from the Minnesota Recycle/Reuse initiative program, headed by the Center for Resuscitation Medicine at the University of Minnesota. The Police Department was awarded an AED in January of 2025 to be used in the City of La Crescent community. It was recommended that City Council accept the donation via Resolution. Following review and discussion, Member Jostad introduced the following Resolution and moved its passage and adoption:

RESOLUTION NO. 02-25-07

**RESOLUTION ACCEPTING A DONATION OF AN AED TO THE CITY OF
LA CRESCENT**

WHEREAS, the following donation was made to the City of La Crescent:

The Minnesota Recycle/Reuse initiative program, headed by the Center for Resuscitation Medicine at the University of Minnesota wishes to donate an AED to be used in the City of La Crescent Community. NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donation as stated above.

ADOPTED this 10th Day of February 2025.

SIGNED:

Mayor

ATTEST:

City Clerk

The foregoing motion was duly seconded by Member Williams and upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – DONATION RESOLUTION – FIRE DEPARTMENT

City Council reviewed a letter from interim Fire Chief Josh Tarrence stating that city resident Colin Luz owner of Stoneworks Sign & Monument would like to donate a stone monument (worth \$1,800) to be placed outside of the fire station on South 1st Street to show their appreciation to local firefighters. It was

recommended that City Council accept the donation via Resolution. Following review and discussion, Member Williams introduced the following Resolution and moved its passage and adoption:

RESOLUTION NO. 02-25-08

**RESOLUTION ACCEPTING A DONATION OF A STONE MONUMENT TO THE CITY OF
LA CRESCENT FOR THE LA CRESCENT FIRE DEPARTMENT**

WHEREAS, the following donation was made to the City of La Crescent:

Colin Luz from Stoneworks Sign & Monument would like to donate a stone monument worth \$1800.00 commemorating the La Crescent Fire Department to be installed on South 1st Street.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations as stated above.

ADOPTED this 10th Day of February 2025.

SIGNED:

Mayor

ATTEST:

City Clerk

The foregoing motion was duly seconded by Member Langen and upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.5 – RESOLUTION – HOUSTON COUNTY HAZARD MITIGATION PLAN

City Administrator Bill Waller reviewed the final Houston County Hazard Mitigation Plan with City Council. It was recommended that City Council adopt the plan via Resolution. Following review and discussion, Member O'Donnell-Ebner introduced the following Resolution and moved its passage and adoption:

Resolution No. 02-25-09

A RESOLUTION ADOPTING THE HOUSTON COUNTY 2024 HAZARD MITIGATION PLAN

WHEREAS, the city council of La Crescent, Minnesota recognizes the threat that natural hazards pose to people and property within the City of La Crescent; and

WHEREAS, Houston County has prepared a multi-hazard mitigation plan, hereby known as the Houston County 2024 Hazard Mitigation Plan in accordance with federal laws, including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended; and

WHEREAS, the Houston County 2024 Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the City of La Crescent from the impacts of future hazards and disasters; and

WHEREAS, adoption by the city council of La Crescent demonstrates its commitment to hazard mitigation and achieving the goals outlined in the Houston County 2024 Hazard Mitigation Plan.

THEREFORE, BE IT RESOLVED, the city council of La Crescent adopts the Houston County 2024 Hazard Mitigation Plan. While content related to the City of La Crescent may require revisions to meet the plan approval requirements, changes occurring after adoption will not require the City of La Crescent to re-adopt any further iterations of the plan. Subsequent plan updates following the approval period for this plan will require separate adoption resolutions.

ADOPTED this 10th Day of February 2025.

SIGNED:

Mayor

ATTEST:

City Clerk

The foregoing motion was duly seconded by Member Langen and upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.6 – REVIEW CAMPING IN PUBLIC PLACES ORDINANCE

City Attorney Skip Wieser provided City Council with an update of the implementation of the Camping in Public Places Ordinance that was adopted by Council in 2024. To date the Police Department has had one encounter with an individual. The individual was informed of the Ordinance and was provided with Community Resource information. The individual left without incident. This item was informational only; no action was taken.

ITEM 3.7 – NOTICE OF PAY EQUITY COMPLIANCE

City Council reviewed a letter from Finance Director Kara Tarrence regarding the Pay Equity Report that the City is required to provide the State of Minnesota, Minnesota Management and Budget Pay Equity Office with every three years. The report was submitted before the required date of January 31st, and the City received notification of compliance with the Local Government Pay Equity Act. This was informational only; no action was taken.

ITEM 3.8 – GAMBLING PERMIT APPLICATION

City Clerk Angie Boettcher reviewed with City Council a temporary gambling permit application from ISD 300 Foundation requesting a raffle to be held on September 21, 2025, at the La Crescent-Hokah High School. The application appears to be in order, and it was recommended that City Council approve the application and authorize that it be forwarded to the Minnesota Gambling Control Board. Following discussion, Member O’Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE TEMPORARY GAMBLING PERMIT APPLICATION FOR THE ISD 300 FOUNDATION TO HOLD A RAFFLE ON SEPTEMBER 21, 2025, AT THE LA CRESCENT-HOKAH HIGH SCHOOL AND AUTHORIZE THAT IT BE FORWARDED TO THE MINNESOTA GAMBLING CONTROL BOARD.

Upon a roll call vote taken and tallied by the City Clerk, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

6. STAFF CORRESPONDENCE/COMMITTEE UPDATES:

- 6.1
- 6.2

7. CHAMBER OF COMMERCE

Chamber of Commerce representative Jon Wilson was in attendance and provided an update.

There being no further business to come before the Council at this time, Member O’Donnell-Ebner made a motion, seconded by Member Langen to adjourn the meeting. Upon a roll call vote taken and tallied by the City Clerk, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O’Donnell-Ebner	Yes

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 5:22 P.M.

APPROVAL DATE: _____.

SIGNED:

Mayor

ATTEST:

City Administrator

#1.2



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: February 21, 2025
RE: Bills Payable

Attached for review and consideration by the City Council are the bills payable for the period ending February 21, 2025. We would suggest that the City Council approve the payment of the bills payable as presented.

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
A-1 VACUUM SALES & SERVICE						
28853	CITY HALL - VACUUM BAGS	02/12/2025	69.98	.00		
Total 9477:			69.98	.00		
AIRGAS USA LLC						
9158023283	FD - O2 MEDICAL SUPPLIES	02/05/2025	126.88	.00		
Total 1802:			126.88	.00		
AMAZON CAPITAL SERVICES						
1NTT-7J1G-3DP	PD - BOOK FOR BRINGING BOOKS TO LIFE	02/06/2025	12.95	.00		
1Q4F-QJL-396	LIFT STATION TEMPERATURE SWITCH	02/03/2025	40.00	.00		
1THF-TL7H-WTV	PARKS - SAFETY EQUIPMENT FOR J. LUDWIGSON	02/19/2025	48.79	.00		
Total 9956:			101.74	.00		
ANCHOR SOLAR INVESTMENTS LLC						
#64	RADIUM PLANT - SOLAR	02/01/2025	402.46	.00		
#64	ANIMAL RESCUE - SOLAR	02/01/2025	206.37	.00		
#64	MAINTENANCE BLDG - SOLAR	02/01/2025	402.46	.00		
Total 9859:			1,011.29	.00		
AUTO VALUE LA CROSSE						
516520924	STREETS - BATTERY FOR 1 TON	02/04/2025	140.99	.00		
Total 2106:			140.99	.00		
BATTERIES PLUS, LLC						
P80195081	BATTERY FOR RADIUM PLANT	02/10/2025	29.85	.00		
P80195081	BATTERY FOR LIFT STATION	02/10/2025	124.70	.00		
Total 9428:			154.55	.00		
BERNIE BUCHNER INC						
888461	WATER PLANT REPAIR	02/18/2025	1,625.20	.00		
Total 129:			1,625.20	.00		
BOBCAT OF THE COULEE REGION						
01-78141	STREETS - BOBCAT REPAIR	02/07/2025	58.76	.00		
Total 216:			58.76	.00		
CINTAS CORPORATION						
4217558415	CITY HALL - MATS, CLEANING RAGS & TOWELS	01/13/2025	83.75	.00		
4219032735	CITY HALL - MATS, CLEANING RAGS & TOWELS	01/27/2025	83.75	.00		
Total 9696:			167.50	.00		
CITY TREASURER'S OFFICE						
200890 - DEC	WASTEWATER TO LA CROSSE	12/31/2024	31,009.00	.00		
2025 Q1 TRANSI	MTU TRANSIT FUNDING PASS THRU	02/03/2025	70,998.50	70,998.50	02/14/2025	
Total 1086:			102,007.50	70,998.50		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
CLARK, ROTH						
2/25 REIMB	REIMBURSE - MEALS & MILEAGE FOR TRAINING	02/20/2025	264.15	.00		
Total 9712:			264.15	.00		
CLEARWAY COMMUNITY SOLAR LLC						
12/24 STMT	219 MAIN STREET - UNIT LIGHTS	12/31/2024	21.44	.00		
12/24 STMT	722 N 2ND STREET - RADIUM PLANT	12/31/2024	544.97	.00		
12/24 STMT	520 S 14TH STREET - ICE ARENA	12/31/2024	701.78	.00		
12/24 STMT	193 MCINTOSH RD - BOOSTER STATION	12/31/2024	50.24	.00		
12/24 STMT	219 CHESTNUT ST - BRIDGE LIGHT	12/31/2024	15.36	.00		
12/24 STMT	1450 HWY 16 - LIFT STATION	12/31/2024	8.17	.00		
12/24 STMT	31 MCINTOSH RD - LIFT STATION	12/31/2024	3.10	.00		
12/24 STMT	608 S 7TH STREET - POOL	12/31/2024	140.25	.00		
12/24 STMT	407 ORCHARDVIEW - BOOSTER STATION	12/31/2024	83.12	.00		
12/24 STMT	321 MAIN STREET - LIBRARY	12/31/2024	44.85	.00		
12/24 STMT	400 LARCH AVE - WELL 2	12/31/2024	178.03	.00		
12/24 STMT	608 S. 7TH ST. - TENNIS COURT LIGHTS	12/31/2024	2.74	.00		
12/24 STMT	202 MAIN STREET - FLAG LIGHT	12/31/2024	.87	.00		
12/24 STMT	209 S WALNUT ST - LAC SIGN	12/31/2024	3.85	.00		
12/24 STMT	523 S. CHESTNUT ST. - ANIMAL SHELTER	12/31/2024	11.02	.00		
12/24 STMT	336 S 1ST STREET - COMMUNITY BLDG	12/31/2024	42.22	.00		
12/24 STMT	1323 SPRUCE DR - ABNET FIELDS	12/31/2024	8.61	.00		
12/24 STMT	1200 JONATHAN LANE - PARK SHELTER	12/31/2024	11.73	.00		
12/24 STMT	200 STONEY POINT RD - WELL HOUSE	12/31/2024	217.64	.00		
12/24 STMT	110 MIDNIGHT ST - LIFT STATION	12/31/2024	14.25	.00		
Total 9854:			2,104.24	.00		
CORKY'S PIZZA & ICE CREAM						
2/19/25	PROJECT REVIEW MEETING LUNCH	02/19/2025	51.20	.00		
Total 241:			51.20	.00		
CUSTOM ALARM						
600397	GC - SERVICE CALL REPAIR	01/14/2025	216.57	.00		
Total 290:			216.57	.00		
DEPT OF NATURAL RESOURCES						
2/11/25-2/17/25	WEEKLY RECREATIONAL VEH. REGIST.	02/17/2025	215.80	215.80	02/21/2025	
2/4/25-2/10/25	WEEKLY RECREATIONAL VEH. REGIST.	02/10/2025	1,345.30	1,345.30	02/14/2025	
Total 318:			1,561.10	1,561.10		
EFTPS - ELECTRONIC FEDERAL TAX						
2/14/25 P/R	FED/FICA/MEDICARE	02/19/2025	18,719.14	18,719.14	02/19/2025	
Total 1127:			18,719.14	18,719.14		
FIFTH AVENUE AWARDS, INC.						
48535	FD - ANNUAL FD AWARDS	02/12/2025	189.00	.00		
Total 562:			189.00	.00		
FIRST SUPPLY LLC - LA CROSSE						
14543454-00	CITY HALL - MENS BATHROOM REPAIR	02/12/2025	118.98	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
14543600-00	CITY HALL - MENS BATHROOM REPAIR	02/12/2025	5.42	.00		
Total 557:			124.40	.00		
GRAF ELECTRIC, INC.						
23968	RE-RUN POWER WIRE TO #1 PUMP AT TWILTE LIFT STAT	01/31/2025	176.02	.00		
23970	REPAIR FALLEN LIGHT POLE WALNUT & S 1ST	02/10/2025	90.00	.00		
23982	NEW HEATERS AT RADIUM PLANT	01/31/2025	2,538.80	.00		
Total 619:			2,804.82	.00		
GUNDERSEN HEALTH SYSTEM						
284049	2025 EAP MEMBERSHIP	01/31/2025	540.00	.00		
Total 622:			540.00	.00		
HAWKINS INC.						
6985447	WATER PLANT - CHEMICALS	02/15/2025	40.00	.00		
Total 512:			40.00	.00		
HOKAH CO-OP OIL ASSOCIATION						
8881	GC - LP	01/25/2025	1,293.90	.00		
Total 715:			1,293.90	.00		
HOUSTON CNTY TREASURER						
1870	PD - REDACTION ASSISTANCE SERVICE	02/18/2025	38.75	.00		
Total 751:			38.75	.00		
IMPERIAL DADE						
434074	CITY HALL - CLEANING SUPPLIES	02/13/2025	149.69	.00		
434074	PARKS - CLEANING SUPPLIES WIESER PAVILION	02/13/2025	74.55	.00		
Total 10243:			224.24	.00		
LA CRESCENT ACE HARDWARE						
1/25 STMT	GC - OFFICE SUPPLES	01/31/2025	31.32	.00		
1/25 STMT	CITY HALL - SPACE HEATER	01/31/2025	99.99	.00		
1/25 STMT	CITY HALL - BATHROOM REMODEL SUPPLIES	01/31/2025	35.12	.00		
1/25 STMT	FD - BATTERIES FOR BLOOD MONITOR	01/31/2025	12.99	.00		
1/25 STMT	MAINT - SMALL TOOLS	01/31/2025	10.58	.00		
1/25 STMT	STREETS - VEHICLE MAINT	01/31/2025	27.54	.00		
1/25 STMT	CITY HALL - BATHROOM REMODEL SUPPLIES	01/31/2025	.40	.00		
1/25 STMT	STREETS - VEHICLE MAINT	01/31/2025	17.98	.00		
1/25 STMT	GRINDER PUMP REPAIR SUPPLIES	01/31/2025	42.65	.00		
1/25 STMT	CITY HALL - CRBN MNOXDE DETECTOR	01/31/2025	46.99	.00		
1/25 STMT	GC - SMALL TOOLS	01/31/2025	19.96	.00		
1/25 STMT	MAINT - SMALL TOOLS	01/31/2025	11.99	.00		
1/25 STMT	WATER PLANT - BLDG MAINT	01/31/2025	16.99	.00		
1/25 STMT	PD - OFFICE SUPPLIES	01/31/2025	16.98	.00		
1/25 STMT	MAINT - SMALL TOOLS	01/31/2025	34.99	.00		
1/25 STMT	CITY HALL - BLDG REPAIR	01/31/2025	9.99	.00		
1/25 STMT	MAINT - SMALL TOOLS	01/31/2025	21.99	.00		
1/25 STMT	CITY HALL - BATHROOM REMODEL SUPPLIES	01/31/2025	105.72	.00		
1/25 STMT	GC- EQUIPMENT MAINT	01/31/2025	15.99	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1/25 STMT	PD - VEHICILE MAINT	01/31/2025	15.99	.00		
1/25 STMT	WATER PLANT - BLDG MAINT	01/31/2025	26.98	.00		
1/25 STMT	STREETS - VEHICLE MAINT	01/31/2025	8.98	.00		
1/25 STMT	LICENSE BUREAU - SPACE HEATER	01/31/2025	89.99	.00		
1/25 STMT	SHIPPING FOR WATER SAMPLES	01/31/2025	13.71	.00		
1/25 STMT	PD - SHIPPING FOR EQUIPMENT RETURN	01/31/2025	45.76	.00		
1/25 STMT	FD - VEHICLE EQUIPMENT	01/31/2025	59.97	.00		
1/25 STMT	PARKS - SMALL TOOLS	01/31/2025	51.54	.00		
1/25 STMT	MAINT - SMALL TOOLS	01/31/2025	120.94	.00		
1/25 STMT	FD - SMALL TOOLS	01/31/2025	7.99	.00		
1/25 STMT	MAINT - SMALL TOOLS	01/31/2025	14.99	.00		
1/25 STMT	GC- EQUIPMENT MAINT	01/31/2025	3.16	.00		
Total 717:			1,040.16	.00		
LA CRESCENT ANIMAL RESCUE						
2025	PD - 60 STRAYS PER AGREEMENT	02/21/2025	7,500.00	.00		
Total 8575:			7,500.00	.00		
LA CRESCENT AREA EVENT CENTER, INC.						
1/25 LODGING T	LODGING TAX - MARKETING & PROMO AGREEMENT	02/19/2025	1,035.42	.00		
Total 9810:			1,035.42	.00		
LA CRESCENT AUTO REPAIR, INC						
32561	PD - P21 VEHICLE MAINTENANCE	02/12/2025	649.79	.00		
32603	PD- P22 VEHICLE MAINTENANCE	02/12/2025	64.13	.00		
32801	STREETS - VEHICLE MAINT 2010 MAZDA	02/12/2025	152.00	.00		
32803	PD- P17 VEHICLE MAINTENANCE	02/12/2025	28.06	.00		
Total 8168:			893.98	.00		
LA CRESCENT CHAMBER OF COMMERCE						
1/25 LODGING T	LODGING TAX - MARKETING & PROMO AGREEMENT	02/19/2025	1,035.42	.00		
Total 1142:			1,035.42	.00		
LA CROSSE AREA CONVENTION AND						
1/25 LODGING T	LODGING TAX - MARKETING & PROMO AGREEMENT	02/19/2025	3,239.00	.00		
Total 9824:			3,239.00	.00		
LA CROSSE COUNTY						
STORMWATER2	LAX URBAN STORMWATER GROUP DUES	02/06/2025	1,409.00	.00		
Total 9873:			1,409.00	.00		
LA CROSSE GLASS & OVERHEAD DOOR CO.						
353144	ICE ARENA - DOOR REPLACEMENT	02/12/2025	8,225.00	.00		
Total 2471:			8,225.00	.00		
LANGEN, CHRISTOPHER						
2/25 REIMB	MILEAGE & LODGING REIMBURSEMENT	02/08/2025	366.93	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9449:			366.93	.00		
LEAGUE OF MINNESOTA CITIES						
2025 MAYOR	MN MAYORS ASSOCIATION MEMBERSHIP DUES	01/01/2025	30.00	.00		
423487	2025 SAFETY & LOSS CONTROL WORKSHOP TARRENCE	02/10/2025	20.00	20.00	02/11/2025	
423487	2025 SAFETY & LOSS CONTROL WORKSHOP BENISH	02/10/2025	20.00	20.00	02/11/2025	
423931	PD - ONLINE PATROL TRAINING	02/12/2025	810.00	.00		
Total 1117:			880.00	40.00		
LUDWIGSON, JASON						
1/1/25-1/31/25 #2	SUSTAINABILITY SERVICES - 5 HOURS CPL GRANT	01/31/2025	197.60	.00		
1/1/25-1/31/25 #2	SUSTAINABILITY SERVICES - 5 HOURS RELEAF GRANT	01/31/2025	197.60	.00		
Total 9632:			395.20	.00		
MAYO CLINIC AMBULANCE SERVICE						
2580187	CPR CLASS	02/05/2025	144.00	.00		
Total 8150:			144.00	.00		
MENARDS-LA CROSSE						
8989	GC - SMALL TOOLS	02/03/2025	26.02	.00		
8989	GC - CLEANING SUPPLIES	02/03/2025	6.38	.00		
8989	GC - MOTOR OIL	02/03/2025	11.47	.00		
Total 1352:			43.87	.00		
MIENERGY COOPERATIVE						
1/25 STMT	ELECT UTILITIES-CRESC.HGTS.& WILDWOOD SEC LIGH	01/31/2025	230.00	230.00	02/19/2025	
1/25 STMT	ELECT UTILITIES-GC POP MACH.	01/31/2025	71.43	71.43	02/19/2025	
1/25 STMT	ELECT UTILITIES-GC CLUBHOUSE	01/31/2025	267.33	267.33	02/19/2025	
1/25 STMT	ELECT UTILITIES-GC IRRIGATION & PARKING LOTS LIGH	01/31/2025	176.35	176.35	02/19/2025	
1/25 STMT	ELECT UTILITIES - HORSETRACK MEADOWS LIFT STATI	01/31/2025	140.66	140.66	02/19/2025	
1/25 STMT	ELECT UTILITIES - WIESER PARK	01/31/2025	1,427.53	1,427.53	02/19/2025	
Total 2012:			2,313.30	2,313.30		
MINNESOTA CHILD SUPPORT PAYMENT CENTER						
2/14/25P/R00156	MN CHILD SUPPORT	02/18/2025	497.46	497.46	02/18/2025	
Total 9597:			497.46	497.46		
MINNESOTA DEPT OF REVENUE						
2/14/25 P/R	MN STATE WHT	02/19/2025	3,849.00	3,849.00	02/19/2025	
Total 227:			3,849.00	3,849.00		
MINNESOTA ENERGY RESOURCES INC						
1/25 STMT	ANIMAL SHELTER - GAS UTILITIES	01/31/2025	167.99	167.99	02/19/2025	
1/25 STMT	ICE ARENA - GAS UTILITIES	01/31/2025	1,865.12	1,865.12	02/19/2025	
1/25 STMT	COMMUNITY BLDG - GAS UTILITIES	01/31/2025	886.54	886.54	02/19/2025	
1/25 STMT	POOL - GAS UTILITIES	01/31/2025	48.09	48.09	02/19/2025	
1/25 STMT	CONTROL BLDG - GAS UTILITIES	01/31/2025	136.28	136.28	02/19/2025	
1/25 STMT	PUMP HOUSE MCINTOSH	01/31/2025	85.75	85.75	02/19/2025	
1/25 STMT	PUMP HOUSE ORCHARDVIEW	01/31/2025	96.75	96.75	02/19/2025	

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1/25 STMT	ABNET RESTROOMS - GAS UTILITIES	01/31/2025	265.51	265.51	02/19/2025	
1/25 STMT	MAINT BLDG - GAS UTILITIES	01/31/2025	694.62	694.62	02/19/2025	
1/25 STMT	LIBRARY - GAS UTILITIES	01/31/2025	218.29	218.29	02/19/2025	
1/25 STMT	CITY HALL - GAS UTILITIES	01/31/2025	424.98	424.98	02/19/2025	
Total 8171:			4,889.92	4,889.92		
MINNESOTA STATE RETIREMENT SYS						
2/14/25 P/R	DEFERRED COMP. DEDUCTIONS/CONTRIBUTIONS	02/19/2025	5,012.64	5,012.64	02/19/2025	
Total 1285:			5,012.64	5,012.64		
MISSION COMMUNICATIONS LLC.						
5001330	PD - RADIOS	01/13/2025	40,000.00	40,000.00	02/11/2025	
5001330	PD - RADIOS	01/13/2025	3,830.00	3,830.00	02/11/2025	
Total 10159:			43,830.00	43,830.00		
MISSION COMMUNICATIONS, LLC						
2004758	SEWER - ANNUAL MANHOLE MONITORING SERVICE	02/13/2025	249.00	.00		
Total 9938:			249.00	.00		
NORTHLAND SECURITIES INC						
INV-1293	ANNUAL DISCLOSURE REPORTING FEES	12/31/2024	139.19	139.19	02/14/2025	
INV-1293	ANNUAL DISCLOSURE REPORTING FEES	12/31/2024	339.79	339.79	02/14/2025	
INV-1293	ANNUAL DISCLOSURE REPORTING FEES	12/31/2024	745.07	745.07	02/14/2025	
INV-1293	ANNUAL DISCLOSURE REPORTING FEES	12/31/2024	225.16	225.16	02/14/2025	
INV-1293	ANNUAL DISCLOSURE REPORTING FEES	12/31/2024	143.27	143.27	02/14/2025	
INV-1293	ANNUAL DISCLOSURE REPORTING FEES	12/31/2024	409.37	409.37	02/14/2025	
INV-1293	ANNUAL DISCLOSURE REPORTING FEES	12/31/2024	409.37	409.37	02/14/2025	
INV-1293	ANNUAL DISCLOSURE REPORTING FEES	12/31/2024	45.02	45.02	02/14/2025	
INV-1293	ANNUAL DISCLOSURE REPORTING FEES	12/31/2024	393.00	393.00	02/14/2025	
INV-1293	ANNUAL DISCLOSURE REPORTING FEES	12/31/2024	16.38	16.38	02/14/2025	
INV-1293	ANNUAL DISCLOSURE REPORTING FEES	12/31/2024	409.38	409.38	02/14/2025	
Total 8272:			3,275.00	3,275.00		
NUTRIEN AG SOLUTIONS, INC.						
56132301	PARKS - CHEMICALS	01/10/2025	806.79	.00		
Total 9812:			806.79	.00		
PER MAR SECURITY SERVICES						
3517054	ARENA - ALARM SERVICE 03/01/25-2/28/26	02/08/2025	700.08	.00		
Total 1642:			700.08	.00		
POINT C						
2/12/25 D. STAV	MEDICAL REIMB P/R DEDUCTED-D. STAVENAU	02/12/2025	10.00	10.00	02/14/2025	
2/16/25 D. STAV	MEDICAL REIMB P/R DEDUCTED-D. STAVENAU	02/19/2025	10.00	10.00	02/19/2025	
Total 10202:			20.00	20.00		
PUBLIC EMPLOYEES RETIREMENT						
2/14/25 P/R	RETIREMENT DEDUCTIONS/CONTRIB.-CORD & PF	02/19/2025	16,033.42	16,033.42	02/19/2025	
2/14/25 P/R	RETIREMENT DEDUCTIONS/CONTRIB.-DCP	02/19/2025	220.00	220.00	02/19/2025	

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1612:			16,253.42	16,253.42		
PUMP 4 LESS						
1/25 POLICE	POLICE DEPT - MOTOR FUEL	01/31/2025	82.02	.00		
Total 8604:			82.02	.00		
QUALITY FLOW SYSTEMS, INC						
48429	LIFT STATION REPAIR	02/10/2025	1,182.00	.00		
Total 9917:			1,182.00	.00		
RELIABLE PEST MANAGEMENT						
16755	CITY HALL - PEST CONTROL	02/10/2025	55.00	.00		
16756	GC - PEST CONTROL	02/10/2025	69.47	.00		
Total 9871:			124.47	.00		
RONCO ENGINEERING SALES INC						
3380403	PLOW TRUCK REPAIR	12/18/2024	18.13	.00		
3384787	COUPLER FOR BRINE TANK	02/07/2025	201.43	.00		
3385110	COUPLER RETURN FOR BRINE TANK	02/11/2025	139.07	.00		
Total 1813:			80.49	.00		
UNITED STATES POSTMASTER						
2/25CYCLE 3 PA	PAST DUE WATER/SEWER - SEWER	02/21/2025	50.12	50.12	02/21/2025	
2/25CYCLE 3 PA	PAST DUE WATER/SEWER - WATER	02/21/2025	50.12	50.12	02/21/2025	
Total 2102:			100.24	100.24		
VERIZON WIRELESS						
6105003679	SEWER DEPT - WIRELESS	01/31/2025	57.81	.00		
6105003679	WATER DEPT - WIRELESS	01/31/2025	57.81	.00		
Total 8973:			115.62	.00		
WHKS & CO.						
53450	FEASIBLTY STUDY OF CRESCENT HILLS SANITARY SEW	01/31/2025	896.36	.00		
53453	MAIN STREET FEASIBILITY	01/31/2025	424.46	.00		
53454	OAK STREET RECONSTRUCTION	01/31/2025	7,111.92	.00		
53457	2025 SAFE ROUTES TO SCHOOL	01/31/2025	6,881.74	.00		
53465	SRTS APPLICATION ASSISTANCE	01/31/2025	2,212.50	.00		
53465	MONTHLY STAFF MEETINGS	01/31/2025	708.00	.00		
53465	TA TRAIL FEASIBILITY	01/31/2025	3,030.00	.00		
53465	MILEAGE	01/31/2025	93.80	.00		
53465	RAISE GRANT ASSISTANCE	01/31/2025	1,327.50	.00		
Total 8290:			22,686.28	.00		
XCEL ENERGY						
1/25 STMT	FLAG LIGHT - 226 MAIN	01/31/2025	22.21	.00		
1/25 STMT	ICE ARENA - 520 S 14TH	01/31/2025	3,620.49	.00		
1/25 STMT	CITY HALL - 315 MAIN	01/31/2025	712.03	.00		
1/25 STMT	WELL HOUSE - 200 STONEY POINT RD	01/31/2025	1,721.97	.00		
1/25 STMT	UNIT STREET LIGHTS - 33 S WALNUT	01/31/2025	85.30	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1/25 STMT	BOOSTER STATION - 193 MCINTOSH E	01/31/2025	306.43	.00		
1/25 STMT	STREET LIGHTS - PO BOX 142	01/31/2025	7,255.17	.00		
1/25 STMT	WELL #3 - 417 WALNUT PL	01/31/2025	1,792.22	.00		
1/25 STMT	NEW LACRESCENT SIGN - 209 S. WALNUT	01/31/2025	13.93	.00		
1/25 STMT	FLAG LIGHT - 202 MAIN	01/31/2025	8.50	.00		
1/25 STMT	ABNET FIELDS - 1323 SPRUCE	01/31/2025	38.56	.00		
1/25 STMT	LIBRARY - 321 MAIN	01/31/2025	51.88	.00		
1/25 STMT	CITY HALL GREEN SPACE - 322 S 1ST STREET	01/31/2025	31.96	.00		
1/25 STMT	WELL #2 - 400 LARCH	01/31/2025	1,190.22	.00		
1/25 STMT	RESERVIOR - 1026 CRESCENT HILLS	01/31/2025	14.91	.00		
1/25 STMT	RADIUM PLANT - 722 N 2ND	01/31/2025	192.22	.00		
1/25 STMT	WWTP - 222 HWY 16	01/31/2025	624.61	.00		
1/25 STMT	LIFT STATION - 31 MCINTOSH RD E	01/31/2025	17.78	.00		
1/25 STMT	SHORE ACRES - GRINDER PUMPS	01/31/2025	220.07	.00		
1/25 STMT	SIGN LIGHT - 525 S CHESTNUT	01/31/2025	10.51	.00		
Total 1410:			17,930.97	.00		
Grand Totals:			283,842.58	171,359.72		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

#3.1



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: February 20, 2025
RE: 2023 Audit Review

Mike Temp will be in attendance at the meeting to review the 2023 audit with the City Council. An electronic copy of the audit was delivered to you in advance of the meeting. A hard copy of the audit is available upon request. In addition, a copy of the audit will be posted to the City's website.

#3.2



TO: Honorable mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: February 20, 2025
RE: Truss Specialists Lease Extension

The City has for many years leased the property commonly referred to as the "old dump property" to Truss Specialists. The current lease expired in June of 2024, and we are suggesting that the City Council approve a new three-year lease agreement with Truss Specialists with a 3% annual increase in the lease amount. A copy of the lease agreement is included.

For City Council information, the property has been impacted by the summer floods in 2023 and 2024 which prohibited access to the site. In addition, Truss Specialists has made significant improvements to the property over the years in order to be able to use the site.

LEASE AGREEMENT

This agreement made and originally entered into effective the 15th day of June, 1985, by and between the City of La Crescent, a municipal corporation organized and existing under and pursuant to the laws of the State of Minnesota (hereinafter "LESSOR") and Truss Specialists, Inc. Highway 14 & 16 North, La Crescent Minnesota, (hereinafter "LESSEE").

Witnessed that whereas LESSOR owns certain lands lying and being within the corporate limits of the City of La Crescent, Houston County, Minnesota, more particularly as outlined on the map on file in the City Hall office, a part hereof which is not immediately required for other purposes of LESSOR and hence is available for lease and whereas LESSEE is desirous of leasing said lands from LESSOR, it is hereby covenanted and agreed to by and between the parties as follows:

1. The present land used by Truss Specialists, Inc., as outlined on the map on attached Exhibit A.
2. The term of the renewed lease is for a three-year period from and after the end of the lease immediately preceding, namely 5:00 p.m., June 15, 2024, for a three-year period ending June 15, 2027, 5:00 p.m., times referenced are official time.
3. That the consideration for this agreement is the increase of three percent (3%) per year of the amount paid in the year 2024-2025, that being \$4,311.24, which shall be paid in advance of the 15th of June of each year beginning with the calendar year 2024. The amounts to be paid are as follows:

2024-2025 - \$4,311.24

2025-2026 - \$4,440.58

2026-2027 - \$4,573.80

4. LESSOR, including its elected officials, employees, agents and representatives, shall not be liable to LESSEE or those claiming through or under LESSEE for any injury, death or property damage occurring in, on or about the leased property, and LESSEE shall indemnify and defend LESSOR, including its elected officials, employees, agents and representatives, and hold them harmless from any claim or damage arising out of any injury, death or property damage occurring in, to or about the leased premises described herein. LESSEE shall indemnify and defend LESSOR and hold it harmless for any claim for damage arising out of any injury, death or property damage occurring in, on or about the premises described herein by LESSEE or an employee, volunteer, customer, invitee, guest or trespasser of LESSEE. Notwithstanding, it is understood and agreed that LESSOR'S liability shall be limited by the provisions of Minn. Stat. § 466 or other applicable law.

5. LESSEE shall maintain commercial general liability insurance from a reputable and licensed insurance company licensed to do business in the State of Minnesota with minimum limits of not less than \$1,000,000.00 per occurrence. LESSEE shall name LESSOR as an additional insured and shall provide LESSOR with a certificate of insurance showing evidence of liability coverage prior to the commencement of this Agreement. LESSEE shall also maintain worker's compensation in accordance with Minn. Stat. §176.182.
6. LESSEE shall moreover, at its expense and as it sees fit, insure its personal property kept and maintained on the leased premises against usual risks, including but not limited to fire, wind, storm, vandalism and the like and in no event shall LESSEE look to LESSOR for any damages resulting to its personal property from the aforesaid risks, whether any such damage is alleged to have arisen from sources on other lands of the LESSOR adjacent and used for disposal of biodegradable wastes or from other causes or courses.
7. In the event this lease shall be nullified by operation of the law or by a judgment from the court of competent jurisdiction, LESSEE shall be entitled to a prorated rebate of unearned rentals of the then rental year period.
8. Should either party wish to terminate said agreement, advance notice of ninety (90) days shall be given.
9. This agreement shall not be transferable or assignable.
10. Provisions of the original lease agreement dated June 15, 1985, shall, be this reference insofar as provisions therein describing the subject matter are concerned, are not conflicting herewith or inconsistent with this lease renewal agreement.

TESTIMONY WHEREOF the undersigned have hereunto set their hands and seals effective this ____ day of _____, 2025.

[Signatures on Next Pages]

CITY OF LA CRESCENT

By: _____
Mikel Poellinger, Mayor

By: _____
Bill Waller, City Administrator

STATE OF MINNESOTA)
)
COUNTY OF HOUSTON) ss.

This instrument was acknowledged before me this ____ day of _____, 2025, by Mikel Poellinger and Bill Waller, the Mayor and City Administrator of the City of La Crescent, a municipal corporation organized and existing under and pursuant to the laws of the State of Minnesota as CITY.

Notary Public

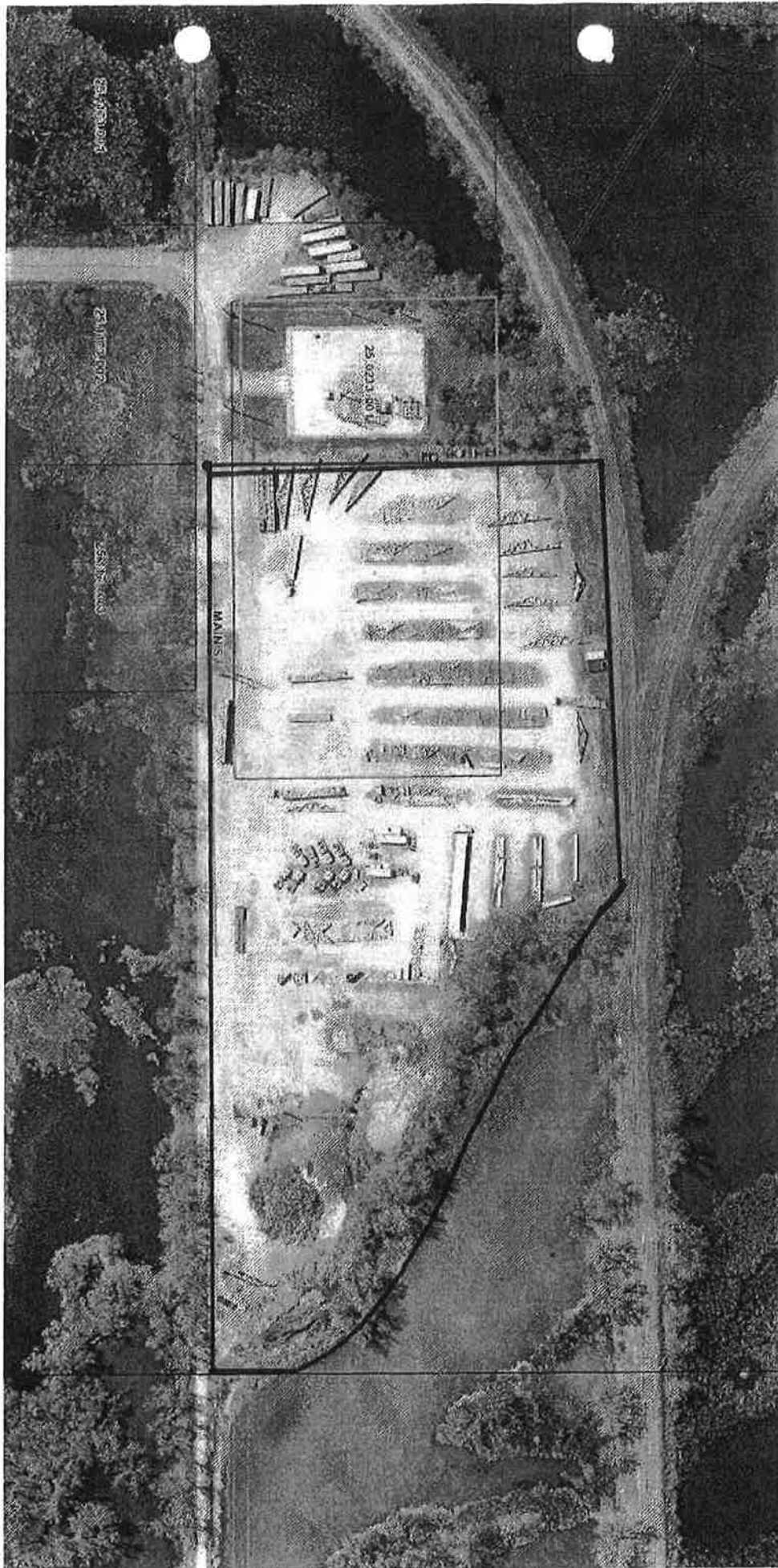


EXHIBIT
A

#3.3



TO: Honorable Mayor and City Council Members
FROM: Tyler Benish, Public Works Director *Tyler Benish*
DATE: February 20, 2025
RE: 2025 street project review

City Engineer Tim Hruska will be in attendance at the meeting via Zoom to discuss the 2025 street projects. Mr. Hruska will provide an update on the S6th street St. and N Oak St. project.

City staff and Mr. Hruska have identified a section of road and 2 sections of alley that are in need of replacement. The city will obtain quotes for this work in conjunction with the S 6th St. and N Oak St. project. Attached for review and consideration is a professional service agreement with WHKS to perform the work required to make the repairs and improvements.

- Shore Acres Road; approximately 500 feet of road under the train bridge and continuing to the north. Estimated cost is \$73,000
- 400 and 600 blocks of alley between Main St and S 1st Street. Estimated Cost is \$60,000

Both of the road segments are included in the 2025-2029 street reconstruction plan and the cost of the project will be included 2025 Bond issue.

We suggest the City Council approve the agreement for engineering services for Shore Acres Road and the 400 and 600 blocks of alley between Main St. and S 1st St.



PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, by and between **City of La Crescent** hereinafter referred to as the "Client" and **WHKS & Co.**, hereinafter referred to as "WHKS", is made as follows:

WHEREAS, the Client has a need for certain professional services relating to the project described as **Alley and Shore Acres Pavement Rehabilitation**.

WHEREAS, WHKS proposes to furnish the professional services required by the Client for said project,

NOW THEREFORE, the Client hereby agrees to retain and compensate WHKS to perform the professional services in accordance with the terms and conditions of this Agreement and the attached Standard Terms and Conditions.

Scope of Services

WHKS shall perform the following described services for the Client:

Design and construction phase engineering services to rehabilitate the Alley and Shore Acres pavement for the following areas:

- **Alley on the 400 block between Main and South 1st.**
- **Alley on the 600 block between Main and South 1st.**
- **Approximately 500 feet of Shore Acres Road under the CPKC Railroad overpass.**

The project scope is to rehabilitate the pavement only. Minor subgrade preparation is expected with these areas. A quote package will be prepared for the project area.

Basis of Compensation

For the services described above, the Client shall remunerate WHKS as follows:

Billed Hourly with an Estimated Fee of \$15,000. Expenses billed at actual cost and mileage at the current published IRS rate per mile

Executed this _____ day of February, 2025

City of La Crescent

WHKS & CO.

By: _____

By: _____

Printed Name: Bill Waller

Printed Name: Timothy A. Hruska

Title: City Administrator

Title: Vice President

#3.4



TO: Honorable Mayor and City Council Members
FROM: Tyler Benish, Public Works Director *TLB*
DATE: February 20th, 2025
RE: Authorize expenditure- Wieser Memorial Park pavilion repair

On November 13th, 2024, an individual drove an SUV into the south east corner of Wieser Memorial Park pavilion. The damage was limited to one panel, the concrete panel is cracked through to the inside and needs to be replaced. The removal and replacement will require part of the roof and interior floor to be removed. The repair will be scheduled to minimize impact to reservations and use of the building.

The City of La Crescent has received two proposals to repair the damaged panel and all work relating to the repair.

Wieser Brothers: \$55,475


Cary specialized: \$62,400

The League of Minnesota Cities Insurance Trust will approve the lowest qualified bid. LMCIT will issue the city a check for the amount minus our deductible of \$1000. LMCIT will attempt to recover the full amount including the \$1000 deductible from the driver's insurance carrier.

We suggest the City Council approve the proposal from Wieser Brother in the amount of \$55,475 for the repair of the Wieser Memorial Park pavilion.

#3.5



TO: Honorable Mayor and City Council Members
FROM: Tyler Benish, Public Works Director 
DATE: February 20th, 2025
RE: Authorize capital expenditure- Community Building Tables

The Community Building is utilized by civic nonprofits, other community groups, the library and for city meetings; the building has reservations at least 6 days a week. The tables are original to the community building in 1989. The tables are becoming damaged and wore out. The community building has 14 tables, with 8 being utilized daily. The set up for each group varies and some of the groups that rent the community building are unable to move the current tables.

The city has had good experience with Lifetime tables, The cost per table is \$200 and would suggest replacing the 8 tables that are most damaged at a cost of \$1600.

If approved, the worst 8 of the tables would be evaluated and used to replace any wore out or damaged tables in the Fire Department training room.

We would suggest using the City Council Discretionary funds for the expenditure in the amount of \$1,600.

#3.6



TO: Honorable Mayor and City Council Members
FROM: Tyler Benish, Public Works Director *TB*
DATE: February 20th, 2025
RE: Resolution- MNDOT Vehicle Speed Feedback sign

The City of La Crescent has been approached by MNDOT to receive a Vehicle Speed Feedback sign through a safety grant at no cost. MNDOT will install the sign and issue the city a permit for the sign. The city will own and maintain the sign following the installation.

The VSF sign will have solar charging capabilities and will be installed on the southbound lane of highway 14/61 north of the Hillview Blvd intersection adjacent to the current 40 MPH speed limit sign.

We suggest the city pass the resolution and accept the Vehicle Speed Feedback sign from MNDOT.

RESOLUTION NO. 02-25-10

**A RESOLUTION AUTHORIZING MnDOT TO INSTALL A
DYNAMIC SPEED SIGN IN THE CITY OF LA CRESCENT**

WHEREAS, the Minnesota Department of Transportation received a safety grant for radar speed signs; and

WHEREAS, the City of La Crescent was identified as a recipient of one of these signs; and

WHEREAS, the City acknowledges and receives a “Vehicle Speed Feedback (VSF)” sign as part of a MnDOT safety grant at no cost to the City; and

WHEREAS, the City agrees for this VSF sign to be installed by MnDOT next to the existing 40 mph sign on the southbound side of Hwy 14/61 (North of the Hillview Blvd. intersection); and

WHEREAS, the City agrees to own and maintain (by Permit) this VSF sign to keep it operational to include replacing batteries and working with the sign vendor to troubleshoot any problems; and

WHEREAS, if the VSF sign is damaged beyond repair, the city is under no obligation to replace the sign.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City Council of the City of La Crescent authorizes the Minnesota Department of Transportation to provide and install the city with a Vehicle Speed Feedback sign as stated above.

ADOPTED this 25th Day of February 2025.

SIGNED:


Mayor

ATTEST:

City Clerk

3.7



TO: Honorable Mayor and City Council Members
FROM: Tyler Benish, Public Works Director 
DATE: February 20th, 2025
RE: Authorize Sale of vehicles

The City of La Crescent has 2 vehicles that are no longer reliable and are in need of repair.

2003 Honda Accord is a felony forfeiture and has been used primarily by city hall staff. State Statute dictates that the distribution of money be split between the state (10%), prosecuting agency (Houston County, 20%) and the police department (70%).

2015 Dodge Charger has been used by the police and zoning departments, The car needs a transmission repair that is more than the value of the car.

We suggest the City Council authorize the sale of the 2015 Dodge Charger and the 2003 Honda accord and payments to be made according to state statue from the proceeds of the sale of the 2003 Honda Accord.

The equipment will be listed on MNBid.mn.gov; the State of Minnesota's surplus auction website.

3.8



TO: City Council

FROM: Jason Ludwigson, Sustainability Coordinator

DATE: February 18th, 2025

RE: Resolution MnDNR Outdoor Recreation Grant Application Phase 2

Included for review is a resolution approving of the city's application for an Outdoor Recreation Grant with the MnDNR. If approved the grant would help cover the costs to install a walking path around Wieser Park and complete the new playground with a fully poured in place play surface. The grant requires a 50% match which can come in the form of in-kind contributions, value of materials, labor and equipment usage, or donations. The project would be installed in 2026. In order to submit the grant application, we would suggest that the City Council approve the resolution as presented.

RESOLUTION NO. 02-25-11

**A RESOLUTION APPROVING AN APPLICATION TO THE MINNESOTA
DEPARTMENT OF NATURAL RESOURCES FOR AN OUTDOOR
RECREATION GRANT**

BE IT RESOLVED, that the City of La Crescent, MN act as legal sponsor for the project contained in the Outdoor Recreation Grant application to be submitted on April 1, 2024, and that Jason Ludwigson is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of the City of La Crescent.

BE IT FURTHER RESOLVED, that the applicant maintains an adequate Conflict of Interest Policy and, throughout the term of the contract, will monitor and report any actual or potential conflicts of interest to the State, upon discovery.

BE IT FURTHER RESOLVED that the City of La Crescent has the legal authority to apply for financial assistance, and it has the financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that the City of La Crescent has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.

BE IT FURTHER RESOLVED that the City of La Crescent has fee title or permanent easement over all the land described in the boundary map or recreational site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the State, the City of La Crescent may enter into an agreement with the State for the above-referenced project, and the City of La Crescent certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

NOW, THEREFORE BE IT RESOLVED that the Sustainability Coordinator is hereby authorized to execute such agreements as necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the City Council of the City of La Crescent on February 24, 2025.

SIGNED:

WITNESSED:

Mike Poellinger

Angie Boettcher

Mayor

Date

City Clerk

Date

#3.9

RESOLUTION NO. 02-25-12

**RESOLUTION ACCEPTING DONATIONS MADE TO THE
CITY OF LA CRESCENT IN JANUARY AND FEBRUARY 2025**

WHEREAS, the following donations were made to the City of La Crescent in the months of January and February 2025:

1. Gregory Fiegen wishes to donate \$1,000.00 to the La Crescent Fire Department.
2. Chelsea Dubiel & Trane Technologies wish to donate \$50.00 to the La Crescent Fire Department.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations as stated above.

ADOPTED this 24th Day of February 2025.

SIGNED:

Mayor

ATTEST:

City Clerk

3.10

CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager



Apple Capital of Minnesota



February 11, 2025

Honorable Mayor and City Council Members

City Administrator Bill Waller

RE: Bluff Country Family Resources Request for 5K Event - "Run for the One"

Dear Mayor and City Council Members,

On January 14, 2025, I received an initial request from Bluff Country Family Resources Executive Director Sara Gilman seeking preliminary approval for a 5K run event in La Crescent. The final event details were provided on February 5, 2025.

The event, titled *"Run for the One,"* is scheduled to take place on Saturday, April 26, 2025, at 10:00 AM in recognition of Sexual Assault Awareness Month. The primary objective of this event is to raise public awareness about sexual assault and highlight the services and support provided by Bluff Country Family Resources.

As with similar events in the past, the La Crescent Police Department will assist with providing an escort, traffic control, and security to ensure a safe and successful event.

I respectfully request that the La Crescent City Council grant approval for this event to proceed.

Thank you for your consideration. Please let me know if any additional information is needed.

Respectfully,

A handwritten signature in black ink, appearing to read "L. Ahlschlager".

#3.11



TO: Honorable Mayor and City Council Members
FROM: Chris Fortsch, Administrative Assistant *CF*
DATE: February 19, 2025
RE: Gambling Permit Application

The City has received the following gambling permit application:

1. ABLE, Inc. – event date is April 4, 2025.

The application for the event to be held at the La Crescent Area Event Center appears to be in order, and I would suggest that the City Council approve the application and authorize that it be forwarded to the Minnesota Gambling Control Board.

#6.1



**La Crosse County Convention & Visitors Bureau
Board Meeting
Explore La Crosse Office
123 7th Street South
Thursday, February 20, 2025
8:00 a.m.**

Board of Directors: Jen Burch, Chair; Pete Boese, Vice Chair; Chris Roderique, Treasurer; Ryan Johnson, Secretary; Dave Ring, Pat Stephens, Nathan Franklin, Patrick Barlow, Dan Stevens, Barb Janssen, Cheryl Jostad, Dan Wick, Kalynn Kruger, Jay Patel, Ashley Santolin, Dan Kapanke, Kapena Faitau, Vicki Markussen, Brody Meier, Billy Bergeron, David Pierce, Nadia Turner, Austin Wells & Stephanie Pope

Ad Hoc: Mary Larson (DMI), Lauren Harris (La Crosse Chamber), Jay Odegaard (City of La Crosse Parks and Rec), Elizabeth Poh (La Crosse Center), Brian Meeter (La Crescent Chamber), Debbie Hosch (La Crescent Area Event Center)

Executive Director: A.J. Frels

AGENDA

- 1. Call to Order**
- 2. Introduction - Kaytlin Nething, Membership and Grants Manager**
- 3. Zartico Annual Report – Stephanie Reitter**
- 4. Consent Items**
 - a. **Board Minutes**
January 2025
 - b. **Financial Committee**
Minutes
February 2025
Statements
January 2025
 - c. **Community Updates**
- 5. Executive Director's Report – A.J. Frels**

6. Committees

- a. Grants/Membership - Pat Stephens
- b. Convention/Sales – Jen Burch
- c. Marketing/Media - Jay Patel
- d. Belonging and Mattering Committee – Jen Burch

7. Old Business

- a. Trolley Update
- b. Pattie Barra – Grants and Membership Committee
- c. Vision and Mission Statements
- d. Storage Facility

8. New Business

- a. Marketing and Membership Programs and Flyers
- b. Kiosk at the LCC
- c. CD
- d. Adjusted 2025 Budget

9. Adjournment

The Next Scheduled Board Meeting is scheduled for March 18, starting at 8:00 a.m. at the LCCVB Office at 123 7th Street South, La Crosse.

Celebrating Staff Birthdays and Anniversaries

Birthdays

Erik Sjolander – 3/16

Explore La Crosse Employment Anniversaries

Dayle Muller – 3/6/23 – 2 years



LA CROSSE COUNTY CONVENTION & VISITORS BUREAU
BOARD MEETING
January 21, 2025– 8:00 a.m.

Board Members:

Present: Jen Burch, Pete Boese, Chris Roderique, Ryan Johnson, Dave Ring, Dan Wick, Dan Kapanke, Brody Meier, Ashley Santolin, Barb Janssen, Cherryl Jostad, Austin Wells, Dan Stevens, Patrick Barlow, David Pierce, Stephanie Pope, Kapena Faitau, Mary Larson, Elizabeth Poh, Billy Bergeron

Excused: Beth Franklin, Brian Meeter, Jay Odegaard, Debbie Hosch

Absent: Nathan Franklin, Kalynn Krueger, Pat Stephens, Jay Patel

Others Present: Executive Director: A.J. Frels, Director of Finance & Human Resources: Michelle Hoch

PROCEEDINGS:

J. Burch brought the meeting to order at 8:03 a.m.

Consent Items:

MOTION: to approve the Board minutes–November 2024, Finance December 2024 & January 2025 Minutes, Statements November & December 2024, and Community Updates. (B. Meier, D. Ring) Carried.

EXECUTIVE DIRECTOR REPORT:

- The Holiday Train this week was a success. While the numbers were down slightly, it was great to see people out supporting our local food bank.
- Planning for the 2025 WIGCOT is coming along. Erik and the planning committee meet regularly to work on details for the event.
- DMI Board meetings are held the same time as the MACVB board meetings that AJ is a part of. AJ has asked Haleigh to fill in on those DMI meetings, and Mary has asked if Haleigh could fill that seat. AJ welcomed that plan.
- On December 6th, the sales team held their FAM Tour. Thank you to Jen Burch for also joining in on the FAM.
- We said good-bye to Deb Carlson as she retired from Explore La Crosse on January 15, 2025.
- AJ attended the Advocacy Committee meeting for Destinations Wisconsin in December. They discussed supporting the State tourism budget as well as the room tax law.
- Dave Ring and AJ attended Carey's annual volunteer luncheon. They also handed out gift cards for the volunteer's, and thanking them for all they do for Explore La Crosse.
- Thank you to Brody Meier for handling the delivery of the 2025 Visitor Guides, and for storage of the guides again this year.
- Secretary Sayers was here on December 4th to tour the event centers in the region. While she was here, the department also did the grant check presentation for the Frothbite grant.
- We have received the 2025 Marketing and Promotion agreement for La Crescent. Jen Burch and AJ signed off and sent it back to the City for their signature.
- The 2025 Visitors Guide is now printed, it looks great, and we are waiting to take delivery.
- The quarterly reports for the six municipalities are updated to include more information from Zartico.
- AJ was voted in as Chair of the Destinations of Wisconsin Board. His two-year term will start January 2025.
- AJ and Jen have signed off on the 2025 Marketing & Promotion agreement with La Crescent, and have sent it to the City of La Crescent for their files.

COMMUNITY PARTNERS UPDATES:

- DMI: Several projects in the works including; offering cash back rewards programs for downtown business purchases, the DMI gift certificates no longer have an expiration date on them, working on installing new street banners on 4th Street, and the 2nd Annual Wine Walk will take place on May 17th.
- La Crescent Chamber-The Annual Auction & Meeting will take place on February 22nd, and they are looking for donations at this time.
- La Crosse Chamber-Congratulations to Ashley Santolin for receiving the Emerging Leader at the 2025 Young Professional Awards. Upcoming events include: The Forum: Pathways Home Update on February 20th, Chamber Annual Meeting on March 3rd, Greater La Crosse Advocacy Day at the Capitol on March 18th, Better Business Summit on April 8th

EVENT CENTER UPDATES:

- La Crescent Event Center: several events, and meeting including; MN Apple Growers & they have also resigned for next year, Farmers Market, Business over Breakfast, finishing with holiday parties, and welcoming in wedding parties.
- La Crosse Center: Event including Tri-State Rail Sale, Bi-State Wrestling, State Poms, Sports Show, Winter Roots Festival,

Darts & Marbleseed convention.

-Omni Center: Busy at this time with hockey events, and planning for the upcoming dry season events.

COMMITTEE REPORTS:

Membership - Reports were distributed. Revenue for 2024 was \$108,186.02 budgeted for \$110,000.00

Grants- Reports were distributed. Thus far, \$95,500 has been awarded in grants.

Convention/Sales- No report at this time. The next meeting will be held on January 22nd.

Marketing/Media-No report at this time. The next meeting will be held on March 12

Belonging and Mattering Committee- The committee is working on creating a vision statement, as they already have a mission statement.

OLD BUSINESS:

- MRCTI Conference Update-this group will not be coming to La Crosse, and will be choosing another river town location along the Mississippi.

- Trolley Update: The trolley will be delivered January 27-28. When it arrives, it will be taken to the shop for cleaning, and some graphics will be applied. AJ and Carey met with Kelly and the Historical Society to assemble a 2025 schedule.

- Visitors Guides- The 2025 guide has been delivered and is ready for distribution. Copies will be available following the board meeting next week.

- Frothbite Review- The 2024 event financial review was included in the packet. Due to the limited revenue generated in relation to the time and effort invested in this event, AJ, along with the Key 5, have agreed to not carry on with Frothbite.

NEW BUSINESS:

- Educational Videos-AJ showed one of the recently completed educational videos to the committee. These videos will be available for viewing on our website.

-Rivercam-is located within the former Centurylink building and we are having issues with wi-fi connectivity. We are in the process of working with our IT provider, MCS Networks, to assist us in looking at possibly moving it to another location in Riverside Park.

- UWL Letter of Support- Chancellor Beeby reached out to AJ regarding signing off on a letter to help build support for public universities in Wisconsin, including UWL. AJ discussed with the Key 5, and ultimately signed the letter with their support.

-Board Retreat-will be held on January 27th at 8am at the La Crescent Area Event Center.

-Board Summer Social-looking to possibly incorporate this during a La Crosse Loggers home game.

Presentation by Ben Morgan, Director of Group Sales & Sports Servicing

Meeting adjourned at 9:36am.

Next Board Meeting: Date TBA for February 2025 at 8:00 am.

Respectfully submitted, Michelle Hoch

#6.2



TO: City Council

FROM: Jason Ludwigson, Sustainability Coordinator

DATE: February 18th, 2025

RE: Energy Ready City La Crescent, Minnesota Earns Solar and EV Designations

Included as an informational item is a case study published by Energy Ready. The case study highlights the success La Crescent has achieved in with our recent achievements in the SolSmart and Charging Smart programs. These programs have been beneficial in driving forward changes that have benefited our community in making it quieter, cleaner, more efficient, and more resilient. The SolSmart and Charging Smart programs have been folded into the new Energy Ready Program. The Energy Ready program is funded by the U.S. Department of Energy Solar Energy Technologies Office.

**NEWS** CHARGING SMART SOLSMART

Energy Ready City: La Crescent, Minnesota Earns Solar and EV Designations

February 6, 2025 |

By Rebecca Heisel, Great Plains Institute (GPI) and Zack Loehle, Interstate Renewable Energy Council (IREC)

Located across the Mississippi River from the busy college town of La Crosse, the City of La Crescent, Minnesota has the unique distinction of being the first local government in the U.S. to earn both SolSmart Platinum and Charging Smart Silver designations. These designations

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That focus on simultaneously improving community members' lives and enacting sustainability measures is written into the city's goals. The [La Crescent Energy Action Plan](#) identifies energy efficiency, solar PV, and electric vehicle measures as key to reducing energy costs and improving the local quality of life. Furthermore, community engagement is identified as a critical tool to understand what residents want, and how best to support their needs. These goals have been designed in accordance with the [Minnesota Greenstep Cities program](#), a statewide assistance and recognition program. With a mixture of updated municipal processes and diligent outreach efforts, La Crescent staff are working to ensure that the city and those who call it home benefit from solar and EVs.

Charging Smart and SolSmart gave the city a roadmap to enact changes that made these benefits possible. The free technical assistance from these two programs "really served as a good catalyst for us to make our permitting process faster and more efficient. The programs helped us to reduce barriers to entry, particularly for electric vehicles and charging infrastructure, and improved community connections," said Jason Ludwigson, Sustainability Coordinator for the City of La Crescent.

[The Basics: Planning, Zoning, and Permitting](#)

Municipal processes like the zoning code and permitting and inspection practices can either help or hinder development, including for solar installations and EV infrastructure.

Before joining the SolSmart and Charging Smart programs, La Crescent had already been working on making permitting and inspection easier and faster. SolSmart and Charging Smart provided templates, examples from peer communities, and other resources that supported the city as staff updated these processes. As a result, La Crescent clarified zoning for solar PV and EV chargers, reduced the time involved in getting a permit, and also created an easily accessible [solar landing page](#) where homeowners and contractors can see what is required

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Furthermore, the programs' educational resources have been instrumental in giving city staff the knowledge and best practices to review permits, inspect installations, and other functions. By training staff in current safety practices and ways to address zoning concerns, La Crescent has bridged a knowledge gap that could hinder development.

"These staff are the go-between for contractors and the city...so when [city staff] are talking with contractors, they're giving them good information, and they're providing them with resources so that contractors know about those technologies," said Ludwigson.

Along with clarifying zoning for EV chargers, the city's EV Charging Equipment Ordinance sets requirements for multi-family residential homes and non-residential properties to provide electrical capacity to parking spaces that can support future installation of EV chargers. The ordinances also ensure compliance with the Americans with Disabilities Act (ADA), requiring ADA spaces to have access to an energized port. Increasing access to charging stations for all members of the community is an integral part of increasing electrified transportation options within the community.

The Hardware: Solar and EV Charging Installations

In addition to the policy improvements, La Crescent also focused on implementation. While zoning and inspection practices are essential, they can also be invisible to the average community member. That's one reason SolSmart and Charging Smart recognize local governments that install solar panels or EV chargers on public properties—and La Crescent has done both. These installations show people what is possible, and provide tangible evidence of the viability of solar and EVs.

La Crescent worked with two solar companies, Champion Solar and iDeal Energies, to set up power purchase agreements (PPAs). In a PPA, a private company installs and maintains a solar PV system on public property. The consumer (in this case, the City of La Cr **Subscribe**



A solar installation in La Crescent, MN.

buy electricity from the utility. The result is energy savings, powered by solar. In the case of La Crescent, the city has procured four PPAs on public property, including the fire station, animal shelter, and elsewhere. In addition to the lower energy costs, these solar installations have saved, to date, 491 metric tons of CO₂ emissions. That's the equivalent of preventing annual emissions from 115

La Crescent isn't stopping at just PPAs, though. "We were just awarded a solar on public buildings grant from the Minnesota Commerce Department, which will, in 2025, install 33.1 kW of roof-mounted solar PV on the La Crescent Aquatic Center pool building. That will be city-owned, not a lease," said Ludwigson.

Funded through a Clean Energy Resource Teams (CERTs) Seed Grant and the city budget, La Crescent became the first city in the county to provide public EV charging. Installed during the construction of a new event center and hotel to minimize installation costs, the city hosts two level two chargers which benefit the hotel, event center, and surrounding local businesses.

"We installed the EV chargers to support the two restaurants there, the hotel, and the event center," Ludwigson reflects. "[The charging stations] are a catalyst to attract people there ... people are frequently using the chargers."

The Community: Meeting People Where They Are

Community outreach is an essential part of any local government effort, and La Crescent is embracing those connections with the Charging Smart and SolSmart programs. These efforts

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To raise awareness about solar energy, the city is collaborating with the La Crescent Area Healthy Community Partnership (HCP), an umbrella organization for various services, including a food shelf, community garden, theater, and more.

“We’ve developed educational materials about solar that they are using at the food shelf, making them available to residents. Access to knowledge and information about solar for low-income people is really important,” Ludwigson said. In the future, other HCP offerings such as the farmer’s market and the parade of gardens will also feature information and resources about solar energy. “We’re providing them with resources about solar, and they’re using their organizations to help get that information distributed out into the community,” Ludwigson added.

La Crescent has also hosted two ride-and-drive events, where community members have the opportunity to learn about EVs, hear from local EV owners, and test drive the vehicles. One of the events was hosted in partnership with the local electric utility, Xcel Energy, and was held during the local farmer’s market, which increased visibility of the event and attracted participants who may not usually attend these events. Educational events like these can help pave the way to increased EV ownership.

Another knowledge gap that Ludwigson and other La Crescent staff are working to address is with local contractors. In fact, Ludwigson says, “the biggest barrier between a lot of adoption of solar, electric vehicles, other energy technologies is contractor knowledge and willingness to even bring those up with potential clients.”



An EV charges at a public charging station in La Crescent.



worked directly with contractors themselves. The big piece we did was a contractor training for installation of cold climate air source heat pumps through the [Minnesota Center for Energy and the Environment](#).” That training taught participants not only how to install air source heat pumps, but also provided them with general information about how the technology works and why it is so efficient.

Still, information gaps remain, creating persistent challenges for people looking to install solar energy, EV infrastructure, and other energy efficient technologies like air source heat pumps in their home or business. Ludwigson is currently working to set up future trainings, including an “electrify everything” event with [CERTS](#). Resolving these information gaps will be critical in broader efforts to deploy these technologies in communities across the U.S.

The Impact: A Better Place to Live

While the details of earning SolSmart and Charging Smart designation can be technical—permitting updates, financing models, accessibility standards, and more—the outcome is simple: a better place to live. Increasing the amount of solar energy and the number of EVs in the community has resulted in more energy resilience, less noise pollution, fewer harmful emissions, and a more pleasant environment for residents. Furthermore, these programs are part of broader efforts within La Crescent to address issues such as light pollution and improve public health.

“I’ve noticed measurable differences in how much quieter it is in the community, and how much darker it is at night, and I think those are tangible benefits that maybe don’t get as much attention as I honestly think they should in cities,” Ludwigson said. “You certainly see more fireflies now.”

Cities, counties, and regional organizations across the U.S. can achieve SolSmart and/or Charging Smart designation. To get started, [contact us here](#), and begin your own path toward a more resilient energy future.

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