

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
MARCH 26, 2018

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of March was called to order by Acting Mayor Dale Williams at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, March 26, 2018, followed by the Pledge of Allegiance.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Brian Krenz, and Dale Williams. Members absent: Bernie Buehler, Excused, and Mayor Mike Poellinger, Excused. Also present was City Administrator Bill Waller and City Attorney Skip Wieser.

Acting Mayor Williams asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Acting Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – MARCH 12, 2018
- 1.2 BILLS PAYABLE THROUGH MARCH 22, 2018
- 1.3 CASH BALANCE/ACTIVITY REPORT – FEBRUARY 2018
- 1.4 LIBRARY REPORT – FEBRUARY 2018

At the conclusion of the reading of the Consent Agenda, Acting Mayor Williams asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member Krenz made a motion, seconded by Member Hutchinson, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes

and none voted against the same. The motion was declared duly carried by a 3-0 vote.

ITEM 3.1 – AMEND SEWER SERVICE PLAN

City Administrator Waller reviewed with City Council a memo and maps from the City Engineer for submission to the City of La Crosse for amending the sanitary sewer service area. Submission of this data is required as part of the amendment process. With the amendment, it is anticipated that there will be connection charges implemented by the City of La Crosse. These fees will be negotiated between staff in the near future. It was recommended to City Council to approve the memo and that it be forwarded to the La Crosse Area

Planning Committee. Following discussion, Member Hutchinson made a motion, seconded by Member Krenz, as follows:

MOTION TO APPROVE THE MEMORANDUM FROM CITY ENGINEER REGARDING AMENDING THE SANITARY SEWER SERVICE AREA AND THAT IT BE FORWARDED TO THE LA CROSSE AREA PLANNING COMMITTEE.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes

and none voted against the same. The motion was declared duly carried by a 3-0 vote.

ITEM 3.2 – AUTHORIZE EXPENDITURE

City Administrator Waller reviewed with City Council a recommendation from the Park and Recreation Commission to proceed with the replacement of the playground equipment at Crescent Valley Park. The 2017 capital equipment certificate includes funds to replace the playground equipment. Andrea Grunwald, as part of her Girl Scout Gold Award Project, has prepared an improvement plan for the park that includes the replacement of the playground equipment, a pollinator garden, and a little library. It was recommended to City Council to approve a proposal from Flagship Recreation from the State contract in the amount of \$10,911.98 for the purchase of the playground equipment and that the playground equipment be installed by the City Maintenance Department. Following discussion, Member Krenz made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE A PROPOSAL FROM FLAGSHIP RECREATION FROM THE STATE CONTRACT IN THE AMOUNT OF \$10,911.98 FOR THE PURCHASE OF THE PLAYGROUND EQUIPMENT AT CRESCENT VALLEY PARK AND THAT THE PLAYGROUND EQUIPMENT BE INSTALLED BY THE CITY MAINTENANCE DEPARTMENT.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes

and none voted against the same. The motion was declared duly carried by a 3-0 vote.

ITEM 3.3 – 2018 SOLID WASTE FUND BUDGET

City Council reviewed a memo from City Finance Director, Debbie Shimshak, regarding the proposed 2018 Solid Waste Fund Budget, which includes a proposed increase in bag rates from the current \$2.50 per bag to \$2.80 per bag, effective May 1, 2018. The last bag price rate change was January 1, 2014, when it went from \$3.50 a bag to \$2.50 (a reduction). This reduction was because of pulling the recycling charges out of the

garbage bag price and billing for this pick-up service through the City's utility billing software. Garbage Bag sales have dropped considerably, and it is taking much longer than anticipated to recover from the buy back in 2013-14 of the old garbage bags from residents. It was recommended to City Council to make the necessary adjustment to increase the bag price to \$2.80 per bag and adopt the proposed 2018 budget as presented. Following discussion, Member Hutchinson made a motion, seconded by Member Krenz, as follows:

MOTION TO ADOPT THE 2018 SOLID WASTE FUND BUDGET AS PRESENTED AND APPROVE AN INCREASE IN CITY GARBAGE BAG RATES FROM THE CURRENT \$2.50 PER BAG TO \$2.80 PER BAG, EFFECTIVE MAY 1, 2018.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes

and none voted against the same. The motion was declared duly carried by a 3-0 vote.

ITEM 3.4 – PERSONNEL COMMITTEE RECOMMENDATION

City Administrator Waller gave an overview to City Council regarding the following recommendations from the Personnel Committee:

1. That the City Council approve the advertisement of a new Police Officer position with the City of La Crescent. The City's 2018 general fund budget includes funds for the cost of this new position. A hiring recommendation will be presented at a future City Council meeting. A memo from the Police Chief was reviewed.
2. That the City Council approve the posting of a new Deputy Fire Marshal position in the Fire Department. A hiring recommendation will be presented at a future City Council meeting. A memo from the Fire Chief was reviewed.
3. That the City Council approve an internal posting whereby current City employees could apply for the position of firefighter. A hiring recommendation would be presented at a future City Council meeting.
4. That the City Council approve a last chance agreement with Theresa Pierce. A copy of the agreement was reviewed with City Council by City Attorney Wieser.

Following discussion, Member Hutchinson made a motion, seconded by Member Krenz, as follows:

MOTION TO APPROVE THE ADVERTISING FOR A NEW POLICE OFFICER POSITION WITH THE CITY OF LA CRESCENT WITH THE COST OF THIS POSITION TO COME FROM THE CITY'S 2018 GENERAL FUND BUDGET AND A HIRING RECOMMENDATION TO BE PRESENTED AT A FUTURE CITY COUNCIL MEETING.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes

and none voted against the same. The motion was declared duly carried by a 3-0 vote.

Following discussion, Member Krenz made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE THE POSTING OF A NEW DEPUTY FIRE MARSHAL POSITION IN THE LA CRESCENT FIRE DEPARTMENT WITH A HIRING RECOMMENDATION TO BE PRESENTED AT A FUTURE CITY COUNCIL MEETING.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes

and none voted against the same. The motion was declared duly carried by a 3-0 vote.

Following discussion, Member Krenz made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE AN INTERNAL POSTING WHEREBY CURRENT CITY EMPLOYEES COULD APPLY FOR THE POSITION OF FIREFIGHTER WITH A HIRING RECOMMENDATION TO BE PRESENTED AT A FUTURE CITY COUNCIL MEETING.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes

and none voted against the same. The motion was declared duly carried by a 3-0 vote.

Following discussion, Member Hutchinson made a motion, seconded by Member Krenz, as follows:

MOTION TO APPROVE A LAST CHANCE AGREEMENT WITH THERESA PIERCE, CLUB HOUSE MANAGER FOR PINE CREEK GOLF COURSE.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes

and none voted against the same. The motion was declared duly carried by a 3-0 vote.

ITEM 6.1 – STAFF CORRESPONDENCES/COMMITTEE UPDATES – PARK AND RECREATION COMMISSION MINUTES – MARCH 19, 2018

City Council reviewed the Minutes from the March 19, 2018 Park and Recreation Commission meeting. No action taken.

ITEM 7.1 – CORRESPONDENCE – HOUSTON COUNTY ATTORNEY’S OFFICE

City Council reviewed a correspondence Houston County Attorney Jandt dated March 15, 2018 regarding proposed watercraft rules for local waters. No action taken.

ITEM 8 – CHAMBER OF COMMERCE

Dewey Severson from the La Crescent Chamber of Commerce gave an update on the Chamber’s Annual Meeting.

Also discussed was the vacancy of Judge in Winona County. No action taken.

There being no further business to come before the Council at this time, Member Hutchinson made a motion, seconded by Member Krenz, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes

and none voted against the same. The motion was declared duly carried by a 3-0 vote. The meeting duly adjourned at 5:43 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator