

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
APRIL 13, 2020

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of April was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, April 13, 2020.

Due to COVID-19 pandemic, Council Members and City Staff were given the option to appear by telephone. Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Cherryl Jostad (via telephone), Teresa O'Donnell-Ebner (via telephone), Dale Williams and Mayor Mike Poellinger. Members absent: Member Ryan Hutchinson. Also present was City Administrator Bill Waller and City Attorney Skip Wieser (via telephone).

Also in attendance via a second telephone line were: Ben Horn, John Farnen, Paul Ulland and Jerry Burns. In attendance in person was Jeffrey Johnson regarding annexation of 580 Hickory Lane.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – MARCH 23, 2020
- 1.2 BILLS PAYABLE THROUGH APRIL 9, 2020

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Following discussion, it was the consensus of City Council to discuss the Rotary COVID-19 parade request under Agenda Item 3.1. It was also recommended to amend the March 23, 2020 Minutes regarding the bid date for Horse Track Meadows in Resolution No. 03-20-17 of Item 3.4 – Plans/Specifications – Horse Track Meadows from April 22, 2020 to May 6, 2020. Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner, as follows:

MOTION TO AMEND THE MARCH 23, 2020 MINUTES REGARDING THE BID DATE FOR HORSE TRACK MEADOWS IN RESOLUTION NO. 03-20-17 OF ITEM 3.4 – PLANS/SPECIFICATIONS – HORSE TRACK MEADOWS FROM APRIL 22, 2020 TO MAY 6, 2020.

Upon a roll call vote taken and tallied by the City Administrator, all Member present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote.

ITEM 2.0 – PUBLIC HEARING – ANNEXATION – 580 HICKORY LANE

At 5:30 PM the City Council held a public hearing to consider input on the proposed annexation of the property located at 580 Hickory Lane that the owners had requested to be annexed and the adoption of Ordinance No. 541 annexing this property. City Attorney Wieser reviewed the map and findings for the Ordinance. Mayor Poellinger opened the meeting for public comment. There were no public comments. One of the owners, Jeffrey Johnson, was in attendance. Following further discussion, Member Williams introduced the following Ordinance, and moved its passage and adoption:

ORDINANCE NO. 541

AN ORDINANCE OF THE CITY OF LA CRESCENT, MINNESOTA ANNEXING LAND LOCATED IN LA CRESCENT TOWNSHIP, HOUSTON COUNTY, MINNESOTA PURSUANT TO MINNESOTA STATUTES § 414.033 SUBDIVISION 2(3), PERMITTING ANNEXATION BY ORDINANCE

WHEREAS, a petition signed by all the property owners, requesting that property legally described herein be annexed to the City of La Crescent, Minnesota, was duly presented to the Council of the City of La Crescent on March 9, 2020; and

WHEREAS, said property is unincorporated and abuts the City of La Crescent on its southwesterly and northwesterly boundaries; is less than 120 acres; is not presently served by public sewer facilities or public sewer facilities are not otherwise available; and

WHEREAS, said property is currently residential and annexation is requested to facilitate the extension of city services for the residential development of the property; and

WHEREAS, the City of La Crescent held a public hearing pursuant to Minnesota Statutes § 414.033 Subd. 2b, on April 13, 2020, following thirty (30) days written notice by certified mail to the Town of La Crescent and to all landowners within and contiguous to the area legally described herein, to be annexed; and

WHEREAS, provisions of Minnesota Statutes § 414.033 Subd. 13 are not applicable in that there will be no change in the electric utility service provider resulting from the annexation of the territory to the municipality.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA CRESCENT HEREBY ORDAINS AS FOLLOWS:

1. The City Council hereby determines that the property as hereinafter described abuts the city limits and is or is about to become urban or suburban in nature in that residential use is being proposed for said property which requires or will need city services, including public sewer facilities.
2. None of the property is now included within the limits of any city, or in any area that has already been designated for orderly annexation pursuant to Minnesota Statute § 414.0325.

3. The corporate limits of the City of La Crescent, Minnesota, are hereby extended to include the following described property, said land abutting the City of La Crescent and being 120 acres or less in area, and is not presently served by public sewer facilities or public sewer facilities are not otherwise available, and the City having received a petition for annexation from all the property owners of the land, to wit:

PARCEL I:

PART OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER, SECTION 9, TOWNSHIP 104, RANGE 4 WEST, HOUSTON COUNTY, MINNESOTA DESCRIBED AS COMMENCING AT THE CENTER OF SAID SECTION 9, THENCE SOUTH ALONG THE QUARTER SECTION LINE 424.4 FEET TO THE CENTER OF THE COUNTY STATE AID HIGHWAY, THENCE NORTH 58° 32' WEST 61.24 FEET, THENCE CONTINUE ALONG THE CENTER OF SAID HIGHWAY ALONG A CIRCULAR CURVED LINE TO THE RIGHT OF RADIUS 1432.4 FEET A DISTANCE OF 530.42 FEET, THE SUBTENDED CHORD OF SAID CURVED LINE BEARING NORTH 47° 55' 30" WEST, LENGTH 527.4 FEET, THENCE CONTINUE ALONG THE CENTER OF SAID HIGHWAY ON A BEARING OF NORTH 37° 19' WEST 181.1 FEET, THENCE SOUTH 22° 05' WEST 144.95 FEET, THENCE SOUTH 28° 35' WEST 180.55 FEET, THENCE SOUTH 30° 35' WEST 260.0 FEET, THENCE SOUTH 59° 25' EAST 90.0 FEET, THENCE NORTH 06° 28' 20" EAST 36.74 FEET, THENCE NORTH 30° 35' EAST 13.0 FEET TO THE POINT OF BEGINNING, THENCE CONTINUE NORTH 30° 35' EAST 120.0 FEET, THENCE SOUTH 59° 25' EAST 200.0 FEET, THENCE SOUTH 30° 35' WEST 133.0 FEET, THENCE NORTH 55° 42' WEST 200.42 FEET TO THE POINT OF BEGINNING AND BEING SUBJECT TO A PUBLIC UTILITY AND DRAINAGE EASEMENT OVER THE NORTHERLY 15.0 FEET OF THE ABOVE DESCRIBED PARCEL.

AND

PARCEL II:

PART OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER, SECTION 9, TOWNSHIP 104, RANGE 4 WEST, HOUSTON COUNTY, MINNESOTA DESCRIBED AS COMMENCING AT THE CENTER OF SAID SECTION 9, THENCE SOUTH ALONG THE QUARTER SECTION LINE 424.4 FEET TO THE CENTER OF THE COUNTY STATE AID HIGHWAY, THENCE NORTH 58° 32' WEST 61.24 FEET, THENCE CONTINUE ALONG THE CENTER OF SAID HIGHWAY ALONG A CIRCULAR CURVED LINE TO THE RIGHT OF RADIUS 1432.4 FEET A DISTANCE OF 530.42 FEET, THE SUBTENDED CHORD OF SAID CURVED LINE BEARING NORTH 47° 55' 30" WEST, LENGTH 527.4 FEET, THENCE CONTINUE ALONG THE CENTER OF SAID HIGHWAY ON A BEARING OF NORTH 37° 19' WEST 181.1 FEET, THENCE SOUTH 22° 05' WEST 144.95 FEET, THENCE SOUTH 28° 35' WEST 180.55 FEET, THENCE SOUTH 30° 35' WEST 260.0 FEET, THENCE SOUTH 59° 25' EAST 90.0 FEET, THENCE NORTH 06° 28' 20" EAST 36.74 FEET TO THE POINT OF BEGINNING, THENCE NORTH 30° 35' EAST 13.0 FEET, THENCE SOUTH 55° 42' EAST 200.42 FEET, THENCE NORTH 59° 25' WEST 200.0 FEET TO THE POINT OF BEGINNING.

The above described property consists of a total of 0.623 acres, more or less. Copies of the corporate boundary map showing the property to be annexed and its relationship to the corporate boundaries and all appropriate plat maps are attached hereto.

4. The City of La Crescent, pursuant to Minnesota Statutes § 414.036, that with respect to the property taxes payable on the area legally described herein, hereby annexed, shall make a cash payment to the Town of La Crescent in accordance with the following schedule:

- a. In the first year following the year in which the City of La Crescent could first levy on the annexed area, an amount equal to \$488.40; and
- b. In the second and final year, an amount equal to \$488.40.

5. That pursuant to Minnesota Statutes § 414.036 with respect to any special assessments assigned by the Town to the annexed property and any portion of debt incurred by the Town prior to the annexation and attributable to the property to be annexed, but for which no special assessments are outstanding, for the area legally described herein there are no special assessments or debt incurred by the Town on the subject are for which reimbursement is required.

6. That the City Administrator of the City of La Crescent is hereby authorized and directed to file a copy of this Ordinance with the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings, the Minnesota Secretary of State, the Houston County Auditor, and the La Crescent Township Clerk.

7. That this Ordinance shall be in full force and effect and final upon the date this Ordinance is approved by the Office of Administrative Hearings.

PASSED AND ADOPTED by the City Council of the City of La Crescent, Minnesota, this 13th day of April, 2020.

Mayor

ATTEST:

City Administrator

In approving the above Motion, the City Council made the following findings of facts:

1. The property owners signed a Petition requesting that the property be annexed to the City of La Crescent;
2. The property is not presently served by public sewer facilities and public sewer facilities are not otherwise available;
3. The property is currently residential;
4. Minnesota Statutes § 414.033 Subd. 13 is not applicable as there will be no change in the electric utility service provider; and
5. More than 30 days written notice was provided to La Crescent Township and to contiguous landowners by certified mail.

The foregoing motion was duly seconded by Member Jostad and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The ordinance was declared duly passed and adopted by a 4-0 vote.

City Attorney Wieser then reviewed with Council the Summary Ordinance for publication. The Council made the following findings of facts: that publication of the summary informs the public of the intent and effect of the Ordinance.

Member Williams then made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION THAT A PRÉCIS FORMAT OF SAID ORDINANCE 541 BE PUBLISHED IN THE OFFICIAL NEWSPAPER OF THE CITY AND WITH "OFFICIAL COPY" SO MARKED BE KEPT ON FILE IN THE OFFICE OF THE CITY ADMINISTRATOR

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote.

After the adoption of the Ordinance, the Council reconvened with the schedule of the Regular City Council Meeting.

ITEM 3.0 – LA CRESCENT FARMER'S MARKET

During the March 9, 2020 City Council meeting Ben Horn, President of the La Crescent Farmer's Market, presented a request to move the Farmer's Market from the Crucifixion Church parking lot to a lot in Veterans Park, near the Event Center. At that time the Council appointed Members Dale Williams and Cherryl Jostad to investigate further and report findings to the Council. Member Jostad reviewed the report and findings with City Council. Ben Horn also addressed City Council. Following discussion, Member Jostad made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE MOVING THE LA CRESCENT FARMER'S MARKET FROM THE CRUCIFIXION CHURCH PARKING LOT TO A LOT IN VETERANS PARK, NEAR THE EVENT CENTER.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote.

ITEM 3.1 - COVID-19/CITY HALL

City Council reviewed a request from John Farnen of La Crescent Rotary regarding allowing a COVID-19 parade. The tentative date would be Saturday, May 2, and the time would be 2:00 PM. The purpose of the parade would be to show solidarity with our fellow La Crescent neighbors and friends, and to show support for our First Responders, EMTs, Fire and Police personnel, and our local businesses that have been so dramatically affected by the ongoing epidemic of COVID-19. The parade would assemble at the Abnet Field parking lot, and if necessary, the high school parking lot; then following a route through first the south side, then center west side, then central business district, and finally the north side, disbanding after circling Old Hickory Park. Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner, as follows:

MOTION TO APPROVE A PARADE REQUEST FROM THE LA CRESCENT ROTARY TO THANK THOSE ON THE FRONT LINES OF THE COVID-19 EPIDEMIC TO BE HELD SATURDAY, MAY 2, 2020 AT 2:00 PM.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote.

City Administrator Waller reviewed with City Council the most recent emergency executive order from Governor Walz extending the stay at home order and the temporary closure of bars, restaurants, and other places of public accommodation. Administrator Waller also reviewed with City Council the impact of COVID-19 on the City as a whole, including a brief update regarding building upgrades at City Hall, the City's outdoor recreation facilities, and the upcoming 2020 aquatic center and summer recreation season. In regard to water/sewer utility billings, it was recommended to City Council to waive the penalty for utility payments that are past due. This would begin April 15, 2020 and run through June 17, 2020. The penalty for non-payment is 5% of the bill. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Jostad, as follows:

MOTION TO APPROVE TO WAIVE THE PENALTY FOR WATER/SEWER UTILITY PAYMENTS THAT ARE PAST DUE BEGINNING APRIL 15, 2020 THROUGH JUNE 17, 2020.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote.

ITEM 3.2 – REVIEW BOARD OF APPEAL/EQUALIZATION MEETING

City Administrator Waller reviewed with City Council the notice for the Board of Appeal/Equalization meeting. It was noted that the notice has been expanded advising individuals to not attend the meeting, and rather contact either the County Assessor's Office or City Hall as an alternative to attending the meeting on April 20. This notice will be published in the local newspaper and will be posted to the City's Facebook page. In addition, the notice has been posted to the City's website, and is included in a pop-up on the City's website that is immediately brought to the reader's attention. At the April 20th Board of Appeal/Equalization meeting, the City Council will set a date to continue/reconvene the meeting. It will be recommended that the continuation/reconvene date would be at the May 26, 2020 City Council meeting. This item was informational, and no action was taken.

ITEM 3.3 – PERSONNEL COMMITTEE RECOMMENDATIONS

City Administrator Waller reviewed with City Council the following recommendations from the Personnel Committee:

1. The Personnel Committee is recommending that the City Council approve the tentative labor agreement with the Operating Engineers Union that represents seasonal full-time employees at the golf course. City Council reviewed a summary of the agreement. The City Council approved a cost of living increase to \$325.00 per month.
2. The Personnel Committee is recommending that the City Council approve extending the \$50 per month cell phone allowance to City Finance Director Debbie Shimshak and City Utility Maintenance Supervisor Jay Gillette. This would take effect March 1, 2020.

Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner, as follows:

MOTION TO APPROVE THE LABOR AGREEMENT WITH THE OPERATING ENGINEERS UNION THAT REPRESENTS SEASONAL FULL-TIME EMPLOYEES AT THE GOLF COURSE FOR 2020-2022.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and Member Cherryl Jostad voted against the same. The motion was declared duly carried by a 3-1 vote.

Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner, as follows:

MOTION TO APPROVE EXTENDING THE \$50 PER MONTH CELL PHONE ALLOWANCE TO CITY FINANCE DIRECTOR DEBBIE SHIMSHAK AND CITY UTILITY MAINTENANCE SUPERVISOR JAY GILLETTE EFFECTIVE MARCH 1, 2020.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote.

ITEM 3.4 – LIABILITY COVERAGE WAIVER

City Administrator Waller reviewed with City Council a Memorandum from Debbie Shimshak, City Finance Director, that each year, as part of the City renewing its general liability insurance coverage with the League of Minnesota Cities Insurance Trust, the City Council is required to adopt a liability coverage waiver form. City Council reviewed this form. Based on the recommendation of the City's insurance agent, the City Council has always not waived the statutory tort limits. This by MN Statute 466.04 limits the amount an individual or multiple claimants could recover from a single occurrence. It was recommended to City Council to continue with NOT waiving the statutory tort limits for 2020/2021 renewal. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Jostad, as follows:

MOTION TO ADOPT A LIABILITY COVERAGE WAIVER FORM TO CONTINUE WITH NOT WAIVING THE STATUTORY TORT LIMITS FOR 2020/2021 RENEWAL REGARDING ITS GENERAL LIABILITY INSURANCE COVERAGE WITH THE LEAGUE OF MINNESOTA CITIES INSURANCE TRUST.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by 4-0 vote.

ITEM 3.5 – 2020 ARBOR DAY EVENT

City Administrator Waller reviewed with City Council a Memorandum from City Administrative Assistant, Angie Boettcher, regarding information from the Arbor Day Foundation regarding Arbor Day events. Based on this information, it was recommended that the City's 2020 Arbor Day planting of approximately

sixty trees at Veteran’s Park be postponed until sometime this fall. This item was informational, and no action was taken.

ITEM 3.6 – 2020 SEWER LINING PROJECT QUOTATIONS

City Administrator Waller reviewed with City Council a Memo from City Engineer Tim Hruska regarding quotes for the 2020 sewer lining project received on March 17, 2020. The project will line the sanitary sewer and grout the service connections along Cedar Drive and grout all the service connections along Spruce Drive. Spruce Drive was previously lined and the grouting of services in this location is expected to reduce ground water infiltrating the sanitary sewer. The City received three quotes for the project. The low quote was from Municipal Pipe Tool Company, LLC at \$70,083.00. City Council also reviewed the bid tabulation referenced in the Memo. The project has a completion date of September 4, 2020. It was recommended to City Council to award the contract to Municipal Pipe Tool Company, LLC for the project as they were the low responsive, responsible bidder. There are funds in the 2019B Improvement Bond for this project. Following discussion, Member Jostad made a motion, seconded by Member O’Donnell-Ebner, as follows:

MOTION TO AWARD THE CONTRACT TO MUNICIPAL PIPE TOOL COMPANY, LLC FOR \$70,083.00 FOR THE 2020 SEWER LINING PROJECT FOR CEDAR AND SPRUCE DRIVE USING FUNDS FROM THE 2019B IMPROVEMENT BOND FOR THIS PROJECT.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by 4-0 vote.

City Administrator Waller also reviewed with City Council a Memo from City Engineer Tim Hruska regarding quotes for the Cedar Drive sanitary sewer point repair. The project will repair a section of damaged sanitary sewer pipe necessary to line the pipe. A portion of roadway will be removed and replaced as part of the project. The City received the following quotes: Zenke Inc of La Crescent, MN for \$9,675.00; Generation X Construction of Rushford, MN for 17,500.00; and McHugh Excavating of Onalaska, WI did not submit a quote. It was recommended to City Council to award the project to Zenke Inc. as they were the low responsive, responsible bidder. There are funds in the 2019B Improvement Bond for this project. Following discussion, Member Williams made a motion, seconded by Member Jostad, as follows:

MOTION TO AWARD THE CONTRACT TO ZENKE INC FOR \$9,675.00 FOR THE CEDAR DRIVE SANITARY SEWER POINT REPAIR PROJECT USING FUNDS FROM THE 2019B IMPROVEMENT BOND FOR THIS PROJECT.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by 4-0 vote.

ITEM 3.7 - 2020 WATER/SEWER DEPARTMENT BUDGETS

City Administrator Waller reviewed with City Council the City of La Crescent's proposed 2020 Water/Sewer Budget and rate increases. Regarding the increase in fees, it was recommended to City Council that the increases be phased as follows:

Effective September 1, 2020:

- Increase water rates by \$.50 per 1,000 gallons of water sold.
- Increase the fixed fee for 5/8" water meters by \$.90 per quarter, from \$2.10 to \$3.00 per quarter.
- Increase the sewer fee from \$60.37 to \$65.37 per quarter.

Effective April 1, 2021:

- Increase water rates by \$.50 per 1,000 gallons of water sold.
- Increase the sewer fee from \$65.37 to \$70.37 per quarter.

This would be done by amending the fee schedule through the adoption of an Ordinance. City Council reviewed the draft Ordinance. For the average City resident, this proposed increase in water and sewer rates would increase their bills by approximately \$1 per week. This increase would be the same in both 2020 and 2021. It was noted that the 2020 and 2021 increase in sewer fee per quarter was not included in the draft Ordinance.

Following discussion, Member O'Donnell-Ebner introduced the following Ordinance, and moved its passage and adoption with the 2020 and 2021 increase in sewer fee per quarter to be included:

**ORDINANCE NO. 542
AN ORDINANCE OF THE CITY OF LA CRESCENT AMENDING
THE MASTER FEE SCHEDULE FOR THE CITY OF LA CRESCENT
AS SET FORTH IN ORDINANCES NO. 404, NO. 483, NO. 492, AND NO. 540**

The City Council of the City of La Crescent, Houston County, Minnesota hereby ordains:

1. The La Crescent City Code established on March 8, 2004, stated that certain fees may be set from time to time by the City Council.
2. The La Crescent City Code was amended on January 13, 2014, February 9, 2015, and February 24, 2020 by Ordinance to amend certain fees.
3. The City staff has reviewed the fees which the City currently charges and is recommending that the fee schedule be amended effective September 1, 2020 as follows:

	2020	SEWER MIN. CHARGE	ADD'L SEWER CHARGE
Residential:			
rate code #1	5/8"	65.3760.37	.26/thous.
rate code #2	3/4"	65.3760.37	.26/thous.
rate code #3	1"	65.3760.37	.26/thous.
rate code #4	1 1/4"	65.3760.37	.26/thous.
rate code #5	1 1/2"	65.3760.37	.26/thous.
rate code #6	2"	65.3760.37	.26/thous.
rate code #7	3"	65.3760.37	.26/thous.
rate code #8	4"	65.3760.37	.26/thous.
rate code #9	6"	65.3760.37	.26/thous.
rate code #10	8"	65.3760.37	.26/thous.
rate code #11	metered wells	65.3760.37	.26/thous.
rate code #12	sewer only	65.3760.37	.26/thous.
rate code #25	2 units	120.74130.74	.26/thous.
rate code #27	3 units	181.11196.11	.26/thous.
rate code #31	4 units	241.48261.48	.26/thous.
rate code #28	5 units	301.85326.85	.26/thous.
rate code #34	6 units	362.22392.22	.26/thous.
rate code #36	8 units	482.96522.96	.26/thous.
rate code #35	10 units	603.70653.70	.26/thous.
rate code #30	12 units	724.44784.44	.26/thous.
rate code #33	16 units	965.921,055.92	.26/thous.
rate code #32	20 units	1,207.401,307.40	.26/thous.
rate code #29	34 units	2052.582,222.58	.26/thous.

THERE IS AN ADDITIONAL SEWER CHARGE IF SPRING QUARTER IS OVER 30,000 GALLONS

WATER

WATER	2020
Water hookup fee	\$1,000.00
Pressure reducer valves - charge is price city pays per invoice from manufacturer	Charge would be rate the city is charged to purchase the pressure-reducing valve. This charge will fluctuate.
MXU charge (new construction)	\$140.00 - this is the rate the city is presently charged to purchase the remote reader. This charge will fluctuate.
Reconnection fee (for non-payment of water bill)	\$30.00
Hydrant use -	Minimum \$20.00 or \$15.00 being charged per thousand gallons (Minimum charge excluding sales tax). Commercial water sales are taxable.
Rates	See pages 21 and 22.

WATER USAGE	RATE
0-5,000 GALLONS	\$ 5.936.43 PER THOUSAND GALLONS
5,001 - 10,000 GALLONS	\$ 7.287.78 PER THOUSAND GALLONS
10,001 - 25,000 GALLONS	\$ 7.337.83 PER THOUSAND GALLONS
25,001 - 35,000 GALLONS	\$ 7.387.88 PER THOUSAND GALLONS
GREATER THAN 35,000 GALLONS	\$ 7.588.08 PER THOUSAND GALLONS
RESIDENTIAL SEWER	MINIMUM, - \$ 60.3765.37 ADD'L .26 CENTS PER THOU. GAL OF WTR (OVER 30,000 GAL.) USED IN SPRING QTR.
COMMERCIAL SEWER	MINIMUM \$ 60.3765.37 ADD'L .33 CENTS PER THOU. GAL. OF WTR (OVER 30,000 GAL.) USED IN SPRING QTR.

	2020	FIXED WATER FEE
<u>Commercial</u>		
rate code #14	5/8"	2.103.00
rate code #15	3/4"	10.50
rate code #16	1"	21.00
rate code #17	1 1/4"	31.50
rate code #18	1 1/2"	42.00
rate code #19	2"	68.25
rate code #20	3"	84.00
rate code #21	4"	105.00
rate code #22	6"	136.50
rate code #23	8"	168.00
rate code #24	metered wells	7.35
rate code #26	fire protection	7.35
rate code #37	1" greenhouse	21.00
rate code #38	sewer only	00.00
governmental		

4. The City staff has reviewed the fees which the City currently charges and is recommending that the fee schedule be amended effective April 1, 2021 as follows:

	2021	SEWER MIN. CHARGE	ADD'L SEWER CHARGE
Residential:			
rate code #1	5/8"	<u>70.3765.37</u>	.26/ thous.
rate code #2	3/4"	<u>70.3765.37</u>	.26/ thous.
rate code #3	1"	<u>70.3765.37</u>	.26/ thous.
rate code #4	1 1/4"	<u>70.3765.37</u>	.26/ thous.
rate code #5	1 1/2"	<u>70.3765.37</u>	.26/ thous.
rate code #6	2"	<u>65.3770.37</u>	.26/ thous.
rate code #7	3"	<u>70.3765.37</u>	.26/ thous.
rate code #8	4"	<u>70.3765.37</u>	.26/ thous.
rate code #9	6"	<u>70.3765.37</u>	.26/ thous.
rate code #10	8"	<u>70.3765.37</u>	.26/ thous.
rate code #11	metered wells	<u>70.3765.37</u>	.26/ thous.
rate code #12	sewer only	<u>70.3765.37</u>	.26/ thous.
rate code #25	2 units	<u>130.74140.74</u>	.26/ thous.
rate code #27	3 units	<u>196.11211.11</u>	.26/ thous.
rate code #31	4 units	<u>261.48281.48</u>	.26/ thous.
rate code #28	5 units	<u>326.85351.85</u>	.26/ thous.
rate code #34	6 units	<u>392.22422.22</u>	.26/ thous.
rate code #36	8 units	<u>522.96562.96</u>	.26/ thous.
rate code #35	10 units	<u>653.70703.70</u>	.26/ thous.
rate code #30	12 units	<u>784.44844.44</u>	.26/ thous.
rate code #33	16 units	<u>1,055.921,145.92</u>	.26/ thous.
rate code #32	20 units	<u>1,307.401,407.48</u>	.26/ thous.
rate code #29	34 units	<u>2,222.582,392.58</u>	.26/ thous.

THERE IS AN ADDITIONAL SEWER CHARGE IF SPRING QUARTER IS OVER 30,000 GALLONS

WATER	
WATER	2021
Water hookup fee	\$1,000.00
Pressure reducer valves - charge is price city pays per invoice from manufacturer	Charge would be rate the city is charged to purchase the pressure-reducing valve. This charge will fluctuate.
MXU charge (new construction)	\$140.00 - this is the rate the city is presently charged to purchase the remote reader. This charge will fluctuate.
Reconnection fee (for non-payment of water bill)	\$30.00
Hydrant use -	Minimum \$20.00 or \$15.00 being charged per thousand gallons (Minimum charge excluding sales tax). Commercial water sales are taxable.
Rates	See pages 21 and 22.

WATER USAGE	RATE
0-5,000 GALLONS	\$ 6.436.93 PER THOUSAND GALLONS
5,001 - 10,000 GALLONS	\$ 7.788.28 PER THOUSAND GALLONS
10,001 - 25,000 GALLONS	\$ 7.838.33 PER THOUSAND GALLONS
25,001 - 35,000 GALLONS	\$ 7.888.38 PER THOUSAND GALLONS
GREATER THAN 35,000 GALLONS	\$ 8.088.58 PER THOUSAND GALLONS
RESIDENTIAL SEWER	MINIMUM, - \$ 60.3770.37 ADD'L .26 CENTS PER THOU. GAL OF WTR (OVER 30,000 GAL.) USED IN SPRING QTR.
COMMERCIAL SEWER	MINIMUM \$ 60.3770.37 ADD'L .33 CENTS PER THOU. GAL. OF WTR (OVER 30,000 GAL.) USED IN SPRING QTR.

These fees shall become effective from and after due passage and enactment and publication according to law.

ADOPTED this 13th day of April, 2020.

SIGNED:

Mayor

ATTEST:

City Administrator

The foregoing motion was duly seconded by Member Williams and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The ordinance was declared duly passed and adopted by a 4-0 vote.

City Attorney Wieser then reviewed with Council the Summary Ordinance for publication. The Council made the following findings of facts: that publication of the summary informs the public of the intent and effect of the Ordinance.

Member Williams then made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION THAT A PRÉCIS FORMAT OF SAID ORDINANCE 542 BE PUBLISHED IN THE OFFICIAL NEWSPAPER OF THE CITY AND WITH "OFFICIAL COPY" SO MARKED BE KEPT ON FILE IN THE OFFICE OF THE CITY ADMINISTRATOR

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote.

Following further discussion, Member Jostad made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE THE 2020/2021 SEWER AND WATER BUDGETS AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by 4-0 vote.

ITEM 6.1 – EXPLORE LA CROSSE

City Council reviewed the Agenda from the March 31, 2020 La Crosse County Convention & Visitors Bureau Board Meeting, which included the Minutes from the February 18, 2020 Board Meeting. No action taken.

ITEM 8 – CHAMBER OF COMMERCE

There was not report from the La Crescent Chamber of Commerce.

Member O'Donnell-Ebner updated City Council on the Library Board stating they are following the City lead.

Member Jostad updated City Council on the Economic Development Commission webinar.

There being no further business to come before the Council at this time, Member Williams made a motion, seconded by Member O'Donnell-Ebner, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote and the meeting duly adjourned at 6:22 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator