

CITY OF LA CRESCENT
AGENDA
REGULAR MEETING
LA CRESCENT COMMUNITY BUILDING
336 SOUTH FIRST STREET
APRIL 14, 2025
5:00 P.M.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
ACTION TO CHANGE AGENDA

1. CONSENT AGENDA

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES – MARCH 24, 2025
- 1.2 BILLS PAYABLE THROUGH APRIL 11, 2025

2. PUBLIC HEARING/MEETING

3. ITEMS FOR CONSIDERATION

- 3.1 2024 LIBRARY ANNUAL REPORT
- 3.2 LIBRARY – SUMMER READING PROGRAM REQUEST
- 3.3 AGENDA REQUEST – APPLEFEST 2025
- 3.4 PLANNING COMMISSION MINUTES – 1/1/25
- 3.5 RESOLUTION – CALL FOR PUBLIC HEARING
ESTABLISH TAX INCREMENT FINANCING DISTRICT
- 3.6 AGENDA REQUEST – UTV USAGE
- 3.7 COMMUNITY CONVERSATION NIGHT SUMMARY
- 3.8 LA CRESCENT LIVE 2025 CONCERT SERIES REQUEST
- 3.9 AUTHORIZE EXPENDITURES – GOLF COURSE
- 3.10 GOLF COURSE IMPROVEMENT PROJECT PROPOSALS
- 3.11 AUTHORIZE SALE OF EQUIPMENT
- 3.12 ARBOR DAY PROCLAMATION
- 3.13 2025 BOARD OF APPEAL MEETING – INFORMATION
- 3.14 PARK & RECREATION COMMISSION MINUTES – 3/18/25
- 3.15 BIG BIKES FOR LITTLE TIKES EVENT REQUEST
- 3.16 CALL FOR SPECIAL CITY COUNCIL MEETING

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4. UNFINISHED BUSINESS

4.1

5. MAYOR'S COMMENTS

5.1

6. STAFF CORRESPONDENCE/COMMITTEE UPDATES

6.1 GREENSTEP MINUTES – MARCH 12, 2025

6.2

6.3

7. CORRESPONDENCE

7.1

7.2

8. CHAMBER OF COMMERCE

9. HOUSTON COUNTY

10. ITEMS FOR NEXT AGENDA

11. ADJOURNMENT

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
MARCH 24, 2025

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of March was called to order by Mayor Mike Poellinger at 5:00 PM in the La Crescent Community Building, La Crescent, Minnesota, on Monday, March 24, 2025.

Upon a roll call taken and tallied by the City Clerk, the following members were present: Members Cherryl Jostad, Chris Langen, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present were, City Administrator Bill Waller, City Attorney Skip Wieser, Sustainability Coordinator Jason Ludwigson, Community Development Coordinator Larry Kirch (via Zoom), and City Clerk Angie Boettcher

ITEM 1 – CONSENT AGENDA

At this time, Mayor Poellinger read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – MARCH 10, 2025
- 1.2 BILLS PAYABLE THROUGH – MARCH 21, 2025

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion.

Member Langen made a motion, seconded by Member O'Donnell-Ebner, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – SOLAR ON PUBLIC BUILDING GRANT – AQUATIC CENTER

Sustainability Coordinator Jason Ludwigson reviewed with City Council an update regarding the uncertainty that exists at the federal government level for the thirty percent (30%) elective pay tax credit that was going to help cover the solar PV project at the City Aquatic Center. Lawyers from Good Government and Peter Lindstrom with the Minnesota Clean Energy Resources Team are confident projects completed in 2025 will receive the elective pay tax credit. The city cost for the system would be \$8,500 with the elective pay tax credit. Without the elective pay tax credit the city cost for the system would be \$34,000. The City Council approved entering into the agreement with Solar Connection at the second council meeting in January. Due to the uncertainty of the elective pay tax credit at the federal government level, it was asked if the City Council would still like to enter into the agreement with funds coming from the 2022 Capital Equipment Certificate. Details of the project and the proforma that outlined the entire project monetary impact were included for council review. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Langen as follows:

MOTION TO APPROVE MOVING FORWARD WITH THE SOLAR PV PROJECT AT THE CITY AQUATIC CENTER WITH THE UNCERTAINTY OF AVAILABLE FEDERAL FUNDS AND IF NECESSARY, WOULD UTILIZE FUNDS FROM THE 2022 CAPITAL EQUIPMENT CERTIFICATE FUNDS FOR THE PROJECT.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.2 – 2025 MnDOT LANDSCAPE PARTNERSHIP PROJECT

Sustainability Coordinator Jason Ludwigson reviewed with City Council the Cooperative Agreement for the proposed Community Roadside Landscape Partnership Project in the city. The fiscal year 2025 project includes improvements adjacent to the new dog park and new native plantings in the mulch beds along Highway 14/61 between the Wagon Wheel Bicycle and Pedestrian bridge and the South 3rd Street Kwik Trip. The 2025 project will include tree plantings, native prairie seeding, and native vegetation plantings. A copy of the project plan was included. There is up to \$8,000 in reimbursable grant funding available for the 2025 project. It was recommended that City Council approve entering into the Cooperative Agreement

for the Community Roadside Landscape partnership. Following discussion, Member Jostad made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE ENTERING INTO THE COOPERATIVE AGREEMENT FOR THE PROPOSED 2025 COMMUNITY ROADSIDE LANDSCAPE PARTNERSHIP PROJECT.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.3 – ACTIVE TRANSPORTATION PLANNING ASSISTANCE GRANT

Sustainability Coordinator Jason Ludwigson reviewed with City Council a letter from the Minnesota Department of Transportation (MnDOT) stating that the city's Active Transportation Program Planning Assistance application was selected for funding through the MnDOT 2024 Active Transportation Program planning assistance solicitation. The City Council approved a Resolution on December 9, 2024, for submitting the application. Planning assistance will be provided by a MnDOT consultant expected to begin in May of 2025. A timeline of the project was included. This was informational only, no action required.

ITEM 3.4 – PROCLAMATION – BIKE TO SCHOOL DAY

Sustainability Coordinator Jason Ludwigson reviewed with City Council for approval a proclamation recognizing May 7, 2025, as National Bike to School Day in the City of La Crescent. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Langen as follows:

MOTION TO APPROVE A PROCLAMATION RECOGNIZING MAY 7, 2025, AS NATIONAL BIKE TO SCHOOL DAY IN THE CITY OF LA CRESCENT.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes

Mayor Poellinger

Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.5 – TREE CARE ORDINANCE

Sustainability Coordinator Jason Ludwigson reviewed with City Council a new Tree Care Ordinance for the City of La Crescent. The goal of the new ordinance is to preserve La Crescent's high valued trees, while allowing reasonable development to take place and not interfering with how existing property owners use their property. The ordinance has been reviewed numerous times by the Natural Resource Advisory Group and GreenSteps Committee. Following discussion, it was the consensus of the City Council to have recommended changes made to the proposed ordinance, and bring back to a future City Council meeting.

ITEM 3.6 – AUTHORIZE EXPENDITURES – TREE AUGER

Sustainability Coordinator Jason Ludwigson reviewed with City Council that the city was awarded a ReLeaf Community Forestry Grant by the Minnesota DNR in 2023. It was recommended that City Council approve the purchase of a tree auger in the amount of \$4,500 through Bobcat of the Coulee Region utilizing the grant funds. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Langen as follows:

MOTION TO APPROVE THE PURCHASE OF A TREE AUGER IN THE AMOUNT OF \$4,500 THROUGH BOBCAT OF THE COULEE REGION UTILIZING GRANT FUNDS FROM THE 2023 RELEAF COMMUNITY FORESTRY GRANT.

Upon a roll call taken and tallied by the City Clerk, all Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Mayor Poellinger	Yes

and Member Williams abstained. The motion was declared duly carried by a 4-0 vote.

ITEM 3.7 – AGENDA REQUEST – LIMIT CANNABIS RETAIL STORES

City resident and pre-approved licensed cannabis microbusiness owner Maxwell Weber had an agenda request and spoke with City Council regarding the number of cannabis business licenses allowed within the city. No action was taken by the City Council regarding Mr. Weber's request.

ITEM 3.8 – AUTHORIZE EXPENDITURES – NETWORK STORAGE/COMPUTER

City Council reviewed a letter from Police Chief Luke Ahlschlager regarding an emergency expenditure for replacement of the Police Department Network Attached Storage (NAS) Backup System, which serves as the sole backup for their body and squad camera video system. The current system is approximately seven years old and configured with three hard drives in a RAID 5 array providing 16TB of storage. Recently one of the three drives failed. To prevent the risk of another drive failure resulting in complete loss of video backup, the Police Department has proceeded with the purchase of a new 10 GBE NAS in the amount of \$2,068.79 which offers:

- Enhanced reliability and storage
- Extended warranty
- Scalability

City Administrator Bill Waller and Finance Director Kara Tarrence were made aware of the failure and deemed the expenditure as necessary to ensure the integrity of the video storage system. There are funds included in the 2025 general fund budget for the expenditure. It was recommended that City Council approve this expenditure.

City Council reviewed a second letter from Police Chief Luke Ahlschlager requesting approval of an expenditure for a laptop for Corporal Roth Clark. Chief Ahlschlager received a quote from Morris Electronics for one HP ProBook Touchscreen laptop with updated specifications to meet department requirements and a three-year premium onsite warranty to ensure uninterrupted operation and support for \$1,441.84. Funding for this is included in the approved 2025 general fund budget. It was recommended that City Council approve this expenditure. Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO APPROVE THE EXPENDITURE OF \$2,068.79 FOR A NETWORK ATTACHED STORAGE (NAS) BACKUP SYSTEM AND \$1,441.84 FOR AN HP PROBOOK TOUCHSCREEN LAPTOP FROM MORRIS ELECTRONICS FOR CORPORAL ROTH CLARK WITH THE PURCHASE COST COMING FROM THE APPROVED 2025 GENERAL FUND BUDGET.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.9 – RESOLUTION – DNR LOCAL TRAIL CONNECTION GRANT

Community Development Coordinator Larry Kirch (via Zoom) reviewed a Resolution with City Council regarding the submitting of and sponsorship of a Minnesota Department of Natural Resources local connections program grant application. Following review and discussion, Member O'Donnell-Ebner introduced the following Resolution and moved its passage and adoption:

Attachment B

RESOLUTION NO. 3-25-13

A RESOLUTION AUTHORIZING SUBMITTAL OF AND SPONSORSHIP OF A MINNESOTA DEPARTMENT OF NATURAL RESOURCES LOCAL TRAIL CONNECTIONS PROGRAM GRANT APPLICATION FOR THE CITY OF LA CRESCENT, MN

WHEREAS the City of La Crescent supports the grant application made to the Minnesota Department of Natural Resources for the Local Trail Connections Program. The application is to construct 1,000 feet of paved trail for La Crescent's Recreational Trail System. The trail is located within Abnet Field park and connects residential areas to Abnet Field, the Community Ice Arena, and the city connections to the Wagon Wheel Trail and the future connections to the Root River State Trail system; and

WHEREAS the City of La Crescent recognizes that it has secured \$31,340 in non-state cash matching funds for this project.

NOW, THEREFORE, BE IT RESOLVED, if the City of La Crescent is awarded a grant by the Minnesota Department of Natural resources, the City of La Crescent agrees to accept the grant award and may enter into an agreement with the State of Minnesota for the above referenced project. The City of La Crescent will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement; and

BE IT FURTHER RESOLVED that the applicant has read the Conflict-of-Interest Policy contained in the Local Trail Connection Grant Manual and certifies it will report any actual, potential, perceived, or organizational conflicts of interest upon discovery to the state related to the application or grant award; and

BE IT FURTHER RESOLVED, the City Council of the City of La Crescent names the fiscal agent for the City of La Crescent for this project as:

Kara Tarrence, Director of Finance

City of La Crescent
315 Main Street
La Crescent, MN 55947
ktarrence@cityoflacrescent-mn.gov (507) 895-2069

BE IT FURTHER RESOLVED, the City of La Crescent hereby assures the La Crescent Abnet Field Park/Community Ice Arena Recreational Trail will be maintained for a period of no less than 20 years.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LA CRESCENT THIS 24TH DAY OF MARCH, 2025.

City of La Crescent

Mikel Poellinger, Mayor

Attest: _____
Angie Boettcher, City Clerk

The foregoing motion was duly seconded by Member Jostad and upon a roll call taken and tallied by the City Clerk, all Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

ITEM 3.10 – GAMBLING PERMIT APPLICATION

City Council reviewed a letter from Administrative Assistant Chris Fortsch for approval of a gambling permit application from the Onalaska Foundation for Educational Excellence to be held on January 17, 2026, at the La Crescent Area Event Center. The application appears to be in order, and it was

recommended that City Council approve the application and authorize it be forwarded to the Minnesota Gambling Control Board. Following discussion, Member Jostad made a motion, seconded by Member Langen as follows:

MOTION TO APPROVE A GAMBLING PERMIT APPLICATION FROM THE ONALASKA FOUNDATION FOR EDUCATIONAL EXCELLENCE FOR A RAFFLE TO BE HELD ON JANUARY 17, 2026, AT THE LA CRESCENT AREA EVENT CENTER AND AUTHORIZE IT BE FORWARDED TO THE MINNESOTA GAMBLING CONTROL BOARD.

Upon a roll call vote taken and tallied by the City Clerk, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.11 – 2025 LICENSE RENEWAL

City Council reviewed a letter from Administrative Assistant Chris Fortsch regarding approval of a 2025 gas installers license renewal from G & T Heating and Air conditioning, LLC. The application appears to be in order, and it was recommended that City Council approve the license renewal application. Following discussion, Member Langen made a motion, seconded by Member Jostad as follows:

MOTION TO APPROVE THE 2025 GAS INSTALLERS LICENSE RENEWAL FOR G & T HEATING AND AIR CONDITIONING, LLC.

Upon a roll call vote taken and tallied by the City Clerk, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.12 – PERSONNEL COMMITTEE RECOMMENDATION

The Personnel Committee had the following recommendation for consideration by the City Council:

- The Personnel Committee is recommending that the City Council approve the internal posting of the position of Assistant Fire Chief in the La Crescent Fire Department. A letter from the Fire Chief regarding this recommendation was included.

Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Langen as follows:

MOTION TO APPROVE THE INTERNAL POSTING OF THE POSITION OF ASSISTANT FIRE CHIEF IN THE LA CRESCENT FIRE DEPARTMENT WITH A HIRING RECOMMENDATION BEING BROUGHT BACK TO A FUTURE CITY COUNCIL MEETING.

Upon a roll call vote taken and tallied by the City Clerk, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

6. STAFF CORRESPONDENCE/COMMITTEE UPDATES:

6.1 COMMUNITY CONVERSATION NIGHT – APRIL 2, 2025

City Council reviewed a flyer regarding the Community Conversation Night with the City and County Law Enforcement Officials

6.2 EXPLORE LA CROSSE

City Council reviewed the Explore La Crosse March 18, 2025, board meeting agenda and the February 20, 2025, board meeting minutes.

6.3 WIESER PARK PAVILION USAGE SUMMARY

City Council reviewed the first eighteen-month usage summary for the Wieser Park Pavilion.

7. HOUSTON COUNTY

Houston County Commissioner Cindy Wright was in attendance and provided updates.

There being no further business to come before the Council at this time, Member Langen made a motion, seconded by Member O'Donnell-Ebner to adjourn the meeting. Upon a roll call vote taken and tallied by the City Clerk, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:15 P.M.

APPROVAL DATE: _____

SIGNED: _____

Mayor

ATTEST:

City Administrator

1.2



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: April 11, 2025
RE: Bills Payable

Attached for review and consideration by the City Council are the bills payable for the period ending April 11, 2025. We would suggest that the City Council approve the payment of the bills payable as presented.

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
A1 PRECISION PUMPING INC						
13411	SEWER PLUG WELSHIRE	03/22/2025	600.00	.00		
Total 9080:			600.00	.00		
ABILITY BUILDING CENTER INC						
24973	CITY HALL - SHREDDING	03/31/2025	24.26	.00		
24973	CITY HALL - CLEANING	03/31/2025	124.20	.00		
24974	FD - CLEANING COMM RM	03/31/2025	348.40	.00		
24974	FD - CLEANING STATION	03/31/2025	253.50	.00		
Total 8085:			750.36	.00		
ACENTEK						
3/25 STMT	ARENA PHONE CHARGES	03/31/2025	304.78	.00		
3/25 STMT	GOLF COURSE PHONE CHARGES	03/31/2025	447.00	.00		
3/25 STMT	LICENSE BUREAU PHONE CHARGES	03/31/2025	170.84	.00		
3/25 STMT	POOL PHONE CHARGES	03/31/2025	89.85	.00		
3/25 STMT	WATER PHONE CHARGES	03/31/2025	154.27	.00		
3/25 STMT	POLICE DEPT PHONE CHARGES	03/31/2025	316.16	.00		
3/25 STMT	PUBLIC WORKS PHONE CHARGES	03/31/2025	91.48	.00		
3/25 STMT	FIRE DEPT PHONE CHARGES	03/31/2025	477.18	.00		
3/25 STMT	LIBRARY PHONE CHARGES	03/31/2025	142.06	.00		
3/25 STMT	PARKS PHONE CHARGES	03/31/2025	164.90	.00		
3/25 STMT	SEWER PHONE CHARGES	03/31/2025	125.16	.00		
3/25 STMT	CITY HALL PHONE CHARGES	03/31/2025	411.73	.00		
3/25 STMT	BLDG/ZNG PHONE CHARGES	03/31/2025	91.48	.00		
3/25 STMT	STREET PHONE CHARGES	03/31/2025	44.51	.00		
Total 24:			3,031.40	.00		
ADVANCED FIRST AID INC.						
0325-106	AED CABINET FOR WIESER PAVILION	03/31/2025	985.00	.00		
Total 10210:			985.00	.00		
AFLAC						
3/25 STMT	INSURANCE PREMIUMS	04/01/2025	42.00	.00		
Total 72:			42.00	.00		
AFSCME						
3/25 DUES	PAYROLL DEDUCTED UNION DUES	04/01/2025	677.57	.00		
Total 25:			677.57	.00		
AIRGAS USA LLC						
9159518450	FD - MEDICAL SUPPLIES	03/25/2025	86.95	.00		
Total 1802:			86.95	.00		
ALCOHOL & GAMBLING ENFORCEMENT						
2025 GC	GC - APPL RETAILERS CARD-LIQ/WINE	04/01/2025	20.00	20.00	04/01/2025	
Total 89:			20.00	20.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
ALEX AIR APPARATUS 2, LLC						
9391	FD - COMPRESSOR SERVICE	03/25/2025	618.27	.00		
Total 74:			618.27	.00		
AMAZON CAPITAL SERVICES						
11QP-LVKV-91H	CITY HALL - OFFICE SUPPLIES	03/24/2025	16.18	.00		
11QP-LVKV-TPJ	BLDG/ZNG - CAMERA FOR COMPUTER	03/26/2025	69.99	.00		
11YN-9WLY-K9J	LIBRARY - BOOKS GRANT FUNDED	03/25/2025	23.32	.00		
14N4-QC3Q-HV	LIBRARY - BOOKS GRANT FUNDED	03/28/2025	25.20	.00		
16JV-D3FL-3GR	LIBRARY - BOOKS GRANT FUNDED	04/02/2025	11.11	.00		
17C4-4CYV-3PR	FD - BLDG MAINT	04/07/2025	6.39	.00		
19H3-KYQC-9YQ	CITY HALL - OFFICE SUPPLIES	03/24/2025	59.85	.00		
19JY-JFVT-JXYG	LIBRARY - BOOKS GRANT FUNDED	03/25/2025	47.99	.00		
19MH-KGNK-GJ	LIBRARY - BOOKS GRANT FUNDED	03/21/2025	22.96	.00		
19Y6-1NCM-HD	COMM BLDG - CLEANING SUPPLIES	03/21/2025	16.55	.00		
19Y6-1NCM-HD	CITY HALL - OFFICE SUPPLIES	03/21/2025	44.98	.00		
19Y6-1NCM-QD	LIBRARY - BOOKS GRANT FUNDED	03/22/2025	4.78	.00		
1DXX-DF6P-WT	TAIL LIGHTS FOR CHEVY COLORADO	03/19/2025	64.00	.00		
1DXX-DF6P-WT	GATE LATCH & PADLOCKS FOR TENNIS COURTS	03/19/2025	111.76	.00		
1DXX-DF6P-WT	STREETS - REFLECTIVE POLES	03/19/2025	84.98	.00		
1DYH-KHKQ-3J	LIBRARY - BOOKS GRANT FUNDED	04/07/2025	24.50	.00		
1FLC-PGKC-4K	LIBRARY - BOOKS	04/09/2025	19.95	.00		
1GJ6-TKPN-3PJ	LIC BUR - OFFICE SUPPLIES	04/07/2025	52.78	.00		
1GJ6-TKPN-3PJ	PARKS - CLEANING SUPPLIES	04/07/2025	105.98	.00		
1GJ6-TKPN-3PJ	CITY HALL - OFFICE SUPPLIES	04/07/2025	51.10	.00		
1GJ6-TKPN-3PJ	CITY HALL - CLEANING SUPPLIES	04/07/2025	14.28	.00		
1GJ6-TKPN-3PJ	POLICE DEPT - CLEANING SUPPLIES	04/07/2025	45.92	.00		
1HQ7-GHFP-JC3	GC - OFFICE SUPPLIES	02/27/2025	13.98	.00		
1JDP-LRRF-DW	STREETS - LIGHTS FOR 1 TON	03/20/2025	167.60	.00		
1JFN-MXG3-TC7	LIBRARY - BOOKS GRANT FUNDED	03/26/2025	55.96	.00		
1JHJ-L6LJ-4RC1	PARKS - SMALL TOOLS	04/09/2025	20.97	.00		
1JHJ-L6LJ-4RC1	CITY HALL - OFFICE SUPPLIES	04/09/2025	48.11	.00		
1L6W-R1QY-C6	LIBRARY - CLEANING SUPPLIES	04/04/2025	84.66	.00		
1MF3-QYK1-HFF	FD - BLDG MAINT	03/31/2025	23.98	.00		
1MJT-JYGP-GRY	CITY HALL - OFFICE SUPPLIES	03/21/2025	9.18	.00		
1MJT-JYGP-JQH	LIBRARY - BOOKS GRANT FUNDED	03/21/2025	39.95	.00		
1PLH-KXJM-4N3	LIBRARY - BOOKS GRANT FUNDED	04/09/2025	91.50	.00		
1PPM-H97D-376	LIBRARY - BOOKS GRANT FUNDED	04/02/2025	102.28	.00		
1PTX-FQ6Y-DJN	CITY HALL - OFFICE SUPPLIES	03/24/2025	176.23	.00		
1PTX-FQ6Y-DJN	POLICE DEPT - OFFICE SUPPLIES	03/24/2025	78.69	.00		
1QN3-NVFG-PK	LIBRARY - BOOKS	03/26/2025	14.43	.00		
1R4Y-X4FM-1PR	FD - UNIFORMS	03/30/2025	11.99	.00		
1R4Y-X4FM-1PR	FD - OFFICE SUPPLIES	03/30/2025	965.59	.00		
1R4Y-X4FM-1PR	FD - BLDG MAINT	03/30/2025	167.99	.00		
1RKT-7RFT-4RD	STREET - PLOW TRUCK REPAIR	03/27/2025	58.78	.00		
1RPQ-NR46-H71	LIBRARY - BOOKS GRANT FUNDED	03/25/2025	19.99	.00		
1RQ1-XV1X-JM1	LIBRARY - BOOKS GRANT FUNDED	04/08/2025	54.99	.00		
1WTX-YDDJ-3V	LIBRARY - PROCESSING MATERIALS	04/03/2025	23.98	.00		
1XM3-MRWQ-3J	LIBRARY - BOOKS GRANT FUNDED	03/24/2025	56.62	.00		
1XRM-317T-3VN	FD - EQUIPMENT	03/20/2025	44.08	.00		
1XV1-RYDQ-GW	LIBRARY - BOOKS GRANT FUNDED	03/25/2025	13.99	.00		
1Y37-Q7PH-9D7	MAINT - SAFETY SUPPLIES	04/07/2025	113.99	.00		
1YJX-FHRN-3XK	LIBRARY - BOOKS GRANT FUNDED	04/03/2025	22.31	.00		
Total 9956:			3,406.37	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
B & T TECHNICAL SERVICES, LLC						
1687	COMM BLDG - SOLAR ELECTRICAL SERVICE	02/28/2025	225.86	.00		
Total 9680:			225.86	.00		
BAKER & TAYLOR						
2038921951	LIBRARY - BOOKS	03/04/2025	175.48	.00		
2038921951	LIBRARY - BOOKS GRANT FUNDED	03/04/2025	31.37	.00		
2038922694	LIBRARY - BOOKS	03/04/2025	66.15	.00		
2038948796	LIBRARY - BOOKS GRANT FUNDED	03/14/2025	70.70	.00		
2038948796	LIBRARY - BOOKS	03/14/2025	150.49	.00		
2038954519	LIBRARY - BOOKS GRANT FUNDED	03/19/2025	100.66	.00		
2038974921	LIBRARY - BOOKS	03/27/2025	130.86	.00		
2038974921	LIBRARY - BOOKS GRANT FUNDED	03/27/2025	167.72	.00		
Total 8022:			893.43	.00		
BATTERIES PLUS, LLC						
P81287168	WATER PLANT - BATTERY FOR EXIT LIGHT	03/25/2025	94.60	.00		
Total 9428:			94.60	.00		
BEAM INSURANCE ADMINISTRATORS LLC						
4/25 STMT	EMPLOYER PAID DENTAL -PD	04/03/2025	250.73	250.73	04/03/2025	
4/25 STMT	EMPLOYER PAID DENTAL -SEWER	04/03/2025	49.05	49.05	04/03/2025	
4/25 STMT	EMPLOYER PAID DENTAL -WATER	04/03/2025	65.64	65.64	04/03/2025	
4/25 STMT	A/R - DENTAL -ROSE ALBRECHT	04/03/2025	46.08	46.08	04/03/2025	
4/25 STMT	A/R - DENTAL -BARB GILE	04/03/2025	92.19	92.19	04/03/2025	
4/25 STMT	A/R - DENTAL -PAUL KENAGA	04/03/2025	92.19	92.19	04/03/2025	
4/25 STMT	EMPLOYER PAID DENTAL -LIBRARY	04/03/2025	46.08	46.08	04/03/2025	
4/25 STMT	EMPLOYER PAID DENTAL -FD	04/03/2025	6.34	6.34	04/03/2025	
4/25 STMT	EMPLOYER PAID DENTAL -PARKS	04/03/2025	36.87	36.87	04/03/2025	
4/25 STMT	EMPLOYER PAID DENTAL -REC	04/03/2025	9.67	9.67	04/03/2025	
4/25 STMT	EMPLOYER PAID DENTAL -STREET	04/03/2025	100.92	100.92	04/03/2025	
4/25 STMT	DENTAL INSURANCE WITHHELD	04/03/2025	567.94	567.94	04/03/2025	
4/25 STMT	A/R - DENTAL -PHYLLIS FEIOCK	04/03/2025	46.08	46.08	04/03/2025	
4/25 STMT	A/R - DENTAL -DEB OLIVER	04/03/2025	92.19	92.19	04/03/2025	
4/25 STMT	EMPLOYER PAID DENTAL -CLERK	04/03/2025	120.52	120.52	04/03/2025	
4/25 STMT	EMPLOYER PAID DENTAL -LICENSE BUREAU	04/03/2025	158.58	158.58	04/03/2025	
Total 9858:			1,781.07	1,781.07		
BOUND TREE MEDICAL, LLC						
85712194	FD - MEDICAL SUPPLIES	03/26/2025	390.96	.00		
Total 9621:			390.96	.00		
CALEDONIA FIRE DEPT						
4/25 MTG	FD - SPRING MTG TRI-COUNTY FF ASSOC	04/01/2025	37.00	.00		
Total 9593:			37.00	.00		
CANADIAN PACIFIC RAILWAY						
2000164675	WTR PIPELINE CROSSING PERMIT FEE 4/1/25-3/31/26	03/18/2025	130.00	.00		
Total 192:			130.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
CENTER POINT LARGE PRINT						
2156086	LIBRARY BOOKS GRANT FUNDED	04/01/2025	445.86	.00		
Total 8179:			445.86	.00		
CINTAS CORPORATION						
4223476110	CITY HALL - MATS, CLEANING RAGS & TOWELS	03/10/2025	83.75	.00		
4224923678	CITY HALL - MATS, CLEANING RAGS & TOWELS	03/24/2025	83.75	.00		
Total 9696:			167.50	.00		
CITY OF LA CRESCENT						
3/25 FIRE	WATER/SEWER UTIL.-FIRE STATION & COMMUNITY BLD	03/31/2025	173.25	.00		
3/25 LIBRARY	WATER/SEWER UTIL.- LIBRARY	03/31/2025	106.51	.00		
Total 196:			279.76	.00		
CITY TREASURER'S OFFICE						
201596 - JAN	WASTEWATER TO LA CROSSE	01/31/2025	31,690.21	.00		
201680 - 1ST QT	2025 Q1 TRANSIT LOCAL SHARE	03/24/2025	3,120.50	.00		
201717 - FEB	WASTEWATER TO LA CROSSE	02/28/2025	27,725.67	.00		
Total 1086:			62,536.38	.00		
CLEARWAY COMMUNITY SOLAR LLC						
2/25 STMT	608 S 7TH ST - TENNIS COURT LIGHTS	02/28/2025	5.39	.00		
2/25 STMT	200 STONEY POINT - WELL HOUSE	02/28/2025	427.81	.00		
2/25 STMT	407 ORCHARDVIEW - BOOSTER STATION	02/28/2025	163.38	.00		
2/25 STMT	1450 HWY 16 - LIFT STATION	02/28/2025	16.06	.00		
2/25 STMT	110 MIDNIGHT ST - LIFT STATION	02/28/2025	28.01	.00		
2/25 STMT	219 CHESTNUT ST - BRIDGE LIGHT	02/28/2025	30.20	.00		
2/25 STMT	31 MCINTOSH RD - LIFT STATION	02/28/2025	6.09	.00		
2/25 STMT	336 S 1ST STREET - COMM BLDG	02/28/2025	82.99	.00		
2/25 STMT	722 N 2ND STREET - RADIUM PLANT	02/28/2025	1,071.21	.00		
2/25 STMT	321 MAIN STREET - LIBRARY	02/28/2025	88.15	.00		
2/25 STMT	400 LARCH AVE - WELL 2	02/28/2025	349.94	.00		
2/25 STMT	523 S CHESTNUT - ANIMAL SHELTER	02/28/2025	21.66	.00		
2/25 STMT	1200 JONATHAN LANE - PARK SHELTER	02/28/2025	23.05	.00		
2/25 STMT	193 MCINTOSH RD - BOOSTER STATION	02/28/2025	98.76	.00		
2/25 STMT	209 S WALNUT ST - LAC SIGN	02/28/2025	7.57	.00		
2/25 STMT	1323 SPRUCE DR - ABNET FIELDS	02/28/2025	16.93	.00		
2/25 STMT	520 S 14TH STREET - ICE ARENA	02/28/2025	1,379.44	.00		
2/25 STMT	608 S 7TH STREET - POOL	02/28/2025	275.69	.00		
2/25 STMT	202 MAIN STREET - FLAG LIGHT	02/28/2025	1.71	.00		
2/25 STMT	219 MAIN STREET - UNIT LIGHTS	02/28/2025	42.14	.00		
Total 9854:			4,136.18	.00		
CULLIGAN WATER CONDITIONING						
285X21813807	MAINT - WATER COOLER RENTAL	04/01/2025	39.95	.00		
285X21813807	CITY HALL - WATER COOLER RENTAL	04/01/2025	39.95	.00		
285X21813807	PD - WATER COOLER RENTAL	04/01/2025	39.95	.00		
285X21835404	FD - WATER COOLER RENTAL	04/01/2025	39.95	.00		
Total 231:			159.80	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
CUSTOM ALARM						
603765	GC - MONTHLY ALARM MONITORING SYSTEM	04/01/2025	44.65	.00		
Total 290:			44.65	.00		
DAVY LABORATORIES						
25C0381	WATER - SAMPLES	03/27/2025	114.00	.00		
25D0060	WATER - SAMPLES	04/07/2025	114.00	.00		
Total 312:			228.00	.00		
DEPT OF NATURAL RESOURCES						
3/18/25-3/24/25	WEEKLY RECREATIONAL VEH. REGIST.	03/24/2025	1,620.23	1,620.23	03/28/2025	
3/25/25-3/31/25	WEEKLY RECREATIONAL VEH. REGIST.	03/31/2025	1,999.78	1,999.78	04/04/2025	
Total 318:			3,620.01	3,620.01		
DOBECK, RHODA						
3/25 LIBRARY	LIBRARY- CLEANING	03/31/2025	235.50	.00		
Total 10098:			235.50	.00		
DRIFTLESS REGION VECTOR CONTROL LLC						
193	STORM WATER MOSQUITO MONITORING	04/01/2025	1,693.00	.00		
Total 9815:			1,693.00	.00		
EFTPS - ELECTRONIC FEDERAL TAX						
3/28/25 P/R	FED/FICA/MEDICARE	04/01/2025	19,662.32	19,662.32	04/01/2025	
Total 1127:			19,662.32	19,662.32		
ERNSTER, MICHAEL						
3/25 REIMB	REIMBURSE - MEALS	03/26/2025	84.82	.00		
Total 431:			84.82	.00		
FIVE STAR TELECOM INC						
57776	POOL CAMERA REPAIR	03/27/2025	154.47	.00		
Total 9587:			154.47	.00		
FLAGSHIP RECREATION						
F23413	PARKS - KISTLER PARK PLAYGROUND REPAIR	03/17/2025	6,280.00	.00		
Total 9160:			6,280.00	.00		
GEGEN, MARY						
3/1/25 - 3/31/25	REIMBURSE MILEAGE	03/31/2025	116.90	.00		
Total 10238:			116.90	.00		
GOPHER STATE ONE-CALL						
5030521	WATER - LOCATE	03/31/2025	9.45	.00		
5030521	SEWER - LOCATE	03/31/2025	9.45	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 620:			18.90	.00		
GRAF ELECTRIC, INC.						
24114	REPAIRED WALL PACK IN ICE ARENA	03/18/2025	414.66	.00		
Total 619:			414.66	.00		
HALEY COMFORT SYSTEMS						
PERMIT REFUN	MECHANICAL PERMIT REFUND	03/28/2025	35.00	.00		
PERMIT REFUN	STATE SURCHARGE REFUND	03/28/2025	1.00	.00		
Total 10262:			36.00	.00		
HAWKINS INC.						
7013208	WATER PLANT - CHEMICALS	03/15/2025	40.00	.00		
7028997	EQUIPMENT FOR POOL SWITCH TO LIQUID BLEACH	04/04/2025	743.65	.00		
Total 512:			783.65	.00		
HILLTOPPER REFUSE & RCYL SRVC						
3/25 BAGS	MONTHLY REFUSE P/U	03/31/2025	3,864.00	.00		
3/25 GOLF	RECYCLING & REFUSE P/U GOLF COURSE	03/31/2025	116.67	.00		
3/25 STMT	REFUSE P/U ARENA	03/31/2025	159.56	.00		
3/25 STMT	REFUSE P/U FIRE DEPT	03/31/2025	26.11	.00		
3/25 STMT	REFUSE P/U LIBRARY	03/31/2025	10.45	.00		
3/25 STMT	REFUSE P/U PARKS	03/31/2025	248.10	.00		
3/25 STMT	REFUSE P/U ANIMAL SHELTER	03/31/2025	76.42	.00		
3/25 STMT	REFUSE P/U CITY HALL	03/31/2025	67.89	.00		
3/25 STMT	RECYCLING P/U FIRE DEPT	03/31/2025	16.48	.00		
3/25 STMT	REFUSE P/U MAINT SHOP	03/31/2025	230.71	.00		
3/25 STMT	CITYWIDE RECYCLING P/U	03/31/2025	7,514.50	.00		
3/31 CREDIT	CITYWIDE RECYCLING P/U CREDIT	03/31/2025	515.28-	.00		
Total 9233:			11,815.61	.00		
HOUSTON CNTY TREASURER						
2025 BEER OFF	G.C. BEER OFF SALE LIC. RENEWAL FEE	04/01/2025	50.00	50.00	04/07/2025	
2025 BEER ON	G.C. BEER ON SALE LIC. RENEWAL FEE	04/01/2025	50.00	50.00	04/07/2025	
2025 WINE	G.C. WINE LICENSE RENEWAL FEE	04/01/2025	250.00	250.00	04/07/2025	
Total 7222:			350.00	350.00		
IMPERIAL DADE						
4357236	PARKS - CLEANING SUPPLIES WIESER PAVILION	03/21/2025	375.64	.00		
Total 10243:			375.64	.00		
J & K OF LA CROSSE, INC.						
72249	CLEANING SERVICE - WIESER PAVILION	04/07/2025	427.35	.00		
Total 10265:			427.35	.00		
J.P. COOKE COMPANY						
876994	LIBRARY - STAMP	03/19/2025	43.30	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 925:			43.30	.00		
JOHNSON LIVINGS LLC						
1059	MAINT - UNIFORMS	02/21/2025	549.65	.00		
Total 10147:			549.65	.00		
KANSAS CITY LIFE INSURANCE CO.						
4/25 STMT	EMPLOYER PAID INS. - PD	04/02/2025	83.46	83.46	04/02/2025	
4/25 STMT	EMPLOYER PAID INS. - SEWER	04/02/2025	14.11	14.11	04/02/2025	
4/25 STMT	EMPLOYER PAID INS. - WATER	04/02/2025	16.90	16.90	04/02/2025	
4/25 STMT	EMPLOYER PAID INS. -LIBRARY	04/02/2025	26.90	26.90	04/02/2025	
4/25 STMT	EMPLOYER PAID INS. -PARKS	04/02/2025	12.32	12.32	04/02/2025	
4/25 STMT	EMPLOYER PAID INS. -CLERK	04/02/2025	10.64	10.64	04/02/2025	
4/25 STMT	EMPLOYER PAID INS. - REC	04/02/2025	3.67	3.67	04/02/2025	
4/25 STMT	EMPLOYER PAID INS. - STREET	04/02/2025	35.34	35.34	04/02/2025	
4/25 STMT	EMPLOYER PAID INS. -FD	04/02/2025	.56	.56	04/02/2025	
4/25 STMT	P/R DEDUCTIONS	04/02/2025	358.58	358.58	04/02/2025	
Total 8915:			562.48	562.48		
KWIK TRIP INC						
3/25 STMT	PD- FUEL	03/31/2025	1,133.72	.00		
3/25 STMT	PARKS - FUEL	03/31/2025	299.28	.00		
3/25 STMT	FD - FUEL	03/31/2025	325.92	.00		
3/25 STMT	B&Z - FUEL	03/31/2025	35.67	.00		
3/25 STMT	STREETS - FUEL	03/31/2025	1,169.53	.00		
3/25 STMT	GC - FUEL	03/31/2025	154.92	.00		
Total 1014:			3,119.04	.00		
LA CRESCENT ACE HARDWARE						
3/25 STMT	MAINT - SHOP TOOLS	03/31/2025	32.99	.00		
3/25 STMT	PARKS - KEYS FOR WIESER PAVILION	03/31/2025	17.15	.00		
3/25 STMT	MAINT - SHOP TOOLS	03/31/2025	20.58	.00		
3/25 STMT	STREETS - FORD 1 TON REPAIR	03/31/2025	1.40	.00		
3/25 STMT	FD - EQUIP MAINT	03/31/2025	17.98	.00		
3/25 STMT	GC - SMALL TOOLS	03/31/2025	12.99	.00		
3/25 STMT	GC - COURSE REPAIR	03/31/2025	35.66	.00		
3/25 STMT	GC - COURSE REPAIR	03/31/2025	50.46	.00		
3/25 STMT	GC - EQUIP MAINT	03/31/2025	14.53	.00		
3/25 STMT	PD - OFFICE SUPPLIES	03/31/2025	13.99	.00		
3/25 STMT	PARKS - BLDG MAINT	03/31/2025	77.97	.00		
3/25 STMT	CITY HALL - BLDG MAINT	03/31/2025	3.59	.00		
3/25 STMT	MAINT - SHOP TOOLS	03/31/2025	12.58	.00		
3/25 STMT	MAINT - SHOP TOOLS	03/31/2025	77.98	.00		
3/25 STMT	PARKS - VEHICLE MAINT	03/31/2025	13.98	.00		
3/25 STMT	PARKS - BLDG MAINT	03/31/2025	12.57	.00		
3/25 STMT	GC - VEHICLE MAINT	03/31/2025	37.98	.00		
3/25 STMT	GC - EQUIP MAINT	03/31/2025	19.98	.00		
3/25 STMT	GC - SMALL TOOLS	03/31/2025	14.97	.00		
3/25 STMT	COMM RM KEYS	03/31/2025	25.54	.00		
3/25 STMT	PARKS- DRINKING FOUNTAIN REPAIR	03/31/2025	6.40	.00		
Total 717:			521.27	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
LA CRESCENT AREA EVENT CENTER, INC.						
2/25 LODGING T	LODGING TAX - MARKETING & PROMO AGREEMENT	03/25/2025	813.03	813.03	04/01/2025	
Total 9810:			813.03	813.03		
LA CRESCENT CHAMBER OF COMMERCE						
2/25 LODGING T	LODGING TAX - MARKETING & PROMO AGREEMENT	03/25/2025	813.03	813.03	04/01/2025	
Total 1142:			813.03	813.03		
LA CRESCENT ROCK PRODUCTS INC						
25-55	STREETS - ROAD ROCK	03/31/2025	657.69	.00		
25-56	GC - ROCK FOR COURSE	03/31/2025	518.72	.00		
Total 1121:			1,176.41	.00		
LA CROSSE AREA CONVENTION AND						
2/25 LODGING T	LODGING TAX - MARKETING & PROMO AGREEMENT	03/25/2025	2,543.34	2,543.34	04/01/2025	
Total 9824:			2,543.34	2,543.34		
LAPHAM'S CLEANING LLC						
27	CITY HALL - CLEANING	03/31/2025	1,500.00	.00		
Total 10121:			1,500.00	.00		
LAW ENFORCEMENT LABOR SERVICES						
3/25 DUES	PD - PAYROLL DEDUCTED UNION DUES	04/01/2025	511.00	.00		
Total 1134:			511.00	.00		
LEAGUE OF MINNESOTA CITIES						
428000	2025 LMC ANNUAL CONFERENCE - B. WALLER	03/31/2025	425.00	.00		
Total 1117:			425.00	.00		
LEAGUE OF MN CITIES INS TRUST						
24217 & 24270	PD - WORKERS COMP DEDUCTIBLE	04/01/2025	1,699.40	.00		
Total 1116:			1,699.40	.00		
LEASE SERVICING CENTER, INC.						
51889	EQUINOX - LEASE PYMT INTEREST	04/01/2025	348.44	348.44	04/01/2025	
51889	PD TESLA - LEASE PYMT INTEREST	04/01/2025	324.29	324.29	04/01/2025	
51889	EQUINOX - LEASE PYMT PRINCIPAL	04/01/2025	881.31	881.31	04/01/2025	
51889	PD TESLA - LEASE PYMT PRINCIPAL	04/01/2025	943.03	943.03	04/01/2025	
Total 10152:			2,497.07	2,497.07		
LUDWIGSON, JASON						
3/1/25 - 3/31/25	SUSTAINABILITY SERVICES	03/31/2025	4,781.92	.00		
3/1/25 - 3/31/25	MILEAGE	03/31/2025	48.30	.00		
3/1/25 - 3/31/25 #	SUSTAINABILITY SERVICES - 5 HOURS CPL GRANT	03/31/2025	197.60	.00		
3/1/25 - 3/31/25 #	SUSTAINABILITY SERVICES - 5 HOURS RELEAF GRANT	03/31/2025	197.60	.00		
Total 9632:			5,225.42	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
MATHY CONSTRUCTION COMPANY INC						
5200024238	STREET - COLD MIX STREET PATCH	03/26/2025	717.00	.00		
Total 1303:			717.00	.00		
MAYO CLINIC AMBULANCE SERVICE						
2729078	CPR CLASS	03/18/2025	72.00	.00		
Total 8150:			72.00	.00		
MENARDS-LA CROSSE						
11166	SHELVES FOR MAINT SHOP	04/03/2025	338.00	.00		
11335	FD - VEHICLE MAINT	04/08/2025	58.88	.00		
11335	MAINT - VEHICLE MAINT	04/08/2025	44.94	.00		
Total 1352:			441.82	.00		
MIDWEST TAPE						
506915858	LIBRARY- MOVIES	03/21/2025	130.45	.00		
506983572	LIBRARY- MOVIES	04/04/2025	47.98	.00		
Total 9851:			178.43	.00		
MIENERGY COOPERATIVE						
3/25 STMT	ELECT UTILITIES-GC POP MACH.	03/31/2025	72.56	.00		
3/25 STMT	ELECT UTILITIES-GC IRRIGATION & PARKING LOTS LIGH	03/31/2025	176.35	.00		
3/25 STMT	ELECT UTILITIES - WIESER PARK	03/31/2025	758.11	.00		
3/25 STMT	ELECT UTILITIES-CRESC.HGTS.& WILDWOOD SEC LIGH	03/31/2025	230.00	.00		
3/25 STMT	ELECT UTILITIES-GC CLUBHOUSE	03/31/2025	307.51	.00		
3/25 STMT	ELECT UTILITIES - HORSETRACK MEADOWS LIFT STATI	03/31/2025	137.88	.00		
Total 2012:			1,682.41	.00		
MINNESOTA CHILD SUPPORT PAYMENT CENTER						
3/28/25P/R00156	MN CHILD SUPPORT	03/31/2025	497.46	497.46	03/31/2025	
Total 9597:			497.46	497.46		
MINNESOTA DEPT OF HEALTH						
2025 POOL	2025 POOL LICENSE	04/01/2025	670.00	.00		
Total 8740:			670.00	.00		
MINNESOTA DEPT OF REVENUE						
3/28/25 P/R	MN STATE WHT	04/01/2025	4,041.00	4,041.00	04/01/2025	
Total 227:			4,041.00	4,041.00		
MINNESOTA STATE RETIREMENT SYS						
3/28/25 P/R	DEFERRED COMP. DEDUCTIONS/CONTRIBUTIONS	04/01/2025	4,879.00	4,879.00	04/01/2025	
Total 1285:			4,879.00	4,879.00		
MISSISSIPPI WELDERS SUPPLY CO						
4544965	GC - GAS FOR TORCH	03/31/2025	101.15	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1322:			101.15	.00		
MN FIRE SERVICE CERT. BOARD						
13714	FD - INSTRUCTOR 1 CERT EXAM - V. BRIDWELL JR	03/08/2025	131.00	.00		
Total 1270:			131.00	.00		
MN POLLUTION CONTROL AGENCY						
D. STAVENAU C	D. STAVENAU CLASS SC WASTEWATER CERTIFICATION	03/31/2025	45.00	.00		
Total 1316:			45.00	.00		
MORRIS ELECTRONICS INC.						
12841	PD - SECURITY INCIDENT	03/21/2025	250.00	.00		
12914	PD - NAS BACKUP	03/29/2025	2,068.79	.00		
Total 10081:			2,318.79	.00		
MUNICIPAL EMERGENCY SERVICES, INC.						
IN2235433	FD - PPE	04/02/2025	80.70	.00		
Total 8816:			80.70	.00		
NASH, DAVID						
4/27/25	LIBRARY - SPEAKER FEE	04/01/2025	100.00	.00		
4/27/25 MUSIC	LIBRARY - PROGRAM MUSIC FEE	04/01/2025	100.00	.00		
Total 10263:			200.00	.00		
NCPERS GROUP LIFE INSURANCE						
3/25 STMT	LIFE INSURANCE PREMIUMS	04/01/2025	144.00	.00		
Total 1619:			144.00	.00		
NORTHERN BATTERY						
57932503311024	GC - BATTERY FOR MOWERS	03/31/2025	153.19	.00		
57932503311024	GC - BATTERY FOR GOLF CARS	03/31/2025	107.88	.00		
Total 1461:			261.07	.00		
NORTHERN BEVERAGE DISTRIBUTING						
1462594	GC - BEER FOR RESALE	03/27/2025	457.05	.00		
Total 2311:			457.05	.00		
PEPSI-COLA BOTTLING COMPANY						
9149907	GC - POP FOR RESALE	03/18/2025	1,014.00	.00		
Total 1615:			1,014.00	.00		
PETERSON, KALEB						
3/25 REIMB	REIMBURSE - FOOD FOR TRAINING	03/20/2025	64.03	.00		
Total 10154:			64.03	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
POINT C						
3/21 L. OLSON	MEDICAL REIMB P/R DEDUCTED- L. OLSON	03/24/2025	104.76	104.76	03/24/2025	
3/26/25 D. STAV	MEDICAL REIMB P/R DEDUCTED-D. STAVENAU	03/28/2025	600.00	600.00	03/28/2025	
3/26/25 K. TARR	MEDICAL REIMB P/R DEDUCTED- K. TARRENCE	03/31/2025	85.00	85.00	03/31/2025	
Total 10202:			789.76	789.76		
PROLOGUE PLANNING GROUP						
3/1/25 - 3/31/25	ECONOMIC DEVELOPMENT SERVICES	03/31/2025	5,308.82	.00		
3/25 REIMB	REIMB - HOTEL FOR MNDOT SUMMIT	03/06/2025	134.49	.00		
Total 10006:			5,443.31	.00		
PUBLIC EMPLOYEES RETIREMENT						
3/28/25 P/R	RETIREMENT DEDUCTIONS/CONTRIB.-CORD & PF	04/02/2025	16,868.79	16,868.79	04/02/2025	
Total 1612:			16,868.79	16,868.79		
QUADIENT FINANCE USA, INC						
3/25 STMT	Postage Meter Postage- B & Z	03/16/2025	44.90	44.90	04/01/2025	
3/25 STMT	Postage Meter Postage- FIRE DEPARTMENT	03/16/2025	25.66	25.66	04/01/2025	
3/25 STMT	Postage Meter Postage- Library	03/16/2025	19.24	19.24	04/01/2025	
3/25 STMT	Postage Meter Postage- Police	03/16/2025	44.90	44.90	04/01/2025	
3/25 STMT	Postage Meter Postage- Public works	03/16/2025	32.07	32.07	04/01/2025	
3/25 STMT	Postage Meter Postage- Water	03/16/2025	134.69	134.69	04/01/2025	
3/25 STMT	Postage Meter Postage- ARENA	03/16/2025	6.41	6.41	04/01/2025	
3/25 STMT	Postage Meter Postage- Clerk	03/16/2025	96.21	96.21	04/01/2025	
3/25 STMT	Postage Meter Postage- Golf course	03/16/2025	19.24	19.24	04/01/2025	
3/25 STMT	Postage Meter Postage- Lic Bur	03/16/2025	64.14	64.14	04/01/2025	
3/25 STMT	Postage Meter Postage- Pool	03/16/2025	12.83	12.83	04/01/2025	
3/25 STMT	Postage Meter Postage- Sewer	03/16/2025	134.69	134.69	04/01/2025	
3/25 STMT	Postage Meter Postage- Animal	03/16/2025	6.41	6.41	04/01/2025	
Total 9799:			641.39	641.39		
QUILLINS LA CRESCENT						
3/25 STMT	GC - FOOD FOR RESALE	03/31/2025	22.07	.00		
3/25 STMT	FOOD FOR PRESCRIBED BURN TRAINING	03/31/2025	35.05	.00		
Total 1707:			57.12	.00		
R & R PRODUCTS INC						
CD3008993	GC - TIRES FOR GOLF CARS	04/02/2025	615.60	.00		
CD3008993	GC - FLAGSTICKS & FLAGS FOR GREENS	04/02/2025	650.17	.00		
CD3009119	GC - EQUIPMENT REPAIR	04/02/2025	2,320.44	.00		
CD3009119	GC - CUPS FOR GREENS	04/02/2025	288.08	.00		
Total 1833:			3,874.29	.00		
RCT SEWER VAC LLC						
1135	CLEAN MAIN LINE AT WILLOW & WELSHIRE	03/22/2025	350.00	.00		
1138	SEWER - BACK UP ON WILLOW	04/04/2025	1,125.30	.00		
Total 9511:			1,475.30	.00		
REGENTS OF THE UNIVERSITY OF MN						
2170001610	LIBRARY - BOOKPAGE MAGAZINE	03/31/2025	7.80	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9453:			7.80	.00		
RIVERLAND COMMUNITY COLLEGE						
1278006	FD - FIRE SCHOOL J. MEIER & B. KREIBICH	03/30/2025	240.00	.00		
Total 1837:			240.00	.00		
ROOT RIVER TRAIL TOWNS						
25.03.10	ANNUAL CONTRIBUTION	03/10/2025	300.00	.00		
Total 10199:			300.00	.00		
SAM'S CLUB						
3/25 STMT	CITY HALL - OFFICE SUPPLIES	03/31/2025	293.74	293.74	04/01/2025	
3/25 STMT	PARKS - GARBAGE BAGS	03/31/2025	343.68	343.68	04/01/2025	
3/25 STMT	CITY HALL - CLEANING SUPPLIES	03/31/2025	33.96	33.96	04/01/2025	
Total 1861:			671.38	671.38		
SIGN PRO OF LA CROSSE						
55708	PD - NEW NNO SIGN	03/28/2025	232.00	.00		
Total 9879:			232.00	.00		
SOLAR CONNECTION INC.						
3126	DOWN PAYMENT ON SOLAR INSTALLATION AT AQUATIC	03/25/2025	8,500.00	.00		
Total 10264:			8,500.00	.00		
SOUTHEAST LIBRARIES COOP						
053353	LIBRARY - CHROMEBOOKS	03/26/2025	1,399.18	.00		
053376	LIBRARY- ILS PACKAGE AND PC SUPPORT	04/02/2025	809.32	.00		
Total 1962:			2,208.50	.00		
STAR TRIBUNE						
4/25 - 4/26	LIBRARY SUBSCRIPTION RENEWAL - 52 WEEKS	04/01/2025	520.94	.00		
Total 1866:			520.94	.00		
THE BUYERS EX-PRESS						
4468	GC - ADVERTISING	03/03/2025	350.00	.00		
4519	GC - ADVERTISING	04/01/2025	150.00	.00		
Total 9513:			500.00	.00		
TRI-STATE BUSINESS MACHINES IN						
624951	CLERK - COPY/PRINTER	03/19/2025	76.66	.00		
624951	B&Z - COPY/PRINTER	03/19/2025	46.00	.00		
624951	SEWER - COPY/PRINTER	03/19/2025	30.66	.00		
624951	FIRE DEPT - COPY/PRINTER	03/19/2025	7.45	.00		
624951	GOLF COURSE - COPY/PRINTER	03/19/2025	92.25	.00		
624951	PUB WORKS - COPY/PRINTER	03/19/2025	76.66	.00		
624951	WATER - COPY/PRINTER	03/19/2025	30.66	.00		
624951	POLICE DEPT - COPY/PRINTER	03/19/2025	70.48	.00		
624951	MOTOR VEHICLE - COPY/PRINTER	03/19/2025	62.81	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 2024:			493.63	.00		
UNITED STATES POSTMASTER						
3/31/25CYCLE 2	POSTAGE - WATER/SEWER BILL	04/01/2025	124.04	124.04	04/01/2025	
3/31/25CYCLE 2	POSTAGE - WATER/SEWER BILL	04/01/2025	124.04	124.04	04/01/2025	
Total 2102:			248.08	248.08		
UNITED WAY, INC.						
1ST QTR 2025	PAYROLL DEDUCTION - M. LOEFFLER	04/01/2025	13.00	.00		
Total 2122:			13.00	.00		
VEGLAHN, DAN						
3/25 DUPLICATE	SUMMER REC PROGRAMS- PARK USE FEES	04/03/2025	140.35	140.35	04/03/2025	
3/25 DUPLICATE	SUMMER REC PROGRAMS-SALES TAX PAYABLE	04/03/2025	9.65	9.65	04/03/2025	
Total 10261:			150.00	150.00		
VERIZON WIRELESS						
6109635324	FD - MOBILE	03/28/2025	180.09	.00		
6109658390	WATER DEPT - DATA	03/28/2025	35.01	.00		
6109658390	B&Z - COMPUTER DATA & PHONE SERVICE	03/28/2025	120.04	.00		
6109658390	PD - COMPUTER DATA & PHONE SERVICE	03/28/2025	496.53	.00		
6109658390	SEWER DEPT - DATA	03/28/2025	35.01	.00		
6109959623	SEWER DEPT - WIRELESS	03/31/2025	57.78	.00		
6109959623	WATER DEPT - WIRELESS	03/31/2025	57.78	.00		
Total 8973:			982.24	.00		
VISA						
3/25 STMT	HOTEL FOR D. STAVENAU WATER SCHOOL	03/31/2025	413.92	.00		
3/25 STMT	PROJECT REVIEW MEETING LUNCH	03/31/2025	69.42	.00		
3/25 STMT	LIBRARY - PROGRAM SUPPLIES	03/31/2025	91.50	.00		
3/25 STMT	FD - VEHICLE MAINT	03/31/2025	395.57	.00		
3/25 STMT	FD - PPE	03/31/2025	30.54	.00		
3/25 STMT	CDL ANNUAL QUERY	03/31/2025	12.50	.00		
3/25 STMT	CITY COUNCIL - JACKETS	03/31/2025	359.82	.00		
3/25 STMT	B&Z - BUILDING OFFICIAL LISENSE RENEWAL	03/31/2025	85.00	.00		
3/25 STMT	PD - INTERNET PEOPLE SEARCH	03/31/2025	77.50	.00		
3/25 STMT	SAFETY TRAINING LUNCH	03/31/2025	56.56	.00		
3/25 STMT	LIBRARY - PROCESSING MATERIALS	03/31/2025	18.43	.00		
3/25 STMT	LIBRARY - TABLE EVENT FEE	03/31/2025	100.00	.00		
3/25 STMT	AD - SUMMARY OF ORD NO 590	03/31/2025	9.76	.00		
3/25 STMT	CAR WASH CITY TRUCK	03/31/2025	7.00	.00		
3/25 STMT	HOTEL, MEALS, FUEL MN DOT SUMMT - TERESA	03/31/2025	200.94	.00		
3/25 STMT	B&Z - PLUMBING CEU'S	03/31/2025	85.00	.00		
3/25 STMT	B&Z - DLI SPRING SEMINAR - BOT GRANT REIMB	03/31/2025	85.00	.00		
3/25 STMT	PD - SERVICE RECOGNITION PLAQUES	03/31/2025	338.80	.00		
Total 2208:			2,437.26	.00		
VISION DESIGN GROUP						
124148	QTRLY WEB SITE HOSTING FEES	04/01/2025	180.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9254:			180.00	.00		
WALLER, HARRIS W.						
1/25 - 3/25	REIMBURSE - MILEAGE	03/12/2025	120.40	.00		
Total 2331:			120.40	.00		
WEINFURTNER, TANNER						
3/25 REIMB	MEAL REIMBURSEMENT	03/20/2025	43.71	.00		
Total 10235:			43.71	.00		
WHKS & CO.						
53801	SOUTH 6TH STREET	02/28/2025	1,028.16	.00		
53804	OAK STREET RECONSTRUCTION	02/28/2025	9,295.44	.00		
53809	PINE CREEK FINAL DESIGN & CONSTRUCTION	02/28/2025	9,632.79	.00		
53811	ENHANCED STREET SWEEPING PLAN	02/28/2025	146.71	.00		
53822	WALNUT STREET RECONSTRUCTION	02/28/2025	1,074.02	.00		
53823	2025 SAFE ROUTES TO SCHOOL	02/28/2025	15,481.11	.00		
Total 8290:			36,658.23	.00		
WIESER LAW OFFICE PC						
3/25 CITY	CLERK - LEGAL FEES	03/31/2025	878.65	.00		
3/25 CITY	WATER DEPT - LEGAL FEES	03/31/2025	439.32	.00		
3/25 CITY	BLDG/ZNG - LEGAL FEES	03/31/2025	878.65	.00		
3/25 CITY	COUNCIL - LEGAL FEES	03/31/2025	878.65	.00		
3/25 CITY	SEWER DEPT - LEGAL FEES	03/31/2025	439.32	.00		
3/25 POLICE	PD - LEGAL FEES	03/31/2025	3,269.40	.00		
Total 2361:			6,783.99	.00		
WIESER PRECAST/DORIC VAULTS						
17783	RAILING FOR CANOE LAUNCH	03/10/2025	4,970.00	.00		
Total 2309:			4,970.00	.00		
ZENKE INC						
7516	WATER MAIN BREAK - 100 BLOCK OF OAK	03/20/2025	2,070.00	.00		
Total 2412:			2,070.00	.00		
Grand Totals:			265,314.27	61,449.21		

#3.1



La Crescent Library Annual Report

2024

Director's Report



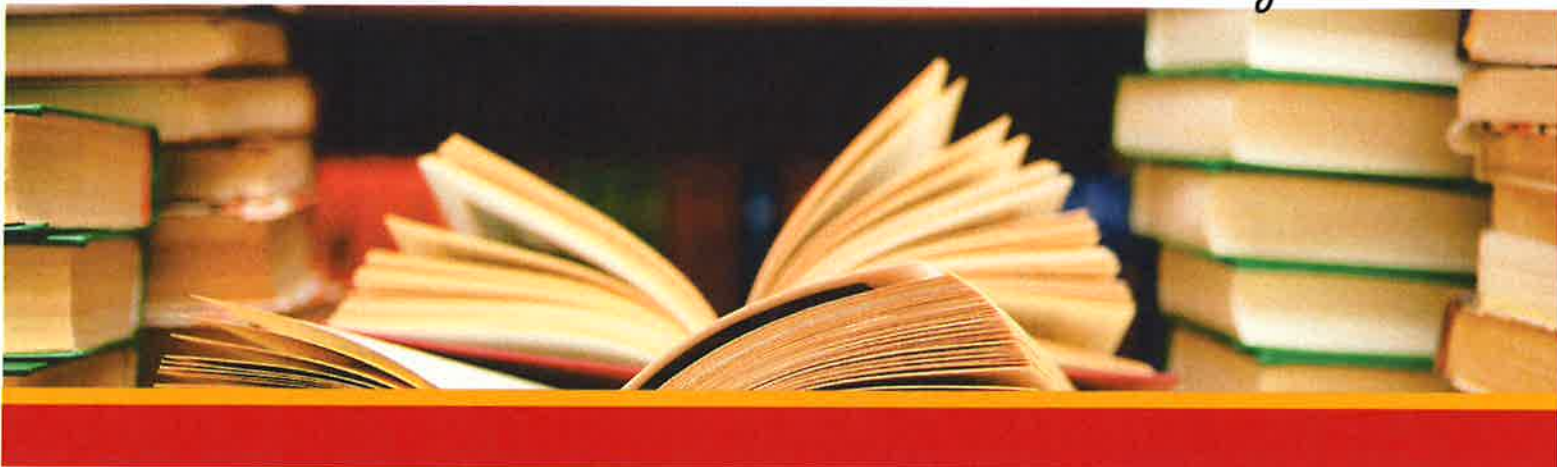
Public and school libraries face more challenges with censorship concerns than ever before. Preliminary data from the American Library Association reported that from January - August 2024, there were 1,128 unique titles targeted for censorship.

As your community library, your freedom to read is important to us. We encourage families to visit the library together and choose the materials that best suit your family's needs and likes.

That's what creates lifelong readers! And, we have a responsibility to be a space for learning about a wealth of topics from diverse cultures and areas, ensuring each patron can find themselves on our library shelves and learn about our global community. That's part of what makes our space inclusive and accessible!

We encourage you to check out our monthly displays highlighting a variety of interests and subjects throughout the year, and to always, always ask staff if you have any questions or need help finding what you're looking for.

Happy reading,
Jess



Library Information

Public Usage

21,834 In-Person Visits (-22%)
487 Public Computer Sessions (-6%)
39,202 Physical Item Checkouts (-1%)

New Patrons Added: 333 (+8%)

Total Registered Users: 3,102 (+12%)

New Materials Added: 2,144 (+7%)

Virtual Usage

18,129 Website Visits (-5%)
1,828 Wifi Sessions (-16%)
10,763 E-book & E-Audio Checkouts (+2%)

Circulation

Circulation by Collection



The Power of Programming

304 Programs (+2%)

4,848 People in Attendance (+2%)

235 Youth and Teens Participated in the Summer Reading Program

134 Adult Reading Challenge Participants

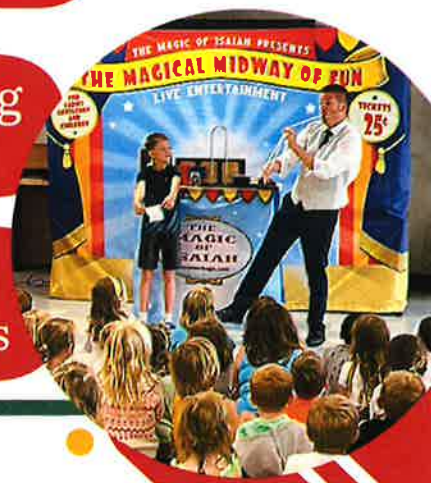
17 Guest Author Visits

279 Participants in our Community Read Programs

Launched Nutrition-Based Cooking Demos & Cookbook Collection

403 Participants in Indigenous History: Our Past, Our Present Series

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Small, but Mighty Our Team



Jess

Likes: memoirs, mysteries, horror, non-fiction, poetry, book club fiction - audiobooks preferred

Favorite Book Read in 2024:

Yellowface by R.F. Kuang

Best Part of the Job: Fostering conversations, learning through programs, and helping patrons find their next great read.



Likes: mysteries and thrillers, historical fiction, picture books

Favorite Book Read in 2024:

I'll Just Be Five More Minutes by Emily Farris

Best Part of the Job: Getting to welcome families to the library everyday.



Emily

Likes: true crime, fantasy, horror, non-fiction

Favorite Book Read in 2024:

The Spellshop by Sarah Beth Durst

Best Part of the Job: Seeing how excited patrons get when they come to pick up their holds or when they discover something good on the new shelf.



Molly

Likes: Amish stories, Christian fiction, mysteries

Favorite Book Read in 2024:

The Women by Kristin Hannah

Best Part of the Job: Working with our library patrons!



Judy

Highlights of 2024



1

We launched Cooking Demos!

Thanks to an amazing collaboration with All of Us Research Program, we received a grant through the National Library of Medicine to fund cooking demonstrations with a culinary medicine specialist. We also added over \$1000 worth of new plant-based cookbooks and health guides to our collection.

2

We launched our new Playaway collection.

With technology always updating, our library was “overdue” for some new options to support our young readers in the audiobook area. Thanks to a SELCO region mini-grant and our Friends of the Library, we added a whole new collection of juvenile audiobooks on Playaway!



3

Our Community Read Program was a success.

Our Community Read featuring MN author, Nigar Alam's "Under the Tamarind Tree," welcomed our collaboration with the Cultural Heritage Association of India (CHAI). We hosted a Hindustani concert, India Fair, and history talk with the author.



4

Indigenous History: Our Past, Our Present

Thanks to a grant from the MN Arts and Cultural Heritage Fund, we were able to bring five indigenous authors and artists to our community for a variety of programs for all ages.

5

Learning with your Library at every age.

Did you know the library's annual programming budget is just \$3000? In order to provide the programs you love, the library sought out additional funding sources that resulted in over \$15,000 raised in 2024 specifically for programming through grants and sponsorships.



Mission Moments



We love being an integral part of our community's wellbeing. Standing by our strategic plan, we focused on community connections, providing an inclusive and accessible space for all ages, and striving to be the best stewards of our resources while pursuing additional funding sources to support our community's needs.

In 2024, we...

- Hosted more interactive, educational programs for our youth to learn about our natural world.
- Highlighted cultural and diverse displays so patrons like Tanner can see themselves represented on our shelves.
- Fostered space and programs where all ages can learn AND play together.
- Collaborated with community partners to support literacy and a love of reading at all ages through book clubs, book sales, giveaways, storywalks, and more!
- Attended the Minnesota Library Association Conference in Rochester, MN, learning from library leaders like Mychal Threets.



Financial Highlights



2024 Revenue: \$289,562

2024 Expenses: \$247,637

Additional noteworthy expenses funded through contributions:

- \$14,062 for programming (grants and sponsorships)
- \$10,410 for collection materials (grants, sponsorships, and monetary gifts)
- \$16,700 from the Friends of the La Crescent Library contributing to collection materials, programs, and library furniture

Thanks to the many grants received, local sponsors, individual donors, and our AMAZING Friends of the Library, we were able to provide double the new collection materials we normally could afford AND host a wealth of community programs!

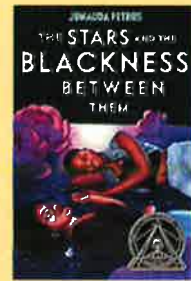
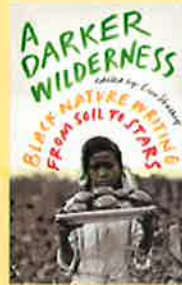


What's to come?

Exciting programs and service updates for 2025!



**La Crescent Community Read
with La Crescent Author
and MN Book Award Finalist
David Nash
April 2025**



**Nature, History, Identity,
Discovery:
a La Crescent Community Read
with MN Authors
Erin Sharkey and Junauda Petrus
May - June 2025**



**NEW Chromebooks
for in library use -
work and study
option.**



**NEW Catalogue
System for
Staff AND Patrons
coming May 1st!**

Thank You



We added 333 new library patrons this year! That's nearly one new patron per day! Words can't express how grateful we are to each and every library user, young and old, who make our services and programs a part of their day. It is truly an honor to serve this community and see us all grow, play, laugh, and learn together. Whether you love our physical collection materials, our digital library with Libby, or BOTH, your support of public libraries is so appreciated.

La Crescent Public Library
321 Main St.
La Crescent, MN 55947
(507) 895-4047

<http://lacrescent.lib.mn.us>





LA CRESCENT PUBLIC LIBRARY

321 MAIN ST., LA CRESCENT, MN 55947

PHONE (507)895-4047 FAX (507)895-7153

Jess Witkins
La Crescent Public Library
321 Main St.
La Crescent, MN 55947
(507) 895-4047
lcr_dir@selco.info

April 14, 2025

Mayor Mike Poellinger
City Council Members Cherryl Jostad, Chris Langen, Teresa O'Donnell-Ebner, Dale Williams
315 Main St.
La Crescent, MN 55947

Dear Mayor Poellinger and City Council Members,

I am writing to request the use of some city space during our Summer Reading Program. This year's theme is Level Up at Your Library and focuses on STEM activities and gaming. Summer is when we find the public library at our busiest and we proved to have big turnouts for our events.

In order to welcome as many library friends as possible, we need to seek outside space in order to accommodate our program attendee size. We do this by being present at the La Crescent Farmer's Market and offering book raffles, activities, and storytimes as well as by showcasing two story walks in Kistler and Veteran's Park during the summer.

This year, we have three outdoor space requests to help us with our summer reading programming.

- 1) Use of the grassy lot behind the library and partial parking lot (row adjacent to the green space)
 - a. Date: Monday, June 16th, 2025 – estimated times 1:00pm – 6:00pm
 - b. Purpose: To host Paper Plains – an interactive papermaking and native prairie planting program (Legacy funded program)
 - c. Rain site: La Crescent Community Building
 - d. Additional Needs: partial closing of the parking lot (first row of spaces adjacent to the green space), outdoor extension cords and power strips as needed
- 2) Use of the grassy lot behind the library and partial parking lot (first TWO rows of parking spaces next to green space to accommodate audience seating and safety)
 - a. Date: Saturday, June 28th, 2025 – estimated times: 8:00am – 2:00pm

- b. Purpose: To host Circus Manduhai – a new performer to La Crescent and all ages circus and acrobatic performance
 - c. Rain site: La Crescent Community Building
 - d. Additional Needs: Partial closing of the alleyway and parking lot for safety, use of extension cords and power strips as needed
- 3) Use of the grassy lot behind the library and the full parking lot
- a. Date: Friday, July 25th, 2025 – estimated times 12:00pm – 9:00pm
 - b. Purpose: To host our Family Fun Night – an end of summer reading gathering for the community featuring Isaiah Foster for a Foam Party and dj mix, the Mobile Sign Shop, a mix of food vendors, and games/activities for kids
 - c. Rain site: La Crescent Community Building
 - d. Additional needs: partial closing of the alleyway to ensure community safety and access to the library building for restrooms and services, use of picnic tables (15), large garbage bins, outdoor extension cord & power strips as needed

I thank the council for their time and consideration, and for their support of the library and its mission of accessibility to the La Crescent community.

Sincerely,

A handwritten signature in cursive script, appearing to read "Jess Witkins".

Jess Witkins
Library Director

#3.3

CITY OF LA CRESCENT, MINNESOTA

Agenda Request Form

DATE SUBMITTED: April 9, 2025

SUBMITTED BY: Allie Benish, 2025 Applefest President

ISSUE: City Request from La Crescent Applefest

ATTACHMENTS: City Request from La Crescent Applefest

JUSTIFICATION:

ACTION REQUESTED: Approval of use of city resources

REVIEWED BY: _____ **City Clerk/ Admin.** _____ **City Attorney** _____ **Bldg. Insp.**
_____ **Finance Director** _____ **Public Works** _____ **City Engineer**

RECOMMENDATION:

- For an item to be placed on the agenda, all Agenda Request Forms must be submitted to the City Administrator no later than Noon on the Wednesday preceding the City Council Meeting. The City shall have the discretion to determine if the request will be heard at a City Council Meeting.
- Individuals wishing to address the City Council at a meeting need to complete the Agenda Request Form and return the form to the City Administrator by 4:45 p.m. the day of the meeting.



City Request from La Crescent Applefest

To the La Crescent City Council:

Please accept this document and its attachments as our formal, bulk request for use of city staff, parks, facilities, and resources to execute the 2025 La Crescent Apple Festival, to be held from September 19-21, 2025 with a few events before the festival. Requests remain very similar to previous years with the addition of a few events as outlined below. We appreciate your collaboration and consideration, and we are happy to answer any questions.

Sincerely,
Allie Benish, 2025 President

Parades

Thursday, September 16

Requesting permission to host the "Light Up La Crescent" Parade at dusk (approx. 7:30pm). This will be the 2nd year we have hosted this parade. (The 2024 parade was rained out.) The parade route is the same as 2023 but in the reverse direction. Proposed route is attached.

Saturday, September 18

Requesting permission to host the Kiddie Parade at 12pm. Same route as previous years (around Crucifixion School).

Sunday, September 19

Requesting permission to host the King Apple Parade at 1pm. This will be the 77th year that we have hosted this parade. Parade line-up and route attached. No changes from previous years. Special events request (already submitted to county) also attached.

Parks/Other Facilities

Abnet Field—September 15-22 (Fest Grounds/Carnival Midway)

Wieser Pavilion—September 18, 1-5pm (Euchre Tournament)

Event Center Parking Lot nearest TimeOut Tavern—September 18 (After-Parade Parking Lot Party, details attached)

Wieser Pavilion—September 19, 1-5pm (BUNCO)

Veteran's Park—September 20 (Kickball Tournament, participants to be instructed to park on Park St. to not clutter the parking lot for the Great River Makers Market at the Event Center on the same day)

Temporary Liquor Licenses

King Apple Tent—September 18-21

Pre-Parade Party (in conjunction with La Crescent Live)—September 18

Kickball Tournament—September 20

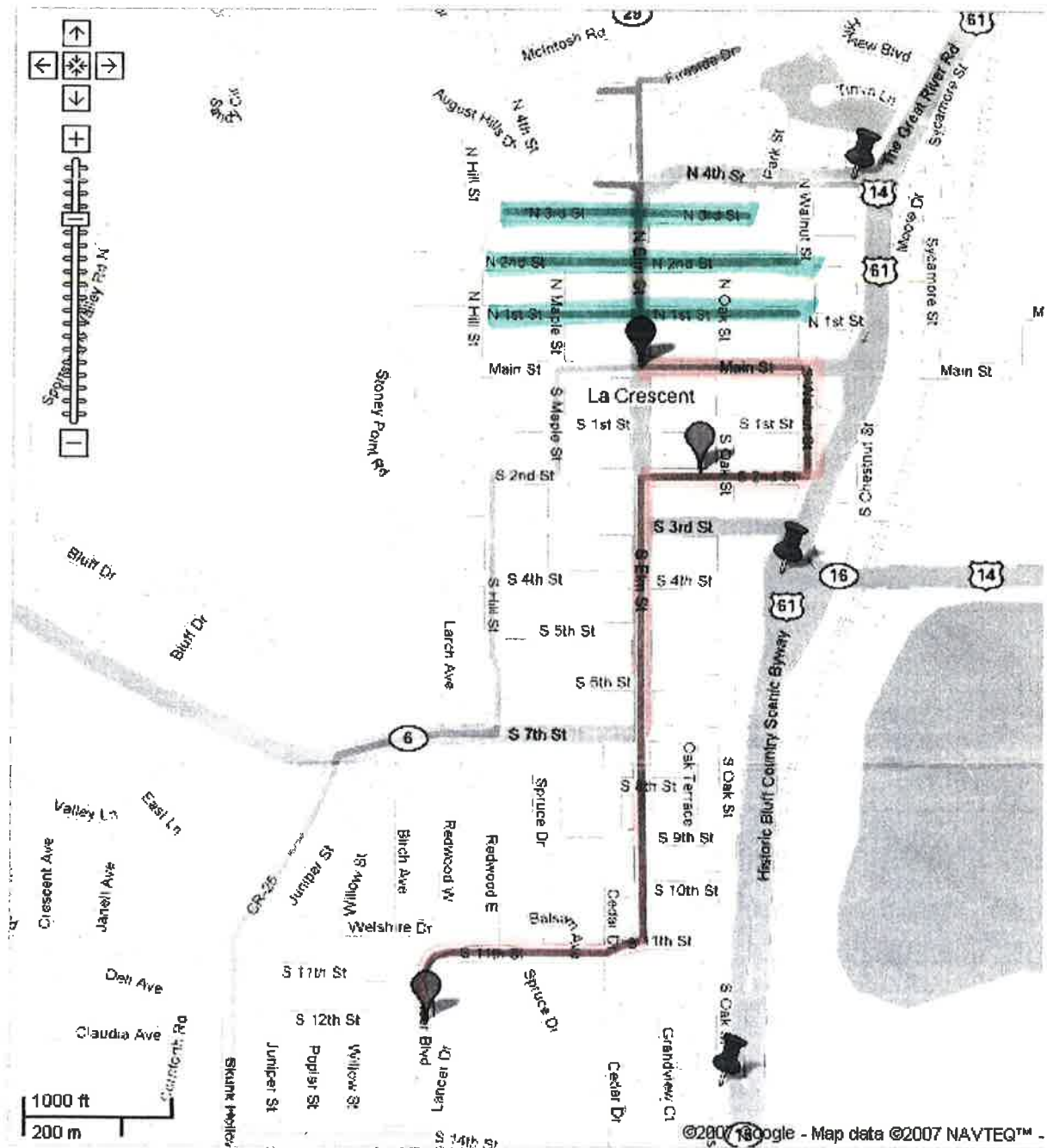
City Staff/Resources

- Request to have at least 8 (but as many as possible) picnic tables delivered to the fest grounds the morning of Thursday, September 18 and picked up the morning of Monday, September 22.
- Request of assistance from city staff to prepare the carnival area, install signs, stakes, fencing, a water line for the King Apple Tent, the use of city garbage cans, picnic tables, and trailer, help barricading the stage, installing signs on the route for the King Apple Parade, and use of eight golf carts for the preparation of the King Apple Parade (all requests are same as in previous years)
- Request to make sure bases at Veteran's Park field are installed by Saturday, September 20 (if applicable).

Google
Maps

Parade Route

Notes



on Back
Kiddie parade

* Kiddie Parade

Start at Crucifixion and go around the block
of the Church.



La Crescent Apple Festival, Inc.

P.O. Box 65 | La Crescent, MN 55947 | (507) 895-2800 | www.applefestusa.com

March 2025

Dear City Council,

As the Applefest Board of Directors prepares for the upcoming 2025 Applefest, we are requesting approval for a couple events planned to take place on Thursday, September 18th, 2025. Although the fest grounds do not open until Friday afternoon, these events will serve as the exciting kickoff to Applefest weekend. Following the success of a previous year's parade, we aim to introduce a new community tradition.

To enhance community engagement and support local businesses, we propose the following events:

1. "Light Up La Crescent" Parade Route: We plan to reverse the direction of the parade route from 2023. Previously, the parade began at Veteran's Park and ended at the Crucifixion parking lot. We believe reversing the direction will allow for more space for parade participants to lineup and hopefully bring community members to support local at the end of the route.
2. Post Parade Community Event: Additionally, we are considering hosting an "After Parking Lot Party" or similar event immediately following the parade. This gathering aims to encourage community members to gather, socialize, and support local establishments. Such an event could significantly benefit our local economy and foster community spirit!

To ensure the success and safety of the parade, we kindly request assistance from the city council and relevant departments, including logistical support and any necessary permits for the proposed event.

Below are the details of the parade route and community event:

Date: Thursday, September 18, 2025

Location: Lineup at Crucifixion School Parking Lot, ending at Veteran's Park/Parking Lot

Time: Lineup at 6:30pm, parade start at dusk (approximately 7:30pm)

Proposed Route:

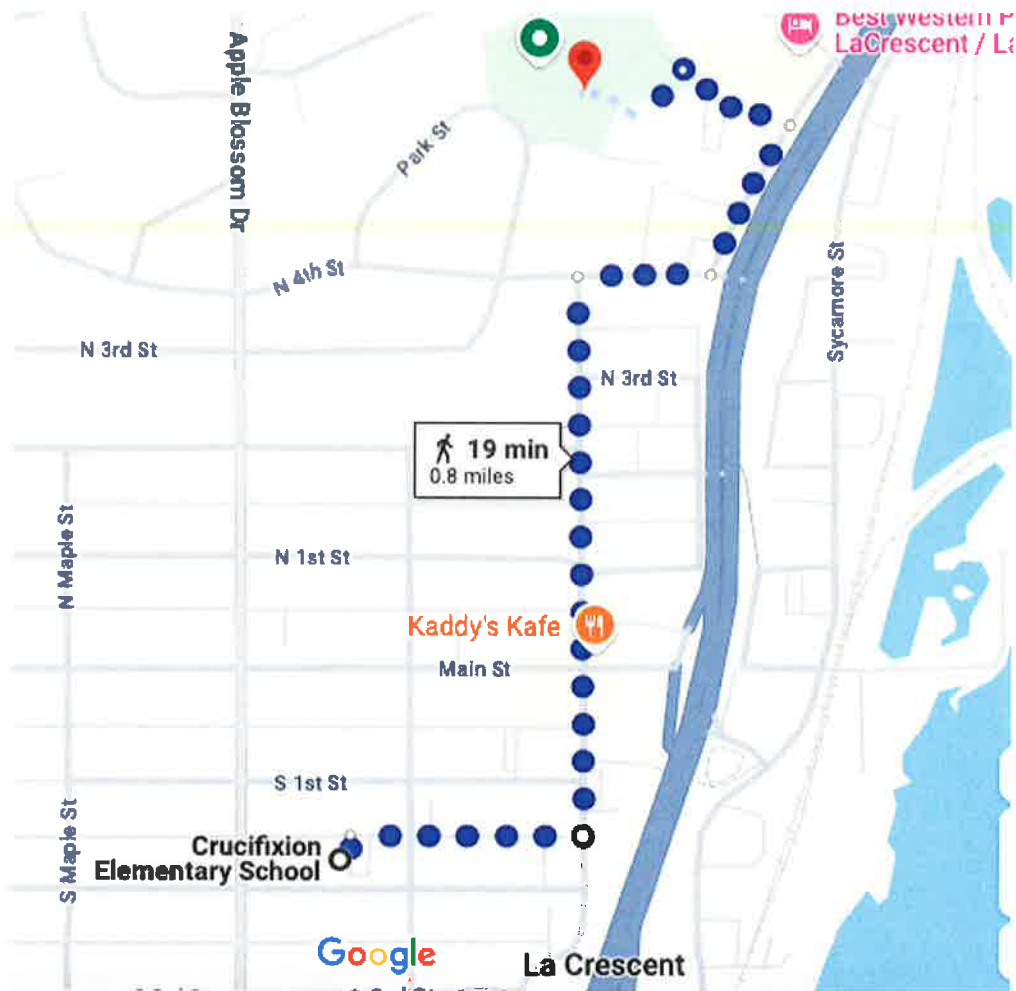
- Start in parking lot of Crucifixion School
- Left on S Second St
- Left on S Walnut St
- Right on N Fourth St
- Left on N Chestnut St
- Left on Timm Ln
- End in parking lot of Veteran's Park

Proposed Event:

- We are requesting permission to close off the parking lot nearest Timeout Tavern to provide space for a community gathering. Applefest does not plan to set up or sell anything in these lots, as we are only hoping to provide an area for people to mingle and support the establishments. We have already discussed the event with Timeout Tavern and Swing Bridge Pub, who are planning dinner and drink specials for that evening.

The Applefest Board of Directors appreciate your consideration of these proposals and look forward to discussing how we can collaboratively enhance this year's Applefest. Let us know if you have any questions or concerns!

Kailey Wieser
608-518-1789
Vice President
La Crescent Applefest





Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization La Crescent Apple Festival		Date of organization 1949	Tax exempt number 41-6125453
Organization Address (No PO Boxes) PO Box 65	City La Crescent	State MN	Zip Code 55947
Name of person making application Justine Vanderzee		Business phone	Home phone 608 397 7762
Date(s) of event September 18-21, 2025	Type of organization ☐ Microdistillery ☐ Small Brewer ☐ Club ☐ Charitable ☐ Religious ☒ Other non-profit		
Organization officer's name Allie Benish, President	City La Crescent	State MN	Zip Code 55947
Organization officer's name Kailey Weiser, Vice President	City La Crescent	State MN	Zip Code 55947
Organization officer's name Robin Weiser, Treasurer	City La Crescent	State MN	Zip Code 55947

Location where permit will be used. If an outdoor area, describe.

Abnet Field
1200 Block of Spruce
La Crescent MN 55947

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

West Bend
\$1,000,000/\$3,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Event in conjunction with a community festival ☐ Yes ☐ No	City or County E-mail Address
Current population of city	

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization La Crescent Apple Festival Date of organization 1949 Tax exempt number 41-6125453

Organization Address (No PO Boxes) PO Box 65 City La Crescent State MN Zip Code 55947

Name of person making application Allison Benish Business phone Home phone 608-797-9918

Date(s) of event September 18, 2025 Type of organization ☐ Microdistillery ☐ Small Brewer
☐ Club ☐ Charitable ☐ Religious ☒ Other non-profit

Organization officer's name Allison Benish, President City La Crescent State MN Zip Code 55947

Organization officer's name Kailey Wieser, Vice President City La Crescent State MN Zip Code 55947

Organization officer's name Robin Wieser, Treasurer City La Crescent State MN Zip Code 55947

Location where permit will be used. If an outdoor area, describe.
La Crescent Live
322 S 1st St, La Crescent

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
West Bend
\$1,000,000/\$3,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license Date Approved
Fee Amount Permit Date
Event in conjunction with a community festival ☐ Yes ☐ No City or County E-mail Address
Current population of city

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

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Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization La Crescent Apple Festival Date of organization 1949 Tax exempt number 41-6125453

Organization Address (No PO Boxes) PO Box 65 City La Crescent State MN Zip Code 55947

Name of person making application Allison Benish Business phone Home phone 608-797-9918

Date(s) of event September 20, 2025 Type of organization ☐ Microdistillery ☐ Small Brewer
☐ Club ☐ Charitable ☐ Religious ☒ Other non-profit

Organization officer's name Allison Benish, President City La Crescent State MN Zip Code 55947

Organization officer's name Kailey Wieser, Vice President City La Crescent State MN Zip Code 55947

Organization officer's name Robin Wieser, Treasurer City La Crescent State MN Zip Code 55947

Location where permit will be used. If an outdoor area, describe.

Veteran's Park, La Crescent
595 Veterans Parkway

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

West Bend
\$1,000,000/\$3,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license Date Approved
Fee Amount Permit Date
Event in conjunction with a community festival ☐ Yes ☐ No City or County E-mail Address
Current population of city

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

#3.4



TO: Honorable Mayor and City Council Members

FROM: Josh Tarrence- Building Inspector

DATE: April 7th, 2025

RE: Planning Commission meeting minutes April 1st, 2025

Attached for your review are the minutes from the April 1st, 2025, meeting of the Planning Commission.

Item 4 of the minutes was an application for an Administrative Subdivision for the property of 609 Royal Court. The property owner also owns the adjoining property and wants to move the northwest property pin 10 feet onto the adjoining property for better access to plant trees. After a brief discussion with the property owner and between commission members, a motion was carried by the Planning Commission recommending the City Council approve the Administrative Subdivision application with conditions and findings of facts.

The remaining minutes are informational only.

MINUTES, REGULAR MEETING
PLANNING COMMISSION, CITY OF LA CRESCENT, MINNESOTA
April 1st, 2025

The Planning Commission met at 5:30 p.m., on April 1st, 2025, in the City's Community Building located at 336 S. 1st Street.

Item 1. Call to Order

Chair Jerry Steffes called the meeting to order at 5:30 p.m.

Item 2. Pledge of Allegiance

Members recited the Pledge of Allegiance.

Item 3. Roll Call

Upon a roll call taken and tallied by Josh Tarrence, Building Inspector, the following members were present: Dave Hanifl, Don Hogan, Mike Welch, Jerry Steffes, Greg Husmann, and Judy Enright. Ex-Officio City Council Representative Chris Langen was present. Gina Schneider was absent. Sustainability Coordinator Jason Ludwigson was also present.

Item 4. Approval of the January 7th, 2025 Planning Commission Minutes

After reviewing the minutes from the January 7th, 2025 meeting, a motion to accept the minutes, was made by Vice Chair Husmann and seconded by Commissioner Welch. Upon a roll call vote taken and tallied by Josh Tarrence, Building Inspector, the following Members voted in favor thereof, viz;

Greg Husmann	Yes
Mike Welch	Yes
Don Hogan	Yes
Dave Hanifl	Yes
Jerry Steffes	Yes
Judy Enright	Yes

and none voted against the same. The motion was declared duly carried.

Item 5. PC-25-01 AD SUB 609 Royal Court - Merrill

A public hearing was held in regards to an application for an Administrative Subdivision. The subject property is 609 Royal Court. The property owner, Jeff Merrill, addressed the Planning Commission in regards to moving the north west property pin 10 feet onto the adjoining property to allow for more space

to plant trees. Jeff owns the adjoining property as well. There were no other speakers in regards to this matter. The public hearing was closed. After a brief discussion by the Planning Commission, a motion was made by Vice Chair Husmann to approve the application with the following conditions and findings of facts. The motion was seconded by Commissioner Enright.

Conditions:

1. The applicant is responsible for utility hook ups and relocating or adding any utility easements.
2. The applicant shall work with the utility companies for any well-defined easements that will be required, and that the property description is recorded.
3. The applicant shall record the deed and accompanying survey in the office of the County recorder within ninety (90) days.
4. The Applicant will abide by all representations made by the Applicant or their agents made during the permitting process, to the extent those representations were not negated by the planning Commission or City Council and to the extent they are not inconsistent with the spirit or letter of explicit condition of the application.
5. The Applicant complies with all applicable federal, state, and local regulations.

Findings of fact:

1. The Administrative Subdivision conforms to all requirements for lots within a CDD Conservation Development District and the applicant has demonstrated by survey that they comply with the requirements.
2. The request is in harmony with the general purposes and intent of the ordinance and consistent with the comprehensive plan.
3. The property owner proposes to use the property in a reasonable manner permitted by the zoning ordinance.
4. The lot boundary line adjustments/lot split will not alter the essential character of the locality

Upon a roll call vote taken and tallied by Josh Tarrence, Building Inspector, the following Members voted in favor thereof, viz;

Greg Husmann	Yes
Judy Enright	Yes
Jerry Steffes	Yes
Mike Welch	Yes
Don Hogan	Yes
Dave Hanifl	Yes

And none voted against the same. The motion was declared duly carried.

Item 6. Update from Jason Ludwigson- Sustainability Coordinator

Jason Ludwigson gave an update to the Planning Commission on the projects and grants he is working on for the City of La Crescent. No action was needed on this item.

Item 7. Future Agenda Items

The Planning Commission discussed possible training and continuing education opportunities for the commission.

Item 8. Adjourn

A motion was made to adjourn the Planning Commission meeting by Commissioner Welch and seconded by Commissioner Enright.

The Planning Commission meeting was adjourned at 6:39 p.m.



PARCELS RECEIVED DESCRIPTIONS:

Lot 14 and that part of Lot 13, all in Block 1, APPLE BLOSSOM POINTE, according to the recorded plat filed on file in the office of the County Recorder, Winona County, Minnesota, described as follows:

Beginning at the most westerly corner of said Lot 13, thence South 53 degrees 06 minutes 10 seconds East, oriented with the Winona County Coordinate System, NAD 83, 1998 adjustment (HARN), along the northwesterly line of said Lot 14 a distance of 207.81 feet to the most southerly corner thereof, thence North 56 degrees 20 minutes 55 seconds West, a distance of 702.10 feet, to the northwesterly line of said Lot 13, being a non-tangential curve conforming to the northwesterly line of said Lot 13, having a central angle of 0 degrees 23 minutes 22 seconds, a chord bearing of South 65 degrees 36 minutes 26 seconds West, and a chord length of 10.00 feet, for an arc distance of 10.00 feet to the point of beginning.

Subject to all easements and restrictions of record.

PARCEL B

Lot 13, Block 1, APPLE BLOSSOM POINTE, according to the recorded plat filed on file in the office of the County Recorder, Winona County, Minnesota, described as follows:

Beginning at the most westerly corner of said Lot 13, thence South 53 degrees 06 minutes 10 seconds East, oriented with the Winona County Coordinate System, NAD 83, 1998 adjustment (HARN), along the northwesterly line of said Lot 14 a distance of 207.81 feet to the most southerly corner thereof, thence North 56 degrees 20 minutes 55 seconds West, a distance of 702.10 feet, to the northwesterly line of said Lot 13, being a non-tangential curve conforming to the northwesterly line of said Lot 13, having a central angle of 0 degrees 23 minutes 22 seconds, a chord bearing of South 65 degrees 36 minutes 26 seconds West, and a chord length of 10.00 feet, for an arc distance of 10.00 feet to the point of beginning.

Subject to all easements and restrictions of record.



The bearings and coordinates shown hereon are oriented to the Winona County Coordinate System, NAD 83, 1998 adjustment (HARN).

CERTIFICATE OF SURVEY FOR
Jeffrey & Theresa Merrill

JOHNSON & SCOFIELD INC.
SURVEYING AND ENGINEERING
1245 14th St. SW, Winona, MN 55987
(507) 464-1124, FAX (507) 464-2544
johnson@scsma.com

This survey was prepared by me or under my direct supervision and I am a duly Licensed Professional Surveyor in the State of Minnesota.

JOHNSON & SCOFIELD INC.
Survey No. 1, SHEETS 25-26

TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator 
DATE: April 10, 2025
RE: Establish Tax Increment Project

For City Council information, Bob Radecki, Mike Bentzen, and John Radecki have a signed purchased agreement for the commercial property at 338 Main Street. The developers intend to demolish the existing structure and construct a new 2-story building on the site. The new structure would be commercial on the first floor, and have three or four apartments on the second story.

We have been working with the developers to establish a tax increment district for the project. The current building meets the definition as a substandard building.

The developers are proposing a \$1,665,000 project on the site. The project as proposed would generate a preliminary estimate of approximately \$292,000 (present value) in tax increment financing benefits generated over a 15-year period of time that would be eligible to be reimbursed to the developer for qualifying project expenditures, with interest payable at an estimated 5.0%. This is a preliminary amount that is subject to change based on updated information, including pay 2025 tax rates from Houston County. Expenditures eligible for reimbursement include property acquisition, building demolition, and site and utility improvements related to the new construction.

In order to proceed with the project, the following items will need to be approved by the City Council:

1. Approve the financial planning agreement with Northland Securities to establish the tax increment financing district. The developers have agreed to reimburse the City \$6,187 for ½ of the cost of the services outlined in the financial planning agreement.
2. Amend the City's 2025 City Council discretionary portion of the budget to include the City's portion of the costs associated with the project.
3. Approve the resolution calling for a public hearing to consider the establishment of the tax increment financing district.

The resolution, financial planning agreement, and projected tax increment cash flow are included for review by the City council.

This is an exciting project for the community, and is consistent with the goals that are included in the City's Comprehensive Plan for new developments in the central business district.

RESOLUTION NO. 03-25-14

**RESOLUTION CALLING PUBLIC HEARING ON THE PROPOSED
MODIFICATION OF THE DEVELOPMENT PROGRAM FOR MUNICIPAL
DEVELOPMENT DISTRICT NO.1, THE PROPOSED ESTABLISHMENT OF
TAX INCREMENT FINANCING DISTRICT NO.1-10 WITHIN THE
DEVELOPMENT DISTRICT, THE PROPOSED ADOPTION OF A TAX
INCREMENT FINANCING PLAN RELATING TO THERETO, AND THE
PROPOSED ADOPTION OF A BUSINESS SUBSIDY**

BE IT RESOLVED by the City Council (the "Council") of the City of La Crescent, Minnesota (the "City"), as follows:

1. Public Hearing. This Council shall meet on June 23, 2025, at approximately 5:00 p.m., to hold a public hearing on the proposed modification of the Development Program for Municipal Development District No. 1, the proposed establishment of Tax Increment Financing District No. 1-10 within the Development District, the proposed adoption of a Tax Increment Financing Plan relating to thereto, and the proposed adoption of a business subsidy, all pursuant to Minnesota Statutes, Sections 469.124 through 469.133 and Minnesota Statutes, Sections 469.174 through 469.1794, both inclusive, as amended (the "Act"), and Minnesota Statutes, Sections 1161.993 to 1161.995.

2. Notice of Hearing Filing of Program and Plan. The City Administrator is hereby authorized to cause a notice of the hearing, substantially in the form attached hereto as Exhibit A, to be published as required by the Act and by Minnesota Statutes, Section 1161.994, and to place a copy of the proposed modified Development Program, the proposed Tax Increment Financing Plan and the proposed business subsidy on file in the City Administrator's Office at City Hall and to make such copies available for inspection by the public.

3. Consultation with Other Taxing Jurisdictions. The City Administrator is hereby directed to mail a notice of the public hearing and a copy of the proposed Tax Increment Financing Plan for Tax Increment Financing District No. 1-10 to the Houston County Auditor and the Clerk of Independent School District No. 300 informing those taxing jurisdictions of the estimated fiscal and economic impact of the establishment of the proposed Tax Increment Financing District No. 1-10.

Adopted by the City Council of the City of La Crescent, Minnesota, this 14th day of April, 2025.

SIGNED:

Mayor

ATTEST:

City Administrator

EXHIBIT A

CITY OF LA CRESCENT
COUNTY OF HOUSTON
STATE OF MINNESOTA

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council (the "Council") of the City of La Crescent, Houston County, Minnesota, will hold a public hearing on Monday, June 23, 2025, at 5:00 p.m., at the La Crescent Community Building, in the City of La Crescent, Minnesota, relating to the proposed modification of the Development Program for Municipal Development District No. 1, the proposed establishment of Tax Increment Financing District No. 1-10 within the Development District, and the proposed adoption of a Tax Increment Financing Plan for Tax Increment Financing District No. 1-10, all pursuant to and in accordance with Minnesota Statutes, Sections 469.124 through 469.133, as amended, and Sections 469.174 through 469.1794, as amended, and to adopt business subsidy agreements, pursuant to Sections 1161.993 to 1161.995, all inclusive, as amended. The recipient of the proposed business subsidy is 7 Rivers Mechanical Properties, LLC (the "Developer"), in connection with the reimbursement of land acquisition and site improvements within the TIF District. The creation or retention of jobs is not a goal of the proposed business subsidy. A copy of the proposed Tax Increment Financing Plan and a summary of the agreements are on file and available for public inspection at the office of the City Administrator at City Hall.

A person with residence in or the owner of taxable property in the City may file a written complaint with the City if the City fails to comply with Sections 1161.993 to 1161.995, and no action may be filed against the City for the failure to comply unless a written complaint is filed.

The property included in Municipal Development District No. 1 is described in the Development Program on file in the office of the City Administrator. The property proposed to be included in Tax Increment Financing District No. 1-10 is described in the Tax Increment Financing Plan on file in the office of the City Administrator.

Maps of the Municipal Development District No. 1 and Tax Increment Financing Districts No. 1-10 are set forth in the adjacent map:

[Map to be prepared by the City and inserted here]

All interested persons may appear at the hearing and present their views orally or in writing prior to the hearing.

By order of the city council

City Administrator

PROFESSIONAL SERVICE AGREEMENT

**BY AND BETWEEN
THE CITY OF LA CRESCENT
AND**

**NORTHLAND SECURITIES, INC.
TAX INCREMENT FINANCING DISTRICT (REDEVELOPMENT)**

This Agreement made and entered into by and between the City of La Crescent, Minnesota (hereinafter "City") and Northland Securities, Inc., of Minneapolis, Minnesota (hereinafter "NSI").

WITNESSETH

WHEREAS, the City desires to use the services of NSI for financial planning assistance related the establishment of a Tax Increment Financing (Redevelopment) District No. 1-10 (the "TIF District") to assist with the development of a mixed-use commercial and residential project in the City's downtown (the "Project").

WHEREAS, the Project is intended solely for financial planning and NSI is not providing advice on the timing, terms, structure or similar matters related to a specific bond issue.

WHEREAS, NSI desires to furnish services to the City as hereinafter described.

NOW, THEREFORE, it is agreed by and between the parties as follows:

SERVICES TO BE PROVIDED BY NSI

The scope of work will undertake the process to establish the proposed tax increment financing district. Legal services to review the TIF plan and the approving resolution are not provided by NSI and are not subject to this agreement. Inspection services to determine if the project meets the definition of "Substandard Building" as defined by Minnesota Statutes, Section 469.174, subdivision 10, are not provided by NSI and are not subject to this agreement.

NSI will provide the following services:

1. Collect data for the TIF District, including:
 - Parcel identification numbers for all parcels within the Development District and TIF District.
 - Estimated market value and tax capacity value for all parcels within the TIF District.
 - Current property tax rates for all jurisdictions.
 - City map showing project location and parcel boundaries.
2. Evaluate and advise City on type of TIF district.
3. Provide guidance on statutory findings.
4. Collect data about the Project, including:
 - Type, size, value, and timing of proposed development.
 - Activities and estimated costs (project budget) to be paid by the TIF District.
5. Review basis for findings for establishing TIF District, including:

- Statutory criteria for proposed district.
 - Developer justification (“but for”) for the use of tax increment.
 - Review of Developer project pro forma and operating pro forma.
6. Determine and confirm basic understanding by the applicable City staff and representatives the City of key criteria for the process including:
 - Boundaries of Development District.
 - Specific development objectives to address in the planning documents beyond the proposed project.
 - Official newspaper and publication schedule.
 - An understanding by the attorney who will review the plan and final resolution.
 7. Obtain any additional data not collected in #1, including:
 - Building permits issued for parcels in the TIF District over the past 18 months.
 - Current comprehensive plan.
 8. Set and distribute calendar of meetings and key dates.
 9. Prepare notice of hearing and comply with statutory requirements for mailing and publication.
 10. Assist the City and attorney to the City with the negotiation and drafting of the development agreement for the Project.
 11. Prepare planning documents including program for the Development District and plan for the TIF District.
 12. Distribute draft planning documents with letter of explanation and other supporting information to county and school district.
 13. Prepare resolutions authorizing the District and approving the plan.
 14. Prepare and distribute resolution for planning commission findings, if necessary (scope does not include NSI attendance at planning commission meeting).
 15. Prepare and distribute packet for public hearing including TIF plan and approving resolution.
 16. Attend and facilitate discussion at public hearing.
 17. Prepare TIF transcript (electronic document).
 18. Submit district for certification by the county.
 19. File district with the Office of the State Auditor and Minnesota Department of Revenue.
- The services to be provided include attendance at one in-person meeting at the City.

COMPENSATION

The budget for undertaking the tasks in this agreement is an amount not to exceed \$12,375. The amount is based on the estimated number of hours required to complete these tasks at an hourly billing rate of \$275 per hour plus reimbursable expenses for travel, printing, and mailing. NSI will bill on a monthly basis for actual services performed and reimbursable expenses.

The City may at its discretion authorize NSI to undertake additional tasks, including meeting attendance, beyond the tasks listed above. Additional planning services will be billed monthly at a rate of \$275 per hour.

Invoices will detail the work performed, requested compensation for the period and show amounts previously billed.

ASSIGNED NORTHLAND EMPLOYEE

The NSI employee responsible for providing services pursuant to this agreement and for the services performed is Tammy Omdal.

SUCCESSORS OR ASSIGNS

The terms and provisions of this Agreement are binding upon and inure to the benefit of the City and NSI and their successors or assigns.

DISCLAIMER

In performing service under this agreement, NSI is relying on the accuracy of information provided by the Developer and the City and the services provided by NSI are based on current State Law. The parties agree that the Minnesota property tax system and other laws may change and may affect the accuracy and validity of services provided by NSI. NSI will perform its work using the best available information. The City recognizes and accepts that future property values, tax levies and tax rates may vary from the assumptions used by NSI and such changes may affect the work product produced and provided by NSI.

TERM OF THIS AGREEMENT

This Agreement shall terminate upon NSI's completion of the tasks listed above and the filing of the adopted district with the State. This Agreement may also be terminated upon thirty (30) days written notice by either the City or NSI. Absent a separate written agreement to the contrary, termination of this Agreement without providing at least thirty (30) days written notice shall result in "early termination". In the event of "early termination" by the City, NSI shall provide the City with an itemized hourly statement of services already provided. All billable hours by NSI shall be billed at the stated hourly rates should "early termination" occur.

Dated this ____ day of _____, 2025.

Northland Securities, Inc.

By: Tammy Omdal
Tammy Omdal
Managing Director

City of La Crescent

By: _____
Bill Waller
City Administrator

Preliminary for Planning Purposes - Subject to Change
City of La Crescent
Tax Increment Financing District No. 1-10 (Redevelopment)
Two-Story Mixed Use Project
Projected Tax Increment Cash Flow

TIF District Year	Taxes Payable Year	Taxable Market Value (TMV)	Tax Capacity	Less Base Tax Capacity	Captured Tax Capacity	Original Tax Rate	Available TIF	TIF for City Admin Costs	Net Available TIF to Developer	Present Value of Net Available TIF to
1	2027	1,665,000	26,813	(3,790)	23,023	129.98%	29,817	2,982	26,836	25,024
2	2028	1,681,650	27,081	(3,790)	23,291	129.98%	30,165	3,017	27,149	49,120
3	2029	1,698,467	27,351	(3,790)	23,561	129.98%	30,516	3,052	27,464	72,322
4	2030	1,715,451	27,625	(3,790)	23,835	129.98%	30,869	3,087	27,783	94,662
5	2031	1,732,606	27,901	(3,790)	24,111	129.98%	31,227	3,123	28,104	116,171
6	2032	1,749,932	28,180	(3,790)	24,390	129.98%	31,589	3,159	28,430	136,882
7	2033	1,767,431	28,462	(3,790)	24,672	129.98%	31,954	3,195	28,758	156,822
8	2034	1,785,105	28,747	(3,790)	24,957	129.98%	32,322	3,232	29,090	176,020
9	2035	1,802,956	29,034	(3,790)	25,244	129.98%	32,695	3,269	29,425	194,503
10	2036	1,820,986	29,324	(3,790)	25,534	129.98%	33,071	3,307	29,763	212,299
11	2037	1,839,196	29,618	(3,790)	25,828	129.98%	33,450	3,345	30,105	229,431
12	2038	1,857,588	29,914	(3,790)	26,124	129.98%	33,834	3,383	30,450	245,924
13	2039	1,876,164	30,213	(3,790)	26,423	129.98%	34,221	3,422	30,799	261,803
14	2040	1,894,925	30,515	(3,790)	26,725	129.98%	34,613	3,461	31,152	277,090
15	2041	1,913,875	30,820	(3,790)	27,030	129.98%	35,008	3,501	31,507	291,805
TOTAL =							485,350	48,535	436,815	291,805

Key Assumptions for Cash Flow:

- 1 Taxable market value (TMV) annual growth assumption = 1.00%.
- 2 Original Tax Capacity Rate estimated based on Taxes Payable Year 2024.
- 3 Election for captured tax capacity is 100.00%.
- 4 Base Tax Capacity is calculated based on a TMV = \$189,500. This includes PID: 250247001
- 5 Present value is calculated based on semi-annual payments, 5.0% interest rate, and date of 6/1/2026.
- 6 Present value of net available TIF equals the maximum amount of developer project costs that may be reimbursed from tax increments.
- 7 Assumption for TMV is preliminary. Analysis assumes TMV of 4 apartment units at \$216,200 per unit for total TMV \$865,000, and for commercial 5,000 SF at \$160/SF for total TMV \$800,000.
- 8 Assumes duration of TIF District will be limited to 15 years, which is consistent with the City's most recently approved redevelopment TIF District 1-9.
- 9 Available TIF is after deducting the State Auditor fee of 0.36% of the tax increment generated from the district.

3.6

CITY OF LA CRESCENT, MINNESOTA

Agenda Request Form

RECEIVED

MAR 10 2025

DATE SUBMITTED: 3-10-25

CITY OF LA CRESCENT

SUBMITTED BY: Steve Jansen 608-738-1141

ISSUE: UTV City USE

ATTACHMENTS:

JUSTIFICATION: Travel from home to farm land
utilizing city roads to county roads.

ACTION REQUESTED:
requesting conditional use for farm use.

REVIEWED BY: _____ City Clerk/ Admin. _____ City Attorney _____ Bldg. Insp.
_____ Finance Director _____ Public Works _____ City Engineer

RECOMMENDATION:

- For an item to be placed on the agenda, all Agenda Request Forms must be submitted to the City Administrator no later than Noon on the Wednesday preceding the City Council Meeting. The City shall have the discretion to determine if the request will be heard at a City Council Meeting.
- Individuals wishing to address the City Council at a meeting need to complete the Agenda Request Form and return the form to the City Administrator by 4:45 p.m. the day of the meeting.

160.02 MS 1953 [Repealed, 1957 c 943 s 72]

160.02 DEFINITIONS.

Subdivision 1. **Purposes.** For the purposes of this chapter the terms defined in this section have the meanings given them.

Subd. 1a. **Bikeway.** "Bikeway" means a bicycle lane, bicycle path, shared use path, bicycle route, or similar bicycle facility, regardless of whether designed for the exclusive use of bicycles or for shared use with other transportation modes.

Subd. 2. [Renumbered subd 29]

Subd. 3. [Renumbered subd 18]

Subd. 4. [Renumbered subd 17]

Subd. 5. [Renumbered subd 21]

Subd. 6. [Renumbered subd 28]

Subd. 7. [Renumbered subd 26]

Subd. 8. **Commissioner.** "Commissioner" means the commissioner of transportation.

Subd. 9. [Renumbered subd 25]

Subd. 10. [Renumbered subd 23]

Subd. 11. [Renumbered subd 20]

Subd. 12. **Controlled-access highway.** "Controlled-access highway" means any highway, street, or road, including streets within cities, over, from, or to which owners or occupants of abutting land or other persons have or are to have no right of access, or only a controlled right of the easement of access, light, air, or view.

Subd. 13. [Renumbered subd 24]

Subd. 14. [Renumbered subd 22]

Subd. 15. [Renumbered subd 27]

Subd. 16. [Renumbered subd 19]

Subd. 17. **County highways.** "County highways" includes those roads which have heretofore been or which hereafter may be established, constructed, or improved under authority of the several county boards, including all roads lying within the county or on the line between counties established by judicial proceedings, except those roads established, constructed, or improved by the counties that have been maintained by the towns for a period of at least one year prior to July 1, 1957. All roads heretofore designated prior to July 1, 1957 as county-aid highways shall be county highways until abandoned or changed in accordance with law.

Subd. 18. **County state-aid highways.** "County state-aid highways" includes all roads established in accordance with law as county state-aid highways.

Subd. 18a. **Dynamic shoulder lane.** "Dynamic shoulder lane" means the shoulder of a freeway on which the commissioner may allow the operation of vehicles during certain periods.

Subd. 18b. **Expressway.** "Expressway" means a divided highway with partial control of access.

Subd. 19. **Freeway.** "Freeway" means a divided highway with full control of access.

Subd. 20. **Interstate bridge.** "Interstate bridge" means all bridges now existing or which shall be hereafter constructed across boundary waters between the state of Minnesota and any adjoining state thereby connecting highways of this state with the highway system of any adjoining state.

Subd. 21. **Municipal state-aid streets.** "Municipal state-aid streets" includes all streets within the cities having a population of 5,000 or more, established in accordance with law as municipal state-aid streets.

Subd. 21a. [Renumbered 169.011, subd 46a]

Subd. 22. **Noxious weeds.** "Noxious weeds" has the meaning given in section 18.77, subdivision 8.

Subd. 23. **Portage.** "Portage" means a passageway two rods in width extending from one public or navigable water to another public or navigable water or from a public or navigable water to a public highway.

Subd. 24. **Public property.** "Public property" means any property except streets, roads, or bridges owned by any subdivision of government, including but not limited to, the property of school districts however organized, towns, cities, municipalities, counties, and any board or commission of any thereof, and public corporations created by the laws of this state.

Subd. 25. **Road authority.** "Road authority" means the commissioner, as to trunk highways; the county board, as to county state-aid highways and county highways; the town board, as to town roads; and the governing bodies of cities when the governing bodies or city streets are specifically mentioned.

Subd. 26. **Road or highway.** "Road" or "highway" includes, unless otherwise specified, the several kinds of highways as defined in this section, including roads designated as minimum-maintenance roads, and also cartways, together with all bridges or other structures thereon which form a part of the same.

Subd. 27. **Roadway; bicycle lane; bicycle route; bicycle path.** The terms "roadway," "bicycle lane," "bicycle route," and "bicycle path" have the meanings given in section 169.011.

Subd. 27a. **Shared use path.** "Shared use path" means a bicycle facility that is (1) physically separated from motorized vehicular traffic by an open space or barrier, (2) located within either the highway right-of-way or an independent right-of-way, and (3) available for use by other nonmotorized users.

Subd. 28. **Town roads.** "Town roads" includes those roads and cartways which have heretofore been or which hereafter may be established, constructed, or improved under the authority of the several town boards, roads established, constructed, or improved by counties that have been maintained by the towns for a period of at least one year prior to July 1, 1957.

Subd. 29. **Trunk highways.** "Trunk highways" includes all roads established or to be established under the provisions of article 14, section 2 of the Constitution of the state of Minnesota.

History: 1959 c 500 art 1 s 2; 1973 c 123 art 5 s 7; 1976 c 2 s 172; 1976 c 166 s 7; 1984 c 562 s 4; 1985 c 127 s 1; 1985 c 215 s 1; 1987 c 255 s 2; 1993 c 13 art 2 s 1; 1995 c 265 art 2 s 15; 2008 c 287 art 1 s 4,5; 2008 c 306 s 1; 2014 c 281 s 5; 2016 c 142 s 3; 1Sp2017 c 3 art 3 s 4-6

Below are some statutory references and pieces that apply to ATV operations, which may help with understanding the guidance to creating an ordinance.

84.928 OPERATION REQUIREMENTS; LOCAL REGULATION.

§

Subdivision 1. Operation on roads and rights-of-way.

(a) Unless otherwise allowed in sections 84.92 to 84.928 or by local ordinance under paragraph (k), a

person shall not operate an all-terrain vehicle in this state along or on the roadway, shoulder, or

inside bank or slope of a public road right-of-way of a trunk, county state-aid, or county highway.

(b) A person may operate a class 1 all-terrain vehicle in the ditch or the outside bank or slope of a

trunk, county state-aid, or county highway unless prohibited under paragraph (d) or (f).

(c) A person may operate a class 1 all-terrain vehicle designed by the manufacturer for off-road use

to be driven by a steering wheel and equipped with operator and passenger seat belts and a roll-over

protective structure or a class 2 all-terrain vehicle:

(1) within the public road right-of-way of a county state-aid or county highway on the right shoulder or

the extreme right-hand side of the road and left turns may be made from any part of the road if it is

safe to do so under the prevailing conditions, unless prohibited under paragraph (d) or (f);

(2) on the bank, slope, or ditch of a public road right-of-way of a trunk, county state-aid, or

county highway but only to access businesses or make trail connections, and left turns may

be made from any part of the road if it is safe to do so under the prevailing conditions, unless

prohibited under paragraph (d) or (f); and

(3) on the bank or ditch of a public road right-of-way on a designated class 2 all-terrain vehicle trail.

(d) A road authority as defined under section 160.02, subdivision 25, may after a public hearing

restrict the use of all-terrain vehicles in the public road right-of-way under its jurisdiction.

(e) The restrictions in paragraphs (a), (d), (h), (i), and (j) do not apply to the operation of an all-terrain

vehicle on the shoulder, inside bank or slope, ditch, or outside bank or slope of a trunk, interstate,

county state-aid, or county highway:

(1) that is part of a funded grant-in-aid trail; or

(2) when the all-terrain vehicle is owned by or operated under contract with:

(i) a road authority as defined under section 160.02, subdivision 25; or

(ii) a publicly or privately owned utility or pipeline company and used for work on utilities or pipelines.

(f) The commissioner may limit the use of a right-of-way for a period of time if the commissioner

determines that use of the right-of-way causes:

(1) degradation of vegetation on adjacent public property;

(2) siltation of waters of the state;

(3) impairment or enhancement to the act of taking game; or

(4) a threat to safety of the right-of-way users or to individuals on adjacent public property.

The commissioner must notify the road authority as soon as it is known that a closure will be ordered.

The notice must state the reasons and duration of the closure.

(g) A person may operate an all-terrain vehicle registered for private use and used for agricultural

purposes on a public road right-of-way of a trunk, county state-aid, or county highway in this state if

the all-terrain vehicle is operated on the extreme right-hand side of the road, and left turns may be

made from any part of the road if it is safe to do so under the prevailing conditions.

(h) A person shall not operate an all-terrain vehicle within the public road right-of-way of a trunk,

county state-aid, or county highway from April 1 to August 1 in the agricultural zone unless the

vehicle is being used exclusively as transportation to and from work on agricultural lands. This

paragraph does not apply to an agent or employee of a road authority, as defined in section 160.02,

subdivision 25, or the Department of Natural Resources when performing or exercising official duties

or powers.

(i) A person shall not operate an all-terrain vehicle within the public road right-of-way of a trunk,

county state-aid, or county highway between the hours of one-half hour after sunset to one-half hour

before sunrise, except on the right-hand side of the right-of-way and in the same direction as the

highway traffic on the nearest lane of the adjacent roadway.

(j) A person shall not operate an all-terrain vehicle at any time within the right-of-way of an interstate

highway or freeway within this state.

(k) A county, city, or town, acting through its governing body, may by ordinance allow a person to operate an all-terrain vehicle on a public road or street under its jurisdiction to

access businesses and residences and to make trail connections.

Subd. 6. Regulation by political subdivisions.

(a) Notwithstanding any law to the contrary, a city or town, acting through its governing body, may by resolution or ordinance prohibit the operation of all-terrain vehicles on city streets or town roads in its

jurisdiction provided the regulations are otherwise consistent with sections 84.92 to 84.928.

(b) A county or city, or a town acting by its town board, may regulate the operation of all-terrain vehicles on public lands, waters, and property under its jurisdiction other than public road rights-of way

within its boundaries, by resolution or ordinance of the governing body and by giving appropriate notice, provided:

(1) the regulations must be consistent with sections 84.92 to 84.928 and rules adopted under section 84.924;

(2) an ordinance may not impose a fee for the use of public land or water under the jurisdiction of

either the Department of Natural Resources or other agency of the state, or for the use of an access

to it owned by the state or a county or a city; and

(3) an ordinance may not require an all-terrain vehicle operator to possess a motor vehicle driver's

license while operating an all-terrain vehicle.

(c) Notwithstanding any law to the contrary, a county board by ordinance may allow the operation of

all-terrain vehicles on the road right-of-way shoulder, or inside bank or slope of a county highway or

county state-aid highway, if:

(1) the highway is in the agricultural zone; or

(2) safe operation in the ditch or outside slope is impossible, and the county posts the appropriate

notice.

Chapter 168, Highway Motor Vehicle Registration

168.002 Subd. 18. Motor vehicle.

(a) "Motor vehicle" means any self-propelled vehicle designed and originally manufactured to operate primarily on highways, and not operated exclusively upon railroad tracks. It includes any

vehicle propelled or drawn by a self-propelled vehicle and includes vehicles known as trackless trolleys that are propelled by electric power obtained from overhead trolley wires but not operated

upon rails.

(b) "Motor vehicle" **includes an all-terrain vehicle only if the all-terrain vehicle (1)** has at least four wheels, **(2)** is owned and operated by a physically disabled person, and **(3)** displays both

disability plates and a physically disabled certificate issued under section 169.345.

(c) "Motor vehicle" does not include an all-terrain vehicle except (1) an all-terrain vehicle described in paragraph (b), or (2) an all-terrain vehicle licensed as a motor vehicle before August 1, 1985. The

owner may continue to license an all-terrain vehicle described in clause (2) as a motor vehicle until it is conveyed or otherwise transferred to another owner, is destroyed, or fails to comply with the

registration and licensing requirements of this chapter.

(d) "Motor vehicle" does not include a snowmobile; a manufactured home; a park trailer; an electric personal assistive mobility device as defined in section 169.011, subdivision 26; a motorized foot

scooter as defined in section 169.011, subdivision 46; or an electric-assisted bicycle as defined in section 169.011, subdivision 27.

(e) "Motor vehicle" includes an off-highway motorcycle modified to meet the requirements of chapter 169 according to section 84.788, subdivision 12.

169.467 MOTOR VEHICLE SAFETY STANDARDS; DEFINITIONS.

Subdivision 1.Scope.

As used in sections 169.467 to 169.469, the terms defined in this section have the meanings given

them.

Subd. 2.Motor vehicle.

"Motor vehicle" means any vehicle driven or drawn by mechanical power manufactured primarily for use on the public streets, roads and highways, except any vehicle operated exclusively on a rail or rails.

Subd. 3.New motor vehicle; new vehicle.

"New motor vehicle" or "new vehicle" means a motor vehicle as defined herein heretofore unregistered.

Subd. 4.New item of motor vehicle equipment.

"New item of motor vehicle equipment" or "new equipment" means any option, device, accessory or other equipment in the possession of a retail merchant including an automobile dealer prior to its

initial retail sale designed to be attached to a motor vehicle as a part thereof or to be used in conjunction therewith.

Subd. 5.Motor vehicle safety standard.

"Motor vehicle safety standard" means a minimum standard for motor vehicle performance, or motor vehicle equipment performance which is practicable, which meets the need for motor vehicle

safety and which provides objective criteria.

169.468 VEHICLE SAFETY RULES; FEDERAL SAFETY STANDARDS.**Subdivision 1. Federal motor vehicle safety standards.**

The commissioner of public safety, pursuant to the Administrative Procedure Act, may adopt

and enforce rules in substantial conformity with federal motor vehicle safety standards established

by the United States Secretary of Transportation pursuant to the national Traffic and Motor Vehicle

Safety Act of 1966 (Public Law 89-563) with respect to any new motor vehicle or new item of motor

vehicle equipment applicable to the same aspect of performance of such new vehicle or new

equipment.

Subd. 2. Other safety standards; fee for testing and approval.

In the absence of a motor vehicle safety standard adopted pursuant to the national Traffic and

Motor Vehicle Safety Act of 1966 or if any such standard is not applicable to new vehicles or new

equipment manufactured and first sold in the state of Minnesota, the commissioner of public safety

may require new vehicles and specific types of new equipment to be tested and approved for

compliance with the requirements of this chapter, or any rule adopted pursuant to this chapter. The

commissioner shall approve or disapprove of the vehicle or equipment within a reasonable time after

it is submitted. Approval may be based upon a certificate of approval or test report furnished to the

commissioner by the American Association of Motor Vehicle Administrators. If such new vehicle or

new equipment does not conform to the provisions of this chapter, or to such rules adopted by the

commissioner of public safety, no person shall sell, offer for sale, or use any such new vehicle or new

equipment. The commissioner of public safety is authorized to set and collect a reasonable fee from

the manufacturer or distributor for the testing and approval of all new vehicles and specific types of

new equipment upon which approval is required under this section. Such fee may be sufficient in

amount to reimburse the Department of Public Safety for all costs connected with such test and

approval. The commissioner shall waive the fee for any approval based on a certificate of approval or

test report furnished by the American Association of Motor Vehicle Administrators.

§

Subd. 3. Conflicts of laws.

A federal motor vehicle safety standard adopted by the commissioner of public safety which

conflicts with an equipment provision of this chapter, applicable to the same aspect of performance,

shall supersede, on its effective date, the conflicting equipment provision of this chapter, with

respect to new motor vehicles.

Subd. 4. Misdemeanor.

Any person who violates the provisions of this section is guilty of a misdemeanor.

History:

Caledonia Police Department
304 East Main Street
P.O. Box 232
Caledonia, MN 55921
507-725-3889



City of Caledonia Recreational Vehicle Application for Permit

Name of Applicant: _____
Address of Applicant: _____
Phone Number: _____

Vehicle Information

Year: _____
Model: _____
ID or VIN #: _____
Proof of Insurance: _____
(Attach photocopy) Company name and policy number
Signature of Applicant: _____
Date: _____
License #: _____
Fee Paid: _____

Winona County Ordinance No. 2016-20

An ordinance regulating the use and operation of special vehicles on county roads.

The County Board of Winona County, Minnesota, ordains:

Section 1. Definitions. In this ordinance, the following terms have the meanings given unless otherwise specified:

Subdivision 1. All-terrain vehicle (ATV) has the meaning given in Minnesota Statutes § 84.92, subd. 8;

Subd. 2. County means the County of Winona, Minnesota;

Subd. 3. County road means all county highways and county state-aid highways, and does not include United States Highways or Minnesota Trunk Highways;

Subd. 4. Golf cart means a small, motorized vehicle with four wheels powered by either an electric or a gas motor, commonly used for golfers and their equipment on a golf course;

Subd. 5. Public road right-of-way has the meaning given in Minnesota Statutes § 84.92, subd. 6a;

Subd. 6. Traveled portion means the paved portion of a paved county road and the portion of unpaved county roads used for vehicle travel, but does not include any portion of a ditch supporting a county road;

Subd. 7. Shoulder means the unpaved gravel strip between the traveled portion of a paved county road and the ditch, but does not include any portion of a ditch supporting a county road;

Subd. 8. Special vehicle means any all-terrain vehicle, golf cart, or utility-task vehicle described under this ordinance;

Subd. 9. Utility-task vehicle (UTV) has the meaning given in Minnesota Statutes § 169.045, subd. 1(3).

Section 2. Requirement of Special Vehicle Permit. Subdivision 1. This ordinance applies outside jurisdiction of city limits. Permits shall be required to operate a special vehicle on county roads. Application shall be made in a form supplied by the County, and shall require evidence of insurance complying with the provisions of section 65B.48. The County is responsible for reviewing applications and issuing permits.

Subd. 2. Permits shall remain valid for three calendar years (January 1 through December 31), unless revoked according to Section 5 of this Ordinance. Permits may be renewed. There will not be a fee for permits issued on or before December 31, 2016.

Subd. 3. Special vehicle permits from other jurisdictions will be recognized in the County. Recipients of permits from other jurisdictions may file a copy of the permit with the County, or provide proof of permit from another jurisdiction within fourteen (14) days of being stopped for not having a County special vehicle permit. Any permit provided after special vehicle use must have been valid when the special vehicle was used in the County.

Subd. 4. After permitting requirements are met, a sticker will be issued by the County and will serve as proof of the County permit. The sticker must be affixed to the rear of the special vehicle.

Section 3. Permitted Operation of Special Vehicles. In accordance with this Ordinance and Minnesota Statutes § 169.045:

Subdivision. 1. ATVs and UTVs may, by permit, be operated on right-hand shoulder, where available, or on the extreme right-hand side of the traveled portion, where no shoulder exists, of county roads in the County. The maximum speed limit of special use vehicles as defined by this ordinance is 40 miles per hour.

Subd. 2. Golf carts may, by permit, be operated on right-hand shoulder, where available, or on the extreme right-hand side of the traveled portion, where no shoulder exists, of county roads in the County with a speed limit of 45 miles per hour or less. Golf carts may not be operated on any portion of county roads in the County with a limit speed of more than 45 miles per hour. Golf carts operated under this ordinance must properly display the slow-moving-vehicle emblem described in Minnesota Statutes § 169.522.

Every special vehicle operator has all the rights and duties applicable to the driver of any other vehicle under the provisions of Minnesota Statutes chapter 169, unless those provisions cannot reasonably be applied to special vehicles. The operation of special vehicles shall comply with Minnesota Statutes § 84.92 through § 84.928, and § 169.045, as well as any other Federal, State, or local law, rule, or regulation.

Section 4. Restrictions. No person shall operate a special vehicle under this ordinance:

Subdivision 1. Without a valid driver's license;

Subd. 2. Without valid insurance complying with Minnesota Statutes § 65B.48, subdivision 5;

Subd. 3. Except between sunrise and sunset, unless the special vehicle is equipped with original headlight, taillight, and rear-facing brake light equipment;

Subd. 4. In inclement weather, when visibility is impaired by weather, smoke, fog, or other conditions, or at any time when there is insufficient visibility to clearly see persons and vehicles on the roadway at a distance of 500 feet;

Subd. 5. Without a rear-view mirror as described in Minnesota Statutes § 169.70.

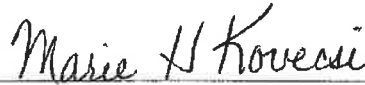
Section 5. Minors. No minor under the age of 18 may operate a special vehicle under this ordinance without possessing a valid driver's license and completing a Department of Natural Resources ATV safety course. Any minor special-vehicle operator or passenger traveling on a county road shall wear a properly fitted helmet approved by the Commissioner of Public Safety.

Section 6. Revocation or Denial. A permit or application under this Ordinance may be revoked or denied by the County if the special vehicle is not safe to legally operate, or has not been safely or legally operated within the County. A permit or application may also be revoked or denied if the operator cannot safely operate the special vehicle.

Section 7. Penalty. A violation of this Ordinance is a petty misdemeanor, subject to a penalty not exceeding \$300.00.

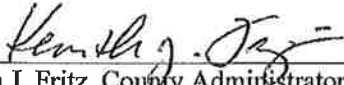
Adopted this 8th day of March, 2016.

WINONA COUNTY BOARD OF COMMISSIONERS



Marie H. Kovecsi, Board Chair

Attest:



Kenneth J. Fritz, County Administrator



299-229 Apple Blossom Dr, La Crescent, MN 55947 to Houston, Minnesota 55943

Drive 50.7 miles, 1 hr 7 min

JUST SOME OPTIONS FOR PEOPLE TO RIDE JUST AS LONG AS NO SIDE STREETS IN LA CRESCENT



1 hr 7 min
50.7 miles

via S Elm St
1 hr 7 min without traffic



31066 W Pioneer Rd, La Crescent, MN 55947 to Lanes Valley Rd, La Crescent, MN 55947 Drive 17.2 miles, 31 min

Can legally come through town via any county road provided you come from out of town. However I am unable to get to Pine Creek Golf Course or our farm due to 3 City Blocks



 via Apple Blossom Dr
31 min without traffic

31 min
17.2 miles

INFORMATION MEMO

Special Vehicles Operating on City Streets

Vehicles showing up on or along city streets and sidewalks include all-terrain vehicles (ATVs), golf carts, motorcycles, autocycles, pedicabs, rickshaws, mini-trucks, motorized foot scooters, pocket bikes, mini-motorcycles, motorized bicycles, and electric-assisted bicycles. Learn what traffic and vehicle regulations state and federal laws impose, and additional possible regulations cities can enact through local ordinances.

RELEVANT LINKS:

Minn. Stat. ch. 169.
Minn. Stat. § 169.04.
See Appendix A, Definitions.

See Appendix B, State and federal regulations.

Minn. Stat. § 84.787, subd. 7.
Minn. Stat. § 84.788, subd. 12.
Minn. Stat. § 168.002, subd. 18 (f).
Minn. Stat. § 84.788, subd. 12 (d).
Minn. Stat. §§ 84.787-84.795.

Dept. of Public Safety: Off-Highway Motorcycle Dual Registration FAQs 2015.
Dept. of Public Safety: Certificate Checklist -Off Highway Motorcycle.
Minn. Stat. § 169.011, subd. 27.

I. Laws controlling particular vehicles

Most traffic and vehicle regulations are provided in state and federal law. This memo focuses only on particular vehicles, applicable federal and state laws, and possible additional local regulations.

II. State law definitions and regulations

A. State law: definitions

The Department of Natural Resources (DNR) regulates the operation of many types of vehicles, some defined and some not. The six main vehicle categories, and those that are defined, include off-highway motorcycles (OHMs), off-highway vehicles (OHVs), off-road vehicles (ORVs), snowmobiles, recreational motor vehicles and all-terrain vehicles (ATVs). Some vehicles fit multiple categories. For example, an ATV may be an off-highway vehicle and a recreational motor vehicle depending on where and how it is being operated. State DNR law defines these vehicles as follows.

- **Off-highway motorcycle (OHM):** A motorized, off-highway vehicle traveling on two wheels and having a seat or saddle designed to be straddled by the operator and handlebars for steering control, including a vehicle that is registered for highway use if it is also used for off-highway operation on trails or unimproved terrain. An OHM, commonly known as a dirt bike, may obtain dual registration for use off road or on public ways, if it is modified to meet federal and state traffic regulations such as emission, noise and lighting standards. If so modified, and OHM meets the definition of a motor vehicle. Off-highway motorcycle does not include an electric-assisted bicycle, golf cart; mini truck; dune buggy; go-cart; moped; pocket bike; gray market vehicle; or vehicle designed and used specifically for lawn maintenance, agriculture, logging, or mining purposes.

This material is provided as general information and is not a substitute for legal advice. Consult your attorney for advice concerning specific situations.

RELEVANT LINKS:

Minn. Stat. §§ 84.773-.781.

Minn. Stat. § 84.797, subd. 7.
Minn. Stat. §§ 84.771-84.781.

Minn. Stat. § 169.011, subd. 27.

Minn. Stat. §§ 84.81-89
Minn. Stat. § 84.81, subd. 3.

Minn. Stat. § 84.92, subd. 8-10.

Minn. Stat. § 169.011, subd. 27.

Minn. Stat. § 84.90.

- **Off-highway vehicles (OHVs):** Defined as an off-highway motorcycle, an off-road vehicle, or an all-terrain vehicle, may operate only in certain public areas and on designated OHV trails.
- **Off-road vehicles (ORVs):** A motor-driven recreational vehicle capable of cross-country travel on natural terrain without benefit of a road or trail. Many vehicles are specifically exempted from the definition of an off-road vehicles, including but not limited to snowmobiles, all-terrain vehicles, motorcycles, an electric-assisted bicycle, watercraft, farm vehicles being used for farming; vehicles used for military, fire, emergency, or law enforcement purposes; a construction or logging vehicle used in the performance of its common function; a motor vehicle owned by or operated under contract with a utility, whether publicly or privately owned, when used for work on utilities; a commercial vehicle being used for its intended purpose; snow-grooming equipment when used for its intended purpose; or an aircraft.
- **Snowmobiles:** A self-propelled vehicle designed for travel on snow or ice and steered by skis or runners. State law classifies snowmobiles as recreational vehicles.
- **All-terrain vehicles (ATVs):** A motorized vehicle with: not less than three, but not more than six low pressure or non-pneumatic tires; a total dry weight of 2,000 pounds or less; and a total width from outside of tire rim to outside of tire rim that is 65 inches or less. All-terrain vehicle includes a class 1 all-terrain vehicle and class 2 all-terrain vehicle. All-terrain vehicle does not include an electric-assisted bicycle, golf cart, mini-truck, dune buggy, or go-cart or a vehicle designed and used specifically for lawn maintenance, agriculture, logging, or mining purposes.
- **All-terrain vehicle, Class 1:** An all-terrain vehicle that has a total width from outside of tire rim to outside of tire rim that is 50 inches or less.
- **All-terrain vehicle, Class 2:** An all-terrain vehicle that has a total width from outside of tire rim to outside of tire rim that is greater than 50 inches but not more than 65 inches.
- **Recreational motor vehicles:** As used in DNR law, this catch all term means any self-propelled vehicle and any vehicle propelled or drawn by a self-propelled vehicle used for recreational purposes, including but not limited to snowmobiles, trail bikes, ATVs, hovercraft, and other motor vehicles licensed for highway operation which is being used for off-road recreational purposes.

RELEVANT LINKS:

Minn. Stat. § 84.90.

Minn. Stat. § 473.121, subd. 2.

Minn. Stat. § 84.90, subd. 6.

Minn. R. 6102.0050.

For DNR Water Surface sample ordinance, checklist, worksheet, and joint powers agreement, contact: Minnesota Department of Natural Resources.

Lieutenant Adam Block,
State Boating Law
Administrator:
adam.block@state.mn.us or
(651) 259-5057.

Minn. Stat. §§ 84.773-.781.
Minn. Stat. § 84.773.
Minnesota Department of
Natural Resources: 2023-
2024 Off-Highway Vehicle
Regulations.
Minn. Stat. § 84.92, subds. 9-
10.
OHV Regulations in the
Agricultural Zone.
Minn. Stat. § 84.797 subds. 1,
7.

B. State law: operating regulations

1. Recreational motor vehicles

State law regulating where “recreational motor vehicles” may operate is specific:

- Within the seven-county metropolitan area, a person must have written or oral permission to operate a recreational motor vehicle on someone else’s property.
- Outside the metropolitan area, a person must not operate a recreational motor vehicle after the owner provides notice not to do so, either orally or by a written or posted notice.

This law specifically allows cities to impose additional restrictions or prohibitions on operation of recreational motor vehicles on property not owned by the operator.

2. Recreational vehicles on public waters

The DNR governs the operation of such vehicles on public waters. In this context, a recreational vehicle is defined as an:

- ATV.
- Off-highway motorcycle.
- Off-road vehicle.

Subject to DNR approval, a city may, by ordinance, regulate the operation and the period of time within which recreational vehicles may operate on frozen public waters in their boundaries. According to the DNR, the best way to do this is to contact them and use their documents as needed.

3. Off-highway vehicles

State regulations of OHVs apply outside of city boundaries. A person may not operate an OHV on a trail or public land that is designated or signed for non-motorized use only; on restricted areas within public lands that are posted or where gates or other clearly visible structures are placed to prevent unauthorized motorized vehicle access; in public waters, except as specifically authorized by DNR law or rule; in a state park, scientific and natural area, or wildlife management area; in a DNR identified calcareous fen (rare and distinctive wetlands) or other wetlands.

Cities do not generally regulate OHVs because, by definition, they operate off-road. If an OHV, such as a motorcycle or a trail bike operates on public roads, it is subject to state law governing motorcycles.

RELEVANT LINKS:

See section II-B-7, ATVs.

Minn. Stat. § 84.795, subd. 4.

Minn. Stats. §§ 84.787 -
84.795, Minn. R. ch. 6102.

Minn. Stat. § 84.804, subd. 3.
DNR: Off-Road Vehicle
(ORV) Safety.

Minn. Stat. § 84.804, subd. 6.

Minn. Stat. §§ 84.797-804.

City regulation of ATVs (which may be defined as an ‘off-highway vehicle’) is discussed subsequently.

4. Off-highway motorcycles

A person may not drive or operate an off-highway motorcycle at speeds that are not reasonable under the conditions; in a careless, reckless, or negligent

manner so as to endanger or to cause injury or damage to a person or property; in a tree nursery or planting in a manner that damages or destroys growing stock; without a hand or foot brake; at a speed exceeding ten miles per hour on the frozen surface of public waters within 100 feet of a person fishing or a fishing shelter; in a manner that violates operation rules; anywhere in this state or on the ice of any boundary water of this state while under the influence of alcohol or a controlled substance, or on an airport.

A county, city, or town, may regulate the operation of off-highway motorcycles on public lands, waters, and property under its jurisdiction other than public road rights-of-way within its boundaries, by resolution or ordinance and by giving appropriate notice, provided that the ordinance fits the following criteria:

- It must be consistent with state law and rules.
- It may not impose a fee for the use of public land or water under the jurisdiction of either the DNR or another state agency, or for the use of an access to it owned by the state, a county, or a city.
- It may not require an off-highway motorcycle operator to possess a motor vehicle driver's license while operating an off-highway motorcycle.

5. Off-road vehicles

According to state DNR law, a person may not drive or operate a vehicle off-road: at a rate of speed greater than is reasonable under the circumstances; in a careless, reckless, or negligent manner which may endanger or cause injury or damage to the person or property of another; without a functioning stoplight if so equipped; in a tree nursery or planting in a manner that damages or destroys growing stock; without a hand or foot brake or in a manner that violates rules; or on an airport.

Cities may, by ordinance, regulate the operation of off-road vehicles on public lands, waters, and property in city boundaries, other than public road rights-of-way within its boundaries, and by giving appropriate notice. The ordinance must meet the following criteria:

- It must be consistent with state law.
- It likely requires a public hearing or some notice before adoption.

RELEVANT LINKS:

Minn. Stat. § 84.82.
Minn. R. 6100.5000.
Minn. Stat. § 84.872.
Minn. R. 6100.5200.
Minnesota Department of
Natural Resources: 2022-
2023 Snowmobile
Regulations.

Minn. Stat. § 84.85.
Minn. Stat. § 84.87.

Minn. R. 6100.5200, subp. 2.
Minn. Stat. § 84.795.
Minn. R. ch. 7460.

Minn. Stat. 84.928, subd. 1
(h).
DNR: Off-highway Vehicle
Regulations, 2023-24.

Minn. Stat. § 84.928, subd.
1(d).

- It may not impose a fee for the use of public land or water under the jurisdiction of the DNR or another agency of the state, or for the use of an access to the public land or water owned by the state, a county, or a city.

6. Snowmobiles

There are extensive regulations in state law and rule that apply to operating a snowmobile, which are beyond the scope of this memo. In summary, however, most snowmobiles must be registered with the state, and young people under the age of 18 must comply with specific restrictions. Cities may also regulate the operation of snowmobiles in city limits.

Cities may, by ordinance, allow two-way operation of snowmobiles on either side of the right-of-way of a street or highway under city jurisdiction, where the city, as road authority, determines that two-way operation will not endanger users of the street or highway or riders of the snowmobiles using the trail. Many cities use one ordinance to regulate operation of ATVs, snowmobiles, or other recreational vehicles using the same map for all such vehicles, discussed subsequently.

City ordinances must comply with state law. Any penalties in a local ordinance for a particular offense must match the penalty in state law for that same offense. Cities must not charge fees to snowmobile operators and must not require that operators possess a driver's license while operating the snowmobile. Cities are not authorized to license snowmobiles.

7. ATVs

State law covers operation of ATVs on public (non-city) lands extensively. Basically, Minnesota law prohibits the riding of Class 1 ATVs in ditches (or rights-of-way) south of the agriculture line, roughly from Moorhead to Taylors Falls along Highway 10 and Highway 95, between April 1 and Aug. 1. This does not apply to ATVs licensed and used for agricultural purposes.

According to the DNR, Class 2 ATVs may not be operated on the shoulder of a state trunk highway.

Note that utility task vehicles (UTVs) fit the definition of a Class 1 or Class 2 ATV based on the width of the tire rim. Due to larger sized tires, most UTVs fit the definition of a Class 2 ATV when used for recreational purposes.

Cities have choices with respect to regulating Class 1 and 2 ATVs, including:

- Declining to regulate ATVs in the city and, by doing so, allowing state law regulating operation of ATVs to apply to any county or state road right-of-way in city boundaries.

RELEVANT LINKS:

Minn. Stat. § 84.928, subd. 1(d).

Minn. Stat. § 169.045.

Minn. Stat. § 84.928, subd. 6 (b).

Minn. Stat. § 84.92 – 84.928.

See section III-A-2, ATVs.

Minn. Stat. § 84.928, subd. 1(d).

Regulating Recreational Vehicles, LMC Model Ordinance.

Minn. Stat. § 169.045.

Regulating Special Vehicles, LMC Model Ordinance.

- After a public hearing, prohibit operation of ATVs altogether in city boundaries.
- Allowing operation of ATVs on city streets by permit in the same way golf carts and mini-trucks are regulated and discussed below.

a. Regulation by resolution or ordinance

If a city council chooses to regulate ATVs under state law pertaining to the Department of Natural Resources, it must pass a resolution or an ordinance consistent with state law and rule.

- The city council must likely first hold a public hearing.
- An ordinance may not impose a fee for the use of public land or water under the jurisdiction of either the Department of Natural Resources or other agency of the state, or for access to land owned by the state county or city.
- An ordinance may not require an all-terrain vehicle operator to possess a motor vehicle driver's license while operating an all-terrain vehicle.

In theory, councils may pass ordinances allowing both ATV operation on city streets by permit—and ATV operation in the right-of-way.

b. Simultaneous city regulation of ATVs and snowmobiles

Some cities pass an ordinance combining the use of ATVs and snowmobiles along the same city street right-of-ways. Many cities use a map of the city to designate specific streets in the city where either ATVs or snowmobiles or both may operate in the right-of-way. This may include the larger Class 2 ATVs.

III. City regulation

A. Regulating golf carts, UTVs, ATVs, and mini-trucks (special vehicles)

Cities may adopt an ordinance permitting the operation of golf carts, smaller ATVs, utility task vehicles, and mini-trucks on city streets. This is a local decision, so if a city does not specifically permit the use of these special vehicles, they may not operate on city streets. Note that city regulation of special vehicles does not apply to their use on private property. If vehicles operating on private property cause other problems, such as excessive noise, it may become a nuisance issue, but the operation of the vehicles on private property is not otherwise subject to city regulation.

RELEVANT LINKS:

Minn. Stat. § 169.045, subd. 1.



Minn. Stat. § 169.045, subd. 1.



Minn. Stat. § 169.045, subd. 1 (3).



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Minn. Stat. § 169.011, subd. 40a.
Minn. Stat. § 169.045.



Descriptions of the special vehicles cities may regulate by permit are as follows.

1. Golf carts

The term "motorized golf carts" is not further defined in state law.

Regardless, operation of a motorized golf cart on city streets may only be done with a city-issued permit. There are many types of golf carts, including electric and gas powered, but all generally have a small wheel base and are not completely enclosed.

2. ATVs

For permitting purposes, an "all-terrain vehicle" means a motorized vehicle with not less than three, but not more than six low pressure or non-pneumatic tires; a total dry weight of 2,000 pounds or less; and a total width from outside of tire rim to outside of tire rim that is 65 inches or less. It includes a class 1 and class 2 ATVs.

3. Utility task vehicles

State law was amended in 2011 to allow cities to issue permits to operate utility task vehicles on city streets. As with the other special vehicles—motorized golf carts, all-terrain vehicles, or mini-trucks—operation of a utility task vehicle on city streets is authorized only by a city-issued permit. A UTV is a side-by-side, four-wheel drive, off-road vehicle that has four wheels, is propelled by an internal combustion engine with a piston displacement capacity of 1,200 cubic centimeters or less, and has a total dry weight of 1,800 but less than 2,600 pounds. UTVs differ from ATVs; they are heavier, have side-by-side front seats, and some sort of roof structure.

4. Mini-trucks

A "mini-truck" is a motor vehicle that:

- Has four wheels.
- Is propelled by an electric motor or an internal combustion engine with an enclosed cabin and a seat for the vehicle operator.
- Commonly resembles a pickup truck or van, including having a cargo area or bed located at the rear of the vehicle.

RELEVANT LINKS:

Minn. Stat. § 169.045.
Minn. Stat. § 169.022.

Beckius v. City of Canby, No. A07-1497 (Minn. Ct. App. July 1, 2008) (unpublished decision).

Minn. Stat. § 169.045.
Minn. Stat. § 169.345, subd. 2(f).

Minn. Stat. § 169.045, subd. 4 citing Minn. Stat. § 169.522.

- Was not originally manufactured to meet federal motor vehicle safety standards, but must have head lamps; an exterior mirror mounted on the driver's side of the vehicle; either an exterior mirror mounted on the passenger's side of the vehicle or an interior mirror; a windshield; a seat belt for the driver and front passenger; and a parking brake.

B. City permitting ordinance

City regulation of these special vehicles requires a permitting scheme. Cities may issue permits as spelled out in a local ordinance so residents may operate mini-trucks, golf carts, UTVs, or ATVs on designated roadways under city jurisdiction. Such ordinances must:

- Regulate only what the state law allows a city to regulate.
- Be merely additional and complementary to a state law by covering specifically what the statute covers generally.
- Provide the same procedural protections as the state law when prosecuting offenses covered by an ordinance.
- Not prohibit what state law allows.

One case provides some guidance concerning a local ordinance regulating golf carts. This is an unpublished case, which means it does not set precedent or carry much weight legally, but it may be instructive in general terms. The case found that uniformity is the goal of the state law on permitting special vehicles. So, if cities allow special vehicles on city streets, the regulations should generally be consistent from city to city. The Minnesota Court of Appeals found that a city ordinance requiring that not only drivers but also passengers on a golf cart have a permit (and a disability) to ride on a golf cart goes beyond what state law allows. The Court found that state law pre-empts such a unique restriction by one city. Thus, local ordinances governing special vehicles may not prohibit what state law allows or allow what state law prohibits.

1. Permitting scheme in ordinance

Local ordinances must describe the application process for a permit. A city ordinance may also set out conditions a person must meet to get an operator's permit. Cities may revoke permits if owners show an inability to operate the vehicles safely, but cities must allow a person to dispute the revocation.

2. Specific vehicle requirements

State law includes some vehicle-specific requirements that must be in each city ordinance. Specifically, the local ordinance must:

- Require all golf carts to display a slow-moving vehicle emblem.

RELEVANT LINKS:

Minn. Stat. § 169.045, subd. 5.
Minn. Stat. § 169.045, subd. 7.
Minn. Stat. § 169.70.
Minn. Stat. § 169.045, subd. 7a.

Minn. Stat. § 169.045, subd. 8.
Minn. Stat. § 65B.48, subd. 5.

Regulating Special Vehicles,
LMC Model Ordinance
and
Regulating Recreational
Vehicles, LMC Model
Ordinance.



Minn. Stat. § 169.011, subd. 47.
Minn. Stat. § 169.011, subd. 39.
49 C.F.R. § 571.500.

- Limit the operation of golf carts, UTVs, and ATVs on designated roadways to between sunrise and sunset, unless equipped with original equipment headlights, taillights, and rear-facing brake lights.
- Prohibit the operation of golf carts, UTVs, and ATVs in inclement weather or when visibility is impaired by weather, smoke, fog, or other conditions, or at any time when there is insufficient light to clearly see persons or vehicles on the roadway at a distance of 500 feet.
- Likely not require that UTV, ATV, and golf cart operators have a driver's license. (However, operators must be old enough to purchase insurance on the special vehicle, discussed below).
- Require mini-trucks to have at least two headlamps, at least two tail lamps, and front and rear turn-signal lamps.
- Require mini-truck operators to have a valid driver's license.
- Allow the operators of any special vehicle to cross any street or highway that intersects a designated roadway.
- Require all special vehicles to have rear-view mirrors.
- State law requires insurance—on all four types of special vehicles—that complies with insurance for a motorcycle. City ordinances must require evidence of insurance complying with state law. Therefore, a person must present proof of insurance on the golf cart, UTV, ATV, or mini-truck before the city issues them a permit. If a person cannot get insurance on a special vehicle, the state insurance plan offers coverage.

The model ordinances linked here set forth the basic requirements for permitting these special vehicles in a city. Before adopting any of these ordinances, a city should review it with its attorney to adapt it to the city's specific circumstances. Because provisions in these ordinances are related to state statutes and affect state and federal constitutional rights, the city attorney should review any modifications to ensure they conform to current state law and legal decisions.

IV. Regulating neighborhood electric vehicles, medium-speed electric vehicles, and natural gas vehicles in cities

A "neighborhood electric vehicle" (NEV) is an electrically powered motor vehicle that has three or four wheels, and has a speed attainable in one mile of at least 20 miles per hour, but not more than 25 mph, on a paved level surface.

RELEVANT LINKS:



“Medium-speed electric vehicles” (MSEV) are very similar, but must be completely enclosed and can go slightly faster than an NEV. An MSEV is an electrically powered four-wheeled motor vehicle that:

- Is equipped with a roll cage or crushproof body design.
- Can attain a maximum speed of 35 mph on a paved level surface.
- Is fully enclosed and has at least one door for entry.
- Has a wheelbase of 40 inches or greater and a wheel diameter of 10 inches or greater.
- Meets or exceeds regulations in the Code of Federal Regulations, title 49, section 571.500, and successor requirements, except with respect to maximum speed.

49 C.F.R. § 571.500.

Federal law, referenced in Minnesota statutes, requires that NEVs or MSEVs operating on public streets and highways meet these safety and equipment standards.

Minn. Stat. § 169.224.

State law also governs operation of these small car-like vehicles on public roadways, allowing operation only on a street or highway with a speed limit less than 35 mph (except to make a direct crossing of that street or highway). A person may operate a three-wheeled neighborhood electric vehicle without a two-wheeled vehicle endorsement, provided the person has a valid driver's license. State law also gives cities the authority to prohibit or further restrict operation of NEVs and MSEVs on city streets, but gives no particular instruction on how cities might do this. Best practice suggests consultation with the city attorney before further regulating these tiny cars.

Minn. Stat. § 169.011, subd. 46a.
Minn. Stat. § 169.824, subd. 3 (b).

“Natural gas vehicle” or “NGV” means a motor vehicle that is capable of being propelled by natural gas, including compressed natural gas and liquefied natural gas. An NGV may exceed typical weight restrictions. State and federal law regulate NGVs.

V. Other vehicles subject to limited city regulation

Some low-power vehicles are subject to limited city regulation. Cities cannot generally prohibit use of non-motorized bicycles, motorized foot scooters (like motorized Razor™ scooters) pocket bikes, mini-motorcycles, motorized bicycles, or electric-assisted bicycles. State law governs operation of these vehicles on public roadways, but cities may also regulate where some of these vehicles operate with city boundaries.

RELEVANT LINKS:

Minn. Stat. § 169.011, subd. 4.

Minn. Stat. § 169.011, subd. 27.

Minn. Stat. § 169.011, subd. 45.

Minn. Stat. § 169.222.

Minn. Stat. § 169.72, subd. 1.

Minn. Stat. § 169.222, subd. 6.

Minn. Stat. § 169.222, subd. 4.

Minn. Stat. § 169.222, subd. 10.

Minn. Stat. § 160.263, subd. 2.

A. Bicycles and electric-assisted bicycles

A “bicycle” is defined by state law to be any device capable of being propelled solely by human power upon which any person may ride, having two tandem wheels and including any device generally recognized as a bicycle though equipped with two front or rear wheels. The term “bicycle” includes electric-assisted bicycles which are bicycles with electric motors that travel up to 20 mph. Electric-assisted bikes have additional regulation in state law.

The term “bicycle” does not include mopeds, scooters, motorized foot scooters, or similar devices. “Bicycles” are also not be confused with motorized bicycles which have a gas or electric motor and travel between 20 and 30 mph at most.

1. Bicycles in general

Persons operating bicycles have all of the rights and duties applicable to the driver of any other vehicle, except as provided by law. A city cannot prohibit persons from riding in the road, even if a bicycle path is available.

State law governs bicycle tires and brakes. Persons operating a bicycle upon a roadway are required to ride as close as practicable to the right-hand curb or edge of the roadway, with certain exceptions. Cities may, by ordinance, prohibit riding a bike on local sidewalks. A person riding a bike on the shoulder of a roadway must travel in the same direction as the adjacent vehicular traffic.

Bicycle events, parades, contests, or racing on a highway are legal if state or local authorities having jurisdiction over that highway approve the event. Participants in an approved bicycle highway event may be exempt from complying with traffic laws if traffic control is adequate to assure the safety of all highway users.

A city may, by ordinance, designate any roadway or portion of a roadway under its jurisdiction as a bicycle lane, and designate any sidewalk or portion thereof under its jurisdiction as a bicycle way, provided the designation does not destroy a pedestrian way or pedestrian access.

A city that designates a bicycle way or bicycle lane may:

- Designate the type and character of vehicles or other modes of travel that are allowed on the lanes or ways, provided this operation is not inconsistent with the safe use and enjoyment of bicycles.
- Establish priority rights of way on the lane or way, and otherwise regulate the use of the lane or way.

RELEVANT LINKS:

Minn. Stat. § 160.263, subd. 4.

Minn. Stat. § 169.011, subd. 27.

49 C.F.R. § 571.1,
16 C.F.R. § 1512.



Minn. Stat. § 168A.03, subd. 1.

Minn. Stat. § 160.263, subd. 2.

Minn. Stat. § 169.222, subd. 4.

- Paint lines, construct curbs, or establish other physical separations to exclude the use of the lane or way by vehicles other than those specifically permitted by the city.

The city council may, after public hearing, prohibit through-traffic on any highway or a highway portion if the council has designated it as a bicycle lane. Through-traffic on a trunk highway may not be prohibited. The city must erect and maintain official signs giving notice of the regulations and priorities and must also mark all bicycle lanes and bicycle ways with appropriate signs.

The city council may, by resolution or ordinance, and without an engineering or traffic investigation, designate a safe speed, not lower than 25 mph, for any street or highway with an established bicycle lane. The ordinance or resolution designating a safe speed is effective when the city has erected appropriate signs designating the speed.

2. Electric-assisted bicycles in particular

An electric-assisted bicycle is defined as a bicycle that:

- Has two or three wheels that has a saddle and fully operable pedals for human propulsion.
- Meets the requirements of federal motor vehicle safety standards for a motor-driven cycle or for bicycles under federal law,
- Has an electric motor that has a power output of not more than 750 watts; is incapable of propelling the vehicle at a speed of more than 20 miles per hour; is incapable of further increasing the speed of the device when human power alone is used to propel the vehicle at a speed of more than 20 miles per hour, and; disengages or ceases to function when the vehicle's brakes are applied, and
- Has a battery or electric drive system that has been tested to an applicable safety standard by a third-party testing laboratory.

An electric-assisted bicycle that fits the above definition does not require a state-issued certificate of title.

A governing body may not prohibit or restrict operation of an electric-assisted bicycle on any bikeway, roadway, or shoulder unless the governing body determines that operation of the electric-assisted bicycle is not consistent with the safety or general welfare of bikeway, roadway, or shoulder users, or with the terms of any property conveyance. Otherwise, a person may operate an electric-assisted bicycle (like any other bicycle) on the shoulder of a roadway, on a bikeway, or on a bicycle trail if not otherwise prohibited by state law.

RELEVANT LINKS:

Minn. Stat. § 85.018, subd. 4.

Minn. Stat. § 169.222, subd. 6a.

Minn. Stat. § 221.091, subd. 2.

Minn. Stat. § 221.021.

Minn. Stat. § 169.011, subd. 27 (3).

Minn. Stat. § 169.011, subd. 46.

Minn. Stat. § 169.225.



Minn. Stat. § 169.225.

Minn. Stat. § 169.225, subd. 6.

While no motorized vehicle may be operated on state trails designated for non-motorized use, this does not apply to electric-assisted bikes (or motorized devices operated by an individual with a physical disability)

No one under age 15 may operate an electric-assisted bicycle anywhere in the state.

B. Pedicabs, rickshaws, or other similar vehicles

A statutory or home rule charter city that licenses and regulates small vehicle passenger service must do so by ordinance. The ordinance must, at a minimum, provide for driver qualifications, insurance, vehicle safety, and periodic vehicle inspections.

A statutory or home rule charter city that has adopted an ordinance complying with this subdivision may enforce the registration requirement found in state law.

A statutory or home rule charter city that regulates, by ordinance, pedicabs, rickshaws, or other similar vehicles used for passenger service may permit authorized vehicles to be equipped with an electric motor that meets the requirements for an electric-assisted bicycle under state law.

C. Motorized foot scooters

A “motorized foot scooter” is a device with handlebars that the operator can stand or sit on, powered by an internal combustion engine or electric motor that is capable of propelling the device with or without human propulsion. It has no more than two 12-inch diameter or smaller wheels and has an engine or motor that is capable of a maximum speed of 15 mph on a flat surface. If operated under conditions when motor vehicle lights are required, a scooter must have a headlight and a taillight that comply with standards established by the commissioner of Public Safety.

Motorized foot scooter operators have the same rights and responsibilities as bicycle riders. Operators must comply with the following rules: They must not operate on a sidewalk, except when necessary to enter or leave adjacent property. They must not carry passengers. They must be at least 12 years old. If under 18, they must wear a helmet.

A person operating a motorized foot scooter on a public street must ride as close as practicable to the right-hand curb or edge of the roadway, except in the following situations:

- When overtaking and passing another vehicle proceeding in the same direction.

RELEVANT LINKS:

Minn. Stat. § 169.225, subd. 6(3) (b).

Minn. Stat. § 169.011, subd. 45.

MN DPS Motorcycle and Motorized Bicycle Manual.

Minn. Stat. § 169.223, subd. 1.

16 C.F.R. § 1203.

Minn. Stat. § 169.223, subds. 1 and 4.

Minn. Stat. § 169.222, subd. 9.

Minn. Stat. § 171.02, subd. 3. Minnesota Motorcycle Safety Center.

Minn. Stat. § 169.223, subd. 2.

- When preparing for a left turn, in which case the operator shall stop and dismount at the right-hand curb or right edge of the roadway, and shall complete the turn by crossing the roadway on foot, as a pedestrian must do.
- When reasonably necessary to avoid impediments or conditions that make it unsafe to continue along the right-hand curb or edge.

Cities cannot prohibit or regulate motorized foot scooters on city streets. A city may, however, prohibit motorized foot scooters on a bike path, lane, trail, or bikeway designated for non-motorized use only and governed by a local ordinance.

D. Motorized bicycle

Similar in function to an electric-assisted bicycle, the more powerful “motorized bicycle” or moped is a bicycle that fits the following parameters:

- Is propelled by an electric or a liquid fuel motor of a piston displacement capacity of 50 cubic centimeters or less.
- Has a maximum of two brake horsepower.
- Can travel not more than 30 miles per hour on a flat surface with not more than 1 percent grade in any direction when the motor is engaged.

A motorized bicycle does not include an electric-assisted bicycle as defined above and in state law. Motorized bicycles are registered with the state as “mopeds.”

Motorized bicycles are subject to state law governing operation of motorcycles with several exceptions, including the following:

- Protective headgear includes helmets that meet national standards for bicycle helmets.
- A motorized bicycle equipped with a headlight and taillight meeting the requirements of lighting for motorcycles may operate during nighttime hours.
- Protective headgear is not required for operators 18 years of age or older.
- Requirements for parking of motorized bicycles are the same as parking of regular bikes.

A motorized bicycle may be operated under either a driver’s license or a special permit (“moped permit”). The Minnesota Department of Public Safety issues both motorized bicycle operator’s permits and instructional permits.

A person under the age of 16 operating a motorized bicycle under permit is subject to the restrictions on motorcycles except that:

RELEVANT LINKS:

Minn. Stat. § 169.223, subd. 3.

Minn. Stat. § 169.011, subd. 40b.

Minn. Stat. § 160.27, subd. 7.

For more information on city right of ways, see LMC's Informational Memo Regulating City Right of Way.

Minn. Stat. § 169.011, subd. 44. Minn. Stat. § 169.011, subd. 3a.

- A parent or guardian of an operator under the age of 16 may also ride on the motorized bicycle as a passenger or operator if the motorized bicycle is equipped with a seat and footrests for a second passenger.
- A motorized bicycle equipped with a headlight and taillight meeting the requirements of lighting for motorcycles may be operated during nighttime hours.
- Operators under age 18 must wear protective headgear that meets national standards.

Motorized bicycles must not operate on a sidewalk at any time, except when such operation is necessary for the most direct access to a roadway from a driveway, alley, or building.

E. Micromobility Facilities

“Micromobility device” means a vehicle that:

- Is capable of: (i) being propelled solely by human power; (ii) being powered solely by an electric motor drawing current from rechargeable storage batteries, fuel cells, or other portable sources of electrical current; or both;
- When solely powered by an electric motor, is not capable of propelling the vehicle at a speed greater than 30 miles per hour; and
- Has an unloaded weight of up to 500 pounds.

This definition includes a bicycle, a motorized foot scooter, a motorized bicycle, and an electric personal assistive mobility device.

A “micromobility facility” is an installation for micromobility devices (as defined above) that provides for one or more of the following: a rack or docking station, a battery charging or swapping station, or a storage facility. Cities may place and maintain advertisements, arts and informational signs on a micromobility facility if:

- A road authority has issued a permit to the city authorizing the micromobility facility to be placed within a right-of-way of a public highway;
- The city has recommended and the road authority has authorized in the permit the placement of advertisements, public art, and informational signs on the micromobility facility; and
- The placement does not create an unsafe situation.

F. Motorcycles and autocycles

“Motorcycle” includes motor scooters and autocycles. It is a motor vehicle having a seat or saddle for the use of the rider. It is designed to travel on not more than three wheels in contact with the ground.

RELEVANT LINKS:

Minn. Stat. § 169.011, subd. 44.

Minn. Stat. § 169.974.



Minnesota Department of
Public Safety
Driver and Vehicle Services
Division: Motorcycle and
Motorized Bicycle Manual
(includes autocycles).

Minn. Stat. § 171.02 subd. 2
(c) (9).

Minn. Stat. § 169.686, subd.
1.



Minn. Stat. § 169.011, subd.
46.

Minn. Stat. § 169.011, subd.
44.

Minn. Stat. § 169.974.

Minn. Stat. § 65B.48, subd. 5.

Note the term “motorcycle” does not include either motorized bicycles or electric-assisted bicycles (as defined in state law and this memo) or a tractor.

Motorcycle operators must have a valid standard driver’s license with a two-wheeled vehicle endorsement as provided by law. The commissioner of Public Safety will only issue a two-wheeled vehicle endorsement if the applicant has a valid two-wheeled vehicle instruction permit. The commissioner of Public Safety may issue a two-wheeled vehicle instruction permit to any person over 16 years of age. State law governs motorcycle equipment, driving rules, and noise limitations.

An autocycle is defined as a motorcycle that:

- Has three wheels in contact with the ground.
- Is designed with seating that does not require operators or any occupants to straddle or sit astride it.
- Has a steering wheel.
- Is equipped with antilock brakes.
- Is originally manufactured to meet federal motor vehicle safety standards for motorcycles in Code of Federal Regulations, title 49, part 571, and successor requirements.

A person may operate an autocycle without a two-wheeled vehicle, or motorcycle endorsement, provided the person has a valid Class D driver’s license. A driver and passengers of an autocycle must properly use shoulder and lap seat belts.

G. Pocket bikes and mini-motorcycles

State law does not define or regulate the use of pocket bikes, also known as mini-motorcycles, mini-bikes, mini-pocket rockets, or mini-choppers. Marketed as toys, they stand only about 15 inches above the ground and reach speeds ranging from 30 to 50 mph depending on the vehicle, the rider’s weight, and the riding surface.

Mini-motorcycles previously fit the definition of a motorized foot scooter in state law; however, current state law defines motorized foot scooters as having a wheel size of 12 inches. Since the wheel size on most mini-motorcycles is 10 inches, they no longer fit that definition. Thus, operation of mini-motorcycle with any size wheel on public roads must likely comply with state law governing motorcycles. And state law requires a valid driver’s license or permit and insurance to operate a motorcycle on public roads.

RELEVANT LINKS:

Minn. Stat. § 169.011, subd. 26.



Minn. Stat. § 169.212.

Minn. Stat. § 169.212, subd. 2.

VI. Vehicles used by pedestrians

Some low-power vehicles are for pedestrian use only and are not subject to city regulation. These include Segways™, self-balancing scooters, manual or motorized wheelchairs, scooters, tricycles, or similar devices used by people with disabilities as a substitute for walking.

A. Segways™ and self-balancing scooters

State law defines a Segway as an “electric personal assistive mobility device,” meaning a self-balancing device with two non-tandem wheels, designed to transport not more than one person, and operated by an electric propulsion system that limits the maximum speed of the device to 15 mph. It must have reflective material on the front, back, and wheels, visible at night from 600 feet when illuminated by the lower beams of headlamps of a motor vehicle.

Recently, there has been an increase in the use of self-balancing scooters, often called “hoverboards.” Self-balancing scooters generally have two wheels and are connected to a self-balancing control mechanism using built-in gyroscopes and sensor pads. These devices are propelled by the user’s balance and body position.

A person operating a Segway or self-balancing scooter has the rights and responsibilities of a pedestrian under state law and must also follow specific rules:

- Operation may be on a bicycle path.
- It may not carry more than one person.
- No person may operate it on a roadway, sidewalk, or bicycle path at a rate of speed that is not reasonable and prudent under the conditions.
- A Segway operator must use due care in operating the device.

A Segway or self-balancing scooter may be operated on a roadway only under the following circumstances:

- While making a direct crossing of a roadway in a marked or unmarked crosswalk.
- Where no sidewalk is available.
- Where a sidewalk is so obstructed as to prevent safe use.
- When so directed by a traffic control device or by a peace officer
- Temporarily in order to gain access to a motor vehicle.

RELEVANT LINKS:

Minn. Stat. § 169.212, subd. 2.

Minn. Stat. § 169.212, subd. 4.

State v. Greenman, 825 N.W.2d 387 (Minn. Ct. App. 2013).

Minn. Stat. § 169.011, subd. 93.

Minn. Stat. § 169.21.
Minn. Stat. § 169.21, subd. 5.

LMC information memo,
*Acquisition and Maintenance
of City Streets*.

A Segway or self-balancing scooter may not be operated at any time on a roadway with a speed limit of more than 35 mph except to make a direct crossing of the roadway in a marked crosswalk. A person operating these devices on a sidewalk must yield the right-of-way to pedestrians at all times. A person operating a Segway on a bicycle path must yield the right-of-way to bicycles at all times.

A city may not prohibit or further regulate the operation of these devices, except that a city may allow and regulate their operation on roadways within its jurisdiction that have a speed limit of more than 35 mph. The Minnesota Court of Appeals has found that a Segway is not a “motor vehicle” for purposes of driving while intoxicated (DWI) statute.

B. Wheelchairs, scooters, and tricycles

State law defines a “wheelchair” to include any manual or motorized wheelchair, scooter, tricycle, or similar device used by a disabled person as a substitute for walking.

A person using a wheelchair must comply with state law governing pedestrians because the definition of “pedestrian” is any person on foot or in a wheelchair. Specifically, a person using a wheelchair along a roadway must stay on the left side of the street or its shoulder giving way to oncoming traffic. Where there are accessible sidewalks pedestrians in wheelchairs must use them.

VII. Conclusion

The proliferation of unique vehicles is likely to continue. The state recognizes city authority to regulate many of these vehicles to ensure safe local streets. Cities regulate particular vehicles by passing ordinances. Best practice suggests close consultation with the city attorney to ensure that local ordinances accomplish the desired level of regulation and are consistent with state and federal law.

Appendix A: Definitions

Definitions of conveyances that are not motor vehicles

All-terrain vehicle: A motorized vehicle with: not less than three, but not more than six low pressure or non-pneumatic tires; a total dry weight of 2,000 pounds or less; and a total width from outside of tire rim to outside of tire rim that is 65 inches or less. All-terrain vehicle includes a class 1 all-terrain vehicle and class 2 all-terrain vehicle. All-terrain vehicle does not include an electric-assisted bicycle as defined in section 169.011, subdivision 27, golf cart, mini-truck, dune buggy, or go-cart or a vehicle designed and used specifically for lawn maintenance, agriculture, logging, or mining purposes. **All-terrain vehicle, Class 1:** An all-terrain vehicle that has a total width from outside of tire rim to outside of tire rim that is 50 inches or less. **All-terrain vehicle, Class 2:** "Class 2 all-terrain vehicle" means an all-terrain vehicle that has a total width from outside of tire rim to outside of tire rim that is greater than 50 inches but not more than 65 inches. Minn. Stat. § 84.92, subd. 8-10. *"Motor vehicle" includes an all-terrain vehicle only if the all-terrain vehicle (1) has at least four wheels, (2) is owned and operated by a physically disabled person, and (3) displays both disability plates and a physically disabled certificate and does not include an all-terrain vehicle except (1) an all-terrain vehicle described in paragraph (b), or (2) an all-terrain vehicle licensed as a motor vehicle before August 1, 1985. Minn. Stat. § 168.002, subd. 18 (b) (c).

Bicycle: Every device capable of being propelled solely by human power upon which any person may ride, having two tandem wheels, and including any device generally recognized as a bicycle though equipped with two front or rear wheels. Bicycle includes an electric-assisted bicycle. "Bicycle" does not include scooters, motorized foot scooters, or similar devices. Minn. Stat. § 169.011, subd. 4.

Bicycle – electric-assisted: A bicycle with two or three wheels that: has a saddle and fully operable pedals for human propulsion; meets the requirements: of federal motor vehicle safety standards for a motor-driven cycle in Code of Federal Regulations, title 49, sections 571.1 et seq.; or for bicycles under Code of Federal Regulations, title 16, part 1512, or successor requirements; and has an electric motor that has a power output of not more than 750 watts, is incapable of propelling the vehicle at a speed of more than 20 miles per hour, is incapable of further increasing the speed of the device when human power alone is used to propel the vehicle at a speed of more than 20 miles per hour, and disengages or ceases to function when the vehicle's brakes are applied, and has a battery or electric drive system that has been tested to an applicable safety standard by a third-party testing laboratory. Minn. Stat. § 169.011, subd. 27.

Electric personal assistive mobility device: A self-balancing device with two non-tandem wheels, designed to transport not more than one person, and operated by an electric propulsion system that limits the maximum speed of the device to 15 miles per hour. Minn. Stat. § 169.011, subd. 26. *"Motor vehicle" does not include an electric personal assistive mobility device. Minn. Stat. § 168.002, subd. 18 (d).

Motorized foot scooter: A device with handlebars designed to be stood or sat upon by the operator, and powered by an internal combustion engine or electric motor that is capable of

propelling the device with or without human propulsion, and that has no more than two 12-inch or smaller diameter wheels and has an engine or motor that is capable of a maximum speed of 15 miles per hour on a flat surface with not more than one percent grade in any direction when the motor is engaged. An electric personal assistive mobility device, a motorized bicycle, an electric-assisted bicycle, or a motorcycle is not a motorized foot scooter. Minn. Stat. § 169.011, subd. 46. *"Motor vehicle" does not include a motorized foot scooter. Minn. Stat. § 168.002, subd. 18 (e).

Snowmobile: A self-propelled vehicle originally manufactured and designed for travel on snow or ice steered by skis or runners. Snowmobile does not include the following vehicles equipped with aftermarket ski and track configurations: an all-terrain vehicle; an off-highway motorcycle; an off-road vehicle; a mini truck; a utility task vehicle; or any other vehicle being operated off road. Minn. Stat. § 84.81, subd. 3.

***Snowmobile is not a motor vehicle:** "Motor vehicle" means any self-propelled vehicle including, but not limited to, automobiles, trucks, dune buggies, minibikes, motorcycles, trail bikes, and all-terrain vehicles (ATV's), but not including snowmobiles. Minn. Rule 6100.0500, subd. 7.

Wheelchair: Includes any manual or motorized wheelchair, scooter, tricycle, or similar device used by a disabled person as a substitute for walking. Minn. Stat. § 169.011, subd. 93.

Definitions of motor vehicles

Autocycle: A motorcycle that: has three wheels in contact with the ground; is designed with seating that does not require operators or any occupants to straddle or sit astride it; has a steering wheel; is equipped with antilock brakes; and is originally manufactured to meet federal motor vehicle safety standards for motorcycles in Code of Federal Regulations, title 49, part 571, and successor requirements. Minn. Stat. § 169.011, subd. 3a.

Electric Vehicle Medium Speed Vehicle (MSV): An electrically powered four-wheeled motor vehicle, equipped with a roll cage or crushproof body design, that can attain a maximum speed of 35 miles per hour on a paved level surface, is fully enclosed and has at least one door for entry, has a wheelbase of 40 inches or greater and a wheel diameter of ten inches or greater, and except with respect to maximum speed, otherwise meets or exceeds regulations in the Code of Federal Regulations, title 49, section 571.500, and successor requirements. Minn. Stat. § 169.011, subd. 39.

Electric Vehicle: Neighborhood Electric Vehicle (NEV): An electrically powered motor vehicle that has three or four wheels, and has a speed attainable in one mile of at least 20 miles per hour but not more than 25 miles per hour on a paved level surface. Minn. Stat. § 169.011, subd. 47.

Golf cart: Not specifically defined other than "motorized golf cart." Minn. Stat. § 169.045, subd. 1.

Micromobility device: a vehicle that: is capable of: (i) being propelled solely by human power; (ii) being powered solely by an electric motor drawing current from rechargeable storage batteries, fuel cells, or other portable sources of electrical current; or both; when solely powered by an electric motor, is not capable of propelling the vehicle at a speed greater than 30 miles per hour; and has an unloaded weight of up to 500 pounds. This definition includes a bicycle, a motorized foot scooter, a motorized bicycle, and an electric personal assistive mobility device.

Mini truck: A motor vehicle that has four wheels; is propelled by an electric motor with a rated power of 7,500 watts or less or an internal combustion engine with a piston displacement capacity of 660 cubic centimeters or less; has a total dry weight of 900 to 2,200 pounds; contains an enclosed cabin and a seat for the vehicle operator; commonly resembles a pickup truck or van, including a cargo area or bed located at the rear of the vehicle; and was not originally manufactured to meet federal motor vehicle safety standards required of motor vehicles in the Code of Federal Regulations, title 49, sections 571.101 to 571.404, and successor requirements. A mini truck does not include: a neighborhood electric vehicle or a medium-speed electric vehicle; or a motor vehicle that meets or exceeds the regulations in the Code of Federal Regulations, title 49, section 571.500, and successor requirements. Minn. Stat. § 169.011, subd. 40a.

Motor vehicles: Every vehicle that is self-propelled, other than an electric personal assistive mobility device [Segway] and any vehicle propelled or drawn by a self-propelled vehicle, and not deriving its power from overhead wires except snowmobiles. Minn. Stat. § 171.01, subd. 39.

Motorcycle: Every motor vehicle having a seat or saddle for the use of the rider and designed to travel on not more than three wheels in contact with the ground, including motor scooters and autocycles. Motorcycle does not include motorized bicycles or electric-assisted bicycles or a tractor. Minn. Stat. § 169.011, subd. 44.

Motorcycle – off highway: A motorized, off-highway vehicle traveling on two wheels and having a seat or saddle designed to be straddled by the operator and handlebars for steering control, including a vehicle that is registered under chapter 168 for highway use if it is also used for off-highway operation on trails or unimproved terrain. Minn. Stat. § 84.787, subd. 7. *"Motor vehicle" includes an off-highway motorcycle modified to meet the requirements of state traffic regulations. Minn. Stat. § 168.002, subd. 18 (f).

Motorized bicycle: A bicycle that is propelled by an electric or a liquid fuel motor of a piston displacement capacity of 50 cubic centimeters or less, and a maximum of two brake horsepower, which is capable of a maximum speed of not more than 30 miles per hour on a flat surface with not more than one percent grade in any direction when the motor is engaged. Motorized bicycle does not include an electric-assisted bicycle or a motorcycle. Minn. Stat. § 169.011, subd. 44-45.

Motorized recreational vehicle: Any self-propelled, off-the-road, or all terrain conveyance, including but not limited to a snowmobile, minibike, amphibious vehicle, motorcycle, go-cart, trail bike, or dune buggy. Minn. Rule 9900.0100, subp. 6.

Natural gas vehicle (NGV): A motor vehicle under subdivision 42 that is capable of being propelled by natural gas, including compressed natural gas and liquefied natural gas. Minn. Stat. 169.011, subd. 46a.

Off-highway vehicles: For the purposes of sections 84.771 to 84.930, "off-highway vehicle" means an off-highway motorcycle [OHV], an off-road vehicle [ORV], or an all-terrain vehicle. Minn. Stat. § 84.771. In some situations, an OHV or and ORV is a motor vehicle, but an ATV is not one.

Off-road motorcycle: Off-highway motorcycle" means a motorized, off-highway vehicle traveling on two wheels and having a seat or saddle designed to be straddled by the operator and handlebars for steering control, including a vehicle that is registered under chapter 168 for highway use if it is also used for off-highway operation on trails or unimproved terrain. Minn. Stat. § 84.787, subd. 7.

Off-road vehicle: A motor-driven recreational vehicle capable of cross-country travel on natural terrain without benefit of a road or trail. Off-road vehicle does not include a snowmobile; an all-terrain vehicle; a motorcycle; an electric-assisted bicycle as defined in section 169.011, subdivision 27, a watercraft; a farm vehicle being used for farming; a vehicle used for military, fire, emergency, or law enforcement purposes; a construction or logging vehicle used in the performance of its common function; a motor vehicle owned by or operated under contract with a utility, whether publicly or privately owned, when used for work on utilities; a commercial vehicle being used for its intended purpose; snow-grooming equipment when used for its intended purpose; or an aircraft. Minn. Stat. § 84.797, subd. 7.

Recreational vehicles: Any self-propelled vehicle and any vehicle propelled or drawn by a self-propelled vehicle used for recreational purposes, including but not limited to snowmobiles, trail bikes, ATVs, utility task vehicles, hovercraft, and motor vehicles used for recreation. Minn. Stat. § 84.771. Certain recreational vehicles may be considered a motor vehicle in specific situations.

Trail bike: not specifically defined, but referred to in various statutes and rules. Minn. Stat. § 84.90; Minn. Rule 6105.0210; Minn. Rule 6100.0500; Minn. Rule 6136.0300; Minn. Rule 6232.0300. A trail bike may be a motor vehicle depending on the use and the location of operation.

Utility task vehicle (UTV): a side-by-side, four-wheel drive, off-road vehicle that has four wheels, is propelled by an internal combustion engine with a piston displacement capacity of 1,200 cubic centimeters or less, and has a total dry weight of 1,800 but less than 2,600 pounds. Minn. Stat. § 169.045, subd. 1(3). Some UTVs may be considered motor vehicles depending on the use, operation and modifications.

Appendix B: State and federal regulations

Vehicles or conveyances and definitional citation	Operator regulations including licensure	Includes	Who regulates the operation	Statutory cites
All-terrain vehicles (ATVs). Minn. Stat. § 84.92, subd. 8.	DNR Registration. No driver's license required.	Class one and class two ATVs.	State and city. City by permit, resolution or ordinance.	Minn. Stat. §§ 84.92-84.928.
Bicycles Minn. Stat. § 169.011, subd. 4.	No title, driver's license, or registration required.	Human-powered bikes, electric assisted bicycles.	State and city only if city sets up a bike trail in city boundaries.	Minn. Stat. § 169.222. Minn. Stat. § 169.222, subd. 4(d). Minn. Stat. § 160.263, subd. 2.
Bicycle - Electric-assisted Minn. Stat. § 169.011, subd. 27.	No title, driver's license, or registration required. Minimum operator age is 15.		State. City may prohibit electric-assisted bicycles on trails for non-motorized use in some situations, only by local ordinance.	Minn. Stat. § 169.222. Minn. Stat. § 169.223, subd. 5 (3).
Bicycle, motorized (moped) Minn. Stat. § 169.011, subd. 45.	Title. Driver's license or operator's permit Registration tax.		State.	Minn. Stat. § 169.011, subd. 45. Minn. Stat. § 171.02, subd. 3. Minn. Stat. § 168.013, subd. 1h.
Conveyances used by pedestrians Minn. Stat. § 169.011, subd. 93.	No driver's license, registration or tax applies.	Wheelchairs, scooters, tricycles.	State.	Minn. Stat. § 169.21.
Electric cars-Neighborhood electric vehicles (NEVs) Minn. Stat. § 169.011, subd. 47.	Title. Valid driver's license. Registration.		State and city.	Minn. Stat. § 169.224. Minn. Stat. § 168A.05, subd. 9. Minn. Stat. § 171.02, subd. 1. Minn. Stat. § 168.013, subd. 1. 49 C.F.R § 571.500 and successor requirements.
Electric cars - Medium-speed electric vehicles (MSEVs): Minn. Stat. § 169.011, subd. 39.	Title. Valid driver's license. Registration.		State and city.	Minn. Stat. § 169.224. Minn. Stat. § 168A.05, subd. 9. Minn. Stat. § 168.013, subd. 1.

Vehicles or conveyances and definitional citation	Operator regulations including licensure	Includes	Who regulates the operation	Statutory cites
				49 C.F.R § 571.500 and successor requirements.
Electric personal assistive mobility device Minn. Stat. § 169.011, subd. 26.	No driver's license, registration or tax applies.	Segways™ and self-balancing scooters.	State.	Minn. Stat. § 169.212.
Motorcycles, autocycles. Minn. Stat. § 169.011, subd. 3a, 44, 45.	Title. Valid driver's license with a two-wheeled vehicle endorsement. Autocycle: driver's license only.	Autocycle.	State.	Minn. Stat. § 168A.05. Minn. Stat. §169.974. Minn. Stat. §169.011, subd. 3a.
Motorized foot scooters. Minn. Stat. § 169.011, subd. 46.	No driver's license, title, registration or tax required. The minimum operator age is 12 years old.	Razors™	State and city. City only by ordinance and may only prohibit on bike paths, trail or non-motorized bikeway.	Minn. Stat. § 169.225. Minn. Stat. §§ 168.002, subd. 18 (c). Minn. Stat. § 168.013, subd. 1. Minn. Stat. § 168.09, subd. 1. Minn. Stat. § 169.011, subd. 46.
Natural gas vehicles (NGVs) Minn. Stat. 169.0911, subd. 46a.	Title. Valid driver's license. Registration.	Overweight NGVs allowed per Minn. Stat. § 169.824, subd. 3 (b) (c).	State.	Minn. Stat. § 168A.05, subd. 9. Minn. Stat. § 171.02, subd. 1. Minn. Stat. § 168.013, subd. 1.
Off-highway motorcycle. Minn. Stat. § 84.787, subd. 7.	Limited to registration with DNR. May have dual registration to use on public roads.		State. City by ordinance or resolution.	Minn. Stat. §§ 84.787-84.796.
Off-highway vehicles (OHV). Minn. Stat. § 84.771.	Limited to registration with DNR.	Off-highway vehicle means an off-highway motorcycle, an off-road vehicle, or an all-terrain vehicle.	State—outside city boundaries. Cities may regulate ORVs and ATVs in city boundaries.	Minn. Stat. §§ 84.771- 84.781 (off-highway vehicles). Minn. Stat. § 84.787, subd. 7. (off-highway motorcycle). Minn. Stat. § 84.797, subd. 7. (off-road vehicle). Minn. Stat. §§ 84.92-84.928 (all-terrain vehicles).
Off-road vehicle (ORV). Minn. Stat. § 84.797, subd. 7.	Driver's license required unless operated only off road.	Vehicles able to travel cross-county with no road or trail.	State and city.	Minn. Stat. §§ 84.771 – 84.781.

Vehicles or conveyances and definitional citation	Operator regulations including licensure	Includes	Who regulates the operation	Statutory cites
Pocket bikes. No definition in state law or rule.	Likely driver's license with a two-wheeled vehicle endorsement.	Pocket bikes, mini-motorcycles, mini-bikes, mini-choppers, mini-rockets.	State.	Minn. Stat. § 65B.48, subd. 5. Minn. Stat. § 84.788, subd. 12 (d).
Snowmobiles Minn. Stat. § 84.81, subd. 3.	Registration with DNR with exceptions. Minn. Stat. § 84.82.	Snowmobiles on frozen public waters.	State. City, only in city boundaries and on frozen public waters with DNR permission.	Minn. Stat. §§ 84.81-84.915. Minn. R. 6100.5200, subp. 2. Minn. Stat. § 84.795, subd. 8 (3). Minn. Stat. § 84.85.
Special vehicles Minn. Stat. § 169.045.	City permit. Registration for ATVs, UTVs and mini trucks. Mini truck operators must have driver's license, possibly with an exception.	Motorized golf carts, UTVs, ATVs, and mini-trucks.	City in city boundaries. Non-city operation may be subject to state or county regulation.	Minn. Stat. § 169.045. Minn. Stat. § 169.045, subd. 7.



CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager



April 4, 2025

City Council Report – Community Conversation Night Summary

Date of Event: April 2, 2025

Time: 5:30 PM – 7:30 PM

Location: La Crescent Community Center (336 S 1st St, La Crescent, MN)

Event Purpose

The La Crescent Police Department hosted a *Community Conversation Night* to facilitate open dialogue with residents regarding predatory offender registration, specifically related to individuals subject to law enforcement registration requirements. The forum focused particularly on concerns surrounding a recently relocated Level 2 registrant within the City of La Crescent. The event was intended to promote public understanding, foster transparency, and strengthen community trust.

Presenters & Officials in Attendance

- Chief of Police Luke Ahlschlager, La Crescent Police Department – Event Host
- Brad VanderVegt, Notification Coordinator, Minnesota Department of Corrections – Keynote Presenter
- Sergeant Michael Ernster, La Crescent Police Department
- Investigator Darin Daveau, La Crescent Police Department
- Sheriff Brian Swedberg, Houston County Sheriff's Office
- Brittany Eyman and Cheyenne, Bluff Country Family Resources – Advocacy and Prevention Speakers

City of La Crescent Representatives Present:

- City Council Members Teresa O'Donnell-Ebner & Cherryl Jostad
- City Administrator Bill Waller
- City Attorney Skip Wieser

Community Attendance

- Approximately 20 community members

CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager

Event Summary

Opening Remarks

I, Chief Ahlschlager, welcomed attendees and outlined the objectives of the Community Conversation Night. I provided an overview of the current predatory offender registry status within the City of La Crescent:

- One Level 1 registrant
- One Level 2 registrant
- Seven registrants with no assigned risk level

I explained the department's compliance protocols, which include thorough documentation, DNA collection, and coordination with the Minnesota Bureau of Criminal Apprehension (BCA). I emphasized that under Minnesota law, the extent of community notification is determined by the registrant's assigned risk level. Within those legal parameters, the La Crescent Police Department exercises a level of discretion to ensure public safety.

I addressed community concerns regarding the recent relocation of a Level 2 registrant near a public park. I provided an overview of our department's active monitoring efforts and the internal procedure considerations currently under review in response to the situation.

I advised attendees that this is a complex and sensitive matter and that my department and I have taken the community's concerns seriously and have used this situation as an opportunity to reflect on and strengthen our practices. We have gained valuable insight and experience that will enhance our ability to manage these responsibilities effectively moving forward.

I also acknowledged that some residents may continue to have concerns or differing perspectives and if the community believes additional public safety measures are warranted, the La Crescent Police Department is committed to listening and being an engaged, active partner in those discussions.

Above all, I assured attendees that our department remains steadfast in its dedication to protecting the community by keeping residents informed, engaged, and involved. I encourage everyone to remain vigilant, proactive, and informed on public safety matters impacting our city.

CITY OF LA CRESCENT

Department of Police

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Main Presentation – MN Department of Corrections – Brad VanderVegt

Brad VanderVegt presented an overview of the state's Risk Assessment and Community Notification process. Highlights included:

- Risk levels (1–3) are assigned by the Minnesota Department of Corrections, not local law enforcement.
- The registry retains data such as addresses, frequented locations, employment, identifying features, and more.
- Only offenses involving a sexual component result in registry inclusion.
- Notification requirements vary by risk level:
 - Level 3 notifications are broad, while Levels 1 and 2 are more limited and based on specific safety considerations.
- Law enforcement monitors compliance and collaborates with supervising agents. Risk levels may be reassessed based on behavior.
- Emphasized the importance of informed communities and the need to report any concerning or suspicious activity to law enforcement.

Bluff Country Family Resources

The organization highlighted their advocacy and education programming, with Executive Director Brittany Eyman urging community empathy, trauma-informed dialogue, and survivor support.

Community Discussion & Q&A

The discussion that followed was active, emotional, and constructive. Primary concerns raised by residents centered around:

- Safety of children in parks and public spaces
- Lack of notification to residents about the presence of the Level 2 offender
- Trust in local law enforcement decision-making and transparency

Key responses and clarifications included:

- Law enforcement follows all legal mandates regarding notification and supervision.
- The Level 2 registrant is under active supervision and is compliant with all requirements.
- Law enforcement encouraged community members to contact agents directly with questions and report any suspicious behavior.
- Ideas were shared regarding additional safety signage, educational resources in parks, and continued public notification and communication efforts.

CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager

Sheriff Brian Swedberg

Encouraged attendees to engage with state lawmakers regarding sentencing and supervision reforms, particularly where concerns exist over current legislation and practices.

Outcomes & Takeaways

- **Community Engagement:** The event created an important opportunity for residents to express concerns, ask questions, and engage directly with law enforcement and public safety officials.
- **Transparency & Trust:** Law enforcement reinforced its commitment to transparent practices and ongoing communication with the public.
- **Public Education:** Attendees left with a clearer understanding of the predatory offender registry system, risk assessment, and the limitations and obligations placed on law enforcement.

Actionable Next Steps:

- Continued community engagement and updates
- Broader notifications and updates to institutions and residents of La Crescent regarding the Level 2 registrant (initiated and ongoing)
- Maintain current contact, communications, and registration updates with the Level 2 registrant, along with other registrants.
- Increased patrol presence
- Collaboration with the Minnesota Department of Corrections, Minnesota Bureau of Criminal Apprehension (BCA) and the Bluff Country Family Resources for prevention outreach and public education

Attachments

PowerPoint presentation from Minnesota Department of Corrections

Respectfully submitted,





Community Education Meeting

La Crescent Police Department

April 2, 2025

Meeting Agenda

5:30 p.m. – Welcome & Opening Remarks

Chief Luke Ahlschlager, La Crescent Police Department

- *Introduction of attending officials*
- *Statement on the purpose of the meeting*

5:40 p.m. – Presentation

Minnesota Department of Corrections – Risk Assessment & Community Notification

Brad VanderVegt, Community Notification Coordinator

6:00 p.m. – Community Q&A Session

- *Moderated Q&A*

6:25 p.m. – Closing

Registrants Among Us

- Registrants and those with a history of sex offending have always lived in our communities
- It's likely they live, work, and interact in every community in Minnesota



Registration

Established July 1, 1991

Administered by the MN Bureau of Criminal Apprehension (BCA)

Contents of registration:

- Addresses
- Employment
- School/vocation
- Vehicles

Registration

Registration is required if an individual is convicted, charged, or adjudicated delinquent for specific crimes:

- Criminal Sexual Conduct
- Any sexual conduct involving a minor, including possession of child sexual exploitation material/child sexual abuse images.
- Kidnapping

Registration

As of January 1, 2025, there were approximately **17,494** people required to register in Minnesota

- As of March 31, 2025:

- **39** registrants in Houston County (0)

13 of those registrants in La Crescent (0)

- **127** registrants in Winona County (7)
- **50** registrants in Fillmore County (1)
- **431** registrants in Olmsted County (16)
- **101** registrants in Goodhue County (0)

Community Notification

- Established January 1, 1997
- Minn. Stat. § 244.052

Community Notification

Applies to:

- Registrants released from prison
- Registrants from other states or federal jurisdiction who were released from prison (including military)
- Those civilly committed for sexual offense behavior

Does not apply to:

- Those with juvenile registration offense only
- Registrants sentenced to probation only

Community Notification

Department of Corrections

- Responsible for assessing risk and assigning risk levels

Law Enforcement

- Responsible for community notification
- *Scope of notification based on assigned risk level*

Risk Levels

- Level 1 - Lower Risk
 - Law enforcement may notify other law enforcement agencies
 - Law enforcement shall notify victims and witnesses of the offense
 - Law enforcement shall notify adult household members

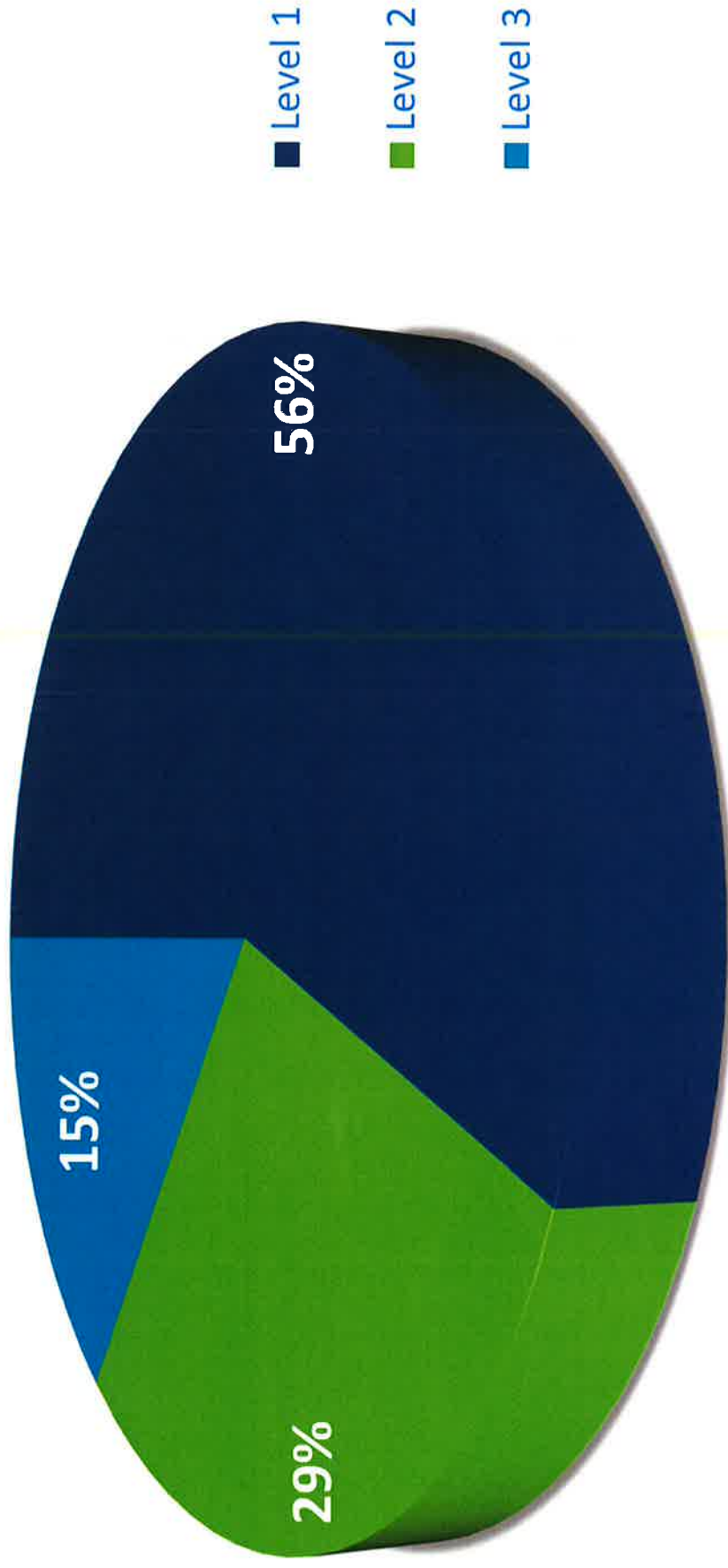
Risk Levels

- Level 2 - Moderate Risk
 - In addition to Level 1 notifications, law enforcement may notify individuals or organizations based on the registrant's particular offense pattern or history

Risk Levels

- Level 3 - Higher Risk
 - Broad public notification/disclosure
 - DOC public registrant website
 - Public notification meeting
 - Media (newspaper, radio, television, etc.)
 - Agency website
 - Social media
 - Door-to-door flyers

Current Risk Levels



Those subject to broad public disclosure

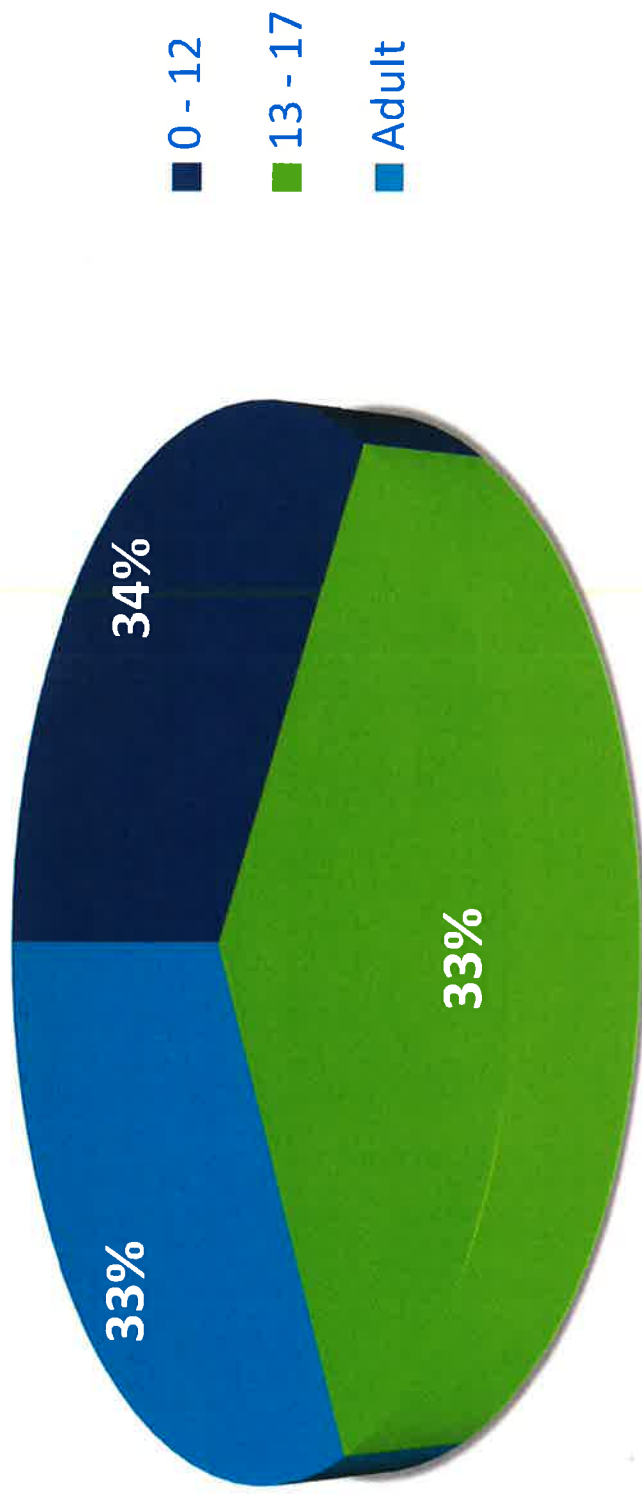
- As of March 31, 2025, there were **440** registrants subject to broad public disclosure residing in Minnesota communities. **6** registrants whose address is currently unknown.

Children and Teen Victims Know the Perpetrator



Sexual Assault of Young Children as Reported to Law Enforcement, Bureau of Justice Statistics, US Dept of Justice 2000

Age of Victims



(Minnesota Department of Corrections, 2012)

Search Tools

- Bureau of Criminal Apprehension
 - www.bca.state.mn.us/bca.asp
- Minnesota Department of Corrections
 - <https://mn.gov/doc/>
 - Research and publications
 - Locator
 - Public registrant search

Contact Law Enforcement

Dial **911** to report suspicious behavior

General inquiries:

La Crescent Police
(507) 895-4414



Victim Services



MINNESOTA DEPARTMENT OF PUBLIC SAFETY
Office of Justice Programs

www.dps.mn.gov/divisions/ojp/



VictimAssistance.DOC@state.mn.us

Phone: (651) 361-7250

Local Victim Services Provider



<https://bluffcountry.org/>

Main: (507) 894-2676

Crisis: (866) 367-4297

Resources

Stop it Now! MN

(888) PREVENT

www.stopitnow.org/mn

MN Coalition Against Sexual Assault

(651) 209-9993

www.mncasa.org

Jacob Wetterling Resource Center

(800) 325-HOPE

www.jwrc.org

MDH Sexual Violence Prevention

www.health.state.mn.us/svprevent

National Center for Missing and Exploited Children

(800) 843-5678

www.missingkids.com

Out Front Minnesota

(800) 800-0350

www.outfront.org

Awareness and Education

- The Three 90's
 - 90% do not reoffend
 - 90% known to victim
 - 90% not previously convicted
- And the Two R's
 - It's about *relationship* not *residence*
 - Social proximity is more important than geographic proximity

Questions

- Please be respectful
- One speaker at a time as recognized by facilitator
- One question until everyone has an opportunity





Thank you

La Crescent Police Department

&

Brad VanderVegt

Minnesota Department of Corrections

651-361-7339

#3.8



CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager



March 20, 2025

Honorable Mayor and City Council Members

City Administrator Bill Waller

RE: 2025 La Crescent Live Concert Series

The La Crescent Police Department has received a request from the La Crescent Live group and the La Crescent Lions Club regarding their plans to host the 2025 La Crescent Live Concert Series. The series consists of five free concerts, scheduled for the following Wednesday evenings: June 11, June 25, July 9, July 23, and August 6, with **August 13** reserved as a rain date. Additionally, the organizers have proposed an extra concert on Thursday, September 18, 2025, in conjunction with the USA Cycling Gravel Nationals event.

The concerts will take place in the city-owned green space and parking lot behind City Hall and the Library, with each event running from 5:30 p.m. to 8:30 p.m. Event setup will begin at 3:30 p.m. The organizers have also planned for food and beverage vendors, including alcoholic beverages, as well as informational booths for non-profits and community organizations. The following city services have been requested by the organizers:

1. Reserved Use of City-Owned Spaces:

- Green space and parking lot behind City Hall and the Library for each concert date and for the September 18th event.
- Community Building from 3:30 p.m. to 9:00 p.m. on concert nights for public restroom access and event supplies.

2. City Police Department Assistance:

- Two (2) Police Reserve Officers at each concert from approximately 5:00 p.m. to 9:00 p.m. to assist with traffic and event security.
- Placement of street barricades to close a portion of South 1st Street (from the Ace Hardware parking area to the private drive next to the Fire Department) and the alley behind City Hall (from the Library to City Hall) from 3:30 p.m. to 9:00 p.m.
- **NEW REQUEST:** Signage or barricades in the parking lot on concert days to notify the public that the lot will be closed starting at 3:00 p.m. to facilitate setup.

CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager

3. City Public Works Assistance:

- Placement and relocation of picnic tables for the green space and parking lot on event nights.
- Provision of garbage containers to be maintained in the green space between events.
- NEW REQUEST: Availability of recycling containers to promote recycling at the events.
- Mowing and maintenance of the green space ahead of each concert.
- Repair work on potholes in the city parking lot to improve safety and accessibility.

The La Crescent Police Department does not anticipate any significant public safety concerns related to these events. Minor traffic disruptions are expected, but they will be mitigated by the provided security measures.

A public safety operational plan will be developed to ensure that these events are conducted safely while maintaining the department's ability to respond to emergency calls effectively.

I respectfully request that the La Crescent City Council grant permission for the 2025 La Crescent Live Concert Series to proceed as outlined.

Attached is the formal request submitted by La Crescent Live and the La Crescent Lions Club for your review.

Sincerely,



Proposal for the La Crescent Live 2025 Concert Series

March 19, 2025

To: Chief Luke Ahlschlager, City Administrator Bill Waller, and Public Works Director Tyler Benish

DESCRIPTION & BACKGROUND:

The La Crescent Live group and the La Crescent Lions Club would like to once again work with the City of La Crescent to host a series of free concerts. The concerts would be held again in the City-owned Green Space and City Parking Lot located behind City Hall and the Library.

We have selected five (5) Wednesday evenings for concerts: June 11th, June 25th, July 9th, July 23rd, and August 6th, and would like to reserve August 13th as a possible rain date. The events will run from 5:30pm to 8:30pm. We would begin event setup at 3:30pm. We are planning for food and beverage vendors, including adult beverages, to be set up in the City Parking Lot, along with occasional informational tents for other non-profit and service organizations.

As you know, we are working with the City and the USA Cycling Gravel Nationals organization to plan **a concert for the evening of Thursday, September 18th** to welcome the cyclists and their families to La Crescent. We plan to use the same City Green Space and City Parking Lot for this event, with music, food and beverages, including adult beverages. The event will be open to the public and will take place prior to the Applefest Lighted Parade on Thursday evening. Exact time and details are being worked out now as part of the overall planning with USA Cycling.

La Crescent Live requests the following assistance from the City:

1. **RESERVE CITY GREEN SPACE & PARKING LOT** located behind City Hall to use for each of the dates listed above, including September 18, 2025. We are so appreciative of the work the Public Works crew completed last year to enhance the green space. We received many compliments from concert attendees last year. We also may want to use an area for a supervised bike corral. (perhaps the City-owned lot next to the Community Center.)
2. **RESERVE THE COMMUNITY BUILDING** on each of the summer concert nights from 3:30pm to 9pm to have the bathroom available for the public. We will work with the City and USA Cycling as to use of the space on September 18th.
3. **CITY POLICE DEPARTMENT:**
 - a. **Reserve Officers:** Two (2) Police Reserve members at each concert from approximately 5pm to 9pm to assist in managing traffic and spectators.
 - b. **Barricades:** As last year, placement of street barricades to close a portion of South 1st Street, from the Ace Hardware parking area to the private drive next to the Fire Department. Also barricades to close the section of the alley behind City Hall from the Library to City Hall, from 3:30pm to 9pm. (we can provide a diagram)
 - c. **NEW REQUEST - Notice of Lot Closure:** Would there be some way to place signs or barricades in the lot on the day of each concert to indicate the City Lot will be closed starting at 3pm? Last year we had to scramble a bit to get cars cleared so we could begin our setup work.
4. **CITY PUBLIC WORKS CREW:**
 - a. **Picnic Tables:** Placement of picnic tables in the green space for the summer and then help to move the tables to the City Parking Lot during setup for each concert.
 - b. **Garbage Cans Containers:** placement of containers that can remain on the City-owned green space between events.

- c. **NEW REQUEST: Recycling Containers:** Does the City have recycling containers that would make recycling easier? We have seen the frames that hold clear plastic bags which make it more obvious where to place cans and plastic bottles. If necessary, we may be able to make a donation to assist in the purchase of the recycling frames.
- d. **GRASS:** We appreciate the crew's efforts to seed in the green space and mow as needed in advance of each concert.
- e. **CITY PARKING LOT PATCHING:** If possible, we would appreciate patching of the holes in the City Parking Lot. We know this may be a losing battle, but anything you can do to level out the surfaces closest to the green space would be most appreciated.

We would be happy to discuss our plans further or answer any additional questions. Thank you for all the City has done to help La Crescent Live improve the green space, adding the stage area and electrical service, and helping us bring live music to our community. We value this ongoing partnership and we appreciate all the help provided by the City Staff. Thank you for your consideration of our 2025 Concert Series.

La Crescent Live and La Crescent Lions Club

Concert Site Set-Up Committee: Teresa O'Donnell-Ebner (507-450-0158), Randy Rosenberg (414-640-4917), Ron Wilke (952-454-7507)

#3.9

TO: Honorable Mayor and City Council Members
DATE: March 10th 2025
RE: Pine Creek Golf Course capital equipment

This memo is to bring you up to date on the purchase of 2002 Toro Workman on MN Bid. The purchase price was \$3,436.00. For reference a 2021 currently at Toro MTI is priced at \$28,500. The Workman was purchased to be used with equipment presently owned. For example, the ground aerator requires the use of one workman to produce cores, and one to be used with the core harvester. The workman will also be needed extensively to move material for the renovation project to honor the Philip and Eunice Dahlen family. If at the end of the season the workman is no longer of use or doesn't fit the need, it can be placed back on MN bid.

The workman is from a state ran course. I had been informed a designated chemical sprayer, and a greens mower are to be listed from this course later this spring. Used Toro 5800 sprayers, and greens mowers, generally start at \$25,000.

As this is not a normal request, I would like the opportunity to bid on these items. These items will be posted on MN Bid. The total amount to be spent will not exceed \$28,500, and the bid process will be monitored by Mr. Waller, and Mr. Benish. Prior to the auction we will be picking up the workman. This will allow time to inspect the equipment first hand, and to access the facility where they are from.

The city has funds in the 2022 capital equipment certificate for the purchase of this equipment.

Thank you for considering this request.



Roy Lemke
Superintendent
Pine Creek Golf Course
3815 N Pine Creek Rd
La Crescent, MN 55947
507-895-2410

Pine Creek Golf Course
3815 N Pine Creek Rd
La Crescent, MN 55947



#3.10

TO: Honorable Mayor and City Council Members
DATE: March 10th 2025
RE: Pine Creek Golf Course improvement project

At the January 13th meeting the La Crescent City Council accepted a donation for \$48,000 from the estate of Philip and Eunice Dahlen for improvements at Pine Creek Golf Course. City staff has met with the executors of the estate and they would like to see the donation used to make a lasting impact to the golf course.

The purpose of this memo is to explain the scope of work to be completed with the donation.

Tee area #6

The current path creates an unsafe parking area for riding cars, or pull carts when walking. The blue tee will be cut down to create more tee area, trees will be removed behind #5 green to allow for the cart path to be lowered. The fill from the blue tee, and lowering the present cart path will allow the creation of a level area to park, and to allow the installation of a new rain / sun shelter. The shelter was constructed by the La Crescent High School students.

#6 green / blue tee #5

The project will consist of enlarging the green, addressing drainage issues behind #6 green and next to #7 tee off, enlarging the blue tee #5. The removal of fill to correct drainage issues, will be utilized to expand the tee, and modify the shape of the green.

#2 green

The project will consist of creating a new cart path behind #2 green. In moving the path, it will help eliminate cart traffic in front of the green, and create a save area for golfers walking to the next tee.

#1 Fairway

The #2 green project will be part of a larger project consisting of a large drainage issue in the middle of #1 fairway, and continuing into #2 fairway. During heavy rainfall events, the #1 fairway will develop a ¼ to ½ acre lake. This "lake" will not drain and requires pumping. Without pumping, the water is a major disruption to play as well as detrimental to the health of the grass. This project will require regrading of the fairway to create a low spot for a drain to carry the water to a low spot below #2 green. This drainage will additionally fix other wet spots between the two fairways as well as in #2 fairway along the trench line. This will go into conjunction with the cart path project behind #2 green.

#4 Rough

The same lake situation forms in the rough on #4 and often overflows into the fairway. The wet area is roughly the same size as the wet area on #1 fairway and does not drain unless pumped out as well. This area will hold stagnant water for extended periods of time. This affects the aesthetics', and playability of the hole. The area will need to be completely regraded to make one low point for the water to drain out. Drainage pipe would then be installed. The dirt removed from this area will be used to expand #4 tee box.

We have received grading proposals for the projects:

Bennet Bros. Dirt Works: \$7,540.

Zenke inc.: \$12,160

Additional materials to be purchased and labor to be by golf course staff:

Seed / sod

Black dirt

Gravel base for the new path

Reconstruct paths as needed

Black top

Pavers / 4x4 treated lumber for rain shelter area

Replacement trees

Purchase greens grade sod

Pea Gravel for drainage base green construction

Surface drains

Filter paper

Drainage rock

Rent trencher for moving irrigation pipe, wire and installing drain pipe

Removing and replacing irrigation pipe, wire, etc.

We are suggesting the City Council approve the proposal from Bennet Bros. Dirt Works and authorize the additional expenditures up to \$48,000 to complete the listed projects.

If you have any questions or further recommendations please contact me,



Roy Lemke
Superintendent
Pine Creek Golf Course
3815 N Pine Creek Rd
La Crescent, MN 55947
507-895-2410

Pine Creek Golf Course
3815 N Pine Creek Rd
La Crescent, MN 55947



#3.11



TO: Honorable Mayor and City Council Members

FROM: Tyler Benish, Public Works Director

DATE: May 9th, 2024

RE: Authorize Sale of Equipment

A handwritten signature in black ink, appearing to read "Tyler Benish", is written over the "FROM:" line.

We are suggesting that the City Council approve the sale of equipment:

Iseki TS 3510 White Tractor

PTO drive Auger and Auger bits

The purchase of the auger drive motor and auger attachments for the city's skid steer replaces the need for the tractor and PTO drive auger.

The equipment will be listed on [MNBid.mn.gov](https://mnbid.mn.gov); the State of Minnesota's surplus auction website.

#3.12

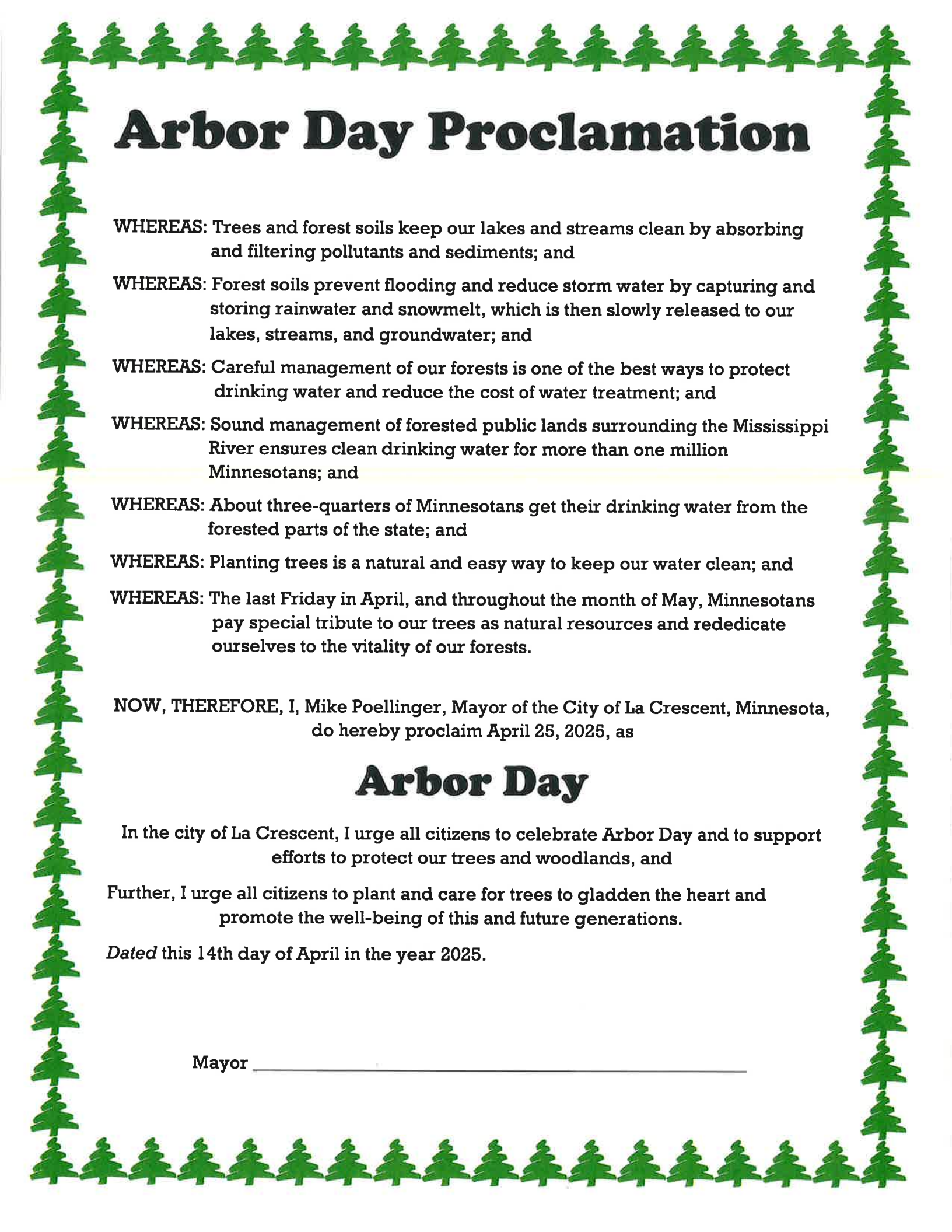


TO: Honorable Mayor and City Council Members
FROM: Angie Boettcher, City Clerk 
DATE: 3/31/2025
SUBJECT: Arbor Day Proclamation

Attached for review and consideration by the City Council is the 2025 Arbor Day Proclamation. We would suggest that the City Council adopt the proclamation.

The City's 2025 Arbor Day event will include the planting of a total of 162 trees at locations throughout the city.

I am also happy to report that the City's 2024 Tree City USA application was approved, and it marks our eighth-year recognition as a Tree City.



Arbor Day Proclamation

WHEREAS: Trees and forest soils keep our lakes and streams clean by absorbing and filtering pollutants and sediments; and

WHEREAS: Forest soils prevent flooding and reduce storm water by capturing and storing rainwater and snowmelt, which is then slowly released to our lakes, streams, and groundwater; and

WHEREAS: Careful management of our forests is one of the best ways to protect drinking water and reduce the cost of water treatment; and

WHEREAS: Sound management of forested public lands surrounding the Mississippi River ensures clean drinking water for more than one million Minnesotans; and

WHEREAS: About three-quarters of Minnesotans get their drinking water from the forested parts of the state; and

WHEREAS: Planting trees is a natural and easy way to keep our water clean; and

WHEREAS: The last Friday in April, and throughout the month of May, Minnesotans pay special tribute to our trees as natural resources and rededicate ourselves to the vitality of our forests.

NOW, THEREFORE, I, Mike Poellinger, Mayor of the City of La Crescent, Minnesota, do hereby proclaim April 25, 2025, as

Arbor Day

In the city of La Crescent, I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

Dated this 14th day of April in the year 2025.

Mayor _____

Bill Waller

From: Lee Langager <Lee.Langager@co.houston.mn.us>
Sent: Monday, March 24, 2025 4:10 PM
To: Andy Moen; Angie Boettcher; Anne Falken; Bill Waller; Brian Lee; Brownsville City Clerk; Christine Novak; Deborah Dewey; Dee Vogel; Eitzen City Clerk; Elizabeth Wiste; Erin Hammell; Erin Konkel; Hokah City Clerk; Houston City Clerk; Jake Dickson; Jana Elton; Jessica Kohnen; Judith Massman; Kara Tarrence; Karen Schuldt; Mayville Township Clerk; Melissa Schroeder; Michael Wiste; Michelle Quinn; Money Creek Township Clerk; Mound Prairie Township Clerk; Sheldon Township Clerk; Stephanie Mann; Teresa McElhiney; Union Township Clerk; Winnebago Township Clerk
Cc: Lucas Onstad; Mark Bennett; Kelly Petersen; David Feuerhelm; Joe Olson; Lee Langager
Subject: 2025 LBAE Schedule

City and Township LBAE Officials,

There seems to be some confusion regarding how the LBAE meeting schedule is set. Per Minnesota Statute, it is the responsibility of the county assessor to set the dates and times for all LBAE and CBAE meetings within the county. The Assessor's office then provides the schedule to the city and township clerks as well as to the County Treasurer. The schedule for each jurisdiction is printed on the valuation notices and the schedule is also published on the county website.

As a reminder, it is the responsibility of the city/township officials to post your city/township's LBAE schedule on your building and to publish a notification in the newspaper.

We value the input of the cities and townships and make every effort to accommodate timely schedule requests, however, the dates are set by the assessor and cannot be changed once they are finalized. If anyone has any questions or concerns regarding the schedule, please contact Luke directly.

**Local Board of Appeal and Equalization (LBAE)
2025 Schedule**

Date	Time	City/Township	Location
April 15	10:00 am	Mayville Township	Houston County Courthouse 304 S. Marshall Street, Room 219, Caledonia
	6:00 pm	Hokah Township	Hokah Fire Station 9 Mill Street, Hokah
	7:00 pm	Crooked Creek Township	Crooked Creek Town Hall 16295 Pleasant Valley Road, Caledonia
	7:00 pm	Houston Township	Houston Town Hall 110 Henderson Street N., Houston
April 17	7:00 pm	Mound Prairie Township	Mound Prairie Town Hall 9749 County 21, Houston
April 28	5:30 pm	La Crescent City	La Crescent Community Building 336 South First Street, La Crescent
May 1	5:00 pm	Money Creek Township	Money Creek Town Hall 1937 Money Creek Rd, Houston
May 8	6:00 pm	Eitzen City	Eitzen City Hall 202 E. Main Street, Eitzen
	7:00 pm	Winnebago Township	Eitzen Fire Station (west door) 202 E. Main Street, Eitzen
May 13	6:00 pm	Brownsville City	Brownsville Community Center, Council Room 104 6th Street N., Brownsville
	7:00 pm	Brownsville Township	Brownsville Community Center, Council Room 104 6th Street N., Brownsville
If your city or township is not listed on the schedule above, you may bring your appeal to the County Board of Appeal and Equalization (CBAE) meeting: June 17 at 6:00 pm Houston County Courthouse, Commissioners Room 304 S. Marshall Street, Caledonia			

Thank you,

Lee Langager
Office Support Specialist
Houston County Assessor
304 S Marshall Street
Caledonia, MN 55921
507-725-5801

3.14



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: April 10, 2025
RE: Park & Recreation Commission Minutes
March 18, 2025

Attached for review and consideration by the City Council are the minutes from the March 18, 2025 Park & Recreation Commission meeting.

In item 6 of the minutes, the Commission is recommending that the City Council evaluate the possibility of enclosing one side of the existing shelter at Old Hickory Park to provide additional indoor/all-season space for the community. This is due in part to the demand that has been placed on the new pavilion at Wieser Park.

For City Council information, the shelter at Old Hickory Park was built by the La Crescent Lions Club in 2008. We are suggesting that the City Council authorize the Mayor and City staff to meet with representatives of the Lions Club to discuss the proposed improvement project.

TO: Honorable Mayor and City Council Members
Park and Recreation Commission Members
FROM: Bill Waller, City Administrator
DATE: March 26, 2025
RE: Meeting Minutes
March 18, 2025

The La Crescent Park and Recreation Commission met at 5:30 p.m., on Tuesday, March 18, 2025, in the Wieser Park Pavilion at Wieser Park. The following members were present: Maseray Bangura, Marge Loch-Wouters, Sarah Wetterlin, Diana Adamski and Paul McLellan. Commission members Patti Martell and Jon Steffes were not in attendance. Also in attendance were Teresa O'Donnell-Ebner, Chris Fortsch, Jason Ludwigson, Alyssa Sebo, and Bill Waller.

1. It was the consensus of the Commission to approve the minutes of the September 16, 2024 Park and Recreation Commission meeting as presented.
2. Alyssa Sebo, the City's new Summer Recreation Director was in attendance at the meeting and was introduced to the members of the Park & Recreation Commission.
3. Jason Ludwigson, the City's Sustainability Coordinator was in attendance at the meeting and reviewed the following community improvement projects with the Commission:
 - a. Information was presented at the meeting regarding alternatives for new park signs. The City has received a SHIP grant through Houston County for a portion of the costs associated with the project. An alternative was selected and pricing information and color alternatives will be presented at the next Commission meeting.
 - b. Information was presented regarding the Outdoor Recreation Grant application to be submitted for improvements at Wieser Park that include new playground equipment, 3 new pickleball courts, bicycle parking facilities, and a walking trail around the perimeter of the park.
 - c. An update was presented on the Forest Restoration Project at Stoney Point, and it was the consensus of the Commission to submit in 2025 another Conservation Protection Legacy Grant for a second project at the Stoney Point property.
4. The Commission was provided with an update on the repairs authorized at the Wieser Park pavilion, resulting from the impact of a vehicle hitting the structure.
5. The Commission reviewed information on the usage of the pavilion at Wieser Park, along with the new fee schedule that was implemented in 2025.

6. The Commission discussed a proposed project to enclose one side of the existing park shelter at Old Hickory Park. It was the consensus of the Commission to recommend to the City Council that the City proceed with preparing preliminary cost estimates and a design alternative for the upgrade to the facility. As part of the project, the Commission is recommending that the existing parking lot be paved and that an additional sidewalk be installed to the shelter.
7. The Commission reviewed the cost estimate for a visual/digital counter for the bicycle/pedestrian bridge. It was the consensus of the Commission that the cost was too high and that the project would not be pursued as a City improvement project.
8. Marge Loch-Wouters reviewed the 2024 summary of activity for the Natural Resource Advisory Group.
9. Teresa O'Donnell-Ebner reviewed the sign project that the Lion's Club has completed at Eagles Bluff Park.
10. It was agreed that the next Park & Recreation Commission meeting would be May 19th, 2025.
11. There being nothing further to discuss, the meeting was adjourned at approximately 6:51 pm.

3.15



CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager



April 3, 2025

Honorable Mayor and City Council Members

City Administrator Bill Waller

**RE: Big Bikes for Little Tikes Event – Schmitty’s Time-out Tavern, La Crescent, MN
Saturday May 17th, 2025 3 PM – 5 PM**

95.7 The Rock is looking to host a post ride event for Big Bikes for Little Tikes at Time Out Tavern on Saturday May 18th.

They are looking to put up a 30x60 tent behind the Time Out Tavern, in the parking lot, directly across from the volleyball court. They would use this tent for welcoming 100+ motorcycle riders, serving brats, door prize announcement, music (simple PA System), etc after the ride.

The tent would go up on Friday May 16 and be removed on Sunday May 19. They would also have 3 portables and a handwashing station delivered to be set up near the tent on the backside of the lot. Those would be delivered on Friday May 16 and removed on Monday May 19.

They would set up for event starting at 12pm. Riders would arrive starting at 3pm and the event would end by 6pm. Clean up would immediately follow.

They would like to use the rest of the back lot behind Schmitty’s (as well as overflow in the park parking lot) for motorcycles to park during 3-5pm event only.

95.7 The Rock event organizers contacted Event Center & Swing Bridge representatives to inquire about any potential conflicts and they advised of no conflicts or issues.

Note: The police department would post “no parking” signs in the parking lot areas requested to be utilized for the event. An officer would post the designated areas during the early morning hours of Friday, May 16th.

Sincerely,

Luke M. Ahlschlager
Chief of Police

#3.16



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: April 10, 2025
RE: Call for Special City Council Meeting

We are suggesting that the City Council call for a special City Council meeting on Monday, April 21, 2025 at 5:00 pm, at the La Crescent Community Building. The City Attorney will review the purpose and subject matter of the special meeting with the City Council at the meeting.

6.1

TO: Honorable Mayor and City Council Members

FROM: Jason Ludwigson, Sustainability Coordinator

DATE: March 25th, 2025

RE: GreenStep Meeting Minutes March 12th, 2025

ATTENDANCE: Jason Ludwigson, Jim Nissen, and Bob Spencer, Chris Langen, and Jeremy Wise

MEMBERS NOT IN ATTENDANCE: Michael Alfieri

Minutes

1. The committee discussed new member(s) recruitment.
2. The committee reviewed the Boulevard Tree program and Arbor Day 2025 Tree Planting.
3. The committee reviewed discussed the Habitat of the Greater La Crosse Region Aluminum Can Program Flyer. Members asked that the city reach out to existing can collection programs in the city.
4. The committee discussed the Adopt-a-Drain 2024 Report and Recruitment Efforts.
5. Jason Ludwigson updated the committee on the 2025 MnDOT Landscape Partnership Project planed for the area near the new dog park.
6. The committee discussed the starting date for the CPL Stoney Point grant and the proposed controlled burn for the Pine Creek Prairie.
7. Mary Gegen provided the committee an update on the CPL Forestry Mowing Project Stoney Point. Discussion about signs to inform the public about future herbicide application followed.
8. Project updates were provided on the following: Solar on Public Buildings Grant, Outdoor Recreation Grant, ReLeaf Grant MN DNR and the Boulevard Tree Program, SHIP Grant for new park signs, HELP grant final seedings in fall of 2024, Active Transportation Planning Grant, SHIP Grant New Park Signs, Carbon Reduction Program Electric Vehicle(s) – 2025-2026 Funds Update, WinLac updates – Urban Stormwater Practices, Clean Water Fund Grant Application for the 6th Street Rain Garden, WinLac Funding for the Street Sweeping Study, VW funds EV chargers – MPCA and ZEF energy , Map the Experience Eagles Bluff Park Signs and Lions Club, Local Climate Action Grant Planning, and updates to the city Tree Ordinance.
9. Jason Ludwigson provided the committee an update on upcoming grant applciations.
10. The committee reviewed the 2023 Municipal Refuse and Recycling Report.
11. The committee discussed the Pine Creek stream restoration project timeline and project scope.
12. Adjournment -The meeting was adjourned at 5:54 p.m. by consensus.

cc. Natural Resources Advisory Committee