

MINUTES, REGULAR MEETING  
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA  
MAY 11, 2015

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of May was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, May 11, 2015, followed by the Pledge of Allegiance.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Bernie Buehler, Ryan Hutchinson, Brian Krenz, Dale Williams and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller, City Attorney Skip Wieser, and City Engineer Tim Hruska.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

**ITEM 1 – CONSENT AGENDA**

At this time, the Mayor read the following items to be considered as part of the Consent Agenda, including additional bills, for this regular meeting:

- 1.1 MINUTES – APRIL 27, 2015
- 1.2 BILLS PAYABLE THROUGH MAY 7, 2015
- 1.3 CASH BALANCE/ACTIVITY REPORT – MARCH 2015
- 1.4 LIBRARY REPORT – MARCH 2015

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member Buehler made a motion, seconded by Member Hutchinson, as follows:

**A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.1 – MS4 STORMWATER ANNUAL MEETING**

City Engineer Tim Hruska was in attendance to conduct the City's annual stormwater meeting. This is a requirement of the City's stormwater annual report that is submitted to the MPCA and is a joint meeting between the City and Houston County. Houston County Engineer, Brian Pogodzinski, was also in attendance.

Mr. Hruska gave an overview of the MS4 general permit and reviewed City procedures. There was no public comment. This was informational and no action was taken.

**ITEM 3.2 – TENNIS COURT BID RESULTS**

City Engineer Tim Hruska reviewed with City Council the bid results for the tennis court improvement project. The project budget is approximately \$295,500.00, which includes a \$30,000.00 grant from the United States Tennis Association (USTA). The City will be obtaining additional information regarding lighting from USTA. It was recommended to Council to delay action on the bids until the May 26, 2015 City Council Meeting, at which time a recommendation would be presented for consideration. Following discussion, Member Buehler made a motion, seconded by Member Krenz, as follows:

**MOTION TO TABLE THE ITEM REGARDING THE TENNIS COURT BIDS UNTIL THE MAY 26, 2015 CITY COUNCIL MEETING, AT WHICH TIME A RECOMMENDATION WOULD BE PRESENTED FOR CONSIDERATION.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.3 – PLANNING COMMISSION MINUTES – MAY 5, 2015**

City Council reviewed the Minutes of the May 5, 2015 Planning Commission meeting. Colin Klos of MBA Architects, Inc. reviewed with City Council the SpringBrook Village proposal for senior housing. Planning Commission Chairman, Don Smith, reviewed with City Council the Planning Commission’s rezoning recommendation for 1384 County 25 from R-1A to R-3. In recommending the approval of rezoning, the Planning Commission made the following findings of fact:

1. The Comprehensive Plan seeks a balanced mix of housing that meets the needs of current residents and anticipates future needs.
2. The Housing Plan recognizes that an aging population will require a variety in housing inventory to fit a variety of living situations. The proposed project provides independent, assisted living and memory care.
3. Public input at the April 27<sup>th</sup> Public Meeting kicking-off the planning for a revised comprehensive plan supports the immediate need and desire for housing options including senior housing and more available affordable lots on which to build new homes.
4. The rezoning to achieve the proposed higher density age restricted senior housing is compatible with the adjacent use of the Wildwood Development an age restricted twin home development.
5. There was no substantive opposition to the proposed project from adjacent homeowners in R-1 single family districts. Expressed concerns for light pollution, storm water management and adequate separation from existing homes can be addressed.

6. There is adequate available public infrastructure including electrical service, storm sewers and domestic water available to serve the site. Sidewalk extensions are proposed consistent with the sidewalk improvement noted in the Bike and Pedestrian plan.
7. The area is served by the City of La Crescent's and the MTU's Apple Express bus service.
8. There will be a subsequent Conditional Use Permit and Development Agreement detailing specific issues related to the project. The addition of age restricted senior housing is in harmony with the purpose and intent of the zoning district and the comprehensive plan and will not alter the essential character of the locality.
9. The rezoning is in harmony with the purpose and intent of the comprehensive plan and will not alter the essential character of the locality.

Following discussion, Member Krenz introduced the following Ordinance and moved its passage and adoption:

**ORDINANCE NO. 493**

**AN ORDINANCE OF THE CITY OF LA CRESCENT REZONING 1384 COUNTY 25, LA CRESCENT, MINNESOTA TO R-3 MEDIUM-HIGH DENSITY RESIDENTIAL**

The City Council of the City of La Crescent, Houston County, Minnesota, hereby ordains:

The property situated in the City of La Crescent described on the Attached Exhibit A with Tax Parcel Nos. 25.2091.000 and 25.2067.000, more commonly identified as 1384 County 25, La Crescent, Minnesota, is hereby Rezoned from R-1A to R-3 Medium-High Density Residential and incorporates the Findings stated in the May 5, 2015 Planning Commission Minutes and is contingent upon the obtaining of a Conditional Use Permit.

This provision shall become effective from and after due passage and enactment and publication, according to law.

Passed and enacted this 11<sup>th</sup> day of May, 2015.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

The foregoing motion was duly seconded by Member Buehler and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The ordinance was declared duly passed and adopted.

City Attorney reviewed with City Council the Agreement negotiated with Hill’s Mobile Home Park, Inc. regarding various manufactured homes that encroached on City right of way on Sycamore Street. After discussion with City Attorney. Member Krenz made a motion, seconded by Member Buehler, as follows:

**MOTION TO APPROVE THE AGREEMENT BETWEEN HILL’S MOBILE HOME PARK, INC. AND THE CITY OF LA CRESCENT TO RESOLVE VARIOUS ENCROACHMENTS ON CITY ROAD RIGHT OF WAY AND AUTHORIZE THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE SAID AGREEMENT.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

City Council reviewed a recommendation from the Planning Commission for a Central Business District text amendment change to read as follows: “L. Age Restricted, Senior living facility including assisted living added as a conditional use in the central business district.” In recommending the text amendment change, the Planning Commission made the following findings of fact:

1. That the current permitted uses are similar in nature to a senior housing development with Multi-family housing, hotels and mixed use structures already specifically permitted and Multi-family also listed as a conditionally permitted use.
2. The addition of age restricted senior housing is in harmony with the purpose and intent of the zoning district and the comprehensive plan and will not alter the essential character of the locality.

Following discussion, Member Williams introduced the following Ordinance and moved its passage and adoption:

**ORDINANCE NO. 494**

**AN ORDINANCE OF THE CITY OF LA CRESCENT AMENDING  
CHAPTER 12 OF THE ZONING ORDINANCE**

The City Council of the City of La Crescent, Houston County, Minnesota, hereby ordains:

SECTION I. That Chapter 12 of the Zoning Ordinance is hereby amended as follows:

**12.22 CBD–CENTRAL BUSINESS MIXED USE DISTRICT (CBD-1 AND CBD-2)**

Subd. 3. CONDITIONAL USES (to add the following conditional uses.)

L. Age Restricted, Senior Living Facility including Assisted Living

SECTION II. This provision shall become effective from and after due passage and enactment and publication, according to law.

Passed and enacted this 11<sup>th</sup> day of May, 2015.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

The foregoing motion was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and Member Brian Krenz voted against the same. The motion was declared duly carried by a 4-1 vote.

Chairperson Don Smith gave an overview of the May 5, 2015 Planning Commission meeting. He reviewed the SpringBrook Village proposal for senior housing on County Hwy 25. The Planning Commission continued the public hearing until May 19, 2015 at 5:20 PM to further discuss the project before making a recommendation to the City Council. After discussion, the City Council agreed to continue the consideration of a Conditional Use Permit for SpringBrook Village to May 19, 2015 at 6:00 PM. Member Krenz made a motion, seconded by Member Buehler, as follows:

**MOTION TO APPROVE THE CONTINUATION FOR THE CONSIDERATION OF A  
CONDITIONAL USE PERMIT FOR SPRINGBROOK VILLAGE TO MAY 19, 2015 AT 6:00 PM.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

It was also recommended to City Council to authorize the City Attorney to begin preparing a Development Agreement and potential findings and conditions for the SpringBrook Village Conditional Use Permit. Following discussion, Member Buehler made a motion, seconded by Member Krenz, as follows:

**MOTION TO AUTHORIZE THE CITY ATTORNEY TO PREPARE A DEVELOPMENT AGREEMENT AND POTENTIAL FINDINGS AND CONDITIONS FOR THE SPRINGBROOK VILLAGE CONDITIONAL USE PERMIT.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.4 – TEMPORARY LIQUOR LICENSE APPLICATION**

City Council reviewed a temporary liquor license application from the Church of the Crucifixion for the annual Summer Fun Fest to be held on August 1-2, 2015. City Administrator Waller informed the Council that the application appeared to be in order and would recommend approval of the application, and authorize that it be forwarded to the State of Minnesota. Following discussion, Member Buehler made a motion, seconded by Member Hutchinson, as follows:

**MOTION TO GRANT CHURCH OF THE CRUCIFIXION A TEMPORARY LIQUOR LICENSE FOR THEIR ANNUAL SUMMER FUN FEST TO BE HELD AUGUST 1-2, 2015.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

As part of the Summer Fun Fest event they also requested a temporary street closure to block a section of South 2<sup>nd</sup> Street, from Oak to Elm Street and the alley between Oak and Elm and South 1<sup>st</sup> and 2<sup>nd</sup> Streets.

**ITEM 3.5 – FIRE DEPARTMENT STAFFING**

City Council reviewed a recommendation from the Chief J.E. Meyer of the La Crescent Fire Department to promote Terry Meyer from Captain to Assistant Fire Chief. This is due to the vacancy created by Jim Buehler’s retirement. Following discussion, Member Williams made a motion, seconded by Member Krenz, as follows:

**MOTION TO PROMOTE TERRY MEYER FROM CAPTAIN TO ASSISTANT FIRE CHIEF OF THE LA CRESCENT FIRE DEPARTMENT.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and Member Ryan Hutchinson abstained from voting. The motion was declared duly carried by a 4-0 vote.

With the promotion of Terry Meyer to Assistant Fire Chief, it was recommended to City Council to authorize that the position of Captain be posted. Following discussion, Member Buehler made a motion, seconded by Member Krenz, as follows:

**MOTION TO AUTHORIZE THAT THE POSITION OF CAPTAIN BE POSTED FOR THE LA CRESCENT FIRE DEPARTMENT.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

It was also recommended to City Council to accept the resignation of Troy Brindle from the La Crescent Fire Department. Following discussion, Member Krenz made a motion, seconded by Member Williams, as follows:

**MOTION TO ACCEPT THE RESIGNATION OF TROY BRINDLE FROM THE LA CRESCENT FIRE DEPARTMENT.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.6 – CELL TOWER UPDATE**

City Attorney Wieser reviewed with City Council the revised proposal received from Landmark regarding the cell tower. After execution of the Purchase Agreement with Landmark, the City received notice of the termination from one of the cell tower tenants. Landmark requested the renegotiation of the purchase price to \$276,000.00. The City Attorney recommended to Council to rescind the previous Council action. Following discussion, Member Buehler made a motion, seconded by Member Williams, as follows:

**MOTION TO RESCIND PREVIOUS COUNCIL ACTION REGARDING CELL TOWER AND FOR CITY ADMINISTRATOR TO RE-EVALUATE AND COME BACK WITH NEW RECOMMENDATION.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.7 – AMEND FEE SCHEDULE**

City Council reviewed a memo from City Building Official, Shawn Wetterlin, regarding the recommended changes to the 2015 Fee Schedule under the Building Inspections and Permitting/Zoning due to the State of Minnesota reducing the state surcharge effective July 1, 2015. Following discussion, Member Krenz introduced the following Ordinance and moved its passage and adoption:

**ORDINANCE NO. 495**

**AN ORDINANCE OF THE CITY OF LA CRESCENT AMENDING THE MASTER FEE SCHEDULE FOR THE CITY OF LA CRESCENT AS SET FORTH IN ORDINANCE NO. 404, ORDINANCE NO. 483 AND ORDINANCE NO. 492**

The City Council of the City of La Crescent, Houston County, Minnesota hereby ordains:

1. The La Crescent City Code established on March 8, 2004, stated that certain fees may be set from time to time by the City Council.
2. The La Crescent City Code was amended on January 13, 2014 to amend certain fees as set in 2014.
3. The La Crescent City Code was amended on February 9, 2015 to amend certain fees as set in 2015.
4. The City Building Official has reviewed the fees which the City currently charges for Building Inspections and Permitting/Zoning and due to the State of Minnesota reducing the state surcharge effective July 1, 2015, the City Building Official is recommending that the fee schedule be amended as follows:

### BUILDING INSPECTIONS AND PERMITTING

BUILDING INSPECTIONS AND PERMITTING	2015
<u>Demolition permits -</u> Main structure on the property OR all structures on a property (if a building permit for a new structure is obtained at the same time, this fee is waived)  Garage, shed or outbuilding on a property (if a building permit for a new structure is obtained at the same time this fee is waived)	\$100.00 plus \$1.00 state surcharge  \$35.00 plus \$1.00 state surcharge
<u>Foundation only permit</u> This permit fee would be in addition to any regular building permit fee. This fee is only for the excavation, footing and foundation for a new structure. <i>This fee is an optional fee to be paid if the builder is unwilling to wait the requested 7-10 working days for the plan review process of a completed building permit application. This fee would be waived if the plan review takes longer than 10 working days</i>	\$100.00 plus \$1.00 state surcharge
Mobile Home - all new that are moved into town	\$50.00 plus \$1.00 state surcharge
<u>Roofing permits</u> Main structure and/or attached/detached garage Garage or accessory bldg. only	\$50.00 plus \$1.00 state surcharge \$25.00 plus \$1.00 state surcharge
<u>Siding permits</u>	\$30.00 plus \$1.00 state surcharge

<b>MECHANICAL PERMITS</b>	
Gas burning equipment, conversion burner or gas designed heating appliance, alteration to existing gas burner equipment or remodeling permit, - 400,000 BTU Over 400,000 BTU	\$30.00 plus \$1.00 state surcharge \$40.00 plus \$1.00 state surcharge \$72.00 plus \$1.00 state surcharge
Gas dryer, gas range, gas fireplace or other gas appliance permits, other than those used in connection with a heating system, primary or secondary; all permits this section.	\$30.00 plus \$1.00 state surcharge
Gas piping only.	\$30.00 plus \$1.00 state surcharge
Heating and ventilation equipment permits to include, but not limited to, coal, oil, steam, solar, conversion burners and wood burning appliance.	\$30.00 plus \$1.00 state surcharge
Individual septic treatment system - for those homes with individual septic systems - fee forwarded to Winona County.	\$350.00
<b>PLUMBING PERMITS</b>	
For issuing each plumbing permit	\$10.00
State surcharge on each permit	\$1.00
For each plumbing fixture or trap set of fixtures on one trap including water, drainage piping and backflow protection thereof	\$5.00
For each water heater	\$5.00
For each water softener	\$5.00
For each new or replacement water service line and/or sewer line	\$5.00
For installation, alteration or repair of water piping	\$15.00
For installation, alteration or repair of drainage or vent piping	\$15.00
<b>Whenever any work for which a plumbing and mechanical permit is required has been commenced without first obtaining said permit, an investigation fee, in addition to the permit fee, shall be collected, whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit fee as shown above.</b>	

### ZONING

ZONING	2015
Abatement - per incident	\$ 40.00 administrative fee plus abatement charges

Conditional use permit – per each individual request	\$ 200.00
District zoning chances – per each individual request	\$ 200.00
<u>Erosion control:</u> Reinspection fee	\$35.00
<u>Surety deposit</u> (to be returned upon completion of erosion control and building permit final inspection minus any violations):	
New residential/commercial construction	\$500.00
Additions/garages	\$100.00
Land alterations	\$250.00
Building demolition	\$250.00
<i>NOTE: DECKS AND ADDITIONS BUILT ON POSTS FOR THE FOUNDATION ARE EXCLUDED FROM SURETY DEPOSIT</i>	
Excavation permits	\$ 30.00 plus \$1.00 per sq/lin. foot
Fence permit	\$15.00
Grading permit	1/4 acre or less - \$50.00 1/4 acre to 1 acre - \$250.00 over 1 acre - \$500.00  IF REVIEWED BY CITY ENGINEER - APPLICANT WILL PAY FOR THE FULL COST OF ALL ENGINEERING SERVICES INSTEAD OF ABOVE RATE
Home Occupation – Per Each Individual Request	\$200.00
Interim Conditional Use Permit – Each Individual Request	\$200.00

These fees shall become effective from and after due passage and enactment and publication according to law.

ADOPTED this 11<sup>th</sup> day of May, 2015.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

The foregoing motion was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The ordinance was declared duly passed and adopted.

City Attorney reviewed with Council the Summary Ordinance for publication. The Council made the following findings of facts: that publication of the summary informs the public of the intent and effect of the Ordinance.

Member Krenz then made a motion, seconded by Member Hutchinson as follows:

**MOTION THAT A PRÉCIS FORMAT OF SAID ORDINANCE 493 BE PUBLISHED IN THE OFFICIAL NEWSPAPER OF THE CITY AND WITH “OFFICIAL COPY” SO MARKED BE KEPT ON FILE IN THE OFFICE OF THE CITY ADMINISTRATOR**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.8 – POLLINATOR PARTNERSHIP PROGRAM**

City Council reviewed a request from Winona/Root River Pheasants Forever chapter to establish a pollinator partnership program. The City’s Park and Recreation Plan proposes that a portion of Vetsch Park be dedicated to a wildflower planting. It was recommended to City Council to approve the request, and to authorize that a portion of Vetsch Park be converted to a wildflower planting. Following discussion, Member Krenz made a motion, seconded by Member Buehler, as follows:

**MOTION TO APPROVE THE REQUEST FROM WINONA/ROOT RIVER PHEASANTS FOREVER CHAPTER TO ESTABLISH A POLLINATOR PARTNERSHIP PROGRAM AND TO AUTHORIZE THAT A PORTION OF VETSCH PARK BE CONVERTED TO A WILDFLOWER PLANTING CONSISTENT WITH THE CITY’S COMPREHENSIVE PARK AND RECREATION PLAN.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.9 – BLOCK PARTY REQUEST**

City Council reviewed a request from the neighbors of Juniper Street between 11<sup>th</sup> and Birch Street to have a block party on June 27, 2015 from 1:00 to 4:00 PM. Following discussion, Member Williams made a motion, seconded by Member Krenz, as follows:

**MOTION TO APPROVE THE REQUEST FOR A BLOCK PARTY FOR JUNIPER STREET BETWEEN 11<sup>TH</sup> AND BIRCH STREET ON JUNE 27, 2015 FROM 1:00 TO 4:00 PM.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.10 – COMMUNITY ENTRANCE SIGN**

City Council reviewed a plan for the new community entrance sign. It was recommended to Council to approve the outline specifications, and authorize obtaining proposals for the proposed improvement project. The Rotary Club has raised a portion of the costs associated with the new sign but there is an expectation that the City will also contribute to the cost of the project. It is the intention to present the proposals at either the May 26<sup>th</sup> or June 8<sup>th</sup> City Council meeting. Following discussion, Member Buehler made a motion, seconded by Member Hutchinson, as follows:

**MOTION TO APPROVE THE OUTLINE SPECIFICATIONS FOR THE NEW COMMUNITY ENTRANCE SIGN AND TO AUTHORIZE OBTAINING PROPOSALS FOR THE PROPOSED IMPROVEMENT PROJECT.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 7 – CORRESPONDENCE**

City Council was invited to Troop 33 Eagle Court of Honor to be held on May 25, 2015 at 2:15 PM. Three of Troop 33’s newest eagle scouts, Mikey Brewster, Bobby Cassidy, and Callahan McLellan, did projects for the City of La Crescent. No action taken.

**ITEM 8 – CHAMBER OF COMMERCE**

The La Crescent Chamber of Commerce reported that the ribbon cutting for the Wagon Wheel Project will be held on May 21, 2015.

There being no further business to come before the Council at this time, Member Williams made a motion, seconded by Member Buehler, to continue the meeting to May 19, 2015 at 6:00 PM. Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly recessed at 6:15 PM.

APPROVAL DATE: \_\_\_\_\_

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator