

MINUTES, REGULAR MEETING  
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA  
JUNE 10, 2013

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of June was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, June 10, 2013, followed by the Pledge of Allegiance. Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Bernie Buehler, John Graf, Greg Husmann, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller and City Attorney Skip Wieser.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. The following additions were requested: Senior Housing, Item #3.11 on agenda. Member Buehler made a motion, seconded by Member Graf, as follows:

**A MOTION TO APPROVE AFOREMENTIONED CHANGE TO THE PRINTED AGENDA**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Greg Husmann	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 1 – CONSENT AGENDA**

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – MAY 28, 2013
- 1.2 BILLS PAYABLE THROUGH JUNE 6, 2013

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member Buehler made a motion, seconded by Member Williams, as follows:

**A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Greg Husmann	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.1 – RADIUM PLANT REVIEW**

City Engineer Bill Angerman gave an overview of his Memorandum regarding the review of the radium plant facility. It was recommended to Council to authorize the City Engineer to design a solution and bring quotations to complete the required work to the August 12, 2013 City Council Meeting. Following discussion, Member Husmann made a motion, seconded by Member Buehler as follows:

**MOTION TO AUTHORIZE THE CITY ENGINEER TO DESIGN A SOLUTION AND BRING QUOTATIONS TO COMPLETE THE REQUIRED WORK TO THE AUGUST 12, 2013 CITY COUNCIL MEETING AND TO CONTINUE WITH THE INTERMEDIATE SOLUTIONS.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Greg Husmann	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.2 – CRESCENT VALLEY PROJECT REVIEW**

City Engineer Angerman gave an overview regarding the review of the Crescent Valley project. It was recommended to Council to authorize the paving of the cul-de-sacs. This could be done in conjunction with the 2013 local street improvement project and there are funds in the capital project fund for this expenditure. Following discussion, Member Husmann made a motion, seconded by Member Williams as follows:

**MOTION TO AUTHORIZE THE PAVING OF 3 CUL-DE-SACS IN CRESCENT VALLEY AND TO GET ESTIMATES TO CHIP SEAL THE REMAINDER OF INTERSECTIONS AND STREETS IN CRESCENT VALLEY. THE MOTION WAS AMENDED TO ALSO INCLUDE THE PAVING OF THE JANELL CUL-DE-SAC.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Greg Husmann	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.3 – ENGINEERING PROPOSAL – FUTURE STREET PROJECT**

City Engineer Angerman gave an overview for the proposed 2014 street improvement project. The area would include South 14<sup>th</sup> Street from Lancer Blvd. to Highway 16 and South Oak Street from South 14<sup>th</sup> Street to South 6<sup>th</sup> Street. It was recommended to Council to accept the proposed agreement. Following discussion, Member Buehler made a motion, seconded by Member Graf as follows:

**MOTION TO APPROVE THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF LA CRESCENT AND WHKS & CO. FOR THE SERVICES RELATING TO THE PROJECT DESCRIBED AS 2014 STREET RECONSTRUCTION REPORT.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Greg Husmann	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.4 – ENGINEERING PROPOSAL – WELL EVALUATION**

City Engineer Angerman gave an overview regarding the evaluation of well #2 in the City of La Crescent. It was recommended to Council to accept the proposed agreement. Following discussion, Member Husmann made a motion, seconded by Member Graf as follows:

**MOTION TO APPROVE THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF LA CRESCENT AND WHKS & CO. FOR THE SERVICES RELATING TO THE PROJECT DESCRIBED AS WELL #2 EVALUATION.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Greg Husmann	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.5 – PLANNING COMMISSION MINUTES – JUNE 4, 2013**

Council reviewed the minutes from the June 4, 2013 Planning Commission meeting. There are two items that require action by the City Council. First, the Planning Commission is recommending that Council approve a policy for a no fee requirement for variances related to garages forward of the principal structure for lots of record as of the date of the adoption being passed. Following discussion, Member Buehler made a motion, seconded by Member Graf as follows:

**MOTION TO APPROVE A POLICY FOR A NO FEE REQUIREMENT FOR VARIANCES RELATED TO GARAGES FORWARD OF THE PRINCIPAL STRUCTURE FOR LOTS OF RECORD AS OF THE DATE OF THE ADOPTION BEING PASSED.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Dale Williams	Yes
Mike Poellinger	Yes

with Member Greg Husmann voting against the same. The motion was declared duly carried by a 4-1 vote.

The second item considered was the Planning Commission recommendation to Council to approve the proposed text amendments to Chapter 12, Zoning Ordinance, City of La Crescent in the blue cover book as noted in red type. Also included were the text changes that have been added by the committee and outlined in the handout. Most of the changes are clerical in nature with substantive changes related to Solar collectors, Pole Buildings, Retaining Walls and Fences. Following discussion, Member Williams made a motion, seconded by Member Graf as follows:

**MOTION TO APPROVE THE PROPOSED TEXT AMENDMENTS TO CHAPTER 12 – THE ZONING ORDINANCE FROM THE PLANNING COMMISSION DATED JUNE 6, 2013.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Dale Williams	Yes
Mike Poellinger	Yes

with Member Greg Husmann voting against the same. The motion was declared duly carried by a 4-1 vote.

Council also reviewed for informational purposes a special meeting of the Planning Commission on June 27, 2013. No action taken.

### **ITEM 3.6 – HOUSTON COUNTY SOLID WASTE FEE**

Council reviewed a letter to Houston County Board of Commissioners it had previously authorized to be sent regarding the collection of the household fee. Based on discussions at previous Council meetings it is recommended that the City Council rescind this letter and agree to continue collecting the household fee. Following discussion, Member Buehler made a motion, seconded by Member Graf as follows:

#### **MOTION TO APPROVE THE RESCINDING OF THE LETTER TO THE HOUSTON COUNTY BOARD OF COMMISSIONERS REGARDING THE COLLECTION OF THE HOUSEHOLD FEE AND FOR THE CITY OF LA CRESCENT TO AGREE TO CONTINUE COLLECTING THE HOUSEHOLD FEE.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Greg Husmann	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

### **ITEM 3.7 – BOARD OF APPEAL TRAINING**

Council reviewed information from Houston County regarding the upcoming Board of Appeal and Equalization training. Mayor Poellinger and Member Husmann completed the training in 2009. However, the training requirement is only good for 4 years. It is necessary for one or more members of the City Council to complete this training on July 25, 2013. Mayor Poellinger, Member Graf, Member Williams and Member Husmann all volunteered to attend. No action taken.

### **ITEM 3.8 – JULY 4 CELEBRATION - COMMUNITY FAMILY FUN DAY**

Council reviewed a request from Gittens-Leidel Unit 595 American Legion Auxiliary to reserve all three shelters in Veterans Park for the entire day of July 4, 2013. The La Crescent American Legion Family – Post 595 American Legion, Unit 595 American Legion Auxiliary and Squadron 595 Sons of the American Legion would like to sponsor a Community Family Fun Day. Following discussion, Member Buehler made a motion, seconded by Member Williams, as follows:

#### **MOTION TO APPROVE THE REQUEST TO RESERVE VETERANS PARK FOR THE ENTIRE DAY OF JULY 4, 2013 AND WAIVE THE FEE FOR A COMMUNITY FAMILY FUN DAY SPONSORED BY THE LA CRESCENT AMERICAN LEGION FAMILY – POST 595 AMERICAN LEGION, UNIT 595 AMERICAN LEGION AUXILIARY AND SQUADRON 595 SONS OF THE AMERICAN LEGION.**

Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Greg Husmann	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

### **ITEM 3.9 – UPDATE ON TENNIS COURTS**

City Administrator Waller gave an overview to Council regarding an update on the tennis courts. A grant application to assist with the construction costs will be submitted to the US Tennis Association by the end of June, with notification of the award expected by the end of July. Once the status of grant application is known, the City will be able to finalize a project budget and a proposed timeline. No action taken.

### **ITEM 3.10 – PERSONNEL COMMITTEE RECOMMENDATION**

The City Personnel Committee is recommending to Council that the part-time vehicle license bureau clerk position be offered to Mary Loeffler. Ms. Loeffler has a bachelor's degree in education and has extensive experience in customer service and cash handling. Following discussion, Member Husmann made a motion, seconded by Member Buehler as follows:

### **MOTION TO APPROVE THE HIRING OF MARY LOEFFLER FOR THE PART-TIME VEHICLE LICENSE BUREAU CLERK POSITION FOR THE CITY OF LA CRESCENT.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Greg Husmann	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

### **ITEM 3.11 – SENIOR HOUSING**

Council was requested to review the website of a virtual tour of the Senior Housing in Hastings, Minnesota. No action taken.

### **ITEM 7.1 – CORRESPONDENCE – SOUTHERN MINNESOTA INITIATIVE FOUNDATION**

Council reviewed correspondence from the Southern Minnesota Initiative Foundation. No action taken.

### **ITEM 8.1 – CHAMBER OF COMMERCE**

The Chamber of Commerce gave an overview regarding the Slice of Life event and Steak Fry on July 31.

There being no further business to come before the Council at this time, Member Buehler made a motion, seconded by Member Graf, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Greg Husmann	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:50 PM.

APPROVAL DATE: \_\_\_\_\_

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator