

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
JUNE 22, 2015

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of June was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, June 22, 2015, followed by the Pledge of Allegiance.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Bernie Buehler, Ryan Hutchinson, Brian Krenz, Dale Williams and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller and City Attorney Skip Wieser.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda, including an additional bill for \$442,500.00 for the Fire Truck that was delivered on June 22, 2015, for this regular meeting:

- 1.1 MINUTES – JUNE 8, 2015
- 1.2 BILLS PAYABLE THROUGH JUNE 18, 2015

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member Buehler made a motion, seconded by Member Krenz, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED AND TO INCLUDE THE ADDITIONAL BILL OF \$442,500.00 FOR THE FIRE TRUCK DELIVERED ON JUNE 22, 2015.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – QUIT CLAIM DEED – MIDNIGHT STREET

City Attorney Wieser reviewed with City Council the proposed Quit Claim Deed between the City of La Crescent and WB Properties regarding the 2010 vacation of the City's interest in that portion of Midnight Street to accommodate the construction of a new office building. In finalizing the vacation and exchange of deeds for the Twilight Street property it was discovered that a Quit Claim Deed extinguishing the City's interest was not recorded. It was recommended to Council to authorize the Mayor and City Administrator to execute the

proposed deed. Following discussion, Member Buehler made a motion, seconded by Member Hutchinson, as follows:

MOTION TO AUTHORIZE THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE QUIT CLAIM DEED BETWEEN THE CITY OF LA CRESCENT AND WB PROPERTIES REGARDING THE 2010 VACATION OF THE CITY’S INTEREST IN THAT PORTION OF MIDNIGHT STREET.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.2 – HAZARDOUS BUILDING UPDATE

City Attorney Wieser reviewed with City Council the recommendation to dismiss the filing of Houston County District Court File No. 28-CV-15-411 regarding the hazardous building action for 1423 Grandview Court due to the property owner obtaining a demolition permit and completing the demolition of the property during the week of June 15. Following discussion, Member Williams made a motion, seconded by Member Krenz, as follows:

MOTION TO AUTHORIZE THE DISMISSAL OF HOUSTON COUNTY DISTRICT COURT FILE NO. 28-CV-15-411 REGARDING THE HAZARDOUS BUILDING ACTION FOR 1423 GRANDVIEW COURT DUE TO THE PROPERTY OWNER OBTAINING A DEMOLITION PERMIT AND COMPLETING THE DEMOLITION OF THE PROPERTY.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Member Hutchinson abstained from voting. The motion was declared duly carried by a 4-0 vote.

ITEM 3.3 – LEGACY BILL/WAGON WHEEL PROJECT

City Administrator Waller reviewed with City Council the State Legislature’s adoption of the 2015 Legacy Bill which included language for the approval of a \$400,000 grant to the City of La Crescent for the next phase of the Wagon Wheel improvement project. The City has already received a \$314,210 Transportation Enhancement grant for the next phase of the project and the funding from the Legacy Bill will be used as the matching funds for the Transportation Enhancement grant. Terry Erickson and Don Smith both played

important roles in securing the Legacy Bill grant funding. Terry Erickson is currently working to complete the City's submittal of the Wagon Wheel project to the Greater Minnesota Regional Parks and Trails Commission. In the future, the Commission will be making grant recommendations for parks and trails of regional or statewide significance. This designation will be important for the City to obtain as the City will continue to seek additional grants for the completion of the Wagon Wheel project and the extension of the Root River Trail. It was recommended to Council to approve the Resolution provided to Council at the meeting supporting regional park or trail designation application. Following discussion, Member Buehler introduced the following resolution and moved its passage and adoption:

RESOLUTION NO. 06-15-11

**RESOLUTION SUPPORTING REGIONAL PARK OR TRAIL DESIGNATION
APPLICATION IN GREATER MINNESOTA**

Park or trail name: Wagon Wheel Trail

Location: City of La Crescent

Date of Resolution: June 22, 2015

Check below as identified on application

- Lead Applicant (City or County)
- Joint Applicant/Partner (City or County)

BE IT RESOLVED that City of La Crescent as lead applicant, has the authority to act as legal public sponsor for the application described in the *Request for Designation as a Regional Park or Trail in Greater Minnesota*.

BE IT FURTHER RESOLVED that as lead applicant the City is fully aware of the information provided in the application and associated responsibilities, including long-term commitments as defined in the application and related master plan and supporting information as submitted.

BE IT FURTHER RESOLVED that, should the Wagon Wheel Trail receive formal designation as a Regional park or trail in Greater Minnesota by the Commission, that as the lead applicant the City has the legal authority to enter into formal designation and funding agreements with the Commission for the referenced park or trail.

BE IT FURTHER RESOLVED that listed applicant certifies it will comply with all applicable laws and regulations associated with regional designation and any future grant funding for their respective portions of any project.

I CERTIFY THAT the above resolution was adopted by the listed lead applicant City Council.

ADOPTED this 22nd day of June, 2015.

SIGNED:

Mayor

ATTEST:

City Administrator

The foregoing motion was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

ITEM 3.4 – POPULATION ESTIMATE

City Administrator Waller gave an extensive overview to City Council regarding population and the Municipal State Aid funds. The City's 2014 population estimate puts the 2014 population at 5,074. By exceeding population 5,000, the City will continue to receive Municipal State Aid funds for local street construction projects. The City's 2014 State Aid allocation was \$219,223, and in 2015 the City's State Aid allocation will be \$231,584. City Council reviewed a section from the 2014 Municipal State Aid Street Needs Report regarding the special legislation that kept the City in the program through 2015, and the consequences had the City not reached population 5,000. The City Engineer will continue with the preparation of preliminary design work on the Oak Street improvement project. Once the preliminary work has been completed, the City Council will consider authorizing WHKS to prepare plans and specifications for the project. Municipal State Aid funds will be used to offset a portion of the costs associated with this improvement project. No action taken.

ITEM 3.5 – HIRING RECOMMENDATION

It was recommended to City Council to approve the hiring of Kara Tarrence for the Bookkeepers position that is presently vacant. It is suggested that Ms. Tarrence be hired at step 4 in the salary schedule of the union contract. Pursuant to the terms and conditions of the union contract, Ms. Tarrence will serve a six month probationary period. Following discussion, Member Buehler made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE THE HIRING OF KARA TARRENCE FOR THE BOOKKEEPERS POSITION FOR THE CITY OF LA CRESCENT AND THAT MS. TARRENCE BE STARTED AT STEP 4 IN THE UNION CONTRACT AND PURSUANT TO THE TERMS AND CONDITIONS OF THE UNION CONTRACT, SHE WILL SERVE A SIX MONTH PROBATIONARY PERIOD.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 6.1 – STAFF CORRESPONDENCES/COMMITTEE UPDATES – LIBRARY BOARD MINUTES
– APRIL 14, 2015**

City Council reviewed the Minutes from the Library Board Meeting on April 14, 2015. No action taken.

ITEM 8 – CHAMBER OF COMMERCE

Travis Minegar of the La Crescent Chamber of Commerce gave an update on the Golf Outing to be held on July 16 at 1:30 p.m.

There being no further business to come before the Council at this time, Member Buehler made a motion, seconded by Member Williams, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly recessed at 5:46 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator