

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
JUNE 24, 2013

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of June was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, June 24, 2013, followed by the Pledge of Allegiance. Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Bernie Buehler, John Graf, Greg Husmann, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller and City Attorney Skip Wieser.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. The following additions were requested: Update on Fire Department/Community Building, Item #3.9 on agenda. Member Buehler made a motion, seconded by Member Husmann, as follows:

A MOTION TO APPROVE AFOREMENTIONED CHANGE TO THE PRINTED AGENDA

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Greg Husmann	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – JUNE 10, 2013
- 1.2 BILLS PAYABLE THROUGH JUNE 20, 2013

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member Husmann made a motion, seconded by Member Buehler, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED WITH THE ADDITION OF A BILL FOR THE CITY INSURANCE RENEWAL TO THE BILLS PAYABLE.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Greg Husmann	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – ICE ARENA LEASE

City Administrator Waller gave an overview of the lease agreement for the Community Ice Arena facility with Lancer Youth Hockey. It was recommended to Council to approve a new lease with Lancer Youth Hockey for the 2013/2014 winter ice season subject to the same terms and conditions as the 2012/2013 agreement. The utilities were reduced from \$72,515 to \$47,698 from 2011 to 2012 and the labor costs were reduced from \$59,614 to \$19,919, with further reduction to 0 in 2013. Following discussion, Member Buehler made a motion, seconded by Member Graf as follows:

MOTION TO APPROVE THE LEASE AGREEMENT FOR THE COMMUNITY ICE ARENA FACILITY BETWEEN THE CITY OF LA CRESCENT AND LANCER YOUTH HOCKEY FOR THE 2013/2014 WINTER ICE SEASON SUBJECT TO THE SAME TERMS AND CONDITIONS AS THE 2012/2013 AGREEMENT.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Greg Husmann	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.2 – STORM WATER ANNUAL MEETING

City Administrator Waller gave an overview of the requirement for the City to hold a public meeting to discuss the City's SWPPP to be included in the annual report that is submitted to the Minnesota Pollution Control Agency regarding the City's NPDES storm water discharge permit. No action taken.

ITEM 3.3 – TREE PLANTING PROPOSALS

City Administrator Waller gave an overview of the proposal the City received from Hoffman & McNamara for the 2013 MnDOT Landscape Partnership Program tree/shrub planting project, and EAB replacement program. Hoffman & McNamara have supplied the product for each of the 3 MnDOT planting projects. The other vendor who has submitted proposals in the past did not submit one for this project. The MnDOT portion of the project is \$9,201.94, with MnDOT grant paying for \$8,000 of the cost with the City's portion to replace ash

trees removed at \$2,324.53. There are funds in the City budget for the balance of these costs. Following discussion, Member Buehler made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE PROPOSAL FROM HOFFMAN & MCNAMARA FOR THE 2013 MNDOT LANDSCAPE PARTNERSHIP PROGRAM TREE/SHRUB PLANTING PROJECT, AND EAB REPLACEMENT PROGRAM WITH FUNDS COMING FROM THE \$8,000.00 MnDOT GRANT AND \$2,324.53 FROM THE CITY’S BUDGET.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Greg Husmann	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – COMMUNITY ARENA REQUEST

Council reviewed a request from Gretchen Massenburg of Galas by Gretchen to reserve the La Crescent Community Arena on Saturday, August 3, 2013 from 8:30 a.m. to 7:00 p.m. for a Crafter/Artist/Vendor show entitled “Made in the Shade.” They would pay a \$500.00 fee and would have the La Crescent United Methodist Men’s Group sell food and beverages in the lobby area to raise money for one of their mission projects. They would also like to use the outside front of the building, near the parking lot, for a live music staging area to provide local musicians the opportunity for more exposure. Each vendor is required to sign a reservation and liability contract prior to the event. Following discussion, Member Buehler made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE REQUEST FROM GALAS BY GRETCHEN TO RESERVE THE LA CRESCENT COMMUNITY ARENA ON SATURDAY, AUGUST 3, 2013 FROM 8:30 A.M. TO 7:00 P.M. FOR A CRAFTER/ARTIST/VENDOR SHOW ENTITLED “MADE IN THE SHADE” FOR A \$500.00 FEE AND REQUIRING A COPY OF INSURANCE FOR THE EVENT.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Greg Husmann	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.5 – VETERANS PARK PLAN

Member Husmann requested that Council discuss and review the site plan for Veterans Park that was included in the update to the City’s Comprehensive Park and Recreation Plan. In 2003 the City purchased the Timm property and it has been rented out for periods of time but is currently vacant. Following discussion, Member Husmann made a motion, seconded by Member Williams as follows:

MOTION TO AUTHORIZE THE CITY ADMINISTRATOR AND CITY ATTORNEY TO SEEK PROPOSALS FOR THE COST TO DEMOLISH THE EXISTING HOME AT VETERANS PARK AND TO REPORT BACK ON PROCEDURES FOR SELLING CITY OWNED LAND AND PARK LAND.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Greg Husmann	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.6 – GAMBLING PERMIT APPLICATION

Council reviewed the lawful gambling exempt permit application from ABLE, Inc. to conduct a raffle. The application appears to be in order and it was recommended that Council approve the application and authorize the required signatures. Following discussion, Member Buehler made a motion, seconded by Member Husmann as follows:

MOTION TO APPROVE THE LAWFUL GAMBLING EXEMPT PERMIT APPLICATION FROM ABLE, INC. TO CONDUCT A RAFFLE AND AUTHORIZE THE REQUIRED SIGNATURES.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Greg Husmann	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.7 – RESIGNATION/RETIREMENT

Council reviewed a letter of resignation/retirement from James Michalke from the La Crescent Police Department effective July 5, 2013. It was recommended to Council to accept the resignation. Following discussion, Member Husmann made a motion, seconded by Member Graf as follows:

MOTION TO APPROVE RESIGNATION/RETIREMENT OF JAMES MICHALKE FROM THE LA CRESCENT POLICE DEPARTMENT EFFECTIVE JULY 5, 2013

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Greg Husmann	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Council also reviewed having the Personnel Committee make a recommendation regarding filling the vacancy at the next meeting. Following discussion, Member Husmann made a motion, seconded by Member Buehler as follows:

MOTION TO AUTHORIZE THE ADVERTISEMENT TO FILL THE VACANCY IN THE LA CRESCENT POLICE DEPARTMENT.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Greg Husmann	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.8 – ON SALE 3.2 LIQUOR LICENSE

Council reviewed the on sale 3.2 liquor license application from 3 River Throwdown IV, Ironworks Training Center for an ultimate fighting event that will be held at the Community Ice Arena on September 14, 2013. The application appears to be in order and it was recommended for approval. Following discussion, Member Williams made a motion, seconded by Member Graf as follows:

MOTION TO APPROVE THE ON SALE 3.2 LIQUOR LICENSE APPLICATION FROM 3 RIVER THROWDOWN IV, IRONWORKS TRAINING CENTER FOR AN ULTIMATE FIGHTING EVENT THAT WILL BE HELD AT THE COMMUNITY ICE ARENA ON SEPTEMBER 14, 2013.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Greg Husmann	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.9 – UPDATE ON FIRE DEPARTMENT/COMMUNITY BUILDING AND REPAIR

An overview was given regarding roof repairs and upgrades to HVAC for the Fire Department/Community Building. No action taken.

ITEM 8.1 – CHAMBER OF COMMERCE

The Chamber of Commerce thanked the City for its assistance with the Slice of Life event.

OTHER BUSINESS

County Commissioner was present to give an update on the road damage in the City and Houston County due to the recent storms. Houston County has been declared a State of Emergency. No action taken.

ITEM 9.1 – ITEMS FOR NEXT AGENDA

It was requested that building activities without a permit be included in the next agenda.

There being no further business to come before the Council at this time, Member Husmann made a motion, seconded by Member Graf, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Bernie Buehler	Yes
John Graf	Yes
Greg Husmann	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 5:58 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator