

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
JULY 13, 2015

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of July was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, July 13, 2015, followed by the Pledge of Allegiance.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Bernie Buehler, Ryan Hutchinson, Brian Krenz, Dale Williams and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller and City Attorney Skip Wieser.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – JUNE 22, 2015
- 1.2 BILLS PAYABLE THROUGH JULY 9, 2015

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member Buehler made a motion, seconded by Member Krenz, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – PLANNING COMMISSION MINUTES – JULY 7, 2015

City Planning Commission Chairman, Don Smith, reviewed with City Council various items from the July 7, 2015 Planning Commission Minutes. There were 3 items the Planning Commission considered that require consideration by City Council.

- 1. The Planning Commission is recommending that the conditional use permit application submitted by Bauer's Market to allow for the building of two additional greenhouses at 221 First Street North be approved.

In recommending the approval for the conditional use permit, the Planning Commission recommended 3 conditions: east side of greenhouse structures shall have matching brick; there shall be no additional parking; and the greenhouses shall not generally be used for retail sales. The Planning Commission also made the following findings of fact:

- a. That the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.
- b. That the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.
- c. The use is consistent with the purposes of the zoning code and the purposes of the zoning district in which the applicant intends to locate the proposed use.
- d. The use is not in conflict with the policies of the City of La Crescent.

Following discussion, Member Krenz made a motion, seconded by Member Buehler, as follows:

MOTION TO APPROVE THE APPLICATION FOR CONDITIONAL USE PERMIT TO ALLOW FOR THE BUILDING OF TWO ADDITIONAL GREENHOUSES BY BAUER’S MARKET AT 221 FIRST STREET NORTH WITH THE FOLLOWING THREE CONDITIONS: EAST SIDE OF GREENHOUSE STRUCTURES SHALL HAVE MATCHING BRICK; THERE SHALL BE NO ADDITIONAL PARKING; AND THE GREENHOUSES SHALL NOT GENERALLY BE USED FOR RETAIL SALES, AND INCORPORATING THE FINDINGS STATED IN THE JULY 7, 2015 PLANNING COMMISSION MINUTES.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

2. The Planning Commission held a public hearing to consider the zoning classifications for parcels of property that were recently annexed to the City of La Crescent. The recommendation is that all parcels would be zoned R1-A, with the exception of 525 South 14th Street, which would be zoned R1-B. The Planning Commission made the following finding of fact: The Zoning districts assigned are compatible and consistent with the surrounding residential districts. Following discussion, Member Hutchinson made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE THAT ALL PARCELS RECENTLY ANNEXED TO THE CITY OF LA CRESCENT BE ZONED R1-A, WITH THE EXCEPTION OF 525 SOUTH 14TH STREET, WHICH WOULD BE ZONED R1-B AND INCORPORATING THE FOLLOWING FINDING OF FACT: THE ZONING DISTRICTS ASSIGNED ARE COMPATIBLE AND CONSISTENT WITH THE SURROUNDING RESIDENTIAL DISTRICTS.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

3. The Planning Commission reviewed the traffic study completed by Houston County regarding South Third Street. The Planning Commission recommended that meetings be held with representatives from all local units of government to review the report. It was the consensus of City Council to have a meeting. No action taken.

ITEM 3.2 – COMMUNITY ENTRANCE SIGN PROPOSALS

City Administrator Waller reviewed with City Council the proposals that were received for the new community entrance sign and the specifications regarding the location and design of the sign. Part A is the lighted sign with a small stone base, with the stone sitting on a foundation wall. Part B-Option 1 is the balance of the stone monument. Part B-Option 2 is the balance of the monument constructed in concrete. This project has been led by the Rotary Club and the Chamber of Commerce wherein they have collectively committed to approximately \$6,500.00 towards the new sign. The City will need to obtain a limited use permit from MnDOT to allow for the sign to be constructed in State highway right-of-way and one of the conditions MnDOT will require is the entrance sign near the West Channel Bridge be removed. Council reviewed the proposed Resolution that will need to be submitted to MnDOT. City Council would also need to amend the 2015 general fund budget to reflect this expenditure with the only line item in the 2015 budget that could be adjusted being the local street improvement project. There are funds remaining in this budget that could be shifted to offset the cost of the sign. It was recommended to City Council to accept the proposal submitted by Wieser Brothers as it was the lowest proposal for only Part A of the project. Following discussion, Member Williams made a motion, seconded by Member Buehler, as follows:

MOTION TO ACCEPT THE PROPOSAL SUBMITTED BY WIESER BROTHERS FOR PART A WHICH IS THE LIGHTED SIGN WITH A SMALL STONE BASE, WITH THE STONE SITTING ON A FOUNDATION WALL IN THE AMOUNT OF \$33,520.00; TO AMEND THE 2015 GENERAL FUND BUDGET TO REFLECT THIS EXPENDITURE BY ADJUSTING THE LOCAL STREET IMPROVEMENT PROJECT LINE ITEM; TO ADOPT THE PROPOSED MNDOT RESOLUTION; AND TO ACCEPT THE DONATION FROM THE ROTARY CLUB AND THE CHAMBER OF COMMERCE FOR THIS PROJECT.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Member Williams introduced the following resolution and moved its passage and adoption:

RESOLUTION NO. 07-15-14

RESOLUTION TO ENTER INTO PERMIT WITH COMMISSIONER OF TRANSPORTATION OF THE STATE OF MINNESOTA TO PROVIDE LIMITED USE OF CERTAIN RIGHT OF WAY OF TRUNK HIGHWAYS 61 AND 14 WITHIN THE CITY FOR PURPOSE OF CONSTRUCTING AND MAINTAINING A LIGHTED MUNICIPAL ENTRANCE SIGN

BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota, that the City entered into a permit with the Commissioner of Transportation of the State of Minnesota providing for the limited use, under the terms and conditions set forth therein, of certain right of way of Trunk Highways #61 and #14 within the City.

The limited use of the right of way will be for purpose of constructing and maintaining a new lighted municipal ID entrance sign with a small stone base within the right of way of Trunk Highway (T.H.) #61 and #14 at the location designated and shown on the attached copy of the T.H. #61 and #14 right of way map.

The Mayor and City Clerk are authorized to execute said permit on behalf of the City.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LA CRESCENT, MINNESOTA THIS 13TH DAY OF JULY, 2015.

SIGNED:

Mayor

ATTEST:

City Administrator

The foregoing motion was duly seconded by Member Buehler and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

ITEM 3.3 – ANNEXATION REQUEST

City Attorney Wieser reviewed with City Council an annexation request from three property owners on Old Hickory Lane. It was recommend to Council to authorize the City Engineer to prepare a preliminary engineering report regarding the extension of City services to this area. The cost of this report is between \$4,000-\$5,000.00. It was also recommended to authorize the City Attorney to prepare the necessary annexation documents. Following discussion, Member Williams made a motion, seconded by Member Krenz, as follows:

MOTION TO AUTHORIZE THE CITY ENGINEER TO PREPARE A PRELIMINARY ENGINEERING REPORT REGARDING THE EXTENSION OF CITY SERVICES TO THE OLD HICKORY LANE AREA AT A COST OF \$4,000-\$5,000.00 AND TO AUTHORIZE THE CITY ATTORNEY TO PREPARE THE NECESSARY ANNEXATION DOCUMENTS.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – CRESCENT VALLEY PROJECT – PLANS/SPECIFICATIONS

City Administrator Waller gave an overview to City Council the cost estimate for the Crescent Valley utility extension project that was discussed at the June 8 City Council Meeting. It was recommended to Council to approve the plans and specifications of the project and to authorize that it be advertised for bids. The water portion of the project will be bid as an alternate bid from sewer. The bids will be presented at the August 10 City Council Meeting. It is proposed that the costs associated with this improvement project will be financed through the issuance of an improvement bond. Information regarding this will be presented at a future Council Meeting. Following discussion, Member Krenz made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE THE PLANS AND SPECIFICATIONS OF THE CRESCENT VALLEY UTILITY EXTENSION PROJECT AND TO AUTHORIZE THAT IT BE ADVERTISED FOR BIDS WITH THE WATER PORTION OF THE PROJECT TO BE BID AS AN ALTERNATE BID.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.5 – FREEDOM FROM RELIGION LETTER

City Administrator Waller and City Attorney Wieser gave an extensive overview to City Council regarding a letter from the Freedom From Religion Foundation regarding the display of a cross and star on public property and a summary of information relating to the property. It was recommended to Council to authorize City staff to review this letter and present alternatives/recommendations for consideration at the August 10, 2015 City Council Meeting. It was the consensus of City Council to have City staff present alternatives/recommendations for consideration at the August 10, 2015 City Council Meeting. Dewey Severson of the Lions Club also provided comments.

ITEM 3.6 – TEMPORARY STREET CLOSURE – PARADE

City Council reviewed a memo from Police Chief Stavenau regarding a request from the La Crescent PTO for a temporary street closure for an elementary “fun run” called the Great Green Run, scheduled for October 2, 2015 from 8:30 a.m. to 12:00 p.m. The course is scheduled the same as last year starting in front of the building on Oak Street, traveling South to 6th Street, along the sidewalk on Elm and returning to the elementary school building and ending on South 4th Street. The Police Department would like to close South 6th Street and South 4th Street to vehicle traffic for the event. They would also like to temporarily post the east side of Oak Street, in front of the elementary school building as “No Parking” the day of the event and setting temporary barricades in the parking area on the west side of the street after school drop off has concluded that morning. Following discussion, Member Krenz made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE THE REQUEST FROM THE LA CRESCENT POLICE DEPARTMENT AND LA CRESCENT PTO FOR A TEMPORARY STREET CLOSURE FOR AN ELEMENTARY “FUN RUN” CALLED THE GREAT GREEN RUN SCHEDULED FOR OCTOBER 2, 2015 FROM 8:30 AM TO 12:00 PM CLOSING SOUTH 6TH STREET AND SOUTH 4TH STREET TO VEHICLE TRAFFIC FOR THE EVENT AND TEMPORARILY POST THE EAST SIDE OF OAK STREET, IN FRONT OF THE ELEMENTARY SCHOOL BUILDING AS “NO PARKING” THE DAY OF THE EVENT AND SETTING TEMPORARY BARRICADES IN THE PARKING AREA ON THE WEST SIDE OF THE STREET AFTER SCHOOL DROP OFF HAS CONCLUDED THAT MORNING.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.7 – FOUR WAY STOP SIGN REQUEST

Police Chief Stavenau gave an overview to City Council regarding the request from a resident for the placement of additional stop signs at the intersection of South 4th Street and Hill Street. The intersection is currently

posted with stop signs regarding north and south traffic on Hill Street. Chief Stavenau has noted that Larch Avenue and South 4th Street appear to be gaining popularity as an alternate thoroughfare by motorists. It was recommended to City Council that the South 4th Street and Hill Street intersection be modified to a four-way stop controlled intersection. Following discussion, Member Williams introduced the following resolution and moved its passage and adoption:

RESOLUTION NO. 07-15-15

A RESOLUTION AUTHORIZING THE SOUTH 4TH STREET AND HILL STREET INTERSECTION BE MODIFIED TO A FOUR-WAY STOP CONTROLLED INTERSECTION IN THE CITY OF LA CRESCENT, MINNESOTA

WHEREAS, the City of La Crescent received a request for a four-way stop controlled intersection at South 4th Street and Hill Street;

WHEREAS, the City of La Crescent's City Code § 70.23 authorizes the City Council by Resolution to designate any intersection as a stop intersection in order to prevent accidents and shall cause appropriate signs to be erected; and

WHEREAS, the City of La Crescent finds it is in the best interest of the residents of the City to install a four-way controlled intersection at South 4th Street and Hill Street.

NOW THEREFORE BE IT RESOLVED, by the La Crescent City Council:

1. That the City of La Crescent hereby authorizes the installation of stop signs at the intersection of South 4th Street and Hill Street to make it a four-way stop controlled intersection in the City of La Crescent.

ADOPTED this 13th day of July, 2015.

SIGNED:

Mayor

ATTEST:

City Administrator

The foregoing motion was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

ITEM 3.8 – AUTHORIZE ITEMS FOR HOUSTON COUNTY AUCTION

Police Chief Stavenau gave an overview to City Council regarding a request to sell a 2007 Ford Crown Victoria and a 2000 Dodge Durango at the Houston County Auction to be held the opening day of the Houston County Fair. The Crown Victoria was purchased as a capital expenditure in 2007 for use as a squad car and when taken out of service was used as the Building and Zoning Official’s transportation. The Dodge Durango is a LCPD forfeiture from 2010 and upon it being lawfully seized it was put to use by the City Administrator and Fire Department. Both vehicles have fulfilled their useful purposes and are surplus equipment. It was recommended to Council to sell these 2 vehicles. Following discussion, Member Buehler made a motion, seconded by Member Krenz, as follows:

MOTION TO AUTHORIZE THE SALE OF A 2007 FORD CROWN VICTORIA AND A 2000 DODGE DURANGO AT THE HOUSTON COUNTY AUCTION TO BE HELD THE OPENING DAY OF THE HOUSTON COUNTY FAIR.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Police Chief Stavenau also reviewed with City Council the use of the emergency services boat, a 2006 Crestliner. It was purchased in 2006 from a Homeland Security Grant in regards to security concerns with the CP Rail Swing Bridge. Chief Stavenau’s opinion is currently there are adequate resources available in the area for a “regular or normal” water rescue. However, with the approval and pending development of the canoe/kayak landing located within the City and the limited access to Blue Lake and other wetland areas, Chief Stavenau believes there is a need for the City to purchase a moderate size flat-bottom slew or swamp type rescue boat. It was recommended to sell the Crestliner boat, motor and trailer for a minimum reserve sale price of \$6,500. The money from the sale of the Crestliner would be used to purchase a slew/swamp/shallow water rescue boat. The emergency rescue equipment from the Crestliner would not be included in the sale and would be installed in the new shallow water rescue boat. Following discussion, it was the consensus of City Council to hold off on the sale of the Crestliner until a plan for replacement boat was located. No action taken.

ITEM 3.9 – WIESER BROTHERS AGREEMENT/RESOLUTION

City Attorney Wieser reviewed with City Council the First Amendment to the Development Agreement between the City of La Crescent and WB Enterprises, LLP. It was recommended to Council to approve the Amendment. Following discussion, Member Buehler made a motion, seconded by Member Krenz, as follows:

MOTION TO APPROVE THE FIRST AMENDMENT TO THE DEVELOPMENT AGREEMENT BETWEEN THE CITY OF LA CRESCENT AND WB ENTERPRISES, LLP.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.10 – LOTS ON WALNUT PLACE

City Administrator Waller reviewed with City Council the possibility of selling three (3) lots owned by the City on the end of Walnut Place. The lots were purchased in 1995 for \$25,000 and are each 60’ x 120’. The City has been approached to see if there is an interest in selling the property. Following discussion, it was the consensus of the Council to follow-up at a future Council meeting. No action taken.

ITEM 3.11 – FIRE DEPARTMENT – PROMOTION/APPOINTMENT

City Administrator Waller gave an overview to City Council regarding the recommendation from Chief Meyer of the La Crescent Fire Department to appoint and promote Training Officer Anthony Murilla to the position of Captain with the City of La Crescent Fire Department. Following discussion, Member Krenz made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE THE APPOINTMENT AND PROMOTION OF TRAINING OFFICER ANTHONY MURILLA TO THE POSITION OF CAPTAIN WITH THE CITY OF LA CRESCENT FIRE DEPARTMENT.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.12 – LAWFUL GAMBLING PERMIT APPLICATION

City Administrator Waller reviewed with City Council a gambling permit application from ABLE for their annual lucky-day calendar fundraiser that will be held on November 12, 2015. City Administrator informed the Council that the application appears to be in order and recommended approval and that it authorize that it be

submitted to the Minnesota Department of Public Safety. Following discussion, Member Buehler made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE A GAMBLING PERMIT TO ABLE FOR A RAFFLE TO BE HELD ON NOVEMBER 12, 2015 AND TO AUTHORIZE IT TO BE SUBMITTED TO THE MINNESOTA DEPARTMENT OF PUBLIC SAFETY.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.13 – APPLEFEST KIDDIE PARADE REQUEST

City Council reviewed a request from the Applefest Kiddie Parade Chair for approval of the Kiddie Parade route. The Kiddie Parade will start in the Crucifixion School parking lot and head onto Elm Street, circling the block onto First Street South, Oak Street and back to Second Street South. The parade will take place on September 19, 2015 beginning at 11:00 a.m. Following discussion, Member Krenz made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE THE APPLEFEST KIDDIE PARADE ROUTE FOR SEPTEMBER 19, 2015 BEGINNING AT 11:00 AM.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.14 – CITY HALL PROPERTY

City Administrator Waller gave an overview to City Council regarding an adjoining property owner inquiry regarding the possibility of purchasing City Hall to allow for the expansion of their business. It was recommended to Council to consider the following: authorize City Staff to obtain a proposal(s) to complete an appraisal of the City Hall property to be presented for consideration at a future City Council meeting; and authorize City Staff to begin working on and developing alternatives to replace the existing City Hall facility. Following discussion, Member Krenz made a motion, seconded by Member Hutchinson, as follows:

MOTION TO AUTHORIZE CITY STAFF TO OBTAIN A PROPOSAL(S) TO COMPLETE AN APPRAISAL OF THE CITY HALL PROPERTY TO BE PRESENTED FOR CONSIDERATION AT A FUTURE CITY COUNCIL MEETING; AND AUTHORIZE CITY STAFF TO BEGIN WORKING ON AND DEVELOPING ALTERNATIVES TO REPLACE THE EXISTING CITY HALL FACILITY.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.15 – ON SALE LIQUOR LICENSE APPLICATION

City Council reviewed a 3.2 Liquor License application from the La Crescent Lions Club for a kickball tournament that will be held at Old Hickory Park on September 26, 2015. The application appears to be in order and it was recommended to Council to approve the issuance of this license. Following discussion, Member Krenz made a motion, seconded by Member Hutchinson, as follows:

MOTION TO AUTHORIZE THE ISSUANCE OF A 3.2 LIQUOR LICENSE TO THE LA CRESCENT LIONS CLUB FOR A KICKBALL TOURNAMENT THAT WILL BE HELD AT OLD HICKORY PARK ON SEPTEMBER 26, 2015.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.16 – MASSAGE TECHNICIAN LICENSE APPLICATION

City Council reviewed a massage technician license application from Constance Oliver. The application appears to be in order and it was recommended to Council to approve the issuance of this license. Following discussion, Member Krenz made a motion, seconded by Member Buehler, as follows:

MOTION TO AUTHORIZE THE ISSUANCE OF A MASSAGE TECHNICIAN LICENSE TO CONSTANCE OLIVER.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 6.1 – STAFF CORRESPONDENCES/COMMITTEE UPDATES – FIRE COOPERATIVE MINUTES – JUNE 22, 2015

City Council reviewed the Minutes from the La Crescent Community Fire Cooperative Meeting on June 22, 2015. No action taken.

ITEM 6.2 – STAFF CORRESPONDENCES/COMMITTEE UPDATES – POLICE CHIEF – PART-TIME OFFICERS

City Council reviewed a correspondence from Chief of Police, Doug Stavenau, regarding the limited part-time employees within the Police Department. No action taken.

ITEM 7.1 – CORRESPONDENCE – ISO – INSURANCE SERVICES OFFICE

City Council reviewed a correspondence dated June 16, 2015 to City Building Inspector, Shawn Wetterlin, from the ISO regarding recent Building Code Effectiveness Grading Schedule. No action taken.

ITEM 7.21 – CORRESPONDENCE – FREEDOM FEST

City Council reviewed a correspondence dated June 23, 2015 to the Mayor regarding traffic stop permission and police assistance for the Freedom Fest ride and rally as it travels through La Crescent on July 18, 2015. No action taken.

ITEM 8 – CHAMBER OF COMMERCE

The La Crescent Chamber of Commerce gave an update on the Golf Outing to be held on July 16, the steak fry on July 30 and a thank you for the new community sign.

There being no further business to come before the Council at this time, Member Buehler made a motion, seconded by Member Hutchinson, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly recessed at 6:23 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator