

CITY OF LA CRESCENT
AGENDA
REGULAR MEETING
LA CRESCENT COMMUNITY BUILDING
336 SOUTH FIRST STREET
AUGUST 12, 2024
5:00 P.M.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
ACTION TO CHANGE AGENDA

1. CONSENT AGENDA

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES – JULY 22, 2024
- 1.2 BILLS PAYABLE THROUGH AUGUST 9, 2024

2. PUBLIC HEARING/MEETING

3. ITEMS FOR CONSIDERATION

- 3.1 USA CYCLING GRAVEL NATIONAL CHAMPIONSHIPS
- 3.2 AUTHORIZE PREPARATION OF STREET RECONSTRUCTION PLAN
- 3.3 PERSONNEL COMMITTEE RECOMMENDATIONS
- 3.4 PLANNING COMMISSION RESIGNATION
- 3.5 GAMBLING PERMIT APPLICATION
- 3.6 DONATION RESOLUTION
- 3.7 PARADE REQUEST
- 3.8 REVIEW MINNESOTA PUBLIC UTILITIES COMMISSION DECISION
- 3.9 REVIEW CANNABIS MORATORIUM ORDINANCE

4. UNFINISHED BUSINESS

- 4.1

CITY OF LA CRESCENT
AGENDA
REGULAR MEETING
LA CRESCENT COMMUNITY BUILDING
336 SOUTH FIRST STREET
AUGUST 12, 2024
5:00 P.M.

5. MAYOR'S COMMENTS

5.1

6. STAFF CORRESPONDENCE/COMMITTEE UPDATES

- 6.1 EXPLORE LA CROSSE
- 6.2 PARK & RECREATION COMMISSION MINUTES – 7/29/24
- 6.3
- 6.4
- 6.5

7. CORRESPONDENCE

- 7.1
- 7.2
- 7.3

8. CHAMBER OF COMMERCE

8.1

9. ITEMS FOR NEXT AGENDA

10. ADJOURNMENT

1.1

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
JULY 22, 2024

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of July was called to order by Mayor Mike Poellinger at 5:00 PM in the La Crescent Community Building, La Crescent, Minnesota, on Monday, July 22, 2024.

Upon a roll call taken and tallied by the City Clerk, the following members were present: Members Ryan Hutchinson, Cherryl Jostad, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present were, City Administrator Bill Waller, City Attorney Skip Wieser, Sustainability Coordinator Jason Ludwigson, and City Clerk Angie Boettcher.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – JULY 8, 2024
- 1.2 BILLS PAYABLE THROUGH – JULY 19, 2024

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion.

Member Hutchinson made a motion, seconded by Member Williams, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – CONSERVATION PARTNERS LEGACY GRANT AGREEMENT – STONEY POINT PROPERTY/PINE CREEK PRAIRIE

Sustainability Coordinator Jason Ludwigson reviewed with City Council a Conservation Partners Legacy Grant by the Minnesota DNR to complete forestry restoration on the Stoney Point Property for \$40,700. The grant will also cover seed mix for inter-seeding the Pine Creek Prairie. It was recommended that the City Council authorize the grant agreement between the City of La Crescent and the MnDNR with a correction to the fiscal contact name and address, and obtain proposals from qualified contractors to complete the project. The proposal will be presented at a future City Council meeting. A copy of the Grant Agreement was included. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson as follows:

MOTION TO AUTHORIZE THE CONSERVATION PARTNERS LEGACY GRANT AGREEMENT BETWEEN THE CITY OF LA CRESCENT AND THE MNDNR FOR \$40,700 WITH A CORRECTION TO THE FISCAL CONTACT NAME AND ADDRESS, AND OBTAIN PROPOSALS FROM QUALIFIED CONTRACTORS TO COMPLETE THE PROJECT WITH THE PROPOSALS BEING BROUGHT BACK TO A FUTURE COUNCIL MEETING.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.2 – SOLAR REQUEST FOR PROPOSALS

Sustainability Coordinator Jason Ludwigson reviewed with City Council the La Crescent Solar on Public Buildings Readiness Assessment application to install solar panels on the La Crescent Aquatic Center. The City's application was selected to submit a full grant application. The program requires applicants to release a Request for Proposals (RFP) to obtain project bids from solar contractors. The program would cover up to \$60,000 of the cost. The city would utilize the elective pay provision from the Inflation Reduction Act to pay an additional 30% of the system cost. If the grant is awarded to the city between 100% and 120% of the electricity used by the aquatic center will be generated by solar. It was recommended that City Council authorize the release of an RFP to obtain project bids from solar contractors. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO AUTHORIZE THE RELEASE OF A REQUEST FOR PROPOSALS TO OBTAIN PROJECT BIDS FROM SOLAR CONTRACTORS TO INSTALL SOLAR PANELS ON THE ROOF OF THE LA CRESCENT AQUATIC CENTER.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.3 – REVIEW PARTNERS IN ENERGY REPORT

Sustainability Coordinator Jason Ludwigson reviewed with City Council the 2023 community energy dashboard and energy rebates for the Partners in Energy Program that the City was selected to participate in 2020. This was informational only, no action required.

ITEM 3.4 – 2024 LICENSE APPLICATION

City Council reviewed a memo from Administrative Assistant Chris Fortsch regarding a Gas Installer License renewal from Canton Heating & Cooling, LLC. The application appears to be in order, and it was recommended that City Council approve the license renewal for 2024. Following discussion, Member Hutchinson made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE 2024 GAS INSTALLER LICENSE RENEWAL FOR CANTON HEATING & COOLING, LLC.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.5 – PERSONNEL COMMITTEE RECOMMENDATION

The Personnel Committee has the following recommendations for consideration by the City Council:

1. On July 23, 2024, Angie Boettcher will have completed her six-month probationary period as the City Clerk. It was recommended that effective July 23, 2024, Ms. Boettcher’s probationary status be removed, and she be classified as the City Clerk, and be moved from step 1 to step 2 in the City Clerk’s salary schedule. Following discussion, Member Williams made a motion, seconded by Member Jostad as follows:

MOTION TO APPROVE THAT EFFECTIVE JULY 23, 2024 ANGIE BOETTCHER’S SIX-MONTH PROBATIONARY STATUS BE REMOVED AND SHE BE CLASSIFIED AS THE CITY CLERK AND MOVE FROM STEP 1 TO STEP 2 IN THE CITY CLERK’S SALARY SCHEDULE.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

2. That the City Council approve the posting of the Training Officer position in the Fire Department with a promotional recommendation being brought back to a future city council meeting. A letter from the Fire Chief regarding this recommendation was included. Following discussion, Member Hutchinson made a motion, seconded by Member O’Donnell-Ebner as follows:

MOTION TO APPROVE THE POSTING OF THE TRAINING OFFICER POSITION IN THE FIRE DEPARTMENT WITH A PROMOTIONAL RECOMMENDATION BEING BROUGHT BACK TO A FUTURE CITY COUNCIL MEETING.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

3. On August 6, 2024, Colton Boettcher will have completed his 120-day probationary period as a Groundskeeper at Pine Creek Golf Course. Effective August 6, 2024, Mr. Boettcher's probationary status be removed, and he be classified as a Groundskeeper at Pine Creek Golf Course. A letter from the Golf Course Superintendent regarding the recommendation was included. Following discussion, Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO APPROVE THAT EFFECTIVE AUGUST 6, 2024, COLTON BOETTCHER'S 120-DAY PROBATIONARY STATUS BE REMOVED AND HE BE CLASSIFIED AS A GROUNDSKEEPER AT PINE CREEK GOLF COURSE.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.6 – PLANNING COMMISSION MINUTES – JULY 2, 2024

City Council reviewed the July 2, 2024 Planning Commission meeting minutes. This was informational only, no action required.

ITEM 3.7 – APPLE BLOSSOM BICYCLE TOUR REQUEST

City Council reviewed a letter from Police Chief Luke Ahlschlager requesting approval for the Rotary Sponsored Apple Blossom Bicycle Tour to be held on Saturday, August 10, 2024, at 8:00 a.m. The Rotary requests the city to provide three picnic tables and two garbage cans for a designated spot in Veteran's Park. They will set up a 20x30 tent in the parking lot and serve lunch starting at 10:30 a.m. The La Crescent Police will monitor the event and assist if needed. Disruption to normal traffic flow is expected to be minimal. Following discussion, Member Williams made a motion, seconded by Member Hutchinson as follows:

MOTION TO APPROVE THE ROTARY-SPONSORED APPLE BLOSSOM BICYCLE TOUR TO BE HELD ON SATURDAY, AUGUST 10, 2024 AT 8:00 A.M. WITH THE CITY PROVIDING

THREE PICNIC TABLES AND TWO GARBAGE CANS FOR VETERAN’S PARK AND MONITORING AND ASSISTANCE FROM THE LA CRESCENT POLICE DEPARTMENT AS NEEDED.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.8 – NATIONAL NIGHT OUT

City Council reviewed an invitation from Police Chief Luke Ahlschlager to the 18th Annual Neighbor’s Night Out Event on Tuesday, August 6, 2024, from 5:00 p.m. – 8:00 p.m. at Kistler Park. This was informational only, no action required.

ITEM 3.9 – APPLEFEST REQUESTS

City Council reviewed a letter from the Applefest Board of Directors requesting assistance from the City to help coordinate the 76th Annual Applefest from September 20th to September 22nd, 2024. Assistance includes help in preparing the carnival area, installing signs, installing stakes and fencing, a water line for the King Apple Tent, the use of city garbage cans, picnic tables, and trailer, help barricading the staging route for the King Apple Parade, use of eight golf carts for the preparation of the King Apple Parade, and 550 gallons of water from the Fire Department to be used in the dunk tank. Following discussion, Member Jostad made a motion, seconded by Member Hutchinson as follows:

MOTION TO APPROVE ASSISTANCE FROM CITY STAFF FOR THE 76TH ANNUAL APPLEFEST TO BE HELD FROM SEPTEMBER 20TH TO SEPTEMBER 22ND, 2024 TO PREPARE THE CARNIVAL AREA, INSTALL SIGNS, STAKES, FENCING, A WATER LINE FOR THE KING APPLE TENT, USE OF CITY GARBAGE CANS, PICNIC TABLES, TRAILER, HELP BARRICADING THE STAGING ROUTE FOR THE KING APPLE PARADE, AND USE OF EIGHT GOLF CARTS FOR THE PREPARATION OF THE KING APPLE PARADE AND 550 GALLONS OF WATER FROM THE FIRE DEPARTMENT TO BE USED IN THE DUNK TANK.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

8. CHAMBER OF COMMERCE

Chamber of Commerce Representative Jen Etrheim was in attendance and provided City Council with an update.

There being no further business to come before the Council at this time, Member Hutchinson made a motion, seconded by Member Williams to adjourn the meeting. Upon a roll call vote taken and tallied by the City Clerk, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 5:23 P.M.

APPROVAL DATE: _____.

SIGNED:

Mayor

ATTEST:

City Administrator

#1.2



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: August 7, 2024
RE: Bills Payable

The bills payable will be e-mailed out separately.

3.1

USA CYCLING GRAVEL NATIONAL CHAMPIONSHIPS

The third annual USA Cycling Gravel National Championship will take place the third weekend of September 2025 in La Crescent, MN.

There will be a press conference held on Tuesday, August 6th, 2024 at 12:00pm by the Wagon Wheel Bicycle-Pedestrian Bridge in La Crescent, MN for more information regarding this event.

LA CRESCENT, MN. – The Apple Capital of Minnesota, La Crescent, along with the entire La Crosse, Wisconsin region, is set to become a premier cycling destination, as it will proudly host the USA Cycling Gravel National Championships for the next two years, starting with the first event slated for the third weekend of September 2025, which coincides with their annual Apple Festival.

“We are excited to bring our Gravel National Championships to La Crescent/La Crosse for 2025-2026. The region’s diverse landscape offers multiple options for developing unique courses with challenging climbs, creating a new and different experience for riders out on the course. Combining our event with their renowned annual Apple Festival offers another unique experience that our riders and their families can enjoy off the course,” said Kyle Knott, USA Cycling’s Director of National Events.

Athletes will compete for gold on the challenging terrain and unique topography of La Crescent/La Crosse and surrounding areas, providing an unparalleled racing experience through coulees and river valleys while showcasing the picturesque beauty of the region.

“To say we are excited to host the USA Cycling Gravel National Championships is an understatement. If you have not visited us in the past, get ready for something truly inspiring, as there’s something special about the place where Wisconsin, Minnesota, and Iowa meet. We call it the Driftless Region, where the Ice Age glaciers failed to grind down a corrugated, primal landscape. This untouched playground of bluffs, ridges, coulees, and valleys on both sides of the Mississippi River is crisscrossed by two networks: smooth, low-traffic county byways and rolling gravel backroads is a cyclist’s dream. There is no doubt, that this event will pull a well-deserved spotlight on La Crescent, Houston, southeastern Minnesota, and the entire greater La Crosse region as a premier bicycling, specifically gravel, destination in our country.” said A.J. Frels, Explore La Crosse’s Executive Director.

Gravel Nationals will continue to feature both Amateur and Elite races, aiming to attract cyclists and enthusiasts of all skill levels, while providing a competitive opportunity for all participants.

The remaining 2025 National Championship calendar will be announced in the coming weeks. Visit USACycling.org for more information on the athletes, events, and membership programs. To opt in to their newsletter for the latest updates, [click here](#).

Thank you to the hosting partners: City of La Crescent, La Crescent Area Chamber of Commerce and Tourism, City of Houston, Houston Chamber of Commerce, USA Cycling, Driftless Cycling, Explore La Crosse, and La Crescent Applefest.

ABOUT EXPLORE LA CROSSE (explorelacrosse.com)

The La Crosse County Convention and Visitors Bureau builds awareness of the Upper Mississippi Valley region as a global tourism destination. Increasing revenue and stimulating economic development, enhancing visitor spending and overnight stays, will be realized by promoting leisure travel, conventions, sports, and events while highlighting our region's natural beauty and showcasing the talents of our residents for all communities. For more information, go to explorelacrosse.com.

ABOUT USA CYCLING (usacycling.org)

USA Cycling is the national governing body for the sport of cycling and oversees the disciplines of road, track, mountain bike, cyclocross, gravel, BMX, and esports. USA Cycling's mission is to grow participation and engagement with the sport of bicycle racing and achieve sustained international success across all cycling disciplines. USA Cycling supports cyclists of all levels and abilities, from those just beginning in the sport to international caliber athletes. The organization identifies, develops, and selects cyclists to represent the United States in international competition through the support of youth and interscholastic programs, amateur and grassroots bike racing events, athlete development programs, and operational support for cycling clubs, racing teams, and event organizers. USA Cycling has a membership of 80,000, sanctions over 2,500 events annually, and is a member of the Union Cycliste Internationale (UCI) and United States Olympic & Paralympic Committee (USOPC).

For More Information Please Contact:

Jeremiah Burish
Director of Sports Sales
Explore La Crosse

Phone: (608) 782 - 2250 ext. 230
Email: burish@explorelacrosse.com

Kyle Knott
National Events Director
USA Cycling

Phone: (719) 920 - 7563
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#3.2



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: August 7, 2024
RE: Authorize Preparation of Five- Year Street Reconstruction Plan

We are suggesting that the City Council authorize WHKS to update the City's street pavement ratings and assist with the preparation of a new five-year street reconstruction plan. The cost to complete this work is \$2,500. There are funds in the 2024 general fund budget for this expenditure.

The current five-year street reconstruction plan will not have enough bonding authority to complete the street projects that are currently planned for 2025. We are suggesting that the City Council proceed so that there are funds available in 2025 to complete the street reconstruction projects. Once the street reconstruction plan is complete, it will be presented to City Council for review.

At the September 23, 2024 City Council meeting the Council will consider a resolution to call for a public hearing on the five-year street reconstruction plan. The public hearing on the five-year street reconstruction plan will be on the agenda for the November 12, 2024 City Council meeting.

3.3



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: August 7, 2024
RE: Personnel Committee Recommendations

The Personnel Committee has the following recommendations for consideration by the City Council:

1. In the past month, 2025 park and recreation evaluations were conducted due to Jon Steffes retirement after 34 years of employment with the City. The Personnel Committee is recommending that the City Council approve the transfer of a portion of the responsibility for recreation programming to La Crescent Youth Ball and La Crescent-Hokah Community Education. As proposed, baseball and softball programming for 6,7 and 8 year olds would be transferred to La Crescent Youth Ball; and programming for t-ball, basketball, volleyball, tennis, and golf would be transferred to La Crescent-Hokah Community Education. For City Council information, it was the consensus of the Park & Recreation Commission to recommend approval of the plan to transfer the responsibility for recreation programming to La Crescent Youth Ball and La Crescent-Hokah Community Education. In addition, the transfer of the recreation programming will eliminate the need for the City to purchase computer software to provide on-line registration in 2025. The 2024 general fund budget includes \$15,000 for the purchase of the required computer software. Finally, the transfer of programming responsibilities will streamline programming in the community as La Crescent Youth Ball has been providing baseball and softball programs for 7 and 8 year olds, and La Crescent-Hokah Community Education has been providing basketball and volleyball camps during the summer. Numerous communities in the State and the area that do not have full-time recreation staff have also transferred the responsibility for summer recreation programming to area youth sport organizations and Community Education.
2. The Personnel Committee is recommending that the City Council hire Alyssa Sebo as the City's Summer Recreation Director for 2025. Ms. Sebo has been employed in the City's Recreation Department since 2018, and will be student teaching with La Crescent-Hokah School District in the fall of 2024. Effective July 29, 2024, Ms. Sebo began accompanying Jon Steffes to receive on the job training for the position.

Ms. Sebo's current rate of pay is \$12.66 per hour. Included in the recommendation is that effective July 29, 2024 Ms. Sebo's rate of pay be increased by \$5.00 per hour to be more consistent with the current rate of pay for head lifeguards at the aquatic center. The Personnel Committee is also recommending that the salary for the Summer Recreation Director be set at \$15,000 per year for 2025, and that she be reimbursed for the cost to acquire certifications required of the position. For City Council information, the 2024 salary for the Summer Recreation Director was \$15,683.

3. The Personnel Committee is recommending that the City Council hire Austin Johnson as a Lead Worker at Pine Creek Golf Course. Pursuant to the terms and conditions of the contract with the Operating Engineers, Mr. Johnson will serve a 120-day probationary period.

#3.4



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: August 7, 2024
RE: Planning Commission Resignation

For City Council information, Ryan Stotts has submitted his resignation from the Planning Commission. The resignation takes effect immediately. We would suggest that the City Council accept Ryan Stotts resignation from the Planning Commission.

A recommendation to fill the vacancy will be presented at a future City Council meeting.

#3.5



TO: Honorable Mayor and City Council Members
FROM: Chris Fortsch, Administrative Assistant *Chris*
DATE: August 6, 2024
RE: Gambling Permit Application

The City has received the following gambling permit application:

- ❖ Surviving Valor, Inc. – raffle date is Saturday, December 14, 2024.

The application for the raffle drawing to be held at the TimeOut Tavern appears to be in order, and I would suggest that the City Council approve the application and authorize that it be forwarded to the Minnesota Gambling Control Board.

#3.6

RESOLUTION NO. 08-24-27

**RESOLUTION ACCEPTING A DONATION MADE TO THE
CITY OF LA CRESCENT IN JULY 2024**

WHEREAS, the following donations were made to the City of La Crescent in the month of July 2024:

1. AcenTek wishes to donate \$100.00 to the LCPD/Neighbor's Night Out.
2. Destination Dental wishes to donate \$300.00 to the LCPD/Neighbor's Night Out.
3. Houston County wishes to donate \$100.00 to the LCPD/Neighbor's Night Out.
4. Springbrook Village of La Crescent wishes to donate \$100.00 to the LCPD/Neighbor's Night Out.
5. Wieser Law Office wishes to donate \$100.00 to the LCPD/Neighbor's Night Out.
6. Ready Bus Company wishes to donate \$100.00 to the LCPD/Neighbor's Night Out.
7. Connected Family Chiropractic wishes to donate \$100.00 to the LCPD/Neighbor's Night Out.
8. William and Sarah Goff wish to donate \$100.00 to the La Crescent Fire Department.
9. Prince of Peace Lutheran Church wishes to donate \$25.00 to the LCPD/Neighbor's Night Out.
10. Bauer's Market & Nursery wishes to donate \$100.00 to the LCPD/Neighbor's Night Out.
11. Honor DiDonato – State Farm Insurance wishes to donate \$100.00 to the LCPD/Neighbor's Night Out.
12. Pat's Insurance Agency wishes to donate \$200.00 to the LCPD/Neighbor's Night Out.
13. Crescent Electric wishes to donate \$100.00 to the LCPD/Neighbor's Night Out.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations as stated above.

ADOPTED this 12th Day of August 2024.

SIGNED:

Mayor

ATTEST:

City Clerk

3.7



Apple Capital of Minnesota

CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager



08/05/2024

Honorable Mayor and City Council Members
City Administrator Bill Waller

**RE: Request for Parade Permit
6th Annual Thriller Dance Performance
Sunday, October 20th, 2024
6:00 PM**

Dear Mayor and City Council Members,

Meagan Waddell has requested a Parade Permit for the temporary street closure on Main Street and Walnut Street for the 6th Annual Thriller Performance. The parade will proceed west on Main Street, ending at the intersection of Walnut Street and Main Street.

The event is described as a Community Project supported by community organizers, volunteers, and parents of participants. This moving dance performance and show invites community members of all ages to participate.

I respectfully request permission for the event to be held. The La Crescent Police Department will be responsible for setting up barricades and providing traffic control.

Sincerely,

Luke Ahlschlager
Chief of Police

3.8



WIESER LAW OFFICE, P.C.

ATTORNEYS AT LAW
WIESER PROFESSIONAL BUILDING
33 SOUTH WALNUT - SUITE 200
LA CRESCENT, MN 55947

KELLY M. IVERSON
AL "SKIP" WIESER, III

PHONE: (507) 895-8200
FAX: (507) 895-8458

AL WIESER, JR.
Emeritus

TO: Honorable Mayor and City Council Members

CC: Bill Waller, City Administrator

FROM: Skip Wieser, City Attorney

DATE: August 6, 2024

RE: Rollingstone Solar Gardens (PUC)

On August 1, 2024 I attended the hearing held by the Minnesota Public Utilities Commission regarding our request for reconsideration regarding the Commission's decision to change the Community Solar Garden Program authorized in 2014. The Commission denied the request for reconsideration. We will continue to have dialogue with others similarly situated to see if there are any viable alternatives to move forward.

#3.9



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: August 7, 2024
RE: Cannabis Moratorium Ordinance

The City Attorney will provide the City Council with a review at the meeting on options related to the cannabis moratorium ordinance.

#6.1



**La Crosse County Convention & Visitors Bureau
Board Meeting
Explore La Crosse Office
123 7th Street South
Tuesday, July 30, 2024
8:00 a.m.**

Board of Directors: Dave Ring, President; Jen Burch, Vice President; Chris Roderique, Treasurer; Pete Boese, Secretary; Pat Stephens, Ryan Johnson, Nathan Franklin, Patrick Barlow, Dan Stevens, Barb Janssen, Cheryl Jostad, Dan Wick, Kalynn Kruger, Jay Patel, Ashley Santolin, Dan Kapanke, Kapena Faitau, Vicki Markussen, Brody Meier, David Pierce, Sheila Wieser & Austin Wells

Ad Hoc: Mary Larson (DMI), Beth Franklin (La Crosse Chamber), Jay Odegaard (City of La Crosse Parks and Rec), Elizabeth Poh (La Crosse Center), Brian Meeter (La Crescent Chamber), Debbie Hosch, (La Crescent Area Event Center)

Executive Director: A.J. Frels

AGENDA

1. **Call to Order**
2. **Consent Items**
 - a. **Board Minutes**
May 2024
 - b. **Financial Committee**
Minutes
July 2024
Statements
June 2024
 - c. **Community Updates**
3. **Community Partners Update**
 - a. DMI
 - b. La Crescent Chamber
 - c. La Crosse Chamber
4. **Event Center Updates**
 - a. La Crescent Area Event Center
 - b. La Crosse Center
 - c. Omni Center
5. **Executive Director's Report – A.J. Frels**

6. Committees

- a. Membership - Pat Stephens
- b. Grants - Pat Stephens
- c. Convention/Sales - Dan Wick
- d. Marketing/Media - Jay Patel
- e. Belonging and Mattering Committee – Jen Burch
- f. Nomination - Billy Bergeron, Castle La Crosse – Ryan Johnson

7. Old Business

- a. WIAA Apparel Payment
- b. Adopt a Highway (Hwy 33 - between 162 & Korn Clements Rd) MN Options
- c. Trolley Update
- d. LCC/LCCVB Collaborative Sessions Update

8. New Business

- a. Board Meeting Dates
 - August 27
 - September 24
 - October 22
 - November 19
 - December 17, 5:30-8:00 p.m. Holiday Party at Stoney Creek
- b. WIAA Package Proposal (Event Bundle Package)
- c. Independent Economic Study
- d. Parking Lot Seal Coat & Striping
- e. Dome Repair
- f. Madden Website Proposal – Haleigh

9. Adjournment

Next Scheduled Board Meeting – Tuesday, August 27, 2024, at 8:00 a.m. at the LCCVB Office at 123 7th Street South, La Crosse.

explore
LA CROSSE

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LA CROSSE COUNTY CONVENTION & VISITORS BUREAU

BOARD MEETING

June 18, 2024– 8:00 a.m.

Board Members:

Present: Dave Ring, Jen Burch, Chris Roderique, Pete Boese, Ryan Johnson, Kalynn Krueger, Nathan Franklin, Dan Kapanke, Ashley Santolin, Dan Stevens, Jay Patel, Dan Wick, Vicki Markussen, Barb Janssen, Cherryl Jostad, Austin Wells, Pat Stephens, Sheila Wieser, Brody Meier, David Pierce and Kapena Faitau

Excused: Patrick Barlow, Elizabeth Poh, Beth Franklin, Mary Larson, Debbie Hosch, Brian Meeter, Jay Odegaard

Absent:

Others Present: Executive Director: A.J. Frels, Director of Finance & Human Resources: Michelle Hoch

PROCEEDINGS:

D. Ring brought the meeting to order at 8:00 a.m.

Consent Items:

Board minutes–May 2024, Finance June 2024 Minutes, Statements May 2024, and Community Updates.

MOTION: to approve the Board minutes–May 2024, Finance June 2024 Minutes, Statements May 2024, and Community Updates. (P. Stephens, D. Wick) Carried.

COMMUNITY PARTNERS & EVENT CENTER UPDATES:

La Crescent Chamber–Cherryl Jostad will be speaking at the Chamber Educational Series on June 18th and providing some city council updates.

Omni Center–the ice is in and available for skating events this summer.

PRESENTATION–Deb Carlson, Director of Membership & Grants

EXECUTIVE DIRECTOR REPORT:

- AJ attended the Northside La Crosse Business Association where Jason Gilman gave an update on the River Point District.
- The Wisconsin Department of Transportation and Travel Wisconsin informed us that the La Crosse reception and turnout for the Borealis was the best of all stops.
- AJ will travel to Fond du Lac on June 20 to speak at the Wisconsin Broadcasters Association conference. We will be hosting the conference in 2025.
- Explore La Crosse Day will be held June 26th, and we will take 19 buses, over the 14 from 2023, and we are up over 300 attendees from 2023.
- We welcome David Pierce to our LCCVB Board. He has met with A.J. and received his orientation for joining the Explore La Crosse board. David will be our representative from the La Crosse County Board.
- The marketing team has started planning for the 2025 Visitor Guide.
- AJ has reached out to the La Crescent Community Ice Arena to see if there are any available sponsor needs or opportunities. He has not heard back from them as of yet.

COMMITTEE REPORTS:

Membership - Reports were distributed. Revenue for May is \$12,326.50 budgeted for \$11,100. The next meeting will be held on June 20, 2024.

Grants– Reports were distributed. Thus far \$56,000 has been awarded in grants. The next meeting will be held on June 20, 2024.

Convention/Sales- no meeting held.

Marketing/Media-several items of focus, including the 2025 Visitor Guide, marketing the trolley experiences, summer sweepstakes.

Belonging and Mattering Committee-this committee welcomes additional members who would like to participate, such as community members, or other organizations. Also of discussion is the 2025 Visitors Guide and including information on the Ho-Chunk.

OLD BUSINESS:

- Beer, Wine, and Cheese Update- A.J. reported that Beer Wine and Cheese net was at \$77,000, and that 53% of attendees were from outside the area.
- LCCVB/LCC Board Seat-Welcome two new board members; David Pierce and Kapena Faitau.
- LCC/LCCVB Collaborative Sessions- (4) three-and-a-half-hour joint training sessions to enhance sales and marketing efforts between the LCC & LCCVB. The first session will be held on July 8th at the Courtyard Marriott.
- WIAA Sponsorship Update- Thank you to all who made this event a success through sponsorships and volunteers. AJ will deliver the sponsorship check to WIAA next week.
- Annual Meeting-will be held at the Radisson on June 24th at 11:30am at the Radisson. 96 people have signed up to attend.

NEW BUSINESS:

- Wisconsin County-by-County Impact Numbers-numbers were released this last week and were in the meeting packet. We did retain our number 9 ranking out of the 72 counties in Wisconsin.
- Hmong New Year Grant Application-this group has reached out and inquired about a grant. They will be submitting an application for this year's event to be held on September 23-24, 2024.
- Val Erickson's Letter of Resignation

MOTION: to accept the resignation of Val Erickson from the LCCVB Board of Directors. (C. Roderique, J. Burch) Carried.

-Community Grant Fund- Deb presented to the finance committee that year to date we have received requests for \$132,000 in grant applications. With a fourth round of grants yet to come, the committee discussed increasing the Community Grant line item on the budget.

MOTION: to approve increasing available community grant funding from \$93,000 to \$120,000. (D. Kapanke, J. Patel) Carried.

-Adopt a Highway-Dave Ring presented the idea of looking into Explore La Crosse supporting the Adopt a Highway with participation from both the staff and board. AJ will look into options and see what is available at this time and report back to the board.

-Potential Discover Wisconsin Shows- we have been approached by Discover Wisconsin for possible participation in a couple of upcoming shows featuring the Borealis train, and another would be a follow-up show featuring the Great River Road. We were told that the Wisconsin Department of Transportation may be interested in contributing.

Motion: to adjourn at 9:01am. (P. Stephens, J. Burch) Carried.

Next Board Meeting Tuesday, July 30, 2024 at 8:00am.

Respectfully submitted, Michelle Hoch

#6.2

TO: Honorable Mayor and City Council Members
Park and Recreation Commission Members
FROM: Bill Waller, City Administrator
DATE: July 30, 2024
RE: Meeting Minutes
July 29, 2024

The La Crescent Park and Recreation Commission met at 5:30 p.m., on Monday, July 29, 2024, in the Wieser Park Pavilion at Wieser Park. The following members were present: Maseray Bangura, Patti Martell, Marge Loch-Wouters, Diana Adamski, Jon Steffes and Paul McLellan. Commission member Sarah Wetterlin was not in attendance. Also in attendance were Teresa O'Donnell-Ebner, Tyler Benish, Chris Fortsch, Jason Ludwigson, and Bill Waller.

1. It was the consensus of the Commission to approve the minutes of the May 20, 2024 Park and Recreation Commission meeting as presented.
2. The Commission discussed the 2025 park and recreation season, and the plan to transfer a portion of the responsibility for recreation programming to La Crescent Youth Ball and La Crescent-Hokah Community Education. As proposed, baseball and softball programming for 6,7 and 8 year olds would be transferred to La Crescent Youth Ball; and programming for t-ball, basketball, volleyball, tennis, and golf would be transferred to La Crescent-Hokah Community Education. It was the consensus of the Park & Recreation Commission to recommend approval of the plan to transfer the responsibility for recreation programming to La Crescent Youth Ball and La Crescent-Hokah Community Education.
3. La Crescent-Hokah Community Education Director Beth Theede was in attendance at the meeting to review with the Commission a request by Community Education to develop a pickleball program that would utilize the pickleball courts at Wieser Park for a portion of the programming. It was the consensus of the Commission that Community Education proceed with their plans to develop a pickleball program that utilizes the pickleball courts at Wieser Park for a portion of the programming.
4. Sustainability Coordinator Jason Ludwigson was in attendance at the meeting to review the \$166,116 Outdoor Recreation Grant from the Minnesota Department of Natural Resources for improvements at Wieser Park. This item was informational, and did not require action by the Commission.
5. Jason Ludwigson reviewed with the Commission a \$5,000 SHIP grant that the City received from Houston County Public Health for new park entrance signs. Design alternatives for new park entrance signs will be presented at a future Commission meeting.

6. Jason Ludwigson reviewed the components of the public education and outreach that the City will be undertaking in advance of implementing the Conservation Partners Legacy Expedited Grant Application for mowing, treating, and then re-planting a portion of the Stoney Point property with hard wood trees and the inter-seeding planned for the Horse Track Meadows property.
7. An update was provided at the meeting on the minor modifications that were made to the ADA Facility Audit of Parks and Recreation Facilities for the City of La Crescent. It was the consensus of the Commission to recommend that the City Council adopt the ADA Facility Audit of Parks and Recreation Facilities for the City of La Crescent.
8. It was agreed that the next Park & Recreation Commission meeting would be September 16th, 2024, and that the topic for the meeting would be a review of the Root River State Trail Extension Plan and the coordination and on-going planning activities related to the future connection to the existing State trail.
9. The Commission reviewed a request from the local soccer organization to display a banner at Old Hickory Park that recognized program sponsors. It was the consensus of the Commission that the request be denied.
10. Public Works Director Tyler Benish provided the Commission with an update on the Blue Lake Canoe/Kayak access project and the dog park project.
11. Commission members provided brief updates to the Commission on a variety of past and future community improvements projects and events.
12. There being nothing further to discuss, the meeting was adjourned at approximately 6:25 pm.