

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
AUGUST 22, 2016

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of August was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, August 22, 2016, followed by the Pledge of Allegiance.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Bernie Buehler, Ryan Hutchinson, Brian Krenz, Dale Williams and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller and City Attorney Skip Wieser.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – AUGUST 8, 2016
- 1.2 BILLS PAYABLE THROUGH AUGUST 18, 2016

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Following discussion, Member Krenz made a motion, seconded by Member Buehler, as follows:

MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by 4-0 vote.

ITEM 3.1 – ANNEXATION PETITION – 556 HICKORY LANE

City Attorney Wieser reviewed with City Council a Petition requesting annexation by property owners at 556 Hickory Lane. The property is immediately adjacent to the City on its northwesterly and southwesterly boundaries with the recent annexation of the Race Track and other Hickory Lane properties. The property meets the criteria for annexation by Ordinance pursuant to Minn. Stat. § 414.033, Subd. 2(3). Before the adoption of an Ordinance the City will need to hold a public hearing and provide 30 days written notice to La Crescent Township and contiguous property owners. It was recommended that the Petition be accepted and that

a Public Hearing be scheduled for October 10, 2016 at 5:35 p.m. Following discussion, Member Buehler made a motion, seconded by Member Hutchinson, as follows:

MOTION TO ACCEPT THE PETITION FOR ANNEXATION FROM THE PROPERTY OWNERS AT 556 HICKORY LANE AND CALL FOR A PUBLIC HEARING ON OCTOBER 10, 2016 AT 5:35 PM AT CITY HALL.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.2 – ANNEXATION PETITION – 1330 VALLEY LANE

City Attorney Wieser reviewed with City Council a Petition requesting annexation by property owners at 1330 Valley Lane. The property abuts on the City’s southerly and easterly boundaries. The property meets the criteria for annexation by Ordinance pursuant to Minn. Stat. § 414.033, Subd. 2(3). Before the adoption of an Ordinance the City will need to hold a public hearing and provide 30 days written notice to La Crescent Township and contiguous property owners. It was recommended that the Petition be accepted and that a Public Hearing be scheduled for October 10, 2016 at 5:40 p.m. Following discussion, Member Krenz made a motion, seconded by Member Buehler, as follows:

MOTION TO ACCEPT THE PETITION FOR ANNEXATION FROM THE PROPERTY OWNERS AT 1330 VALLEY LANE AND CALL FOR A PUBLIC HEARING ON OCTOBER 10, 2016 AT 5:40 PM AT CITY HALL.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.3 – LIBRARY REQUEST

City Administrator Waller reviewed with City Council a request from LaVonne Beach, Director of the La Crescent Library, for support and permission from the City to place four (4) Little Free Libraries in the City parks with the specific locations yet to be determined. They would also like assistance from the City in

installing them. The Friends of the Library and library staff will be responsible for maintaining the structures. The five Houston County Libraries are partnering on a Minnesota Arts & Cultural Heritage Grant and anticipate each library will receive \$1,400.00 to cover the costs of installation. Member Krenz suggested the Hockey Rink as one location. Following discussion, Member Williams made a motion, seconded by Member Hutchinson, as follows:

MOTION TO SUPPORT AND ASSIST IN THE PLACEMENT OF FOUR (4) LITTLE FREE LIBRARIES IN THE CITY PARKS WITH THE SPECIFIC LOCATIONS YET TO BE DETERMINED.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – APPLEFEST STREET CLOSURE REQUEST

City Council reviewed a request from the La Crescent Chamber of Commerce for approval to close off the streets for the Applefest Car Show on Saturday, September 17, 2016 on South 4th Street between Oak Street and Elm Street. The Chamber also requested cones to block off the street for the duration of the Car Show. Following discussion, Member Buehler made a motion, seconded by Member Krenz, as follows:

MOTION TO APPROVE THE STREET CLOSURE ON SOUTH 4TH STREET BETWEEN OAK STREET AND ELM STREET IN THE CITY OF LA CRESCENT FOR THE CHAMBER SPONSORED APPLEFEST CAR SHOW ON SATURDAY, SEPTEMBER 17, 2016 AND TO PROVIDE CONES FOR THE STREET CLOSURE.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.5 – CALL FOR PUBLIC HEARING – WELLHEAD PLAN

As part of the adoption of the Wellhead Protection Plan, the City Council is required to hold a public hearing on the plan. City Administrator Waller gave an overview to City Council on the public hearing notice. It was

recommended to City Council to call for the public hearing on Monday, October 10, 2016 at 5:45 PM. Following discussion, Member Krenz made a motion, seconded by Member Hutchinson, as follows:

MOTION TO CALL FOR A PUBLIC HEARING ON THE ADOPTION OF THE WELLHEAD PROTECTION PLAN ON OCTOBER 10, 2016 AT 5:45 PM AT CITY HALL.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.6 – POLICE DEPARTMENT RECOGNITION

City Administrator Waller reviewed with City Council a correspondence from La Crescent Police Chief, Douglas Stavenau, that the La Crescent Police Department has been recognized by the Minnesota Department of Public Safety, Towards Zero Deaths program as an “Outstanding Agency”. As a result of being recognized, the La Crescent Police Department will be receiving a Stalker DSR2X Radar unit that is valued at approximately \$3,500.00. This will be used to replace aging equipment and incorporated into the next squad car purchase. This was informational and no action was taken.

ITEM 3.7 – PERSONNEL COMMITTEE RECOMMENDATION

City Council reviewed a recommendation from the Personnel Committee and a letter from Fire Chief Paulson that the probationary status be removed for Anthony Murilla as Captain in the Fire Department. Mr. Murilla completed his one year probationary period in July, 2016. It was also recommended that Members of the City Council who are fire fighters abstain from voting on this recommendation. Following discussion, Member Williams made a motion, seconded by Member Krenz, as follows:

MOTION TO APPROVE THE PROBATIONARY STATUS BE REMOVED FOR ANTHONY MURILLA AND THAT HE BE CLASSIFIED AS CAPTAIN IN THE LA CRESCENT FIRE DEPARTMENT.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Brian Krenz	Yes
Dale Williams	Yes

with Member Hutchinson and Mayor Mike Poellinger abstaining from voting. The motion was declared duly carried on a 3-0 vote.

ITEM 3.8 – LIQUOR LICENSE APPLICATION

City Council reviewed a liquor license application from the La Crescent Fireman’s Relief Association for an event to be held on October 15, 2016, at the La Crescent Community Building. City Administrator Waller stated the application appears to be in order and recommended approval. Following discussion, Member Hutchinson made a motion, seconded by Member Krenz, as follows:

MOTION TO APPROVE THE LIQUOR LICENSE APPLICATION FROM THE LA CRESCENT FIREMAN’S RELIEF ASSOCIATION FOR AN EVENT ON OCTOBER 15, 2016, AT THE LA CRESCENT COMMUNITY BUILDING.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.9 – GAMBLING PERMIT APPLICATION

City Council reviewed a gambling permit application from the La Crescent Fireman’s Relief Association for an event to be held October 15, 2016, at the La Crescent Community Building. City Administrator Waller stated the application appears to be in order and recommended approval and authorize that it be forwarded to the Minnesota Gambling Control Board. Following discussion, Member Williams made a motion, seconded by Member Krenz, as follows:

MOTION TO APPROVE A GAMBLING PERMIT APPLICATION FROM THE LA CRESCENT FIREMAN’S RELIEF ASSOCIATION FOR AN EVENT TO BE HELD OCTOBER 15, 2016, AT THE LA CRESCENT COMMUNITY BUILDING AND AUTHORIZE THAT IT BE FORWARDED TO THE MINNESOTA GAMBLING CONTROL BOARD.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.10 – CITY HALL APPRAISAL

City Administrator Waller reviewed with City Council having an appraisal done on the City Hall property. Due to City Hall being a commercial property, the cost of an appraisal may be higher than the City Council originally contemplated. Prices range from \$2,500 to \$3,000 from one appraiser, to \$3,000 - \$3,500 from another appraiser. Following discussion, Member Williams made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE AN APPRAISAL BE DONE ON THE CITY HALL PROPERTY AT A COST OF \$3,000 - \$3,500.00.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

with Member Bernie Buehler voting against the same. The motion was declared duly carried by a 4-1 vote.

ITEM 3.11 – TEMPORARY STREET CLOSURE REQUEST

City Council reviewed a memo from Police Chief Stavenau regarding a request from the La Crescent PTO for a temporary street closure for an elementary “fun run” called the Great Green Run, scheduled for October 7, 2016 from 8:30 a.m. to 12:00 p.m. The course is scheduled the same as last year starting in front of the building on Oak Street, traveling South to 6th Street, along the sidewalk on Elm and returning to the elementary school building and ending on South 4th Street. The Police Department is requesting permission to barricade South 6th Street and South 4th Street between Oak and Elm Street for the event. They would also like to temporarily post the east side of Oak Street, in front of the elementary school building as “No Parking” the day of the event and setting temporary barricades in the parking area on the west side of the street after school drop off has concluded that morning. Following discussion, Member Buehler made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE THE REQUEST FROM THE LA CRESCENT POLICE DEPARTMENT AND LA CRESCENT PTO FOR A TEMPORARY STREET CLOSURE FOR AN ELEMENTARY “FUN RUN” CALLED THE GREAT GREEN RUN SCHEDULED FOR OCTOBER 7, 2016 FROM 8:30 AM TO 12:00 PM CLOSING SOUTH 6TH STREET AND SOUTH 4TH STREET BETWEEN OAK AND ELM STREET FOR THE EVENT AND TEMPORARILY POST THE EAST SIDE OF OAK STREET, IN FRONT OF THE ELEMENTARY SCHOOL BUILDING AS “NO PARKING” THE DAY OF THE EVENT AND SETTING TEMPORARY BARRICADES IN THE PARKING AREA ON THE WEST SIDE OF THE STREET AFTER SCHOOL DROP OFF HAS CONCLUDED THAT MORNING.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 5.1 – MAYOR’S COMMENTS – LETTER OF SUPPORT

Mayor Poellinger reviewed with City Council a correspondence from him to the Wisconsin State Building Commission encouraging financial support by the State of Wisconsin for the La Crosse Center Expansion Project. Following discussion, Member Buehler made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE THE LETTER OF SUPPORT FROM LA CRESCENT MAYOR POELLINGER TO THE WISCONSIN STATE BUILDING COMMISSION ENCOURAGING FINANCIAL SUPPORT BY THE STATE OF WISCONSIN FOR THE LA CROSSE CENTER EXPANSION PROJECT.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 6.1 – STAFF CORRESPONDENCES/COMMITTEE UPDATES – LIBRARY BOARD MINUTES – JUNE 14, 2016

City Council reviewed the minutes from the June 14, 2016 La Crescent Library Board Meeting. No action taken.

ITEM 7.1 – CORRESPONDENCE – BUS SERVICE

City Council reviewed a correspondence from a community member regarding extending bus service hours and adding weekends to the schedule. No action taken.

ITEM 8 – CHAMBER OF COMMERCE/ROTARY

The La Crescent Chamber gave an update on the upcoming Wild Kingdom at Old Hickory Park on August 25, 2016.

It was requested to include the Comprehensive Plan on the next meeting agenda.

There being no further business to come before the Council at this time, Member Hutchinson made a motion, seconded by Member Krenz, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 5:42 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator