

CITY OF LA CRESCENT
AGENDA
REGULAR MEETING
LA CRESCENT COMMUNITY BUILDING
SEPTEMBER 8, 2025
5:00 P.M.



CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
ACTION TO CHANGE AGENDA

1. CONSENT AGENDA

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES – AUGUST 25, 2025
- 1.2 BILLS PAYABLE THROUGH SEPTEMBER 5, 2025
- 1.3

2. PUBLIC HEARING/MEETING

3. ITEMS FOR CONSIDERATION

- 3.1 FEE SCHEDULE AMENDMENT – PET LICENSING
- 3.2 DNR OUTDOOR RECREATION GRANT AGREEMENT
- 3.3 CANNABIS DEVELOPMENT AGREEMENT – 350 STRUPP AVE.
- 3.4 2025 STREET PROJECT CHANGE ORDER
- 3.5 PERSONNEL COMMITTEE RECOMMENDATIONS
- 3.6
- 3.7
- 3.8
- 3.9
- 3.10
- 3.11
- 3.12

4. UNFINISHED BUSINESS

- 4.1

CITY OF LA CRESCENT
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SEPTEMBER 8, 2025
5:00 P.M.



5. MAYOR'S COMMENTS

- 5.1
- 5.2

6. STAFF CORRESPONDENCE/COMMITTEE UPDATES

- 6.1
- 6.2
- 6.3

7. CORRESPONDENCE

- 7.1 XCEL ENERGY – RATE INCREASE NOTICE
- 7.2

8. CHAMBER OF COMMERCE

- 8.1

9. HOUSTON COUNTY

10. ITEMS FOR NEXT AGENDA

11. ADJOURNMENT

#1.1

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
AUGUST 25, 2025

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of August was called to order by Mayor Mike Poellinger at 5:00 PM in the La Crescent Community Building, La Crescent, Minnesota, on Monday, August 25, 2025.

Upon a roll call taken and tallied by the City Clerk, the following members were present: Members Cheryl Jostad, Chris Langen, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present were, City Administrator Bill Waller, City Attorney Skip Wieser, Public Works Director Tyler Benish, Sustainability Coordinator Jason Ludwigson, Fire Chief Josh Tarrence, Library Director Jess Witkins, and City Clerk Angie Boettcher.

Also present was Fire Department Relief Association Treasurer Todd Hase and Assistant Fire Chief Bill Kreibich.

ITEM 1 – CONSENT AGENDA

At this time, Mayor Poellinger read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – AUGUST 11, 2025
- 1.2 BILLS PAYABLE THROUGH AUGUST 22, 2025
- 1.3 DENIAL OF CANNABIS APPLICATION

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion.

Member Langen made a motion, seconded by Member O'Donnell-Ebner, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes

and Mayor Poellinger abstained. The motion was declared duly carried by a 4-0 vote.

ITEM 3.1 – LIBRARY SUMMER READING PROGRAM REVIEW

Library Director Jess Witkins reviewed the library’s summer reading program with City Council. This was informational only, no action was required.

ITEM 3.2 – FIRE DEPARTMENT RELIEF ASSOCIATION/PENSION INCREASE

Fire Department Relief Association Treasurer Todd Hase reviewed with City Council for approval a proposed increase to the Fire Relief Members annual benefit amount from \$5,400 to \$6,100. It was recommended by City Staff that City Council not approve the increase as proposed. This is based on a review of scenarios, and the potential for an additional City contribution should the rate of return on the Relief Associations fund balance not be sufficient to cover the proposed increase. Following discussion, Member O’Donnell-Ebner made a motion, seconded by Member Jostad as follows:

MOTION TO DENY THE REQUEST FROM THE FIRE DEPARTMENT RELIEF ASSOCIATION TO INCREASE THE MEMBERS’ ANNUAL BENEFIT AMOUNT AND CONTINUE TO HAVE CONVERSATIONS WITH THE RELIEF ASSOCIATION REGARDING AN INCREASE.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes

and Mayor Poellinger abstained. The motion was declared duly carried by a 4-0 vote.

ITEM 3.3 – DRIFT COMMUNITY BIKE SHARE AGREEMENT

Sustainability Coordinator Jason Ludwigson reviewed with City Council a two-year Bike Share Program Sponsorship Agreement between the City of La Crescent and Drift Share, Inc. for a shared use bike station. The City has been working with DriftCycle and the La Crescent Community Bike Shoppe to bring a shared use bike station to the City. Funding has been secured from Houston County SHIP and the La Crescent Community Bike Shoppe. The station will be operated by DriftCycle and includes annual maintenance for the station. It will contain five bikes available for use between April and November. The bikes will be rented through the DriftCycle App. The City will help to install the rack for the five bikes near the Wagon Wheel Trail Bridge. The La Crescent Community Bike Shoppe has committed to funding the station after

the initial two-year agreement terminates. It was recommended that City Council approve the agreement. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Langen as follows:

MOTION TO APPROVE THE TWO-YEAR BIKE SHARE PROGRAM SPONSORSHIP AGREEMENT BETWEEN THE CITY OF LA CRESCENT AND DRIFT SHARE, INC. FOR A SHARED USE BIKE STATION WITH THE LA CRESCENT COMMUNITY BIKE SHOPPE FUNDING THE STATION AFTER THE INITIAL TWO-YEAR AGREEMENT TERMINATES.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – MPCA DC FAST CHARGING PROJECT AGREEMENT

Sustainability Coordinator Jason Ludwigson reviewed with City Council a Site Host and Owner Agreement and an Owners and Operations Agreement between the City of La Crescent and the Minnesota Pollution Control Agency (MPCA) for a DC Fast Charging Project. The City of La Crescent was awarded \$69,500 from the MPCA to be on the Greater MN DC Fast Charging Corridor. The grant funds are from Minnesota's share of the national Volkswagen settlement to build EV charging infrastructure across the state. The funds from the settlement grants were awarded to ZEF Energy for the Southeast Minnesota Corridor. The City has been working with ZEF Energy to design, plan, and locate two level 2 EV chargers and one level 3 (DC Fast) charger. The chargers will be installed in the parking lot across from the Fire Station. The MPCA and Xcel Energies Make Ready Program will cover the majority of the cost for the chargers. The City is responsible for \$12,836 of the 129,765 total project cost. It was recommended that City Council approve the agreement and amend the 2021 Capital Equipment Certificate to include the City match amount of \$12,836. The chargers will be networked enabling the City to set the rate per kWh or per hour use. It was recommended that City Council approve the Owner and Operations Agreement and not approve the Site Host and Owner Agreement. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Langen as follows:

MOTION TO APPROVE THE OWNER AND OPERATIONS AGREEMENT BETWEEN THE CITY OF LA CRESCENT AND ZEF ENERGY, NOT APPROVE THE SITE HOST AND OWNER AGREEMENT AND AMEND THE 2021 CAPITAL EQUIPMENT CERTIFICATE TO INCLUDE THE CITY MATCH AMOUNT OF \$12,836.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.5 – CARBON REDUCTION FUND GRANT AGREEMENT/RESOLUTION

Sustainability Coordinator Jason Ludwigson recommended to City Council that this item be tabled and brought back to a future City Council meeting due to further conversation with LAPC prior to the meeting regarding changes to the Carbon Reduction Fund. Following discussion, Member Jostad made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO TABLE THE CARBON REDUCTION FUND GRANT AGREEMENT AND BRING IT BACK TO A FUTURE CITY COUNCIL MEETING.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.6 – FEE SCHEDULE AMENDMENT – PET LICENSING

City Council reviewed a letter from Police Chief Luke Ahlschlager requesting a change to the pet licensing fees from ten dollars for spayed/neutered and fifteen dollars for unspayed/neutered pets to a single fee of twelve dollars per pet. This will simplify the pet licensing process for both residents and staff. Following discussion, Member Williams made a motion, seconded by Member Langen as follows:

MOTION TO APPROVE POSTING THE PROPOSED ORDINANCE REGARDING CHANGING THE PET LICENSING FEE FROM TEN DOLLARS AND FIFTEEN DOLLARS RESPECTIVELY

TO TWELVE DOLLARS PER PET, WITH THIS ITEM BEING PRESENTED FOR CONSIDERATION AT THE SEPTEMBER 8TH CITY COUNCIL MEETING.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.7 – 2026 LA CROSSE MTU OPERATING AGREEMENT – BUS SERVICE

City Council reviewed the 2026 Transit Operating agreement with the La Crosse MTU for the operation of the local Apple Express bus service. It was recommended that City Council approve the 2026 operating agreement and authorize the required signatures. Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO APPROVE THE 2026 TRANSIT OPERATING AGREEMENT WITH THE LA CROSSE MTU FOR THE OPERATION OF THE LOCAL APPLE EXPRESS BUS SERVICE AND AUTHORIZE THE REQUIRED SIGNATURES.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.8 – 2026 MOTOR VEHICLE LEASE – LA CROSSE MTU

City Council reviewed the 2026 motor vehicle lease with the La Crosse MTU. The City of La Crescent owns the bus that is used in the operation of the local Apple Express bus service and leases the bus to the La Crosse MTU. It was recommended that City Council approve the 2026 motor vehicle lease and

authorize the required signatures. Following discussion, Member Jostad made a motion, seconded by Member Langen as follows:

MOTION TO APPROVE THE 2026 MOTOR VEHICLE LEASE AGREEMENT WITH THE LA CROSSE MTU AND AUTHORIZE THE REQUIRED SIGNATURES.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.9 – CANNABIS DEVELOPMENT AGREEMENT – 270 STRUPP AVENUE

City Attorney Wieser reviewed a development agreement for 270 Strupp Avenue. This item was continued from the August 11th City Council Meeting. At that meeting the developer expressed concern with the timeline for completion of the project. After additional communication with the developer, the following changes were made to Article 3:

- Date changed from October 1st, 2025, to November 15th, 2025, for the Developer to satisfy the following obligations:
 - A. MnDOT review and approval
 - B. Drainage Plan and Grading Plan
 - C. Development Plan or Development Improvements
- Certificate of Occupancy date changed from the end of the first quarter of 2026 to no later than July 31, 2026.
- Street obligation completed by the end of August 2026 with the letter of credit term ending October 31, 2026, unless otherwise agreed to.

It was recommended that City Council approve the development agreement and authorize the Mayor, City Administrator, and City Clerk to sign the document. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE DEVELOPMENT AGREEMENT WITH MNRE 270 STRUPP AVE LLC AND HIGH HOPES VENTURES, LLC LOCATED AT 270 STRUPP AVENUE WITH NOTED CHANGES AND AUTHORIZE THE MAYOR, CITY ADMINISTRATOR, AND CITY CLERK TO SIGN THE DOCUMENT.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and Member Jostad voted against the same. The motion was declared duly carried by a 4-1 vote.

ITEM 3.10 – PERSONNEL COMMITTEE RECOMMENDATIONS

The Personnel Committee had the following recommendations for consideration by the City Council:

1. The Personnel Committee is recommending that the City Council promote Jay Meier to the position of Assistant Training/Safety Officer in the La Crescent Fire Department. Mr. Meier has been a member of the Fire Department since 2017. Pursuant to the terms and conditions of the Fire Department Rules and Regulations, Mr. Meier will serve a twelve-month probationary period. A letter from the Fire Chief regarding this recommendation was included. Following discussion, Member Langen made a motion, seconded by Member Jostad as follows:

MOTION TO PROMOTE JAY MEIER TO THE POSITION OF ASSISTANT TRAINING/SAFETY OFFICER IN THE LA CRESCENT FIRE DEPARTMENT WITH MR. MEIER SERVING A TWELVE-MONTH PROBATIONARY PERIOD PURSUANT TO THE TERMS AND CONDITIONS OF THE FIRE DEPARTMENT RULES AND REGULATIONS.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes

and Mayor Poellinger abstained. The motion was declared duly carried by a 4-0 vote.

2. The Personnel Committee is recommending that the City Council approve changes to the Fire Department Rules and Regulations and the job descriptions for the Fire Department. A letter from the Fire Chief that summarizes the recommendations was included. Prior to the meeting grammatical corrections were recommended to the Fire Chief. Following discussion, Member Langen made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO APPROVE CHANGES TO THE FIRE DEPARTMENT RULES AND REGULATIONS AND JOB DESCRIPTIONS WITH GRAMMATICAL CHANGE RECOMMENDATIONS.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes

and Mayor Poellinger abstained. The motion was declared duly carried by a 4-0 vote.

ITEM 3.11 – LICENSE APPLICATION – CIGARETTE/OTHER TOBACCO

City Council reviewed a memo from Administrative Assistant Chris Fortsch regarding a license application by Karim Wazwaz owner of Apple City Smoke Shop for retail sales of cigarettes and other tobacco products at 318 Walnut Street South. The application appears to be in order, and it was recommended that City Council approve the license application and authorize that it be forwarded to the Minnesota Department of Revenue. Following discussion, Member Langen made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE LICENSE APPLICATION BY KARIM WAZWAZ OWNER OF APPLE CITY SMOKE SHOP FOR RETAIL SALES OF CIGARETTES AND OTHER TOBACCO PRODUCTS AT 318 WALNUT STREET SOUTH.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.11 – PROCLAMATION – DIRECT SUPPORT PROFESSIONAL RECOGNITION WEEK

City Council reviewed for approval a proclamation recognizing the week of September 7, 2025, as Direct Support Professionals (DSP) Week in the City of La Crescent. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Langen as follows:

MOTION TO PROCLAIM THE WEEK OF SEPTEMBER 7, 2025, AS DIRECT SUPPORT PROFESSIONALS (DSP) WEEK IN THE CITY OF LA CRESCENT.

Upon a roll call taken and tallied by the City Clerk, all Members voted in favor thereof, viz;

Cheryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Mayor Poellinger	Yes
Dale Williams	Yes

and none voted against the same. The motion was declared duly carried.

5. MAYOR'S COMMENTS

5.1 LEAGUE OF MINNESOTA CITIES – REPRESENTATIVE DAVIDS

Mayor Poellinger reviewed with City Council a letter received from the League of Minnesota Cities stating Representative Davids who represents the City of La Crescent was recognized as a League of Minnesota Cities Legislator of Distinction for 2025. It was recommended that City Council approve a letter of appreciation be sent to Representative Davids. It was the consensus of City Council to send a letter of appreciation to Representative Davids.

5.2 LEAGUE OF MINNESOTA CITIES – SENATOR MILLER

Mayor Poellinger reviewed with City Council a letter received from the League of Minnesota Cities stating Senator Miller who represents the City of La Crescent was recognized as a League of Minnesota Cities Legislator of Distinction for 2025. It was recommended that City Council approve a letter of appreciation be sent to Senator Miller. It was the consensus of City Council to send a letter of appreciation to Senator Miller.

6. STAFF CORRESPONDENCE/COMMITTEE UPDATES:

6.1 EXPLORE LA CROSSE

City Council reviewed the August 19, 2025, Explore La Crosse Board Meeting agenda and the July 29, 2025, Board Meeting minutes.

7. CORRESPONDENCE

7.1 MINNESOTA STATE DEMOGRAPHIC CENTER

City Council reviewed a letter from the State Demographer regarding population and household estimates for the City.

7.2 WIESER BROTHERS GENERAL CONTRACTOR, INC.

City Council reviewed a letter from Wieser Brothers General Contractors regarding Strupp Avenue Business Development.

8. CHAMBER OF COMMERCE

Chamber of Commerce representative Kim Siegersma was in attendance and provided an update.

There being no further business to come before the Council at this time, Member Langen made a motion, seconded by Member Williams to adjourn the meeting. Upon a roll call vote taken and tallied by the City Clerk, the following Members present voted in favor thereof, viz;

Cheryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 5:53 P.M.

APPROVAL DATE:

SIGNED:

Mayor

ATTEST:

City Administrator

#1.2



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: September 5, 2025
RE: Bills Payable

Attached for review and consideration by the City Council are the bills payable for the period ending September 5, 2025. We would suggest that the City Council approve the payment of the bills payable as presented.

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
A1 PRECISION PUMPING INC						
13812	CITY HALL- UNPLUG SEWER LINE	08/26/2025	300.00	.00		
Total 9080:			300.00	.00		
ACENTEK						
8/25 STMT	CITY HALL PHONE CHARGES	08/31/2025	411.66	.00		
8/25 STMT	POLICE DEPT PHONE CHARGES	08/31/2025	315.67	.00		
8/25 STMT	PARKS PHONE CHARGES	08/31/2025	164.90	.00		
8/25 STMT	ARENA PHONE CHARGES	08/31/2025	304.62	.00		
8/25 STMT	LIBRARY PHONE CHARGES	08/31/2025	140.55	.00		
8/25 STMT	FIRE DEPT PHONE CHARGES	08/31/2025	477.02	.00		
8/25 STMT	LIC BUR PHONE CHARGES	08/31/2025	170.49	.00		
8/25 STMT	GOLF COURSE PHONE CHARGES	08/31/2025	446.88	.00		
8/25 STMT	BLDG/ZNG PHONE CHARGES	08/31/2025	91.48	.00		
8/25 STMT	PUBLIC WORKS PHONE CHARGES	08/31/2025	91.48	.00		
8/25 STMT	STREETS PHONE CHARGES	08/31/2025	43.23	.00		
8/25 STMT	POOL PHONE CHARGES	08/31/2025	130.18	.00		
8/25 STMT	SEWER PHONE CHARGES	08/31/2025	125.08	.00		
8/25 STMT	WATER PHONE CHARGES	08/31/2025	154.51	.00		
Total 24:			3,067.75	.00		
AFLAC						
8/25 STMT	INSURANCE PREMIUMS	09/01/2025	42.00	.00		
Total 72:			42.00	.00		
AFSCME						
8/25 DUES	PAYROLL DEDUCTED UNION DUES	09/01/2025	618.60	.00		
Total 25:			618.60	.00		
ALL STAR PRO GOLF INC						
INV42688	GC - TEES FOR RESALE	08/21/2025	280.45	.00		
Total 51:			280.45	.00		
AMAZON CAPITAL SERVICES						
11TC-QY1G-4KG	LIBRARY - PROGRAM SUPPLIES	08/28/2025	49.99	.00		
11VV-4FWW-7YP	LIBRARY - PROGRAM SUPPLIES	09/02/2025	40.82	.00		
163X-P3N7-C1P	GC - MOWER REPAIR	08/11/2025	34.24	.00		
19L1-RFPQ-4MJ	LIBRARY - BOOKS	08/31/2025	17.66	.00		
1CR1-H67H-7VL	LIBRARY - BOOKS	09/02/2025	11.39	.00		
1D47-9PRL-4JN	CITY HALL - OFFICE SUPPLIES	08/22/2025	70.54	.00		
1D4K-NTLY-3QL	LIBRARY - OFFICE SUPPLIES	08/28/2025	58.97	.00		
1HGN-XH7Q-7N	FD - OFFICE SUPPLIES	08/20/2025	15.30	.00		
1HQK-MLKF-64J	LIBRARY - BOOKS	09/03/2025	301.16	.00		
1LQC-L73Y-67N	LIBRARY - BOOKS GRANT FUNDED	09/03/2025	46.06	.00		
1NGM-W7K7-4F	LIBRARY - PROGRAM SUPPLIES	08/27/2025	70.95	.00		
1NN4-MKJM-7K	PARKS - CLEANING SUPPLIES	08/20/2025	180.72	.00		
1QK7-PH7R-4PK	PARKS - CLEANING SUPPLIES	08/20/2025	90.36	.00		
1T13-3J6P-XHYJ	CITY HALL - CLEANING SUPPLIES	08/25/2025	15.98	.00		
1TLN-RKYR-VTR	CITY HALL - OFFICE SUPPLIES	08/25/2025	32.44	.00		
1V9F-T6HX-4VR	FD - OFFICE SUPPLIES	08/20/2025	258.27	.00		
1V9F-T6HX-4VR	PD - OFFICE SUPPLIES	08/20/2025	134.94	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9956:			1,429.79	.00		
AMERICAN WATERWORKS						
REFPER BLD-20	REFUND BLDG PERMIT 480 S HILL ST	08/28/2025	50.00	50.00	08/28/2025	
REFPER BLD-20	REFUND STATE SURCHARGE FEE 480 S HILL ST	08/28/2025	1.00	1.00	08/28/2025	
Total 9756:			51.00	51.00		
AUDIO DESIGNS INCORPORATED						
34158	PD - EQUIPMENT REPAIR P-22	08/22/2025	130.00	.00		
Total 10224:			130.00	.00		
AUTO VALUE LA CROSSE						
516541501	GC - BELT FOR MOWER	08/13/2025	41.98	.00		
Total 2106:			41.98	.00		
BAKER & TAYLOR						
H72814890	LIBRARY - MOVIES	07/08/2025	18.74	.00		
Total 8022:			18.74	.00		
BEAM INSURANCE ADMINISTRATORS LLC						
9/25 STMT	EMPLOYER PAID DENTAL -CLERK	09/04/2025	120.52	120.52	09/04/2025	
9/25 STMT	EMPLOYER PAID DENTAL -FD	09/04/2025	6.34	6.34	09/04/2025	
9/25 STMT	EMPLOYER PAID DENTAL -LIBRARY	09/04/2025	46.08	46.08	09/04/2025	
9/25 STMT	EMPLOYER PAID DENTAL -LICENSE BUREAU	09/04/2025	158.58	158.58	09/04/2025	
9/25 STMT	EMPLOYER PAID DENTAL -STREETS	09/04/2025	80.19	80.19	09/04/2025	
9/25 STMT	EMPLOYER PAID DENTAL -WATER	09/04/2025	56.42	56.42	09/04/2025	
9/25 STMT	EMPLOYER PAID DENTAL -REC	09/04/2025	7.37	7.37	09/04/2025	
9/25 STMT	EMPLOYER PAID DENTAL -PUBLIC WORKS	09/04/2025	.01-	.01-	09/04/2025	
9/25 STMT	EMPLOYER PAID DENTAL -PD	09/04/2025	250.74	250.74	09/04/2025	
9/25 STMT	EMPLOYER PAID DENTAL -PARKS	09/04/2025	32.26	32.26	09/04/2025	
9/25 STMT	EMPLOYER PAID DENTAL -SEWER	09/04/2025	39.83	39.83	09/04/2025	
9/25 STMT	A/R - DENTAL -BARB GILE	09/04/2025	92.19	92.19	09/04/2025	
9/25 STMT	A/R - DENTAL -DEB OLIVER	09/04/2025	92.19	92.19	09/04/2025	
9/25 STMT	A/R - DENTAL -PAUL KENAGA	09/04/2025	92.19	92.19	09/04/2025	
9/25 STMT	A/R - DENTAL -PHYLLIS FEIOCK	09/04/2025	46.08	46.08	09/04/2025	
9/25 STMT	A/R - DENTAL -ROSE ALBRECHT	09/04/2025	46.08	46.08	09/04/2025	
9/25 STMT	DENTAL INSURANCE WITHHELD	09/04/2025	614.02	614.02	09/04/2025	
Total 9858:			1,781.07	1,781.07		
BOBCAT OF THE COULEE REGION						
01-92338	BOBCAT RENTAL - BUILD BIKE TRAIL THROUGH STONEY	08/14/2025	1,725.00	.00		
01-92571	BOBCAT UTV MAINTENANCE	08/25/2025	85.82	.00		
01-92677	BOBCAT RENTAL - TRIAL ON STONEY POINT	08/28/2025	450.00	.00		
Total 216:			2,260.82	.00		
BREYER'S SALES AND SERVICE INC						
84778	PARKS - EQUIPMENT REPAIR	08/11/2025	49.07	.00		
84958	PARKS - MOWER REPAIR	08/20/2025	239.99	.00		
85098	GC - WEED EATER	08/27/2025	429.99	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 131:			719.05	.00		
CITY OF LA CRESCENT						
8/25 ANIMAL	WATER/SEWER UTIL.-ANIMAL SHELTER	08/31/2025	339.36	.00		
8/25 OLD HICKO	WATER/SEWER UTIL.-OLD HICKORY PARK SHELTER	08/31/2025	127.60	.00		
Total 196:			466.96	.00		
CULLIGAN WATER CONDITIONING						
285X22029502	CITY HALL - WATER COOLER RENTAL	09/01/2025	39.95	.00		
285X22029502	PD - WATER COOLER RENTAL	09/01/2025	39.95	.00		
285X22029502	MAINT - WATER COOLER RENTAL	09/01/2025	39.95	.00		
285X22050409	FD - WATER COOLER RENTAL	09/01/2025	39.95	.00		
Total 231:			159.80	.00		
CUSTOM ALARM						
616286	GC - MONTHLY ALARM MONITORING SYSTEM	09/01/2025	46.89	.00		
Total 290:			46.89	.00		
DEBAUCHE TRUCK & DIESEL INC						
01W14130	MNDOT INSPECTION & SERVICE - 2018 INTERNATIONAL	08/05/2025	1,073.88	.00		
01W14135	MNDOT INSPECTION & SERVICE - 2015 INTERNATIONAL	08/05/2025	348.41	.00		
01W14141	MNDOT INSPECTION REPAIRS - PLOWS	08/15/2025	4,492.72	.00		
Total 297:			5,915.01	.00		
DEPT OF NATURAL RESOURCES						
8/19/25-8/25/25	WEEKLY RECREATIONAL VEH. REGIST.	08/25/2025	876.16	876.16	08/29/2025	
Total 318:			876.16	876.16		
DOBECK, RHODA						
8/25 LIBRARY	LIBRARY- CLEANING	08/31/2025	220.75	.00		
Total 10098:			220.75	.00		
DRIFT SHARE, INC.						
8/28/25	SPONSORSHIP AGREEMENT PAYMENT	08/28/2025	12,250.00	.00		
Total 10310:			12,250.00	.00		
EFTPS - ELECTRONIC FEDERAL TAX						
8/29/25	FED/FICA/MEDICARE	09/02/2025	22,714.05	22,714.05	09/02/2025	
Total 1127:			22,714.05	22,714.05		
FIRST SUPPLY LLC - LA CROSSE						
14775170-00	CURB STOP TOP	08/28/2025	27.44	.00		
14780961-00	MAINT - SHOP TOOLS	08/08/2025	229.00	.00		
14781018-00	WATER METER PARTS	09/02/2025	1,296.00	.00		
Total 557:			1,552.44	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
GOPHER STATE ONE-CALL						
5080519	WATER - LOCATE	08/31/2025	45.90	.00		
5080519	SEWER - LOCATE	08/31/2025	45.90	.00		
Total 620:			91.80	.00		
GRIFFIN CONSTRUCTION CO., INC.						
PAY REQ 2	S 6TH ST. & OAK ST. RECONSTRUCTION	09/03/2025	402,113.82	.00		
Total 9752:			402,113.82	.00		
HAZELTON, COLE						
2025 REIMB	REIMB - LIFEGUARD CERTIFICATION	09/01/2025	285.00	.00		
Total 10308:			285.00	.00		
HILLTOPPER REFUSE & RCYL SRVC						
8/25 BAGS	MONTHLY REFUSE P/U	08/31/2025	6,909.00	.00		
8/25 GOLF	RECYCLING & REFUSE P/U GOLF COURSE	08/31/2025	218.34	.00		
8/25 STMT	REFUSE P/U CITY HALL	08/31/2025	67.89	.00		
8/25 STMT	REFUSE P/U LIBRARY	08/31/2025	10.45	.00		
8/25 STMT	REFUSE P/U FIRE DEPT	08/31/2025	26.11	.00		
8/25 STMT	REFUSE P/U ANIMAL SHELTER	08/31/2025	76.42	.00		
8/25 STMT	REFUSE P/U ARENA	08/31/2025	159.56	.00		
8/25 STMT	REFUSE P/U MAINT SHOP	08/31/2025	230.71	.00		
8/25 STMT	CITYWIDE RECYCLING P/U	08/31/2025	7,535.50	.00		
8/25 STMT	REFUSE P/U PARKS	08/31/2025	495.46	.00		
8/25 STMT	RECYCLING P/U FIRE DEPT	08/31/2025	16.48	.00		
Total 9233:			15,745.92	.00		
HOKAH CO-OP OIL ASSOCIATION						
274121	PARKS - GRASS SEED FOR STONEY BIKE TRAIL	08/22/2025	140.35	.00		
9906	GC - LP	08/21/2025	832.00	.00		
Total 715:			972.35	.00		
INTERNATIONAL UNION OF						
8/25 DUES	GC - UNION DUES WITHHELD	09/01/2025	280.00	.00		
Total 8293:			280.00	.00		
J & K OF LA CROSSE, INC.						
72917	CLEANING SERVICE - WIESER PAVILION	09/01/2025	466.15	.00		
Total 10265:			466.15	.00		
JMK SPORTS INC.						
66274	GC - TEE TIME PADS	08/21/2025	289.88	.00		
Total 934:			289.88	.00		
JORGENSON, KAMRYN						
2025 REIMB	REIMB - LIFEGUARD RECERTIFICATION	09/01/2025	218.06	.00		
Total 10302:			218.06	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
KABAT, KATIE						
2025 REIMB	REIMB - AURORA LIFEGUARD CERTIFICATION	09/01/2025	250.00	.00		
2025 REIMB	REIMB - MCKINLEY LIFEGUARD RECERTIFICATION	09/01/2025	100.00	.00		
Total 10306:			350.00	.00		
KANSAS CITY LIFE INSURANCE CO.						
9/25 STMT	EMPLOYER PAID INS. - CLERK	09/03/2025	10.64	10.64	09/03/2025	
9/25 STMT	EMPLOYER PAID INS. - REC	09/03/2025	2.14	2.14	09/03/2025	
9/25 STMT	EMPLOYER PAID INS. - STREET	09/03/2025	21.58	21.58	09/03/2025	
9/25 STMT	EMPLOYER PAID INS. - WATER	09/03/2025	10.78	10.78	09/03/2025	
9/25 STMT	EMPLOYER PAID INS. -FD	09/03/2025	.56	.56	09/03/2025	
9/25 STMT	EMPLOYER PAID INS. -LIBRARY	09/03/2025	26.90	26.90	09/03/2025	
9/25 STMT	EMPLOYER PAID INS. -PARKS	09/03/2025	9.26	9.26	09/03/2025	
9/25 STMT	EMPLOYER PAID INS. -SEWER	09/03/2025	7.99	7.99	09/03/2025	
9/25 STMT	EMPLOYER PAID INS. -PD	09/03/2025	83.46	83.46	09/03/2025	
9/25 STMT	P/R DEDUCTIONS	09/03/2025	392.32	392.32	09/03/2025	
Total 8915:			565.63	565.63		
KWIK TRIP INC						
8/25 STMT	PD- FUEL	08/31/2025	967.88	.00		
8/25 STMT	B&Z - FUEL	08/31/2025	52.33	.00		
8/25 STMT	PD - NATIONAL NIGHT OUT EXPENSE	08/31/2025	22.25	.00		
8/25 STMT	WATER & FOOD FOR PUBLIC SAFETY MEETING	08/31/2025	21.14	.00		
8/25 STMT	STREETS - FUEL	08/31/2025	534.56	.00		
8/25 STMT	PARKS - FUEL	08/31/2025	445.09	.00		
8/25 STMT	FD - FUEL	08/31/2025	54.35	.00		
8/25 STMT	WATER - FUEL	08/31/2025	54.65	.00		
8/25 STMT	SEWER - FUEL	08/31/2025	54.65	.00		
8/25 STMT	POOL- SLUSHIE MIX	08/31/2025	86.39	.00		
Total 1014:			2,293.29	.00		
LA CRESCENT CONVENIENCE CENTER						
8/25 CITY	PARKS - FUEL	08/31/2025	760.31	.00		
8/25 CITY	STREETS - FUEL	08/31/2025	168.78	.00		
8/25 POLICE	PD - FUEL	08/31/2025	44.32	.00		
Total 10267:			973.41	.00		
LA CRESCENT ROCK PRODUCTS INC						
25-301	ROCK FOR BIKE/WALKING TRAIL ACROSS STONEY PT T	08/31/2025	7,803.76	.00		
Total 1121:			7,803.76	.00		
LAW ENFORCEMENT LABOR SERVICES						
8/25 DUES	PD - PAYROLL DEDUCTED UNION DUES	09/01/2025	511.00	.00		
Total 1134:			511.00	.00		
LEAGUE OF MN CITIES INS TRUST						
25042	POOL - WORKERS COMP DEDUCTIBLE	09/01/2025	1,000.00	.00		
Total 1116:			1,000.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
LEASE SERVICING CENTER, INC.						
52224	PD TESLA - LEASE PYMT PRINCIPAL	09/01/2025	986.22	986.22	09/02/2025	
52224	PD TESLA - LEASE PYMT INTEREST	09/01/2025	281.10	281.10	09/02/2025	
52224	EQUINOX - LEASE PYMT PRINCIPAL	09/01/2025	913.81	913.81	09/02/2025	
52224	EQUINOX - LEASE PYMT INTEREST	09/01/2025	315.94	315.94	09/02/2025	
Total 10152:			2,497.07	2,497.07		
LUDWIGSON, JASON						
8/1/25 - 8/31/25	SUSTAINABILITY SERVICES	08/31/2025	4,031.04	.00		
8/1/25 - 8/31/25	MILEAGE	08/31/2025	232.40	.00		
8/1/25 - 8/31/25 #	SUSTAINABILITY SERVICES - 8 HOURS MPCA GRANT	08/31/2025	316.16	.00		
Total 9632:			4,579.60	.00		
MARTIN, BONNIE						
2025 REIMB	REIMB - HENRY LIFEGUARD CERTIFICATION	09/01/2025	285.00	.00		
Total 10303:			285.00	.00		
MAYO CLINIC AMBULANCE SERVICE						
2967105	CPR CLASS	08/28/2025	18.00	.00		
Total 8150:			18.00	.00		
MENARDS-LA CROSSE						
15924	GC - COURSE MAINTENANCE	08/04/2025	158.21	.00		
15928	GC - CLEANING SUPPLIES	08/04/2025	153.29	.00		
15928	GC - SMALL TOOLS	08/04/2025	50.43	.00		
15928	GC - SAFETY EQUIPMENT	08/04/2025	151.91	.00		
15928	GC- GOLF CAR MAINT	08/04/2025	3.45	.00		
15928	GC - BLDG MAINT	08/04/2025	152.41	.00		
16578	POSTS FOR NEW PARK SIGNS	08/20/2025	621.75	.00		
Total 1352:			1,291.45	.00		
MIDWEST MACHINERY CO.						
10555949	PARKS - MOWER PARTS	07/18/2025	80.04	.00		
Total 9837:			80.04	.00		
MIDWEST TAPE						
507599164	LIBRARY- MOVIES	08/15/2025	26.99	.00		
507626536	LIBRARY- MOVIES	08/21/2025	29.74	.00		
Total 9851:			56.73	.00		
MINNESOTA CHILD SUPPORT PAYMENT CENTER						
8/29/25P/R00156	MN CHILD SUPPORT	09/02/2025	497.46	497.46	09/02/2025	
Total 9597:			497.46	497.46		
MINNESOTA DEPT OF REVENUE						
8/29/25 P/R	MN STATE WHT	09/03/2025	4,203.00	4,203.00	09/03/2025	
Total 227:			4,203.00	4,203.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
MORRIS ELECTRONICS INC.						
15161	PUB WORKS - LODGING	08/05/2025	21.95	.00		
15161	STREETS - LODGING	08/05/2025	21.98	.00		
15161	WATER - LODGING	08/05/2025	21.95	.00		
15161	SEWER - LODGING	08/05/2025	21.95	.00		
15161	LIC BUR - LODGING	08/05/2025	21.95	.00		
15161	CLERK - LODGING	08/05/2025	21.95	.00		
15161	PD - LODGING	08/05/2025	21.95	.00		
15161	B&Z - LODGING	08/05/2025	21.95	.00		
15162	LIC BUR - SWITCH WORK/NETWORK ISSUES	08/06/2025	58.59	.00		
15162	CLERK - SWITCH WORK/NETWORK ISSUES	08/06/2025	58.62	.00		
15162	PD - SWITCH WORK/NETWORK ISSUES	08/06/2025	58.59	.00		
15162	B&Z - SWITCH WORK/NETWORK ISSUES	08/06/2025	58.59	.00		
15162	PUB WORKS - SWITCH WORK/NETWORK ISSUES	08/06/2025	58.59	.00		
15162	STREETS- SWITCH WORK/NETWORK ISSUES	08/06/2025	58.59	.00		
15162	WATER - SWITCH WORK/NETWORK ISSUES	08/06/2025	58.59	.00		
15162	SEWER - SWITCH WORK/NETWORK ISSUES	08/06/2025	58.59	.00		
15352	PD - LODGING	08/18/2025	22.34	.00		
15352	B&Z - LODGING	08/18/2025	22.31	.00		
15352	PUB WORKS - LODGING	08/18/2025	22.34	.00		
15352	STREETS - LODGING	08/18/2025	22.34	.00		
15352	WATER - LODGING	08/18/2025	22.34	.00		
15352	SEWER - LODGING	08/18/2025	22.34	.00		
15352	LIC BUR - LODGING	08/18/2025	22.34	.00		
15352	CLERK - LODGING	08/18/2025	22.34	.00		
15393	PD- INTERNET/SHARED FOLDER ISSUES	08/20/2025	62.50	.00		
15393	B&Z- INTERNET/SHARED FOLDER ISSUES	08/20/2025	62.50	.00		
15393	PUB WORKS- INTERNET/SHARED FOLDER ISSUES	08/20/2025	62.50	.00		
15393	STREETS- INTERNET/SHARED FOLDER ISSUES	08/20/2025	62.50	.00		
15393	WATER - INTERNET/SHARED FOLDER ISSUES	08/20/2025	62.50	.00		
15393	SEWER- INTERNET/SHARED FOLDER ISSUES	08/20/2025	62.50	.00		
15393	LIC BUR- INTERNET/SHARED FOLDER ISSUES	08/20/2025	62.50	.00		
15393	CLERK- INTERNET/SHARED FOLDER ISSUES	08/20/2025	62.50	.00		
15394	PUB WORKS- INTERNET/SHARED FOLDER ISSUES	08/21/2025	35.16	.00		
15394	STREETS- INTERNET/SHARED FOLDER ISSUES	08/21/2025	35.16	.00		
15394	WATER - INTERNET/SHARED FOLDER ISSUES	08/21/2025	35.16	.00		
15394	SEWER- INTERNET/SHARED FOLDER ISSUES	08/21/2025	35.16	.00		
15394	LIC BUR- INTERNET/SHARED FOLDER ISSUES	08/21/2025	35.16	.00		
15394	CLERK- INTERNET/SHARED FOLDER ISSUES	08/21/2025	35.13	.00		
15394	PD- INTERNET/SHARED FOLDER ISSUES	08/21/2025	35.16	.00		
15394	B&Z- INTERNET/SHARED FOLDER ISSUES	08/21/2025	35.16	.00		
2025 CONTRAC	YEARLY COMPUTER SUPPORT - FIRE DEPT	08/20/2025	2,606.00	2,606.00	09/02/2025	
2025 CONTRAC	YEARLY COMPUTER SUPPORT - WATER	08/20/2025	1,303.00	1,303.00	09/02/2025	
2025 CONTRAC	YEARLY COMPUTER SUPPORT - SEWER	08/20/2025	1,303.00	1,303.00	09/02/2025	
2025 CONTRAC	YEARLY COMPUTER SUPPORT - LIC BUREAU	08/20/2025	2,606.00	2,606.00	09/02/2025	
2025 CONTRAC	YEARLY COMPUTER SUPPORT - GOLF COURSE	08/20/2025	3,909.00	3,909.00	09/02/2025	
2025 CONTRAC	YEARLY COMPUTER SUPPORT - CLERK	08/20/2025	3,909.00	3,909.00	09/02/2025	
2025 CONTRAC	YEARLY COMPUTER SUPPORT - POLICE DEPT	08/20/2025	3,909.00	3,909.00	09/02/2025	
2025 CONTRAC	YEARLY COMPUTER SUPPORT - B&Z	08/20/2025	2,606.00	2,606.00	09/02/2025	
2025 CONTRAC	YEARLY COMPUTER SUPPORT - PUBLIC WORKS	08/20/2025	2,606.00	2,606.00	09/02/2025	
2025 CONTRAC	YEARLY COMPUTER SUPPORT - STREETS	08/20/2025	1,303.00	1,303.00	09/02/2025	
Total 10081:			27,664.32	26,060.00		
MTI DISTRIBUTING INC						
1488107-00	GC - MOWER REPAIR	08/04/2025	191.66	.00		
1488107-01	GC - MOWER REPAIR	08/05/2025	758.69	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1492474-00	GC - EQUIPMENT REPAIR	08/29/2025	175.65	.00		
Total 1330:			1,126.00	.00		
MUNICIPAL EMERGENCY SERVICES, INC.						
IN2320887	FD - PPE	08/18/2025	292.99	.00		
IN2321109	FD - PPE	08/18/2025	524.64	.00		
IN2321478	FD - PPE	08/18/2025	660.00	.00		
Total 8816:			1,477.63	.00		
NCPERS GROUP LIFE INSURANCE						
8/25 STMT	LIFE INSURANCE PREMIUMS	09/01/2025	176.00	.00		
Total 1619:			176.00	.00		
NELSON FLAG & DISPLAY, INC.						
49046	PARK FLAGS	08/28/2025	154.00	.00		
Total 1413:			154.00	.00		
NIEBUHR						
52322	SERVICE WOMENS RESTROOM AT WIESER PAVILLON	08/12/2025	128.00	.00		
Total 8277:			128.00	.00		
NORTHERN BEVERAGE DISTRIBUTING						
1541451	GC - BEER FOR RESALE	08/28/2025	319.75	.00		
1544972	GC - BEER FOR RESALE	09/04/2025	462.55	.00		
Total 2311:			782.30	.00		
P & W GOLF SUPPLY, LLC						
INV153431	GC - CUP SAVER BALL RETRIEVER	09/03/2025	92.63	.00		
Total 9926:			92.63	.00		
PALE BLUE DOT LLC						
1478	PROGRESS PAYMENT - CONSULTING SERV. LOCAL CLIM	08/31/2025	1,036.00	.00		
Total 10309:			1,036.00	.00		
PEPSI-COLA BOTTLING COMPANY						
9173765	GC - POP FOR RESALE	08/05/2025	756.00	.00		
9174876	GC - POP FOR RESALE	08/12/2025	424.50	.00		
9175915	GC - POP FOR RESALE	08/19/2025	910.50	.00		
9177188	GC - POP FOR RESALE	08/26/2025	316.00	.00		
Total 1615:			2,407.00	.00		
PERFORMANCE FOODSERVICE						
127169	GC - CLEANING SUPPLIES	08/06/2025	55.77	.00		
127169	GC - FOOD FOR RESALE	08/06/2025	427.03	.00		
130893	GC - FOOD FOR RESALE	08/13/2025	549.63	.00		
130893	GC - CHIPS, SNACKS, NUTS	08/13/2025	40.78	.00		
130893	GC - KITCHEN SUPPLIES	08/13/2025	6.79	.00		
134353	GC - FOOD FOR RESALE CREDIT	08/15/2025	6.00-	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
136768	GC - KITCHEN SUPPLIES	08/20/2025	37.18	.00		
136768	GC - CLEANING SUPPLIES	08/20/2025	27.77	.00		
136768	GC - FOOD FOR RESALE	08/20/2025	320.86	.00		
136768	GC - CHIPS, SNACKS, NUTS	08/20/2025	40.78	.00		
141623	GC - FOOD FOR RESALE	08/27/2025	755.24	.00		
144562	GC - FOOD FOR RESALE CREDIT	08/28/2025	65.37-	.00		
Total 10087:			2,190.46	.00		
PROLOGUE PLANNING GROUP						
8/1/25 - 8/31/25	ECONOMIC DEVELOPMENT SERVICES	08/31/2025	4,116.58	.00		
Total 10006:			4,116.58	.00		
PUBLIC EMPLOYEES RETIREMENT						
8/29/25 P/R	RETIREMENT DEDUCTIONS/CONTRIB.-CORD & PF	09/03/2025	17,255.88	17,255.88	09/03/2025	
Total 1612:			17,255.88	17,255.88		
QUADIENT FINANCE USA, INC						
8/25 STMT	Postage Meter Postage- Clerk	09/15/2025	45.30	45.30	09/02/2025	
8/25 STMT	Postage Meter Postage- Police	09/15/2025	21.14	21.14	09/02/2025	
8/25 STMT	Postage Meter Postage- B & Z	09/15/2025	21.14	21.14	09/02/2025	
8/25 STMT	Postage Meter Postage- Public works	09/15/2025	15.10	15.10	09/02/2025	
8/25 STMT	Postage Meter Postage- Library	09/15/2025	9.06	9.06	09/02/2025	
8/25 STMT	Postage Meter Postage- Water	09/15/2025	63.42	63.42	09/02/2025	
8/25 STMT	Postage Meter Postage- Animal shelter	09/15/2025	3.02	3.02	09/02/2025	
8/25 STMT	Postage Meter Postage- Sewer	09/15/2025	63.42	63.42	09/02/2025	
8/25 STMT	Postage Meter Postage- Lic Bur	09/15/2025	30.20	30.20	09/02/2025	
8/25 STMT	Postage Meter Postage- Golf course	09/15/2025	9.06	9.06	09/02/2025	
8/25 STMT	Postage Meter Postage- Arena	09/15/2025	3.02	3.02	09/02/2025	
8/25 STMT	Postage Meter Postage- Pool	09/15/2025	6.04	6.04	09/02/2025	
8/25 STMT	Postage Meter Postage- FIRE DEPARTMENT	09/15/2025	12.08	12.08	09/02/2025	
Total 9799:			302.00	302.00		
QUILLINS LA CRESCENT						
7/25 STMT #2	LIBRARY - PROGRAM SUPPLIES	07/31/2025	2.99	2.99	08/25/2025	
7/25 STMT #2	LIBRARY - PROGRAM SUPPLIES	07/31/2025	42.12	42.12	08/25/2025	
8/25 STMT	GC - FOOD FOR RESALE	08/31/2025	11.77	.00		
8/25 STMT	POOL - SLUSHIE CUPS	08/31/2025	3.98	.00		
8/25 STMT	POOL - SLUSHIE CUPS	08/31/2025	1.99	.00		
8/25 STMT	GC - OFFICE SUPPLIES	08/31/2025	3.18	.00		
8/25 STMT	POOL - CAN OPENER	08/31/2025	5.89	.00		
8/25 STMT	POOL - END OF YEAR SUPPLIES	08/31/2025	32.22	.00		
8/25 STMT	PD - NATIONAL NIGHT EXPENSE	08/31/2025	85.23	.00		
8/25 STMT	PD - NATIONAL NIGHT EXPENSE	08/31/2025	2,011.22	.00		
8/25 STMT	PD - NATIONAL NIGHT EXPENSE CREDIT	08/31/2025	230.93-	.00		
Total 1707:			1,969.66	45.11		
R & R PRODUCTS INC						
CD3065538	GC - MOWER REPAIR	08/13/2025	401.26	.00		
Total 1833:			401.26	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
RITTER, ELIZABETH						
2025 REIMB	REIMB - ALIVIA LIFEGUARD CERTIFICATION	09/01/2025	250.00	.00		
Total 10307:			250.00	.00		
RIVERLAND COMMUNITY COLLEGE						
1297270	FD - TRACTOR ROLLOVER TRAINING 5/13/25	08/29/2025	1,250.00	.00		
Total 1837:			1,250.00	.00		
RONCO ENGINEERING SALES INC						
3403693	GC - MOWER REPAIR	08/04/2025	255.47	.00		
3404811	GC - MOWER REPAIR	08/14/2025	34.44	.00		
3404861	GC - MOWER REPAIR	08/14/2025	129.99	.00		
Total 1813:			419.90	.00		
SAM'S CLUB						
8/25 STMT	GC - CHIPS, SNACKS, NUTS	08/31/2025	216.52	.00		
8/25 STMT	POOL - FOOD CONCESSIONS	08/31/2025	374.98	.00		
8/25 STMT	CITY HALL - CLEANING SUPPLIES	08/31/2025	41.26	.00		
8/25 STMT	COMM BLDG - CLEANING SUPPLIES	08/31/2025	17.98	.00		
8/25 STMT	POOL - FOOD CONCESSIONS	08/31/2025	427.58	.00		
8/25 STMT	CITY HALL - OFFICE SUPPLIES	08/31/2025	216.78	.00		
Total 1861:			1,295.10	.00		
SEBO, EMILY						
2025 REIMB	REIMB - ELYANNA LIFEGUARD RECERTIFICATION	09/01/2025	125.00	.00		
Total 10304:			125.00	.00		
SHERWIN-WILLIAMS						
9324-5	PAINT FOR APPLE IN INTERSECTION	08/28/2025	65.36	.00		
Total 1906:			65.36	.00		
SOUTHEAST LIBRARIES COOP						
053698	LIBRARY- ILS PACKAGE AND PC SUPPORT	09/03/2025	821.74	.00		
Total 1962:			821.74	.00		
SUPERIOR TURF SERVICES						
7739	GC - CHEMICALS	08/06/2025	2,572.70	.00		
7740	GC - CHEMICALS	08/06/2025	507.39	.00		
7763	GC - CHEMICALS	08/07/2025	67.59	.00		
Total 9826:			3,147.68	.00		
SWEDBERG, BRIAN						
2025 REIMB	REIMB - THEO LIFEGUARD CERTIFICATION	09/01/2025	285.00	.00		
Total 10305:			285.00	.00		
US POSTAL SERVICE						
8/25 CYCLE 3 BI	POSTAGE - WATER/SEWER BILL	09/02/2025	214.72	214.72	09/02/2025	
8/25 CYCLE 3 BI	POSTAGE - WATER/SEWER BILL	09/02/2025	214.72	214.72	09/02/2025	

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 2102:			429.44	429.44		
VAN-WALL EQUIPMENT, INC.						
8/25/25	GC - EQUIPMENT REPAIR	08/25/2025	1,677.75	.00		
Total 10301:			1,677.75	.00		
VERIZON WIRELESS						
6122153894	FD - MOBILE	08/28/2025	180.09	.00		
Total 8973:			180.09	.00		
VISA						
8/25 STMT	SWIM TEAM - NOAH'S ARK ADMISSION	08/31/2025	1,155.93	.00		
8/25 STMT	B&Z - CEU'S	08/31/2025	120.00	.00		
8/25 STMT	LEGAL NOTICE FOR PLANING COMMISSION AD	08/31/2025	5.52	.00		
8/25 STMT	LIBRARY - PRESENTER FEE	08/31/2025	250.00	.00		
8/25 STMT	LIBRARY - PROGRAM SUPPLIES	08/31/2025	133.24	.00		
8/25 STMT	FD - ACCOUNTABILITY TAGS	08/31/2025	76.23	.00		
8/25 STMT	CITY HALL - OFFICE SUPPLIES	08/31/2025	58.01	.00		
8/25 STMT	B&Z - EXAM FEE	08/31/2025	50.00	.00		
8/25 STMT	POOL - CONCESSIONS	08/31/2025	104.70	.00		
8/25 STMT	PD - INTERNET PEOPLE SEARCH	08/31/2025	108.20	.00		
8/25 STMT	PD - UNIFORM HAT	08/31/2025	103.58	.00		
8/25 STMT	PD - TRAINING R. CLARK	08/31/2025	1,199.00	.00		
8/25 STMT	PROJECT REVIEW MEETING LUNCH	08/31/2025	83.94	.00		
8/25 STMT	CITY HALL - ZOOM SUBSCRIPTION RENEWAL	08/31/2025	299.80	.00		
8/25 STMT	AD - SUMMARY OF ORD NO 591	08/31/2025	10.83	.00		
8/25 STMT	AD - SUMMARY OF ORD NO 593	08/31/2025	11.10	.00		
Total 2208:			3,770.08	.00		
VOSS SIGNS						
C-282831	PD - NO PARKING SIGNS	08/26/2025	308.00	.00		
Total 2220:			308.00	.00		
VOYA INSTITUTIONAL TRUST COMPANY						
8/29/25 P/R	DEFERRED COMP. DEDUCTIONS/CONTRIBUTIONS	09/03/2025	802.00	802.00	09/03/2025	
Total 10290:			802.00	802.00		
WIEBKE STUMP GRINDING						
7/21/25	GC - STUMP GRINDING	07/21/2025	138.94	.00		
Total 9352:			138.94	.00		
WIESER LAW OFFICE PC						
8/25 CITY	BLDG/ZNG - LEGAL FEES	08/31/2025	1,807.95	.00		
8/25 CITY	CLERK - LEGAL FEES	08/31/2025	1,807.95	.00		
8/25 CITY	COUNCIL - LEGAL FEES	08/31/2025	1,807.95	.00		
8/25 CITY	WATER DEPT - LEGAL FEES	08/31/2025	903.98	.00		
8/25 CITY	SEWER DEPT - LEGAL FEES	08/31/2025	903.98	.00		
8/25 POLICE	PD - LEGAL FEES	08/31/2025	3,060.73	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 2361:			10,292.54	.00		
Grand Totals:			588,950.07	78,079.87		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

#3.1



TO: Honorable Mayor and City Council Members

FROM: Angie Boettcher, City Clerk

DATE: 08/27/2025

SUBJECT: **PROPOSED CHANGE TO PET LICENSING FEES CHARGED BY THE CITY**

Attached is Ordinance No. 594 the proposed change to the fee schedule for pet licensing that was approved at the August 25, 2025, City Council Meeting. At that time the City Council approved changing the fee for pet licenses to \$12.00 per license whether the pet was spayed/neutered or not. This will help streamline the process of pet licensing for both pet owners and City staff. For City Council information, approximately 691 pets were registered with the City this year, resulting in \$7,175.00 in license fees collected. Fifty-three of those were not spayed or neutered for a total of \$795.00 (\$15.00 per unspayed/neutered pet). The rest were spayed/neutered for a total of \$6,380.00 (\$10.00 per pet). Changing the fee to \$12.00 per pet will result in a total of \$8,292.00 for the 2026 renewals for those 691 pets. This does not include the fees charged for multi-pet registration, which will remain at \$25.00.

ORDINANCE NO. 594

AN ORDINANCE OF THE CITY OF LA CRESCENT AMENDING THE MASTER FEE SCHEDULE FOR THE CITY OF LA CRESCENT AS SET FORTH IN ORDINANCES NO. 404, NO. 438, NO. 448, NO. 459, NO. 483, NO. 492, NO. 500, NO. 540, NO. 542, NO. 544, NO. 545, NO. 548, NO. 552, NO. 554, NO. 557, NO. 564, NO. 565, NO. 566, NO. 569, 571, 579, 583, and NO. 589, 590

The City Council of the City of La Crescent, Houston County, Minnesota hereby ordains:

1. The La Crescent City Code established on March 8, 2004, stated that certain fees may be set from time to time by the City Council.
2. The La Crescent City Code was amended on January 28, 2008, January 12, 2009, January 11, 2010, January 13, 2014, February 9, 2015, February 8, 2016, February 24, 2020, April 13, 2020, April 27, 2020, May 18, 2020, December 14, 2020, April 20, 2021, and December 13, 2021, December 19, 2022, February 13, 2023, April 24, 2023, June 26, 2023, July 24, 2023, December 11, 2023, December 16, 2024 by Ordinance to amend certain fees.
3. The Fee Schedule has been reviewed by City Staff and amended each year from 2016 to 2024 by Motions passed by City Council. These amendments passed by City Council shall remain in effect.
4. The City staff has reviewed the fees which the City currently charges and is recommending that the fee schedule be amended as follows:

Fee Schedules – Animals	
License – yearly 1/1 – 12/31 add -Per Dog/Cat	\$12.00 \$15.00
Spayed/Neutered	\$10.00
Replacement Tag	\$1.00
Late Fee after January 15 th in addition to regular license fee	\$15.00
Multi Pet Permit – Yearly Fee (Plus individual license fees as stated above)	\$25.00

ADOPTED _____

SIGNED:

Mayor

ATTEST:

City Administrator

SUMMARY OF ORDINANCE NO. 594

**AN ORDINANCE FOR THE CITY OF LA CRESCENT, AMENDING THE MASTER
FEE SCHEDULE**

The City Council of the City of La Crescent, Houston County, Minnesota, hereby ordains:

The full text of Ordinance No. 594

marked "OFFICIAL COPY" is on file in the Office of the City Administrator, City Hall, La Crescent, Minnesota 55947, along with a reference draft available and open for inspection to enable a convenient means to ascertain where in the voluminous enactments and in the voluminous regulations enacted/amended hereby are found.

Passed and enacted this 8th day of September, 2025.

APPROVED:
Mikel Poellinger, Mayor

ATTEST:
Bill Waller, City Administrator

#3.2

MEMORANDUM

TO: Honorable Mayor and City Council Members

FROM: Jason Ludwigson, Sustainability Coordinator

DATE: September 3rd, 2025

SUBJECT: Minnesota Department of Natural Resources FY26 Outdoor Recreation Grant Agreement

Included is a letter from the State Historic Preservation Office that the Wieser Park Project informing the city that no archaeological sites and no history/architectural properties listed in or eligible for listing in the NRHP are located within the APE for the revised project. We have included the grant agreement from the Minnesota DNR. We have expedited this grant agreement process in an effort to avoid an anticipated 10% price increase in the playground equipment. The grant funds 50% of the cost for the new playground, expanded pickleball courts, walking path, and additional bike parking.

The city has already received \$102,170.74 in private donations towards the city's match for the project.



**DEPARTMENT OF
ADMINISTRATION**

STATE HISTORIC PRESERVATION OFFICE

August 27, 2025

Sarah Wennerberg
Grants Specialist Coordinator
MnDNR Division of Parks and Trails
sarah.wennerberg@state.mn.us

RE: Federal LWCF Grant; Redevelopment of Wieser Park – **Revised**
Addition of a paved trail
1817 County Road 6, La Crescent, Houston County
SHPO Number: 2024-2239

Dear Sarah Wennerberg:

Thank you for continuing consultation on the above referenced project. Information received on July 15, 2025, has been reviewed pursuant to the responsibilities given the State Historic Preservation Officer by Section 106 of the National Historic Preservation Act (54 U.S.C. § 306108) and its implementing federal regulations, "Protection of Historic Properties" (36 CFR Part 800), and pursuant to the responsibilities given the State Historic Preservation Office by the Minnesota Historic Sites Act (Minn. Stat. 138.665-666) and the Minnesota Field Archaeology Act (Minn. Stat. 138.40).

We last provided comments on this project in a letter dated January 13, 2025, stating that no archaeological sites would be affected by the project as it was proposed at that time. We also agreed that there were no historic/architectural properties that are listed in or that have been determined eligible for listing in the National Register of Historic Places (NRHP) within the area of potential effects for the proposed project.

You have now informed us that the project has been revised, and that the City of La Crescent is also proposing to add a paved trail around the perimeter of the park. We agree that no archaeological sites and no history/architectural properties listed in or eligible for listing in the NRHP are located within the APE for the revised project.

We look forward to further consultation regarding your agency's finding of effect for the proposed federal undertaking. Please contact me at kelly.graggjohnson@state.mn.us if you have any questions regarding our review of this project.

Sincerely,

Kelly Gragg-Johnson

Kelly Gragg-Johnson
Environmental Review Program Specialist

MINNESOTA STATE HISTORIC PRESERVATION OFFICE

50 Sherburne Avenue ■ Administration Building 203 ■ Saint Paul, Minnesota 55155 ■ 651-201-3287

mn.gov/admin/shpo ■ mnshpo@state.mn.us

AN EQUAL OPPORTUNITY AND SERVICE PROVIDER



This Grant Contract Agreement is between the State of Minnesota, acting through its Commissioner of Natural Resources ("State") and City of La Crescent, 315 Main St., La Crescent, MN, 55947 ("Grantee").

Recitals

1. Under Minn. Stat. 84.026 the State is empowered to enter into this Grant Contract Agreement. The State is in need of local units of government to acquire and/or develop land to be maintained for parks and trails. The Grantee represents that it is duly qualified and agrees to perform all services described in this Grant Contract Agreement to the satisfaction of the State.
2. Under Minn. Laws 2025, 1st Special Session, Chapter 1, Article 1, Sec.3, Subd. 5c, the State has allocated funds for local parks, trail connections, and natural and scenic areas under Minn. Stat. 85.019.
3. The Grantee has made an application to the State for a portion of the allocation for the purpose of conducting the project entitled Wieser Park.

Grant Contract Agreement

1 Term of Grant Contract Agreement

- 1.1 Effective Date.** August 27, 2025, Notwithstanding Minnesota Statutes §16B.98, Subd. 5, and MS §16A.41, the Commissioner may make payments for otherwise eligible grant-program expenditures that are made on or after the effective date of the contract. Pursuant to Minn.Stat. §16B.98 Subd. 7, no payments will be made to the Grantee until this grant contract agreement is fully executed.
- 1.2 Expiration Date.** June 30, 2027, or, in the event this Grant Contract Agreement is continued by way of amendment or new agreement, the date the amendment or new agreement is fully executed, whichever is later. In the event an amendment or new agreement is not fully executed within 60 calendar days of the stated expiration date, this grant agreement will expire on August 30, 2027.
- 1.3 Survival of Terms.** The following clauses survive the expiration or cancellation of this Grant Contract Agreement: Liability; State Audits; Government Data Practices and Intellectual Property; Publicity and Endorsement; Governing Law, Jurisdiction, and Venue; Data Disclosure; Monitoring and Inspections; Resource Management; and Land Retention and Deed Restriction.

2 Specifications, Duties, and Scope of Work

The parties will perform the services outlined in Attachment A: Project Budget.

The Grantee shall comply with all applicable grants management policies and procedures, set forth through Minnesota Statutes § 16B.97, subd. 4 (a).

3 Time

The Grantee must comply with all the time requirements described in this Grant Contract Agreement. In the performance of this Grant Contract Agreement, time is of the essence and failure to meet a deadline date may be a basis for a determination by the State's Authorized Representative that the Grantee has not complied with the terms of the Grant Contract Agreement. The Grantee is required to perform all the duties cited within clause two "Specifications, Duties, and Scope of Work" within the grant period. The State is not obligated to extend the grant period.

4 Consideration and Terms of Payment

The consideration for all services performed by the Grantee pursuant to this Grant Contract Agreement shall be paid by the State as follows:

- 4.1 Compensation.** The total obligation of the State under this Grant Contract Agreement, including all compensation and reimbursements, is not to exceed \$277,314.
- 4.2 Match Requirement.** Grantee certifies that the following match requirement for the Grant will be met by Grantee. The total project cost is \$554,627. The Grantee agrees to provide a nonstate match of at least \$277,313.
- 4.3 Administrative Costs.** Grantee administrative costs are not allowed.
- 4.4 Travel Expenses.** Travel expenses are not allowed.
- 4.5 Invoices.** Payments shall be made by the State after the Grantee's presentation of invoices for services satisfactorily performed and the written acceptance of such services by the State's Authorized Representative. Invoices shall be submitted timely, with additional details as requested by the State, and according to the following schedule: upon completion of services or up to four requests during the contract period. A final reimbursement of no more than 10% may be withheld until final completion of services.
- 4.6 Unexpended Funds.** The Grantee must promptly return to the State any unexpended funds that have not been accounted for in a financial report to the State.

5 Conditions of Payment

All services provided by the Grantee under this Grant Contract Agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 Contracting and Bidding Requirements

The Grantee is required to comply with Minnesota Statutes § 471.345, Uniform Municipal Contracting Law.

- 6.1** The Grantee and any subrecipients must comply with prevailing wage rules per Minnesota Statutes §§ 177.41 through 177.50, as applicable.

6.2 The Grantee and any subrecipients must not contract with vendors who are suspended or debarred by the State of Minnesota or the federal government: Suspended and Debarred Vendors, Minnesota Office of State Procurement.

6.3 The Grantee must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

7 Authorized Representatives

7.1 The State's Authorized Representative is Sarah Wennerberg, Grant Specialist Coordinator, sarah.wennerberg@state.mn.us, 500 Lafayette Road, St. Paul, MN 55155, 651-259-5579, or their successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this Grant Contract Agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

7.2 The Grantee's Authorized Representative is Jason Ludwigson, Sustainability Coordinator, jludwigson@cityoflacscent-mn.gov, 315 Main St., La Crescent, MN 55947, 507-313-9633, or their successor. If the Grantee's Authorized Representative changes at any time during this Grant Contract Agreement, the Grantee must immediately notify the state.

7.3 The Grantee must clearly post on the Grantee's website the names of, and contact information for, the Grantee's leadership and the employee or other person who directly manages and oversees this Grant Contract Agreement on behalf of the Grantee.

8 Assignment, Amendments, Waiver, and Contract Complete

8.1 Assignment. The Grantee may neither assign nor transfer any rights or obligations under this Grant Contract Agreement without the prior consent of the State and a fully executed agreement, executed and approved by the authorized parties or their successors.

8.2 Amendments. Any amendment to this Grant Contract Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Grant Contract Agreement or their successors.

8.3 Waiver. If the State fails to enforce any provision of this Grant Contract Agreement, that failure does not waive the provision or its right to enforce it.

8.4 Contract Complete. This Grant Contract Agreement contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this Grant Contract Agreement, whether written or oral, may be used to bind either party.

9 Subcontracting and Subcontract Payment

9.1 A subrecipient is a person or entity that has been awarded a portion of the work authorized by this Grant Contract Agreement by Grantee. The Grantee must document any subaward through a formal legal agreement. The Grantee must provide timely notice to the State of any subrecipient(s) prior to the subrecipient(s) performing work under this Grant Contract Agreement.

9.2 The Grantee must monitor the activities of the subrecipient(s) to ensure the subaward is used for authorized purposes; is in compliance with the terms and conditions of the subaward, Minnesota Statutes § 16B.97, Subd.4 (a) (1) and other relevant statutes and regulations; and that subaward performance goals are achieved.

- 9.3** During this Grant Contract Agreement, if a subrecipient is determined to be performing unsatisfactorily by the State's Authorized Representative, the Grantee will receive written notification that the subrecipient can no longer be used for this Grant Contract Agreement.
- 9.4** No subagreement shall serve to terminate or in any way affect the primary legal responsibility of the Grantee for timely and satisfactory performances of the obligations contemplated by the Grant Contract Agreement.
- 9.5** The Grantee and any subrecipients must not contract with vendors who are suspended or debarred by the State of Minnesota or the federal government.

10 Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from performance of this Grant Contract Agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this Grant Contract Agreement.

11 State Audits

Under Minnesota Statutes § 16B.98, Subd. 8, the Grantee's books, records, documents, and accounting procedures and practices relevant to this Grant Contract Agreement are subject to examination by the Commissioner of Administration, the State granting agency, the State Auditor, the Attorney General, and the Legislative Auditor, as appropriate, for a minimum of six years from the expiration or termination of this Grant Contract Agreement, receipt and approval of all final reports, or the required period of time to satisfy all State and program retention requirements, whichever is later.

12 Government Data Practices and Intellectual Property Rights

12.1 Government Data Practices. The Grantee and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

12.2 Intellectual Property Rights.

- (A) *Intellectual Property Rights.* The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents *created and paid for under this contract*. Works means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created, or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this contract. Works includes "Documents." Documents are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents, or subcontractors, in the performance of this contract. The Documents will be the exclusive

property of the State and all such Documents must be immediately returned to the State by the Grantee upon completion or cancellation of this contract. To the extent possible, those Works eligible for copyright protection under the United States Copyright Act will be deemed to be “works made for hire.” The Grantee assigns all right, title, and interest it may have in the Works and the Documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State’s ownership interest in the Works and Documents.

(B) *Obligations*

1. *Notification.* Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by the Grantee, including its employees and subcontractors, in the performance of this contract, the Grantee will immediately give the State’s Authorized Representative written notice thereof, and must promptly furnish the Authorized Representative with complete information and/or disclosure thereon.
2. *Representation.* The Grantee must perform all acts and take all steps necessary to ensure that all intellectual property rights in the Works and Documents are the sole property of the State, and that neither Grantee nor its employees, agents, or subcontractors retain any interest in and to the Works and Documents. The Grantee represents and warrants that the Works and Documents do not and will not infringe upon any intellectual property rights of other persons or entities. Notwithstanding Clause 8, the Grantee will indemnify; defend, to the extent permitted by the Attorney General; and hold harmless the State, at the Grantee’s expense, from any action or claim brought against the State to the extent that it is based on a claim that all or part of the Works or Documents infringe upon the intellectual property rights of others. The Grantee will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages, including but not limited to, attorney fees. If such a claim or action arises, or in the Grantee’s or the State’s opinion is likely to arise, the Grantee must, at the State’s discretion, either procure for the State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing Works or Documents as necessary and appropriate to obviate the infringement claim. This remedy of the State will be in addition to and not exclusive of other remedies provided by law.

13 Workers Compensation

The Grantee certifies that it is in compliance with Minnesota Statutes § 176.181, Subd. 2, pertaining to workers’ compensation insurance coverage. The Grantee’s employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers’ Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State’s obligation or responsibility.

14 Governing Law, Jurisdiction, Venue

Venue for all legal proceedings out of this Grant Contract Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

15 Termination

15.1 Termination by the State.

A. Without Cause.

The State may terminate this Grant Contract Agreement without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

B. With Cause.

The State may immediately terminate this Grant Contract Agreement if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made, or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

15.2 Termination by the Commissioner of Administration.

The Commissioner of Administration may immediately and unilaterally terminate this Grant Contract Agreement if further performance under the agreement would not serve agency purposes or performance under the Grant Contract Agreement is not in the best interest of the State.

15.3 Termination for Insufficient Funding.

The State may immediately terminate this Grant Contract Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services addressed within this Grant Contract Agreement. Termination must be by written notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that dedicated funds are available.

In the event of temporary lack of funding or appropriation, the State may pause its obligations under this Grant Contract Agreement without terminating it. This pause will be for the duration of the lack of funding or appropriation and shall not be considered a termination of the Grant Contract Agreement. The Grantee will be notified in writing of the temporary pause, and the Grantee's ability to provide services may be temporarily suspended during this period. The State will provide reasonable notice to the Grantee of the lack of funding or appropriation and shall notify the Grantee once funding is restored or appropriated, at which point the provision of services under the Grant Contract Agreement may resume.

The State will not be assessed any penalty if the Grant Contract Agreement is terminated due to insufficient funding. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving notice.

16 Publicity and Endorsement

16.1 Publicity. Any publicity pertaining to the services resulting from this Grant Contract Agreement shall identify the State as the sponsoring agency. Publicity includes, but is not limited to: websites, social media platforms, notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee or its employees individually or jointly with others or any subcontractors. All projects primarily funded by state grant appropriations must publicly credit the State, including on the grantee's website, when practicable.

16.2 Endorsement. The Grantee must not claim that the State endorses its products or services.

16.3 Signage. Any site funded by this grant contract shall display a sign at a prominent location at the entrance to the site and in a form approved by the State that acknowledges funding through this grant.

17 Data Disclosure

Under Minnesota Statutes § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

18 Non-Discrimination Requirements

No person in the United States must, on the ground of race, color, national origin, handicap, age, religion, or sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under, any program or activity receiving Federal financial assistance. Including but not limited to:

- a) Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) and DOC implementing regulations published at 15 C.F.R. Part 8 prohibiting discrimination on the grounds of race, color, or national origin under programs or activities receiving Federal financial assistance; Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.) prohibiting discrimination on the basis of sex under Federally assisted education programs or activities.
- b) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), and DOC implementing regulations published at 15 C.F.R. Part 8b prohibiting discrimination on the basis of handicap under any program or activity receiving or benefiting from Federal assistance.
- c) The Age Discrimination Act of 1975, as amended (42 U.S.C. § 6101 et seq.), and DOC implementing regulations published at 15 C.F.R. Part 20 prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance.
- d) Title II of the Americans with Disabilities Act (ADA) of 1990 which prohibits discrimination against qualified individuals with disabilities in services, programs, and activities of public entities.
- e) Any other applicable non-discrimination law(s).

19 Americans with Disabilities Act and Final Guidelines for Outdoor Developed Areas

The Grantee shall construct, operate, and maintain all facilities and programs in compliance with all state and federal accessibility laws, regulations, and guidelines including the Final Guidelines for Outdoor Developed Areas. Information on compliance with the Americans with Disabilities Act is available at U.S. Access Board.

The Grantee will also ensure compliance with other applicable state requirements for accessibility, including but not limited to, accommodations for hard-of-hearing in state-funded capital projects that include space for public gatherings of more than 15 people. See Minn. Stat. 16C.054 for more information.

20 Reporting

The Grantee shall submit a progress report, in a form prescribed by the State, by January 1 of each year during the term of this grant contract. A final report must be submitted with the request for final reimbursement. Prior to receiving final reimbursement, confirmation is required that all required inspections of the completed work by municipal or governmental authorities having jurisdiction have been completed and that all required certificates of occupancy or similar approvals have been issued.

21 Monitoring and Inspections

The State's authorized representatives shall be allowed, at any time, to conduct periodic site visits and inspections to ensure work progress in accordance with this grant contract, including a final inspection upon project completion. All grants over \$50,000 will be monitored at least once per grant period and all grants over \$250,000 will be monitored at least annually. Following closure of the project, the State's authorized representatives shall be allowed to conduct post-completion inspections of the site to ensure that the site is being properly operated and maintained and that no conversion of use has occurred.

22 Resource Management and Protection

The Grantee shall protect, manage, and maintain, or cause to maintain, the property acquired and/or developed pursuant to this grant contract. Properties shall be kept reasonably safe for public use, if applicable. All state and federal accessibility laws, regulations and standards shall be adhered to. Vegetation management and similar safeguards and supervision shall be provided to the extent feasible. Buildings, roads, trails and other structures and improvements, if any, shall be kept in reasonable repair throughout their estimated lifetime to prevent undue deterioration.

The Grantee shall keep the facility open to the general public at reasonable hours and at times of the year consistent with the purpose and type of use of the property and appropriate management and protection of natural resources.

23 Invasive Species Prevention

Grantees and subcontractors must follow Minnesota DNR's Operational Order 113, which requires preventing or limiting the introduction, establishment and spread of invasive species during activities on public waters and DNR-administered lands. This applies to all activities performed on all lands under this grant agreement and is not limited to lands under DNR control or public waters. Duties are listed under the sections Invasives Species Prevention and Site Planning and Management (p. 3-5) of Operational Order 113 which may be found at http://files.dnr.state.mn.us/assistance/grants/habitat/heritage/oporder_113.pdf.

24 Pollinator Best Management Practices

Habitat restorations and enhancements conducted on DNR lands and prairie restorations on state lands or on any lands using state funds are subject to pollinator best management practices and habitat restoration guidelines pursuant to Minn. Stat. 84.973. Practices and guidelines ensure an appropriate diversity of native species to provide habitat for pollinators through the growing season. Current specific practices and guidelines to be followed for contract and grant work can be found here: [Link to Minnesota Pollinator Resources](#).

25 Conflict of Interest

It is the policy of the State to work to deliberately avoid actual and potential conflict of interests related to grant making at both the individual and organizational levels.

A conflict of interest (actual or potential) occurs when a person has actual or apparent duty or loyalty to more than one organization and the competing duties or loyalties may result in actions which are adverse to one or both parties. A conflict of interest exists even if no unethical, improper, or illegal act results from it.

The Grantee, by signing and submitting the attached Conflict of Interest Disclosure Form, certifies it has read and understands the Office of Grants Management [Conflict of Interest Policy 08-01](#), will maintain an adequate Conflict of Interest Policy and, throughout the term of the contract, monitor and report any actual or potential conflicts of interest to the State's Authorized Representative.

26 Minnesota Historical Sites Act and Minnesota Field Archaeology Act

For projects involving land acquisition and/or construction, the State Historic Preservation Office must review the project to determine if the site is a potential location for historical or archeological findings. If the State Historic Preservation Office determines that a survey is required, the survey would need to be completed, review and approved prior to any site disturbance for development projects and prior to the final reimbursement of the grant funds for acquisition projects.

27 Land Retention and Deed Restriction

27.1 Land Retention

All land within the project boundary must be retained and operated for outdoor recreation in perpetuity and a condition of this requirement must be recorded with the deed using language provided in the grant contract. This boundary must include all contiguous lands currently owned by the applicant and managed for public recreation and any additional land to be acquired with this grant.

No other use can be made of these lands without prior written approval of the State. The State will consider requests to convert these lands to other uses only if all practical alternatives have been evaluated and rejected on a sound basis and replacement lands of equal or greater fair market value and reasonably equivalent usefulness are acquired and dedicated to public outdoor recreation use.

27.2 Deed Restriction

The Grantee shall have the following condition recorded with the deed to all lands within the park as described in Attachment B – Boundary Map, incorporated in this contract, and submit an attested copy of the deed and the condition to the State:

In order to comply with the Department of Natural Resources Contract OR26-004, the City of La Crescent does hereby impose the following restrictions on the property described in Attachment B to that contract:

1. The property shall be permanently managed and maintained for public outdoor recreation use.
2. The Grantee shall not, at any time, convert any portion of the park area to uses other than public outdoor recreation use without the prior written approval of the State acting through its Commissioner of Natural Resources.

28 Force Majeure

Neither party shall be responsible to the other or considered in default of its obligations within this Contract to the extent that performance of any such obligation is prevented or delayed by acts of God, war, riot, disruption of government, or other catastrophes beyond the reasonable control of the party unless the act or occurrence could have been reasonably foreseen and reasonable action could have been taken to prevent the delay or failure to perform. A party relying on this provision to excuse performance must provide the other party prompt written notice of the inability to perform and take all necessary steps to bring about performance as soon as practicable.

Attachments

The following Attachments are attached and incorporated into this Grant Contract Agreement. In the event of a conflict between the terms of this Grant Contract Agreement and its Attachments, or between Attachments, the order of precedence is first the Grant Contract Agreement, and then in the following order:

Attachment A: Project Budget, including Scope of Work

Attachment B: Recreational Site Plan

Attachment C: Conflict of Interest Disclosure Form

DRAFT

Grant Contract Agreement Signature Page

State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minnesota Statutes §§ 16A.15

Print Name: _____

Signature: _____

Title: _____ Date: _____

SWIFT Contract No. _____

State Agency

With delegated authority

Print Name: _____

Signature: _____

Title: _____ Date: _____

Grantee

With delegated authority

Print Name: _____

Signature: _____

Title: _____ Date: _____

DRAFT

Attachment A - Project Budget

Recipient: City of La Crescent

Grant: OR26-004 Wieser Park

Grant Amount: \$277,314

Local Match: \$277,313

Total Cost: \$554,627

Project Scope

The City of La Crescent will add three new pickleball courts, replace the existing playground with ADA equipment and surfacing, add a walking path, and add a walkway and bike parking area to Wieser Park.

Notes / Conditions

Project Component	Cost
Walking Trail (concrete, 5' wide, 1135 lf)	\$91,575
Playground equipment	\$230,432
Playground surface (poured in place, 5711 sq ft)	\$123,130
Pickleball Courts (62' x 94' x 5)	\$89,250
Concrete walkway and bike parking	\$20,240
Total Cost	\$554,627

Conflict of Interest Disclosure Form for Grantees

Conflict of Interest

A conflict of interest occurs when a person has actual or apparent duty or loyalty to more than one organization and the competing duties or loyalties may result in actions which are adverse to one or both parties. A conflict of interest exists even if no unethical, improper or illegal act results from it. There are several types of conflicts of interest.

Actual Conflict of Interest

An actual conflict of interest occurs when a person's decision or action would compromise a duty to a party without taking immediate appropriate action to eliminate the conflict.

Potential Conflict of Interest

A potential conflict of interest may exist if a person has a relationship, affiliation, or other interest that could create an inappropriate influence if the person is called on to make a decision or recommendation that would affect one or more of those relationships, affiliations, or interests.

Individual Conflict of Interest

A conflict of interest that may benefit an individual employee or a grant reviewer is any situation in which *their* judgment, actions or non-action could be interpreted to be influenced by something that would benefit them directly or through indirect gain to an immediate family member, business, or organization with which they are involved.

Organizational Conflict of Interest

A conflict of interest can also occur with an organization that is a grant applicant in a-competitive grant process or grantee of a state agency.

Organizational conflicts of interest occur when:

- A grantee's objectivity in carrying out the grant is impaired or compromised due to competing duties or loyalties
- A grantee, potential grantee or grant applicant has an unfair competitive advantage through being furnished unauthorized proprietary information or source selection information that is not available to all competitors.

This section to be completed by Grantee's Authorized Representative

I certify that we will maintain an adequate Conflict of Interest Policy, and throughout the term of our agreement will report any actual or potential conflicts of interests by individual employees or our organization as a whole to the State's Authorized Representative.

Organization Name: City of La Crescent

Project Name: Wieser Park

Project Number: OR26-004

Authorized Representative Printed Name:

Authorized Representative Signature/Date:

DRAFT

#3.3



WIESER LAW OFFICE, P.C.

ATTORNEYS AT LAW
WIESER PROFESSIONAL BUILDING
33 SOUTH WALNUT - SUITE 200
LA CRESCENT, MN 55947

KELLY M. IVERSON
AL "SKIP" WIESER, III
KAYLA C. SCHMITZ

PHONE: (507) 895-8200
FAX: (507) 895-8458

TO: Honorable Mayor and City Council Members

CC: Bill Waller, City Administrator

FROM: Skip Wieser, City Attorney *9/4/25*

DATE: September 4, 2025

RE: 350 Strupp Avenue, La Crescent

Attached for Council consideration, find correspondence received from the representative for 350 Strupp Avenue requesting the timeline contained the development agreement approved at the last City Council meeting be amended to match the timeframe approved the City relating to 270 Strupp Avenue. That timeframe was included in the last City Council meeting packet and will be reviewed at the upcoming City Council meeting.

Skip Wieser

From: Justin Dunaskiss <justin@dunaskiss.biz>
Sent: Tuesday, September 2, 2025 5:00 PM
To: Bill Waller
Cc: Skip Wieser
Subject: Request to Amend the Development Agreement for 350 Strupp

EXTERNAL EMAIL - This email was sent by a person from outside your organization. Exercise caution when clicking links, opening attachments or taking further action, before validating its authenticity.

Good Evening Bill,

I understand that the City recently approved an amended/updated Development Agreement for 270 Strupp, which extends the timelines for various development benchmarks. We would like to formally request that our Development Agreement for 350 Strupp be amended in the same manner, so that it is consistent with the agreement for 270 Strupp.

This adjustment would provide us with the same timeframe and benchmarks, and would also better reflect what our local contractors believe is realistically achievable. We respectfully request that the City Council consider this amendment at their next board meeting.

I have also briefly discussed this matter with City Attorney Wieser and have copied him here for reference. Please let me know if you have any questions or need additional information.

Thank you for your assistance and consideration.

Regards,

Justin Dunaskiss

Vice President

Dunaskiss Consulting & Development, Inc.

900 South Lapeer Rd.

Oxford, MI 48371

(248) 877.3012 mobile

(248) 693.1391 office

justin@dunaskiss.biz



CONFIDENTIALITY NOTICE: This e-mail message, including attachments, if any, is intended for the person or entity to which it is addressed and may contain confidential and/or privileged material. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message.

#3.4



TO: Honorable Mayor and City Council Members

FROM: Tyler Benish, Public Works Director

DATE: September 5th, 2025

RE: 2025 Street project change order

A handwritten signature in black ink, appearing to read "TyB", is written over the "FROM:" line.

The City Council was presented a street construction project at the May 12th, 2025 meeting that included; 400 and 600 block alleys between S1st St. and Main St. and a section of Shore Acres Road under the train bridge and continuing north to approximately the bypass road. At the May meeting the City Council rejected the quote from BKC Construction.

WHKS and City Staff engaged Griffin Construction, the contractor that is currently working on N Oak St. and S 6th St., to provide the city a quote for the section of Shore Acres Road that was included in the project listed above.

Griffin Construction has provided a quote in the amount of \$48,682.50. A memo from the City Engineer Tim Hruska is included that describes the work to be completed.

Shore Acres Road is in the 2025-2029 street reconstruction plan and the cost of the change order would be included in the bond issue in 2026. We suggest the City Council approve the change order with Griffin Construction.

MEMORANDUM

TO: Bill Waller, City Administrator
Tyler Benish, Public Works Director

FROM: Tim Hruska, P.E.

DATE: September 5, 2025

RE: 2025 Street Reconstruction

Per City Staff direction, the City received change order pricing from Griffin Construction for pavement rehabilitation of approximately 550 feet of Shore Acres Road under the CPKC Railroad bridge.


The project will remove the existing deteriorated bituminous surface, repair the subgrade that needs correction, and place four inches of bituminous pavement. We have discussed the project with CPKC Public Works and the project requires no permits for the work to commence.

Council Action Recommendation

We recommend that the Council approve the change order with Griffin Construction.

#3.5



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator 
DATE: September 4, 2025
RE: Personnel Committee Recommendations

The Personnel Committee has the following recommendations for consideration by the City Council:

1. The Personnel Committee is recommending that the City Council accept my notice of retirement. A copy of my letter is included. At the meeting the City Attorney will review with the City Council options and a timeline regarding filing the vacancy.
2. Regarding the completion of certain tasks this fall, the Personnel Committee is recommending that the City Council designate Kara Tarrence, Tyler Benish, Luke Ahlschlager, and Skip Wieser with the following: prepare and present the 2026 general fund budget and resolution, prepare and present enterprise fund budgets, negotiate union contract agreements with each of the three City unions that will expire at the end of 2025.

September 4, 2025

La Crescent City Council
315 Main Street
La Crescent, MN 55947

RE: Retirement Letter

Dear Honorable Mayor and City Council Members:

Thank you for the opportunity to work for the City of La Crescent these past 30 plus years. It is now time for me to move to the next phase in life and retire from my position with the City of La Crescent.

The City is fortunate to have the elected leadership that is currently in place to continue to move the City forward. The current City staff, along with contracted employees and consultants are positioned well to provide the day-to-day work that is key to carrying out policy and planning and completing public improvement projects.

My last day of work will be January 31, 2026.

To take a line from a Warren Zevon song "yo, ho, ho, and a bottle of rum, hoist the mainsail, here I come."

With gratitude,

A handwritten signature in black ink that reads "Bill Waller". The signature is written in a cursive, flowing style.

Bill Waller

#7.1



414 Nicollet Mall
Minneapolis, MN 55401

August 27, 2025

—Via U.S. Mail—

RE: NOTICE TO COUNTIES AND MUNICIPALITIES – NOTICE OF PUBLIC &
EVIDENTIARY HEARINGS
APPLICATION FOR AUTHORITY TO INCREASE ELECTRIC RATES
DOCKET NO. E002/GR-24-320

Hello:

Northern States Power Company, doing business as Xcel Energy, has enclosed a required Notice to Counties and Municipalities regarding our Application for Authority to Increase Electric Rates filed in the above-noted docket. The enclosed Notice provides information on the upcoming Public and Evidentiary Hearings on our Application.

We would appreciate it if you could post the Public and Evidentiary Hearing details in your public calendar or on your website.

Please contact Pamela Gibbs at (612) 330-2889 or pamela.k.gibbs@xcelenergy.com or contact me at (612) 337-2268 or amber.r.hedlund@xcelenergy.com if you have any questions regarding this letter or the enclosed Notice.

Sincerely,

/s/

AMBER R. HEDLUND
MANAGER, REGULATORY AFFAIRS

Enclosure

Notice to Counties and Municipalities
Under Minn. Stat. § 216B.16, Subd. 1

RATE INCREASE NOTICE

NOTICE OF PUBLIC HEARINGS FOR XCEL ENERGY MINNESOTA CUSTOMERS

Xcel Energy has asked the Minnesota Public Utilities Commission (MPUC) to approve an increase to electric rates over a two-year period beginning Jan. 1, 2025. The requested increase for 2025 is approximately 9.6 percent or \$353.3 million. Xcel Energy requested an additional 3.6 percent or \$137.5 million for 2026. On average, the proposed final rate change would increase the bill for a typical residential electric customer by \$13.79 per month.

The MPUC may either approve, deny, or modify the requested changes, including approving a lesser or greater increase than was requested for any customer class or classes of service.

The MPUC will likely make its decision on our rate request in the third quarter of 2026. If final rates are lower than interim (temporary) rates, we will refund customers the difference with interest. If final rates are higher than interim rates, we will not charge customers the difference.

If you move before a refund is issued and we cannot find you, your refund may be treated as abandoned property and sent to the Minnesota Department of Commerce, Unclaimed Property Unit. You can check for unclaimed property at www.missingmoney.com. To make sure we can send you any refund owed, please provide a forwarding address when you stop service.

Public Hearings

Administrative Law Judge Joseph C. Meyer will hold seven in-person public hearings and two virtual public hearings so that customers have an opportunity to comment on our request. Any Xcel Energy customer or other person may attend or provide comments at the hearings. You are invited to comment on the adequacy and quality of Xcel Energy's service, the level of rates, or other related matters. You do not need to be represented by an attorney. The hearings will begin at their scheduled time and adjourn after everyone present has had an opportunity to comment or ask questions.

Date	Time	Location
Monday, September 15, 2025	6:30 p.m.	Washington County Heritage Center Education Center 1862 Greeley Street S Stillwater, MN 55082
Tuesday, September 16, 2025	11:30 a.m.	St. Cloud Public Library Mississippi Room 106 1300 W. St. Germain Street St. Cloud, MN 56301
Tuesday, September 16, 2025	6:30 p.m.	Virtual WebEx <i>(see access details below)</i>
Wednesday, September 17, 2025	1:30 p.m.	Battle Creek Recreational Center Large Meeting Room 75 Winthrop Street S St. Paul, MN 55119
Monday, September 22, 2025	6:30 p.m.	Buckham West Senior Center Anderson Room 19 Division Street W Faribault, MN 55021
Tuesday, September 23, 2025	1:30 p.m.	Virtual WebEx <i>(see access details below)</i>
Tuesday, September 23, 2025	6:30 p.m.	Edina Library 5280 Grandview Square Edina, MN 55436
Wednesday, September 24, 2025	1:30 p.m.	V-3 Center Wet Classroom 701 Plymouth Avenue N Minneapolis, MN 55411
Thursday, September 25, 2025	1:30 p.m.	Prairie Island Community Center Old Tribal Chambers 1158 Island Lake Boulevard Welch, MN 55089

Bad weather? Find out if a hearing is canceled – call (toll free) **855-731-6208** or **651-201-2213** or visit mn.gov/puc.

Virtual Public Hearings

Public hearings have been scheduled as follows to be held via video conference.

September 16, 2025, at 6:30 p.m. and

September 23, 2025, at 1:30 p.m.

Attend by Internet Connection (Audio and Video)

To join the virtual hearing using a computer, tablet, or smart phone, where you will have audio and video capability, go to: <https://minnesota.webex.com>. In the gray box where it says, "Enter Meeting Information" type the Event Number below for the public hearing date you are attending:

September 16, 2025 6:30 p.m.	September 23, 2025 1:30 p.m.
Event Number: 2494 552 8028	Event Number: 2498 473 7658
Event Password, if needed: Xcel@2025	Event Password, if needed: Xcel@2025

Directions for Appearing via WebEx.

- Log on 5 to 15 minutes before the hearing begins. You will be asked to join the hearing through a WebEx application or through a plug-in for your web browser.
- Enter the Event Number shown in the box above.
- Next, you will be asked to enter your name, your email address, and an event password (if required). After entering this information, click "Join Now" and you will be granted access to the virtual hearing.
- When you enter the hearing, your microphone will be muted. If you would like to ask a question or make a comment during the meeting, use the chat function to send a message to the meeting moderator, who will place you in the queue to comment. When it is your turn to comment, your name will be called and your line will be unmuted. You will then be able to ask questions or make a comment.

To Attend by Telephone (Audio Only)

If you do not have access to a computer, tablet, or smart phone, or if you would prefer to attend the hearing via audio only, you may join using any type of telephone. You do not need internet access to call into the hearing; however, you will only be able to hear (not see) the speakers. You will still be able to comment and ask questions.

Use the information in the box below to dial into the hearing. You will be asked to enter the access code for the hearing, as set forth below:

September 16, 2025 6:30 p.m.	September 23, 2025 1:30 p.m.
Phone: 1-855-282-6330	Phone: 1-855-282-6330
Access Code: 2494 552 8028	Access Code: 2498 473 7658
Event password: Xcel@2025 (92351202 from phones)	Event password: Xcel@2025 (92351202 from phones)

If you would like to ask a question or make a comment during the hearing, **press *3** on your telephone. You will then be placed into the queue to comment. When it is your turn to speak, the last few digits of your telephone number will be announced by the moderator and your line will be unmuted, allowing you to be heard.

Public Hearing and Process Information

Administrative Law Judge Joseph C. Meyer will preside over the public hearings and will provide the Commission with findings of fact, conclusions of law, and recommendations after the conclusion of the evidentiary hearing.

The purpose of the public hearings is to receive public input on the proposed rate increase. At the public hearings, interested persons have the opportunity to: (1) ask questions of the utility and agency staff; and (2) offer verbal and written comments on the merits of the proposed rate increase. Members of the public may participate without needing to intervene as a party. Representation by legal counsel is permitted but not required.

Please note that the public hearings will end when all attendees present have had the opportunity to comment and all other business has been concluded. You are encouraged to join the meeting at the scheduled start time to be placed in the queue to comment. Commenters will be called in the order they enter the queue. Therefore, it is advantageous to arrive at the beginning of the hearing.

Written comments may be submitted during the comment period before and after the public hearings. Follow the instructions below to provide written comment.

Please contact Robert Manning at 651-201-2197 or if you have questions on how to participate or have trouble accessing the public hearing using telephone or internet.

WRITTEN COMMENTS TO THE MINNESOTA PUBLIC UTILITIES COMMISSION

You can still submit comments even if you do not attend a public hearing.

Comment Period

Comments will be accepted through **December 30, 2025, at 4:30 p.m.**

- Comments must be received by 4:30 p.m. on the close date.
- Comments received after the comment period closes may not be considered.

How to Submit a Written Comment

Written comments can be submitted via: (1) the Commission's website; (2) electronic mail; (3) U.S. Mail; or (4) facsimile. To learn how to submit a comment in any of these ways, please visit mn.gov/puc, select "Get Involved" from the dropdown menu on the top of the page, then select "Public Comments and How to Participate." This will take you to the Public Comment page where you will find a list of ways to comment. Be sure to reference MPUC Docket No. 24-320 in the subject line of your comment.

If you do not have access to the internet, you may send or deliver your comment to:

Minnesota Public Utilities Commission

121 7th Place East, Ste. 350
St. Paul, MN 55101

Important: Comments can be reviewed by the public on the MPUC's website, except in limited circumstances consistent with the Minnesota Government Data Practices Act. The MPUC does not edit or delete personally identifying information from comments received.

EVIDENTIARY HEARINGS

Formal evidentiary hearings on Xcel Energy's proposal will be held on **December 17 to 19, 2025**, starting at **9:30 a.m.** each day. The evidentiary hearings will be held at the Public Utilities Commission, 350 Metro Square Building, 121 Seventh Place East, St. Paul, Minnesota. Individuals who cannot attend in person may attend via Microsoft Teams (Teams), a video conferencing platform. Members of the public who wish to attend the hearing through Teams may request an electronic invitation by contacting MPUC staff Robert Manning at 651-201-2197 or robert.manning@state.mn.us.

The purpose of the evidentiary hearing is to allow Xcel Energy, the Minnesota Department of Commerce – Division of Energy Resources, the Minnesota Office of Attorney General – Residential Utilities Division, and parties who have formally joined the contested case, to present testimony and to cross-examine each other's witnesses on the proposed rate increase.

TO LEARN MORE

Xcel Energy's current and proposed rate schedules are available at:

Xcel Energy

414 Nicollet Mall

Minneapolis MN 55401

Phone 612-330-5500

Web:

https://www.xcelenergy.com/company/rates_and_regulations/filings/minnesota_electric_rate_case

Minnesota Department of Commerce

85 7th Place East, Suite 500

St. Paul, MN 55101

Phone: 651-539-1534

Web: <https://efiling.web.commerce.state.mn.us> Under "eDockets" select "Search Documents" insert "24-320" in the Docket #s field, select Search, and the list of documents will appear on the next page.

If you have questions about the MPUC's review process or need assistance in submitting comments, contact the Commission's Consumer Affairs Office at:

Minnesota Public Utilities Commission

121 7th Place East, Suite 350

St. Paul, MN 55101

Phone: 651-296-0406 or 800-657-3782

Email: consumer.puc@state.mn.us

Anyone with hearing or speech disabilities may call through their preferred Telecommunications Relay.

Please contact the MPUC staff Robert Manning at 651-201-2197 or robert.manning@state.mn.us as soon as possible if you need an interpreter or accommodation to attend a public hearing.

Proposed Rate Increases

The table below shows the effect of both the interim and proposed rate changes on monthly bills for residential and commercial and industrial customers with average electric use.

Customer type	Average 2026 monthly kWh usage	2025 Current monthly cost	2026 Current monthly cost	2025 Interim monthly increase	Proposed 2025 monthly cost	Proposed 2026 monthly cost	Proposed 2025 monthly increase	Proposed 2026 monthly increase (Cumulative 2025+2026)
Residential - Overhead line service	505	\$85.89	\$84.91	\$4.79	\$95.06	\$97.45	\$9.18	\$12.54
Residential - Underground line service	742	\$123.40	\$121.95	\$6.84	\$134.53	\$138.02	\$11.14	\$16.07
Energy-Controlled (Dual Fuel)	905	\$93.86	\$93.02	\$4.30	\$108.86	\$109.75	\$15.00	\$16.73
Small General Service	730	\$112.39	\$111.11	\$6.06	\$122.58	\$124.85	\$10.19	\$13.74
Small General Time-of-Day Service	1,015	\$138.48	\$136.93	\$7.16	\$150.18	\$152.83	\$11.70	\$15.90
General Service	14,395	\$1,879.21	\$1,851.58	\$96.53	\$2,060.66	\$2,093.23	\$181.45	\$241.64
General Time-of-Day Service	138,269	\$12,963.49	\$14,484.29	\$614.82	\$14,041.08	\$16,027.15	\$1,077.60	\$1,542.86
Peak-Controlled Service	60,290	\$9,101.98	\$8,985.08	\$492.22	\$10,156.45	\$10,423.80	\$1,054.47	\$1,438.71
Peak-Controlled Time-of-Day Service	527,241	\$66,232.50	\$65,460.20	\$3,364.76	\$73,074.48	\$74,485.04	\$6,841.98	\$9,024.84
Small Municipal Pumping	536	\$82.47	\$82.87	\$4.47	\$91.50	\$94.40	\$9.02	\$11.53
Municipal Pumping	9,115	\$1,270.25	\$1,274.27	\$67.26	\$1,399.89	\$1,451.00	\$129.65	\$176.73