

MINUTES, REGULAR MEETING  
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA  
JANUARY 25, 2021

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of January was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, January 25, 2021.

Pursuant to Minn. Stat. § 13D.021 and due to the COVID-19 pandemic, members of the City Council and City Staff were given the option to attend the meeting by telephone or Zoom. Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Cheryl Jostad, Teresa O'Donnell-Ebner, and Mayor Mike Poellinger. Members absent: Dale Williams. Also present was City Administrator Bill Waller, City Attorney Skip Wieser, City Engineer Tim Hruska, and City Administrative Assistant Angie Boettcher.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

**ITEM 1 – CONSENT AGENDA**

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – JANUARY 11, 2021
- 1.2 BILLS PAYABLE THROUGH JANUARY 21, 2021
- 1.3 CASH BALANCE/ACTIVITY REPORT – NOVEMBER 2020
- 1.4 LIBRARY REPORT – NOVEMBER 2020

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner, as follows:

**A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cheryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 2.0 – PUBLIC HEARING – ANNEXATION – 1703 COUNTY ROAD #6**

At 5:30 PM the City Council held a public hearing to consider input on the proposed annexation of the property located at 1703 County 6 that the owners had requested to be annexed and the adoption of Ordinance No. 549 annexing this property. City Attorney Wieser reviewed the map and findings for the

Ordinance. Mayor Poellinger opened the meeting for public comment. There were no public comments. Following further discussion, Member Jostad introduced the following Ordinance, and moved its passage and adoption:

**ORDINANCE NO. 549**

**AN ORDINANCE OF THE CITY OF LA CRESCENT, MINNESOTA ANNEXING LAND LOCATED IN LA CRESCENT TOWNSHIP, HOUSTON COUNTY, MINNESOTA PURSUANT TO MINNESOTA STATUTES § 414.033 SUBDIVISION 2(3), PERMITTING ANNEXATION BY ORDINANCE**

**WHEREAS**, a petition signed by all the property owners, requesting that property legally described herein be annexed to the City of La Crescent, Minnesota, was duly presented to the Council of the City of La Crescent on December 23, 2020; and

**WHEREAS**, said property is unincorporated and abuts the City of La Crescent on its southwesterly and northwesterly boundaries, and the City's northeasterly boundary of County 6; is less than 120 acres; is not presently served by public sewer facilities or public sewer facilities are not otherwise available; and

**WHEREAS**, said property is currently residential and annexation is requested to facilitate the extension of city services for the residential development of the property; and

**WHEREAS**, the City of La Crescent held a public hearing pursuant to Minnesota Statutes § 414.033 Subd. 2b, on January 25, 2021, following thirty (30) days written notice by certified mail to the Town of La Crescent and to all landowners within and contiguous to the area legally described herein, to be annexed; and

**WHEREAS**, provisions of Minnesota Statutes § 414.033 Subd. 13 are not applicable in that there will be no change in the electric utility service provider resulting from the annexation of the territory to the municipality.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA CRESCENT HEREBY ORDAINS AS FOLLOWS:**

1. The City Council hereby determines that the property as hereinafter described abuts the city limits and is or is about to become urban or suburban in nature in that residential use is being proposed for said property which requires or will need city services, including public sewer facilities.
2. None of the property is now included within the limits of any city, or in any area that has already been designated for orderly annexation pursuant to Minnesota Statute § 414.0325.
3. The corporate limits of the City of La Crescent, Minnesota, are hereby extended to include the following described property, said land abutting the City of La Crescent and being 120 acres or less in area, and is not presently served by public sewer facilities or public sewer facilities are not otherwise available, and the City having received a petition for annexation from all the property owners of the land, to wit:

THAT PART OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 9, TOWNSHIP 104, RANGE 4, HOUSTON COUNTY, MINNESOTA, DESCRIBED AS FOLLOWS:

COMMENCING AT THE CENTER OF SAID SECTION 9, AS MONUMENTED BY A HOUSTON COUNTY MONUMENT; THENCE SOUTH 89 DEGREES 52 MINUTES 36 SECONDS WEST, ALONG THE SOUTH LINE OF SAID SOUTHEAST QUARTER OF THE NORTHWEST QUARTER, 577.32 FEET; THENCE SOUTH 26 DEGREES 27 MINUTES 28 SECONDS WEST, 223.48 FEET; THENCE NORTH 55 DEGREES 31 MINUTES 17 SECONDS WEST, 468.04 FEET TO A ONE-HALF INCH IRON PIPE MONUMENT; THENCE NORTH 56 DEGREES 53 MINUTES 13 SECONDS WEST, 133.28 FEET TO A ONE-HALF INCH IRON PIPE MONUMENT AND THE POINT OF BEGINNING OF THE LAND TO BE DESCRIBED; THENCE CONTINUE NORTH 56 DEGREES 53 MINUTES 13 SECONDS WEST, 96.97 FEET; THENCE NORTH 34 DEGREES 00 MINUTES 51 SECONDS EAST, 190.97 FEET TO A ONE-HALF INCH IRON PIPE MONUMENT; THENCE CONTINUE NORTH 34 DEGREES 00 MINUTES 51 SECONDS EAST, 182.75 FEET TO THE CENTER LINE OF HOUSTON COUNTY HIGHWAY NO. 6; THENCE SOUTH 59 DEGREES 42 MINUTES 30 SECONDS EAST, ALONG SAID COUNTY HIGHWAY CENTER LINE, 102.38 FEET TO THE INTERSECTION OF A LINE BEARING NORTH 34 DEGREES 48 MINUTES 08 SECONDS EAST FROM THE POINT OF BEGINNING; THENCE SOUTH 34 DEGREES 48 MINUTES 08 SECONDS WEST, ALONG SAID LAST INTERSECTED LINE, 378.88 FEET TO THE POINT OF BEGINNING.

EXCEPT THAT PART OF THE ABOVE DESCRIBED PARCEL CONTAINED WITHIN COUNTY ROAD 6 RIGHT OF WAY.

The above described property consists of a total of 0.857 acres, more or less. Copies of the corporate boundary map showing the property to be annexed and its relationship to the corporate boundaries and all appropriate plat maps are attached hereto.

4. The City of La Crescent, pursuant to Minnesota Statutes § 414.036, that with respect to the property taxes payable on the area legally described herein, hereby annexed, shall make a cash payment to the Town of La Crescent in accordance with the following schedule:

- a. In the first year following the year in which the City of La Crescent could first levy on the annexed area, an amount equal to \$478.91; and
- b. In the second and final year, an amount equal to \$478.91.

5. That pursuant to Minnesota Statutes § 414.036 with respect to any special assessments assigned by the Town to the annexed property and any portion of debt incurred by the Town prior to the annexation and attributable to the property to be annexed, but for which no special assessments are outstanding, for the area legally described herein there are no special assessments or debt incurred by the Town on the subject are for which reimbursement is required.

6. That the City Administrator of the City of La Crescent is hereby authorized and directed to file a copy of this Ordinance with the Municipal Boundary Adjustment Unit of the Office of Administrative

Hearings, the Minnesota Secretary of State, the Houston County Auditor, and the La Crescent Township Clerk.

7. That this Ordinance shall be in full force and effect and final upon the date this Ordinance is approved by the Office of Administrative Hearings.

**PASSED AND ADOPTED** by the City Council of the City of La Crescent, Minnesota, this 25<sup>th</sup> day of January, 2021.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

In approving the above Motion, the City Council made the following findings of facts:

1. The property owners signed a Petition requesting that the property be annexed to the City of La Crescent;
2. The property is not presently served by public sewer facilities and public sewer facilities are not otherwise available;
3. The property is currently residential;
4. Minnesota Statutes § 414.033 Subd. 13 is not applicable as there will be no change in the electric utility service provider; and
5. More than 30 days written notice was provided to La Crescent Township and to contiguous landowners by certified mail.

The foregoing motion was duly seconded by Member O'Donnell-Ebner and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Mike Poellinger	Yes

and none voted against the same. The ordinance was declared duly passed and adopted.

City Attorney Wieser then reviewed with Council the Summary Ordinance for publication. The Council made the following findings of facts: that publication of the summary informs the public of the intent and effect of the Ordinance.

Member O'Donnell-Ebner then made a motion, seconded by Member Hutchinson as follows:

**MOTION THAT A PRÉCIS FORMAT OF SAID ORDINANCE 549 BE PUBLISHED IN THE OFFICIAL NEWSPAPER OF THE CITY AND WITH "OFFICIAL COPY" SO MARKED BE KEPT ON FILE IN THE OFFICE OF THE CITY ADMINISTRATOR.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

After the adoption of the Ordinance, the Council reconvened with the schedule of the Regular City Council Meeting.

### **ITEM 3.1 – B-3 BENCHMARKING REVIEW**

City Sustainability Coordinator, Jason Ludwigson, reviewed with City Council a summary of the B3 Benchmarking data progress made from 2015 to 2019. 2015 was the first year of full B3 data entry by the City. 2019 was used to calculate the data instead of 2020 due to the abnormal changes in energy use caused by the COVID-19 pandemic. This item was informational, and no action was taken.

### **ITEM 3.2 – BICYCLE/PEDESTRIAN BRIDGE UPDATE**

City Engineer Hruska reviewed with City Council the continuing progress on the Wagon Wheel Bridge over Highway 14/61. City Council reviewed plan sheets showing the bridge and lighting. This item was informational, and no action was taken.

### **ITEM 3.3 – WATER SUPPLY PLAN APPROVAL**

City Engineer Hruska reviewed with City Council the Water Supply Plan that has been reviewed and approved by the Minnesota Department of Natural Resources. It was recommended to City Council to adopt the Water Supply Plan and authorize the City Administrator to sign the required certificate of adoption. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson as follows:

### **MOTION TO ADOPT THE WATER SUPPLY PLAN AND AUTHORIZE THE CITY ADMINISTRATOR TO SIGN THE REQUIRED CERTIFICATE OF ADOPTION.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

### **ITEM 3.4 – HORSE TRACK MEADOWS REVIEW**

City Engineer Hruska reviewed with City Council that the developer for Horse Track Meadows has asked for clarification on the items listed below.

1. Penalties to the Contractor: The project completion date was October 30, 2020. The contractor requested a 1 week extension and constructed the base course of bituminous pavement on November 6<sup>th</sup> and November 9<sup>th</sup>, 2020. Placement of the final lift of bituminous pavement should be evaluated next spring based on the number of homes under construction in the subdivision.
2. Water service materials: Copper water service piping is the City Standard and the standard of many municipalities including the City of Rochester. Polyethylene water service piping has been accepted under certain circumstances such as directional drilling.
3. Sanitary sewer depth: Sanitary sewer depth is controlled by the shallowest service and minimum pipe slope. A 9 foot basement with 3 foot footings and service pipe slope were used for the sanitary sewer design.
4. Water service extensions: Water service shutoffs are located at the property line with service piping extending an additional 10' through an utility easement behind the property line. Private utilities were installed in the utility easement this fall after the subdivision was constructed. The services were extended past the easement line to avoid conflicts when the property owners connect to the public utilities.
5. Service Markings: The specifications call for water, sanitary, and subdrain services to be marked with a post painted to define what service they are marking. The services were actually marked with smaller wooden posts or pipe painted with the associated utility's color or with the lumber supplied by the developer. This was deemed acceptable by the city engineer during construction of the public utilities.

This item was informational, and no action taken.

### **ITEM 3.5 – REQUEST TO PURCHASE PROPERTY – SOUTH 7<sup>TH</sup> STREET**

City Engineer Hruska reviewed with City Council that the property owner of 716 South 7<sup>th</sup> Street have approached the City about acquiring additional property to the west of their parcel. The City Engineer has reviewed this area with City Staff. It is the City's understanding that the property owner would like to build an addition in this area. A parking area with access to the City Park trail system has been contemplated in this vicinity due to the trail grading going to the north-northwest. There appears to be space to still accommodate this facility without a portion adjacent to 716. City Engineer reviewed the below items that should be addressed because of concerns in the area.

1. The property owner should provide a site grading plan showing proposed improvements to the property, grading, and any required public infrastructure to accommodate the improvements. This plan would need to be prepared and signed by a Professional Engineer.
2. Prepare a drainage report that includes existing drainage areas, existing drainage infrastructure, and proposed improvements. The report needs to cover the drainage both along 7<sup>th</sup> Street and what comes from the north. This report would need to be prepared and signed by a Professional Engineer.
3. Additional easements may be required to accommodate the above items. These will need to be identified during the development of the site grading plan.
4. The County will need to be consulted during the process as they have jurisdiction on the roadway.

Following discussion, it was the consensus of City Council to have the City Attorney prepare a Purchase Agreement and to have the City Engineer prepare a map for the second City Council Meeting in February. This item was informational, and no action was taken.

**ITEM 3.6 – MUNICIPAL STATE AID REVIEW**

City Engineer Hruska reviewed with City Council the 2020 Annual Certification of Mileage for the City's Municipal State Aid (MSA) system. City Council also reviewed a map which shows the City streets that are designated as MSA streets and information from MnDOT about the MSA program. In 2020, the City of La Crescent's MSA allocation was \$251,605. This item was informational, and no action was taken.

**ITEM 3.7 – OFFER TO PURCHASE PROPERTY**

City Administrator Waller reviewed with City Council that the City has been negotiating with the owner of the apartment building to purchase the property at 322 South 1<sup>st</sup> Street. This property was recently damaged in a fire and a portion of the building has since been removed. City Council reviewed a map that shows the location of the property and a section from the City's Comprehensive Plan on downtown parking, along with a section from the City's Downtown Plan for a new City Hall. The purchase price would be \$135,000. The City would be responsible for the cost of demolishing the balance of the building at an estimated cost of \$12,000. The seller is agreeable to a contract for deed purchase over 5 years at 3.75% interest. The purchase of the property would allow the City the option to expand the existing parking lot in the future, or depending on the acquisition of additional property on this block the expanded property is a potential redevelopment site in the future. City Attorney Wieser reviewed with City Council the process and requirements for the City to purchase property. It was recommended to City Council to approve the purchase of the property according to the terms as presented, that the City Council amend the 2021 budget to reflect the expenditure, and that the City Council authorize the City Attorney to prepare the contract for deed and authorize the required signatures. Following discussion, Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner as follows:

**MOTION TO APPROVE THE PURCHASE OF THE PROPERTY ACCORDING TO THE OUTLINED TERMS, TO AMEND THE 2021 BUDGET TO REFLECT THE EXPENDITURE, TO AUTHORIZE THE CITY ATTORNEY TO PREPARE THE CONTRACT FOR DEED AND AUTHORIZE THE REQUIRED SIGNATURES.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

In approving the above Motion, City Council made the following finding of fact: that the purchase does not need Planning Commission review.

Member Jostad requested that if the current City Hall is considered for future redevelopment, that the City Council give consideration to selling City Hall at market price.

**ITEM 3.8 – CALL FOR PUBLIC HEARING – TAX INCREMENT PROJECT**

City Administrator Waller reviewed with City Council that Troy Nolop and his sons Bryce and Camdan, have purchased the old laundromat property at 31 Walnut Street South. The Nolop's intend to demolish the existing structure and construct a new 2-story building on the site. The new structure would be commercial on the first floor, and have two apartments on the second story. The City has been working with the Nolop's to establish a tax increment district for the project. The current laundromat building meets the definition as a substandard building. The Nolop's are proposing a \$750,000.00 project on the site. The project as proposed would generate \$184,547.00 in tax increment financing benefits over a 15-year period of time that would be eligible to be reimbursed to the developer for qualifying project expenditures. Those expenditures include property acquisition, building demolition, and site and utility improvements related to the new construction. In order to proceed with the project, it was recommended to City Council to approve the following:

1. Approve the financial planning agreement with Northland Securities to establish the tax increment financing district. The Nolop's have agreed to reimburse the City \$4,500.00 for ½ of the cost of the services outlined in the financial planning agreement.
2. Approve the resolution calling for a public hearing on March 22, 2021 to consider the establishment of the tax increment financing district.

City Council reviewed the financial planning agreement, resolution, and a number of other items related to the project. This project is consistent with the goals that are included in the City's Comprehensive Plan for new developments on Walnut Street. Following discussion, Member Jostad made a motion, seconded by Member Hutchinson as follows:

**MOTION TO APPROVE THE FINANCIAL PLANNING AGREEMENT WITH NORTHLAND SECURITIES TO ESTABLISH THE TAX INCREMENT FINANCING DISTRICT.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Following discussion, Member O'Donnell-Ebner introduced the following resolution and moved its passage and adoption:



**RESOLUTION NO. 01-21-06**

**RESOLUTION CALLING PUBLIC HEARING ON THE PROPOSED  
MODIFICATION OF THE DEVELOPMENT PROGRAM FOR MUNICIPAL  
DEVELOPMENT DISTRICT NO. 1, THE PROPOSED ESTABLISHMENT OF TAX  
INCREMENT FINANCING DISTRICT NO. 1-9 WITHIN THE DEVELOPMENT  
DISTRICT, THE PROPOSED ADOPTION OF A TAX INCREMENT FINANCING  
PLAN RELATING TO THERETO, AND THE PROPOSED ADOPTION OF A  
BUSINESS SUBSIDY**

BE IT RESOLVED by the City Council (the "Council") of the City of La Crescent, Minnesota (the "City"), as follows:

1. Public Hearing. This Council shall meet on March 22, 2021, at approximately 5:30 p.m., to hold a public hearing on the proposed modification of the Development Program for Municipal Development District No. 1, the proposed establishment of Tax Increment Financing District No. 1-9 within the Development District, the proposed adoption of a Tax Increment Financing Plan relating to thereto, and the proposed adoption of a business subsidy, all pursuant to Minnesota Statutes, Sections 469.124 through 469.133 and Minnesota Statutes, Sections 469.174 through 469.1794, both inclusive, as amended (the "Act"), and Minnesota Statutes, Sections 116J.993 to 116J.995.

2. Notice of Hearing; Filing of Program and Plan. The City Administrator is hereby authorized to cause a notice of the hearing, substantially in the form attached hereto as Exhibit A, to be published as required by the Act and by Minnesota Statutes, Section 116J.994, and to place a copy of the proposed modified Development Program, the proposed Tax Increment Financing Plan and the proposed business subsidy on file in the City Administrator's Office at City Hall and to make such copies available for inspection by the public.

3. Consultation with Other Taxing Jurisdictions. The City Administrator is hereby directed to mail a notice of the public hearing and a copy of the proposed Tax Increment Financing Plan for Tax Increment Financing District No. 1-9 to the Houston County Auditor and the Clerk of Independent School District No. 300 informing those taxing jurisdictions of the estimated fiscal and economic impact of the establishment of the proposed Tax Increment Financing District No. 1-9.

Adopted by the City Council of the City of La Crescent, Minnesota, this 25<sup>th</sup> day of January, 2021.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

The foregoing motion was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

### **ITEM 3.9 – CALL FOR PUBLIC HEARING – SMALL CITIES GRANT**

City Administrator Waller reviewed with City Council that the City has been working with Semcac to prepare a Small Cities Development Program application to submit to the Minnesota Department of Employment and Economic Development. The Program provides housing rehabilitation assistance to property owners from low to moderate income households. The full application will be submitted in March of 2021. As part of the application process, the City is required to hold a public hearing prior to adopting a resolution authorizing the submittal of the application. It was recommended to City Council to call for the public hearing at 5:45 pm, on Monday, February 22, 2021. City Council reviewed a copy of the notice for the hearing. This is the same program that the City received a \$456,000.00 grant in 2010, and a \$372,900.00 grant in 2017. Following discussion, Member Jostad made a motion, seconded by Member Hutchinson as follows:

#### **MOTION TO CALL FOR THE PUBLIC HEARING AT 5:45 PM, ON MONDAY, FEBRUARY 22, 2021, REGARDING THE SUBMITTAL OF THE SMALL CITIES DEVELOPMENT PROGRAM APPLICATION TO THE MINNESOTA DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

### **ITEM 3.10 – AUTHORIZE REVIEW - BYLAWS CRESTVIEW APARTMENTS**

This item was added to the agenda at the request of Mayor Poellinger. Mayor Poellinger reviewed with City Council that the By-Laws for Crestview Apartments should be reviewed. It was recommended to authorize City Attorney Wieser to review the By-Laws and that the meetings be held at City Hall, if possible. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Jostad as follows:

**MOTION TO AUTHORIZE CITY ATTORNEY WIESER TO REVIEW THE BY-LAWS FOR CRESTVIEW APARTMENTS AND THAT THE MEETINGS BE HELD AT CITY HALL, IF POSSIBLE.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.11 – AUTHORIZE CAPITAL EXPENDITURE**

City Council reviewed a memo from City Police Chief Stavenau requesting permission to proceed with the purchase of a 2021 Dodge Durango and associated police equipment to up fit it for emergency service for the Police Department. The vehicle would be purchased from budgeted funds in the 2017 Capital Equipment Certificate and would be consistent with the 2020 Dodge Durango that is currently in service. This vehicle would replace a 2016 Dodge Charger with approximately 95,000 miles on it. The vehicle has had a catastrophic engine failure (unrelated to neglected maintenance) at the end of December 2020. Various options were explored to keep the vehicle in service without identifying a financially viable solution. The 2016 Charger would be sold with full disclosure on the State of Minnesota Auction site MinnBid. Following discussion, Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner, as follows:

**MOTION TO AUTHORIZE THE PURCHASE OF A 2021 DODGE DURANGO AND ASSOCIATED POLICE EQUIPMENT TO UP FIT IT FOR EMERGENCY SERVICE FOR THE POLICE DEPARTMENT AT A COST OF \$35,800.00 FROM BUDGETED FUNDS IN THE 2017 CAPITAL EQUIPMENT CERTIFICATE AND TO SELL THE 2016 DODGE CHARGER WITH FULL DISCLOSURE ON THE STATE OF MINNESOTA AUCTION SITE MINNBID.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.12 – 2021 LICENSE RENEWALS**

City Council reviewed a proposed license renewal for 2021 for G & T Heating & Air Conditioning for Gas Installer. The application appears to be in order, and it was recommended to City Council to approve the license renewal application. Following discussion, Member Jostad made a motion, seconded by Member Hutchinson, as follows:

**MOTION TO APPROVE A LICENSE RENEWAL FOR 2021 FOR G & T HEATING & AIR CONDITIONING FOR GAS INSTALLER.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.13 – INCREASE COUNTY SOLID WASTE FEE**

City Administrator Waller reviewed with City Council a letter from Houston County informing the City of a rate increase to the household solid waste fee. This is a pass-thru fee that the City collects on the water bills and remits to Houston County. It was recommended to City Council to authorize that effective January 1, 2021 the City increase this fee to \$3.75 per household per month. City Council also reviewed a response from Houston County that explains the use of the funds. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson, as follows:

**MOTION TO AUTHORIZE THAT EFFECTIVE JANUARY 1, 2021 THE CITY INCREASE THE HOUSEHOLD SOLID WASTE FEE TO \$3.75 PER HOUSEHOLD PER MONTH.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.14 – 2020 BUDGET ADJUSTMENTS**

City Council reviewed a Memorandum from City Finance Director, Debra Shimshak, which listed the recommended budget adjustments for the revenues and expenditures for 2020. The memorandum listed an explanation for any significant adjustments. It was recommended to City Council to adopt a Resolution regarding these adjustments. Following discussion, Member O'Donnell-Ebner introduced the following resolution and moved its passage and adoption:

**RESOLUTION NO. 01-21-07**

**A RESOLUTION APPROVING CERTAIN ADJUSTMENTS TO THE  
2020 GENERAL FUND BUDGET**

WHEREAS, the City Council has been presented with proposed expenditure and revenue adjustments to the 2020 General Fund Budget by the Finance Director, and

WHEREAS, the City Council deems it in the best interest of the City to approve these adjustments as presented.

NOW THEREFORE BE IT RESOLVED that the City Council hereby approves the budget adjustments for the revenues and expenditures for 2020 as presented by the City Finance Director and as attached to these Minutes and marked as Exhibit 3.14.

Adopted this 25<sup>th</sup> day of January, 2021.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

The foregoing motion was duly seconded by Member Jostad and upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

**ITEM 3.15 – WISCONSIN DNR – VARIANCE REQUEST FOR INPUT**

City Attorney Wieser reviewed with City Council a correspondence from the State of Wisconsin-Department of Natural Resources dated January 21, 2021. The correspondence notified the City of their opportunity to provide input regarding the City of La Crosse's variance request from the Wisconsin Administrative Code section in regard to their application for financial assistance from the Wisconsin DNR Clean Water Fund Program. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Jostad, as follows:

**MOTION TO APPROVE FILING AN OBJECTION WITH THE WISCONSIN DNR TO THE CITY OF LA CROSSE'S REQUEST FOR A VARIANCE AND TO REQUEST THE WISCONSIN DNR INTERVENE WITH CONTRACT NEGOTIATIONS.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 6.1 – STAFF CORRESPONDENCE/COMMITTEE UPDATES – PARK AND RECREATION MINUTES – JANUARY 19, 2021**

City Council reviewed the Minutes from the January 19, 2021 La Crescent Park and Recreation Commission meeting. No action taken.

**ITEM 8 – CHAMBER OF COMMERCE**

Tammy Stremcha from the La Crescent Chamber of Commerce had no update from the Chamber.

There being no further business to come before the Council at this time, Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:52 PM.

APPROVAL DATE: \_\_\_\_\_

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

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City Administrator