

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
JANUARY 9, 2023

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of January was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, January 9th, 2023.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Cherryl Jostad, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: Ryan Hutchinson. Also present were Police Chief Luke Ahlschlager, City Attorney Skip Wieser, City Administrator Bill Waller, and Deputy City Clerk Angie Boettcher.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – DECEMBER 19, 2022
- 1.2 BILLS PAYABLE THROUGH – JANUARY 6, 2023
- 1.3
- 1.4

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Deputy City Clerk Boettcher made the following requested change to the December 19th minutes: Item 3.7 – 2023 Professional Service Agreements, for the Community/Economic Development service agreement where it refers to Larry Kirch it should refer to **Prologue Planning Group, LLC**.

Member O'Donnell-Ebner made a motion, seconded by Member Jostad, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA WITH THE CHANGE TO THE PROFESSIONAL SERVICE AGREEMENT FOR THE COMMUNITY/ ECONOMIC DEVELOPMENT SERVICES TO STATE PROLOGUE PLANNING GROUP, LLC INSTEAD OF LARRY KIRCH.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes

Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – SWEARING IN OF MAYOR

Police Chief Ahlschlager performed the swearing-in process of Mayor Poellinger.

ITEM 3.2 – SWEARING IN OF CITY COUNCIL MEMBERS

Police Chief Ahlschlager performed the swearing-in process of Council members, Cherryl Jostad and Teresa O’Donnell-Ebner.

ITEM 3.3 – ANNUAL APPOINTMENTS

City Council took up discussion of the annual appointments for 2023, following which Member Jostad made a motion, seconded by Member O’Donnell-Ebner, to approve the following motion:

A MOTION TO APPROVE DALE WILLIAMS AS THE ACTING MAYOR.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Mayor Poellinger	Yes

Member Dale Williams abstained from voting, and none voted against the same. The motion was declared duly carried by a 3-0 vote.

Upon recommendation of official depositories for the City by Finance Director Kara Tarrence, Member O’Donnell-Ebner then introduced the following resolution and moved its passage and adoption:

RESOLUTION NO. 01-23-01

A RESOLUTION DESIGNATING, AS A DEPOSITORY OF THE CITY OF LA CRESCENT FUNDS, ONE OR MORE FINANCIAL INSTITUTIONS

WHEREAS, Minn. Stat. § 118A.02, subd. 1 and Minn. Stat. §§ 427.01-.12, require that the City of La Crescent designate, as a depository of its funds, one or more financial institutions within 30 days of the start of the City’s fiscal year.

BE IT RESOLVED, that the City Council of the City of La Crescent designates the following financial institutions as official depositories for the City of La Crescent for all City banking functions and investments:

Merchants Bank - La Crescent
Home Federal Savings - La Crescent
Edward Jones – La Crescent
Northland Securities, Inc.
4M Fund (sponsored by the League of Minnesota Cities)
Institutional CD’s Inc./CD Securities, Inc. – Broker
Altra Federal Credit Union - La Crescent
Multi-Banks Securities
Eitzen State Bank – La Crescent

ADOPTED this 9th day of January, 2023.

SIGNED:

Mayor

ATTEST:

City Administrator

The foregoing motion was duly seconded by Member Jostad and upon a roll call vote taken and tallied by the City Administrator, All Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

Regarding the Official Newspaper, Member Jostad made a motion, seconded by Member Williams, to approve the following motion:

A MOTION APPOINTING THE *HOUSTON COUNTY NEWS* AS THE OFFICIAL NEWSPAPER FOR THE CITY OF LA CRESCENT.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Mayor Poellinger	Yes

Member Dale Williams voted against the same. The motion was declared duly carried by a 3-1 vote.

Regarding Assistant Weed Inspector, Member Jostad made a motion, seconded by Member O'Donnell-Ebner, to approve the following motion:

A MOTION APPOINTING SHAWN WETTERLIN AS ASSISTANT WEED INSPECTOR FOR THE CITY OF LA CRESCENT.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

It was recommended by Attorney Wieser to make a change to the Data Practices Policy that Deputy City Clerk Boettcher acts as the Responsible Authorized Authority with City Attorney Wieser and City Administrator Waller acting as Designees.

Member Jostad then introduced the following resolution with the recommended change to the Data Practice Policy and moved its passage and adoption:

RESOLUTION NO. 01-23-02

A RESOLUTION APPOINTING A RESPONSIBLE AUTHORITY AND ASSIGNING DUTIES, STATE OF MINNESOTA

WHEREAS, Minnesota Statutes, Section 13.02 Subdivision 16, as amended, requires that the City of La Crescent appoint one person as the Responsible Authority to administer the requirements for collection, storage, use, and dissemination of data on individuals, within the City, and

WHEREAS, the City Council shares concern expressed by the Legislature on the responsible use of all City data and wishes to satisfy this concern by immediately appointing an administratively qualified Responsible Authority as required under the statutes,

BE IT RESOLVED, that the City Council of La Crescent appoints Angie Boettcher as the Responsible Authority for the purposes of meeting all requirements of Minnesota Statutes, Chapter 13, as amended, and with rules as lawfully promulgated by the Commissioner of Administration.

FURTHER BE IT RESOLVED, the Responsible Authority shall require the requesting party to pay the actual costs of making, certifying, and compiling copies and of preparing summary data.

ADOPTED this 9th day of January, 2023.

SIGNED:

Mayor

ATTEST:

City Administrator

The foregoing motion was duly seconded by Member O'Donnell-Ebner and upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

ITEM 3.4 – ADVISORY COMMISSION APPOINTMENTS

Mayor Poellinger reviewed with City Council the various City of La Crescent standing commission appointments for 2023 and recommended reappointing those that are expiring. Eileen Krenz has requested to not be reappointed to the Historic Bluff County Commission and Larry Striker has requested to not be reappointed to the Economic Development Commission. Following discussion, Member Jostad made a motion, seconded by Member Williams as follows:

MOTION APPROVING THE FOLLOWING INDIVIDUALS TO CITY OF LA CRESCENT STANDING COMMISSIONS FOR 2023:

PLANNING COMMISSION

1. Dave Coleman - 2023
2. Greg Husmann - 2025*

3. Dave Hanifl - 2025*
4. Mike Welch - 2024
5. Chris Langen - 2023
6. Ryan Stotts - 2024
7. Jerry Steffes – 2024

PARK AND RECREATION COMMISSION

1. Jon Steffes - 2025*
2. Paul Mclellan - 2025*
3. Patricia Martell - 2025*
4. Marge Loch-Wouters - 2023
5. Sarah Wetterlin - 2023
6. Diana Adamski - 2024
7. Maseray Bangura -2024

GOLF COMMISSION

1. Gary Hill - 2025*
2. Tom Jones - 2024
3. Larry Ernst - 2025*
4. Bill Dockendorff- 2023
5. Scott Yeiter - 2023

HISTORIC BLUFF COUNTRY COMMISSION

- 1.

LIBRARY BOARD

1. Teresa O'Donnell-Ebner - 2023*
2. Tina Ryan - 2023
3. Kelsey Bolton - 2025*
4. Susan Amble - 2024
5. Sara Docan-Morgan – 2025^
6. Kristi Moulton - 2023
7. Erica Myhre – 2024

ECONOMIC DEVELOPMENT COMMISSION

- 1.
2. Sarah Delacy - 2023
3. Mike Welch - 2024
4. Troy Nolop - 2023
5. Lori Kadlec - 2024
6. Al Voss - 2025*
7. Brett Kemmer – 2024

GREENSTEP COMMITTEE

1. Jim Nissen - 2023

2. Jason Ludwigson -2023
3. Michael Alfieri - 2023
4. Angie Boettcher - 2023
5. Tyler Benish - 2023
6. Bob Spencer -2023
7. Todd Bille - 2023
8. Lauren Rislov - 2023
9. Jeremy Wise – 2023

NATURAL RESOURCE ADVISORY GROUP

1. Jim Nissen - 2023
2. Ruth Nissen - 2023
3. Betsy Knowles - 2023
4. Randy Urich - 2023
5. Marge Loch-Wouters - 2023
- 6.
- 7.

BICYCLE/PEDESTRIAN COMMITTEE

1. Jason Ludwigson - 2023
- 2.Linda Larson - 2023
3. Maseray Bangura - 2023
4. Willow Arden – 2023

Indicates Reappointed*

Indicates New Appointment^

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.5 – CITY COUNCIL APPOINTMENTS

At the direction of the Mayor, the proposed Commission assignments for 2023 were reviewed by City Council. Following discussion, Member O’Donnell-Ebner made a motion, seconded by Member Jostad as follows:

MOTION APPOINTING THE FOLLOWING INDIVIDUALS TO CITY COMMISSIONS FOR 2023:

Planning Commission	Cherryl Jostad
Emergency Services Commission	Mike Poellinger
Library Board	Teresa O'Donnell Ebner
Golf Commission	Ryan Hutchinson
Park and Recreation Commission	Teresa O'Donnell Ebner
Personnel Committee	Mike Poellinger and Dale Williams
La Crescent Animal Rescue	
Fire Cooperative	Mike Poellinger and Cherryl Jostad
Economic Development Commission	Cherryl Jostad
Fire Department Relief Association	Dale Williams
Explore La Crosse	Cherryl Jostad
GreenStep Committee	Teresa O'Donnell Ebner

The La Crescent Animal Rescue appointment is open for now, as the city is in the process of finalizing a lease agreement between the City and La Crescent Animal Rescue that would eliminate the need for a City Council appointment to this organization.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.6 – 2023 CITY COUNCIL MEETING SCHEDULE

The Mayor and City Council member reviewed a calendar for the 2023 City Council Meeting Schedule. Following discussion, Member Jostad made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE 2023 CITY COUNCIL MEETING SCHEDULE.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.7- REVIEW CITY COUNCIL RULES AND PROCEDURES

City Attorney Wieser reviewed Resolution No. 02-13-03 which sets forth the groundwork for orderly and respectful communication and to promote efficient working of the public’s interest at Council Meetings. Pursuant to the authority of Minn. Stat. § 412.91 Subd. 2, City Councils have the authority to regulate their own procedure. The Organizational Resolution has been in place with the City of La Crescent since 1975. Significant reviews were done in 2013 and 2014. Thereafter, the document has been reviewed and approved at the initial meeting of the year. It was recommended to Attorney Wieser to change the following wording under the Meeting Section 3., in the first sentence where it states “or his assigns” to read “his or hers assigns” for next year’s document review. Following discussion, Member O’Donnell-Ebner made a motion, seconded by Member Williams as follows

MOTION TO CHANGE THE WORDING UNDER THE MEETING SECTION 3., TO SAY ‘OR HIS OR HERS ASSIGNS’ INSTEAD OF ‘OR HIS ASSIGNS’ FOR NEXT YEAR’S DOCUMENT REVIEW.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.8 – REVIEW CITY CODE OF CONDUCT

City Attorney Wieser then reviewed with City Council the Code of Conduct for elected and appointed officials of the City of La Crescent. The Code of Conduct was initially adopted in 2014. The Code of Conduct is an aspirational document for the City and how the Council and other representatives of the City conduct themselves while performing City business. There were no proposed changes to this Code of Conduct. This item was informational, and no action was taken.

ITEM 3.9 – REVIEW SOCIAL MEDIA POLICY

City Attorney Wieser also reviewed with City Council a copy of the existing Communications Policy adopted by the City of La Crescent. This was initially adopted in March 2003 and has been reviewed annually and updated as needed. There were no proposed changes to this Communications Policy. This item was informational, and no action was taken.

ITEM 3.10 – LIONS FROZEN CANDLELIGHT HIKE REQUEST

City Council reviewed a letter from Police Chief Ahlschlager regarding a request from the La Crescent Lions Club to host their second annual Frozen Apple Candlelight Trail Hike on Saturday, February 4th from

5:30 PM to approximately 8:00 PM at Veterans Park and utilizing the Eagle Bluff Access Trail(s). Chief Ahlschlager is requesting approval from Council for police services during the event to include barricades and La Crescent Police Reserve Unit. The Lion's club would also like permission to run a UTV during the event to assist with event setup including clearing the trail and placement of luminaria. Chief Ahlschlager does not anticipate any public safety concerns and any potential disruption to traffic, bicycle or pedestrian traffic would be minimal. Following discussion, Member Williams made a motion, seconded by Member Jostad as follows:

MOTION TO APPROVE THE SECOND ANNUAL LIONS CLUB FROZEN APPLE CANDLELIGHT TRAIL HIKE AT VETERANS PARK AND UTILIZING THE EAGLE BLUFF ACCESS TRAIL(S) ON SATURDAY, FEBRUARY 4TH, FROM 5:30 PM TO APPROXIMATELY 8:00 PM WITH POLICE SERVICES OF BARRICADES AND THE LA CRESCENT POLICE RESERVE UNIT AND THE USE OF A UTV DURING THE EVENT TO ASSIST WITH EVENT SETUP INCLUDING CLEARING THE TRAIL AND PLACEMENT OF LUMINARIA.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and Member O'Donnell-Ebner abstained and none voted against the same. The motion was declared duly carried by a 3-0 vote.

ITEM 3.11 – HORSE TRACK MEADOWS DEVELOPMENT AGREEMENT

Attorney Wieser reviewed with City Council for approval a Fifth amendment to the Horse Track Meadows Development Agreement between the City of La Crescent and MSM Development for the Horse Track Meadows Development as follows: Extending the due date to complete the walking trail to on or before August 1, 2023 and the First Amendment to the Development Agreement between the City of La Crescent and MSM Development regarding the Horse Track Meadows West Development as follows: extending the due date for the developer improvements to be completed on or before August 1, 2023. Attorney Wieser also requested authorization from Council that he or City Administrator Waller can make any necessary minor clerical changes to the Agreements without having to bring it back to Council. Following discussion, Member Jostad made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE FIFTH AMENDMENT TO THE HORSE TRACK MEADOWS DEVELOPMENT AGREEMENT BETWEEN THE CITY OF LA CRESCENT AND MSM DEVELOPMENT FOR THE HORSE TRACK MEADOWS DEVELOPMENT TO EXTEND THE DUE DATE TO COMPLETE THE WALKING TRAIL TO ON OR BEFORE AUGUST 1, 2023, TO APPROVE THE FIRST AMENDMENT TO THE DEVELOPMENT AGREEMENT BETWEEN THE CITY OF LA CRESCENT AND MSM DEVELOPMENT REGARDING THE HORSE TRACK MEADOWS WEST DEVELOPMENT TO EXTEND THE DUE DATE FOR THE DEVELOPER IMPROVEMENTS TO BE COMPLETED ON OR BEFORE AUGUST 1, 2023, AND

TO APPROVE ATTORNEY WIESER OR CITY ADMINISTRATOR WALLER TO MAKE ANY NECESSARY MINOR CLERICAL CHANGES TO THE AGREEMENTS WITHOUT HAVING TO BRING IT BACK TO COUNCIL.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.12 – PLANNING COMMISSIONS MINUTES – 11/1/2022

Attorney Wieser reviewed with City Council the November 1st, 2022 Planning Commission Minutes. The Planning Commission requested input from City Council members as to whether they would like the Planning Commission to move forward with a food truck ordinance and short-term rental text amendments, drafts of which were provided for Council review. Following discussion, there was a consensus from City Council members for the Planning Commission members and Attorney Wieser to move forward with preparing a food truck ordinance and short-term rental text amendments.

ITEM 3.13 – PERSONNEL COMMITTEE RECOMMENDATIONS

City Administrator Waller reviewed the following Personnel Committee recommendations for approval by City Council.

1. On January 25, 2023, Ethan Hofschulte will have completed his one-year probationary period as a Police Officer for the City of La Crescent. Effective January 25, 2023 that Mr. Hofschulte's probationary status be removed, and he be classified as a regular City of La Crescent employee. A letter from the Police Chief regarding this recommendation was included.
2. That the City Council accept Ryan Quanrud's resignation from the Fire Department. A letter from the Fire Chief regarding the recommendation was included.

Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Jostad as follows:

MOTION TO REMOVE ETHAN HOFSCHULTES PROBATIONARY STATUS AS POLICE OFFICER AND EFFECTIVE JANUARY 25TH, 2023 THAT HE BE CLASSIFIED AS A REGULAR CITY OF LA CRESCENT EMPLOYEE.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
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Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Following discussion, Member Jostad made a motion, seconded by Member Williams as follows:

MOTION TO ACCEPT RYAN QUANRUD'S RESIGNATION FROM THE FIRE DEPARTMENT.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.14 – 2023 LICENSE RENEWALS

City Council reviewed a list of proposed license renewals for 2023. The applications appear to be in order, and it was recommended to City Council to approve the license renewal applications. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE PRESENTED LIST OF LICENSE RENEWALS FOR 2023 FOR THE FOLLOWING:

**GAS INSTALLERS - 7 RIVERS MECHANICAL LLC, G & T HEATING & AIR CONDITIONING LLC, LA CROSSE FIREPLACE CO., MIKE SHERMAN PLUMBING & HEATING INC., WINONA HEATING & VENTILATING CO. INC.
 MASSAGE BUSINESS – HEAVEN'S HANDS
 MASSAGE TECHNICIAN – HEAVEN'S HANDS**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.15 - DONATION RESOLUTIONS

City Council reviewed three Resolutions regarding the acceptance of donations to the City for the month of December 2022 and January 2023. Following review and discussion, Member Jostad introduced the following Resolution and moved its passage and adoption as follows:

RESOLUTION NO. 01-23-03

RESOLUTION ACCEPTING DONATIONS MADE TO THE CITY OF LA CRESCENT WIESER MEMORIAL PARK IMPROVEMENT PROJECT IN DECEMBER 2022

WHEREAS, the City of La Crescent (“La Crescent”) is required by Minn. Stat. § 465.03 to accept donations by Resolution;

WHEREAS, the following donations were made to La Crescent in the month of December, 2022 to the Wieser Memorial Park Improvement Project to be used for the specific purpose of improvements to the park shelter and bathroom facilities:

1. Donald and Roxanne Weber wish to donate \$10,000.00
2. An Anonymous donor wishes to donate \$500.00
3. James Riehle wishes to donate \$10,000.00
4. An Anonymous donor wishes to donate \$35,000.00
5. Gregory Husmann wishes to donate \$425.00

WHEREAS, La Crescent agrees to accept the donations for Wieser Memorial Park Subject to the conditions identified above.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above for Wieser Memorial Park subject to the conditions identified above.

ADOPTED this 9th day of January, 2023.

SIGNED:

Mayor

ATTEST:

Deputy Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Member O'Donnell-Ebner and upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

Following review and discussion, Member Williams introduced the following Resolution and moved its passage and adoption as follows:

RESOLUTION NO. 01-23-04

**RESOLUTION ACCEPTING DONATIONS MADE TO THE
CITY OF LA CRESCENT IN DECEMBER, 2022**

WHEREAS, the City of La Crescent ("La Crescent") is required by Minn. Stat. § 465.03 to accept donations by Resolution;

WHEREAS, the following donations were made to the City of La Crescent in the month of December, 2022:

1. Troop 33, La Crescent wishes to donate \$441.00 to the City of La Crescent Fishing Dock/Kayak Launch Project.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above.

ADOPTED this 9th day of January, 2023.

SIGNED:

Mayor

ATTEST:

Deputy Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Member Jostad and upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Member O'Donnell-Ebner abstained and none voted against the same. The motion was declared duly carried by a 3-0 vote and the resolution duly passed and adopted.

Following review and discussion, Member Jostad introduced the following Resolution and moved its passage and adoption as follows:

RESOLUTION NO. 01-23-05

**RESOLUTION ACCEPTING DONATIONS MADE TO THE
CITY OF LA CRESCENT WIESER MEMORIAL PARK IMPROVEMENT PROJECT IN
JANUARY, 2023**

WHEREAS, the City of La Crescent ("La Crescent") is required by Minn. Stat. § 465.03 to accept donations by Resolution;

WHEREAS, the following donations were made to La Crescent in the month of January, 2023 to the Wieser Memorial Park Improvement Project to be used for the specific purpose of improvements to the park shelter and bathroom facilities:

6. Dennis and Julie Behnke wish to donate \$2,500.00

WHEREAS, La Crescent agrees to accept the donations for Wieser Memorial Park Subject to the conditions identified above.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above for Wieser Memorial Park subject to the conditions identified above.

ADOPTED this 9th day of January, 2023.

SIGNED:

Mayor

ATTEST:

Deputy Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Member Williams and upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

ITEM 3.16 – PROPOSALS TO DEMOLISH HOUSE

City Council reviewed the Pre-Demolition Inspection report for the city-owned house at 332 South 1st Street. The inspection report noted asbestos around the duct work within the house and the exterior siding on the detached garage. The detached garage is not planned for demolition at this time. The proposal for the asbestos abatement of the duct work only by Asbestrol, Inc is ~~\$1,5400.00~~ **\$1,540.00**. Three proposals to demolish the house were received. Zenke Inc. \$18,400.00, Gerke Excavating \$22,456.00, and Bluff Country \$24,000.00. It was suggested that City Council accept the proposal from Asbestrol, Inc. in the amount of \$1,540.00 for the asbestos abatement and the proposal from Zenke Inc. in the amount of \$18,400.00 for the house demolition. As proposed, the work will be completed by March 31, 2023. There

are funds available in the 2023 General Fund budget for this work. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE ASBESTOS ABATEMENT PROPOSAL FROM ASBESTROL, INC. IN THE AMOUNT OF ~~\$1,5400.00~~ \$1,540.00 AND THE PROPOSAL FROM ZENKE, INC IN THE AMOUNT OF \$18,400.00 FOR THE HOUSE DEMOLITION WITH MONEY AVAILABLE FROM THE 2023 GENERAL FUND BUDGET WITH WORK BEING COMPLETED BY MARCH 31, 2023.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.17 – AUTHORIZE CAPITAL EXPENDITURE

City Council reviewed for approval the following capital equipment certificate expenditure:

1. The 2022 capital equipment certificate includes funds for the purchase of new computers at City Hall. The City received a proposal from Locknet for \$8,104.99 for three computers, software, and labor. The new computers would replace old computers in the Police Department and the License Bureau that are no longer being supported, along with a new laptop computer for City Hall that will be utilized by the City's Sustainability Coordinator.

Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE FUNDS FROM THE 2022 CAPTIAL EQUIPMENT CERTIFICATE IN THE AMOUNT OF \$8,104.99 FOR THREE COMPUTERS, SOFTWARE, AND LABOR FROM LOCKNET TO REPLACE OLD COMPUTERS IN THE POLICE DEPARTMENT AND THE LICENSE BUREAU WHICH ARE NO LONGER SUPPORTED ALONG WITH A NEW LAPTOP COMPUTER FOR CITY HALL TO BE UTILIZED BY THE CITY'S SUSTAINABILITY COORDINATOR.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.18 – 2023 LOCAL BOARD OF APPEAL

City Council reviewed an email from Lee Langager, Technical Clerk from the Houston County Assessor’s office regarding the 2023 Local Board of Appeals and Equalization Schedule. The City of La Crescent is scheduled for Monday, April 24th at 5:30 PM and will be held in the La Crescent City Hall Chamber. It was recommended that Council approve the date and time as well as request City Administrator Waller to schedule a pre-meeting at one of the Council meetings in February or March with the County Assessor to discuss what can be expected at the Local Board of Appeals and Equalization meeting. Following discussion, Member O’Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE DATE AND TIME OF THE 2023 LOCAL BOARD OF APPEALS AND EQUALIZATION MEETING FOR MONDAY, APRIL 24TH AT 5:30 PM IN THE LA CRESCENT CITY HALL CHAMBER AND THAT CITY ADMINISTRATOR WALLER SCHEDULE A PRE-MEETING WITH THE COUNTY ASSESSOR AT A CITY COUNCIL MEETING IN FEBRUARY OR MARCH TO DISCUSS WHAT CAN BE EXPECTED AT THE LOCAL BOARD OF APPEALS AND EQUALIZATION MEETING.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

6. STAFF CORRESPONDENCE/COMMITTEE UPDATES

- 6.1 – City Council reviewed the Root River Trail Extension Committee meeting minutes from 11/16/2022.
- 6.2 – City Council reviewed the GreenStep Committee meeting minutes from 11/30/2022.
- 6.3 – City Council reviewed the Explore La Crosse meeting minutes from 11/15/2022.
- 6.4 – City Council reviewed the Natural Resource Advisory Group meeting minutes from 12/15/2022.

7. HOUSTON COUNTY

Houston County Commissioner, Dewey Severson was in attendance and provided updates to City Council.

8. CHAMBER OF COMMERCE

Chamber of Commerce representative, Tammy Stremcha was in attendance and provided updates to City Council.

There being no further business to come before the Council at this time, Member Williams made a motion, seconded by Member O'Donnell-Ebner to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:37 PM.

APPROVAL DATE: January 23, 2023

SIGNED:

Mayor

ATTEST:

City Administrator