

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
OCTOBER 23, 2017

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of October was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, October 23, 2017, followed by the Pledge of Allegiance.

Upon a roll call taken and tallied by the City Zoning & Bldg. Official, the following members were present: Members Bernie Buehler, Ryan Hutchinson, Brian Krenz, Dale Williams and Mayor Mike Poellinger. Members absent: None. Also present was City Attorney Skip Wieser, City Zoning & Bldg. Official Shawn Wetterlin and City Engineer Tim Hruska.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – OCTOBER 9, 2017
- 1.2 BILLS PAYABLE THROUGH OCTOBER 19, 2017
- 1.3 CASH BALANCE/ACTIVITY REPORT – AUGUST 2017
- 1.4 LIBRARY REPORT – AUGUST 2017

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member Buehler made a motion, seconded by Member Hutchinson, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED

Upon a roll call vote taken and tallied by the City Zoning & Bldg. Official, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – POLICE OFFICER COMMENDATION

La Crescent Police Chief Doug Stavenau presented a Certificate of Merit and pin to Officer Ryan Quanrud for his actions on June 28, 2016 in responding to a serious and life threatening assault involving an adult female, a child victim, and a seriously injured suspect. No action taken.

ITEM 3.2 – AGENDA REQUEST – 300 LEVY REFERENDUM

An agenda request was received from Teresa O’Donnell-Ebner on behalf of Lancer Strong regarding the ISD 300 Levy Referendum vote on November 7, 2017. Ms. O’Donnell-Ebner addressed the City Council challenging the Council to learn more about the Referendum and to be a reliable source of information. No action taken.

ITEM 3.3 – AGENDA REQUEST – BUS SHELTER

An agenda request was received from Ruth Berns regarding a bus shelter at the Crestview Apartments for the elderly and disabled residents. Ms. Berns would like the City Council to support a shelter. Following discussion, Member Buehler made a motion, seconded by Member Hutchinson, as follows:

MOTION TO DIRECT THE CITY STAFF TO REQUEST LA CROSSE MTU TO INSTALL A BUS “HUT” AT CRESTVIEW APARTMENTS AND LANCER VILLAGE IN THE CITY OF LA CRESCENT.

Upon a roll call vote taken and tallied by the City Zoning & Bldg. Official, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – TRAIN WHISTLES/RAIL CROSSING BLOCKAGES

City Engineer Tim Hruska gave an overview to City Council of the public and private train crossings within the City. The crossing on Main Street is the only public crossing. Chief Stavenau gave an update to City Council regarding the ongoing communication with the railroad regarding the blocking of the crossings. Following discussion, no action taken.

ITEM 3.5 – AUTHORIZE STORM WATER MAINTENANCE

City Engineer Tim Hruska reviewed with City Council a proposal of \$8,950.00 from Zenke Inc. to address storm water erosion in the West Bank development that is impacting a water main. He also reviewed the work that will be performed as part of the proposal. There are funds in the 2017 general fund budget for the costs

associated with this work. Following discussion, Member Hutchinson made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE THE PROPOSAL OF \$8,950.00 FROM ZENKE INC. TO ADDRESS STORM WATER EROSION IN THE WEST BANK DEVELOPMENT THAT IS IMPACTING A WATER MAIN USING FUNDS IN THE 2017 GENERAL FUND BUDGET FOR THE COSTS ASSOCIATED WITH THIS WORK.

Upon a roll call vote taken and tallied by the City Zoning & Bldg. Official, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.6 – AUTHORIZE FINAL CONTRACT PAYMENTS

City Engineer Tim Hruska reviewed with City Council that the Stoney Point Water Main Improvement Project is complete and that the City has received the final payment request of \$9,341.70 from Zenke Inc. for the project. It was recommended to City Council to approve the payment, accept the project and initiate the start of the two- year maintenance bond. Following discussion, Member Williams made a motion, seconded by Member Buehler, as follows:

MOTION TO ACCEPT THE STONEY POINT WATER MAIN IMPROVEMENT PROJECT, APPROVE THE FINAL PAYMENT OF \$9,341.70 TO ZENKE INC. FOR THE PROJECT AND INITIATE THE START OF THE TWO- YEAR MAINTENANCE BOND.

Upon a roll call vote taken and tallied by the City Zoning & Bldg. Official, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.7 – JOINT POWERS AGREEMENT

La Crescent Police Chief Stavenau reviewed with City Council that the La Crescent Police Department has been selected as one of three agencies in the State of Minnesota for a small monetary grant. The program consists of the La Crescent Police Department and the department's records software vendor working in a coordinated

effort with the Minnesota Department of Public Safety in the implementation of a new statewide mandatory statistics program. The required changes are prompted by the Federal Government, Department of Justice. In essence the La Crescent Police Department will be one of the first law enforcement agencies in the State of Minnesota to have met new federal guidelines in the statistical reporting process. City Council reviewed a Joint Powers Resolution and it was recommended to City Council to accept the Resolution. Member Buehler introduced the following resolution and moved its passage and adoption:

RESOLUTION NO. 10-17-24

RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF LA CRESCENT ON BEHALF OF ITS POLICE DEPARTMENT

WHEREAS, the City of La Crescent on behalf of its Police Department desires to enter into a Joint Powers Agreement with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to receive funding to use to implement an adapter to make its records management system compatible with Minnesota National Incident-Based Reporting System requirements for which the Police Department is eligible.

NOW, THEREFORE, BE IT RESOLVED by the City of La Crescent, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreement by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the City of La Crescent on behalf of its Police Department, is hereby approved. A copy of the Joint Powers Agreement is attached to this Resolution and made a part of it.

2. That the La Crescent Chief of Police, Douglas Stavenau, or his or her successor, is designated the Authorized Representative for the City of La Crescent. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the agreement with the State.

To assist the Authorized Representative with the administration of the agreement, Sgt. Justin Thorsen is appointed as the Authorized Representative's designee.

3. That Mike Poellinger, the Mayor for the City of La Crescent, and Bill Waller, the City Administrator, are authorized to sign the State of Minnesota Joint Powers Agreement.

Passed and Adopted by the La Crescent City Council on this 23rd day of October, 2017.

CITY OF LA CRESCENT

SIGNED:

Mayor

ATTEST:

City Administrator

The foregoing motion was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Zoning & Bldg. Official, all Members voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

ITEM 3.8 – PERSONNEL COMMITTEE RECOMMENDATION

City Council reviewed a Memo from City Administrator Waller and a correspondence from Elliott Wieser regarding his resignation as the City’s Assistant Utility Maintenance Supervisor. The Personnel Committee has recommended to City Council to accept Elliott Wieser's resignation effective October 29, 2017, and authorize that the position of Utility Maintenance Worker 1 be advertised. A hiring recommendation would be presented at a future City Council meeting. Following discussion, Member Buehler made a motion, seconded by Member Williams, as follows:

MOTION TO ACCEPT ELLIOTT WIESER'S RESIGNATION AS THE CITY’S ASSISTANT UTILITY MAINTENANCE SUPERVISOR EFFECTIVE OCTOBER 29, 2017, AND AUTHORIZE THAT THE POSITION OF UTILITY MAINTENANCE WORKER 1 BE ADVERTISED.

Upon a roll call vote taken and tallied by the City Zoning & Bldg. Official, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.9 – UPDATED BUILDING ACTIVITY REPORT

City Zoning & Bldg. Official Shawn Wetterlin gave an overview to City Council of the 2017 Building Activities Report. This included a list of the building permits acquired and projects currently under construction. There have also been 140 miscellaneous permits which includes the following: additions;

remodels; and mechanical and plumbing permits. A list of the upcoming projects for the fall of 2018 was also presented. No action taken.

ITEM 7.1 – STAFF CORRESPONDENCES/COMMITTEE UPDATES – LIBRARY BOARD MINUTES – AUGUST 8, 2017

City Council reviewed the Minutes from the August 8, 2017 Library Board meeting. No action taken.

ITEM 9 – CHAMBER OF COMMERCE

The La Crescent Chamber did not have a report.

There being no further business to come before the Council at this time, Member Buehler made a motion, seconded by Member Williams, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Zoning & Bldg. Official, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:10 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator