

CITY OF LA CRESCENT
AGENDA
REGULAR MEETING
LA CRESCENT COMMUNITY BUILDING
OCTOBER 27, 2025
5:00 P.M.



CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
ACTION TO CHANGE AGENDA

1. CONSENT AGENDA

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES – OCTOBER 13, 2025
- 1.2 BILLS PAYABLE THROUGH OCTOBER 24, 2025
- 1.3

2. PUBLIC HEARING/MEETING

3. ITEMS FOR CONSIDERATION

- 3.1 AUTHORIZE EXPENDITURE – POLICE DEPARTMENT
BODY WORN/SQUAD CAR CAMERAS
- 3.2 VOLUNTEER FIRE ASSISTANCE GRANT APPLICATION
- 3.3 CARBON REDUCTION GRANT – AMENDED LEASE AGREEMENT
- 3.4 PERSONNEL COMMITTEE RECOMMENDATIONS
- 3.5 MAINTENANCE AGREEMENT – CITY OF LA CROSSE
- 3.6 REVIEW DRAFT 2026 GENERAL FUND BUDGET
- 3.7 PHASE 1 ARCHAEOLOGY AGREEMENT – MISSISSIPPI VALLEY
ARCHAEOLOGY – WALNUT STREET PROJECT
- 3.8
- 3.9
- 3.10

4. UNFINISHED BUSINESS

- 4.1

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OCTOBER 27, 2025
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5. MAYOR'S COMMENTS

5.1

6. STAFF CORRESPONDENCE/COMMITTEE UPDATES

6.1

6.2

6.3

7. CORRESPONDENCE

7.1

7.2

8. CHAMBER OF COMMERCE

8.1

9. HOUSTON COUNTY

10. ITEMS FOR NEXT AGENDA

11. ADJOURNMENT

1.1

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
OCTOBER 13, 2025

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of October was called to order by Mayor Mike Poellinger at 5:00 PM in the La Crescent Community Building, La Crescent, Minnesota, on Monday, October 13, 2025.

Upon a roll call taken and tallied by the City Clerk, the following members were present: Members Cherryl Jostad, Chris Langen, Dale Williams, Mayor Mike Poellinger, and Member Teresa O'Donnell-Ebner arrived at 5:07 p.m. Members absent: None. Also present were, City Administrator Bill Waller, Public Works Director Tyler Benish, Finance Director Kara Tarrence, Sustainability Coordinator Jason Ludwigson, City Attorney Skip Wieser, Assistant Attorney Kayla Schmitz, Attorney Andrew Wolf with Iverson Reuvers appeared via Zoom, and City Clerk Angie Boettcher.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – SEPTEMBER 22, 2025
- 1.2 BILLS PAYABLE THROUGH – OCTOBER 10, 2025

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion.

Member Langen made a motion, seconded by Member Williams, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – CLOSED SESSION

City Attorney Wieser and Attorney Andrew Wolf reviewed Minn. Stat. § 13D.05 Subd. 3(B) with the City Council. The City Council has the authority to go into Closed Session for purposes of preserving attorney-client privilege relating to active litigation regarding Gregory M. Meinertz, Rebecca M. Wolf v. Town of La Crescent a/k/a La Crescent Township, a Minnesota Municipal Corporation, City of La Crescent, a Minnesota Municipal Corporation, Houston County Case No. 28-CV-24-518. Pursuant to Minn. Stat. § 13D.05 Subd. 3(B), at 5:02 p.m., Member Williams made a motion, seconded by Member Langen as follows:

MOTION TO GO INTO CLOSED SESSION FOR PURPOSES OF PRESERVING ATTORNEY-CLIENT PRIVILEGE RELATING TO ACTIVE LITIGATION REGARDING GREGORY M. MEINERTZ, REBECCA M. WOLF V. TOWN OF LA CRESCENT A/K/A LA CRESCENT TOWNSHIP, A MINNESOTA MUNICIPAL CORPORATION, CITY OF LA CRESCENT, A MINNESOTA MUNICIPAL CORPORATION, HOUSTON COUNTY CASE NO. 28-CV-24-518.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

City Council went into closed session.

At 5:27 p.m., Member Langen made a motion, seconded by Member Williams as follows:

MOTION TO END CLOSED SESSION.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

At 5:29 p.m., Member O'Donnell-Ebner made a motion, seconded by Member Langen as follows:

MOTION TO RECONVENE THE REGULAR MEETING.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.2 – PLANNING COMMISSION MINUTES - OCTOBER 7, 2025

City Attorney Wieser reviewed with City Council two items from October 7, 2025, Planning Commission meeting that required action from the City Council.

1. A Conditional Use Permit (CUP) application from David Kulasiewicz for construction of an accessory structure in the R1-A Low Density Residential District, with Shoreland Management and Flood Plain overlays at 408 Shore Acres Road. The proposed project is the construction of an accessory structure, using an alternative method to fill called “wet flood proofing”, which is installing four Smart Vent flood openings. The application originally requested a 768 square foot structure; however, the motion made by the Planning Commission was to approve a 576 square foot structure or less. The Planning Commission is recommending that City Council approve the Conditional Use Permit based on their findings and conditions. Following discussion, Member Langen made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO ADOPT THE CONDITIONAL USE PERMIT APPLICATION SUBMITTED BY DAVID KULASIEWICZ OF 408 SHORE ACRES ROAD FOR CONSTRUCTION OF AN ACCESSORY STRUCTURE IN THE R1-A LOW DENSITY RESIDENTIAL DISTRICT, WITH SHORELAND AND FLOOD PLAIN OVERLAYS BASED ON THE FINDING OF FACTS AND CONDITIONS OF APPROVAL AS FOLLOWS:

- A. That the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.

Finding: The construction of the proposed use will not be injurious to others in the immediate vicinity.

The area in question is largely developed with residential and related uses.

B. That the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. The adjoining property is already developed.

Finding: The proposed project will not impede any uses as the structure will be constructed off the public roadway.

C. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.

Finding: Yes, there are adequate facilities and the proposed use will not adversely impact public utilities.

D. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.

Finding: N/A

E. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.

The use is consistent with the purposes of the zoning code and the purposes of the zoning district in which the applicant intends to locate the proposed use.

Finding: The proposed use will not generate any odors, fumes, dust, noise, or other vibrations.

F. The use is not in conflict with the policies of the City of La Crescent.

Finding: The use is not in conflict with the policies of the City of La Crescent.

G. The use will not cause traffic hazards or congestion.

Finding: The proposed use will not create or cause traffic hazards or traffic congestion.

H. Existing uses will not be adversely affected because of curtailment of customer trade brought about by intrusion of noise, glare or general unsightliness.

Finding: The existing uses will not be impacted.

Conditions of Approval

- A. Applicant will abide by the representations made by the applicant or their agents made during the permitting process, to the extent those representations were not negated by the Planning Commission or City Council and to the extent they are not inconsistent with spirit or letter explicit conditions of the Conditional Use Permit.
- B. Applicant comply with all federal, state, and local regulations.
- C. Exterior lighting will comply with the La Crescent Building Codes.
- D. The building footprint cannot exceed Five Hundred Seventy-Six (576) square feet.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

- 2. A Conditional Use Permit (CUP) application from Austin Wszolek of Carbon MN LLC to allow for the operation of cultivation, extraction, and manufacturing of cannabis, in the Industrial Zoned District at 190 Main Street. Mr. Wszolek along with other representatives from Carbon MN LLC were in attendance to answer any questions. The Planning Commission is recommending that City Council approve the Conditional Use Permit based on their findings and conditions. Following discussion, Member Langen made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO ADOPT THE CONDITIONAL USE PERMIT APPLICATION SUBMITTED BY AUSTIN WSZOLEK OF CARBON MN LLC TO ALLOW FOR THE OPERATION OF CULTIVATION, EXTRACTION, AND MANUFACTURING OF CANNABIS, IN THE INDUSTRIAL ZONED DISTRICT AT 190 MAIN STREEET BASED ON THE FINDING OF FACTS AND CONDITIONS OF APPROVAL AS FOLLOWS:

- A. That the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.

Finding: Conditional use will not be injurious to adjoining properties as applicant has submitted to the Office of Cannabis Management compliant odor mitigation system and theft mitigation system.

Adjoining properties are industrial in nature.

B. That the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.

Finding: The proposed conditional use will not impede normal development as the adjoining areas are already developed for industrial use.

C. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.

Finding: Adequate utilities, access roads, and drainages are already in place.

D. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.

Finding: The existing structure has sufficient loading area already in place. There is also onsite parking available and minimal off-street parking will be utilized.

E. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.

The use is consistent with the purposes of the zoning code and the purposes of the zoning district in which the applicant intends to locate the proposed use.

Finding: Applicant has submitted to the Office of Cannabis Management odor mitigation plan. Applicant will submit this plan to the City engineering firm for approval.

F. The use is not in conflict with the policies of the City of La Crescent.

Finding: The use is not in conflict with the policies of the City of La Crescent. The proposed use has been identified as a conditional use within the City Zoning Ordinance.

G. The use will not cause traffic hazards or congestion.

Finding: The proposed use will not create or cause traffic hazards or traffic congestion.

H. Existing uses will not be adversely affected because of curtailment of customer trade brought about by intrusion of noise, glare or general unsightliness.

Finding: The existing uses will not be impacted.

Conditions of Approval

- A. Applicant will abide by the representations made by the applicant or their agents made during the permitting process, to the extent those representations were not negated by the Planning Commission or City Council and to the extent they are not inconsistent with spirit or letter explicit conditions of the Conditional Use Permit.
- B. Exterior lighting will comply with the La Crescent Building Codes.
- C. Applicant comply with all federal, state, and local regulations.
- D. No retail sales will take place at this location.
- E. The proposed use will not exceed 5,000 square feet.
- F. The odor mitigation plan will comply with Ordinance No. 587(6)(G) and be reviewed and approved by Minnesota Office of Cannabis Management and reviewed and approved by the City engineering firm, WHKS.
- G. Security/theft mitigation will comply with Ordinance No. 587(6)(H) and be reviewed and approved by Minnesota Office of Cannabis Management along with the Chief of Police for the La Crescent Police Department.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and Member Jostad voted against the same. The motion was declared duly carried by a 4-1 vote.

ITEM 3.3 – WIESER PARK PAVILION SOLAR AWARD/AGREEMENT

Sustainability Coordinator Jason Ludwigson reviewed with City Council agreements between the City of La Crescent and the Minnesota Department of Commerce and an agreement between Solar Connection and the City of La Crescent to install roof-mounted solar panels on the Wieser Park Pavilion. The project details are as follows:

- The system will be 29.1 kW DC.
- Combined the grant and the elective pay tax credit will cover \$69,300 or 100% of the system cost of \$83,000.
- Once the solar PV system is installed an estimated 102% of the electricity used by the facility will be generated by solar.
- The cumulative saving on the system is estimated to be \$151,587 after 25 years.

It was recommended that City Council approve proceeding with the agreements from the Minnesota Department of Commerce and Solar Connection. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Langen as follows:

MOTION TO APPROVE PROCEEDING WITH THE AGREEMENTS FROM THE MINNESOTA DEPARTMENT OF COMMERCE AND SOLAR CONNECTION TO INSTALL ROOF-MOUNTED SOLAR PANELS ON THE WIESER PARK PAVILION.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and Member Jostad voted against the same. The motion was declared duly carried by a 4-1 vote.

ITEM 3.4 – CARBON REDUCTION GRANT – RESOLUTION & AGENCY AGREEMENT

Sustainability Coordinator Jason Ludwigson reviewed with City Council a resolution with MnDOT and a State of Minnesota Agency agreement to authorize \$16,000 in Carbon Reduction Program funds for SP236-080-006. These funds are being used for the Chevy Equinox city vehicle. CRP funds require a 20% match. The local match has been built into future general fund budgets. It was recommended that City Council approve the State of Minnesota Agency agreement. Following discussion, Member O'Donnell-Ebner made a motion seconded by Member Langen as follows:

MOTION TO APPROVE THE STATE OF MINNESOTA AGENCY AGREEMENT TO AUTHORIZE \$16,000 IN CARBON REDUCTION PROGRAM FUNDS FOR SP236-080-006 TO BE USED FOR THE CHEVY EQUINOX CITY VEHICLE.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Following discussion, Member O'Donnell-Ebner introduced the following resolution and moved its passage and adoption:

RESOLUTION 10-25-32
A RESOLUTION APPOINTING THE COMMISSIONER OF TRANSPORTATION
AS AGENT OF THE CITY OF LA CRESCENT TO ACCEPT AS ITS AGENT
FEDERAL AID FUNDS FOR ELIGIBLE TRANSPORTATION RELATED
PROJECTS

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of City of La Crescent to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the mayor and the clerk are hereby authorized and directed for and on behalf of the City of La Crescent to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1058703, a copy of which said agreement was before the City of La Crescent and which is made a part hereof by reference.

STATE OF MINNESOTA
COUNTY OF _____

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by City of La Crescent name at a duly authorized meeting thereof held on the ____ day of _____, 20____, as shown by the minutes of said meeting in my possession.

Clerk

Notary Public
My Commission expires _____

The motion for adoption of the foregoing resolution was duly seconded by Member Williams and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes

Mike Poellinger

Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.5 – SOLAR ON PUBLIC BUILDINGS GRANT AGREEMENT – STONEY POINT WELLHOUSE

Sustainability Coordinator Jason Ludwigson reviewed with City Council an agreement between the City of La Crescent and the Minnesota Department of Commerce for the solar PV project at Stoney Point. The project details are as follows:

- The system will be 31.2 kW DC.
- Combined the grant and the elective pay tax credit will cover \$69,300 or 90% of the system cost of \$77,000.
- The cost of the system to the city is \$7,700. The City would recommend amending the 2022 Capital Equipment Certificate to include this cost and authorize the expenditure.
- The payback on this system is anticipated to be 2.3 years or 27 months.
- Once the solar PV system is installed an estimated 50% of the electricity used by the facility will be generated by solar.
- The cumulative return on the system is estimated to be \$97,385 after 25 years.

It was recommended that City Council approve proceeding with the agreement from the Minnesota Department of Commerce. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Langen as follows:

MOTION TO APPROVE PROCEEDING WITH THE AGREEMENT BETWEEN THE CITY OF LA CRESCENT AND THE MINNESOTA DEPARTMENT OF COMMERCE FOR THE SOLAR PV PROJECT AT STONEY POINT, AMEND THE 2022 CAPITAL EQUIPMENT CERTIFICATE TO INCLUDE THE CITY'S COST OF \$7,700 AND AUTHORIZE THE EXPENDITURE.

Upon a roll call vote taken and tallied by the City Clerk, the following Members present voted in favor thereof, viz;

Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and Member Jostad voted against the same. The motion was declared duly carried by a 4-1 vote.

ITEM 3.6 – FAIR HOUSING DISCUSSION

City Administrator Waller reviewed with City Council a memo from Community Development Director Larry Kirch as part of the City’s obligation for receiving Federal Community Development Block Grant funds under the State of Minnesota Department of Employment and Economic Development, for streetscaping of Walnut Street, the City is required to actively promote Fair Housing. Over the course of the grant, the City must annually conduct a Fair Housing activity. In 2024 the City placed Fair Housing posters in city hall and at the library. In 2025 the council discuss fair housing during a council meeting (fulfilled October 13, 2025), and in 2026, the City will produce and distribute a brochure on Fair Housing. This requirement may run through the 2027 Federal Fiscal Year when the Walnut Street Project is fully closed out. The National Fair Housing Training Academy Planning Guide was provided. This item was informational only; no action was required.

ITEM 3.7 – REVIEW DRAFT CITY ADMINISTRATORS JOB DESCRIPTION

City Attorney Wieser reviewed with City Council the draft job description for the City Administrator. City Council provided input. Based on Council input, Attorney Wieser will make updates to the draft and bring it back to either the October 27, 2025, or November 10, 2025, City Council meeting.

ITEM 3.8 – PERSONNEL COMMITTEE RECOMMENDATIONS

The Personnel Committee had the following recommendations for review and consideration by the City Council:

1. That the City Council approve a memorandum of understanding (mou) with the LELS Union regarding back-pay of thirteen (13) calendar days owed to Police Officer Kaleb Peterson for military service in 2024. Assistant Attorney Schmitz reviewed the MOU with City Council. Following discussion, Member Williams made a motion, seconded by Member O’Donnell-Ebner as follows:

MOTION TO APPROVE A MEMORANDUM OF UNDERSTANDING WITH THE LELS UNION REGARDING THIRTEEN (13) CALENDAR DAYS OF BACK-PAY OWED TO POLICE OFFICER KALEB PETERSON FOR MILITARY SERVICE IN 2024.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes

Mayor Poellinger Yes

and none voted against the same. The motion was declared duly carried.

2. On October 30, 2025, Kara Tarrence will have completed her third year of employment as the City's Financial Director. It was recommended that effective October 30, 2025, Ms. Tarrence be moved from step 4 to step 5 in the Finance Director's salary schedule. Following discussion, Member Williams made a motion, seconded by Member Langen as follows:

MOTION THAT EFFECTIVE OCTOBER 30, 2025, FINANCE DIRECTOR KARA TARRENCE BE MOVED FROM STEP 4 TO STEP 5 IN THE FINANCE DIRECTOR'S SALARY SCHEDULE.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.9 – PROCLAMATION – LIONS CLUB 60TH ANNIVERSARY

City Council reviewed for approval a proclamation recognizing October 18, 2025, as Lions Club of La Crescent Day in the City of La Crescent. Following discussion, Member Jostad made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO PROCLAIM OCTOBER 18, 2025, AS LIONS CLUB OF LA CRESCENT DAY IN THE CITY OF LA CRESCENT.

Upon a roll call vote taken and tallied by the City Clerk, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.10 – MnDOT 2026 TRANSIT OPERATING AGREEMENT

City Administrator Bill Waller reviewed with City Council the 2026 Section 5307 Public Transit Participation Program Grant Agreement for Urbanized Areas with the Minnesota Department of Transportation. In 2026, the City will receive approximately \$349,435 in Federal and State funds to operate the local bus service. To continue to provide the local bus service, it was recommended that City Council approve the grant agreement and authorize the required signatures. Following discussion, Member Williams made a motion, seconded by Member O’Donnell-Ebner as follows:

MOTION TO APPROVE THE 2026 SECTION 5307 PUBLIC TRANSIT PARTICIPATION PROGRAM GRANT AGREEMENT FOR URBANIZED AREAS WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION WITH THE CITY RECEIVING APPROXIMATELY \$349,435 IN FEDERAL AND STATE FUNDS TO OPERATE THE LOCAL BUS SERVICE AND AUTHORIZE THE REQUIRE SIGNATURES.

Upon a roll call vote taken and tallied by the City Clerk, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.11 – CITY OF LA CROSSE – MAINTENANCE AGREEMENT

Public Works Director Tyler Benish reviewed information with City Council regarding a 2026 City of La Crosse project to build a bike and pedestrian bridge that will be attached to the north side of the west channel bridge on US 14/16/61. The project will also include widening and improving the existing path/sidewalk adjacent to the west bound vehicular lane from the Cass Street Bridge to Sportsman Landing in Minnesota. WISDOT requires the City of La Crosse to have a maintenance agreement for the project. However, due to insurance reasons the City of La Crosse can only maintain the path and bridge to the state line. City staff have been working with the City of La Crosse to draft a maintenance agreement for the portion of the bridge and new path from Sportsman’s Landing to the state line. The maintenance included in the agreement would be to fix cracks and potholes in the asphalt, replace and fix any lighting and fencing, and maintain the removal of brush, debris, and snow. The maintenance agreement will be

presented at the October 27, 2025, City Council meeting for review and consideration. This item was informational only; no action was required.

ITEM 3.12 – 2024 AUDIT UPDATE

Finance Director Kara Tarrence provided City Council with an update on the 2024 Audit. This was informational only; no action was required.

ITEM 3.13 CIGARETTE/TOBACCO LICENSE APPLICATION

City Council reviewed a memo from Administrative Assistant Chris Fortsch regarding a license application by DMV Enterprises LLC, for retail sales of cigarettes and other tobacco products at La Crescent Wine and Spirits, 100 Twilite Street. The application appears to be in order, and it was recommended that City Council approve the license application and authorize that it be forwarded to the Minnesota Department of Revenue. Following discussion, Member Williams made a motion, seconded by Member Langen as follows:

MOTION TO APPROVE THE LICENSE APPLICATION BY DMV ENTERPRISES LLC, FOR RETAIL OF CIGARETTES AND OTHER TOBACCO PRODUCTS AT LA CRESCENT WINE AND SPIRITS, 100 TWILITE STREET.

Upon a roll call vote taken and tallied by the City Clerk, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

6. STAFF CORRESPONDENCE/COMMITTEE UPDATES

6.1 RIBBON CUTTING EVENT – AQUATIC CENTER

City Council reviewed information regarding a ribbon cutting ceremony on October 27, 2025, at 4:00 p.m. in Frank J. Kistler Park to celebrate the completion of the solar panel installation at La Crescent Aquatic Center.

9. ADJOURNMENT

There being no further business to come before the Council at this time, Member Williams made a motion, seconded by Member Langen to adjourn the meeting. Upon a roll call vote taken and tallied by the City Clerk, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:25 P.M.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator

#1.2



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator
DATE: October 24, 2025
RE: Bills Payable

BW

Attached for review and consideration by the City Council are the bills payable for the period ending October 24, 2025. We would suggest that the City Council approve the payment of the bills payable as presented.

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
ABILITY BUILDING CENTER INC						
27501	CITY HALL - CLEANING	09/30/2025	69.00	.00		
27501	CITY HALL - SHREDDING	09/30/2025	24.26	.00		
27503	FD - CLEANING COMM RM	09/30/2025	321.60	.00		
27503	FD - CLEANING STATION	09/30/2025	202.80	.00		
Total 8085:			617.66	.00		
ALL STAR PRO GOLF INC						
INV42770	GC - GLOVES FOR RESALE	08/27/2025	540.57	.00		
INV42837	GC - GOLF PENCILS	09/03/2025	211.84	.00		
Total 51:			752.41	.00		
AMAZON CAPITAL SERVICES						
11XC-LLQD-4Q4	LIBRARY - BOOKS GRANT FUNDED	10/19/2025	32.44	.00		
11YG-MQLX-LGL	LIBRARY - BOOKS GRANT FUNDED	10/13/2025	23.95	.00		
13CJ-3616-MHC	LIBRARY - PROGRAM SUPPLIES	10/17/2025	218.52	.00		
14DC-FVMY-JQN	LIBRARY - BOOKS GRANT FUNDED	10/21/2025	37.95	.00		
14FC-JW7P-DW	LIBRARY - BOOKS GRANT FUNDED	10/14/2025	8.44	.00		
14M4-R61J-9J7D	LIC BUR - OFFICE SUPPLIES	10/15/2025	58.90	.00		
164X-L3W7-M4P	CITY HALL - OFFICE SUPPLIES	10/17/2025	39.99	.00		
16CJ-3V74-DL1J	LIBRARY - BOOKS GRANT FUNDED	10/12/2025	102.64	.00		
17NW-DLFL-9YH	GC - EQUIPMENT REPAIR	09/24/2025	18.68	.00		
193X-PXLK-6C9	MAINT - GLOVES FOR SHOP	10/16/2025	115.00	.00		
1CV7-LVNM-64N	LIBRARY - BOOKS GRANT FUNDED	10/16/2025	10.80	.00		
1D4V-NNVW-J4L	LIBRARY - BOOKS GRANT FUNDED	10/12/2025	220.65	.00		
1DHQ-XKWG-6D	LIBRARY - BOOKS GRANT FUNDED	10/19/2025	184.18	.00		
1DKY-6QJH-HPV	STREET MARKING PAINT	10/15/2025	77.85	.00		
1G33-DNMH-CC	LIBRARY - BOOKS GRANT FUNDED	10/14/2025	9.74	.00		
1JTN-RL71-4YK	LIBRARY - BOOKS GRANT FUNDED	10/15/2025	49.76	.00		
1K63-WLYH-L4C	LIBRARY - BOOKS GRANT FUNDED	10/21/2025	25.32	.00		
1K6K-FPJF-C6Q	LIBRARY - BOOKS GRANT FUNDED	10/12/2025	324.03	.00		
1KWH-L7QJ-VH	LIBRARY - PROGRAM SUPPLIES	10/22/2025	143.23	.00		
1LF4-9DFN-7PF	CITY HALL - OFFICE SUPPLIES	10/14/2025	96.62	.00		
1LLV-XR7C-74D	LIBRARY - BOOKS GRANT FUNDED	10/09/2025	41.18	.00		
1LRX-6C3J-RN7	LIBRARY - BOOKS GRANT FUNDED	10/22/2025	8.99	.00		
1M9J-W9NK-3LT	LIBRARY - BOOKS GRANT FUNDED	10/20/2025	151.92	.00		
1NC3-Q7N6-G73	LIBRARY - BOOKS GRANT FUNDED	10/21/2025	41.51	.00		
1NNR-PTPL-V73	LIBRARY - CLEANING SUPPLIES	10/22/2025	19.99	.00		
1NRM-RDWC-JN	LIBRARY - BOOKS GRANT FUNDED	10/12/2025	49.06	.00		
1P17-Q7JR-4CY	LIBRARY - BOOKS GRANT FUNDED	10/19/2025	72.99	.00		
1R6K-NFH1-4RX	LIBRARY - BOOKS GRANT FUNDED	10/16/2025	43.76	.00		
1RKV-VQT7-4PV	LIBRARY - BOOKS GRANT FUNDED	10/11/2025	32.24	.00		
1RTN-WNY9-HF	LIBRARY - BOOKS GRANT FUNDED	10/12/2025	11.39	.00		
1V3T-NGHK-TLD	LIBRARY - BOOKS GRANT FUNDED	10/22/2025	97.20	.00		
1W4F-TTD4-1WT	LIBRARY - BOOKS GRANT FUNDED CREDIT	10/11/2025	28.47-	.00		
1WFF-7W6L-33K	LIBRARY - BOOKS GRANT FUNDED	10/11/2025	43.29	.00		
1WJ3-63CX-RT	LIBRARY - BOOKS GRANT FUNDED	10/22/2025	27.60	.00		
1X9H-MTL9-4GK	LIBRARY - BOOKS GRANT FUNDED	10/19/2025	101.12	.00		
1X9H-MTL9-6FL	LIBRARY - BOOKS GRANT FUNDED	10/19/2025	14.82	.00		
1YGW-6KPT-4K6	LIBRARY - BOOKS GRANT FUNDED	10/19/2025	21.79	.00		
1YGW-6KPT-4K	LIBRARY - BOOKS GRANT FUNDED	10/19/2025	16.49	.00		
Total 9956:			2,565.56	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
ANCHOR SOLAR INVESTMENTS LLC						
#72	ANIMAL RESCUE - SOLAR	10/01/2025	206.37	.00		
#72	MAINTENANCE BLDG - SOLAR	10/01/2025	402.46	.00		
#72	RADIUM PLANT - SOLAR	10/01/2025	402.46	.00		
Total 9859:			1,011.29	.00		
AUTO VALUE LA CROSSE						
516546816	STREETS - EQUIPMENT REPAIR	10/01/2025	129.12	.00		
516547524	GC - MOWER REPAIR	10/08/2025	199.10	.00		
516548161	GC - TRACTOR REPAIR	10/14/2025	64.97	.00		
Total 2106:			393.19	.00		
B & T TECHNICAL SERVICES, LLC						
1835	COMM BLDG - SOLAR ELECTRICAL SERVICE	09/30/2025	678.30	.00		
Total 9680:			678.30	.00		
BOETTCHER, COLTON						
2025 SHOE	SHOE REIMBURSEMENT	09/19/2025	168.79	.00		
Total 10323:			168.79	.00		
BOUND TREE MEDICAL, LLC						
70371561	FD - MEDICAL SUPPLIES CREDIT	10/14/2025	46.13-	.00		
70371562	FD - MEDICAL SUPPLIES CREDIT	10/15/2025	297.99-	.00		
85920431	FD - MEDICAL SUPPLIES	09/15/2025	507.68	.00		
85920432	FD - MEDICAL SUPPLIES	09/15/2025	511.82	.00		
85920433	FD - MEDICAL SUPPLIES	09/15/2025	12.33	.00		
Total 9621:			687.71	.00		
BUREAU OF CRIMINAL APPREHENSION						
43164	PD - TRAINING J. DEBOER	10/16/2025	375.00	.00		
43176	PD - TRAINING R. CLARK	10/17/2025	375.00	.00		
Total 9681:			750.00	.00		
CDW GOVERNMENT, INC.						
AG4HI4D	B&Z- ADOBE SOFTWARE RENEWAL	10/10/2025	99.22	.00		
AG4HI4D	CITY - ADOBE SOFTWARE RENEWAL	10/10/2025	198.44	.00		
Total 8180:			297.66	.00		
CINTAS CORPORATION						
4242557051	GC- CLEANING RAGS FOR CLUBHOUSE AND SHOP	09/08/2025	39.97	.00		
4242557068	CITY HALL - MATS, CLEANING RAGS & TOWELS	09/08/2025	86.41	.00		
4244031033	CITY HALL - MATS, CLEANING RAGS & TOWELS	09/22/2025	86.41	.00		
4244031063	GC- CLEANING RAGS FOR CLUBHOUSE AND SHOP	09/22/2025	49.59	.00		
Total 9696:			262.38	.00		
DAKOTA SUPPLY GROUP INC.						
S104681830.001	WATER VALVE TURNER	10/14/2025	2,852.18	2,852.18	10/15/2025	
S104890397.001	WATER VALVE LUBE MACHINE	10/14/2025	260.85	260.85	10/15/2025	
S104937150.002	GRINDER PADDLE SWITCH	10/14/2025	29.00	29.00	10/15/2025	

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
S104990409.001	FINANCE CHARGE	10/14/2025	42.78	42.78	10/15/2025	
S105077001.001	FINANCE CHARGE	10/14/2025	46.69	46.69	10/15/2025	
Total 10320:			3,231.50	3,231.50		
DAVEAU, DARIN						
10/25 REIMB	REIMBURSE MEALS - POLICE TRAINING	10/15/2025	74.91	.00		
Total 10118:			74.91	.00		
DAVY LABORATORIES						
25J0344	WATER - TESTING	10/17/2025	114.00	.00		
25J0400	WASTEWATER TESTING	10/23/2025	140.00	.00		
25J0406	WASTEWATER TESTING	10/23/2025	140.00	.00		
Total 312:			394.00	.00		
DEPT OF NATURAL RESOURCES						
10/15/25-10/20/2	WEEKLY RECREATIONAL VEH. REGIST.	10/20/2025	213.00	213.00	10/24/2025	
10/7/25-10/14/25	WEEKLY RECREATIONAL VEH. REGIST.	10/14/2025	643.60	643.60	10/20/2025	
Total 318:			856.60	856.60		
EFTPS - ELECTRONIC FEDERAL TAX						
10/10/25 P/R	FED/FICA/MEDICARE	10/15/2025	26,040.42	26,040.42	10/15/2025	
Total 1127:			26,040.42	26,040.42		
EXPLORE LA CROSSE						
1958	TROLLY EXPENSES FOR INDIGENOUS PEOPLES DAY	10/15/2025	250.00	.00		
Total 9985:			250.00	.00		
GOODENOUGH CONSULTING LLC						
1175	LIBRARY - TRAINING	10/20/2025	495.00	.00		
Total 10322:			495.00	.00		
HAWKINS INC.						
7225794	WATER PLANT - CHEMICALS	10/15/2025	20.00	.00		
Total 512:			20.00	.00		
HOKAH CO-OP OIL ASSOCIATION						
275329	GC - OIL FOR EQUIPMENT	10/08/2025	72.62	.00		
275469	BIKE TRAIL SEED	10/13/2025	323.84	.00		
275469	DOG PARK SEED	10/13/2025	323.83	.00		
Total 715:			720.29	.00		
J.P. COOKE COMPANY						
900346	CITY - STAMPER	10/06/2025	64.20	.00		
Total 925:			64.20	.00		
KOCH, ANDREW						
2025 BOOT	REIMBURSE - SAFETY BOOTS	10/07/2025	125.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9661:			125.00	.00		
LA CRESCENT AREA EVENT CENTER, INC.						
9/25	LODGING T LODGING TAX - MARKETING & PROMO AGREEMENT	10/21/2025	1,526.85	.00		
Total 9810:			1,526.85	.00		
LA CRESCENT CHAMBER OF COMMERC						
9/25	LODGING T LODGING TAX - MARKETING & PROMO AGREEMENT	10/21/2025	1,526.85	.00		
Total 1142:			1,526.85	.00		
LA CRESCENT FIREMEN'S RELIEF A						
2025 FSA	FIRE DEPT - STATE AID PASS THRU	10/13/2025	55,969.74	55,969.74	10/13/2025	
2025 FSA SUPP	FIRE DEPT - SUPP ST AID PASS THRU	10/13/2025	7,486.69	7,486.69	10/13/2025	
2025 REQUIRED	BUDGETED - FIRE DEPT CONTRIBUTION	10/13/2025	6,000.00	6,000.00	10/13/2025	
Total 1162:			69,456.43	69,456.43		
LA CROSSE AREA CONVENTION AND						
9/25	LODGING T LODGING TAX - MARKETING & PROMO AGREEMENT	10/21/2025	4,776.29	.00		
Total 9824:			4,776.29	.00		
LA CROSSE GLASS & OVERHEAD DOOR CO.						
356593	LIBRARY- FRONT DOOR OPENER	10/16/2025	208.50	.00		
Total 2471:			208.50	.00		
LA CROSSE TRIBUNE						
LIB 13 WEEKS 1	LIBRARY - SUBSCRIPTION RENEWAL	10/14/2025	78.00	.00		
Total 8522:			78.00	.00		
LAPHAM'S CLEANING LLC						
36	CITY HALL - CLEANING	10/21/2025	1,200.00	.00		
Total 10121:			1,200.00	.00		
MENARDS-LA CROSSE						
17184	GC - SAFETY GLOVES	09/05/2025	59.94	.00		
17184	GC - EQUIPMENT REPAIR	09/05/2025	207.23	.00		
17239	GC - PAVERS FOR BALL WASHER BENCHES	09/06/2025	49.80	.00		
18604	PARKS - ANTI-FREEZE & CHAIN LUBE	10/10/2025	76.44	.00		
18756	MAINT - VEHICLE MAINT	10/14/2025	32.92	.00		
18756	FD - VEHICLE MAINT	10/14/2025	120.75	.00		
19063	CITY HALL - DOOR REPAIR	10/21/2025	56.86	.00		
19063	WATER PLANT - FAN	10/21/2025	95.98	.00		
Total 1352:			699.92	.00		
MIDWEST TAPE						
507866865	LIBRARY- MOVIES GRANT FUNDED	10/10/2025	77.22	.00		
507895434	LIBRARY- MOVIES GRANT FUNDED	10/16/2025	201.61	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9851:			278.83	.00		
MIENERGY COOPERATIVE						
9/25 STMT	ELECT UTILITIES-CRESC.HGTS.& WILDWOOD SEC LIGH	09/30/2025	218.70	218.70	10/21/2025	
9/25 STMT	ELECT UTILITIES-GC POP MACH.	09/30/2025	155.06	155.06	10/21/2025	
9/25 STMT	ELECT UTILITIES-GC CLUBHOUSE	09/30/2025	1,285.28	1,285.28	10/21/2025	
9/25 STMT	ELECT UTILITIES-GC IRRIGATION & PARKING LOTS LIGH	09/30/2025	18.18	18.18	10/21/2025	
9/25 STMT	ELECT UTILITIES - HORSETRACK MEADOWS LIFT STATI	09/30/2025	142.80	142.80	10/21/2025	
9/25 STMT	ELECT UTILITIES - WIESER PARK	09/30/2025	502.70	502.70	10/21/2025	
Total 2012:			2,322.72	2,322.72		
MINNESOTA CHILD SUPPORT PAYMENT CENTER						
10/10/25PR0015	MN CHILD SUPPORT	10/14/2025	497.46	497.46	10/14/2025	
Total 9597:			497.46	497.46		
MINNESOTA DEPT OF REVENUE						
10/10/25 P/R	MN STATE WHT	10/15/2025	4,444.00	4,444.00	10/15/2025	
Total 227:			4,444.00	4,444.00		
MINNESOTA ENERGY RESOURCES INC						
9/25 STMT	ABNET RESTROOMS- GAS UTILITIES	09/30/2025	21.30	21.30	10/21/2025	
9/25 STMT	ANIMAL SHELTER- GAS UTILITIES	09/30/2025	56.95	56.95	10/21/2025	
9/25 STMT	CONTROL BLDG - GAS UTILITIES	09/30/2025	36.41	36.41	10/21/2025	
9/25 STMT	ICE ARENA - GAS UTILITIES	09/30/2025	846.53	846.53	10/21/2025	
9/25 STMT	LIBRARY - GAS UTILITIES	09/30/2025	20.49	20.49	10/21/2025	
9/25 STMT	MAINT BLDG - GAS UTILITIES	09/30/2025	45.00	45.00	10/21/2025	
9/25 STMT	POOL - GAS UTILITIES	09/30/2025	48.09	48.09	10/21/2025	
9/25 STMT	PUMP HOUSE MCINTOSH	09/30/2025	31.32	31.32	10/21/2025	
9/25 STMT	PUMP HOUSE ORCHARDVIEW	09/30/2025	33.01	33.01	10/21/2025	
9/25 STMT	CITY HALL - GAS UTILITIES	09/30/2025	45.76	45.76	10/21/2025	
9/25 STMT	COMMUNITY BLDG - GAS UTILITIES	09/30/2025	52.43	52.43	10/21/2025	
Total 8171:			1,237.29	1,237.29		
MN UNEMPLOYMENT INSURANCE						
CITY 3RD QTR 2	PARKS - UNEMPLOYMENT INSURANCE BENEFIT	10/08/2025	1,069.00	.00		
Total 1321:			1,069.00	.00		
MORRIS ELECTRONICS INC.						
15886	EMAIL ISSUE	09/23/2025	125.00	.00		
15887	EMAIL ISSUE	09/23/2025	375.00	.00		
Total 10081:			500.00	.00		
MUNICIPAL EMERGENCY SERVICES, INC.						
IN2343275	FD - PPE	09/22/2025	1,074.10	.00		
IN2357635	FD - PPE	10/14/2025	660.60	.00		
IN2361565	FD - UNIFORM BADGE	10/20/2025	117.00	.00		
Total 8816:			1,851.70	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
NATIONAL BAND & TAG COMPANY						
338153	DOG & CAT TAGS	10/22/2025	181.19	.00		
Total 9038:			181.19	.00		
NORTH SHORE ANALYTICAL						
15238	WASTEWATER SAMPLE TEST	10/10/2025	135.00	.00		
Total 10200:			135.00	.00		
NORTHERN BATTERY						
55632510140844	GC - BATTERY FOR TRACTOR	10/14/2025	79.95	.00		
Total 1461:			79.95	.00		
P & T ELECTRIC INC						
27739	MAINT SHOP - WIRE SERVICE FOR NEW AIR COMPRESS	10/06/2025	548.41	.00		
Total 1643:			548.41	.00		
PENDELTON TURF SUPPLY INC						
12849	GC - CHEMICALS FOR THE COURSE	10/08/2025	2,318.00	.00		
12861	GC - FALL REBATE CREDIT	10/09/2025	37.50-	.00		
Total 9169:			2,280.50	.00		
PETERSON, KALEB						
10/25 REIMB	REIMBURSE - MEALS AT TRAINING	10/14/2025	43.35	.00		
Total 10154:			43.35	.00		
POINT C						
10/18/25 R. LEM	MEDICAL REIMB P/R DEDUCTED-R. LEMKE	10/21/2025	125.00	125.00	10/21/2025	
9/25 STMT PCH1	ADMIN FEE	10/14/2025	75.00	75.00	10/14/2025	
Total 10202:			200.00	200.00		
PUBLIC EMPLOYEES RETIREMENT						
10/10/25 P/R	RETIREMENT DEDUCTIONS/CONTRIB.-CORD & PF	10/15/2025	17,854.63	17,854.63	10/15/2025	
10/10/25 P/R	RETIREMENT DEDUCTIONS/CONTRIB.-DCP	10/15/2025	272.50	272.50	10/15/2025	
Total 1612:			18,127.13	18,127.13		
QUADIANT FINANCE USA, INC						
10/25 STMT	Postage Meter Postage- Arena	10/15/2025	3.00	.00		
10/25 STMT	Postage Meter Postage- B & Z	10/15/2025	21.00	.00		
10/25 STMT	Postage Meter Postage- Clerk	10/15/2025	45.00	.00		
10/25 STMT	Postage Meter Postage- FIRE DEPARTMENT	10/15/2025	12.00	.00		
10/25 STMT	Postage Meter Postage- Golf course	10/15/2025	9.00	.00		
10/25 STMT	Postage Meter Postage- Library	10/15/2025	9.00	.00		
10/25 STMT	Postage Meter Postage- Lic Bur	10/15/2025	30.00	.00		
10/25 STMT	Postage Meter Postage- Police	10/15/2025	21.00	.00		
10/25 STMT	Postage Meter Postage- Pool	10/15/2025	6.00	.00		
10/25 STMT	Postage Meter Postage- Public works	10/15/2025	15.00	.00		
10/25 STMT	Postage Meter Postage- Sewer	10/15/2025	63.00	.00		
10/25 STMT	Postage Meter Postage- Water	10/15/2025	63.00	.00		
10/25 STMT	Postage Meter Postage- Animal Shelter	10/15/2025	3.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9799:			300.00	.00		
RCT SEWER VAC LLC						
1186	ANNUAL SANITARY SEWER CLEANING	08/07/2025	15,627.40	.00		
Total 9511:			15,627.40	.00		
RIVERLAND COMMUNITY COLLEGE						
1325037	FD - TRAINING REIMB THROUGH MBFTE	09/29/2025	1,850.00	.00		
Total 1837:			1,850.00	.00		
SOLAR CONNECTION INC.						
9500004523	1ST PAYMENT SOLAR PV SYSTEM STONEY PT WELL HO	08/27/2025	7,700.00	.00		
Total 10264:			7,700.00	.00		
SUPERIOR TURF SERVICES						
8252	GC - SEED FOR GREENS	10/08/2025	456.36	.00		
Total 9826:			456.36	.00		
THIN LINE OUTFITTERS OF WI LLC						
250189	PD - P-17 VEHICLE MAINT	10/16/2025	456.25	.00		
Total 10321:			456.25	.00		
US POSTAL SERVICE						
10/25 CYCLE2 P	PAST DUE WATER/SEWER - WATER	10/17/2025	37.52	37.52	10/17/2025	
10/25 CYCLE2 P	PAST DUE WATER/SEWER - SEWER	10/17/2025	37.51	37.51	10/17/2025	
Total 2102:			75.03	75.03		
VACKER INC.						
4797	PARKS - POLLINATOR SIGN	09/04/2025	946.00	.00		
Total 10297:			946.00	.00		
VOYA INSTITUTIONAL TRUST COMPANY						
10/10/25 P/R	DEFERRED COMP. DEDUCTIONS/CONTRIBUTIONS	10/15/2025	4,347.50	4,347.50	10/15/2025	
Total 10290:			4,347.50	4,347.50		
WATER SYSTEMS CO.						
957838	LIBRARY - WATER COOLER RENTAL	09/30/2025	8.00	.00		
Total 8605:			8.00	.00		
XCEL ENERGY						
9/25 STMT	ABNET FIELD - 1323 SPRUCE	09/30/2025	75.87	75.87	10/21/2025	
9/25 STMT	BOOSTER STATION - 193 MCINTOSH E	09/30/2025	139.93	139.93	10/21/2025	
9/25 STMT	CITY HALL GREEN SPACE - 322 S 1ST	09/30/2025	17.56	17.56	10/21/2025	
9/25 STMT	UNIT STREET LIGHTS - 33 S WALNUT	09/30/2025	44.01	44.01	10/21/2025	
9/25 STMT	TENNIS COURT LIGHTS - 608 S 7TH	09/30/2025	.66	.66	10/21/2025	
9/25 STMT	SHORE ACRES - GRINDER PUMPS	09/30/2025	252.58	252.58	10/21/2025	
9/25 STMT	FLAG LIGHT - 202 MAIN ST	09/30/2025	5.19	5.19	10/21/2025	

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
9/25 STMT	LIBRARY - 321 MAIN ST	09/30/2025	154.28	154.28	10/21/2025	
9/25 STMT	CITY HALL - 315 MAIN ST	09/30/2025	768.77	768.77	10/21/2025	
9/25 STMT	MAINT PARKING LOT - 517 S CHESTNUT	09/30/2025	59.36	59.36	10/21/2025	
9/25 STMT	WELL #3 - 417 WALNUT PL	09/30/2025	1,711.09	1,711.09	10/21/2025	
9/25 STMT	LIFT STATION - 31 MCINTOSH RD	09/30/2025	7.81	7.81	10/21/2025	
9/25 STMT	ICE ARENA - 520 S 14TH ST	09/30/2025	3,727.77	3,727.77	10/21/2025	
9/25 STMT	STREET LIGHTS - PO BOX 142	09/30/2025	7,184.79	7,184.79	10/21/2025	
9/25 STMT	SIGN LIGHT - 525 S CHESTNUT	09/30/2025	10.47	10.47	10/21/2025	
9/25 STMT	FLAG LIGHT - 226 MAIN ST	09/30/2025	21.25	21.25	10/21/2025	
9/25 STMT	WELL HOUSE - 200 STONEY PT RD	09/30/2025	1,061.13	1,061.13	10/21/2025	
9/25 STMT	WWTP - 222 HWY 16	09/30/2025	455.34	455.34	10/21/2025	
9/25 STMT	LIFT STATION - 1450 HWY 16	09/30/2025	.78	.78	10/21/2025	
9/25 STMT	RESERVOIR - 1026 CRESCENT HILLS	09/30/2025	10.16	10.16	10/21/2025	
9/25 STMT	RADIUM PLANT - 722 N 2ND ST	09/30/2025	182.60	182.60	10/21/2025	
9/25 STMT	WELL #2 - 400 LARCH	09/30/2025	862.85	862.85	10/21/2025	
Total 1410:			16,754.25	16,754.25		
Grand Totals:			202,247.03	147,590.33		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

3.1

CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager



Apple Capital of Minnesota



October 17, 2025

Honorable Mayor and City Council Members

City Administrator Bill Waller

Subject - LCPD BWC & Squad Camera Upgrade

Background

Our police department has used body-worn cameras (BWCs) since 2016 and has maintained squad car camera systems since the late 1990s. The current BWC system is integrated with our squad car camera system, both of which were originally manufactured by WatchGuard, a company that was acquired several years ago by Motorola and is now known as Motorola Solutions.

Unfortunately, both systems are now well beyond their end-of-life. They have been outdated and unsupported for several years, and the equipment is no longer manufactured. As a result, we have been forced to rely on loaner devices from Motorola Solutions and, more recently, used BWC units purchased online just to keep the program operational.

Due to a recent increase in BWC device failures, I made a time-sensitive purchase of eight used WatchGuard Vista WiFi body cameras from eBay. This was a necessary step to ensure our officers remained equipped with this critical tool.

We are now at a point where patchwork solutions are no longer viable. We need a modern, reliable, and sustainable system to support our officers and meet the expectations of our community.

Why This Matters

Body-worn and squad cameras are essential to modern policing. These systems serve many critical functions, including:

- Interviewing victims, witnesses, and suspects
- Building public trust and transparency
- Protecting officer integrity and accountability
- Providing evidence in criminal investigations
- Serving as a training and professional development tool
- Exonerating officers or identifying misconduct when it occurs

Operating without reliable video systems puts both the public and our officers at risk. It also undermines our ability to maintain transparency, build trust, and ensure justice. In today's environment, not having a functioning camera system is simply not acceptable. We cannot afford to fall behind.

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Proposed Solution: Axon Camera System

We recently met with Axon, the industry leader in law enforcement video technology. They provided two quotes, and we are recommending the Axon Foundation + Add-Ons Plan, which includes both body and squad cameras, along with advanced features that will serve our department well into the future.

Axon Foundation + Add-Ons Plan – \$182,034.60

- \$910.15 down payment to initiate the contract
- \$36,000/year average from 2026–2030
- Includes:
 - Body-worn cameras for all officers
 - Squad car cameras (Axon Fleet 3)
 - Unlimited cloud storage
 - Evidence.com licenses for all users
 - AI-assisted redaction software
 - Real-time language translation
 - ALPR (Automatic License Plate Recognition) with MN BCA hotlist integration
 - Virtual training and future hardware upgrades (including Axon 5 in 2028)
 - **Wireless upload (Verizon)**

Verizon (Wireless Upload Support)

We have reached out to Verizon to explore the cost of adding six cellular lines to support Axon’s wireless video upload option. This would allow footage to be uploaded directly to the cloud without needing new server hardware. Verizon confirmed that adding these lines would increase the city’s current monthly bill by \$239.94, totaling approximately \$14,396.40 over five years. This would be the only change to the current account, and it appears to be the most cost-effective solution compared to upgrading infrastructure.

Regional Adoption & Interagency Collaboration

The Axon body-worn and squad camera systems are already in use by several of our regional law enforcement partners, including:

- Houston County Sheriff's Office
- Winona County Sheriff's Office
- Caledonia Police Department
- Houston Police Department
- Hokah Police Department
- La Crosse Police Department

By adopting the same system, we will enhance our ability to share video evidence, streamline investigations, and coordinate responses with these agencies. This alignment will also improve communication and efficiency with city and county prosecutors, who already work with Axon’s Evidence.com platform through these partner departments.

CITY OF LA CRESCENT

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Using a shared system reduces delays in evidence transfer, minimizes compatibility issues, and ensures that all stakeholders, from officers to attorneys, are working from the same secure, cloud-based environment. This will lead to faster case preparation, fewer technical hurdles, and better outcomes for victims, officers, and the justice system as a whole.

Funding Challenges

We have explored multiple grant opportunities and other funding sources over the past few years. Unfortunately, none have been successful, and the most recent legislative session did not provide any new mandates or funding to support departments like ours in maintaining or upgrading these systems.

Despite our best efforts, we have exhausted all known external funding options. We are now turning to the City Council for support.

Funding Plan

In coordination with City Administration and the Finance Department, we have identified a funding strategy for the Axon Foundation project. The initial down payment of \$910.15 will be made upfront. The January 2026 payment of \$36,224.89 would be funded through the 2022 Capital Equipment Certificate. All Subsequent payments for the years 2027 through 2030 would be incorporated into the City's general fund budget as part of the annual budget process.

After 2030

At the end of the 5-year contract, we will have several options. All hardware will be ours, and key items like body cameras will be updated halfway through. By 2030, we can either keep the equipment and renew support plans or choose to upgrade. Vehicle camera kits will be replaced at no extra cost, and other in-car tech can be refreshed if needed. On the software side, licenses and storage will need to be renewed, but there is a grace period to avoid service gaps. If no new features are added, renewal costs are usually minor and can be reduced with credits earned through steady payments.

Request to Council

We respectfully request that the City Council:

1. Approve the Axon Foundation + Add-Ons Plan.
2. Authorize the \$910.15 down payment to initiate the contract and begin hardware shipment.
3. Authorize the January 2026 payment of \$36,224.89 to come from the 2022 Capital Equipment Certificate.
4. Authorize that subsequent annual plan payments for the years 2027 through 2030 would be incorporated into the City's general fund budget as part of the annual budget process.
5. Authorize Verizon Wireless support for wireless upload.

Closing

This proposal is about more than just upgrading equipment, it is about investing in public safety, officer accountability, and community trust. Our officers need reliable tools to do their jobs, and our community deserves the transparency and professionalism that modern camera systems provide.

We have done everything we can to stretch the life of our current system, but we have reached the end of the road. Now is the time to act.

CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager

Thank you for your time, your support, and your continued commitment to public safety.

Our officers, the city finance director, representatives from Axon, and I are all available to answer any questions or provide additional information as needed.

Best Regards,



5-YEAR QUOTE SUMMARY

AB4 STARTER BUNDLE AND FLEET 3
FOR THE LA CRESCENT POLICE DEPARTMENT

Prepared By: Jonah Brownell, Inside Sales Representative

Email: jbrownell@axon.com

Phone: (480) 863-6396

17800 North 85th Street

Scottsdale, AZ 85255





EXECUTIVE OVERVIEW

With **Axon's Body-Worn Camera Starter Bundle and Axon Fleet 3 programs**, the La Crescent Police Department will gain access to a seamlessly integrated ecosystem of connected hardware and software. Designed to work together, these solutions help better support operations, streamline collaboration, and improve data management—while reinforcing safety and security across your organization.

By bundling these solutions into a single, cost-effective package, the La Crescent Police Department will have the essential tools to increase transparency, streamline workflows, and drive productivity—all while fostering a safer, more connected environment.

Choosing a bundled investment over individual purchases provides significant value, with the department saving **\$38,135.20 over a 5-year contract**.

For your convenience, we have also included a link to our [Master Services and Purchasing Agreement](#) for you to review.

If you have any questions regarding our solutions or pricing, please contact:

POINT OF CONTACT

Jonah Brownell

Inside Sales Representative

(480) 863-6396

jbrownell@axon.com

Please note that to sign a deal with Axon Enterprise, Inc., all accounts must be current, and any outstanding invoices must be paid.

We look forward to partnering with the La Crescent Police Department to strengthen your workflows by integrating our technology into your daily operations.



COST OVERVIEW

CONTRACT LENGTH AND REFRESHES	
Program Length	5 Years
Hardware Refresh Schedule <i>*Refreshed with the latest available product model</i>	Axon Body-Worn Cameras – 30 Months Axon Docks – 30 Months Fleet 3 Camera Kits – 60 Months
BILLING SCHEDULE	
Down Payment – Nov. 2025	\$910.17
Year 1 – Jan. 2026	\$36,224.89
Year 2 – Jan. 2027	\$36,224.89
Year 3 – Jan. 2028	\$36,224.89
Year 4 – Jan. 2029	\$36,224.89
Year 5 – Jan. 2030	\$36,224.89
SAVINGS OVERVIEW	
Estimated Savings per Year	\$7,627.04
Total Savings Offered	\$38,135.20
TOTAL	
Total Program Cost	\$182,034.60



STORAGE OVERVIEW

With the collection of digital evidence on the rise, having access to a highly scalable cloud-storage solution capable of housing both Axon and non-Axon data is of the utmost importance. Especially when you need a reliable storage array to quickly access, manage, and share your data. With our proposed solution, Axon is offering the La Crescent Police Department the following storage amounts, so your data is available all from one place.

AVAILABLE STORAGE BREAKDOWN	
LICENSE TIER	STORAGE AMOUNT
Axon Device Data Storage	Unlimited
Third-Party Storage	30 GB



SOLUTION DELIVERABLES

With **Axon's Body-Worn Camera Starter Bundle and Fleet 3** programs – the department bundles hardware, software, accessories, training programs, 24/7 customer support, equipment refreshes, and warranties together to help equip your officers with the solutions they need. Whether easing your administrative burden back at the station or protecting your officers in the field, the La Crescent Police Department will receive the following program features and products to help you meet your goals.

HARDWARE COMPONENTS

BODY-WORN CAMERAS

- ▶ 10 Axon Body-Worn Cameras
- ▶ 2 Axon Body-Worn Cameras Dock, 2 Wall Mount, and Charging Accessories
- ▶ 11 Axon Body-Worn Camera Wing Clip Rapidlock Mounts

IN-CAR CAMERA SYSTEMS

- ▶ 6 Axon Fleet 3 Camera Kits
- ▶ 6 Cradlepoint IBR900 Routers
- ▶ 6 Airgain Antennas
- ▶ 6 Verizon (VZW 4FF) SIM Cards

SOFTWARE COMPONENTS

IN-CAR CAMERA SYSTEMS

- ▶ 6 Axon Fleet 3 In-Car System Licenses
- ▶ 6 ALPR (Auto License Plate Recognition) Licenses
- ▶ 6 Axon Fleet 3 Unlimited Storage Licenses
- ▶ 6 Signal Sensors (Automatic Camera Activation Tool)
- ▶ ALPR Integration with the MN BCA Hotlist

DEMS

- ▶ 10 Axon Evidence Professional Licenses
- ▶ 10 Device Connectivity Licenses
- ▶ 10 AI-Assisted Redaction Licenses
- ▶ 10 AI-Assisted Real-Time Translation Licenses
- ▶ 10 Axon-Device Unlimited Storage Licenses
- ▶ 30 GB Third-Party Storage (Non-Axon Device)



TRAINING AND SUPPORT

- ▶ **Axon Body-Worn Camera Virtual Deployment**
- ▶ **In-Car Camera System Vehicle Installations**
- ▶ **Axon Academy Online Training Content**

WARRANTIES AND REFRESHES

- ▶ **Five-Year Body-Worn Camera and Dock Warranties**
- ▶ **Body-Worn Camera and Docks – Refresh at 30 months (latest product model available)**
- ▶ **5-Year In-Car Camera System Warranty**
- ▶ **In-Car Camera System – Refresh at 60 months**



DETAILED SOLUTION OVERVIEW

When deployed together, the solutions included in the **Body-Worn Camera Starter Bundle and Fleet 3 programs** work as a connected system to help promote safety, efficiency, and operational effectiveness. The following section provides detailed overviews of each solution, outlining their key capabilities and benefits.

AXON BODY 4

The Axon Body 4 is built to capture clear, admissible video and audio evidence in a variety of environments. It supports four configurable resolutions, from 480p to 1440p, allowing users to balance video quality with storage needs. Low-light and clear frame technology helps maintain visibility in challenging conditions, allowing the camera to capture details as they appear in the moment.

For high-fidelity audio, the Axon Body 4 features four built-in microphones strategically placed within the device. These work alongside advanced audio processing to record clear speech and environmental sounds, preserving important details in every interaction.



AXON BODY 4 IN USE

The Axon Body 4 is designed for intuitive operation, allowing users to quickly capture critical evidence. Seven strategically placed buttons provide direct access to essential functions, including starting and stopping recordings, adjusting volume, switching modes, checking device status, and powering the camera on or off. Two programmable buttons offer additional customization, giving organizations the flexibility to tailor the device to their specific needs.

To reinforce recording awareness, the Axon Body 4 provides multiple visual, audio, and haptic cues, allowing users to quickly assess the camera's status while focusing on their tasks and interactions. For example, when the camera is recording, both the front-facing LED and the Camera Display emit a blinking red light, accompanied by a vibration and beeping sequence that aligns with the mode of operation. These sensory indicators not only provide real-time status updates to the user but also create awareness of the camera's presence among those nearby. This heightened awareness can influence behavior, promote more constructive interactions, and contribute to safer outcomes simply by reinforcing the understanding that actions are being documented.

After a recording is complete, on-camera categorization allows users to tag footage with pre-defined retention categories before upload. This helps streamline post-event workflows by organizing evidence at the moment of capture.

DEVICE CONNECTIVITY WHILE IN USE

Axon Body 4 is a fully connected device, designed to support real-time operations, communication, and situational awareness. With built-in LTE and Wi-Fi connectivity, the



camera continuously transmits live data—including location, status, alerts, and active livestreams—back to Axon’s real-time operations systems. This connection is mostly passive, meaning users do not need to take any action for their camera’s status and alerts to appear on the Axon Fusus Map. Authorized personnel can then monitor unfolding events in real time, gaining immediate situational insights without disrupting the user’s workflow.

For direct engagement, Watch Me and Bi-Directional Communication allow users to actively request support. With Watch Me, a user can notify connected viewers to open a livestream, while Bi-Directional Communication enables hands-free voice contact with supervisors, translators, or other support roles.

AXON BODY 4 AFTER USE

After active use, users can quickly offload footage by placing the Axon Body 4 into a docking station. Whether on a desk or wall-mounted, the docking station facilitates a secure and automated transfer to Axon Evidence, clearing storage for future recordings. At the same time, the camera charges and receives firmware updates, keeping it up to date with the latest features and performance enhancements. Organization-defined settings are also updated during this process, helping to maintain consistency across devices and readying the Axon Body 4 for the next deployment.

FEATURES AND BENEFITS

- ▶ **RUGGED, TESTED DESIGN** – Built to withstand impacts and harsh environments, meeting Ingress Protection Rating, MIL-STD Defense, and Impact Basic s.
- ▶ **AES-256-XTS FULL-DISK ENCRYPTION** – Helps protect recorded evidence from unauthorized access.
- ▶ **LONG-LASTING BATTERY** – Provides approximately 13 hours of battery life per charge under normal operations.
- ▶ **LARGE INTERNAL STORAGE** – Provides 128 GB of storage to house captured video files.
- ▶ **VERSATILE MOUNTING SYSTEM** – Securely attaches to uniforms, helmets, belts, and other equipment for flexible placement.
- ▶ **BUILT-IN CONNECTIVITY** – Enables real-time notifications, GPS tracking, Wi-Fi updates, and secure livestreaming over LTE and Wi-Fi connections.
- ▶ **AXON SIGNAL TECHNOLOGY** – Communicates with Axon-connected devices to begin a recording when certain actions are detected, such as a user arming a TASER energy weapon.
- ▶ **CONFIGURABLE PRE-EVENT BUFFER** – Captures up to two minutes of video before a recording begins.
- ▶ **IN-FIELD EVIDENCE OFFLOAD** – Allows users to wirelessly send select evidence files directly from the camera to Axon Evidence.



AXON EVIDENCE

Axon Evidence is a scalable, cloud-based DEMS, which stores all digital evidence in a centralized, secure system. Axon Evidence integrates with the entire Axon Ecosystem of devices and applications, so your users and administrators can use its suite of features to easily store, organize, and view data and evidence. On top of that, Axon Evidence includes easy-to-use case-building tools and sharing workflows that allow users to build cases out of the evidence stored in the system. Once built, these cases can then be shared both internally and with external partners.



UNLIMITED STORAGE

Our **Body-Worn Camera Starter Bundle and Fleet 3 Basic Program** provide **unlimited storage** for all evidence captured with Axon Body 4 or Fleet 3 cameras. With **no storage limits, overages, or additional fees**, your **organization** can rely on **Axon Evidence as a single, secure destination for managing critical body and fleet camera evidence**, offering seamless access and long-term retention without constraints.

AXON EVIDENCE MANAGEMENT AND WORKFLOWS

Personnel in a variety of roles can use Axon Evidence as the centralized system for uploading, storing, managing, searching, and organizing evidence—both captured via devices in the Axon Ecosystem and gathered from other, third-party sources.

Each user of Axon Evidence has their actions and capabilities within the system determined by role-based access permissions defined by administrators. These permissions are reflected within the system's dynamic user interface. For example, an Admin user will most likely have access to more tools and actions than that of a Basic user. Depending on those permissions, a user's experience in the system will vary. Providing user access to only the tools necessary to complete their duties in Axon Evidence creates a cleaner workspace with fewer distractions.

SEARCHING AND MANAGING EVIDENCE

The search functionality in Axon Evidence is designed to reduce the time it takes to locate an evidence file. The search interface offers an intuitive and customizable design that allows users to quickly navigate the search fields and filters to find exactly what they are looking for.

Axon Evidence also supports bulk action capabilities that can save users time when managing the system and their evidence. For example, instead of going into the video player interface to perform actions on an individual video, Axon Evidence supports bulk actions that can be performed on one or many selected videos within the search results, which can save time when managing multiple pieces of evidence.

WORKING WITH EVIDENCE

While working with evidence, users will review and playback video and audio with our built-in media player. With basic controls that allow a user to play, stop, rewind, fast forward,



and control the speed at which evidence files are played, users can quickly and thoroughly review their evidence.

While reviewing evidence from the View Evidence page, your users can also:

- ▶ CREATE CLIPS AND MARKERS to focus on or separate certain parts of a video
- ▶ CREATE REDACTIONS with powerful AI that helps detect and mask common objects such as license plates, MDC screens, and faces
- ▶ VIEW METADATA OVERLAYS that display important information such as the time, date, agency name, and evidence ID
- ▶ ADD METADATA, TAGS, NOTES, AND CATEGORIES to the evidence file
- ▶ SHARE EVIDENCE FILES with other users or external partners
- ▶ ACCESS, DOWNLOAD, AND SHARE THE AUDIT TRAIL to review actions taken on the evidence
- ▶ VIEW LOCATION DATA AND AUTOMATED TRANSCRIPTIONS that may be associated with the evidence file

CONTROLLING ACCESS TO EVIDENCE

Axon Evidence governs access to stored information through agency-defined access control settings and configurations. Administrators will create roles for different users that dictate levels of access. Each Axon Evidence user will then be assigned one of these roles, which determines if they do or do not have access to particular DEMS features and functions, as well as evidence. Administrators can also create cases and groups to control evidence access lists and improve sharing workflows.

Additionally, Axon Evidence provides many customizable security features to protect access to evidence, including password complexity requirements, failed login limits, and enforced timeout settings. Multi-factor authentication and single sign-on options are also available to further secure access to Axon Evidence.

PROTECTING THE CHAIN OF CUSTODY

Robust evidence, device, and user audit trails help protect the chain of custody within Axon Evidence. For peace of mind, every action taken by your personnel when in the system is tracked and recorded in a tamperproof audit trail.

Axon's compliance demonstrates our commitment to providing a trustworthy platform and offers the La Crescent Police Department a way to understand the controls put in place to secure Axon Evidence and the data you store in it.

SECURING THE SYSTEM AND EVIDENCE

Axon Evidence was designed and operates to comply with the FBI CJIS Security Policy. The La Crescent Police Department can be assured that your digital data is protected by a robust information security program designed to exceed the CJIS security requirements as well as provide protection against current and emerging threats.

Additionally, all evidence data is encrypted at rest and in transit. Robust SSL/TLS is implemented for data in transit using TLS 1.2 with a 256-bit connection and Perfect Forward Secrecy. Evidence data stored at rest is encrypted with at least 256-bit AES.



AXON EVIDENCE MOBILE APP

Axon Evidence can be accessed via the Axon app from a mobile device. The Axon app can be particularly valuable for keeping users connected and productive during downtime—such as when waiting at an off-site location. The app allows users to search for evidence with predictive features for ease-of-use, and edit evidence metadata on the spot, helping keep information accurate and up to date. Additionally, the app supports real-time internal sharing of evidence, promoting collaboration and faster decision-making both internally and externally.

Additionally, authorized users can access Community Request features built into the app to obtain evidence from third parties while maintaining chain of custody.

AXON FLEET 3

Axon Fleet 3 is an in-car video system purpose-built to capture audio and video within and outside of the vehicle. Axon Fleet 3 offers comprehensive evidence capture so that incidents are accurately documented, and policing processes become more efficient and purposeful. Evidence captured by the system is stored on the Axon Fleet Hub and offloaded to Axon Evidence via LTE or Wi-Fi connections. Axon Fleet 3 also comes equipped with Axon Signal technology to remotely start a recording if a particular action is taken or a device is engaged.



AXON FLEET 3 IN USE

Vehicles equipped with Axon Fleet 3 can capture clear and admissible evidence from two cameras—including a front-facing Dual-View camera and rear-facing Interior Camera—both with four configurable resolutions from 480p to 1080p.

The Dual-View Camera supports a Panoramic mode with a 5:2 aspect ratio. This aspect ratio lessens the view of the vehicle's hood—as well as the sky—when recording, which helps capture a wider view of events happening in front of the vehicle. The camera uses two built-in image sensors and auto-exposure capabilities to record high-quality video in all conditions ranging from dim twilight to bright daylight. This technology helps the camera adjust to a variety of lighting environments as the patrol vehicle moves, including traveling through tunnels and parking garages. Additionally, the use of motion blur technology helps to clearly capture fast-moving objects.

The Interior Camera captures video in full color during daylight operation and automatically transitions to capture video in infrared at night. This infrared technology enables video recording even in total darkness, helping capture activity taking place within the vehicle's cabin. The Interior Camera has a set aspect ratio of 4:3, which allows the camera to capture video evidence of the back cabin, from door-to-door, and above an occupant's head to below their knees.



Each Axon Fleet 3 camera leverages a multi-microphone setup. The Dual-View Camera has three built-in microphones, and the Interior Camera has two built-in microphones. With these multiple integrated microphones, Axon Fleet 3 can make the most effective use of Axon's audio algorithm—developed in partnership with Nokia—which dramatically improves captured audio. Combining Nokia-OZO's Audio Focus and Audio Windscreen technology with our audio algorithm helps to improve the clarity of speech and reduce unwanted environmental noise in a variety of recording environments.

✓ EASE OF USE THROUGH AXON FLEET DASHBOARD

The Axon Fleet Dashboard application—designed for an in-vehicle MDC—can be used to control and support Axon Fleet 3 in-car cameras. Axon Fleet Dashboard allows users to start and stop camera recordings, play recorded videos, add metadata to videos, and offload evidence directly from the vehicle. Additionally, the Axon Fleet Dashboard supports user interactions with Axon Fleet 3's built-in ALPR capabilities, which include receiving and responding to vehicle hotlist notifications.

Once signed in to Axon Fleet Dashboard, users can interact with and navigate four main pages:

- ▶ **DEVICES** – Users can review camera status, manually start and stop a camera recording, and watch live views from connected in-car and body-worn cameras.
- ▶ **VIDEOS** – Users can review and add metadata to videos, position videos for priority upload, and check the upload status of videos.
- ▶ **SETTINGS** – Users can review vehicle, user, and system information, pair with and change body-worn camera settings, and sign out of the application.

Axon Fleet Dashboard also supports the ability for two users to be signed into the same session at once. Any video evidence recorded when two users are signed in will have dual ownership when evidence is uploaded to Axon Evidence, thus allowing both users to access and manage the captured evidence.

✓ DEVICE CONNECTIVITY WHILE IN USE

Axon Fleet 3 is a fully connected in-car system, designed to support real-time operations, communication, and situational awareness. With built-in LTE connectivity, the Dual-View Camera continuously transmits live data—including location, status, alerts, and active livestreams—back to Axon's real-time operations systems. This connection is mostly passive, meaning users do not need to take any action for their camera's status and alerts to appear on the Axon Fusus Map. Authorized personnel can then monitor unfolding events in real time, gaining immediate situational insights without disrupting the user's workflow.

AXON FLEET 3 AFTER USE

When not in use, Axon Fleet 3 **remains connected to Axon Evidence** through an in-vehicle **Cradlepoint router**, enabling **automatic evidence uploads**. Video footage stored on the **Axon Fleet Hub**—the vehicle's onboard storage system—is **transferred via LTE or Wi-Fi**, helping reduce **manual upload steps and facilitating the availability of evidence to Axon Evidence administrators and supervisors**.



FEATURES AND BENEFITS

- ▶ **A DURABLE DESIGN** – Tested to meet/pass the Ingress Protection Rating, MIL-STD Defense, and Impact Certified standards, and can withstand impacts and operate in a range of temperatures.
- ▶ **CONTINUOUS SYSTEM POWER FROM THE VEHICLE'S ENGINE** – Keeps the system running while the ignition is switched on and includes a **backup battery** providing **up to 30 minutes of power** after the ignition is turned off.
- ▶ **BUILT-IN ALPR CAMERA** – Uses 4K sensors to help legibly capture license plates up to 3 lanes away and ~50 feet in distance, at a closing speed of ~140 MPH.
- ▶ **CONFIGURABLE PRE-EVENT BUFFER** – Captures up to two minutes of video before the camera is actively recording.
- ▶ **EMBEDDED AXON SIGNAL TECHNOLOGY** – Supports configurable triggers that activate cameras if a particular action is taken—like a door being opened or a weapon rack being unlocked.
- ▶ **A FIXED FOCUS FRONT-FACING LENS** – Allows users to capture objects within a wide range (40 cm to infinity) without needing to manually focus the camera or purchase lenses of different focal lengths.
- ▶ **VIDEO RECALL FEATURE** – Allows for recovery of video footage if a device was not recording at the time of an incident.
- ▶ **SUPPORT FOR MULTIPLE CAMERAS** – Expandable to **support up to five in-car video cameras**, providing **additional angles and views of events**.

ADDITIONAL SOLUTIONS

AI-ASSISTED REDACTION

Axon's Redaction Suite, built directly into Axon Evidence, streamlines the most time-consuming steps of video and audio redaction—reducing manual effort by up to **70%**. This efficiency allows agencies to accelerate FOIA and public records request responses, reduce backlogs, and better serve their communities, all within a secure cloud-based platform.

✓ KEY CAPABILITIES:

- ▶ **Redaction Studio:** Manual and automated redaction tools in a single evidence platform with full chain-of-custody integrity.
- ▶ **Manual Masking & Auto-Tracking:** Masks automatically follow objects; deletion recovery ensures accuracy.
- ▶ **Custom Exemption Codes:** Simplifies compliance by attaching exemption logs to redacted files.
- ▶ **Audio Stream Management:** Easily isolate, review, and redact individual audio channels.
- ▶ **Mask Navigation Panel:** Quickly locate, edit, and track redactions with missing exemption codes flagged.



✓ REDACTION ASSISTANT (AI-POWERED):

- ▶ Automatic screen, head, and license plate masking.
- ▶ Transcript-based audio redaction, redact by clicking words in a transcript.
- ▶ Fast processing: Any video up to 2 hours is processed in 10 minutes or less.
- ▶ Head Tracking: Automatically follows unique heads across frames.
- ▶ Bulk Redaction: Apply auto-masking to up to 20 videos simultaneously.

AXON AI-ASSISTANT

Axon Assistant puts a **powerful AI voice assistant** right on officers' vests via the Axon Body 4. With simple push-to-talk activation, officers can receive real-time translations, field-specific answers, and agency-approved data — all without taking their eyes off the scene.

✓ REAL-TIME TRANSLATION

- ▶ Facilitate mutual understanding when a human interpreter is not immediately available with audio translations of speech across 50+ languages through the camera, delivered in seconds.

✓ GENERAL Q&A

- ▶ Get on-the-spot answers to field-relevant queries, from drug street names to math calculations.

✓ AGENCY Q&A (POLICY CHAT)

- ▶ Gain real-time answers pulled from data, like license plates and policy information, from approved agency systems.

✓ BENEFITS

- ▶ **Faster, Safer Communication** - Quickly bridge language gaps and respond to community members without delay, when other resources are not immediately available.
- ▶ **Leverage Existing Technology** - Used through officers' existing Axon Body 4 device, Axon Assistant reduces the need to handle other devices or apps.
- ▶ **Trust Through Understanding** - Translate in the moment, respond with clarity, and build stronger community relationships during everyday interactions.
- ▶ **Enhanced Situational Awareness** - Audio-based translations and answers reduce visual distractions and allow officers to focus.



DEDICATION TO CUSTOMER SUCCESS

Once a solution is delivered, most agencies are left asking, what's next? Axon has you covered. We are committed to providing the La Crescent Police Department with post-sales and post-deployment support. Whether that be troubleshooting assistance, technical support, additional training, consulting advice, or help with exchanging and returning equipment, our dedicated team is here for you. Through regular communication, our knowledgeable staff can offer the La Crescent Police Department the support you should expect from a service provider. This support includes access to:

- ▶ **24/7 CUSTOMER SUPPORT** – Axon's full customer support division is available via live phone support, 24 hours a day, seven days a week.
- ▶ **PROFESSIONAL SERVICES** – Experienced and skilled personnel who are involved in the implementation, development, deployment, management, and support of your Axon program
- ▶ **SALES ENGINEERS (SE)** – SEs own the technical aspects of the sales process and have a technical mindset that allows them to understand complex systems and solve intricate challenges involving hardware, software, and network issues
- ▶ **CUSTOMER SUCCESS MANAGERS** – Dedicated Axon personnel assigned per agency who communicate important operating system/firmware and hardware updates, identify day-to-day bugs, and address general issues, as well as fulfill hardware refreshes and deployment of new equipment, conduct quarterly business reviews with customers, and identify important customer feature requests
- ▶ **ECOMMERCE** – Axon's online store available to clients for an expedited purchasing experience on smaller orders
- ▶ **CONSULTANTS** – Part-time expert consultants, made up of retired law enforcement leaders, who deliver service on smaller projects and serve as additional resources on large projects
- ▶ **AXON WEEK** – Axon's user conference brings members of the law enforcement community, technology leaders, and prosecutors together to learn how agencies can make policing more effective and efficient with Axon products
- ▶ **ACCOUNT MANAGEMENT HELP** – Available assistance when issues arise with an agency's account
- ▶ **LEARNING AND DEVELOPMENT** – Ongoing training courses that cover and promote proper software and hardware use and compliance

Our goal is to provide the La Crescent Police Department with the necessary assistance to help make the most of the solutions you count on every day. With a network of resources dedicated to and designed to meet the needs of law enforcement, Axon is here to help.

CAPTURE TRUTH
ACCELERATE JUSTICE
PROTECT LIFE





Axon Enterprise, Inc.
 17800 N 85th St
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

Q-747858-45937JB

Issued: 10/07/2025

Quote Expiration: 10/29/2025

Estimated Contract Start Date: 12/01/2025

Account Number: 112227

Payment Terms: N30

Mode of Delivery: UPS-GND

Credit/Debit Amount: \$0.00

SHIP TO	BILL TO	SALES REPRESENTATIVE	PRIMARY CONTACT
La Crescent Police Dept. - MN 315 Main St La Crescent, MN 55947-1158 USA Email:	La Crescent Police Dept. - MN 315 Main St La Crescent MN 55947-1158 USA Email:	Jonah Brownell Phone: Email: jbrownell@axon.com Fax:	Luke Ahlschlager Phone: 5078954414 Email: lahlschlager@cityoflacrescent-mn.gov Fax:

Quote Summary

Program Length	60 Months
TOTAL COST	\$182,034.60
ESTIMATED TOTAL W/ TAX	\$182,034.60

Discount Summary

Average Savings Per Year	\$7,627.04
TOTAL SAVINGS	\$38,135.20

Payment Summary

Date	Subtotal	Tax	Total
Nov 2025	\$910.15	\$0.00	\$910.15
Jan 2026	\$36,224.89	\$0.00	\$36,224.89
Jan 2027	\$36,224.89	\$0.00	\$36,224.89
Jan 2028	\$36,224.89	\$0.00	\$36,224.89
Jan 2029	\$36,224.89	\$0.00	\$36,224.89
Jan 2030	\$36,224.89	\$0.00	\$36,224.89
Total	\$182,034.60	\$0.00	\$182,034.60

Quote Unbundled Price: \$220,168.00
 Quote List Price: \$184,538.80
 Quote Subtotal: \$182,034.60

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
Fleet3B+TAP B00047	Fleet 3 Basic + TAP BUNDLE - AXON BODY CAMERA STARTER BUNDLE	6	60	\$233.42	\$210.15	\$210.15	\$75,654.00	\$0.00	\$75,654.00
		10	60	\$98.50	\$53.08	\$53.08	\$31,848.00	\$0.00	\$31,848.00
A la Carte Software									
73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	10	60		\$5.42	\$5.42	\$3,252.00	\$0.00	\$3,252.00
73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	10	60		\$10.85	\$10.85	\$6,510.00	\$0.00	\$6,510.00
100673	AXON EVIDENCE - ECOM LICENSE - CONVERSION BASIC TO PRO	10	60		\$27.12	\$27.12	\$16,272.00	\$0.00	\$16,272.00
102011	AXON AI ASSISTANT	10	60		\$32.55	\$32.55	\$19,530.00	\$0.00	\$19,530.00
80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA Pro License Bundle	6	60		\$64.01	\$64.01	\$23,043.60	\$0.00	\$23,043.60
		1	60		\$48.82	\$48.75	\$2,925.00	\$0.00	\$2,925.00
A la Carte Services									
80146	AXON BODY - PSO - VIRTUAL STARTER	1			\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00
100159	AXON FLEET 3 - SERVICES - ALPR API INTEGRATION	1			\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00
Total							\$182,034.60	\$0.00	\$182,034.60

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - AXON BODY CAMERA STARTER BUNDLE	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	10	1	11/01/2025
BUNDLE - AXON BODY CAMERA STARTER BUNDLE	100206	AXON BODY 4 - 8 BAY DOCK	2	1	11/01/2025
BUNDLE - AXON BODY CAMERA STARTER BUNDLE	100466	AXON BODY 4 - CABLE - USB-C TO USB-C	11	1	11/01/2025
BUNDLE - AXON BODY CAMERA STARTER BUNDLE	11507	AXON BODY - MOUNT - RAPIDLOCK SINGLE MOLLE	11	1	11/01/2025
BUNDLE - AXON BODY CAMERA STARTER BUNDLE	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	2	1	11/01/2025
BUNDLE - AXON BODY CAMERA STARTER BUNDLE	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	2	1	11/01/2025
Fleet 3 Basic + TAP	101675	AXON FLEET - ERICSSON CRADLEPOINT R980-5GD-A+5YR NETCLOUD	6	1	11/01/2025
Fleet 3 Basic + TAP	101924	AXON FLEET - TAOGLAS ANT - 7-IN-1 4CELL 2WIFI 1GNSS INT	6	1	11/01/2025
Fleet 3 Basic + TAP	70112	AXON SIGNAL - VEHICLE	6	1	11/01/2025
Fleet 3 Basic + TAP	72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT	6	1	11/01/2025
BUNDLE - AXON BODY CAMERA STARTER BUNDLE	73309	AXON BODY - TAP REFRESH 1 - CAMERA	10	1	05/01/2028
BUNDLE - AXON BODY CAMERA STARTER BUNDLE	73689	AXON BODY - TAP REFRESH 1 - DOCK MULTI BAY	2	1	05/01/2028
Fleet 3 Basic + TAP	72040	AXON FLEET - TAP REFRESH 1 - 2 CAMERA KIT	6	1	11/01/2030

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - AXON BODY CAMERA STARTER BUNDLE	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	10	12/01/2025	11/30/2030
BUNDLE - AXON BODY CAMERA STARTER BUNDLE	73840	AXON EVIDENCE - ECOM LICENSE - BASIC	10	12/01/2025	11/30/2030
Fleet 3 Basic + TAP	80400	AXON EVIDENCE - FLEET VEHICLE LICENSE	6	12/01/2025	11/30/2030
Fleet 3 Basic + TAP	80410	AXON EVIDENCE - STORAGE - FLEET 1 CAMERA UNLIMITED	12	12/01/2025	11/30/2030
Pro License Bundle	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	3	12/01/2025	11/30/2030
Pro License Bundle	73746	AXON EVIDENCE - ECOM LICENSE - PRO	1	12/01/2025	11/30/2030
A la Carte	100673	AXON EVIDENCE - ECOM LICENSE - CONVERSION BASIC TO PRO	10	12/01/2025	11/30/2030
A la Carte	102011	AXON AI ASSISTANT	10	12/01/2025	11/30/2030
A la Carte	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	10	12/01/2025	11/30/2030
A la Carte	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	10	12/01/2025	11/30/2030
A la Carte	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	6	12/01/2025	11/30/2030

Services

Bundle	Item	Description	QTY
Fleet 3 Basic + TAP	100738	AXON FLEET 3 - SIM INSERTION - VZW 4FF	6
Fleet 3 Basic + TAP	73391	AXON FLEET 3 - DEPLOYMENT PER VEHICLE - NOT OVERSIZED	6
A la Carte	100159	AXON FLEET 3 - SERVICES - ALPR API INTEGRATION	1
A la Carte	80146	AXON BODY - PSO - VIRTUAL STARTER	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - AXON BODY CAMERA STARTER BUNDLE	80464	AXON BODY - TAP WARRANTY - CAMERA	10	11/01/2026	11/30/2030
BUNDLE - AXON BODY CAMERA STARTER BUNDLE	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	2	11/01/2026	11/30/2030
Fleet 3 Basic + TAP	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	6	11/01/2026	11/30/2030
Fleet 3 Basic + TAP	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	6	11/01/2026	11/30/2030

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	315 Main St	La Crescent	MN	55947-1158	USA

Payment Details

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Down Payment	100159	AXON FLEET 3 - SERVICES - ALPR API INTEGRATION	1	\$15.00	\$0.00	\$15.00
Down Payment	100673	AXON EVIDENCE - ECOM LICENSE - CONVERSION BASIC TO PRO	10	\$81.36	\$0.00	\$81.36
Down Payment	102011	AXON AI ASSISTANT	10	\$97.65	\$0.00	\$97.65
Down Payment	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	10	\$16.26	\$0.00	\$16.26
Down Payment	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	10	\$32.55	\$0.00	\$32.55
Down Payment	80146	AXON BODY - PSO - VIRTUAL STARTER	1	\$0.00	\$0.00	\$0.00
Down Payment	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	6	\$115.19	\$0.00	\$115.19
Down Payment	800047	BUNDLE - AXON BODY CAMERA STARTER BUNDLE	10	\$159.25	\$0.00	\$159.25
Down Payment	Fleet3B+TAP	Fleet 3 Basic + TAP	6	\$378.27	\$0.00	\$378.27
Down Payment	ProLicense	Pro License Bundle	1	\$14.62	\$0.00	\$14.62
Total				\$910.15	\$0.00	\$910.15

Dec 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Invoice Upon Fulfillment	Fleet3B+TAP	Fleet 3 Basic + TAP	6	\$0.00	\$0.00	\$0.00
Total				\$0.00	\$0.00	\$0.00

Jan 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	100159	AXON FLEET 3 - SERVICES - ALPR API INTEGRATION	1	\$597.00	\$0.00	\$597.00
Year 1	100673	AXON EVIDENCE - ECOM LICENSE - CONVERSION BASIC TO PRO	10	\$3,238.13	\$0.00	\$3,238.13
Year 1	102011	AXON AI ASSISTANT	10	\$3,886.47	\$0.00	\$3,886.47
Year 1	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	10	\$647.15	\$0.00	\$647.15
Year 1	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	10	\$1,295.49	\$0.00	\$1,295.49
Year 1	80146	AXON BODY - PSO - VIRTUAL STARTER	1	\$0.00	\$0.00	\$0.00
Year 1	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	6	\$4,585.70	\$0.00	\$4,585.70
Year 1	800047	BUNDLE - AXON BODY CAMERA STARTER BUNDLE	10	\$6,337.74	\$0.00	\$6,337.74
Year 1	Fleet3B+TAP	Fleet 3 Basic + TAP	6	\$15,055.13	\$0.00	\$15,055.13
Year 1	ProLicense	Pro License Bundle	1	\$582.08	\$0.00	\$582.08
Total				\$36,224.89	\$0.00	\$36,224.89

Jan 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	100159	AXON FLEET 3 - SERVICES - ALPR API INTEGRATION	1	\$597.00	\$0.00	\$597.00
Year 2	100673	AXON EVIDENCE - ECOM LICENSE - CONVERSION BASIC TO PRO	10	\$3,238.13	\$0.00	\$3,238.13
Year 2	102011	AXON AI ASSISTANT	10	\$3,886.47	\$0.00	\$3,886.47
Year 2	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	10	\$647.15	\$0.00	\$647.15
Year 2	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	10	\$1,295.49	\$0.00	\$1,295.49

Jan 2027		Item	Description	Qty	Subtotal	Tax	Total
Invoice Plan							
Year 2	80146		AXON BODY - PSO - VIRTUAL STARTER	1	\$0.00	\$0.00	\$0.00
Year 2	80401		AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	6	\$4,585.70	\$0.00	\$4,585.70
Year 2	B00047		BUNDLE - AXON BODY CAMERA STARTER BUNDLE	10	\$6,337.74	\$0.00	\$6,337.74
Year 2	Fleet3B+TAP		Fleet 3 Basic + TAP	6	\$15,055.13	\$0.00	\$15,055.13
Year 2	ProLicense		Pro License Bundle	1	\$582.08	\$0.00	\$582.08
Total					\$36,224.89	\$0.00	\$36,224.89

Jan 2028		Item	Description	Qty	Subtotal	Tax	Total
Invoice Plan							
Year 3	100159		AXON FLEET 3 - SERVICES - ALPR API INTEGRATION	1	\$597.00	\$0.00	\$597.00
Year 3	100673		AXON EVIDENCE - ECOM LICENSE - CONVERSION BASIC TO PRO	10	\$3,238.13	\$0.00	\$3,238.13
Year 3	102011		AXON AI ASSISTANT	10	\$3,886.47	\$0.00	\$3,886.47
Year 3	73449		AXON BODY - LICENSE - DEVICE CONNECTIVITY	10	\$647.15	\$0.00	\$647.15
Year 3	73478		AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	10	\$1,295.49	\$0.00	\$1,295.49
Year 3	80146		AXON BODY - PSO - VIRTUAL STARTER	1	\$0.00	\$0.00	\$0.00
Year 3	80401		AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	6	\$4,585.70	\$0.00	\$4,585.70
Year 3	B00047		BUNDLE - AXON BODY CAMERA STARTER BUNDLE	10	\$6,337.74	\$0.00	\$6,337.74
Year 3	Fleet3B+TAP		Fleet 3 Basic + TAP	6	\$15,055.13	\$0.00	\$15,055.13
Year 3	ProLicense		Pro License Bundle	1	\$582.08	\$0.00	\$582.08
Total					\$36,224.89	\$0.00	\$36,224.89

Jan 2029		Item	Description	Qty	Subtotal	Tax	Total
Invoice Plan							
Year 4	100159		AXON FLEET 3 - SERVICES - ALPR API INTEGRATION	1	\$597.00	\$0.00	\$597.00
Year 4	100673		AXON EVIDENCE - ECOM LICENSE - CONVERSION BASIC TO PRO	10	\$3,238.13	\$0.00	\$3,238.13
Year 4	102011		AXON AI ASSISTANT	10	\$3,886.47	\$0.00	\$3,886.47
Year 4	73449		AXON BODY - LICENSE - DEVICE CONNECTIVITY	10	\$647.15	\$0.00	\$647.15
Year 4	73478		AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	10	\$1,295.49	\$0.00	\$1,295.49
Year 4	80146		AXON BODY - PSO - VIRTUAL STARTER	1	\$0.00	\$0.00	\$0.00
Year 4	80401		AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	6	\$4,585.70	\$0.00	\$4,585.70
Year 4	B00047		BUNDLE - AXON BODY CAMERA STARTER BUNDLE	10	\$6,337.74	\$0.00	\$6,337.74
Year 4	Fleet3B+TAP		Fleet 3 Basic + TAP	6	\$15,055.13	\$0.00	\$15,055.13
Year 4	ProLicense		Pro License Bundle	1	\$582.08	\$0.00	\$582.08
Total					\$36,224.89	\$0.00	\$36,224.89

Jan 2030		Item	Description	Qty	Subtotal	Tax	Total
Invoice Plan							
Year 5	100159		AXON FLEET 3 - SERVICES - ALPR API INTEGRATION	1	\$597.00	\$0.00	\$597.00
Year 5	100673		AXON EVIDENCE - ECOM LICENSE - CONVERSION BASIC TO PRO	10	\$3,238.13	\$0.00	\$3,238.13
Year 5	102011		AXON AI ASSISTANT	10	\$3,886.47	\$0.00	\$3,886.47
Year 5	73449		AXON BODY - LICENSE - DEVICE CONNECTIVITY	10	\$647.15	\$0.00	\$647.15
Year 5	73478		AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	10	\$1,295.49	\$0.00	\$1,295.49
Year 5	80146		AXON BODY - PSO - VIRTUAL STARTER	1	\$0.00	\$0.00	\$0.00
Year 5	80401		AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	6	\$4,585.70	\$0.00	\$4,585.70
Year 5	B00047		BUNDLE - AXON BODY CAMERA STARTER BUNDLE	10	\$6,337.74	\$0.00	\$6,337.74
Year 5	Fleet3B+TAP		Fleet 3 Basic + TAP	6	\$15,055.13	\$0.00	\$15,055.13
Year 5	ProLicense		Pro License Bundle	1	\$582.08	\$0.00	\$582.08
Total					\$36,224.89	\$0.00	\$36,224.89

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at <https://www.axon.com/sales-terms-and-conditions>), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

10/7/2025



Welcome

CITY OF LA CRESCENT

315 MAIN ST, LA CRESCENT, MN 55947

Please review your quote

This quotation is based on the terms and conditions of the NASPO Value Point (NVLPT) #MA152-1 Contract (f/k/a WSCA) ("the Agreement"). The NVLPT Agreement, Addenda and Attachments can be found on www.naspovaluepoint.org site for your review. Please note Promotional Offers in this quote may expire prior to the quote expiration date and are subject to change at any time without notice

Quote ID **107701981-Q-31670584**
Location **0067301**
Creation date **09/24/2025**
Expiration date **10/31/2025**

Lavaughntez | 313-319-4389 |
lavaughntez.linton@verizonwireless.com

Summary

All amounts in below summary without taxes or accessory cost over 24 months.

Number of Lines	Avg Cost/Line per month	Total cost per month
6	\$39.99	\$239.94

Overview

With applicable discounts.

Plan & features
(due monthly)
\$239.94

Highlights



Quote details

Print/Download



Here is a summary of your quote for devices and service.

The pricing quoted is based upon achieving and maintaining a minimum line attainment and signing an agreement with Verizon.

0%

service plans

0%

accessory

0

line attainment

[Respond to quote](#)

Estimated total due monthly ⓘ

\$239.94

Estimated total due today ▾

\$0

3.2



To: Honorable Mayor and City Council Members
Bill Waller – City Administrator

From: Chief Josh Tarrence

Date: October 22nd, 2025

RE: Volunteer Fire Assistance Grant – Minnesota DNR

The Minnesota DNR has opened the application period for the Volunteer Fire Assistance grant. This grant is only available to Minnesota fire departments. Our department has been awarded this grant multiple times in the past. The grant is a 50:50 match, between the DNR and the City of La Crescent. The fund range from the DNR is from \$1,000 to \$5,000 with the total amount of the project not to exceed \$10,000. I am requesting permission to apply for the grant with the possibility of the city providing the 50% match, up to \$5,000. The application will be for a large quantity of fire hose of different sizes, as a large portion of our current hose is from 1970. Hose nozzles and other hose equipment will also be included.

Thank you for your attention and support.

Respectfully,

A handwritten signature in black ink, appearing to be 'J. Tarrence', followed by a long horizontal line extending to the right.

Josh Tarrence
Fire Chief
La Crescent Fire Department

#3.3

MEMORANDUM

TO: Honorable Mayor and City Council Members
FROM: Jason Ludwigson, Sustainability Coordinator
DATE: October 23rd, 2025
SUBJECT: Amended Equinox Lease Payments CRP Funds

Attached for your review is an amended lease payment schedule for the Chevy Equinox EV. We are bringing to the council an amended lease payment schedule that aligns with the \$16,000 for state project 236-080-005 and 236-080-006. The first 11 payments are as proposed are scheduled at the \$1,229, then they would go to \$1,667 for the next 12 months and that would total \$20,000 and then all the remaining payments would be reduced. The city continues to receive reimbursement for up to 80% of the lease costs for the Equinox EV. The existing amortization schedule is included in the packet for reference. The sustainability coordinator and city attorney will be in attendance to answer any questions.

City of La Crescent Booking

Compounding Period: Monthly

Cash Flow Data - Loans and Payments

Event	Date	Amount	Number	Period	End
1 Loan	01/21/2025	49,655.74	1		
2 Payment	02/15/2025	1,229.75	11	Monthly	12/15/202
3 Payment	01/15/2026	1,666.67	12	Monthly	12/15/202
4 Payment	01/15/2027	989.89	25	Monthly	01/15/202

TValue Amortization Schedule - Normal, 360 Day Year

Date	Payment	Interest	Principal
Loan 01/21/2025			
1 02/15/2025	1,229.75	303.85	925.90
2 03/15/2025	1,229.75	357.82	871.93
3 04/15/2025	1,229.75	351.42	878.33
4 05/15/2025	1,229.75	344.97	884.78
5 06/15/2025	1,229.75	338.47	891.28
6 07/15/2025	1,229.75	331.93	897.82
7 08/15/2025	1,229.75	325.33	904.42
8 09/15/2025	1,229.75	318.69	911.06
9 10/15/2025	1,229.75	312.00	917.75
10 11/15/2025	1,229.75	305.26	924.49
11 12/15/2025	1,229.75	298.48	931.27
2025 Totals	13,527.25	3,588.22	9,939.03
12 01/15/2026	1,666.67	291.64	1,375.03
13 02/15/2026	1,666.67	281.54	1,385.13
14 03/15/2026	1,666.67	271.37	1,395.30
15 04/15/2026	1,666.67	261.12	1,405.55
16 05/15/2026	1,666.67	250.80	1,415.87
17 06/15/2026	1,666.67	240.41	1,426.26
18 07/15/2026	1,666.67	229.93	1,436.74
19 08/15/2026	1,666.67	219.38	1,447.29
20 09/15/2026	1,666.67	208.76	1,457.91
21 10/15/2026	1,666.67	198.05	1,468.62
22 11/15/2026	1,666.67	187.27	1,479.40
23 12/15/2026	1,666.67	176.40	1,490.27
2026 Totals	20,000.04	2,816.67	17,183.37
24 01/15/2027	989.89	165.46	824.43
25 02/15/2027	989.89	159.41	830.48
26 03/15/2027	989.89	153.31	836.58
27 04/15/2027	989.89	147.17	842.72
28 05/15/2027	989.89	140.98	848.91
29 06/15/2027	989.89	134.74	855.15

30 07/15/2027	989.89	128.47	861.42
31 08/15/2027	989.89	122.14	867.75
32 09/15/2027	989.89	115.77	874.12
33 10/15/2027	989.89	109.35	880.54
34 11/15/2027	989.89	102.88	887.01
35 12/15/2027	989.89	96.37	893.52
2027 Totals	11,878.68	1,576.05	10,302.63
36 01/15/2028	989.89	89.81	900.08
37 02/15/2028	989.89	83.20	906.69
38 03/15/2028	989.89	76.54	913.35
39 04/15/2028	989.89	69.84	920.05
40 05/15/2028	989.89	63.08	926.81
41 06/15/2028	989.89	56.27	933.62
42 07/15/2028	989.89	49.42	940.47
43 08/15/2028	989.89	42.51	947.38
44 09/15/2028	989.89	35.56	954.33
45 10/15/2028	989.89	28.55	961.34
46 11/15/2028	989.89	21.49	968.40
47 12/15/2028	989.89	14.38	975.51
2028 Totals	11,878.68	630.65	11,248.03
48 01/15/2029	989.89	7.21	982.68
2029 Totals	989.89	7.21	982.68
Grand Totals	58,274.54	8,618.80	49,655.74

Last interest amount decreased by 0.01 due to rounding.

Amortization Schedule

Amortization Schedule to Tax-Exempt Lease/Purchase Agreement #16853 Schedule #001

Equipment Cost: \$49,655.74

Payment Number	Due Date	Payment Amount	Interest Portion	Principal Portion	Purchase Price
1	2/15/2025	\$1,229.75	\$385.18	\$844.57	N/A
2	3/15/2025	\$1,229.75	\$354.80	\$874.95	N/A
3	4/15/2025	\$1,229.75	\$348.44	\$881.31	N/A
4	5/15/2025	\$1,229.75	\$342.03	\$887.72	N/A
5	6/15/2025	\$1,229.75	\$335.58	\$894.17	N/A
6	7/15/2025	\$1,229.75	\$329.08	\$900.67	N/A
7	8/15/2025	\$1,229.75	\$322.53	\$907.22	N/A
8	9/15/2025	\$1,229.75	\$315.94	\$913.81	N/A
9	10/15/2025	\$1,229.75	\$309.30	\$920.45	N/A
10	11/15/2025	\$1,229.75	\$302.61	\$927.14	N/A
11	12/15/2025	\$1,229.75	\$295.87	\$933.88	N/A
12	1/15/2026	\$1,229.75	\$289.08	\$940.67	N/A
13	2/15/2026	\$1,229.75	\$282.24	\$947.51	\$40,003.04
14	3/15/2026	\$1,229.75	\$275.35	\$954.40	\$38,995.20
15	4/15/2026	\$1,229.75	\$268.42	\$961.33	\$37,980.03
16	5/15/2026	\$1,229.75	\$261.43	\$968.32	\$36,957.49
17	6/15/2026	\$1,229.75	\$254.39	\$975.36	\$35,927.51
18	7/15/2026	\$1,229.75	\$247.30	\$982.45	\$34,890.04
19	8/15/2026	\$1,229.75	\$240.16	\$989.59	\$33,845.03
20	9/15/2026	\$1,229.75	\$232.97	\$996.78	\$32,792.43
21	10/15/2026	\$1,229.75	\$225.72	\$1,004.03	\$31,732.18
22	11/15/2026	\$1,229.75	\$218.42	\$1,011.33	\$30,664.21
23	12/15/2026	\$1,229.75	\$211.07	\$1,018.68	\$29,588.49
24	1/15/2027	\$1,229.75	\$203.67	\$1,026.08	\$28,504.95
25	2/15/2027	\$1,229.75	\$196.21	\$1,033.54	\$27,413.53
26	3/15/2027	\$1,229.75	\$188.70	\$1,041.05	\$26,314.18
27	4/15/2027	\$1,229.75	\$181.13	\$1,048.62	\$25,206.84
28	5/15/2027	\$1,229.75	\$173.51	\$1,056.24	\$24,091.45
29	6/15/2027	\$1,229.75	\$165.83	\$1,063.92	\$22,967.95
30	7/15/2027	\$1,229.75	\$158.10	\$1,071.65	\$21,836.28
31	8/15/2027	\$1,229.75	\$150.31	\$1,079.44	\$20,696.40
32	9/15/2027	\$1,229.75	\$142.46	\$1,087.29	\$19,548.22
33	10/15/2027	\$1,229.75	\$134.56	\$1,095.19	\$18,391.70
34	11/15/2027	\$1,229.75	\$126.60	\$1,103.15	\$17,226.77
35	12/15/2027	\$1,229.75	\$118.58	\$1,111.17	\$16,053.38
36	1/15/2028	\$1,229.75	\$110.50	\$1,119.25	\$14,871.45
37	2/15/2028	\$1,229.75	\$102.37	\$1,127.38	\$13,680.93
38	3/15/2028	\$1,229.75	\$94.17	\$1,135.58	\$12,481.76
39	4/15/2028	\$1,229.75	\$85.92	\$1,143.83	\$11,273.88

#3.4



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: October 22, 2025
RE: Personnel Committee Recommendation

The Personnel Committee has the following recommendations for consideration by the City Council:

1. On November 11, 2025, Austin Johnson's 120 calendar day probationary period will end regarding his position as the Assistant Clubhouse Manager at the golf course. Effective November 11, 2025, the Personnel Committee is recommending that Mr. Johnson's probationary status be removed, contingent upon his successful completion of the Minnesota Department of Health's Certified Food Protection Manager certification, and that he be classified as the Assistant Clubhouse Manager. In the event Mr. Johnson has not successfully completed the certification by November 11, 2025, Mr. Johnson's probationary status would be extended until December 31, 2025.
2. At the October 13, 2025 City Council meeting the City Council approved moving Kara Tarrence to step 5 in the Finance Director's salary schedule, effective October 30, 2025. That date should be October 31, 2025. We would suggest that the City Council approve the change to October 31, 2025.
3. The Personnel Committee is recommending that the City Council adopt the attached job description for the City Administrator's position. The City Attorney will review the job description and a timeline for proceeding with filling the vacancy at the meeting. Also included is an agenda request from City Council member Jostad regarding the position and the process for filling the vacancy.



Job Description

JOB TITLE: City Administrator		Department: Administration
REPORTS TO: La Crescent City Council	SUPERVISES: All city employees	FLSA STATUS: Exempt
BARGAINING UNIT: N/A		EFFECTIVE DATE: November _____, 2025

DESCRIPTION OF WORK

Performs complex executive work planning and directing the administration of city functions as delegated by the city council to ensure efficient and effective implementation of municipal services, administering the policies of the city council, and related work as apparent or assigned. Work involves setting policies and goals under the direction of the city council. Organizational supervision is exercised over all personnel within the organization.

ESSENTIAL JOB DUTIES PERFORMED

- Plans, organizes and administers the city to ensure a coordinated and efficient effort to meet goals and objectives established by the city council.
- Oversees and coordinates the operation of all departments in city government including personnel, equipment, programs, and facilities to ensure citizens promptly receive high quality products and services.
- Supervises all city staff directly or indirectly through department supervisors; acts as final authority on all personnel actions subject to approval of the city council on hiring, severe disciplinary action, and dismissal.
- Attends and participates in all city council meetings and other official meetings as needed.
- Oversees the preparation and maintenance of all documents related to the city council, including notice publication, minutes, agendas, and publishing.
- Provides regular updates to city council on city financial condition and current and future city needs.
- Oversees contracted engineering, legal, auditing, planning, sustainability, and other contracted services.
- Responds to concerns, issues, complaints, and questions from the public and employees; mediates disputes and resolves issues as appropriate.
- Leads economic development efforts, including business retention, expansion, and attraction initiatives, tax increment financing, and the revolving loan fund program.
- Participate in development negotiations and/or approving development requests, on occasion.
- Advise the city council on the engagement of consultants for complex engineering or other projects when needed.
- Develops and issues administrative rules, policies and procedures necessary to ensure

proper functioning of all departments.

- Drafts resolutions, and policies, for city council approval; utilizing the city attorney and others as needed.
- Interprets ordinances, policies, and rules; implements city council directives.
- Oversees all personnel policies and actions, oversees and/or participates in selection of employees-; evaluates employees and recommends salary adjustment, determines staffing and structure needs, and negotiates bargaining unit contracts.
- Ensures city job descriptions are reviewed and updated as needed.
- Responsible for preparation of the five year capital improvement program.
- Prepares, presents and administers the annual budget to the city council with input from department heads; keeps the city council informed of the financial condition of the city; coordinates capital improvement plans with department heads and presents to city council for approval.
- Establishes programs, goals and objectives to accomplish work. Prepares and analyzes quotes and bids for products and services; recommends selection of firms or individuals to provide products and services; executes or recommends execution of contracts to the city council for approval.
- Represents the city with other governmental agencies and officials; monitors activities related to municipal government and assists in lobbying as needed.
- Monitors operations to ensure compliance with applicable laws, regulations, rules, policies, and ordinances.
- Evaluates potential projects, programs, and services to determine feasibility and community impact and makes recommendations to the Council.
- Research issues, prepares periodic reports, and makes presentations before the city council, Park Board, Economic Development Commission, and other boards as necessary.
- Oversees and manages election activities, if needed.
- Oversees communication to the public.

KNOWLEDGE, SKILLS, AND ABILITIES

- Considerable knowledge of laws, rules and regulations applicable to Minnesota municipalities.
- Considerable knowledge of budgeting, accounting and government financing.
- Considerable knowledge of bond issuance processes and procedures.
- Considerable knowledge of government processes, services, economic development and planning.
- Knowledge of management principles and practices as they apply to public sector management including personnel management and organizational development.
- Thorough ability to prepare, present and administer budgets. Thorough ability to communicate effectively and establish and maintain collaborative and effective working relationships with elected officials, staff, other public officials, civic and business leaders and the general public, including making formal presentations.
- Ability to plan and analyze city operations; develop alternatives; and determine the costs , advantages, and disadvantages of various alternatives.
- Ability to research and prepare and present concise, accurate, and thorough reports.

- Ability to perform mathematical calculations and to analyze data.
- Knowledge of principles and practices of municipal government management, administration, and organization.
- Knowledge of current social, political and economic trends and operating problems of municipal government.
- The ability to supervise, delegate, and/or coordinate the work of others so they may proceed with confidence in a timely manner.
- The ability to interpret and apply federal, state, and local policies, procedures, laws, and regulations.
- Adaptability to perform under stress when confronted with emergency, critical, or unusual situations.
- Knowledge of key city functions performed by other city personnel including but not limited to – elections, public works, development of street construction plans, insurances required by the city.
- Ability to maintain a high degree of confidentiality of sensitive and/or non-public information.

MINIMUM QUALIFICATIONS

- Bachelor's degree in public administration or related field (or four (4) years equivalent experience as approved by city council). Master's degree preferred.
- Five (5) years public sector administrative or equivalent experience.
- Finance experience and accounting skills.
- Written communication skills.
- Strong verbal communication skills, public speaking skills, and public relations skills.
- Computer skills including Microsoft Word and Excel.

CONDITIONS OF EMPLOYMENT

- Must possess a valid Minnesota driver's license.
- Must successfully pass a reference and background check.

WORK ENVIRONMENT

- While performing the essential functions of the position, an individual will be subject to variable working hours.
- A regular work from home schedule is not offered with this position.

The above statements are intended to describe the general nature and level of work being performed by individuals employed in this job. They are not intended to be an exhaustive list of all duties and qualifications required of personnel in this job. The employer may and reserves its right to change the job description and establish, modify or eliminate job duties and responsibilities and jobs at its discretion with or without notice.

CITY OF LA CRESCENT, MINNESOTA

Agenda Request Form *For 10/27/25 Council Meeting*

DATE SUBMITTED: *10/20/25*

SUBMITTED BY: *Cherryl Jostad*

ISSUE (TOPIC):	Request Council work group meeting to determine details and process related to upcoming City Administrator retirement and resulting vacancy
ATTACHMENTS:	N/A
JUSTIFICATION:	Position reports to City Council; Council can help drive a robust, transparent process
	Consider the following:
	- Is vacancy to be filled?
	- If yes, what is the vision for this position?
	How can we gather employee and community input?
	- Finalize job description, incorporating input from department heads and community
	- Determine go forward process for filling vacancy
	- One or more work group meetings would provide a more cohesive process for the Council to consider this important process and filling of this vacancy
ACTION REQUESTED:	Schedule Council work group meeting - either special meeting on 11/3 (or agreed upon date), or during regularly scheduled 11/10 meeting; with provision of input from department heads, current position details, proposed go-forward process (it was indicated at the 10/13 meeting that there is an outline of a process/plan)

REVIEWED BY: **City Clerk/ Admin.** **City Attorney** **Bldg. Insp.**
 Finance Director **Public Works** **City Engineer**

RECOMMENDATION:

All Agenda Request Forms must be submitted to the City Administrator no later than Noon on the Wednesday preceding the City Council Meeting. The City shall have the discretion to determine if the request will be heard at a City Council Meeting.

#3.5



TO: Honorable Mayor and City Council Members

FROM: Tyler Benish, Public Works Director

DATE: October 23rd, 2025

RE: City of La Crosse – Maintenance agreement

Attached for review is a maintenance agreement with the City of La Crosse for the proposed west channel Wagon Wheel Bridge. The agreement will make the city responsible for fixing cracks and potholes in the asphalt, replacing and fixing any lighting and fencing, and maintain the removal of brush, debris, and snow on the portion of the path and bridge in Minnesota; approximately 800 feet.

The City of La Crosse has received a TAP grant to construct a bike and pedestrian bridge, that would be attached to the north side of the west channel bridge on US 14/16/61. The project also includes widening, and improvements to, the existing path/sidewalk adjacent to the west bound vehicular lane from the Cass Street Bridge to Sportsman Landing in MN.

The anticipated project cost is \$7,000,000, the TAP grant is in the amount of \$4,010,400, the remaining cost will be funded by the City of La Crosse through a capital improvement plan. Construction is anticipated to begin August 2026. We have attached a copy of the project location and plans of the project.

No action is required at this meeting we will continue communications with La Crosse and present the agreement for approval at a future meeting.

**AGREEMENT FOR SHARED MAINTENANCE FOR THE WAGON WHEEL TRAIL LINK
BETWEEN
THE CITY OF LA CROSSE, WISCONSIN
AND
THE CITY OF LA CRESCENT, MINNESOTA**

RECITALS

- A. Wisconsin Statutes § 66.0301 provides that Wisconsin municipalities, as defined in the statute, may contract with each other for the receipt or furnishing of services, or the joint exercise of any power or duty required or authorized by law.
- B. Wisconsin Statutes § 66.0303 provides that Wisconsin municipalities may also contract with municipalities of other states for the receipt or furnishing of services, or the joint exercise of any power or duty required or authorized by law.
- C. Minnesota Statutes § 471.59, subd. 10, provides that a governmental unit may enter into an agreement with another governmental unit to perform on behalf of that unit any service or function which the governmental unit providing the service or function is authorized to provide for itself.
- D. La Crosse and La Crescent recognize that the advancement of the greater La Crosse/La Crescent region can best be accomplished through cooperation, collaboration, and coordination among the governmental bodies, including La Crosse and La Crescent.
- E. La Crosse has entered into an Agreement with the Wisconsin Department of Transportation (“WIS DOT”) for maintenance of the Wagon Wheel Trail Link Bicycle/Pedestrian Path (“Path”) within the right-of-ways of WIS 16 and US 14/61. A true and correct of which is attached hereto as Exhibit A.
- F. La Crosse and La Crescent wish to allocate responsibility for various maintenance obligations of the Path as defined in the Agreement according to geographical jurisdiction.

DEFINITIONS

As used in this Agreement, the following terms shall have the following meanings unless the context requires otherwise.

- 1. “Agreement” means the agreement by and between the Wisconsin Department of Transportation and City of La Crosse for the Maintenance of the Wagon Wheel Trail Link Bicycle/Pedestrian Path within the rights of way of WIS 16 & US 14/61.
- 2. “La Crescent” means the City of La Crescent, a body corporate and politic of the State of Minnesota, with a principal address of 315 Main Street, La Crescent, MN 55947, and its successors and assigns.
- 3. “La Crosse” means the City of La Crosse, a Wisconsin municipal corporation, with a

principal address of 400 La Crosse Street, La Crosse, WI 54601, and its sewer utility.

4. "Party" means La Crosse and La Crescent individually. "Parties" mean La Crosse and La Crescent jointly.
5. "Path" means the bicycle/pedestrian path located within the right of way of WIS 16 and US 14/61 as defined in Agreement between WIS DOT and La Crosse dated _____, attached as Exhibit A.
6. "State" means the State of Wisconsin, a body corporate with principal address of 26 Marsh Court, Madison, WI.

AGREEMENT

In consideration of the mutual covenants and agreements set forth herein, and other good and valuable consideration, the receipt of which is acknowledged, La Crosse and La Crescent covenant and agree as follows.

1. Path Construction. The Path shall consist of a ten-foot asphaltic paved surface and variable (three-foot to five-foot) turf shoulders generally within the WIS 16 and US 14/61 Rights-of-Way. The initial construction of the path will be financed and completed by La Crosse, pursuant to the Agreement.
2. Path Lighting. La Crosse and La Crescent shall each be responsible for the maintenance, rehabilitation, and replacement of Path lighting within their respective jurisdictions to the state line between Wisconsin and Minnesota. The initial financing and installation of path lighting will be determined between WIS DOT and La Crosse. La Crosse shall also be responsible for the energy costs for Path lighting.
3. Path Signing. Upon completion of the project, La Crosse and La Crescent shall be responsible for any required signage within their respective jurisdiction to the state line between Wisconsin and Minnesota.
4. Path Maintenance. La Crosse and La Crescent shall each maintain the Path, within its jurisdiction to the state line between Wisconsin and Minnesota, at its own expense. For purposes of this agreement, maintenance shall mean keeping all existing surfaces, signing and marking in good repair, which includes routine sealing of asphalt cracks and pothole repair of asphalt; repair of damage due to unauthorized use, vandalism, graffiti or theft; removing dirt and debris from the path surface; removing litter from the paved surface and nearby adjacent grassed areas; mowing grass areas; keeping any other landscaping in healthy and neat condition; keeping all drainage ditches in good working condition; and keeping drainage structures free of debris and in good repair, and winter maintenance, including snow and ice removal.
5. Bridge Maintenance. La Crosse and La Crescent shall each maintain the path portions of the bridges including the approach slabs/pavements, parapets, railings, and fencing, at its own expense within their respective jurisdiction to the state line between Wisconsin and Minnesota. For purposes of this agreement, maintenance

shall include but is not limited to painting, joint repair, rail repair or replacement, crack sealing, spalling or pothole repair, snow and ice removal, sweeping and maintaining the lighting system. The maintenance, operation, and traffic control of the highway and bridges shall be subject to review and approval by WIS DOT.

6. Use of Path. The use of the Path by La Crosse and La Crescent shall be for bicycle and pedestrian transportation and may also include public access for recreational activities, including bicycling, pedestrian use and skating, as defined in Wis. Stat. sec. 895.52.
7. Prohibition of Motorized Vehicles. Use of this Path by motorized vehicles of any type, except as needed for maintenance, rehabilitation, or emergency rescue purposes is prohibited, except for motorized wheelchairs. Snowmobiles, UTVs and ATVs are prohibited.
8. Path Corridor Encroachments. La Crosse and La Crescent shall be responsible for keeping the Path Corridor right of way free of encroachment within their respective jurisdiction.
9. Path Rehabilitation. WIS DOT shall resurface or replace, at its own expense, timeline, and as it deems necessary, some portions or the entire paved surfaces within the Path segment pursuant to Agreement between WIS DOT and La Crosse dated _____. La Crosse and La Crescent shall not have any responsibility for Path Rehabilitation.
10. Path Fees. La Crosse and La Crescent shall not charge fees for the use of the Path.
11. Removal of Equipment. All Path signs, lighting, and appurtenances, which remain the property of La Crosse and La Crescent, shall be removed by La Crosse and La Crescent, at its own expense, upon termination of the Maintenance Agreement.
12. Enforcement. Promulgation and enforcement of noise, littering and loitering restrictions and the prohibition of motorized vehicles on and along the Path shall be the responsibility of La Crosse and La Crescent within their respective jurisdiction. La Crosse and La Crescent may pass such ordinances and resolutions as it deems appropriate to govern these restrictions on the Path and may use such methods as it deems appropriate to assure compliance with said restrictions. Any other restrictions proposed by La Crosse and La Crescent shall require written concurrence from WIS DOT.
13. Liability. La Crosse and La Crescent shall, for liability, within its jurisdiction, defend and hold harmless WIS DOT and the WIS DOT's agents, servants, and employees against all loss, damages, legal expenses and other claims which WIS DOT may sustain or become liable for on account of injury to or death of persons, or on account of damage to, loss or destruction of property from activities conducted by WIS DOT as part of this Lease and as to itself, any contractor, contractor's employees, subcontractors or agents.

Notwithstanding the foregoing, nothing contained within this Agreement is intended

to be a waiver or estoppel of La Crosse or its insurer's ability to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including, but not limited to, those contained within Wisconsin Statute Sections 893.80, 895.52, and 345.05.

Notwithstanding the foregoing, nothing contained within this Agreement is intended to be a waiver or estoppel of La Crescent or its insurer's ability to rely upon the limitations, defenses, and immunities contained within Minnesota law, including, but not limited to, those contained within Minnesota Statute Section 466 or other applicable law.

14. La Crosse, La Crescent, and State agrees to conduct their activities along and, on the Path, so as not to endanger any person or property thereon. The parties agree that each party shall be responsible for its own acts or omissions and those of its officers, employees and agents, and those of its boards, commissions, agencies and officials, if any; and shall be responsible for any loss or expense (including costs, damages and attorney fees) by reason of liability imposed by law, attributable to such acts or omissions to the extent provided by law.
15. Public Records Law. La Crosse and La Crescent are subject to the Public Records Law of their respective State. As such, each Party agrees to retain all records applicable to this Agreement for a period of not less than three (3) years after the termination or expiration of this Agreement. Each Party agrees to assist a Party who receives a public record request pertaining to this Agreement ("Receiving Party") to comply with such public records request. Additionally, each Party agrees to indemnify and hold harmless a Receiving Party, its elected and appointed officials, officers, employees, and authorized representatives, for any liability, including without limitation, attorney fees, related to or in any way arising from the indemnifying Party's actions or omissions which contribute to the Receiving Party's inability to comply with the Public Records Law. This provision shall survive the termination of this Agreement.
16. Insurance. La Crosse and La Crescent shall each maintain insurance policies or maintain self-insurance programs of the kinds and in the amounts which are customarily carried or maintained by local governments operating shared bicycle/pedestrian path. Each Party shall provide the other with proof of such insurance coverage upon request.
17. Term. The term of this Maintenance Agreement shall be twenty (20) years from the effective date written above. This Agreement shall automatically be renewed under the same terms and conditions for additional one-year terms, unless either party shall give written notice to the contrary to the other party at least 90 days before the renewal date. If Agreement between La Crosse and WIS DOT is terminated this Agreement will also terminate.
18. Changes. No term or provision of this Agreement, or any of its attachments, may be changed, waived, discharged, or terminated orally, but only by an instrument in

writing signed by all parties to this Agreement. Consents and approvals required under this instrument may be made or granted by exchange of letters between the parties.

19. Non-Discrimination. The parties agree to abide by their own respective non-discrimination policies and procedures during the term of this agreement. Further, the parties agree that this agreement does not subject either party to the other's jurisdiction for the administration of such matters.
20. Entirety. The Agreement together with any documents referred to herein contain the entire Agreement of the parties and supersedes any and all prior Agreements and draft Agreements, or oral understandings between the parties regarding the Path.
21. Notices. Any notice required to be made in writing or any filing required to be made with any party to this Agreement shall be sent to the following addresses:

For La Crosse:

La Crosse Clerk
City of La Crosse
400 La Crosse Street
La Crosse, WI 54601

With a copy to:

La Crosse Attorney
City of La Crosse
400 La Crosse Street
La Crosse, WI 54601

For La Crescent:

La Crescent City Administrator
City of La Crescent
315 Main Street
La Crescent, MN 55947

With a copy to:

Al "Skip" Wieser, III
Wieser Law Office, P.C.
33 South Walnut Street, Suite 200
La Crescent, MN 55947

22. Dispute Resolution. A dispute or controversy between La Crosse and La Crescent regarding any matter relating to this Agreement shall be resolved in accordance with this Article.
23. Notice of Dispute and Initial Meeting. If a dispute or controversy arises and exists

regarding any matter relating to this Agreement, either Party may send a written notice to the other Party identifying the nature and underlying facts of the dispute. Within thirty (30) days of the date written notice is delivered, a meeting between the Parties shall be held to attempt in good faith to negotiate a resolution of the dispute or controversy. This Section is intended by the Parties to waive any respective statutory right to further notice. Such waiver, however, shall not constitute a waiver of any applicable damage cap, liability cap, or immunities contained in applicable state law.

24. Mediation. If the Parties have not succeeded in resolving the dispute or controversy at the initial meeting or subsequent meetings scheduled by mutual agreement, or if the Parties have not held an initial meeting within thirty (30) days after the date of delivery of the written notice, the Parties may choose to proceed to mediation in accordance with this Section. The Parties shall jointly appoint a mutually acceptable neutral person not affiliated with either of them (the "Mediator") to conduct the mediation. The Mediator shall have a minimum of ten (10) years of experience in the subject matter of municipal law. The fees of the Mediator shall be shared equally by the Parties. If the Parties are unable to agree upon the selection of a Mediator within twenty (20) days after the initial meeting, or if no initial meeting was held, within fifty (50) days after the delivery of the written notice required by Section 22, the Parties shall either request that the La Crosse County Circuit Court select the Mediator or, in the alternative, proceed with other forms of dispute resolution. If the La Crosse County Circuit Court is to select the Mediator, the Parties agree that the Mediator selected shall be a Wisconsin attorney with a minimum of ten (10) years of experience in the subject matter of municipal law.

In consultation with the Parties, the Mediator will select or devise the mediation procedure to be held in La Crosse County, Wisconsin, by which the Parties will attempt to resolve the dispute or controversy. In consultation with the Parties, the Mediator will also select a date and time for the mediation and a date by which the mediation will be completed.

The Parties shall participate in good faith in the mediation to its conclusion as designated by the Mediator. If the Parties are not successful in resolving the dispute or controversy through the mediation, the dispute may be resolved by litigation or other appropriate means.

25. Costs. Except as expressly provided in this Agreement, each Party shall bear its own costs associated with dispute resolution, including attorneys' fees and litigation expenses.

MISCELLANEOUS

26. Recitals. The Parties confirm and ratify the statements and commitments contained in the Recitals. The Recitals are incorporated and made a part of this Agreement.
27. Modification of this Agreement. This Agreement shall be amended only by formal written supplementary amendment executed by the Parties unless otherwise

provided in this Agreement. No oral amendment of this Agreement shall be given any effect.

28. Non-Assignability. No assignment or transfer of this Agreement shall be made by La Crescent or La Crosse without the prior written agreement of the other Party. This Agreement shall be binding on the heirs, successors, and assigns of each Party.
29. No Third-Party Beneficiary. Nothing contained in this Agreement, nor the performance of the Parties hereunder, is intended to benefit, nor shall inure to the benefit of, any third party.
30. Severability. If any provision or part of this Agreement or the application thereof to any person or circumstance shall be held by a court of competent jurisdiction to be invalid or unconstitutional for any reason, the remainder of this Agreement and the application of such provision or part thereof to other persons or circumstances shall not be affected thereby.
31. No Waiver. The failure of any Party to insist, in any one or more instance, upon performance of any of the terms, covenants, or conditions of this Agreement shall not be construed as a waiver, or relinquishment of the future performance of any such term, covenant, or condition by any other Party or Parties hereto but the obligation of such other Party with respect to such future performance shall continue in full force and effect.
32. Governing Law. This Agreement and all questions and issues arising in connection herewith shall be governed by and construed in accordance with the laws of the State of Wisconsin. Venue for any action arising out of or in any way related to this Agreement shall be exclusively in La Crosse County, Wisconsin. Each Party waives its right to challenge venue.
33. Jury Trial Waiver. The Parties waive their respective rights to a jury trial on any claim or cause of action based upon or arising from or otherwise related to this Agreement. This waiver of right to trial by jury is given knowingly and voluntarily by the Parties and is intended to encompass individually each instance and each issue as to which the right to a trial by jury would otherwise accrue. Each Party is authorized to file a copy of this Section in any proceeding as conclusive evidence of this waiver by the other Party.
34. Construction. This Agreement shall be construed without regard to any presumption or rule requiring construction against the Party causing such instrument to be drafted. This Agreement shall be deemed to have been drafted by the Parties of equal bargaining strength. The captions appearing at the first of each numbered section of this Agreement are inserted and included solely for convenience but shall never be considered or given any effect in construing this Agreement with the duties, obligations, or liabilities of the respective Parties or in ascertaining intent, if any questions of intent should arise. All terms and words used in this Agreement, whether singular or plural and regardless of the gender thereof, shall be deemed to include any other number and any other gender as the context may require.

35. Counterparts. This Agreement may be executed in one or more counterparts, all of which shall be considered but one and the same agreement and shall become effective when one or more counterparts have been signed by each of the Parties and delivered to the other Parties.

Dated this ___ day of _____, 2025 for the City of La Crosse, Wisconsin.

CITY OF LA CROSSE, WISCONSIN

By:

Shaundel Washington-Spivey, Mayor

Ginny Dankmeyer, City Clerk

Dated this ___ day of _____, 2025 for the City of La Crescent, Minnesota.

CITY OF LA CRESCENT, MINNESOTA
By:


Mike Poellinger, Mayor

Bill Waller, City Administrator

Angie Boettecher, City Clerk

3.6



TO: Honorable Mayor and City Council Members
FROM: Tyler Benish, Public Works Director 
DATE: October 23rd, 2025
RE: Proposed 2026 General Fund Budget and Levy

Attached for review by the City Council is the proposed 2026 General Fund budget and the adopted resolution that sets the preliminary levy.

The date for the public meeting at which time the proposed budget and levy will be discussed and the final budget and levy will be adopted is set for Monday, December 15, 2025 at 6:00 pm. This is the second regular scheduled City Council meeting in December.

A couple of notes for the City Council to remember as part of the budget review and adoption process:

1. The City Council cannot adopt the 2026 general fund budget until after the public meeting in December.
2. Once the preliminary levy is set, the City Council has the discretion to lower the levy but the City Council cannot increase the preliminary levy.

The 2026 preliminary levy resolution reflects a 5.0% increase. The final total City levy in 2025 was \$3,886,178, and the proposed 2026 levy is \$4,082,068.

Pages 1-9 are the revenue portion of the budget. The expenditure portion of the budget starts on page 9 with the Council portion of the budget.

Items that have change since the September City Council meeting:

101 41100-300 City Council Professional services: The Economic Development Director has indicated he would like to reduce the number of contract hours.

101-41700-520 Capital Outlay- Buildings and structures: The City Hall sewer line is in need of repair under the front office; the Library is in need of a new air conditioning unit.

The following is a summary of the proposed 2026 general fund budget:

Revenue: Pages 1-9

1. This is the Ad Valorem tax.
2. This is Federal funds from DEED for streetscaping on the Walnut Street reconstruction.
3. This is Federal funds from FRA for the Railroad Crossing Elimination grant.
4. This is the City's local government aid for 2024, which is an increase of \$1,273 from 2025 to 2026.
5. This is the Municipal State Aid funds for the reconstruction of Walnut Street.
6. This is state transit funding from MNDOT; funding has been reduced from 15% in 2025 to 5% in 2026 for the overall cost to operate the bus.
7. These are MnDOT grants for the Redwood Street Safe Routes to School project, LRIP funding for Walnut Street, Maple Street Active Transportation grant.
8. This is a MPCA grant for the Redwood Street stormwater improvement project.
9. These are the MnDNR grants for the Stoney Point CPL project, CPL Bluff land project, and the Wieser Park improvement project.
10. These are donations received in 2024 and 2025 for the Wieser Park improvement project.
11. These are the bond proceeds for the Walnut Street, Maple Street and Redwood Street projects issued under the City's street reconstruction bonding authority.

Expenses: Pages 9-29

12. This expense is Minnesota paid leave law; a new law that will take effect January 1, 2026. This will be a new payroll line item in all departments.
13. The proposed budget includes additional professional services that will be reimbursed by grants.
14. The proposed budget includes funds for an election.
15. The proposed budget includes funds for an outstanding legal dispute in reference to the easement on Crescent Hills Drive.
16. The proposed budget includes expenses that are corresponding to items 9 and 10. (Wieser Park improvement)
17. The proposed budget includes funds for a 9th full time officer.
18. The proposed budget includes funds for updating zoning, shoreland and floodplain ordinances.
19. The proposed budget includes funds for community development software.
20. The proposed budget includes a severance payment for retiring staff.
21. The proposed budget includes engineering expenses that are corresponding to items 3,4,5,7 and 8. Additional the budget includes design engineering for two Safe Routes to School projects in 2027.
22. The proposed budget includes construction expenses that are corresponding to items 3,4,5,7 and 8.
23. The proposed budget includes funds for a transfer to the ice arena fund, along with a set a side of funds for ongoing building maintenance at the ice arena.
24. The proposed budget includes expenses that are corresponding to item 9. (CPL projects)

25. A copy of the proposed library budget is attached.

26. The proposed budget includes additional funds for transit; corresponding to item 6.

As in the past, we will continue to review the proposed budget and evaluate changes or modifications. We intend to add the proposed budget to the agenda for future City Council meetings for purposes of review and discussion prior to the public meeting in December when the budget and levy will be considered.

RESOLUTION 09-25-29

**RESOLUTION MAKING PRELIMINARY GENERAL LEVIES FOR
COLLECTION WITH REAL ESTATE TAXES PAYABLE IN THE
CALENDAR YEAR 2026**

BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota as follows:

1. It is hereby determined and declared that there shall be and there is hereby levied upon all taxable property within the City for the general purposes of the City, as provided by law, to be collected in the year 2026 as part of the general taxes due and payable in the year 2026 a direct ad valorem tax in the amount of \$2,805,527.00 as provided by State law to be levied and collected in the manner provided by law.

2. Be it also hereby determined and declared that there shall be and there is hereby levied upon taxable property within the City of La Crescent for public library service, a tax in the amount of \$204,141.00 to be collected in the year 2026, as authorized by Minnesota Statutes, Section 134.33 and 134.34.

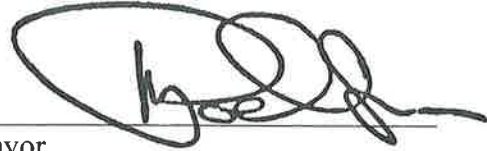
3. It is hereby found, determined, and declared that the amounts set forth in a column at the right to be levied with taxes to be collected in the calendar year 2026, in conjunction with the various bonds issued and sinking funds described below:

FUND #	YEAR	DESCRIPTION	TO BE LEVIED FOR COLLECTION IN CALENDAR YEAR 2026
325	2016A	G.O. Refunding Rec. Fac. Bonds - Aquatic Center	\$195,300.00
327	2016A	G.O. Improvement Bonds - Oak St. Recon.	\$115,500.00
328	2017A	G.O. Equipment Certificates	\$119,800.00
329	2018A	G.O. Improvement Bonds - Streets/Veterans Park	\$148,000.00
330	2019A	G.O. Equipment Certificates - Fire Truck	\$46,100.00
331	2019B	G.O. Improvement Bonds - Street Recon.	\$32,900.00
332	2020A	G.O. Improvement Bonds - HTM	\$172,900.00
333	2020A	G.O. Bonds - Tax Abatement - Ice Arena	\$12,200.00
334	2022A	G.O. Imp. Bonds/Equip. Cert. & CIP Bonds	\$229,700.00
		TOTAL DEBT SERVICE LEVY	\$1,072,400.00

4. Total levy for the City of La Crescent for collection in 2026 is \$4,082,068.00

ADOPTED this 22nd day of September, 2025.

SIGNED:

A handwritten signature in black ink, appearing to be "Joe", written over a horizontal line.

Mayor

ATTEST:

A handwritten signature in blue ink, appearing to be "Bill Walker", written over a horizontal line.

City Administrator

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
GENERAL FUND							
TAXES							
101-31010	CURRENT AD VALOREM TAXES	2,259,443	2,417,141	.00	2,608,988	2,608,988	2,805,527
101-31011	REFUND TAX-ANNEXED-TWNSHP	.00	.00	.00	.00	.00	.00
101-31050	TAX ABATEMENT	.00	.00	.00	.00	.00	.00
101-31051	EXCESS TIF REVENUE REFUND	.00	65,343	.00	.00	.00	.00
101-31410	LODGING TAX - HOTEL/MOTEL	8,776	698-	11,152	5,000	6,152-	5,000
101-31810	FRANCHISE FEES-CABLE TV	49,784	60,911	56,682	60,000	3,318	58,000
101-31900	INT. ON DELINQUENT TAXES	1,410	149	.00	300	300	.00
Total TAXES:		2,319,413	2,542,846	67,834	2,674,288	2,606,454	2,868,527
LICENSES & PERMITS							
101-32110	LIQUOR/WINE - ON SALE	4,505	4,375	75	4,600	4,525	4,600
101-32111	LIQUOR OFF SALE	750	750	.00	1,350	1,350	750
101-32112	BEER ON SALE	560	560	.00	300	300	560
101-32113	BEER OFF SALE	300	300	.00	.00	.00	300
101-32115	SOFT DRINK LICENSE	.00	.00	.00	.00	.00	.00
101-32116	CIGARETTE LICENSE	180	180	135	200	65	200
101-32117	CANNABIS - INITIAL REG FEE	.00	.00	1,500	1,500	.00	.00
Budget notes: ~2025 3 @ \$500							
101-32118	CANNABIS - ANNUAL RENEWAL FE	.00	.00	3,000	.00	3,000-	3,000
Budget notes: 2026 - 3 @ \$1000							
101-32119	GARBAGE PICKUP PERMIT	2,000	2,000	.00	2,000	2,000	2,000
101-32160	MASSAGE LICENSE	500	700	.00	400	400	500
101-32162	ICE CREAM VENDER LICENSE	.00	.00	.00	.00	.00	.00
101-32210	BUILDING PERMITS (EXC SUR	61,388	49,284	37,562	45,000	7,438	40,000
101-32211	EXCAVATION PERMITS	316	1,107	278	300	22	300
101-32212	PLUMBING PERMITS	3,985	3,640	2,880	3,000	120	3,000
101-32213	FENCE PERMITS	700	350	475	400	75-	400

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-32214	DEMOLITION PERMITS	.00	.00	.00	.00	.00	.00
101-32215	SIGN PERMIT	185	200	250	100	150-	100
101-32216	FILL PERMITS	.00	.00	.00	.00	.00	.00
101-32217	CONDITIONAL USE PERMIT	250	250	600	300	300-	.00
101-32218	VARIANCE FEE	400	250	.00	400	400	400
101-32219	MECHANICAL PERMIT	3,360	3,220	1,575	3,000	1,425	3,000
101-32220	GAS INSTALLERS LICENSE	1,485	1,125	135	1,200	1,065	1,200
101-32221	SHORT-TERM RENTAL PERMIT FEE	400	100	.00	.00	.00	.00
101-32240	DOG\MULTIPLE PET LICENSES	475	425	475	400	75-	425
101-32241	DOG LICENSES	7,291	6,390	3,732	6,000	2,268	6,000
101-32242	CAT LICENSES	1,600	1,670	885	1,500	615	1,500
101-32243	CAT\MULTIPLE PET LICENSES	300	375	200	200	.00	200
101-32244	CHICKEN PERMIT APPLICATION FE	50	.00	50	.00	50-	.00
101-32245	BEEKEEPING PERMIT	.00	50	.00	.00	.00	.00
101-32260	PEDDLERS PERMIT	.00	145	50	.00	50-	.00
101-32261	FILING FEES	.00	6	.00	.00	.00	.00
101-32262	HAND GUN PERMITS	.00	.00	.00	.00	.00	.00
Total LICENSES & PERMITS:		90,980	77,452	53,857	72,150	18,293	68,435
INTERGOVERNMENTAL AID							
101-33124	FEDERAL FLOOD RELIEF AID	.00	30,124	33,380	.00	33,380-	.00
101-33125	FEDERAL GRANT-TRANSIT	77,600	77,600	.00	.00	.00	.00
101-33126	FEDERAL OJP VEST AID	.00	.00	1,909	.00	1,909-	.00
101-33127	FEDERAL AID - ARPA	184,891	.00	.00	.00	.00	.00
101-33159	FEDERAL OJP BODY-WORN CAME	.00	.00	.00	.00	.00	.00
101-33160	FEDERAL COPS GRANT FUNDS	.00	.00	.00	.00	.00	.00
101-33161	FEDERAL CARES ACT FUNDS	.00	.00	.00	.00	.00	.00
101-33165	FEDERAL AID-WAGON WHEEL PRO	.00	.00	.00	.00	.00	.00
101-33166	FEDERAL AID - WALNUT STREET	.00	.00	.00	.00	.00	600,000

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Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget	
101-33167	FEDERAL GRANT - RAILROAD	.00	.00	.00	.00	.00	229,600	3
Budget notes:								
2026 - Railroad Crossing Elimination Grant								
101-33401	LOCAL GOVERNMENT AID	684,957	796,400	398,493	796,985	398,493	798,258	4
101-33402	MARKET VALUE HOMESTEAD CRE	.00	.00	.00	.00	.00	.00	
101-33403	STATE MV CREDIT - AGRICULTURA	.00	.00	.00	.00	.00	.00	
101-33404	STATE AID-MN DOT	57,680	66,868	19,182	229,000	209,818	16,000	
Budget notes:								
~2024 \$12,000 Tesla Grant								
~2025 \$12,000 Tesla								
\$16,000 Carbon Reduction Funds (2 new vehicles)								
\$201,000 S 6th Street								
~2026 \$16,000 Equinox CRP Funds								
101-33405	STATE AID-DISASTER CREDIT	.00	.00	.00	.00	.00	.00	
101-33416	STATE AID-POLICE TRNG REIMB.	8,082	7,096	7,955	8,000	45	8,000	
101-33418	STATE AID FOR STREET MAINT.	64,063	69,889	76,317	70,000	6,317-	80,000	
Budget notes:								
25% of allotted MSA Funding								
101-33419	STATE AID FOR STREET CONST.	.00	.00	222,236	412,000	189,764	900,000	5
Budget notes:								
~2025 Oak Street Project								
~2026 Walnut Street								
101-33420	STATE FIRE DEPT AID	49,263	54,319	55,970	35,000	20,970-	40,000	
Budget notes:								
Pass-thru to Firefighters Relief Assoc.(comes in Oct)								
101-33424	STATE FLOOD RELIEF AID	.00	9,037	14,372	.00	14,372-	.00	
101-33425	STATE PERA AID	.00	.00	.00	.00	.00	.00	
101-33427	STATE - MPO - WAGON WHEEL	.00	.00	.00	.00	.00	.00	
101-33428	STATE POLICE AID & GRANTS	307,785	85,130	108,939	75,000	33,939-	85,000	
Budget notes:								
Funding comes in October								
101-33429	STATE OF MN-ELECTION FUNDING	.00	4,045	.00	.00	.00	4,000	
101-33430	STATE TRANSIT FUNDING	207,160	279,112	212,996	283,994	70,999	213,178	6
Budget notes:								
Pass-thru to City of La Crosse - MTU								
101-33432	STATE AID - WAGON WHEEL PROJ.	113,921	.00	374,850	.00	374,850-	.00	
101-33433	STATE-MNDOT LANDSCAPE PARTN	6,235	.00	.00	8,000	8,000	8,000	

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-33434	STATE GRANT-MN DOT PROJECT	48,253	.00	.00	348,011	348,011	2,303,950
Budget notes:							
~2023 MN DOT BOOST GRANT SRTS Funding up to \$33,061.00, no city match							
~2025 Safe Routes to School Grant							
~2026 Walnut LRIP \$1,500,000							
Redwood SRTS \$410,000							
Maple St Active Transportation \$363,366							
MNDOT IJJA Railroad \$30,650							
101-33435	STATE AID-LOCAL PERFORMANCE	.00	.00	.00	.00	.00	.00
101-33436	STATE AID - MN DNR	.00	9,209	9,965	549,700	539,735	.00
Budget notes:							
~2025 \$40,700 CPL Grant Stoney Pt							
\$500,000 CPL Grant Pine Creek							
\$9,000 Releaf Grant							
101-33437	STATE GRANT - MPCA	.00	85,356	1,352	.00	1,352-	1,052,430
Budget notes:							
~2026 Redwood Stormwater Improvement							
101-33438	STATE GRANT-COMM. OF COMMER	.00	.00	.00	.00	.00	.00
101-33439	STATE GRANT - MN DEPT LABOR	.00	25,189	31,498	20,000	11,498-	.00
Budget notes:							
~2024 BOT GRANT							
~2025 BOT GRANT							
101-33440	STATE GRANT - MN DEPT HEALTH	.00	7,000	.00	.00	.00	.00
Budget notes:							
2024: Source Water Protection Implementation Grant - Stormwater Murals							
~2024 2024: Source Water Protection Implementation Grant - Stormwater Murals							
101-33441	STATE GRANT - MN DNR	.00	.00	35,568	.00	35,568-	392,189
Budget notes:							
~2026 Wieser Park Outdoor Rec Grant \$277,314							
CPL PH II - Stoney Pt \$49,875							
CPL Forest Restoration Blufflands \$50,000							
Releaf Grant \$10,000							
CPL Ph I - Stoney Pt \$5,000							
101-33442	STATE GRANT - MN DEPT COMMER	.00	.00	30,600	.00	30,600-	.00
101-33624	HO. CO. PD ASSISTANCE AID-TZD	2,464	.00	.00	1,500	1,500	1,500
101-33625	HO. CO. - SHIP GRANT FUNDING	3,303	.00	8,500	5,000	3,500-	5,000
101-33626	HO. CO.-CONSTRUCTION PROJ AID	.00	.00	.00	50,000	50,000	.00
Budget notes:							
~2025 \$50,000 S 6th Street							
101-33627	HO CO VOTER/ELECTION FUNDS	.00	1,740	1,167	.00	1,167-	.00
101-33628	HO CO - ROOT RIVER SWCD	.00	.00	67,948	.00	67,948-	.00

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Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-33630	WINONA CO-CONSTRUCTION PRO	.00	.00	.00	35,000	35,000	.00
Budget notes:							
~2025 WinLac - CPL Pine Creek							
101-33640	ISD #300 AID - PEDESTRIAN XING	.00	.00	.00	.00	.00	.00
101-33641	GRANT-SO MN INITIATIVE FOUNDA	.00	.00	.00	.00	.00	.00
Total INTERGOVERNMENTAL AID:		1,815,657	1,608,113	1,713,198	2,927,190	1,213,992	6,737,105
PUBLIC CHARGES FOR SERVICE							
101-34102	RECORDING OF LEGAL INSTRU	.00	.00	.00	.00	.00	.00
101-34103	ZONING & SUBDIVISION FEES	650	.00	250	200	50-	200
101-34105	SALE OF MAPS & PUBLICATIONS	.00	.00	.00	.00	.00	.00
101-34110	PLAN CHECK FEES	21,284	15,370	11,738	17,500	5,762	15,000
101-34112	COPY & FAX CHARGES	54	28	2	.00	2-	.00
101-34113	SITE PLANNING FEE	.00	.00	.00	.00	.00	.00
101-34114	ANNEXATION FILING FEE	.00	.00	.00	.00	.00	.00
101-34115	INVESTIGATION FEE-BLDG/ZNG	50	.00	.00	.00	.00	.00
101-34201	SPECIAL POLICE SERVICES	1,077	184	.00	750	750	750
101-34202	ISD#300 POLICE LIASON FUNDING	.00	.00	.00	.00	.00	.00
101-34203	ACCIDENT/DRIVING RECORDS/CD'	16	.00	.00	.00	.00	.00
101-34204	FINGERPRINTING/BACKGRND FEE	3,325	3,465	2,035	3,200	1,165	3,200
101-34205	TRANSCRIPTION SERVICES	.00	.00	.00	.00	.00	.00
101-34206	POLICE NSF COLLECTION SERVIC	.00	.00	.00	.00	.00	.00
101-34302	STREET & STREET SIGN REPAIRS	.00	.00	.00	.00	.00	.00
101-34303	STREET SWEEPING	.00	5,000	.00	2,000	2,000	2,000
101-34304	SNOW REMOVAL	150	.00	.00	.00	.00	.00
101-34305	VEHICLE IMPOUND	200	.00	.00	.00	.00	.00
101-34306	TRANSPORTATION PLAN REVENUE	.00	.00	.00	.00	.00	.00
101-34405	WEED CUTTING,CONTROL, MOW	550	713	.00	500	500	500
101-34409	BRUSH SITE USAGE FEE-TOWNHSI	.00	.00	.00	2,000	2,000	2,000
101-34718	POOL SOFT DRINK REBATE	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-34719	SWIMMING POOL ADMISSIONS	57,660	60,228	46,213	55,000	8,787	55,000
101-34720	POOL MEMBERSHIPS-FAMILY-CITY	26,864	26,667	24,258	25,000	742	25,000
101-34721	POOL MEMBERSHIPS-SINGLE-CITY	3,322	3,378	3,916	3,500	416-	3,500
101-34722	CONCESSIONS - POOL	29,200	29,024	28,371	27,500	871-	29,000
101-34723	SWIM POOL ID PICTURES	.00	.00	.00	.00	.00	.00
101-34724	BASEBALL PROGRAM - CITY	2,096	2,419	.00	.00	.00	.00
101-34725	SOFTBALL PROGRAM - CITY	1,170	1,305	.00	.00	.00	.00
101-34726	GYMNASTICS LESSONS - CITY	.00	.00	.00	.00	.00	.00
101-34727	SWIMMING LESSONS - CITY	15,130	15,095	15,040	15,000	40-	16,000
101-34728	TENNIS LESSONS - CITY	2,920	2,790	.00	.00	.00	.00
101-34729	TOWNSHIP FEES	24,057	28,196	.00	10,000	10,000	15,000
101-34731	GOLF LESSONS - CITY	2,030	1,225	.00	.00	.00	.00
101-34732	BASKETBALL LESSONS - CITY	1,510	2,720	.00	.00	.00	.00
101-34733	VOLLEYBALL LESSONS - CITY	1,220	855	.00	.00	.00	.00
101-34734	YOUTH TRIATHLON ENTRY FEE	.00	.00	.00	.00	.00	.00
101-34736	BASEBALL PROGRAM - TOWNSHIP	487	632	.00	.00	.00	.00
101-34737	SOFTBALL PROGRAM - TOWNSHIP	112	253	.00	.00	.00	.00
101-34738	GOLF LESSONS - TOWNSHIP	450	705	.00	.00	.00	.00
101-34739	VOLLEYBALL LESSONS - TOWNSHI	240	405	.00	.00	.00	.00
101-34740	BASKETBALL LESSONS - TOWNSHI	450	460	.00	.00	.00	.00
101-34741	SWIMMING LESSONS - TOWNSHIP	6,135	5,690	6,400	5,500	900-	6,000
101-34742	POOL MEMB. - FAMILY - TOWNSHIP	6,124	5,684	5,769	5,500	269-	5,500
101-34743	POOL MEMB. - SINGLE - TOWNSHIP	646	711	1,011	700	311-	800
101-34744	TENNIS LESSONS - TOWNSHIP	680	540	.00	.00	.00	.00
101-34745	BASEBALL PROGRAM - OTHER	725	720	.00	.00	.00	.00
101-34746	SOFTBALL PROGRAM - OTHER	220	318	.00	.00	.00	.00
101-34747	GOLF LESSONS - OTHER	870	1,060	.00	.00	.00	.00
101-34748	VOLLEYBALL LESSONS-OTHER	85	385	.00	.00	.00	.00

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-34749	BASKETBALL LESSONS - OTHER	235	495	.00	.00	.00	.00
101-34750	SWIMMING LESSONS - OTHER	5,715	6,710	6,325	6,500	175	6,500
101-34751	POOL MEMB. - FAMILY - OTHER	5,408	7,612	5,109	7,000	1,891	6,000
101-34752	POOL MEMB. - SINGLE - OTHER	1,642	1,142	1,754	1,200	554	1,500
101-34753	TENNIS LESSONS - OTHER	360	605	.00	.00	.00	.00
101-34754	LOG ROLLING LESSONS - CITY	480	315	135	500	365	100
101-34755	LOG ROLLING LESSONS - TOWNSH	200	225	495	200	295	500
101-34756	LOG ROLLING LESSONS - OTHER	225	55	.00	100	100	100
101-34757	SWIM TEAM - CITY	823	926	1,053	850	203	1,000
101-34758	SWIM TEAM - TOWNSHIP	430	304	379	300	79	350
101-34759	SWIM TEAM - OTHER	337	268	309	250	59	250
101-34780	PARK USE FEES	10,064	12,202	18,675	16,000	2,675	22,000
101-34781	DONATIONS	.00	.00	.00	.00	.00	.00
101-34950	SEMINAR REGIST FEES-BLDG/ZNG	.00	.00	.00	.00	.00	.00
Total PUBLIC CHARGES FOR SERVICE:		237,679	247,083	179,236	206,750	27,514	217,750
FINES & FORFEITURES							
101-35101	COURT FINES	19,566	17,428	10,810	13,000	2,190	13,000
101-35102	PARKING FINES	180	40	.00	.00	.00	.00
101-35103	ADMINISTRATIVE COMPLAINT	.00	.00	.00	.00	.00	.00
101-35104	ANIMAL CONTROL PICKUP FEE	.00	.00	.00	.00	.00	.00
101-35105	ANIMAL CONTROL KENNEL BOA	.00	.00	.00	.00	.00	.00
101-35107	RESTITUTION-COURT ORDERED	.00	.00	.00	.00	.00	.00
101-35108	PROSECUTION FEES	.00	.00	.00	.00	.00	.00
101-35200	FORFEITURES-POLICE DEPT	.00	.00	.00	.00	.00	.00
Budget notes: MN Surplus Auction							
Total FINES & FORFEITURES:		19,746	17,468	10,810	13,000	2,190	13,000
SPECIAL ASSESSMENTS							
101-36101	SPECIAL ASSESSMENTS-ALLEYS&	.00	.00	2,406	.00	2,406	.00

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-36102	SPECIAL ASSMTS - INTEREST	103	140	.00	.00	.00	.00
101-36103	SPECIAL ASSMTS-STORM WATER	.00	.00	.00	.00	.00	.00
101-36104	PAYMENT IN LIEU OF SPEC ASSMT	.00	.00	.00	.00	.00	.00
101-36200	MISCELLANEOUS REVENUE	41,475	247,398	2,192,111	.00	2,192,111-	.00
101-36201	UNCLAIMED PROPERTY	.00	308	.00	.00	.00	.00
101-36202	BAD CHECK CHARGE	70	10	20	.00	20-	.00
101-36210	INTEREST ON INVESTMENTS	22,520	30,776	1,763	10,000	8,237	20,000
101-36211	MARKET VALUE ADJUSTMENT	.00	.00	.00	.00	.00	.00
101-36220	LAND LEASE PAYMENTS	4,186	.00	8,752	22,000	13,248	4,573
Budget notes:							
Truss Specialists							
101-36221	RENTAL PROPERTY - HOUSE	.00	10	.00	.00	.00	.00
101-36222	SOLAR RENT-MAINT/ANIMAL/RADI	350	250	.00	150	150	250
Budget notes:							
Annual Solar Equipment & Roof Rental							
101-36230	CONTRIB./DONATIONS-PRIVATE	15,132	23,380	4,401	.00	4,401-	.00
101-36232	WELLNESS INCENTIVE PROG-SSC	.00	.00	.00	.00	.00	.00
Budget notes:							
Pass-thru funding from Southeast Service Cooperative (see Expense Acct. 101-41400-210)							
101-36233	CONTRIBUTIONS EDA PROJECTS	.00	.00	.00	.00	.00	.00
101-36234	GRANTS/REBATES-GREEN STEPS	.00	.00	1,362	.00	1,362-	.00
101-36235	GRANT FUNDS-USTA	.00	.00	.00	.00	.00	.00
101-36236	NEIGHBORS NIGHT OUT DONATIO	4,226	1,535	5,025	2,000	3,025-	3,500
101-36240	INSURANCE REBATE, DIVIDEN	4,438	11,373	.00	5,000	5,000	5,000
101-36241	INSURANCE REIMBURSEMENT	36	37	54,501	.00	54,501-	.00
101-36242	FEDERAL EXCISE TAX REFUND	313	551	.00	300	300	300
101-36243	CAPITAL CR.-ACE TELEPHONE	1,676	.00	.00	1,500	1,500	1,500
Budget notes:							
Est. - Board meets last Wed. in October (pymt usually comes Nov)							
101-36244	SESQUECENTENIAL REVENUES	.00	.00	.00	.00	.00	.00
101-36330	GRANTS - PRIVATE - OTHER	.00	25,000	.00	.00	.00	.00

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
Total SPECIAL ASSESSMENTS:		94,524	340,768	2,270,341	40,950	2,229,391-	35,123
MISCELLANEOUS REVENUE							
101-37160	PENALTIES	205	30	.00	.00	.00	.00
101-37325	DISPOSAL USAGE FEE-TWNSHP	.00	.00	.00	.00	.00	.00
101-37920	VENDING MACHINE REVENUE	236	228	.00	.00	.00	.00
Total MISCELLANEOUS REVENUE:		441	258	.00	.00	.00	.00
SOURCE: 38							
101-38081	BUILDING LEASE - ANIMAL RESCU	.00	1,624	.00	6,600	6,600	6,800
Total SOURCE: 38:		.00	1,624	.00	6,600	6,600	6,800
OTHER FINANCING SOURCES							
101-39101	SALE OF GENERAL FIXED ASS	11,667	110,964	.00	.00	.00	.00
101-39200	INTERFUND OPER. TRANSFERS	.00	.00	.00	.00	.00	.00
101-39201	TRANSFER FROM CAPITAL PROJ.	65,807	.00	.00	.00	.00	112,170 (10)
Budget notes: ~2026 Total 2024 & 2025 Donations to Wieser Park Ph II Improvements							
101-39202	CONTRIBUTION FROM ENTERPR	.00	.00	.00	.00	.00	.00
101-39203	TRANSFER FROM SPEC REV FUND	.00	.00	.00	60,000	60,000	.00
Budget notes: ~2025 Gundersen TIF - So. 2nd St. Reconst. - \$60,000							
101-39204	TRANSFER FROM DEBT SERV.	.00	.00	.00	.00	.00	.00
101-39300	BOND PROCEEDS	.00	.00	.00	412,000	412,000	3,293,000 (11)
Budget notes: ~2025 \$412,000 S 6th Street ~2026 Street Imp Projects Walnut St \$1,640,000 Maple St \$822,000 Redwood St \$831,000							
101-39301	NOTE PROCEEDS	.00	.00	.00	.00	.00	.00
101-39330	INCEPTION - CAPITAL LEASE	49,320	.00	.00	.00	.00	.00
Total OTHER FINANCING SOURCES:		126,794	110,964	.00	472,000	472,000	3,405,170
COUNCIL							
COUNCIL							
101-41100-101	WAGES & SALARIES-REGULAR	32,700	32,700	24,525	32,700	8,175	32,700
Budget notes: \$625/Month Mayor							

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
\$525/Month Council							
101-41100-119	TECHNOLOGY ALLOWANCE	750	750	625	750	125	<u>750</u>
101-41100-121	FICA CONTRIBUTIONS	2,511	2,559	2,132	2,510	378	<u>2,560</u>
Budget notes: 7.65%							
101-41100-122	PERA CONTRIBUTIONS	1,295	1,320	1,153	1,635	483	<u>1,500</u>
Budget notes: 5%							
101-41100-123	MN PAID LEAVE CONTRIBUTIONS	.00	.00	.00	.00	.00	<u>144</u> (12)
Budget notes: 2026 - 0.44% Employer Contribution							
101-41100-210	OPERATING SUPPLIES	207	301	420	500	80	<u>500</u>
101-41100-220	CITY BRANDING EXPENSES	.00	.00	.00	.00	.00	<u>.00</u>
101-41100-300	PROFESSIONAL SERVICES	108,502	101,885	104,500	93,500	11,000-	<u>96,500</u> (13)
Budget notes: ~2023 \$3,500 Houston County Victim Services \$34,000 Community Development Services \$47,000 Sustainability Coord Services ~2024 \$3,500 Houston County Victim Services \$36,000 Community Development Services \$50,000 Sustainability Coord Services ~2025 \$3,500 Houston County Victim Services \$38,000 Community Development Services \$52,000 Sustainability Coord Services ~2026 \$3,500 Houston County Victim Services \$25,000 Community Development Services \$68,000 Sustainability Coordinator							
101-41100-310	OTHER CONTRACTED SERVICES	2,326	10,998	5,656	5,000	656-	<u>5,000</u>
101-41100-331	TRAVEL EXPENSE	3,017	2,309	3,177	1,500	1,677-	<u>2,500</u>
101-41100-350	PRINTING & PUBLISHING	242	280	402	100	302-	<u>400</u>
101-41100-360	INSURANCE	.00	.00	.00	.00	.00	<u>.00</u>
Budget notes: Workers' Comp							
101-41100-430	MISCELLANEOUS	170	.00	.00	.00	.00	<u>.00</u>
101-41100-432	UNCOLLECTIBLE ACCOUNTS	31	.00	.00	.00	.00	<u>.00</u>
101-41100-433	DUES AND SUBSCRIPTIONS	9,838	24,357	26,095	38,634	12,539	<u>33,000</u>
Budget notes: ~2023 \$350 Metro Watershed \$6,400 - LMC \$2,066 - LAPC - La Crosse County Treasurer \$9,572 - GCMC - Dues Assmts \$40 - SEMLM \$30 - LMC Mayors Assoc. Dues							

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
	\$4,600 - Discretionary ~2024 \$350 Metro Watershed						
	\$6,720 LCM						
	\$2,150 LAPC						
	\$9,926 GCMC						
	\$40 SEMLM						
	\$30 LMC Mayor						
	\$19,417.84 Discretionary ~2025 \$350 Metro Watershed						
	\$6,720 LCM						
	\$2,150 LAPC						
	\$9,926 GCMC						
	\$40 SEMLM						
	\$30 LMC Mayor						
	\$19,417.84 Discretionary ~2026 \$350 Metro Watershed						
	\$7,066 LCM - League of MN Cities						
	\$4,300 LAPC - La Crosse Area Planning Commission						
	\$10,700 CGMC - Coalition of Greater MN Cities						
	\$50 SEMLM						
	\$30 LMC Mayor						
	\$770 MS4						
	\$9,734 Discretionary						
101-41100-490	DONATIONS TO OTHER PROG.	.00	.00	.00	.00	.00	.00
	Budget notes: Pass-Thru American Legion Donations						
101-41100-491	2% FIRE RELIEF ASSOC PYMT	49,263	54,319	63,456	35,000	28,456-	40,000
	Budget notes: Pass-Thru from State to Relief Association (see 101-33420)						
101-41100-492	TAX ABATEMENT PAYMENTS	.00	.00	.00	.00	.00	.00
	Budget notes: Walnut Street Properties						
101-41100-720	OPERATING TRANSFER	.00	.00	.00	.00	.00	.00
	Total COUNCIL:	210,852	231,778	232,141	211,829	20,312-	215,554
	CITY CLERK						
101-41400-101	WAGES & SALARIES-REGULAR	140,103	165,034	133,834	171,600	37,766	178,464
101-41400-102	WAGES & SALARIES-OT	1,860	1,897	1,103	2,200	1,097	2,310
101-41400-111	SEVERANCE PAY-CLERK	.00	.00	.00	.00	.00	.00
101-41400-121	FICA CONTRIBUTIONS	10,576	12,288	10,385	13,200	2,815	13,730
	Budget notes: 7.65%						
101-41400-122	PERA CONTRIBUTIONS	9,300	11,180	9,661	12,900	3,239	13,420
	Budget notes: 7.5%						

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-41400-123	MN PAID LEAVE CONTRIBUTIONS	.00	.00	.00	.00	.00	795
Budget notes:							
2026 - 0.44% Employer							
101-41400-131	EMPLOYER PAID HEALTH INS.	16,215	17,385	13,989	25,000	11,011	28,000
101-41400-152	WC BENEFITS	.00	.00	.00	1,000	1,000	1,000
101-41400-200	OFFICE SUPPLIES	12,004	8,455	6,090	8,000	1,910	8,000
101-41400-210	WELLNESS INCENTIVE PROG-SSC	.00	.00	.00	.00	.00	.00
Budget notes:							
Pass-thru funding from Southeast Service Cooperative (see Revenue Acct. 101-36232)							
101-41400-300	PROFESSIONAL SERVICES	8,028	11,922	7,805	10,000	2,195	9,000
101-41400-301	ACCTG & AUDITING SERVICES	19,796	21,895	50,821	40,000	10,821-	50,000
Budget notes:							
Winona County Assmt. Fees Annual City Audit Fees							
101-41400-310	OTHER CONTRACTED SERVICES	21,676	15,850	6,220	25,000	18,780	30,000
Budget notes:							
~2023 \$12,300 Document Management Services ~2024 \$14,000 Document Management Services ~2026 CivicPlus - Social Media Archive \$4,000 Tri-State - Copy Machine Maint \$1,700 Morris - IT Support \$10,000 CivicPlus - Website & Agenda Management \$14,000							
101-41400-321	TELEPHONE	5,075	5,506	4,172	5,200	1,028	5,500
101-41400-322	POSTAGE	2,193	2,415	2,141	2,000	141-	2,000
101-41400-325	NEWSLETTER	190	1,458	3,889	500	3,389-	3,800
101-41400-331	TRAVEL EXPENSE	2,405	196	132	2,500	2,368	1,000
101-41400-350	PRINTING & PUBLISHING	722	104	124	700	576	500
101-41400-360	INSURANCE	148,223	151,630	4,580	140,000	135,420	140,000
101-41400-365	ACA TRP FEE	.00	.00	.00	.00	.00	.00
101-41400-404	REPAIR/MAINT-EQUIPMENT	.00	595	.00	.00	.00	.00
101-41400-406	REPAIR/MAINT-COMPUTERS	.00	.00	.00	500	500	500
101-41400-430	MISCELLANEOUS	2,169	136	.00	.00	.00	.00
101-41400-431	CASH OVER/SHORT	.00	2	101	.00	101-	.00
101-41400-433	DUES AND SUBSCRIPTIONS	2,818	2,637	1,362	2,500	1,138	2,500

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-41400-437	PROPERTY TAX EXPENSE	.00	.00	.00	.00	.00	.00
101-41400-490	DONATIONS TO OTHER PROG.	.00	.00	.00	.00	.00	.00
Budget notes: Pass-Thru							
Total CITY CLERK:		403,352	430,584	256,409	462,800	206,391	490,519
ELECTIONS							
101-41410-101	WAGES & SALARIES-REGULAR	.00	15,145	.00	.00	.00	16,000 (14)
101-41410-123	MN PAID LEAVE CONTRIBUTIONS	.00	.00	.00	.00	.00	75
Budget notes: 2026 - 0.44% Employer							
101-41410-218	SAFETY EQUIPMENT & STRUCTUR	.00	.00	.00	.00	.00	.00
101-41410-331	TRAVEL & TRAINING EXPENSE	.00	2,916	.00	.00	.00	3,000
Budget notes: Mileage & Meals							
101-41410-350	PRINTING & PUBLISHING	.00	12	.00	.00	.00	.00
Budget notes: Ballots & Notices in Paper							
101-41410-430	MISCELLANEOUS	.00	86	.00	.00	.00	.00
Budget notes: Meals							
Total ELECTIONS:		.00	18,159	.00	.00	.00	19,075
LEGAL SERVICES							
101-41600-304	LEGAL SERVICES-CITY CLERK	22,629	14,085	14,342	22,000	7,658	23,500
101-41600-305	LEGAL SERVICES-POLICE DEPT.	53,167	53,310	31,956	42,000	10,044	45,000
101-41600-306	LEGAL SERVICES-BLDG & ZONING	22,629	14,085	14,342	22,000	7,658	23,500
101-41600-308	LEGAL SERVICES-COUNCIL	22,629	14,085	14,342	22,000	7,658	28,500 (15)
Total LEGAL SERVICES:		121,056	95,565	74,983	108,000	33,017	120,500
CAPITAL OUTLAY							
101-41700-510	C.O.-LAND & LAND IMPROVEMENT	.00	.00	.00	.00	.00	397,028 (16)
Budget notes: ~2026 Wieser Park Ph II Improvements							
101-41700-520	C.O.-BLDGS & STRUCTURES	11,644	.00	51,000	.00	51,000-	13,500
Budget notes: ~2026 City Hall Plumbing Repair \$5000 Library Air Conditioner \$8500							

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-41700-521	C.O.-SWIMMING POOL	.00	.00	.00	.00	.00	.00
101-41700-540	C.O.-HEAVY MACHINERY	.00	.00	.00	.00	.00	.00
101-41700-550	C.O.-MOTOR VEHICLES	200,374	59,011	.00	.00	.00	.00
101-41700-570	C.O.-OFFICE EQUIP & FURNISHING	10,767	.00	.00	.00	.00	.00
101-41700-575	C.O.-COMPUTER EQUIPMENT	10,638	17,910	5,993	15,000	9,007	15,000
101-41700-576	C.O.-COMPUTER SOFTWARE	942	12,592	.00	25,000	25,000	.00
Budget notes:							
~2024 \$15,000 Park & Rec Signup							
\$20,000 Electronic Records Management							
~2025 \$20,000 Electronic Records Management							
101-41700-579	C.O.-RADIO/COMMUNICATION	.00	37,043	40,000	.00	40,000-	.00
101-41700-580	C.O.-OTHER EQUIPMENT	49,681	105,363	8,876	.00	8,876-	.00
101-41700-602	CAPITAL LEASE PRINCIPAL	88,408	9,827	17,586	24,000	6,414	24,650
Budget notes:							
~2024 PD Lease - Tesla City Share							
~2025 PD Lease - Tesla City Share							
2 additional vehicles							
~2026 Police Dept Tesla Lease							
Pub Works Equinox Lease							
101-41700-612	LONG TERM OBLIGATION INT.	2,555	5,479	6,155	6,000	155-	5,325
Budget notes:							
~2024 PD Lease - Tesla City Share							
~2026 Police Dept Tesla Lease							
Pub Works Equinox Lease							
101-41700-720	OPERATING TRANSFER	307,498	.00	.00	.00	.00	.00
Total CAPITAL OUTLAY:		682,508	247,224	129,609	70,000	59,609-	455,503
CITY HALL							
101-41900-103	WAGES & SALARIES-PT	.00	.00	.00	.00	.00	.00
101-41900-121	FICA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
Budget notes:							
7.65%							
101-41900-122	PERA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
101-41900-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00
101-41900-211	CLEANING SUPPLIES	3,966	3,322	2,815	3,000	185	3,500
101-41900-218	SAFETY EQUIPMENT AND SUPPLIE	.00	120	47	50	3	50
101-41900-240	SMALL TOOLS & MINOR EQUIP.	35	.00	.00	50	50	.00

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-41900-310	CONTRACTED SERVICES	17,470	17,772	13,049	15,000	1,951	<u>18,000</u>
Budget notes: City Hall Cleaning & Pest Control Services							
101-41900-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	<u>.00</u>
101-41900-381	UTILITIES-ELECTRIC	6,676	7,050	5,894	7,000	1,106	<u>8,000</u>
101-41900-383	UTILITIES-GAS	2,397	1,611	1,202	3,000	1,798	<u>3,000</u>
101-41900-401	REPAIR/MAINT-BUILDINGS	11,081	2,864	2,298	7,500	5,202	<u>5,000</u>
101-41900-404	REPAIR/MAINT-EQUIPMENT	337	825	428	750	322	<u>750</u>
101-41900-415	RENTALS-OTHER EQUIPMENT	479	480	400	600	201	<u>600</u>
Budget notes: Water Cooler							
101-41900-430	MISCELLANEOUS	181	508	.00	200	200	<u>200</u>
Total CITY HALL:		<u>42,624</u>	<u>34,552</u>	<u>26,132</u>	<u>37,150</u>	<u>11,018</u>	<u>39,100</u>

POLICE DEPARTMENT

POLICE DEPARTMENT

101-42100-101	WAGES & SALARIES-OFFICERS	645,018	711,893	522,223	728,000	205,777	<u>787,920</u> (17)
101-42100-102	WAGES & SALARIES-OT	41,621	36,418	18,283	30,000	11,717	<u>24,440</u>
101-42100-103	WAGES & SALARIES-PT	7,703	4,081	46,994	20,000	26,994	<u>10,000</u>
101-42100-104	WAGES-POLICE RESERVES	10,804	15,015	18,673	10,500	8,173	<u>12,000</u>
101-42100-105	WAGES & SALARIES-CLERICAL	51,293	52,878	41,359	65,000	23,641	<u>59,000</u>
101-42100-106	HOLIDAY PAY	20,092	21,948	.00	24,000	24,000	<u>28,000</u>
101-42100-111	SEVERANCE PAY-PD	9,267	3,806	.00	.00	.00	<u>.00</u>
101-42100-112	AMMUNITION ALLOWANCE	3,788	52	.00	4,500	4,500	<u>2,000</u>
101-42100-113	UNIFORM ALLOWANCE	6,398	15,658	6,975	7,000	25	<u>8,100</u>

Budget notes:

- ~2023 - 8 Officers @ \$775 each
- ~2024 9 Officers @\$775 Each
- ~2025 9 Officers @\$775 Each
- ~2026 9 officers @\$900 each

101-42100-115	GUN ALLOWANCE	1,700	.00	425	850	425	<u>850</u>
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Budget notes:

- ~2023 - 2 Guns @ \$425
- ~2024 2 Guns @\$425
- ~2025 2 Guns @\$425
- ~2026 2 Guns @\$425

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-42100-121	FICA CONTRIBUTIONS	15,717	16,753	15,329	18,200	2,871	<u>22,500</u>
	Budget notes:						
	1.45% - Chief and Officers						
	7.65% - Secretary & Reserves						
101-42100-122	PERA CONTRIBUTIONS	120,035	130,124	105,282	145,310	40,028	<u>140,000</u>
	Budget notes:						
	17.7% Chief & Police Officers						
	7.5% Clerical						
101-42100-123	MN PAID LEAVE CONTRIBUTIONS	.00	.00	.00	.00	.00	<u>4,149</u>
	Budget notes:						
	2026 - 0.44% Employer						
101-42100-131	EMPLOYER PAID HEALTH INS.	102,947	63,293	48,219	60,000	11,781	<u>72,800</u>
101-42100-132	EMPLOYER PD PERA DISAB INS	.00	.00	.00	.00	.00	<u>.00</u>
101-42100-142	UNEMPLOY COMP BENEFITS	81	218	.00	.00	.00	<u>.00</u>
101-42100-152	WORKERS COMP BENEFITS	1,205	1,039	2,271	1,000	1,271-	<u>1,000</u>
101-42100-200	OFFICE SUPPLIES	4,039	3,741	2,072	3,000	928	<u>3,000</u>
101-42100-207	NEIGHBORS NIGHT OUT EXPENSE	5,728	5,236	2,985	4,000	1,015	<u>4,000</u>
101-42100-210	OPERATING SUPPLIES	1,588	1,183	380	2,000	1,620	<u>1,000</u>
101-42100-212	MOTOR FUELS/LUBRICANTS	20,537	13,836	10,191	20,000	9,809	<u>15,000</u>
101-42100-217	UNIFORMS - POLICE/ RESERVES	5,221	2,925	1,152	2,000	848	<u>2,000</u>
101-42100-218	SAFETY EQUIPMENT	337	743	780	1,000	220	<u>1,000</u>
101-42100-240	SMALL TOOLS & MINOR EQUIPMEN	406	1,362	2,503	750	1,753-	<u>500</u>
101-42100-300	PROFESSIONAL SERVICES	10,361	2,885	519	2,000	1,481	<u>2,000</u>
101-42100-310	CONTRACTED SERVICES	9,290	10,955	9,224	20,000	10,776	<u>12,000</u>
	Budget notes:						
	~2026 Morris IT Support						
	Tri-State Copy Machine Maint						
101-42100-321	TELEPHONE	10,569	10,300	7,501	12,000	4,499	<u>10,000</u>
101-42100-322	POSTAGE	294	409	288	300	12	<u>400</u>
101-42100-331	TRAVEL EXPENSE	18,375	14,356	10,385	12,000	1,615	<u>12,000</u>
101-42100-350	PRINTING & PUBLISHING	477	.00	.00	200	200	<u>200</u>
101-42100-404	REPAIR/MAINT-EQUIPMENT	1,646	1,236	982	3,000	2,018	<u>2,000</u>
101-42100-405	REPAIR/MAINT-VEHICLES	10,375	11,776	6,229	11,000	4,771	<u>11,000</u>

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-42100-406	REPAIRS/MAINT-COMPUTERS	32	56	.00	100	100	100
101-42100-415	RENTALS-OTHER EQUIPMENT	479	480	400	500	101	500
101-42100-430	MISCELLANEOUS	.00	663	.00	.00	.00	.00
101-42100-433	DUES AND SUBSCRIPTIONS	7,385	8,158	2,877	8,000	5,123	8,000
101-42100-580	POLICE - CAPITAL EQUIP.	.00	.00	.00	.00	.00	.00
Total POLICE DEPARTMENT:		1,144,812	1,163,369	884,501	1,216,210	331,709	1,257,459
FIRE DEPARTMENT							
101-42200-720	OPERATING TRANSFER	259,234	271,648	.00	230,000	230,000	240,000
Budget notes: City Share of Fire Dept. Budget							
Total FIRE DEPARTMENT:		259,234	271,648	.00	230,000	230,000	240,000
BUILDING/ZONING							
101-42400-101	WAGES & SALARIES-REGULAR	46,248	66,558	54,159	69,000	14,841	71,760
101-42400-102	WAGES & SALARIES-OT	10	70	.00	500	500	100
101-42400-103	WAGES & SALARIES-PT	2,050	500	.00	2,500	2,500	2,500
Budget notes: - Planning Commission Members \$50/meeting							
101-42400-111	SEVERANCE PAY-BLDG/ZONING	.00	.00	.00	.00	.00	.00
101-42400-119	TECHNOLOGY ALLOWANCE	1,000	1,000	.00	1,000	1,000	1,000
101-42400-121	FICA CONTRIBUTIONS	3,695	5,137	4,347	5,300	953	5,800
Budget notes: 7.65%							
101-42400-122	PERA CONTRIBUTIONS	2,935	4,255	3,689	5,200	1,511	5,400
Budget notes: 7.5%							
101-42400-123	MN PAID LEAVE CONTRIBUTIONS	.00	.00	.00	.00	.00	327
Budget notes: 2026 - 0.44%							
101-42400-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00
101-42400-152	WORKERS COMP BENEFITS	.00	.00	.00	1,000	1,000	1,000
101-42400-200	OFFICE SUPPLIES	2,185	3,226	211	3,000	2,789	3,500
101-42400-207	TRAINING & INSTRUCTIONAL COST	.00	.00	.00	.00	.00	.00
101-42400-212	MOTOR FUELS/LUBRICANTS	1,237	1,489	545	2,000	1,455	1,500

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-42400-217	UNIFORMS	346	.00	100	150	50	150
101-42400-220	GENERAL DEPARTMENT SUPPLIES	.00	12	.00	.00	.00	.00
101-42400-240	SMALL TOOLS & MINOR EQUIP.	188	127	613	150	463-	600
101-42400-300	PROFESSIONAL SERVICES	199	50	.00	250	250	12,200 (18)
Budget notes:							
~2026 Zoning Shoreland Floodplain Ord \$12,000							
101-42400-303	ENIGINEERING FEES	2,038	870	.00	1,000	1,000	1,000
101-42400-310	CONTRACTED SERVICES	13,503	8,804	6,917	8,000	1,083	30,000 (19)
Budget notes:							
~2023 \$3,100 Permit Software Annual Fee							
\$2,400 Computer Support & Duo Authentication							
\$1,400 Managed Print Service							
~2024 \$3,400 Permit Software Annual Fee							
Computer Support							
Misc Services							
~2025 \$3,400 Permit Software Annual Fee							
Computer Support							
Misc Services							
~2026 Schneider Geo Permits Software \$3,500							
Morris IT Support \$3,000							
Tri-State Copy Machine Maint \$600							
CivicPlus - Communnity Dev Program \$22,000							
101-42400-311	PLANNING COMM. MTGS	.00	.00	.00	.00	.00	.00
101-42400-321	TELEPHONE	2,483	2,902	2,317	3,000	683	3,000
101-42400-322	POSTAGE	168	273	213	300	87	300
101-42400-331	TRAVEL EXPENSE	1,284	2,880	1,308	2,000	692	2,000
101-42400-350	PRINTING & PUBLISHING	734	294	11	750	739	500
101-42400-404	REPAIR/MAINT-EQUIPMENT	40	106	.00	.00	.00	.00
101-42400-405	REPAIR/MAINT-VEHICLES	1,032	414	612	2,000	1,388	1,500
101-42400-406	REPAIR/MAINT-COMPUTERS	.00	30	.00	.00	.00	.00
101-42400-409	SCDP - DEED GRANT EXPENSES	.00	.00	.00	.00	.00	.00
101-42400-433	DUES AND SUBSCRIPTIONS	551	635	170	1,000	830	1,000
Total BUILDING/ZONING:		81,928	99,632	75,212	108,100	32,888	145,137

EMERGENCY SERVICES

101-42500-200	OFFICE SUPPLIES	.00	.00	169	1,000	831	.00
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Budget notes:

~2024 Heart Safe Promo Products

~2025 Heart Safe Promo Products

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-42500-321	TELEPHONE	.00	.00	.00	.00	.00	.00
101-42500-322	POSTAGE	.00	.00	.00	.00	.00	.00
101-42500-331	TRAVEL & TRAINING EXPENSE	.00	.00	.00	.00	.00	.00
101-42500-403	2007 FLOOD EXPENSES	.00	.00	.00	.00	.00	.00
101-42500-404	REPAIR/MAINT-EQUIPMENT	4,105	2,024	2,269	2,200	69-	2,200
Budget notes:							
Sirens, Boat & UTV Repairs							
101-42500-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
Total EMERGENCY SERVICES:		4,105	2,024	2,437	3,200	763	2,200

ANIMAL CONTROL

101-42700-210	OPERATING SUPPLIES	280	171	.00	200	200	200
101-42700-310	CONTRACTED SERVICES	5,100	7,500	7,500	7,500	.00	7,500
101-42700-322	POSTAGE	63	42	30	100	70	100
Budget notes:							
Animal Licensing Notices							
101-42700-381	UTILITIES-ELECTRIC-ANIMAL	2,406	2,481	1,843	3,000	1,157	3,200
101-42700-382	UTILITIES-WATER/SEWER-ANIMAL	1,133	1,253	951	1,000	49	1,000
101-42700-383	GAS UTILITIES - ANIMAL SHELTER	1,250	915	851	1,500	649	1,500
101-42700-384	REFUSE DISPOSAL-ANIMAL SHELTER	890	917	688	1,100	412	1,100
101-42700-401	REPAIR/MAINT-BUILDINGS	429	.00	465	3,000	2,535	1,000
101-42700-404	REPAIR/MAINT-EQUIPMENT	.00	.00	.00	.00	.00	.00
101-42700-520	C.O.-BLDGS & STRUCTURES-ANIM	.00	.00	.00	.00	.00	.00
Total ANIMAL CONTROL:		11,550	13,279	12,327	17,400	5,073	15,600

PUBLIC WORKS

101-43050-101	WAGES & SALARIES-REGULAR	106,556	111,597	88,153	118,000	29,847	122,720
101-43050-102	WAGES & SALARIES-OT	.00	.00	.00	.00	.00	.00
101-43050-103	WAGES & SALARIES-PT-INTERNSHI	.00	.00	.00	.00	.00	.00
101-43050-111	SEVERANCE PAY-PUBLIC WORKS	.00	.00	.00	.00	.00	5,000
101-43050-121	FICA CONTRIBUTIONS	8,131	8,456	7,094	9,000	1,906	9,500

Budget notes:
 7.65%

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Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-43050-122	PERA CONTRIBUTIONS	7,314	7,606	6,386	8,900	2,514	9,200
	Budget notes: 7.5%						
101-43050-123	MN PAID LEAVE CONTRIBUTONS	.00	.00	.00	.00	.00	540
	Budget notes: 2026 - 0.44%						
101-43050-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00
101-43050-200	OFFICE SUPPLIES	714	113	63	200	137	200
101-43050-212	MOTOR FUELS/LUBRICANTS	354	250	187	500	313	250
101-43050-300	PROFESSIONAL SERVICES	.00	128	564	.00	564	.00
101-43050-310	CONTRACTED SERVICES	3,546	4,449	3,877	4,000	123	4,500
101-43050-321	TELEPHONE	1,329	1,690	1,277	1,400	123	1,400
101-43050-322	POSTAGE	316	231	152	250	98	250
101-43050-331	TRAVEL EXPENSE	1,658	1,780	2,006	1,500	506	2,000
101-43050-350	PRINTING & PUBLISHING	986	65	.00	200	200	100
101-43050-405	REPAIR/MAINT-VEHICLES	171	21	73	500	427	250
101-43050-433	DUES AND SUBSCRIPTIONS	35	35	35	100	65	50
Total PUBLIC WORKS:		131,109	136,420	109,868	144,550	34,682	155,960
STREETS & ALLEYS							
101-43100-101	WAGES & SALARIES-REGULAR	178,736	193,052	156,116	192,400	36,284	204,500
101-43100-102	WAGES & SALARIES-OT	11,226	9,160	8,809	13,000	4,191	13,500
101-43100-103	WAGES & SALARIES-PT	12,866	13,156	7,504	18,400	10,896	15,000
101-43100-111	SEVERANCE PAY	.00	.00	.00	.00	.00	.00
101-43100-121	FICA CONTRIBUTIONS	15,421	16,006	13,602	17,000	3,398	18,000
	Budget notes: 7.65%						
101-43100-122	PERA CONTRIBUTIONS	13,550	14,144	12,260	14,600	2,340	16,300
	Budget notes: 7.5%						
101-43100-123	MN PAID LEAVE CONTRIBUTIONS	.00	.00	.00	.00	.00	1,025
	Budget notes: 2026 - 0.44% Employer						
101-43100-131	EMPLOYER PAID HEALTH INS	26,291	26,108	16,620	26,000	9,380	20,000

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-43100-142	UNEMPLOY COMP BENEFITS	804	.00	973	.00	973-	<u>1,000</u>
101-43100-152	WORKERS COMP BENEFITS	.00	.00	.00	1,000	1,000	<u>1,000</u>
101-43100-200	OFFICE SUPPLIES	2,274	171	436	1,000	564	<u>500</u>
101-43100-211	CLEANING SUPPLIES	526	163	228	750	522	<u>500</u>
101-43100-212	MOTOR FUELS/LUBRICANTS	16,247	13,648	8,816	16,000	7,184	<u>16,000</u>
101-43100-217	UNIFORMS	2,082	2,498	865	1,500	635	<u>2,000</u>
101-43100-218	SAFETY EQUIPMENT	2,634	2,913	2,592	1,500	1,092-	<u>2,000</u>
101-43100-220	SUPL, CR. ROCK,SALT,SAND,	18,071	30,431	.00	24,000	24,000	<u>40,000</u>
101-43100-221	TREES	.00	.00	.00	.00	.00	<u>.00</u>
101-43100-224	STREET MAINTENACE MAT'LS	15,570	12,327	7,722	15,000	7,278	<u>12,000</u>
101-43100-225	LANDSCAPING MATERIALS	8,054	13,469	16,431	11,000	5,431-	<u>13,000</u>
Budget notes:							
~2023 - \$8,000 MNDOT Landscaping Partnership							
- \$3,000 Landscaping Flower Beds & Trees							
~2024 \$8,000 MN DOT Landscape Partnership							
~2025 \$8,000 MN DOT Landscape Partnership							
~2026 \$8,000 MN DOT Landscape Partnership							
101-43100-227	STORM DRAIN MAINTENANCE	6,773	20,180	4,870	15,000	10,130	<u>10,000</u>
101-43100-240	SMALL TOOLS & MINOR EQUIPMEN	5,424	5,204	7,198	4,000	3,198-	<u>4,000</u>
101-43100-300	PROFESSIONAL SERVICES	27,796	7,003	13	1,000	988	<u>1,000</u>
101-43100-302	ENGINEERING FEES-ST AID STREE	.00	.00	.00	62,000	62,000	<u>.00</u>
Budget notes:							
~2025 \$62,000 Oak Street Engineering WHKS							
101-43100-303	ENIGINEERING FEES	193,321	171,502	213,005	226,000	12,995	<u>1,559,000</u>
Budget notes:							
~2025 \$71,000 Safe Routes To School							
\$60,000 CPL Pine Creek Restoration							
\$95,000 S 6th Street							
~2026 Walnut St \$720,000							
Maple St \$172,000							
Redwood St \$280,000							
SRTS \$100,000							
Railroad Crossing Elimination \$287,000							
101-43100-310	CONTRACTED SERVICES	2,135	7,324	4,652	4,000	652-	<u>4,500</u>
101-43100-321	TELEPHONE	2,084	2,943	2,197	2,300	103	<u>2,600</u>
101-43100-322	POSTAGE	27	.00	203	.00	203-	<u>.00</u>

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Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-43100-331	TRAVEL EXPENSE	1,532	582	697	1,000	303	1,000
101-43100-350	PRINTING & PUBLISHING	88	9	96	500	404	100
101-43100-365	INSURANCE DEDUCTIBLE	1,000	.00	.00	1,000	1,000	1,000
101-43100-381	UTILITIES-ELECTRIC	87,818	81,014	64,463	80,000	15,537	85,000
101-43100-383	UTILITIES GAS	4,767	3,259	2,399	5,500	3,101	5,000
101-43100-384	REFUSE DISPOSAL	4,396	4,984	2,748	4,000	1,252	4,000
101-43100-401	REPAIR/MAINT-BUILDINGS	3,952	6,059	811	12,000	11,189	6,000
Budget notes:							
~2025 \$10,000 Maintenance Shop Heater							
101-43100-402	REPAIR/MAINT-STRUCTURES	18,594	3,163	2,448	5,000	2,552	3,500
Budget notes:							
Street Lights							
101-43100-403	REPAIR/MAINT-STRTS/ALLEYS	221,904	120,881	858,970	1,876,700	1,017,730	6,901,366
Budget notes:							
~2024 Sidewalks							
OHP Parking Lot							
~2025 \$60,000 Sealcoating							
\$10,000 Sidewalk							
\$40,700 CPL Stoney Pt Project							
\$348,011 Safe Routes to School							
\$500,000 CPL Pine Creek							
\$918,000 (\$350,000 Oak St + \$670,000 S 6th St - \$102,000 ARPA)							
~2026 Walnut St \$3,815,000							
Maple St \$1,013,366							
Redwood St \$2,013,000							
Sidewalk \$10,000							
Sealcoating \$50,000							
101-43100-404	REPAIR/MAINT-EQUIPMENT	18,088	10,127	2,379	10,000	7,621	10,000
101-43100-405	REPAIR/MAINT-VEHICLES	27,845	25,016	14,681	15,000	320	18,000
101-43100-415	RENTALS-OTHER EQUIPMENT	3,783	3,690	1,449	3,000	1,551	3,000
101-43100-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
101-43100-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-43100-433	DUES AND SUBSCRIPTIONS	100	114	870	150	720	1,000
101-43100-603	NOTE PAYABLE-PRINCIPAL-ST MN	.00	.00	.00	.00	.00	.00
Total STREETS & ALLEYS:		955,779	820,300	1,437,125	2,681,300	1,244,175	8,996,391
BRUSH SITE							
101-43200-102	WAGES & SALARIES-OT	172	80-	.00	400	400	.00

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Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-43200-103	WAGES & SALARIES-PT	5,388	1,282	.00	6,000	6,000	.00
101-43200-121	FICA CONTIBUTIONS	428	98	.00	600	600	.00
Budget notes: 7.65%							
101-43200-122	PERA CONTRIBUTIONS	420	96	.00	580	580	.00
Budget notes: 7.5%							
101-43200-312	CONTRACTED GRNDR/HAUL SERV.	4,465	.00	.00	2,000	2,000	.00
101-43200-321	TELEPHONE	284	.00	.00	.00	.00	.00
101-43200-322	POSTAGE	.00	.00	.00	.00	.00	.00
101-43200-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00
101-43200-360	INSURANCE	.00	.00	.00	.00	.00	.00
101-43200-383	GAS UTILITIES	.00	.00	.00	.00	.00	.00
101-43200-401	REPAIR/MAINT-BUILDINGS	198	.00	.00	100	100	100
Budget notes: ~2023 New A/C Unit							
101-43200-403	REPAIR & MAINT.-OTHER	.00	.00	5	100	95	100
101-43200-404	REPAIR/MAINT-EQUIPMENT	.00	.00	.00	.00	.00	.00
101-43200-415	RENTAL - EQUIPMENT	.00	.00	.00	.00	.00	.00
101-43200-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
Total BRUSH SITE:		11,354	1,396	5	9,780	9,775	200
RECREATION							
101-45100-101	WAGES & SALARIES-REGULAR	38,310	38,156	16,322	18,000	1,678	18,700
101-45100-102	WAGES & SALARIES-OT	.00	33	.00	.00	.00	.00
101-45100-103	WAGES & SALARIES-PT-REC	22	.00	.00	.00	.00	.00
101-45100-111	SEVERANCE PAY-RECREATION	.00	.00	.00	.00	.00	.00
101-45100-121	FICA CONTRIBUTIONS	2,915	2,884	1,291	1,300	9	1,700
Budget notes: 7.65%							
101-45100-122	PERA CONTRIBUTIONS	1,300	1,397	1,192	1,350	158	1,560
Budget notes: 7.5%							

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-45100-123	MN PAID LEAVE CONTRIBUTIONS	.00	.00	.00	.00	.00	<u>82</u>
Budget notes:							
2026 - 0.44% Employer							
101-45100-131	EMPLOYER PAID HEALTH INS	2,519	2,514	1,541	2,000	459	<u>2,370</u>
101-45100-141	UNEMPL. COMP INSURANCE	.00	.00	.00	.00	.00	<u>.00</u>
101-45100-152	WORKER'S COMP. BENEFITS	.00	.00	.00	.00	.00	<u>.00</u>
101-45100-200	OFFICE SUPPLIES	625	237	.00	.00	.00	<u>.00</u>
101-45100-207	INSTRUCTIONAL MATLS & SUP	356	473	.00	.00	.00	<u>.00</u>
101-45100-211	CLEANING SUPPLIES	.00	20	.00	.00	.00	<u>.00</u>
101-45100-217	UNIFORMS - T-SHIRTS	3,083	3,589	.00	.00	.00	<u>.00</u>
101-45100-240	SMALL TOOLS/SAFETY EQUIP	.00	.00	.00	.00	.00	<u>.00</u>
101-45100-300	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	<u>.00</u>
Budget notes:							
CPR & Bloodborne Pathogen Training							
101-45100-310	CONTRACTED SERVICES	.00	75	.00	.00	.00	<u>.00</u>
101-45100-321	TELEPHONE	.00	.00	.00	.00	.00	<u>.00</u>
101-45100-322	POSTAGE	.00	.00	.00	.00	.00	<u>.00</u>
101-45100-331	TRAVEL EXPENSE	2,516	1,695	927	.00	927-	<u>.00</u>
Budget notes:							
~2023 CPO Training/Recertification \$350/each							
101-45100-350	PRINTING AND PUBLISHING	498	540	116	.00	116-	<u>.00</u>
101-45100-381	UTILITIES-ELECTRIC	1,018	791	335	750	415	<u>900</u>
Budget notes:							
Abnet Field Restrooms							
101-45100-383	UTILITIES- GAS	1,346	1,105	906	2,000	1,094	<u>1,500</u>
Budget notes:							
Abnet Field Restrooms							
101-45100-402	REPAIR/MAINT-STRUCTURES	67	.00	.00	.00	.00	<u>.00</u>
101-45100-404	REPAIR/MAINT-EQUIPMENT	467	.00	42	.00	42-	<u>.00</u>
101-45100-415	RENTALS-OTHER EQUIPMENT	.00	.00	.00	.00	.00	<u>.00</u>
101-45100-430	MISCELLANEOUS	.00	.00	.00	.00	.00	<u>.00</u>
101-45100-431	CASH OVER/SHORT	.00	.00	.00	.00	.00	<u>.00</u>
101-45100-433	DUES AND SUBSCRIPTIONS	.00	.00	670	.00	670-	<u>.00</u>

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-45100-720	OPERATING TRANSFER	40,000	40,000	40,000	40,000	.00	40,000
Budget notes:							
~2023 - Transfer to Arena \$25,000							
- Transfer Set Aside Funds to Arena \$15,000							
~2024 Transfer to Arena \$25,000							
Transfer set Aside Funds to Arena \$15,000							
~2025 Transfer to Arena \$25,000							
Transfer set Aside Funds to Arena \$15,000							
~2026 Transfer to Arena \$25,000							
Transfer set Aside Funds to Arena \$15,000							
Total RECREATION:		95,041	93,509	63,342	65,400	2,058	66,812

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AQUATIC CENTER

101-45110-101	WAGES & SALARIES-REGULAR	868	42	2,809	.00	2,809-	3,000
Budget notes:							
ESST							
101-45110-102	WAGES & SALARIES-OT	11,121	11,312	8,973	12,000	3,027	9,300
101-45110-103	WAGES & SALARIES-PT	150,908	178,082	184,557	185,000	443	192,400
101-45110-113	UNIFORMS - SWIM SUITS	.00	1,845	1,760	2,000	240	2,000
101-45110-121	FICA CONTRIBUTIONS	12,462	14,492	15,020	15,000	20-	15,620
101-45110-122	PERA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
101-45110-123	MN PAID LEAVE CONTRIBUTIONS	.00	.00	.00	.00	.00	901
Budget notes:							
2026 - 0.44% Employer							
101-45110-142	UNEMPLOYMENT BENEFITS	.00	.00	.00	.00	.00	.00
101-45110-152	WORKER'S COMP. BENEFITS	1,955	.00	1,307	1,000	307-	1,000
101-45110-200	OFFICE SUPPLIES	676	7-	2,059	200	1,859-	500
101-45110-207	INSTRUCTIONAL MATLS & SUPPLIE	48	507	276	600	324	300
101-45110-211	CLEANING SUPPLIES	887	1,280	1,541	1,200	341-	1,300
101-45110-214	KITCHEN SUPPLIES/PAPER PRODU	.00	.00	362	250	112-	300
101-45110-216	CHEMICALS	21,151	21,657	21,924	23,000	1,076	23,000
101-45110-217	UNIFORMS	2,076	18	1,304	2,500	1,196	1,500
101-45110-218	SAFETY SUPPLIES	99	162	1,175	100	1,075-	500
101-45110-240	SMALL TOOLS & MINOR EQUIPMEN	376	245	2,497	200	2,297-	3,000

Budget notes:

~2026 Stand-up Freezer

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-45110-259	CONCESSION FOOD PURCHASES	22,593	24,684	12,685	25,000	12,315	14,000
101-45110-300	PROFESSIONAL SERVICES-POOL	.00	250	400	.00	400-	400
101-45110-310	CONTRACTED SERVICES	.00	.00	.00	.00	.00	2,000
Budget notes:							
CivicPlus - Online swim lesson registration							
101-45110-321	TELEPHONE	1,538	1,361	977	1,100	123	1,200
101-45110-322	POSTAGE	84	84	61	100	39	100
101-45110-331	TRAVEL & TRAINING EXPENSE	.00	5,355	6,112	5,000	1,112-	6,500
Budget notes:							
Lifeguard CPR Training & WSI Class							
101-45110-350	PRINTING & PUBLISHING	.00	69	1,642	500	1,142-	1,500
101-45110-381	UTILITIES-ELECTRIC	10,798	7,423	6,718	7,500	782	7,500
101-45110-382	UTILITIES-WATER-POOL	388	458	.00	400	400	500
101-45110-383	UTILITIES-GAS	10,870	6,021	5,973	1,200	4,773-	6,000
101-45110-401	REPAIR/MAINT-BUILDINGS	8,340	5,297	11,811	2,500	9,311-	2,500
101-45110-402	REPAIR/MAINT-STRUCTURES	9,768	18,489	6,872	12,000	5,128	10,000
Budget notes:							
~2023 Suction Grates - 6 sets of 2@ \$630							
~2024 \$3,000 Resurface Slide							
\$6,000 Parking lot Resurfacing							
101-45110-404	REPAIR/MAINT-EQUIPMENT	2,908	3,539	792	8,000	7,208	8,000
Budget notes:							
~2024 \$6,000 Feature Pump Drive							
~2025 \$3,500 Chlorine Pump							
101-45110-415	RENTALS-OTHER EQUIPMENT	.00	.00	.00	400	400	.00
101-45110-431	CASH OVER/SHORT	94	116	26	.00	26-	.00
101-45110-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-45110-433	DUES AND SUBSCRIPTIONS	905	770	1,151	1,000	151-	1,200
Budget notes:							
MN Dept of Health - Concession Licensing							
MN Dept of Public Safety - Hazardous Chemical Fee							
Total AQUATIC CENTER:		270,912	303,552	300,780	307,750	6,970	316,021
PARKS							
101-45200-101	WAGES & SALARIES-REGULAR	57,422	62,127	50,992	60,000	9,008	66,200
101-45200-102	WAGES & SALARIES-OT	1,425	774	2,531	1,600	931-	3,800

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-45200-103	WAGES & SALARIES-PT	23,862	25,656	22,527	25,000	2,473	26,000
101-45200-111	SEVERANCE PAY	.00	.00	.00	.00	.00	.00
101-45200-121	FICA CONTRIBUTIONS	6,285	6,755	5,985	7,000	1,015	7,860
Budget notes: 7.65%							
101-45200-122	PERA CONTRIBUTIONS	4,227	4,488	3,995	6,000	2,005	6,240
Budget notes: 7.5%							
101-45200-123	MN PAID LEAVE CONTRIBUTIONS	.00	.00	.00	.00	.00	422
Budget notes: 2026 - 0.44%							
101-45200-131	EMPLOYER PAID HEALTH INS	7,736	7,804	5,528	8,000	2,472	8,960
101-45200-142	UNEMPLOY COMP BENEFITS	804	.00	2,649	.00	2,649	3,000
101-45200-152	WORKERS COMP BENEFITS	.00	.00	.00	1,000	1,000	1,000
101-45200-211	CLEANING & SANITARY SUPPLIES	6,371	6,208	4,194	6,000	1,806	6,000
101-45200-212	MOTOR FUELS/LUBRICANTS	8,694	8,904	6,771	8,500	1,729	8,500
101-45200-216	CHEMICALS	976	529	807	1,000	193	1,000
101-45200-217	UNIFORMS - PARKS	85	321	85	500	415	500
101-45200-218	SAFETY EQUIPMENT	531	45	416	500	84	500
101-45200-220	REPAIR & MAINT. SUPPLIES	405	.00	151	500	349	500
101-45200-225	LANDSCAPING MATERIALS	24,373	44,139	31,265	22,000	9,265	22,000
Budget notes: ~2023 \$10,000 Tree Planting \$3,000 Park Wildflowers \$5,000 Vets Park Playground Bark \$1,500 General Maintenance ~2024 \$12,500 Tree Planting \$3,000 Park Wildflowers \$5,000 Playground Bark \$1,500 General Maintenance ~2025 \$10,000 Tree Planting \$3,000 Park Wildflowers \$5,000 Playground Bark \$4,000 General Maintenance ~2026 \$10,000 Tree Planting - (Releaf Grant) \$3,000 Park Wildflowers \$5,500 Playground Bark \$3,500 General Maintenance							
101-45200-240	SMALL TOOLS & MINOR EQUIPMEN	3,826	2,128	5,479	2,500	2,979	2,500

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-45200-300	PROFESSIONAL SERVICES	24,642	20,933	.00	.00	.00	.00
Budget notes:							
~2023 2023 ADA Transition Plan							
101-45200-303	ENIGINEERING FEES	33,398	24,833	52,075	5,000	47,075-	5,000
101-45200-310	CONTRACTED SERVICES	5,557	2,581	47,646	10,000	37,646-	113,375
Budget notes:							
~2026 CivicPlus Online Park Rental Reservation \$5,000							
CPL Ph I Stoney Pt \$5,000							
CPL Forest Restoration Blufflands \$50,000							
CPL Ph II Stoney Pt \$49,875							
General \$10,000							
101-45200-321	PARKS - PHONE/INTERNET ACCES	1,322	1,979	1,484	1,700	216	2,000
101-45200-331	TRAINING & TRAVEL EXPENSE	626	348	245	2,500	2,255	2,000
Budget notes:							
~2025 2 Certified Playground Inspectors @ \$750							
~2026 2 Certified Playground Inspectors @ \$750							
101-45200-350	PRINTING & PUBLISHING	1,735	.00	142	.00	142-	.00
101-45200-381	UTILITIES-ELECTRIC	7,255	7,770	5,900	6,000	100	7,500
101-45200-382	UTILITIES-WATER/SEWER	709	886	812	1,000	188	1,000
101-45200-383	UTILITIES-GAS	.00	.00	.00	.00	.00	.00
101-45200-384	REFUSE DISPOSAL	5,011	2,548	3,136	1,750	1,386-	3,000
101-45200-401	REPAIR/MAINT-BUILDINGS	3,853	2,751	1,328	3,000	1,672	2,500
101-45200-402	REPAIR/MAINT-STRUCTURES	28,557	17,300	14,735	15,000	265	12,000
Budget notes:							
~2023 \$10,000 Frank Kistler Park							
~2024 \$10,000 Frank Kistler Park							
\$10,000 Misc Park Repair							
~2025 \$7,500 Frank Kistler Park							
\$7,500 Misc Park Repair							
~2026 \$5,000 Frank Kistler Park							
\$7,000 Misc Park Repair							
101-45200-404	REPAIR/MAINT-EQUIPMENT	7,854	16,793	10,788	8,000	2,788-	9,000
101-45200-405	REPAIR/MAINT-VEHICLES	521	692	475	750	275	750
101-45200-415	RENTALS OTHER EQUIPMENT	9,487	9,672	3,387	2,500	887-	3,000
Budget notes:							
Portable Toilets							
101-45200-437	PROPERTY TAX EXPENSE	.00	.00	144	.00	144-	.00
Total PARKS:		277,546	278,963	285,672	207,300	78,372-	326,107

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Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
LIBRARY LEVY							
101-45500-720	OPERATING TRANSFER	.00	.00	.00	196,290	196,290	204,141 25
Budget notes: City Levy for Library							
Total LIBRARY LEVY:		.00	.00	.00	196,290	196,290	204,141
URBAN REDEVELOPMENT & HOUSING							
URBAN REDEVELOPMENT & HOUSING							
101-46300-401	BUILDING DEMOLITION	19,940	.00	.00	.00	.00	.00
Budget notes: ~2023 Demo 332 S 1st Street							
Total URBAN REDEVELOPMENT & HOUSING:		19,940	.00	.00	.00	.00	.00
SPECIAL ASSESSMENTS							
SPECIAL ASSESSMENTS							
101-47000-602	SPECIAL ASSESSMENT - PRINCIPA	5,170	5,428	5,700	5,200	500-	5,700
101-47000-612	SPECIAL ASSESSMENT INTEREST	9,233	8,975	8,703	9,500	797	9,000
Total SPECIAL ASSESSMENTS:		14,403	14,403	14,403	14,700	297	14,700
OTHER FINANCING USES							
OTHER FINANCING USES							
101-49300-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-49300-610	MARKET VALUE ADJUSTMENT	.00	.00	.00	.00	.00	.00
101-49300-720	OPERATING TRANSFER	184,891	446,919-	.00	.00	.00	.00
Total OTHER FINANCING USES:		184,891	446,919-	.00	.00	.00	.00
TRANSIT SERVICES							
101-49800-310	CONTRACTED TRANSIT SERV.	55,001	15,490	3,121	19,575	16,455	48,560 26
101-49800-311	MTU STATE TRANSIT FUNDS	207,160	279,112	219,237	283,994	64,758	213,178
Budget notes: Pass - thru to La Crosse MTU							
101-49800-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00
101-49800-402	REPAIR/MAINT-BUS SHELTERS	.00	.00	.00	400	400	400
101-49800-405	REPAIR/MAINT-VEHICLES	.00	43	.00	.00	.00	.00
Budget notes: Reserve							
101-49800-810	REFUND MN DOT PER AUDIT	1,175	.00	13,697	.00	13,697-	.00

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
	Total TRANSIT SERVICES:	263,336	294,645	236,054	303,969	67,915	262,138
	GENERAL FUND Revenue Total:	4,705,234	4,946,577	4,295,276	6,412,928	2,117,652	13,351,910
	GENERAL FUND Expenditure Total:	5,186,330	4,104,084	4,141,000	6,395,728	2,254,728	13,343,118
	Net Total GENERAL FUND:	481,097-	842,493	154,276	17,200	137,076-	8,792
	Net Grand Totals:	481,097-	842,493	154,276	17,200	137,076-	8,792

LIBRARY REVENUE DRAFT 2026

REVENUES

	2023	2024	2025	2026	Notes
	APPROVED	APPROVED	APPROVED	PROPOSED	
31013					
LIBRARY TAX REVENUE - CITY LEVY	\$181,269.00	\$188,520.00	\$196,290.00	\$204,141.00	*4% increase
31014					
HOUSTON COUNTY LEVY	\$48,051.18	\$49,012.20	\$53,847.89	\$54,924.85	*2% increase
34761					
SELCO ILL REIMBURSEMENT					
33620					
WINONA COUNTY FUNDING	\$3,022.00	\$9,565.09	\$12,655.87	\$13,075.06	*formula change to % of rural circ over 3 years; 33% increase in 2024, 66% in 2025, 100% in 2026
33621					
HOUSTON COUNTY ARPA ALLOCATION	\$6,000.00	\$6,000.00	\$6,000.00		*2025 = final year of ARPA designated funds
34762					
COPY MACHINE REVENUE	\$1,100.00	\$1,600.00	\$2,000.00	\$2,500.00	
34763					
COMPUTER PRINTER/FAX REVENUE					
35103					
FINES	\$200.00	\$700.00	\$500.00	\$500.00	
36200					
MISCELLANEOUS INCOME					
36210					
INTEREST ON INVESTMENTS					
35230					
CONTRIBUTIONS	\$6,000.00	\$8,000.00	\$8,000.00	\$10,000.00	
35232					
SUMMER SPONSORS	\$2,000.00	\$2,000.00	\$1,500.00	\$2,000.00	
35237					
WINTER SPONSORS					
36238					
LEGACY GRANT FUNDS		\$3,000.00			
39200					
FRIENDS OF LIBRARY COMPUTER LEASING	\$2,460.00	\$2,460.00			
39202					
LACRESCENT TOWNSHIP DONATION	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	
	\$253,102.18	\$273,857.29	\$283,793.76	\$290,140.91	

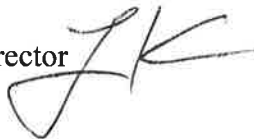
LIBRARY BUDGET PROPOSAL 2026 W/ 4% COL INCREASE

	2023	2023	2024	2024	2025	2025	2026
	Approved	Spent	Approved	Spent	Approved	Spent (8/31)	Proposed
45500 LIBRARY							
101 WAGES - FULL TIME	101,899	69547.12	124,000	115,420	132,505.00	80,085.00	140,676.00
102 OVERTIME PAY							
103 PART-TIME LIBRARY AIDES	39,491	22308.68	38,000	36,536	33,340.00	24,786.00	44,610.99
121 EMPLOYER FICA EXPENSE - 7.65%	10,816	7366.61	12,400	11,923	12,250.00	8,480.00	14,174.45
122 PERA CONTRIBUTIONS - 7.5%	10,604	6675.84	12,150	10,947	11,230.00	7,784.00	12,143.04
131 EMPLOYER PAID HEALTH INS	12,875	4457.6	12,348	7,280	13,000.00	5,654.00	9,837.26
200 LIBRARY OFFICE SUPPLIES	2,000	585.77	1,100	2,370	2,000.00	1,817.00	2,500.00
202 COPY MACHINE SUPPLIES							
203 COMPUTER PRINTER SUPPLIES	100	0			0.00		
211 CLEANING & SANITARY SUPPLIES	800	387.8	600	731	600.00	501.00	1,000.00
220 PROGRAMMING SUPPLIES	3,000.00	4724.95	3,000	15,841.00	4,000.00	1,763.00	4,000.00
221 WINTER READING PROGRAM SUPPLIES							
310 OTHER CONTRACTED SERVICES	4,600	2065.17	4,000	2,937.00	4,000.00	1,720.00	4,000.00
321 TELEPHONE-LIBRARY	1,800	949.04	1,800	1,658	1,800.00	1,107.00	2,000.00
322 POSTAGE-LIBRARY	250	101.76	200	126	200.00	73.00	200.00
331 TRAVEL EXPENSES	1,500	763.91	1,500	1,232	1,500.00		1,500.00
350 PRINTING AND PUBLISHING	200	0	100		100.00	350.00	350.00
360 INSURANCE AND BONDS	5,800	6658	6,000	6,874	7,000.00		
381 UTILITIES - ELECTRIC	2,900	671.71	3,000	2,180.00	3,000.00	1,571.00	2,800.00
382 UTILITIES - WATER/SEWER	400	200.55	450	526	500.00	284.00	700.00
383 UTILITIES - GAS	1,000	747.03	1,300	813	1,500.00	601.00	1,100.00
384 REFUSE DISPOSAL	120	70	120	125	120.00	73.00	200.00
401 REPAIR/MAINT-BUILDINGS	600	4029.12	600	939	2,500.00	644.00	2,500.00
404 REPAIR/MAINT-EQUIPMENT							
406 COMPUTER EXPENSES-LIBRARY (leasing)	4,920	4920	4,920	4,920	4,920.00	5,599.00	6,000.00
414 LIMITED ACCESS LINE	22,500	12837.35	16,000	12,520.00	17,500.00	9,617.00	13,500.00
415 RENTALS-OTHER EQUIPMENT	120	44	120	96	120.00	56.00	120.00
430 MISCELLANEOUS							
434 LEGACY GRANT EXPENDITURES							
433 DUES & MEMBERSHIPS	400	912.41	1,000	1,153	1,000.00	1,053.00	700.00
503 BOOKS PURCHASED CONTRIBUTION							
504 BOOKS - GRANT FUNDED		5651.43		24,111			
505 BOOKS, PERIODICALS	11,750	8281.51	11,750	9,049.00	13,000.00	5,268.00	13,000.00
506 PROCESSING MATERIALS	1,200	1051.64	1,200	1,779	1,200.00	658.00	1,800.00
570 OFFICE EQUIPMENT, FURNISH							
575 C.O. - COMPUTER EQUIPMENT							
580 CAP IMPROVEMENT ITEMS							
610 INTEREST EXPENSE	400		400	-621	500.00	(17.00)	500.00
GENERAL FUND	10,000		10,000		10,000.00		10,000.00
TOTAL FUND 211 LIBRARY	252,045	166009	268,058	271465	279,365.00	159,527.00	289,911.74

#3.7



MEMORANDUM

TO: Mayor, City Council
FROM: Larry Kirch, Community Development Director 
DATE: October 27, 2025
SUBJECT: Phase I Archaeology Study Agreement with Mississippi Valley Archaeology for the Walnut Street Corridor Project

The Walnut Street project is partially funded by a grant from the Minnesota Department of Employment and Economic Development (MnDEED) under the Small Cities Development Program (SCDP). The program utilizes Federal U.S. Department of Housing and Urban Development funds (HUD). Because of the nature of the project (complete reconstruction and a new bike-ped path into Veterans Park, MnDEED is requiring that the city prepare an Environmental Assessment (EA) for the project. As such, the city must inquire with the Indigenous communities as to whether they view the project as having the potential to affect cultural resources. The Ho-Chunk Nation has requested that the city conduct a Phase I Archaeological Study for the corridor. The regional expert for this is the Mississippi Valley Archaeology Center (MVAC) at UW-La Crosse.

MVAC is in the process of preparing a proposal for this service. To keep this project moving forward, the staff put this on the agenda with the intent of presenting the proposal at the council meeting.

If the proposal is not received in time, the proposal will be presented at the November 10th meeting.