

CITY OF LA CRESCENT
AGENDA
REGULAR MEETING
LA CRESCENT COMMUNITY BUILDING
336 SOUTH FIRST STREET
NOVEMBER 12, 2024
5:00 P.M.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
ACTION TO CHANGE AGENDA

1. CONSENT AGENDA

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES – OCTOBER 28, 2024
- 1.2 BILLS PAYABLE THROUGH NOVEMBER 8, 2024

2. PUBLIC HEARING/MEETING

5:00: 2025-2029 STREET RECONSTRUCTION PLAN

3. ITEMS FOR CONSIDERATION

- 3.1 RESOLUTION – ADOPT STREET RECONSTRUCTION PLAN
- 3.2 SUMMER READING PROGRAM REVIEW
- 3.3 CANVASSING BOARD – ELECTION RESULTS
- 3.4 PETITION TO VACATE STREET – CALL FOR PUBLIC HEARING
- 3.5 REVIEW CANNABIS REGULATIONS
- 3.6 2025 HOLIDAY GATHERING
- 3.7 PERSONNEL COMMITTEE RECOMMENDATION
- 3.8 2025 GENERAL FUND BUDGET REVIEW
- 3.9 AUTHORIZE CAPITAL EXPENDITURE - PRINTERS
- 3.10 INCREASE FIXED ASSET AMOUNT
- 3.11 AUTHORIZE CONTRIBUTION – FIRE RELIEF ASSOCIATION
- 3.12 DONATION RESOLUTION

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4. UNFINISHED BUSINESS

4.1

5. MAYOR'S COMMENTS

5.1

6. STAFF CORRESPONDENCE/COMMITTEE UPDATES

6.1 GREENSTEP MEETING MINUTES – OCTOBER 2, 2024

6.2 HOLIDAY TRAIN – DECEMBER 10, 2024

6.3

6.4

6.5

7. CORRESPONDENCE

7.1

7.2

7.3

8. CHAMBER OF COMMERCE

8.1

9. ITEMS FOR NEXT AGENDA

10. ADJOURNMENT

#1.1

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
OCTOBER 28, 2024

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of October was called to order by Mayor Mike Poellinger at 5:00 PM in the La Crescent Community Building, La Crescent, Minnesota, on Monday, October 28, 2024.

Upon a roll call taken and tallied by the City Clerk, the following members were present: Members Ryan Hutchinson, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: Cherryl Jostad. Also present were, City Public Works Director Tyler Benish, City Attorney Skip Wieser, and City Clerk Angie Boettcher.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – OCTOBER 14, 2024
- 1.2 BILLS PAYABLE THROUGH – OCTOBER 25, 2024

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion.

Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – RESOLUTION – MnDOT LANDSCAPE PARTNERSHIP PROJECT

City Council reviewed for approval a Resolution for the city to participate in the MnDOT Landscape Partnership Program. Following review and discussion, Member Hutchinson introduced the following Resolution and moved its passage and adoption:

RESOLUTION NO. 10-24-36

A RESOLUTION APPROVING THE CITY OF LA CRESCENT TO ENTER INTO A MNDOT AGREEMENT WITH THE STATE OF MINNESOTA, DEPARTMENT OF TRANSPORTATION

IT IS RESOLVED that the City of La Crescent enter into an agreement with the State of Minnesota, Department of Transportation for the following purposes;

To provide for payment by the State to the City for the acquisition of landscape materials to be placed adjacent to the intersection of Trunk Highway No. 61-14-16, State Project No. (has not yet been assigned.)

IT IS FURTHER RESOLVED that the Mayor and the City Administrator are authorized to execute the Agreement and any amendments to the Agreement.

ADOPTED this 28th day of October 2024.

SIGNED:

Mayor

ATTEST:

City Administrator

The foregoing motion was duly seconded by Member Williams and upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson Yes

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.2 – AUTHORIZE EXPENDITURE – GRINDER TANKS

Public Works Director Tyler Benish reviewed with City Council the purchase of five grinder tanks for authorization. The City of La Crescent has received \$65,408 in mitigation funds from the 2023 Federally declared disaster that impacted the grinder pump system along Shore Acres Road. The approved mitigation will replace five existing grinder pump tanks with new sealed tanks as well as elevate the access point to reduce the impacts of future flooding. The City received a quote from Minnesota Pump Works for \$29,229 to purchase the five grinder tanks. The remainder of the mitigation funds will be expended on removal, installation, electrical work, and landscaping. It was recommended that City Council authorize the expenditure and utilize the mitigation funds from the 2023 disaster funding. Following discussion, Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO AUTHORIZE THE PURCHASE OF FIVE GRINDER TANKS FOR \$29,229 FROM MINNESOTA PUMP WORKS USING THE 2023 MITIGATION DISASTER FUNDS FOR THE PURCHASE.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.3 – PERSONNEL COMMITTEE RECOMMENDATIONS

The Personnel Committee has the following recommendations for review and consideration by the City Council:

1. That the City Council accept Tom Paulson's resignation, effective November 9, 2024, as the Fire Chief of the La Crescent Fire Department. A letter of resignation was included. Following discussion, Member Hutchinson made a motion, seconded by Member Williams as follows:

**MOTION TO ACCEPT TOM PAULSON'S RESIGNATION AS THE FIRE CHIEF
EFFECTIVE NOVEMBER 9, 2024.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

2. That effective November 9, 2024, the City Council appoint Josh Tarrence as the Interim Fire Chief. Mr. Tarrence is currently one of the Assistant Chiefs in the La Crescent Fire Department. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

**MOTION TO APPOINT JOSH TARRENCE AS THE INTERIM FIRE CHIEF EFFECTIVE
NOVEMBER 9, 2024.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

3. That the City Council authorize the position of Fire Chief to be posted internally and that a hiring recommendation will be presented at a future City Council meeting. Following discussion, Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner as follows:

**MOTION TO AUTHORIZE THE POSITION OF FIRE CHIEF TO BE POSTED
INTERNALLY WITH A HIRING RECOMMENDATION TO BE PRESENTED AT A
FUTURE CITY COUNCIL MEETING.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – CANADIAN PACIFIC HOLIDAY TRAIN REQUEST

The City Council reviewed a letter from Police Chief Luke Ahlschlager requesting permission for the LCPD and City Maintenance staff to assist with security, organization, crowd control measures, vehicle parking assistance, waste disposal, and clean-up during the Canadian Pacific Holiday Train visit on December 10th, 2024 from approximately 8 pm-9 pm. The event will take place at the old Commodore Parking Lot located on the 200 block of South Chestnut Street with permission from the owner, Maxwell Webber. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson as follows:

MOTION TO APPROVE THE ASSISTANCE OF THE LA CRESCENT POLICE AND MAINTENANCE DEPARTMENTS DURING THE CANADIAN PACIFIC HOLIDAY TRAIN VISIT ON DECEMBER 10TH, 2024 AS INDICATED.

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.5 – REVIEW CANNABIS REGULATIONS

City Attorney Skip Wieser reviewed the draft Cannabis Ordinance with City Council. An Agenda request from Member Jostad requesting a Public Hearing for the Cannabis Ordinance was also addressed. It was the consensus of the City Council to not call for a Public Hearing.

6. STAFF CORRESPONDENCE/COMMITTEE UPDATES

6.1 EXPLORE LA CROSSE – City Council reviewed the October 22nd Explore La Crosse Board Meeting agenda and the September 24th Board Meeting minutes.

8. CHAMBER OF COMMERCE

Chamber of Commerce representative Ben Horn was in attendance and had no updates to report.

There being no further business to come before the Council at this time, Member Williams made a motion, seconded by Member Hutchinson to adjourn the meeting. Upon a roll call vote taken and tallied by the City Clerk, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 5:28 P.M.

APPROVAL DATE:

SIGNED:

Mayor

ATTEST:

City Administrator

#1.2



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: November 8, 2024
RE: Bills Payable

Attached for review and consideration by the City Council are the bills payable for the period ending November 8, 2024. We would suggest that the City Council approve the payment of the bills payable as presented.

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
ACENTEK						
10/24 STMT	CITY HALL PHONE CHARGES	10/31/2024	435.99	.00		
10/24 STMT	POOL PHONE CHARGES	10/31/2024	89.85	.00		
10/24 STMT	FIRE DEPT PHONE CHARGES	10/31/2024	498.75	.00		
10/24 STMT	LIC BUR PHONE CHARGES	10/31/2024	175.65	.00		
10/24 STMT	BLDG/ZNG PHONE CHARGES	10/31/2024	96.90	.00		
10/24 STMT	SEWER PHONE CHARGES	10/31/2024	125.05	.00		
10/24 STMT	PARKS PHONE CHARGES	10/31/2024	164.90	.00		
10/24 STMT	ARENA PHONE CHARGES	10/31/2024	299.31	.00		
10/24 STMT	PUBLIC WORKS PHONE CHARGES	10/31/2024	96.90	.00		
10/24 STMT	WATER PHONE CHARGES	10/31/2024	153.85	.00		
10/24 STMT	POLICE DEPT PHONE CHARGES	10/31/2024	332.03	.00		
10/24 STMT	GOLF COURSE PHONE CHARGES	10/31/2024	452.38	.00		
10/24 STMT	STREETS PHONE CHARGES	10/31/2024	43.30	.00		
10/24 STMT	LIBRARY PHONE CHARGES	10/31/2024	138.63	.00		
Total 24:			3,103.49	.00		
AFLAC						
10/24 STMT	INSURANCE PREMIUMS	11/01/2024	42.00	.00		
Total 72:			42.00	.00		
AFSCME						
10/24 DUES	PAYROLL DEDUCTED UNION DUES	11/01/2024	722.40	.00		
Total 25:			722.40	.00		
AMAZON CAPITAL SERVICES						
119G-DH44-JH6	PD - OFFICE SUPPLIES	10/22/2024	25.80	.00		
119G-DH44-JH6	PARKS - SMALL TOOLS	10/22/2024	33.98	.00		
119G-DH44-JH6	LIC BUR - OFFICE SUPPLIES	10/22/2024	16.89	.00		
119G-DH44-JH6	CITY HALL - OFFICE SUPPLIES	10/22/2024	19.42	.00		
16XL-HJQY-LQM	NEW EV CHARGER FOR LEASE EV SUV	10/23/2024	399.00	.00		
179J-G164-JF7D	B&Z - COMPUTER PART	10/31/2024	9.69	.00		
1F7D-KQ31-T66	MEMORIAL PLAQUE REPLACEMENT ON PARK BENCH	11/01/2024	56.99	.00		
1HDC-P6PP-VV	SUPPLIES FOR DOG PARK RIBBON CUTTING	11/01/2024	118.44	.00		
1L6P-3TNV-L1K	GC - BAGS FOR USED GOLF BALLS	10/26/2024	299.70	.00		
1MXY-4QX6-Q4K	PD - OFFICE SUPPLIES	10/30/2024	39.99	.00		
1MXY-4QX6-Q4K	PD - EQUIPMENT	10/30/2024	19.99	.00		
1V3L-N6C1-39F	STROBE LIGHT FOR FORD 1 TON	10/30/2024	83.80	.00		
1Y96-G1HM-T74	MAINT - BOBCAT REPAIR	10/23/2024	14.99	.00		
Total 9956:			1,138.68	.00		
AUTO VALUE LA CROSSE						
516510296	MAINT - VEHICLE MAINT	10/24/2024	41.98	.00		
516510296	PARKS - MOWER REPAIR	10/24/2024	22.89	.00		
Total 2106:			64.87	.00		
BEAM INSURANCE ADMINISTRATORS LLC						
11/24 STMT	EMPLOYER PAID DENTAL -PARKS	11/05/2024	34.15	34.15	11/05/2024	
11/24 STMT	EMPLOYER PAID DENTAL -PD	11/05/2024	379.00	379.00	11/05/2024	
11/24 STMT	EMPLOYER PAID DENTAL -REC	11/05/2024	8.95	8.95	11/05/2024	
11/24 STMT	EMPLOYER PAID DENTAL -SEWER	11/05/2024	45.40	45.40	11/05/2024	
11/24 STMT	EMPLOYER PAID DENTAL -STREET	11/05/2024	93.47	93.47	11/05/2024	

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
11/24 STMT	EMPLOYER PAID DENTAL -WATER	11/05/2024	60.76	60.76	11/05/2024	
11/24 STMT	A/R - DENTAL -PHYLLIS FEIOCK	11/05/2024	42.67	42.67	11/05/2024	
11/24 STMT	A/R - DENTAL -ROSE ALBRECHT	11/05/2024	42.67	42.67	11/05/2024	
11/24 STMT	EMPLOYER PAID DENTAL -LIC BUREAU	11/05/2024	146.83	146.83	11/05/2024	
11/24 STMT	EMPLOYER PAID DENTAL -LIBRARY	11/05/2024	42.67	42.67	11/05/2024	
11/24 STMT	EMPLOYER PAID DENTAL -FD	11/05/2024	5.87	5.87	11/05/2024	
11/24 STMT	EMPLOYER PAID DENTAL -CLERK	11/05/2024	111.58	111.58	11/05/2024	
11/24 STMT	A/R - DENTAL -BARB GILE	11/05/2024	85.36	85.36	11/05/2024	
11/24 STMT	A/R - DENTAL -DEB OLIVER	11/05/2024	85.36	85.36	11/05/2024	
11/24 STMT	A/R - DENTAL -PAUL KENAGA	11/05/2024	85.36	85.36	11/05/2024	
11/24 STMT	DENTAL INSURANCE WITHHELD	11/05/2024	379.04	379.04	11/05/2024	
Total 9858:			1,649.14	1,649.14		
BENNETT BROS DIRT WORKS						
24-73	GC - BLACK DIRT FOR COURSE	10/22/2024	800.00	.00		
Total 9498:			800.00	.00		
BOBCAT OF THE COULEE REGION						
01-75479	MAINT - BOBCAT REPAIR	10/03/2024	217.04	.00		
01-75592	RENT SOIL CONDITIONER FOR PRAIRIE PLANTINGS	10/08/2024	510.00	.00		
01-75914	GC - EQUIPMENT RENTAL	10/23/2024	575.53	.00		
01-76006	MAINT - BOBCAT REPAIR	10/28/2024	97.60	.00		
01-76056	AUGER RENTAL FOR TREE PLANTING RE-LEAF GRANT	10/30/2024	100.00	.00		
Total 216:			1,500.17	.00		
BRAD MEYER CONSTRUCTION & REMODELING LLC						
10/17/24 STMT	SCDP GRANT EXPENSE	10/07/2024	4,609.00	4,609.00	11/06/2024	
Total 9753:			4,609.00	4,609.00		
BUEHLER, LUANN						
11/07/24	PD - UNIFORM PATCHES	11/07/2024	12.00	.00		
Total 10104:			12.00	.00		
CITY OF LA CRESCENT						
10/24 ICE AREN	WATER/SEWER UTIL - ICE ARENA	10/31/2024	438.70	.00		
10/24 WIESER P	WATER/SEWER UTIL - WIESER PAVILION	10/31/2024	146.10	.00		
Total 196:			584.80	.00		
CITY TREASURER'S OFFICE						
2024 Q4 TRANSI	MTU TRANSIT FUNDING PASS THRU	10/30/2024	69,778.00	69,778.00	10/30/2024	
Total 1086:			69,778.00	69,778.00		
CORKY'S PIZZA & ICE CREAM						
11/07/24	PD - CHIEFS MEETING	11/07/2024	84.80	.00		
Total 241:			84.80	.00		
CULLIGAN WATER CONDITIONING						
285X21595800	PD - WATER COOLER RENTAL	11/01/2024	39.95	.00		
285X21595800	MAINT - WATER COOLER RENTAL	11/01/2024	39.99	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
285X21595800	CITY HALL - WATER COOLER RENTAL	11/01/2024	39.95	.00		
Total 231:			119.89	.00		
CUSTOM ALARM						
591475	GC - MONTHLY ALARM MONITORING SYSTEM	11/01/2024	44.65	.00		
Total 290:			44.65	.00		
DAVY LABORATORIES						
24J0439	WATER SAMPLES	10/24/2024	108.00	.00		
Total 312:			108.00	.00		
DEBAUCHE TRUCK & DIESEL INC						
01W12292	2018 PLOW TRUCK REPAIR	10/30/2024	1,430.94	.00		
Total 297:			1,430.94	.00		
DEPT OF NATURAL RESOURCES						
10/22/24-10/28/2	WEEKLY RECREATIONAL VEH. REGIST.	10/28/2024	106.50	106.50	11/01/2024	
10/29/24-11/4/24	WEEKLY RECREATIONAL VEH. REGIST.	11/04/2024	2,470.80	2,470.80	11/08/2024	
Total 318:			2,577.30	2,577.30		
E O JOHNSON CO INC - LEASE						
37748509	SEWER DEPT - COPY MACHINE MAINT	10/20/2024	76.03	.00		
37748509	B&Z - COPY MACHINE MAINT	10/20/2024	114.05	.00		
37748509	FIRE DEPT - COPY MACHINE MAINT	10/20/2024	76.02	.00		
37748509	POLICE - COPY MACHINE MAINT	10/20/2024	114.05	.00		
37748509	WATER DEPT - COPY MACHINE MAINT	10/20/2024	76.03	.00		
37748509	CITY HALL - COPY MACHINE MAINT	10/20/2024	190.08	.00		
37748509	PUBLIC WORKS - COPY MACHINE MAINT	10/20/2024	114.05	.00		
Total 9397:			760.31	.00		
EFTPS - ELECTRONIC FEDERAL TAX						
10/25/24 P/R	FED/FICA/MEDICARE	10/28/2024	20,735.27	20,735.27	10/28/2024	
Total 1127:			20,735.27	20,735.27		
EMERGENCY SERV MARKETING CORP						
12/20-12/25 #5 O	FD - IAMRESPONDING 5TH YEAR OF 5YR SUBSCRIPTIO	11/01/2024	660.00	.00		
Total 9456:			660.00	.00		
FIRST SUPPLY LLC - LA CROSSE						
14408313-00	WATERMAIN REPAIR BANDS	10/30/2024	403.12	.00		
Total 557:			403.12	.00		
GOPHER STATE ONE-CALL						
4100519	SEWER - LOCATE	10/31/2024	45.23	.00		
4100519	WATER - LOCATE	10/31/2024	45.22	.00		
Total 620:			90.45	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
HARTLAND LUBRICANT & CHEMICALS						
SI294681	POOL - ANTIFREEZE FOR WATERLINES	10/23/2024	452.10	.00		
Total 174:			452.10	.00		
HILLTOPPER REFUSE & RCYL SRVC						
10/24 BAGS	MONTHLY REFUSE P/U	10/31/2024	6,752.40	.00		
10/24 GOLF	RECYCLING & REFUSE P/U GOLF COURSE	10/31/2024	209.59	.00		
10/24 STMT	REFUSE P/U LIBRARY	10/31/2024	10.45	.00		
10/24 STMT	REFUSE P/U ARENA	10/31/2024	159.56	.00		
10/24 STMT	REFUSE P/U CITY HALL	10/31/2024	67.89	.00		
10/24 STMT	RECYCLING P/U FIRE DEPT	10/31/2024	16.48	.00		
10/24 STMT	CITYWIDE RECYCLING P/U	10/31/2024	7,528.95	.00		
10/24 STMT	REFUSE P/U MAINT SHOP	10/31/2024	230.71	.00		
10/24 STMT	REFUSE P/U FIRE DEPT	10/31/2024	26.11	.00		
10/24 STMT	REFUSE P/U PARKS	10/31/2024	248.10	.00		
10/24 STMT	REFUSE P/U ANIMAL SHELTER	10/31/2024	76.42	.00		
Total 9233:			15,326.66	.00		
INTERNATIONAL UNION OF						
10/24 DUES	GC - UNION DUES WITHHELD	11/01/2024	210.00	.00		
Total 8293:			210.00	.00		
JOHNSON LIVINGS LLC						
INV0361	JACKETS - CITY LOGO	11/04/2024	18.40	.00		
Total 10147:			18.40	.00		
JT'S PROFESSIONAL CONSULTING LLC						
1002	PD - INDEPENDENT BODY WORN CAMERA AUDIT	11/07/2024	2,000.00	.00		
Total 10056:			2,000.00	.00		
KANSAS CITY LIFE INSURANCE CO.						
11/24 STMT	EMPLOYER PAID INS. - CLERK	11/01/2024	10.26	10.26	11/04/2024	
11/24 STMT	EMPLOYER PAID INS. - FD	11/01/2024	.54	.54	11/04/2024	
11/24 STMT	EMPLOYER PAID INS. - PARKS	11/01/2024	13.09	13.09	11/04/2024	
11/24 STMT	EMPLOYER PAID INS. - PD	11/01/2024	69.82	69.82	11/04/2024	
11/24 STMT	EMPLOYER PAID INS. - REC	11/01/2024	4.05	4.05	11/04/2024	
11/24 STMT	EMPLOYER PAID INS. - SEWER	11/01/2024	15.54	15.54	11/04/2024	
11/24 STMT	EMPLOYER PAID INS. - STREET	11/01/2024	38.64	38.64	11/04/2024	
11/24 STMT	EMPLOYER PAID INS. - WATER	11/01/2024	18.24	18.24	11/04/2024	
11/24 STMT	P/R DEDUCTIONS	11/01/2024	354.90	354.90	11/04/2024	
11/24 STMT	EMPLOYER PAID INS. - LIBRARY	11/01/2024	26.40	26.40	11/04/2024	
Total 8915:			551.48	551.48		
KAYLEE'S KITCHEN						
11/05/24	COOKIES FOR DOG PARK RIBBON CUTTING	11/05/2024	72.00	.00		
Total 10236:			72.00	.00		
KWIK TRIP INC						
10/24 STMT	SEWER - FUEL	10/31/2024	45.91	.00		
10/24 STMT	PD- FUEL	10/31/2024	722.30	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
10/24 STMT	B&Z - FUEL	10/31/2024	174.64	.00		
10/24 STMT	WATER - FUEL	10/31/2024	45.91	.00		
10/24 STMT	PARKS - FUEL	10/31/2024	457.47	.00		
10/24 STMT	WATER DEPT - SAMPLE SUPPLIES FOR SHIPPING	10/31/2024	2.42	.00		
10/24 STMT	FD - FUEL	10/31/2024	361.66	.00		
10/24 STMT	STREETS - FUEL	10/31/2024	848.34	.00		
Total 1014:			2,658.65	.00		
LA CRESCENT ACE HARDWARE						
10/24 STMT	MAINT- SMALL TOOLS	10/31/2024	46.91	.00		
10/24 STMT	WATER DEPT - SMALL TOOLS	10/31/2024	5.68	.00		
10/24 STMT	POOL - WINTERIZATION SUPPLIES	10/31/2024	14.17	.00		
10/24 STMT	MAINT- SMALL TOOLS	10/31/2024	21.99	.00		
10/24 STMT	FD - FIRE PREVENTION OPEN HOUSE	10/31/2024	14.99	.00		
10/24 STMT	SEWER - COVER FOR OUTSIDE SAMPLER	10/31/2024	7.59	.00		
10/24 STMT	PARKS - CHEMICALS	10/31/2024	32.35	.00		
10/24 STMT	RADUIM PLANT - OFFICE SUPPLIES	10/31/2024	38.98	.00		
10/24 STMT	COMM BLDG - MAINT.	10/31/2024	16.98	.00		
10/24 STMT	PD - OFFICE SUPPLIES	10/31/2024	29.56	.00		
10/24 STMT	GC - COURSE MAINT	10/31/2024	85.97	.00		
10/24 STMT	MAINT- SMALL TOOLS	10/31/2024	8.99	.00		
10/24 STMT	STREET SIGN SUPPLIES	10/31/2024	36.28	.00		
10/24 STMT	FD - EQUIUPMENT MAINT	10/31/2024	27.99	.00		
10/24 STMT	PARKS - FLY STRIPS	10/31/2024	24.96	.00		
10/24 STMT	GC - COURSE MAINT	10/31/2024	17.18	.00		
10/24 STMT	MAINT- SMALL TOOLS	10/31/2024	5.99	.00		
10/24 STMT	PARKS - CANOE LAUNCH RAMP	10/31/2024	30.97	.00		
10/24 STMT	GC - OFFICE SUPPLIES	10/31/2024	15.18	.00		
10/24 STMT	MAINT- SMALL TOOLS	10/31/2024	19.99	.00		
10/24 STMT	PARKS - SMALL TOOLS	10/31/2024	28.98	.00		
10/24 STMT	MAINT - SHELVES FOR THE SHOP	10/31/2024	9.97	.00		
10/24 STMT	PARKS - FLY STRIPS	10/31/2024	12.48	.00		
10/24 STMT	POOL - WINTERIZATION SUPPLIES	10/31/2024	5.48	.00		
10/24 STMT	WATER DEPT - SMALL TOOLS	10/31/2024	10.99	.00		
10/24 STMT	MAINT - SHELVES FOR THE SHOP	10/31/2024	25.25	.00		
10/24 STMT	WATER DEPT - SHIPPING FOR SAMPLES	10/31/2024	13.80	.00		
10/24 STMT	PARKS - TV CABLE FOR WIESER PAVILION	10/31/2024	15.99	.00		
10/24 STMT	WATER DEPT - SHIPPING FOR SAMPLES	10/31/2024	66.37	.00		
10/24 STMT	MAINT - SHOP SUPPLIES	10/31/2024	221.97	.00		
10/24 STMT	MAINT- SMALL TOOLS	10/31/2024	16.36	.00		
10/24 STMT	GC - COURSE MAINT	10/31/2024	232.92	.00		
10/24 STMT	MAINT- SMALL TOOLS	10/31/2024	14.99	.00		
Total 717:			1,178.25	.00		
LA CRESCENT AUTO REPAIR, INC						
31307	PD- P17 VEHICLE MAINTENANCE	11/01/2024	108.00	.00		
31588	TIRES (2) FOR 2018 COLRADO	11/01/2024	504.36	.00		
31828	PARKS - LAWN MOWER TIRE	11/01/2024	88.02	.00		
31829	TIRES FOR 2021 SILVERADO	11/01/2024	1,069.73	.00		
Total 8168:			1,770.11	.00		
LA CRESCENT ROCK PRODUCTS INC						
24-486	GC - DRAINAGE ROCK	10/31/2024	296.48	.00		
24-492	ROCK & SAND FOR WATER MAIN BREAK - JUNIPER	10/31/2024	592.49	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
24-492	ROCK & SAND FOR WATER MAIN BREAK - JUNIPER	10/31/2024	436.84	.00		
Total 1121:			1,325.81	.00		
LA CROSSE SEED CORPORATION						
SI-2514936	GC - SEED FOR COURSE	10/17/2024	273.35	.00		
Total 1198:			273.35	.00		
LAPHAM'S CLEANING LLC						
21	CITY HALL - CLEANING	10/24/2024	900.00	.00		
Total 10121:			900.00	.00		
LAW ENFORCEMENT LABOR SERVICES						
10/24 DUES	PD - PAYROLL DEDUCTED UNION DUES	11/01/2024	493.50	.00		
Total 1134:			493.50	.00		
LEASE SERVICING CENTER, INC.						
51524	PD TESLA - LEASE PYMT INTEREST	11/01/2024	365.59	365.59	11/01/2024	
51524	PD TESLA - LEASE PYMT PRINCIPAL	11/01/2024	901.73	901.73	11/01/2024	
Total 10152:			1,267.32	1,267.32		
Little Dutch Repair & Diagnostics LLC						
0635	07 PLOW TRUCK - REAR BRAKE REPAIR	10/24/2024	1,037.92	.00		
Total 10150:			1,037.92	.00		
LUDWIGSON, JASON						
10/1/24 - 10/31/2	GOOGLE ONE SUBSCRIPTION	10/31/2024	19.99	.00		
10/1/24 - 10/31/2	SUSTAINABILITY SERVICES	10/31/2024	4,142.00	.00		
10/1/24 - 10/31/2	MILEAGE	10/31/2024	308.20	.00		
Total 9632:			4,470.19	.00		
MATHY CONSTRUCTION COMPANY INC						
5200024025	WATERMAIN BREAK PATCHES	11/06/2024	16,788.81	.00		
Total 1303:			16,788.81	.00		
MAYO CLINIC AMBULANCE SERVICE						
2346072	CPR CLASS	10/22/2024	240.00	.00		
Total 8150:			240.00	.00		
MENARDS-LA CROSSE						
5444	MANT - SMALL TOOLS	10/28/2024	90.31	.00		
5444	PARKS - CHEMICALS	10/28/2024	22.40	.00		
5444	FD - EQUIPMENT REPAIR	10/28/2024	80.60	.00		
5452	STREET - SWEEPER REPAIR	10/28/2024	32.03	.00		
5452	FD - VEHICLE MAINTENANCE	10/28/2024	59.08	.00		
Total 1352:			284.42	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
MINNESOTA CHILD SUPPORT PAYMENT CENTER						
10/25/24PR0015	MN CHILD SUPPORT	10/28/2024	497.46	497.46	10/28/2024	
Total 9597:			497.46	497.46		
MINNESOTA DEPT OF REVENUE						
10/25/24 P/R	MN STATE WHT	10/29/2024	4,120.00	4,120.00	10/29/2024	
Total 227:			4,120.00	4,120.00		
MINNESOTA STATE RETIREMENT SYS						
10/25/24 P/R	DEFERRED COMP. DEDUCTIONS/CONTRIBUTIONS	10/29/2024	4,437.68	4,437.68	10/29/2024	
Total 1285:			4,437.68	4,437.68		
MN DEPT OF LABOR & INDUSTRY						
3RD QTR 2024	BUILDING PERMIT SURCHARGES	10/29/2024	331.82	331.82	10/29/2024	
3RD QTR 2024	LESS RETENTION	10/29/2024	25.00-	25.00-	10/29/2024	
Total 9093:			306.82	306.82		
MN UNEMPLOYMENT INSURANCE						
Q3 2024 G.C	G.C. UNEMPLOYMENT INS.	10/28/2024	7,675.00	7,675.00	10/28/2024	
Total 1321:			7,675.00	7,675.00		
MORRIS ELECTRONICS INC.						
10461	PD - MEMORY FOR OFFICE COMPUTER	10/22/2024	67.74	.00		
10652	RSA LICENSE SUBSCRIPTION 10/24-09/25	10/31/2024	477.00	.00		
Total 10081:			544.74	.00		
NCPERS GROUP LIFE INSURANCE						
10/24 STMT	LIFE INSURANCE PREMIUMS	11/01/2024	176.00	.00		
Total 1619:			176.00	.00		
NORTH SHORE ANALYTICAL						
14894	WASTEWATER SAMPLE TEST	10/21/2024	135.00	.00		
Total 10200:			135.00	.00		
PEPSI-COLA BOTTLING COMPANY						
9121329	GC - POP FOR RESALE	10/07/2024	284.00	.00		
Total 1615:			284.00	.00		
POINT C						
10/24STMT PCH	ADMIN FEE	11/05/2024	75.00	75.00	11/05/2024	
10/25/24 R. LEM	MEDICAL REIMB P/R DEDUCTED-R. LEMKE	10/25/2024	200.00	200.00	10/29/2024	
Total 10202:			275.00	275.00		
PUBLIC EMPLOYEES RETIREMENT						
10/25/24 P/R	RETIREMENT DEDUCTIONS/CONTRIB.-CORD & PF	10/30/2024	16,661.65	16,661.65	10/30/2024	

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1612:			16,661.65	16,661.65		
PUMP 4 LESS						
10/24 CITY	STREET - MOTOR FUEL	10/31/2024	72.24	.00		
10/24 CITY	PARKS - MOTOR FUEL	10/31/2024	356.57	.00		
10/24 POLICE	POLICE DEPT - MOTOR FUEL	10/31/2024	168.06	.00		
Total 8604:			596.87	.00		
QUADIANT LEASING USA, INC						
Q1573398	POSTAGE METER RENT- G.C.	10/27/2024	11.12	.00		
Q1573398	POSTAGE METER RENT- PD	10/27/2024	22.26	.00		
Q1573398	POSTAGE METER RENT-WATER	10/27/2024	44.49	.00		
Q1573398	POSTAGE METER RENT- LIBRARY	10/27/2024	11.12	.00		
Q1573398	POSTAGE METER RENT- PUB WORKS	10/27/2024	11.12	.00		
Q1573398	POSTAGE METER RENT- CITY	10/27/2024	44.49	.00		
Q1573398	POSTAGE METER RENT- LIC. BUR.	10/27/2024	11.12	.00		
Q1573398	POSTAGE METER RENT-ARENA	10/27/2024	11.12	.00		
Q1573398	POSTAGE METER RENT-BLDG/ZNG	10/27/2024	11.12	.00		
Q1573398	POSTAGE METER RENT-SEWER	10/27/2024	44.49	.00		
Total 9213:			222.45	.00		
QUANRUD, RYAN						
EMPLOY RELEA	EMPLOYMENT RELEASE	10/30/2024	100.00	.00		
Total 9382:			100.00	.00		
RILEY, EMILY						
10/24 REIMB	REIMBURSE - MILEAGE	10/25/2024	91.12	.00		
Total 10234:			91.12	.00		
RONCO ENGINEERING SALES INC						
3375351	WATER PLANT AIR FILTERS FOR COMPRESSOR	10/22/2024	362.09	.00		
Total 1813:			362.09	.00		
SAM'S CLUB						
10/24 STMT	PARKS - GARBAGE BAGS	10/31/2024	128.88	128.88	11/01/2024	
10/24 STMT	CITY HALL - OFFICE SUPPLIES	10/31/2024	83.94	83.94	11/01/2024	
10/24 STMT	FD - FIRE PREVENTION OPEN HOUSE	10/31/2024	114.08	114.08	11/01/2024	
10/24 STMT	CITY HALL - CANDY FOR DOWNTOWN TRICK OR TREATI	10/31/2024	99.10	99.10	11/01/2024	
10/24 STMT	FD - CANDY FOR DOWNTOWN TRICK OR TREATING	10/31/2024	59.58	59.58	11/01/2024	
10/24 STMT	PD - CANDY FOR DOWNTOWN TRICK OR TREATING	10/31/2024	76.42	76.42	11/01/2024	
Total 1861:			562.00	562.00		
SEMCAC						
INVOICE NO. 14	SCDP GRANT EXPENSE	11/06/2024	691.35	691.35	11/06/2024	
Total 9559:			691.35	691.35		
SHELDON VALLEY SPORTSMANS ASSOC						
501	PD - ANNUAL MEMBERSHIP FOR FIREARMS RANGE	11/04/2024	100.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9835:			100.00	.00		
SHOOTING STAR NATIVE SEEDS						
62855	HELP GRANT - NATIVE PRAIRIE SEED MIX	10/09/2024	442.75	.00		
62945	CPL STONEY POINT NATIVE PRAIRIE SEED MIX	10/16/2024	5,890.00	.00		
62968	HELP GRANT - NATIVE PRAIRIE SEED MIX	10/17/2024	442.75	.00		
Total 9713:			6,775.50	.00		
SIGN PRO OF LA CROSSE						
52908	PD - OFFICE SIGN	10/30/2024	30.00	.00		
Total 9879:			30.00	.00		
SOUTHEAST LIBRARIES COOP						
052827	LIBRARY- OFFICE SUPPLIES	10/24/2024	40.84	.00		
052847	LIBRARY- OFFICE SUPPLIES	10/25/2024	30.00	.00		
Total 1962:			70.84	.00		
TRI-STATE BUSINESS MACHINES IN						
613223	DMV - COPY/PRINTER	10/25/2024	60.00	.00		
Total 2024:			60.00	.00		
UNITED STATES POSTMASTER						
10/24 CYCLE 3 B	POSTAGE - WATER/SEWER BILL	11/01/2024	209.72	209.72	11/01/2024	
10/24 CYCLE 3 B	POSTAGE - WATER/SEWER BILL	11/01/2024	209.72	209.72	11/01/2024	
Total 2102:			419.44	419.44		
UTILITY LOGIC						
15047	WASTEWATER MANHOLE PULLERS	10/31/2024	349.98	.00		
Total 9907:			349.98	.00		
VERIZON WIRELESS						
9977419713	B&Z - COMPUTER DATA	10/28/2024	60.03	.00		
9977419713	PD - COMPUTER DATA & PHONE SERVICE	10/28/2024	496.45	.00		
9977419713	WATER DEPT - DATA	10/28/2024	35.01	.00		
9977419713	SEWER DEPT - DATA	10/28/2024	35.01	.00		
Total 8973:			626.50	.00		
VISA						
10/24 STMT	WASTEWATER SCHOOL MEALS & PARKING	10/31/2024	183.19	.00		
10/24 STMT	PD - INVESTIGATION TRANSCRIPTIONS	10/31/2024	4.25	.00		
10/24 STMT	PD - RESERVE UNIT UNIFORMS	10/31/2024	220.00	.00		
10/24 STMT	PD - ONLINE TRAINING C. BELLOCK	10/31/2024	75.00	.00		
10/24 STMT	AD FOR SUMMARY OF ORD. NO 586	10/31/2024	10.30	.00		
10/24 STMT	FD - AFV TRAINING PROGRAM	10/31/2024	31.00	.00		
10/24 STMT	PD - INTERNET PEOPLE SEARCH	10/31/2024	75.00	.00		
10/24 STMT	PROJECT REVIEW MEETING - ROOT RIVER TRAIL PROJE	10/31/2024	63.12	.00		
10/24 STMT	AD FOR STREET RECONSTRUCTION BOND NOTICE	10/31/2024	16.94	.00		
10/24 STMT	LIFE SAVING RECOGNITION MEDALS - TRADITIONS FIRE	10/31/2024	976.00	.00		
10/24 STMT	AD FOR SERVICE LINE ACCESSIBILITY NOTICE	10/31/2024	8.18	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
10/24 STMT	PD - TESLA CHARGING FEES	10/31/2024	128.22	.00		
10/24 STMT	AUDIT RECAP MEETING	10/31/2024	37.19	.00		
10/24 STMT	HOTEL FOR WASTEWATER SCHOOL - 3 ROOMS	10/31/2024	1,610.25	.00		
10/24 STMT	TOOLS FOR MN GREEN CORPS MEMBER - TREE PRUNI	10/31/2024	71.81	.00		
10/24 STMT	PD - HOTEL FOR TRAINING T. WEINFURTNER	10/31/2024	243.92	.00		
10/24 STMT	PD - HOTEL FOR TRAINING R. CLARK	10/31/2024	527.76	.00		
10/24 STMT	TOOLS FOR MN GREEN CORPS MEMBER - TREE PRUNI	10/31/2024	32.62	.00		
Total 2208:			4,314.75	.00		
WEINFURTNER, TANNER						
10/24 REIMB	MILEAGE REIMBURSEMENT	10/23/2024	248.12	.00		
Total 10235:			248.12	.00		
WIESER LAW OFFICE PC						
10/24 CITY	COUNCIL - LEGAL FEES	10/31/2024	1,167.34	.00		
10/24 CITY	CLERK - LEGAL FEES	10/31/2024	1,167.34	.00		
10/24 CITY	SEWER DEPT - LEGAL FEES	10/31/2024	583.67	.00		
10/24 CITY	BLDG/ZNG - LEGAL FEES	10/31/2024	1,167.34	.00		
10/24 CITY	WATER DEPT - LEGAL FEES	10/31/2024	583.66	.00		
10/24 POLICE	PD - LEGAL FEES	10/31/2024	4,023.92	.00		
Total 2361:			8,693.27	.00		
WITKINS, JESSICA						
10/24 REIMB	MILEAGE REIMBURSEMENT	10/24/2024	105.12	.00		
Total 10233:			105.12	.00		
Grand Totals:			221,871.00	136,813.91		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

5:00 Public Hearing



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: November 6, 2024
RE: Public Hearing: Five- Year Street Reconstruction Plan

At 5:00 pm, on November 12, 2024, the City Council will hold a public hearing to consider the City's 2025-2029 Street Reconstruction Plan. A copy of the public hearing notice and a copy of the Five-Year Street Reconstruction Plan are included for review and consideration by the City Council.

For City Council information, this is the third time that the City has considered adoption of a Five-Year Street Reconstruction Plan. The City Council adopted similar plans in 2016 and 2020.

Tammy Omdal from Northland Securities will be in attendance at the meeting to review this with the City Council. City Engineer Tim Hruska will also be in attendance at the meeting.

CITY OF LA CRESCENT, MINNESOTA

NOTICE OF PUBLIC HEARING
ON THE PROPOSAL TO ADOPT A STREET RECONSTRUCTION PLAN AND THE
INTENT TO ISSUE GENERAL OBLIGATION STREET RECONSTRUCTION BONDS

NOTICE IS HEREBY GIVEN, that the City Council of the City of La Crescent, Minnesota (the "City"), will meet on November 12, 2024, at 5:00 p.m. at the La Crescent Community Center, 336 South 1st Street, La Crescent, Minnesota, for the purpose of conducting a public hearing on (a) the proposal to adopt a five year street reconstruction plan and (b) the intent to issue not to exceed \$6,000,000 general obligation street reconstruction bonds under its street reconstruction plan for street reconstruction improvements described in the street reconstruction plan.

If a petition requesting a vote on the issuance of the general obligation street reconstruction bonds is signed by voters equal to five percent of the votes cast in the last municipal general election and is filed with the City Administrator within 30 days after the public hearing, the City may issue the general obligation street reconstruction bonds only after obtaining the approval of a majority of the voters voting on the question of the issuance of the general obligation street reconstruction bonds.

All person interested may appear and be heard at the time and place set forth above, or may file written comments with the City Administrator prior to the date of the hearing, which written comments will be considered at the hearing.

BY ORDER OF THE CITY COUNCIL

/s/ Bill Waller, City Administrator

Draft as of 9/24/2024

CITY OF LA CRESCENT, MN
2025 to 2029 STREET RECONSTRUCTION PLAN

Public Hearing Date: November 12, 2024

Adopted: _____, 2024

Resolution No. _____

City of La Crescent, MN
2025-2029 Street Reconstruction Plan

Introduction

The City of La Crescent (the “City”) historically has conducted street maintenance and reconstruction as part of its annual operational budget or as part of a street improvement capital improvement project. The City finds that it does not have the resources for reconstructing streets as quickly as required, due to increased need for major reconstruction projects.

Due to this fact, the City has decided to finance a portion of its street reconstruction through the issuance of General Obligation Street Reconstruction Bonds pursuant to the 2025-2029 Street Reconstruction Plan (the “Plan”).

Statutory Authority and Requirements

Minnesota Statutes, Section 475.58, Subd. 3b (the “Act”) authorizes Minnesota cities to adopt a Street Reconstruction Plan. The Plan must cover at least a five-year period and set forth the streets to be reconstructed, the estimated costs, and any planned reconstruction of other streets in the municipality over the next five years.

Street Reconstruction Bonds can be used to finance the reconstruction and bituminous overlay of existing city streets. Eligible improvements may include turn lanes and other improvements having a substantial public safety function, realignments, other modifications to intersect with state and county roads, and the local share of state and county road projects. Except in the case of turn lanes, safety improvements, realignments, intersection modifications, and the local share of state and county road projects, street reconstruction does not include the portion of project cost allocable to widening a street or adding curbs and gutters where none previously existed. Street Reconstruction Bonds are subject to the debt limit.

The Act sets forth specific requirements for the issuance of Street Reconstruction Bonds, which are as follows:

- The projects financed under this authority must be described in a street reconstruction plan, as described above.
- The city must publish notice of and hold a public hearing on the proposed plan and the related issuance of bonds. The notice must be published at least ten days but not more than 28 days prior to the hearing date.
- The plan and the issuance of bonds must be approved by a vote of two-thirds of the members of the governing body present at the meeting following the public hearing.

- The issuance of bonds is subject to a reverse referendum. An election is required if voters equal to 5% of the votes cast in the last municipal general election file a petition with the city clerk within 30 days of the public hearing. If the city decides not to undertake an election, it may not propose the issuance of Street Reconstruction Bonds for the same purpose and in the same amount for a period of 365 days from the date of receipt of the petition. If the question of issuing the bonds is submitted and not approved by the voters, the provisions of section 475.58, subdivision 1a, shall apply (no resubmission for same purpose/amount for 180 days).

History and Existing Street Reconstruction Bonds

At the time of the approval of this Street Reconstruction Plan, the City has the following outstanding Street Reconstruction Bonds issued under Chapter 475.

TABLE 1

<u>Series</u>	<u>Original Par</u>	<u>Outstanding as of August 2, 2024</u>
G.O. 2016A Bonds	\$1,360,000	\$775,000
G.O. 2018A Bonds	\$1,280,000	\$925,000
G.O. 2019B Bonds	\$360,000	\$300,000
G.O. 2022A Bonds	\$1,455,000	\$1,400,000
Total	\$4,455,000	\$3,400,000

Net Debt Limits

Minnesota Statutes Section 475.53, Subd. 1 provides that no municipality, except a school district or a city of the first class, shall incur or be subject to a net debt in excess of 3% percent of the market value of taxable property in the municipality. Bonds issued under the authority granted by this Plan are subject to the net debt limit restriction described above. The City has the following net debt capacity.

TABLE 2

Computation of Legal Debt Margin as of August 2, 2024:

2023/2024 Estimated Market Value ¹	\$ 653,413,300
Multiplied by 3%	<u>x .03</u>
Statutory Debt Limit	<u>\$ 19,602,399</u>
Less outstanding debt applicable to debt limit:	
\$360,000 G.O. Promissory Note of 2014	\$15,000
\$1,360,000 G.O. Bonds, Series 2016A (Street Reconstruction Portion)	775,000
\$2,500,000 G.O. Bonds, Series 2016A (CIP Portion)	1,350,000
\$896,000 G.O. Equipment Certificates of Indebtedness, Series 2017A	325,000
\$1,280,000 G.O. Bonds, Series 2018A	925,000
\$745,000 G.O. Bonds, Series 2019A	210,000
\$360,000 G.O. Bonds, Series 2019B	300,000

TABLE 2 – CONTINUED

\$1,455,000 G.O. Bonds, Series 2022A (Street Reconstruction Portion)	1,400,000
\$1,130,000 G.O. Bonds, Series 2022A (Equipment and CIP Portions)	1,050,000
Debt applicable to debt limit	<u>\$ 6,350,000</u>
Legal debt margin	<u>\$ 13,252,399</u>

Note 1 to Table 2: The Estimated Market Value is the most current tax payable year available as certified as final by the County.

The City plans to issue up to a maximum of \$6,000,000 in General Obligation Street Reconstruction Bonds between years 2025 and 2029 to finance a portion of the proposed street reconstruction, as detailed in Exhibit A and the attached Map in Exhibit B. The proposed bond issuance is within the current City's Legal Debt Margin.

Proposed Street Reconstruction and Cost Estimate

The City's Street Reconstruction Plan, as detailed in Exhibit A and shown on the Map in Exhibit B, includes all street reconstructions to be undertaken between years 2025 and 2029 to be financed pursuant to the Plan. The City reserves the right to adjust the amount of annual spending between years, if the overall amount included in the Plan is not increased, and the issuance of new General Obligation Street Reconstruction Bonds does not exceed \$6,000,000 between 2025-2029.

Exhibit A
City of La Crescent
Project Spending and Bonding
Authorized in 2025-2029 Street Reconstruction Plan

La Crescent 2025-2029 Street Reconstruction Plan	Amounts in Plan
<u>Year 2025</u>	
South 6th Street	
Total	\$ 533,000
<u>Year 2026</u>	
Walnut Street, Walnut Place, North Oak Street, South 5th St.	
Total	\$ 4,620,000
<u>Year 2027</u>	
Hillcrest Avenue, Riverview Avenue, Maple Street, South 2nd Street, South Hill Street, South 6th Street	
Total	\$ 3,550,000
<u>Year 2028</u>	
Main Street, South Oak Street, Claudia Avenue, Alley (between Main and South 1st Street)	
Total	\$ 3,950,000
<u>Year 2029</u>	
Redwood Street, Shore Acres Road, Monty Carlo Road	
Total	\$ 4,970,000
<u>Grand Total (between 2025-2029)</u>	<u>\$ 17,623,000</u>
Maximum Not to Exceed Amount for General Obligation Street Reconstruction Bonds Authorized Pursuant to the Plan to Finance Project Costs, Including Cost of Issuance of Bonds (Between 2025-2029)	\$6,000,000

*See Exhibit B for Map with location of the projects within the City.



Scale: 1:20,000

1 inch equals 1,667 feet

US Feet

0 1,500 3,000



Legend

— Municipal Boundary

Planned Construction Year

— No Construction Planned

— 2025

— 2026

— 2027

— 2028

— 2029



2024 CAPITAL IMPROVEMENT PLAN

WHKS No. 0739.24



3.1



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: November 6, 2024
RE: Resolution – Adopt Street Reconstruction Plan

Attached for review and consideration by the City Council is a resolution to adopt a street reconstruction plan with the intent to issue general obligation street reconstruction bonds to cover a portion of the costs associated with future street improvement projects.

Tammy Omdal from Northland Securities will be in attendance at the meeting to review this with the City Council.

City Engineer Tim Hruska will also be in attendance at the meeting.

We would suggest that the City Council approve the resolution adopting the street reconstruction plan.

RESOLUTION 11-24-37

**RESOLUTION ADOPTING A STREET RECONSTRUCTION AND
OVERLAY PLAN AND APPROVING THE ISSUANCE OF GENERAL
OBLIGATION STREET RECONSTRUCTION BONDS**

WHEREAS, the City of La Crescent, Minnesota (the "City"), has determined that it is in the best interest of the City to authorize the issuance and sale of general obligation street reconstruction bonds pursuant to Minnesota Statutes, Section 475.58, subdivision 3b, as amended (the "Act"), to finance the cost of street reconstruction projects, as described in the proposed street reconstruction and overlay plan described below, a copy of which is on file in the City Administrator's office; and

WHEREAS, pursuant to the Act, the City is authorized to issue and sell general obligation street reconstruction bonds for street reconstruction under the circumstances and within the limitations set forth in the Act. The Act provides that a street reconstruction and overlay plan may be financed with general obligation street reconstruction bonds, following adoption of a street reconstruction and overlay plan, after a public hearing on the street reconstruction and overlay plan and on the issuance of general obligation street reconstruction bonds and other proceedings conducted in accordance with the requirements of the Act; and

WHEREAS, pursuant to the Act, the City has prepared a five year street reconstruction and overlay plan for calendar years 2025 through 2029, which describes the streets to be reconstructed, the estimated costs and any planned reconstruction of other streets in the City, including the issuance of general obligation street reconstruction bonds under the Act (the "Plan"), to determine the funding strategy for street reconstruction projects; and

WHEREAS, on the date hereof, the City Council held a public hearing on the adoption of the Plan and the issuance of not to exceed \$6,000,000 general obligation street reconstruction bonds (the "Bonds") under the Plan for street reconstruction improvements to those streets described in the Plan (the "Street Reconstruction Projects") after publication of the notice of public hearing not less than 10 days nor more than 28 days prior to the date thereof in the City's official newspaper; and

WHEREAS, all parties who appeared at the public hearing were given an opportunity to express their views with respect to the proposal to adopt the Plan and to undertake and finance the Street Reconstruction Projects by the issuance of Bonds and any written comments submitted prior to the public hearing were considered.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota, as follows:

1. City Policies and Goals. The financing of the Street Reconstruction Projects and the issuance and sale of the Bonds would further the policies and goals of the City as set forth in the Plan, hereby adopted by the City Council in connection with the issuance of the Bonds.

2. Adoption of Street Reconstruction and Overlay Plan. Based on information received at the public hearing, such written comments (if any) and such other facts and circumstances as the City Council deems relevant, it is hereby found, determined and declared that:

- (a) the Street Reconstruction Projects proposed in the Plan will allow the City to upgrade its transportation infrastructure to accommodate anticipated and existing residential and commercial development; and
- (b) the Plan is hereby approved and adopted in the form presently on file with the City.

3. Authorization and Approval of Bonds. The City is hereby authorized to issue the Bonds, the proceeds of which will be used, together with any additional funds of the City which might be required, to finance certain costs of the Street Reconstruction Projects and to pay costs of issuance of the Bonds.

4. Execution of Documents. The Mayor and City Administrator are authorized and directed to execute such other documents and instruments as may be required to give effect to the transactions herein contemplated.

5. Voter Referendum Contingency. Pursuant to the Act, a petition requesting a vote on the question of issuing the Bonds, signed by voters equal to five percent of the votes cast in the last municipal general election, may be filed within thirty days of the public hearing. Upon receipt of such petition within the prescribed time period, the City may issue the Bonds only after obtaining the approval of a majority of the voters voting on the question of the issuance of the Bonds. The authorizations and approvals contained herein are subject to and contingent upon not receiving such a petition, or, in the event such a petition is filed, the approving vote of a majority of the voters voting on the question of the issuance of the Bonds.

ADOPTED this 12th day of November 2024.

SIGNED: _

Mayor

ATTEST:

City Administrator

#3.3



TO: Honorable Mayor and City Council Members
FROM: Angie Boettcher, City Clerk
DATE: November 1, 2024
RE: Election Results – Canvassing Board

The City Council serves as the Canvassing Board for City Elections. The City Council must meet to canvass the returns and declare the results. The abstract of votes will be presented to the City Council at the meeting.

In the unlikely event that the abstract of votes is not available by the time of the City Council meeting, it will be necessary for the City Council to continue the meeting to a date to be determined at the meeting.

When satisfied that the election results are correct, the Canvassing Board signs the abstract and they become the official results.

#3.4



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: November 8, 2024
RE: Petition to Vacate Street

Attached for review and consideration by the City Council is a petition from the owner of the Commodore property to vacate the street that runs between their property. A copy of the petition and a site plan of the proposed project are included. A copy of the applicable State statute regarding the vacation of public right-of-way is also included.

In order to proceed, we would suggest that the City Council call for the required public hearing at 5:00 pm, on Monday, December 9, 2024.

VACATION PETITION

To the City of La Crescent, Houston County, Minnesota:

The undersigned owner of land abutting South Chestnut Street hereby petition you to vacate the following described section of alley:

The south 19 feet of that part of "F" street in said city between the right of way of the Chicago, Milwaukee, St. Paul and Pacific Railroad Company and the easterly boundary line of the easterly right of way of South Chestnut Street.

See attached description and attached map.

and Petition you to Order all of the above vacated streets' right of way attached to the adjoining property owners.

Owners

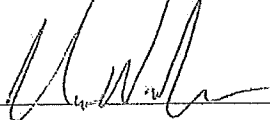
Webnecht Holdings, LLC

We ask that you proceed with such vacation pursuant to Minn. Stat. §412.851.

Dated this 5th day of November, 2024.

Petitioners

Webnecht Holdings, LLC

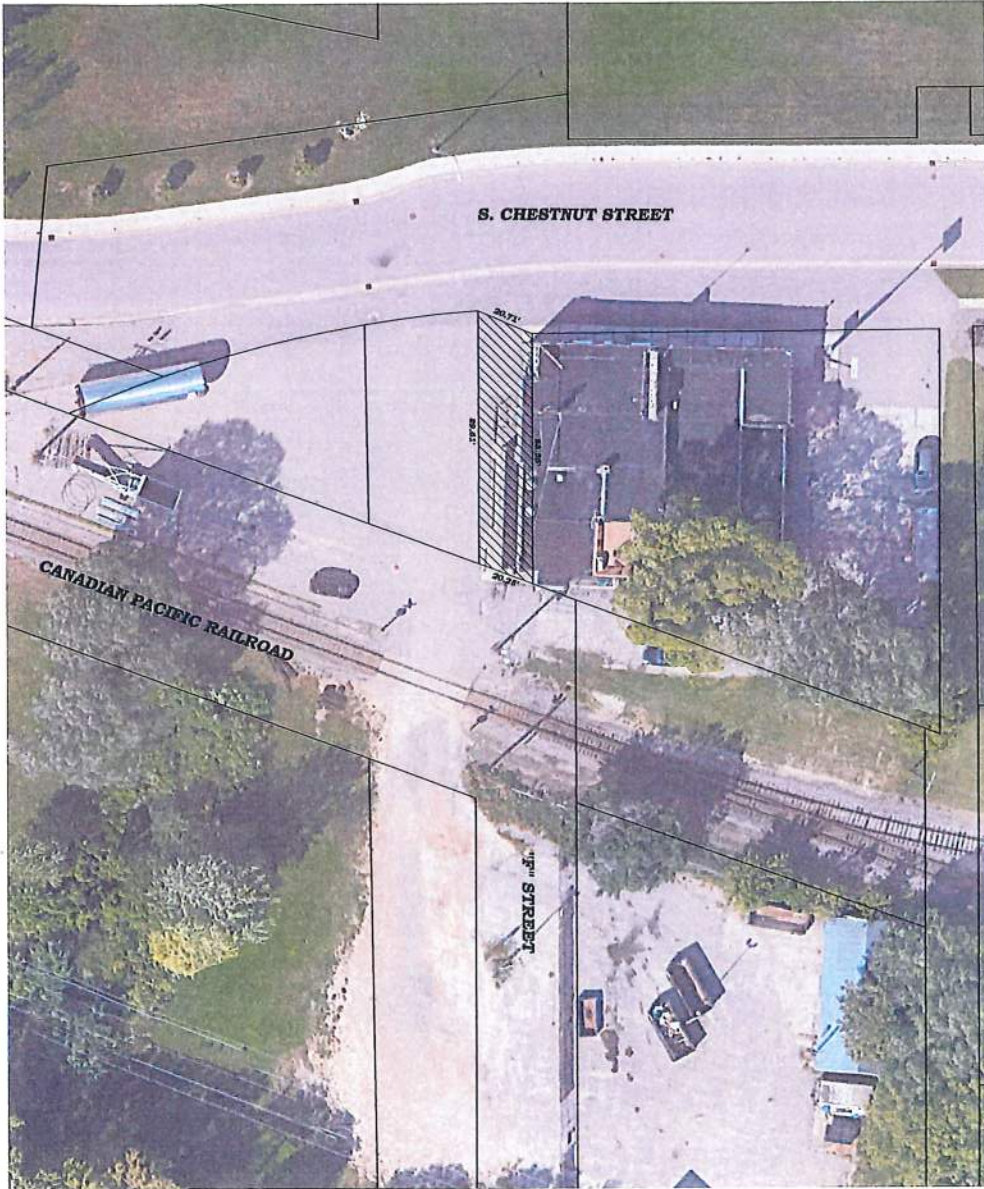


By: Maxwell Weber, Owner of Webnecht Holdings, LLC

Maxwell Weber

By: Maxwell Weber, Owner of Webnecht Holdings, LLC

"F" STREET VACATION REQUEST



DESCRIPTION:

REQUEST FOR VACATION OF SECTION OF "F" STREET LOCATED TO THE WEST OF CANADIAN PACIFIC RAILROAD ROW AND EAST OF S. CHESTNUT STREET IN CITY OF LA CRESCENT, HOUSTON COUNTY, MINNESOTA.

LEGEND:

 "F" STREET VACATION AREA





Civil Engineering
 Land Surveying
 Landscape Architecture
 4941 Kinchong Court
 Stevens Point, WI 54481
 715.344.9997 (PH) 715.344.9922 (FX)

**DO BE KIND DISPENSARY
 NEW BUILDING PROJECT
 CITY OF LA CRESCENT
 HOUSTON CO, MINNESOTA**

STREET VACATION REQUEST MAP

DATE	
BY	
CHECKED	
APPROVED	

412.851 VACATION OF STREETS.

The council may by resolution vacate any street, alley, public grounds, public way, or any part thereof, on its own motion or on petition of a majority of the owners of land abutting on the street, alley, public grounds, public way, or part thereof to be vacated. When there has been no petition, the resolution may be adopted only by a vote of four-fifths of all members of the council. No vacation shall be made unless it appears in the interest of the public to do so after a hearing preceded by two weeks' published and posted notice. The council shall cause written notice of the hearing to be mailed to each property owner affected by the proposed vacation at least ten days before the hearing. The notice must contain, at minimum, a copy of the petition or proposed resolution as well as the time, place, and date of the hearing. In addition, if the street, alley, public grounds, public way, or any part thereof terminates at, abuts upon, or is adjacent to any public water, written notice of the petition or proposed resolution must be served by certified mail upon the commissioner of natural resources at least 60 days before the hearing on the matter. The notice to the commissioner of natural resources does not create a right of intervention by the commissioner. At least 15 days prior to convening the hearing required under this section, the council or its designee must consult with the commissioner of natural resources to review the proposed vacation. The commissioner must evaluate:

- (1) the proposed vacation and the public benefits to do so;
- (2) the present and potential use of the land for access to public waters; and
- (3) how the vacation would impact conservation of natural resources.

The commissioner must advise the city council or its designee accordingly upon the evaluation. After a resolution of vacation is adopted, the clerk shall prepare a notice of completion of the proceedings which shall contain the name of the city, an identification of the vacation, a statement of the time of completion thereof, and a description of the real estate and lands affected thereby. The notice shall be presented to the county auditor who shall enter the same in the transfer records and note upon the instrument, over official signature, the words "entered in the transfer record." The notice shall then be recorded with the county recorder. Any failure to file the notice shall not invalidate any vacation proceedings.

History: 1949 c 119 s 102; 1953 c 735 s 12; 1957 c 383 s 1; 1967 c 289 s 15; 1969 c 9 s 85; 1973 c 123 art 2 s 1 subd 2; 1973 c 494 s 11; 1976 c 181 s 2; 1986 c 444; 1989 c 183 s 4; 1990 c 433 s 2; 2005 c 4 s 105; 2005 c 117 s 2

#3.5



WIESER LAW OFFICE, P.C.

ATTORNEYS AT LAW
WIESER PROFESSIONAL BUILDING
33 SOUTH WALNUT - SUITE 200
LA CRESCENT, MN 55947

KELLY M. IVERSON
AL "SKIP" WIESER, III
KAYLA C. SCHMITZ

PHONE: (507) 895-8200
FAX: (507) 895-8458

TO: Honorable Mayor and City Council Members

CC: Bill Waller, City Administrator

FROM: Skip Wieser, City Attorney

DATE: November 8, 2024

RE: Agenda Item No. 3.5 – Cannabis Business Regulation

In follow up to our recent meeting, attached find an updated ordinance regulating cannabis business within the City. I will review changes from the last meeting. Also attached find a map prepared by WHKS showing proposed setbacks based upon Council direction.

I will also provide an update to the City Council regarding the recent Planning Commission meeting and process moving forward.

Also included is a communication by Council Member Jostad.

CITY OF LA CRESCENT, MINNESOTA

Agenda Request Form

DATE SUBMITTED: 11/6/24 for 11/12/24 Council Meeting

SUBMITTED BY: Cheryl Jostad

ISSUE: Public hearing for Cannabis Business

ATTACHMENTS: Regulation Ordinance (Full Ordinance)

JUSTIFICATION:

Allow public input on all provisions of ordinance

ACTION REQUESTED:

At the 11/12/24 Council Meeting, call for public hearing on proposed Cannabis Ordinance

REVIEWED BY: [] City Clerk/ Admin. [] City Attorney [] Bldg. Insp. [] Finance Director [] Public Works [] City Engineer

RECOMMENDATION:

All Agenda Request Forms must be submitted to the City Administrator no later than Noon on the Wednesday preceding the City Council Meeting. The City shall have the discretion to determine if the request will be heard at a City Council Meeting.

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF LA CRESCENT TO REGULATE CANNABIS
BUSINESSES**

The City Council of the City of La Crescent ordains as follows:

SECTION 1 – ADMINISTRATION

1.1 Findings and Purpose

City of La Crescent makes the following legislative findings:

The purpose of this ordinance is to implement the provisions of Minnesota Statutes, chapter 342, which authorizes City of La Crescent to protect the public health, safety, welfare of City of La Crescent residents by regulating cannabis businesses within the legal boundaries of City of La Crescent.

City of La Crescent finds and concludes that the proposed provisions are appropriate and lawful land use regulations for City of La Crescent, that the proposed amendments will promote the community's interest in reasonable stability in zoning for now and in the future, and that the proposed provisions are in the public interest and for the public good.

1.2 Authority & Jurisdiction

City of La Crescent has the authority to adopt this ordinance pursuant to:

- a) Minn. Stat. 342.13(c), regarding the authority of a local unit of government to adopt reasonable restrictions of the time, place, and manner of the operation of a cannabis business provided that such restrictions do not prohibit the establishment or operation of cannabis businesses.
- b) Minn. Stat. 342.22, regarding the local registration and enforcement requirements of state-licensed cannabis retail businesses and lower-potency hemp edible retail businesses.
- c) Minn. Stat. 152.0263, Subd. 5, regarding the use of cannabis in public places.
- d) Minn. Stat. 462.357, regarding the authority of a local authority to adopt zoning ordinances.

Ordinance shall be applicable to the legal boundaries of City of La Crescent.

1.3 Severability

If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

1.4 Enforcement

The City of La Crescent, through its police department and building and inspections department, is responsible for the administration and enforcement of this ordinance. Any violation of the provisions of this ordinance or failure to comply with any of its requirements constitutes a misdemeanor and is punishable as defined by law. Violations of this ordinance can occur regardless of whether or not a permit is required for a regulated activity listed in this ordinance.

1.5 Definitions

1. Unless otherwise noted in this section, words and phrases contained in Minn. Stat. 342.01 and the rules promulgated pursuant to any of these acts, shall have the same meanings in this ordinance.
2. Cannabis Cultivation: A cannabis business licensed to grow cannabis plants within the approved amount of space from seed or immature plant to mature plant, harvest cannabis flower from mature plant, package and label immature plants and seedlings and cannabis flower for sale to other cannabis businesses, transport cannabis flower to a cannabis manufacturer located on the same premises, and perform other actions approved by the office.
3. Cannabis Retail Businesses: A retail location and the retail location(s) of a mezzobusinesses with a retail operations endorsement, microbusinesses with a retail operations endorsement, medical combination businesses operating a retail location, excluding lower-potency hemp edible retailers.
4. Cannabis Retailer: Any person, partnership, firm, corporation, or association, foreign or domestic, selling cannabis product to a consumer and not for the purpose of resale in any form.
5. Daycare: A location licensed with the Minnesota Department of Human Services to provide the care of a child in a residence outside the child's own home for gain or otherwise, on a regular basis, for any part of a 24-hour day.
6. Lower-potency Hemp Edible: As defined under Minn. Stat. 342.01 subd. 50.
7. Office of Cannabis Management: Minnesota Office of Cannabis Management, referred to as "OCM" in this ordinance.
8. Place of Public Accommodation: A business, accommodation, refreshment, entertainment, recreation, or transportation facility of any kind, whether licensed or not, whose goods, services, facilities, privileges, advantages or accommodations are extended, offered, sold, or otherwise made available to the public.
9. Preliminary License Approval: OCM pre-approval for a cannabis business license for applicants who qualify under Minn. Stat. 342.17.
10. Public Place: A public park or trail, public street or sidewalk; any enclosed,

indoor area used by the general public, including, but not limited to, restaurants; bars; any other food or liquor establishment; hospitals; nursing homes; auditoriums; arenas; gyms; meeting rooms; common areas of rental apartment buildings, and other places of public accommodation.

11. Residential Treatment Facility: As defined under Minn. Stat. 245.462 subd. 23.
12. Retail Registration: An approved registration issued by the City of La Crescent to a state-licensed cannabis retail business.
13. School: A public school as defined under Minn. Stat. 120A.05 or a nonpublic school that must meet the reporting requirements under Minn. Stat. 120A.24.
14. State License: An approved license issued by the State of Minnesota's Office of Cannabis Management to a cannabis retail business.

SECTION 2 – REGISTRATION OF CANNABIS BUSINESSES

2.1 Consent to registering of Cannabis Businesses

No individual or entity may operate a state-licensed cannabis retail business within City of La Crescent without first registering with City of La Crescent.

Any state-licensed cannabis retail business that sells to a customer or patient without valid retail registration shall incur a civil penalty of up to \$2,000 for each violation.

Notwithstanding the foregoing provisions, the state shall not issue a license to any cannabis business to operate in Indian country, as defined in United States Code, title 18, section 1151, of a Minnesota Tribal government without the consent of the Tribal government.

2.2 Compliance Checks Prior to Retail Registration

Prior to issuance of a cannabis retail business registration, City of La Crescent shall conduct a preliminary zoning verification to ensure compliance with local ordinances.

Pursuant to Minn. Stat. 342, within 30 days of receiving a copy of a state license application from OCM, City of La Crescent shall certify on a form provided by OCM whether a proposed cannabis retail business complies with local zoning ordinances and, if applicable, whether the proposed business complies with the state fire code and building code.

2.3 Registration & Application Procedure

2.3.1 Fees

A registration fee, as established in City of La Crescent's fee schedule, shall be charged to applicants depending on the type of retail business license applied for.

An initial retail registration fee shall not exceed \$500 or half the amount of an initial state license fee under Minn. Stat. 342.11, whichever is less. The initial registration

fee shall include the initial retail registration fee and the first annual renewal fee.

Any renewal retail registration fee imposed by City of La Crescent shall be charged at the time of the second renewal and each subsequent renewal thereafter.

A renewal retail registration fee shall not exceed \$1,000 or half the amount of a renewal state license fee under Minn. Stat. 342.11, whichever is less.

A medical combination business operating an adult-use retail location may only be charged a single registration fee, not to exceed the lesser of a single retail registration fee, defined under this section, of the adult-use retail business.

2.3.2 Application Submittal

The City of La Crescent shall issue a retail registration to a state-licensed cannabis retail business that adheres to the requirements of Minn. Stat. 342.22.

- A. An applicant for a retail registration shall fill out an application form, as provided by the City of La Crescent. Said form shall include, but is not limited to:
 - i. Full name of the property owner and applicant;
 - ii. Address, email address, and telephone number of the applicant;
 - iii. The address and parcel ID for the property which the retail registration is sought;
 - iv. Certification that the applicant complies with the requirements of local ordinances established pursuant to Minn. Stat. 342.13.
- B. The applicant shall include with the form:
 - i. the application fee as required in Section 2.3.1;
 - ii. a copy of a valid state license or written notice of OCM license preapproval;
- C. Once an application is considered complete, the City of La Crescent shall inform the applicant as such, process the application fees, and forward the application to the Building and Inspections Department for approval or denial.
- D. The application fee shall be non-refundable once processed.

2.3.3 Application Approval

- A. A state-licensed cannabis retail business application shall not be approved if the cannabis retail business would exceed the maximum number of registered cannabis retail businesses permitted under Section 2.6.
- B. A state-licensed cannabis retail business application shall not be approved or

renewed if the applicant is unable to meet the requirements of this ordinance.

- C. A state-licensed cannabis retail business application that meets the requirements of this ordinance shall be approved.

2.3.4 Annual Compliance Checks

The City of La Crescent shall complete at minimum one compliance check per calendar year of every cannabis business to assess if the business meets age verification requirements, as required under Minn. Stat. 342.22 Subd. 4(b) and Minn. Stat. 342.24 and this ordinance.

The City of La Crescent shall conduct at minimum one unannounced age verification compliance check at least once per calendar year.

Age verification compliance checks shall involve persons at least 17 years of age but under the age of 21 who, with the prior written consent of a parent or guardian if the person is under the age of 18, attempt to purchase adult-use cannabis flower, adult-use cannabis products, lower-potency hemp edibles, or hemp-derived consumer products under the direct supervision of a law enforcement officer or an employee of the local unit of government.

Any failures under this section must be reported to the Office of Cannabis Management.

2.3.5 Location Change

A state-licensed cannabis retail business shall be required to submit a new application for registration under Section 2.3.2 if it seeks to move to a new location still within the legal boundaries of City of La Crescent.

2.4 Renewal of Registration

The City of La Crescent shall renew an annual registration of a state-licensed cannabis retail business at the same time OCM renews the cannabis retail business' license.

A state-licensed cannabis retail business shall apply to renew registration on a form established by City of La Crescent.

A cannabis retail registration issued under this ordinance shall not be transferred.

2.4.1 Renewal Fees.

The City of La Crescent may charge a renewal fee for the registration starting at the second renewal, as established in City of La Crescent 's fee schedule.

2.4.2 Renewal Application.

The application for renewal of a retail registration shall include, but is not limited to:

- Items required under Section 2.3.2 of this Ordinance.

2.5 Suspension of Registration

2.5.1 When Suspension is Warranted.

The City of La Crescent may suspend a cannabis retail business's registration if it violates the ordinance of City of La Crescent or poses an immediate threat to the health or safety of the public. The City of La Crescent shall immediately notify the cannabis retail business in writing the grounds for the suspension.

2.5.2 Notification to OCM.

The City of La Crescent shall immediately notify the OCM in writing the grounds for the suspension. OCM will provide City of La Crescent and cannabis business retailer a response to the complaint within seven calendar days and perform any necessary inspections within 30 calendar days.

2.5.3 Length of Suspension.

The suspension of a cannabis retail business registration may be for up to 30 calendar days, unless OCM suspends the license for a longer period. The business may not make sales to customers if their registration is suspended.

The City of La Crescent may reinstate registration if it determines that the violations have been resolved.

The City of La Crescent shall reinstate the registration if OCM determines that the violation(s) have been resolved.

2.5.4 Civil Penalties.

Subject to Minn. Stat. 342.22, subd. 5(e) the City of La Crescent may impose a civil penalty, as specified in the City of La Crescent 's Fee Schedule, for registration violations, not to exceed \$2,000.

2.6 Limiting of Registrations

The City of La Crescent shall limit the number of cannabis retail businesses to three (3).

SECTION 3. REQUIREMENTS FOR CANNABIS BUSINESSES

3.1 Minimum Buffer Requirements

The City of La Crescent shall prohibit the operation of a cannabis business within 475 feet of a school.

The City of La Crescent shall prohibit the operation of a cannabis business within 250 feet of a daycare.

The City of La Crescent shall prohibit the operation of a cannabis business within 250 feet of a residential treatment facility.

The City of La Crescent shall prohibit the operation of a cannabis business within 250 feet of an attraction within a public park that is regularly used by minors, including a playground or athletic field.

Pursuant to Minn. Stat. 462.367 subd. 14, nothing in Section 3.1 shall prohibit an active cannabis business or a cannabis business seeking registration from continuing operation at the same site if a school/daycare/residential treatment facility/attraction within a public park that is regularly used by minors moves within the minimum buffer zone.

3.2 Limits on Location

Distances shall be computed by direct measurement from the nearest property line of the land use listed above to the nearest portion of the building being used for the cannabis business. Distances shall be verified by the applicant and confirmed by the person(s) responsible for enforcing this ordinance, via a method deemed acceptable by City of La Crescent.

3.3 Zoning and Land Use

3.3.1 Cultivation.

Cannabis businesses licensed or endorsed for cultivation are permitted as a conditional use in the following zoning districts:

- I, Industrial District

3.3.2 Cannabis Manufacturer.

Cannabis businesses licensed or endorsed for cannabis manufacturer are permitted as a conditional use in the following zoning districts:

- I, Industrial District

3.3.3 Hemp Manufacturer.

Businesses licensed or endorsed for low-potency hemp edible manufacturers permitted as a conditional use in the following zoning districts:

- I, Industrial District

3.3.4 Wholesale.

Cannabis businesses licensed or endorsed for wholesale are permitted as a conditional use in the following zoning districts:

- I, Industrial District

3.3.5. Cannabis Retail.

Cannabis businesses licensed or endorsed for cannabis retail are a permitted use in the following zoning districts:

- C-1, Commercial District
- CBD-2, Central Business District

3.3.6. Cannabis Transportation.

Cannabis businesses licensed or endorsed for transportation are permitted as a conditional use in the following zoning districts:

- I, Industrial District

3.3.7. Cannabis Delivery.

Cannabis businesses licensed or endorsed for delivery are permitted as a conditional use in the following zoning districts:

- C-1, Commercial District
- CBD-2, Central Business District

3.4 Hours of Operation

Cannabis businesses are limited to retail sale of cannabis, cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products between the hours of 10:00 a.m. and 9:00 p.m. seven (7) days per week.

3.5 Advertising

Cannabis businesses are permitted to erect signs in compliance with City of La Crescent Ordinance No. 531.

SECTION 4. TEMPORARY CANNABIS EVENTS

4.1 License or Permit Required for Temporary Cannabis Events

4.1.1 License Required

A license or permit is required to be issued and approved by City of La Crescent prior to holding a Temporary Cannabis Event.

4.1.2 Registration & Application Procedure

A registration fee, as established in City of La Crescent 's fee schedule, shall be charged to applicants for Temporary Cannabis Events.

4.1.3 Application Submittal & Review

The City of La Crescent shall require an application for Temporary Cannabis Events.

- A. An applicant for a retail registration shall fill out an application form, as provided by the City of La Crescent. Said form shall include, but is not limited to:
 - i. Full name of the property owner and applicant;
 - ii. Address, email address, and telephone number of the applicant;
 - iii. Site plan of event space, including location and number of access points;
 - iv. Proposed capacity of event space;
 - v. Other information as required by the City based on the type or size of the event.
- B. The applicant shall include with the form:
 - i. the application fee as required in Section 4.1.2;
 - ii. a copy of the OCM cannabis event license application, submitted pursuant to 342.39 subd. 2;
 - iii. The application shall be submitted to the City Clerk or designee for review. If the designee determines that a submitted application is incomplete, they shall return the application to the applicant with the notice of deficiencies.

The application shall be submitted to the City of La Crescent, or other designee for review. If the designee determines that a submitted application is incomplete, they shall return the application to the applicant with the notice of deficiencies.

- C. Once an application is considered complete, the designee shall inform the applicant as such, process the application fees, and forward the application to the Building and Inspections Department for approval or denial.
- D. The application fee shall be non-refundable once processed.
- E. The application for a license for a Temporary Cannabis Event shall meet the following standards:
 - i. Liability insurance satisfactory to City of La Crescent;
 - ii. Minimum Buffer Zone Required: A temporary cannabis event shall provide a minimum buffer zone from the following uses:
 - 1. Four Hundred Seventy-Five (475) feet from a school;
 - 2. Two Hundred Fifty (250) feet of a daycare;

- 3. Two Hundred Fifty (250) feet of a residential treatment facility;
 - 4. Two Hundred Fifty (250) feet of an attraction within a public park that is regularly used by minors, including a playground or athletic field.
- iii. Temporary cannabis events shall only occur between the hours of 10:00 a.m. and 9:00 p.m., unless extended by the City Council with approval of a special event permit.
 - iv. Adequate security for the event is in place to ensure compliance with the requirements of state law at applicant's sole expense.
- F. A request for a Temporary Cannabis Event that meets the requirements of this Section shall be approved.
 - G. A request for a Temporary Cannabis Event that does not meet the requirements of this Section shall be denied. The City of La Crescent shall notify the applicant of the standards not met and basis for denial.

Temporary cannabis events shall only be held at locations approved by La Crescent City Council.

SECTION 5. USE IN PUBLIC PLACES

No person shall use cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products in a public place or a place of public accommodation unless the premises is an establishment or an event licensed to permit on-site consumption of adult-use.

SECTION 6 – PERFORMANCE STANDARDS

- 6.01 Operation of a cannabis business of the types established by Minnesota Statutes section 324.10 within the city shall comply with the provisions of this chapter and the following:
- A. Building Code. The cannabis business shall comply with Minnesota State Building Code.
 - B. Zoning Ordinance. The cannabis business shall comply with the provisions of Zoning Ordinance.
 - C. Ventilation: A cannabis business shall be ventilated so that the odor of marijuana cannot be detected by a person with a normal sense of smell at the exterior of the cannabis business at the property line.
 - D. Age Limitations: No person under twenty-one (21) years of age shall be within the cannabis business premises.
 - E. Public View:

- i. All activities of a cannabis business businesses, including, without limitation, cultivating, growing, processing, displaying, manufacturing, selling, and storage, shall be conducted out of public view.
- ii. No cannabis or paraphernalia shall be displayed or kept in a business so as to be visible from outside the licensed premises.

F. Prohibited Activities:

- i. Consumption or use of cannabis products onsite of a cannabis retail business is prohibited unless an onsite license is first obtained.
- ii. There shall be no outdoor events or sales associated with a cannabis business; all such activities shall occur within a principal or accessory building, including temporary structures in compliance.
- iii. No cannabis business shall occupy a residential dwelling unit.

G. Odor Mitigation. All cannabis cultivation operations, production and processing facilities, including but not limited to any: drying, aging, trimming and packing facilities shall be equipped with the following odor mitigation measures:

- i. Installation and maintenance of activated carbon filters on all exhaust outlets to the building exteriors.
- ii. Location of exhaust outlets a minimum of 10 feet from the property line and 10 feet above finished grade.
- iii. Maintenance of negative air pressure within the facility, or an alternative odor control system approved by the person(s) responsible for enforcing this ordinance, based upon a mechanical engineer licensed in the State of Minnesota, demonstrating the alternative system will control odor equally or better than the required activated carbon filtration system.
- iv. All cultivation sites shall utilize dust control measures on access roads and all ground disturbing activities.

H. Security/Theft Mitigation.

- i. A plan to prevent individuals from loitering on the premises of the business if they are not engaging in activity expressly related to the cannabis business.
- ii. Twenty-four-hour emergency contact information for the owner or an on-site employee which shall be provided to the La Crescent Police Department.

- iii. A professionally installed, maintained, and monitored alarm system.
- iv. Except for live cannabis plants being cultivated at a cannabis cultivation facility, and limited amounts of cannabis for display purposes, all cannabis and cannabis products shall be stored in a secured and locked structure, and in a secured and locked safe room, safe, or vault, and in a manner as to prevent diversion, theft or loss.
- v. Twenty-four-hour security cameras to monitor all entrances and exits to the cannabis business, all interior spaces open and accessible to the public, and all interior spaces where cannabis, cash, or currency is being stored for any period of time on a regular basis. The holder of the cannabis license shall be responsible for ensuring that the security cameras footage is accessible. The footage shall be retained for a minimum of ninety days and shall be made available to the person(s) responsible for enforcing this ordinance, as well as the Houston County Sheriff's Office upon demand.
- vi. Sensors shall be installed to detect entry/exit from all secure areas.
- vii. Any bars installed on the windows/doors of a cannabis business shall be installed only on the interior of the building.

SECTION 7 – EFFECTIVE DATE AND EXPIRATION

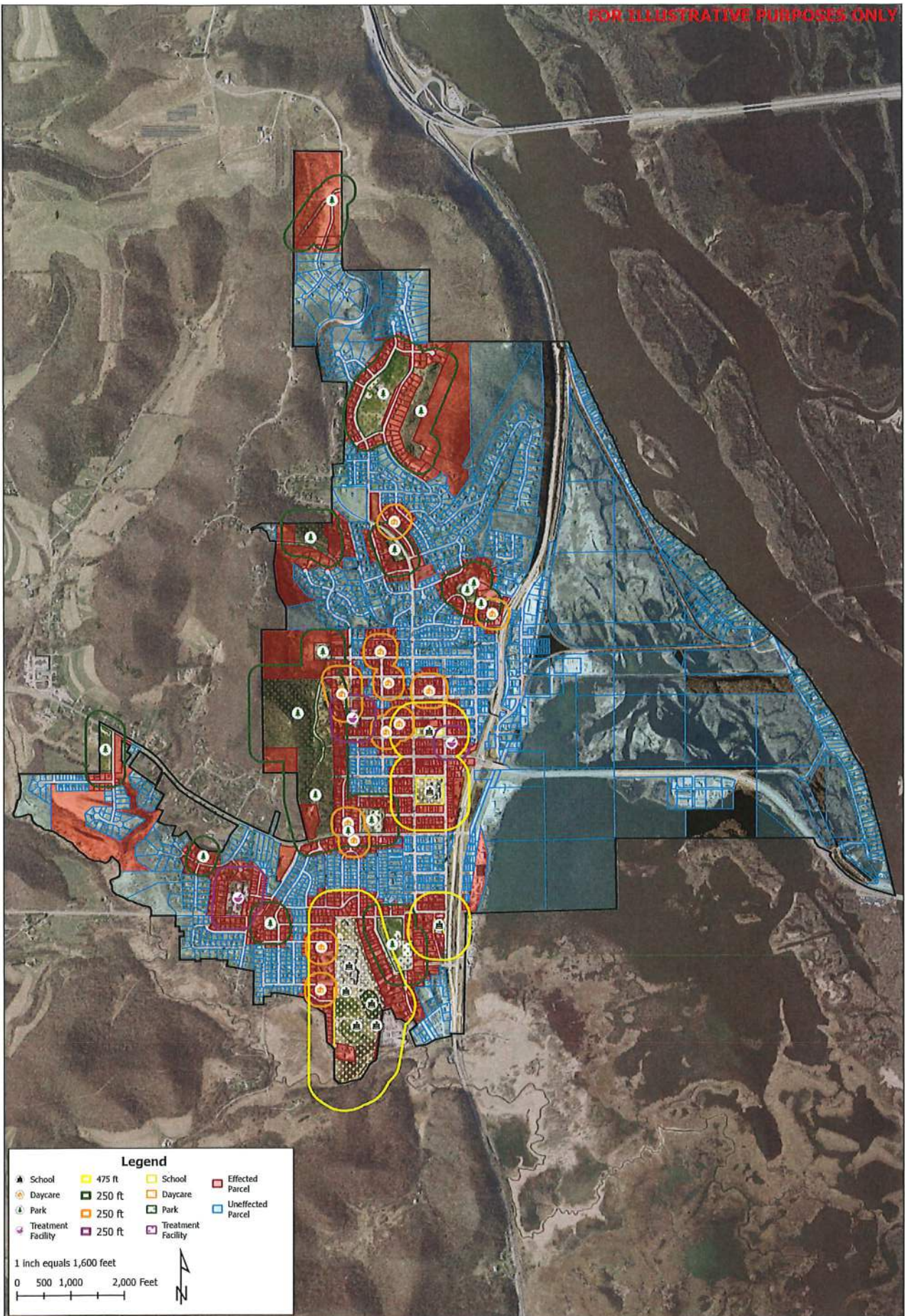
7.01 This Ordinance shall take effect and be enforced from and after its passage and publication.

PASSED AND ENACTED this _____ day of _____, 2024.

Mayor

ATTEST:

City Administrator



Legend

School	475 ft	School	Effected Parcel
Daycare	250 ft	Daycare	Unaffected Parcel
Park	250 ft	Park	
Treatment Facility	250 ft	Treatment Facility	

1 inch equals 1,600 feet

0 500 1,000 2,000 Feet

3.6



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: November 6, 2024
RE: 2025 Holiday Gathering

Mayor Poellinger will review this with the City Council at the meeting.

#3.7



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: November 6, 2024
RE: Personnel Committee Recommendation

The Personnel Committee has the following recommendations for consideration by the City Council:

1. On December 4, 2024, Kaleb Peterson will have successfully completed his one-year probationary period as a Peace Officer for the City of La Crescent. Effective December 4, 2024, the Personnel Committee is recommending that Mr. Peterson's probationary status be removed, and that he be classified as a regular City of La Crescent employee. A letter from the Police Chief regarding this recommendation is included.



CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager



October 30, 2024

Honorable Mayor and City Council Members

City Administrator Bill Waller

Re: Removal of Probationary Status for Peace Officer Kaleb Peterson, Badge #305

On December 4, 2024, Officer Kaleb Peterson will complete his one-year probationary period in accordance with Article 5.2 of the LELS Local 120 Contract.

I am pleased to report that Officer Peterson has successfully met all performance expectations and requirements of his probationary period.

I respectfully request that the City Council consider reclassifying Officer Peterson to regular full-time employment status as a City of La Crescent Peace Officer, effective December 4, 2024.

Thank you for your consideration.

Respectfully,

#3.8



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: November 6, 2024
RE: Proposed 2025 General Fund Budget/Levy

Attached for review by the City Council is the proposed 2025 general fund budget and the adopted resolution that sets the preliminary levy.

The date for the public meeting at which time the proposed budget and levy will be discussed and the final budget and levy is determined is set for 6:00 p.m., on Monday, December 16, 2024. This is the second regular scheduled City Council meeting in December.

A couple of notes for the City Council to remember as part of the budget review and adoption process:

1. The City Council cannot adopt the 2025 general fund budget until after the public meeting in December.
2. Once the preliminary levy is set, the City Council has the discretion to lower the levy but the City Council cannot increase the preliminary levy.

The 2025 preliminary levy resolution reflects a 5.0% increase. The final total City levy in 2024 was \$3,701,122, and the proposed 2025 levy is \$3,886,178.

The proposed budget has been modified since the first City Council meeting in October when it was last reviewed with the City Council. In the street department budget the funds for the cost to pave a portion of the parking lot at Old Hickory Park were removed, and were replaced with funds for the CPL project at Stoney Point. This change, along with removing the funds to demolish the house at 333 Main Street, allow for the addition of a ninth Police Officer position to the budget. The new position would begin in July of 2025.

Pages 1 -8 are the revenue portion of the budget. The expenditure portion of the budget starts on page 9 with the Council portion of the budget.

The following is a summary of the proposed 2025 general fund budget:

1. This is the ad valorem tax.
2. This is the City's local government aid for 2024, which is an increase of \$585 from 2024 to 2025.
3. This is the Municipal State Aid funds for the reconstruction of a portion of Oak Street.
4. This is the MnDOT grant for the Safe Routes to School project.
5. These are the MnDNR grants for the Stoney Point CPL project and the Pine Creek Restoration project.
6. The revenues for the recreation portion of the budget have been set at zero for the programming activities that the City will no longer be providing in 2025. This will also be reflected on the expenditure side of the budget.
7. This is a proposed transfer from one of the City's tax increment funds.
8. These are the bond proceeds for the South 6th Street project issued under the City's street reconstruction bonding authority.
9. For items 3,4,5, and 8, there are corresponding expenditures on the expense side of the budget.
10. The audit budget figure has been increased due to the City's current auditor no longer performing the service in 2025.
11. The proposed budget does not include funds for an election.
12. The proposed budget includes funds to begin converting files and records to an electronic format, and for computer replacement.
13. The proposed budget includes funds for the lease purchase of the current Tesla, along with 2 new vehicles in 2025 that will be purchased utilizing carbon reduction funding.
14. The proposed budget has been adjusted to include funds for a 9th Police Officer. The position would begin in July of 2025.
15. The proposed budget was adjusted to add the costs for the CPL Stoney Point Project and the cost to pave a portion of the parking lot at Old Hickory Park was removed from the budget.
16. The proposed budget includes funds for a transfer to the ice arena fund, along with a set a side of funds for ongoing building maintenance at the ice arena.
17. The library levy was adjusted based on the adopted preliminary levy resolution. A copy of the proposed library budget is attached.
18. The funds to demolish the City owned house at 333 Main Street were removed from the proposed budget. We are suggesting that the City Council allow Healthy Community Partnership to use the building in 2025, and that the structure be removed in 2026.

As in the past, we will continue to review the proposed budget and evaluate changes or modifications. This will be the last time that the budget will be reviewed prior to the public meeting in December when the budget and levy will be considered.

RESOLUTION 09-24-33

**RESOLUTION MAKING PRELIMINARY GENERAL LEVIES FOR
COLLECTION WITH REAL ESTATE TAXES PAYABLE IN THE
CALENDAR YEAR 2025**

BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota as follows:

1. It is hereby determined and declared that there shall be and there is hereby levied upon all taxable property within the City for the general purposes of the City, as provided by law, to be collected in the year 2025 as part of the general taxes due and payable in the year 2025 a direct ad valorem tax in the amount of \$2,608,988.00 as provided by State law to be levied and collected in the manner provided by law.

2. Be it also hereby determined and declared that there shall be and there is hereby levied upon taxable property within the City of La Crescent for public library service, a tax in the amount of \$196,290.00 to be collected in the year 2025, as authorized by Minnesota Statutes, Section 134.33 and 134.34.

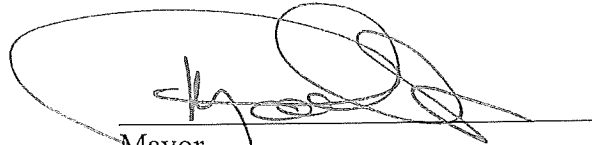
3. It is hereby found, determined, and declared that the amounts set forth in a column at the right to be levied with taxes to be collected in the calendar year 2025, in conjunction with the various bonds issued and sinking funds described below:

FUND #	YEAR	DESCRIPTION	TO BE LEVIED FOR COLLECTION IN CALENDAR YEAR 2025
325	2016A	G.O. Refunding Rec. Fac. Bonds - Aquatic Center	\$198,700.00
327	2016A	G.O. Improvement Bonds - Oak St. Recon.	\$112,100.00
328	2017A	G.O. Equipment Certificates	\$119,800.00
329	2018A	G.O. Improvement Bonds - Streets/Veterans Park	\$146,500.00
330	2019A	G.O. Equipment Certificates - Fire Truck	\$47,100.00
331	2019B	G.O. Improvement Bonds - Street Recon.	\$34,000.00
332	2020A	G.O. Improvement Bonds - HTM	\$175,700.00
333	2020A	G.O. Bonds - Tax Abatement - Ice Arena	\$12,600.00
334	2022A	G.O. Imp. Bonds/Equip. Cert. & CIP Bonds	\$234,400.00
		TOTAL DEBT SERVICE LEVY	\$1,080,900.00

4. Total levy for the City of La Crescent for collection in 2025 is \$3,886,178.00


ADOPTED this 26th day of September, 2024.

SIGNED:



Mayor

ATTEST:



City Administrator

Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
GENERAL FUND							
TAXES							
101-31010	CURRENT AD VALOREM TAXES	2,068,910	2,259,443	.00	2,431,002	2,431,002	2,612,988
101-31011	REFUND TAX-ANNEXED-TWNSHP	6,029-	.00	.00	4,000-	4,000-	.00
101-31050	TAX ABATEMENT	.00	.00	.00	.00	.00	.00
101-31051	EXCESS TIF REVENUE REFUND	.00	.00	.00	.00	.00	.00
101-31410	LODGING TAX - HOTEL/MOTEL	3,553	8,776	1,999-	3,500	5,499	5,000
101-31810	FRANCHISE FEES-CABLE TV	49,864	49,784	60,911	50,000	10,911-	60,000
101-31900	INT. ON DELINQUENT TAXES	109	1,410	.00	300	300	300
Total TAXES:		2,116,407	2,319,413	58,912	2,480,802	2,421,890	2,678,288
LICENSES & PERMITS							
101-32110	LIQUOR/WINE - ON SALE	4,375	4,505	25	4,600	4,575	4,600
101-32111	LIQUOR OFF SALE	1,350	750	.00	1,350	1,350	1,350
101-32112	BEER ON SALE	280	560	.00	280	280	300
101-32113	BEER OFF SALE	.00	300	.00	.00	.00	.00
101-32115	SOFT DRINK LICENSE	.00	.00	.00	.00	.00	.00
101-32116	CIGARETTE LICENSE	225	180	.00	200	200	200
101-32117	CANNABIS LICENSE	.00	.00	.00	.00	.00	1,500
Budget notes: ~2025 3 @ \$500							
101-32119	GARBAGE PICKUP PERMIT	2,000	2,000	.00	2,000	2,000	2,000
101-32160	MASSAGE LICENSE	400	500	250	300	50	400
101-32162	ICE CREAM VENDER LICENSE	.00	.00	.00	.00	.00	.00
101-32210	BUILDING PERMITS (EXC SUR	70,578	61,388	41,977	40,000	1,977-	45,000
101-32211	EXCAVATION PERMITS	231	316	500	200	300-	300
101-32212	PLUMBING PERMITS	3,505	3,985	2,875	3,000	125	3,000
101-32213	FENCE PERMITS	500	700	275	400	125	400
101-32214	DEMOLITION PERMITS	.00	.00	.00	.00	.00	.00
101-32215	SIGN PERMIT	105	185	100	150	50	100



Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
101-32216	FILL PERMITS	.00	.00	.00	.00	.00	.00
101-32217	CONDITIONAL USE PERMIT	600	250	250	300	50	300
101-32218	VARIANCE FEE	1,080	400	250	500	250	400
101-32219	MECHANICAL PERMIT	3,000	3,360	2,695	3,000	305	3,000
101-32220	GAS INSTALLERS LICENSE	1,260	1,485	135	1,000	865	1,200
101-32221	SHORT-TERM RENTAL PERMIT FEE	.00	400	100	.00	100-	.00
101-32240	DOG\MULTIPLE PET LICENSES	300	475	350	325	25-	400
101-32241	DOG LICENSES	6,611	7,291	3,755	5,000	1,245	6,000
101-32242	CAT LICENSES	1,800	1,600	885	1,000	115	1,500
101-32243	CAT\MULTIPLE PET LICENSES	275	300	225	200	25-	200
101-32244	CHICKEN PERMIT APPLICATION FE	.00	50	.00	.00	.00	.00
101-32245	BEEKEEPING PERMIT	.00	.00	50	.00	50-	.00
101-32260	PEDDLERS PERMIT	.00	.00	70	.00	70-	.00
101-32261	FILING FEES	8	.00	6	.00	6-	.00
101-32262	HAND GUN PERMITS	.00	.00	.00	.00	.00	.00
Total LICENSES & PERMITS:		98,483	90,980	54,773	63,805	9,032	72,150
INTERGOVERNMENTAL AID							
101-33124	FEDERAL FLOOD RELIEF AID	.00	.00	130,739	.00	130,739-	.00
101-33125	FEDERAL GRANT-TRANSIT	.00	77,600	77,600	.00	77,600-	.00
101-33126	FEDERAL OJP VEST AID	981	.00	.00	.00	.00	.00
101-33127	FEDERAL AID - ARPA	.00	184,891	.00	.00	.00	.00
101-33159	FEDERAL OJP BODY-WORN CAME	.00	.00	.00	.00	.00	.00
101-33160	FEDERAL COPS GRANT FUNDS	.00	.00	.00	.00	.00	.00
101-33161	FEDERAL CARES ACT FUNDS	.00	.00	.00	.00	.00	.00
101-33165	FEDERAL AID-WAGON WHEEL PRO	452,242	.00	.00	.00	.00	.00
101-33401	LOCAL GOVERNMENT AID	662,884	684,957	398,200	796,400	398,200	796,985
101-33402	MARKET VALUE HOMESTEAD CRE	.00	.00	.00	.00	.00	.00
101-33403	STATE MV CREDIT - AGRICULTURA	.00	.00	.00	.00	.00	.00

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Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
101-33404	STATE AID-MN DOT	.00	57,680	66,868	12,000	54,868-	229,000
Budget notes: ~2024 \$12,000 Tesla Grant ~2025 \$12,000 Tesla \$16,000 Carbon Reduction Funds (2 new vehicles) \$201,000 S 6th Street							
101-33405	STATE AID-DISASTER CREDIT	.00	.00	.00	.00	.00	.00
101-33416	STATE AID-POLICE TRNG REIMB.	10,148	8,082	7,096	11,000	3,905	8,000
101-33418	STATE AID FOR STREET MAINT.	65,588	64,063	69,889	64,000	5,889-	70,000
Budget notes: 25% of allotted MSA Funding							
101-33419	STATE AID FOR STREET CONST.	.00	.00	.00	.00	.00	412,000 (3)
Budget notes: ~2025 Oak Street Project							
101-33420	STATE FIRE DEPT AID	43,006	49,263	.00	35,000	35,000	35,000
Budget notes: Pass-thru to Firefighters Relief Assoc.(comes in Oct)							
101-33424	STATE FLOOD RELIEF AID	.00	.00	39,222	.00	39,222-	.00
101-33425	STATE PERA AID	.00	.00	.00	.00	.00	.00
101-33427	STATE - MPO - WAGON WHEEL	2,850	.00	.00	.00	.00	.00
101-33428	STATE POLICE AID & GRANTS	75,264	307,785	85,130	74,000	11,130-	75,000
Budget notes: Funding comes in October							
101-33429	STATE OF MN-ELECTION FUNDING	.00	.00	4,045	.00	4,045-	.00
101-33430	STATE TRANSIT FUNDING	229,969	207,160	209,334	225,000	15,666	283,994
Budget notes: Pass-thru to City of La Crosse - MTU							
101-33432	STATE AID - WAGON WHEEL PROJ.	1,553,274	113,921	.00	.00	.00	.00
Budget notes: ~2022 PHASE 3 - PEDESTRIAN BRIDGE							
101-33433	STATE-MNDOT LANDSCAPE PARTN	5,429	6,235	.00	8,000	8,000	8,000
101-33434	STATE GRANT-MN DOT PROJECT	230,143	48,253	.00	.00	.00	348,011 (4)
Budget notes: ~2023 MN DOT BOOST GRANT SRTS Funding up to \$33,061.00, no city match ~2025 Safe Routes to School Grant							
101-33435	STATE AID-LOCAL PERFORMANCE	.00	.00	.00	.00	.00	.00
101-33436	STATE AID - MN DNR	.00	.00	8,682	.00	8,682-	549,700 (5)
Budget notes: ~2022 \$86,210 - WAGON WHEEL PHASE 1 FINAL PAVING GRANT 75% \$128,106 - WEST CHANNEL BOAT LANDING ROAD							

Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
	(see 101-43100-403 for expenses) ~2025 \$40,700 CPL Grant Stoney Pt \$500,000 CPL Grant Pine Creek \$9,000 Releaf Grant						
101-33437	STATE GRANT - MPCA	.00	.00	85,356	.00	85,356-	.00
101-33438	STATE GRANT-COMM. OF COMMER	.00	.00	.00	.00	.00	.00
101-33439	STATE GRANT - MN DEPT LABOR	.00	.00	1,131	.00	1,131-	20,000
	Budget notes: ~2024 BOT GRANT ~2025 BOT GRANT						
101-33440	STATE GRANT - MN DEPT HEALTH	.00	.00	7,000	.00	7,000-	.00
	Budget notes: 2024: Source Water Protection Implementation Grant - Stormwater Murals ~2024 2024: Source Water Protection Implementation Grant - Stormwater Murals						
101-33624	HO. CO. PD ASSISTANCE AID-TZD	2,088	2,464	1,123	1,500	377	1,500
101-33625	HO. CO. - SHIP GRANT FUNDING	6,077	3,303	.00	4,000	4,000	5,000
101-33626	HO. CO.-CONSTRUCTION PROJ AID	.00	.00	.00	.00	.00	50,000
	Budget notes: ~2025 \$50,000 S 6th Street						
101-33627	HO CO VOTER/ELECTION FUNDS	.00	.00	1,740	.00	1,740-	.00
101-33630	WINONA CO-CONSTRUCTION PRO	.00	.00	.00	.00	.00	35,000
	Budget notes: ~2025 WinLac - CPL Pine Creek						
101-33640	ISD #300 AID - PEDESTRIAN XING	.00	.00	.00	.00	.00	.00
101-33641	GRANT-SO MN INITIATIVE FOUNDA	.00	.00	.00	.00	.00	.00
	Total INTERGOVERNMENTAL AID:	3,339,942	1,815,657	1,193,154	1,230,900	37,746	2,927,190
	PUBLIC CHARGES FOR SERVICE						
101-34102	RECORDING OF LEGAL INSTRU	92	.00	.00	.00	.00	.00
101-34103	ZONING & SUBDIVISION FEES	200	650	.00	200	200	200
101-34105	SALE OF MAPS & PUBLICATIONS	.00	.00	.00	.00	.00	.00
101-34110	PLAN CHECK FEES	23,546	21,284	13,002	17,500	4,498	17,500
101-34112	COPY & FAX CHARGES	11	54	4	.00	4-	.00
101-34113	SITE PLANNING FEE	.00	.00	.00	.00	.00	.00
101-34114	ANNEXATION FILING FEE	.00	.00	.00	.00	.00	.00
101-34115	INVESTIGATION FEE-BLDG/ZNG	152	50	.00	.00	.00	.00

Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
101-34201	SPECIAL POLICE SERVICES	669	1,077	.00	500	500	750
101-34202	ISD#300 POLICE LIASON FUNDING	.00	.00	.00	.00	.00	.00
101-34203	ACCIDENT/DRIVING RECORDS/CD'	40	16	.00	.00	.00	.00
101-34204	FINGERPRINTING/BACKGRND FEE	3,295	3,325	3,135	3,000	135-	3,200
101-34205	TRANSCRIPTION SERVICES	.00	.00	.00	.00	.00	.00
101-34206	POLICE NSF COLLECTION SERVIC	60	.00	.00	.00	.00	.00
101-34302	STREET & STREET SIGN REPAIRS	.00	.00	.00	.00	.00	.00
101-34303	STREET SWEEPING	2,700	.00	.00	2,000	2,000	2,000
101-34304	SNOW REMOVAL	400	150	.00	.00	.00	.00
101-34305	VEHICLE IMPOUND	445	200	.00	.00	.00	.00
101-34306	TRANSPORTATION PLAN REVENUE	.00	.00	.00	.00	.00	.00
101-34405	WEED CUTTING,CONTROL, MOW	2,200	550	.00	200	200	500
101-34409	BRUSH SITE USAGE FEE-TOWNHSI	2,000	.00	.00	2,000	2,000	2,000
101-34718	POOL SOFT DRINK REBATE	.00	.00	.00	.00	.00	.00
101-34719	SWIMMING POOL ADMISSIONS	49,868	57,660	56,640	48,000	8,640-	55,000
101-34720	POOL MEMBERSHIPS-FAMILY-CITY	24,080	26,864	26,667	24,000	2,667-	25,000
101-34721	POOL MEMBERSHIPS-SINGLE-CITY	3,808	3,322	3,378	3,500	122	3,500
101-34722	CONCESSIONS - POOL	25,678	29,200	29,024	24,000	5,024-	27,500
101-34723	SWIM POOL ID PICTURES	.00	.00	.00	.00	.00	.00
101-34724	BASEBALL PROGRAM - CITY	2,508	2,096	2,419	2,300	119-	.00
101-34725	SOFTBALL PROGRAM - CITY	1,469	1,170	1,305	1,300	5-	.00
101-34726	GYMNASTICS LESSONS - CITY	.00	.00	.00	.00	.00	.00
101-34727	SWIMMING LESSONS - CITY	13,585	15,130	15,015	12,000	3,015-	15,000
101-34728	TENNIS LESSONS - CITY	2,640	2,920	2,790	2,400	390-	.00
101-34729	TOWNSHIP FEES	22,610	24,057	.00	19,000	19,000	10,000
101-34731	GOLF LESSONS - CITY	1,730	2,030	1,225	1,500	275	.00
101-34732	BASKETBALL LESSONS - CITY	1,890	1,510	2,720	1,500	1,220-	.00
101-34733	VOLLEYBALL LESSONS - CITY	1,180	1,220	855	1,000	145	.00

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Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
101-34734	YOUTH TRIATHLON ENTRY FEE	.00	.00	.00	.00	.00	.00
101-34736	BASEBALL PROGRAM - TOWNSHIP	636	487	632	600	32-	.00
101-34737	SOFTBALL PROGRAM - TOWNSHIP	262	112	253	200	53-	.00
101-34738	GOLF LESSONS - TOWNSHIP	480	450	705	450	255-	.00
101-34739	VOLLEYBALL LESSONS - TOWNSHI	450	240	405	400	5-	.00
101-34740	BASKETBALL LESSONS - TOWNSHI	580	450	460	500	40	.00
101-34741	SWIMMING LESSONS - TOWNSHIP	5,600	6,135	5,690	5,000	690-	5,500
101-34742	POOL MEMB. - FAMILY - TOWNSHIP	5,956	6,124	5,684	5,000	684-	5,500
101-34743	POOL MEMB. - SINGLE - TOWNSHIP	828	646	711	600	111-	700
101-34744	TENNIS LESSONS - TOWNSHIP	520	680	540	500	40-	.00
101-34745	BASEBALL PROGRAM - OTHER	473	725	720	400	320-	.00
101-34746	SOFTBALL PROGRAM - OTHER	346	220	318	200	118-	.00
101-34747	GOLF LESSONS - OTHER	915	870	1,060	800	260-	.00
101-34748	VOLLEYBALL LESSONS-OTHER	325	85	385	300	85-	.00
101-34749	BASKETBALL LESSONS - OTHER	630	235	495	500	5	.00
101-34750	SWIMMING LESSONS - OTHER	9,810	5,715	6,710	8,000	1,290	6,500
101-34751	POOL MEMB. - FAMILY - OTHER	5,773	5,408	7,612	5,500	2,112-	7,000
101-34752	POOL MEMB. - SINGLE - OTHER	1,179	1,642	1,142	1,200	58	1,200
101-34753	TENNIS LESSONS - OTHER	405	360	605	350	255-	.00
101-34754	LOG ROLLING LESSONS - CITY	560	480	315	500	185	500
101-34755	LOG ROLLING LESSONS - TOWNSH	160	200	225	100	125-	200
101-34756	LOG ROLLING LESSONS - OTHER	45	225	55	150	95	100
101-34757	SWIM TEAM - CITY	1,095	823	926	800	126-	850
101-34758	SWIM TEAM - TOWNSHIP	346	430	304	300	4-	300
101-34759	SWIM TEAM - OTHER	168	337	268	100	168-	250
101-34780	PARK USE FEES	3,961	10,064	9,960	7,500	2,460-	16,000
101-34781	DONATIONS	.00	.00	.00	.00	.00	.00
101-34950	SEMINAR REGIST FEES-BLDG/ZNG	.00	.00	.00	.00	.00	.00

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Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
Total PUBLIC CHARGES FOR SERVICE:		228,360	237,679	204,359	205,850	1,491	206,750
FINES & FORFEITURES							
101-35101	COURT FINES	18,564	19,566	14,956	13,000	1,956-	13,000
101-35102	PARKING FINES	20	180	40	.00	40-	.00
101-35103	ADMINISTRATIVE COMPLAINT	.00	.00	.00	.00	.00	.00
101-35104	ANIMAL CONTROL PICKUP FEE	.00	.00	.00	.00	.00	.00
101-35105	ANIMAL CONTROL KENNEL BOA	.00	.00	.00	.00	.00	.00
101-35107	RESTITUTION-COURT ORDERED	135	.00	.00	.00	.00	.00
101-35108	PROSECUTION FEES	.00	.00	.00	.00	.00	.00
101-35200	FORFEITURES-POLICE DEPT	.00	.00	.00	.00	.00	.00
Budget notes: MN Surplus Auction							
Total FINES & FORFEITURES:		18,718	19,746	14,996	13,000	1,996-	13,000
SPECIAL ASSESSMENTS							
101-36101	SPECIAL ASSESSMENTS-ALLEYS&	35,655	.00	.00	.00	.00	.00
101-36102	SPECIAL ASSMTS - INTEREST	1,798	103	.00	.00	.00	.00
101-36103	SPECIAL ASSMTS-STORM WATER	.00	.00	.00	.00	.00	.00
101-36104	PAYMENT IN LIEU OF SPEC ASSMT	.00	.00	.00	.00	.00	.00
101-36200	MISCELLANEOUS REVENUE	1,977	41,475	2,477,618	.00	2,477,618-	.00
101-36201	UNCLAIMED PROPERTY	219	.00	208	.00	208-	.00
101-36202	BAD CHECK CHARGE	.00	70	20-	.00	20	.00
101-36210	INTEREST ON INVESTMENTS	10,449	22,520	2,427	10,000	7,573	10,000
101-36211	MARKET VALUE ADJUSTMENT	.00	.00	.00	.00	.00	.00
101-36220	LAND LEASE PAYMENTS	4,064	4,186	.00	4,186	4,186	22,000
101-36221	RENTAL PROPERTY - HOUSE	.00	.00	10	.00	10-	.00
101-36222	SOLAR RENT-MAINT/ANIMAL/RADI	250	350	.00	150	150	150
Budget notes: Annual Solar Equipment & Roof Rental							
101-36230	CONTRIB./DONATIONS-PRIVATE	6,348	15,132	23,155	.00	23,155-	.00
101-36232	WELLNESS INCENTIVE PROG-SSC	.00	.00	.00	.00	.00	.00
Budget notes:							

Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
Pass-thru funding from Southeast Service Cooperative (see Expense Acct. 101-41400-210)							
101-36233	CONTRIBUTIONS EDA PROJECTS	.00	.00	.00	.00	.00	.00
101-36234	GRANTS/REBATES-GREEN STEPS	3,809	.00	.00	.00	.00	.00
101-36235	GRANT FUNDS-USTA	.00	.00	.00	.00	.00	.00
101-36236	NEIGHBORS NIGHT OUT DONATIO	2,350	4,226	1,535	2,000	465	2,000
101-36240	INSURANCE REBATE, DIVIDEN	13,770	4,438	.00	10,000	10,000	5,000
101-36241	INSURANCE REIMBURSEMENT	118	36	.00	.00	.00	.00
101-36242	FEDERAL EXCISE TAX REFUND	246	313	.00	300	300	300
101-36243	CAPITAL CR.-ACE TELEPHONE	1,816	1,676	.00	1,500	1,500	1,500
Budget notes:							
Est. - Board meets last Wed. in October (pymt usually comes Nov)							
101-36244	SESQUECENTENIAL REVENUES	.00	.00	.00	.00	.00	.00
101-36330	GRANTS - PRIVATE - OTHER	68,400	.00	.00	.00	.00	.00
Total SPECIAL ASSESSMENTS:		151,270	94,524	2,504,932	28,136	2,476,796-	40,950
MISCELLANEOUS REVENUE							
101-37160	PENALTIES	35	205	.00	.00	.00	.00
101-37325	DISPOSAL USAGE FEE-TWNSHP	.00	.00	.00	.00	.00	.00
101-37920	VENDING MACHINE REVENUE	.00	236	.00	.00	.00	.00
Total MISCELLANEOUS REVENUE:		35	441	.00	.00	.00	.00
SOURCE: 38							
101-38081	BUILDING LEASE - ANIMAL RESCU	.00	.00	.00	.00	.00	6,600
Total SOURCE: 38:		.00	.00	.00	.00	.00	6,600
OTHER FINANCING SOURCES							
101-39101	SALE OF GENERAL FIXED ASS	11,667	11,667	539,827	.00	539,827-	.00
101-39200	INTERFUND OPER. TRANSFERS	.00	.00	.00	.00	.00	.00
101-39201	TRANSFER FROM CAPITAL PROJ.	524,328	65,807	.00	.00	.00	.00
101-39202	CONTRIBUTION FROM ENTERPR	.00	.00	.00	.00	.00	.00
101-39203	TRANSFER FROM SPEC REV FUND	.00	.00	.00	60,000	60,000	60,000

Budget notes:

~2025 Gundersen TIF - So. 2nd St. Reconst. - \$60,000

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Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
101-39204	TRANSFER FROM DEBT SERV.	.00	.00	.00	.00	.00	.00
101-39300	BOND PROCEEDS	.00	.00	.00	.00	.00	412,000 8
Budget notes:							
~2022 GO Imp. Street Reconstruction Bonds							
~2025 \$412,000 S 6th Street							
101-39301	NOTE PROCEEDS	.00	.00	.00	.00	.00	.00
101-39330	INCEPTION - CAPITAL LEASE	.00	49,320	.00	.00	.00	.00
Total OTHER FINANCING SOURCES:		535,994	126,794	539,827	60,000	479,827-	472,000
COUNCIL							
COUNCIL							
101-41100-101	WAGES & SALARIES-REGULAR	25,200	32,700	24,525	32,700	8,175	32,700
Budget notes:							
\$625/Month Mayor							
\$525/Month Council							
101-41100-119	TECHNOLOGY ALLOWANCE	750	750	750	750	.00	750
101-41100-121	FICA CONTRIBUTIONS	1,985	2,511	1,933	2,510	577	2,510
Budget notes:							
7.65%							
101-41100-122	PERA CONTRIBUTIONS	1,020	1,295	990	1,635	645	1,635
Budget notes:							
5%							
101-41100-210	OPERATING SUPPLIES	1,211	207	195	500	305	500
101-41100-220	CITY BRANDING EXPENSES	.00	.00	.00	.00	.00	.00
101-41100-300	PROFESSIONAL SERVICES	83,422	108,502	72,930	89,500	16,570	93,500
Budget notes:							
~2022 \$3,500 Houston County Victim Services							
\$16,000 Community Development Services							
\$45,000 Sustainability Coord Services							
~2023 \$3,500 Houston County Victim Services							
\$34,000 Community Development Services							
\$47,000 Sustainability Coord Services							
~2024 \$3,500 Houston County Victim Services							
\$36,000 Community Development Services							
\$50,000 Sustainability Coord Services							
~2025 \$3,500 Houston County Victim Services							
\$38,000 Community Development Services							
\$52,000 Sustainability Coord Services							
101-41100-310	OTHER CONTRACTED SERVICES	2,000	2,326	10,998	.00	10,998-	5,000
101-41100-331	TRAVEL EXPENSE	1,940	3,017	1,044	1,500	456	1,500
101-41100-350	PRINTING & PUBLISHING	182	242	78	100	22	100

Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
101-41100-360	INSURANCE	.00	.00	.00	.00	.00	.00
Budget notes:							
Workers' Comp							
101-41100-430	MISCELLANEOUS	.00	170	.00	.00	.00	.00
101-41100-432	UNCOLLECTIBLE ACCOUNTS	883	31	.00	.00	.00	.00
101-41100-433	DUES AND SUBSCRIPTIONS	18,430	9,838	24,107	38,634	14,527	38,634
Budget notes:							
~2022 \$5,942 - LMC							
\$2,800 - LAPC - La Crosse County Treasurer							
\$1,600 - LADCO							
\$9,221 - GCMC - Dues Assmts							
\$40 - SEMLM							
\$30 - LMC Mayors Assoc. Dues							
\$225 - MN Public Transit							
\$3,000 - Discretionary							
~2023 \$350 Metro Watershed							
\$6,400 - LMC							
\$2,066 - LAPC - La Crosse County Treasurer							
\$9,572 - GCMC - Dues Assmts							
\$40 - SEMLM							
\$30 - LMC Mayors Assoc. Dues							
\$4,600 - Discretionary							
~2024 \$350 Metro Watershed							
\$6,720 LCM							
\$2,150 LAPC							
\$9,926 GCMC							
\$40 SEMLM							
\$30 LMC Mayor							
\$19,417.84 Discretionary							
~2025 \$350 Metro Watershed							
\$6,720 LCM							
\$2,150 LAPC							
\$9,926 GCMC							
\$40 SEMLM							
\$30 LMC Mayor							
\$19,417.84 Discretionary							
101-41100-490	DONATIONS TO OTHER PROG.	.00	.00	.00	.00	.00	.00
Budget notes:							
Pass-Thru							
American Legion Donations							
101-41100-491	2% FIRE RELIEF ASSOC PYMT	43,006	49,263	.00	35,000	35,000	35,000
Budget notes:							
Pass-Thru from State to Relief Association (see 101-33420)							
101-41100-492	TAX ABATEMENT PAYMENTS	.00	.00	.00	.00	.00	.00
Budget notes:							
Walnut Street Properties							
101-41100-720	OPERATING TRANSFER	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
Total COUNCIL:		180,029	210,852	137,551	202,829	65,278	211,829
CITY CLERK							
101-41400-101	WAGES & SALARIES-REGULAR	142,009	140,103	124,460	165,000	40,540	171,600
101-41400-102	WAGES & SALARIES-OT	1,460	1,860	1,688	1,000	688	2,200
101-41400-111	SEVERANCE PAY-CLERK	38,190	.00	.00	.00	.00	.00
101-41400-121	FICA CONTRIBUTIONS	11,256	10,576	9,391	12,700	3,309	13,200
Budget notes: 7.65%							
101-41400-122	PERA CONTRIBUTIONS	10,041	9,300	8,577	12,375	3,798	12,900
Budget notes: 7.5%							
101-41400-131	EMPLOYER PAID HEALTH INS.	26,483	16,215	11,832	25,000	13,168	25,000
101-41400-152	WC BENEFITS	.00	.00	.00	1,000	1,000	1,000
101-41400-200	OFFICE SUPPLIES	9,950	12,004	4,890	8,000	3,110	8,000
101-41400-210	WELLNESS INCENTIVE PROG-SSC	.00	.00	.00	.00	.00	.00
Budget notes: Pass-thru funding from Southeast Service Cooperative (see Revenue Acct. 101-36232)							
101-41400-300	PROFESSIONAL SERVICES	11,477	8,028	9,566	10,000	434	10,000
101-41400-301	ACCTG & AUDITING SERVICES	17,500	19,796	800	18,000	17,200	40,000
Budget notes: Winona County Assmt. Fees Annual City Audit Fees							
101-41400-310	OTHER CONTRACTED SERVICES	9,707	21,676	7,408	25,000	17,592	25,000
Budget notes: Computer Support Copy Mach. Maint ~2023 \$12,300 Document Management Services ~2024 \$14,000 Document Management Services							
101-41400-321	TELEPHONE	4,825	5,075	3,692	5,200	1,508	5,200
101-41400-322	POSTAGE	2,023	2,193	1,323	2,000	677	2,000
101-41400-325	NEWSLETTER	108	190	28	500	472	500
101-41400-331	TRAVEL EXPENSE	1,433	2,405	.00	2,000	2,000	2,500
101-41400-350	PRINTING & PUBLISHING	261	722	83	700	617	700
101-41400-360	INSURANCE	141,148	148,223	10,557	125,000	114,443	140,000

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Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
101-41400-365	ACA TRP FEE	.00	.00	.00	.00	.00	.00
101-41400-404	REPAIR/MAINT-EQUIPMENT	.00	.00	.00	.00	.00	.00
101-41400-406	REPAIR/MAINT-COMPUTERS	.00	.00	.00	500	500	500
101-41400-430	MISCELLANEOUS	.00	2,169	.00	.00	.00	.00
101-41400-431	CASH OVER/SHORT	.00	.00	2	.00	2-	.00
101-41400-433	DUES AND SUBSCRIPTIONS	2,289	2,818	2,071	2,500	429	2,500
101-41400-437	PROPERTY TAX EXPENSE	2,012	.00	.00	2,100	2,100	.00
101-41400-490	DONATIONS TO OTHER PROG.	.00	.00	.00	.00	.00	.00
Budget notes: Pass-Thru							
Total CITY CLERK:		432,171	403,352	196,368	418,575	222,207	462,800
ELECTIONS							
101-41410-101	WAGES & SALARIES-REGULAR	13,061	.00	4,349	13,100	8,751	.00
101-41410-218	SAFETY EQUIPMENT & STRUCTUR	.00	.00	.00	.00	.00	.00
101-41410-331	TRAVEL & TRAINING EXPENSE	2,383	.00	1,701	2,400	699	.00
Budget notes: Mileage & Meals							
101-41410-350	PRINTING & PUBLISHING	763	.00	12	800	788	.00
Budget notes: Ballots & Notices in Paper							
101-41410-430	MISCELLANEOUS	328	.00	86	350	264	.00
Budget notes: Meals							
Total ELECTIONS:		16,535	.00	6,148	16,650	10,502	.00
LEGAL SERVICES							
101-41600-304	LEGAL SERVICES-CITY CLERK	15,238	22,629	10,225	20,000	9,775	22,000
101-41600-305	LEGAL SERVICES-POLICE DEPT.	46,058	53,167	38,702	40,000	1,298	42,000
101-41600-306	LEGAL SERVICES-BLDG & ZONING	15,238	22,629	10,225	20,000	9,775	22,000
101-41600-308	LEGAL SERVICES-COUNCIL	15,238	22,629	10,225	20,000	9,775	22,000
Total LEGAL SERVICES:		91,773	121,056	69,378	100,000	30,622	108,000
CAPITAL OUTLAY							
101-41700-510	C.O.-LAND & LAND IMPROVEMENT	.00	.00	.00	.00	.00	.00



Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
101-41700-520	C.O.-BLDGS & STRUCTURES	5,910	11,644	.00	.00	.00	.00
101-41700-521	C.O.-SWIMMING POOL	.00	.00	.00	.00	.00	.00
101-41700-540	C.O.-HEAVY MACHINERY	.00	.00	.00	.00	.00	.00
101-41700-550	C.O.-MOTOR VEHICLES	4,987	200,374	58,506	.00	58,506-	.00
101-41700-570	C.O.-OFFICE EQUIP & FURNISHING	2,525	10,767	.00	.00	.00	.00
101-41700-575	C.O.-COMPUTER EQUIPMENT	9,460	10,638	10,078	30,000	19,922	15,000
101-41700-576	C.O.-COMPUTER SOFTWARE	.00	942	12,592	35,000	22,408	25,000
Budget notes:							
~2024 \$15,000 Park & Rec Signup							
\$20,000 Electronic Records Management							
~2025 \$20,000 Electronic Records Management							
101-41700-579	C.O.-RADIO/COMMUNICATION	.00	.00	37,043	.00	37,043-	.00
101-41700-580	C.O.-OTHER EQUIPMENT	700	49,681	99,797	.00	99,797-	.00
101-41700-602	CAPITAL LEASE PRINCIPAL	25,810	88,408	7,953	10,926	2,973	24,000
Budget notes:							
~2022 VSC Note - 332 South 1st Street Property							
~2024 PD Lease - Tesla City Share							
~2025 PD Lease - Tesla City Share							
2 additional vehicles							
101-41700-612	LONG TERM OBLIGATION INT.	3,843	2,555	4,818	5,459	641	6,000
Budget notes:							
~2022 VSC Note - 332 South 1st Street Property							
~2024 PD Lease - Tesla City Share							
101-41700-720	OPERATING TRANSFER	.00	307,498	.00	.00	.00	.00
Total CAPITAL OUTLAY:		53,235	682,508	230,787	81,385	149,401-	70,000
CITY HALL							
101-41900-103	WAGES & SALARIES-PT	.00	.00	.00	.00	.00	.00
101-41900-121	FICA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
Budget notes:							
7.65%							
101-41900-122	PERA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
101-41900-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00
101-41900-211	CLEANING SUPPLIES	2,814	3,966	2,215	3,000	785	3,000
101-41900-218	SAFETY EQUIPMENT AND SUPPLIE	.00	.00	45	250	205	50
101-41900-240	SMALL TOOLS & MINOR EQUIP.	8	35	.00	50	50	50

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Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
101-41900-310	CONTRACTED SERVICES	16,783	17,470	11,891	12,000	109	15,000
Budget notes:							
City Hall Cleaning & Pest Control Services							
101-41900-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00
101-41900-381	UTILITIES-ELECTRIC	7,117	6,676	4,782	7,500	2,718	7,000
101-41900-383	UTILITIES-GAS	3,291	2,397	930	3,500	2,570	3,000
101-41900-401	REPAIR/MAINT-BUILDINGS	15,327	11,081	2,269	5,000	2,731	7,500
101-41900-404	REPAIR/MAINT-EQUIPMENT	569	337	825	750	75-	750
101-41900-415	RENTALS-OTHER EQUIPMENT	1,411	479	361	600	239	600
Budget notes:							
Water Cooler							
101-41900-430	MISCELLANEOUS	158	181	254	200	54-	200
Total CITY HALL:		47,478	42,624	23,573	32,850	9,277	37,150

POLICE DEPARTMENT
POLICE DEPARTMENT

101-42100-101	WAGES & SALARIES-OFFICERS	572,761	645,018	524,919	670,600	145,681	728,000
101-42100-102	WAGES & SALARIES-OT	41,738	41,621	28,513	25,000	3,513-	30,000
101-42100-103	WAGES & SALARIES-PT	5,854	7,703	19,845	18,800	1,045-	20,000
101-42100-104	WAGES-POLICE RESERVES	9,829	10,804	6,472	10,500	4,028	10,500
101-42100-105	WAGES & SALARIES-CLERICAL	48,360	51,293	40,497	64,000	23,503	65,000
101-42100-106	HOLIDAY PAY	17,980	20,092	.00	24,000	24,000	24,000
101-42100-111	SEVERANCE PAY-PD	10,412	9,267	3,806	.00	3,806-	.00
101-42100-112	AMMUNITION ALLOWANCE	3,189	3,788	363	6,000	5,637	4,500
101-42100-113	UNIFORM ALLOWANCE	12,645	6,398	11,771	6,975	4,796-	7,000

Budget notes:

- ~2022 - 8 Officers @ \$775 each
- ~2023 - 8 Officers @ \$775 each
- ~2024 9 Officers @\$775 Each
- ~2025 9 Officers @\$775 Each

101-42100-115	GUN ALLOWANCE	.00	1,700	.00	850	850	850
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Budget notes:

- ~2022 - 1 Gun @ \$425
- ~2023 - 2 Guns @ \$425
- ~2024 2 Guns @\$425
- ~2025 2 Guns @\$425

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Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
101-42100-121	FICA CONTRIBUTIONS	13,958	15,717	12,442	16,480	4,038	18,200
	Budget notes:						
	1.45% - Chief and Officers						
	7.65% - Secretary & Reserves						
101-42100-122	PERA CONTRIBUTIONS	109,749	120,035	96,839	134,535	37,696	145,310
	Budget notes:						
	17.7% Chief & Police Officers						
	7.5% Clerical						
101-42100-131	EMPLOYER PAID HEALTH INS.	78,743	102,947	41,707	60,000	18,293	60,000
101-42100-132	EMPLOYER PD PERA DISAB INS	.00	.00	.00	5,000	5,000	.00
101-42100-142	UNEMPLOY COMP BENEFITS	148	81	218	.00	218-	.00
101-42100-152	WORKERS COMP BENEFITS	18-	1,205	738	1,000	262	1,000
101-42100-200	OFFICE SUPPLIES	2,963	4,039	2,031	3,000	969	3,000
101-42100-207	NEIGHBORS NIGHT OUT EXPENSE	3,544	5,728	5,236	4,000	1,236-	4,000
101-42100-210	OPERATING SUPPLIES	2,522	1,588	331	2,000	1,669	2,000
101-42100-212	MOTOR FUELS/LUBRICANTS	22,442	20,537	9,946	20,000	10,054	20,000
101-42100-217	UNIFORMS - POLICE/ RESERVES	1,679	5,221	1,121	2,000	879	2,000
101-42100-218	SAFETY EQUIPMENT	150	337	497	3,000	2,503	1,000
101-42100-240	SMALL TOOLS & MINOR EQUIPMEN	.00	406	1,118	500	618-	750
101-42100-300	PROFESSIONAL SERVICES	3,661	10,361	782	2,000	1,218	2,000
101-42100-310	CONTRACTED SERVICES	13,042	9,290	8,931	20,000	11,069	20,000
	Budget notes:						
	Software Support & Managed Print Service						
101-42100-321	TELEPHONE	10,577	10,569	6,890	12,000	5,110	12,000
101-42100-322	POSTAGE	286	294	235	300	65	300
101-42100-331	TRAVEL EXPENSE	15,348	18,375	11,732	10,000	1,732-	12,000
101-42100-350	PRINTING & PUBLISHING	.00	477	.00	200	200	200
101-42100-404	REPAIR/MAINT-EQUIPMENT	2,659	1,646	1,043	3,000	1,957	3,000
101-42100-405	REPAIR/MAINT-VEHICLES	10,514	10,375	9,970	10,000	30	11,000
101-42100-406	REPAIRS/MAINT-COMPUTERS	.00	32	56	500	444	100
101-42100-415	RENTALS-OTHER EQUIPMENT	479	479	360	500	140	500
101-42100-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
101-42100-433	DUES AND SUBSCRIPTIONS	1,022	7,385	7,534	7,000	534-	8,000
101-42100-580	POLICE - CAPITAL EQUIP.	.00	.00	.00	.00	.00	.00
Total POLICE DEPARTMENT:		1,016,236	1,144,812	855,943	1,143,740	287,797	1,216,210
FIRE DEPARTMENT							
101-42200-720	OPERATING TRANSFER	185,591	259,234	.00	225,000	225,000	230,000
Budget notes: City Share of Fire Dept. Budget							
Total FIRE DEPARTMENT:		185,591	259,234	.00	225,000	225,000	230,000
BUILDING/ZONING							
101-42400-101	WAGES & SALARIES-REGULAR	31,587	46,248	50,073	66,060	15,987	69,000
Budget notes: ~2022 50% of New Position - 4 months							
101-42400-102	WAGES & SALARIES-OT	10	10	70	500	430	500
101-42400-103	WAGES & SALARIES-PT	2,350	2,050	.00	2,500	2,500	2,500
Budget notes: - Planning Commission Members \$50/meeting							
101-42400-111	SEVERANCE PAY-BLDG/ZONING	.00	.00	.00	.00	.00	.00
101-42400-119	TECHNOLOGY ALLOWANCE	1,000	1,000	125	1,000	875	1,000
101-42400-121	FICA CONTRIBUTIONS	2,663	3,695	3,841	5,055	1,214	5,300
Budget notes: 7.65%							
101-42400-122	PERA CONTRIBUTIONS	2,058	2,935	3,241	5,000	1,759	5,200
Budget notes: 7.5%							
101-42400-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00
101-42400-152	WORKERS COMP BENEFITS	.00	.00	.00	1,000	1,000	1,000
101-42400-200	OFFICE SUPPLIES	1,492	2,185	3,205	1,000	2,205-	3,000
101-42400-207	TRAINING & INSTRUCTIONAL COST	.00	.00	.00	.00	.00	.00
101-42400-212	MOTOR FUELS/LUBRICANTS	798	1,237	1,052	2,000	948	2,000
101-42400-217	UNIFORMS	125	346	.00	150	150	150
101-42400-220	GENERAL DEPARTMENT SUPPLIES	.00	.00	12	.00	12-	.00
101-42400-240	SMALL TOOLS & MINOR EQUIP.	56	188	127	100	27-	150
101-42400-300	PROFESSIONAL SERVICES	184	199	46	500	454	250

Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
101-42400-303	ENGINEERING FEES	.00	2,038	434	1,000	566	1,000
101-42400-310	CONTRACTED SERVICES	6,587	13,503	7,279	6,000	1,279-	8,000
Budget notes:							
~2022 \$2,900 - Permit Software Annual Fee							
\$2,000 - Computer Support							
\$1,300 - Managed Print Service							
\$400 - Misc. Services							
~2023 \$3,100 Permit Software Annual Fee							
\$2,400 Computer Support & Duo Authentication							
\$1,400 Managed Print Service							
~2024 \$3,400 Permit Software Annual Fee							
Computer Support							
Misc Services							
~2025 \$3,400 Permit Software Annual Fee							
Computer Support							
Misc Services							
101-42400-311	PLANNING COMM. MTGS	.00	.00	.00	.00	.00	.00
101-42400-321	TELEPHONE	1,819	2,483	2,012	3,400	1,388	3,000
101-42400-322	POSTAGE	210	168	188	300	112	300
101-42400-331	TRAVEL EXPENSE	1,014	1,284	2,042	1,500	542-	2,000
101-42400-350	PRINTING & PUBLISHING	442	734	294	750	456	750
101-42400-404	REPAIR/MAINT-EQUIPMENT	.00	40	106	.00	106-	.00
101-42400-405	REPAIR/MAINT-VEHICLES	167	1,032	183	2,000	1,817	2,000
101-42400-406	REPAIR/MAINT-COMPUTERS	.00	.00	21	.00	21-	.00
101-42400-409	SCDP - DEED GRANT EXPENSES	.00	.00	.00	.00	.00	.00
101-42400-433	DUES AND SUBSCRIPTIONS	341	551	220	1,000	780	1,000
Total BUILDING/ZONING:		52,903	81,928	74,572	100,815	26,243	108,100

EMERGENCY SERVICES

101-42500-200	OFFICE SUPPLIES	.00	.00	.00	1,000	1,000	1,000
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Budget notes:

~2024 Heart Safe Promo Products

~2025 Heart Safe Promo Products

101-42500-321	TELEPHONE	.00	.00	.00	.00	.00	.00
101-42500-322	POSTAGE	.00	.00	.00	.00	.00	.00
101-42500-331	TRAVEL & TRAINING EXPENSE	.00	.00	.00	.00	.00	.00
101-42500-403	2007 FLOOD EXPENSES	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
101-42500-404	REPAIR/MAINT-EQUIPMENT	1,433	4,105	2,024	2,000	24-	2,200
Budget notes:							
Sirens, Boat & UTV Repairs							
101-42500-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
Total EMERGENCY SERVICES:		1,433	4,105	2,024	3,000	976	3,200
ANIMAL CONTROL							
101-42700-210	OPERATING SUPPLIES	214	280	.00	200	200	200
101-42700-310	CONTRACTED SERVICES	5,600	5,100	7,500	6,000	1,500-	7,500
101-42700-322	POSTAGE	143	63	30	200	170	100
Budget notes:							
Animal Licensing Notices							
101-42700-381	UTILITIES-ELECTRIC-ANIMAL	2,915	2,406	2,071	4,000	1,929	3,000
101-42700-382	UTILITIES-WATER/SEWER-ANIMAL	1,067	1,133	796	1,000	204	1,000
101-42700-383	GAS UTILITIES - ANIMAL SHELTER	1,417	1,250	213	1,500	1,287	1,500
101-42700-384	REFUSE DISPOSAL-ANIMAL SHELT	890	890	611	1,100	489	1,100
101-42700-401	REPAIR/MAINT-BUILDINGS	721	429	.00	3,000	3,000	3,000
101-42700-404	REPAIR/MAINT-EQUIPMENT	.00	.00	.00	100	100	.00
101-42700-520	C.O.-BLDGS & STRUCTURES-ANIM	.00	.00	.00	.00	.00	.00
Total ANIMAL CONTROL:		12,967	11,550	11,222	17,100	5,878	17,400
PUBLIC WORKS							
PUBLIC WORKS							
101-43050-101	WAGES & SALARIES-REGULAR	104,217	106,556	84,915	113,200	28,285	118,000
101-43050-102	WAGES & SALARIES-OT	.00	.00	.00	.00	.00	.00
101-43050-103	WAGES & SALARIES-PT-INTERNSHI	.00	.00	.00	.00	.00	.00
101-43050-111	SEVERANCE PAY-PUBLIC WORKS	.00	.00	.00	.00	.00	.00
101-43050-121	FICA CONTRIBUTIONS	7,954	8,131	6,488	8,660	2,172	9,000
Budget notes:							
7.65%							
101-43050-122	PERA CONTRIBUTIONS	7,034	7,314	5,849	8,500	2,651	8,900
Budget notes:							
7.5%							
101-43050-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
101-43050-200	OFFICE SUPPLIES	46	714	91	400	309	<u>200</u>
101-43050-212	MOTOR FUELS/LUBRICANTS	403	354	181	800	619	<u>500</u>
101-43050-300	PROFESSIONAL SERVICES	.00	.00	128	.00	128-	<u>.00</u>
101-43050-310	CONTRACTED SERVICES	3,419	3,546	4,042	3,500	542-	<u>4,000</u>
101-43050-321	TELEPHONE	1,253	1,329	1,170	1,200	30	<u>1,400</u>
101-43050-322	POSTAGE	225	316	171	250	79	<u>250</u>
101-43050-331	TRAVEL EXPENSE	614	1,658	1,007	1,000	7-	<u>1,500</u>
101-43050-350	PRINTING & PUBLISHING	190	986	65	200	135	<u>200</u>
101-43050-405	REPAIR/MAINT-VEHICLES	1,942	171	21	1,000	979	<u>500</u>
101-43050-433	DUES AND SUBSCRIPTIONS	35	35	70	100	30	<u>100</u>
Total PUBLIC WORKS:		<u>127,331</u>	<u>131,109</u>	<u>104,199</u>	<u>138,810</u>	<u>34,611</u>	<u>144,550</u>
STREETS & ALLEYS							
101-43100-101	WAGES & SALARIES-REGULAR	159,289	178,736	146,139	185,000	38,861	<u>192,400</u>
Budget notes: ~2022 50% of New Position							
101-43100-102	WAGES & SALARIES-OT	13,323	11,226	6,629	12,500	5,871	<u>13,000</u>
101-43100-103	WAGES & SALARIES-PT	12,909	12,866	9,083	17,700	8,617	<u>18,400</u>
101-43100-111	SEVERANCE PAY	.00	.00	.00	.00	.00	<u>.00</u>
101-43100-121	FICA CONTRIBUTIONS	14,010	15,421	12,215	16,000	3,785	<u>17,000</u>
Budget notes: 7.65%							
101-43100-122	PERA CONTRIBUTIONS	12,127	13,550	10,858	14,000	3,142	<u>14,600</u>
Budget notes: 7.5%							
101-43100-131	EMPLOYER PAID HEALTH INS	19,214	26,291	17,358	24,000	6,642	<u>26,000</u>
101-43100-142	UNEMPLOY COMP BENEFITS	.00	804	.00	.00	.00	<u>.00</u>
101-43100-152	WORKERS COMP BENEFITS	.00	.00	.00	1,000	1,000	<u>1,000</u>
101-43100-200	OFFICE SUPPLIES	715	2,274	132	1,000	868	<u>1,000</u>
101-43100-211	CLEANING SUPPLIES	869	526	155	750	595	<u>750</u>
101-43100-212	MOTOR FUELS/LUBRICANTS	16,325	16,247	10,292	16,000	5,708	<u>16,000</u>
101-43100-217	UNIFORMS	1,453	2,082	1,650	1,500	150-	<u>1,500</u>

Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
101-43100-218	SAFETY EQUIPMENT	1,964	2,634	1,586	1,500	86-	1,500
101-43100-220	SUPL, CR. ROCK,SALT,SAND,	14,092	18,071	21,610	30,000	8,390	24,000
101-43100-221	TREES	.00	.00	.00	.00	.00	.00
101-43100-224	STREET MAINTENACE MAT'LS	5,815	15,570	9,918	12,000	2,082	15,000
101-43100-225	LANDSCAPING MATERIALS	6,620	8,054	13,446	11,000	2,446-	11,000
Budget notes:							
~2023 - \$8,000 MNDOT Landscaping Partnership							
- \$3,000 Landscaping Flower Beds & Trees							
~2024 \$8,000 MN DOT Landscape Partnership							
~2025 \$8,000 MN DOT Landscape Partnership							
101-43100-227	STORM DRAIN MAINTENANCE	8,576	6,773	20,180	15,000	5,180-	15,000
101-43100-240	SMALL TOOLS & MINOR EQUIPMEN	9,029	5,424	3,394	4,000	606	4,000
101-43100-300	PROFESSIONAL SERVICES	431	27,796	7,003	500	6,503-	1,000
101-43100-302	ENGINEERING FEES-ST AID STREE	.00	.00	.00	1,000	1,000	62,000
Budget notes:							
~2025 \$62,000 Oak Street Engineering WHKS							
101-43100-303	ENIGINEERING FEES	265,829	193,321	115,236	15,000	100,236-	226,000
Budget notes:							
~2022 - \$200,000 Wagon Wheel Project Phase 3 (see 101-33432)							
- \$125,000 Local Street Project for 2022							
- \$32,000 Boat Landing Road							
- \$8,000 Wagon Wheel Phase 4							
~2025 \$71,000 Safe Routes To School							
\$60,000 CPL Pine Creek Restoration							
\$95,000 S 6th Street							
101-43100-310	CONTRACTED SERVICES	4,813	2,135	5,904	3,000	2,904-	4,000
101-43100-321	TELEPHONE	1,792	2,084	2,166	2,000	166-	2,300
101-43100-322	POSTAGE	36	27	.00	.00	.00	.00
101-43100-331	TRAVEL EXPENSE	3,806	1,532	582	1,000	418	1,000
101-43100-350	PRINTING & PUBLISHING	490	88	9	500	491	500
101-43100-365	INSURANCE DEDUCTIBLE	.00	1,000	.00	1,000	1,000	1,000
101-43100-381	UTILITIES-ELECTRIC	90,721	87,818	51,746	80,000	28,254	80,000
101-43100-383	UTILITIES GAS	5,826	4,767	1,876	5,500	3,624	5,500
101-43100-384	REFUSE DISPOSAL	2,800	4,396	3,790	3,000	790-	4,000
101-43100-401	REPAIR/MAINT-BUILDINGS	35,400	3,952	1,316	5,000	3,684	12,000
Budget notes:							
~2025 \$10,000 Maintenance Shop Heater							

Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
101-43100-402	REPAIR/MAINT-STRUCTURES	4,312	18,594	959	5,000	4,041	5,000
Budget notes: Street Lights							
101-43100-403	REPAIR/MAINT-STRTS/ALLEYS	2,237,366	221,904	47,342	70,000	22,658	1,876,700
Budget notes: ~2022 Phase 3 Wagon Wheel Project - Pedestrian Bridge \$3,000,000 (see 101-33432) Phase 1 Wagon Wheel Project - Final Paving \$116,500 (see 101-33436) 2022 Street Project - \$875,000 (Bond & MSA Funds) West Channel Boat Landing Road - \$128,106 (see 101-33436) Sidewalk Projects - \$10,000 ~2024 Sidewalks OHP Parking Lot ~2025 \$60,000 Sealcoating \$10,000 Sidewalk \$40,700 CPL Stoney Pt Project \$348,011 Safe Routes to School \$500,000 CPL Pine Creek \$918,000 (\$350,000 Oak St + \$670,000 S 6th St - \$102,000 ARPA)							
101-43100-404	REPAIR/MAINT-EQUIPMENT	8,628	18,088	8,558	10,000	1,442	10,000
101-43100-405	REPAIR/MAINT-VEHICLES	8,994	27,845	12,495	15,000	2,505	15,000
101-43100-415	RENTALS-OTHER EQUIPMENT	2,531	3,783	1,178	3,000	1,822	3,000
101-43100-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
101-43100-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-43100-433	DUES AND SUBSCRIPTIONS	210	100	114	150	36	150
101-43100-603	NOTE PAYABLE-PRINCIPAL-ST MN	.00	.00	.00	.00	.00	.00
Total STREETS & ALLEYS:		2,970,315	955,779	544,921	583,600	38,679	2,681,300
BRUSH SITE							
101-43200-102	WAGES & SALARIES-OT	479	172	.00	400	400	400
101-43200-103	WAGES & SALARIES-PT	5,580	5,388	1,199	6,500	5,301	6,000
101-43200-121	FICA CONTRIBUTIONS	455	428	92	600	508	600
Budget notes: 7.65%							
101-43200-122	PERA CONTRIBUTIONS	446	420	90	580	490	580
Budget notes: 7.5%							
101-43200-312	CONTRACTED GRNDR/HAUL SERV.	.00	4,465	.00	2,000	2,000	2,000
101-43200-321	TELEPHONE	439	284	.00	450	450	.00
101-43200-322	POSTAGE	.00	.00	.00	.00	.00	.00

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Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
101-43200-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00
101-43200-360	INSURANCE	.00	.00	.00	.00	.00	.00
101-43200-383	GAS UTILITIES	.00	.00	.00	.00	.00	.00
101-43200-401	REPAIR/MAINT-BUILDINGS	37	198	.00	100	100	100
Budget notes: ~2023 New A/C Unit							
101-43200-403	REPAIR & MAINT.-OTHER	143	.00	.00	500	500	100
101-43200-404	REPAIR/MAINT-EQUIPMENT	.00	.00	.00	.00	.00	.00
101-43200-415	RENTAL - EQUIPMENT	.00	.00	.00	.00	.00	.00
101-43200-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
Total BRUSH SITE:		7,577	11,354	1,380	11,130	9,750	9,780
RECREATION							
RECREATION							
101-45100-101	WAGES & SALARIES-REGULAR	31,737	38,310	33,281	33,100	181-	18,000
101-45100-102	WAGES & SALARIES-OT	350	.00	33	250	217	.00
101-45100-103	WAGES & SALARIES-PT-REC	1,624	22	.00	1,000	1,000	.00
101-45100-111	SEVERANCE PAY-RECREATION	.00	.00	.00	.00	.00	.00
101-45100-121	FICA CONTRIBUTIONS	2,560	2,915	2,534	2,600	66	1,300
Budget notes: 7.65%							
101-45100-122	PERA CONTRIBUTIONS	1,142	1,300	1,070	2,500	1,430	1,350
Budget notes: 7.5%							
101-45100-131	EMPLOYER PAID HEALTH INS	1,783	2,519	1,670	1,930	260	2,000
101-45100-141	UNEMPL. COMP INSURANCE	.00	.00	.00	.00	.00	.00
101-45100-152	WORKER'S COMP. BENEFITS	.00	.00	.00	.00	.00	.00
101-45100-200	OFFICE SUPPLIES	19	625	237	100	137-	.00
101-45100-207	INSTRUCTIONAL MATLS & SUP	168	356	473	500	27	.00
101-45100-211	CLEANING SUPPLIES	151	.00	20	150	130	.00
101-45100-217	UNIFORMS - T-SHIRTS	3,471	3,083	3,589	3,500	89-	.00
101-45100-240	SMALL TOOLS/SAFETY EQUIP	144	.00	.00	150	150	.00

Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
101-45100-300	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	.00
Budget notes: CPR & Bloodbourne Pathogen Training							
101-45100-310	CONTRACTED SERVICES	.00	.00	.00	.00	.00	.00
101-45100-321	TELEPHONE	247	.00	.00	.00	.00	.00
101-45100-322	POSTAGE	.00	.00	.00	.00	.00	.00
101-45100-331	TRAVEL EXPENSE	.00	2,516	1,695	.00	1,695-	.00
Budget notes: ~2023 CPO Training/Recertification \$350/each							
101-45100-350	PRINTING AND PUBLISHING	357	498	540	750	210	.00
101-45100-381	UTILITIES-ELECTRIC	839	1,018	59-	750	809	750
Budget notes: Abnet Field Restrooms							
101-45100-383	UTILITIES- GAS	2,000	1,346	615	2,000	1,386	2,000
Budget notes: Abnet Field Restrooms							
101-45100-402	REPAIR/MAINT-STRUCTURES	234	67	.00	250	250	.00
101-45100-404	REPAIR/MAINT-EQUIPMENT	.00	467	.00	500	500	.00
101-45100-415	RENTALS-OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00
101-45100-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
101-45100-431	CASH OVER/SHORT	.00	.00	.00	.00	.00	.00
101-45100-433	DUES AND SUBSCRIPTIONS	.00	.00	.00	.00	.00	.00
101-45100-720	OPERATING TRANSFER	40,000	40,000	.00	40,000	40,000	40,000
Budget notes: ~2022 - Transfer to Arena \$25,000 - Transfer Set Aside Funds to Arena \$15,000 ~2023 - Transfer to Arena \$25,000 - Transfer Set Aside Funds to Arena \$15,000 ~2024 Transfer to Arena \$25,000 Transfer set Aside Funds to Arena \$15,000 ~2025 Transfer to Arena \$25,000 Transfer set Aside Funds to Arena \$15,000							
Total RECREATION:		86,826	95,041	45,699	90,030	44,331	65,400
AQUATIC CENTER							
101-45110-101	WAGES & SALARIES-REGULAR	59	868	42	.00	42-	.00
101-45110-102	WAGES & SALARIES-OT	7,276	11,121	11,312	10,000	1,312-	12,000

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Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
101-45110-103	WAGES & SALARIES-PT	152,097	150,908	178,082	165,000	13,082-	185,000
101-45110-113	UNIFORMS - SWIM SUITS	.00	.00	1,845	.00	1,845-	2,000
101-45110-121	FICA CONTRIBUTIONS	12,197	12,462	14,492	13,220	1,272-	15,000
101-45110-122	PERA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
101-45110-142	UNEMPLOYMENT BENEFITS	.00	.00	.00	.00	.00	.00
101-45110-152	WORKER'S COMP. BENEFITS	.00	1,955	.00	1,000	1,000	1,000
101-45110-200	OFFICE SUPPLIES	.00	676	47	200	153	200
101-45110-207	INSTRUCTIONAL MATLS & SUPPLIE	.00	48	507	500	7-	600
101-45110-211	CLEANING SUPPLIES	526	887	1,280	900	380-	1,200
101-45110-214	KITCHEN SUPPLIES/PAPER PRODU	89	.00	.00	250	250	250
101-45110-216	CHEMICALS	19,536	21,151	21,205	23,000	1,795	23,000
101-45110-217	UNIFORMS	2,293	2,076	18	2,500	2,482	2,500
101-45110-218	SAFETY SUPPLIES	73	99	162	350	188	100
101-45110-240	SMALL TOOLS & MINOR EQUIPMEN	304	376	220	200	20-	200
101-45110-259	CONCESSION FOOD PURCHASES	20,517	22,593	24,684	20,000	4,684-	25,000
101-45110-300	PROFESSIONAL SERVICES-POOL	.00	.00	250	.00	250-	.00
101-45110-321	TELEPHONE	978	1,538	1,036	1,100	64	1,100
101-45110-322	POSTAGE	79	84	60	100	40	100
101-45110-331	TRAVEL & TRAINING EXPENSE	1,763	.00	4,820	1,500	3,320-	5,000
Budget notes:							
Lifeguard CPR & Bloodbourne Pathogin Training							
101-45110-350	PRINTING & PUBLISHING	18	.00	.00	500	500	500
101-45110-381	UTILITIES-ELECTRIC	8,159	10,798	6,700	7,500	800	7,500
101-45110-382	UTILITIES-WATER-POOL	.00	388	.00	400	400	400
101-45110-383	UTILITIES-GAS	14,403	10,870	5,823	14,000	8,177	1,200
101-45110-401	REPAIR/MAINT-BUILDINGS	2,480	8,340	2,133	2,500	367	2,500
101-45110-402	REPAIR/MAINT-STRUCTURES	8,384	9,768	17,469	15,000	2,469-	12,000

Budget notes:

- ~2023 Suction Grates - 6 sets of 2@ \$630
- ~2024 \$3,000 Resurface Slide
- \$6,000 Parking lot Resurfacing

Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
101-45110-404	REPAIR/MAINT-EQUIPMENT	9,824	2,908	3,539	9,000	5,461	8,000
Budget notes: ~2022 3 Starters - Installed ~2024 \$6,000 Feature Pump Drive ~2025 \$3,500 Chlorine Pump							
101-45110-415	RENTALS-OTHER EQUIPMENT	363	.00	.00	400	400	400
101-45110-431	CASH OVER/SHORT	9-	94	116	.00	116-	.00
101-45110-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-45110-433	DUES AND SUBSCRIPTIONS	905	905	770	1,000	230	1,000
Budget notes: MN Dept of Health - Concession Licensing MN Dept of Public Safety - Hazardous Chemical Fee							
Total AQUATIC CENTER:		262,316	270,912	296,612	290,120	6,492-	307,750
PARKS							
101-45200-101	WAGES & SALARIES-REGULAR	51,151	57,422	47,064	53,560	6,496	60,000
101-45200-102	WAGES & SALARIES-OT	778	1,425	774	1,500	726	1,600
101-45200-103	WAGES & SALARIES-PT	23,816	23,862	21,582	24,000	2,418	25,000
101-45200-111	SEVERANCE PAY	.00	.00	.00	.00	.00	.00
101-45200-121	FICA CONTRIBUTIONS	5,751	6,285	5,356	5,940	584	7,000
Budget notes: 7.65%							
101-45200-122	PERA CONTRIBUTIONS	3,698	4,227	3,455	5,820	2,365	6,000
Budget notes: 7.5%							
101-45200-131	EMPLOYER PAID HEALTH INS	5,194	7,736	5,182	7,000	1,818	8,000
101-45200-142	UNEMPLOY COMP BENEFITS	.00	804	.00	.00	.00	.00
101-45200-152	WORKERS COMP BENEFITS	.00	.00	.00	1,000	1,000	1,000
101-45200-211	CLEANING & SANITARY SUPPLIES	2,332	6,371	4,020	3,000	1,020-	6,000
101-45200-212	MOTOR FUELS/LUBRICANTS	10,681	8,694	6,410	8,500	2,090	8,500
101-45200-216	CHEMICALS	958	976	331	2,000	1,669	1,000
101-45200-217	UNIFORMS - PARKS	532	85	.00	500	500	500
101-45200-218	SAFETY EQUIPMENT	.00	531	26	500	474	500
101-45200-220	REPAIR & MAINT. SUPPLIES	.00	405	.00	500	500	500

Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
101-45200-225	LANDSCAPING MATERIALS	27,494	24,373	33,203	22,000	11,203-	<u>22,000</u>
Budget notes:							
~2022 \$10,000 Tree Planting Project 50 @ \$200 each							
\$3,000 Veterans Park Wildflowers							
\$4,800 Bark for 2nd 1/2 of Old Hickory Park							
\$1,500 General Maintenance - all parks							
~2023 \$10,000 Tree Planting							
\$3,000 Park Wildflowers							
\$5,000 Vets Park Playground Bark							
\$1,500 General Maintenance							
~2024 \$12,500 Tree Planting							
\$3,000 Park Wildflowers							
\$5,000 Playground Bark							
\$1,500 General Maintenance							
~2025 \$10,000 Tree Planting							
\$3,000 Park Wildflowers							
\$5,000 Playground Bark							
\$4,000 General Maintenance							
101-45200-240	SMALL TOOLS & MINOR EQUIPMEN	1,113	3,826	2,002	2,500	498	<u>2,500</u>
101-45200-300	PROFESSIONAL SERVICES	38,877	24,642	18,977	.00	18,977-	<u>.00</u>
Budget notes:							
~2022 Park & Rec Plan Update							
~2023 2023 ADA Transition Plan							
101-45200-303	ENIGINEERING FEES	13,868	33,398	10,496	5,000	5,496-	<u>5,000</u>
101-45200-310	CONTRACTED SERVICES	2,080	5,557	2,191	2,000	191-	<u>10,000</u>
101-45200-321	PARKS - PHONE/INTERNET ACCES	.00	1,322	1,319	.00	1,319-	<u>1,700</u>
101-45200-331	TRAINING & TRAVEL EXPENSE	157	626	32	250	218	<u>2,500</u>
Budget notes:							
~2025 2 Certified Playground Inspectors @ \$750							
101-45200-350	PRINTING & PUBLISHING	44	1,735	.00	.00	.00	<u>.00</u>
101-45200-381	UTILITIES-ELECTRIC	3,032	7,255	5,160	6,000	840	<u>6,000</u>
101-45200-382	UTILITIES-WATER/SEWER	670	709	655	1,000	345	<u>1,000</u>
101-45200-383	UTILITIES-GAS	.00	.00	.00	.00	.00	<u>.00</u>
101-45200-384	REFUSE DISPOSAL	1,762	5,011	1,493	1,500	7	<u>1,750</u>
101-45200-401	REPAIR/MAINT-BUILDINGS	2,054	3,853	2,688	2,000	688-	<u>3,000</u>
101-45200-402	REPAIR/MAINT-STRUCTURES	12,368	28,557	16,245	20,000	3,755	<u>15,000</u>
Budget notes:							
~2023 \$10,000 Frank Kistler Park							
~2024 \$10,000 Frank Kistler Park							
\$10,000 Misc Park Repair							
~2025 \$7,500 Frank Kistler Park							
\$7,500 Misc Park Repair							

Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
101-45200-404	REPAIR/MAINT-EQUIPMENT	7,426	7,854	15,847	5,000	10,847-	8,000
101-45200-405	REPAIR/MAINT-VEHICLES	679	521	187	750	563	750
101-45200-415	RENTALS OTHER EQUIPMENT	5,263	9,487	927	2,500	1,573	2,500
Budget notes: Portable Toilets							
101-45200-437	PROPERTY TAX EXPENSE	.00	.00	.00	.00	.00	.00
Total PARKS:		221,781	277,546	205,621	184,320	21,301-	207,300
LIBRARY LEVY							
101-45500-720	OPERATING TRANSFER	.00	.00	.00	188,520	188,520	196,290
Budget notes: City Levy for Library							
Total LIBRARY LEVY:		.00	.00	.00	188,520	188,520	196,290
URBAN REDEVELOPMENT & HOUSING							
101-46300-401	BUILDING DEMOLITION	941	19,940	.00	.00	.00	.00
Budget notes: ~2023 Demo 332 S 1st Street							
Total URBAN REDEVELOPMENT & HOUSING:		941	19,940	.00	.00	.00	.00
SPECIAL ASSESSMENTS							
101-47000-602	SPECIAL ASSESSMENT - PRINCIPA	4,924	5,170	2,714	4,900	2,186	5,200
101-47000-612	SPECIAL ASSESSMENT INTEREST	9,480	9,233	4,487	9,500	5,013	9,500
Total SPECIAL ASSESSMENTS:		14,403	14,403	7,202	14,400	7,198	14,700
OTHER FINANCING USES							
101-49300-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-49300-610	MARKET VALUE ADJUSTMENT	.00	.00	.00	.00	.00	.00
101-49300-720	OPERATING TRANSFER	.00	184,891	.00	.00	.00	.00
Total OTHER FINANCING USES:		.00	184,891	.00	.00	.00	.00
TRANSIT SERVICES							
101-49800-310	CONTRACTED TRANSIT SERV.	64,393	55,001	7,392	16,197	8,805	19,575
101-49800-311	MTU STATE TRANSIT FUNDS	229,969	207,160	209,334	225,000	15,666	283,994
Budget notes: Pass - thru to La Crosse MTU							

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Account Number	Account Title	2022 Pri Year 2 Actual	2023 Pri Year Actual	2024 Cur YTD Actual	2024 Current year Budget	2024 Current YTD Remaining	2025 Proposed Budget
101-49800-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00
101-49800-402	REPAIR/MAINT-BUS SHELTERS	.00	.00	.00	400	400	400
101-49800-405	REPAIR/MAINT-VEHICLES	19	.00	43	.00	43-	.00
Budget notes:							
Reserve							
101-49800-810	REFUND MN DOT PER AUDIT	.00	1,175	.00	.00	.00	.00
Total TRANSIT SERVICES:		294,381	263,336	216,768	241,597	24,829	303,969
GENERAL FUND Revenue Total:		6,489,209	4,705,234	4,570,953	4,082,493	488,460-	6,416,928
GENERAL FUND Expenditure Total:		6,076,222	5,186,330	3,029,966	4,084,471	1,054,505	6,395,728
Net Total GENERAL FUND:		412,987	481,097-	1,540,987	1,978-	1,542,965-	21,200
Net Grand Totals:		412,987	481,097-	1,540,987	1,978-	1,542,965-	21,200

RARY BUDGET PROPOSAL 2025 W/ 4% COL INCREASE

	2022	2022	2023	2023	2024	2024	2024	2025
	Approved	Spent (FY)	Approved	Spent	Approved	Spent (8/31)	Proposed	
45500 LIBRARY								
101 WAGES - FULL TIME	97,248.00	98,294	101,899	69547.42	124,000	78,774	132,505.00	
102 OVERTIME PAY								
103 PART-TIME LIBRARY AIDES	37,846.00	32,960	39,491	22308.68	38,000	24,740	33,340.00	
121 EMPLOYER FICA EXPENSE - 7.65%	9,952.00	10,186	10,816	7366.61	12,400	7,850	12,250.00	
122 PERA CONTRIBUTIONS - 7.5%	9,757.00	9,156	10,604	6675.84	12,150	7,198	11,230.00	
131 EMPLOYER PAID HEALTH INS	12,500.00	4,629	12,875	4457.6	12,348	4,783	13,000.00	
200 LIBRARY OFFICE SUPPLIES	2,400.00	1,522	2,000	585.77	1,100	1,475	2,000.00	
202 COPY MACHINE SUPPLIES								
203 COMPUTER PRINTER SUPPLIES	100.00	0	100	0			0.00	
211 CLEANING & SANITARY SUPPLIES	400.00	788	800	387.8	600	491	600.00	
220 PROGRAMMING SUPPLIES	3,000.00	4,022	3,000.00	4724.95	3,000	2,518.60	4,000.00	
221 WINTER READING PROGRAM SUPPLIES								
310 OTHER CONTRACTED SERVICES	4,500.00	6,691	4,600	2065.17	4,000	1,813.00	4,000.00	
321 TELEPHONE-LIBRARY	1,800.00	1,647	1,800	949.04	1,800	964	1,800.00	
322 POSTAGE-LIBRARY	250.00	110	250	101.76	200	81	200.00	
331 TRAVEL EXPENSES	1,500.00	258	1,500	763.91	1,500	49	1,500.00	
350 PRINTING AND PUBLISHING	200.00	0	200	0	100		100.00	
360 INSURANCE AND BONDS	5,000.00	5,751	5,800	6658	6,000	7,000	7,000.00	
381 UTILITIES - ELECTRIC	2,800.00	2,849	2,900	671.71	3,000	1,133.00	3,000.00	
382 UTILITIES - WATER/SEWER	400.00	403	400	200.55	450	232	500.00	
383 UTILITIES - GAS	1,200.00	1,267	1,000	747.03	1,300	459	1,500.00	
384 REFUSE DISPOSAL	120.00	120	120	70	120	73	120.00	
401 REPAIR/MAINT-BUILDINGS	400.00	555	600	4029.12	600	792	2,500.00	
404 REPAIR/MAINT-EQUIPMENT								
406 COMPUTER EXPENSES-LIBRARY (leasing)	4,145.00	4,920	4,920	4920	4,920	4,920	4,920.00	
414 LIMITED ACCESS LINE	22,500.00	17,835	22,500	12837.35	16,000	9,283.00	17,500.00	
415 RENTALS-OTHER EQUIPMENT	120.00	72	120	44	120	56	120.00	
430 MISCELLANEOUS								
434 LEGACY GRANT EXPENDITURES								
433 DUES & MEMBERSHIPS	500.00	176	400	912.41	1,000	1,033	1,000.00	
503 BOOKS PURCHASED CONTRIBUTION								
504 BOOKS - GRANT FUNDED				5651.43		16,000		
505 BOOKS, PERIODICALS	12,750.00	9,666	11,750	8281.51	11,750	6,862.00	13,000.00	
506 PROCESSING MATERIALS	1,200.00	1,189	1,200	1051.64	1,200	928	1,200.00	
570 OFFICE EQUIPMENT, FURNISH								
575 C.O. - COMPUTER EQUIPMENT								
580 CAP IMPROVEMENT ITEMS								
610 INTEREST EXPENSE	749.00	90	400		400	-53	500.00	
GENERAL FUND	10,000.00		10,000		10,000		10,000.00	
TOTAL FUND 211 LIBRARY	238,337.00	215,156	252,045	166009	268,058	1,794,54.6	279,385.00	

LIBRARY REVENUE DRAFT 2025

REVENUES

	2022	2023	2024	2025	
	APPROVED	APPROVED	APPROVED	PROPOSED	Notes
31013	\$175,990.00	\$181,269.00	\$188,520.00	\$192,290.00	*2% increase
31014	\$47,109.00	\$48,051.18	\$49,012.20	\$53,847.89	*2% increase + \$3000 allocation to help with staffing
34761					
36620	\$3,022.00	\$3,022.00	\$9,565.09	\$12,655.87	*formula change to % of rural circ over 3 years, 33% increase in 2024, 66% in 2025
36621		\$6,000.00	\$6,000.00	\$6,000.00	*2025 = final year of ARPA designated funds
34762	\$1,100.00	\$1,100.00	\$1,600.00	\$2,000.00	
34763	\$0.00				
35103	\$200.00	\$200.00	\$700.00	\$500.00	
36200					
36210					
36230	\$5,000.00	\$6,000.00	\$8,000.00	\$8,000.00	
36232	\$1,500.00	\$2,000.00	\$2,000.00	\$1,500.00	
36237					
36238			\$3,000.00		
39200	\$2,073.00	\$2,460.00	\$2,460.00		
39202	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	
	\$238,994.00	\$253,102.18	\$273,857.29	\$279,793.76	

LIBRARY	Weekly Open Hours	Avg. Circ./Month	Avg. Items Added/Month	Avg. Patrons Added/Month	Patrons Added YTD
LCR	44	3440	187	29	235
CAL	37	1245	100	11	85
HOK	25	482	54	2	15
HOU	32	1657	58	9	75
SG	37	869	125	4	34
SC	38	2607	104	23	181
WIN	45	15,134	380	127	1019
LC	45	3993	154	30	242
STEW	44	4719	200	36	291

Data collected from 1/1/24 - 8/31/24

2024 Programming Budget

Supplies	Amount	Presenter/Performer	Amount	Sponsored	Amount	By	Notes
Amazon: makerspace, storytime	85.96	Jennifer John - Repro Health	50	Nigar Alam	500	SELCO Community Read Grant	220
Walmart: senior social, hygiene	45.78	Joni Weida - Bluebirding	100	Home Depot	745.26	NNLM Grant	220
Quillins: food, Matoaka program	49.88	Elizabeth Digby-Britten - Pocahontas	100	Amazon: cookbooks	856.11	NNLM Grant	504
Amazon: storytime	76.33	Carmel Irving - SoulCollage	117.5	Baker & Taylor	828.36	SELCO Community Read Grant	504
Target: CHAI program	15.79	Cathy Coats	488	Amazon: program supplies	1442.39	NNLM Grant	220
Priya's Spice Bazaar	329.36	BJ Hollars	100	Amazon: program supplies	20.97	NNLM Grant	220
		Dean Klinkenberg - Big Rivers	300	Anna Kitzmann	290.69	NNLM Grant	220
		Willomina Art Studios	660	Amazon: storywalk books	95.26	SRP Sponsors	220
		Happy Dancing Turtle	75	Walmart	46.93	NNLM Grant	220
				Walmart	92.56	SRP Sponsors	220
				Luke Thering	300	SELCO Community Read Grant	220
				Amazon	215	NNLM Grant	220
				Festival	1000	NNLM Grant	220
				Pearl Street Books	302.4	SELCO Community Read Grant	504
				Amazon: program supplies	685.17	NNLM Grant	220
				Isaiah Foster - Foam Party	275	SRP Sponsors	220
				Isaiah Foster - Magic Show	350	SRP Sponsors	220
				Pint Size Polkas	375	FOL	220
				CSLP	375.62	SRP Sponsors	220
				Amazon: program supplies	18.78	SRP Sponsors	220
				Ryan Friesen	100	SRP Sponsors	220
				Marcus Cinema	25	SRP Sponsors	220
				Amazon: program supplies	49.98	SRP Sponsors	220
				Joni Weida	100	SRP Sponsors	220
				Walmart	133.04	SRP Sponsors	220
				Pint Size Polkas	375	FOL	220
				Dawn Quigley	2500	Community Collaboration Grant	220
Total	603.1	Total	1990.5	Total	12098.52		

#3.9



To: Honorable Mayor and City Council Members
From: Kara Tarrence, Finance Director
Date: November 5, 2024
Re: Authorize Capital Equipment Expenditure

KCT

The City's current printer/copier leases with EO Johnson are up on November 20th. This includes all printers/copiers for City Hall, the Police Department, the Fire Department & the Golf Course. We had Tri-State Business Machines quote us for new machines. Tri-State Business Machine's quotes came in significantly lower than what we are currently paying to EO Johnson. Tri-State offered both Outright purchase options and lease agreement options; however, by purchasing the machines outright from Tri-State for a price of \$20,060 we would save the City \$7,240 instead of leasing the machines for a 60 month lease agreement for a price of \$27,300. Additionally, our Motor Vehicle Department currently has their printer through Tri-State and this would allow us to work with one vendor for all City printer/copier equipment. There are funds in the 2022 Capital Equipment Certificate to cover the cost of purchasing the equipment outright. We would then own the machines and only need to pay a monthly fee for service and the base cost of our copies made, which we would have to pay even if we did the lease agreement option. I would suggest that the City Council approve the Capital Equipment Expenditure of \$20,060 to outright purchase the printers/copiers through Tri-State Business Machines.

#3.10



To: Honorable Mayor and City Council Members
From: Kara Tarrence, Finance Director
Date: November 5, 2024
Re: Increase City's Fixed Asset Capitalization Threshold

KL7

The capitalization threshold is the dollar value at which a government elects to capitalize tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.

The City's Fixed Asset Policy was approved in 2005 and at that time the capitalization threshold was set at \$500.00.

The State of Minnesota Office of the State Auditor Guide to Local Government Fixed Assets states a minimum capitalization threshold of \$5,000. Further, GFOA (Government Finance Officers Association) also recommends that state and local governments adhere to establishing a minimum capitalization threshold of \$5,000 for any individual item.

I would suggest that the City Council approve an update to the policy to increase the City's fixed asset capitalization minimum threshold to \$5,000 to align with state and local government standards effective starting with the year 2024.

3.11



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: November 6, 2024
RE: Authorize Contribution – Fire Relief Association

Each year the La Crescent Fire Relief Association is required to have an independent audit completed and then submit the audit along with a Lump-Sum Pension Plan form and a Financial and Investment Reporting Entry form to the Office of the Minnesota State Auditor. This has been completed for 2023.

The audit for the year ending 2023 shows a funded ration of 111.96%, and an excess of funds over accrued liability of \$150,150. However, the 2023 Lump-Sum Pension Plan form when completed indicates that a contribution of \$190 is required from the City to the La Crescent Relief Association.

We would suggest that the City Council approve the payment of \$190 to the La Crescent Fire Relief Association.

#3.12

RESOLUTION NO. 11-24-38

**RESOLUTION ACCEPTING A DONATION MADE TO THE
CITY OF LA CRESCENT IN OCTOBER 2024**

WHEREAS, the following donations were made to the City of La Crescent in the month of October 2024:

1. Helen Hafner wishes to donate \$300.00 to the La Crescent Fire Department.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations as stated above.

ADOPTED this 12th Day of November 2024.

SIGNED:

Mayor

ATTEST:

City Clerk

#6.1

TO: Honorable Mayor and City Council Members

FROM: Jason Ludwigson, Sustainability Coordinator

DATE: October 3rd, 2024

RE: GreenStep Meeting Minutes October 2nd, 2024

ATTENDANCE: Jason Ludwigson, Jim Nissen, and Bob Spencer, Teresa O'Donnell, and Jeremy Wise

MEMBERS NOT IN ATTENDANCE: Bill Waller, Tyler Benish, and Michael Alfieri

Minutes

1. The committee approved the meeting minutes from May 29th, 2024 with one revision.
2. The committee discussed new member(s) recruitment.
3. Kaitlyn from Habitat of the Greater La Crosse Region provided information about the Aluminum Can Program from Habitat. Kaitlyn will follow up by sending a flyer with more information.
4. The committee reviewed 2025 MnDOT Landscape Partnership Project. A recommendation was made to include past project descriptions along with the project plans sheets from MnDOT.
5. The committee discussed the 2024 MnDOT Landscape Partnership Project for the La Crescent Overlook. Bob Spencer shared the MnDOT Historic Roadside Development Structures Report for the site. Discussion about the planting plan followed.
6. The committee discussed the starting date for the CPL Stoney Point grant and the proposed controlled burn for the Pine Creek Prairie.
7. The committee discussed the role for the Mary Gegen to sign up residents for the Adopt-a-Drain program this fall.
8. Project updates were provided on the following: Solar on Public Buildings Grant, Outdoor Recreation Grant, ReLeaf Grant MN DNR and the Boulevard Tree Program, SHIP Grant for new park signs, HELP grant final seedings in fall of 2024, Siberian Elm, Buckthorn and Round Leaf Bittersweet Removal, Carbon Reduction Program Electric Vehicle(s) – 2025-2026 Funds Update, WinLac updates – Urban Stormwater Practices, Clean Water Fund Grant Application for the 6th Street Rain Garden, Stormwater Art/Murals (Source Water Protection Plan Implementation Grant) and Projects and Practices BWSR Grant Street Sweeping Study, VW funds EV chargers – MPCA and ZEF energy –, Map the Experience Eagles Bluff Park Signs and Lions Club, McCormick Easement with MN Land Trust and City, and updates to the city Tree Ordinance.
9. The committee was informed that the city did not receive the Pollinator Pathways grant.
10. The committee discussed the grant awards for Safe Routes to School Infrastructure projects and the 6th street reconstruction grant award.
11. The committee discussed the Pine Creek stream restoration project timeline and project scope.
12. Adjournment -The meeting was adjourned at 6:02 p.m. by consensus.

cc. Natural Resources Advisory Committee

6.2



DATE:

Tuesday, December 10, 2024

TIME:

Estimated Arrival Time: 2:05p.m.

Estimated Event Start Time: 2:15p.m.

LOCATION:

215 S Chestnut St., La Crescent MN

Join CPKC and celebrate the holidays by listening to great music and donating to help your local food bank.

MUSICAL GUESTS:

Tiera Kennedy

The Lone Bellow



#CPKCholidaytrain

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