

CITY OF LA CRESCENT
AGENDA
REGULAR MEETING
LA CRESCENT CITY HALL
315 MAIN STREET
NOVEMBER 14, 2022
5:30 P.M.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
ACTION TO CHANGE AGENDA

1. CONSENT AGENDA

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES – OCTOBER 24, 2022
- 1.2 BILLS PAYABLE THROUGH NOVEMBER 10, 2022
- 1.3
- 1.4

2. PUBLIC HEARING/MEETING

3. ITEMS FOR CONSIDERATION

- 3.1 CANVASSING BOARD – ELECTION RESULTS
- 3.2 2021 SOLAR REPORT
- 3.3 SOLSMART GOLD DESIGNATION
- 3.4 HABITAT FOR HUMANITY SALVAGE AGREEMENT
- 3.5 SUSTAINABLE PURCHASING POLICY
- 3.6 HOLIDAY TRAIN – DECEMBER 7th, 2022
- 3.7 ROOT RIVER TRAIL – MEMORANDUM OF AGREEMENT
- 3.8 MnDOT – TRANSPORTATION CORRIDOR PLAN
- 3.9 LA CROSSE MPO – LOCAL STUDIES PROGRAM
- 3.10 MnDOT – TRANSPORTATION INFRASTRUCTURE GRANT
- 3.11 BLANDIN FOUNDATION GRANT
- 3.12 MnDOT – TRANSPORTATION ALTERNATIVES GRANT
- 3.13 SEWER FUND – PLANT REPLACEMENT
- 3.14 2023 BUDGET/LEVY REVIEW
- 3.15 DONATION RESOLUTIONS

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315 MAIN STREET
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4. UNFINISHED BUSINESS

4.1

5. MAYOR'S COMMENTS

5.1

**6. STAFF CORRESPONDENCE/COMMITTEE
UPDATES**

6.1

6.2

6.3

7. CORRESPONDENCE

7.1

7.2

7.3

8. HOUSTON COUNTY

8.1

9. CHAMBER OF COMMERCE

9.1

10 ITEMS FOR NEXT AGENDA

11. ADJOURNMENT

| . |

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
OCTOBER 24, 2022

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of October was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent Community Building, La Crescent, Minnesota, on Monday, October 24th, 2022.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: Cherryl Jostad. Also present were City Attorney Skip Wieser, City Administrator Bill Waller, Deputy City Clerk Angie Boettcher, and City Administrative Assistant Chris Fortsch.

Also in attendance via Zoom was Dan Schmitt from MSA.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – OCTOBER 10, 2022
- 1.2 BILLS PAYABLE THROUGH OCTOBER 21, 2022
- 1.3
- 1.4

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

2. PUBLIC HEARING/MEETING

5:30 PM – PARK & RECREATION PLAN

Mayor Poellinger introduced Dan Schmitt from MSA who was in attendance via Zoom. Dan reviewed the Park & Recreation Plan with City Council.

Mayor Poellinger opened the meeting for public comment.

The following members of the public addressed the City Council regarding the Park & Recreation Plan: John Collin – 105 20th St. S. La Crosse, WI; Ruth Nissen – 1214 Poplar St; Steve Hoff – 717 Birch St; Mark Meyer – 806 Cedar St; Greg Watson (via Zoom) – 404 N. 14th St; Peggy Derrick (via Zoom) – 275 Cornforth Rd; Kathy Klug – 539 South 5th St.

Mayor Poellinger closed the public meeting.

Following discussion, Member O'Donnell-Ebner introduced the following Resolution and moved its passage and adoption as follows:

RESOLUTION NO. 10-22-34

A RESOLUTION ADOPTING THE COMPREHENSIVE PARK & RECREATION PLAN, 2022 FOR THE CITY OF LA CRESCENT, MN

WHEREAS, the City of La Crescent last updated its Comprehensive Park & Recreation Plan in 2012; and

WHEREAS, the city desires to proactively plan for the growth and demand for park and recreational resources within the community; and

WHEREAS, the Park & Recreation Commission has the responsibility of updating the Comprehensive Park & Recreation Plan and master planning parks for the City of La Crescent; and

WHEREAS, the Park & Recreation Commission held several meetings to discuss the Comprehensive Park & Recreation Plan, and master plans for Eagles Bluff, Vollenweider/Vetsch/Stoney Point, Horsetrack Meadows, and Wieser Park, and solicited input from the public regarding improvements to the city's overall park system; and

WHEREAS, the revised plan provides for an integrated system of open space sites and parks within the City of La Crescent, a system that will preserve natural resources and enhance outdoor recreational activities for present and future residents of the city; and

WHEREAS, the plan findings and recommendations are set forth in the City of La Crescent Comprehensive Park & Recreation Plan, 2022; and

WHEREAS, the plan, including the master plans for Eagles Bluff, Vollenweider/Vetsch/Stoney Point, Horsetrack Meadows, and Wieser Park, has been recommended for adoption by the Park & Recreation Commission and the Planning Commission.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City Council of the City of La Crescent adopts the City of La Crescent Comprehensive Park & Recreation Plan, 2022.

Adopted this 24th day of October 2022

City of La Crescent

Mike Poellinger, Mayor

Attest: _____
Angie Boettcher, Deputy Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

6:00 PM – UTILITY EASEMENT VACATION

Mayor Poellinger opened the public meeting.

City Attorney Wieser reviewed with City Council a request from the property owner at 1520 Valley Lane to vacate a portion of a platted utility easement. Attorney Wieser consulted with WHKS and they had no objection to the vacation request.

The following members of the public addressed City Council regarding the utility easement vacation: Jeff Jensen, property owner – 1520 Valley Lane; Bob Frey – 1500 Valley Lane.

Mayor Poellinger closed the public meeting.

Following discussion, Member Williams introduced the following Resolution and moved its passage and adoption as follows:

RESOLUTION NO. 10-22-35

A RESOLUTION FOR VACATION OF PUBLICLY DEDICATED UTILITY EASEMENTS

WHEREAS, a petition signed by the majority of property owners abutting the publicly dedicated utility easement received by the City Attorney on or about September 7, 2022; and

WHEREAS, the petition requested that the City Council pursuant to Minnesota Statute §412.851 vacate a portion of the platted publicly dedicated utility easements legally described as:

See Exhibit A.

WHEREAS, the Deputy City Clerk has reviewed and examined the signatures on said petition and determined that such signatures constitute a majority of the landowners abutting upon the portion of the platted publicly dedicated utility easements to be vacated; and

WHEREAS, a public hearing to consider the vacation of such street was held on the 24th day of October, 2022, in the La Crescent Community Building located at 336 South 1st Street, La Crescent at 6:00 p.m. after due published and posted notice had been given, as well as personal mailed notice to all affected property owners by the City Clerk on the 11 day of October, 2022 and all interested and affected persons were given an opportunity to voice their concerns and be heard; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LA CRESCENT, MINNESOTA AS FOLLOWS:

That such petition for vacation is hereby granted and the portion of the platted publicly dedicated utility easements legally described as:

See Exhibit A.

BE IT FURTHER RESOLVED that the Mayor and Deputy City Clerk are hereby authorized to sign all documents necessary to effectuate the intent of this resolution and file notice of the vacation as required by law.

Passed by the City Council of La Crescent, Minnesota this 24th day of October, 2022.

Mayor

Attested:

Deputy City Clerk

Exhibit A

That part of Lot 23 and 24 of Crescent Valley Subdivision to La Crescent Township (now City), Houston County, Minnesota, bounded and described as follows:

Commencing at the Southeast corner of said lot 23; thence Northwesterly along an arc of a curve, whose center lies to the Northeast, whose radius is 900.00 feet, whose chord bears N 61° 31'401" W 10.00 feet, a distance of 10.00 feet; thence N 28°09'09" E 99.94 feet; thence S 61°50'51" E 10.00 feet; thence S 28°09'09" W 26.00 feet; thence S 61°50'20" E 2.00 feet; thence S 26°38'00" W 49.00 feet, thence S 45°36'00" W 11.02 feet; thence S 28°09'09" E14.50 feet to the point of beginning.

The motion for the adoption of the foregoing resolution was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – APPLE BLOSSOM POINTE ROADS

The following members of the public addressed City Council regarding Apple Blossom Pointe Roads: Jeff Merrill, Joe Dockendorff, and Kyle Adamski.

In August of 2022, the City Council received a request from the residents in the Apple Blossom Pointe subdivision that the City pay for the entire cost of repairing the roads in the development and assume the responsibility for maintenance of the roads moving forward. The residents have a proposal for repairs on the roads at a cost of approximately \$172,000.00. The City Engineer recommends a total reconstruction of the roads, with a very preliminary estimate of \$900,000.00. The City Staff is recommending that the City Council should take the position that there needs to be agreement from the property owners in the Apple Blossom Pointe development that the property owners will assume responsibility for all, or the majority of, the costs of bringing the streets in their development to City standard. Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO APPROVE THE CITY ENGINEER TO PREPARE A QUOTE FOR A FEASIBILITY STUDY OF THE APPLE BLOSSOM POINTE ROADS AND THAT IT BE BROUGHT BACK TO THE FIRST CITY COUNCIL MEETING IN DECEMBER FOR DISCUSSION.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.2 – DECEMBER CITY COUNCIL MEETING SCHEDULE

City Administrator Waller reviewed with City Council that due to the Christmas holiday, it was recommended to City Council to move the second regular meeting in December from Monday, December 26th, to Monday, December 19, 2022. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE MOVING THE SECOND REGULAR CITY COUNCIL MEETING IN DECEMBER FROM MONDAY, DECEMBER 26, TO MONDAY, DECEMBER 19, 2022.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.3 – PERSONNEL COMMITTEE RECOMMENDATIONS

City Council reviewed the following recommendations from the Personnel Committee for approval:

1. In March of 2022 City Council approved a memorandum of understanding of Kara Tarrence's employment transition from Accountant to City Finance Director. Effective October 31, 2022, the Personnel Committee is recommending that Ms. Tarrence be promoted to La Crescent's Finance Director starting at Step 1 in the Finance Directors' salary schedule. Ms. Tarrence would serve a six-month probationary period as Finance Director, recognizing the time she has already served in the position. Following discussion, Member Hutchinson made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE EFFECTIVE OCTOBER 31, 2022, KARA TARRENCES TRANSITION FROM ACCOUNTANT TO CITY FINANCE DIRECTOR. MS. TARRENCE WILL START AT STEP 1 OF THE FINANCE DIRECTORS' SALARY SCHEDULE AND WILL SERVE A SIX-MONTH PROBATIONARY PERIOD, RECOGNIZING THE TIME SHE HAS ALREADY SERVED IN THE POSITION.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

2. City Administrator Waller reviewed with City Council the following recommendations from the Personnel Committee regarding a tentative agreement with the AFSCME Union on a three-year contract agreement that covers the years 2023-2025. The agreement includes an increase in the City's contribution to insurance and an increase in wages, along with language changes to the union contract. The terms of the agreement are as follows:
 1. Parties agree to amend Article 7.2 so that if a grievance is unresolved after Step 4 (mediation), there is a clearly defined deadline of 20 days to move the grievance to the next Step (arbitration). Any grievance not appealed by the Union to arbitration within 20 days of mediation shall be considered waived.
 2. The parties agree to add a new Section to Article 12 (12.9) specifying that because the City loads the vacation bank every year on employees' anniversary dates, when an employee severs employment, the vacation hours they can cash out from the final year are prorated.
 3. In 2023, 2024, and 2025, the City's contribution to insurance premiums are as follows:
 - Single - \$1004/mo and Family \$1851/mo effective January 1, 2023
 - Single - \$1029/mo and Family \$1926/mo effective January 1, 2024
 - Single - \$1054/mo and Family \$2026/mo effective January 1, 2025
 4. Effective January 1, 2023, the City will increase the hourly rate of pay by .50 per hour for any employee who acquires and maintains each of the following: a First Aid certificate and a CPR certificate. The City will increase the hourly rate of pay by \$1.00 per hour for any employee who acquires and maintains First Responder certification. The maximum amount paid will be \$1.00 per hour for any combination of the above.
 5. The agreement includes a 4% wage increase in all three years of the contract.

Following discussion, Member Hutchinson made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE CHANGES TO THE AFSCME UNION THREE-YEAR CONTRACT AGREEMENT THAT COVERS THE YEARS 2023-2025 AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
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Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – WIESER PARK PAVILION BIDS - INFORMATIONAL

This item was informational only, no action taken.

ITEM 3.5 – MAYORS PROCLAMATION

Mayor Poellinger reviewed with City Council for approval a proclamation declaring Friday, October 28, 2022, as Debbie Shimshak Day in the City of La Crescent. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE FRIDAY, OCTOBER 28, 2022 AS DEBBIE SHIMSHAK DAY IN THE CITY OF LA CRESCENT.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.6 – DONATION RESOLUTION

City Council reviewed a Resolution regarding the acceptance of donations to the City for the month of October, 2022. Following review and discussion, Member O'Donnell-Ebner introduced the following resolution and moved its passage and adoption:

RESOLUTION NO. 10-22-36

RESOLUTION ACCEPTING DONATIONS MADE TO THE CITY OF LA CRESCENT IN OCTOBER, 2022

WHEREAS, the City of La Crescent ("La Crescent") is required by Minn. Stat. § 465.03 to accept donations by Resolution;

WHEREAS, the following donations were made to the City of La Crescent in the month of October 2022:

1. An anonymous donor wishes to donate \$50,000.00 to the Wieser Park Improvement Project.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above.

ADOPTED this 24th day of October, 2022.

SIGNED:

Mayor

ATTEST:

Deputy Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, the following members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

6. STAFF CORRESPONDENCE/COMMITTEE UPDATES

City Council reviewed correspondence from Explore La Crosse regarding the October 18th, 2022 Board Meeting Agenda as well as the September 27th, Minutes.

8. HOUSTON COUNTY

Houston County Commissioner, Dewey Severson, updated City Council on county activities.

9. CHAMBER OF COMMERCE

Chamber of Commerce member, Travis Minegar was in attendance and gave the City Council an update.

There being no further business to come before the Council at this time, Member O'Donnell-Ebner made a motion, seconded by Member Williams to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:54 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator

#1.2



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: November 10, 2022
RE: Bills Payable

Attached for review and consideration by the City Council are the bills payable for the period ending November 10, 2022. We would suggest that the City Council approve the payment of the bills as presented.

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
3P ADMINISTRATORS, INC.						
10/25/22 LEMKE	MEDICAL REIMB P/R DEDUCTED-LEMKE	10/27/2022	350.00	350.00	10/27/2022	
10/25/22 QUANR	MEDICAL REIMB -QUANRUD	10/25/2022	625.00	625.00	10/25/2022	
10/29/22 ERNST	MEDICAL REIMB P/R DEDUCTED-ERNSTER	11/01/2022	66.46	66.46	11/01/2022	
10/31/22 ERNST	MEDICAL REIMB P/R DEDUCTED-ERNSTER	11/02/2022	5.71	5.71	11/02/2022	
11/2/22 AHLSC	MEDICAL REIMB P/R DEDUCTED-AHLSCHLAGER	11/04/2022	70.00	70.00	11/04/2022	
Total 9457:			1,117.17	1,117.17		
A-1 VACUUM SALES & SERVICE						
27985	CITY HALL - NEW VACUUM	10/28/2022	699.99	.00		
27985	CITY HALL - VACUUM BAGS	10/28/2022	63.98	.00		
Total 9477:			763.97	.00		
ACENTEK						
10/22 STMT	BLDG/ZNG PHONE CHARGES	10/31/2022	49.33	.00		
10/22 STMT	BRUSH SITE PHONE CHARGES	10/31/2022	36.64	.00		
10/22 STMT	CITY HALL PHONE CHARGES	10/31/2022	345.38	.00		
10/22 STMT	POLICE DEPT PHONE CHARGES	10/31/2022	336.49	.00		
10/22 STMT	POOL PHONE CHARGES	10/31/2022	99.86	.00		
10/22 STMT	PUBLIC WORKS PHONE CHARGES	10/31/2022	49.33	.00		
10/22 STMT	SEWER PHONE CHARGES	10/31/2022	124.00	.00		
10/22 STMT	STREET/ALLEY PHONE CHARGES	10/31/2022	42.94	.00		
10/22 STMT	WATER PHONE CHARGES	10/31/2022	86.93	.00		
10/22 STMT	ARENA PHONE CHARGES	10/31/2022	282.07	.00		
10/22 STMT	FIRE DEPT PHONE CHARGES	10/31/2022	394.72	.00		
10/22 STMT	LIC BUR PHONE CHARGES	10/31/2022	175.87	.00		
10/22 STMT	GOLF COURSE PHONE CHARGES	10/31/2022	442.09	.00		
10/22 STMT	LIBRARY PHONE CHARGES	10/31/2022	135.09	.00		
Total 24:			2,600.74	.00		
AFLAC						
10/22 STMT	INSURANCE PREMIUMS	11/01/2022	135.20	.00		
Total 72:			135.20	.00		
AFSCME						
10/22 DUES	PAYROLL DEDUCTED UNION DUES	11/01/2022	756.92	.00		
Total 25:			756.92	.00		
AMAZON CAPITAL SERVICES						
114Q-NCLD-FCL	CITY HALL - COMPUTER CORDS	10/28/2022	18.63	.00		
19V6-9LWL-33K	COPY ROOM - CORD FOR WIRELESS KEYBOARD & MON	11/01/2022	30.58	.00		
1D7T-TDW3-DK	LIBRARY - OFFICE SUPPLIES	10/19/2022	102.41	.00		
1K36-MLNW-TRL	CITY - OFFICE SUPPLIES	10/27/2022	22.88	.00		
1LHM-RF1H-36L	B&Z - OFFICE SUPPLIES	10/21/2022	54.45	.00		
Total 9956:			228.95	.00		
AQUA LOGIC, INC.						
1464	POOL - 6 GRATES	10/20/2022	4,290.65	.00		
Total 9129:			4,290.65	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AT&T MOBILITY						
10/22 FIRE	FD - WIRELESS	10/31/2022	100.22	.00		
Total 9870:			100.22	.00		
BATTERIES PLUS						
P56376267	BATTERY BACKUP	10/27/2022	34.50	.00		
P56376267	BATTERY BACKUP	10/27/2022	34.50	.00		
Total 9428:			69.00	.00		
BEAM INSURANCE ADMINISTRATORS LLC						
11/22 STMT	DENTAL INSURANCE W/H	11/03/2022	256.61	256.61	11/03/2022	
11/22 STMT	A/R - DENTAL - BARB GILE	11/03/2022	79.69	79.69	11/03/2022	
11/22 STMT	A/R - DENTAL - DEB OLIVER	11/03/2022	79.69	79.69	11/03/2022	
11/22 STMT	A/R - DENTAL - PAUL KENAGA	11/03/2022	79.69	79.69	11/03/2022	
11/22 STMT	A/R - DENTAL - JANE PAULSON	11/03/2022	79.69	79.69	11/03/2022	
11/22 STMT	A/R - DENTAL - ROSE ALBRECHT	11/03/2022	39.84	39.84	11/03/2022	
11/22 STMT	A/R - DENTAL - PHYLLIS FEIOCK	11/03/2022	39.84	39.84	11/03/2022	
11/22 STMT	EMPLOYER PAID DENTAL - SEWER	11/03/2022	127.60	127.60	11/03/2022	
11/22 STMT	EMPLOYER PAID DENTAL - WATER	11/03/2022	141.92	141.92	11/03/2022	
11/22 STMT	EMPLOYER PAID DENTAL - LIBRARY	11/03/2022	39.84	39.84	11/03/2022	
11/22 STMT	EMPLOYER PAID DENTAL - PARKS	11/03/2022	31.86	31.86	11/03/2022	
11/22 STMT	EMPLOYER PAID DENTAL - REC	11/03/2022	8.36	8.36	11/03/2022	
11/22 STMT	EMPLOYER PAID DENTAL - STREET	11/03/2022	87.25	87.25	11/03/2022	
11/22 STMT	EMPLOYER PAID DENTAL - FD	11/03/2022	3.19	3.19	11/03/2022	
11/22 STMT	EMPLOYER PAID DENTAL - PD	11/03/2022	313.98	313.98	11/03/2022	
11/22 STMT	EMPLOYER PAID DENTAL - CLERK	11/03/2022	152.85	152.85	11/03/2022	
Total 9858:			1,561.90	1,561.90		
BLUE TO GOLD, LLC						
AND-22-IGS000L	PD - TRAINING FOR OFFICER HOFSCHULTE #305	11/04/2022	225.00	.00		
Total 10052:			225.00	.00		
BOBCAT OF THE COULEE REGION						
01-58350	BOBCAT AIR FILTER	10/26/2022	115.40	.00		
01-58350	BOBCAT OIL SERVICE	10/26/2022	560.78	.00		
Total 216:			676.18	.00		
BOB'S SERVICE						
141368	REPLACED TOILETS AT COMMUNITY BUIDLING	10/11/2022	1,056.00	.00		
141369	CITY HALL - FURNACE REPAIR	10/11/2022	365.80	.00		
Total 8841:			1,421.80	.00		
BOETTCHER, ANGELA J						
11/8/22	REIMBURSE - MILEAGE FOR ELECTION TRAVEL	11/08/2022	28.13	.00		
Total 9365:			28.13	.00		
BRANDON COMMUNICATIONS						
INV-33879	FD - PAGER REPAIRS	10/11/2022	312.73	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1599:			312.73	.00		
CALEDONIA POLICE DEPARTMENT						
2022 PARADE	PD - APPLEFEST PARADE ASSISTANCE	09/18/2022	30.99	.00		
Total 204:			30.99	.00		
CAMPBELL EMERGENCY SERVICES						
2022 PARADE	PD - APPLEFEST PARADE ASSISTANCE	09/18/2022	154.95	.00		
Total 2041:			154.95	.00		
CINTAS CORPORATION						
4133752535	GC - CLEANING	10/10/2022	36.66	.00		
4133752692	CITY HALL - CLEANING	10/10/2022	42.48	.00		
4135130243	GC - CLEANING	10/24/2022	36.66	.00		
4135130383	CITY HALL - CLEANING	10/24/2022	63.99	.00		
Total 9696:			179.79	.00		
CITY OF HOKAH						
2022 PARADE	PD - APPLEFEST PARADE ASSISTANCE	09/18/2022	30.99	.00		
Total 209:			30.99	.00		
CITY TREASURER'S OFFICE						
186414	WASTEWATER TO LACROSSE	09/30/2022	19,618.89	.00		
Total 1086:			19,618.89	.00		
CLASSIC ROCK PRODUCTS INC						
957	PARKS - LANDSCAPE MATERIAL	10/04/2022	885.96	.00		
Total 278:			885.96	.00		
CLEARWAY COMMUNITY SOLAR LLC						
9/22 STMT	219 MAIN STREET - UNIT LIGHTS	09/30/2022	80.56	.00		
9/22 STMT	321 MAIN STREET - LIBRARY	09/30/2022	168.55	.00		
9/22 STMT	202 MAIN STREET - FLAG LIGHT	09/30/2022	3.27	.00		
9/22 STMT	722 N 2ND STREET - RADIUM PLANT	09/30/2022	2,048.18	.00		
9/22 STMT	608 S 7TH STREET - POOL	09/30/2022	527.02	.00		
9/22 STMT	31 MCINTOSH RD - LIFT STATION	09/30/2022	11.64	.00		
9/22 STMT	1323 SPRUCE DR - ABNET FIELDS	09/30/2022	32.36	.00		
9/22 STMT	219 CHESTNUT ST - BRIDGE LIGHT	09/30/2022	57.74	.00		
9/22 STMT	209 S WALNUT ST - LAC SIGN	09/30/2022	14.48	.00		
9/22 STMT	110 MIDNIGHT ST - LIFT STATION	09/30/2022	53.55	.00		
9/22 STMT	608 S 7TH STREET - TENNIS CT LIGHTS	09/30/2022	10.30	.00		
9/22 STMT	523 S CHESTNUT ST - ANIMAL SHELTER	09/30/2022	41.42	.00		
9/22 STMT	336 S 1ST ST - COMM. BLDG.	09/30/2022	158.69	.00		
9/22 STMT	520 S 14TH ST - ICE ARENA	09/30/2022	2,637.53	.00		
9/22 STMT	193 MCINTOSH RD - BOOSTER STATION	09/30/2022	188.84	.00		
9/22 STMT	400 LARCH AVE - WELL 2	09/30/2022	668.95	.00		
9/22 STMT	200 STONEY POINT - WELL HOUSE	09/30/2022	817.98	.00		
9/22 STMT	407 ORCHARDVIEW - BOOSTER STATION	09/30/2022	312.39	.00		
9/22 STMT	1200 JONATHAN LANE - PARK SHELTER	09/30/2022	44.07	.00		
9/22 STMT	1450 HWY 16 - LIFT STATION	09/30/2022	30.70	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9854:			7,908.22	.00		
CORKY'S PIZZA & ICE CREAM						
11/3/22	ROOT RIVER TRAIL PLANNING MTG	11/03/2022	129.50	.00		
Total 241:			129.50	.00		
CULLIGAN WATER CONDITIONING						
285X20621409	CITY HALL - WATER COOLER RENTAL	10/31/2022	39.95	.00		
285X20621409	PD - WATER COOLER RENTAL	10/31/2022	39.95	.00		
285X20621409	MAINT - WATER COOLER RENTAL	10/31/2022	39.95	.00		
285X20646000	FD - WATER COOLER RENTAL	10/31/2022	39.95	.00		
Total 231:			159.80	.00		
CUSTOM ALARM						
531431	GC - MONTHLY ALARM MONITORING SYSTEM	11/01/2022	38.28	.00		
Total 290:			38.28	.00		
DAVY LABORATORIES						
22J0284	WATER SAMPLES	10/24/2022	96.30	.00		
Total 312:			96.30	.00		
DEMCO INC						
7204277	LIBRARY - PROCESSING MATERIAL	10/18/2022	436.17	.00		
Total 316:			436.17	.00		
DEPT OF NATURAL RESOURCES						
10/18/22-10/24/2	WEEKLY RECREATIONAL VEH. REGIST.	10/24/2022	494.68	494.68	10/28/2022	
10/25/22-10/31/2	WEEKLY RECREATIONAL VEH. REGIST.	10/31/2022	185.50	185.50	11/04/2022	
Total 318:			680.18	680.18		
E O JOHNSON CO INC - LEASE						
32625708	GC - COPY MACHINE/PRINTER	10/07/2022	73.00	.00		
32705817	BLDG/ZNG - COPY MACHINE MAINT	10/20/2022	108.15	.00		
32705817	CITY HALL - COPY MACHINE MAINT	10/20/2022	180.25	.00		
32705817	FIRE DEPT - COPY MACHINE MAINT	10/20/2022	72.10	.00		
32705817	POLICE - COPY MACHINE MAINT	10/20/2022	108.15	.00		
32705817	PUBLIC WORKS - COPY MACHINE MAINT	10/20/2022	108.15	.00		
32705817	SEWER DEPT - COPY MACHINE MAINT	10/20/2022	72.10	.00		
32705817	WATER DEPT - COPY MACHINE MAINT	10/20/2022	72.10	.00		
Total 9397:			794.00	.00		
EFTPS - ELECTRONIC FEDERAL TAX						
10/28/22 P/R	FED/FICA/MEDICARE	11/02/2022	16,504.98	16,504.98	11/02/2022	
Total 1127:			16,504.98	16,504.98		
EMERGENCY SERV MARKETING CORP						
12/20 - 12/25 #3	FD - IAMRESPONDING 3RD YEAR OF 5YR SUBSCRIPTIO	11/01/2022	660.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9456:			660.00	.00		
FARRELL EQUIPMENT & SUPPLY CO.						
INV00000001298	STREETS - SMALL TOOLS	10/26/2022	69.96	.00		
Total 8459:			69.96	.00		
FIFTH AVENUE AWARDS, INC.						
43444	RADIUM PLANT - NEW PICTURE	09/15/2022	10.00	.00		
43655	RETIREMENT PLAQUE	10/24/2022	56.75	.00		
Total 562:			66.75	.00		
FLEXIBLE PLASTICS INC						
1160452	CITY GARBAGE BAGS	10/14/2022	3,760.50	.00		
Total 529:			3,760.50	.00		
FORTSCH, CHRISTINA						
10/28/22	REIMBURSE - FOOD FOR RETIREMENT PARTY	10/28/2022	161.95	.00		
11/2 & 11/8	REIMBURSE - MILEAGE FOR ELECTION TRAVEL	11/08/2022	60.63	.00		
Total 9514:			222.58	.00		
GINSBERG, MAGGIE						
1297	LIBRARY - WRITERS WORKSHOP	11/01/2022	200.00	.00		
Total 10051:			200.00	.00		
GLASS SERVICE CENTER INC						
1080284	ABNET BLDG - SERVICE DOORS	10/28/2022	1,971.68	.00		
Total 644:			1,971.68	.00		
GOPHER STATE ONE-CALL						
2100515	WATER - LOCATE	10/31/2022	50.63	.00		
2100515	SEWER - LOCATE	10/31/2022	50.62	.00		
Total 620:			101.25	.00		
GRAF ELECTRIC, INC.						
20284	GC - REPAIR ATTIC FANS IN CLUBHOUSE	07/22/2022	142.50	.00		
Total 619:			142.50	.00		
HAWKINS INC.						
6312804	WATER PLANT - CHEMICALS	10/15/2022	50.00	.00		
Total 512:			50.00	.00		
HILLTOPPER REFUSE & RCYL SRVC						
10/22 BAGS	MONTHLY REFUSE P/U - BAGS	10/31/2022	4,474.80	.00		
10/22 GOLF	GC - RECYCLING & REFUSE P/U	10/31/2022	129.86	.00		
10/22 STMT	CITYWIDE RECYCLING P/U	10/31/2022	7,167.20	.00		
10/22 STMT	REFUSE P/U - ANIMAL SHELTER	10/31/2022	74.19	.00		
10/22 STMT	REFUSE P/U - ARENA	10/31/2022	148.30	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
10/22 STMT	REFUSE P/U MAINTENANCE	10/31/2022	217.69	.00		
10/22 STMT	RECYCLING P/U FIRE DEPT	10/31/2022	16.00	.00		
10/22 STMT	REFUSE P/U - FIRE DEPT	10/31/2022	25.00	.00		
10/22 STMT	REFUSE P/U - LIBRARY	10/31/2022	10.00	.00		
10/22 STMT	REFUSE P/U - CITY HALL	10/31/2022	66.41	.00		
Total 9233:			12,329.45	.00		
HOUSTON CNTY TREASURER						
2022 PARADE	PD - APPLEFEST PARADE ASSISTANCE	09/18/2022	92.97	.00		
Total 751:			92.97	.00		
INNOVATIVE OFFICE SOLUTIONS						
IN3959967	CLERK - OFFICE SUPPLIES	10/06/2022	59.33	.00		
IN3959967	CITY - CLEANING SUPPLIES	10/06/2022	138.50	.00		
IN3959967	MAINT - OFFICE SUPPLIES	10/06/2022	10.60	.00		
IN3968643	CITY - OFFICE SUPPLIES	10/13/2022	228.60	.00		
IN3986276	PD - OFFICE SUPPLIES	10/28/2022	18.11	.00		
IN3986276	CLERK - OFFICE SUPPLIES	10/28/2022	78.48	.00		
IN3988321	COMM BLDG - CLEANING SUPPLIES	11/01/2022	73.95	.00		
IN3988321	CITY - OFFICE SUPPLIES	11/01/2022	18.88	.00		
Total 9471:			626.45	.00		
INTERNATIONAL UNION OF						
10/22 DUES	GC - UNION DUES WITHHELD	11/01/2022	175.00	.00		
Total 8293:			175.00	.00		
INTERSTATE POWER SYSTEMS INC.						
R001192232:01	WASTEWATER - ANNUAL GENERATOR INSPECTION	10/18/2022	1,100.00	.00		
R001192233:01	WATER PLANT - ANNUAL GENERATOR INSPECTION	10/18/2022	1,370.00	.00		
Total 8812:			2,470.00	.00		
J.P. COOKE COMPANY						
750659	MAYOR SIGNATURE STAMPS - 2	11/02/2022	97.15	.00		
750659	DMV - CHECK STAMPER	11/02/2022	46.80	.00		
Total 925:			143.95	.00		
KANSAS CITY LIFE INSURANCE CO.						
11/22 STMT	P/R DEDUCTIONS	11/02/2022	370.07	370.07	11/02/2022	
11/22 STMT	EMPLOYER PAID INS. - SEWER	11/02/2022	22.69	22.69	11/02/2022	
11/22 STMT	EMPLOYER PAID INS. - WATER	11/02/2022	25.29	25.29	11/02/2022	
11/22 STMT	EMPLOYER PAID INS. - LIBRARY	11/02/2022	24.70	24.70	11/02/2022	
11/22 STMT	EMPLOYER PAID INS. - PARKS	11/02/2022	12.52	12.52	11/02/2022	
11/22 STMT	EMPLOYER PAID INS. - GC	11/02/2022	.01-	.01-	11/02/2022	
11/22 STMT	EMPLOYER PAID INS. - REC	11/02/2022	3.88	3.88	11/02/2022	
11/22 STMT	EMPLOYER PAID INS. - STREET	11/02/2022	37.06	37.06	11/02/2022	
11/22 STMT	EMPLOYER PAID INS. - PD	11/02/2022	40.62	40.62	11/02/2022	
11/22 STMT	EMPLOYER PAID INS. - CLERK	11/02/2022	23.80	23.80	11/02/2022	
Total 8915:			560.62	560.62		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
KIRCH, LARRY						
10/4/22 - 10/25/2	ECONOMIC DEVELOPMENT SERVICES	10/25/2022	3,380.00	.00		
10/4/22 - 10/25/2	REIMBURSE SUPPLIES - MNDOT MTG HWY 16 STUDY PL	10/25/2022	18.34	.00		
Total 10006:			3,398.34	.00		
KWIK TRIP INC						
10/22 STMT	PD - FUEL	10/31/2022	1,726.89	.00		
10/22 STMT	B & Z - FUEL	10/31/2022	70.26	.00		
10/22 STMT	WATER - FUEL	10/31/2022	247.01	.00		
10/22 STMT	SEWER - FUEL	10/31/2022	247.01	.00		
10/22 STMT	PARKS - FUEL	10/31/2022	734.31	.00		
10/22 STMT	STREET - FUEL	10/31/2022	1,093.58	.00		
10/22 STMT	FD - FUEL	10/31/2022	196.95	.00		
Total 1014:			4,316.01	.00		
LA CRESCENT ACE HARDWARE						
10/22 STMT	FD - FIRE PREVENTION SUPPLIES	10/31/2022	63.97	.00		
10/22 STMT	FD - OFFICE SUPPLIES	10/31/2022	4.78	.00		
10/22 STMT	CITY HAL - CLEANING SUPPLIES	10/31/2022	5.59	.00		
10/22 STMT	CITY HAL - DOOR SPRAY LUBE	10/31/2022	5.59	.00		
10/22 STMT	SHOP SUPPLIES	10/31/2022	11.18	.00		
10/22 STMT	MANT - PAINT TRAY	10/31/2022	4.59	.00		
10/22 STMT	COMM BLDG/FD - SMALL TOOLS	10/31/2022	32.11	.00		
10/22 STMT	WINTERIZE PARK RESTROOMS	10/31/2022	24.00	.00		
10/22 STMT	ABNET BLDG PAINT	10/31/2022	39.96	.00		
10/22 STMT	SHOP - SMALL TOOLS	10/31/2022	31.98	.00		
10/22 STMT	SHOP - CLEANING SUPPLIES	10/31/2022	7.59	.00		
10/22 STMT	PARKS - SUPPLIES	10/31/2022	21.98	.00		
10/22 STMT	ABNET BLDG PAINT	10/31/2022	11.01	.00		
10/22 STMT	CITY HALL - BLDG REPAIR	10/31/2022	7.59	.00		
10/22 STMT	CITY HALL - BLDG MAINT	10/31/2022	9.99	.00		
10/22 STMT	CHRISTMAS LIGHTS	10/31/2022	34.99	.00		
10/22 STMT	PARKS - CHEMICALS	10/31/2022	25.99	.00		
10/22 STMT	PARKS - SMALL TOOLS	10/31/2022	15.99	.00		
10/22 STMT	SMOKE ALARMS & CARBON MONOXIDE ALARM	10/31/2022	148.97	.00		
Total 717:			507.85	.00		
LA CRESCENT AUTO REPAIR, INC						
25119	PD - P21 MAINTENANCE/REPAIR	10/14/2022	737.26	.00		
25186	MAINT - MAZDA SERVICE	10/18/2022	115.74	.00		
25235	MAINT - WIPER BLADES FOR MAZDA	10/24/2022	32.38	.00		
Total 8168:			885.38	.00		
LA CROSSE GLASS COMPANY INC						
338119	MAINT SHOP - REPAIR GARAGE DOOR	10/18/2022	979.50	.00		
Total 2471:			979.50	.00		
LA CROSSE SEED CORPORATION						
SI-2304154	MAINT SHOP BACK YARD	10/28/2022	449.73	.00		
Total 1198:			449.73	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
LA CROSSE TRIBUNE						
LIB 11/22 13 WE	LIBRARY - SUBSCRIPTION RENEWAL	11/03/2022	58.18	.00		
Total 8522:			58.18	.00		
LABELS PLUS						
2129	LASER CHECKS - GOLF	10/26/2022	25.81	.00		
2129	LASER CHECKS - LIC BUR	10/26/2022	25.81	.00		
2129	LASER CHECKS - SOLID WASTE	10/26/2022	25.81	.00		
2129	SEWER - UTILITY BILLS	10/26/2022	25.81	.00		
2129	LASER CHECKS - WATER	10/26/2022	25.81	.00		
2129	LASER CHECKS - FIRE	10/26/2022	25.81	.00		
2129	LASER CHECKS - LIBRARY	10/26/2022	25.81	.00		
2129	LASER CHECKS - GEN FUND	10/26/2022	335.62	.00		
Total 8270:			516.29	.00		
LAW ENFORCEMENT LABOR SERVICES						
10/22 DUES	PD - PAYROLL DEDUCTED UNION DUES	11/01/2022	455.00	.00		
Total 1134:			455.00	.00		
LUDWIGSON, JASON						
10/01/22 - 10/31/	SUSTAINABILITY SERVICES	10/31/2022	3,808.00	.00		
Total 9632:			3,808.00	.00		
MENARDS-LA CROSSE						
74446	CHRISTMAS LIGHTS	10/28/2022	60.97	.00		
74682	ABNET BUILDING REPAIR	11/03/2022	231.75	.00		
74755	STREET - VEHICLE MAINTENANCE	11/04/2022	120.46	.00		
Total 1352:			413.18	.00		
MIDWEST TAPE						
502850165	LIBRARY- BOOKS GRANT FUNDED	10/21/2022	47.99	.00		
Total 9851:			47.99	.00		
MIENERGY COOPERATIVE						
MR 1084 #98	FIRE STATION RENOVATION LOAN	11/01/2022	3,000.00	.00		
Total 9578:			3,000.00	.00		
MINNESOTA CHILD SUPPORT PAYMENT CENTER						
10/27/22 001563	MN CHILD SUPPORT	10/31/2022	640.97	640.97	10/31/2022	
Total 9597:			640.97	640.97		
MINNESOTA DEPARTMENT OF HEALTH						
3RD QTR 2022	QTRLY STATE WATER CONNECTION FEE	10/01/2022	4,974.21	4,974.21	10/26/2022	
Total 1396:			4,974.21	4,974.21		
MINNESOTA DEPT OF REVENUE						
10/28/22P/R	MN STATE WHT	11/03/2022	3,245.00	3,245.00	11/03/2022	

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 227:			3,245.00	3,245.00		
MINNESOTA PUMP WORKS						
INV019347	REPAIR GRINDER PUMP	10/18/2022	406.89	.00		
INV019349	GRINDER PUMP - ELECTRICAL BOXES	10/18/2022	1,550.00	.00		
Total 9637:			1,956.89	.00		
MINNESOTA STATE RETIREMENT SYS						
10/28/22 P/R	DEFERRED COMP. DEDUCTIONS/CONTRIBUTIONS	11/03/2022	3,952.54	3,952.54	11/03/2022	
Total 1285:			3,952.54	3,952.54		
MN DEPT OF TRANSPORTATION						
P00016147	WAGON WHEEL PH 3 CONSTRUCTION	10/18/2022	606.94	.00		
Total 1364:			606.94	.00		
MN FIRE SERVICE CERT. BOARD						
10589	FD - RECERTIFICATIONS 4 @ \$25.00	10/24/2022	100.00	.00		
Total 1270:			100.00	.00		
MN UNEMPLOYMENT INSURANCE						
3RD QTR GC 20	3RD QTR GC UNEMPL. COMP. INS.	11/01/2022	5,703.00	5,703.00	11/01/2022	
Total 1321:			5,703.00	5,703.00		
MSA PROFESSIONAL SERVICES INC						
R12759005.0-10	PROFESSIONAL SERV - PARKS PLANNING	10/08/2022	1,024.00	.00		
Total 9388:			1,024.00	.00		
MUNICIPAL EMERGENCY SERVICE						
IN1782498	FD - GLOVES	10/27/2022	192.64	.00		
Total 8816:			192.64	.00		
NATIONAL BAND & TAG COMPANY						
190075	PET LICENSE TAGS FOR 2023	10/31/2022	214.22	.00		
Total 9038:			214.22	.00		
NCPERS GROUP LIFE INSURANCE						
10/22 STMT	LIFE INSURANCE PREMIUMS	11/01/2022	136.00	.00		
Total 1619:			136.00	.00		
OSTRANDER FIRE DEPARTMENT						
11/16/22 MTG	3 FF MEALS - TRI COUNTY ASSOC. MTG	11/01/2022	54.00	54.00	11/01/2022	
Total 10050:			54.00	54.00		
P & T ELECTRIC INC						
22659	LED LIGHT REPLACEMENTS FOR CITY HALL	10/21/2022	5,989.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1643:			5,989.00	.00		
PENDELTON TURF SUPPLY INC						
5424	GC - CHEMICALS	10/11/2022	343.50	.00		
5425	GC - CHEMICALS	10/11/2022	4,092.50	.00		
Total 9169:			4,436.00	.00		
PUBLIC EMPLOYEES RETIREMENT AS						
10/28/22 P/R	RETIREMENT DEDUCTIONS/CONTRIB.-CORD & PF	11/01/2022	13,702.32	13,702.32	11/01/2022	
Total 1612:			13,702.32	13,702.32		
QUADIENT FINANCE USA, INC						
10/22 STMT	Postage Meter Postage - Fire	10/31/2022	12.00	.00		
10/22 STMT	Postage Meter Postage- Lic Bur	10/31/2022	30.00	.00		
10/22 STMT	Postage Meter Postage- Library	10/31/2022	9.00	.00		
10/22 STMT	Postage Meter Postage- Clerk	10/31/2022	45.00	.00		
10/22 STMT	Postage Meter Postage- B & Z	10/31/2022	21.00	.00		
10/22 STMT	Postage Meter Postage- Arena	10/31/2022	3.00	.00		
10/22 STMT	Postage Meter Postage- Animal rescue	10/31/2022	3.00	.00		
10/22 STMT	Postage Meter Postage - Water	10/31/2022	63.00	.00		
10/22 STMT	Postage Meter Postage - Sewer	10/31/2022	63.00	.00		
10/22 STMT	Postage Meter Postage - PubWor	10/31/2022	15.00	.00		
10/22 STMT	Postage Meter Postage - Pool	10/31/2022	6.00	.00		
10/22 STMT	Postage Meter Postage - Police	10/31/2022	21.00	.00		
10/22 STMT	Postage Meter Postage - Golf	10/31/2022	9.00	.00		
Total 9799:			300.00	.00		
QUADIENT LEASING USA, INC						
N9649263	POSTAGE METER RENT - CLERK	10/27/2022	39.11	.00		
N9649263	POSTAGE METER RENT- ARENA	10/27/2022	9.78	.00		
N9649263	POSTAGE METER RENT-BLDG/ZNG	10/27/2022	9.78	.00		
N9649263	POSTAGE METER RENT-G.C.	10/27/2022	9.78	.00		
N9649263	POSTAGE METER RENT-LIC. BUR.	10/27/2022	9.78	.00		
N9649263	POSTAGE METER RENT-PD	10/27/2022	19.56	.00		
N9649263	POSTAGE METER RENT-PUB.WRKS	10/27/2022	9.78	.00		
N9649263	POSTAGE METER RENT-SEWER	10/27/2022	39.11	.00		
N9649263	POSTAGE METER RENT-WATER	10/27/2022	39.11	.00		
N9649263	POSTAGE METER RENT-LIBRARY	10/27/2022	9.78	.00		
Total 9213:			195.57	.00		
QUARTZ						
11/22 STMT	EMPLOYER PAID HEALTH - CLERK	11/02/2022	2,398.14	2,398.14	11/02/2022	
11/22 STMT	EMPLOYER PAID HEALTH - PD	11/02/2022	3,282.26	3,282.26	11/02/2022	
11/22 STMT	EMPLOYER PAID HEALTH - FD	11/02/2022	74.52	74.52	11/02/2022	
11/22 STMT	EMPLOYER PAID HEALTH - STREET	11/02/2022	1,588.57	1,588.57	11/02/2022	
11/22 STMT	EMPLOYER PAID HEALTH - REC	11/02/2022	149.04	149.04	11/02/2022	
11/22 STMT	EMPLOYER PAID HEALTH - PARKS	11/02/2022	414.05	414.05	11/02/2022	
11/22 STMT	EMPLOYER PAID HEALTH - LIBRARY	11/02/2022	323.33	323.33	11/02/2022	
11/22 STMT	EMPLOYER PAID HEALTH - WATER	11/02/2022	2,048.57	2,048.57	11/02/2022	
11/22 STMT	EMPLOYER PAID HEALTH - SEWER	11/02/2022	1,751.98	1,751.98	11/02/2022	
11/22 STMT	HEALTH INSURANCE WITHHELD	11/02/2022	709.50	709.50	11/02/2022	

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9995:			12,739.96	12,739.96		
RELIABLE PEST MANAGEMENT						
13143	ICE ARENA - PEST CONTROL	10/17/2022	65.00	.00		
13201	CITY HALL - PEST MANAGEMENT	10/27/2022	45.00	.00		
13202	GC - PEST CONTROL	10/27/2022	155.11	.00		
Total 9871:			265.11	.00		
RIVER VALLEY MEDIA GROUP						
10/22 CITY	WIESER PARK PAVILION - NOTICE TO CONTRACTORS	10/31/2022	44.32	.00		
10/22 CITY	PUBLIC HEARING NOTICE - SHORT TERM RENTALS	10/31/2022	47.74	.00		
10/22 CITY	PUBLIC HEARING NOTICE - PARK & REC PLAN	10/31/2022	71.68	.00		
10/22 CITY	ORD. 562 - ACENTEK	10/31/2022	36.34	.00		
10/22 CITY	ORD. 561 - MAYOR & COUNCIL SALARIES	10/31/2022	44.32	.00		
10/22 CITY	PUBLIC HEARING NOTICE - VACATION OF UTILITY EASE	10/31/2022	101.32	.00		
10/22 CITY	PUBLIC HEARING NOTICE - REZONING HTM	10/31/2022	42.04	.00		
Total 8163:			387.76	.00		
SAM'S CLUB						
10/22 STMT	MAINT SHOP BREAK ROOM	10/31/2022	233.02	233.02	11/01/2022	
10/22 STMT	FD - BATTERIES	10/31/2022	279.84	279.84	11/01/2022	
10/22 STMT	CITY HALL & PD - CANDY FOR TRICK OR TREATING DOW	10/31/2022	158.40	158.40	11/01/2022	
Total 1861:			671.26	671.26		
SHERWIN-WILLIAMS						
2507-2	PARKS - VETSCH PARK PAVILION	10/05/2022	216.22	.00		
Total 1906:			216.22	.00		
SOUTHEAST LIBRARIES COOP						
050548	LIBRARY CARDS	10/27/2022	20.00	.00		
050585	LIB - SELCO AUTOMATION FEE	11/01/2022	1,281.30	.00		
Total 1962:			1,301.30	.00		
STAVENAU, DOUG						
2022 CDL	CDL TESTING FEES	10/24/2022	150.00	.00		
2022 CDL	CDL - LICENSE	10/24/2022	67.25	.00		
Total 1875:			217.25	.00		
STUBER, KATHRYN						
10/22 LIBRARY	LIBRARY - CLEANING	10/31/2022	200.00	.00		
Total 10010:			200.00	.00		
TRI-STATE BUSINESS MACHINES IN						
558003	DMV - COPY/PRINTER	10/28/2022	67.87	.00		
Total 2024:			67.87	.00		
UNITED STATES POSTMASTER						
10/22 CYCLE 3	POSTAGE - WATER/SEWER BILL	10/31/2022	158.84	158.84	10/31/2022	

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
10/22 CYCLE 3	POSTAGE - WATER/SEWER BILL	10/31/2022	158.84	158.84	10/31/2022	
Total 2102:			317.68	317.68		
UW-LA CROSSE 4938	WORK PERFORMED - MISSISSIPPI VALLEY ARCHAEOLO	09/24/2022	16.38	.00		
Total 9984:			16.38	.00		
VAN METER INC. S012371072.001	STREETS - BRIDGE LIGHTING	10/20/2022	2,295.05	.00		
Total 10036:			2,295.05	.00		
VERIZON WIRELESS						
9919253331	FD - MOBILE	10/28/2022	120.03	.00		
9919275202	B&Z - COMPUTER DATA	10/28/2022	90.02	.00		
9919275202	PD - COMPUTER DATA & PHONE SERVICE	10/28/2022	498.93	.00		
9919275202	SEWER DEPT - DATA	10/28/2022	35.01	.00		
9919275202	WATER DEPT - DATA	10/28/2022	35.01	.00		
Total 8973:			779.00	.00		
VISA						
10/22 STMT	FD - FIRE PREVENTION LUNCH FOR PRESENTERS	10/31/2022	88.77	.00		
10/22 STMT	FD - PPE	10/31/2022	80.10	.00		
10/22 STMT	FD - HOTEL FIRE MARSHALL TRAINING - J. TARRENCE	10/31/2022	136.01	.00		
10/22 STMT	FD - HOTEL FIRE MARSHALL TRAINING - C. BUEHLER	10/31/2022	136.01	.00		
10/22 STMT	FD - FIRE MARSHALL TRAINING	10/31/2022	36.40	.00		
10/22 STMT	LIBRARY - FOOD	10/31/2022	258.48	.00		
10/22 STMT	LIBRARY - BOOKS	10/31/2022	402.95	.00		
10/22 STMT	LIBRARY - STAFF SHIRTS	10/31/2022	24.98	.00		
10/22 STMT	LIBRARY - SUMMER READING SUPPLIES	10/31/2022	70.71	.00		
10/22 STMT	PD - FTO SCHOOL MEALS/HOTEL M. ERNSTER	10/31/2022	452.54	.00		
10/22 STMT	PD - HOTEL FOR TRAINING	10/31/2022	216.24	.00		
10/22 STMT	PD - BROCHURES FOR CAREER FAIRS	10/31/2022	266.86	.00		
10/22 STMT	PD - PENS FOR CAREER FAIRS	10/31/2022	91.56	.00		
10/22 STMT	PD - INTERNET PEOPLE SEARCH	10/31/2022	75.00	.00		
10/22 STMT	PD - HOTEL FOR TRAINING C. BELLOCK	10/31/2022	216.24	.00		
Total 2208:			2,552.85	.00		
VSC CORPORATION						
#21 322S 1ST	LAND PURCH.-CONTRACT FOR DEED-PRINCIPAL	11/01/2022	2,181.10	.00		
#21 322S 1ST	LAND PURCH.-CONTRACT FOR DEED-INTEREST	11/01/2022	289.93	.00		
Total 9942:			2,471.03	.00		
WHKS & CO.						
46710	PINE CREEK CPL GRANT	09/30/2022	6,899.20	.00		
46719	SPORTSMENS LANDING ACCESS ROAD	09/30/2022	2,654.83	.00		
46720	2022 STREET RECONSTRUCTION	09/30/2022	8,099.93	.00		
46721	MS4 ASSISSTANCE	09/30/2022	693.00	.00		
46721	APPLE BLOSSOM POINT ROADS	09/30/2022	154.00	.00		
46721	6TH STREET PRELIM ENG	09/30/2022	1,540.00	.00		
46721	MILAGE	09/30/2022	87.50	.00		
46777	HORSETRACK MEADOWS CONSTRUCTION PH 1	09/30/2022	1,171.60	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 8290:			21,300.06	.00		
WIESER LAW OFFICE PC						
10/22 CITY	COUNCIL - LEGAL FEES	10/31/2022	1,759.53	.00		
10/22 CITY	CLERK - LEGAL FEES	10/31/2022	1,759.52	.00		
10/22 CITY	BLDG/ZNG - LEGAL FEES	10/31/2022	1,759.52	.00		
10/22 CITY	WATER DEPT - LEGAL FEES	10/31/2022	879.76	.00		
10/22 CITY	SEWER DEPT - LEGAL FEES	10/31/2022	879.76	.00		
10/22 POLICE	PD - LEGAL FEES	10/31/2022	2,951.59	.00		
Total 2361:			9,989.68	.00		
WINONA COUNTY SOAR TEAM						
2022 PARADE	PD - APPLE FEST PARADE ASSISTANCE	09/18/2022	61.98	.00		
Total 8370:			61.98	.00		
WINONA POLICE DEPT RESERVES						
2022 PARADE	PD - APPLEFEST PARADE ASSISTANCE	09/18/2022	30.99	.00		
Total 8806:			30.99	.00		
ZENKE INC						
PAY REQ NO4-S	2022 STREET RECONST PROJECT	10/31/2022	352,495.85	.00		
Total 2412:			352,495.85	.00		
Grand Totals:			560,217.25	66,425.79		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

#3.1



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator
DATE: November 10, 2022
RE: Election Results – Canvassing Board

The City Council serves as the Canvassing Board for City elections. The City Council must meet to canvass the returns and declare the results. The abstract of votes will be presented to the City Council at the meeting.

In the unlikely event that the abstract of votes is not available by the time of the City Council meeting, it will be necessary for the City Council to continue the meeting to a date to be determined at the meeting.

When satisfied that the election results are correct, the Canvassing Board signs the abstract and they become the official results.

3.2

To: City Council

From: Jason Ludwigson, Sustainability Coordinator

Date: 08/02/2022

Re: Solar Report 2021

Attached is the annual report outlining the production totals and cost savings of the solar PV systems installed on city owned property. A similar report was compiled in 2020 and presented to the council.



Solar PV Systems City of La Crescent

The City of La Crescent installed its first solar PV system in 2017. The city installed 3 additional solar PV systems in October of 2019. The city also subscribed to a community solar garden which offsets the electricity use at various city buildings and other sites. These solar PV systems and subscriptions have significantly reduced emissions and lowered energy costs. The following data is a summary of the emissions savings and cost savings for those PV systems.

Locations and System Sizes

The City of La Crescent has installed solar PV systems at 4 locations in the past 4 years.

- 40kWh roof mounted system - Community Building (fire station)
- 40 kWh ground mounted system - Vetsch Park (radium plant)
- 40 kWh ground mounted system - City Maintenance Building
- 20 kWh ground mounted system - Animal Shelter

Total system(s) capacity = 140 kWh

- Community solar garden (485.383 kWh)



Solar PV Production Summary iDeal November 2019-May of 2022

Site	Estimated kWh (per system)	Actual kWh	Total Estimated kWh	Total Actual kWh
Radium Plant	100,759	106,538		
Animal Shelter	52,245	56,337		
Maintenance Building	100,759	94,880		
			253,763	257,755 (101.6%)

Lower Costs - City of La Crescent - B & T
Technical Services - 20% guaranteed
energy savings



March 2020 - May 2022	Fire Station
Per month savings (-\$89.34, -\$116.61, - \$132.90, -\$136.23, -\$121.54, -\$137.03, - \$109.75, -\$71.54, -\$57.57, -\$37.80, - \$11.26, -\$71.54, -\$37.80, -\$11.26, - \$21.90, -\$95.90, -\$134.47, -\$102.51, - \$21.90, \$-21.01, \$-12.37, \$-75.45, - \$41.51, -\$74.10, \$-104.56, \$-116.76)	\$1,870.90 \$1,964.61

Annual Solar PV Production Summary Fire Station

November 2017-May 2022	Site	Total kWh
	Fire Station	150,084

Lower Emissions - City of La Crescent

Total CO2e Reductions (US EPA Calculator)



Offset 289 metric tons of CO2

Equivalent to CO2 emissions from:

1. 717,428 passenger miles driven
2. 319,784 pounds of coal burned
3. 35,158,174 smartphones charged

**Status Quo December 2018-November 2021
(no solar installed) expenses would have
been: \$93,178.39***

**With solar installed December 2018-
November 2021 expenses have been:
\$73,834.70**

*Sources - Xcel Bill Statements, iDeal Bill Statements (Anchor Solar Investments),
Community Garden Subscription, and B & T Bill Statements*

Compiled by Jason Ludwigson



Sustainability Coordinator City of La Crescent

- Does not include a calculation of inflation in kWh per hour rates for electricity, savings have been even greater when this is factored in

#3.3

To: City Council

From: Jason Ludwigson, Sustainability Coordinator

Date: 10/17/2022

Re: SolSmart Gold Designation

The city has achieved SolSmart Gold designation. SolSmart is a national designation program recognizing cities, counties, and regional organizations that foster the development of mature local solar markets.

SolSmart uses objective criteria to designate communities that have successfully met these goals. These communities receive designations of SolSmart Gold, Silver, and Bronze. Since the program launched in 2016, more than 400 cities, counties, and regional organizations in 42 states, the District of Columbia, the U.S. Virgin Islands, and Puerto Rico have achieved SolSmart designation, representing over 107 million people.

#3.4

To: City Council

From: Jason Ludwigson, Sustainability Coordinator

Date: 11/04/2022

Re: Habitat for Humanity Reclaim Salvage Agreement

City staff met with representatives from the Habitat for Humanity Reclaim program to tour the house at 332 South 1st Street. The Reclaim program removes materials from homes that can be reused or sold at the ReStore to fund Habitat La Crosse's mission of providing families with a place to call home. City staff and the city attorney have reviewed the salvage agreement. The recommendation is to adopt the agreement. Staff from the Habitat for Humanity Reclaim program will commence with restoration in November. They have interest in exterior materials on the building, but would do that just prior to the building being demolished, sometime in early 2023.

Addendum to Reclaim Salvage Agreement

This Addendum is a continuation of the Reclaim Salvage Agreement dated _____, between the City of La Crescent ("Owner") and Habitat for Humanity La Crosse Area ("Contractor") for the property located at _____, La Crescent, Minnesota is hereby stated to include the following:

Dispute Resolution: The Parties shall cooperate and use their best efforts to ensure that the various provisions of the Agreement are fulfilled. The Parties agree to act in good faith to undertake resolution of disputes, in an equitable and timely manner and in accordance with the provisions of this agreement. If disputes cannot be resolved informally by the Parties, the following procedures shall be used:

Whenever there is a failure between the Parties to resolve a dispute on their own, the Parties shall first attempt to mediate the dispute. The parties shall agree upon a mediator, or if they cannot agree, shall obtain a list of court-approved mediators from the Houston County District Court Administrator and select a mediator by alternately striking names until one remains. The City shall strike the first name followed by the Contractor and shall continue in that order until one name remains.

Entire Agreement. This Agreement supersedes any prior or contemporaneous representations or agreements, whether written or oral, between the Parties and contains the entire agreement.

Assignment. The Contractor may not assign this Agreement to any other person unless written consent is obtained from the City.

Amendments. Any modification or amendment to this Agreement shall require a written agreement signed by both Parties.

Nondiscrimination. In the hiring of employees to perform work under this Agreement, the Contractor shall not discriminate against any person by reason of any characteristic protected by state or federal law.

Notices. All notices and other communications under this Agreement must be in writing and must be given by registered or certified mail, postage prepaid, or delivered by hand at the addresses set forth below:

Notice to City: City of La Crescent
 Attn: City Administrator
 315 Main Street
 La Crescent, MN 55947

With a copy to: Wieser Law Office, P.C.
 Attn: Al "Skip" Wieser, III
 33 South Walnut Street, Suite 200
 La Crescent, MN 55947

Notice to Contractor: Habitat for Humanity La Crosse Area

Attn: _____

Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota. All proceedings related to this Agreement shall be venued in the County of Houston, State of Minnesota.

Waivers. The waiver by either party of any breach or failure to comply with any provision of this Agreement by the other party shall not be construed as or constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.

Government Data. The Contractor agrees to abide by the applicable provisions of the Minnesota Government Data Practice Act, Minnesota Statutes, Chapter 13, HIPAA requirements, and all other applicable state or federal rules, regulations, or orders pertaining to privacy or confidentiality. The Contractor understands that all of the data created, collected, received, stored, used, maintained, or disseminated by the Contractor in performing those functions that the City would perform is subject to the requirements of Chapter 13 and the Contractor must comply with those requirements as if it were a government entity. This does not create a duty on the part of the Contractor to provide the public with access to public data if the public data is available from the City, except as required by the terms of this Agreement.

Counterparts. This Agreement may be signed in counterparts, each of which shall be deemed an original, and which taken together shall be deemed to be one and the same document.

Savings Clause. If any court finds any portion of this Agreement to be contrary to law, invalid, or unenforceable, the remainder of the Agreement will remain in full force and effect.

No Warranties. Owner makes no warranties of any kind regarding the building or any contents therein.

Signatures on Following Pages

OWNER
City of La Crescent

Date: _____

By: Mikel Poellinger
Its: Mayor

Date: _____

By: Bill Waller
Its: City Administrator

CONTRACTOR
Habitat for Humanity La Crosse Area

Date: _____

By: _____

Its: _____

3.5

To: City Council

From: Jason Ludwigson, Sustainability Coordinator

Date: 10/17/2022

Re: Sustainable Purchasing Policy

Including in the packet is a recommended sustainable purchasing policy for the city. The policy has been reviewed by the GreenStep committee. Adopting a sustainable purchasing policy is best practice #15 under GreenStep City Best Practices: Environmental Management. GreenStep defines this as: Adopt environmentally preferable purchasing policies and practices to improve health and environmental outcomes.

City of La Crescent sustainable purchasing policy

SUSTAINABLE PURCHASING POLICY

Policy 4.XX

1. Purpose and Scope

The City of La Crescent Sustainable Purchasing Policy is a guide to the selection of goods and services that encourage minimal impact on the environment. Careful purchasing decisions use natural resources more efficiently, can lead to cost savings, protect our environment, and increase demand for better products. Specifically, the Policy is adopted in order to:

- Conserve natural resources
- Minimize environmental impacts such as pollution, water usage, and energy waste
- Eliminate or reduce the use of toxic and hazardous compounds Identify environmentally preferable products and distribution systems
- Lower overall costs to the city by addressing full life -cycle cost accounting purchase, operation, maintenance, disposal, staff time, and labor)
- Reduce materials that are landfilled or incinerated
- Utilize best practices in environmental purchasing as identified through the Minnesota Pollution Control Agency' s (MPCA) GreenStep Cities Program
- Support local economy as much as possible



This policy encourages City departments to undertake cost/ benefit trade- off analyses and bring recommendations for spending money for greener outcomes to City management and the City Council where that encourages prudent stewardship of the City's resources.

This policy will apply to all City departments and employees. This policy is subject to the Municipal Contracting Law (MN Statue 471. 345), the City of La Crescent Purchasing Policy and all other applicable laws and ordinances.

2. Definitions

- Environmentally Preferable Products and Services: as defined by the United States Environmental Protection Agency (US EPA) means products and services that have a lesser or reduced effect on human health and the environment when compared to competing products and services that serve the same purpose. This applies to raw material acquisition, as well as product manufacturing, distribution, use, maintenance, and disposal.
- Energy Star: the US EPA' s energy efficiency product labeling program described at [http:// www.energystar.gov](http://www.energystar.gov).
- Energy Efficient Product: a product that meets Department of Energy and Environmental Protection Agency criteria for use of the Energy Star' trademark label; or, is in the upper 25 percent of efficiency for all similar products as designated by the Department of Energy' s Federal Energy Management Program <http://www.eere.energy.gov>.
- Financially Feasible: a product has lower costs over its entire lifecycle as determined by full cost accounting (purchase, operation, maintenance, disposal, staff time, and labor).
- Practicable: whenever possible and compatible with state and federal law, without reducing safety, quality, or effectiveness.

- Post -consumer Recycled Content: material that has served its intended use and has been discarded for disposal or recovery, having completed its life as a consumer item, and is used as a raw material for new products.
- US EPA Comprehensive Procurement Guidelines: the most current policies established by the U. S. Environmental Protection Agency for federal agency purchases— (<https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-proqam>).
- VOCs: Volatile organic compounds are organic chemical compounds that have high enough vapor pressures under normal conditions to significantly vaporize and enter the earth' s atmosphere.
- Water -Saving Products: products that are in the upper 25% of water conservation for all similar products, or achieves a WaterSense label/ certification.

3. Roles and Responsibilities

All City departments are to be fully aware of the city' s guidelines on purchasing environmentally preferable goods and services, and all departments are responsible to:

Ensure that specifications do not discriminate against reusable, recycled, or environmentally preferable products without justification,

Evaluate environmentally preferable products to determine the extent to which they may be used by the department and its contractors,

Review and revise specifications to maximize the specification of designated environmentally preferable products where practicable,

Facilitate data collection on purchases of designated environmentally preferable products by the department in order to assist in tracking the City's environmentally preferable purchasing efforts.



Purchase from local businesses as much as feasible that meets the purchasing needs and is still cost competitive.

4. Identification of Products and Services

Waste Reduction

The City will institute practices that reduce waste and result in the purchase of fewer products whenever practicable and cost-effective, but without reducing safety or workplace quality, including but not limited to:

- a. communicating electronically instead of printing to the greatest degree possible given some residents and city staff do not have email
- b. photocopying and printing double-sided
- c. using digital or fillable online forms
- d. printing of documents and reports only as they are needed and required by state mandated record retention policies
- e. buying in bulk, whenever storage is available, and operations allow it
- f. reusing products such as file folders, storage boxes, office supplies, and furnishings
- g. avoids purchasing or acquiring polystyrene foam or other disposable food service ware when possible and where affordable uses compostable food service ware

Recycled Content Products

Per subdivisions one (1) and two (2) of Minnesota Statute 1613.122 and per the Federal Environmental Protection Agency's (EPA) requirements, the City of La Crescent will endeavor to purchase paper products containing the highest post-consumer content practicable, but no less than minimum recycled content standards established by the US EPA Comprehensive



Procurement Guidelines. The following list should be established as not less than the minimums of these guidelines.

- a. Printing paper, office paper, and paper products should contain the highest postconsumer content practical and within budgets.
- b. Janitorial paper products should contain the highest postconsumer content practical and within budgets.
- c. Materials and products such as those for construction, landscaping, parks and recreation, transportation, vehicles, miscellaneous, and non - paper office products, should contain the highest postconsumer content that meets specifications and budgets and is available, or, when postconsumer material is impractical for a specific type of product/ application, contain substantial amounts of recovered material.

Energy and Water Savings

- A. All appliances and products purchased by the city for which the US EPA Energy Star certification is available will meet Energy Star certification provided such products are available and financially feasible (www.energystar.gov). Typically, this would include lighting systems, exhaust fans, water heaters, computers, exit signs, and appliances such as refrigerators, dishwashers, and microwave ovens.
- B. When Energy Star labels are not available, appliances and products that are in the upper 25% of energy efficiency as designated by the Federal Energy Management Program shall be considered for purchase.
- C. Water -saving products purchased by the city will meet the Water Sense certification when such products are available and financially feasible ([http:// www.epa.gov](http://www.epa.gov)). This includes, but is not limited to, high -performing fixtures such as toilets, waterless urinals, low -flow faucets and aerators, and upgraded irrigation systems.
- D. The City will commit to reducing energy use as much as feasible and the remaining energy needs will be met by renewable, minimally polluting energy sources as much as is practical and economical.

Cleaning Products

Cleaning products purchased by the city will meet Green Seal, EcoLogo, and/ or U. S. EPA Design for the Environment cleaning product standards if such products are practicable, available, and perform to an acceptable standard. (<http://www.greenseal.org>, <http://www.environmentalchoice.com>, and <http://www.epa.gov>).

Construction and Renovations

A. All building and renovations undertaken by the city should review green building practices for design, construction, and operations and implement practices where practical and economical.

B. The City will purchase high efficiency cooling and heating equipment and motion sensitive lighting, whenever practical and economical.

C. Sustainable landscape planting and management practices whenever practical, including:

i. Plants should be selected to minimize waste by choosing species that are appropriate to the microclimate; species that can grow to their natural size in the allotted space and perennials rather than annuals. Native and noninvasive trees, shrubs, and plants that require minimal watering once established are preferred.

ii. Minimize pesticide and herbicide use wherever practical.

iii. Apply fertilizer as needed, following a fertilizer application program that is based on soil sampling data, in field inspections, volume and type of use at the facility and best agronomic practices.

D. When maintaining buildings, the city will attempt to use products with the lowest number of VOCs, and low or no urea formaldehyde. Examples of such products include paint, carpet, adhesives, furniture, and casework within budget restrictions and product ability to meet specifications. These guidelines are subject to the requirements and preferences in the Municipal Contracting Law (MN Statutes 471. 345) and all other applicable laws and ordinances.

#3.6

CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager



November 4, 2022

Honorable Mayor and City Council Members

City Administrator Bill Waller

Re: Canadian Pacific (CP) Holiday Train – December 7th, 2022, 8pm – 9pm (approx.)

The CP Holiday Train is happy to be back for its 24th year supporting food banks and food shelves across their network by raising money, food, and awareness for food insecurity. CP announced they plan to make a stop in La Crescent, MN and will be the first time the holiday train has come to La Crescent since 2019.

I met with CP officials and as in years past, the designated event area will be at the old Commodore Parking Lot located (City Door) on the 200 block of South Chestnut Street. CP officials requested the La Crescent Police Department (LCPD) provide security, organization, crowd control measures, crowd protections and vehicle parking assistance for the event.

For the event's security and organization, LCPD can take the lead. LCPD can staff the event with police officers and reserve officers. Then with assistance from La Crescent City Maintenance, we can equip the event area with the necessary crowd control measures (barricades & traffic cones), crowd protections and vehicle parking assistance (barricades, cones & signs). In addition, city maintenance could assist with waste disposal and clean-up.

LCPD has already reached out to Ready Bus Line and made arraignments for the school buses that currently park in the lot to park in a different nearby area on the day of the event.

In cooperation and support of the event, I would respectfully ask permission for LCPD and city maintenance to assist with the event.

Thank you in advance for your consideration.

Luke M. Ahlschlager

#3.7



MEMORANDUM

TO: Mayor, City Council

FROM: Larry Kirch, Community Development Director 

DATE: November 14, 2022

SUBJECT: Root River Trail – Memorandum of Agreement to Jointly Cooperate

Houston County approved the Memorandum of Agreement to Jointly Cooperate on September 27, 2022. The cities of Hokah and Houston have also approved. A copy of the executed MOA is attached. The county and each municipality have appointed their citizen members. The eight-member citizen committee will work toward developing a plan and strategy to complete the trail. An organizational meeting of the citizen committee is scheduled for November 16th.

Members of the committee are:

La Crescent:	Dick Weiser, Larry Stryker
Hokah:	Kevin Walther, Jake Olson
Houston:	Hein Bloom, Jay Wheaton
Houston County:	Joe Thessing, Benjiman Horn

Attachment: MOA to Jointly Cooperate

**HOUSTON-HOKAH-LA CRESCENT
ROOT RIVER TRAIL EXTENSION
MEMORANDUM OF AGREEMENT
TO JOINTLY COOPERATE**

This AGREEMENT is entered into between County of Houston, City of La Crescent, City of Houston, and City of Hokah, through their respective governing bodies, hereinafter individually referred to as ("MEMBER ENTITIES").

WHEREAS, MEMBER ENTITIES are political subdivisions of the State of Minnesota, as defined by Minn. Stat. §2.01 and §410.01; and

WHEREAS, MEMBER ENTITIES share a common interest in and have formed this AGREEMENT for the specific goal to support the planning and development of a trail system between MEMBER ENTITY communities for public use as a recreational trail for multiple users and for the benefit of the public; and

WHEREAS, MEMBER ENTITIES recognize there are economic and logistical advantages to cooperate in planning, seeking options for land purchases and options for easements, seeking legislative support and applying for grant funding for such trail system; and

WHEREAS, MEMBER ENTITIES are committed to the development of a trail system from their respective communities to common points between the MEMBER ENTITY communities; and

WHEREAS, pursuant to Minn. Stat. §471.59, MEMBER ENTITIES possess the statutory authority to partner as a joint-collaboration for the purpose of planning and construction of a recreational trail.

WHEREAS, to the full extent permitted by law, actions by the MEMBER ENTITIES, their respective officers, employees, and agents, pursuant to this AGREEMENT are intended to be and shall be construed as a "cooperative activity". It is not the intent of the MEMBER ENTITIES that they be deemed a "single governmental unit".

NOW, THEREFORE, MEMBER ENTITIES hereto agree as follows:

1. **Term:** This AGREEMENT is effective upon signature of authorized representatives of all MEMBER ENTITIES in consideration of the benefits to their respective residents and communities; and will remain in effect until the completion of the connected trail system, unless canceled according to the provisions of this AGREEMENT or earlier terminated by law.
2. **Withdrawal of MEMBER ENTITY:** A MEMBER ENTITY desiring to leave this joint cooperation AGREEMENT shall indicate its intent in writing to the other MEMBER ENTITIES in the form of an official board resolution of their governing body. Notice must be made at least 90 days in

advance of leaving the AGREEMENT and provided to the authorized representatives listed paragraph 8. below.

3. General Provisions:

- a. Compliance with Laws/Standards:** MEMBER ENTITIES agree to abide by all State of Minnesota, federal, and local laws; statutes, ordinances, rules, and regulations now in effect or hereafter adopted pertaining to this AGREEMENT.
- b. Indemnification:** To the fullest extent permitted by law, this Agreement and the activities carried out hereunder are intended to be and shall be construed as a "cooperative activity" and it is the intent of the Parties that they shall be deemed a "single governmental unit" for the purposes of liability, as set forth in Minnesota Statutes, section 471.59, subdivision 1a. The limitations of liability under Minnesota Statutes, Chapter 466 for some or all Parties may not be added together to determine the maximum liability for any Party. For purposes of liability, each Party to this Agreement expressly declines responsibility for the acts or omissions of the other Parties.
- c. Records Retention and Data Practices:** MEMBER ENTITIES agree that records created pursuant to the terms of this AGREEMENT will be retained in a manner that meets their respective governmental entity's records retention schedules and in accordance with Minn. Stat. §138.17. MEMBER ENTITIES further agree that records prepared or maintained in furtherance of this AGREEMENT shall be subject to the Minnesota Government Data Practices Act. At the expiration of this AGREEMENT, all Committee records will be turned over to the Fiscal Agent for continued retention.
- d. Termination:** This AGREEMENT will remain in full force and effect until the completion of the trail planning and the transfer of options referenced in the recitals above to either a Joint Powers entity that may be formed for this purpose by MEMBER ENTITIES or to the Minnesota Department of Natural Resources for construction and maintenance or upon all but one MEMBER ENTITY withdrawing from this Agreement. The MEMBER ENTITIES acknowledge their respective and applicable obligations, if any, under Minn. Stat. Section §471.59, Subd. 5 and the purpose of this AGREEMENT has been completed.
- e. Amendment:** Amendment to this AGREEMENT shall be in writing, adopted by each MEMBER ENTITY in the same manner as the original AGREEMENT.

4. Administration:

- a. Establishment of a Committee for Development and Implementation of a Plan.** MEMBER ENTITIES agree to designate two representative Committee members, for the development of the connected trail plan.

- i. Committee members will meet monthly, or as needed to decide on the content of a Plan, serve as a liaison to their respective MEMBER ENTITIES, and act on behalf of the MEMBER ENTITIES governing boards.
 - ii. Each MEMBER ENTITY Committee representative shall have one vote on matters before the Committee.
 - iii. Committee by-laws may be adopted as an amendment to this AGREEMENT.
 - iv. Committee members will ensure that minutes of all Committee meetings are recorded and made available in a timely manner to Committee members and maintain a file of all approved minutes including corrections and changes.
 - v. Committee members will perform obligations under this AGREEMENT in a timely manner and inform each other about any delays that may occur so that information can be relayed to MEMBER ENTITIES.
 - vi. Retain records consistent with Day-to-Day Contact's records retention schedule until termination of the AGREEMENT (at that time, records will be turned over to the Fiscal Agent)
- b. **Budget.** If needed, the Committee shall adopt an annual budget to be completed by January 1st of each year.
 - c. **Submittal of a Trail Plan.** If needed, the Committee will recommend a draft plan to the MEMBER ENTITIES of this AGREEMENT.
5. **Fiscal Agent/Grant Administration:** The City of La Crescent agrees to act as the fiscal agent for the purposes of this AGREEMENT and agrees to the following:
- a. Accept all day-to-day responsibilities associated with the implementation of any future grant agreement(s) for the development a multi-use trail system;
 - b. Accept all fiscal responsibilities associated with the implementation of this AGREEMENT and for developing and being responsible for reporting requirements associated with all funds received pursuant to this Agreement;
 - c. Perform financial transactions as part of any grants and agreements and contract implementation upon plan approval by MEMBER ENTITIES;
 - d. Retain fiscal records and provide an annual fiscal report to MEMBER ENTITIES;

- e. Provide Committee members with financial records at regular intervals that describe the financial status/condition of any future grant funds and vendor payment obligations so that the Committee may perform its obligations listed herein;
 - f. Retain fiscal records consistent with the records the 3. c. above; and
 - g. Pay for all expenses and services approved by the Committee.
6. **Contract for Services:** Upon a resolution of approval of a draft trail plan by each MEMBER ENTITY governing boards, the fiscal agent shall have the power to contract for services with any unit of government, corporation, partnership, or individual necessary for the planning and development of the trail, including the acquisition of options for land purchases and property easements.
7. **Future Joint Powers Agreement:** Each MEMBER ENTITY acknowledges that a future Joint Powers Agreement may be necessary if required by the Minnesota Department of Natural Resources, in order to secure additional state funding, or to assign, transfer, or otherwise convey any options for land purchases or property easements, or as otherwise agreed between the MEMBER ENTITY. The Joint Powers Agreement will be prepared by legal counsel for the fiscal agent, subject to other MEMBER ENTITY review and approval.
8. **Authorized Representatives:** All official notifications regarding this AGREEMENT must be sent to other MEMBER ENTITIES' authorized representatives listed below:

Houston County

Title: Auditor/Treasurer
Address: 304 S. Marshall Street, Caledonia MN 55921
Telephone: 507-725-5803
E-Mail: donna.trehus@co.houston.mn.us

City of La Crescent City

Title: City Administrator
Address: 315 Main Street, La Crescent MN 55947
Telephone: 507-895-2595
E-Mail: bwaller@cityoflacrescent-mn.gov

City of Houston

Title: City Clerk/Administrator
Address: PO Box 667, 105 W. Maple Street, Houston MN 55943
Telephone: 507-896-4033
E-Mail: mquinn@houstonmn.us

City of Hokah

Title: City Clerk

Address: PO Box 311, 211 Main Street, Suite 1, Hokah MN 55941

Telephone: 507-894-4990

E-Mail: cityclerk@acegroup.cc

The above representatives shall have the authority for acceptance on behalf of the respective the MEMBER ENTITY.

IN TESTIMONY WHEREOF MEMBER ENTITIES have executed this AGREEMENT by their duly authorized representatives.

Signature Page to Follow


HOUSTON COUNTY

Date _____
Greg Myhre, County Board Chair

APPROVED AS TO FORM

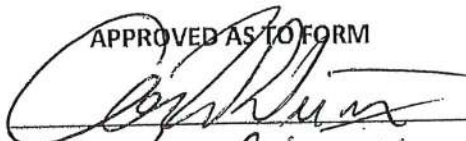
Date _____
Samuel Jandt, County Attorney

CITY OF LA CRESCENT



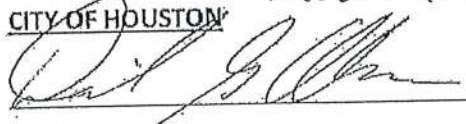
Date 9-20-22

APPROVED AS TO FORM




Date 9/21/22
City Atty
La Crescent, MN

CITY OF HOUSTON



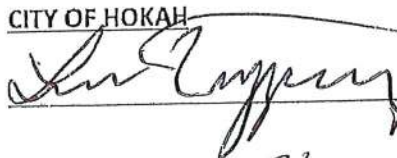
Date _____

APPROVED AS TO FORM



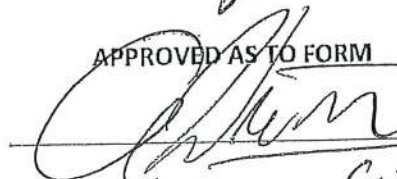
Date 9/14/22
City Attorney

CITY OF HOKAH



Date 9-21-22

APPROVED AS TO FORM



Date 9/21/22
City Atty
Hokah, MN

EXHIBIT A
HOUSTON COUNTY RESOLUTION

EXHIBIT B
CITY OF LA CRESCENT RESOLUTION

EXHIBIT B

RESOLUTION NO. 9-22-28

City of La Crescent Joint Cooperation for Recreational Trail Development

WHEREAS, the City Council of the City of La Crescent is committed to supporting the planning and development of a trail system for public use as a multi-use recreational bicycling and walking facility between the cities of La Crescent, Houston, and Hokah; and

WHEREAS, the City Council of the City of La Crescent recognize there are practical and economic advantages to inter-governmental cooperation when planning, developing, and funding such trail system; and

WHEREAS, pursuant to Minn. Stat. §471.59, City of La Crescent possesses the statutory authority to be a party to an agreement to jointly collaborate with municipalities located in Houston County for the purpose of furthering the development and the completion of a recreational trail.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of La Crescent that, the City of La Crescent commits to working in joint cooperation with the City of La Crescent, the City of Houston, the City of Hokah, and Houston County to pursue the development of a trail system from these communities to common points between them, is hereby approved.

*******CERTIFICATION*******

STATE OF MINNESOTA

COUNTY OF HOUSTON

Angela Boethel do hereby certify that the above is a true and correct copy of a resolution adopted by the City Council of the City of La Crescent dated 9/12/2022

WITNESS my hand and the seal of my office this 20th day of September, 2022.

(SEAL)

Angela Q. Boethel Deputy City Clerk
9/20, 2022

EXHIBIT C
CITY OF HOUSTON RESOLUTION

RESOLUTION NO. 2022-16

City of Houston Joint Cooperation for Recreational Trail Development

WHEREAS, the City Council of the City of Houston is committed to supporting the planning and development of a trail system for public use as a multi-use recreational bicycling and walking facility between the cities of La Crescent, Houston, and Hokah; and

WHEREAS, the City Council of the City of Houston recognize there are practical and economic advantages to inter-governmental cooperation when planning, developing, and funding such trail system; and

WHEREAS, pursuant to Minn. Stat. §471.59, City of Houston possesses the statutory authority to be a party to an agreement to jointly collaborate with municipalities located in the County of Houston for the purpose of furthering the development and the completion of a recreational trail.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Houston that, the City of Houston commits to working in joint cooperation with the City of La Crescent, the City of Houston, and the City of Hokah to pursue the development of a trail system from these communities to common points between them, is hereby approved.

******CERTIFICATION******

State of Minnesota
County of Houston

I, Michelle Quinn, Clerk/Administrator for the City of Houston, do hereby certify that the above is a true and correct copy of a resolution adopted by the City of Houston at the City Council Meeting on September 12, 2022.

WITNESS my hand and the seal of my office this 12th day of September 2022.

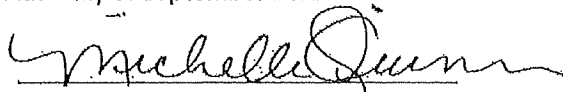

Michelle Quinn, Clerk/Administrator

EXHIBIT D
CITY OF HOKAH RESOLUTION

RESOLUTION 2022-04

**CITY OF HOKAH JOINT COOPERATION FOR
RECREATIONAL TRAIL DEVELOPMENT**


WHEREAS, the City Council of the City of Hokah is committed to supporting the planning and development of a trail system for public use as a multi-use recreational bicycling and walking facility between the cities of La Crescent, Houston, and Hokah; and

WHEREAS, the City Council of the City of Hokah recognize there are practical and economic advantages to inter-governmental cooperation when planning, developing, and funding such trail system; and

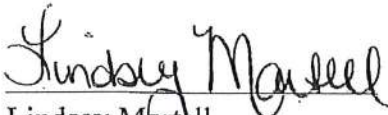
WHEREAS, pursuant to Minn. Stat. §471.59, City of Hokah possesses the statutory authority to be a party to an agreement to jointly collaborate with municipalities for the purpose of furthering the development and the completion of a recreational trail.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Hokah that, the City of Hokah commits to working in joint cooperation with the City of La Crescent, and the City of Houston to pursue the development of a trail system from these communities to common points between them, is hereby approved.

PASSED, ADOPTED AND APPROVED on the 6th Day of September, 2022.


Lee Tippery
Mayor

ATTEST:


Lindsey Martell
City Clerk/Treasurer

#3.8



MEMORANDUM

TO: Mayor, City Council

FROM: Larry Kirch, Community Development Director 

DATE: November 14, 2022

SUBJECT: MnDOT Active Transportation Corridor Plan – Wagon Wheel Bridge to Miller's Corner

The city applied for and was awarded an Active Transportation Program corridor planning study through the Minnesota Department of Transportation (MnDOT). The active transportation corridor planning assistance is for the corridor between the new Wagon Wheel bike-ped bridge and Miller's Corner. Planning assistance is being provided by a MnDOT consultant. The project started in September and a kick-off meeting was held on October 6 with the MnDOT and consultant team and a local project team. On November 3, a day-long series of meetings and events (mini-charrette) were held including both biking and walking the corridor as well as an evening community meeting. On November 4, the consultant team, MnDOT team, and city staff met to go over the previous day's activities and plan the next phase of the corridor planning project. The project is expected to wrap-up in March of 2023.

Below is a synopsis of the city's application to highlight the purpose of the corridor planning effort.


The lack of a Root River Trail Connection between La Crescent (Wagon Wheel Trail (WWT) terminus) and the cities of Hokah and Houston has been seemingly unsolvable for nearly 30 years. Houston County and the three cities are in the process of entering into a formal agreement to complete the trail. The Wagon Wheel Trail bike/ped bridge is being completed over U.S. Highway 14/61 this summer into downtown La Crescent. Connecting the Wagon Wheel Trail, the MRT/USBR 45 and the Root River Trail has been a long-term goal of the cities and county. The La Crescent Bicycle and Pedestrian Plan Update (2017) identifies the connection from downtown La Crescent to Miller's Corner as a critical link but lacks an implementable corridor plan (p. 59). The cities and region are in need to define a safe corridor between Walnut Street (WWT bridge terminus) and Miller's Corner (Mn 16/26).

#3.9



MEMORANDUM

TO: Mayor, City Council

FROM: Larry Kirch, Community Development Director 

DATE: November 14, 2022

SUBJECT: La Crosse Area Planning Committee – Local Studies Program – Walnut Street Corridor

The city staff has submitted a funding request to the La Crosse Area Planning Committee (LAPC) for their Local Studies Program. The LAPC is the regional Metropolitan Planning Organization (MPO). The planning project is to develop a plan for Walnut Street from South 1st Street to North 4th Street and to Veterans Park. The planning process will involve extensive input from the downtown businesses, residential property owners along the corridor and the hotel, tavern and the event center. The goal of the project is to gain community consensus on a plan for the corridor. The city is required to issue a Request for Proposals (RFP) to solicit a planning firm to assist the city and community in the planning study.

Below is the narrative of the request that was made to the LAPC staff and the Wisconsin DOT.

City of La Crescent Walnut Street Corridor Planning Proposal - September 19, 2022

Project Overview

The city would like to re-imagine the Walnut Street corridor into a walkable/bikeable complete street that meets the needs of downtown businesses, community residents, and visitors. The city identified in its 2017 Downtown Plan, a vision of the downtown as a trailhead to a regional system of interconnected walking, biking, hiking trails in the community including the blufflands, streets and waterways. With the 2022 completion of the Wagon Wheel bicycle and pedestrian bridge over U.S. 14/61, one important linkage has been completed. The next critical linkage is from the bridge landing at Walnut St. and 1st St. north to Veteran's Park (one of the access points to the City's bluffland trails) and the new La Crescent Area Event Center and Best Western Hotel. Walnut Street has sidewalks on only one side of the street and has no accommodations for safe biking. There are neither walking nor biking accommodations that connect safely to the park or the event center. This planning project would engage residents and property owners in the planning of a complete street connection, including options to provide for safe driving, transit, truck route, parking, walking and biking in this corridor while balancing the needs of all stakeholders.

Request for Proposals (RFP)

The City will issue an RFP to solicit competitive proposals for the scope of services. The city will prepare an RFP and work with LAPC and WisDOT staff to finalize the RFP document prior to issuance to ensure that the planning project is eligible for local studies funding. The final contract for professional services will be reviewed by LAPC staff prior to execution.

CITY OF LA CRESCENT

315 Main Street

P.O. BOX 142

La Crescent, MN 55947

P: (507) 895-2595

cityoflacrecent-mn.gov

Scope

1) *Corridor Evaluation*

The selected consultant and city technical committee members will walk, photograph and inventory the corridor to identify opportunities for conversion of the street to a complete street recognizing the context of the corridor from its downtown business environment to a residential street and connection to Veteran's Park to produce a detailed description of current conditions and issues.

2) *Stakeholder Engagement*

A technical committee comprised of City Staff and officials will guide community stakeholders and groups and review draft materials (4 meetings anticipated). Focus groups will be organized for targeted discussions, including downtown business/property owners and other key stakeholders identified during the process (2-3 focus groups anticipated). Public meetings will be hosted at City Hall, including a kickoff meeting to introduce the project and hear initial ideas and concerns, and then a review meeting to collect reactions to draft improvement concepts for the corridor.

3) *Complete Street Corridor Plan*

The planning team will prepare a corridor plan, including alternative solutions and illustrations as necessary to convey critical concepts. Following committee and public review, the planning team will prepare a final corridor plan of the community-driven complete street improvements.

4) *Adoption*

The City Council intends to adopt the corridor plan as a guide for future engineering design, following reviews and recommendations from other standing committees as appropriate.

Cost


The estimated cost for the above scope is \$27,000, inclusive of all consultant costs.

#3.10



MEMORANDUM

TO: Mayor, City Council

FROM: Larry Kirch, Community Development Director 

DATE: November 14, 2022

SUBJECT: MnDOT Active Transportation Infrastructure Grant 6th Street South Aquatic Center/Kistler Park Connector

The city submitted a Letter of Intent to the MnDOT Active Transportation infrastructure grant program for funding a connection from 6th and Elm Street to the Aquatic Center/Kistler Park along with a connection from 7th Street to the Aquatic Center. This project is a recommended project in the city's adopted 2017 Bicycle and Pedestrian Plan. If the city is successful the project must proceed in 2023 or 2024.

Construct an 8-foot concrete path on the north side of S 6th Street from S Elm Street (including curb bump-outs at Elm) west to Kistler Memorial Park and Aquatic Center. Improve safety and accessibility for residents that live north and east of Park/Aquatic Center as they are required to walk within S 6th Street where the sidewalk ends at the cul-de-sac. Once the sidewalk ends, pedestrians use the street to get to the park fence where a cut-through leads to a steep dirt trail that traverses the slope (> 20%) to the pool and park. A 10-foot-wide path will be constructed to 7th Street to eliminate pedestrians walking through the parking lot. The project will create a safer bi-directional route to and from park/pool and downtown via the park/aquatic center.

Staff is requesting approval of the attached Resolution supporting the project and application for Active Transportation grant funds.

Attachments: Resolution, Concept Plan



RESOLUTION NO. 11-22-37

A RESOLUTION AUTHORIZING SUBMITTAL OF AND SPONSORSHIP OF A
MINNESOTA DEPARTMENT OF TRANSPORTATION
ACTIVE TRANSPORTATION PROGRAM INFRASTRUCTURE GRANT APPLICATION
FOR THE CITY OF LA CRESCENT, MN

WHEREAS, the Minnesota Department of Transportation has \$3.5 million dollars available in Active Transportation funding available statewide, with a minimum of \$50,000 and cap of \$500,000 for each project; and

WHEREAS, the City of La Crescent adopted a bicycle and pedestrian plan in 2017 and identified projects for implementation which included a bicycle and pedestrian project on the north side of South 6th Street from Elm Street to the aquatic center and from the aquatic center to South 7th Street; and

WHEREAS, the City of La Crescent is a state aid city and is the sponsor of this requested active transportation infrastructure project; and

WHEREAS, the active transportation infrastructure project borders Elm Street which is also County Trunk Highway 6 and the city has coordinated with the Houston County Highway Engineer and the Houston County Board of Supervisors has passed a resolution in support of this project; and

WHEREAS, the City of La Crescent fully understands that it is responsible for all costs not covered by Active Transportation funding including but not limited to consultant engineering, right-of-way acquisition, construction administration and inspection, utility construction, as well as construction costs above the Active Transportation grant award; and

WHEREAS, the City of La Crescent agrees to maintain such improvements for the lifetime of the improvements; and

WHEREAS, the city desires to proactively implement the adopted bicycle and pedestrian plan to improve bicyclist and pedestrian safety, improve accessibility for all user groups, improve community connectedness, especially for vulnerable users and underserved members of the community.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City Council of the City of La Crescent authorizes the submittal of an Active Transportation (AT) Program Infrastructure Grant Application to the Minnesota Department of Transportation and, if awarded, agrees to act as project sponsor and carry out the following responsibilities:

- 1) Execute the grant agreement and be the fiscal agent and have funds flow from MnDOT to the city and to the contractor.
- 2) Request SAP/SP number for the project.
- 3) Ensure the project meets milestones and dates.
- 4) Develop, review and/or approve the plan, submit plan, engineers estimate, and proposal to the DSAE.
- 5) Advertise, let, and award the project.
- 6) Submit pay requests to State Aid.
- 7) Communicate progress and updates with the DSAEs and State Aid Programs Engineer.
- 8) Ensure that the project receives adequate supervision and inspection.

9) Assist with project close out.

Adopted this 14th day of November 2022

City of La Crescent

Mike Poellinger, Mayor


Attest: _____
Angie Boettcher, Deputy Clerk

3.11



MEMORANDUM

TO: Mayor, City Council

FROM: Larry Kirch, Community Development Director 

DATE: November 14, 2022

SUBJECT: Blandin Foundation Grant for Overlook Plaza

The city submitted a Letter of Interest to the Blandin Foundation and subsequently was invited to submit a full grant proposal for a project to honor and celebrate the indigenous history of the area. The grant is for \$60,000 and the city's match is \$20,000 plus \$10,000 of in-kind staff services. The project will be located in downtown adjacent to the Wagon Wheel Bike-Ped Bridge. The 2023 general fund budget will need to be amended to account for the city expenditure.

Below is a summary of the city's grant request:

The City of La Crescent desires to educate residents and visitors and celebrate our rich Indigenous history by installing monuments, kiosks, seating, and plantings at the City's new Overlook Plaza in downtown La Crescent at the terminus of the new Wagon Wheel Trail bicycle/pedestrian connector bridge over U.S. Highway 14/61. Overlook Plaza is envisioned to become the "next in a series" of kiosks and focal points that celebrate the Indigenous peoples who called this part of the Driftless Region home. This overlook site was the center of a thriving Native American community and this project can be a catalyst to share that vibrant history.

The proposal will primarily serve the far southeastern Minnesota counties of Winona, Houston, and Fillmore. Because the region's indigenous peoples also inhabited neighboring La Crosse County in Wisconsin and Allamakee County in Iowa, the project will also serve to educate and inform regional populations, as well as tourists along the Great River Road, the Bluff Country Scenic Byway, Mississippi River Bike Trail, and the Root River Bike Trail.

CITY OF LA CRESCENT
315 Main Street
P.O. BOX 142
La Crescent, MN 55947
P: (507) 895-2595
cityoflacrescent-mn.gov


Growing from River to Ridge

3.12



MEMORANDUM

TO: Mayor, City Council

FROM: Larry Kirch, Community Development Director 

DATE: November 14, 2022

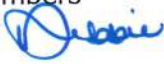
SUBJECT: Greater Minnesota MnDOT Transportation Alternatives Grant Solicitation

The city submitted a Letter of Intent (LOI) to the MnDOT Transportation Alternatives (TAP) grant program on November 4th. The TAP program is designed for funding for Safe Routes to School, Scenic Byways and Historic Preservation (of transportation facilities) projects. There is approximately \$12 million dollars available state-wide and approximately \$2.6 million available for the Region 10 Areawide Transportation Partnership (ATP). The city is requesting funds for projects listed in the Safe Routes to School Plan which was adopted in 2017. The city will receive notification by November 18th if it can proceed with a full application. Full applications are due to MnDOT by January 13th. Project selection will occur no later than April 14th. The TAP funds are being solicited for the year 2027.

3.13



To: Honorable Mayor and City Council Members

From: Debbie Shimshak, Finance Director 

Date: October 24, 2022

Re: Sewer Fund – Designated Plant Replacement

Prior to the construction of the sewer force main to La Crosse, the city had set up a special cash account within the sewer fund called "Designated Funds for Plant Replacement". Since the city no longer has the need to construct a sewer plant, we would suggest that the council approve the reclassification of the designated funds to the unreserved operating cash account. The reclassification of the approximate \$265,900 is more of a housekeeping item within the sewer fund.

#3.14



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: November 10, 2022
RE: Proposed 2023 General Fund Budget/Levy

Attached for review and consideration by the City Council is the proposed 2023 general fund budget and the adopted resolution that sets the preliminary levy.

By September 30, the City Council was required to do the following:

1. Adopt a resolution setting the preliminary levy.
2. Set the date for the public meeting at which time the proposed budget and levy will be discussed and the final budget and levy is determined. This is set for 6:00 p.m., on Monday, November 28, 2022. This is the second regular scheduled City Council meeting in November.

A couple of notes for the City Council to remember as part of the budget review and adoption process:

1. The City Council cannot adopt the 2023 general fund budget until after the public meeting in November.
2. Once the preliminary levy is set, the City Council has the discretion to lower the levy but the City Council cannot increase the preliminary levy.

The adopted 2023 preliminary levy resolution reflects a 5.4% increase. The final total City levy in 2022 was \$3,343,638, and the proposed total levy for 2023 is \$3,524,879.

For City Council information, in 2022 there have been, or are currently pending, a total of 20 new homes constructed. The total permit valuation in 2022 for these 20 new homes is approximately \$7,019,000. The total permit valuation for 2021 was approximately \$8,700,000.

Attached is a copy of the adopted preliminary levy resolution. The total City levy (pink), is a combination of the ad valorem tax levy (yellow), the library levy (orange), and the debt service levy (green).

Pages 1 -8 are the revenue portion of the budget. The expenditure portion of the budget starts on page 8 with the Council portion of the budget.

The following is a summary of the proposed 2023 general fund budget:

1. This is the ad valorem tax, and is the yellow figure from the preliminary levy resolution.
2. This is the City's local government aid for 2023.
3. This is a proposed transfer from one of the City's tax increment funds.
4. The proposed budget includes funding for expanding the hours and duties of the Community Development Director's position. Included in this is providing assistance to the City's Planning Commission while also coordinating planning activities related to the future connection to the Root River Trail System.
5. The proposed budget includes funds to begin converting files and records to an electronic format.
6. The proposed budget includes funds for the monthly payment for the purchase of the property at 322 South First Street.
7. The proposed budget does not include funds for a street reconstruction project. We are currently evaluating a street project for 2023, and would propose that if the project proceeds that the City Council approve a reimbursement resolution so that the costs associated with the 2023 street improvement project could be included in the 2024 street reconstruction bonds that will include the Walnut Street reconstruction project.
8. The proposed budget includes funds for a transfer to the ice arena fund, along with a set a side of funds for ongoing building maintenance at the ice arena.
9. The proposed budget includes funds for the preparation of an ADA Transition Plan which is one of the recommendations included in the update to the City's Comprehensive Park & Recreation Plan.
10. The proposed budget includes funds to remove the house that the City owns at 332 South First Street.
11. A copy of the proposed library budget is attached.

" Adopted Resolution "

RESOLUTION 09-22-30

RESOLUTION MAKING PRELIMINARY GENERAL LEVIES FOR
COLLECTION WITH REAL ESTATE TAXES PAYABLE IN THE
CALENDAR YEAR 2023

BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota as follows:

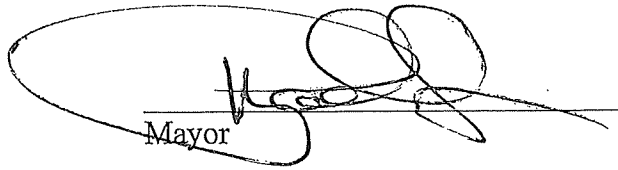
1. It is hereby determined and declared that there shall be and there is hereby levied upon all taxable property within the City for the general purposes of the City, as provided by law, to be collected in the year 2023 as part of the general taxes due and payable in the year 2023 a direct ad valorem tax in the amount of \$2,257,010.00 as provided by State law to be levied and collected in the manner provided by law.
2. Be it also hereby determined and declared that there shall be and there is hereby levied upon taxable property within the City of La Crescent for public library service, a tax in the amount of \$181,269.00 to be collected in the year 2023, as authorized by Minnesota Statutes, Section 134.33 and 134.34.
3. It is hereby found, determined, and declared that the amounts set forth in a column at the right to be levied with taxes to be collected in the calendar year 2023, in conjunction with the various bonds issued and sinking funds described below:

FUND #	YEAR	DESCRIPTION	TO BE LEVIED FOR COLLECTION IN CALENDAR YEAR 2023
322	2015A	G.O. Refunding Bonds – Apple Blossom Acres	\$3,500.00
325	2016A	G.O. Refunding Rec. Fac. Bonds – Aquatic Center	\$199,900.00
327	2016A	G.O. Improvement Bonds – Oak St. Recon.	\$115,800.00
328	2017A	G.O. Equipment Certificates	\$120,500.00
329	2018A	G.O. Improvement Bonds – Streets/Veterans Park	\$148,500.00
330	2019A	G.O. Equipment Certificates – Fire Truck	\$48,800.00
331	2019B	G.O. Improvement Bonds – Street Recon.	\$30,600.00
332	2020A	G.O. Improvement Bonds – HTM	\$174,000.00
333	2020A	G.O. Bonds – Tax Abatement - Ice Arena	\$17,700.00
334	2022A	G.O. Imp. Bonds/Equip. Cert. & CIP Bonds	\$227,300.00
		TOTAL DEBT SERVICE LEVY	\$1,086,600.00

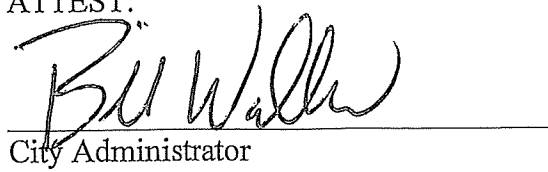
4. Total levy for the City of La Crescent for collection in 2023 is \$3,524,879.00.

ADOPTED this 26th day of September, 2022.

SIGNED:


Mayor

ATTEST:


City Administrator

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
GENERAL FUND							
TAXES							
101-31010	CURRENT AD VALOREM TAXES	2,023,932	1,923,667	1,107,643	2,060,738	953,095	2,257,010 #1
101-31011	REFUND TAX-ANNEXED-TWNSHP	4,756-	4,024-	.00	7,000-	7,000-	4,000-
101-31050	TAX ABATEMENT	.00	.00	.00	.00	.00	.00
101-31051	EXCESS TIF REVENUE REFUND	.00	.00	.00	.00	.00	.00
101-31410	LODGING TAX - HOTEL/MOTEL	1,739	2,894	1,821	2,000	179	3,000
101-31810	FRANCHISE FEES-CABLE TV	42,627	50,622	49,864	43,000	6,864-	50,000
101-31900	INT. ON DELINQUENT TAXES	271	2,220	109	300	191	300
Total TAXES:		2,063,813	1,975,378	1,159,437	2,099,038	939,601	2,306,310
LICENSES & PERMITS							
101-32110	LIQUOR/WINE - ON SALE	325	4,655	25	4,050	4,025	4,600
101-32111	LIQUOR OFF SALE	1,950	1,350	150	900	750	1,350
101-32112	BEER ON SALE	280	280	.00	280	280	280
101-32113	BEER OFF SALE	.00	.00	.00	900	900	.00
101-32115	SOFT DRINK LICENSE	.00	.00	.00	.00	.00	.00
101-32116	CIGARETTE LICENSE	180	135	45	180	135	180
101-32119	GARBAGE PICKUP PERMIT	2,000	2,000	.00	2,000	2,000	2,000
101-32160	MASSAGE LICENSE	1,000	800	.00	600	600	600
101-32162	ICE CREAM VENDER LICENSE	.00	.00	.00	.00	.00	.00
101-32210	BUILDING PERMITS (EXC SUR	43,706	67,769	43,398	35,000	8,398-	38,000
101-32211	EXCAVATION PERMITS	3,355	1,407	50	300	250	200
101-32212	PLUMBING PERMITS	2,955	3,760	2,205	1,500	705-	2,000
101-32213	FENCE PERMITS	315	390	250	255	5	255
101-32214	DEMOLITION PERMITS	.00	.00	.00	.00	.00	.00
101-32215	SIGN PERMIT	280	210	105	175	70	175
101-32216	FILL PERMITS	.00	.00	.00	.00	.00	.00
101-32217	CONDITIONAL USE PERMIT	650	.00	200	400	200	400

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-33424	Pass-thru to Firefighters Relief Assoc. STATE FLOOD RELIEF AID	.00	.00	.00	.00	.00	.00
101-33425	STATE PERA AID	.00	.00	.00	.00	.00	.00
101-33427	STATE - MPO - WAGON WHEEL	.00	.00	.00	.00	.00	.00
101-33428	STATE POLICE AID & GRANTS	71,803	73,541	.00	65,000	65,000	70,000
101-33429	STATE OF MN-ELECTION FUNDING	4,153	.00	.00	.00	.00	.00
101-33430	STATE TRANSIT FUNDING	242,834	192,834	187,477	224,400	36,923	224,330
Budget notes:							
101-33432	Pass-thru to City of La Crosse - MTU STATE AID - WAGON WHEEL PROJ.	131,218	1,915,015	1,111,628	3,200,000	2,088,372	.00
Budget notes:							
101-33433	~2021 PHASE 3 - PEDESTRIAN BRIDGE ~2022 PHASE 3 - PEDESTRIAN BRIDGE STATE-MNDOT LANDSCAPE PARTN	.00	8,000	.00	8,000	8,000	8,000
101-33434	STATE GRANT-MN DOT PROJECT	.00	.00	.00	.00	.00	.00
101-33435	STATE AID-LOCAL PERFORMANCE	.00	.00	.00	.00	.00	.00
101-33436	STATE OF MN-DNR-WAGON WHEEL	.00	.00	.00	214,316	214,316	.00
Budget notes:							
101-33437	~2021 WAGON WHEEL PHASE 1 FINAL PAVING GRANT 75% ~2022 \$86,210 - WAGON WHEEL PHASE 1 FINAL PAVING GRANT 75% \$128,106 - WEST CHANNEL BOAT LANDING ROAD (see 101-43100-403 for expenses) STATE GRANT - MPCA	.00	790	.00	.00	.00	.00
Budget notes:							
101-33438	~2021 Alternative Landscaping Equipment Grant STATE GRANT-COMM. OF COMMER	.00	.00	.00	.00	.00	.00
101-33624	HO. CO. PD ASSISTANCE AID	3,049	2,481	.00	500	500	.00
101-33625	HO. CO. - SHIP GRANT FUNDING	1,749	8,077	4,978	.00	4,978	4,000
101-33626	HO. CO.-CONSTRUCTION PROJ AID	.00	.00	.00	.00	.00	.00
101-33640	ISD #300 AID - PEDESTRIAN XING	.00	.00	.00	.00	.00	.00
101-33641	GRANT-SO MN INITIATIVE FOUNDA	.00	.00	.00	.00	.00	.00
Total INTERGOVERNMENTAL AID:		1,579,760	3,251,773	1,975,903	4,483,100	2,507,197	1,100,287
PUBLIC CHARGES FOR SERVICE							
101-34102	RECORDING OF LEGAL INSTRU	46	838	92	.00	92	.00

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-34103	ZONING & SUBDIVISION FEES	1,035	950	200	200	.00	200
101-34105	SALE OF MAPS & PUBLICATIONS	14	.00	.00	.00	.00	.00
101-34110	PLAN CHECK FEES	16,867	23,135	14,466	16,000	1,534	15,000
101-34112	COPY & FAX CHARGES	.00	2	10	.00	10-	.00
101-34113	SITE PLANNING FEE	.00	.00	.00	.00	.00	.00
101-34114	ANNEXATION FILING FEE	.00	.00	.00	.00	.00	.00
101-34115	INVESTIGATION FEE-BLDG/ZNG	100	.00	.00	.00	.00	.00
101-34201	SPECIAL POLICE SERVICES	.00	1,728	204	300	96	500
101-34202	ISD#300 POLICE LIASON FUNDING	.00	.00	.00	.00	.00	.00
101-34203	ACCIDENT/DRIVING RECORDS/CD'	59	57	28	150	122	50
101-34204	FINGERPRINTING/BACKGRND FEE	5,655	3,920	2,145	5,000	2,855	4,000
101-34205	TRANSCRIPTION SERVICES	.00	.00	.00	.00	.00	.00
101-34206	POLICE NSF COLLECTION SERVIC	.00	56	.00	.00	.00	.00
101-34302	STREET & STREET SIGN REPAIRS	.00	22,145	.00	.00	.00	.00
101-34303	STREET SWEEPING	.00	2,955	.00	2,500	2,500	2,000
101-34304	SNOW REMOVAL	188	.00	400	.00	400-	.00
101-34305	VEHICLE IMPOUND	1,400	350	445	.00	445-	.00
101-34306	TRANSPORTATION PLAN REVENUE	.00	.00	.00	.00	.00	.00
101-34405	WEED CUTTING,CONTROL, MOW	470	968	300	200	100-	200
101-34409	BRUSH SITE USAGE FEE-TOWNHSI	2,000	2,000	.00	2,000	2,000	2,000
101-34718	POOL SOFT DRINK REBATE	.00	.00	.00	.00	.00	.00
101-34719	SWIMMING POOL ADMISSIONS	16,622	50,332	37,468	48,000	10,532	48,000
101-34720	POOL MEMBERSHIPS-FAMILY-CITY	253	24,721	24,080	26,000	1,920	24,000
101-34721	POOL MEMBERSHIPS-SINGLE-CITY	.00	2,676	3,808	2,750	1,058-	3,500
101-34722	CONCESSIONS - POOL	.00	19,323	20,414	20,000	414-	24,000
101-34723	SWIM POOL ID PICTURES	.00	.00	.00	.00	.00	.00
101-34724	BASEBALL PROGRAM - CITY	1,039	2,433	2,508	2,300	208-	2,300
101-34725	SOFTBALL PROGRAM - CITY	618	1,198	1,469	900	569-	1,300

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-34726	GYMNASTICS LESSONS - CITY	.00	.00	.00	.00	.00	.00
101-34727	SWIMMING LESSONS - CITY	6,160	15,120	11,100	12,000	900	12,000
101-34728	TENNIS LESSONS - CITY	2,040	2,510	2,640	2,000	640-	2,400
101-34729	TOWNSHIP FEES	17,102	17,628	.00	15,000	15,000	17,000
101-34731	GOLF LESSONS - CITY	800	1,990	1,730	800	930-	1,500
101-34732	BASKETBALL LESSONS - CITY	.00	1,360	1,890	1,000	890-	1,500
101-34733	VOLLEYBALL LESSONS - CITY	.00	1,200	1,180	1,000	180-	1,000
101-34734	YOUTH TRIATHLON ENTRY FEE	.00	.00	.00	.00	.00	.00
101-34736	BASEBALL PROGRAM - TOWNSHIP	397	599	636	600	36-	600
101-34737	SOFTBALL PROGRAM - TOWNSHIP	196	449	262	450	188	200
101-34738	GOLF LESSONS - TOWNSHIP	240	880	480	200	280-	350
101-34739	VOLLEYBALL LESSONS - TOWNSHI	.00	352	450	200	250-	350
101-34740	BASKETBALL LESSONS - TOWNSHI	.00	800	580	100	480-	500
101-34741	SWIMMING LESSONS - TOWNSHIP	1,890	6,169	4,970	3,500	1,470-	5,000
101-34742	POOL MEMB. - FAMILY - TOWNSHIP	.00	7,200	5,956	4,600	1,356-	5,000
101-34743	POOL MEMB. - SINGLE - TOWNSHIP	.00	669	828	600	228-	600
101-34744	TENNIS LESSONS - TOWNSHIP	560	760	520	500	20-	500
101-34745	BASEBALL PROGRAM - OTHER	131	421	473	400	73-	400
101-34746	SOFTBALL PROGRAM - OTHER	164	211	346	150	196-	200
101-34747	GOLF LESSONS - OTHER	450	945	915	400	515-	800
101-34748	VOLLEYBALL LESSONS-OTHER	.00	360	325	300	25-	300
101-34749	BASKETBALL LESSONS - OTHER	.00	315	630	300	330-	450
101-34750	SWIMMING LESSONS - OTHER	1,305	7,625	8,235	6,000	2,235-	7,500
101-34751	POOL MEMB. - FAMILY - OTHER	.00	6,878	5,773	6,500	727	5,500
101-34752	POOL MEMB. - SINGLE - OTHER	.00	1,432	1,179	1,200	21	1,000
101-34753	TENNIS LESSONS - OTHER	225	450	405	250	155-	350
101-34754	LOG ROLLING LESSONS - CITY	.00	520	560	400	160-	500
101-34755	LOG ROLLING LESSONS - TOWNSH	.00	200	160	40	120-	100

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-34756	LOG ROLLING LESSONS - OTHER	.00	.00	45	90	45	45
101-34757	SWIM TEAM - CITY	.00	711	1,095	800	295-	800
101-34758	SWIM TEAM - TOWNSHIP	.00	524	346	400	54	300
101-34759	SWIM TEAM - OTHER	.00	84	168	100	68-	100
101-34780	PARK USE FEES	674	2,569	2,740	2,000	740-	2,500
101-34781	DONATIONS	.00	.00	.00	.00	.00	.00
101-34950	SEMINAR REGIST FEES-BLDG/ZNG	.00	.00	.00	.00	.00	.00
Total PUBLIC CHARGES FOR SERVICE:		78,698	240,717	164,655	188,180	23,525	196,395
FINES & FORFEITURES							
101-35101	COURT FINES	14,101	13,651	9,357	10,000	643	13,000
101-35102	PARKING FINES	110	40	20	.00	20-	.00
101-35103	ADMINISTRATIVE COMPLAINT	.00	.00	.00	.00	.00	.00
101-35104	ANIMAL CONTROL PICKUP FEE	.00	.00	.00	.00	.00	.00
101-35105	ANIMAL CONTROL KENNEL BOA	.00	.00	.00	.00	.00	.00
101-35107	RESTITUTION-COURT ORDERED	.00	2,763	135	.00	135-	.00
101-35108	PROSECUTION FEES	61	600	.00	.00	.00	.00
101-35200	FORFEITURES-POLICE DEPT	2,529	.00	.00	.00	.00	.00
Budget notes: MN Surplus Auction							
Total FINES & FORFEITURES:		16,802	17,053	9,512	10,000	488	13,000
SPECIAL ASSESSMENTS							
101-36101	SPECIAL ASSESSMENTS-ALLEYS&	1,713	1,765	.00	1,765	1,765	.00
101-36102	SPECIAL ASSMTS - INTEREST	104	432	31	100	69	.00
101-36103	SPECIAL ASSMTS-STORM WATER	.00	.00	.00	.00	.00	.00
101-36104	PAYMENT IN LIEU OF SPEC ASSMT	.00	9,000	.00	.00	.00	.00
101-36200	MISCELLANEOUS REVENUE	14,368	244	1,926	.00	1,926-	.00
101-36201	UNCLAIMED PROPERTY	2,090	.00	219	.00	219-	.00
101-36202	BAD CHECK CHARGE	.00	.00	.00	.00	.00	.00
101-36210	INTEREST ON INVESTMENTS	8,376	13,584	4,501	7,000	2,499	8,000

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-36211	MARKET VALUE ADJUSTMENT	.00	.00	.00	.00	.00	.00
101-36220	LAND LEASE PAYMENTS	3,830	3,945	.00	4,064	4,064	4,186
101-36221	RENTAL PROPERTY - HOUSE	.00	.00	.00	.00	.00	.00
101-36222	SOLAR RENTAL - MAINT/ANIMAL	150	150	.00	150	150	150
Budget notes:							
101-36230	Annual Solar Equipment & Roof Rental CONTRIB./DONATIONS-PRIVATE	23,597	33,292	1,310	.00	1,310-	.00
101-36232	WELLNESS INCENTIVE PROG-SSC	.00	.00	.00	.00	.00	.00
Budget notes:							
101-36233	Pass-thru funding from Southeast Service Cooperative (see Expense Acct. 101-41400-210) CONTRIBUTIONS EDA PROJECTS	.00	354	.00	.00	.00	.00
101-36234	GRANTS/REBATES-GREEN STEPS	.00	10,042	3,500	.00	3,500-	.00
Budget notes:							
101-36235	~2021 \$10,042.19 - Xcel Energy Fleet Electrification Advisory Program GRANT FUNDS-USTA	.00	.00	.00	.00	.00	.00
101-36236	NEIGHBORS NIGHT OUT DONATIO	583	2,375	1,625	2,000	375	2,000
101-36240	INSURANCE REBATE, DIVIDEN	9,288	22,161	.00	4,500	4,500	5,000
101-36241	INSURANCE REIMBURSEMENT	51	5,092	118	.00	118-	.00
101-36242	FEDERAL EXCISE TAX REFUND	360	352	.00	300	300	300
101-36243	CAPITAL CR.-ACE TELEPHONE	1,713	1,836	.00	1,500	1,500	1,500
Budget notes:							
101-36244	Est. - Board meets last Wed. in October SESQUECENTENIAL REVENUES	.00	.00	.00	.00	.00	.00
101-36330	GRANTS - PRIVATE - OTHER	.00	.00	.00	.00	.00	.00
Total SPECIAL ASSESSMENTS:		66,223	104,623	13,231	21,379	8,148	21,136
MISCELLANEOUS REVENUE							
101-37160	PENALTIES	.00	28	.00	.00	.00	.00
101-37325	DISPOSAL USAGE FEE-TWNSHP	.00	.00	.00	.00	.00	.00
101-37920	VENDING MACHINE REVENUE	.00	207	.00	.00	.00	.00
Total MISCELLANEOUS REVENUE:		.00	235	.00	.00	.00	.00
OTHER FINANCING SOURCES							

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-39101	SALE OF GENERAL FIXED ASS	11,593	46,594	11,667	.00	11,667-	.00
101-39200	INTERFUND OPER. TRANSFERS	.00	.00	.00	.00	.00	.00
101-39201	TRANSFER FROM CAPITAL PROJ.	.00	.00	524,328	.00	524,328-	.00
101-39202	CONTRIBUTION FROM ENTERPR	.00	.00	.00	.00	.00	.00
101-39203	TRANSFER FROM SPEC REV FUND	.00	.00	.00	.00	.00	125,000
101-39204	TRANSFER FROM DEBT SERV.	.00	.00	.00	.00	.00	.00
101-39300	BOND PROCEEDS	.00	.00	.00	1,300,000	1,300,000	.00

Budget notes:

~2020 GO Imp. Street Reconstruction Bonds

~2022 GO Imp. Street Reconstruction Bonds

101-39301	NOTE PROCEEDS	.00	135,000	.00	.00	.00	.00
Total OTHER FINANCING SOURCES:		11,593	181,594	535,994	1,300,000	764,006	125,000

COUNCIL
COUNCIL

101-41100-101	WAGES & SALARIES-REGULAR	25,200	25,200	12,600	25,200	12,600	31,200
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Budget notes:

\$600/Month Mayor

\$500/Month Council

101-41100-119	TECHNOLOGY ALLOWANCE	750	750	750	750	.00	750
101-41100-121	FICA CONTRIBUTIONS	1,985	1,985	1,182	1,990	808	2,450

Budget notes:

7.65%

101-41100-122	PERA CONTRIBUTIONS	1,020	1,020	595	1,020	425	1,260
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Budget notes:

5%

101-41100-210	OPERATING SUPPLIES	267	.00	.00	500	500	500
101-41100-220	CITY BRANDING EXPENSES	562	.00	.00	.00	.00	.00
101-41100-300	PROFESSIONAL SERVICES	44,426	58,723	46,406	64,500	18,094	84,500

Budget notes:

~2020 \$3,500 Houston County Victim Services

\$16,000 Community Development Services

\$12,000 Sustainability Coord Services

\$7,140 Bluffland Coalition

~2021 \$3,500 Houston County Victim Services

\$16,000 Community Development Services

\$28,000 Sustainability Coord Services

\$2,040 Bluffland Coalition

~2022 \$3,500 Houston County Victim Services

\$16,000 Community Development Services

\$45,000 Sustainability Coord Services

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
~2023 \$3,500 Houston County Victim Services							
\$34,000 Community Development Services							
\$47,000 Sustainability Coord Services							
101-41100-310	OTHER CONTRACTED SERVICES	.00	.00	2,000	.00	2,000-	.00
101-41100-331	TRAVEL EXPENSE	.00	723	1,694	1,000	694-	1,500
101-41100-350	PRINTING & PUBLISHING	39	155	52	100	48	100
101-41100-360	INSURANCE	.00	.00	.00	.00	.00	.00
Budget notes:							
Workers' Comp							
101-41100-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
101-41100-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-41100-433	DUES AND SUBSCRIPTIONS	17,880	19,250	11,731	22,858	11,127	23,058
Budget notes:							
~2020 \$5,614 - LMC							
\$2,855 - LAPC - La Crosse County Treasurer							
\$1,600 - LADCO							
\$8,994 - GCMC - Dues Assmts							
\$530 - LMC-Storm Water Coalition							
\$40 - SEMLM							
\$20 - LMC Mayors Assoc. Dues							
\$225 - MN Public Transit							
\$100 - Parks & Trails Council							
\$4,022 - Discretionary							
~2021 \$5,700 - LMC							
\$2,800 - LAPC - La Crosse County Treasurer							
\$1,600 - LADCO							
\$9,202 - GCMC - Dues Assmts							
\$40 - SEMLM							
\$30 - LMC Mayors Assoc. Dues							
\$225 - MN Public Transit							
\$3,000 - Discretionary							
~2022 \$5,942 - LMC							
\$2,800 - LAPC - La Crosse County Treasurer							
\$1,600 - LADCO							
\$9,221 - GCMC - Dues Assmts							
\$40 - SEMLM							
\$30 - LMC Mayors Assoc. Dues							
\$225 - MN Public Transit							
\$3,000 - Discretionary							
~2023 \$350 Metro Watershed							
\$6,400 - LMC							
\$2,066 - LAPC - La Crosse County Treasurer							
\$9,572 - GCMC - Dues Assmts							
\$40 - SEMLM							
\$30 - LMC Mayors Assoc. Dues							
\$4,600 - Discretionary							
101-41100-490	DONATIONS TO OTHER PROG.	.00	.00	.00	.00	.00	.00

Budget notes:

Pass-Thru

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-41100-491	American Legion Donations 2% FIRE RELIEF ASSOC PYMT	40,457	41,802	.00	35,000	35,000	35,000
	Budget notes: Pass-Thru from State to Relief Association (see 101-33420)						
101-41100-492	TAX ABATEMENT PAYMENTS	7,187	3,594	.00	.00	.00	.00
	Budget notes: Walnut Street Properties						
101-41100-720	OPERATING TRANSFER	.00	.00	.00	.00	.00	.00
	Total COUNCIL:	139,772	153,202	77,010	152,918	75,908	180,318
101-41400-101	CITY CLERK WAGES & SALARIES-REGULAR	125,008	125,497	79,340	147,600	68,260	153,504
101-41400-102	WAGES & SALARIES-OT	.00	.00	554	.00	554-	500
101-41400-111	SEVERANCE PAY-CLERK	.00	.00	.00	.00	.00	.00
101-41400-121	FICA CONTRIBUTIONS	9,140	9,208	6,369	11,290	4,921	11,780
	Budget notes: 7.65%						
101-41400-122	PERA CONTRIBUTIONS	8,363	8,763	5,817	11,070	5,253	11,550
	Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5% ~2023 - 7.5%						
101-41400-131	EMPLOYER PAID HEALTH INS.	14,730	23,155	13,759	24,000	10,241	21,300
101-41400-152	WC BENEFITS	.00	628	.00	1,000	1,000	1,000
101-41400-200	OFFICE SUPPLIES	7,545	5,456	6,051	5,000	1,051-	7,000
101-41400-210	WELLNESS INCENTIVE PROG-SSC	.00	.00	.00	.00	.00	.00
	Budget notes: Pass-thru funding from Southeast Service Cooperative (see Revenue Acct. 101-36232)						
101-41400-300	PROFESSIONAL SERVICES	10,364	9,438	6,869	9,000	2,131	9,000
101-41400-301	ACCTG & AUDITING SERVICES	16,584	16,984	.00	17,500	17,500	17,500
	Budget notes: Winona County Assmt. Fees Annual City Audit Fees						
101-41400-310	OTHER CONTRACTED SERVICES	8,098	7,929	5,469	9,000	3,531	21,300
	Budget notes: Computer Support Copy Mach. Maint ~2023 \$12,300 Document Management Services						

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Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-41400-321	TELEPHONE	4,663	4,993	2,798	4,800	2,002	5,000
101-41400-322	POSTAGE	1,324	1,992	1,060	1,500	440	1,600
101-41400-325	NEWSLETTER	133	130	.00	200	200	200
101-41400-331	TRAVEL EXPENSE	162	561	1,309	1,500	191	1,500
101-41400-350	PRINTING & PUBLISHING	593	778	225	600	375	600
101-41400-360	INSURANCE	115,001	125,574	80,946	118,000	37,054	120,000
101-41400-365	ACA TRP FEE	.00	.00	.00	.00	.00	.00
101-41400-404	REPAIR/MAINT-EQUIPMENT	.00	.00	.00	.00	.00	.00
101-41400-406	REPAIR/MAINT-COMPUTERS	.00	.00	.00	500	500	500
101-41400-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
101-41400-431	CASH OVER/SHORT	.00	50	.00	.00	.00	.00
101-41400-433	DUES AND SUBSCRIPTIONS	2,382	2,163	1,525	2,200	675	2,500
101-41400-437	PROPERTY TAX EXPENSE	1,776	6,794	1,006	3,000	1,994	2,100
101-41400-490	DONATIONS TO OTHER PROG.	.00	.00	.00	.00	.00	.00
Budget notes: Pass-Thru							
Total CITY CLERK:		325,866	350,093	213,098	367,760	154,662	388,434
ELECTIONS							
101-41410-101	WAGES & SALARIES-REGULAR	15,226	.00	.00	10,000	10,000	.00
101-41410-218	SAFETY EQUIPMENT & STRUCTUR	6,629	.00	.00	1,000	1,000	.00
101-41410-331	TRAVEL & TRAINING EXPENSE	2,242	.00	651	1,000	349	.00
Budget notes: Mileage & Meals							
101-41410-350	PRINTING & PUBLISHING	600	.00	213	600	387	.00
Budget notes: Ballots & Notices in Paper							
101-41410-430	MISCELLANEOUS	546	.00	3	600	597	.00
Budget notes: Meals							
Total ELECTIONS:		25,243	.00	867	13,200	12,333	.00
LEGAL SERVICES							
101-41600-304	LEGAL SERVICES-CITY CLERK	19,178	19,599	7,287	19,000	11,713	19,000

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-41600-305	LEGAL SERVICES-POLICE DEPT.	27,502	44,441	27,484	39,000	11,516	42,000
101-41600-306	LEGAL SERVICES-BLDG & ZONING	19,178	19,599	7,287	19,000	11,713	19,000
101-41600-308	LEGAL SERVICES-COUNCIL	19,178	20,004	7,287	19,000	11,713	19,000
Total LEGAL SERVICES:		85,037	103,642	49,346	96,000	46,654	99,000
CAPITAL OUTLAY							
101-41700-510	C.O.-LAND & LAND IMPROVEMENT	15,567	194,567	.00	.00	.00	.00
101-41700-520	C.O.-BLDGS & STRUCTURES	9,555	194,713	5,910	.00	5,910-	.00
Budget notes:							
~2020 AC Unit (1st of 2) - Animal Shelter - \$1,600							
101-41700-521	C.O.-SWIMMING POOL	.00	.00	.00	.00	.00	.00
101-41700-540	C.O.-HEAVY MACHINERY	.00	.00	.00	.00	.00	.00
101-41700-550	C.O.-MOTOR VEHICLES	692	.00	4,987	.00	4,987-	.00
101-41700-570	C.O.-OFFICE EQUIP & FURNISHING	.00	.00	2,525	.00	2,525-	.00
Budget notes:							
~2020 \$5,000 - Police Dept. Evidence Security and Storage							
101-41700-575	C.O.-COMPUTER EQUIPMENT	43,968	.00	5,055	.00	5,055-	.00
101-41700-576	C.O.-COMPUTER SOFTWARE	3,445	.00	.00	.00	.00	.00
101-41700-579	C.O.-RADIO/COMMUNICATION	.00	.00	.00	.00	.00	.00
101-41700-580	C.O.-OTHER EQUIPMENT	42,132	2,096	.00	.00	.00	.00
101-41700-602	CAPITAL LEASE PRINCIPAL	.00	20,782	14,938	25,810	10,872	26,794
Budget notes:							
~2022 VSC Note - 332 South 1st Street Property							
101-41700-612	LONG TERM OBLIGATION INT.	.00	3,928	2,359	3,843	1,484	2,858
Budget notes:							
~2022 VSC Note - 332 South 1st Street Property							
Total CAPITAL OUTLAY:		115,359	416,086	35,774	29,653	6,121-	29,652
CITY HALL							
101-41900-103	WAGES & SALARIES-PT	.00	.00	.00	.00	.00	.00
101-41900-121	FICA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
Budget notes:							
7.65%							
101-41900-122	PERA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
101-41900-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00

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Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-41900-211	CLEANING SUPPLIES	5,967	2,890	1,591	5,000	3,409	3,000
101-41900-218	SAFETY EQUIPMENT AND SUPPLIE	903	26	.00	250	250	250
101-41900-240	SMALL TOOLS & MINOR EQUIP.	18	.00	8	100	92	50
101-41900-310	CONTRACTED SERVICES	6,020	10,872	9,492	7,500	1,992-	10,000
Budget notes:							
101-41900-350	City Hall Cleaning & Pest Control Services PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00
101-41900-381	UTILITIES-ELECTRIC	5,135	6,214	4,164	6,200	2,036	7,800
101-41900-383	UTILITIES-GAS	2,179	2,398	1,933	2,500	567	4,000
101-41900-401	REPAIR/MAINT-BUILDINGS	16,348	607	3,927	3,000	927-	5,000
Budget notes:							
101-41900-404	~2020 - \$2,200 Police Dept card reader for back door REPAIR/MAINT-EQUIPMENT	.00	750	538	500	38-	750
101-41900-415	RENTALS-OTHER EQUIPMENT	479	479	835	500	335-	600
Budget notes:							
101-41900-430	Water Cooler MISCELLANEOUS	.00	49	.00	200	200	200
Total CITY HALL:		37,050	24,285	22,488	25,750	3,262	31,650
POLICE DEPARTMENT							
101-42100-101	POLICE DEPARTMENT WAGES & SALARIES-OFFICERS	595,583	600,422	304,427	620,000	315,573	644,800
101-42100-102	WAGES & SALARIES-OT	15,324	21,596	25,040	14,000	11,040-	20,000
101-42100-103	WAGES & SALARIES-PT	34,977	33,351	4,245	18,000	13,755	18,000
101-42100-104	WAGES-POLICE RESERVES	8,195	9,188	4,204	10,000	5,796	10,000
101-42100-105	WAGES & SALARIES-CLERICAL	46,369	47,118	26,040	48,400	22,360	61,400
101-42100-106	HOLIDAY PAY	19,204	19,290	.00	21,000	21,000	22,000
101-42100-111	SEVERANCE PAY-PD	.00	36,960	.00	.00	.00	.00
101-42100-112	AMMUNITION ALLOWANCE	3,051	3,171	1,555	5,000	3,445	6,000
101-42100-113	UNIFORM ALLOWANCE	6,200	11,977	9,041	6,200	2,841-	6,200
Budget notes:							
~2020 - 8 Officers @ \$775 each							
~2021 - 8 Officers @ \$775 each							
~2022 - 8 Officers @ \$775 each							
~2023 - 8 Officers @ \$775 each							

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-42100-115	GUN ALLOWANCE	.00	.00	.00	425	425	850
Budget notes:							
~2020 - 1 Gun @ \$425							
~2021 - 1 Gun @ \$425							
~2022 - 1 Gun @ \$425							
~2023 - 2 Guns @ \$425							
101-42100-121	FICA CONTRIBUTIONS	13,311	14,644	7,729	14,320	6,591	15,780
Budget notes:							
1.45% - Chief and Officers							
7.65% - Secretary & Reserves							
101-42100-122	PERA CONTRIBUTIONS	111,941	117,516	61,723	122,750	61,027	129,360
Budget notes:							
~2020 - 17.7% Chief & Police Officer's							
7.5% Clerical							
~2021 - 17.7% Chief & Police Officer's							
7.5% Clerical							
~2022 - 17.7% Chief & Police Officer's							
7.5% Clerical							
~2023 - 17.7% Chief & Police Officers							
- 7.5% Clerical							
101-42100-131	EMPLOYER PAID HEALTH INS.	92,676	90,665	56,114	98,780	42,666	46,800
101-42100-132	EMPLOYER PD PERA DISAB INS	.00	.00	.00	.00	.00	5,000
101-42100-142	UNEMPLOY COMP BENEFITS	.00	.00	148	.00	148	.00
101-42100-152	WORKERS COMP BENEFITS	1,394	2,456	.00	1,000	1,000	1,000
101-42100-200	OFFICE SUPPLIES	3,094	2,564	2,307	3,000	693	3,000
101-42100-207	NEIGHBORS NIGHT OUT EXPENSE	3,031	3,376	1,148	4,000	2,853	4,000
101-42100-210	OPERATING SUPPLIES	2,260	774	1,857	1,500	357	2,000
101-42100-212	MOTOR FUELS/LUBRICANTS	12,138	17,158	13,281	16,000	2,719	20,000
101-42100-217	UNIFORMS - POLICE RESERVES	2,323	1,122	1,171	2,000	829	2,000
101-42100-218	SAFETY EQUIPMENT	6,886	5,517	88	3,000	2,912	3,000
101-42100-240	SMALL TOOLS & MINOR EQUIPMEN	5	923	.00	1,000	1,000	500
101-42100-300	PROFESSIONAL SERVICES	2,877	1,336	1,136	2,000	864	2,000
101-42100-310	CONTRACTED SERVICES	16,615	21,177	9,276	22,000	12,724	23,400
Budget notes:							
Software Support & Managed Print Service							
101-42100-321	TELEPHONE	6,995	11,820	6,100	12,000	5,900	12,000
101-42100-322	POSTAGE	309	326	147	400	253	300

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-42100-331	TRAVEL EXPENSE	6,484	9,102	9,452	5,000	4,452	10,000
101-42100-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00
101-42100-404	REPAIR/MAINT-EQUIPMENT	2,812	4,804	861	2,000	1,139	3,000
101-42100-405	REPAIR/MAINT-VEHICLES	8,916	13,700	6,783	10,000	3,217	10,000
101-42100-406	REPAIRS/MAINT-COMPUTERS	120	736	.00	500	500	500
101-42100-415	RENTALS-OTHER EQUIPMENT	479	479	280	500	220	500
101-42100-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
101-42100-433	DUES AND SUBSCRIPTIONS	1,297	1,265	612	1,500	888	1,500
101-42100-580	POLICE - CAPITAL EQUIP.	.00	.00	.00	.00	.00	.00
Total POLICE DEPARTMENT:		1,024,866	1,104,533	554,762	1,066,275	511,513	1,084,890
FIRE DEPARTMENT							
101-42200-720	OPERATING TRANSFER	217,006	218,338	.00	243,600	243,600	253,344
Budget notes: City Share of Fire Dept. Budget							
Total FIRE DEPARTMENT:		217,006	218,338	.00	243,600	243,600	253,344
BUILDING/ZONING							
101-42400-101	WAGES & SALARIES-REGULAR	30,214	30,877	17,202	48,920	31,718	50,876
Budget notes: ~2022 50% of New Position - 4 months							
101-42400-102	WAGES & SALARIES-OT	143	209	10	500	490	500
101-42400-103	WAGES & SALARIES-PT	2,850	2,050	.00	4,200	4,200	4,200
Budget notes: - Planning Commission Members \$50/meeting							
101-42400-111	SEVERANCE PAY-BLDG/ZONING	.00	.00	.00	.00	.00	.00
101-42400-119	TECHNOLOGY ALLOWANCE	1,000	1,000	125	1,000	875	1,000
101-42400-121	FICA CONTRIBUTIONS	2,585	2,592	1,419	4,180	2,761	4,328
Budget notes: 7.65%							
101-42400-122	PERA CONTRIBUTIONS	1,940	2,006	1,193	3,710	2,517	3,853
Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5% ~2023 - 7.5%							

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-42400-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00
101-42400-152	WORKERS COMP BENEFITS	.00	.00	.00	1,000	1,000	1,000
101-42400-200	OFFICE SUPPLIES	1,479	1,474	1,007	1,000	7-	1,000
101-42400-207	TRAINING & INSTRUCTIONAL COST	.00	.00	.00	.00	.00	.00
101-42400-212	MOTOR FUELS/LUBRICANTS	724	1,088	472	1,000	528	1,000
101-42400-217	UNIFORMS	.00	.00	.00	150	150	150
101-42400-220	GENERAL DEPARTMENT SUPPLIES	.00	.00	.00	.00	.00	.00
101-42400-240	SMALL TOOLS & MINOR EQUIP.	1,034	86	29	100	71	100
101-42400-300	PROFESSIONAL SERVICES	1,952	392	138	500	362	500
101-42400-303	ENGINEERING FEES	2,048	2,113	.00	1,000	1,000	1,000
101-42400-310	CONTRACTED SERVICES	5,814	8,734	4,673	6,600	1,927	6,900
Budget notes:							
~2021 \$2,500 - Permit Software Annual Fee							
\$1,800 - Computer Support							
\$1,300 - Managed Print Service							
\$400 - Misc. Services							
~2022 \$2,900 - Permit Software Annual Fee							
\$2,000 - Computer Support							
\$1,300 - Managed Print Service							
\$400 - Misc. Services							
~2023 \$3,100 Permit Software Annual Fee							
\$2,400 Computer Support & Duo Authentication							
\$1,400 Managed Print Service							
101-42400-311	PLANNING COMM. MTGS	.00	.00	.00	.00	.00	.00
101-42400-321	TELEPHONE	1,595	1,646	942	1,700	758	1,700
101-42400-322	POSTAGE	305	308	147	300	153	300
101-42400-331	TRAVEL EXPENSE	292	219	350	1,000	650	1,000
101-42400-350	PRINTING & PUBLISHING	861	389	267	750	483	750
101-42400-404	REPAIR/MAINT-EQUIPMENT	.00	.00	.00	.00	.00	.00
101-42400-405	REPAIR/MAINT-VEHICLES	997	209	37	1,000	963	1,000
101-42400-406	REPAIR/MAINT-COMPUTERS	.00	.00	.00	200	200	200
101-42400-409	SCDP - DEED GRANT EXPENSES	.00	.00	.00	.00	.00	.00
101-42400-433	DUES AND SUBSCRIPTIONS	1,474	210	145	1,000	855	1,000

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
Total BUILDING/ZONING:		57,306	55,602	28,155	79,810	51,655	82,357
EMERGENCY SERVICES							
101-42500-200	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00
101-42500-321	TELEPHONE	.00	.00	.00	.00	.00	.00
101-42500-322	POSTAGE	.00	.00	.00	.00	.00	.00
101-42500-331	TRAVEL & TRAINING EXPENSE	.00	.00	.00	.00	.00	.00
101-42500-403	2007 FLOOD EXPENSES	.00	.00	.00	.00	.00	.00
101-42500-404	REPAIR/MAINT-EQUIPMENT	1,179	1,312	1,433	2,000	567	2,000
Budget notes:							
101-42500-430	Sirens, Boat & UTV Repairs MISCELLANEOUS	.00	.00	.00	.00	.00	.00
Total EMERGENCY SERVICES:		1,179	1,312	1,433	2,000	567	2,000
ANIMAL CONTROL							
101-42700-210	OPERATING SUPPLIES	158	161	.00	200	200	200
101-42700-310	CONTRACTED SERVICES	6,000	6,000	700	7,500	6,800	7,500
101-42700-322	POSTAGE	122	44	58	250	192	250
Budget notes:							
101-42700-381	Animal Licensing Notices UTILITIES-ELECTRIC-ANIMAL	3,623	1,848	1,852	4,000	2,148	4,000
101-42700-382	UTILITIES-WATER/SEWER-ANIMAL	648	831	543	1,000	457	1,000
101-42700-383	GAS UTILITIES - ANIMAL SHELTER	934	1,071	784	1,200	416	1,400
101-42700-384	REFUSE DISPOSAL-ANIMAL SHELTER	890	890	519	1,100	581	1,100
101-42700-401	REPAIR/MAINT-BUILDINGS	5,451	421	721	5,000	4,279	3,000
101-42700-404	REPAIR/MAINT-EQUIPMENT	.00	1,249	.00	.00	.00	100
101-42700-520	C.O.-BLDGS & STRUCTURES-ANIM	.00	.00	.00	.00	.00	.00
Total ANIMAL CONTROL:		17,827	12,514	5,177	20,250	15,073	18,550
PUBLIC WORKS							
101-43050-101	WAGES & SALARIES-REGULAR	98,497	100,728	57,270	104,100	46,830	108,770
101-43050-102	WAGES & SALARIES-OT	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-43050-103	WAGES & SALARIES-PT-INTERNSHI	.00	.00	.00	.00	.00	.00
101-43050-111	SEVERANCE PAY-PUBLIC WORKS	.00	.00	.00	.00	.00	.00
101-43050-121	FICA CONTRIBUTIONS	7,411	7,688	4,643	7,960	3,317	8,320
Budget notes: 7.65%							
101-43050-122	PERA CONTRIBUTIONS	6,586	6,797	4,054	7,810	3,756	8,160
Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5% ~2023 - 7.5%							
101-43050-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00
101-43050-200	OFFICE SUPPLIES	84	361	20	200	180	200
101-43050-212	MOTOR FUELS/LUBRICANTS	259	382	244	500	256	500
101-43050-300	PROFESSIONAL SERVICES	45	.00	.00	.00	.00	.00
101-43050-310	CONTRACTED SERVICES	3,169	3,263	1,805	3,000	1,195	3,500
101-43050-321	TELEPHONE	1,188	1,218	657	1,200	543	1,200
101-43050-322	POSTAGE	218	220	132	200	68	230
101-43050-331	TRAVEL EXPENSE	212	804	111	1,000	889	1,000
101-43050-350	PRINTING & PUBLISHING	127	31	89	.00	89	100
101-43050-405	REPAIR/MAINT-VEHICLES	19	131	1,942	250	1,692	500
101-43050-433	DUES AND SUBSCRIPTIONS	167	171	35	175	140	180
Total PUBLIC WORKS:		117,982	121,793	71,001	126,395	55,394	132,660
STREETS & ALLEYS							
101-43100-101	WAGES & SALARIES-REGULAR	131,432	137,093	83,151	170,200	87,049	170,200
Budget notes: ~2022 50% of New Position							
101-43100-102	WAGES & SALARIES-OT	9,741	11,692	6,114	12,000	5,886	12,000
101-43100-103	WAGES & SALARIES-PT	16,995	15,769	5,527	17,000	11,473	17,000
101-43100-111	SEVERANCE PAY	.00	.00	.00	.00	.00	.00
101-43100-121	FICA CONTRIBUTIONS	11,703	12,345	7,711	15,240	7,529	15,240
Budget notes: 7.65%							

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-43100-122	PERA CONTRIBUTIONS	9,692	10,490	6,765	13,665	6,900	13,665
Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5% ~2023 - 7.5%							
101-43100-131	EMPLOYER PAID HEALTH INS	17,742	20,843	10,828	24,100	13,272	21,900
101-43100-142	UNEMPLOY COMP BENEFITS	.00	.00	.00	.00	.00	.00
101-43100-152	WORKERS COMP BENEFITS	.00	.00	.00	1,000	1,000	1,000
101-43100-200	OFFICE SUPPLIES	950	967	355	500	145	750
101-43100-211	CLEANING SUPPLIES	856	791	329	750	422	750
101-43100-212	MOTOR FUELS/LUBRICANTS	6,644	11,139	8,490	12,000	3,510	14,000
101-43100-217	UNIFORMS	1,323	1,925	1,069	1,500	431	1,500
101-43100-218	SAFETY EQUIPMENT	1,441	764	934	1,500	566	1,500
101-43100-220	SUPL, CR. ROCK,SALT,SAND,	13,902	7,651	14,092	30,000	15,908	20,000
101-43100-221	TREES	.00	.00	.00	.00	.00	.00
101-43100-224	STREET MAINTENACE MAT'LS	12,745	6,046	2,396	10,000	7,604	10,000
101-43100-225	LANDSCAPING MATERIALS	292	13,852	644	11,000	10,356	11,000
Budget notes: ~2020 - \$8,000 MN DOT Community Roadside Landscaping Partnership Program (see 101-33433) - \$2,200 mulch for flower beds ~2023 - \$8,000 MNDOT Landscaping Partnership - \$3,000 Landscaping Flower Beds & Trees							
101-43100-227	STORM DRAIN MAINTENANCE	25,309	92,087	7,565	15,000	7,435	15,000
101-43100-240	SMALL TOOLS & MINOR EQUIPMEN	2,395	3,347	3,336	2,500	836	3,000
101-43100-300	PROFESSIONAL SERVICES	698	436	203	400	197	500
101-43100-302	ENGINEERING FEES-ST AID STREE	1,692	466	.00	2,000	2,000	2,000
Budget notes: ~2020 - \$75,000 Wagon Wheel Project Phase 3 (see 101-33432)							
101-43100-303	ENGINEERING FEES	159,194	408,765	188,019	365,000	176,981	.00
Budget notes: ~2020 - \$12,000 ADA Transition Plan - \$50,000 Street Project ~2021 - \$425,000 Wagon Wheel Project Phase 3 (see 101-33432) ~2022 - \$200,000 Wagon Wheel Project Phase 3 (see 101-33432) - \$125,000 Local Street Project for 2022 - \$32,000 Boat Landing Road - \$8,000 Wagon Wheel Phase 4							

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-43100-310	CONTRACTED SERVICES	2,173	2,479	1,398	3,000	1,602	3,000
101-43100-321	TELEPHONE	1,107	1,253	934	2,000	1,066	2,000
Budget notes:							
~2021 \$1,400 - Wi-Fi Service added for new laptops							
\$1,200 - Regular Telephone Expenses							
101-43100-322	POSTAGE	.00	15	.00	.00	.00	.00
101-43100-331	TRAVEL EXPENSE	116	116	.00	500	500	300
101-43100-350	PRINTING & PUBLISHING	593	630	437	500	63	600
101-43100-365	INSURANCE DEDUCTIBLE	.00	.00	.00	1,000	1,000	1,000
101-43100-381	UTILITIES-ELECTRIC	74,171	78,211	52,904	78,900	25,996	75,000
101-43100-383	UTILITIES GAS	4,278	4,711	2,231	5,000	2,769	5,000
101-43100-384	REFUSE DISPOSAL	2,631	3,320	1,599	3,000	1,401	3,000
101-43100-401	REPAIR/MAINT-BUILDINGS	2,344	2,363	18,506	5,000	13,506	5,000
101-43100-402	REPAIR/MAINT-STRUCTURES	7,808	714	2,636	5,000	2,364	5,000
Budget notes:							
Street Lights							
101-43100-403	REPAIR/MAINT-STRTS/ALLEYS	40,993	1,422,094	1,389,657	4,129,606	2,739,949	10,000
Budget notes:							
~2020 - \$310,000 - 2020 Street Reconst. Project							
~2021 Phase 3 Wagon Wheel Project - Pedestrian Bridge \$3,000,000							
Phase 1 Wagon Wheel Project - Final Paving \$116,500							
Sidewalk Projects - \$10,000							
~2022 Phase 3 Wagon Wheel Project - Pedestrian Bridge \$3,000,000 (see 101-33432)							
Phase 1 Wagon Wheel Project - Final Paving \$116,500 (see 101-33436)							
2022 Street Project - \$875,000 (Bond & MSA Funds)							
West Channel Boat Landing Road - \$128,106 (see 101-33436)							
Sidewalk Projects - \$10,000							
101-43100-404	REPAIR/MAINT-EQUIPMENT	19,712	10,843	6,412	5,000	1,412	5,000
101-43100-405	REPAIR/MAINT-VEHICLES	17,872	11,730	7,467	10,000	2,533	12,000
101-43100-415	RENTALS-OTHER EQUIPMENT	3,979	1,579	2,172	1,500	672	3,000
101-43100-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
101-43100-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-43100-433	DUES AND SUBSCRIPTIONS	.00	.00	142	.00	142	150
101-43100-603	NOTE PAYABLE-PRINCIPAL-ST MN	.00	.00	.00	.00	.00	.00
Total STREETS & ALLEYS:		602,525	2,296,527	1,834,022	4,955,361	3,121,339	461,055

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Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
BRUSH SITE							
101-43200-102	WAGES & SALARIES-OT	347	323	281	300	20	300
101-43200-103	WAGES & SALARIES-PT	5,922	5,757	2,849	6,000	3,151	6,000
101-43200-121	FICA CONTRIBUTIONS	479	471	239	482	243	480
Budget notes: 7.65%							
101-43200-122	PERA CONTRIBUTIONS	470	461	235	473	238	470
Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5% ~2023 - 7.5%							
101-43200-312	CONTRACTED GRNDR/HAUL SERV.	984	1,576	.00	2,000	2,000	2,000
101-43200-321	TELEPHONE	436	444	255	450	195	450
101-43200-322	POSTAGE	.00	.00	.00	.00	.00	.00
101-43200-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00
101-43200-360	INSURANCE	.00	.00	.00	.00	.00	.00
101-43200-383	GAS UTILITIES	.00	.00	.00	.00	.00	.00
101-43200-401	REPAIR/MAINT-BUILDINGS	26	8	.00	100	100	200
Budget notes: ~2023 New A/C Unit							
101-43200-403	REPAIR & MAINT.-OTHER	532	.00	3	500	497	500
101-43200-404	REPAIR/MAINT-EQUIPMENT	.00	.00	.00	.00	.00	.00
101-43200-415	RENTAL - EQUIPMENT	500	.00	.00	.00	.00	.00
101-43200-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
Total BRUSH SITE:		9,695	9,039	3,861	10,305	6,444	10,400
RECREATION							
101-45100-101	WAGES & SALARIES-REGULAR	27,412	31,157	20,664	29,500	8,836	31,800
101-45100-102	WAGES & SALARIES-OT	11	171	334	200	134	250
101-45100-103	WAGES & SALARIES-PT-REC	.00	.00	1,333	.00	1,333	1,000
101-45100-111	SEVERANCE PAY-RECREATION	.00	.00	.00	.00	.00	.00
101-45100-121	FICA CONTRIBUTIONS	2,070	2,372	1,743	2,280	537	2,530
Budget notes: 7.65%							

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-45100-122	PERA CONTRIBUTIONS	916	972	632	1,010	378	1,130
Budget notes:							
~2020 - 7.5%							
~2021 - 7.5%							
~2022 - 7.5%							
~2023 - 7.5%							
101-45100-131	EMPLOYER PAID HEALTH INS	1,631	1,966	996	2,030	1,034	2,060
101-45100-141	UNEMPL. COMP INSURANCE	.00	.00	.00	.00	.00	.00
101-45100-152	WORKER'S COMP. BENEFITS	.00	.00	.00	.00	.00	.00
101-45100-200	OFFICE SUPPLIES	.00	.00	19	.00	19-	.00
101-45100-207	INSTRUCTIONAL MATLS & SUP	.00	610	168	500	332	500
101-45100-211	CLEANING SUPPLIES	148	.00	151	150	1-	150
101-45100-217	UNIFORMS - T-SHIRTS	724	2,433	3,471	2,500	971-	3,500
101-45100-240	SMALL TOOLS/SAFETY EQUIP	.00	.00	144	150	6	150
101-45100-300	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	.00
Budget notes:							
CPR & Bloodbourne Pathogen Training							
101-45100-310	CONTRACTED SERVICES	.00	.00	.00	.00	.00	.00
101-45100-321	TELEPHONE	.00	.00	.00	.00	.00	.00
101-45100-322	POSTAGE	.00	.00	.00	.00	.00	.00
101-45100-331	TRAVEL EXPENSE	.00	.00	.00	750	750	.00
Budget notes:							
~2023 CPO Training/Recertification \$350/each							
101-45100-350	PRINTING AND PUBLISHING	77	864	357	750	393	750
101-45100-381	UTILITIES-ELECTRIC	462	463	309	750	441	750
Budget notes:							
Abnet Field Restrooms							
101-45100-383	UTILITIES- GAS	1,024	1,173	1,200	1,400	200	2,000
Budget notes:							
Abnet Field Restrooms							
101-45100-402	REPAIR/MAINT-STRUCTURES	5	16	234	.00	234-	250
101-45100-404	REPAIR/MAINT-EQUIPMENT	334	98	.00	250	250	250
101-45100-415	RENTALS-OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00
101-45100-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-45100-431	CASH OVER/SHORT	.00	.00	.00	.00	.00	.00
101-45100-433	DUES AND SUBSCRIPTIONS	.00	.00	.00	.00	.00	.00
101-45100-720	OPERATING TRANSFER	.00	40,000	.00	40,000	40,000	40,000

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Budget notes:

- ~2020 - Transfer to Arena \$25,000
- Transfer Set Aside Funds to Arena \$15,000
- ~2021 - Transfer to Arena \$25,000
- Transfer Set Aside Funds to Arena \$15,000
- ~2022 - Transfer to Arena \$25,000
- Transfer Set Aside Funds to Arena \$15,000
- ~2023 - Transfer to Arena \$25,000
- Transfer Set Aside Funds to Arena \$15,000

Total RECREATION:

34,815	82,295	31,755	82,220	50,465	87,070
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AQUATIC CENTER

101-45110-101	WAGES & SALARIES-REGULAR	.00	.00	59	.00	59-	.00
101-45110-102	WAGES & SALARIES-OT	2,815	8,168	3,496	10,000	6,504	8,000
101-45110-103	WAGES & SALARIES-PT	118,298	145,550	92,034	155,000	62,966	158,200
101-45110-113	UNIFORMS - SWIM SUITS	1,440	.00	.00	.00	.00	.00
101-45110-121	FICA CONTRIBUTIONS	9,376	11,760	7,313	12,650	5,337	12,710
101-45110-122	PERA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
101-45110-142	UNEMPLOYMENT BENEFITS	2,050	120	.00	.00	.00	.00
101-45110-152	WORKER'S COMP. BENEFITS	458	.00	.00	1,000	1,000	1,000
101-45110-200	OFFICE SUPPLIES	15	14	.00	500	500	100
101-45110-207	INSTRUCTIONAL MATLS & SUPPLIE	.00	423	.00	500	500	500
101-45110-211	CLEANING SUPPLIES	336	837	488	1,000	512	750
101-45110-214	KITCHEN SUPPLIES/PAPER PRODU	.00	4	89	600	511	250
101-45110-216	CHEMICALS	8,309	15,494	16,108	16,000	108-	20,000
101-45110-217	UNIFORMS	70	2,210	2,293	2,500	207	2,500
101-45110-218	SAFETY SUPPLIES	214	356	73	350	277	350
101-45110-240	SMALL TOOLS & MINOR EQUIPMEN	85	116	304	150	154-	200
101-45110-259	CONCESSION FOOD PURCHASES	.00	11,711	17,969	15,000	2,969-	20,000
101-45110-300	PROFESSIONAL SERVICES-POOL	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-45110-321	TELEPHONE	717	580	580	1,000	420	1,000
101-45110-322	POSTAGE	87	88	42	100	58	100
101-45110-331	TRAVEL & TRAINING EXPENSE	611	1,246	1,299	3,000	1,701	3,000
Budget notes: Lifeguard CPR & Bloodbourne Pathogin Training							
101-45110-350	PRINTING & PUBLISHING	89	232	18	500	482	500
101-45110-381	UTILITIES-ELECTRIC	6,208	2,600	4,802	7,000	2,198	7,000
101-45110-382	UTILITIES-WATER-POOL	154	322	.00	400	400	400
101-45110-383	UTILITIES-GAS	4,516	7,805	11,490	7,500	3,990	14,000
101-45110-401	REPAIR/MAINT-BUILDINGS	5,347	1,098	1,950	1,000	950	2,000
101-45110-402	REPAIR/MAINT-STRUCTURES	2,035	3,107	4,093	5,000	907	8,000
Budget notes: ~2023 Suction Grates - 6 sets of 2@ \$630							
101-45110-404	REPAIR/MAINT-EQUIPMENT	75	379	9,824	4,000	5,824	5,000
Budget notes: ~2022 3 Starters - Installed							
101-45110-415	RENTALS-OTHER EQUIPMENT	413	.00	363	.00	363	400
101-45110-431	CASH OVER/SHORT	.00	80	9	.00	9	.00
101-45110-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-45110-433	DUES AND SUBSCRIPTIONS	805	905	905	1,000	95	1,000
Budget notes: MN Dept of Health - Concession Licensing MN Dept of Public Safety - Hazardous Chemical Fee							
Total AQUATIC CENTER:		164,522	215,206	175,585	245,750	70,165	266,960
PARKS							
101-45200-101	WAGES & SALARIES-REGULAR	44,272	45,697	26,839	45,700	18,861	51,500
101-45200-102	WAGES & SALARIES-OT	886	333	652	1,000	348	1,000
101-45200-103	WAGES & SALARIES-PT	16,995	15,769	12,384	17,000	4,616	22,000
101-45200-111	SEVERANCE PAY	.00	.00	.00	.00	.00	.00
101-45200-121	FICA CONTRIBUTIONS	4,683	4,660	3,168	4,873	1,705	5,700
Budget notes: 7.65%							
101-45200-122	PERA CONTRIBUTIONS	3,028	3,206	2,082	3,503	1,421	3,940
Budget notes: ~2020 - 7.5%							

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
~2021 - 7.5% ~2022 - 7.5% ~2023 - 7.5%							
101-45200-131	EMPLOYER PAID HEALTH INS	3,058	5,999	2,942	9,120	6,178	5,860
101-45200-142	UNEMPLOY COMP BENEFITS	.00	.00	.00	.00	.00	.00
101-45200-152	WORKERS COMP BENEFITS	.00	.00	.00	.00	.00	1,000
101-45200-211	CLEANING & SANITARY SUPPLIES	1,315	971	1,142	1,400	258	1,500
101-45200-212	MOTOR FUELS/LUBRICANTS	4,670	6,142	5,798	6,500	702	8,500
101-45200-216	CHEMICALS	1,250	1,882	872	2,000	1,128	2,000
101-45200-217	UNIFORMS - PARKS	.00	.00	532	.00	532-	500
101-45200-218	SAFETY EQUIPMENT	.00	105	.00	250	250	250
101-45200-220	REPAIR & MAINT. SUPPLIES	285	727	.00	1,000	1,000	1,000
101-45200-225	LANDSCAPING MATERIALS	16,476	31,956	24,764	19,300	5,464-	19,500
Budget notes:							
~2020 Mulch for Old Hickory Park and flower beds Pebbles for Veterans Park ~2021 \$12,000 Veterans Park Trees 60 @ \$200 each \$3,000 Veterans Park Wildflowers \$1,500 General Maintenance - all parks ~2022 \$10,000 Tree Planting Project 50 @ \$200 each \$3,000 Veterans Park Wildflowers \$4,800 Bark for 2nd 1/2 of Old Hickory Park \$1,500 General Maintenance - all parks ~2023 \$10,000 Tree Planting \$3,000 Park Wildflowers \$5,000 Vets Park Playground Bark \$1,500 General Maintenance							
101-45200-240	SMALL TOOLS & MINOR EQUIPMEN	450	3,199	940	2,500	1,560	2,000
101-45200-300	PROFESSIONAL SERVICES	.00	20,480	35,322	25,000	10,322-	24,000
Budget notes:							
~2022 Park & Rec Plan Update ~2023 2023 ADA Transition Plan							
101-45200-303	ENGINEERING FEES	2,056	5,298	2,005	2,500	495	2,500
101-45200-310	CONTRACTED SERVICES	.00	600	2,080	1,000	1,080-	1,000
101-45200-331	TRAINING & TRAVEL EXPENSE	29	55	9	250	241	100
101-45200-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00
101-45200-381	UTILITIES-ELECTRIC	1,220	1,469	1,247	1,500	253	1,600
101-45200-382	UTILITIES-WATER/SEWER	162	549	257	400	143	600

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-45200-383	UTILITIES-GAS	.00	.00	.00	.00	.00	.00
101-45200-384	REFUSE DISPOSAL	614	890	415	800	385	800
101-45200-401	REPAIR/MAINT-BUILDINGS	4,765	915	216	2,500	2,284	2,000
101-45200-402	REPAIR/MAINT-STRUCTURES	5,612	13,492	6,074	7,500	1,426	12,500
Budget notes: ~2023 \$10,000 Frank Kistler Park							
101-45200-404	REPAIR/MAINT-EQUIPMENT	4,670	8,075	4,222	5,000	778	5,000
101-45200-405	REPAIR/MAINT-VEHICLES	132	81	672	500	172	500
101-45200-415	RENTALS OTHER EQUIPMENT	14,435	1,569	838	5,000	4,162	2,500
Budget notes: Portable Toilets							
101-45200-437	PROPERTY TAX EXPENSE	.00	.00	.00	.00	.00	.00
Total PARKS:		131,063	174,116	135,473	166,096	30,623	179,350
LIBRARY LEVY							
101-45500-720	OPERATING TRANSFER	.00	.00	.00	175,990	175,990	181,269
Budget notes: City Levy for Library							
Total LIBRARY LEVY:		.00	.00	.00	175,990	175,990	181,269
URBAN REDEVELOPMENT & HOUSING							
URBAN REDEVELOPMENT & HOUSING							
101-46300-401	BUILDING DEMOLITION	.00	31,850	.00	.00	.00	30,000
Budget notes: ~2023 Demo 332 S 1st Street							
Total URBAN REDEVELOPMENT & HOUSING:		.00	31,850	.00	.00	.00	30,000
SPECIAL ASSESSMENTS							
SPECIAL ASSESSMENTS							
101-47000-602	SPECIAL ASSESSMENT - PRINCIPA	4,466	4,689	2,462	4,924	2,462	4,924
Budget notes: ~2021 2018 Veterans Park Parking Lot							
101-47000-612	SPECIAL ASSESSMENT INTEREST	9,937	9,714	4,740	9,480	4,740	9,480
Budget notes: ~2021 2018 Veterans Park Parking Lot							
Total SPECIAL ASSESSMENTS:		14,403	14,403	7,202	14,404	7,202	14,404
OTHER FINANCING USES							
OTHER FINANCING USES							

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Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-49300-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-49300-610	MARKET VALUE ADJUSTMENT	.00	.00	.00	.00	.00	.00
101-49300-720	OPERATING TRANSFER	2,089	.00	.00	.00	.00	.00
Total OTHER FINANCING USES:		2,089	.00	.00	.00	.00	.00
TRANSIT SERVICES							
101-49800-310	CONTRACTED TRANSIT SERV.	64,393	64,393	32,197	64,400	32,204	64,400
101-49800-311	MTU STATE TRANSIT FUNDS	242,834	192,834	187,477	224,400	36,923	224,330
Budget notes:							
Pass - thru to La Crosse MTU							
101-49800-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00
101-49800-402	REPAIR/MAINT-BUS SHELTERS	.00	.00	.00	.00	.00	.00
101-49800-405	REPAIR/MAINT-VEHICLES	19	.00	19	20	1	.00
Budget notes:							
Reserve							
01-49800-810	REFUND MN DOT PER AUDIT	.00	.00	.00	.00	.00	.00
Total TRANSIT SERVICES:		307,246	257,227	219,693	288,820	69,128	288,730
GENERAL FUND Revenue Total:		3,884,197	5,865,922	3,912,602	8,157,887	4,245,285	3,822,093
GENERAL FUND Expenditure Total:		3,430,851	5,642,062	3,466,701	8,162,557	4,695,856	3,822,093
Net Total GENERAL FUND:		453,345	223,860	445,901	4,670-	450,571-	.00
Net Grand Totals:		453,345	223,860	445,901	4,670-	450,571-	.00

LACRESCENT PUBLIC LIBRARY 2023 PROPOSED BUDGET - Option B

	2020	2020	2021	2021	2022	2022	2023
	Approved	Spent (FY)	Approved	Spent (FY)	Approved	Spent (6/30)	Proposed
5500 LIBRARY							
101 WAGES - FULL TIME	89,252.00	96,760.00	85,937.00	90,309.00	92,248.00	49,721	97,989.00
102 OVERTIME PAY		22.00		23.00			
103 PART-TIME LIBRARY AIDES	29,089.00	29,911.00	30,228.00	28,279.00	37,846.00	15,941	38,306.00
121 EMPLOYER FICA EXPENSE - 7.65%	9,053.00	9,422.00	8,887.00	8,623.00	9,952.00	5,187	10,427.00
122 PERA CONTRIBUTIONS - 7.5%	8,876.00	8,322.00	8,552.00	8,248.00	9,757.00	4,642	10,223.00
131 EMPLOYER PAID HEALTH INS	40,824.00	11,064.00	20,412.00	11,536.00	12,500.00	2,339	12,875.00
200 LIBRARY OFFICE SUPPLIES	1,949.00	1,179.00	2,200.00	1,032.00	2,400.00	578	2,000.00
202 COPY MACHINE SUPPLIES							
203 COMPUTER PRINTER SUPPLIES	700.00	31.00	700.00	0.00	100.00	0	100.00
211 CLEANING & SANITARY SUPPLIES	300.00	324.00	600.00	399.00	400.00	516	800.00
220 PROGRAMMING SUPPLIES	2,680.00	1,865.00	2,800.00	2,514.00	3,000.00	2,341	3,000.00
221 WINTER READING PROGRAM SUPPLIES				352.00			
310 OTHER CONTRACTED SERVICES	4,500.00	3,529.00	4,500.00	3,357.00	4,500.00	2,316	4,600.00
321 TELEPHONE-LIBRARY	1,600.00	1,731.00	1,800.00	1,693.00	1,800.00	817	1,800.00
322 POSTAGE-LIBRARY	300.00	131.00	300.00	132.00	250.00	45	250.00
331 TRAVEL EXPENSES	500.00	41.00	500.00	328.00	1,500.00	0	1,500.00
350 PRINTING AND PUBLISHING	300.00	0.00	300.00	215.00	200.00	0	200.00
360 INSURANCE AND BONDS	4,150.00	4,789.00	4,250.00	4,612.00	5,000.00	2,681	5,800.00
381 UTILITIES - ELECTRIC	3,300.00	2,044.00	3,300.00	2,082.00	2,800.00	1,440	2,900.00
382 UTILITIES - WATER/SEWER	400.00	336.00	400.00	369.00	400.00	195	400.00
383 UTILITIES - GAS	900.00	713.00	1,200.00	890.00	1,200.00	711	1,000.00
384 REFUSE DISPOSAL	120.00	120.00	120.00	120.00	120.00	60	120.00
401 REPAIR/MAINT-BUILDINGS	400.00	2,861.00	400.00	12.00	400.00	287	600.00
404 REPAIR/MAINT-EQUIPMENT	0.00						
406 COMPUTER EXPENSES-LIBRARY (leasing)	4,145.00	5,799.00	4,145.00	4,145.00	4,145.00	4,920	4,920.00
414 LIMITED ACCESS LINE	17,338.00	16,084.00	25,000.00	17,531.00	22,500.00	10,147	22,500.00
415 RENTALS-OTHER EQUIPMENT	120.00	1,350.00	120.00	72.00	120.00	36	120.00
430 MISCELLANEOUS							
434 LEGACY GRANT EXPENDITURES							
433 DUES & MEMBERSHIPS	195.00	407.00	195.00	168.00	500.00	6	400.00
503 BOOKS PURCHASED CONTRIBUTION							
504 BOOKS - GRANT FUNDED		1,231.00		1,500.00		4,297	
505 BOOKS, PERIODICALS	4,613.00	6,583.00	11,000.00	9,880.00	12,750.00	5,472	12,750.00
506 PROCESSING MATERIALS	1,000.00	653.00	1,200.00	1,273.00	1,200.00	304	1,200.00
570 OFFICE EQUIPMENT, FURNISH		1,992.00					

#11

575	C.O. - COMPUTER EQUIPMENT								
580	CAP IMPROVEMENT ITEMS								400.00
610	INTEREST EXPENSE	749.00	584.00		1,480.00	371.00	749.00	63	15,000.00
	GENERAL FUND	5,000.00			10,000.00		10,000.00		
	TOTAL FUND 211 LIBRARY	232,353.00	209,878.00		230,526.00	200,065.00	238,337.00		252,180.00

Option B

REVENUES

	2020	2021	2022	2023	
	APPROVED	APPROVED	APPROVED	PROPOSED	Notes
31013 LIBRARY TAX REVENUE - CITY LEVY	\$164,301.00	\$170,873.00	\$175,990.00	\$181,269.00	*3% increase
31014 HOUSTON COUNTY LEVY	\$43,457.00	\$44,109.00	\$47,109.00	\$48,051.18	*2% increase
34761 SELCO ILL REIMBURSEMENT					
33620 WINONA COUNTY FUNDING	\$3,022.00	\$3,113.00	\$3,022.00	\$3,022.00	
33621 HOUSTON COUNTY ARPA ALLOCATION				\$6,000.00	
34762 COPY MACHINE REVENUE	\$500.00	\$500.00	\$1,100.00	\$1,100.00	
34763 COMPUTER PRINTER/FAX REVENUE	\$500.00	\$500.00	\$0.00		
35103 FINES	\$2,000.00	\$1,000.00	\$200.00	\$200.00	
36200 MISCELLANEOUS INCOME					
36210 INTEREST ON INVESTMENTS					
36230 CONTRIBUTIONS	\$12,000.00	\$4,000.00	\$5,000.00	\$6,000.00	
36232 SUMMER SPONSORS	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	
36237 WINTER SPONSORS					
36238 LEGACY GRANT FUNDS					
39200 FRIENDS OF LIBRARY COMPUTER LEASING	\$2,073.00	\$2,073.00	\$2,073.00	\$2,460.00	
39202 LACRESCENT TOWNSHIP DONATION	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	
	\$232,353.00	\$230,668.00	\$238,994.00	\$252,602.18	



August 1, 2022

Dear Minnesota City Clerks,

Thank you for your commitment to ensuring your city's residents have access to public library services. The attached documentation provides your city's state-certified level of library support for 2023. Minnesota Statutes, sections [134.34](#) and [275.761](#) establish the amount at 90% of the state-certified level of support set in 2011.

Please be advised that should a city fall below its state-certified level of library support, Minnesota Statutes, section 134.34, subdivision 4 requires removal of the city from State Library Services' funding formulas. This would greatly reduce the breadth and depth of library services available to the city's residents.

Thank you again for your continued support of Minnesota's libraries. Together, we can ensure that all Minnesota residents benefit from quality library services.

Sincerely,

A handwritten signature in black ink, appearing to read 'Hannah Buckland'.

Hannah Buckland
State Library Program Specialist



July 2022

CERTIFICATION OF MINIMUM LOCAL SUPPORT REQUIREMENT: 2023

This is to certify the 2023 minimum level of financial support to be provided for operating expenses for public library services and participation in the regional public library system programs pursuant to *Minnesota Statutes*, Chapter 134.34 for the city of:

La Crescent

The state-certified level of library support for 2023 is: **\$100,723**

This amount represents the equivalent of 90% of the official 2011 state-certified level of library support.

Annual Report 2021

LA CRESCENT PUBLIC LIBRARY

2021 Public Usage

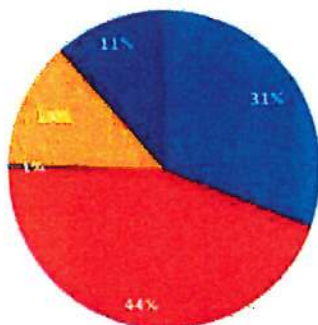
31,470 In-Person Visits
2,215 No-Contact Pickup Appts
1,279 Public Computer Sessions
31,196 Physical Item Checkouts

2021 Virtual Usage

85,120 Website Visits
1,260 Wifi Sessions
9,948 Ebook & E-Audio Checkouts

2021 ITEM CHECKOUTS

Children's 31% Adult 44% Other 1% Ebooks 13% E-Audiobooks 11%



Total Programs Provided: 117

In Person Programs

Children 60, Young Adult 1, Adult 17

Virtual Programs

Children 77, Young Adult 11, Adult 29

Total Program Attendance: 1,229

Looking Ahead for 2022

Storytime & Craft Tuesday & Saturday

Senior Social Hour

Chapter Club Wednesday

Makerspace Thursday

Book Club Monthly

Teen Crafts Monthly

Legacy Programming



#3.15

RESOLUTION NO. 11-22-38

**RESOLUTION ACCEPTING DONATIONS MADE TO THE
CITY OF LA CRESCENT IN OCTOBER, 2022**

WHEREAS, the City of La Crescent ("La Crescent") is required by Minn. Stat. § 465.03 to accept donations by Resolution;

WHEREAS, the following donations were made to the City of La Crescent in the month of October, 2022:

1. Mau Family Trust-Stephen Mau, Trustee wishes to donate \$50.00 to the La Crescent Fire Department.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above.

ADOPTED this 14th day of November, 2022.

SIGNED:

Mayor

ATTEST:

Deputy Clerk

RESOLUTION NO. 11-22-39

**RESOLUTION ACCEPTING DONATIONS MADE TO THE
CITY OF LA CRESCENT IN NOVEMBER, 2022**

WHEREAS, the City of La Crescent ("La Crescent") is required by Minn. Stat. § 465.03 to accept donations by Resolution;

WHEREAS, the following donations were made to the City of La Crescent in the month of November, 2022:

1. An anonymous donor wishes to donate \$54,302.00 to the Wieser Memorial Park improvement project.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above.

ADOPTED this 14th day of November, 2022.

SIGNED:

Mayor

ATTEST:

Deputy Clerk