

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
NOVEMBER 23, 2020

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of November was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, November 23, 2020. Following the Pledge of Allegiance, Mayor Poellinger turned the meeting over to Acting Mayor, Dale Williams, for the remainder of the meeting.

Pursuant to Minn. Stat. § 13D.021 and due to the COVID-19 pandemic, members of the City Council and City Staff were given the option to attend the meeting by telephone or Zoom. Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson (via Zoom), Cherryl Jostad, Teresa O'Donnell-Ebner (via Zoom), Acting Mayor Dale Williams, and Member Mike Poellinger (via Zoom). Members absent: None. Also present was City Administrator Bill Waller, City Attorney Skip Wieser, and City Administrative Assistant Angie Boettcher (via Zoom).

Acting Mayor Williams asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Acting Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – NOVEMBER 9, 2020
- 1.2 BILLS PAYABLE THROUGH NOVEMBER 19, 2020
- 1.3 CASH BALANCE/ACTIVITY REPORT – OCTOBER 2020
- 1.4 LIBRARY REPORT – OCTOBER 2020

At the conclusion of the reading of the Consent Agenda, Acting Mayor Williams asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member Jostad made a motion, seconded by Member Poellinger, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – PRESENTATION OF BIRD CITY DESIGNATION

Jim Nissen, Chair of the National Resource Advisory Group (via Zoom), reviewed with City Council that as part of the Bird City designation process, in December of 2018 the City Council formally established the City's Natural Resource Advisory Group. In July of 2019, the City of La Crescent achieved recognition as a Minnesota Bird City, becoming only the 6th City in Minnesota to receive this designation. City Council reviewed a letter from Audubon Minnesota regarding this designation. Mr. Nissen has been working with representatives of Audubon Minnesota to coordinate a formal recognition ceremony. The City's original plan for a World Migratory Bird Day in conjunction with a recognition ceremony in May of 2020 was cancelled due to the current health pandemic. Rob Schultz, the Executive Director of Audubon Minnesota (via Zoom), recognized the City's achievement. In addition, Debbie Reynolds, Board Chair of Audubon Minnesota (via Zoom) presented the designation to the City. City Council also reviewed a list of the members of the City's Natural Resource Advisory Group, along with community members, that have been involved in group activities. This item was informational, and no action was taken.

ITEM 3.2 – DECEMBER CITY COUNCIL MEETING SCHEDULE

City Administrator Waller reviewed with City Council a recommendation that the City Council consider moving the date of the second regular City Council meeting in December of 2020, from Monday, December 28th to Monday, December 21st, at 5:30 pm. This will allow the City to finalize its regular business activities for 2020, while eliminating the need to have a meeting in the week between the Christmas and New Year's holidays. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Poellinger, as follows:

MOTION TO APPROVE MOVING THE DATE OF THE SECOND REGULAR CITY COUNCIL MEETING IN DECEMBER OF 2020, FROM MONDAY, DECEMBER 28TH TO MONDAY, DECEMBER 21ST, AT 5:30 PM.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.3 – CALL FOR SPECIAL ASSESSMENT PUBLIC MEETING

City Attorney Wieser reviewed with City Council, for consideration, a Resolution declaring costs to be assessed for the special assessments of Horse Track Meadows, along with a Resolution calling for public hearing on the proposed assessment. The City is recommending that on December 21, 2020 at 5:30 p.m. the City Council hold a public hearing regarding finalization of the special assessments relating to the Horse Track Meadows Development. Prior to the hearing, the City will publish notice and provide notice to the property owner of the public hearing. For Council information, as part of the Development Agreement, the developer waived their right to contest or otherwise challenge the imposition of the special assessments. Once the assessments are finalized, they will be transmitted to the Houston County Auditor to

be collected with 2021 real estate taxes. Following review and discussion, Member Poellinger introduced the following resolution with updated assessment amount and moved its passage and adoption:

RESOLUTION 11-20-35

RESOLUTION DECLARING COST TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT IN CONNECTION WITH HORSE TRACK MEADOWS DEVELOPMENT IMPROVEMENTS OF 2020

WHEREAS, contracts have been let for the construction of Horse Track Meadows Development Improvements of 2020 in the City of La Crescent, Minnesota;

WHEREAS, the total cost of improvements is \$1,804,594.94.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota as follows:

1. The City Council hereby determines that the City shall pay \$1,804,594.94 of said cost, exclusive of the amount it may pay as a property owner, and the sum of \$1,804,594.94 shall be assessed against benefitted property owners based upon benefits received without regard to cash valuation.
2. The City Administrator, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land without regard to cash valuation as provided by law, and shall file a copy of such proposed assessment in the Office of the City Administrator, City Hall, for public inspection.
3. To the extent the methodology for determining individual assessment differs from the methodology available at the public hearing held prior to the ordering of the improvements, the City Administrator, with the assistance of the City Engineer, shall identify in writing the methodology utilized and how it differs.
4. The City Administrator shall, upon the completion of such proposed assessment, notify the Council thereof.

ADOPTED this 23rd day of November, 2020.

SIGNED:

Mayor

ATTEST:

City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

Member Poellinger introduced the following resolution with updated assessment amount and moved its passage and adoption:

RESOLUTION 11-20-36

RESOLUTION CALLING HEARING ON ASSESSMENTS FOR HORSE TRACK MEADOWS DEVELOPMENT IMPROVEMENTS OF 2020

WHEREAS, the City Administrator, with the assistance of the City Engineer, has prepared an assessment roll for the Horse Track Meadows Development Improvements of 2020, and said proposed assessment roll is on file with the City Administrator and open for public inspection.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota as follows:

1. The City Administrator shall publish notice that this Council will meet to consider the proposed assessments on December 21, 2020, at 5:30 o'clock P.M. in the City Council Chambers located at 315 Main Street of said City of La Crescent, Minnesota. The published notice shall be in substantially the form set forth on Exhibit A attached hereto.
2. A copy of the notice in substantially the form set forth in Exhibit B attached hereto shall be mailed to the owners of each parcel of property described in the assessment roll.
3. Said notice attached as Exhibit A hereto shall be published by the City Administrator in the official newspaper at least two weeks prior to the Hearing and the notice attached hereto as Exhibit B shall be mailed by the City Administrator to the owners of each parcel described in the assessment roll.
4. If the adopted assessment differs from the proposed assessment as to any particular lot, piece or parcel of land, the City Administrator shall mail to the owner a notice stating the amount of the adopted assessment. Owners will be notified by mail of any changes adopted by the Council in interest rates or prepayment requirements from those contained in the mailed notice of the proposed assessment.

ADOPTED this 23rd day of November, 2020.

SIGNED:

Mayor

ATTEST:

City Administrator

EXHIBIT A

**NOTICE OF HEARING ON ASSESSMENTS FOR
HORSE TRACK MEADOWS DEVELOPMENT IMPROVEMENTS OF 2020**

TIME AND PLACE
GENERAL NATURE OF
IMPROVEMENTS:

Notice is hereby given that the City Council of the City of La Crescent, Minnesota, will meet in the City Council Chambers located at 315 Main Street in the City of La Crescent, Minnesota on the 21st day of December, 2020, at 5:30 o'clock P.M. to consider objections to the proposed assessments for Horse Track Meadows Development Improvements of 2020 heretofore ordered by the City Council.

ASSESSMENT ROLL
OPEN TO INSPECTION:

The proposed assessment roll is on file with the City Administrator and open for public inspection.

AREA PROPOSED
TO BE ASSESSED:

The area proposed to be assessed consists of every lot, piece or parcel of land benefitted by said improvement, which has been ordered made and is as follows: The assessment roll showing the separate lots to be assessed in Horse Track Meadows and the amount to be assessed per lot, in the City of La Crescent, Minnesota can be obtained by contacting the City Administrator.

TOTAL AMOUNT
AND TERM OF PROPOSED
ASSESSMENT:

The total amount proposed to be assessed is \$1,804,594.94 and is proposed to be payable in annual installments over a period of 10 years.

WRITTEN OR ORAL
OBJECTIONS:

Written or oral objections will be considered at the hearing.

RIGHT OF APPEAL:

An owner of property to be assessed may appeal the assessment to the District Court of Houston County pursuant to Minnesota Statutes, Section 429.081 by serving notice of the appeal upon the Mayor or City Administrator of the City within 30 days after the adoption of the assessment and filing such notice with the District Court within ten days after service upon the Mayor or City Administrator.

LIMITATION ON APPEAL:

No appeal may be taken as to the amount of any assessment adopted by the City Council unless a written objection signed by the affected property owner is filed with the City Administrator prior to the assessment hearing or presented to the presiding officer at the hearing. All objections to the assessments not received at the assessment hearing in the manner prescribed by Minnesota Statutes, Section 429.061 are waived, unless the failure to object at the assessment hearing is due to reasonable cause

DEFERMENT OF ASSESSMENTS:

Under the provisions of Minnesota Statutes, Sections 435.193 to 435.195, the City may, at its discretion, defer the payment of assessments for any homestead property owned by a person 65 years of age or older for whom it would be a hardship to make payments.

MAILED NOTICE:

The notice of this hearing mailed to property owners contains additional information.

DATED: November 23, 2020.

BY THE ORDER OF THE CITY COUNCIL

City Administrator

EXHIBIT B

**NOTICE OF HEARING ON ASSESSMENTS FOR
HORSE TRACK MEADOWS DEVELOPMENT IMPROVEMENTS OF 2020**

TO: MSM Development, LLC
Attn: Michael Sexauer
5130 County Rd 21
La Crescent, MN 55947

Citizens State Bank
Attn: Jared Leis
620 Main Street
PO Box 219
La Crosse, WI 54602

TIME AND PLACE
GENERAL NATURE OF
IMPROVEMENTS:

Notice is hereby given that the City Council of the City of La Crescent, Minnesota, will meet in the City Council Chambers located at 315 Main Street in the City of La Crescent, Minnesota on the 21st day of December, 2020, at 5:30 o'clock P.M. to consider objections to the proposed assessments for Horse Track Meadows Development Improvements of 2020 heretofore ordered by the City Council.

ASSESSMENT ROLL
OPEN TO INSPECTION:

The proposed assessment roll is on file with the City Administrator and open for public inspection.

AREA PROPOSED
TO BE ASSESSED:

The area proposed to be assessed consists of every lot, piece or parcel of land benefitted by said improvement, which has been ordered made and is as follows: The assessment roll showing the separate lots to be assessed in Horse Track Meadows and the amount to be assessed per lot, in the City of La Crescent, Minnesota can be obtained by contacting the City Administrator.

TOTAL AMOUNT
AND TERM OF PROPOSED
ASSESSMENT:

The total amount proposed to be assessed is \$1,804,594.94 and is proposed to be payable in annual installments over a period of 10 years.

WRITTEN OR ORAL
OBJECTIONS:

Written or oral objections will be considered at the hearing.

RIGHT OF APPEAL:

An owner of property to be assessed may appeal the assessment to the District Court of Houston County pursuant to Minnesota Statutes, Section 429.081 by serving notice of the appeal upon the Mayor or City Administrator of the City within 30 days after the adoption of the assessment and filing such notice with the District Court within ten days after service upon the Mayor or City Administrator.

LIMITATION ON APPEAL:

No appeal may be taken as to the amount of any assessment adopted by the City Council unless a written objection signed by the affected property owner is filed with the City Administrator prior to the assessment hearing or presented to the presiding officer at the hearing. All objections to the assessments not received at the assessment hearing in the manner prescribed by Minnesota Statutes, Section 429.061 are waived, unless the failure to object at the assessment hearing is due to reasonable cause.

DEFERMENT OF ASSESSMENTS:

Under the provisions of Minnesota Statutes, Sections 435.193 to 435.195, the City may, at its discretion, defer the payment of assessments for any homestead property owned by a person 65 years of age or older for whom it would be a hardship to make payments.

SPECIFIC AMOUNT TO BE ASSESSED:

The amount to be specifically assessed against your particular lot, piece or parcel of land is See Attached Table showing the separate lots to be assessed and the amount to be assessed per lot, in the City of La Crescent, Minnesota.

ADOPTION OF ASSESSMENT AT HEARING:

The City Council may adopt the proposed assessment at this hearing.

PREPAYMENT:

You may prepay the entire assessment to the City until the assessment roll is certified to the County Auditor; after certification to the County Auditor, prepayments of the entire amount remaining due may be made to the City at any time prior to November 15 of any year.

NO PARTIAL
PREPAYMENT:

The City Council has not authorized the partial prepayment of assessments prior to the certification of the assessment or the first installment thereof to the County Auditor.

PREPAYMENT WITHOUT
INTEREST, OR WITH
INTEREST TO THE END OF
YEAR:

No interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment roll. At any time prior to November 15 of any year, the owner may prepay to the City the whole assessment remaining due with interest accrued to December 31 of the year in which the prepayment is made.

INTEREST RATE:

If the assessment is not prepaid within 30 days from the adoption of the assessment roll, interest will accrue on the assessment at the rate of 3.75%. Interest accrues from the date to be specified in the resolution levying the assessment, but not earlier than the date of such resolution.

DATED: November 23, 2020.

BY THE ORDER OF THE CITY COUNCIL

City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

ITEM 3.4 – AGENDA ITEMS – NOVEMBER 30, 2020 SPECIAL CITY COUNCIL MEETING

City Administrator Waller reviewed with City Council that the City Council has already called for a Special City Council meeting at 6:00 pm, on Monday, November 30, 2020, for the purpose of considering the 2021 general fund budget and levy resolution. It was recommended to City Council to add the following additional items to the agenda for the meeting at 5:30 pm:

1. The consideration of a hazardous building determination for the property located at 322 First Street South. This is the property that was recently damaged in a fire.
2. Modification to the resolutions establishing connection charges for consideration of offset granting of easements for utility extensions.

Following discussion, Member Poellinger made a motion, seconded by Member O'Donnell-Ebner, as follows:

MOTION TO APPROVE THE ADDITION OF THE FOLLOWING ITEMS TO THE AGENDA FOR THE SPECIAL CITY COUNCIL MEETING ON NOVEMBER 30, 2020 AT 5:30 PM:

- 1. THE CONSIDERATION OF A HAZARDOUS BUILDING DETERMINATION FOR THE PROPERTY LOCATED AT 322 FIRST STREET SOUTH DUE TO FIRE DAMAGE.**
- 2. MODIFICATION TO THE RESOLUTIONS ESTABLISHING CONNECTION CHARGES FOR CONSIDERATION OF OFFSET GRANTING OF EASEMENTS FOR UTILITY EXTENSIONS.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.5 – TAX CERTIFICATION RESOLUTION

City Administrator Waller reviewed with City Council a Resolution presented annually for properties making special levies for the collection with real estate taxes payable in the Calendar Year 2021. Following discussion, Member Poellinger introduced the following resolution and moved its passage and adoption:

RESOLUTION 11-20-37

**RESOLUTION MAKING SPECIAL LEVIES FOR
COLLECTION WITH REAL ESTATE TAXES PAYABLE IN THE
CALENDAR YEAR 2021**

BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota as follows:

1. It is hereby found and determined and declared that the amounts set forth in a column at the right to be levied as a special assessment against the listed property and to be collected in the calendar year 2021 as provided by law.

HOUSTON CO. AUDITOR REF. NUMBER	PROPERTY OWNER	CITY ACCOUNT #	AMOUNT TO BE LEVIED IN 2021	CODE
25.0022.000	TIPPETTS RENTALS, LLC	11101202	115.05	80
25.0001.000	TIPPETTS RENTALS, LLC	11104200	393.87	80
25.0257.000	MARY PIETRI	20100901	232.07	80
25.0295.000	RYAN MAHLUM	20201401	615.87	80
25.1195.000	JAMES HOFER	21200800	338.17	80
25.1257.006	BILL KISTLER	30306502	393.87	80
25.1390.000	GREAT RIVER INVESTMENT	31102901	130.60	80
25.1391.000	GREAT RIVER INVESTMENT	31103410	246.43	80
25.1392.000	GREAT RIVER INVESTMENT	31103912	566.97	80
25.1392.000	GREAT RIVER INVESTMENT	31104014	115.66	80
25.0657.000	JACQUELINE GERKE-EDWARDS	40119902	182.82	80
25.0127.000	JOSHUA WILLIAMS	INV 2504 & 2621	103.40	80
25.0640.000	LEONARD GREENWOOD	INV 2540 & 2580	155.10	80
25.0328.000	KATHLEEN COLLINS	INV 2551	51.70	80

ADOPTED this 23rd day of November, 2020.

SIGNED:

Mayor

ATTEST:

City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by Member O'Donnell-Ebner and upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

ITEM 3.6 – AUTHORIZE CAPITAL EXPENDITURES

City Administrator Waller reviewed with City Council a recommendation to amend the expenditures included in the 2017 capital equipment certificate and authorize the purchase of a new pickup truck for use in the City's Maintenance Department. Due to the current health pandemic, the City currently has a City employee using his personal vehicle to perform the day to day routine functions of his job. Operationally, this will improve the overall efficiency in the Maintenance Department as the City moves forward in the future. There are funds in the 2017 capital equipment certificate for this expenditure. It was recommended that City Council approve the purchase of a 2021 Chevrolet Silverado 4 x 4, double cab work pickup at the State bid price of \$26,957.24. Following discussion, Member Hutchinson made a motion, seconded by Member Poellinger, as follows:

MOTION TO AUTHORIZE THE PURCHASE OF A 2021 CHEVROLET SILVERADO 4 X 4, DOUBLE CAB WORK PICKUP FOR THE CITY OF LA CRESCENT MAINTENANCE DEPARTMENT AT THE STATE BID PRICE OF \$26,957.24 USING FUNDS BY AMENDING EXPENDITURES IN THE 2017 CAPITAL EQUIPMENT CERTIFICATE.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.7 – 2021 LICENSE RENEWALS

City Council reviewed a list of proposed license renewals for 2021. The applications appear to be in order, and it was recommended to City Council to approve the license renewal applications. Following discussion, Member Poellinger made a motion, seconded by Member O'Donnell-Ebner, as follows:

MOTION TO APPROVE THE PRESENTED LIST OF LICENSE RENEWALS FOR 2021 FOR THE FOLLOWING:

CIGARETTES – KWIK TRIP #437; KWIK TRIP #614; QUILLIN'S

LIQUOR OFF SALE-3.2 – KWIK TRIP #437; KWIK TRIP #614; QUILLIN'S

LIQUOR ON SALE-3.2 – CORKY’S PIZZA

LIQUOR ON SALE-WINE – CORKY’S PIZZA

**LIQUOR OFF-SALE – APPLE VILLAGE LIQUOR; MINEGAR’S SPORTS HUB;
SCHMITTY’S TIMEOUT TAVERN**

LIQUOR ON-SALE - MINEGAR’S SPORTS HUB; SCHMITTY’S TIMEOUT TAVERN

LIQUOR SUNDAY - MINEGAR’S SPORTS HUB; SCHMITTY’S TIMEOUT TAVERN

**GAS INSTALLERS – 7 RIVERS MECHANICAL; AMERICAN HOME FIREPLACE &
PATIO; BOB’S APPLIANCE SERVICE; HALEY COMFORT SYSTEMS; HENGEL
BROTHERS INC; HORMAN’S HVAC; K & S HEATING, A/C, PLUMBING; MICHAEL
SHERMAN PLUMBING & HEATING; MIDWEST TV & APPLIANCE; NEWMAN
HEATING & COOLING, LLC; NIEBUHR PLUMBING & HEATING; REPLACEMENT
PROS; RISCH HEATING & A/C; SCHNEIDER HEATING & A/C; WINONA CONTROLS**

SOLID WASTE – RICHARD’S SANITATION

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.8 – REVIEW 2021 BUDGET/LEVY RESOLUTION

City Council reviewed the proposed 2021 general fund budget and proposed resolution that sets the preliminary levy. This item was informational, and no action was taken.

ITEM 3.9 – COVID-19

City Administrator Waller reviewed with City Council the following items:

1. The City's revised final monthly report that was submitted to the Minnesota Office of Management and Budget regarding the allocation/distribution of CARES Act funds covering the period of time from October 1, 2020 - October 30, 2020. The report was adjusted slightly after the last City Council meeting to reflect the \$1,959.53 in CARES Act funding that the City received from Houston County for costs associated with additional safeguards for the 2020 elections. It was recommended to City Council to approve the revised final report that was submitted to the Minnesota Office of Management and Budget. It was also recommended that the City Council

consider making the finding that these payments are for goods and services substantially dedicated to mitigating and responding to COVID-19.

2. Correspondence from the Minnesota Department of Health.
3. Emergency Executive Order 20-96 regarding additional restrictions to prevent further spread of COVID-19.
4. Emergency Executive Order 20-97 extending the Peacetime Emergency.
5. Emergency Order 20-99 implementing a four week dial back on certain activities.

Following discussion, Member Jostad made a motion, seconded by Member Poellinger, as follows:

MOTION TO APPROVE THE REVISED FINAL MONTHLY REPORT THAT WAS SUBMITTED TO THE MINNESOTA OFFICE OF MANAGEMENT AND BUDGET REGARDING THE ALLOCATION/DISTRIBUTION OF CARES ACT FUNDS COVERING THE PERIOD OF TIME FROM OCTOBER 1, 2020 – OCTOBER 30, 2020 TO REFLECT THE \$1,959.53 IN CARES ACT FUNDING THAT THE CITY RECEIVED FROM HOUSTON COUNTY FOR COSTS ASSOCIATED WITH ADDITIONAL SAFEGUARDS FOR THE 2020 ELECTIONS WITH THE FINDING THAT THESE PAYMENTS ARE FOR GOODS AND SERVICES SUBSTANTIALLY DEDICATED TO MITIGATING AND RESPONDING TO COVID-19.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Member O'Donnell-Ebner reviewed with City Council a correspondence dated November 18, 2020 from Houston County regarding COVID-19. It was recommended to City Council to have this correspondence posted to the City's Website and Facebook Page. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Poellinger, as follows:

MOTION TO APPROVE THE CORRESPONDENCE DATED NOVEMBER 18, 2020 FROM HOUSTON COUNTY REGARDING COVID-19 BE POSTED TO THE CITY OF LA CRESCENT WEBSITE AND FACEBOOK PAGE.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 6.1 – EXPLORE LA CROSSE

City Council reviewed the Agenda from the November 17, 2020 La Crosse County Convention & Visitors Bureau Online Board Meeting, which included the Minutes from the October 20, 2020 Online Board Meeting. No action taken.

ITEM 7.1 – CORRESPONDENCE – EXPLORE LA CROSSE

City Council reviewed a correspondence from Explore La Crosse dated October 29, 2020 regarding the Synergy effort in the community over the last few months. No action taken.

ITEM 8 – CHAMBER OF COMMERCE

Sarah Dohnalik of the La Crescent Chamber of Commerce gave an update to City Council on Christmas in La Crescent event.

There being no further business to come before the Council at this time, Member Poellinger made a motion, seconded by Member Hutchinson, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:11 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator