

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
NOVEMBER 27, 2023

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of November was called to order by Mayor Mike Poellinger at 5:00 PM in the La Crescent Community Building, La Crescent, Minnesota, on Monday, November 27th, 2023.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Cheryl Jostad, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present were City Attorney Skip Wieser, City Administrator Bill Waller, Sustainability Coordinator Jason Ludwigson, and Deputy Clerk Angie Boettcher.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. Prior to the meeting, Mike Sexauer requested to have Item 3.2 removed from the agenda.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – NOVEMBER 13, 2023
- 1.2 BILLS PAYABLE THROUGH – NOVEMBER 22, 2023
- 1.3

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion.

Member Teresa O'Donnell-Ebner made a motion, seconded by Member Williams, as follows:

A MOTION TO APPROVE THE CHANGE TO THE AGENDA AND THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cheryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – AGENDA REQUEST – HEATHER STOKELY/INSTALL FENCE ON CITY PROPERTY

City resident Heather Stokely addressed City Council with a request to install a fence on the city-owned property that abuts her property at 523 S. Oak Street, or if there is an option for her to purchase that land. Following discussion, Member Williams made a motion, seconded by Member O’Donnell-Ebner as follows:

MOTION TO DENY THE REQUEST FROM MS. STOKELY TO INSTALL A FENCE OR PURCHASE THE CITY-OWNED PROPERTY THAT ABUTS HER PROPERTY AT 523 S. OAK STREET, MS. STOKELY CAN CONTINUE TO UTILIZE THE CITY PROPERTY.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and Member Jostad voted against the same. The motion was declared duly carried by a 4-1 vote.

ITEM 3.2 – AGENDA REQUEST – MIKE SEXAUER/LETTER OF RECOMMENDATION

This item was removed from the agenda.

ITEM 3.3 – SHORE ACRES NO WAKE ZONE – HOUSTON COUNTY

Shore Acres residents Ron Wilke and Dave Hanifl addressed City Council regarding the no-wake zone.

Mayor Poellinger requested approval from City Council for Attorney Wieser and City Administrator Waller to draft a letter signed by the City Council members requesting an audience by the Mayor to meet with the County Board to reconsider their decision for a no-wake zone on Shore Acres. Following discussion, Member Jostad made a motion, seconded by Member Hutchinson as follows:

MOTION FOR ATTORNEY WIESER AND CITY ADMINISTRATOR WALLER TO DRAFT A LETTER SIGNED BY THE CITY COUNCIL TO THE COUNTY BOARD REQUESTING AN AUDIENCE WITH MAYOR POELLINGER TO RECONSIDER THE REQUEST FOR A NO-WAKE ZONE AT SHORE ACRES.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – PLANNING COMMISSION MINUTES – OCTOBER 3 & OCTOBER 30, 2023

City Council reviewed the Planning Commission Minutes from November 7, 2023. This was informational only, no action taken.

ITEM 3.5 – PLANNING COMMISSION MINUTES – NOVEMBER 7, 2023

City Council reviewed the Planning Commission Minutes from November 7, 2023. This was informational only, no action taken.

ITEM 3.6 – 2024 GENERAL FUND BUDGET REVIEW

City Administrator Waller reviewed the proposed 2024 general fund budget/levy with City Council. The council was given the opportunity to ask questions regarding the budget/levy.

ITEM 3.7 – DONATION RESOLUTION

City Council reviewed a Resolution regarding the acceptance of donations to the City for the month of November. Following review and discussion, Member Hutchinson introduced the following Resolution and moved its passage and adoption as follows:

RESOLUTION NO. 11-23-49

**RESOLUTION ACCEPTING DONATIONS MADE TO THE
CITY OF LA CRESCENT IN NOVEMBER, 2023**

WHEREAS, the following donations were made to the City of La Crescent in the month of November 2023:

1. ESB Bank wishes to donate \$100.00 to the La Crescent Kayak Launch/Fishing Dock Project.
2. Marine Credit Union Foundation wishes to donate \$300.00 to the La Crescent Kayak Launch/Fishing Dock Project.
3. Crucifixion Cemetery Association wishes to donate \$100.00 to the La Crescent Fire Department.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above.

ADOPTED this 27th day of November 2023.

SIGNED:

Mayor

ATTEST:

Deputy Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Member Jostad and upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.8 – LICENSE RENEWALS - 2024

City Council reviewed a list of proposed license renewals for 2024. The applications appear to be in order, and it was recommended to City Council to approve the license renewal applications. Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO APPROVE THE PRESENTED LIST OF LICENSE RENEWALS FOR 2024 FOR THE FOLLOWING:

CIGARETTES:

Kwik Trip #437; Kwik Trip #614; Quillins, Inc; Pump 4 Less, Inc.; Quillins Inc.

GAS INSTALLERS:

American Home Fireplace & Patio, Inc; B & C Plumbing & Heating, Inc; Bob's Appliance Service; Haley Comfort Systems, Inc.; Hengel Brothers, Inc.; Midwest TV & Appliance, LLC; Mike Sherman Plumbing & Heating, Inc.; Niebuhr Plumbing & Heating; Risch Heating & Air Conditioning; Winona Controls, Inc.

ON SALE 3.2:

Corky's Restaurant, Inc/Corky's Pizza; La Crescent Hotel Group LLC/Best Western Plus

ON SALE WINE:

Corky's Restaurant, Inc/Corky's Pizza

OFF SALE 3.2:

Kwik Trip #437; Kwik Trip #614; Quillin's Inc.

LIQUOR OFF SALE:

DMV Enterprises LLC/La Crescent Wine & Spirits; M-V Enterprises, Inc/Apple Village Liquor; Pump 4 Less, Inc.; Schmitz Ventures LLC/Schmitty's TimeOut Tavern

LIQUOR ON SALE:

Schmitz Ventures LLC/Schmitty's TimeOut Tavern; Shorey Acres, LLC/Swing Bridge Pub

LIQUOR SUNDAY:

Schmitz Ventures LLC/Schmitty's TimeOut Tavern

MASSAGE BUSINESS:

Affeldt, Dawn/La Crescent Massage

MASSAGE TECHNICIAN:

Affeldt, Dawn/La Crescent Massage; Vogel, Jennifer

SOLID WASTE:

Richard's Sanitation LLC; Waste Management

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.9 – ELECTRIC VEHICLE LEASE AGREEMENT

City Sustainability Coordinator Ludwigson reviewed with City Council for approval an Electric Vehicle Lease Agreement between NCL Government Capital and the City of La Crescent for the lease of a Tesla Model Y. The vehicle will be used by the La Crescent Police Department as a squad car. Following discussion, Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO APPROVE THE ELECTRIC VEHICLE LEASE AGREEMENT BETWEEN NCL GOVERNMENT CAPITAL AND THE CITY OF LA CRESCENT FOR THE LEASE OF A TESLA MODEL Y TO BE USED BY THE LA CRESCENT POLICE DEPARTMENT AS A SQUAD CAR.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.10 – TAX CERTIFICATION RESOLUTION

City Administrator Bill Waller reviewed with City Council a Resolution presented annually for properties making special levies for the collection with real estate taxes payable in the Calendar Year 2024. Following discussion, Member Williams introduced the following resolution and moved its passage and adoption:

RESOLUTION 11-23-50
RESOLUTION MAKING SPECIAL LEVIES FOR
COLLECTION WITH REAL ESTATE TAXES PAYABLE IN THE
CALENDAR YEAR 2024

BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota as follows:

1. It is hereby found and determined and declared that the amounts set forth in a column at the right to be levied as a special assessment against the listed property and to be collected in the calendar year 2024 as provided by law.

HOUSTON CO. AUDITOR REF. NUMBER	PROPERTY OWNER	CITY ACCOUNT #	AMOUNT TO BE LEVIED IN 2024	CODE
25.0071000	TIPPETTS RENTALS, LLC	11102507	336.49	80
25.0071000	TIPPETTS RENTALS, LLC	11103523	504.92	80
25.0022000	TIPPETTS RENTALS, LLC	11101011	155.52	80
25.0022000	TIPPETTS RENTALS, LLC	11101012	112.41	80
25.1257003	BILL KISTLER	30301304	116.52	80
25.1257006	BILL KISTLER	30305504	83.76	80
25.1257006	BILL KISTLER	30306800	455.61	80
25.1266025	AMANDA KLOSS	31304901	427.68	80
25.0657000	JACQUELINE GERKE-EDWARDS	40119902	213.84	80
25.0640000	LEONARD GREENWOOD	INV 2894	1430.00	80
25.1064000	MARK MC ALEAR	INV 2893 & 3001 & 2986	825.00	80

ADOPTED this 27th day of November, 2023.

SIGNED:

 Mayor

ATTEST:

City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by Member Jostad and upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.11 – PERSONNEL COMMITTEE RECOMMENDATIONS

City Administrator Waller reviewed with City Council the following recommendations from the Personnel Committee for approval.

1. That the City Council approve a conditional offer of employment to Kaleb Peterson as a Police Officer for the City of La Crescent, and that based on Mr. Peterson's experience in law enforcement he starts at step 2 of the LELS union contract. A letter from the Police Chief was included. Following discussion, Member Williams made a motion, seconded by Member Jostad as follows:

MOTION TO APPROVE A CONDITIONAL OFFER OF EMPLOYMENT TO KALEB PETERSON AS A POLICE OFFICER FOR THE CITY OF LA CRESCENT AND THAT MR. PETERSON STARTS AT STEP 2 OF THE LELS UNION CONTRACT BASED ON HIS EXPERIENCE.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

2. Effective January 1, 2024, the rate of pay for members of the La Crescent Police Department Reserve Unit be increased from \$11.01 per hour to \$15.00 per hour. A letter from the Police Chief regarding the recommendation was included. The proposed 2024 general fund budget was adjusted in anticipation of an increase in 2024. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson as follows:

MOTION TO APPROVE EFFECTIVE JANUARY 1, 2024, TO INCREASE THE RATE OF PAY FOR MEMBERS OF THE LA CRESCENT POLICE DEPARTMENT RESERVE UNIT FROM \$11.01 PER HOUR TO \$15.00 PER HOUR WITH THE PROPOSED 2024 GENERAL FUND BUDGET ADJUSTED IN ANTICIPATION OF AN INCREASE IN 2024.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.12 – MARKETING & PROMOTIONAL AGREEMENTS – 2024

City Council reviewed the agreements regarding the 2024 lodging tax. The agreements are in substantially the same form as the last agreements with the exception of the term. The terms of these agreements would begin January 1, 2024, and end December 31, 2024.

Marketing and Promotional Agreements between the City of La Crescent and La Crosse Area Convention and Visitor Bureau, Inc. Following discussion Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner, as follows:

MOTION TO APPROVE THE MARKETING AND PROMOTIONAL AGREEMENT REGARDING THE 2024 LODGING TAX BETWEEN THE CITY OF LA CRESCENT AND THE LA CROSSE AREA CONVENTION AND VISITOR BUREAU, INC., AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes

Mike Poellinger Yes

and Member Jostad abstained. The motion was declared duly carried by a 4-0 vote.

Marketing and Promotional Agreements between the City of La Crescent and La Crescent Area Event Center, Inc. Following discussion Member Jostad made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE THE MARKETING AND PROMOTIONAL AGREEMENT REGARDING THE 2024 LODGING TAX BETWEEN THE CITY OF LA CRESCENT AND THE LA CRESCENT AREA EVENT CENTER, INC., AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Marketing and Promotional Agreements between the City of La Crescent and La Crescent Area Chamber of Commerce and Tourism. Following discussion Member O'Donnell-Ebner made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE THE MARKETING AND PROMOTIONAL AGREEMENT REGARDING THE 2024 LODGING TAX BETWEEN THE CITY OF LA CRESCENT AND THE LA CRESCENT AREA CHAMBER OF COMMERCE AND TOURISM, AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

6. STAFF CORRESPONDENCE/COMMITTEE UPDATES

6.1 City Council reviewed the October 17th, 2023 Explore La Crosse meeting minutes and the November 14, 2023 meeting agenda.

9. CHAMBER OF COMMERCE

Houston County Commissioner Dewey Severson was in attendance and gave an update.

There being no further business to come before the Council at this time, Member O’Donnell-Ebner made a motion, seconded by Member Hutchinson to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:02 P.M.

APPROVAL DATE: _____.

SIGNED:

Mayor

ATTEST:

City Administrator