

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
NOVEMBER 28, 2016

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of November was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, November 28, 2016, followed by the Pledge of Allegiance.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Bernie Buehler, Ryan Hutchinson, Brian Krenz, Dale Williams and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller, City Attorney Skip Wieser, and City Engineer Tim Hruska.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – NOVEMBER 14, 2016
- 1.2 MINUTES – NOVEMBER 21, 2016
- 1.3 BILLS PAYABLE THROUGH NOVEMBER 22, 2016
- 1.4 CASH BALANCE ACTIVITY REPORT – OCTOBER 2016
- 1.5 LIBRARY REPORT – OCTOBER 2016

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Following discussion, Member Krenz made a motion, seconded by Member Buehler, as follows:

MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – PLANNING COMMISSION MINUTES – NOVEMBER 9, 2016

Don Smith, Planning Commission Chairman, reviewed with City Council the minutes of the November 9, 2016 Planning Commission Meeting. This was informational and no action was taken.

ITEM 3.2 – REVIEW NOVEMBER 21ST SPECIAL MEETING

City Council reviewed, discussed and considered the following action items from the November 21, 2016 Special Meeting of the City Council, Planning Commission, Development Commission, and Park and Recreation Commission:

- a. City Administrator Waller reviewed with City Council the consideration of the proposal submitted by MSA in the amount of \$3,057 to prepare an updated site plan for Veterans Park that would incorporate the parking for the proposed event center, while also considering improvements to the balance of the park area. Following discussion, Member Krenz made a motion, seconded by Member Hutchinson, as follows:

MOTION TO ACCEPT THE PROPOSAL SUBMITTED BY MSA IN THE AMOUNT OF \$3,057 TO PREPARE AN UPDATED SITE PLAN FOR VETERANS PARK THAT WOULD INCORPORATE THE PARKING FOR THE PROPOSED EVENT CENTER, WHILE ALSO CONSIDERING IMPROVEMENTS TO THE BALANCE OF THE PARK AREA.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

- b. City Attorney Wieser reviewed with City Council a copy of the Option Purchase Agreement with Matt Olson for the sale of the three (3) City owned lots on Walnut Place and the recommendation to accept. It was the consensus of City Council to place this on a future City Council Meeting agenda.
- c. City Engineer Hruska reviewed with City Council the consideration of an engineering agreement from WHKS to evaluate the extension of City sanitary sewer to the areas along County Road 6 between Crescent Valley and the race track property. City Council reviewed a copy of the agreement. Following discussion, Member Hutchinson made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF LA CRESCENT AND WHKS & CO. TO EVALUATE THE EXTENSION OF CITY SANITARY SEWER TO THE AREAS ALONG COUNTY ROAD 6 BETWEEN CRESCENT VALLEY AND THE RACE TRACK PROPERTY.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

- d. City Attorney Wieser reviewed with City Council a copy of the Option Purchase Agreement to purchase the race track property. Member Williams recommended extending the option date. An extended discussion ensued. Following discussion, Member Krenz made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE THE OPTION PURCHASE AGREEMENT WITH CORNFORTH REVOCABLE TRUST TO PURCHASE THE PROPERTY KNOWN AS THE RACE TRACK PROPERTY.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Brian Krenz	Yes
Mike Poellinger	Yes

with Members Bernie Buehler, Ryan Hutchinson and Dale Williams voting against the same. The motion failed by a 2-3 vote.

It being 6:00 PM, the Council recessed its regular scheduled meeting for the Public Meeting.

ITEM 2 – PUBLIC MEETING – 2017 GENERAL FUND BUDGET AND LEVY

It being 6:00 PM, Mayor Poellinger opened the public meeting on the 2017 General Fund Budget and Levy. Administrator Waller gave an overview explaining the budget process. There were no questions from Council Members regarding the budget items. The Mayor then asked if anyone present in the audience wished to make comments. Comments were made by Cheryl Jostad and Greg Schild. The public meeting was then closed.

City Council reviewed the preliminary levy resolution that the City Council adopted in September of 2016. The proposed 2017 preliminary levy resolution reflects a 6.7% increase. Following review and discussion on this information, Member Hutchinson introduced the following resolution and moved its passage and adoption:

RESOLUTION 11-16-25

**RESOLUTION MAKING FINAL GENERAL LEVIES FOR
COLLECTION WITH REAL ESTATE TAXES PAYABLE IN THE
CALENDAR YEAR 2017**

BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota as follows:

1. It is hereby determined and declared that there shall be and there is hereby levied upon all taxable property within the City for the general purposes of the City, as provided by law, to be collected in the year 2017 as part of the general taxes due and payable in the year 2017 a direct ad valorem tax in the amount of \$1,786,533.00 as provided by State law to be levied and collected in the manner provided by law.
2. Be it also hereby determined and declared that there shall be and there is hereby levied upon taxable property within the City of La Crescent for public library service, a tax in the amount of \$134,200.00 to be collected in the year 2017, as authorized by Minnesota Statutes, Section 134.33 and 134.34.
3. It is hereby found, determined, and declared that the amounts set forth in a column at the right to be levied with taxes to be collected in the calendar year 2017, in conjunction with the various bonds issued and sinking funds described below:

FUND #	YEAR	DESCRIPTION	TO BE LEVIED FOR COLLECTION IN CALENDAR YEAR 2017
101	2012	Tax Abatement – Walnut St. Prop.	\$7,200.00
325	2011B	G.O. Recreational Facility Bonds	\$210,510.00
322	2015A	G.O. Refunding Bonds	\$107,854.00
324	2011A	G.O. Improvement Bonds	\$34,000.00
326	2013A	G.O. Equipment Certificate	\$145,000.00
327	2016A	G.O. Improvement Bonds – Oak St.	\$115,800.00
		TOTAL DEBT SERVICE LEVY	\$620,364.00

4. Total levy for the City of La Crescent for collection in 2017 is \$2,541,097.00.

ADOPTED this 28th day of November, 2016.

SIGNED:

Mayor

ATTEST:

City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by Member Krenz and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

City Council then reviewed the 2017 General Fund Budget. Following discussion, Member Buehler made a motion, seconded by Member Williams, as follows:

MOTION TO ADOPT THE 2017 GENERAL FUND BUDGET AS PROPOSED.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

The Public Meeting ended at 6:12 PM and City Council resumed the agenda.

ITEM 3.2 – REVIEW NOVEMBER 21ST SPECIAL MEETING - RESUMED

- e. City Administrator Waller reviewed with City Council the consideration of authorizing the City Engineer to prepare a proposal to be presented at a future City Council meeting regarding the preparation of development alternatives and cost estimates for the race track property. Following discussion, Member Buehler made a motion, seconded by Member Hutchinson, as follows:

MOTION TO AUTHORIZE THE CITY ENGINEER TO PREPARE A PROPOSAL TO BE PRESENTED AT A FUTURE CITY COUNCIL MEETING REGARDING THE PREPARATION OF DEVELOPMENT ALTERNATIVES AND COST ESTIMATES FOR THE RACE TRACK PROPERTY.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Based on the foregoing action by City Council, item (d) was discussed by the City Council. Following discussion, Member Hutchinson made a motion, seconded by Member Williams, as follows:

MOTION TO RECONSIDER PREVIOUS COUNCIL ACTION ON ITEM (d) ABOVE AND AGREE TO CONTINUE ITEM (d) UNTIL DECEMBER 12, 2016 MEETING TO BE CONSIDERED WITH WHKS PRELIMINARY COST ESTIMATE.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

At previous Council meeting, the Council approved consolidating the regularly scheduled December meetings. After discussion, the Council decided to have two (2) meetings in December 2016.

It was recommended to City Council to hold its first meeting in December on the regularly scheduled time of December 12, 2016 at 5:30 p.m. Following discussion, Member Williams made a motion, seconded by Member Krenz, as follows:

MOTION TO HOLD FIRST MEETING IN DECEMBER AT THE REGULARLY SCHEDULED TIME OF DECEMBER 12, 2016 AT 5:30 PM.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.3 – ENGINEERING PROJECT REVIEW

City Engineer Hruska gave an extended overview to City Council of the ongoing current engineering projects for the City. These projects included the following: Wellhead Protection Plan; Wagon Wheel Phase 2; Oak Street; Utility Extensions to Annexed Parcels; MS4 Permit; Street Inventory / 5-year CIP; Train Whistle; Crescent Valley Utility Extension; Redwood Drive; Stoney Point Property Water Main Improvements; Boat/Kayak Launch Sites; Sewer Lining Projects; Spring Brook Village; Apple Blossom Acres 3; Apple

Blossom Point; North 4th Street Sewer Extension; Shore Acres Road Improvements; Meeting with CP Rail on Bridge over Shore Acres; 2017 MSA Street Project; and Wagon Wheel Phase 3. This item was informational and no action was taken.

ITEM 3.4 – MUNICIPAL STATE AID ENGINEER RESOLUTION

City Administrator Waller reviewed with City Council that the City is required by Resolution to appoint a City Engineer for purposes of participating in the Municipal State Aid Program. The original Resolution adopted by the City Council appointed Bill Angerman at WHKS as the City’s State Aid Engineer. It was recommended to City Council to adopt an updated Resolution and designate Tim Hruska at WHKS as the City’s State Aid Engineer. Following discussion, Member Krenz introduced the following resolution and moved its passage and adoption:

RESOLUTION NO. 11-16-26

RESOLUTION DESIGNATING THE MUNICIPAL STATE AID ENGINEER FOR THE CITY OF LA CRESCENT

WHEREAS, the City of La Crescent is required to appoint a City Engineer for purposes of participating in the Municipal State Aid Program for the State of Minnesota.

WHEREAS, prior to this date the La Crescent City Council had appointed Bill Angerman of WHKS & Co. as the City of La Crescent’s State Aid Engineer.

WHEREAS, the City would now like to designate Tim Hruska of WHKS & Co. as the City of La Crescent’s State Aid Engineer.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of La Crescent hereby approves the designation of Tim Hruska of WHKS & Co. as City’s State Aid Engineer.

ADOPTED this 28th day of November, 2016.

SIGNED:

Mayor

ATTEST:

City Administrator

The foregoing motion was duly seconded by Member Buehler and upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes

Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

ITEM 3.5 – AGENDA REQUEST FORM

Tim Pattrin of 1334 Valley Lane addressed City Council regarding the Valley Lane Project and the timing of the construction. No action was taken.

ITEM 3.6 – 20017 LICENSE RENEWALS

City Council reviewed the proposed license renewals for 2017. The applications appear to be in order and it was recommended to City Council to approve the license renewal applications. Following discussion, Member Buehler made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE THE PRESENTED LIST OF LICENSE RENEWALS FOR 2017 FOR THE FOLLOWING:

GAS INSTALLERS - WINONA HEATING & VENTILATING; HEATING & COOLING SPECIALISTS; HENGEL BROTHERS; 7 RIVERS MECHANICAL, SCHNEIDER HEATING & AIR CONDITIONING; WINONA CONTROLS; LA CROSSE FIREPLACE; AND MIDWEST T.V. & APPLIANCE.

SOFT DRINK – CORKY’S PIZZA; WIESER PROPERTIES; ROTTINGHAUS CO. (SUBWAY); ABC WORKS; HETH’S HARDWARE HANK; KADDY’S KAFE; TRI-STATE BAIT & TACKLE; AND PUMP 4 LESS – SOUTHSIDE LIQUOR.

SOFT DRINK, CIGARETTES & OFF-SALE 3.2 - KWIK TRIP (STORE #437); KWIK TRIP (STORE #614); AND QUILLINS.

LIQUOR OFF-SALE, LIQUOR ON-SALE; LIQUOR SUNDAY – SCHMITZ VENTURES (SCHMITTY’S TIME OUT) AND MINEGAR’S SPORTS HUB.

SOFT DRINK & OFF-SALE 3.2 – APPLE VILLAGE LIQUOR.

SOFT DRINK, CIGARETTES, OFF-SALE 3.2 & LIQUOR OFF-SALE – PUMP 4 LESS – SOUTHSIDE CORNER.

LIQUOR OFF-SALE – LA CRESCENT WINE & SPIRITS.

SOLID WASTE – RICHARD’S SANITATION

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.7 – WINTER PARADE REQUEST

City Council reviewed a request from the La Crescent Chamber of Commerce Christmas Committee to hold its annual Winter Parade beginning at 6:30 p.m. on Friday, December 9, 2016 to coincide with other Christmas in La Crescent activities. The set-up area will be in the Crucifixion School parking lot with the staging areas to be on S. 2nd Street and S. Oak Street. The parade would start on S. Oak Street, turn right onto Main Street and proceed east on Main Street and would turn right onto Walnut Street and proceed south to S. 1st Street. It would then turn right onto S. 1st and go west towards Oak Street. A color coded map showing the route was provided. Following discussion, Member Buehler made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE THE LA CRESCENT CHAMBER OF COMMERCE’S REQUEST FOR A WINTER PARADE IN THE CITY OF LA CRESCENT ON DECEMBER 9, 2016 AT 6:30 P.M. AND ALSO THE ROUTE AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.8 – GAMBLING PERMIT APPLICATION

City Council reviewed an annual gambling premises permit application from Lancer Youth Hockey for events to be held at the La Crescent Community Arena for 2017. City Administrator Waller informed the City Council that the application appears to be in order and recommended approval of the application and authorize that it be forwarded to the Minnesota Gambling Control Board. Following discussion, Member Williams introduced the following resolution and moved its passage and adoption:

RESOLUTION NO. 11-16-27

RESOLUTION APPROVING ANNUAL GAMBLING PREMISES PERMIT APPLICATION FOR LANCER YOUTH HOCKEY

WHEREAS, Lancer Youth Hockey wishes to apply for an annual gambling premises permit license in the City of La Crescent to be held at the La Crescent Community Arena, and

WHEREAS, pursuant to Minnesota Lawful Gambling form #LG220, a resolution must be passed specifically approving or denying the application for all groups wishing to gamble in the City of La Crescent,

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of La Crescent hereby approves the application of Lancer Youth Hockey to engage in lawful gambling activities at the La Crescent Community Arena, La Crescent, Minnesota for the year 2017 in the City of La Crescent as set out in Minnesota State Statute as applicable and waives the 30 day waiting period.

ADOPTED this 28th day of November, 2016.

SIGNED:

Mayor

ATTEST:

City Administrator

The foregoing motion was duly seconded by Member Krenz and upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

ITEM 3.9 – DECERTIFY TAX INCREMENT DISTRICT

City Council reviewed a Memo from City Finance Director regarding the Wieser Brothers TIF District 1-7 note obligation being met and final payment being distributed per the development agreement. This redevelopment district was created in 1998 and had a potential duration of 25 years, taking the final payment out to February 1, 2025. Due to the increased tax increment generated by this district the City was able to meet those obligations much sooner, requiring the City to decertify this district in 2016. All excess funds will be sent back to Houston County for redistribution to all of the taxing authorities, with a portion coming back to the City of La Crescent. It was recommended that City Council review and adopts a Resolution to decertify TIF District No. 1-7.

Following discussion, Member Buehler introduced the following resolution and moved its passage and adoption:

**CITY OF LA CRESCENT
HOUSTON COUNTY, MINNESOTA
RESOLUTION NO. 11-16-28**

**RESOLUTION DECERTIFYING
TAX INCREMENT FINANCING DISTRICT NO. 1-7**

WHEREAS, on May 26, 1998, the City of La Crescent (the “City”) established Tax Increment Financing Redevelopment District No. 1-7 (the “District”); and

WHEREAS, the maximum duration limit for the District is twenty-five (25) years from the date of receipt by the authority of the first increment; and

WHEREAS, the month and year of the first receipt of tax increment for the District is July 2001; and

WHEREAS, the City desires by this resolution to decertify the District effective December 31, 2016, by which all taxing jurisdictions will benefit from an increased tax base effective for taxes payable in 2017; and

WHEREAS, the City Council acknowledges such action will be taken by Houston County to decertify the District as a tax increment district and to no longer remit tax increment from the District to the City after December 31, 2016.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of La Crescent that:

1. The City Administrator is authorized and directed to provide Houston County with documents related to decertification of the District, to submit the Confirmation of Decertified TIF District form to the Office of the State Auditor, and to take any other steps required for decertification by December 31, 2016.
2. The City Administrator is authorized and directed to determine the amount of excess tax increment, if any, in the account for the District and to return all excess tax increment to Houston County for redistribution to other taxing jurisdictions.

ADOPTED this 26th day of September, 2016.

SIGNED:

Mayor

ATTEST:

City Administrator

The foregoing motion was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

ITEM 3.10 – RESOLUTION MAKING SPECIAL LEVIES

City Council reviewed two (2) Resolutions, one for Houston County properties and one for Winona County property, making special levies for the collection with Real Estate taxes payable in the Calendar Year 2017. Following discussion, Member Williams introduced the following resolutions and moved their passage and adoption:

RESOLUTION 11-16-29

**RESOLUTION MAKING SPECIAL LEVIES FOR
COLLECTION WITH REAL ESTATE TAXES PAYABLE IN THE
CALENDAR YEAR 2017**

BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota as follows:

1. It is hereby found and determined and declared that the amounts set forth in a column at the right to be levied as a special assessment against the listed property and to be collected in the calendar year 2017 as provided by law.

HOUSTON CO. AUDITOR REF. NUMBER	PROPERTY OWNER	CITY ACCOUNT #	AMOUNT TO BE LEVIED IN 2017	CODE
25.0170000	DORAN SCHULTZ	115045.00	391.06	80
25.0170000	DORAN SCHULTZ	115046.01	103.71	80
25.0170000	DORAN SCHULTZ	115046.00	129.36	80
25.1257006	BILL KISTLER	303065.02	208.75	80
25.1257006	BILL KISTLER	303070.04	82.04	80
25.2163000	CHRISTINE MC CAIN	320045.00	92.95	80
25.1920000	NANCY ROTZ	INV 2099	155.10	80

ADOPTED this 28th day of November, 2016.

SIGNED:

Mayor

ATTEST:

City Administrator

RESOLUTION 11-16-30

**RESOLUTION MAKING SPECIAL LEVIES FOR
COLLECTION WITH REAL ESTATE TAXES PAYABLE IN THE
CALENDAR YEAR 2017**

BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota as follows:

1. It is hereby found and determined and declared that the amounts set forth in a column at the right to be levied as a special assessment against the listed property and to be collected in the calendar year 2017 as provided by law.

WINONA CO. AUDITOR REF. NUMBER	PROPERTY OWNER	CITY ACCOUNT #	AMOUNT TO BE LEVIED IN 2017	CODE
33.0020230	BRETT EINERWOLD	127330.01	275.84	

ADOPTED this 28th day of November, 2016.

SIGNED:

Mayor

ATTEST:

City Administrator

The motion for the adoption of the foregoing resolutions were duly seconded by Member Buehler and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolutions duly passed and adopted.

ITEM 3.11 – FUND TRANSFER RESOLUTION

City Council reviewed a Memo from City Finance Director regarding the transfer of funds from the General Fund to the Capital Project Fund for the tennis court project. Following discussion, Member Williams introduced the following resolutions and moved their passage and adoption:

RESOLUTION NO. 11-16-31

A RESOLUTION TO TRANSFER FUNDS FROM THE GENERAL FUND TO THE CAPITAL PROJECT FUND FOR TENNIS COURTS

WHEREAS, the Capital Project Fund (Fund 443) was for the construction of both the Aquatic Center, which has been completed prior to this date, and the tennis courts;

WHEREAS, the tennis court project has now been completed;

WHEREAS, the tennis court project included United States Tennis Association Grant Funds of \$30,000.00 that were received and recorded into the General Fund;

WHEREAS, these grant funds were to be used for the construction of the tennis courts and they should be transferred from the General Fund to the Capital Project Fund where the costs were recorded.

NOW THEREFORE BE IT RESOLVED that the City Council for the City of La Crescent hereby approves to transfer \$23,103.86 from the General Fund to the Capital Project Fund (Fund 443) to cover the current deficit in that fund.

Adopted this 28th day of November, 2016.

SIGNED:

Mayor

ATTEST:

City Administrator

The motion for the adoption of the foregoing resolutions were duly seconded by Member Buehler and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolutions duly passed and adopted.

ITEM 3.12 – GREEN TEAM APPOINTMENT

City Council reviewed a Memo from Alison Bettin, GreenStep Intern, regarding appointing John Lambert, District Chief Engineer for the La Crescent School District, to the City of La Crescent's Green Team. The Green Team is part of the GreenStep program administered by the Minnesota Pollution Control Agency. Following discussion, Member Krenz made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE THE APPOINTMENT OF JOHN LAMBERT TO THE CITY OF LA CRESCENT'S GREEN TEAM.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 8 – CHAMBER OF COMMERCE

The La Crescent Chamber gave an update on the Holiday Train that will be coming on December 4, 2016.

There being no further business to come before the Council at this time, Member Hutchinson made a motion, seconded by Member Krenz, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 7:01 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator