

CITY OF LA CRESCENT
AGENDA
REGULAR MEETING
LA CRESCENT CITY HALL
315 MAIN STREET
NOVEMBER 28, 2022
5:30 P.M.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
ACTION TO CHANGE AGENDA

1. CONSENT AGENDA

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES – NOVEMBER 14, 2022
- 1.2 BILLS PAYABLE THROUGH NOVEMBER 23, 2022
- 1.3 CASH BALANCE/ACTIVITY REPORT – SEPTEMBER 2022
- 1.4 LIBRARY REPORT – SEPTEMBER 2022

2. PUBLIC HEARING/MEETING

6:00 – 2023 GENERAL FUND BUDGET/LEVY

3. ITEMS FOR CONSIDERATION

- 3.1 WIESER PARK PAVILION BID RESULTS
- 3.2 DONATION RESOLUTIONS
- 3.3 AGENDA REQUEST – GREG WATSON
- 3.4 BODY WORN CAMERA AUDIT
- 3.5 AUTHORIZE CAPITAL EXPENDITURES
- 3.6 GAMBLING PERMIT APPLICATION
- 3.7 ELECTRIC VEHICLE ORDINANCE
- 3.8 SOLAR REQUEST FOR PROPOSALS
- 3.9 2023 LODGING TAX CONTRACTS
- 3.10 PERSONNEL COMMITTEE RECOMMENDATIONS
- 3.11 2023 LICENSE RENEWALS
- 3.12 TAX CERTIFICATION RESOLUTION
- 3.13 AUTHORIZE PRE-DEMOLITION HOUSE INSPECTION
- 3.14
- 3.15

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4. UNFINISHED BUSINESS

4.1

5. MAYOR'S COMMENTS

5.1

**6. STAFF CORRESPONDENCE/COMMITTEE
UPDATES**

6.1 EXPLORE LA CROSSE

6.2

6.3

7. CORRESPONDENCE

7.1

7.2

7.3

8. HOUSTON COUNTY

8.1

9. CHAMBER OF COMMERCE

9.1

10 ITEMS FOR NEXT AGENDA

11. ADJOURNMENT

#1.1

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
NOVEMBER 14, 2022

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of November was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, November 14th, 2022.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Cherryl Jostad, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present were City Attorney Skip Wieser, City Administrator Bill Waller, Deputy City Clerk Angie Boettcher, Sustainability Coordinator Jason Ludwigson, and Community Development Director Larry Kirch.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – OCTOBER 24, 2022
- 1.2 BILLS PAYABLE THROUGH NOVEMBER 10, 2022
- 1.3
- 1.4

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Deputy City Clerk Boettcher made the following requested change to the October 24th minutes: Item 2 - Public Hearing/Meeting 5:30 PM Park & Recreation Plan the following was added **The following members of the public submitted comments regarding the Park & Recreation Plan via email either before or after the issuance of the 10/24/2022 council packet: Greg Watson – 404 North 14th St; Bonnie Lyman – 413 North Hill St; Lloyd Lorenz – 719 Hillcrest Ave; Lynn Wolter & Marilyn Huckenpoehler – 202 Hillview Blvd; Stephen & Paula Krenzke – 708 South 4th St; Gaia Pergrine Rougeux – 811 Spruce Drive; Barbara Strohm – La Crosse, WI; Sue Klemp – 1364 Claudia Ave; Susan Oddsen – 719 Juniper St; Cherryl Jostad – 117 Hillview Blvd.**

Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner, as follows:

**A MOTION TO APPROVE THE CONSENT AGENDA WITH REQUESTED CHANGES TO
ITEM 2 – PUBLIC HEARING/MEETING 5:30 PM – PARK & RECREATION PLAN.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – CANVASSING BOARD – ELECTION RESULTS

The City Council serves as the Canvassing Board for City Elections, which took place in conjunction with the General Election on Tuesday, November 8, 2022. The City Council must meet to canvas the returns and declare the results. The abstract of votes was presented to the City Council. The ballots cast in Precinct No. 1, Precinct No. 2, Precinct No. 3, and Precinct No. 4 on Tuesday, November 8, 2022, for the City of La Crescent are as follows:

<u>Mayor</u>	<u>Precinct 1</u>	<u>Precinct 2</u>	<u>Precinct 3</u>	<u>Precinct 4</u>	<u>Total Votes</u>
Mike Poellinger	902	624	393	34	1953

Write – In	39	29	18	4	90
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<u>Council Member</u>	<u>Precinct 1</u>	<u>Precinct 2</u>	<u>Precinct 3</u>	<u>Precinct 4</u>	<u>Total Votes</u>
Cherryl Jostad	598	403	250	25	1276

Leah Misch	396	316	244	22	978
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Teresa O'Donnell-Ebner	596	401	296	23	1316
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Write-In	11	3	0	0	14
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Following Discussion Member Hutchinson made a motion, Seconded by Member Williams as follows:

MOTION TO APPROVE THE RESULTS OF THE CITY ELECTION WHICH WAS HELD IN CONJUNCTION WITH THE GENERAL ELECTION ON TUESDAY, NOVEMBER 8, 2022.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes

Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.2 – 2021 SOLAR REPORT

City Sustainability Coordinator Jason Ludwigson reviewed with City Council the annual report outlining the production totals and cost savings of the solar PV systems installed on city-owned property. This was informational only, no action required.

ITEM 3.3 – SOLSMART GOLD DESIGNATION

City Sustainability Coordinator Jason Ludwigson presented City Council with the City's achievement of reaching SolSmart Gold Designation. SolSmart is a national designation program recognizing cities, counties, and regional organizations that foster the development of mature local solar markets. This was informational only, no action required.

ITEM 3.4 – HABITAT FOR HUMANITY SALVAGE AGREEMENT

City staff met with representatives from the Habitat for Humanity Reclaim program to tour the house at 332 South 1st Street. The Reclaim program removes materials from homes that can be reused or sold at the ReStore to fund Habitat La Crosse's mission of providing families with a place to call home. City staff and the city attorney have reviewed the salvage agreement. City Council was provided with a copy of the agreement prior to the meeting. The recommendation is to adopt the agreement. Staff from the Habitat for Humanity Reclaim program will commence with restoration in November. They have an interest in exterior materials on the building, but would not remove those materials until just prior to the building's demolition, sometime in early 2023. Following discussion Member O'Donnell-Ebner made a motion, seconded by Member Jostad as follows:

MOTION TO ADOPT THE HABITAT FOR HUMANITY SALVAGE AGREEMENT WITH STAFF FROM THE HABITAT FOR HUMANITY RECLAIM PROGRAM COMMENCING WITH THE RESTORATION IN NOVEMBER.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.5 – SUSTAINABLE PURCHASING POLICY

City Sustainability Coordinator Jason Ludwigson reviewed with City Council a Sustainable Purchasing Policy as a guideline for City departments when purchasing supplies. A copy of the policy was included in the Council packet. The policy has been reviewed by the GreenStep committee and the committee is recommending that the Council approve the policy. Adopting the policy will fulfill best practice #15 under the GreenStep City Best Practices: Environmental Management. GreenStep defines this as adopting environmentally preferable purchasing policies and practices to improve health and environmental outcomes. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson as follows:

MOTION TO APPROVE THE SUSTAINABLE PURCHASING POLICY AS A GUIDELINE FOR CITY DEPARTMENTS WHEN PURCHASING SUPPLIES.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Member Jostad voted against the same. The motion was declared duly carried by a 4-1 vote.

ITEM 3.6 – HOLIDAY TRAIN – DECEMBER 7th, 2022

City Council reviewed a letter from Police Chief Luke Ahlschlagel regarding the Canadian Pacific Holiday Train which will make a stop in La Crescent on December 7th, 2022 from 8:00 pm to 9:00 pm. Chief Ahlschlagel is requesting approval from Council for assistance from the La Crescent Police Department for security and organization and city Maintenance staff equipping the event area with the necessary crowd control measures (barricades & traffic cones), crowd protections, and vehicle parking assistance and waste disposal and clean-up during and after the event. The designated event area will be at the old Commodore Parking Lot located (City Door) on the 200 block of South Chestnut Street. Following discussion, Member Williams made a motion, seconded by Member Jostad as follows:

MOTION TO APPROVE THE LA CRESCENT POLICE DEPARTMENT AND MAINTENANCE DEPARTMENT TO ASSIST WITH EVENT CONTROL DURING THE HOLIDAY TRAIN VISIT ON DECEMBER 7TH, 2022 TAKING PLACE FROM 8:00 PM TO 9:00 PM AT THE CITY DOOR PARKING LOT LOCATED AT THE 200 BLOCK OF SOUTH CHESTNUT STREET.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.7 – ROOT RIVER TRAIL – MEMORANDUM OF AGREEMENT

Community Development Director Larry Kirch reviewed with City Council the Root River Trail Memorandum of Agreement to Jointly Cooperate. Houston County approved the Memorandum of Agreement to Jointly cooperate on September 27, 2022. The cities of Hokah and Houston have also approved. A copy of the executed MOA was included in the council packet. The county and each municipality have appointed their citizen members. The eight-member citizen committee will work toward developing a plan and strategy to complete the trail. An organizational meeting of the citizen committee is scheduled for November 16th, 2022.

Members of the committee are:

La Crescent:	Dick Weiser, Larry Stryker
Hokah:	Kevin Walther, Jake Olson
Houston:	Hein Bloom, Jay Wheaton
Houston County:	Joe Thesing, Benjiman Horn

This was informational only, no action required.

ITEM 3.8 – MnDOT-TRANSPORTATION CORRIDOR PLAN

Community Development Director Larry Kirch reviewed with City Council the Active Transportation corridor planning study through the Minnesota Department of Transportation which the city applied for and was awarded. The assistance plan is for the corridor between the new Wagon Wheel bike-ped bridge and Miller's Corner. Planning assistance is being provided by a MnDOT consultant. The project started in September 2022 and a kick-off meeting was held on October 6th, 2022 with MnDOT, the consultant team, and a local project team. On November 3rd, 2022, a day-long series of meetings and events (mini-charrette) were held including both biking and walking the corridor as well as an evening community meeting. On November 4th, 2022, the consultant team, MnDOT team, and city staff met to go over the previous day's activities and plan the next phase of the corridor planning project. The project is expected to wrap up in March of 2023. A synopsis of the city's application to highlight the purpose of the corridor planning effort was included in the council packet. This was informational only, no action required.

ITEM 3.9 – LA CROSSE MPO – LOCAL STUDIES PROGRAM

Community Development Director Larry Kirch reviewed with City Council a funding request submitted by city staff to the La Crosse Area Planning Committee (LAPC) for their Local Studies Program. The LAPC is the regional Metropolitan Planning Organization (MPO). The planning project is to develop a plan for Walnut Street from South 1st Street to North 4th Street and to Veterans Park. The planning process will

involve extensive input from the downtown businesses, residential property owners along the corridor, and the hotel, tavern, and event center. The goal of the project is to gain community consensus on a plan for the corridor. The city is required to issue a Request for Proposals (RFP) to solicit a planning firm to assist the city and community in the planning study. A narrative of the request that was made to the LAPC staff and the Wisconsin DOT was provided in the council packet. This was informational only, no action required.

ITEM 3.10 – MnDOT – TRANSPORTATION INFRASTRUCTURE GRANT

Community Development Director Larry Kirch reviewed with City Council for approval of a resolution authorizing the submittal and sponsorship of a Minnesota Department of Transportation Active Transportation Program Infrastructure Grant Application for the City of La Crescent. The grant program would be for funding a connection from South 6th Street and Elm Street to the Aquatic Center/Kistler Park along with a connection from South 7th Street to the Aquatic Center. This project is a recommended project in the city's adopted 2017 Bicycle and Pedestrian Plan. If the city is successful the project must proceed in 2023 or 2024. The project is as follows:

Construct an 8-foot concrete path on the north side of S 6th Street from S Elm Street (including curb bump-outs at Elm) west to Kistler Memorial Park and Aquatic Center. Improve safety and accessibility for residents that live north and east of Park/Aquatic Center as they are required to walk within S 7th Street where the sidewalk ends at the cul-de-sac. Once the sidewalk ends, pedestrians use the street to get to the park fence where a cut-through leads to a steep dirt trail that traverses the slope (>20%) to the pool and park. A 10-foot-wide path will be constructed to 7th Street to eliminate pedestrians walking through the parking lot. The project will create a safer bi-directional route to and from the park/pool and downtown via the park/aquatic center.

Following discussion, Member O'Donnell-Ebner introduced the following Resolution and moved its passage and adoption as follows:

RESOLUTION NO. 11-22-37

A RESOLUTION AUTHORIZING SUBMITTAL OF AND SPONSORSHIP OF A MINNESOTA DEPARTMENT OF TRANSPORTATION ACTIVE TRANSPORTATION PROGRAM INFRASTRUCTURE GRANT APPLICATION FOR THE CITY OF LA CRESCENT, MN

WHEREAS, the Minnesota Department of Transportation has \$3.5 million dollars available in Active Transportation funding available statewide, with a minimum of \$50,000 and cap of \$500,000 for each project; and

WHEREAS, the City of La Crescent adopted a bicycle and pedestrian plan in 2017 and identified projects for implementation which included a bicycle and pedestrian project on the north side of South 6th Street from Elm Street to the aquatic center and from the aquatic center to South 7th Street; and

WHEREAS, the City of La Crescent is a state aid city and is the sponsor of this requested active transportation infrastructure project; and

WHEREAS, the active transportation infrastructure project borders Elm Street which is also County Trunk Highway 6 and the city has coordinated with the Houston County Highway Engineer and the Houston County Board of Supervisors has passed a resolution in support of this project; and

WHEREAS, the City of La Crescent fully understands that it is responsible for all costs not covered by Active Transportation funding including but not limited to consultant engineering, right-of-way acquisition, construction administration and inspection, utility construction, as well as construction costs above the Active Transportation grant award; and

WHEREAS, the City of La Crescent agrees to maintain such improvements for the lifetime of the improvements; and

WHEREAS, the city desires to proactively implement the adopted bicycle and pedestrian plan to improve bicyclist and pedestrian safety, improve accessibility for all user groups, improve community connectedness, especially for vulnerable users and underserved members of the community.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City Council of the City of La Crescent authorizes the submittal of an Active Transportation (AT) Program Infrastructure Grant Application to the Minnesota Department of Transportation and, if awarded, agrees to act as project sponsor and carry out the following responsibilities:

- 1) Execute the grant agreement and be the fiscal agent and have funds flow from MnDOT to the city and to the contractor.
- 2) Request SAP/SP number for the project.
- 3) Ensure the project meets milestones and dates.
- 4) Develop, review and/or approve the plan, submit plan, engineers estimate, and proposal to the DSAE.
- 5) Advertise, let, and award the project.
- 6) Submit pay requests to State Aid.
- 7) Communicate progress and updates with the DSAEs and State Aid Programs Engineer.
- 8) Ensure that the project receives adequate supervision and inspection.
- 9) Assist with project close out.

Adopted this 14th day of November 2022

City of La Crescent

Mike Poellinger, Mayor

Attest: _____
Angie Boettcher, Deputy Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.11 - BLANDIN FOUNDATION GRANT

Community Development Director Larry Kirch reviewed with City Council the information regarding the Blandin Foundation Grant awarded to the city in the amount of \$60,000 for installing indigenous history monuments, kiosks, seating, and plantings at the City's new Overlook Plaza at the terminus of the new Wagon Wheel Trail bicycle/pedestrian bridge. Overlook Plaza is envisioned to become the "next in a series" of kiosks and focal points that celebrate the Indigenous peoples who called this part of the Driftless Region home. This overlook site was the center of a thriving Native American community and this project can be a catalyst to share that vibrant history. In addition, the \$60,000 grant the city's match is \$20,000 plus \$10,000 of in-kind staff services. This was informational only, no action required.

ITEM 3.12 – MnDOT – TRANSPORTATION ALTERNATIVES GRANT

Community Development Director Larry Kirch reviewed with City Council that the city submitted a Letter of Intent (LOI) to the MnDOT Transportation Alternatives (TAP) grant program on November 4th, 2022. The TAP program is designed for funding Safe Routes to School, Scenic Byways, and Historic Preservation (of transportation facilities) projects. There is approximately \$12 million dollars available state-wide and approximately \$2.6 million available for the Region 10 Areawide Transportation Partnership (ATP). The city will receive notification by November 18th if it can proceed with a full application. Full applications are due to MnDOT by January 13th, 2022 Project selection will occur no later than April 14th, 2023. The TAP funds are being solicited for the year 2027. This was informational only, no action required.

ITEM 3.13 – SEWER FUND – PLANT REPLACEMENT

City Administrator Bill Waller reviewed with City Council a memo from Finance Director Debbie Shimshak prior to her retirement, requesting the reclassification of the approximate \$265,900 in the Sewer Fund designated as Plant Replacement. Since the city no longer has the need to construct a sewer plant, it is suggested the council approve the reclassification of the designated funds to the unreserved operating

cash account within the Sewer Fund. Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO RECLASSIFY THE \$265,900 IN THE SEWER FUND DESIGNATED AS PLANT REPLACEMENT TO THE UNRESERVED OPERATING CASH ACCOUNT WITHIN THE SEWER FUND.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.14 – 2023 BUDGET/LEVY REVIEW

City Administrator Bill Waller reviewed the proposed 2023 general fund budget/levy with City Council. Council was given the opportunity to ask questions regarding the budget/levy. At this time Council did not have any questions.

ITEM 3.15 – DONATION RESOLUTIONS

City Council reviewed two Resolutions regarding the acceptance of donations to the City for the months of October and November 2022. Following review and discussion Member Hutchinson introduced the following Resolution and moved its passage and adoption as follows:

RESOLUTION NO. 11-22-38

**RESOLUTION ACCEPTING DONATIONS MADE TO THE
CITY OF LA CRESCENT IN OCTOBER, 2022**

WHEREAS, the City of La Crescent ("La Crescent") is required by Minn. Stat. § 465.03 to accept donations by Resolution;

WHEREAS, the following donations were made to the City of La Crescent in the month of October 2022:

1. Mau Family Trust-Stephen Mau, Trustee wishes to donate \$50.00 to the La Crescent Fire Department.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above.

ADOPTED this 14th day of November, 2022.

SIGNED:

Mayor

ATTEST:

Deputy Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Member Jostad and upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

Following review and discussion, Member Williams introduced the following Resolution and moved its passage and adoption as follows:

RESOLUTION NO. 11-22-39

**RESOLUTION ACCEPTING DONATIONS MADE TO THE
CITY OF LA CRESCENT IN NOVEMBER, 2022**

WHEREAS, the City of La Crescent ("La Crescent") is required by Minn. Stat. § 465.03 to accept donations by Resolution;

WHEREAS, the following donations were made to the City of La Crescent in the month of November, 2022:

2. An anonymous donor wishes to donate \$54,302.00 to the Wieser Memorial Park improvement project.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above.

ADOPTED this 14th day of November, 2022.

SIGNED:

Mayor

ATTEST:

Deputy Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

8. HOUSTON COUNTY

Houston County Commissioner, Dewey Severson, updated City Council on county activities.

9. CHAMBER OF COMMERCE

Chamber of Commerce President, Sarah Delacy was in attendance and gave the City Council an update.

There being no further business to come before the Council at this time, Member Hutchinson made a motion, seconded by Member Williams to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:21 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator

#1.2



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: November 23, 2022
RE: Bills Payable

Attached for review and consideration by the City Council are the bills payable for the period ending November 23, 2022. We would suggest that the City Council approve the payment of the bills as presented.

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
3P ADMINISTRATORS, INC.						
11/7/22 STAVEN	MEDICAL REIMB P/R DEDUCTED-STAVENAU	11/09/2022	208.80	208.80	11/14/2022	
Total 9457:			208.80	208.80		
A1 PRECISION PUMPING INC						
10957	GRINDER PUMP	11/17/2022	250.00	.00		
Total 9080:			250.00	.00		
ABILITY BUILDING CENTER INC						
14474	FD - CLEANING COMM RM	10/31/2022	165.00	.00		
14474	FD - CLEANING STATION	10/31/2022	286.00	.00		
14475	CITY HALL - SHREDDING	10/31/2022	16.00	.00		
Total 8085:			467.00	.00		
AMAZON CAPITAL SERVICES						
16K6-1X1M-FJR	TABLE & CHAIRS FOR KARAS OFFICE	11/07/2022	593.27	.00		
1KTK-YRKG-7M	LIBRARY - PROGRAM SUPPLIES	11/09/2022	135.52	.00		
1PTL-DRPR-FC	CITY - OFFICE SUPPLIES	11/04/2022	31.98	.00		
1R64-YMPM-QT	LIBRARY - OFFICE SUPPLIES	11/09/2022	15.59	.00		
Total 9956:			776.36	.00		
ANCHOR SOLAR INVESTMENTS LLC						
#37	ANIMAL RESCUE - SOLAR	11/01/2022	190.88	.00		
#37	MAINTENANCE BLDG - SOLAR	11/01/2022	372.26	.00		
#37	RADIUM PLANT - SOLAR	11/01/2022	372.26	.00		
Total 9859:			935.40	.00		
B & T TECHNICAL SERVICES, LLC						
1172	COMM BLDG - SOLAR ELECTRICAL SERVICE	10/27/2022	265.32	.00		
Total 9680:			265.32	.00		
BAKER & TAYLOR						
2037057609	LIBRARY - BOOKS	10/04/2022	305.37	.00		
2037089325	LIBRARY BOOKS - GRANT FUNDED	10/18/2022	250.78	.00		
2037096715	LIBRARY BOOKS - GRANT FUNDED	10/20/2022	762.15	.00		
2037116790	LIBRARY - BOOKS	10/28/2022	286.95	.00		
H62547810	LIBRARY - BOOKS	10/10/2022	26.24	.00		
Total 8022:			1,631.49	.00		
BAN-KOE SYSTEMS GROUP						
5769	WATER PLANT - FIRE ALARM MONITORING	11/01/2022	378.00	.00		
Total 102:			378.00	.00		
BLANKE, SCOTT						
LIBRARY SPEAK	LIBRARY - PROGRAM SPEAKER	11/04/2022	100.00	.00		
Total 10053:			100.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
BLUFF COUNTRY LLC						
044276	HTM - LOAD OUT CLAY, GRADE & LEVEL	11/14/2022	185.00	.00		
Total 9777:			185.00	.00		
BOB'S SERVICE						
589557	MAINTENANCE SHOP - REPLACED 2 HEATERS	11/12/2022	12,047.15	.00		
Total 8841:			12,047.15	.00		
CITY TREASURER'S OFFICE						
OCT 2022 - 1870	WASTEWATER TO LACROSSE	10/31/2022	19,947.46	.00		
Total 1086:			19,947.46	.00		
DAVY LABORATORIES						
22K0267	WATER SAMPLES	11/18/2022	96.30	.00		
Total 312:			96.30	.00		
DEPT OF NATURAL RESOURCES						
11/1/22-11/7/22	WEEKLY RECREATIONAL VEH. REGIST.	11/07/2022	932.14	932.14	11/14/2022	
Total 318:			932.14	932.14		
E O JOHNSON CO.						
INV1234406	DUO AUTHEINITCATION - B & Z	11/06/2022	10.60	.00		
INV1234406	DUO AUTHEINITCATION - FIRE	11/06/2022	45.05	.00		
INV1234406	DUO AUTHEINITCATION - GC	11/06/2022	26.50	.00		
INV1234406	DUO AUTHEINITCATION - LIC BUR	11/06/2022	45.05	.00		
INV1234406	DUO AUTHEINITCATION - POLICE	11/06/2022	68.90	.00		
INV1234406	DUO AUTHEINITCATION - PUBLIC WORKS	11/06/2022	10.60	.00		
INV1234406	DUO AUTHEINITCATION - SEWER	11/06/2022	10.60	.00		
INV1234406	DUO AUTHEINITCATION - STREETS	11/06/2022	10.60	.00		
INV1234406	DUO AUTHEINITCATION - WATER	11/06/2022	10.60	.00		
INV1234406	DUO AUTHEINITCATION - CLERK	11/06/2022	26.50	.00		
INV1234407	OFFICE 365	11/21/2022	200.00	.00		
Total 8614:			465.00	.00		
E O JOHNSON CO INC - LEASE						
32827919	GC - COPY MACHINE/PRINTER	11/07/2022	73.00	.00		
Total 9397:			73.00	.00		
ECOGREEN ARCHITECTS LLC						
202213	PROFESSIONAL FEES FOR ARCHITECTURAL/ENGINEERI	11/18/2022	1,250.00	.00		
Total 10007:			1,250.00	.00		
ELM USA, INC						
53996	LIB - CD/DVD CLEANING	11/17/2022	25.00	.00		
Total 9517:			25.00	.00		
GRAF ELECTRIC, INC.						
20330	REPAIR GRINDER PUMP 790 & 636 SHORE ACRES RD	10/14/2022	10,368.49	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 619:			10,368.49	.00		
HAWKINS INC. 6336752	WATER PLANT - CHEMICALS	11/15/2022	50.00	.00		
Total 512:			50.00	.00		
HOUSTON CNTY TREASURER 3639-F	DWI BLOOD DRAW - LCPD #305	10/22/2022	50.00	.00		
Total 751:			50.00	.00		
JT'S PROFESSIONAL CONSULTING LLC 000001	PD - INDEPENDENT BODY WORN CAMERA AUDIT	11/21/2022	2,000.00	.00		
Total 10056:			2,000.00	.00		
LA CRESCENT AREA EVENT CENTER, INC. 10/22 LODGING	LODGING TAX - MARKETING & PROMO AGREEMENT	11/28/2022	1,305.37	.00		
Total 9810:			1,305.37	.00		
LA CRESCENT CHAMBER OF COMMERCE 10/22 LODGING	LODGING TAX - MARKETING & PROMO AGREEMENT	11/28/2022	1,305.37	.00		
Total 1142:			1,305.37	.00		
LA CRESCENT ROCK PRODUCTS INC 22-468	STREET DEPT - ROCK PILE	10/31/2022	645.27	.00		
Total 1121:			645.27	.00		
LA CROSSE AREA CONVENTION AND 10/22 LODGING	LODGING TAX - MARKETING & PROMO AGREEMENT	11/28/2022	4,083.45	.00		
Total 9824:			4,083.45	.00		
LA CROSSE TRIBUNE 11/22 8 WEEKS	CITY HALL - 8 WEEKS SUBSCRIPTION DAILY	11/21/2022	153.00	.00		
Total 8522:			153.00	.00		
LAPPIN'S LLC 17459	CITY HALL - CLEANING OCTOBER	10/31/2022	1,555.00	.00		
Total 9677:			1,555.00	.00		
LEMKE, ROY 10/22 BEER	REIMB - REMAINING DUE FROM BEER RESALE PURCHA	10/22/2022	14.94	14.94	11/15/2022	
Total 1109:			14.94	14.94		
MATHY CONSTRUCTION COMPANY INC 5200021465	STREET REPAIR- HILLCREST	10/27/2022	3,202.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1303:			3,202.00	.00		
MENARDS-LA CROSSE						
75260	CHRISTMAS LIGHTS	11/15/2022	473.72	.00		
75317	CITY - BLDG MAINTENANCE	11/16/2022	64.96	.00		
75317	STREET - CURB REPAIR	11/16/2022	79.96	.00		
Total 1352:			618.64	.00		
MIDWEST MACHINERY CO.						
9357779	MOWER DECK BELT	10/07/2022	209.77	.00		
Total 9837:			209.77	.00		
MIENERGY COOPERATIVE						
10/22 STMT	ELECT UTILITIES-CRESC.HGTS.& WILDWOOD SEC LIGH	10/31/2022	245.81	245.81	11/21/2022	
10/22 STMT	ELECT UTILITIES-GC POP MACH.	10/31/2022	94.77	94.77	11/21/2022	
10/22 STMT	ELECT UTILITIES-GC CLUBHOUSE	10/31/2022	518.38	518.38	11/21/2022	
10/22 STMT	ELECT UTILITIES-GC IRRIGATION & PARKING LOTS LIGH	10/31/2022	822.57	822.57	11/21/2022	
10/22 STMT	ELECT UTILITIES - HORSETRACK MEADOWS LIFT STATI	10/31/2022	144.29	144.29	11/21/2022	
10/22 STMT	ELECT UTILITIES - WIESER PARK	10/31/2022	76.60	76.60	11/21/2022	
Total 2012:			1,902.42	1,902.42		
MINNESOTA CHILD SUPPORT PAYMENT CENTER						
11/11/22 0015639	MN CHILD SUPPORT	11/14/2022	640.97	640.97	11/14/2022	
Total 9597:			640.97	640.97		
MINNESOTA ENERGY RESOURCES INC						
10/22 STMT	ABNET RESTROOMS - GAS UTILITIES	10/31/2022	122.14	.00		
10/22 STMT	ANIMAL SHELTER - GAS UTILITIES	10/31/2022	101.03	.00		
10/22 STMT	COMM BLDG - GAS UTILITIES	10/31/2022	216.30	.00		
10/22 STMT	CONTROL BLDG - GAS UTILITIES	10/31/2022	41.88	.00		
10/22 STMT	ICE ARENA - GAS UTILITIES	10/31/2022	568.06	.00		
10/22 STMT	MAINT BLDG - GAS UTILITIES	10/31/2022	415.87	.00		
10/22 STMT	POOL - GAS UTILITIES	10/31/2022	48.09	.00		
10/22 STMT	PUMP HOUSE MCINTOSH	10/31/2022	56.64	.00		
10/22 STMT	PUMP HOUSE ORCHARDVIEW	10/31/2022	62.32	.00		
10/22 STMT	CITY HALL - GAS UTILITIES	10/31/2022	174.35	.00		
10/22 STMT	LIBRARY - GAS UTILITIES	10/31/2022	44.12	.00		
Total 8171:			1,850.80	.00		
MN DEPT OF TRANSPORTATION						
0000072217	2019 TRANSIT AGREEMENT CLOSEOUT	11/03/2022	3,672.09	.00		
Total 1364:			3,672.09	.00		
MPPOA						
2023	PD - 2023 MPPOA MEMBERSHIP DUES	11/21/2022	60.00	.00		
Total 1318:			60.00	.00		
MPPOA LDF						
2023 DUES	PD - 2023 LEGAL DEFENSE FUND DUES	11/21/2022	200.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9563:			200.00	.00		
NORTON PSYCHOLOGICAL SERVICES						
11/14/22	PD - PREEMPLOYMENT PSYCH EVAL	11/14/2022	375.00	.00		
Total 9897:			375.00	.00		
OPTIONS EXTERIORS						
11/17/22	REFUND - BLDG PERMIT FEE	11/17/2022	50.00	.00		
11/17/22	REFUND - BLDG PERMIT SURCHARGE	11/17/2022	1.00	.00		
Total 10054:			51.00	.00		
P & T ELECTRIC INC						
22759	REPAIR GRINDER WIRES	10/26/2022	13,746.84	.00		
Total 1643:			13,746.84	.00		
PER MAR SECURITY SERVICES						
2839573	LIBRARY - SERVICE CALL SECURITY SYSTEM	11/18/2022	252.05	.00		
Total 1642:			252.05	.00		
PETTY CASH - PINE CREEK GC						
10/22	PETTY CA GC - BEER FOR RESALE	10/22/2022	150.00	150.00	11/15/2022	
Total 2404:			150.00	150.00		
POMP'S TIRE SERVICE INC						
180112490	CASE LOADER TIRE	11/15/2022	499.36	.00		
Total 1640:			499.36	.00		
PUMP 4 LESS						
10/22 CITY	STREET DEPT - MOTOR FUEL	10/31/2022	71.35	.00		
10/22 CITY	PARKS - MOTOR FUEL	10/31/2022	160.91	.00		
10/22 POLICE	POLICE DEPT - MOTOR FUEL	10/31/2022	56.39	.00		
Total 8604:			288.65	.00		
QUADIENT FINANCE USA, INC						
11/22 STMT	Postage Meter Postage - Golf	11/21/2022	19.51	.00		
11/22 STMT	Postage Meter Postage - Police	11/21/2022	45.53	.00		
11/22 STMT	Postage Meter Postage - Pool	11/21/2022	13.00	.00		
11/22 STMT	Postage Meter Postage - PubWor	11/21/2022	32.52	.00		
11/22 STMT	Postage Meter Postage - Sewer	11/21/2022	136.57	.00		
11/22 STMT	Postage Meter Postage - Water	11/21/2022	136.57	.00		
11/22 STMT	Postage Meter Postage- Animal rescue	11/21/2022	6.50	.00		
11/22 STMT	Postage Meter Postage- Arena	11/21/2022	6.50	.00		
11/22 STMT	Postage Meter Postage- B & Z	11/21/2022	45.53	.00		
11/22 STMT	Postage Meter Postage- Lic Bur	11/21/2022	65.03	.00		
11/22 STMT	Postage Meter Postage- Clerk	11/21/2022	97.55	.00		
11/22 STMT	Postage Meter Postage- Library	11/21/2022	19.51	.00		
11/22 STMT	Postage Meter Postage- Fire	11/21/2022	26.01	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9799:			650.33	.00		
QUILLINS LA CRESCENT						
10/22 CITY	GC - CLEANING SUPPLIES	10/31/2022	13.06	.00		
10/22 CITY	GC - FOOD FOR RESALE	10/31/2022	11.98	.00		
10/22 CITY	GC - FOOD FOR RESALE	10/31/2022	46.95	.00		
10/22 FIRE	FD - OPEN HOUSE FIRE PREVENTION	10/31/2022	10.37	.00		
Total 1707:			82.36	.00		
RIVER CITY READY MIX, INC						
2976	H.S. BUS SHELTER SLAB	10/20/2022	474.00	.00		
Total 9998:			474.00	.00		
SELCO						
050632	LIBRARY - PROCESSING MATERIALS	11/14/2022	75.09	.00		
Total 1884:			75.09	.00		
SHELDON VALLEY SPORTSMANS ASSOC						
301	PD - ANNUAL MEMBERSHIP FOR FIREARMS RANGE	11/11/2022	100.00	.00		
Total 9835:			100.00	.00		
THE MATHIOWETZ CONSTRUCTION COMPANY						
3904	STREET - SHORE ACRES ROAD REPAIR	11/11/2022	10,230.16	.00		
Total 10055:			10,230.16	.00		
UNITED STATES POSTMASTER						
11/22 PAST DUE	PAST DUE WATER/SEWER - SEWER	11/17/2022	34.76	34.76	11/17/2022	
11/22 PAST DUE	PAST DUE WATER/SEWER - WATER	11/17/2022	34.76	34.76	11/17/2022	
Total 2102:			69.52	69.52		
UW-LA CROSSE						
4952	WORK PERFORMED - MISSISSIPPI VALLEY ARCHAEOLO	10/31/2022	93.16	.00		
Total 9984:			93.16	.00		
VERIZON WIRELESS						
9919549711	SEWER DEPT - WIRELESS	10/31/2022	59.11	.00		
9919549711	WATER DEPT - WIRELESS	10/31/2022	59.11	.00		
Total 8973:			118.22	.00		
VISION DESIGN GROUP						
108538	WEBSITE MAINTENANCE & GLOABAL SEARCH ASSISTA	11/02/2022	150.00	.00		
Total 9254:			150.00	.00		
WATER SYSTEMS CO.						
449197	LIBRARY - COOLER RENTAL	10/31/2022	6.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 8605:			6.00	.00		
WHKS & CO.						
46924	SPORTSMENS LANDING ACCESS ROAD	10/28/2022	9,097.91	.00		
46925	2022 STREET RECONSTRUCTION	10/28/2022	5,092.54	.00		
46926	STATE AID MEETINGS	10/28/2022	308.00	.00		
46926	6TH STREET PRELIM ENG	10/28/2022	3,825.50	.00		
46926	ACTIVE TRANSPORTATION CORRIDOR PLAN	10/28/2022	308.00	.00		
46926	CLIMATE RESILIENCY GRANT ASSISTANCE	10/28/2022	1,643.50	.00		
46926	214 SHORE ACRES ASSISTANCE	10/28/2022	309.00	.00		
46926	MILEAGE	10/28/2022	335.00	.00		
46943	WAGON WHEEL PHASE 3 BRIDGE CONSTRUCTION	10/28/2022	6,650.69	.00		
46956	HORSETRACK MEADOWS CONSTRUCTION PH 1	10/28/2022	452.00	.00		
46961	WIESER PARK FEASIBILITY	10/28/2022	663.52	.00		
47007	HORSETRACK MEADOWS NORTH	10/28/2022	2,284.48	.00		
Total 8290:			30,970.14	.00		
WINONA COUNTY SHERIFF'S OFFICE						
ICR 22004288	DUE TO OTHER GOVT-WARRANTS ICR 22004288	11/12/2022	200.00	200.00	11/17/2022	
Total 2327:			200.00	200.00		
XCEL ENERGY						
10/22 STMT	332 S 1ST STREET - HOUSE	10/31/2022	41.56	.00		
10/22 STMT	UNIT STREET LIGHTS - 33 S WALNUT	10/31/2022	60.21	.00		
10/22 STMT	TENNIS COURT LIGHTS - 608 S 7TH	10/31/2022	21.50	.00		
10/22 STMT	NEW LACRESCENT SIGN - 209 S. WALNUT	10/31/2022	4.28	.00		
10/22 STMT	SHORE ACRES - GRINDER PUMPS	10/31/2022	291.30	.00		
10/22 STMT	LIFT STATION - 1450 HWY 16	10/31/2022	22.11	.00		
10/22 STMT	ABNET FIELD - 1323 SPRUCE	10/31/2022	21.13	.00		
10/22 STMT	WELL HOUSE - 200 STONEY PT RD	10/31/2022	549.22	.00		
10/22 STMT	RESERVIOR - 1026 CRESCENT HILLS	10/31/2022	15.22	.00		
10/22 STMT	WELL #2 - 400 LARCH	10/31/2022	568.41	.00		
10/22 STMT	WELL #3 - 417 WALNUT PL	10/31/2022	1,586.97	.00		
10/22 STMT	LIFT STATION - 31 MCINTOSH RD E	10/31/2022	16.27	.00		
10/22 STMT	ICE ARENA - 520 S 14TH	10/31/2022	2,776.59	.00		
10/22 STMT	STREET LIGHTS - PO BOX 142	10/31/2022	6,705.45	.00		
10/22 STMT	GARAGE - 223 HWY 16	10/31/2022	37.16	.00		
10/22 STMT	SIGN LIGHT - 525 S. CHESTNUT	10/31/2022	15.08	.00		
10/22 STMT	FLAG LIGHT - 226 MAIN	10/31/2022	21.37	.00		
10/22 STMT	FLAG LIGHT - 202 MAIN	10/31/2022	9.82	.00		
10/22 STMT	LIBRARY - 321 MAIN	10/31/2022	11.11	.00		
10/22 STMT	CITY HALL - 317 MAIN	10/31/2022	407.23	.00		
Total 1410:			13,181.99	.00		
Grand Totals:			145,684.87	4,118.79		

#1.3

CITY OF LA CRESCENT
CASH & INVESTMENT ANALYSIS
September 30, 2022

PETTY CASH & CASH DRAWERS	3,650.00
NOW CHECKING (5000047)/SWEEP ACCT	4,409,685.55
PSN DEPOSITORY ACCT (40031122)	62,437.78
HOME FEDERAL SAVINGS ACCT (4000061304)	183,700.06
PINE CREEK GOLF COURSE (9191115)	50,972.35
ICD SECURITIES, INC. MM (33682956)	2,550.46
MULTI-BANK SECURITIES, INC. - MM	1,203.84
MULTI-BANK SECURITIES, INC. - GOVT SEC.	0.00
MULTI-BANK SECURITIES, INC. - CD'S	937,000.00
ICD SECURITIES, INC. CD'S	365,000.00
	<u>\$6,016,200.04</u>

<u>TOTAL INVESTMENTS-THIS YEAR</u>	
MONEY MARKET, TREAS INDEX & CASH ACCTS	4,714,200.04
CD'S	1,302,000.00
GOVERNMENT SECURITIES	0.00
	<u>6,016,200.04</u>
RATES ON INVESTMENTS	0.10% - 3.25%

<u>TOTAL INVESTMENTS-LAST YEAR</u>	
MONEY MARKET, TREAS INDEX & CASH ACCTS	2,797,674.31
CD'S	1,303,000.00
GOVERNMENT SECURITIES	0.00
	<u>4,100,674.31</u>
RATES ON INVESTMENTS	0.10% - 2.65%

CITY OF LA CRESCENT
CASH BALANCES
September 30, 2022

FUND	UNAUDITED 12/31/2021 BALANCE	UNAUDITED 9/30/2022 BALANCE
GENERAL (101)		
Unreserved	2,347,902.00	1,280,321.32
TOTAL GENERAL FUND	<u>2,347,902.00</u>	<u>1,280,321.32</u>
REVOLVING LOAN FUND (204)		
SCDP Grant Funds Returned	21,732.93	26,532.93
TOTAL REVOLVING LOAN FUND	<u>21,732.93</u>	<u>26,532.93</u>
LIBRARY (211)		
Unreserved	6,732.22	-14,024.70
TOTAL LIBRARY	<u>6,732.22</u>	<u>-14,024.70</u>
FIRE DEPARTMENT (213)		
Unreserved	459,233.50	511,421.67
	<u>459,233.50</u>	<u>511,421.67</u>
TAX INCREMENT FINANCE DISTRICTS		
Tax Increment 2-1 Duckett (252)	22,230.31	17,788.82
Tax Increment 5-1 Heth's (257)	563.01	-3,659.44
Tax Increment 4-2 Gundersen (258)	130,594.54	132,093.08
Tax Increment 6-1 Schumacher Kish (259)	0.00	-962.11
Tax Increment 1-8 Event Ctr/Hotel (260)	29,325.28	684.51
Tax Increment 1-9 31 S. Walnut (261)	-6,974.82	-7,981.48
	<u>175,738.32</u>	<u>137,963.38</u>
DEBT SERVICE		
Bonds Paid Up (300)	19,701.82	19,704.15
2009A G.O. Refunding Bonds (322)	210,569.74	108,216.43
2011B G.O. Rec. Facilities (325)	280,223.31	207,401.38
2013A G.O. Equipment Certificates (326)	131,131.26	153,166.80
2016A G.O. Refunding Bonds (327)	106,084.08	61,536.25
2017A G.O. Equipment Certificates (328)	120,056.47	74,620.95
2018A G.O. Imp. Bonds (329)	182,940.62	100,969.90
2019A G.O. Equipment Certificates (330)	46,034.31	26,510.87
2019B G.O. Imp. Bonds (331)	26,088.01	15,053.67
2020A G.O. Imp. Bonds-HTM (332)	1,924,171.45	1,669,830.24
2020A G.O. Imp. Bonds-Arena (333)	2,345.65	1,826.99
2022A GO Bond (334)		57,303.99
TOTAL DEBT SERVICE	<u>3,049,346.72</u>	<u>2,496,141.62</u>

CITY OF LA CRESCENT
CASH BALANCES
September 30, 2022

FUND	UNAUDITED 12/31/2021 BALANCE	UNAUDITED 9/30/2022 BALANCE
CAPITAL PROJECTS		
2017A Equipment Certificate (446)	40,670.03	22,345.33
2019B G.O. Improvement Projects (449)	8,636.69	8,886.30
2020A G.O. Improvement Projects (450)	316,588.94	309,757.61
Future Wieser Park Project (451)	51,339.00	56,951.96
2022A G.O. Bond (452)		1,345,135.36
TOTAL CAPITAL PROJECTS	417,234.66	1,743,076.56
 WATER FUND (601)		
Unreserved	11,708.88	-63,124.64
2008A Water Revenue Bonds	0.00	0.00
2012B Water Revenue Bonds	0.00	0.00
2016A Water Revenue Bonds	0.00	0.00
TOTAL WATER FUND	11,708.88	-63,124.64
 SEWER FUND (602)		
Unreserved	-362,172.44	-538,665.10
2008A Sewer Revenue Bonds	0.00	0.00
2012B Sewer Revenue Bonds	0.00	0.00
2016A Sewer Revenue Bonds	0.00	0.00
Designated Funds for Plant Replacement	264,953.21	265,921.43
TOTAL SEWER FUND	-97,219.23	-272,743.67
 SOLID WASTE (603)		
Unreserved	35,438.11	40,869.23
TOTAL SOLID WASTE	35,438.11	40,869.23
 LICENSE BUREAU (604)		
Unreserved	260,595.61	245,618.62
TOTAL LICENSE BUREAU	260,595.61	245,618.62
 PINE CREEK GOLF COURSE (613)		
Unreserved	-15,698.75	93,358.95
TOTAL GOLF COURSE	-15,698.75	93,358.95
 ICE ARENA (615)		
Unreserved	-210,068.97	-209,211.23
	-210,068.97	-209,211.23
 TOTAL FUNDS	\$6,462,676.00	\$6,016,200.04

#1.4

Report Criteria:

Actual Amounts

All Accounts

Include FUNDS: 211

Page and Total by FUND

All Segments Tested for Total Breaks

Account Number	Title	Debit Amount	Credit Amount
211-10000	CASH & INVESTMENTS		14,024.70-
211-10200	PETTY CASH-LIBRARY	.00	
211-10450	INTEREST RECEIVABLE	.00	
211-10700	TAXES RECEIVABLE DELINQUENT	546.48	
211-11550	ACCTS RECEIVABLE - OTHER	.00	
211-13203	DUE FROM COUNTY	.00	
211-15500	PREPAID INSURANCE	3,637.05	
211-20200	ACCOUNTS PAYABLE		3,478.64-
211-21500	ACCRUED INTEREST PAYABLE	.00	
211-21600	ACCRUED WAGES/SAL PAYABLE	.00	
211-22810	SALES TAX PAYABLE-LIBRARY	.00	
211-25300	FUND BALANCE		9,119.55-
211-31013	LIBRARY TAX REVENUE		94,323.63-
211-31014	HOUSTON COUNTY LIBRARY LE		34,980.24-
211-31051	EXCESS TIF REVENUE REFUND	.00	
211-33161	FEDERAL CARES ACT FUNDS	.00	
211-33402	MARKET VALUE HOMESTEAD CREDIT	.00	
211-33620	WINONA COUNTY FUNDING		1,727.71-
211-34761	SELCO LIBRARY GRANT		1,000.00-
211-34762	COPY MACHINE REVENUE		1,463.63-
211-34763	COMPUTER PRINTER REVENUE		115.40-
211-35103	FINES		506.67-
211-36200	MISCELLANEOUS INCOME	.00	
211-36210	INTEREST ON INVESTMENTS		6.58-
211-36230	CONTRIBUTIONS		8,586.54-
211-36232	SUMMER SPONSORS		1,950.00-
211-36233	CONTRIBUTION-LA CRESC. TOWNSHIP	.00	
211-36236	COMPUTER FUND REVENUE		2,460.00-
211-36238	GRANT/SCHOLARSHIP FUNDING	.00	
211-36241	INSURANCE REIMBURSEMENT	.00	
211-36243	ACE CAPITAL CREDITS	.00	
211-39200	FRIENDS OF THE LIBRARY	.00	
211-39201	TRANSFER FROM GEN. FUND	.00	
211-45500-101	WAGES - FULL-TIME	74,630.76	
211-45500-102	OVERTIME PAY	.00	
211-45500-103	WAGES - PART-TIME	24,679.52	
211-45500-111	SEVERANCE PAY	.00	
211-45500-121	EMPLOYER FICA EXPENSE	7,747.14	
211-45500-122	PERA CONTRIBUTIONS	6,963.33	
211-45500-131	EMPLOYER PAID HEALTH INS	3,465.27	
211-45500-152	WORKERS COMP BENEFITS	.00	
211-45500-200	LIBRARY OFFICE SUPPLIES	842.76	
211-45500-202	COPY MACHINE SUPPLIES	.00	
211-45500-203	COMPUTER PRINTER SUPPLIES	.00	
211-45500-211	CLEANING & SANITARY SUPPLIES	649.86	
211-45500-220	PROGRAM SUPPLIES	3,419.69	
211-45500-221	WINTER READING PROG EXPENSES	.00	
211-45500-310	OTHER CONTRACTED SERVICES	3,066.43	
211-45500-321	TELEPHONE-LIBRARY	1,240.05	

LIBRARY FUND

Account Number	Title	Debit Amount	Credit Amount
211-45500-322	POSTAGE-LIBRARY	72.00	
211-45500-331	TRAVEL EXPENSES	.00	
211-45500-350	PRINTING AND PUBLISHING	.00	
211-45500-360	INSURANCE	4,192.61	
211-45500-381	UTILITIES-ELECTRIC	2,368.65	
211-45500-382	UTILITIES-WATER/SEWER	307.78	
211-45500-383	UTILITIES-GAS	777.47	
211-45500-384	REFUSE DISPOSAL	90.00	
211-45500-401	REPAIR/MAINT-BUILDINGS	303.15	
211-45500-404	REPAIR/MAINT-EQUIPMENT	.00	
211-45500-406	REPAIR/MAINT-COMPUTERS	4,920.00	
211-45500-414	LIMITED ACCESS LINE	13,990.99	
211-45500-415	RENTALS-OTHER EQUIPMENT	54.00	
211-45500-430	MISCELLANEOUS	.00	
211-45500-432	UNCOLLECTIBLE ACCOUNTS	.00	
211-45500-433	DUES & MEMBERSHIPS	56.48	
211-45500-434	LEGACY GRANT EXPENDITURES	.00	
211-45500-504	BOOKS - GRANT FUNDED	7,638.29	
211-45500-505	BOOKS,PERIODICALS,VIDEOS ETC	7,654.14	
211-45500-506	PROCESSING MATERIALS	384.73	
211-45500-520	C.O.-BUILDINGS-LIBRARY	.00	
211-45500-570	OFFICE EQUIP. & FURNISHINGS	.00	
211-45500-575	C.O.-COMPUTER EQUIPMENT	.00	
211-45500-580	C.O. OTHER EQUIPMENT	.00	
211-45500-610	INTEREST EXPENSE	44.66	
Total LIBRARY FUND:		173,743.29	173,743.29-
Net Loss:			22,439.36
Grand Totals:		173,743.29	173,743.29-
Net Loss:			22,439.36

Report Criteria:

Actual Amounts

All Accounts

Include FUNDS: 211

Page and Total by FUND

All Segments Tested for Total Breaks

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	01/22-09/22 Cur YTD Actual	2022 Cur Year Budget	2022 Cur Year Unexpended
LIBRARY FUND						
TAXES						
211-31013	LIBRARY TAX REVENUE	164,106	170,452	94,324	175,990	81,666
211-31014	HOUSTON COUNTY LIBRARY LE	43,457	44,151	34,980	47,109	12,129
211-31051	EXCESS TIF REVENUE REFUND	.00	.00	.00	.00	.00
Total TAXES:		207,563	214,603	129,304	223,099	93,795
INTERGOVERNMENTAL AID						
211-33161	FEDERAL CARES ACT FUNDS	2,018	.00	.00	.00	.00
211-33402	MARKET VALUE HOMESTEAD CREDIT	.00	.00	.00	.00	.00
211-33620	WINONA COUNTY FUNDING	3,455	3,455	1,728	3,022	1,294
Total INTERGOVERNMENTAL AID:		5,472	3,455	1,728	3,022	1,294
PUBLIC CHARGES FOR SERVICE						
211-34761	SELCO LIBRARY GRANT	.00	.00	1,000	.00	1,000-
Budget notes: ~2022 \$500 - ARPA Minin Grant for Makerspace Program						
211-34762	COPY MACHINE REVENUE	565	790	1,464	1,100	364-
Budget notes: ~2022 Computer Printer Revenue combined with Copy Machine Revenue						
211-34763	COMPUTER PRINTER REVENUE	449	848	115	.00	115-
Total PUBLIC CHARGES FOR SERVICE:		1,014	1,638	2,579	1,100	1,479-
FINES & FORFEITURES						
211-35103	FINES	891	1,071	507	200	307-
Total FINES & FORFEITURES:		891	1,071	507	200	307-
SPECIAL ASSESSMENTS						
211-36200	MISCELLANEOUS INCOME	.00	.00	.00	.00	.00
211-36210	INTEREST ON INVESTMENTS	.00	.00	7	.00	7-
211-36230	CONTRIBUTIONS	15,345	13,906	8,587	5,000	3,587-
211-36232	SUMMER SPONSORS	.00	1,350	1,950	1,500	450-
211-36233	CONTRIBUTION-LA CRESC. TWNSHP	.00	6,000	.00	3,000	3,000
211-36236	COMPUTER FUND REVENUE	1,665	.00	2,460	2,073	387-
Budget notes: ~2022 Friends of the Library - Donation - Computers						
211-36238	GRANT/SCHOLARSHIP FUNDING	.00	.00	.00	.00	.00
211-36241	INSURANCE REIMBURSEMENT	.00	.00	.00	.00	.00
211-36243	ACE CAPITAL CREDITS	109	.00	.00	.00	.00
Total SPECIAL ASSESSMENTS:		17,119	21,256	13,003	11,573	1,430-
OTHER FINANCING SOURCES						
211-39200	FRIENDS OF THE LIBRARY	.00	.00	.00	.00	.00
211-39201	TRANSFER FROM GEN. FUND	.00	.00	.00	.00	.00
Total OTHER FINANCING SOURCES:		.00	.00	.00	.00	.00
LIBRARY EXPENSES						
211-45500-101	WAGES - FULL-TIME	93,415	90,309	74,631	92,248	17,617
Budget notes: Library Director & Library Assistant						

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	01/22-09/22 Cur YTD Actual	2022 Cur Year Budget	2022 Cur Year Unexpended
211-45500-102	OVERTIME PAY	22	23	.00	.00	.00
211-45500-103	WAGES - PART-TIME	29,911	28,279	24,680	37,846	13,166
211-45500-111	SEVERANCE PAY	3,323	.00	.00	.00	.00
211-45500-121	EMPLOYER FICA EXPENSE	9,422	8,623	7,747	9,952	2,205
Budget notes: 7.65%						
211-45500-122	PERA CONTRIBUTIONS	8,322	8,248	6,963	9,757	2,794
Budget notes: 7.5%						
211-45500-131	EMPLOYER PAID HEALTH INS	11,064	11,536	3,465	12,500	9,035
211-45500-152	WORKERS COMP BENEFITS	.00	.00	.00	.00	.00
211-45500-200	LIBRARY OFFICE SUPPLIES	1,179	1,032	843	2,500	1,657
211-45500-202	COPY MACHINE SUPPLIES	.00	.00	.00	.00	.00
211-45500-203	COMPUTER PRINTER SUPPLIES	31	.00	.00	.00	.00
211-45500-211	CLEANING & SANITARY SUPPLIES	324	399	650	400	250-
211-45500-220	PROGRAM SUPPLIES	1,865	2,514	3,420	3,000	420-
Budget notes: ~2022 Combined Summer & Winter Program Supplies						
211-45500-221	WINTER READING PROG EXPENSES	.00	352	.00	.00	.00
211-45500-310	OTHER CONTRACTED SERVICES	3,529	3,357	3,066	4,500	1,434
211-45500-321	TELEPHONE-LIBRARY	1,731	1,693	1,240	1,800	560
211-45500-322	POSTAGE-LIBRARY	131	132	72	250	178
211-45500-331	TRAVEL EXPENSES	41	328	.00	1,500	1,500
211-45500-350	PRINTING AND PUBLISHING	.00	215	.00	200	200
211-45500-360	INSURANCE	4,789	4,612	4,193	5,000	807
211-45500-381	UTILITIES-ELECTRIC	2,044	2,082	2,369	2,800	431
211-45500-382	UTILITIES-WATER/SEWER	336	369	308	400	92
211-45500-383	UTILITIES-GAS	713	890	777	1,200	423
211-45500-384	REFUSE DISPOSAL	120	120	90	120	30
211-45500-401	REPAIR/MAINT-BUILDINGS	2,861	12	303	400	97
211-45500-404	REPAIR/MAINT-EQUIPMENT	.00	.00	.00	.00	.00
211-45500-406	REPAIR/MAINT-COMPUTERS	5,799	4,145	4,920	4,145	775-
211-45500-414	LIMITED ACCESS LINE	16,084	17,531	13,991	22,500	8,509
211-45500-415	RENTALS-OTHER EQUIPMENT	1,350	72	54	120	66
Budget notes: Water Cooler						
211-45500-430	MISCELLANEOUS	.00	.00	.00	.00	.00
211-45500-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00
211-45500-433	DUES & MEMBERSHIPS	407	168	56	500	444
211-45500-434	LEGACY GRANT EXPENDITURES	.00	.00	.00	.00	.00
211-45500-504	BOOKS - GRANT FUNDED	1,231	1,500	7,638	.00	7,638-
211-45500-505	BOOKS,PERIODICALS,VIDEOS ETC	6,583	9,880	7,654	12,750	5,096
211-45500-506	PROCESSING MATERIALS	653	1,273	385	1,200	815
211-45500-520	C.O.-BUILDINGS-LIBRARY	.00	.00	.00	.00	.00
211-45500-570	OFFICE EQUIP. & FURNISHINGS	1,992	.00	.00	.00	.00
211-45500-575	C.O.-COMPUTER EQUIPMENT	.00	.00	.00	.00	.00
211-45500-580	C.O. OTHER EQUIPMENT	.00	.00	.00	.00	.00
211-45500-610	INTEREST EXPENSE	584	192	45	749	704
Total LIBRARY EXPENSES:		209,855	199,885	169,560	228,337	58,777
LIBRARY FUND Revenue Total:		232,060	242,024	147,120	238,994	91,874
LIBRARY FUND Expenditure Total:		209,855	199,885	169,560	228,337	58,777

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	01/22-09/22 Cur YTD Actual	2022 Cur Year Budget	2022 Cur Year Unexpended
	Net Total LIBRARY FUND:	22,205	42,139	22,439-	10,657	33,096
	Net Grand Totals:	22,205	42,139	22,439-	10,657	33,096

6:00 Public Meeting



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: November 23, 2022
RE: 2023 General Fund Budget and Levy

At 6:00 the City Council will hold a public meeting at which time the proposed budget and levy will be discussed and the final budget and levy will be determined.

As a point of clarification, in April of each year the City Council holds the Board of Appeal and Equalization meeting, at which time property owners can ask questions about their proposed property value and property classification. Questions about property value and property classification will need to wait until the Board of Appeal and Equalization meeting which will be held in April of 2023.

The items included for review and consideration by the City Council are the proposed resolution setting the 2023 levy, the memo that summarizes the 2023 general fund budget, and a copy of the proposed 2023 general fund budget.

The action for the City Council to consider at this meeting is as follows:

1. By motion, adopt the 2023 general fund budget.
2. By resolution, set the 2023 final levies. A copy of the levy resolution is included.

RESOLUTION 11-22-42

RESOLUTION MAKING FINAL GENERAL LEVIES FOR COLLECTION WITH REAL ESTATE TAXES PAYABLE IN THE CALENDAR YEAR 2023

BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota as follows:

1. It is hereby determined and declared that there shall be and there is hereby levied upon all taxable property within the City for the general purposes of the City, as provided by law, to be collected in the year 2023 as part of the general taxes due and payable in the year 2023 a direct ad valorem tax in the amount of \$2,257,010.00 as provided by State law to be levied and collected in the manner provided by law.
2. Be it also hereby determined and declared that there shall be and there is hereby levied upon taxable property within the City of La Crescent for public library service, a tax in the amount of \$181,269.00 to be collected in the year 2023, as authorized by Minnesota Statutes, Section 134.33 and 134.34.
3. It is hereby found, determined, and declared that the amounts set forth in a column at the right to be levied with taxes to be collected in the calendar year 2023, in conjunction with the various bonds issued and sinking funds described below:

FUND #	YEAR	DESCRIPTION	TO BE LEVIED FOR COLLECTION IN CALENDAR YEAR 2023
322	2015A	G.O. Refunding Bonds – Apple Blossom Acres	\$3,500.00
325	2016A	G.O. Refunding Rec. Fac. Bonds – Aquatic Center	\$199,900.00
327	2016A	G.O. Improvement Bonds – Oak St. Recon.	\$115,800.00
328	2017A	G.O. Equipment Certificates	\$120,500.00
329	2018A	G.O. Improvement Bonds – Streets/Veterans Park	\$148,500.00
330	2019A	G.O. Equipment Certificates – Fire Truck	\$48,800.00
331	2019B	G.O. Improvement Bonds – Street Recon.	\$30,600.00
332	2020A	G.O. Improvement Bonds – HTM	\$174,000.00
333	2020A	G.O. Bonds – Tax Abatement - Ice Arena	\$17,700.00
334	2022A	G.O. Imp. Bonds/Equip. Cert. & CIP Bonds	\$227,300.00
		TOTAL DEBT SERVICE LEVY	\$1,086,600.00

4. Total levy for the City of La Crescent for collection in 2023 is \$3,524,879.00.

ADOPTED this 28th day of November, 2022.

SIGNED:

Mayor

ATTEST:

City Administrator



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator
DATE: November 10, 2022
RE: Proposed 2023 General Fund Budget/Levy

Attached for review and consideration by the City Council is the proposed 2023 general fund budget and the adopted resolution that sets the preliminary levy.

By September 30, the City Council was required to do the following:

1. Adopt a resolution setting the preliminary levy.
2. Set the date for the public meeting at which time the proposed budget and levy will be discussed and the final budget and levy is determined. This is set for 6:00 p.m., on Monday, November 28, 2022. This is the second regular scheduled City Council meeting in November.

A couple of notes for the City Council to remember as part of the budget review and adoption process:

1. The City Council cannot adopt the 2023 general fund budget until after the public meeting in November.
2. Once the preliminary levy is set, the City Council has the discretion to lower the levy but the City Council cannot increase the preliminary levy.

The adopted 2023 preliminary levy resolution reflects a 5.4% increase. The final total City levy in 2022 was \$3,343,638, and the proposed total levy for 2023 is \$3,524,879.

For City Council information, in 2022 there have been, or are currently pending, a total of 20 new homes constructed. The total permit valuation in 2022 for these 20 new homes is approximately \$7,019,000. The total permit valuation for 2021 was approximately \$8,700,000.

Attached is a copy of the adopted preliminary levy resolution. The total City levy (pink), is a combination of the ad valorem tax levy (yellow), the library levy (orange), and the debt service levy (green).

Pages 1 -8 are the revenue portion of the budget. The expenditure portion of the budget starts on page 8 with the Council portion of the budget.

The following is a summary of the proposed 2023 general fund budget:

1. This is the ad valorem tax, and is the yellow figure from the preliminary levy resolution.
2. This is the City's local government aid for 2023.
3. This is a proposed transfer from one of the City's tax increment funds.
4. The proposed budget includes funding for expanding the hours and duties of the Community Development Director's position. Included in this is providing assistance to the City's Planning Commission while also coordinating planning activities related to the future connection to the Root River Trail System.
5. The proposed budget includes funds to begin converting files and records to an electronic format.
6. The proposed budget includes funds for the monthly payment for the purchase of the property at 322 South First Street.
7. The proposed budget does not include funds for a street reconstruction project. We are currently evaluating a street project for 2023, and would propose that if the project proceeds that the City Council approve a reimbursement resolution so that the costs associated with the 2023 street improvement project could be included in the 2024 street reconstruction bonds that will include the Walnut Street reconstruction project.
8. The proposed budget includes funds for a transfer to the ice arena fund, along with a set aside of funds for ongoing building maintenance at the ice arena.
9. The proposed budget includes funds for the preparation of an ADA Transition Plan which is one of the recommendations included in the update to the City's Comprehensive Park & Recreation Plan.
10. The proposed budget includes funds to remove the house that the City owns at 332 South First Street.
11. A copy of the proposed library budget is attached.

" Adopted Resolution "

RESOLUTION 09-22-30

RESOLUTION MAKING PRELIMINARY GENERAL LEVIES FOR
COLLECTION WITH REAL ESTATE TAXES PAYABLE IN THE
CALENDAR YEAR 2023

BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota as follows:

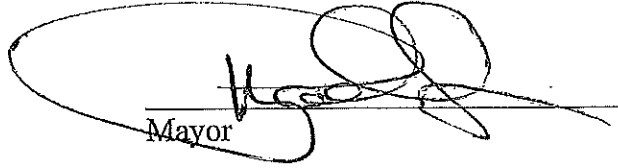
1. It is hereby determined and declared that there shall be and there is hereby levied upon all taxable property within the City for the general purposes of the City, as provided by law, to be collected in the year 2023 as part of the general taxes due and payable in the year 2023 a direct ad valorem tax in the amount of \$2,257,010.00 as provided by State law to be levied and collected in the manner provided by law.
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3. It is hereby found, determined, and declared that the amounts set forth in a column at the right to be levied with taxes to be collected in the calendar year 2023, in conjunction with the various bonds issued and sinking funds described below:

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328	2017A	G.O. Equipment Certificates	\$120,500.00
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330	2019A	G.O. Equipment Certificates – Fire Truck	\$48,800.00
331	2019B	G.O. Improvement Bonds – Street Recon.	\$30,600.00
332	2020A	G.O. Improvement Bonds – HTM	\$174,000.00
333	2020A	G.O. Bonds – Tax Abatement - Ice Arena	\$17,700.00
334	2022A	G.O. Imp. Bonds/Equip. Cert. & CIP Bonds	\$227,300.00
		TOTAL DEBT SERVICE LEVY	\$1,086,600.00

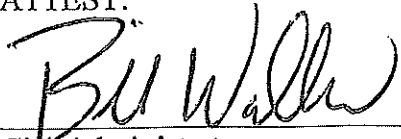
4. Total levy for the City of La Crescent for collection in 2023 is \$3,524,879.00.

ADOPTED this 26th day of September, 2022.

SIGNED:


Mayor

ATTEST:


City Administrator

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
GENERAL FUND							
TAXES							
101-31010	CURRENT AD VALOREM TAXES	2,023,932	1,923,667	1,107,643	2,060,738	953,095	2,257,010 #1
101-31011	REFUND TAX-ANNEXED-TWNSHP	4,756-	4,024-	.00	7,000-	7,000-	4,000-
101-31050	TAX ABATEMENT	.00	.00	.00	.00	.00	.00
101-31051	EXCESS TIF REVENUE REFUND	.00	.00	.00	.00	.00	.00
101-31410	LODGING TAX - HOTEL/MOTEL	1,739	2,894	1,821	2,000	179	3,000
101-31810	FRANCHISE FEES-CABLE TV	42,627	50,622	49,864	43,000	6,864-	50,000
101-31900	INT. ON DELINQUENT TAXES	271	2,220	109	300	191	300
Total TAXES:		2,063,813	1,975,378	1,159,437	2,099,038	939,601	2,306,310
LICENSES & PERMITS							
101-32110	LIQUOR/WINE - ON SALE	325	4,655	25	4,050	4,025	4,600
101-32111	LIQUOR OFF SALE	1,950	1,350	150	900	750	1,350
101-32112	BEER ON SALE	280	280	.00	280	280	280
101-32113	BEER OFF SALE	.00	.00	.00	900	900	.00
101-32115	SOFT DRINK LICENSE	.00	.00	.00	.00	.00	.00
101-32116	CIGARETTE LICENSE	180	135	45	180	135	180
101-32119	GARBAGE PICKUP PERMIT	2,000	2,000	.00	2,000	2,000	2,000
101-32160	MASSAGE LICENSE	1,000	800	.00	600	600	600
101-32162	ICE CREAM VENDER LICENSE	.00	.00	.00	.00	.00	.00
101-32210	BUILDING PERMITS (EXC SUR	43,706	67,769	43,398	35,000	8,398-	38,000
101-32211	EXCAVATION PERMITS	3,355	1,407	50	300	250	200
101-32212	PLUMBING PERMITS	2,955	3,760	2,205	1,500	705-	2,000
101-32213	FENCE PERMITS	315	390	250	255	5	255
101-32214	DEMOLITION PERMITS	.00	.00	.00	.00	.00	.00
101-32215	SIGN PERMIT	280	210	105	175	70	175
101-32216	FILL PERMITS	.00	.00	.00	.00	.00	.00
101-32217	CONDITIONAL USE PERMIT	650	.00	200	400	200	400

Account Number	Account Title	2020	2021	2022	2022	2022	2023
		Pri Year 2 Actual	Pri Year Actual	Cur YTD Actual	Current year Budget	Current YTD Remaining	Proposed Budget
101-32218	VARIANCE FEE	425	810	1,010	450	560	500
101-32219	MECHANICAL PERMIT	1,770	2,780	1,500	1,200	300	1,500
101-32220	GAS INSTALLERS LICENSE	1,260	1,170	225	1,200	975	1,200
101-32240	DOG MULTIPLE PET LICENSES	325	325	225	300	75	325
101-32241	DOG LICENSES	5,141	5,106	3,351	5,000	1,649	5,000
101-32242	CAT LICENSES	1,209	1,328	980	1,200	220	1,200
101-32243	CAT MULTIPLE PET LICENSES	175	225	150	200	50	200
101-32260	PEDDLERS PERMIT	.00	50	.00	100	100	.00
101-32261	FILING FEES	6	.00	.00	.00	.00	.00
101-32262	HAND GUN PERMITS	.00	.00	.00	.00	.00	.00
Total LICENSES & PERMITS:		67,307	94,549	53,869	56,190	2,321	59,965
INTERGOVERNMENTAL AID							
101-33124	FEDERAL FLOOD RELIEF AID	.00	.00	.00	.00	.00	.00
101-33125	FEDERAL GRANT-TRANSIT	.00	.00	.00	.00	.00	.00
101-33126	FEDERAL OJP VEST AID	2,219	.00	.00	.00	.00	.00
101-33159	FEDERAL OJP BODY-WORN CAME	.00	.00	.00	.00	.00	.00
101-33160	FEDERAL COPS GRANT FUNDS	31,244	.00	.00	.00	.00	.00
101-33161	FEDERAL CARES ACT FUNDS	342,882	283,014	274,790	.00	274,790	.00
101-33401	LOCAL GOVERNMENT AID	633,961	654,615	331,442	662,884	331,442	684,957
101-33402	MARKET VALUE HOMESTEAD CRE	.00	.00	.00	.00	.00	.00
101-33403	STATE MV CREDIT - AGRICULTURA	.00	.00	.00	.00	.00	.00
101-33404	STATE AID-MN DOT	.00	.00	.00	.00	.00	.00
101-33405	STATE AID-DISASTER CREDIT	.00	.00	.00	.00	.00	.00
101-33416	STATE AID-POLICE TRNG REIMB.	11,291	14,425	.00	11,000	11,000	11,000
101-33418	STATE AID FOR STREET MAINT.	62,901	57,179	65,588	62,000	3,588	63,000
Budget notes:							
25% of allotted MSA Funding							
101-33419	STATE AID FOR STREET CONST.	.00	.00	.00	.00	.00	.00
101-33420	STATE FIRE DEPT AID	40,457	41,802	.00	35,000	35,000	35,000

#2

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-33424	Pass-thru to Firefighters Relief Assoc. STATE FLOOD RELIEF AID	.00	.00	.00	.00	.00	.00
101-33425	STATE PERA AID	.00	.00	.00	.00	.00	.00
101-33427	STATE - MPO - WAGON WHEEL	.00	.00	.00	.00	.00	.00
101-33428	STATE POLICE AID & GRANTS	71,803	73,541	.00	65,000	65,000	70,000
101-33429	STATE OF MN-ELECTION FUNDING	4,153	.00	.00	.00	.00	.00
101-33430	STATE TRANSIT FUNDING	242,834	192,834	187,477	224,400	36,923	224,330
Budget notes:							
101-33432	Pass-thru to City of La Crosse - MTU STATE AID - WAGON WHEEL PROJ.	131,218	1,915,015	1,111,628	3,200,000	2,088,372	.00
Budget notes:							
101-33433	~2021 PHASE 3 - PEDESTRIAN BRIDGE ~2022 PHASE 3 - PEDESTRIAN BRIDGE STATE-MNDOT LANDSCAPE PARTN	.00	8,000	.00	8,000	8,000	8,000
101-33434	STATE GRANT-MN DOT PROJECT	.00	.00	.00	.00	.00	.00
101-33435	STATE AID-LOCAL PERFORMANCE	.00	.00	.00	.00	.00	.00
101-33436	STATE OF MN-DNR-WAGON WHEEL	.00	.00	.00	214,316	214,316	.00
Budget notes:							
101-33437	~2021 WAGON WHEEL PHASE 1 FINAL PAVING GRANT 75% ~2022 \$86,210 - WAGON WHEEL PHASE 1 FINAL PAVING GRANT 75% \$128,106 - WEST CHANNEL BOAT LANDING ROAD (see 101-43100-403 for expenses) STATE GRANT - MPCA	.00	790	.00	.00	.00	.00
Budget notes:							
101-33438	~2021 Alternative Landscaping Equipment Grant STATE GRANT-COMM. OF COMMER	.00	.00	.00	.00	.00	.00
101-33624	HO. CO. PD ASSISTANCE AID	3,049	2,481	.00	500	500	.00
101-33625	HO. CO. - SHIP GRANT FUNDING	1,749	8,077	4,978	.00	4,978	4,000
101-33626	HO. CO.-CONSTRUCTION PROJ AID	.00	.00	.00	.00	.00	.00
101-33640	ISD #300 AID - PEDESTRIAN XING	.00	.00	.00	.00	.00	.00
101-33641	GRANT-SO MN INITIATIVE FOUNDA	.00	.00	.00	.00	.00	.00
Total INTERGOVERNMENTAL AID:		1,579,760	3,251,773	1,975,903	4,483,100	2,507,197	1,100,287
PUBLIC CHARGES FOR SERVICE							
01-34102	RECORDING OF LEGAL INSTRU	46	838	92	.00	92	.00

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-34103	ZONING & SUBDIVISION FEES	1,035	950	200	200	.00	200
101-34105	SALE OF MAPS & PUBLICATIONS	14	.00	.00	.00	.00	.00
101-34110	PLAN CHECK FEES	16,867	23,135	14,466	16,000	1,534	15,000
101-34112	COPY & FAX CHARGES	.00	2	10	.00	10-	.00
101-34113	SITE PLANNING FEE	.00	.00	.00	.00	.00	.00
101-34114	ANNEXATION FILING FEE	.00	.00	.00	.00	.00	.00
101-34115	INVESTIGATION FEE-BLDG/ZNG	100	.00	.00	.00	.00	.00
101-34201	SPECIAL POLICE SERVICES	.00	1,728	204	300	96	500
101-34202	ISD#300 POLICE LIASON FUNDING	.00	.00	.00	.00	.00	.00
101-34203	ACCIDENT/DRIVING RECORDS/CD'	59	57	28	150	122	50
101-34204	FINGERPRINTING/BACKGRND FEE	5,655	3,920	2,145	5,000	2,855	4,000
101-34205	TRANSCRIPTION SERVICES	.00	.00	.00	.00	.00	.00
101-34206	POLICE NSF COLLECTION SERVIC	.00	56	.00	.00	.00	.00
101-34302	STREET & STREET SIGN REPAIRS	.00	22,145	.00	.00	.00	.00
101-34303	STREET SWEEPING	.00	2,955	.00	2,500	2,500	2,000
101-34304	SNOW REMOVAL	188	.00	400	.00	400-	.00
101-34305	VEHICLE IMPOUND	1,400	350	445	.00	445-	.00
101-34306	TRANSPORTATION PLAN REVENUE	.00	.00	.00	.00	.00	.00
101-34405	WEED CUTTING,CONTROL, MOW	470	968	300	200	100-	200
101-34409	BRUSH SITE USAGE FEE-TOWNHSI	2,000	2,000	.00	2,000	2,000	2,000
101-34718	POOL SOFT DRINK REBATE	.00	.00	.00	.00	.00	.00
101-34719	SWIMMING POOL ADMISSIONS	16,622	50,332	37,468	48,000	10,532	48,000
101-34720	POOL MEMBERSHIPS-FAMILY-CITY	253	24,721	24,080	26,000	1,920	24,000
101-34721	POOL MEMBERSHIPS-SINGLE-CITY	.00	2,676	3,808	2,750	1,058-	3,500
101-34722	CONCESSIONS - POOL	.00	19,323	20,414	20,000	414-	24,000
101-34723	SWIM POOL ID PICTURES	.00	.00	.00	.00	.00	.00
101-34724	BASEBALL PROGRAM - CITY	1,039	2,433	2,508	2,300	208-	2,300
101-34725	SOFTBALL PROGRAM - CITY	618	1,198	1,469	900	569-	1,300

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-34726	GYMNASTICS LESSONS - CITY	.00	.00	.00	.00	.00	.00
101-34727	SWIMMING LESSONS - CITY	6,160	15,120	11,100	12,000	900	12,000
101-34728	TENNIS LESSONS - CITY	2,040	2,510	2,640	2,000	640-	2,400
101-34729	TOWNSHIP FEES	17,102	17,628	.00	15,000	15,000	17,000
101-34731	GOLF LESSONS - CITY	800	1,990	1,730	800	930-	1,500
101-34732	BASKETBALL LESSONS - CITY	.00	1,360	1,890	1,000	890-	1,500
101-34733	VOLLEYBALL LESSONS - CITY	.00	1,200	1,180	1,000	180-	1,000
101-34734	YOUTH TRIATHLON ENTRY FEE	.00	.00	.00	.00	.00	.00
101-34736	BASEBALL PROGRAM - TOWNSHIP	397	599	636	600	36-	600
101-34737	SOFTBALL PROGRAM - TOWNSHIP	196	449	262	450	188	200
101-34738	GOLF LESSONS - TOWNSHIP	240	880	480	200	280-	350
101-34739	VOLLEYBALL LESSONS - TOWNSHI	.00	352	450	200	250-	350
101-34740	BASKETBALL LESSONS - TOWNSHI	.00	800	580	100	480-	500
101-34741	SWIMMING LESSONS - TOWNSHIP	1,890	6,169	4,970	3,500	1,470-	5,000
101-34742	POOL MEMB. - FAMILY - TOWNSHIP	.00	7,200	5,956	4,600	1,356-	5,000
101-34743	POOL MEMB. - SINGLE - TOWNSHIP	.00	669	828	600	228-	600
101-34744	TENNIS LESSONS - TOWNSHIP	560	760	520	500	20-	500
101-34745	BASEBALL PROGRAM - OTHER	131	421	473	400	73-	400
101-34746	SOFTBALL PROGRAM - OTHER	164	211	346	150	196-	200
101-34747	GOLF LESSONS - OTHER	450	945	915	400	515-	800
101-34748	VOLLEYBALL LESSONS-OTHER	.00	360	325	300	25-	300
101-34749	BASKETBALL LESSONS - OTHER	.00	315	630	300	330-	450
101-34750	SWIMMING LESSONS - OTHER	1,305	7,625	8,235	6,000	2,235-	7,500
101-34751	POOL MEMB. - FAMILY - OTHER	.00	6,878	5,773	6,500	727	5,500
101-34752	POOL MEMB. - SINGLE - OTHER	.00	1,432	1,179	1,200	21	1,000
101-34753	TENNIS LESSONS - OTHER	225	450	405	250	155-	350
101-34754	LOG ROLLING LESSONS - CITY	.00	520	560	400	160-	500
101-34755	LOG ROLLING LESSONS - TOWNSH	.00	200	160	40	120-	100

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-34756	LOG ROLLING LESSONS - OTHER	.00	.00	45	90	45	45
101-34757	SWIM TEAM - CITY	.00	711	1,095	800	295	800
101-34758	SWIM TEAM - TOWNSHIP	.00	524	346	400	54	300
101-34759	SWIM TEAM - OTHER	.00	84	168	100	68	100
101-34780	PARK USE FEES	674	2,569	2,740	2,000	740	2,500
101-34781	DONATIONS	.00	.00	.00	.00	.00	.00
101-34950	SEMINAR REGIST FEES-BLDG/ZNG	.00	.00	.00	.00	.00	.00
Total PUBLIC CHARGES FOR SERVICE:		78,698	240,717	164,655	188,180	23,525	196,395
FINES & FORFEITURES							
101-35101	COURT FINES	14,101	13,651	9,357	10,000	643	13,000
101-35102	PARKING FINES	110	40	20	.00	20	.00
101-35103	ADMINISTRATIVE COMPLAINT	.00	.00	.00	.00	.00	.00
101-35104	ANIMAL CONTROL PICKUP FEE	.00	.00	.00	.00	.00	.00
101-35105	ANIMAL CONTROL KENNEL BOA	.00	.00	.00	.00	.00	.00
101-35107	RESTITUTION-COURT ORDERED	.00	2,763	135	.00	135	.00
101-35108	PROSECUTION FEES	61	600	.00	.00	.00	.00
101-35200	FORFEITURES-POLICE DEPT	2,529	.00	.00	.00	.00	.00
Budget notes: MN Surplus Auction							
Total FINES & FORFEITURES:		16,802	17,053	9,512	10,000	488	13,000
SPECIAL ASSESSMENTS							
101-36101	SPECIAL ASSESSMENTS-ALLEYS&	1,713	1,765	.00	1,765	1,765	.00
101-36102	SPECIAL ASSMTS - INTEREST	104	432	31	100	69	.00
101-36103	SPECIAL ASSMTS-STORM WATER	.00	.00	.00	.00	.00	.00
101-36104	PAYMENT IN LIEU OF SPEC ASSMT	.00	9,000	.00	.00	.00	.00
101-36200	MISCELLANEOUS REVENUE	14,368	244	1,926	.00	1,926	.00
101-36201	UNCLAIMED PROPERTY	2,090	.00	219	.00	219	.00
101-36202	BAD CHECK CHARGE	.00	.00	.00	.00	.00	.00
101-36210	INTEREST ON INVESTMENTS	8,376	13,584	4,501	7,000	2,499	8,000

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-36211	MARKET VALUE ADJUSTMENT	.00	.00	.00	.00	.00	.00
101-36220	LAND LEASE PAYMENTS	3,830	3,945	.00	4,064	4,064	4,186
101-36221	RENTAL PROPERTY - HOUSE	.00	.00	.00	.00	.00	.00
101-36222	SOLAR RENTAL - MAINT/ANIMAL	150	150	.00	150	150	150
Budget notes:							
Annual Solar Equipment & Roof Rental							
101-36230	CONTRIB./DONATIONS-PRIVATE	23,597	33,292	1,310	.00	1,310-	.00
101-36232	WELLNESS INCENTIVE PROG-SSC	.00	.00	.00	.00	.00	.00
Budget notes:							
Pass-thru funding from Southeast Service Cooperative (see Expense Acct. 101-41400-210)							
101-36233	CONTRIBUTIONS EDA PROJECTS	.00	354	.00	.00	.00	.00
101-36234	GRANTS/REBATES-GREEN STEPS	.00	10,042	3,500	.00	3,500-	.00
Budget notes:							
~2021 \$10,042.19 - Xcel Energy Fleet Electrification Advisory Program							
101-36235	GRANT FUNDS-USTA	.00	.00	.00	.00	.00	.00
101-36236	NEIGHBORS NIGHT OUT DONATIO	583	2,375	1,625	2,000	375	2,000
101-36240	INSURANCE REBATE, DIVIDEN	9,288	22,161	.00	4,500	4,500	5,000
101-36241	INSURANCE REIMBURSEMENT	51	5,092	118	.00	118-	.00
101-36242	FEDERAL EXCISE TAX REFUND	360	352	.00	300	300	300
101-36243	CAPITAL CR.-ACE TELEPHONE	1,713	1,836	.00	1,500	1,500	1,500
Budget notes:							
Est. - Board meets last Wed. in October							
101-36244	SESQUECENTENIAL REVENUES	.00	.00	.00	.00	.00	.00
101-36330	GRANTS - PRIVATE - OTHER	.00	.00	.00	.00	.00	.00
Total SPECIAL ASSESSMENTS:		66,223	104,623	13,231	21,379	8,148	21,136
MISCELLANEOUS REVENUE							
101-37160	PENALTIES	.00	28	.00	.00	.00	.00
101-37325	DISPOSAL USAGE FEE-TWNSHP	.00	.00	.00	.00	.00	.00
101-37920	VENDING MACHINE REVENUE	.00	207	.00	.00	.00	.00
Total MISCELLANEOUS REVENUE:		.00	235	.00	.00	.00	.00

OTHER FINANCING SOURCES

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-39101	SALE OF GENERAL FIXED ASS	11,593	46,594	11,667	.00	11,667-	.00
101-39200	INTERFUND OPER. TRANSFERS	.00	.00	.00	.00	.00	.00
101-39201	TRANSFER FROM CAPITAL PROJ.	.00	.00	524,328	.00	524,328-	.00
101-39202	CONTRIBUTION FROM ENTERPR	.00	.00	.00	.00	.00	.00
101-39203	TRANSFER FROM SPEC REV FUND	.00	.00	.00	.00	.00	125,000
101-39204	TRANSFER FROM DEBT SERV.	.00	.00	.00	.00	.00	.00
101-39300	BOND PROCEEDS	.00	.00	.00	1,300,000	1,300,000	.00

Budget notes:

~2020 GO Imp. Street Reconstruction Bonds

~2022 GO Imp. Street Reconstruction Bonds

101-39301	NOTE PROCEEDS	.00	135,000	.00	.00	.00	.00
Total OTHER FINANCING SOURCES:		11,593	181,594	535,994	1,300,000	764,006	125,000

COUNCIL
COUNCIL

101-41100-101	WAGES & SALARIES-REGULAR	25,200	25,200	12,600	25,200	12,600	31,200
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Budget notes:

\$600/Month Mayor

\$500/Month Council

101-41100-119	TECHNOLOGY ALLOWANCE	750	750	750	750	.00	750
101-41100-121	FICA CONTRIBUTIONS	1,985	1,985	1,182	1,990	808	2,450

Budget notes:

7.65%

101-41100-122	PERA CONTRIBUTIONS	1,020	1,020	595	1,020	425	1,260
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Budget notes:

5%

101-41100-210	OPERATING SUPPLIES	267	.00	.00	500	500	500
101-41100-220	CITY BRANDING EXPENSES	562	.00	.00	.00	.00	.00
101-41100-300	PROFESSIONAL SERVICES	44,426	58,723	46,406	64,500	18,094	84,500

Budget notes:

~2020 \$3,500 Houston County Victim Services

\$16,000 Community Development Services

\$12,000 Sustainability Coord Services

\$7,140 Bluffland Coalition

~2021 \$3,500 Houston County Victim Services

\$16,000 Community Development Services

\$28,000 Sustainability Coord Services

\$2,040 Bluffland Coalition

~2022 \$3,500 Houston County Victim Services

\$16,000 Community Development Services

\$45,000 Sustainability Coord Services

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
~2023 \$3,500 Houston County Victim Services							
\$34,000 Community Development Services							
\$47,000 Sustainability Coord Services							
101-41100-310	OTHER CONTRACTED SERVICES	.00	.00	2,000	.00	2,000-	.00
101-41100-331	TRAVEL EXPENSE	.00	723	1,694	1,000	694-	1,500
101-41100-350	PRINTING & PUBLISHING	39	155	52	100	48	100
101-41100-360	INSURANCE	.00	.00	.00	.00	.00	.00
Budget notes:							
Workers' Comp							
101-41100-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
101-41100-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-41100-433	DUES AND SUBSCRIPTIONS	17,880	19,250	11,731	22,858	11,127	23,058
Budget notes:							
~2020 \$5,614 - LMC							
\$2,855 - LAPC - La Crosse County Treasurer							
\$1,600 - LADCO							
\$8,994 - GCMC - Dues Assmts							
\$530 - LMC-Storm Water Coalitlon							
\$40 - SEMLM							
\$20 - LMC Mayors Assoc. Dues							
\$225 - MN Public Transit							
\$100 - Parks & Trails Council							
\$4,022 - Discretionary							
~2021 \$5,700 - LMC							
\$2,800 - LAPC - La Crosse County Treasurer							
\$1,600 - LADCO							
\$9,202 - GCMC - Dues Assmts							
\$40 - SEMLM							
\$30 - LMC Mayors Assoc. Dues							
\$225 - MN Public Transit							
\$3,000 - Discretionary							
~2022 \$5,942 - LMC							
\$2,800 - LAPC - La Crosse County Treasurer							
\$1,600 - LADCO							
\$9,221 - GCMC - Dues Assmts							
\$40 - SEMLM							
\$30 - LMC Mayors Assoc. Dues							
\$225 - MN Public Transit							
\$3,000 - Discretionary							
~2023 \$350 Metro Watershed							
\$6,400 - LMC							
\$2,066 - LAPC - La Crosse County Treasurer							
\$9,572 - GCMC - Dues Assmts							
\$40 - SEMLM							
\$30 - LMC Mayors Assoc. Dues							
\$4,600 - Discretionary							
101-41100-490	DONATIONS TO OTHER PROG.	.00	.00	.00	.00	.00	.00

Budget notes:

Pass-Thru

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-41100-491	American Legion Donations 2% FIRE RELIEF ASSOC PYMT	40,457	41,802	.00	35,000	35,000	35,000
	Budget notes: Pass-Thru from State to Relief Association (see 101-33420)						
101-41100-492	TAX ABATEMENT PAYMENTS	7,187	3,594	.00	.00	.00	.00
	Budget notes: Walnut Street Properties						
101-41100-720	OPERATING TRANSFER	.00	.00	.00	.00	.00	.00
Total COUNCIL:		139,772	153,202	77,010	152,918	75,908	180,318
CITY CLERK							
101-41400-101	WAGES & SALARIES-REGULAR	125,008	125,497	79,340	147,600	68,260	153,504
101-41400-102	WAGES & SALARIES-OT	.00	.00	554	.00	554-	500
101-41400-111	SEVERANCE PAY-CLERK	.00	.00	.00	.00	.00	.00
101-41400-121	FICA CONTRIBUTIONS	9,140	9,208	6,369	11,290	4,921	11,780
	Budget notes: 7.65%						
101-41400-122	PERA CONTRIBUTIONS	8,363	8,763	5,817	11,070	5,253	11,550
	Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5% ~2023 - 7.5%						
101-41400-131	EMPLOYER PAID HEALTH INS.	14,730	23,155	13,759	24,000	10,241	21,300
101-41400-152	WC BENEFITS	.00	628	.00	1,000	1,000	1,000
101-41400-200	OFFICE SUPPLIES	7,545	5,456	6,051	5,000	1,051-	7,000
101-41400-210	WELLNESS INCENTIVE PROG-SSC	.00	.00	.00	.00	.00	.00
	Budget notes: Pass-thru funding from Southeast Service Cooperative (see Revenue Acct. 101-36232)						
101-41400-300	PROFESSIONAL SERVICES	10,364	9,438	6,869	9,000	2,131	9,000
101-41400-301	ACCTG & AUDITING SERVICES	16,584	16,984	.00	17,500	17,500	17,500
	Budget notes: Winona County Assmt. Fees Annual City Audit Fees						
101-41400-310	OTHER CONTRACTED SERVICES	8,098	7,929	5,469	9,000	3,531	21,300
	Budget notes: Computer Support Copy Mach. Maint ~2023 \$12,300 Document Management Services						

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Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-41400-321	TELEPHONE	4,663	4,993	2,798	4,800	2,002	5,000
101-41400-322	POSTAGE	1,324	1,992	1,060	1,500	440	1,600
101-41400-325	NEWSLETTER	133	130	.00	200	200	200
101-41400-331	TRAVEL EXPENSE	162	561	1,309	1,500	191	1,500
101-41400-350	PRINTING & PUBLISHING	593	778	225	600	375	600
101-41400-360	INSURANCE	115,001	125,574	80,946	118,000	37,054	120,000
101-41400-365	ACA TRP FEE	.00	.00	.00	.00	.00	.00
101-41400-404	REPAIR/MAINT-EQUIPMENT	.00	.00	.00	.00	.00	.00
101-41400-406	REPAIR/MAINT-COMPUTERS	.00	.00	.00	500	500	500
101-41400-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
101-41400-431	CASH OVER/SHORT	.00	50	.00	.00	.00	.00
101-41400-433	DUES AND SUBSCRIPTIONS	2,382	2,163	1,525	2,200	675	2,500
101-41400-437	PROPERTY TAX EXPENSE	1,776	6,794	1,006	3,000	1,994	2,100
101-41400-490	DONATIONS TO OTHER PROG.	.00	.00	.00	.00	.00	.00
Budget notes: Pass-Thru							
Total CITY CLERK:		325,866	350,093	213,098	367,760	154,662	388,434
ELECTIONS							
101-41410-101	WAGES & SALARIES-REGULAR	15,226	.00	.00	10,000	10,000	.00
101-41410-218	SAFETY EQUIPMENT & STRUCTUR	6,629	.00	.00	1,000	1,000	.00
101-41410-331	TRAVEL & TRAINING EXPENSE	2,242	.00	651	1,000	349	.00
Budget notes: Mileage & Meals							
101-41410-350	PRINTING & PUBLISHING	600	.00	213	600	387	.00
Budget notes: Ballots & Notices in Paper							
101-41410-430	MISCELLANEOUS	546	.00	3	600	597	.00
Budget notes: Meals							
Total ELECTIONS:		25,243	.00	867	13,200	12,333	.00
LEGAL SERVICES							
101-41600-304	LEGAL SERVICES-CITY CLERK	19,178	19,599	7,287	19,000	11,713	19,000

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-41600-305	LEGAL SERVICES-POLICE DEPT.	27,502	44,441	27,484	39,000	11,516	42,000
101-41600-306	LEGAL SERVICES-BLDG & ZONING	19,178	19,599	7,287	19,000	11,713	19,000
101-41600-308	LEGAL SERVICES-COUNCIL	19,178	20,004	7,287	19,000	11,713	19,000
Total LEGAL SERVICES:		85,037	103,642	49,346	96,000	46,654	99,000
CAPITAL OUTLAY							
101-41700-510	C.O.-LAND & LAND IMPROVEMENT	15,567	194,567	.00	.00	.00	.00
101-41700-520	C.O.-BLDGS & STRUCTURES	9,555	194,713	5,910	.00	5,910-	.00
Budget notes:							
~2020 AC Unit (1st of 2) - Animal Shelter - \$1,600							
101-41700-521	C.O.-SWIMMING POOL	.00	.00	.00	.00	.00	.00
101-41700-540	C.O.-HEAVY MACHINERY	.00	.00	.00	.00	.00	.00
101-41700-550	C.O.-MOTOR VEHICLES	692	.00	4,987	.00	4,987-	.00
101-41700-570	C.O.-OFFICE EQUIP & FURNISHING	.00	.00	2,525	.00	2,525-	.00
Budget notes:							
~2020 \$5,000 - Police Dept. Evidence Security and Storage							
101-41700-575	C.O.-COMPUTER EQUIPMENT	43,968	.00	5,055	.00	5,055-	.00
101-41700-576	C.O.-COMPUTER SOFTWARE	3,445	.00	.00	.00	.00	.00
101-41700-579	C.O.-RADIO/COMMUNICATION	.00	.00	.00	.00	.00	.00
101-41700-580	C.O.-OTHER EQUIPMENT	42,132	2,096	.00	.00	.00	.00
101-41700-602	CAPITAL LEASE PRINCIPAL	.00	20,782	14,938	25,810	10,872	26,794
Budget notes:							
~2022 VSC Note - 332 South 1st Street Property							
101-41700-612	LONG TERM OBLIGATION INT.	.00	3,928	2,359	3,843	1,484	2,858
Budget notes:							
~2022 VSC Note - 332 South 1st Street Property							
Total CAPITAL OUTLAY:		115,359	416,086	35,774	29,653	6,121-	29,652
CITY HALL							
101-41900-103	WAGES & SALARIES-PT	.00	.00	.00	.00	.00	.00
101-41900-121	FICA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
Budget notes:							
7.65%							
101-41900-122	PERA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
101-41900-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00

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Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-41900-211	CLEANING SUPPLIES	5,967	2,890	1,591	5,000	3,409	3,000
101-41900-218	SAFETY EQUIPMENT AND SUPPLIE	903	26	.00	250	250	250
101-41900-240	SMALL TOOLS & MINOR EQUIP.	18	.00	8	100	92	50
101-41900-310	CONTRACTED SERVICES	6,020	10,872	9,492	7,500	1,992-	10,000
Budget notes:							
101-41900-350	City Hall Cleaning & Pest Control Services PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00
101-41900-381	UTILITIES-ELECTRIC	5,135	6,214	4,164	6,200	2,036	7,800
101-41900-383	UTILITIES-GAS	2,179	2,398	1,933	2,500	567	4,000
101-41900-401	REPAIR/MAINT-BUILDINGS	16,348	607	3,927	3,000	927-	5,000
Budget notes:							
101-41900-404	~2020 - \$2,200 Police Dept card reader for back door REPAIR/MAINT-EQUIPMENT	.00	750	538	500	38-	750
101-41900-415	RENTALS-OTHER EQUIPMENT	479	479	835	500	335-	600
Budget notes:							
101-41900-430	Water Cooler MISCELLANEOUS	.00	49	.00	200	200	200
Total CITY HALL:		37,050	24,285	22,488	25,750	3,262	31,650
POLICE DEPARTMENT							
POLICE DEPARTMENT							
101-42100-101	WAGES & SALARIES-OFFICERS	595,583	600,422	304,427	620,000	315,573	644,800
101-42100-102	WAGES & SALARIES-OT	15,324	21,596	25,040	14,000	11,040-	20,000
101-42100-103	WAGES & SALARIES-PT	34,977	33,351	4,245	18,000	13,755	18,000
101-42100-104	WAGES-POLICE RESERVES	8,195	9,188	4,204	10,000	5,796	10,000
101-42100-105	WAGES & SALARIES-CLERICAL	46,369	47,118	26,040	48,400	22,360	61,400
101-42100-106	HOLIDAY PAY	19,204	19,290	.00	21,000	21,000	22,000
101-42100-111	SEVERANCE PAY-PD	.00	36,960	.00	.00	.00	.00
101-42100-112	AMMUNITION ALLOWANCE	3,051	3,171	1,555	5,000	3,445	6,000
101-42100-113	UNIFORM ALLOWANCE	6,200	11,977	9,041	6,200	2,841-	6,200
Budget notes:							
~2020 - 8 Officers @ \$775 each							
~2021 - 8 Officers @ \$775 each							
~2022 - 8 Officers @ \$775 each							
~2023 - 8 Officers @ \$775 each							

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-42100-115	GUN ALLOWANCE	.00	.00	.00	425	425	850
Budget notes:							
~2020 - 1 Gun @ \$425							
~2021 - 1 Gun @ \$425							
~2022 - 1 Gun @ \$425							
~2023 - 2 Guns @ \$425							
101-42100-121	FICA CONTRIBUTIONS	13,311	14,644	7,729	14,320	6,591	15,780
Budget notes:							
1.45% - Chief and Officers							
7.65% - Secretary & Reserves							
101-42100-122	PERA CONTRIBUTIONS	111,941	117,516	61,723	122,750	61,027	129,360
Budget notes:							
~2020 - 17.7% Chief & Police Officer's							
7.5% Clerical							
~2021 - 17.7% Chief & Police Officer's							
7.5% Clerical							
~2022 - 17.7% Chief & Police Officer's							
7.5% Clerical							
~2023 - 17.7% Chief & Police Officers							
- 7.5% Clerical							
101-42100-131	EMPLOYER PAID HEALTH INS.	92,676	90,665	56,114	98,780	42,666	46,800
101-42100-132	EMPLOYER PD PERA DISAB INS	.00	.00	.00	.00	.00	5,000
101-42100-142	UNEMPLOY COMP BENEFITS	.00	.00	148	.00	148	.00
101-42100-152	WORKERS COMP BENEFITS	1,394	2,456	.00	1,000	1,000	1,000
101-42100-200	OFFICE SUPPLIES	3,094	2,564	2,307	3,000	693	3,000
101-42100-207	NEIGHBORS NIGHT OUT EXPENSE	3,031	3,376	1,148	4,000	2,853	4,000
101-42100-210	OPERATING SUPPLIES	2,260	774	1,857	1,500	357	2,000
101-42100-212	MOTOR FUELS/LUBRICANTS	12,138	17,158	13,281	16,000	2,719	20,000
101-42100-217	UNIFORMS - POLICE RESERVES	2,323	1,122	1,171	2,000	829	2,000
101-42100-218	SAFETY EQUIPMENT	6,886	5,517	88	3,000	2,912	3,000
101-42100-240	SMALL TOOLS & MINOR EQUIPMEN	5	923	.00	1,000	1,000	500
101-42100-300	PROFESSIONAL SERVICES	2,877	1,336	1,136	2,000	864	2,000
101-42100-310	CONTRACTED SERVICES	16,615	21,177	9,276	22,000	12,724	23,400
Budget notes:							
Software Support & Managed Print Service							
101-42100-321	TELEPHONE	6,995	11,820	6,100	12,000	5,900	12,000
101-42100-322	POSTAGE	309	326	147	400	253	300

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-42100-331	TRAVEL EXPENSE	6,484	9,102	9,452	5,000	4,452	10,000
101-42100-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00
101-42100-404	REPAIR/MAINT-EQUIPMENT	2,812	4,804	861	2,000	1,139	3,000
101-42100-405	REPAIR/MAINT-VEHICLES	8,916	13,700	6,783	10,000	3,217	10,000
101-42100-406	REPAIRS/MAINT-COMPUTERS	120	736	.00	500	500	500
101-42100-415	RENTALS-OTHER EQUIPMENT	479	479	280	500	220	500
101-42100-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
101-42100-433	DUES AND SUBSCRIPTIONS	1,297	1,265	612	1,500	888	1,500
101-42100-580	POLICE - CAPITAL EQUIP.	.00	.00	.00	.00	.00	.00
Total POLICE DEPARTMENT:		1,024,866	1,104,533	554,762	1,066,275	511,513	1,084,890
FIRE DEPARTMENT							
101-42200-720	OPERATING TRANSFER	217,006	218,338	.00	243,600	243,600	253,344
Budget notes:							
City Share of Fire Dept. Budget							
Total FIRE DEPARTMENT:		217,006	218,338	.00	243,600	243,600	253,344
BUILDING/ZONING							
101-42400-101	WAGES & SALARIES-REGULAR	30,214	30,877	17,202	48,920	31,718	50,876
Budget notes:							
~2022 50% of New Position - 4 months							
101-42400-102	WAGES & SALARIES-OT	143	209	10	500	490	500
101-42400-103	WAGES & SALARIES-PT	2,850	2,050	.00	4,200	4,200	4,200
Budget notes:							
- Planning Commission Members \$50/meeting							
101-42400-111	SEVERANCE PAY-BLDG/ZONING	.00	.00	.00	.00	.00	.00
101-42400-119	TECHNOLOGY ALLOWANCE	1,000	1,000	125	1,000	875	1,000
101-42400-121	FICA CONTRIBUTIONS	2,585	2,592	1,419	4,180	2,761	4,328
Budget notes:							
7.65%							
101-42400-122	PERA CONTRIBUTIONS	1,940	2,006	1,193	3,710	2,517	3,853
Budget notes:							
~2020 - 7.5%							
~2021 - 7.5%							
~2022 - 7.5%							
~2023 - 7.5%							

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-42400-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00
101-42400-152	WORKERS COMP BENEFITS	.00	.00	.00	1,000	1,000	1,000
101-42400-200	OFFICE SUPPLIES	1,479	1,474	1,007	1,000	7-	1,000
101-42400-207	TRAINING & INSTRUCTIONAL COST	.00	.00	.00	.00	.00	.00
101-42400-212	MOTOR FUELS/LUBRICANTS	724	1,088	472	1,000	528	1,000
101-42400-217	UNIFORMS	.00	.00	.00	150	150	150
101-42400-220	GENERAL DEPARTMENT SUPPLIES	.00	.00	.00	.00	.00	.00
101-42400-240	SMALL TOOLS & MINOR EQUIP.	1,034	86	29	100	71	100
101-42400-300	PROFESSIONAL SERVICES	1,952	392	138	500	362	500
101-42400-303	ENGINEERING FEES	2,048	2,113	.00	1,000	1,000	1,000
101-42400-310	CONTRACTED SERVICES	5,814	8,734	4,673	6,600	1,927	6,900
Budget notes:							
~2021 \$2,500 - Permit Software Annual Fee							
\$1,800 - Computer Support							
\$1,300 - Managed Print Service							
\$400 - Misc. Services							
~2022 \$2,900 - Permit Software Annual Fee							
\$2,000 - Computer Support							
\$1,300 - Managed Print Service							
\$400 - Misc. Services							
~2023 \$3,100 Permit Software Annual Fee							
\$2,400 Computer Support & Duo Authentication							
\$1,400 Managed Print Service							
101-42400-311	PLANNING COMM. MTGS	.00	.00	.00	.00	.00	.00
101-42400-321	TELEPHONE	1,595	1,646	942	1,700	758	1,700
101-42400-322	POSTAGE	305	308	147	300	153	300
101-42400-331	TRAVEL EXPENSE	292	219	350	1,000	650	1,000
101-42400-350	PRINTING & PUBLISHING	861	389	267	750	483	750
101-42400-404	REPAIR/MAINT-EQUIPMENT	.00	.00	.00	.00	.00	.00
101-42400-405	REPAIR/MAINT-VEHICLES	997	209	37	1,000	963	1,000
101-42400-406	REPAIR/MAINT-COMPUTERS	.00	.00	.00	200	200	200
101-42400-409	SCDP - DEED GRANT EXPENSES	.00	.00	.00	.00	.00	.00
101-42400-433	DUES AND SUBSCRIPTIONS	1,474	210	145	1,000	855	1,000

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
Total BUILDING/ZONING:		57,306	55,602	28,155	79,810	51,655	82,357
EMERGENCY SERVICES							
101-42500-200	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00
101-42500-321	TELEPHONE	.00	.00	.00	.00	.00	.00
101-42500-322	POSTAGE	.00	.00	.00	.00	.00	.00
101-42500-331	TRAVEL & TRAINING EXPENSE	.00	.00	.00	.00	.00	.00
101-42500-403	2007 FLOOD EXPENSES	.00	.00	.00	.00	.00	.00
101-42500-404	REPAIR/MAINT-EQUIPMENT	1,179	1,312	1,433	2,000	567	2,000
Budget notes:							
101-42500-430	Sirens, Boat & UTV Repairs MISCELLANEOUS	.00	.00	.00	.00	.00	.00
Total EMERGENCY SERVICES:		1,179	1,312	1,433	2,000	567	2,000
ANIMAL CONTROL							
101-42700-210	OPERATING SUPPLIES	158	161	.00	200	200	200
101-42700-310	CONTRACTED SERVICES	6,000	6,000	700	7,500	6,800	7,500
101-42700-322	POSTAGE	122	44	58	250	192	250
Budget notes:							
101-42700-381	Animal Licensing Notices UTILITIES-ELECTRIC-ANIMAL	3,623	1,848	1,852	4,000	2,148	4,000
101-42700-382	UTILITIES-WATER/SEWER-ANIMAL	648	831	543	1,000	457	1,000
101-42700-383	GAS UTILITIES - ANIMAL SHELTER	934	1,071	784	1,200	416	1,400
101-42700-384	REFUSE DISPOSAL-ANIMAL SHELTER	890	890	519	1,100	581	1,100
101-42700-401	REPAIR/MAINT-BUILDINGS	5,451	421	721	5,000	4,279	3,000
101-42700-404	REPAIR/MAINT-EQUIPMENT	.00	1,249	.00	.00	.00	100
101-42700-520	C.O.-BLDGS & STRUCTURES-ANIM	.00	.00	.00	.00	.00	.00
Total ANIMAL CONTROL:		17,827	12,514	5,177	20,250	15,073	18,550
PUBLIC WORKS							
101-43050-101	WAGES & SALARIES-REGULAR	98,497	100,728	57,270	104,100	46,830	108,770
101-43050-102	WAGES & SALARIES-OT	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-43050-103	WAGES & SALARIES-PT-INTERNSHI	.00	.00	.00	.00	.00	.00
101-43050-111	SEVERANCE PAY-PUBLIC WORKS	.00	.00	.00	.00	.00	.00
101-43050-121	FICA CONTRIBUTIONS	7,411	7,688	4,643	7,960	3,317	8,320
Budget notes: 7.65%							
101-43050-122	PERA CONTRIBUTIONS	6,586	6,797	4,054	7,810	3,756	8,160
Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5% ~2023 - 7.5%							
101-43050-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00
101-43050-200	OFFICE SUPPLIES	84	361	20	200	180	200
101-43050-212	MOTOR FUELS/LUBRICANTS	259	382	244	500	256	500
101-43050-300	PROFESSIONAL SERVICES	45	.00	.00	.00	.00	.00
101-43050-310	CONTRACTED SERVICES	3,169	3,263	1,805	3,000	1,195	3,500
101-43050-321	TELEPHONE	1,188	1,218	657	1,200	543	1,200
101-43050-322	POSTAGE	218	220	132	200	68	230
101-43050-331	TRAVEL EXPENSE	212	804	111	1,000	889	1,000
101-43050-350	PRINTING & PUBLISHING	127	31	89	.00	89	100
101-43050-405	REPAIR/MAINT-VEHICLES	19	131	1,942	250	1,692	500
101-43050-433	DUES AND SUBSCRIPTIONS	167	171	35	175	140	180
Total PUBLIC WORKS:		117,982	121,793	71,001	126,395	55,394	132,660
STREETS & ALLEYS							
101-43100-101	WAGES & SALARIES-REGULAR	131,432	137,093	83,151	170,200	87,049	170,200
Budget notes: ~2022 50% of New Position							
101-43100-102	WAGES & SALARIES-OT	9,741	11,692	6,114	12,000	5,886	12,000
101-43100-103	WAGES & SALARIES-PT	16,995	15,769	5,527	17,000	11,473	17,000
101-43100-111	SEVERANCE PAY	.00	.00	.00	.00	.00	.00
101-43100-121	FICA CONTRIBUTIONS	11,703	12,345	7,711	15,240	7,529	15,240
Budget notes: 7.65%							

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-43100-122	PERA CONTRIBUTIONS	9,692	10,490	6,765	13,665	6,900	13,665
Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5% ~2023 - 7.5%							
101-43100-131	EMPLOYER PAID HEALTH INS	17,742	20,843	10,828	24,100	13,272	21,900
101-43100-142	UNEMPLOY COMP BENEFITS	.00	.00	.00	.00	.00	.00
101-43100-152	WORKERS COMP BENEFITS	.00	.00	.00	1,000	1,000	1,000
101-43100-200	OFFICE SUPPLIES	950	967	355	500	145	750
101-43100-211	CLEANING SUPPLIES	856	791	329	750	422	750
101-43100-212	MOTOR FUELS/LUBRICANTS	6,644	11,139	8,490	12,000	3,510	14,000
101-43100-217	UNIFORMS	1,323	1,925	1,069	1,500	431	1,500
101-43100-218	SAFETY EQUIPMENT	1,441	764	934	1,500	566	1,500
101-43100-220	SUPL, CR. ROCK,SALT,SAND,	13,902	7,651	14,092	30,000	15,908	20,000
101-43100-221	TREES	.00	.00	.00	.00	.00	.00
101-43100-224	STREET MAINTENACE MAT'LS	12,745	6,046	2,396	10,000	7,604	10,000
101-43100-225	LANDSCAPING MATERIALS	292	13,852	644	11,000	10,356	11,000
Budget notes: ~2020 - \$8,000 MN DOT Community Roadside Landscaping Partnership Program (see 101-33433) - \$2,200 mulch for flower beds ~2023 - \$8,000 MNDOT Landscaping Partnership - \$3,000 Landscaping Flower Beds & Trees							
101-43100-227	STORM DRAIN MAINTENANCE	25,309	92,087	7,565	15,000	7,435	15,000
101-43100-240	SMALL TOOLS & MINOR EQUIPMEN	2,395	3,347	3,336	2,500	836	3,000
101-43100-300	PROFESSIONAL SERVICES	698	436	203	400	197	500
101-43100-302	ENGINEERING FEES-ST AID STREE	1,692	466	.00	2,000	2,000	2,000
Budget notes: ~2020 - \$75,000 Wagon Wheel Project Phase 3 (see 101-33432)							
101-43100-303	ENGINEERING FEES	159,194	408,765	188,019	365,000	176,981	.00
Budget notes: ~2020 - \$12,000 ADA Transition Plan - \$50,000 Street Project ~2021 - \$425,000 Wagon Wheel Project Phase 3 (see 101-33432) ~2022 - \$200,000 Wagon Wheel Project Phase 3 (see 101-33432) - \$125,000 Local Street Project for 2022 - \$32,000 Boat Landing Road - \$8,000 Wagon Wheel Phase 4							

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-43100-310	CONTRACTED SERVICES	2,173	2,479	1,398	3,000	1,602	3,000
101-43100-321	TELEPHONE	1,107	1,253	934	2,000	1,066	2,000
Budget notes:							
~2021 \$1,400 - Wi-Fi Service added for new laptops							
\$1,200 - Regular Telephone Expenses							
101-43100-322	POSTAGE	.00	15	.00	.00	.00	.00
101-43100-331	TRAVEL EXPENSE	116	116	.00	500	500	300
101-43100-350	PRINTING & PUBLISHING	593	630	437	500	63	600
101-43100-365	INSURANCE DEDUCTIBLE	.00	.00	.00	1,000	1,000	1,000
101-43100-381	UTILITIES-ELECTRIC	74,171	78,211	52,904	78,900	25,996	75,000
101-43100-383	UTILITIES GAS	4,278	4,711	2,231	5,000	2,769	5,000
101-43100-384	REFUSE DISPOSAL	2,631	3,320	1,599	3,000	1,401	3,000
101-43100-401	REPAIR/MAINT-BUILDINGS	2,344	2,363	18,506	5,000	13,506	5,000
101-43100-402	REPAIR/MAINT-STRUCTURES	7,808	714	2,636	5,000	2,364	5,000
Budget notes:							
Street Lights							
101-43100-403	REPAIR/MAINT-STRTS/ALLEYS	40,993	1,422,094	1,389,657	4,129,606	2,739,949	10,000
Budget notes:							
~2020 - \$310,000 - 2020 Street Reconst. Project							
~2021 Phase 3 Wagon Wheel Project - Pedestrian Bridge \$3,000,000							
Phase 1 Wagon Wheel Project - Final Paving \$116,500							
Sidewalk Projects - \$10,000							
~2022 Phase 3 Wagon Wheel Project - Pedestrian Bridge \$3,000,000 (see 101-33432)							
Phase 1 Wagon Wheel Project - Final Paving \$116,500 (see 101-33436)							
2022 Street Project - \$875,000 (Bond & MSA Funds)							
West Channel Boat Landing Road - \$128,106 (see 101-33436)							
Sidewalk Projects - \$10,000							
101-43100-404	REPAIR/MAINT-EQUIPMENT	19,712	10,843	6,412	5,000	1,412	5,000
101-43100-405	REPAIR/MAINT-VEHICLES	17,872	11,730	7,467	10,000	2,533	12,000
101-43100-415	RENTALS-OTHER EQUIPMENT	3,979	1,579	2,172	1,500	672	3,000
101-43100-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
101-43100-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-43100-433	DUES AND SUBSCRIPTIONS	.00	.00	142	.00	142	150
101-43100-603	NOTE PAYABLE-PRINCIPAL-ST MN	.00	.00	.00	.00	.00	.00
Total STREETS & ALLEYS:		602,525	2,296,527	1,834,022	4,955,361	3,121,339	461,055

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Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
BRUSH SITE							
101-43200-102	WAGES & SALARIES-OT	347	323	281	300	20	300
101-43200-103	WAGES & SALARIES-PT	5,922	5,757	2,849	6,000	3,151	6,000
101-43200-121	FICA CONTRIBUTIONS	479	471	239	482	243	480
Budget notes: 7.65%							
101-43200-122	PERA CONTRIBUTIONS	470	461	235	473	238	470
Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5% ~2023 - 7.5%							
101-43200-312	CONTRACTED GRNDR/HAUL SERV.	984	1,576	.00	2,000	2,000	2,000
101-43200-321	TELEPHONE	436	444	255	450	195	450
101-43200-322	POSTAGE	.00	.00	.00	.00	.00	.00
101-43200-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00
101-43200-360	INSURANCE	.00	.00	.00	.00	.00	.00
101-43200-383	GAS UTILITIES	.00	.00	.00	.00	.00	.00
101-43200-401	REPAIR/MAINT-BUILDINGS	26	8	.00	100	100	200
Budget notes: ~2023 New A/C Unit							
101-43200-403	REPAIR & MAINT.-OTHER	532	.00	3	500	497	500
101-43200-404	REPAIR/MAINT-EQUIPMENT	.00	.00	.00	.00	.00	.00
101-43200-415	RENTAL - EQUIPMENT	500	.00	.00	.00	.00	.00
101-43200-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
Total BRUSH SITE:		9,695	9,039	3,861	10,305	6,444	10,400
RECREATION							
101-45100-101	WAGES & SALARIES-REGULAR	27,412	31,157	20,664	29,500	8,836	31,800
101-45100-102	WAGES & SALARIES-OT	11	171	334	200	134	250
101-45100-103	WAGES & SALARIES-PT-REC	.00	.00	1,333	.00	1,333	1,000
101-45100-111	SEVERANCE PAY-RECREATION	.00	.00	.00	.00	.00	.00
101-45100-121	FICA CONTRIBUTIONS	2,070	2,372	1,743	2,280	537	2,530
Budget notes: 7.65%							

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-45100-122	PERA CONTRIBUTIONS	916	972	632	1,010	378	1,130
Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5% ~2023 - 7.5%							
101-45100-131	EMPLOYER PAID HEALTH INS	1,631	1,966	996	2,030	1,034	2,060
101-45100-141	UNEMPL. COMP INSURANCE	.00	.00	.00	.00	.00	.00
101-45100-152	WORKER'S COMP. BENEFITS	.00	.00	.00	.00	.00	.00
101-45100-200	OFFICE SUPPLIES	.00	.00	19	.00	19-	.00
101-45100-207	INSTRUCTIONAL MATLS & SUP	.00	610	168	500	332	500
101-45100-211	CLEANING SUPPLIES	148	.00	151	150	1-	150
101-45100-217	UNIFORMS - T-SHIRTS	724	2,433	3,471	2,500	971-	3,500
101-45100-240	SMALL TOOLS/SAFETY EQUIP	.00	.00	144	150	6	150
101-45100-300	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	.00
Budget notes: CPR & Bloodborne Pathogen Training							
101-45100-310	CONTRACTED SERVICES	.00	.00	.00	.00	.00	.00
101-45100-321	TELEPHONE	.00	.00	.00	.00	.00	.00
101-45100-322	POSTAGE	.00	.00	.00	.00	.00	.00
101-45100-331	TRAVEL EXPENSE	.00	.00	.00	750	750	.00
Budget notes: ~2023 CPO Training/Recertification \$350/each							
101-45100-350	PRINTING AND PUBLISHING	77	864	357	750	393	750
101-45100-381	UTILITIES-ELECTRIC	462	463	309	750	441	750
Budget notes: Abnet Field Restrooms							
101-45100-383	UTILITIES- GAS	1,024	1,173	1,200	1,400	200	2,000
Budget notes: Abnet Field Restrooms							
101-45100-402	REPAIR/MAINT-STRUCTURES	5	16	234	.00	234-	250
101-45100-404	REPAIR/MAINT-EQUIPMENT	334	98	.00	250	250	250
101-45100-415	RENTALS-OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00
101-45100-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-45100-431	CASH OVER/SHORT	.00	.00	.00	.00	.00	.00
101-45100-433	DUES AND SUBSCRIPTIONS	.00	.00	.00	.00	.00	.00
101-45100-720	OPERATING TRANSFER	.00	40,000	.00	40,000	40,000	40,000

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Budget notes:

- ~2020 - Transfer to Arena \$25,000
- Transfer Set Aside Funds to Arena \$15,000
- ~2021 - Transfer to Arena \$25,000
- Transfer Set Aside Funds to Arena \$15,000
- ~2022 - Transfer to Arena \$25,000
- Transfer Set Aside Funds to Arena \$15,000
- ~2023 - Transfer to Arena \$25,000
- Transfer Set Aside Funds to Arena \$15,000

Total RECREATION:

34,815	82,295	31,755	82,220	50,465	87,070
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AQUATIC CENTER

101-45110-101	WAGES & SALARIES-REGULAR	.00	.00	59	.00	59-	.00
101-45110-102	WAGES & SALARIES-OT	2,815	8,168	3,496	10,000	6,504	8,000
101-45110-103	WAGES & SALARIES-PT	118,298	145,550	92,034	155,000	62,966	158,200
101-45110-113	UNIFORMS - SWIM SUITS	1,440	.00	.00	.00	.00	.00
101-45110-121	FICA CONTRIBUTIONS	9,376	11,760	7,313	12,650	5,337	12,710
101-45110-122	PERA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
101-45110-142	UNEMPLOYMENT BENEFITS	2,050	120	.00	.00	.00	.00
101-45110-152	WORKER'S COMP. BENEFITS	458	.00	.00	1,000	1,000	1,000
101-45110-200	OFFICE SUPPLIES	15	14	.00	500	500	100
101-45110-207	INSTRUCTIONAL MATLS & SUPPLIE	.00	423	.00	500	500	500
101-45110-211	CLEANING SUPPLIES	336	837	488	1,000	512	750
101-45110-214	KITCHEN SUPPLIES/PAPER PRODU	.00	4	89	600	511	250
101-45110-216	CHEMICALS	8,309	15,494	16,108	16,000	108-	20,000
101-45110-217	UNIFORMS	70	2,210	2,293	2,500	207	2,500
101-45110-218	SAFETY SUPPLIES	214	356	73	350	277	350
101-45110-240	SMALL TOOLS & MINOR EQUIPMEN	85	116	304	150	154-	200
101-45110-259	CONCESSION FOOD PURCHASES	.00	11,711	17,969	15,000	2,969-	20,000
101-45110-300	PROFESSIONAL SERVICES-POOL	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-45110-321	TELEPHONE	717	580	580	1,000	420	1,000
101-45110-322	POSTAGE	87	88	42	100	58	100
101-45110-331	TRAVEL & TRAINING EXPENSE	611	1,246	1,299	3,000	1,701	3,000
Budget notes: Lifeguard CPR & Bloodbourne Pathogin Training							
101-45110-350	PRINTING & PUBLISHING	89	232	18	500	482	500
101-45110-381	UTILITIES-ELECTRIC	6,208	2,600	4,802	7,000	2,198	7,000
101-45110-382	UTILITIES-WATER-POOL	154	322	.00	400	400	400
101-45110-383	UTILITIES-GAS	4,516	7,805	11,490	7,500	3,990-	14,000
101-45110-401	REPAIR/MAINT-BUILDINGS	5,347	1,098	1,950	1,000	950-	2,000
101-45110-402	REPAIR/MAINT-STRUCTURES	2,035	3,107	4,093	5,000	907	8,000
Budget notes: ~2023 Suction Grates - 6 sets of 2@ \$630							
101-45110-404	REPAIR/MAINT-EQUIPMENT	75	379	9,824	4,000	5,824-	5,000
Budget notes: ~2022 3 Starters - Installed							
101-45110-415	RENTALS-OTHER EQUIPMENT	413	.00	363	.00	363-	400
101-45110-431	CASH OVER/SHORT	.00	80	9-	.00	9	.00
101-45110-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-45110-433	DUES AND SUBSCRIPTIONS	805	905	905	1,000	95	1,000
Budget notes: MN Dept of Health - Concession Licensing MN Dept of Public Safety - Hazardous Chemical Fee							
Total AQUATIC CENTER:		164,522	215,206	175,585	245,750	70,165	266,960
PARKS							
101-45200-101	WAGES & SALARIES-REGULAR	44,272	45,697	26,839	45,700	18,861	51,500
101-45200-102	WAGES & SALARIES-OT	886	333	652	1,000	348	1,000
101-45200-103	WAGES & SALARIES-PT	16,995	15,769	12,384	17,000	4,616	22,000
101-45200-111	SEVERANCE PAY	.00	.00	.00	.00	.00	.00
101-45200-121	FICA CONTRIBUTIONS	4,683	4,660	3,168	4,873	1,705	5,700
Budget notes: 7.65%							
101-45200-122	PERA CONTRIBUTIONS	3,028	3,206	2,082	3,503	1,421	3,940
Budget notes: ~2020 - 7.5%							

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
~2021 - 7.5%							
~2022 - 7.5%							
~2023 - 7.5%							
101-45200-131	EMPLOYER PAID HEALTH INS	3,058	5,999	2,942	9,120	6,178	5,860
101-45200-142	UNEMPLOY COMP BENEFITS	.00	.00	.00	.00	.00	.00
101-45200-152	WORKERS COMP BENEFITS	.00	.00	.00	.00	.00	1,000
101-45200-211	CLEANING & SANITARY SUPPLIES	1,315	971	1,142	1,400	258	1,500
101-45200-212	MOTOR FUELS/LUBRICANTS	4,670	6,142	5,798	6,500	702	8,500
101-45200-216	CHEMICALS	1,250	1,882	872	2,000	1,128	2,000
101-45200-217	UNIFORMS - PARKS	.00	.00	532	.00	532-	500
101-45200-218	SAFETY EQUIPMENT	.00	105	.00	250	250	250
101-45200-220	REPAIR & MAINT. SUPPLIES	285	727	.00	1,000	1,000	1,000
101-45200-225	LANDSCAPING MATERIALS	16,476	31,956	24,764	19,300	5,464-	19,500
Budget notes:							
~2020 Mulch for Old Hickory Park and flower beds							
Pebbles for Veterans Park							
~2021 \$12,000 Veterans Park Trees 60 @ \$200 each							
\$3,000 Veterans Park Wildflowers							
\$1,500 General Maintenance - all parks							
~2022 \$10,000 Tree Planting Project 50 @ \$200 each							
\$3,000 Veterans Park Wildflowers							
\$4,800 Bark for 2nd 1/2 of Old Hickory Park							
\$1,500 General Maintenance - all parks							
~2023 \$10,000 Tree Planting							
\$3,000 Park Wildflowers							
\$5,000 Vets Park Playground Bark							
\$1,500 General Maintenance							
101-45200-240	SMALL TOOLS & MINOR EQUIPMEN	450	3,199	940	2,500	1,560	2,000
101-45200-300	PROFESSIONAL SERVICES	.00	20,480	35,322	25,000	10,322-	24,000
Budget notes:							
~2022 Park & Rec Plan Update							
~2023 2023 ADA Transition Plan							
101-45200-303	ENGINEERING FEES	2,056	5,298	2,005	2,500	495	2,500
101-45200-310	CONTRACTED SERVICES	.00	600	2,080	1,000	1,080-	1,000
101-45200-331	TRAINING & TRAVEL EXPENSE	29	55	9	250	241	100
101-45200-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00
101-45200-381	UTILITIES-ELECTRIC	1,220	1,469	1,247	1,500	253	1,600
101-45200-382	UTILITIES-WATER/SEWER	162	549	257	400	143	600

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-45200-383	UTILITIES-GAS	.00	.00	.00	.00	.00	.00
101-45200-384	REFUSE DISPOSAL	614	890	415	800	385	800
101-45200-401	REPAIR/MAINT-BUILDINGS	4,765	915	216	2,500	2,284	2,000
101-45200-402	REPAIR/MAINT-STRUCTURES	5,612	13,492	6,074	7,500	1,426	12,500
Budget notes: ~2023 \$10,000 Frank Kistler Park							
101-45200-404	REPAIR/MAINT-EQUIPMENT	4,670	8,075	4,222	5,000	778	5,000
101-45200-405	REPAIR/MAINT-VEHICLES	132	81	672	500	172	500
101-45200-415	RENTALS OTHER EQUIPMENT	14,435	1,569	838	5,000	4,162	2,500
Budget notes: Portable Toilets							
101-45200-437	PROPERTY TAX EXPENSE	.00	.00	.00	.00	.00	.00
Total PARKS:		131,063	174,116	135,473	166,096	30,623	179,350
LIBRARY LEVY							
101-45500-720	OPERATING TRANSFER	.00	.00	.00	175,990	175,990	181,269
Budget notes: City Levy for Library							
Total LIBRARY LEVY:		.00	.00	.00	175,990	175,990	181,269
URBAN REDEVELOPMENT & HOUSING							
101-46300-401	BUILDING DEMOLITION	.00	31,850	.00	.00	.00	30,000
Budget notes: ~2023 Demo 332 S 1st Street							
Total URBAN REDEVELOPMENT & HOUSING:		.00	31,850	.00	.00	.00	30,000
SPECIAL ASSESSMENTS							
SPECIAL ASSESSMENTS							
101-47000-602	SPECIAL ASSESSMENT - PRINCIPA	4,466	4,689	2,462	4,924	2,462	4,924
Budget notes: ~2021 2018 Veterans Park Parking Lot							
101-47000-612	SPECIAL ASSESSMENT INTEREST	9,937	9,714	4,740	9,480	4,740	9,480
Budget notes: ~2021 2018 Veterans Park Parking Lot							
Total SPECIAL ASSESSMENTS:		14,403	14,403	7,202	14,404	7,202	14,404
OTHER FINANCING USES							
OTHER FINANCING USES							

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Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	2022 Cur YTD Actual	2022 Current year Budget	2022 Current YTD Remaining	2023 Proposed Budget
101-49300-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-49300-610	MARKET VALUE ADJUSTMENT	.00	.00	.00	.00	.00	.00
101-49300-720	OPERATING TRANSFER	2,089	.00	.00	.00	.00	.00
Total OTHER FINANCING USES:		2,089	.00	.00	.00	.00	.00
TRANSIT SERVICES							
101-49800-310	CONTRACTED TRANSIT SERV.	64,393	64,393	32,197	64,400	32,204	64,400
101-49800-311	MTU STATE TRANSIT FUNDS	242,834	192,834	187,477	224,400	36,923	224,330
Budget notes:							
Pass - thru to La Crosse MTU							
101-49800-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00
101-49800-402	REPAIR/MAINT-BUS SHELTERS	.00	.00	.00	.00	.00	.00
101-49800-405	REPAIR/MAINT-VEHICLES	19	.00	19	20	1	.00
Budget notes:							
Reserve							
01-49800-810	REFUND MN DOT PER AUDIT	.00	.00	.00	.00	.00	.00
Total TRANSIT SERVICES:		307,246	257,227	219,693	288,820	69,128	288,730
GENERAL FUND Revenue Total:		3,884,197	5,865,922	3,912,602	8,157,887	4,245,285	3,822,093
GENERAL FUND Expenditure Total:		3,430,851	5,642,062	3,466,701	8,162,557	4,695,856	3,822,093
Net Total GENERAL FUND:		453,345	223,860	445,901	4,670-	450,571-	.00
Net Grand Totals:		453,345	223,860	445,901	4,670-	450,571-	.00

LACRESCENT PUBLIC LIBRARY 2023 PROPOSED BUDGET - Option B

	2020	2020	2021	2021	2022	2022	2023
	Approved	Spent (FY)	Approved	Spent (FY)	Approved	Spent (6/30)	Proposed
45500 LIBRARY							
101 WAGES - FULL TIME	89,252.00	96,760.00	85,937.00	90,309.00	92,248.00	49,721	97,989.00
102 OVERTIME PAY		22.00		23.00			
103 PART-TIME LIBRARY AIDES	29,089.00	29,911.00	30,228.00	28,279.00	37,846.00	15,941	38,306.00
121 EMPLOYER FICA EXPENSE - 7.65%	9,053.00	9,422.00	8,887.00	8,623.00	9,952.00	5,187	10,427.00
122 PERA CONTRIBUTIONS - 7.5%	8,876.00	8,322.00	8,552.00	8,248.00	9,757.00	4,642	10,223.00
131 EMPLOYER PAID HEALTH INS	40,824.00	11,064.00	20,412.00	11,536.00	12,500.00	2,339	12,875.00
200 LIBRARY OFFICE SUPPLIES	1,949.00	1,179.00	2,200.00	1,032.00	2,400.00	578	2,000.00
202 COPY MACHINE SUPPLIES							
203 COMPUTER PRINTER SUPPLIES	700.00	31.00	700.00	0.00	100.00	0	100.00
211 CLEANING & SANITARY SUPPLIES	300.00	324.00	600.00	399.00	400.00	516	800.00
220 PROGRAMMING SUPPLIES	2,680.00	1,865.00	2,800.00	2,514.00	3,000.00	2,341	3,000.00
221 WINTER READING PROGRAM SUPPLIES				352.00			
310 OTHER CONTRACTED SERVICES	4,500.00	3,529.00	4,500.00	3,357.00	4,500.00	2,316	4,600.00
321 TELEPHONE-LIBRARY	1,600.00	1,731.00	1,800.00	1,693.00	1,800.00	817	1,800.00
322 POSTAGE-LIBRARY	300.00	131.00	300.00	132.00	250.00	45	250.00
331 TRAVEL EXPENSES	500.00	41.00	500.00	328.00	1,500.00	0	1,500.00
350 PRINTING AND PUBLISHING	300.00	0.00	300.00	215.00	200.00	0	200.00
360 INSURANCE AND BONDS	4,150.00	4,789.00	4,250.00	4,612.00	5,000.00	2,681	5,800.00
381 UTILITIES - ELECTRIC	3,300.00	2,044.00	3,300.00	2,082.00	2,800.00	1,440	2,900.00
382 UTILITIES - WATER/SEWER	400.00	336.00	400.00	369.00	400.00	195	400.00
383 UTILITIES - GAS	900.00	713.00	1,200.00	890.00	1,200.00	711	1,000.00
384 REFUSE DISPOSAL	120.00	120.00	120.00	120.00	120.00	60	120.00
401 REPAIR/MAINT-BUILDINGS	400.00	2,861.00	400.00	12.00	400.00	287	600.00
404 REPAIR/MAINT-EQUIPMENT	0.00						
406 COMPUTER EXPENSES-LIBRARY (leasing)	4,145.00	5,799.00	4,145.00	4,145.00	4,145.00	4,920	4,920.00
414 LIMITED ACCESS LINE	17,338.00	16,084.00	25,000.00	17,531.00	22,500.00	10,147	22,500.00
415 RENTALS-OTHER EQUIPMENT	120.00	1,350.00	120.00	72.00	120.00	36	120.00
430 MISCELLANEOUS							
434 LEGACY GRANT EXPENDITURES							
433 DUES & MEMBERSHIPS	195.00	407.00	195.00	168.00	500.00	6	400.00
503 BOOKS PURCHASED CONTRIBUTION						4,297	
504 BOOKS - GRANT FUNDED		1,231.00		1,500.00			
505 BOOKS, PERIODICALS	4,613.00	6,583.00	11,000.00	9,880.00	12,750.00	5,472	12,750.00
506 PROCESSING MATERIALS	1,000.00	653.00	1,200.00	1,273.00	1,200.00	304	1,200.00
570 OFFICE EQUIPMENT, FURNISH		1,992.00					

575	C.O. - COMPUTER EQUIPMENT							
580	CAP IMPROVEMENT ITEMS							400.00
610	INTEREST EXPENSE	749.00	584.00	1,480.00	371.00	749.00	63	15,000.00
	GENERAL FUND	5,000.00		10,000.00		10,000.00		
	TOTAL FUND 211 LIBRARY	232,353.00	209,878.00	230,526.00	200,065.00	238,337.00		252,180.00

Option B

REVENUES

	2020	2021	2022	2023	Notes
	APPROVED	APPROVED	APPROVED	PROPOSED	
31013 LIBRARY TAX REVENUE - CITY LEVY	\$164,301.00	\$170,873.00	\$175,990.00	\$181,269.00	*3% increase
31014 HOUSTON COUNTY LEVY	\$43,457.00	\$44,109.00	\$47,109.00	\$48,051.18	*2% increase
34761 SELCO ILL REIMBURSEMENT					
33620 WINONA COUNTY FUNDING	\$3,022.00	\$3,113.00	\$3,022.00	\$3,022.00	
33621 HOUSTON COUNTY ARPA ALLOCATION				\$6,000.00	
34762 COPY MACHINE REVENUE	\$500.00	\$500.00	\$1,100.00	\$1,100.00	
34763 COMPUTER PRINTER/FAX REVENUE	\$500.00	\$500.00	\$0.00		
35103 FINES	\$2,000.00	\$1,000.00	\$200.00	\$200.00	
36200 MISCELLANEOUS INCOME					
36210 INTEREST ON INVESTMENTS					
36230 CONTRIBUTIONS	\$12,000.00	\$4,000.00	\$5,000.00	\$6,000.00	
36232 SUMMER SPONSORS	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	
36237 WINTER SPONSORS					
36238 LEGACY GRANT FUNDS					
39200 FRIENDS OF LIBRARY COMPUTER LEASING	\$2,073.00	\$2,073.00	\$2,073.00	\$2,460.00	
39202 LACRESCENT TOWNSHIP DONATION	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	

\$232,353.00 \$230,668.00 \$238,994.00 \$252,602.18



August 1, 2022

Dear Minnesota City Clerks,

Thank you for your commitment to ensuring your city's residents have access to public library services. The attached documentation provides your city's state-certified level of library support for 2023. Minnesota Statutes, sections [134.34](#) and [275.761](#) establish the amount at 90% of the state-certified level of support set in 2011.

Please be advised that should a city fall below its state-certified level of library support, Minnesota Statutes, section 134.34, subdivision 4 requires removal of the city from State Library Services' funding formulas. This would greatly reduce the breadth and depth of library services available to the city's residents.

Thank you again for your continued support of Minnesota's libraries. Together, we can ensure that all Minnesota residents benefit from quality library services.

Sincerely,

A handwritten signature in black ink, appearing to read 'Hannah Buckland'.

Hannah Buckland
State Library Program Specialist



July 2022

CERTIFICATION OF MINIMUM LOCAL SUPPORT REQUIREMENT: 2023

This is to certify the 2023 minimum level of financial support to be provided for operating expenses for public library services and participation in the regional public library system programs pursuant to *Minnesota Statutes*, Chapter 134.34 for the city of:

La Crescent

The state-certified level of library support for 2023 is: **\$100,723**

This amount represents the equivalent of 90% of the official 2011 state-certified level of library support.

Annual Report 2021

LA CRESCENT PUBLIC LIBRARY

2021 Public Usage

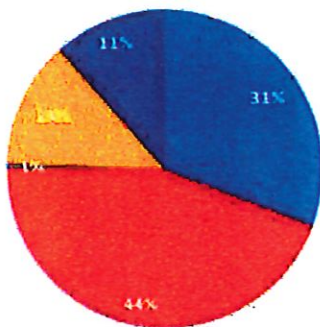
31,470 In-Person Visits
2,215 No-Contact Pickup Appts
1,279 Public Computer Sessions
31,196 Physical Item Checkouts

2021 Virtual Usage

85,120 Website Visits
1,260 Wifi Sessions
9,948 Ebook & E-Audio Checkouts

2021 ITEM CHECKOUTS

Children's 31% Adult 44% Other 1% Ebooks 13% E-Audiobooks 11%



Total Programs Provided: 117

In Person Programs

Children 60, Young Adult 1, Adult 17

Virtual Programs

Children 77, Young Adult 11, Adult 29

Total Program Attendance: 1,229

Looking Ahead for 2022

Storytime & Craft Tuesday & Saturday

Senior Social Hour

Chapter Club Wednesday

Makerspace Thursday

Book Club Monthly

Teen Crafts Monthly

Legacy Programming



#3.1



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: November 18, 2022
RE: Wieser Pavilion Bids

The following bid was received for the Wieser Park Pavilion Improvement Project:

- Wieser Brothers General Contractors - \$622,500.00, with an in-kind donation of \$226,300.00

We are suggesting that the City Council approve an extension of the time frame for approval of the bid by an additional 60 days. The contractor is agreeable with the time extension.

The sponsors of the project are proposing a modification to the plans for the pavilion that will include the installation of overhead doors in the openings and heat so that the facility will have the option to operate year round. The additional 60 days will allow the contractor time to make modifications to the project plans and specifications and obtain the necessary building approvals that are required for the project to proceed.

3.2

RESOLUTION NO. 11-22-40

**RESOLUTION ACCEPTING DONATIONS MADE TO THE
CITY OF LA CRESCENT IN NOVEMBER 2022**

WHEREAS, the City of La Crescent ("La Crescent") is required by Minn. Stat. § 465.03 to accept donations by Resolution;

WHEREAS, the following donations were made to La Crescent in the month of November, 2022:

1. Wieser Law Office, P.C. consisting of Kelly M. Iverson and Al "Skip" Wieser, III wish to donate \$5,000.00 in memory of Karen Wieser to Wieser Memorial Park Improvement Project to be used for the specific purpose of improvements to the park shelter and bathroom facilities.

WHEREAS, La Crescent agrees to accept the donations for Wieser Memorial Park subject to the conditions identified above.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above for Wieser Memorial Park subject to the conditions identified above.

ADOPTED this 28th day of November, 2022.

SIGNED:

Mayor

ATTEST:

City Administrator

RESOLUTION NO. 11-22-41

**RESOLUTION ACCEPTING DONATIONS MADE TO THE
CITY OF LA CRESCENT IN NOVEMBER 2022**

WHEREAS, the City of La Crescent ("La Crescent") is required by Minn. Stat. § 465.03 to accept donations by Resolution;

WHEREAS, the following donations were made to La Crescent in the month of November, 2022 to the Wieser Memorial Park Improvement Project to be used for the specific purpose of improvements to the park shelter and bathroom facilities:

1. Eunice Dahlen wishes to donate \$20,000.00
2. Ruth Berns wishes to donate \$20,000.00
3. Linda Wieser wishes to donate \$100.00
4. Tim and Rochelle Rindahl wish to donate \$150.00
5. Duane and Rochelle Undeland wish to donate \$3,000.00
6. Tom Wieser wishes to donate \$1,000.00
7. Aaron and Kathleen Undeland wish to donate \$2,000.00
8. Acentek wishes to donate \$5,000.00
9. MiEnergy wishes to donate \$500.00
10. Ben and Emily Wieser wish to donate \$20,000.00
11. Terry and Lisa Beron Wish to donate \$600.00
12. Carolyn and Matthew McCormick wish to donate \$750.00
13. Mark and Jennifer Smith wish to donate \$1,000.00
14. Max and Hanna Wieser wish to donate \$1,000.00
15. Gabe and Courtney Wieser wish to donate \$1,000.00
16. Missy and Jonathan Atkinson wish to donate \$1,000.00
17. Rebecca McCormick wishes to donate \$100.00
18. Warren and Patricia Undeland wish to donate \$10,000.00
19. Heidi and Joe Thesing wish to donate \$500.00
20. Jill Zifko wishes to donate \$100.00

21. Erin McCormick and Mark Pooley wish to donate \$100.00

22. Alex Wieser wishes to donate \$500.00

23. Bridget and Jonathan Wieser wish to donate \$50.00

24. Shawn and Robin Wieser wish to donate \$500.00

25. Jennifer and Tony Jenkins wish to donate \$50.00

26. An Anonymous donor wishes to donate \$1,605.98

27. An Anonymous donor wishes to donate \$2,034.39

28. New Albin Savings Bank wishes to donate \$1,000.00

WHEREAS, La Crescent agrees to accept the donations for Wieser Memorial Park subject to the conditions identified above.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above for Wieser Memorial Park subject to the conditions identified above.

ADOPTED this 28th day of November, 2022.

SIGNED:

Mayor

ATTEST:

City Administrator

Agenda Request Form

#3.3

DATE SUBMITTED: November 13, 2022 (online)

SUBMITTED BY: Gregory Watson

ISSUE: Stoney Point Property should become a
La Crescent City Park

ATTACHMENTS:

JUSTIFICATION: currently utilized by Residents as a park; computer
plan treats it like a park; being a park will help it from being
developed; confusion exists as to whether it is a park or not

ACTION REQUESTED:

Declare Stoney Point property as a La Crescent City
Park.

REVIEWED BY: ☐ City Clerk/ Admin. ☐ City Attorney ☐ Bldg. Insp.
☐ Finance Director ☐ Public Works ☐ City Engineer

RECOMMENDATION:

- For an item to be placed on the agenda, all Agenda Request Forms must be submitted to the City Administrator no later than Noon on the Wednesday preceding the City Council Meeting. The City shall have the discretion to determine if the request will be heard at a City Council Meeting.
- Individuals wishing to address the City Council at a meeting need to complete the Agenda Request Form and return the form to the City Administrator by 5:15 p.m. the day of the meeting.

#3.4

CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager



November 22, 2022

Honorable Mayor and City Council Members

City Administrator Bill Waller

RE: Body Worn Camera (BWC)
Mandatory Biennial Independent Audit Report

Attached is an independent audit of the La Crescent Police Department's Body Worn Camera (BWC) system as required by Minnesota Data Practices State Statute.

MN State Statute 13.825.9 states the following:

Biennial audit. (a) A law enforcement agency must maintain records showing the date and time portable recording system data were collected and the applicable classification of the data. The law enforcement agency shall arrange for an independent, biennial audit of the data to determine whether data are appropriately classified according to this section, how the data are used, and whether the data are destroyed as required under this section, and to verify compliance with subdivisions 7 and 8. If the governing body with jurisdiction over the budget of the agency determines that the agency is not complying with this section or other applicable law, the governing body may order additional independent audits. Data in the records required under this paragraph are classified as provided in subdivision 2.

(b) The results of the audit are public, except for data that are otherwise classified under law. The governing body with jurisdiction over the budget of the law enforcement agency shall review the results of the audit. If the governing body determines that there is a pattern of substantial noncompliance with this section, the governing body must order that operation of all portable recording systems be suspended until the governing body has authorized the agency to reinstate their use. An order of suspension under this paragraph may only be made following review of the results of the audit and review of the applicable provisions of this chapter, and after providing the agency and members of the public a reasonable opportunity to respond to the audit's findings in a public meeting.

(c) A report summarizing the results of each audit must be provided to the governing body with jurisdiction over the budget of the law enforcement agency, to the Legislative Commission on Data Practices and Personal Data Privacy, and to the chairs and ranking minority members of the committees of the house of representatives and the senate with jurisdiction over data practices and public safety issues no later than 60 days following completion of the audit.

CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager

I am pleased to report the La Crescent Police Department's BWC program was in compliance, with one discussion topic related to Portable Recording System Data (BWC Video) currently being retained and data being deleted. Any BWC Video not pertinent to a specific case must be destroyed after 90 days have elapsed.

The BWC software program (WatchGuard) automatically deletes inactive BWC Video after 90 days. The department at times needs to bypass this automatic deletion for active cases and for other mandatory BWC Video retention periods, specified by state statute. For these active cases, they are saved in a separate drive for reasons related to retention and server space management. The department is working on ways to refine its retention and deletion protocols of these cases that ultimately will go inactive.

It is mandated a copy of the report be presented to La Crescent City Council and further reported to the Minnesota Legislative Commission on Data Practices and Personal Data Privacy within 60 days of completion.

Respectfully,

A handwritten signature in black ink, appearing to read 'L. Ahlschlager', with a stylized flourish at the end.

Luke M. Ahlschlager

Chief of Police

INDEPENDENT BODY WORN CAMERA AUDIT REPORT

Chief Luke Ahlschlager
La Crescent Police Department
315 Main St.
La Crescent, MN 55947

Dear Chief Ahlschlager:

An independent audit of the La Crescent Police Department's Portable Recording System/Body Worn Cameras (BWCs) was conducted on November 5, 2022. The objective of the audit was to verify La Crescent Police Department's compliance with Minnesota Statutes §§13.825 and 626.8473.

Data elements this audit includes:

Minnesota Statute §13.825

- Data Classification
- Retention of Data
- Access by Data Subjects
- Inventory of Portable Recording System Technology
- Use of Agency-Issued Portable Recording Systems
- Authorization to Access Data
- Sharing Among Agencies

Minnesota Statute §626.8473

- Public Comment
- Body-worn Camera Policy

The La Crescent Police Department is located in Houston and Winona Counties, Minnesota and employs eleven (11) peace officers. The La Crescent Police Department utilizes WatchGuard Vista body-worn cameras and software and stores the BWC data on a stand-alone computer and on a secured external hard drive.

Audit Requirement: Data Classification

Determine that the data collected by BWCs are appropriately classified.

BWC data is presumptively private. All data collected by the La Crescent Police Department during the time period January 1, 2021, through November 5, 2022, is classified as private or nonpublic data. The La Crescent Police Department had no instances of the discharge of a firearm by a peace officer in the course of duty or the use of force by a peace officer that resulted in substantial bodily harm. The La Crescent Police Department received one request from a data subject to make BWC data public. The case involved juveniles and the requested party was allowed to see their own juvenile and the rest of the parties were redacted. This information was

documented in the case file of the incident. No court orders to make BWC data public had been received by the La Crescent Police Department in that time frame.

No discrepancies noted in this requirement.

Audit Requirement: Retention of Data

Determine that the data collected by BWC's are appropriately retained and destroyed in accordance with statutes.

The La Crescent Police Department utilizes the General Records Retention Schedule for Minnesota Cities and agency specified retention periods in the WatchGuard software system.

At the conclusion of a BWC recording, a WatchGuard category type is assigned. Each WatchGuard category type has an associated retention period of 90 days. BWC data related to criminal investigations, arrests, and traffic violations are saved to the secured external hard drive and sent to the County Attorney or City Attorney for prosecution. The case file is kept on the secured external hard drive until disposition on the case has been reached by the court. The item is then deleted from the secured external hard drive when the case is resolved. Only Administration are allowed to delete the case file from the external hard drive. When the case is deleted, it is documented in the case file.

Upon reaching the 90-day retention date, data is systematically deleted from the WatchGuard Library. Upon disposition by the Court, files saved on the secured hard drive are deleted from that drive. Active BWC data is accessible in the WatchGuard Evidence Library for 90 days. Randomly selected videos from within the WatchGuard Evidence Library were verified against the scheduled deletion date. Each record was scheduled for deletion in accordance with the 90-day record retention schedule. Records selected were from the time period of August 6, 2022, through November 5, 2022. Deleted BWC video, meta data, and audit trails are not accessible in the WatchGuard Evidence Library. Evidence that BWC data was collected is documented in the records management system by the officer recording the video.

Police supervisors and the Records secretary monitor BWC data for proper categorization to ensure BWC data are appropriately retained and destroyed.

No discrepancies noted in this requirement.

Audit Requirement: Access by Data Subjects

Determine that individuals who are the subject of collected data have access to the data, and if the data subject requests a copy of the data, other individuals who do not consent to its release must be redacted.

BWC data is available, and access may be requested by submission of a data request form. During the time period January 1, 2021, through November 5, 2022, the La Crescent Police

Department had one request to view BWC data. Data subjects other than the requestor (or minor child) were redacted. A copy of the redacted data is maintained on disk in Property Evidence until conclusion of the case. BWC data requests are documented by completion of a supplemental report and in a dissemination log in the records management system. Data request forms are maintained in the records management system. The Chief of Police performs a final review of data prior to its release.

No discrepancies noted in this requirement.

Audit Requirement: Inventory of Portable Recording System Technology

Determine the total number of recording devices owned and maintained by the agency; a daily record of the total number of recording devices actually deployed and used by officers, the policies and procedures for use of portable recording systems by required by section 626.8473; and the total amount of recorded audio and video collected by the portable recording system and maintained by the agency, the agency's retention schedule for the data, the agency's procedures for destruction of the data, and that the data are available to the public.

La Crescent Police Department's BWC inventory consists of (9) active devices and is tracked on an Excel spreadsheet. Officers check out a BWC device at the beginning of their shift. A Device Status Report produced in WatchGuard on November 5, 2022, detailed the device status, location, last checkout date, the officer who checked out the device and the last firmware update of devices not in use. Devices not listed on the Device Status Report were checked out by officers.

The La Crescent Police Department BWC policy requires police officers that are issued a BWC to wear the BWC as part of their uniform and to operate and use them consistent with policy. A review of randomly selected dates from the patrol schedule were verified against a WatchGuard Evidence Library report of active data and confirmed that officers are wearing and activating their BWCs. Verified data was from the time period August 6, 2021, through November 5, 2019. The Chief of Police monitors the use of BWCs.

A copy of the most up to date La Crescent Police Department's Policy on BWCs is posted on the City's website.

The total amount of data collected and maintained through January 1, 2021 through November 5, 2022 has to be requested through Watchguard as the retention policy only allows to keep the video for the 90 day retention period. A portion of BWC data is maintained in the WatchGuard Evidence Library for 90 days. Once data has been deleted from the WatchGuard Evidence Library, the stand-alone computer maintains no record of the data.

The La Crescent Police Department utilizes the General Records Retention Schedule for Minnesota Cities and 90-day retention in WatchGuard Evidence Library.

BWC video, associated meta data, and audit trail information is fully deleted from the WatchGuard Evidence Library and stand-alone computer upon the scheduled deletion date. BWC data saved to the secured external hard drive is destroyed by deletion upon disposition of the case through the courts.

BWC data is available upon request, and access may be requested by submission of a data request form.

No Discrepancy noted in this requirement.

Audit Requirement: Use of Agency-Issued Portable Recording Systems

Determine if peace officers are only allowed to use portable recording systems issued and maintained by the officer's agency.

The La Crescent Police Department's BWC policy states that officers may use only department issued BWC's.

No discrepancies noted in this requirement.

Audit Requirement: Authorization to Access Data

Determine if the agency complies with sections 13.05, Subd. 5, and 13.055 in the operation of portable recording systems and in maintaining portable recording system data.

Supervisors and the records secretary review meta data assigned to BWC data to ensure accuracy. User access to BWC data is managed by the assignment of group roles and permissions in WatchGuard. Permissions are based on staff work assignments. Agency personnel are prohibited from accessing BWC data for non-business reasons and from sharing the data for non-law-enforcement-related purposes. The agency's BWC policy governs access to and sharing of data. The BWC policy requires department members to document the sharing of data at the time of disclosure. Access to data is captured in the audit trail and documented in the records management system.

When BWC data is deleted from WatchGuard, its contents cannot be determined. When BWC saved to the secured external hard drive is deleted, its contents cannot be determined.

The La Crescent Police Department has had no security breaches.

No discrepancies noted in this requirement.

Audit Requirement: Sharing Among Agencies

Determine if non public BWC data is shared with other law enforcement agencies, government entities, or federal agencies.

The La Crescent Police Department's BWC policy allows for the sharing of data with other law enforcement agencies for legitimate law enforcement purposes only, and for the sharing of data with prosecutors, courts and other criminal justice entities as provided by law. Sharing of data is documented in writing at the time of disclosure by supplemental report and in the dissemination log of the records management system. La Crescent Police Department maintains copies of data request forms per retention.

No discrepancies noted in this requirement.

Audit Requirement: Biennial Audit

Determine if the agency maintains records showing the date and time the portable recording system data were collected, the applicable classification of the data, how the data are used, and whether data are destroyed as required.

The agency maintains records showing the date and time portable recording system data were collected for a period of 90 days in the WatchGuard Evidence Library. The Records Management System documents that BWC data was collected. All data is classified as private or non-public data. The Records Management System documents how the data are used/shared. A search of the WatchGuard Evidence Library confirms that data is destroyed from the WatchGuard Evidence Library after reaching the 90-day retention period, and the deleting of BWC cases from the secured external hard drive is documented in the Records Management System case file.

No discrepancies noted in this requirement.

Audit Requirement: Portable Recording System Vendor

Determine if portable recording system data stored in the cloud, is stored in accordance with security requirements of the United States Federal Bureau of Investigation Criminal Justice Information Services Division Security Policy 5.4 or its successor version.

BWC data is stored on a stand-alone computer and saved to a secured external hard drive for cases that are criminal investigations, arrests, and traffic violations. The La Crescent Police Department underwent a BCA Security Audit in July of 2022. User access to WatchGuard is managed by the La Crescent Chief of Police.

No discrepancies noted in this requirement.

Audit Requirement: Public Comment

Determine if the law enforcement agency provided an opportunity for public comment before it purchased or implemented a portable recording system and if the governing body with jurisdiction over the budget of the law enforcement agency provided an opportunity for public comment at a regularly scheduled meeting.

The La Crescent Police Department solicited public comment prior to purchase and implementation of the body worn camera program. The La Crescent City Council held a public hearing and approved the purchase of BWC's at their September 11, 2017, City Council Meeting. The La Crescent City Council held a public hearing at their December 18, 2017, meeting to solicit feedback on the BWC policy. The body worn camera program was implemented January 1, 2018.

No discrepancies noted in this requirement.

Audit Requirement: Body-worn Camera Policy

Determine if a written policy governing the use of portable recording systems has been established and is enforced.

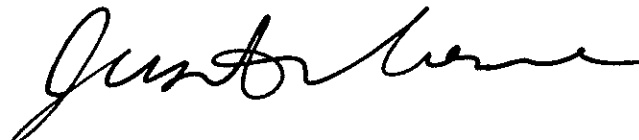
The La Crescent Police Department's BWC policy is posted on the agency's website. The policy was compared to the requirements of Minn. Stat. § 626.8473. The agency's policy includes all minimum requirements of Minn. Stat. § 626.8473, Subd. 3.

No discrepancies noted in this requirement.

This report was prepared exclusively for the City of La Crescent and La Crescent Police Department by JT's Professional Consulting LLC. The findings in this report are impartial and based on information and documentation provided and examined.

Dated: November 20, 2022

JT's Professional Consulting LLC



Justin Thorsen

3.5

CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager



November 17, 2022

Honorable Mayor and City Council Members

City Administrator Bill Waller

RE: 2023 Squad Car and Equipment Purchase

The Police Department would respectfully request permission to proceed with the purchase of a 2023 Dodge Charger and associated police equipment to up fit it for emergency service. The vehicle would be consistent with the fully marked 2019 Dodge Charger that is currently in service. The vehicle would be purchased using the budgeted funds from the 2022 Capital Equipment Certificate on the Minnesota State Contract Bid Pricing (State Contract #184131) for \$33,866.

The Police Department's currently vehicle fleet:

P-15 Dodge Charger – Unmarked – Assigned to Investigations Division
P-17 Ford F-150 – Fully Marked – Assigned to Sgt. Ernster & Patrol Division
P-19 Dodge Charger – Fully Marked – Assigned to Patrol Division
P-20 Dodge Durango – Fully Marked – Assigned to Chief Ahlschlager
P-21 Dodge Durango – Fully Marked – Assigned to Patrol Division

This new squad is meant to bolster the Patrol Division, as the division has seen the P-20 be assigned to myself, Chief Ahlschlager and P-15 assigned to the Investigations Division. The new squad would give the Patrol Division more flexibility and in case of other squad breakdown, more reliable service.

Thank you in advance for your consideration.

Luke Ahlschlager

Chief of Police

CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager



November 16, 2022

To: Honorable Mayor and City Council Members

City Administrator Bill Waller

Re: **CentralSquare Technologies – Public Safety Software**

Between 2014-2015 Houston County Law Enforcement (Police Departments & Sheriff Department) decided to advance in Public Safety Software and integrate our CAD (computer aided dispatch), Squad MDT (Mobile Data Terminal) and RMS (Records Management Systems) separate software systems into one common & shared software system. We chose then to go with LETG (Law Enforcement Technology Group, Inc.).

In 2018, Superion completed a four-entity merger and became Central Square Technologies. One of the entities CentralSquare merged with was Zuercher Technologies who operated/owned LETG.

In January 2022, after I had become Interim Chief of Police, I was approached by Houston County Chief Deputy Brian Swedberg (Sheriff Elect 2023) and was advised the Houston County Sheriff's Office was exploring new Public Safety Software, that being associated with CAD, MDT and RMS as it was becoming apparent, due to a lack of conversions and updates, CentralSquare was on the verge of retiring LETG.

We explored several Public Safety Software Systems that included the one provided by CentralSquare. Houston County Law Enforcement collectively decided on going with CentralSquare. See attached pricing breakdown.

In October 2022 we learned the following in an email from CentralSquare:

CentralSquare is committed to providing our customers with the highest quality products and services. The evolution of our technology has enabled our customers to gain efficiencies, build transparency, and facilitate collaboration to build safer, smarter, and more connected communities. That is why we are dedicated to researching and developing new software to expand our modern product offerings.

As technology advances – like most software companies – we will eventually retire some products, resulting in discontinuing availability, maintenance, and service. At CentralSquare, we view this as a part of the product lifecycle that drives new technology and product innovation so we can best serve you, our valued customer.

CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager

LETG has entered the maintenance phase. We have not set an official retirement date, but rest assured we will provide you a one-year advance notice when LETG does enter its end-of-life process. We will also proactively communicate important milestones with additional details to ensure you have ample time to plan accordingly and learn about your modernization options.

In this maintenance phase, support for LETG will be limited to Severity 1 and 2 issues that impact critical functionality or data. Additional licenses and extensions will be available for one year; however, no orders for professional services will be accepted.

We are constantly innovating new solutions in partnership with the communities that we serve, so we are happy to share information about our more advanced and modern solutions.

Our Public Safety & Justice Suite is a unified end-to-end software that has everything you need for safe and efficient operations. From the moment a citizen calls 911 to the management of your jail, our complete suite is the most modern technology available to help solve your mission-critical challenges. We are providing you with this advance notice so you can effectively plan your future investment.

We are confident with our newest, innovative solution you will maximize operational efficiency and bring the power of cloud, automation, and the value of data to your community.

In late summer, I received the first (50%) of three Invoices from the Houston County Sheriff's Office (see pricing breakdown) totaling \$20,986.31. This first payment is scheduled to be paid in 2022 and the other two in 2023.

I recommend amending the 2022 Capital Equipment Certificate to include this expenditure.

Please contact me if you like and more information or if you have any questions.

Respectfully,



Luke Ahlschlager

Chief of Police

Houston County Population 18,832

Population Percent	TOTAL AMOUNTS					
	HCSO	Caledonia	Hokah	Houston	La Crescent	Spring Grove
Central Square						
one time setup fee	\$ 149,902.20	\$ 62,958.92				
Jail camera	\$ 1,335.00	\$ 1,335.00				
50% amount	\$ 75,618.60	\$ 32,146.96	\$ 11,242.67	\$ 2,248.53	\$ 3,747.56	\$ 20,986.31
30% amount	\$ 45,371.16	\$ 19,288.18	\$ 6,745.60	\$ 1,349.12	\$ 2,248.53	\$ 12,591.78
20% amount	\$ 30,247.44	\$ 12,858.78	\$ 4,497.07	\$ 899.41	\$ 1,499.02	\$ 8,394.52
total of all %	\$ 151,237.20	\$ 64,293.92	\$ 22,485.33	\$ 4,497.07	\$ 7,495.11	\$ 41,972.62
Annual fee: (5 years)						
RMS/MOBLIE	\$ 22,529.58	\$ 10,429.11				
Dispatch	\$ 13,505.73	\$ 13,505.73				
% Pro Suite	\$ 16,129.20	\$ 6,774.26				
% Server	\$ 10,978.00	\$ 4,610.76				
% warm standby	\$ 4,821.50	\$ 2,025.03				
Jail	\$ 5,707.10	\$ 5,707.10				
ANNUALLY	\$ 73,671.11	\$ 43,051.99	\$ 8,117.30	\$ 2,185.53	\$ 3,008.59	\$ 3,908.34



TO: Honorable Mayor and City Council Members
FROM: Chris Fortsch, Administrative Assistant *Chris Fortsch*
DATE: November 23, 2022
RE: Scoreboards & Electrical Panel

The 2022 Capital Equipment Certificate includes funds for the purchase of two new scoreboards for Abnet Field. The scoreboards will be the same as the one installed at Veterans Park this year by La Crescent Youth Ball.

La Crescent Youth Ball (LYB) and ISD300 have agreed to assist with the installation costs of the scoreboards. LYB will contribute \$2,621.34 and ISD300 will contribute \$1,310.66 towards the total cost of \$7,864.00 of extending electrical service to the sites.

In order to continue to proceed, we would suggest that the City Council approve the purchase of two BA-2718 scoreboards at a total cost of \$12,176.00 from Datronics.

#3.6



TO: Honorable Mayor and City Council Members

FROM: Chris Fortsch, Administrative Assistant

DATE: November 23, 2022

RE: Gambling Permit Application

Chris F.

The City has received the following gambling permit application:

1. La Crescent Softball Boosters – Raffle date is Saturday, February 11, 2023.

The application for the raffle drawing to be held at the La Crescent Area Event Center appears to be in order, and I would suggest that the City Council approve the application and authorize that it be forwarded to the Minnesota Gambling Control Board.

#3.7



TO: City Council

FROM: Sustainability Coordinator, Jason Ludwigson

DATE: 11/21/2022

RE: Electric vehicle ordinance

At their November 1st meeting the Planning Commission recommended approval of an ordinance to permit electric vehicle charging equipment and infrastructure in all zoning districts. Currently the City of La Crescent does not have any language in the city zoning code for electric vehicle charging infrastructure. The electric vehicle ordinance language has gone through four revisions and three reviews by the Planning Commission. Adopting the electric vehicle ordinance would be consistent with the city Comprehensive Plan, Partners in Energy Plan, and Minnesota GreenStep Cities Program. If the council moves to approve the electric vehicle ordinance, we would suggest adoption of the following findings.

- 1) The city is a participant in the GreenStep Cities Program which outlines best practices for environmental management to prevent generation of local air contaminants so as to improve community health.
- 2) Global electric vehicle sales have grown from 55 thousand in 2011 to 6.8 million in 2021.
- 3) New development projects should be planning for this growth in electric vehicles by installing Level 1, Level 2, or Level 3 charging stations during construction of new residential and commercial buildings.
- 4) The city desires to be able to accommodate consumer preferences and demands for convenient vehicle charging at home or in commercial settings.

CITY OF LA CRESCENT ORDINANCE NO. 563

AN ORDINANCE TO PERMIT ELECTRIC VEHICLE CHARGING EQUIPMENT AND INFRASTRUCTURE IN ALL ZONING DISTRICTS

The City Council of the City of La Crescent hereby ordains:

DEFINITIONS:

1. Definitions. As used in this chapter, the following terms shall have the following meanings:
 - a. “Battery Electric Vehicle Charging Station” means an electrical component assembly or cluster of component assemblies designed specifically to charge batteries within electric vehicles.
 - b. “Battery Electric Vehicle” means any vehicle that operates exclusively on electrical energy from an off-board source that is stored in the vehicle’s batteries, and produces zero tailpipe emissions or pollution when stationary or operating.
 - c. “Charging levels” means the standardized indicators of electrical force or voltage, at which an electric vehicle’s battery is recharged. The terms 1, 2, and 3 are the most common charging levels, and include the following specifications:
 - i. 1. Level-1 is considered slow charging. Voltage including the range from 0 through 120.
 - ii. 2. Level-2 is considered medium charging. Voltage is greater than 120 and includes 240.
 - iii. 3. Level-3 is considered fast or rapid charging. Voltage is greater than 240.
 - d. “Electric Capacity” means at a minimum: 1. Panel capacity to accommodate a dedicated branch circuit and service capacity to install a 208/240V outlet per charger; 2. Conduit from an electric panel to future EVCS location(s).
 - e. “Electric Vehicle” means a vehicle that uses electricity for propulsion.
 - f. “Electric Vehicle Charging Station (EVCS)” means a public or private parking space that is served by battery charging station equipment for the purpose of transferring electric energy to a battery or other energy storage device in an electric vehicle.

SECTION I. La Crescent Municipal Code, Chapter 154, Zoning Regulations, Chapter 12, Zoning Ordinance, Section 12.10 General Provisions, Subd. 19 Electric Vehicle Charging Stations be created to allow electric vehicles as a permitted accessory use in all zoning districts and hereby adopts requirements for electric vehicle charging requirements for residential and non-residential uses as well

as construction standards for electric vehicle charging stations along with parking use standards and protections for electric vehicles as follows:

ORDINANCE

2. Section 12.10 General Provisions

Subd. 19. ELECTRIC VEHICLE CHARGING STATIONS

A. Electric vehicle charging stations are permitted accessory structures in all zoning districts subject to the following requirements.

B. Electric vehicle charging infrastructure

Property Use	Electric vehicle charging infrastructure	Additional Requirements
Residential uses with up to 3 units	<ul style="list-style-type: none">▪ If enclosed parking spaces are present the electrical service panel requires a 240v breaker with 40-amp service and one conduit or raceway run to a junction box on the enclosed parking space wall/per unit	N/A
Residential uses with 4 to 14 units	<ul style="list-style-type: none">▪ If enclosed parking spaces are present the electrical service panel requires two 240v breakers with 4 - amp service and two conduit or raceways run to a junction box on the enclosed parking space wall/per unit▪ If there are no enclosed parking garages, 5% of surface parking spaces require 240v 40-amp service and conduit or raceway run to the edge of	At least one ADA space must have access to energized outlets

	<p>the surface parking lot</p> <ul style="list-style-type: none"> ▪ L3 energized outlets are encouraged, but not required 	
Residential uses with 15 or more units	<ul style="list-style-type: none"> ▪ If enclosed parking spaces are present the electrical service panel the electrical service panel(s) requires four 240v breakers with 40-amp service and conduit or raceways run to a junction box on the enclosed parking space wall ▪ 10% of surface parking spaces (if they exist) require 240v 40-amp service and conduit or raceway run to the edge of the surface parking lot ▪ L3 energized outlets are encouraged, but not required 	At least one ADA space must have access to energized outlets
Non-residential uses with up to 20 spaces	<ul style="list-style-type: none"> ▪ If enclosed parking spaces are present, at least four spaces require a 240v 40-amp service and conduit or raceway run to a junction box on the enclosed parking space wall/per unit ▪ 10% percent of surface parking spaces require 240v 40-amp service and conduit or raceway 	At least two ADA spaces must have access to energized outlets

	run to the edge of the surface parking lot <ul style="list-style-type: none"> ▪ L3 energized outlets are encouraged, but not required 	
Non-residential uses with 21 or more off-street parking spaces	<ul style="list-style-type: none"> ▪ If enclosed parking garages are present, at least five garage spaces require a 240v 40-amp service and conduit or raceway run to a junction box on the enclosed parking space wall/per unit ▪ 20% percent of surface parking spaces require L2 energized outlets 240v with 40-amp service ▪ At least one L3 energized outlet 	At least two ADA spaces must have access to energized outlets

C. EVCS cords shall be retractable or have a place to hang the connector and cord sufficiently above the pedestrian surface as to minimize tripping hazards;

D. Any cords connecting the charger to a vehicle shall be configured so that they do not cross a driveway, sidewalk, accessibility routes, or passenger unloading area;

E. In order to proactively plan for and accommodate the anticipated future growth in market demand for electric vehicles it is strongly encouraged, but not required, that all new and expanded development parking areas consider adding the electrical infrastructure necessary to support the future installation of Electric Vehicle Charging Stations. This may include increasing electrical panel capacity, the installation of conduit or raceway, or other actions. Installing the infrastructure necessary for Electric Vehicle Charging Stations during construction is significantly more cost effective than retrofitting parking areas to be EV-ready;

F. EVCS shall be posted with signage indicating the space is reserved for electric vehicle charging purposes;

G. EVCS shall provide a phone number or other contact information on the equipment to report problems;

- H. EVCS shall have adequate lighting available for ease of night time use;
- I. EVCS equipment shall be protected by a curb, wheel stops, or concrete filled bollards;
- J. EVCS installers shall consider the following best practices for considerations of individuals protected under The Americans with Disabilities Act (ADA) until such time as there is national standard for ADA requirements for EVCS;
- K. Accessible EVCS shall count toward the minimum number of accessible car and van parking spaces required in a parking facility;
- L. EVCS shall be located so they are accessible for a person in a wheelchair on an access aisle, and the EVCS should not encroach on the access aisle;
- M. Reach range and turning radius requirements from ADA are good standards for accessing the equipment;
- N. Bollards, curb, or wheel stops shall not obstruct the use of the charging station;
- O. Charging equipment may be shared between accessible EVCS and regular EVCS;
- P. It is recommended that at least one accessible EVCS be included when installing multiple EVCS. If installing only one EVCS, strong consideration should be given to making it accessible;
- Q. Allows for a 5% reduction of minimum required parking for the installation of EV chargers above and beyond requirements, at a ratio of one L2 or L3 charger to one parking spot;
- R. New off-street parking areas will need to comply with the EV charger requirements and if an existing parking area is physically expanded, any added parking areas will need to meet ratios for minimum EV charging requirements as well

3. **Effective Date.** This Ordinance shall be in full force and effect from its date of publication.

PASSED AND ADOPTED by the City Council of the City of La Crescent, Minnesota, this 28th day of November, 2022.

SIGNED:

Mayor

ATTEST:

City Administrator

3.8

To: City council

From: Jason Ludwigson, Sustainability Coordinator

Date: 11/23/2022

Re: Solar RFP Ice Arena and Aquatic Center

The city issued a Third-Party Solar Request for Proposals on July 22nd, 2022 for the Ice Arena and Aquatic Center. On October 5th 2022 the city received three proposals for the solar PV systems.

The proposal from Winona Renewable Energy only included a PV system for the Ice Arena. The system Winona Renewable Energy proposed for the Ice Arena was smaller than the other two companies proposed. We considered this proposal incomplete as it did not address both locations as outlined in the RFP.

The proposal from Solar Connection included PV systems for the Ice Arena and Aquatic Center. Solar Connection proposed the use of bi-facial panels which can generate additional power from reflection, primarily in the winter from snow. Solar Connection included use of single phase inverters. The proposed power output from the Solar Connection PV systems would be 345,910 kWh. The proposal from Solar Connection system has a total cost of \$499,000.

The proposal from iDeal Energies included PV systems for the Ice Arena and Aquatic Center. The proposed power output from the Solar Connection PV systems would be 357,028 kWh. iDeal Energies proposal includes use of single phase inverters.

The proposal from iDeal Energies scored highest using the selection criteria as outlined in the RFP. The iDeal Energies proposal has no cost to the city. The city has the opportunity to assume ownership of the systems in the future. We would recommend the city council move to proceed with further review of the iDeal Energies proposal. I will be in attendance at the meeting to review the proposals with the council

Approval of a contract with iDeal Energies would be contingent upon a final review of all existing solar agreements to insure that there is not an adverse impact to any existing agreements.

#3.9



TO: Honorable Mayor and City Council Members
FROM: Angie Boettcher, Deputy City Clerk
DATE: November 16, 2022
RE: Marketing and Promotional Agreements

Attached for Council consideration find the following:

1. Marketing and Promotional Agreements between the City of La Crescent and La Crosse Area Convention and Visitor Bureau, Inc.
2. Marketing and Promotional Agreements between the City of La Crescent and La Crescent Area Event Center, Inc.
3. Marketing and Promotional Agreements between the City of La Crescent and La Crescent Area Chamber of Commerce and Tourism.

The agreements are in substantially the same form as the last agreements with the exception of the term. The term of these agreements would begin January 1, 2023, and end December 31, 2023.

MARKETING AND PROMOTIONAL AGREEMENT

THIS AND PROMOTIONAL AGREEMENT ("Agreement") is made and entered this _____ day of _____, 2022 by and between the City of La Crescent, Minnesota, a municipal corporation organized under the laws of the State of Minnesota, ("City"), and La Crosse County Convention and Visitor Bureau, Inc., d/b/a Explore La Crosse, a not for profit corporation under the laws of Wisconsin, ("Company").

RECITALS:

WHEREAS, the City has imposed a 5% tax on gross receipts of the furnishing of certain lodging in the City pursuant to Minnesota Statutes Section 469.190, and Session Laws 2019, 1st Special Session, Chapter 6, Article 6, Section 21, to fund a local tourism bureau for the purpose of marketing and promoting the City as a tourist and/or convention center; and

WHEREAS, the City and Company desire to enter into a marketing and promotional relationship pursuant to the terms and conditions of this Agreement.

NOW, THEREFORE, it is agreed by and between the parties as follows:

ARTICLE I. TERM

The term of the Agreement shall commence January 1, 2023 and shall terminate on December 31, 2023. Both parties shall reserve the right to terminate the Agreement upon sixty (60) days written notice from either party. In the event of the City's repeal of its Lodging Tax, which repeal must be by the City's legislative ordinance process, this Agreement shall automatically terminate without further written notice by the City, effective the date of the repeal. Written notice required herein shall be considered effective if mailed certified mail to the following addresses:

City Administrator	La Crosse County Convention & Visitor Bureau, Inc.
City of La Crescent	Attn: President
315 Main Street	123 7 th Street South
La Crescent, MN 55947	La Crosse, WI 54601

With a copy to:

Attorney Al Wieser, III
Wieser Law Office, P.C.
33 South Walnut Street, Suite 200
La Crescent, MN 55947

ARTICLE II. DUTIES OF COMPANY

Section 1. Structure of the Board of Directors

Company is managed by a seventeen (17) member Board of Directors. Directors are appointed, and their activities governed, as set forth in the approved By-Laws for Company. Moreover, Company may formulate rules and revise By-laws to govern its operations as long as

the rules and By-laws are not inconsistent with the Lodging Tax Statute, the City's Lodging Tax Ordinance, or the terms of this Agreement, as the same may be amended from time to time.

Section 2. Services

All funds received by Company from the City shall be administered and expended for the purposes of marketing and promoting the City of La Crescent as a tourist and/or convention center and for all other purposes contemplated by the Lodging Tax Ordinance and Minnesota Statute Section 469.19, as the same may be amended from time to time.

Section 3. Budget

Company shall submit an annual program budget by February 1 each year to the City for their approval. The budget shall detail projected outlays and expenditures in administering the funds received from the City pursuant to this Agreement. Company shall provide the City a copy of the budget for City Staff and City Council review.

Section 4. Financial Reporting

Company shall provide the City Administrator and City Finance Director with a copy of its Monthly Financial Statement showing the monthly, year-to-date, and budget figures properly itemized and verified by the Executive Director of Company.

Section 5. Status Reports

Company shall provide the City Administrator and City Finance Director with quarterly updates on the status of Company's promotional programs.

Section 6. Audit

Company shall permit the City Administrator and City Finance Director and/or their designated representative the right of access to the books and records of Company, as they pertain to the use of the funds provided by the City pursuant to this Agreement. Access to the books and records shall be during normal business hours to audit any item of revenue or expenditure for the term of this Agreement. Company shall also provide a copy of its annual audit to City within thirty (30) days of receipt.

Section 7. Employees

Any and all employees of Company or any other person, including all Company members and directors, while engaged in the performance of any service provided by Company under this Agreement shall not be considered employees of the City of La Crescent. Company is an independent contractor.

Section 8. Insurance/Indemnity

If applicable, Company's insurance requirements are contained on Exhibit A, which is attached hereto and incorporated herein.

Company further agrees to defend, indemnify, and save harmless, the City, its employees,

agents, and elected officials from and against any and all liability, loss, damage, claims, actions, costs or expenses, including attorney's fees, which may be claimed against the City, its agents, employees, or elected officials and arising out of Company's performance of or failure to perform the marketing and promotional services and activities required under this Agreement.

Section 9. Open Meeting Law Requirement

Meetings held by Company respecting the marketing and promotional activities conducted pursuant to this Agreement shall be subject to the Minnesota Open Meeting Law; however, Company shall not be required to print or publish written notice of Company meetings.

ARTICLE III. DUTIES OF THE CITY

Section 1. Funding

Within sixty (60) days of receipt, the City shall remit to Company, for funding of Company, a sum equal to 61% of the lodging tax payments after the City retains 5% for reimbursement of administrative expenses, less refunds, imposed and collected in the preceding month during the term of this Agreement.

ARTICLE IV. MISCELLANEOUS

Section 1. Entire Agreement.

This Agreement supersedes any prior or contemporaneous representations or agreements, whether written or oral, between the Parties and contains the entire agreement.

Section 2. Assignment.

Company may not assign this Agreement to any other person unless written consent is obtained from the City.

Section 3. Amendments.

Any modification or amendment to this Agreement shall require a written agreement signed by both Parties.

Section 4. Nondiscrimination.

In the hiring of employees to perform work under this Agreement, Company shall not discriminate against any person by reason of any characteristic protected by state or federal law.

Section 5. Force Majeure.

Except for payment of sums due, neither party shall be liable to the other or deemed in default under this Agreement, if and to the extent that such party's performance is prevented by reason of Force Majeure, as determined by the City.

Section 6. Governing Law.

This Agreement shall be governed by and interpreted in accordance with the laws of the

State of Minnesota. All proceedings related to this Agreement shall be venued in the County of Houston, State of Minnesota.

Section 7. Waivers.

The waiver by either party of any breach or failure to comply with any provision of this Agreement by the other party shall not be construed as or constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.

Section 8. Ownership of Documents.

All reports, plans, specifications, data, maps, and other documents produced by Company in the performance of services under this Agreement shall be the property of the City.

Section 9. Government Data.

Company agrees to maintain all data received from the City in the same manner as the City as required under the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13.

Section 10. Counterparts.

This Agreement may be signed in counterparts, each of which shall be deemed an original, and which taken together shall be deemed to be one and the same document.

Section 11. Savings Clause.

If any court finds any portion of this Agreement to be contrary to law, invalid, or unenforceable, the remainder of the Agreement will remain in full force and effect.

Section 12. Construction of Agreement.

This Agreement is to be performed and construed under Minnesota law, and supersedes any and all prior agreements and contains the entire agreement of the parties.

Section 13. Miscellaneous.

This Agreement shall supersede and replace all previous Marketing and Promotional Agreements between the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first above written.

CITY OF LA CRESCENT

COMPANY

By: _____
Mikel Poellinger, Mayor

By: _____

By: _____
Bill Waller, City Administrator

By: _____

MARKETING AND PROMOTIONAL AGREEMENT

THIS AND PROMOTIONAL AGREEMENT ("Agreement") is made and entered this _____ day of _____, 2022 by and between the City of La Crescent, Minnesota, a municipal corporation organized under the laws of the State of Minnesota, ("City"), and La Crescent Area Event Center, Inc., a not for profit corporation under the laws of Minnesota, ("Company").

RECITALS:

WHEREAS, the City has imposed a 5% tax on gross receipts of the furnishing of certain lodging in the City pursuant to Minnesota Statutes Section 469.190 and Session Laws 2019, 1st Special Session, Chapter 6, Article 6, Section 21, to fund a local tourism bureau for the purpose of marketing and promoting the City as a tourist and/or convention center; and

WHEREAS, the City and Company desire to enter into a marketing and promotional relationship pursuant to the terms and conditions of this Agreement.

NOW, THEREFORE, it is agreed by and between the parties as follows:

ARTICLE I. TERM

The term of the Agreement shall commence January 1, 2023 and shall terminate on December 31, 2023. Both parties shall reserve the right to terminate the Agreement upon sixty (60) days written notice from either party. In the event of the City's repeal of its Lodging Tax, which repeal must be by the City's legislative ordinance process, this Agreement shall automatically terminate without further written notice by the City, effective the date of the repeal. Written notice required herein shall be considered effective if mailed certified mail to the following addresses:

City Administrator
City of La Crescent
315 Main Street
La Crescent, MN 55947

La Crescent Area Event Center, Inc.
Attn: President
595 Veterans Way
La Crescent, MN 55947

With a copy to:

Attorney Al Wieser, III
Wieser Law Office, P.C.
33 South Walnut Street, Suite 200
La Crescent, MN 55947

ARTICLE II. DUTIES OF COMPANY

Section 1. Structure of the Board of Directors

Company is managed by a _____ member Board of Directors. Directors are appointed, and their activities governed, as set forth in the approved By-Laws for Company. Moreover, Company may formulate rules and revise By-laws to govern its operations as long as

the rules and By-laws are not inconsistent with the Lodging Tax Statute, the City's Lodging Tax Ordinance, or the terms of this Agreement, as the same may be amended from time to time.

Section 2. Services

All funds received by Company from the City shall be administered and expended for the purposes of marketing and promoting the City of La Crescent as a tourist and/or convention center and for all other purposes contemplated by the Lodging Tax Ordinance and Minnesota Statute Section 469.19, as the same may be amended from time to time.

Section 3. Budget

Company shall submit an annual program budget by February 1 each year to the City for their approval. The budget shall detail projected outlays and expenditures in administering the funds received from the City pursuant to this Agreement. Company shall provide the City a copy of the budget for City Staff and City Council review.

Section 4. Financial Reporting

Company shall provide the City Administrator and City Finance Director with a copy of its Quarterly Financial Statement showing the monthly, year-to-date, and budget figures properly itemized and verified by the Executive Director of Company.

Section 5. Status Reports

Company shall provide the City Administrator and City Finance Director with quarterly updates on the status of Company's promotional programs.

Section 6. Audit

Company shall permit the City Administrator and City Finance Director and/or their designated representative the right of access to the books and records of Company, as they pertain to the use of the funds provided by the City pursuant to this Agreement. Access to the books and records shall be during normal business hours to audit any item of revenue or expenditure for the term of this Agreement.

Section 7. Employees

Any and all employees of Company or any other person, including all Company members and directors, while engaged in the performance of any service provided by Company under this Agreement shall not be considered employees of the City of La Crescent. Company is an independent contractor.

Section 8. Insurance/Indemnity

If applicable, Company's insurance requirements are contained on Exhibit A, which is attached hereto and incorporated herein.

Company further agrees to defend, indemnify, and save harmless, the City, its employees, agents, and elected officials from and against any and all liability, loss, damage, claims, actions,

costs or expenses, including attorney's fees, which may be claimed against the City, its agents, employees, or elected officials and arising out of Company's performance of or failure to perform the marketing and promotional services and activities required under this Agreement.

Section 9. Open Meeting Law Requirement

Meetings held by Company respecting the marketing and promotional activities conducted pursuant to this Agreement shall be subject to the Minnesota Open Meeting Law; however, Company shall not be required to print or publish written notice of Company meetings.

ARTICLE III. DUTIES OF THE CITY

Section 1. Funding

Within sixty (60) days of receipt, the City shall remit to Company, for funding of Company, a sum equal to 19.5% of the lodging tax payments after the City retains 5% for reimbursement of administrative expenses, less refunds, imposed and collected in the preceding month during the term of this Agreement.

ARTICLE IV. MISCELLANEOUS

Section 1. Entire Agreement.

This Agreement supersedes any prior or contemporaneous representations or agreements, whether written or oral, between the Parties and contains the entire agreement.

Section 2. Assignment.

Company may not assign this Agreement to any other person unless written consent is obtained from the City.

Section 3. Amendments.

Any modification or amendment to this Agreement shall require a written agreement signed by both Parties.

Section 4. Nondiscrimination.

In the hiring of employees to perform work under this Agreement, Company shall not discriminate against any person by reason of any characteristic protected by state or federal law.

Section 5. Force Majeure.

Except for payment of sums due, neither party shall be liable to the other or deemed in default under this Agreement, if and to the extent that such party's performance is prevented by reason of Force Majeure, as determined by the City.

Section 6. Governing Law.

This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota. All proceedings related to this Agreement shall be venued in the County of

Houston, State of Minnesota.

Section 7. Waivers.

The waiver by either party of any breach or failure to comply with any provision of this Agreement by the other party shall not be construed as or constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.

Section 8. Ownership of Documents.

All reports, plans, specifications, data, maps, and other documents produced by Company in the performance of services under this Agreement shall be the property of the City.

Section 9. Government Data.

Company agrees to maintain all data received from the City in the same manner as the City as required under the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13.

Section 10. Counterparts.

This Agreement may be signed in counterparts, each of which shall be deemed an original, and which taken together shall be deemed to be one and the same document.

Section 11. Savings Clause.

If any court finds any portion of this Agreement to be contrary to law, invalid, or unenforceable, the remainder of the Agreement will remain in full force and effect.

Section 12. Construction of Agreement.

This Agreement is to be performed and construed under Minnesota law, and supersedes any and all prior agreements and contains the entire agreement of the parties.

Section 13. Miscellaneous.

This Agreement shall supersede and replace all previous Marketing and Promotional Agreements between the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first above written.

CITY OF LA CRESCENT

COMPANY

By: _____
Mikel Poellinger, Mayor

By: _____

By: _____
Bill Waller, City Administrator

By: _____

MARKETING AND PROMOTIONAL AGREEMENT

THIS AND PROMOTIONAL AGREEMENT ("Agreement") is made and entered this _____ day of _____, 2022 by and between the City of La Crescent, Minnesota, a municipal corporation organized under the laws of the State of Minnesota, ("City"), and La Crescent Area Chamber of Commerce and Tourism, a not for profit corporation under the laws of Minnesota, ("Company").

RECITALS:

WHEREAS, the City has imposed a 5% tax on gross receipts of the furnishing of certain lodging in the City pursuant to Minnesota Statutes Section 469.190 and Session Laws 2019, 1st Special Session, Chapter 6, Article 6, Section 21, to fund a local tourism bureau for the purpose of marketing and promoting the City as a tourist and/or convention center; and

WHEREAS, the City and Company desire to enter into a marketing and promotional relationship pursuant to the terms and conditions of this Agreement.

NOW, THEREFORE, it is agreed by and between the parties as follows:

ARTICLE I. TERM

The term of the Agreement shall commence January 1, 2023 and shall terminate on December 31, 2023. Both parties shall reserve the right to terminate the Agreement upon sixty (60) days written notice from either party. In the event of the City's repeal of its Lodging Tax, which repeal must be by the City's legislative ordinance process, this Agreement shall automatically terminate without further written notice by the City, effective the date of the repeal. Written notice required herein shall be considered effective if mailed certified mail to the following addresses:

City Administrator
City of La Crescent
315 Main Street
La Crescent, MN 55947

La Crescent Area Chamber of Commerce and Tourism
Attn: President
111 South Walnut Street, Suite B
La Crescent, MN 55947

With a copy to:

Attorney Al Wieser, III
Wieser Law Office, P.C.
33 South Walnut Street, Suite 200
La Crescent, MN 55947

ARTICLE II. DUTIES OF COMPANY

Section 1. Structure of the Board of Directors

Company is managed by a nine (9) member Board of Directors. Directors are appointed, and their activities governed, as set forth in the approved By-Laws for Company. Moreover, Company may formulate rules and revise By-laws to govern its operations as long as the rules

and By-laws are not inconsistent with the Lodging Tax Statute, the City's Lodging Tax Ordinance, or the terms of this Agreement, as the same may be amended from time to time.

Section 2. Services

All funds received by Company from the City shall be administered and expended for the purposes of marketing and promoting the City of La Crescent as a tourist and/or convention center and for all other purposes contemplated by the Lodging Tax Ordinance and Minnesota Statute Section 469.19, as the same may be amended from time to time.

Section 3. Budget

Company shall submit an annual program budget by February 1 each year to the City for their approval. The budget shall detail projected outlays and expenditures in administering the funds received from the City pursuant to this Agreement. Company shall provide the City a copy of the budget for City Staff and City Council review.

Section 4. Financial Reporting

Company shall provide the City Administrator and City Finance Director with a copy of its Quarterly Financial Statement showing the monthly, year-to-date, and budget figures properly itemized and verified by the Executive Director of Company.

Section 5. Status Reports

Company shall provide the City Administrator and City Finance Director with quarterly updates on the status of Company's promotional programs.

Section 6. Audit

Company shall permit the City Administrator and City Finance Director and/or their designated representative the right of access to the books and records of Company, as they pertain to the use of the funds provided by the City pursuant to this Agreement. Access to the books and records shall be during normal business hours to audit any item of revenue or expenditure for the term of this Agreement.

Section 7. Employees

Any and all employees of Company or any other person, including all Company members and directors, while engaged in the performance of any service provided by Company under this Agreement shall not be considered employees of the City of La Crescent. Company is an independent contractor.

Section 8. Insurance/Indemnity

If applicable, Company's insurance requirements are contained on Exhibit A, which is attached hereto and incorporated herein.

Company further agrees to defend, indemnify, and save harmless, the City, its employees, agents, and elected officials from and against any and all liability, loss, damage, claims, actions,

costs or expenses, including attorney's fees, which may be claimed against the City, its agents, employees, or elected officials and arising out of Company's performance of or failure to perform the marketing and promotional services and activities required under this Agreement.

Section 9. Open Meeting Law Requirement

Meetings held by Company respecting the marketing and promotional activities conducted pursuant to this Agreement shall be subject to the Minnesota Open Meeting Law; however, Company shall not be required to print or publish written notice of Company meetings.

ARTICLE III. DUTIES OF THE CITY

Section 1. Funding

Within sixty (60) days of receipt, the City shall remit to Company, for funding of Company, a sum equal to 19.5% of the lodging tax payments after the City retains 5% for reimbursement of administrative expenses, less refunds, imposed and collected in the preceding month during the term of this Agreement. The City will no longer contribute to annual expenses of Company relating to postage or membership(s) to third party organizations.

ARTICLE IV. MISCELLANEOUS

Section 1. Entire Agreement.

This Agreement supersedes any prior or contemporaneous representations or agreements, whether written or oral, between the Parties and contains the entire agreement.

Section 2. Assignment.

Company may not assign this Agreement to any other person unless written consent is obtained from the City.

Section 3. Amendments.

Any modification or amendment to this Agreement shall require a written agreement signed by both Parties.

Section 4. Nondiscrimination.

In the hiring of employees to perform work under this Agreement, Company shall not discriminate against any person by reason of any characteristic protected by state or federal law.

Section 5. Force Majeure.

Except for payment of sums due, neither party shall be liable to the other or deemed in default under this Agreement, if and to the extent that such party's performance is prevented by reason of Force Majeure, as determined by the City.

Section 6. Governing Law.

This Agreement shall be governed by and interpreted in accordance with the laws of the

State of Minnesota. All proceedings related to this Agreement shall be venued in the County of Houston, State of Minnesota.

Section 7. Waivers.

The waiver by either party of any breach or failure to comply with any provision of this Agreement by the other party shall not be construed as or constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.

Section 8. Ownership of Documents.

All reports, plans, specifications, data, maps, and other documents produced by Company in the performance of services under this Agreement shall be the property of the City.

Section 9. Government Data.

Company agrees to maintain all data received from the City in the same manner as the City as required under the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13.

Section 10. Counterparts.

This Agreement may be signed in counterparts, each of which shall be deemed an original, and which taken together shall be deemed to be one and the same document.

Section 11. Savings Clause.

If any court finds any portion of this Agreement to be contrary to law, invalid, or unenforceable, the remainder of the Agreement will remain in full force and effect.

Section 12. Construction of Agreement.

This Agreement is to be performed and construed under Minnesota law, and supersedes any and all prior agreements and contains the entire agreement of the parties.

Section 13. Miscellaneous.

This Agreement shall supersede and replace all previous Marketing and Promotional Agreements between the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first above written.

CITY OF LA CRESCENT

COMPANY

By: _____
Mikel Poellinger, Mayor

By: _____

By: _____
Bill Waller, City Administrator

By: _____

#3.10



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: November 22, 2022
RE: Personnel Committee Recommendations

The Personnel Committee has the following recommendations for consideration by the City Council:

1. A tentative agreement has been reached with the LELS Union (Police) on a three-year contract agreement that covers 2023 thru 2025. The agreement includes an increase in the City's contribution to insurance and an increase in wages, along with language changes to the union contract. The agreement includes a 4% wage increase in 2023, a 4% wage increase in 2024, and a 4% wage increase in 2025. The insurance and wage increase in the LELS agreement are consistent with the increases in the AFSCME union contract for years 2023 thru 2025. A summary of the tentative agreement is included.
2. That the same wage and insurance increases as approved in the LELS agreement be extended to City employees that are not represented by a bargaining unit for the years 2023 thru 2025. This includes the City Administrator, Finance Director, Police Chief and Golf Course Superintendent.
3. That the same wage increase for 2023 thru 2025 be approved for the members of the Fire Department. We would suggest that any City Council members that are also members of the Fire Department abstain from this vote.
4. That the same wage increase for 2023 thru 2025 be approved for all part-time seasonal employees. This includes summer maintenance employees, summer recreation employees, part-time employees at the golf course, members of the Police Reserve and the compost/brush site employee.

LELS Union – Tentative Agreement
November 2022

1. Article 10 Vacations – new contract language:
The full lump sum of vacation hours per the UNION contract schedule are placed into the employee's vacation bank at the start of their employment and then every year thereafter on the first payroll in the month of their anniversary date of employment with the CITY. Upon separation from employment prior to the employees next anniversary date, vacation hours will be pro-rated for time earned during the period from their current year anniversary date through the date of separation and hours unearned will be removed. If an employee has already used more vacation hours than they actually earned during the time period from their last anniversary date to the date of separation, the CITY will deduct from their final pay for the hours that were previously paid that were not earned.
2. Article 13 Insurance:
2023: Single - \$1,004 per month and family \$1,851 per month.
2024: Single - \$1,029 per month and family \$1,926 per month.
2025: Single - \$1,054 per month and family \$2,026 per month.
3. Article 15 Compensation – Effective January 1, 2023, increase the hourly rate of pay from \$1.50 to \$3.00 per hour, and add contract language requiring defibrillator certification and narcan certification.
4. Article 19 Grievances – new contract language. For grievance matters involving written disciplinary action, discharge, or termination, the assignment of an arbitrator shall be consistent with Minnesota Statute 626.892.
5. Article 20 Uniform Allowance – new contract language:
Section 20.3 – Each employee shall be offered an allowance of four hundred twenty-five dollars (\$425) for the purpose of purchasing a handgun. The cost of the gun will be prorated on a straight-line depreciation method over a ten (10) year period of time, with the proportional payback to the City by the employee if the employed leaves the employ of the City short of the depreciation period.
6. Article 24 Duration – Three (3) year contract years 2023, 2024, and 2025.
7. Appendix A Wages – Cost-of-living adjustment of 4.0% in 2023, 4.0% in 2024, and 4.0% in 2025.
8. Appendix A Wages - Establishment of new Corporal position which is compensated at 6.0% above the seventy-two months rate of pay.

3.11



TO: Honorable Mayor and City Council Members
FROM: Chris Fortsch, Administrative Assistant *Chris F.*
DATE: November 23, 2022
RE: 2023 License Renewal Applications

The City has received the attached list of license renewal applications thus far for 2023.

The applications appear to be in order, and I would suggest that the City Council approve the license renewal applications.

BUSINESS

	\$45.00	\$100.00	\$280.00	\$300.00	\$150.00	\$1,150.00	\$200.00	\$45.00	\$500.00	\$150.00	\$50.00	REC'D/
	CIGS	OFF-SALE 3.2	ON-SALE 3.2	ON-SALE WINE	LIQUOR OFF SALE	LIQUOR ON SALE	LIQUOR SUNDAY	GAS INSTALLERS	SOLID WASTE	MASSAGE BUSINESS	MASSAGE TECHNICIAN	DATE PAID
Absolute Comfort Heating & Air Conditioning LLC								X				11/22/2022
American Home Fireplace & Patio Inc								X				11/7/2022
Bagniefski Heating & Air Conditioning								X				11/4/2022
B & C Plumbing & Heating Inc								X				11/21/2022
Bob's Appliance Service								X				11/14/2022
Bostrack Heating & Air Conditioning								X				11/4/2022
Corky's Pizza			X	X								11/18/2022
Deml Controls Inc								X				11/14/2022
Haley Comfort Systems Inc								X				11/4/2022
K & S Heating & Air Conditioning Inc								X				11/21/2022
Kwik Trip #437	X	X										11/7/2022
Kwik Trip #614	X	X										11/7/2022
Midwest TV & Appliance LLC								X				11/14/2022
Minegar's Sports Hub					X	X	X					11/22/2022
Newman Heating & Cooling LLC								X				11/4/2022
Niebuhr Plumbing & Heating Co								X				11/14/2022
Quillins Inc	X	X										11/15/2022
Richard's Sanitation LLC									X			11/21/2022
Risch Heating & Air Conditioning								X				11/3/2022
River City Heating & Air Conditioning								X				11/4/2022
Ron Hammes Refrigeration Inc								X				11/14/2022
Savage Heating & Air LLC								X				11/17/2022
Schmitt's TimeOut Tavern					X	X	X					11/15/2022
Schneider Heating & Air Conditioning								X				11/8/2022
Waste Management									X			11/18/2022
Winona Controls Inc								X				11/7/2022

#3.12

RESOLUTION 11-22-43
RESOLUTION MAKING SPECIAL LEVIES FOR
COLLECTION WITH REAL ESTATE TAXES PAYABLE IN THE
CALENDAR YEAR 2023

BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota as follows:

1. It is hereby found and determined and declared that the amounts set forth in a column at the right to be levied as a special assessment against the listed property and to be collected in the calendar year 2023 as provided by law.

HOUSTON CO. AUDITOR REF. NUMBER	PROPERTY OWNER	CITY ACCOUNT #	AMOUNT TO BE LEVIED IN 2023	CODE
25.0071000	TIPPETTS RENTALS, LLC	11100111	103.70	80
25.0071000	TIPPETTS RENTALS, LLC	11102506	82.75	80
25.0071000	TIPPETTS RENTALS, LLC	11102716	73.19	80
25.0912000	SUE BERANEK	11901600	1152.10	80
25.0576000	JAMIE PUENT	30105401	455.64	80
25.1257003	BILL KISTLER	30301407	425.78	80
25.1257003	BILL KISTLER	30302304	252.10	80
25.1257003	BILL KISTLER	30302902	306.74	80
25.1257006	BILL KISTLER	30306502	455.64	80
25.1314000	JOSHUA & JENNIFER WEIKER	30903605	288.92	80
25.1266025	AMANDA KLOSS	31304901	426.81	80
25.1266026	TONY COLBERT	31305001	25.64	80
25.0657000	JACQUELINE GERKE-EDWARDS	40119902	106.92	80
25.0640000	LEONARD GREENWOOD	INV 2799 & 2805	110.00	80
25.0517000	KRISTEN STUHR	INV 2803	55.00	80
25.0480000	ROBERT PETERSON	INV 2806	55.00	80
25.1064000	MARK MC ALEAR	INV 2837	165.00	80

ADOPTED this 28th day of November, 2022.

SIGNED:

Mayor

ATTEST:

City Administrator

#3.13



TO: Honorable Mayor and City Council Members
FROM: Shawn Wetterlin, Building/Zoning Official
DATE: November 22, 2022 *Shawn*
RE: Authorize Pre-Demolition Asbestos Inspection, 332 South 1st Street

The Minnesota Pollution Control Agency requires a Pre-Demolition Asbestos Inspection prior to the demolition of the city owned house at 332 South 1st Street. After receipt of the asbestos inspection report, we will acquire proposals for any needed asbestos abatement. The demolition cost of the structure will come before the council at a later date.

The proposals for the Pre-Demolition Asbestos Inspection are listed below:

- Asbestrol, Inc. \$ 900.00
- Med City Environmental \$ 1,500.00

In order to proceed, we would suggest that the City Council accept the proposal from Asbestrol, Inc. in the amount of \$ 900.00. There are funds available in the 2022 General Fund budget for this inspection.

#6.1



La Crosse County Convention & Visitors Bureau
In-Person Board Meeting
Explore La Crosse Office
123 7th Street South, La Crosse WI 53610
Tuesday, November 15th
8:00 a.m.

Board of Directors: Dan Wick, President; Val Erickson, Vice President; Chris Roderique, Treasurer;
Dave Ring, Secretary; Pete Boese, Pat Stephens, Ryan Johnson, Nathan Franklin, Patrick Barlow, Dan Stevens, Scott
Neumeister, Cherryl Jostad, Stephen Cohen, Kalynn Kruger, Jay Patel, Ashley Santolin, Cassandra Hanan, Jen Burch, Vicki
Markussen, Pamela Maas & Lynn Zielke
Ad Hoc: Terry Bauer, Neal Zygarlicke, Art Fahey, Julie Hatlem
Executive Director: A.J. Frels

AGENDA

1. Call to Order
2. Presentation - Zartico
3. Board Minutes
 - a. October 2022
4. Financial Committee
 - a. Minutes – November 2022
 - b. Statements – October 2022
5. Presentation – Erik Sjolander, Director of Convention Sales
6. Executive Director's Report
7. Committees
 - a. Membership
 - b. Grants
 - c. Convention/Sales
 - d. Marketing/Media
8. Old Business
 - a. Trolley Recap
 - b. Drift Cycle
 - c. Frothbite Update
 - d. Appointed Board Members
9. New Business
 - a. Holiday Gathering (December 15th, 5:30 p.m., B's Place)
 - b. Event Position
 - c. Attendance for 2022
 - d. Committee Assignment for 2023
 - e. 2023 Meetings Schedule
10. Event Center Updates
11. Community Updates
12. Adjournment
13. The next board meeting – Tuesday, January 17th, 2023 at 8:00 a.m. at the LCCVB office.



LA CROSSE COUNTY CONVENTION & VISITORS BUREAU
BOARD MEETING-VIRTUAL

October 18, 2022– 8:00 a.m.

Board Members:

Present: Valerie Erickson, Dan Wick, Jay Patel, Ashley Santolin, Patrick Barlow, Cherryl Jostad, Stephen Cohen, Chris Roderique, Ryan Johnson, Pat Stephens, Lynn Zielke, Dan Stevens, Terry Bauer, Vicki Markussen, Dave Ring,

Pete Boese, Kalynn Kruger, Nathan Franklin, Art Fahey, Jay Odegaard, Kris Salzwadel

Excused: Jen Burch, Julie Hatlem, Cassandra Hanan, Beth Franklin, Neal Zygarlicke

Absent: Pamela Maas, Scott Neumeister

Others present:

Executive Director: A.J. Frels, Director of Finance & Human Resources: Michelle Hoch

PROCEEDINGS:

Dan Wick brought the meeting to order at 8:06 a.m.

MOTION: To approve the September 2022 Board minutes. (C. Jostad, V. Erickson) Carried. Board member, C. Jostad asked to have Ad Hoc members attendance moved to “excused”.

FINANCE COMMITTEE:

MOTION: To approve September 2022 Financials & October minutes. (V. Erickson, R. Johnson) Carried.

EXECUTIVE DIRECTOR REPORT:

- Oktoberfest received a lot of media coverage of the event this year. The last time an economic impact study was done on the event was by UW-Whitewater in 2014. This year, UW-Whitewater repeated the study, and once the report is finalized, Oktoberfest will share the findings with us.

-The Drift Cycle committee has asked AJ to approach the Synergy partners for renewing their support for the program. As a reminder, the LCCVB contributes \$5,000, and the remaining \$5,000 is covered by the other Synergy partners; La Crosse Chamber, LADCO, and DMI. These organizations are in the process of reviewing and deciding if they can participate.

-AJ stopped by the Onalaska Art Keepers Pumpkin & a Pint event held this last weekend. It appears they had a great turnout.

-AJ and Deb attended the DMI annual meeting/dinner.

-AJ is in the process of holding municipality meetings. At this time he has met with La Crosse, Onalaska, Town of Campbell, and has done a presentation for La Crescent’s City Council.

-AJ attended the Onalaska Craft Show held at the Omni Center on October 8th. They had a great turnout and handed out 750 bags at the door during the first hour.

-Ben, Deb, Erik, and AJ met the new owner and toured the AmericInn in West Salem.

-Discover Wisconsin TV was in town on October 13th. They were here to film footage of fall colors and road trips in the region.

-In October AJ was interviewed on Midwest Family Broadcasting’s Podcast “State of Tourism”. The host was Vicki Markussen, and they did two different shows.

COMMITTEE REPORTS:

Membership- Membership reports were distributed. Revenue for the month of September was \$6,253.50.00, budgeted for \$6,500.00. Revenue for the year is \$77,206.53, budgeted for \$70,700.00. The next meeting is scheduled for October 18th.

Grants- The report was distributed. The next meeting will be held on October 20th.

Convention/Sales- There was no meeting held recently to report on. The next meeting is scheduled for November 8th.

Marketing/Media- There was no meeting held recently to report on.

Nominating- Ryan Johnson presented the slate for 2023 officers; Dave Ring-President, Jen Burch-VP, Chris Roderique-Treasurer, Stephen Cohen-Secretary.

MOTION: To accept the slate of 2023 LCCVB Officers as presented. (V. Erickson, P. Barlow) Carried.

OLD BUSINESS:

-2023 Budget Update-AJ continues to attend the Board of Estimates meetings for the City of La Crosse to review the 2023 budget. The La Crosse Room Tax Commission meeting was held on October 12th to review our budget as well as the La Crosse Center budget.

- 2023 Visitor Guide Sales are at \$90,800.00 and the amount budgeted is \$80,000.00. We are looking to have the guides delivered around the first week of January 2023.

-Belonging and Mattering Sessions-The program is moving forward, and as of October 10th there are 25 people signed up for the sessions. The first session is set to start on November 16th.

- Marketing JEM Grant-the application has been submitted for this three-year grant from the Wisconsin Department of Tourism. If awarded we could see up to \$39,500 in year one, \$19,750 in year two, and \$9,875 in year three.

NEW BUSINESS:

-MACVB Recap-AJ attended the conference held in Brainerd, MN. The conference was outstanding, and he had the opportunity to network with other CVB Directors. AAA gave an update on tourism trends, and that report was included in the board packet for review.

-2023 Trolley Tours: Carey is working with Lamers to secure the dates for the tours. She and AJ are also working with Lamers on the cost of each trolley run, as the costs have gone up in their proposal for 2023.

-La Crosse Center: a series of meetings have been held to determine the next steps and the direction of the La Crosse Center leadership. At this time the staff of the La Crosse Center will be reporting to Jay Odegaard of the City of La Crosse Parks and Recreation Department.

Event Center & Community Updates:

-Omni Center: The ice rinks will go in before November 1st.

-La Crescent: Hockey season will be starting soon.

-La Crosse Center: A busy last weekend with two Charlie Berens shows, and over 9000 in attendance.

-La Crescent: Will hold a candidate forum at the Fine Arts Center on October 26th. On October 29th the Lions Evening Hike will start at the Bike Bridge to the Wagon Wheel Trail.

-West Salem: Wine Walk will be held on November 3rd, in Downtown West Salem.

-Holmen: Pumpkin Fest will be held from 3-7pm this weekend at the American Legion. Jingle Fest will be held on December 3rd.

-Onalaska: Will hold a Halloween Bash on October 28th at the Omni Center. November 17th will hold a Holiday Tree Lighting.

MOTION: Moved to Adjourn at 8:55 am.

Respectfully submitted, Michelle Hoch