

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
NOVEMBER 9, 2020

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of November was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, November 9, 2020.

Pursuant to Minn. Stat. § 13D.021 and due to the COVID-19 pandemic, members of the City Council and City Staff were given the option to attend the meeting by telephone or Zoom. Upon a roll call taken and tallied by the City Administrative Assistant, the following members were present: Members Ryan Hutchinson, Cheryl Jostad, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present was City Attorney Skip Wieser, City Engineer Tim Hruska (via Zoom), and City Administrative Assistant Angie Boettcher.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – OCTOBER 26, 2020
- 1.2 BILLS PAYABLE THROUGH NOVEMBER 5, 2020
- 1.3 CASH BALANCE/ACTIVITY REPORT – SEPTEMBER 2020
- 1.4 LIBRARY REPORT – SEPTEMBER 2020

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrative Assistant, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cheryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – IMPROVEMENT PROJECTS – EXTENSION REQUESTS

City Engineer Tim Hruska reviewed with City Council a letter from A-1 Excavating requesting contract extensions due to the weather the past few weeks for the following 2020 improvement projects:

1. Utility 2020 Utility Extension - Gerke Excavating plans to complete work on the street in conjunction with A-1 Excavating. They anticipate having the base lift of asphalt in the next two weeks. It was recommended by the City that the wear course on the bituminous have a completion date of June 15, 2021.
2. Horse Track Meadows – A-1 Excavating requested an extension of one week to complete the base lift of asphalt. It was recommended by the City that the wear course on the bituminous have a completion date of June 15, 2021.

Following discussion, Member O’Donnell-Ebner made a motion, seconded by Member Jostad, as follows:

MOTION TO APPROVE A CONTRACT EXTENSION TO GERKE EXCAVATING. FOR 2020 UTILITY PROJECT TO COMPLETE THE BASE LIFT OF ASPHALT FOR THE PROJECT TO NOVEMBER 13, 2020 WITH THE WEAR COURSE BITUMINOUS TO BE COMPLETED BY JUNE 15, 2021.

Upon a roll call vote taken and tallied by the City Administrative Assistant, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Following discussion, Member Jostad made a motion, seconded by Member O’Donnell-Ebner, as follows:

MOTION TO APPROVE A CONTRACT EXTENSION TO A-1 EXCAVATING INC. TO COMPLETE THE BASE LIFT OF ASPHALT FOR HORSE TRACK MEADOWS PROJECT TO NOVEMBER 13, 2020 WITH THE WEAR COURSE BITUMINOUS TO BE COMPLETED BY JUNE 15, 2021.

Upon a roll call vote taken and tallied by the City Administrative Assistant, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.2 – ELECTION RESULTS – CANVASSING BOARD TO CONSIDER ELECTION RESULTS OR MEETING TO BE CONTINUED UNTIL NOVEMBER 12, 2020

City Council reviewed a Memo from the City Administrator that the City Council serves as the Canvassing Board for City elections. The City Council must meet to canvas the returns and declare the results. A copy

of the abstract of votes was not available at the time of the City Council Meeting. Therefore, it will be necessary for the City Council to continue the meeting until 5:30 pm, on Thursday, November 12, 2020 for purposes of meeting as the Canvassing Board. The abstract of votes will be presented to the City Council at the meeting on November 12, 2020. When satisfied that the election results are correct, the Canvassing Board signs the abstract and they become the official results. Following discussion, Member Jostad made a motion, seconded by Member Hutchinson, as follows:

MOTION TO CONTINUE THE CANVASSING BOARD MEETING FOR THE 2020 CITY ELECTIONS TO NOVEMBER 12, 2020 AT 5:30 PM.

Upon a roll call vote taken and tallied by the City Administrative Assistant, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.3 – COVID-19

City Administrative Assistant Boettcher reviewed with City Council the City's third monthly report that was submitted to the Minnesota Office of Management and Budget regarding the allocation/distribution of CARES Act funds covering the period of time from October 1, 2020 - October 30, 2020. This will be the City's final report. It was recommended to the City Council to approve the third monthly report that was submitted to the Minnesota Office of Management and Budget. It was also recommended that the City Council consider making the finding that these payments are for goods and services substantially dedicated to mitigating and responding to COVID-19. Following discussion, Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner, as follows:

MOTION TO APPROVE THE THIRD MONTHLY REPORT THAT WAS SUBMITTED TO THE MINNESOTA OFFICE OF MANAGEMENT AND BUDGET REGARDING THE ALLOCATION/DISTRIBUTION OF CARES ACT FUNDS COVERING THE PERIOD OF TIME FROM OCTOBER 1, 2020 – OCTOBER 30, 2020 WITH THE FINDING THAT THESE PAYMENTS ARE FOR GOODS AND SERVICES SUBSTANTIALLY DEDICATED TO MITIGATING AND RESPONDING TO COVID-19.

Upon a roll call vote taken and tallied by the City Administrative Assistant, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 8 – CHAMBER OF COMMERCE

Travis Minegar of the La Crescent Chamber of Commerce gave an update to City Council on a new date for the Chamber’s annual auction/meeting.

There being no further business to come before the Council at this time, Member Jostad made a motion, seconded by Member Hutchinson, to adjourn the remainder of the meeting. Upon a roll call vote taken and tallied by the City Administrative Assistant, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 5:41 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator