

**CITY OF LA CRESCENT**  
**AGENDA**  
**REGULAR MEETING**  
**DECEMBER 13, 2021**  
**5:30 P.M.**

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CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL  
ACTION TO CHANGE AGENDA

**1. CONSENT AGENDA**

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES – NOVEMBER 22, 2021
- 1.2 BILLS PAYABLE THROUGH DECEMBER 9, 2021
- 1.3
- 1.4

**2. PUBLIC HEARING/MEETING**

5:30 – STREET VACATION  
6:00 – 2022 GENERAL FUND BUDGET/LEVY

**3. ITEMS FOR CONSIDERATION**

- 3.1 POLLING PLACE RESOLUTION
- 3.2 ANNEXATION UPDATE
- 3.3 2022 FEE SCHEDULE UPDATE
- 3.4 INCREASE COUNTY SOLID WASTE FEE
- 3.5 2022 LICENSE RENEWALS
- 3.6 PERSONNEL COMMITTEE RECOMMENDATIONS
- 3.7 WAGON WHEEL PROJECT SHORT-TERM FINANCING
- 3.8 DONATION RESOLUTION
- 3.9 PLANNING COMMISSION MINUTES – DECEMBER 7, 2021
- 3.10 NO PARKING REQUEST – SOUTH 9<sup>TH</sup> STREET
- 3.11 LIFT STATION SERVICE AGREEMENT
- 3.12 DECERTIFY TAX INCREMENT FINANCING DISTRICT

**CITY OF LA CRESCENT**  
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**5:30 P.M.**

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**4. UNFINISHED BUSINESS**

4.1

**5. MAYOR'S COMMENTS**

5.1

**6. STAFF CORRESPONDENCE/COMMITTEE UPDATES**

6.1 EXPLORE LA CROSSE

6.2 PARK & RECREATION MINUTES – 11/15/2021

6.3

6.4

**7. CORRESPONDENCE**

7.1

7.2

7.3

**8. CHAMBER OF COMMERCE**

8.1

**9. ITEMS FOR NEXT AGENDA**

**10. ADJOURNMENT**

#1.1

MINUTES, REGULAR MEETING  
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA  
NOVEMBER 22, 2021

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of November was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, November 22, 2021.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Cherryl Jostad, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller, City Engineer Tim Hruska, and City Administrative Assistant Angie Boettcher.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

**ITEM 1 – CONSENT AGENDA**

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – NOVEMBER 8, 2021
- 1.2 BILLS PAYABLE THROUGH NOVEMBER 18, 2021
- 1.3 CASH BALANCE/ACTIVITY REPORT – OCTOBER 2021
- 1.4 LIBRARY REPORT – OCTOBER 2021

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner, as follows:

**A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.1 – HETH HARDWARE STREET VACATION**

City Administrator Waller reviewed with City Council that the City has received a petition from Heth Hardware to vacate a very small piece of South First Street. In order to proceed with the street vacation as

requested, it is necessary for City Council to call for a public hearing. City Council reviewed a copy of the petition and a copy of the Resolution calling for a public hearing. It was recommended to City Council to adopt the Resolution calling for a public hearing to vacate a portion of South First Street. Following discussion, Member O'Donnell-Ebner introduced the following resolution and moved its passage and adoption:

**RESOLUTION NO. 12-21-36**

**A RESOLUTION DECLARING SUFFICIENCY OF PETITION AND SETTING A PUBLIC HEARING ON THE PROPOSED VACATION OF A PORTION OF SOUTH 1ST STREET**

WHEREAS, a petition signed by the majority of property owners adjacent to a portion of South 1st Street in La Crescent was received by the City Administrator on the 16th day of November, 2021; and

WHEREAS, the petition requested that the City Council pursuant to Minnesota Statute §412.851 vacate a portion of South 1st Street, legally described as:

See Exhibit A.

WHEREAS, the City Administrator has reviewed and examined the signatures on said petition and determined that such signatures constitute a majority of the landowners adjacent to the portion of street to be vacated; and

WHEREAS, a copy of said petition is attached hereto.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LA CRESCENT, MINNESOTA AS FOLLOWS:

The City Council will consider the vacation of such street and a public hearing shall be held on such proposed vacation on the 13th day of December, 2021, in the City Hall located at 315 Main Street, La Crescent, Minnesota at 5:30 p.m. and

BE IT FURTHER RESOLVED that the City Administrator is hereby directed to give published, posted and mailed notice of such hearing as required by law.

ADOPTED this 22<sup>nd</sup> day of November, 2021.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator



The foregoing motion was duly seconded by Member Williams and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

### **ITEM 3.2 – CITY HALL HOURS OF OPERATION**

City Administrator Waller reviewed with City Council that at the last City Council meeting, the City Council approved that in 2022 City Hall would be open 5 days a week, with a recommendation on the hours of operation to be presented at this meeting. It was recommended to City Council to approve that the hours of operation for City Hall be 7:30 am – 4:00 pm, Monday thru Friday. The 7:30 am opening would still allow customers to access City Hall during a somewhat non-traditional time. This window of time has been utilized quite a bit by customers since the hours were first changed in May of 2020. City Staff has reviewed staggered start and end times. However, there is not enough staff at City Hall for this to be a viable alternative. In most instances there is only one individual in each position, which further limits the option of flexible scheduling. Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner, as follows:

#### **MOTION TO APPROVE THAT THE HOURS OF OPERATION FOR CITY HALL BE 7:30 AM – 4:00 PM, MONDAY THRU FRIDAY, BEGINNING JANUARY 3, 2022.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and Member Cherryl Jostad voted against the same. The motion was declared duly carried by a 4-1 vote.

### **ITEM 3.3 – HAZARDOUS BUILDING RESOLUTION**

City Administrator Waller reviewed with City Council a memo from Attorney Jason J. Kuboushek regarding the hazardous building at 226 3<sup>rd</sup> Street N in the City of La Crescent. On May 19, 2021, the District Court issued an Order which:

1. Permitted the City of La Crescent, Minnesota to raze and remove the structure from 226 3<sup>rd</sup> Street North, La Crescent, Minnesota;
2. Permitted the City of La Crescent, Minnesota to assess necessary costs expended by the City of La Crescent against the real estate concerned and collect those costs in accordance with Minnesota Statutes 5463.21 and 5463.22;
3. Granted the City of La Crescent, Minnesota a lien against the real estate for the costs expended by the City pursuant to Minnesota Statutes 5463.21, which lien may be collected as a special assessment in the manner provided by Minnesota Statutes 55429.061 to 429.081; and
4. Granted the City of La Crescent, Minnesota a money judgment against the owner of the Property for the costs expended by the City of La Crescent pursuant to Minnesota Statutes 5463.21.

The razing and removal of the structure at 226 3<sup>rd</sup> Street N has been completed. The next step in the process is to have the City submit an accounting of expenses incurred to the Court pursuant to Minnesota Statutes § 463.22. The Court will then review the accounting. If everything looks accurate, the Court will then certify the amount and allow the City Clerk to work with the County Auditor on collection via assessment. City Council reviewed an accounting of the filing fees, attorney's fees, and demolition fees related to the removal of the structure, along with the proposed Resolution. The fees totaled \$35,654.56. It was recommended to City Council to adopt the Resolution verifying the City has incurred these fees and directing the expenses be sent to the District Court for certification. Following discussion, Member O'Donnell-Ebner introduced the following resolution and moved its passage and adoption:

#### **RESOLUTION NO. 12-21-37**

#### **CITY OF LA CRESCENT**

#### **RESOLUTION RELATING TO THE RAZING OF A HAZARDOUS BUILDING LOCATED AT 226 3<sup>RD</sup> STREET NORTH, LA CRESCENT, MINNESOTA**

WHEREAS, on May 19, 2021, the Houston County District Court issued an Order which:

1. Permitted the City of La Crescent, Minnesota to raze and remove the structure from 226 3<sup>rd</sup> Street North, La Crescent, Minnesota;
2. Permitted the City of La Crescent, Minnesota to assess necessary costs expended by the City of La Crescent against the real estate concerned and collect those costs in accordance with Minnesota Statutes §463.21 and §463.22;
3. Granted the City of La Crescent, Minnesota a lien against the real estate for the costs expended by the City pursuant to Minnesota Statutes §463.21, which lien may be collected as a special assessment in the manner provided by Minnesota Statutes §§429.061 to 429.081; and
4. Granted the City of La Crescent, Minnesota a money judgment against the owner of the Property for the costs expended by the City of La Crescent pursuant to Minnesota Statutes §463.21.

WHEREAS, the razing and removal of the structure at 226 3<sup>rd</sup> Street, La Crescent, Minnesota has been completed.

WHEREAS, the City incurred legal and demolition expenses related to the removal of the structure at 226 3<sup>rd</sup> Street, La Crescent, Minnesota. See Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LA CRESCENT, MINNESOTA, AS FOLLOWS:

1. That pursuant to Minnesota Statute § 463.22, the City Council directs the City Attorney to submit the accounting of expenses listed on Exhibit A to the Houston County District Court for approval and allowance.
2. The City Council further directs the City Attorney and City Staff, upon the receipt of certification of the expenses by the District Court, to work on the collection process set forth under Minnesota Statutes §§ 463.22, 463.161 and 463.21.

Adopted by the City Council of the City of La Crescent on November 22, 2021.

Approved:

\_\_\_\_\_  
Mayor

Attested:

\_\_\_\_\_  
City Administrator

The foregoing motion was duly seconded by Member Williams and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

### **ITEM 3.4 – SHORT-TERM FINANCING – BRIDGE PROJECT**

City Administrator Waller reviewed with City Council that at the October 11, 2021 City Council meeting, the City Council accepted a proposal from ESB Bank for temporary bonding of up to \$1,000,000.00 for a maximum of 12 months to cover costs associated with the bridge project. The temporary bonding authority will be utilized to cover gaps from the time that payments are made to the contractor, and when reimbursement requests are received from the Minnesota Department of Natural Resources and the Minnesota Department of Transportation. In the bills payable for this meeting, the City Council approved the first payment request from ICON for the project in the amount of \$651,988.13. Based on this, the City will need to activate its short-term borrowing authority for the project and authorize the Mayor and City Administrator to sign the temporary bond and the agreements with ESB Bank. It was recommended to City Council to call for the public hearing at 5:30 pm, on Monday, December 20, 2021 to approve the activation of the City's short-term borrowing authority. Following discussion, Member Jostad made a motion, seconded by Member Hutchinson as follows:

#### **MOTION TO CALL FOR A PUBLIC HEARING AT 5:30 PM, ON MONDAY, DECEMBER 20, 2021, REGARDING THE ACTIVATION OF THE CITY'S SHORT-TERM BORROWING AUTHORITY TO COVER COSTS ASSOCIATED WITH THE BRIDGE PROJECT.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

### **ITEM 3.5 – ENGINEERING AGREEMENT – WAGON WHEEL PROJECT**

City Engineer Hruska reviewed with City Council an engineering agreement from WHKS to provide construction observation services on the third phase of the Wagon Wheel Improvement Project, the construction of the bicycle/pedestrian bridge over Trunk Highway No. 14/61. These costs will be reimbursed from the proceeds of the grant agreement with the Minnesota Department of Natural Resources, and possibly from Municipal State Aid funds. It was recommended to City Council to approve the professional services agreement with WHKS and authorize the required signature. Following discussion, Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner, as follows:

#### **MOTION TO APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH WHKS & CO. TO PROVIDE CONSTRUCTION OBSERVATION SERVICES ON THE THIRD PHASE OF THE WAGON WHEEL IMPROVEMENT PROJECT, THE CONSTRUCTION OF THE BICYCLE/PEDESTRIAN BRIDGE OVER TRUNK HIGHWAY NO. 14/61, AND TO AUTHORIZE THE REQUIRED SIGNATURE.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

### **ITEM 3.6 – REVIEW WALNUT STREET IMPROVEMENT PROJECT**

City Engineer Hruska reviewed with City Council the Walnut Street improvement project and discussed options and alternatives that the City Council may want to consider. City Council also reviewed preliminary information regarding the project. This project is tentatively planned for the 2023 construction season. The City will continue to review funding alternatives, including the new infrastructure funding that may be available, along with the possibility of American Rescue Funds and other potential funding sources that may have application to this project. This item was informational, and no action was taken.

### **ITEM 3.7 – ENGINEERING PROJECT REVIEW**

City Engineer Hruska reviewed with City Council the current engineering projects for the City. These projects include the following: MS4 Permit; Street Inventory / 5-year CIP / Walnut Street; Train Whistle; Shore Acres Road Improvements; Wagon Wheel Phase 3; Wagon Wheel Phase 1; Stormwater Review; Horse Track Meadows; Horse Track Meadows West; High School Ditch Stormwater Project; Sanitary Sewer Agreement; Eagles Bluff Trail Easement; Risk Assessment and Response Plan – Mn Department of Health (MDH); City Hall Site Planning; Wildwood Court Drainage; DNR Roadway Grant; TH 14/61/16 Project; Shore Acres RR Underpass; SRTS Demonstration Project; 2021 Street Project; and 2022 Street Project. This item was informational, and no action was taken.

### **ITEM 3.8 – PERSONNEL COMMITTEE RECOMMENDATION**

City Administrator Waller reviewed with City Council the following recommendations from the Personnel Committee:

1. A request from the Chief of Police for a medical leave of absence. City Council reviewed a correspondence from Chief Douglas Stavenau. The Personnel Committee is recommending that the City Council approve the medical leave of absence request, beginning on December 5, 2021. Rather than set an end date to the medical leave of absence request, the Personnel Committee is recommending that it be left open at this time and that the City Council would be updated periodically on the Police Chief's return to active duty.
2. The Personnel Committee is recommending that effective December 5, 2021, Sergeant Luke Ahlschlager be named the Interim Police Chief and that his rate of pay be increased by \$3.00 per hour for the duration of the time that he serves in that capacity. It was recommended that the City Council authorize the City Attorney to prepare a memo of understanding with the LELS Union that formalizes this agreement.

Following discussion, Member Williams made a motion, seconded by Member Jostad, as follows:

**MOTION TO APPROVE A MEDICAL LEAVE OF ABSENCE FOR LA CRESCENT POLICE CHIEF DOUGLAS STAVENAU BEGINNING DECEMBER 5, 2021 WITH THE RETURN DATE LEFT OPEN AT THIS TIME AND THAT THE CITY COUNCIL WOULD BE UPDATED PERIODICALLY ON THE POLICE CHIEF'S RETURN TO ACTIVE DUTY.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson, as follows:

**MOTION TO APPOINT SERGEANT LUKE AHLSCHLAGER INTERIM POLICE CHIEF OF THE LA CRESCENT POLICE DEPARTMENT EFFECTIVE DECEMBER 5, 2021 AND THAT HIS RATE OF PAY BE INCREASED BY \$3.00 PER HOUR FOR THE DURATION OF THE TIME THAT HE SERVES IN THAT CAPACITY AND TO AUTHORIZE THE CITY ATTORNEY TO PREPARE A MEMO OF UNDERSTANDING WITH THE LELS UNION THAT FORMALIZES THIS AGREEMENT.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

### **ITEM 3.9 – 2022 LICENSE RENEWALS**

City Council reviewed a list of proposed license renewals for 2022. The applications appear to be in order, and it was recommended to City Council to approve the license renewal applications. Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner, as follows:

**MOTION TO APPROVE THE PRESENTED LIST OF LICENSE RENEWALS FOR 2022 FOR THE FOLLOWING:**

**CIGARETTES – KWIK TRIP #437; KWIK TRIP #614; QUILLIN’S**

**LIQUOR OFF SALE-3.2 – KWIK TRIP #437; KWIK TRIP #614; QUILLIN’S**

**LIQUOR ON SALE-3.2 – CORKY’S PIZZA; LA CRESCENT HOTEL GROUP, LLC**

**LIQUOR ON SALE-WINE – CORKY’S PIZZA**

**LIQUOR OFF-SALE – SCHMITTY’S TIMEOUT TAVERN**

**LIQUOR ON-SALE - SCHMITTY’S TIMEOUT TAVERN**

**LIQUOR SUNDAY - SCHMITTY’S TIMEOUT TAVERN**

**GAS INSTALLERS – 7 RIVERS MECHANICAL; AMERICAN HOME FIREPLACE & PATIO; B & C PLUMBING & HEATING INC; BOB’S APPLIANCE SERVICE; HALEY COMFORT SYSTEMS INC; K & S HEATING A/C & PLUMBING; MIDWEST TV & APPLIANCE; MIKE SHERMAN PLUMBING & HEATING INC; NIEBUHR PLUMBING & HEATING; PRIME SOURCE PLUMBING & HEATING CORP; RISCH HEATING & A/C; RIVER CITY HEATING & AIR CONDITIONING LLC; RON HAMMES REFRIGERATION INC; SCHNEIDER HEATING & A/C; VIS PLUMBING & HEATING; WINONA CONTROLS; WINONA HEATING & VENTILATING CO INC**

**SOLID WASTE – RICHARD’S SANITATION LLC**

**MASSAGE-BUSINESS – ERIN EDWARDS**

**MASSAGE-TECHNICIAN – ERIN EDWARDS**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.10 – TAX CERTIFICATION RESOLUTION**

City Administrator Waller reviewed with City Council a Resolution presented annually for properties making special levies for the collection with real estate taxes payable in the Calendar Year 2022.



Following discussion, Member Jostad introduced the following resolution and moved its passage and adoption:

**RESOLUTION NO. 12-21-38**

**RESOLUTION MAKING SPECIAL LEVIES FOR  
COLLECTION WITH REAL ESTATE TAXES PAYABLE IN THE  
CALENDAR YEAR 2022**

BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota as follows:

1. It is hereby found and determined and declared that the amounts set forth in a column at the right to be levied as a special assessment against the listed property and to be collected in the calendar year 2022 as provided by law.

<b>HOUSTON CO. AUDITOR REF. NUMBER</b>	<b>PROPERTY OWNER</b>	<b>CITY ACCOUNT #</b>	<b>AMOUNT TO BE LEVIED IN 2022</b>	<b>CODE</b>
25.0022000	TIPPETTS RENTALS, LLC	11101203	161.72	80
25.0021000	TIPPETTS RENTALS, LLC	11101404	42.90	80
25.0071000	TIPPETTS RENTALS, LLC	11103521	42.32	80
25.0071000	TIPPETTS RENTALS, LLC	11103522	25.98	80
25.0257000	MARY PIETRI	20100901	376.87	80
25.0295000	RYAN MAHLUM	20201401	109.52	80
25.0295000	RYAN MAHLUM	INV 2660	51.70	80
25.0576000	JAMIE PUENT	30105401	265.13	80
25.1257006	BILL KISTER	30306502	440.63	80
25.1392000	GREAT RIVER INVESTMENT	31103912	672.92	80
25.1392000	GREAT RIVER INVESTMENT	31104014	527.35	80
25.1266025	AMANDA KLOSS	31304901	296.78	80
25.0640000	LEONARD GREENWOOD	INV 2661	51.70	80
25.2016000	MUNEER IBRAHIM SH ALBENJABI	INV 2707 & 2756	103.40	80
25.1257002	SUSAN WARNKE-LASKA	INV 2713	103.40	80
25.0241000	DOUGLAS BUCHNER	INV 2745	103.40	80
25.1257006	BILL KISTLER	INV 2685	154.00	80

ADOPTED this 22<sup>nd</sup> day of November, 2021.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by Member Williams and upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

**ITEM 7.1 – CORRESPONDENCE – LA CROSSE CENTER OPEN HOUSE**

City Council reviewed a flyer regarding the Open House for the newly renovated and expanded La Crosse Center to be held on December 15, 2021 from 4:00 to 7:00 PM. No action taken.

**ITEM 8 – CHAMBER OF COMMERCE**

There was no report from the La Crescent Chamber of Commerce.

There being no further business to come before the Council at this time, Member Hutchinson made a motion, seconded by Member Jostad, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:37 PM.

APPROVAL DATE: \_\_\_\_\_

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

#1.2



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator *Bill*  
DATE: December 9, 2021  
RE: Bills Payable

The bills payable for the period ending December 9, 2021, will be e-mailed out separately. Included in the bills payable will be the second payment request from ICON for the bridge project in the amount of \$433,861.01 and the final payment to Interstate Roofing in the amount of \$77,890.00 for the project at the Community Ice Arena.



**WIESER LAW OFFICE, P.C.**

ATTORNEYS AT LAW  
WIESER PROFESSIONAL BUILDING  
33 SOUTH WALNUT - SUITE 200  
LA CRESCENT, MN 55947

KELLY M. IVERSON  
AL "SKIP" WIESER, III

PHONE: (507) 895-8200  
FAX: (507) 895-8458

AL WIESER, JR.  
*Emeritus*

**TO:** Honorable Mayor and City Council Members

**CC:** Bill Waller, City Administrator

**FROM:** Skip Wieser, City Attorney

**DATE:** December 7, 2021

**RE:** Street Vacation

*12/7/21  
City Atty*

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Attached for Council consideration, find Petition to Vacate a Part of South 1<sup>st</sup> Street along with a proposed resolution vacating the same.

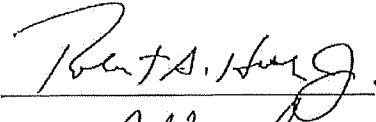
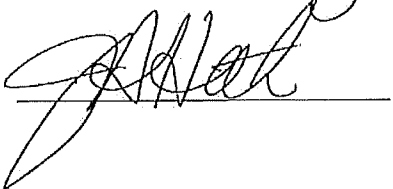
Also attached find a survey depicting the area of South 1<sup>st</sup> Street currently being occupied by the hardware store.

This document will be reviewed with the City Council at the upcoming City Council meeting.

**PETITION FOR VACATION OF A PORTION OF SOUTH 1<sup>ST</sup> STREET IN THE CITY  
OF LA CRESCENT, COUNTY OF HOUSTON, MINNESOTA.**

TO: The City Council of La Crescent, Minnesota

The undersigned, a majority of the property owners as set forth opposite their respective names, adjacent to South 1<sup>st</sup> Street, respectfully petition the city council to vacation the aforesaid portion of South 1<sup>st</sup> Street.

Print Name	Signature	Address/Description of Property
JR Building, LLC by Robert A. Heth, Jr.		See Exhibit A
JR Building, LLC by Jennifer A. Heth		See Exhibit A

### **Exhibit A**

That part of South First Street, originally platted and formerly known as Kentucky Avenue, lying southerly and adjacent to Lots 11, 12 and 13 of Block 59, La Crescent Plat to the City (formally Village) of La Crescent, Houston County, Minnesota, described as follows:

Beginning at the southeast corner of said Lot 11, Block 59;  
thence Southerly parallel to the east line of said Block 59 a distance of 0.90 feet;  
thence Westerly parallel to the south line of said Block 59 a distance of 111.00 feet;  
thence Northerly parallel to the east line of said Block 59 a distance of 0.90 feet to the south line of said Lot 13, Block 59;  
thence Easterly along the south line of said Lots 13, 12 and 11 of Block 59 a distance of 111.00 feet to the point of beginning.



**RESOLUTION NO. 12-21-39**

**A RESOLUTION VACATING A PORTION OF SOUTH 1<sup>ST</sup> STREET UPON PETITION  
OF A MAJORITY OF ADJACENT LANDOWNERS.**

WHEREAS, a petition signed by the majority of property owners adjacent to a portion of South 1<sup>st</sup> Street in the city of La Crescent was received by the City Administrator; and

WHEREAS, the petition requested that the City Council pursuant to Minnesota Statute § 412.851 vacate a portion of South 1<sup>st</sup> Street legally described as:

See Exhibit A.

WHEREAS, the City Administrator reviewed and examined the signatures on said petition and determined that such signatures constituted a majority of the landowners adjacent to the portion of South 1<sup>st</sup> Street to be vacated; and

WHEREAS, a public hearing to consider the vacation of such street was held on the 13th day of December, 2021, before the City Council in the City Hall located at 315 Main Street, La Crescent, Minnesota at 5:30 p.m. after due published and posted notice had been given, as well as personal mailed notice to all affected property owners by the City Administrator on the 18th day of November, 2021 and all interested and affected persons were given an opportunity to voice their concerns and be heard; and

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LA CRESCENT, MINNESOTA AS FOLLOWS:

That such petition for vacation is hereby granted and the portion of the street described as follows is hereby vacated:

See Exhibit A.

BE IT FURTHER RESOLVED, that the Mayor and City Administrator are hereby authorized to sign all documents necessary to effectuate the intent of this resolution and file notice of the vacation as required by law.

Passed by the City Council of La Crescent, Minnesota this 13th day of December, 2021.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

### Exhibit A

That part of South First Street, originally platted and formerly known as Kentucky Avenue, lying southerly and adjacent to Lots 11, 12 and 13 of Block 59, La Crescent Plat to the City (formally Village) of La Crescent, Houston County, Minnesota, described as follows:

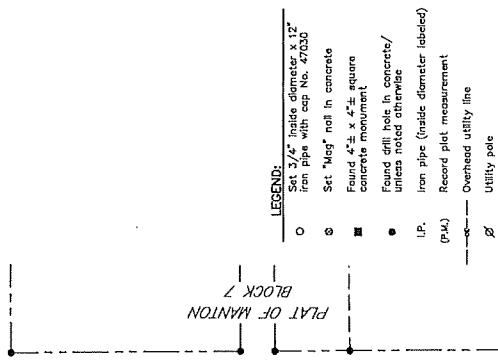
Beginning at the southeast corner of said Lot 11, Block 59;  
thence Southerly parallel to the east line of said Block 59 a distance of 0.90 feet;  
thence Westerly parallel to the south line of said Block 59 a distance of 111.00 feet;  
thence Northerly parallel to the east line of said Block 59 a distance of 0.90 feet to the south line of said Lot 13, Block 59;  
thence Easterly along the south line of said Lots 13, 12 and 11 of Block 59 a distance of 111.00 feet to the point of beginning.

# CERTIFICATE OF SURVEY

LOTS 11, 12 AND 13, BLOCK 59, PLAT OF LA CRESCENT,  
CITY OF LA CRESCENT, HOUSTON COUNTY, MINNESOTA.

EXISTING RECORDED LEGAL DESCRIPTION:  
(Document No. 244887)

Parcel 1: Lot 11, Block 59, Original Plat of the City of La Crescent.  
Parcel 2: Lots 12, and 13, Block 59, La Crescent Plat to the City  
(Formerly Village) of La Crescent, Houston County, Minnesota.



I hereby certify that this survey, plan, or report was prepared by me, or under my direct supervision and that I am a duly licensed and sworn surveyor under the laws of the State of Minnesota.

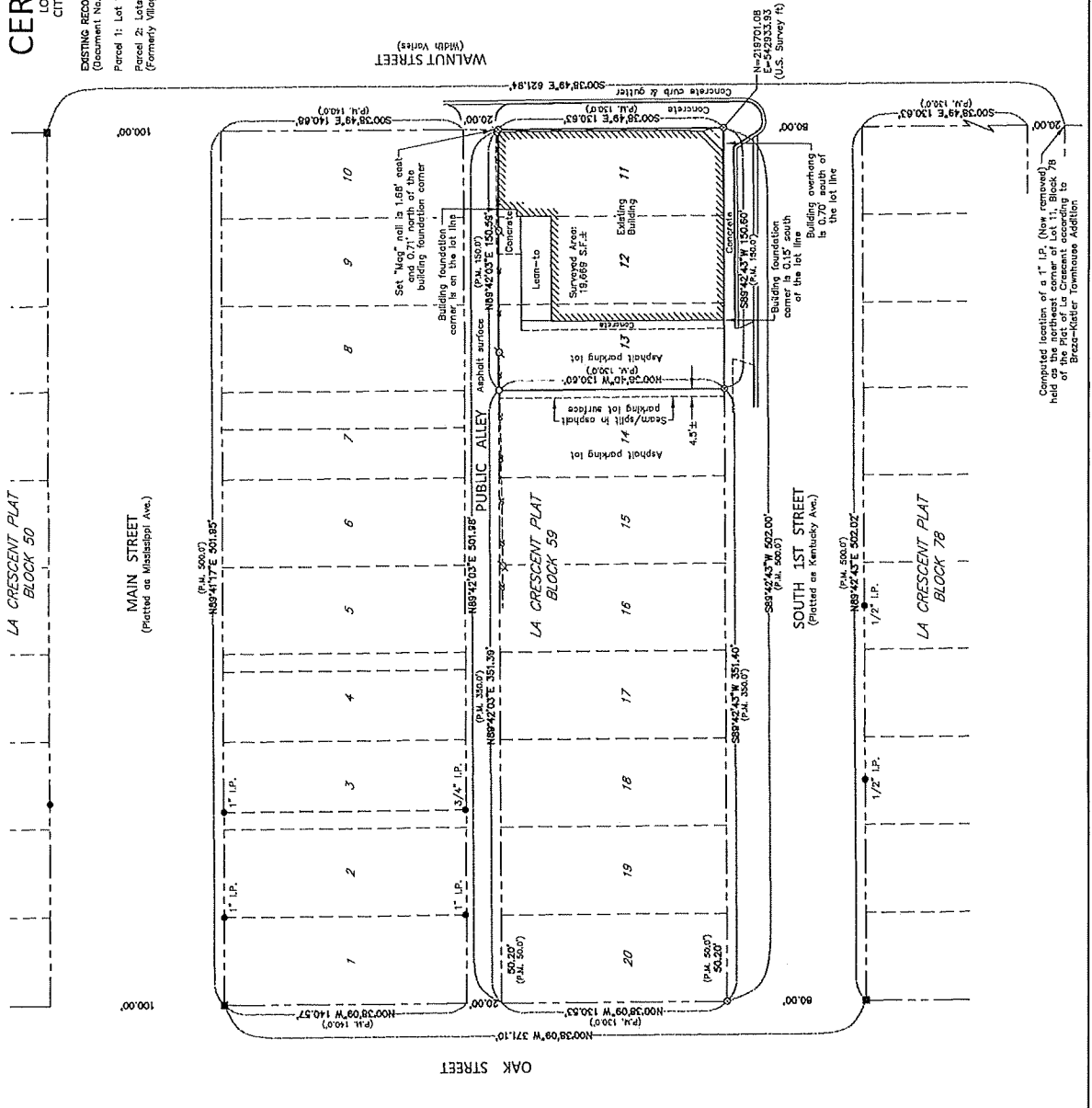
Any M. Luthers License No. 47030  
Date: August 31, 2021



21240 STATE 26  
CALEDONIA, MN 55921  
TRI-STATE SURVEYING, LLC (507) 542-4673

SURVEY PREPARED FOR:  
JR BUILDING, LLC  
25983 MILLER VALLEY ROAD  
WINONA, MN 55987

DATE:	8/31/2021
FIELD BOOK NO.	18
PROJECT NO.	21039-001.110
SHEET	1 OF 1



6:00 Public Meeting



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator *Bill*  
DATE: December 8, 2021  
RE: 2022 General Fund Budget and Levy

At 6:00 the City Council will hold a public meeting at which time the proposed budget and levy will be discussed and the final budget and levy will be determined.

As a point of clarification, in April of each year the City Council holds the Board of Appeal and Equalization meeting, at which time property owners can ask questions about their proposed property value and property classification. Questions about property value and property classification will need to wait until the Board of Appeal and Equalization meeting which will be held in April of 2022.

The items included for review and consideration by the City Council are the proposed resolution setting the 2022 levy, the memo presented in the fall of 2021 that summarizes the 2022 general fund budget, a general overview of workloads as it relates to new positions included in the 2022 budget, and a copy of the revised 2022 general fund budget that has been updated based upon a pending retirement, revised staffing, additional engineering, and a reduction in the budget for the update to the City's Comprehensive Park & Recreation Plan. The changes to the final 2022 general fund budget are all highlighted in green. The final budget has expenditures exceeding revenues by \$4,670. The City will receive additional revenue in 2022 that will compensate for this short-fall.

The action for the City Council to consider at this meeting is as follows:

1. By motion, adopt the 2022 general fund budget.
2. By resolution, set the 2022 final levies. A copy of the levy resolution is included.

For City Council information, the total value of building permit construction is as follows:

- 2016 - \$9,788,985
- 2017 - \$4,530,145
- 2018 - \$10,801,521
- 2019 - \$2,939,671
- 2020 - \$5,200,000
- 2021 - \$8,700,000 – thru November 12, 2021

## RESOLUTION 12-21-40

### RESOLUTION MAKING FINAL GENERAL LEVIES FOR COLLECTION WITH REAL ESTATE TAXES PAYABLE IN THE CALENDAR YEAR 2022

BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota as follows:

1. It is hereby determined and declared that there shall be and there is hereby levied upon all taxable property within the City for the general purposes of the City, as provided by law, to be collected in the year 2022 as part of the general taxes due and payable in the year 2022 a direct ad valorem tax in the amount of \$2,060,738.00 as provided by State law to be levied and collected in the manner provided by law.
2. Be it also hereby determined and declared that there shall be and there is hereby levied upon taxable property within the City of La Crescent for public library service, a tax in the amount of \$175,990.00 to be collected in the year 2022, as authorized by Minnesota Statutes, Section 134.33 and 134.34.
3. It is hereby found, determined, and declared that the amounts set forth in a column at the right to be levied with taxes to be collected in the calendar year 2022, in conjunction with the various bonds issued and sinking funds described below:

FUND #	YEAR	DESCRIPTION	TO BE LEVIED FOR COLLECTION IN CALENDAR YEAR 2022
322	2015A	G.O. Refunding Bonds – Apple Blossom Acres	\$5,000.00
324	2011A	G.O. Improvement Bonds – Crescent Valley	\$120,000.00
325	2016A	G.O. Refunding Rec. Fac. Bonds – Aquatic Center	\$198,700.00
326	2013A	G.O. Equipment Certificates	\$40,000.00
327	2016A	G.O. Improvement Bonds – Oak St. Recon.	\$112,400.00
328	2017A	G.O. Equipment Certificates	\$120,250.00
329	2018A	G.O. Improvement Bonds – Streets/Veterans Park	\$146,700.00
330	2019A	G.O. Equipment Certificates – Fire Truck	\$49,700.00
331	2019B	G.O. Improvement Bonds – Street Recon.	\$32,300.00
332	2020A	G.O. Improvement Bonds – HTM	\$188,000.00
333	2020A	G.O. Bonds – Tax Abatement - Ice Arena	\$23,860.00
601	2015A	G.O. Utility Revenue & Crossover Ref. Bond	\$46,500.00
601	2016A	G.O. Utility Revenue & Crossover Ref. Bond	\$23,500.00
		TOTAL DEBT SERVICE LEVY	<b>\$1,106,910.00</b>

4. Total levy for the City of La Crescent for collection in 2022 is \$3,343,638.00.

ADOPTED this 13<sup>th</sup> day of December, 2021.

SIGNED:


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Mayor

ATTEST:

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City Administrator

TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator   
DATE: November 3, 2021  
RE: Proposed 2022 General Fund Budget/Levy

Attached for review by the City Council is the proposed 2022 general fund budget and the resolution that set the preliminary levy.

To date, the City Council has taken the following action:

1. Adopted a resolution that set the preliminary levy.
2. Set the date for when the proposed budget and levy will be discussed and the final budget and levy set. That date is 6:00 p.m., on Monday, December 13, 2021. This is the first regular scheduled City Council meeting in December.

A couple of notes for the City Council to remember as part of the budget review and adoption process:

1. The City Council cannot adopt the 2022 general fund budget until after the public meeting in December.
2. Once the preliminary levy is set, the City Council has the discretion to lower the levy but the City Council cannot increase the preliminary levy.

The proposed 2022 preliminary levy resolution reflects a 5.5% increase. The final total City levy in 2021 was \$3,169,729, and the proposed total levy for 2022 is \$3,343,638.

For City Council information, in 2021 there have been, or are currently pending, a total of 19 new homes constructed. The total permit valuation for 2021 is approximately \$5,400,000.

The preliminary levy resolution will be reviewed with the City Council at the meeting. The total City levy (pink), is a combination of the ad valorem tax levy (yellow), the library levy (purple), and the debt service levy (green).



Pages 1 -8 are the revenue portion of the budget. The expenditure portion of the budget starts on page 8 with the Council portion of the budget.

The following is a summary of the proposed 2022 general fund budget:

1. This is the ad valorem tax, and is the yellow figure from the preliminary levy resolution.
2. This is the City's local government aid for 2022.
3. This is the grant funds for the design and construction of the third phase of the Wagon Wheel improvement project.
4. This is the grant funds to pave the balance of the first phase of the Wagon Wheel improvement project, and reconstruct the road to the West Channel boat landing.
5. This is the bond proceeds from the City's 2022 street reconstruction bonds.
6. The proposed budget retains funding for the Community Development Director's position, although there is not a current proposal to fill the vacancy. In addition, the proposed budget includes an increase in the hours contracted with the City's Sustainability Coordinator. The increase is due to the expanded role in the Building and Zoning Department by coordinating meetings of the Planning Commission, along with new duties associated with preparing and administering the City's stormwater public education, outreach and public involvement program as part of the City's compliance with the MS4 permit.
7. The proposed budget includes funds for the 2022 election cycle.
8. The proposed budget includes funds for the monthly payment for the purchase of the property at 332 South First Street.
9. The proposed budget includes a reallocation of the cost split for the Building Official by reducing the amount of time allocated to the water and sewer department, with a corresponding increase in the Building and Zoning Department. The proposed budget also includes funds for a new full-time position that would be split equally between the Fire Department and Building and Zoning, and would respond to medical and fire emergencies during the day, while also assuming duties related to inspections and code enforcement.
10. The proposed budget includes funds for the addition of a sixth position in the City's Public Works Department. The balance of the cost for the position would be allocated equally between the water and sewer departments. The position would focus on water meter replacement, along with general maintenance duties in the City's Public Works Department.
11. This is the expenditure for the design engineering that offsets a portion of the revenue described in number 3 on this list.
12. This is the expenditure for the construction that offsets the revenue described in numbers 3, 4 and 5 on this list.
13. The proposed budget includes funds for a transfer to the ice arena fund, along with a set a side of funds for ongoing building maintenance at the ice arena.
14. The proposed budget includes funds for the update to the City's Comprehensive Park & Recreation Plan.

15. A copy of the proposed library budget is attached.

As in the past, we will continue to review the proposed budget and evaluate changes or modifications. The proposed budget will be added to the agenda for future City Council meetings for purposes of review and discussion prior to the public meeting in December when the budget and levy will be considered.

A hard copy of the budget will be available for you at the meeting.

**RESOLUTION 09-21-32**

**RESOLUTION MAKING PRELIMINARY GENERAL LEVIES FOR  
COLLECTION WITH REAL ESTATE TAXES PAYABLE IN THE  
CALENDAR YEAR 2022**

BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota as follows:

1. It is hereby determined and declared that there shall be and there is hereby levied upon all taxable property within the City for the general purposes of the City, as provided by law, to be collected in the year 2022 as part of the general taxes due and payable in the year 2022 a direct ad valorem tax in the amount of **\$2,060,738.00** as provided by State law to be levied and collected in the manner provided by law.
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3. It is hereby found, determined, and declared that the amounts set forth in a column at the right to be levied with taxes to be collected in the calendar year 2022, in conjunction with the various bonds issued and sinking funds described below:

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		TOTAL DEBT SERVICE LEVY	<b>\$1,106,910.00</b>

4. Total levy for the City of La Crescent for collection in 2022 is **\$3,343,638.00.**

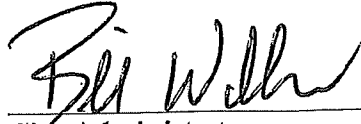
ADOPTED this 27<sup>th</sup> day of September, 2021.

SIGNED:

A handwritten signature in black ink, appearing to be "M. J. [unclear]", written over a horizontal line.

Mayor

ATTEST:

A handwritten signature in black ink, appearing to be "B. J. [unclear]", written over a horizontal line.

City Administrator

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
<b>GENERAL FUND</b>							
<i>Preliminary</i>							
<b>TAXES</b>							
101-31010	CURRENT AD VALOREM TAXES	1,862,412	2,023,932	1,054,806	1,912,336	857,530	2,060,738
101-31011	REFUND TAX-ANNEXED-TWNSHP	5,307-	4,756-	.00	3,864-	3,864-	7,000-
101-31050	TAX ABATEMENT	24,633-	.00	.00	.00	.00	.00
101-31051	EXCESS TIF REVENUE REFUND	.00	.00	.00	.00	.00	.00
101-31410	LODGING TAX - HOTEL/MOTEL	1,826	1,739	1,134	1,500	366	2,000
101-31810	FRANCHISE FEES-CABLE TV	43,820	42,627	50,622	42,000	8,622-	43,000
101-31900	INT. ON DELINQUENT TAXES	901	271	901	300	601-	300
Total TAXES:		1,879,019	2,063,813	1,107,463	1,952,272	844,809	2,099,038
<b>LICENSES &amp; PERMITS</b>							
101-32110	LIQUOR/WINE - ON SALE	5,375	325	25	4,000	3,975	4,050
101-32111	LIQUOR OFF SALE	1,150	1,950	300	750	450	900
101-32112	BEER ON SALE	.00	280	.00	300	300	280
101-32113	BEER OFF SALE	100	.00	.00	300	300	900
101-32115	SOFT DRINK LICENSE	.00	.00	.00	.00	.00	.00
101-32116	CIGARETTE LICENSE	180	180	.00	180	180	180
101-32119	GARBAGE PICKUP PERMIT	2,000	2,000	.00	2,000	2,000	2,000
101-32160	MASSAGE LICENSE	800	1,000	.00	800	800	600
101-32162	ICE CREAM VENDER LICENSE	.00	.00	.00	.00	.00	.00
101-32210	BUILDING PERMITS (EXC SUR	27,088	43,706	31,072	25,000	6,072-	35,000
101-32211	EXCAVATION PERMITS	1,688	3,355	600	200	400-	300
101-32212	PLUMBING PERMITS	2,045	2,955	1,995	1,500	495-	1,500
101-32213	FENCE PERMITS	315	315	255	250	5-	255
101-32214	DEMOLITION PERMITS	.00	.00	.00	.00	.00	.00
101-32215	SIGN PERMIT	385	280	105	250	145	175
101-32216	FILL PERMITS	.00	.00	.00	.00	.00	.00
101-32217	CONDITIONAL USE PERMIT	350	650	.00	400	400	400

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-32218	VARIANCE FEE	505	425	325	500	175	450
101-32219	MECHANICAL PERMIT	1,560	1,770	1,460	1,200	260-	1,200
101-32220	GAS INSTALLERS LICENSE	1,305	1,260	90	1,100	1,010	1,200
101-32240	DOG\MULTIPLE PET LICENSES	375	325	175	300	125	300
101-32241	DOG LICENSES	5,465	5,141	1,729	5,000	3,272	5,000
101-32242	CAT LICENSES	1,406	1,209	488	1,250	763	1,200
101-32243	CAT\MULTIPLE PET LICENSES	250	175	100	200	100	200
101-32260	PEDDLERS PERMIT	400	.00	.00	100	100	100
101-32261	FILING FEES	.00	6	.00	.00	.00	.00
101-32262	HAND GUN PERMITS	.00	.00	.00	.00	.00	.00
Total LICENSES & PERMITS:		52,742	67,307	38,718	45,580	6,862	56,190
<b>INTERGOVERNMENTAL AID</b>							
101-33124	FEDERAL FLOOD RELIEF AID	.00	.00	.00	.00	.00	.00
101-33125	FEDERAL GRANT-TRANSIT	.00	.00	.00	.00	.00	.00
101-33126	FEDERAL OJP VEST AID	1,748	2,219	.00	.00	.00	.00
101-33159	FEDERAL OJP BODY-WORN CAME	.00	.00	.00	.00	.00	.00
101-33160	FEDERAL COPS GRANT FUNDS	.00	31,244	.00	.00	.00	.00
101-33161	FEDERAL CARES ACT FUNDS	.00	342,882	266,077	.00	266,077-	.00
101-33401	LOCAL GOVERNMENT AID	571,000	633,961	327,308	654,615	327,308	662,884
101-33402	MARKET VALUE HOMESTEAD CRE	.00	.00	.00	.00	.00	.00
101-33403	STATE MV CREDIT - AGRICULTURA	.00	.00	.00	.00	.00	.00
101-33404	STATE AID-MN DOT	.00	.00	.00	.00	.00	.00
101-33405	STATE AID-DISASTER CREDIT	.00	.00	.00	.00	.00	.00
101-33416	STATE AID-POLICE TRNG REIMB.	12,924	11,291	.00	11,000	11,000	11,000
101-33418	STATE AID FOR STREET MAINT.	8,760	62,901	57,179	62,000	4,821	62,000
Budget notes:							
25% of allotted MSA Funding							
101-33419	STATE AID FOR STREET CONST.	.00	.00	.00	.00	.00	.00
101-33420	STATE FIRE DEPT AID	37,811	40,457	.00	35,000	35,000	35,000
Budget notes:							

(2)

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-33424	Pass-thru to Firefighters Relief Assoc. STATE FLOOD RELIEF AID	.00	.00	.00	.00	.00	.00
101-33425	STATE PERA AID	1,121	.00	.00	.00	.00	.00
101-33427	STATE - MPO - WAGON WHEEL	.00	.00	.00	.00	.00	.00
101-33428	STATE POLICE AID & GRANTS	66,153	71,803	.00	65,000	65,000	65,000
101-33429	STATE OF MN-ELECTION FUNDING	.00	4,153	.00	.00	.00	.00
101-33430	STATE TRANSIT FUNDING	267,428	242,834	142,126	242,834	100,709	224,400
Budget notes:							
101-33432	Pass-thru to City of La Crosse - MTU STATE AID - WAGON WHEEL PROJ.	78,232	131,218	115,676	3,425,000	3,309,324	3,200,000
Budget notes:							
~2021 PHASE 3 - PEDESTRIAN BRIDGE							
~2022 PHASE 3 - PEDESTRIAN BRIDGE							
101-33433	STATE-MNDOT LANDSCAPE PARTN	8,000	.00	8,000	8,000	.00	8,000
101-33434	STATE GRANT-MN DOT PROJECT	.00	.00	.00	.00	.00	.00
101-33435	STATE AID-LOCAL PERFORMANCE	.00	.00	.00	.00	.00	.00
101-33436	STATE OF MN-DNR-WAGON WHEEL	.00	.00	.00	86,210	86,210	214,316
Budget notes:							
~2021 WAGON WHEEL PHASE 1 FINAL PAVING GRANT 75%							
~2022 \$86,210 - WAGON WHEEL PHASE 1 FINAL PAVING GRANT 75%							
\$128,106 - WEST CHANNEL BOAT LANDING ROAD							
(see 101-43100-403 for expenses)							
101-33437	STATE GRANT - MPCA	.00	.00	790	.00	790-	.00
Budget notes:							
~2021 Alternative Landscaping Equipment Grant							
101-33438	STATE GRANT-COMM. OF COMMER	2,431	.00	.00	.00	.00	.00
101-33624	HO. CO. PD ASSISTANCE AID	3,107	3,049	.00	500	500	500
101-33625	HO. CO. - SHIP GRANT FUNDING	.00	1,749	3,077	.00	3,077-	.00
101-33626	HO. CO.-CONSTRUCTION PROJ AID	34,621	.00	.00	.00	.00	.00
101-33640	ISD #300 AID - PEDESTRIAN XING	.00	.00	.00	.00	.00	.00
101-33641	GRANT-SO MN INITIATIVE FOUNDA	.00	.00	.00	.00	.00	.00
Total INTERGOVERNMENTAL AID:		1,093,336	1,579,760	920,232	4,590,159	3,669,927	4,483,100
PUBLIC CHARGES FOR SERVICE							
101-34102	RECORDING OF LEGAL INSTRU	.00	46	46	.00	46-	.00



Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-34103	ZONING & SUBDIVISION FEES	150	1,035	50	200	150	200
101-34105	SALE OF MAPS & PUBLICATIONS	3	14	.00	.00	.00	.00
101-34110	PLAN CHECK FEES	9,214	16,867	9,854	9,000	854-	16,000
101-34112	COPY & FAX CHARGES	21	.00	1	.00	1-	.00
101-34113	SITE PLANNING FEE	.00	.00	.00	.00	.00	.00
101-34114	ANNEXATION FILING FEE	.00	.00	.00	.00	.00	.00
101-34115	INVESTIGATION FEE-BLDG/ZNG	.00	100	.00	.00	.00	.00
101-34201	SPECIAL POLICE SERVICES	360	.00	.00	300	300	300
101-34202	ISD#300 POLICE LIASON FUNDING	.00	.00	.00	.00	.00	.00
101-34203	ACCIDENT/DRIVING RECORDS/CD'	334	59	27	150	123	150
101-34204	FINGERPRINTING/BACKGRND FEE	3,190	5,655	2,165	5,000	2,835	5,000
101-34205	TRANSCRIPTION SERVICES	70	.00	.00	.00	.00	.00
101-34206	POLICE NSF COLLECTION SERVIC	.00	.00	26	.00	26-	.00
101-34302	STREET & STREET SIGN REPAIRS	3,741	.00	.00	.00	.00	.00
101-34303	STREET SWEEPING	4,636	.00	.00	2,500	2,500	2,500
101-34304	SNOW REMOVAL	47	188	.00	.00	.00	.00
101-34305	VEHICLE IMPOUND	1,225	1,400	350	1,000	650	.00
101-34306	TRANSPORTATION PLAN REVENUE	.00	.00	.00	.00	.00	.00
101-34405	WEED CUTTING,CONTROL, MOW	118	470	451	200	251-	200
101-34409	BRUSH SITE USAGE FEE-TOWNHSI	2,000	2,000	.00	2,000	2,000	2,000
101-34718	POOL SOFT DRINK REBATE	.00	.00	.00	.00	.00	.00
101-34719	SWIMMING POOL ADMISSIONS	51,035	16,622	38,927	48,000	9,073	48,000
101-34720	POOL MEMBERSHIPS-FAMILY-CITY	26,963	253	24,469	26,000	1,531	26,000
101-34721	POOL MEMBERSHIPS-SINGLE-CITY	3,883	.00	2,615	3,500	885	2,750
101-34722	CONCESSIONS - POOL	24,169	.00	15,440	25,000	9,560	20,000
101-34723	SWIM POOL ID PICTURES	.00	.00	.00	.00	.00	.00
101-34724	BASEBALL PROGRAM - CITY	2,246	1,039	2,396	2,300	96-	2,300
101-34725	SOFTBALL PROGRAM - CITY	1,048	618	1,160	900	260-	900

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-34726	GYMNASTICS LESSONS - CITY	.00	.00	.00	.00	.00	.00
101-34727	SWIMMING LESSONS - CITY	13,095	6,160	12,775	11,500	1,275-	12,000
101-34728	TENNIS LESSONS - CITY	2,480	2,040	2,510	2,000	510-	2,000
101-34729	TOWNSHIP FEES	17,778	17,102	.00	15,000	15,000	15,000
101-34731	GOLF LESSONS - CITY	790	800	1,910	800	1,110-	800
101-34732	BASKETBALL LESSONS - CITY	920	.00	1,360	1,000	360-	1,000
101-34733	VOLLEYBALL LESSONS - CITY	840	.00	1,200	1,000	200-	1,000
101-34734	YOUTH TRIATHLON ENTRY FEE	.00	.00	.00	.00	.00	.00
101-34736	BASEBALL PROGRAM - TOWNSHIP	786	397	599	600	1	600
101-34737	SOFTBALL PROGRAM - TOWNSHIP	337	196	449	150	299-	450
101-34738	GOLF LESSONS - TOWNSHIP	200	240	880	200	680-	200
101-34739	VOLLEYBALL LESSONS - TOWNSHI	240	.00	352	200	152-	200
101-34740	BASKETBALL LESSONS - TOWNSHI	160	.00	800	100	700-	100
101-34741	SWIMMING LESSONS - TOWNSHIP	4,410	1,890	5,110	3,300	1,810-	3,500
101-34742	POOL MEMB. - FAMILY - TOWNSHIP	4,828	.00	7,200	4,600	2,600-	4,600
101-34743	POOL MEMB. - SINGLE - TOWNSHIP	589	.00	669	600	69-	600
101-34744	TENNIS LESSONS - TOWNSHIP	560	560	760	500	260-	500
101-34745	BASEBALL PROGRAM - OTHER	505	131	379	400	21	400
101-34746	SOFTBALL PROGRAM - OTHER	262	164	211	150	61-	150
101-34747	GOLF LESSONS - OTHER	465	450	945	400	545-	400
101-34748	VOLLEYBALL LESSONS-OTHER	360	.00	360	300	60-	300
101-34749	BASKETBALL LESSONS - OTHER	490	.00	315	300	15-	300
101-34750	SWIMMING LESSONS - OTHER	8,540	1,305	6,050	6,000	50-	6,000
101-34751	POOL MEMB. - FAMILY - OTHER	6,508	.00	6,550	6,500	50-	6,500
101-34752	POOL MEMB. - SINGLE - OTHER	1,488	.00	1,432	1,200	232-	1,200
101-34753	TENNIS LESSONS - OTHER	225	225	450	250	200-	250
101-34754	LOG ROLLING LESSONS - CITY	480	.00	520	400	120-	400
101-34755	LOG ROLLING LESSONS - TOWNSH	.00	.00	200	40	160-	40

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-34756	LOG ROLLING LESSONS - OTHER	90	.00	.00	90	90	90
101-34757	SWIM TEAM - CITY	1,462	.00	711	1,300	589	800
101-34758	SWIM TEAM - TOWNSHIP	262	.00	412	300	112-	400
101-34759	SWIM TEAM - OTHER	337	.00	84	300	216	100
101-34780	PARK USE FEES	2,400	674	1,727	2,000	273	2,000
101-34781	DONATIONS	.00	.00	.00	.00	.00	.00
101-34950	SEMINAR REGIST FEES-BLDG/ZNG	.00	.00	.00	.00	.00	.00
Total PUBLIC CHARGES FOR SERVICE:		206,339	78,698	154,896	187,530	32,634	188,180
<b>FINES &amp; FORFEITURES</b>							
101-35101	COURT FINES	21,351	14,101	6,724	17,000	10,276	10,000
101-35102	PARKING FINES	120	110	40	.00	40-	.00
101-35103	ADMINISTRATIVE COMPLAINT	15	.00	.00	.00	.00	.00
101-35104	ANIMAL CONTROL PICKUP FEE	.00	.00	.00	.00	.00	.00
101-35105	ANIMAL CONTROL KENNEL BOA	.00	.00	.00	.00	.00	.00
101-35107	RESTITUTION-COURT ORDERED	.00	.00	.00	.00	.00	.00
101-35108	PROSECUTION FEES	.00	61	.00	.00	.00	.00
101-35200	FORFEITURES-POLICE DEPT	10,221	2,529	.00	.00	.00	.00
Budget notes: MN Surplus Auction							
Total FINES & FORFEITURES:		31,707	16,802	6,764	17,000	10,236	10,000
<b>SPECIAL ASSESSMENTS</b>							
101-36101	SPECIAL ASSESSMENTS-ALLEYS&	6,825	1,713	1,765	1,713	52-	1,765
101-36102	SPECIAL ASSMTS - INTEREST	230	104	315	104	211-	100
101-36103	SPECIAL ASSMTS-STORM WATER	.00	.00	.00	.00	.00	.00
101-36104	PAYMENT IN LIEU OF SPEC ASSMT	.00	.00	.00	.00	.00	.00
101-36200	MISCELLANEOUS REVENUE	20,196	14,368	196	.00	196-	.00
101-36201	UNCLAIMED PROPERTY	3	2,090	.00	.00	.00	.00
101-36202	BAD CHECK CHARGE	.00	.00	.00	.00	.00	.00
101-36210	INTEREST ON INVESTMENTS	11,528	8,376	8,760	6,000	2,760-	7,000

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-36211	MARKET VALUE ADJUSTMENT	.00	.00	.00	.00	.00	.00
101-36220	LAND LEASE PAYMENTS	3,719	3,830	3,945	3,945	.00	4,064
101-36221	RENTAL PROPERTY - HOUSE	1	.00	.00	.00	.00	.00
101-36222	SOLAR RENTAL - MAINT/ANIMAL	.00	150	.00	.00	.00	150
Budget notes:							
Annual Solar Equipment & Roof Rental							
101-36230	CONTRIB./DONATIONS-PRIVATE	19,000	23,597	20,177	.00	20,177-	.00
101-36232	WELLNESS INCENTIVE PROG-SSC	.00	.00	.00	.00	.00	.00
Budget notes:							
Pass-thru funding from Southeast Service Cooperative (see Expense Acct. 101-41400-210)							
101-36233	CONTRIBUTIONS EDA PROJECTS	.00	.00	.00	.00	.00	.00
101-36235	GRANT FUNDS-USTA	.00	.00	.00	.00	.00	.00
101-36236	NEIGHBORS NIGHT OUT DONATIO	2,620	583	350	2,000	1,650	2,000
101-36240	INSURANCE REBATE, DIVIDEN	5,073	9,288	1,649	4,500	2,851	4,500
101-36241	INSURANCE REIMBURSEMENT	5,302	51	22	.00	22-	.00
101-36242	FEDERAL EXCISE TAX REFUND	397	360	.00	400	400	300
101-36243	CAPITAL CR.-ACE TELEPHONE	1,744	1,713	.00	1,500	1,500	1,500
Budget notes:							
Est. - Board meets last Wed. in October							
101-36244	SESQUECENTENIAL REVENUES	.00	.00	.00	.00	.00	.00
101-36330	GRANTS - PRIVATE - OTHER	1,822	.00	.00	.00	.00	.00
Total SPECIAL ASSESSMENTS:		78,459	66,223	37,179	20,162	17,017-	21,379
MISCELLANEOUS REVENUE							
101-37160	PENALTIES	.00	.00	.00	.00	.00	.00
101-37325	DISPOSAL USAGE FEE-TWNSHP	.00	.00	.00	.00	.00	.00
101-37920	VENDING MACHINE REVENUE	273	.00	.00	.00	.00	.00
Total MISCELLANEOUS REVENUE:		273	.00	.00	.00	.00	.00
OTHER FINANCING SOURCES							
101-39101	SALE OF GENERAL FIXED ASS	.00	11,593	46,594	.00	46,594-	.00
101-39200	INTERFUND OPER. TRANSFERS	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-39201	TRANSFER FROM CAPITAL PROJ.	.00	.00	.00	.00	.00	.00
101-39202	CONTRIBUTION FROM ENTERPR	30,000	.00	.00	.00	.00	.00
101-39203	TRANSFER FROM SPEC REV FUND	70,000	.00	.00	.00	.00	.00
101-39204	TRANSFER FROM DEBT SERV.	36,621	.00	.00	.00	.00	.00
101-39300	BOND PROCEEDS	.00	.00	.00	.00	.00	1,300,000

(5)

## Budget notes:

~2020 GO Imp. Street Reconstruction Bonds

~2022 GO Imp. Street Reconstruction Bonds

## Total OTHER FINANCING SOURCES:

136,621	11,593	46,594	.00	46,594	1,300,000
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COUNCIL  
COUNCIL

101-41100-101	WAGES & SALARIES-REGULAR	24,200	25,200	12,600	25,200	12,600	25,200
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## Budget notes:

\$500/Month Mayor

\$400/Month Council

101-41100-119	TECHNOLOGY ALLOWANCE	750	750	750	750	.00	750
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101-41100-121	FICA CONTRIBUTIONS	1,884	1,985	1,182	1,990	808	1,990
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## Budget notes:

7.65%

101-41100-122	PERA CONTRIBUTIONS	1,000	1,020	595	1,020	425	1,020
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## Budget notes:

5%

101-41100-210	OPERATING SUPPLIES	881	267	.00	500	500	500
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101-41100-220	CITY BRANDING EXPENSES	.00	562	.00	.00	.00	.00
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101-41100-300	PROFESSIONAL SERVICES	47,605	44,426	32,473	49,540	17,067	64,500
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(6)

## Budget notes:

~2020 \$3,500 Houston County Victim Services

\$16,000 Community Development Services

\$12,000 Sustainability Coord Services

\$7,140 Bluffland Coalition

~2021 \$3,500 Houston County Victim Services

\$16,000 Community Development Services

\$28,000 Sustainability Coord Services

\$2,040 Bluffland Coalition

~2022 \$3,500 Houston County Victim Services

\$16,000 Community Development Services

\$45,000 Sustainability Coord Services

101-41100-310	OTHER CONTRACTED SERVICES	275	.00	.00	500	500	.00
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101-41100-331	TRAVEL EXPENSE	2,031	.00	369	1,000	631	1,000
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Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-41100-350	PRINTING & PUBLISHING	.00	39	56	100	44	100
101-41100-360	INSURANCE	.00	.00	.00	.00	.00	.00
Budget notes:							
Workers' Comp							
101-41100-430	MISCELLANEOUS	83	.00	.00	500	500	.00
101-41100-432	UNCOLLECTIBLE ACCOUNTS	255	.00	.00	.00	.00	.00
101-41100-433	DUES AND SUBSCRIPTIONS	20,809	17,880	13,118	22,600	9,482	22,858
Budget notes:							
~2020 \$5,614 - LMC							
\$2,855 - LAPC - La Crosse County Treasurer							
\$1,600 - LADCO							
\$8,994 - GCMC - Dues Assmts							
\$530 - LMC-Storm Water Coalition							
\$40 - SEMLM							
\$20 - LMC Mayors Assoc. Dues							
\$225 - MN Public Transit							
\$100 - Parks & Trails Council							
\$4,022 - Discretionary							
~2021 \$5,700 - LMC							
\$2,800 - LAPC - La Crosse County Treasurer							
\$1,600 - LADCO							
\$9,202 - GCMC - Dues Assmts							
\$40 - SEMLM							
\$30 - LMC Mayors Assoc. Dues							
\$225 - MN Public Transit							
\$3,000 - Discretionary							
~2022 \$5,942 - LMC							
\$2,800 - LAPC - La Crosse County Treasurer							
\$1,600 - LADCO							
\$9,221 - GCMC - Dues Assmts							
\$40 - SEMLM							
\$30 - LMC Mayors Assoc. Dues							
\$225 - MN Public Transit							
\$3,000 - Discretionary							
101-41100-490	DONATIONS TO OTHER PROG.	.00	.00	.00	.00	.00	.00
Budget notes:							
Pass-Thru							
American Legion Donations							
101-41100-491	2% FIRE RELIEF ASSOC PYMT	37,811	40,457	.00	35,000	35,000	35,000
Budget notes:							
Pass-Thru from State to Relief Association							
(see 101-33420)							
101-41100-492	TAX ABATEMENT PAYMENTS	7,187	7,187	3,594	3,600	7	.00
Budget notes:							
Walnut Street Properties							
101-41100-720	OPERATING TRANSFER	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
Total COUNCIL:		144,771	139,772	64,737	142,300	77,563	152,918
<b>CITY CLERK</b>							
101-41400-101	WAGES & SALARIES-REGULAR	120,799	125,008	67,951	130,300	62,349	121,000
101-41400-102	WAGES & SALARIES-OT	.00	.00	.00	.00	.00	.00
101-41400-111	SEVERANCE PAY-CLERK	.00	.00	.00	.00	.00	.00
101-41400-121	FICA CONTRIBUTIONS	8,941	9,140	5,323	9,970	4,647	9,260
Budget notes: 7.65%							
101-41400-122	PERA CONTRIBUTIONS	7,963	8,363	5,037	9,770	4,733	9,075
Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5%							
101-41400-131	EMPLOYER PAID HEALTH INS.	6,287	14,730	13,507	23,100	9,593	24,000
101-41400-152	WC BENEFITS	.00	.00	628	.00	628	1,000
101-41400-200	OFFICE SUPPLIES	5,346	7,545	2,999	5,000	2,001	5,000
101-41400-210	WELLNESS INCENTIVE PROG-SSC	.00	.00	.00	.00	.00	.00
Budget notes: Pass-thru funding from Southeast Service Cooperative (see Revenue Acct. 101-36232)							
101-41400-300	PROFESSIONAL SERVICES	9,748	10,364	6,765	9,000	2,235	9,000
101-41400-301	ACCTG & AUDITING SERVICES	16,229	16,584	.00	16,000	16,000	17,500
Budget notes: Winona County Assmt. Fees Annual City Audit Fees							
101-41400-310	OTHER CONTRACTED SERVICES	8,410	8,098	4,521	9,000	4,479	9,000
Budget notes: Computer Support Copy Mach. Maint.							
101-41400-321	TELEPHONE	3,819	4,663	2,964	4,800	1,836	4,800
101-41400-322	POSTAGE	1,871	1,324	1,092	2,000	908	1,500
101-41400-325	NEWSLETTER	92	133	33	200	167	200
101-41400-331	TRAVEL EXPENSE	2,594	162	445	1,500	1,055	1,500
101-41400-350	PRINTING & PUBLISHING	235	593	584	400	184	600
101-41400-360	INSURANCE	104,143	115,001	64,931	109,100	44,169	118,000

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-41400-365	ACA TRP FEE	.00	.00	.00	.00	.00	.00
101-41400-404	REPAIR/MAINT-EQUIPMENT	55	.00	.00	.00	.00	.00
101-41400-406	REPAIR/MAINT-COMPUTERS	368	.00	.00	500	500	500
101-41400-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
101-41400-431	CASH OVER/SHORT	1-	.00	50	.00	50-	.00
101-41400-433	DUES AND SUBSCRIPTIONS	1,797	2,382	1,776	2,000	224	2,200
101-41400-437	PROPERTY TAX EXPENSE	46	1,776	2,644	50	2,594-	3,000
101-41400-490	DONATIONS TO OTHER PROG.	.00	.00	.00	.00	.00	.00
Budget notes: Pass-Thru							
Total CITY CLERK:		298,742	325,866	181,250	332,690	151,440	337,135
ELECTIONS							
101-41410-101	WAGES & SALARIES-REGULAR	.00	15,226	.00	.00	.00	10,000
101-41410-218	SAFETY EQUIPMENT & STRUCTUR	.00	6,629	.00	.00	.00	1,000
101-41410-331	TRAVEL & TRAINING EXPENSE	.00	2,242	.00	.00	.00	1,000
Budget notes: Mileage & Meals							
101-41410-350	PRINTING & PUBLISHING	56	600	.00	.00	.00	600
Budget notes: Ballots & Notices in Paper							
101-41410-430	MISCELLANEOUS	.00	546	.00	.00	.00	600
Budget notes: Meals							
Total ELECTIONS:		56	25,243	.00	.00	.00	13,200
LEGAL SERVICES							
101-41600-304	LEGAL SERVICES-CITY CLERK	17,698	19,178	10,974	17,000	6,026	19,000
101-41600-305	LEGAL SERVICES-POLICE DEPT.	43,048	27,502	22,615	39,000	16,385	39,000
101-41600-306	LEGAL SERVICES-BLDG & ZONING	17,698	19,178	10,974	17,000	6,026	19,000
101-41600-308	LEGAL SERVICES-COUNCIL	17,698	19,178	11,379	17,000	5,621	19,000
Total LEGAL SERVICES:		96,143	85,037	55,942	90,000	34,058	96,000
CAPITAL OUTLAY							
101-41700-510	C.O.-LAND & LAND IMPROVEMENT	159,079	15,567	14,329	.00	14,329-	.00

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Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-41700-520	C.O.-BLDGS & STRUCTURES	.00	9,555	3,700	.00	3,700-	.00
Budget notes: ~2020 AC Unit (1st of 2) - Animal Shelter - \$1,600							
101-41700-521	C.O.-SWIMMING POOL	.00	.00	.00	.00	.00	.00
101-41700-540	C.O.-HEAVY MACHINERY	.00	.00	.00	.00	.00	.00
101-41700-550	C.O.-MOTOR VEHICLES	.00	692	.00	.00	.00	.00
101-41700-570	C.O.-OFFICE EQUIP & FURNISHING	9,213	.00	.00	.00	.00	.00
Budget notes: ~2020 \$5,000 - Police Dept. Evidence Security and Storage							
101-41700-575	C.O.-COMPUTER EQUIPMENT	4,222	43,968	.00	.00	.00	.00
101-41700-576	C.O.-COMPUTER SOFTWARE	.00	3,445	.00	.00	.00	.00
101-41700-579	C.O.-RADIO/COMMUNICATION	.00	.00	.00	.00	.00	.00
101-41700-580	C.O.-OTHER EQUIPMENT	13,394	42,132	2,096	.00	2,096-	.00
101-41700-602	CAPITAL LEASE PRINCIPAL	.00	.00	10,310	.00	10,310-	25,810
Budget notes: ~2022 VSC Note - 332 South 1st Street Property							
101-41700-612	LONG TERM OBLIGATION INT.	.00	.00	2,045	.00	2,045-	3,843
Budget notes: ~2022 VSC Note - 332 South 1st Street Property							
Total CAPITAL OUTLAY:		185,909	115,359	32,480	.00	32,480-	29,653
CITY HALL							
101-41900-103	WAGES & SALARIES-PT	.00	.00	.00	.00	.00	.00
101-41900-121	FICA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
Budget notes: 7.65%							
101-41900-122	PERA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
101-41900-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00
101-41900-211	CLEANING SUPPLIES	1,541	5,967	1,409	7,000	5,591	5,000
101-41900-218	SAFETY EQUIPMENT AND SUPPLIE	.00	903	26	250	224	250
101-41900-240	SMALL TOOLS & MINOR EQUIP.	22	18	.00	100	100	100
101-41900-310	CONTRACTED SERVICES	5,719	6,020	3,355	6,750	3,395	7,500
Budget notes: City Hall Cleaning & Pest Control Services							
101-41900-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00

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Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-41900-381	UTILITIES-ELECTRIC	5,460	5,135	3,549	6,200	2,651	6,200
101-41900-383	UTILITIES-GAS	2,403	2,179	1,164	2,500	1,336	2,500
101-41900-401	REPAIR/MAINT-BUILDINGS	4,138	16,348	412	3,000	2,588	3,000
Budget notes:							
~2020 - \$2,200 Police Dept card reader for back door							
101-41900-404	REPAIR/MAINT-EQUIPMENT	75	.00	560	200	360	500
101-41900-415	RENTALS-OTHER EQUIPMENT	479	479	280	500	220	500
Budget notes:							
Water Cooler							
101-41900-430	MISCELLANEOUS	182	.00	.00	200	200	200
Total CITY HALL:		20,020	37,050	10,754	26,700	15,946	25,750
POLICE DEPARTMENT							
POLICE DEPARTMENT							
101-42100-101	WAGES & SALARIES-OFFICERS	561,473	595,583	315,737	617,500	301,763	620,000
101-42100-102	WAGES & SALARIES-OT	14,375	15,324	6,941	14,000	7,060	14,000
101-42100-103	WAGES & SALARIES-PT	24,745	34,977	16,483	15,000	1,483	18,000
101-42100-104	WAGES-POLICE RESERVES	8,121	8,195	2,974	10,000	7,026	10,000
101-42100-105	WAGES & SALARIES-CLERICAL	42,595	46,369	24,458	46,800	22,342	48,400
101-42100-106	HOLIDAY PAY	18,627	19,204	.00	20,400	20,400	21,000
101-42100-111	SEVERANCE PAY-PD	6,358	.00	.00	.00	.00	.00
101-42100-112	AMMUNITION ALLOWANCE	4,193	3,051	2,859	4,000	1,141	5,000
101-42100-113	UNIFORM ALLOWANCE	6,975	6,200	9,241	6,200	3,041	6,200
Budget notes:							
~2020 - 8 Officers @ \$775 each							
~2021 - 8 Officers @ \$775 each							
~2022 - 8 Officers @ \$775 each							
101-42100-115	GUN ALLOWANCE	166	.00	.00	425	425	425
Budget notes:							
~2020 - 1 Gun @ \$425							
~2021 - 1 Gun @ \$425							
~2022 - 1 Gun @ \$425							
101-42100-121	FICA CONTRIBUTIONS	13,425	13,311	8,178	14,930	6,752	14,320
Budget notes:							
1.45% - Chief and Officers							
7.65% - Secretary & Reserves							
101-42100-122	PERA CONTRIBUTIONS	100,940	111,941	63,926	121,550	57,624	122,750
Budget notes:							

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
	~2020 - 17.7% Chief & Police Officer's 7.5% Clerical ~2021 - 17.7% Chief & Police Officer's 7.5% Clerical ~2022 - 17.7% Chief & Police Officer's 7.5% Clerical						
101-42100-131	EMPLOYER PAID HEALTH INS.	94,681	92,676	55,671	95,450	39,779	98,780
101-42100-142	UNEMPLOY COMP BENEFITS	.00	.00	.00	.00	.00	.00
101-42100-152	WORKERS COMP BENEFITS	860	1,394	456	1,000	544	1,000
101-42100-200	OFFICE SUPPLIES	2,346	3,094	1,366	3,000	1,634	3,000
101-42100-207	NEIGHBORS NIGHT OUT EXPENSE	4,310	3,031	955	4,000	3,045	4,000
101-42100-210	OPERATING SUPPLIES	1,376	2,260	75	2,000	1,925	1,500
101-42100-212	MOTOR FUELS/LUBRICANTS	16,751	12,138	9,374	15,000	5,626	16,000
101-42100-217	UNIFORMS - POLICE RESERVES	6,548	2,323	1,122	2,000	878	2,000
101-42100-218	SAFETY EQUIPMENT	138	6,886	5,283	2,000	3,283	3,000
101-42100-240	SMALL TOOLS & MINOR EQUIPMEN	513	5	612	1,000	388	1,000
101-42100-300	PROFESSIONAL SERVICES	861	2,877	1,012	1,300	289	2,000
101-42100-310	CONTRACTED SERVICES	22,578	16,615	18,482	19,000	518	22,000
Budget notes:							
	Software Support & Managed Print Service						
101-42100-321	TELEPHONE	9,904	6,995	7,320	10,500	3,180	12,000
101-42100-322	POSTAGE	334	309	189	400	211	400
101-42100-331	TRAVEL EXPENSE	4,343	6,484	7,522	5,000	2,522	5,000
101-42100-350	PRINTING & PUBLISHING	.00	.00	.00	500	500	.00
101-42100-404	REPAIR/MAINT-EQUIPMENT	1,726	2,812	1,766	2,000	234	2,000
101-42100-405	REPAIR/MAINT-VEHICLES	15,044	8,916	3,913	12,000	8,087	10,000
101-42100-406	REPAIRS/MAINT-COMPUTERS	411	120	736	250	486	500
101-42100-415	RENTALS-OTHER EQUIPMENT	479	479	280	500	220	500
101-42100-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
101-42100-433	DUES AND SUBSCRIPTIONS	7,036	1,297	1,165	1,500	335	1,500
101-42100-580	POLICE - CAPITAL EQUIP.	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
Total POLICE DEPARTMENT:		991,902	1,024,866	568,094	1,049,205	481,111	1,066,275
<b>FIRE DEPARTMENT</b>							
101-42200-720	OPERATING TRANSFER	219,858	217,006	.00	234,218	234,218	243,600
Budget notes: City Share of Fire Dept. Budget							
Total FIRE DEPARTMENT:		219,858	217,006	.00	234,218	234,218	243,600
<b>BUILDING/ZONING</b>							
101-42400-101	WAGES & SALARIES-REGULAR	27,693	30,214	16,758	31,350	14,592	93,175
Budget notes: ~2022 50% of New Position & Reallocate Bldg Officials wages from 40% to 80%							
101-42400-102	WAGES & SALARIES-OT	289	143	162	500	338	500
101-42400-103	WAGES & SALARIES-PT	3,150	2,850	.00	5,200	5,200	4,200
Budget notes: - Planning Commission Members \$50/meeting							
101-42400-111	SEVERANCE PAY-BLDG/ZONING	.00	.00	.00	.00	.00	.00
101-42400-119	TECHNOLOGY ALLOWANCE	1,000	1,000	125	1,000	875	1,000
101-42400-121	FICA CONTRIBUTIONS	2,446	2,585	1,387	2,910	1,523	7,560
Budget notes: 7.65%							
101-42400-122	PERA CONTRIBUTIONS	1,810	1,940	1,166	2,150	984	7,030
Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5%							
101-42400-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00
101-42400-152	WORKERS COMP BENEFITS	.00	.00	.00	1,000	1,000	1,000
101-42400-200	OFFICE SUPPLIES	270	1,479	679	1,000	321	1,000
101-42400-207	TRAINING & INSTRUCTIONAL COST	.00	.00	.00	.00	.00	.00
101-42400-212	MOTOR FUELS/LUBRICANTS	1,064	724	529	1,000	471	1,000
101-42400-217	UNIFORMS	75	.00	.00	75	75	150
101-42400-220	GENERAL DEPARTMENT SUPPLIES	.00	.00	.00	.00	.00	.00
101-42400-240	SMALL TOOLS & MINOR EQUIP.	.00	1,034	71	100	29	100
101-42400-300	PROFESSIONAL SERVICES	138	1,952	346	500	154	500
101-42400-303	ENGINEERING FEES	.00	2,048	1,029	1,000	29	1,000

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Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-42400-310	CONTRACTED SERVICES	7,248	5,814	4,201	6,000	1,799	6,600
Budget notes:							
~2021 \$2,500 - Permit Software Annual Fee							
\$1,800 - Computer Support							
\$1,300 - Managed Print Service							
\$400 - Misc. Services							
~2022 \$2,900 - Permit Software Annual Fee							
\$2,000 - Computer Support							
\$1,300 - Managed Print Service							
\$400 - Misc. Services							
101-42400-311	PLANNING COMM. MTGS	.00	.00	.00	.00	.00	.00
101-42400-321	TELEPHONE	1,146	1,595	990	1,600	611	1,700
101-42400-322	POSTAGE	294	305	189	300	111	300
101-42400-331	TRAVEL EXPENSE	1,079	292	50	1,000	950	1,000
101-42400-350	PRINTING & PUBLISHING	661	861	276	1,000	724	750
101-42400-404	REPAIR/MAINT-EQUIPMENT	27	.00	.00	.00	.00	.00
101-42400-405	REPAIR/MAINT-VEHICLES	59	997	100	1,000	900	1,000
101-42400-406	REPAIR/MAINT-COMPUTERS	368	.00	.00	200	200	200
101-42400-409	SCDP - DEED GRANT EXPENSES	.00	.00	.00	.00	.00	.00
101-42400-433	DUES AND SUBSCRIPTIONS	105	1,474	210	1,000	790	1,000
Total BUILDING/ZONING:		48,920	57,306	28,267	59,885	31,618	130,765
EMERGENCY SERVICES							
101-42500-200	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00
101-42500-321	TELEPHONE	.00	.00	.00	.00	.00	.00
101-42500-322	POSTAGE	.00	.00	.00	.00	.00	.00
101-42500-331	TRAVEL & TRAINING EXPENSE	.00	.00	.00	.00	.00	.00
101-42500-403	2007 FLOOD EXPENSES	.00	.00	.00	.00	.00	.00
101-42500-404	REPAIR/MAINT-EQUIPMENT	3,157	1,179	133	2,000	1,867	2,000
Budget notes:							
Siren and Boat Repairs							
101-42500-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
Total EMERGENCY SERVICES:		3,157	1,179	133	2,000	1,867	2,000

ANIMAL CONTROL

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-42700-210	OPERATING SUPPLIES	161	158	.00	200	200	200
101-42700-310	CONTRACTED SERVICES	6,000	6,000	2,500	6,000	3,500	7,500
101-42700-322	POSTAGE	317	122	27	250	223	250
Budget notes:							
Animal Licensing Notices							
101-42700-381	UTILITIES-ELECTRIC-ANIMAL	4,368	3,623	815	4,000	3,185	4,000
101-42700-382	UTILITIES-WATER/SEWER-ANIMAL	1,031	648	217	1,100	883	1,000
101-42700-383	GAS UTILITIES - ANIMAL SHELTER	884	934	532	1,200	668	1,200
101-42700-384	REFUSE DISPOSAL-ANIMAL SHELTER	1,012	890	519	1,100	581	1,100
101-42700-401	REPAIR/MAINT-BUILDINGS	160	5,451	176	4,000	3,824	5,000
101-42700-404	REPAIR/MAINT-EQUIPMENT	.00	.00	.00	.00	.00	.00
101-42700-520	C.O.-BLDGS & STRUCTURES-ANIM	.00	.00	.00	.00	.00	.00
Total ANIMAL CONTROL:		13,933	17,827	4,788	17,850	13,062	20,250
PUBLIC WORKS							
PUBLIC WORKS							
101-43050-101	WAGES & SALARIES-REGULAR	94,787	98,497	55,347	102,400	47,053	104,100
101-43050-102	WAGES & SALARIES-OT	.00	.00	.00	.00	.00	.00
101-43050-103	WAGES & SALARIES-PT-INTERNSHI	.00	.00	.00	.00	.00	.00
101-43050-111	SEVERANCE PAY-PUBLIC WORKS	.00	.00	.00	.00	.00	.00
101-43050-121	FICA CONTRIBUTIONS	7,179	7,411	4,487	7,840	3,353	7,960
Budget notes:							
7.65%							
101-43050-122	PERA CONTRIBUTIONS	6,394	6,586	3,918	7,680	3,762	7,810
Budget notes:							
~2020 - 7.5%							
~2021 - 7.5%							
~2022 - 7.5%							
101-43050-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00
101-43050-200	OFFICE SUPPLIES	51	84	342	100	242	200
101-43050-212	MOTOR FUELS/LUBRICANTS	499	259	215	500	285	500
101-43050-300	PROFESSIONAL SERVICES	.00	45	.00	50	50	.00
101-43050-310	CONTRACTED SERVICES	3,252	3,169	1,705	2,500	795	3,000

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-43050-321	TELEPHONE	1,146	1,188	671	1,200	529	1,200
101-43050-322	POSTAGE	210	218	135	200	65	200
101-43050-331	TRAVEL EXPENSE	1,638	212	487	1,000	513	1,000
101-43050-350	PRINTING & PUBLISHING	.00	127	.00	.00	.00	.00
101-43050-405	REPAIR/MAINT-VEHICLES	96	19	13	250	237	250
101-43050-433	DUES AND SUBSCRIPTIONS	163	167	35	175	140	175
Total PUBLIC WORKS:		115,414	117,982	67,355	123,895	56,540	126,395
STREETS & ALLEYS							
101-43100-101	WAGES & SALARIES-REGULAR	118,358	131,432	74,772	136,950	62,178	170,200
Budget notes:							
~2022 50% of New Position							
101-43100-102	WAGES & SALARIES-OT	17,403	9,741	7,278	15,000	7,722	12,000
101-43100-103	WAGES & SALARIES-PT	12,081	16,995	7,944	13,000	5,056	17,000
101-43100-111	SEVERANCE PAY	1,366	.00	.00	.00	.00	.00
101-43100-121	FICA CONTRIBUTIONS	11,146	11,703	7,234	12,620	5,386	15,240
Budget notes:							
7.65%							
101-43100-122	PERA CONTRIBUTIONS	9,748	9,692	6,203	11,400	5,197	13,665
Budget notes:							
~2020 - 7.5%							
~2021 - 7.5%							
~2022 - 7.5%							
101-43100-131	EMPLOYER PAID HEALTH INS	20,619	17,742	11,091	18,280	7,189	24,100
101-43100-142	UNEMPLOY COMP BENEFITS	.00	.00	.00	.00	.00	.00
101-43100-152	WORKERS COMP BENEFITS	.00	.00	.00	1,000	1,000	1,000
101-43100-200	OFFICE SUPPLIES	159	950	465	500	35	500
101-43100-211	CLEANING SUPPLIES	383	856	488	500	12	750
101-43100-212	MOTOR FUELS/LUBRICANTS	13,712	6,644	5,828	12,000	6,172	12,000
101-43100-217	UNIFORMS	1,613	1,323	989	1,500	.511	1,500
101-43100-218	SAFETY EQUIPMENT	1,059	1,441	262	1,500	1,238	1,500
101-43100-220	SUPL, CR. ROCK,SALT,SAND,	39,589	13,902	7,651	30,000	22,349	30,000
101-43100-221	TREES	.00	.00	.00	.00	.00	.00

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Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur, YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-43100-224	STREET MAINTENANCE MAT'LS	9,999	12,745	3,458	8,000	4,542	10,000
101-43100-225	LANDSCAPING MATERIALS	10,006	292	13,835	10,000	3,835	11,000
Budget notes: ~2020 - \$8,000 MN DOT Community Roadside Landscaping Partnership Program (see 101-33433) - \$2,200 mulch for flower beds							
101-43100-227	STORM DRAIN MAINTENANCE	4,829	25,309	5,653	15,000	9,347	15,000
101-43100-240	SMALL TOOLS & MINOR EQUIPMEN	1,675	2,395	1,516	1,500	16	2,500
101-43100-300	PROFESSIONAL SERVICES	228	698	260	400	140	400
101-43100-302	ENGINEERING FEES-ST AID STREE	1,812	1,692	466	2,000	1,534	2,000
Budget notes: ~2020 - \$75,000 Wagon Wheel Project Phase 3 (see 101-33432)							
101-43100-303	ENIGINEERING FEES	65,232	159,194	246,193	425,000	178,807	325,000
Budget notes: ~2020 - \$12,000 ADA Transition Plan ~ \$50,000 Street Project ~2021 - \$425,000 Wagon Wheel Project Phase 3 (see 101-33432) ~2022 - \$200,000 Wagon Wheel Project Phase 3 (see 101-33432) - \$125,000 Local Street Project for 2022							
101-43100-310	CONTRACTED SERVICES	2,587	2,173	927	3,500	2,573	3,000
101-43100-321	TELEPHONE	1,108	1,107	737	2,600	1,863	2,000
Budget notes: ~2021 \$1,400 - WI-FI Service added for new laptops \$1,200 - Regular Telephone Expenses							
101-43100-322	POSTAGE	.00	.00	15	.00	15	.00
101-43100-331	TRAVEL EXPENSE	466	116	.00	500	500	500
101-43100-350	PRINTING & PUBLISHING	.00	593	197	650	453	500
101-43100-365	INSURANCE DEDUCTIBLE	.00	.00	.00	1,000	1,000	1,000
101-43100-381	UTILITIES-ELECTRIC	67,634	74,171	45,933	71,000	25,067	78,900
101-43100-383	UTILITIES GAS	5,962	4,278	1,723	5,000	3,277	5,000
101-43100-384	REFUSE DISPOSAL	2,477	2,631	2,095	2,700	605	3,000
101-43100-401	REPAIR/MAINT-BUILDINGS	2,699	2,344	1,439	10,000	8,561	5,000
101-43100-402	REPAIR/MAINT-STRUCTURES	4,185	7,808	.00	5,000	5,000	5,000
Budget notes: Street Lights							
101-43100-403	REPAIR/MAINT-STRTS/ALLEYS	389,720	40,993	858	3,126,500	3,125,642	4,129,606
Budget notes: ~2020 - \$310,000 - 2020 Street Reconst. Project ~2021 Phase 3 Wagon Wheel Project - Pedestrian Bridge \$3,000,000							



Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
Phase 1 Wagon Wheel Project - Final Paving \$116,500							
Sidewalk Projects - \$10,000							
~2022 Phase 3 Wagon Wheel Project - Pedestrian Bridge \$3,000,000 (see 101-33432)							
Phase 1 Wagon Wheel Project - Final Paving \$116,500 (see 101-33436)							
2022 Street Project - \$875,000 (Bond & MSA Funds)							
West Channel Boat Landing Road - \$128,106 (see 101-33436)							
Sidewalk Projects - \$10,000							
101-43100-404	REPAIR/MAINT-EQUIPMENT	7,413	19,712	2,356	5,000	2,644	5,000
101-43100-405	REPAIR/MAINT-VEHICLES	12,821	17,872	2,698	10,000	7,302	10,000
101-43100-415	RENTALS-OTHER EQUIPMENT	994	3,979	280	1,500	1,220	1,500
101-43100-430	MISCELLANEOUS	7	.00	.00	.00	.00	.00
101-43100-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-43100-433	DUES AND SUBSCRIPTIONS	.00	.00	.00	.00	.00	.00
101-43100-603	NOTE PAYABLE-PRINCIPAL-ST MN	36,621	.00	.00	.00	.00	.00
Total STREETS & ALLEYS:		875,706	602,525	460,844	3,961,100	3,500,256	4,915,361
BRUSH SITE							
101-43200-102	WAGES & SALARIES-OT	231	347	161	300	139	300
101-43200-103	WAGES & SALARIES-PT	4,956	5,922	2,757	6,000	3,243	6,000
101-43200-121	FICA CONTRIBUTIONS	397	479	229	480	251	482
Budget notes:							
7.65%							
101-43200-122	PERA CONTRIBUTIONS	389	470	224	475	251	473
Budget notes:							
~2020 - 7.5%							
~2021 - 7.5%							
~2022 - 7.5%							
101-43200-312	CONTRACTED GRNDR/HAUL SERV.	1,656	984	1,576	2,000	424	2,000
101-43200-321	TELEPHONE	432	436	261	450	189	450
101-43200-322	POSTAGE	.00	.00	.00	.00	.00	.00
101-43200-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00
101-43200-360	INSURANCE	.00	.00	.00	.00	.00	.00
101-43200-383	GAS UTILITIES	.00	.00	.00	.00	.00	.00
101-43200-401	REPAIR/MAINT-BUILDINGS	.00	26	8	100	92	100
101-43200-403	REPAIR & MAINT.-OTHER	339	532	.00	200	200	500

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-43200-404	REPAIR/MAINT-EQUIPMENT	8	.00	.00	.00	.00	.00
101-43200-415	RENTAL - EQUIPMENT	.00	500	.00	.00	.00	.00
101-43200-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
Total BRUSH SITE:		8,406	9,695	5,217	10,005	4,788	10,305
RECREATION							
101-45100-101	WAGES & SALARIES-REGULAR	27,578	27,412	21,803	29,500	7,697	29,500
101-45100-102	WAGES & SALARIES-OT	11	11	171	200	29	200
101-45100-103	WAGES & SALARIES-PT-REC	198	.00	.00	.00	.00	.00
101-45100-111	SEVERANCE PAY-RECREATION	152	.00	.00	.00	.00	.00
101-45100-121	FICA CONTRIBUTIONS	2,111	2,070	1,703	2,280	577	2,280
Budget notes: 7.65%							
101-45100-122	PERA CONTRIBUTIONS	849	916	559	950	391	1,010
Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5%							
101-45100-131	EMPLOYER PAID HEALTH INS	1,983	1,631	1,028	1,680	652	2,030
101-45100-141	UNEMPL. COMP INSURANCE	.00	.00	.00	.00	.00	.00
101-45100-152	WORKER'S COMP. BENEFITS	.00	.00	.00	.00	.00	.00
101-45100-200	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00
101-45100-207	INSTRUCTIONAL MATLS & SUP	.00	.00	610	500	110	500
101-45100-211	CLEANING SUPPLIES	.00	148	.00	150	150	150
101-45100-217	UNIFORMS - T-SHIRTS	1,957	724	2,433	2,000	433	2,500
101-45100-240	SMALL TOOLS/SAFETY EQUIP	36	.00	.00	150	150	150
101-45100-300	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	.00
Budget notes: CPR & Bloodbourne Pathogen Training							
101-45100-310	CONTRACTED SERVICES	.00	.00	.00	.00	.00	.00
101-45100-321	TELEPHONE	.00	.00	.00	.00	.00	.00
101-45100-322	POSTAGE	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-45100-331	TRAVEL EXPENSE	.00	.00	.00	750	750	750
101-45100-350	PRINTING AND PUBLISHING	509	77	864	750	114-	750
101-45100-381	UTILITIES-ELECTRIC	676	462	325	750	425	750
Budget notes:							
Abnet Field Restrooms							
101-45100-383	UTILITIES- GAS	1,376	1,024	550	1,400	850	1,400
Budget notes:							
Abnet Field Restrooms							
101-45100-402	REPAIR/MAINT-STRUCTURES	86	5	16	.00	16-	.00
101-45100-404	REPAIR/MAINT-EQUIPMENT	.00	334	98	.00	98-	250
101-45100-415	RENTALS-OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00
101-45100-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
101-45100-431	CASH OVER/SHORT	.00	.00	.00	.00	.00	.00
101-45100-433	DUES AND SUBSCRIPTIONS	.00	.00	.00	.00	.00	.00
101-45100-720	OPERATING TRANSFER	40,000	.00	.00	40,000	40,000	40,000
Budget notes:							
~2020 - Transfer to Arena \$25,000							
- Transfer Set Aside Funds to Arena \$15,000							
~2021 - Transfer to Arena \$25,000							
- Transfer Set Aside Funds to Arena \$15,000							
~2022 - Transfer to Arena \$25,000							
- Transfer Set Aside Funds to Arena \$15,000							
Total RECREATION:		77,521	34,815	30,161	81,060	50,899	82,220
AQUATIC CENTER							
101-45110-101	WAGES & SALARIES-REGULAR	827	.00	.00	.00	.00	.00
101-45110-102	WAGES & SALARIES-OT	12,418	2,815	3,839	10,000	6,161	10,000
101-45110-103	WAGES & SALARIES-PT	159,187	118,298	90,016	154,500	64,484	155,000
101-45110-113	UNIFORMS - SWIM SUITS	.00	1,440	.00	2,000	2,000	.00
101-45110-121	FICA CONTRIBUTIONS	13,191	9,376	7,180	12,750	5,570	12,650
101-45110-122	PERA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
101-45110-142	UNEMPLOYMENT BENEFITS	.00	2,050	.00	.00	.00	.00
101-45110-152	WORKER'S COMP. BENEFITS	1,262	458	.00	1,000	1,000	1,000
101-45110-200	OFFICE SUPPLIES	157	15	14	500	486	500

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Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-45110-207	INSTRUCTIONAL MATLS & SUPPLIE	.00	.00	423	500	77	500
101-45110-211	CLEANING SUPPLIES	942	336	802	1,000	198	1,000
101-45110-214	KITCHEN SUPPLIES/PAPER PRODU	631	.00	4	600	596	600
101-45110-216	CHEMICALS	15,692	8,309	14,723	16,000	1,277	16,000
101-45110-217	UNIFORMS	2,581	70	2,210	100	2,110	2,500
101-45110-218	SAFETY SUPPLIES	324	214	356	300	56	350
101-45110-240	SMALL TOOLS & MINOR EQUIPMEN	178	85	116	150	34	150
101-45110-259	CONCESSION FOOD PURCHASES	19,637	.00	10,597	20,000	9,403	15,000
101-45110-300	PROFESSIONAL SERVICES-POOL	35	.00	.00	.00	.00	.00
101-45110-321	TELEPHONE	380	717	432	1,000	568	1,000
101-45110-322	POSTAGE	84	87	54	100	46	100
101-45110-331	TRAVEL & TRAINING EXPENSE	2,773	611	540	3,000	2,460	3,000
Budget notes:							
101-45110-350	Lifeguard CPR & Bloodbourne Pathogin Training PRINTING & PUBLISHING	300	89	232	500	269	500
101-45110-381	UTILITIES-ELECTRIC	8,390	6,208	513	9,000	8,487	7,000
101-45110-382	UTILITIES-WATER-POOL	377	154	.00	400	400	400
101-45110-383	UTILITIES-GAS	7,060	4,516	6,000	7,500	1,500	7,500
101-45110-401	REPAIR/MAINT-BUILDINGS	1,096	5,347	765	1,000	235	1,000
101-45110-402	REPAIR/MAINT-STRUCTURES	19,222	2,035	3,107	4,000	893	5,000
101-45110-404	REPAIR/MAINT-EQUIPMENT	801	75	243	2,000	1,757	4,000
Budget notes:							
101-45110-415	~2022 3 Starters - Installed RENTALS-OTHER EQUIPMENT	.00	413	.00	.00	.00	.00
101-45110-431	CASH OVER/SHORT	.00	.00	40	.00	40	.00
101-45110-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-45110-433	DUES AND SUBSCRIPTIONS	805	805	905	1,000	95	1,000
Budget notes:							
MN Dept of Health - Concession Licensing MN Dept of Public Safety - Hazardous Chemical Fee							
Total AQUATIC CENTER:		268,347	164,522	143,112	248,900	105,788	245,750

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
<b>PARKS</b>							
101-45200-101	WAGES & SALARIES-REGULAR	37,465	44,272	25,217	46,200	20,983	45,700
101-45200-102	WAGES & SALARIES-OT	1,109	886	247	1,000	753	1,000
101-45200-103	WAGES & SALARIES-PT	12,081	16,995	7,944	14,000	6,056	17,000
101-45200-111	SEVERANCE PAY	1,517	.00	.00	.00	.00	.00
101-45200-121	FICA CONTRIBUTIONS	3,926	4,683	2,641	4,690	2,049	4,873
Budget notes: 7.65%							
101-45200-122	PERA CONTRIBUTIONS	2,743	3,028	1,838	3,180	1,342	3,503
Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5%							
101-45200-131	EMPLOYER PAID HEALTH INS	5,812	3,058	2,313	3,160	847	9,120
101-45200-142	UNEMPLOY COMP BENEFITS	.00	.00	.00	.00	.00	.00
101-45200-152	WORKERS COMP BENEFITS	.00	.00	.00	.00	.00	.00
101-45200-211	CLEANING & SANITARY SUPPLIES	1,012	1,315	823	1,200	378	1,400
101-45200-212	MOTOR FUELS/LUBRICANTS	6,429	4,670	4,275	6,000	1,725	6,500
101-45200-216	CHEMICALS	277	1,250	1,822	1,000	822	2,000
101-45200-218	SAFETY EQUIPMENT	.00	.00	105	250	145	250
101-45200-220	REPAIR & MAINT. SUPPLIES	786	285	727	1,000	273	1,000
101-45200-225	LANDSCAPING MATERIALS	3,812	16,476	21,716	16,500	5,216	19,300
Budget notes: ~2020 Mulch for Old Hickory Park and flower beds Pebbles for Veterans Park ~2021 \$12,000 Veterans Park Trees 60 @ \$200 each \$3,000 Veterans Park Wildflowers \$1,500 General Maintenance - all parks ~2022 \$10,000 Tree Planting Project 50 @ \$200 each \$3,000 Veterans Park Wildflowers \$4,800 Bark for 2nd 1/2 of Old Hickory Park \$1,500 General Maintenance - all parks							
101-45200-240	SMALL TOOLS & MINOR EQUIPMEN	1,076	450	2,851	1,000	1,851	2,500
101-45200-300	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	40,000
Budget notes: ~2022 Park & Rec Plan Update							
101-45200-303	ENGINEERING FEES	2,430	2,056	2,691	1,500	1,191	2,500

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Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-45200-310	CONTRACTED SERVICES	800	.00	600	1,000	400	1,000
101-45200-331	TRAINING & TRAVEL EXPENSE	.00	29	55	250	195	250
101-45200-350	PRINTING & PUBLISHING	684	.00	.00	200	200	.00
101-45200-381	UTILITIES-ELECTRIC	1,161	1,220	891	1,300	409	1,500
101-45200-382	UTILITIES-WATER/SEWER	200	162	59	250	191	400
101-45200-383	UTILITIES-GAS	3-	.00	.00	.00	.00	.00
101-45200-384	REFUSE DISPOSAL	786	614	297	800	503	800
101-45200-401	REPAIR/MAINT-BUILDINGS	2,501	4,765	168	2,500	2,332	2,500
101-45200-402	REPAIR/MAINT-STRUCTURES	7,355	5,612	11,226	6,000	5,226-	7,500
101-45200-404	REPAIR/MAINT-EQUIPMENT	1,731	4,670	7,239	2,500	4,739-	5,000
101-45200-405	REPAIR/MAINT-VEHICLES	21	132	.00	500	500	500
101-45200-415	RENTALS OTHER EQUIPMENT	5,257	14,435	719	4,500	3,782	5,000
Budget notes:							
Portable Toilets							
01-45200-437	PROPERTY TAX EXPENSE	.00	.00	.00	.00	.00	.00
Total PARKS:		100,968	131,063	96,462	120,480	24,018	181,096
LIBRARY LEVY							
101-45500-720	OPERATING TRANSFER	.00	.00	.00	170,873	170,873	175,990
Budget notes:							
City Levy for Library							
Total LIBRARY LEVY:		.00	.00	.00	170,873	170,873	175,990
SPECIAL ASSESSMENTS							
SPECIAL ASSESSMENTS							
101-47000-602	SPECIAL ASSESSMENT - PRINCIPA	4,253	4,466	2,345	4,700	2,355	4,924
101-47000-612	SPECIAL ASSESSMENT INTEREST	10,150	9,937	4,857	9,710	4,853	9,480
Total SPECIAL ASSESSMENTS:		14,403	14,403	7,202	14,410	7,208	14,404
OTHER FINANCING USES							
OTHER FINANCING USES							
101-49300-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-49300-610	MARKET VALUE ADJUSTMENT	.00	.00	.00	.00	.00	.00
01-49300-720	OPERATING TRANSFER	489,152	2,089	.00	.00	.00	.00

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Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
Total OTHER FINANCING USES:		489,152	2,089	.00	.00	.00	.00
<b>TRANSIT SERVICES</b>							
101-49800-310	CONTRACTED TRANSIT SERV.	62,182	64,393	32,197	64,400	32,204	64,400
101-49800-311	MTU STATE TRANSIT FUNDS	235,200	242,834	142,126	242,834	100,709	224,400
Budget notes:							
Pass - thru to La Crosse MTU							
101-49800-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00
101-49800-402	REPAIR/MAINT-BUS SHELTERS	.00	.00	.00	.00	.00	.00
101-49800-405	REPAIR/MAINT-VEHICLES	.00	19	.00	.00	.00	20
Budget notes:							
Reserve							
101-49800-810	REFUND MN DOT PER AUDIT	.00	.00	.00	.00	.00	.00
Total TRANSIT SERVICES:		297,382	307,246	174,322	307,234	132,912	288,820
GENERAL FUND Revenue Total:		3,478,496	3,884,197	2,311,846	6,812,703	4,500,857	8,157,887
GENERAL FUND Expenditure Total:		4,270,711	3,430,851	1,931,119	6,992,805	5,061,686	8,157,887
Net Total GENERAL FUND:		792,214-	453,345	380,727	180,102-	560,829-	.00
Net Grand Totals:		792,214-	453,345	380,727	180,102-	560,829-	.00



# LACRESCENT PUBLIC LIBRARY 2022 PROPOSED BUDGET

	2019	2019	2020	2021	2021	2022
	Approved	Spent (FY)	Approved	Spent (FY)	Approved	Proposed
<b>45500 LIBRARY</b>						
101 WAGES - FULL TIME	103,184.00	109,478.00	89,252.00	96,760.00	85,937.00	92,248.00
103 PART-TIME LIBRARY AIDES	23,902.00	32,730.00	29,089.00	29,911.00	30,228.00	37,846.00
121 EMPLOYER FICA EXPENSE - 7.65%	9,650.00	10,392.00	9,053.00	9,422.00	8,887.00	9,952.00
122 PERA CONTRIBUTIONS - 7.5%	8,610.00	8,959.00	8,876.00	8,322.00	8,552.00	9,757.00
131 EMPLOYER PAID HEALTH INS	36,984.00	29,789.00	40,524.00	11,064.00	20,412.00	12,500.00
200 LIBRARY OFFICE SUPPLIES	1,000.00	2,431.00	1,949.00	1,179.00	2,200.00	2,400.00
202 COPY MACHINE SUPPLIES						
203 COMPUTER PRINTER SUPPLIES	700.00	732.00	700.00	31.00	700.00	100.00
211 CLEANING & SANITARY SUPPLIES	300.00	137.00	300.00	324.00	600.00	400.00
220 PROGRAMMING SUPPLIES	2,100.00	1,708.00	2,680.00	1,865.00	2,800.00	3,000.00
221 WINTER READING PROGRAM SUPPLIES						
310 OTHER CONTRACTED SERVICES	4,000.00	3,652.00	4,500.00	3,529.00	4,500.00	4,500.00
321 TELEPHONE-LIBRARY	1,660.00	1,626.00	1,600.00	1,731.00	1,800.00	1,800.00
322 POSTAGE-LIBRARY	300.00	136.00	300.00	131.00	300.00	250.00
331 TRAVEL EXPENSES	500.00	1,428.00	500.00	41.00	500.00	1,500.00
350 PRINTING AND PUBLISHING	200.00	200.00	300.00	0.00	300.00	200.00
360 INSURANCE AND BONDS	4,150.00	4,257.00	4,150.00	4,789.00	4,250.00	5,000.00
381 UTILITIES - ELECTRIC	3,300.00	2,193.00	3,300.00	2,044.00	3,300.00	2,800.00
382 UTILITIES - WATER/SEWER	400.00	392.00	400.00	336.00	400.00	400.00
383 UTILITIES - GAS	900.00	1,010.00	900.00	713.00	1,200.00	1,200.00
384 REFUSE DISPOSAL	120.00	120.00	120.00	120.00	120.00	120.00
401 REPAIR/MAINT-BUILDINGS	185.00	173.00	400.00	2,861.00	400.00	400.00
404 REPAIR/MAINT-EQUIPMENT	0.00	1.00	0.00			
406 COMPUTER EXPENSES-LIBRARY (leasing)	3,002.00	4,145.00	4,145.00	5,799.00	4,145.00	4,145.00
414 LIMITED ACCESS LINE	16,940.00	17,207.00	17,338.00	16,084.00	25,000.00	22,500.00
415 RENTALS-OTHER EQUIPMENT	120.00	72.00	120.00	1,350.00	120.00	120.00
430 MISCELLANEOUS						
434 LEGACY GRANT EXPENDITURES						
433 DUES & MEMBERSHIPS	195.00	282.00	195.00	407.00	195.00	500.00
503 BOOKS PURCHASED CONTRIBUTION						
504 BOOKS - GRANT FUNDED				1,231.00		1,182.00
505 BOOKS, PERIODICALS	1,976.00	10,841.00	4,613.00	6,583.00	11,000.00	12,750.00
506 PROCESSING MATERIALS	950.00	1,239.00	1,000.00	653.00	1,200.00	1,200.00
570 OFFICE EQUIPMENT, FURNISH		2,675.00		1,992.00		
575 C.O. - COMPUTER EQUIPMENT						
580 CAP IMPROVEMENT ITEMS						
610 INTEREST EXPENSE	800.00	1,297.00	749.00	584.00	1,480.00	749.00
GENERAL FUND	0.00		5,000.00		10,000.00	10,000.00
<b>TOTAL FUND 211 LIBRARY</b>	<b>226,038.00</b>	<b>249,302.00</b>	<b>232,353.00</b>	<b>209,856.00</b>	<b>230,526.00</b>	<b>238,337.00</b>
						58.3% of YR



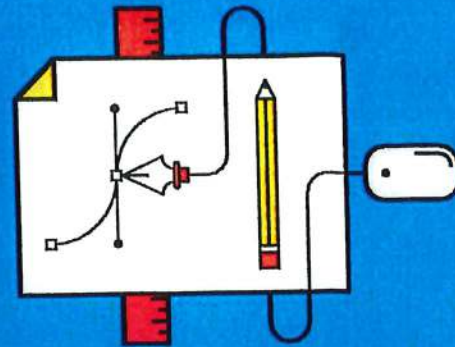
# REVENUES

	2019	2020	2021	2022	Notes
	APPROVED	APPROVED	APPROVED	PROPOSED	
31013 LIBRARY TAX REVENUE - CITY LEVY	\$155,001.00	\$164,301.00	\$170,873.00	\$175,990.00	*3% increase
31014 HOUSTON COUNTY LEVY	\$46,642.00	\$43,457.00	\$44,109.00	\$47,109.00	
34761 SELCO ILL REIMBURSEMENT					
33620 WINONA COUNTY FUNDING	\$3,022.00	\$3,022.00	\$3,113.00	\$3,022.00	
34762 COPY MACHINE REVENUE	\$400.00	\$500.00	\$500.00	\$1,100.00	
34763 COMPUTER PRINTER/FAX REVENUE	\$400.00	\$500.00	\$500.00	\$0.00	
35103 FINES	\$2,000.00	\$2,000.00	\$1,000.00	\$200.00	
36200 MISCELLANEOUS INCOME					
36210 INTEREST ON INVESTMENTS					
36230 CONTRIBUTIONS	\$12,000.00	\$12,000.00	\$4,000.00	\$5,000.00	
36232 SUMMER SPONSORS	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	
36237 WINTER SPONSORS					
36238 LEGACY GRANT FUNDS					
39200 FRIENDS OF LIBRARY COMPUTER LEASING	\$2,073.00	\$2,073.00	\$2,073.00	\$2,073.00	
39202 LACRESCENT TOWNSHIP DONATION	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	

\$226,038.00 \$232,353.00 \$230,668.00 \$238,994.00

# La Crescent Public Library

2020 ANNUAL REPORT &  
2021 SUMMER READING REVIEW



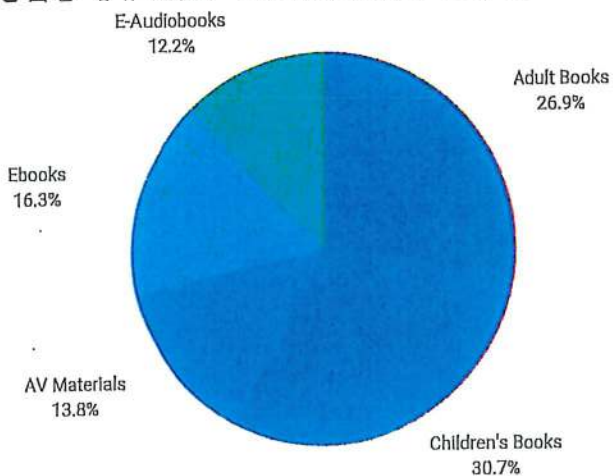
## 2020 PUBLIC USAGE

20,607 In-Person Visits  
3,502 No-Contact Pickup Appointments  
395 In-Person Public Computer Sessions  
25,643 Physical Item Checkouts

## 2020 VIRTUAL USAGE

59,278 Website Visits  
10,239 Ebook & E-Audio Checkouts  
3,459 Virtual Program Views (recorded)

## 2020 ITEM CHECKOUTS



## 2021 SRP

958 Reading Bingo Cards  
500 Kids Craft Kits  
250 Participants Farmer's  
Market Raffle  
57 Storytime Attendees  
46 Attendees @ End of  
Summer Picnic  
5 Participants Teen Book Club

## LOOKING AHEAD

Fall Programming:

- Storytime Sat
- Storytime & Craft Tues
- Chapter Club Wed
- Book Club Monthly
- Knitting Club Bi-monthly
- TAG Monthly
- Teen Crafts Monthly
- Community Read:  
*Waking Up White* by  
Debby Irving

The Village of La Crescent, MN adopted the uniform building code in 1964.

In 1975, La Crescent created a dual role position of Building/Zoning Official enforcing the building/plumbing code and zoning ordinances.

In 1975, our population was approximately 3,674

Since 1975, the MN State codes have expanded to include enforcement of building, plumbing, gas, mechanical, energy and accessibility codes.

Zoning has also expanded to include shoreland, floodplain, subdivision, Stormwater, and erosion control.

In 2021 our population is 5,276 and growing.

Zoning Official average hours break down:

Utility locate requests (2020) 500 tickets @ .25 =	125
Zoning related items average 4 hrs. per day @ 261 =	1044
(complaints/concerns/general zoning/floodplain/shoreland/ subdivisions/signs/fences/solar/grass/trees/sidewalks/ stormwater/erosion control/nuisances/street excavation permits, water shut-offs)	
	<i>Total Zoning Official hours 1,169</i>

Building Official average hours break down:

Miscellaneous meetings (staff, engineering/public works/planning commission) 8 hours per month x 12 =	96
Building permits/plan review/inspections	
Single family homes (2021) 20 homes @ 70 hrs. each =	1400
Commercial buildings (2021) 3 x 160 hrs. each =	480
Misc building permits (2021) 240 x 2 hrs. each =	480
Misc plumbing/mechanical permits (2021) 153 x 1 hrs. each =	153
Misc. code question phone calls, unpermitted/unlicensed contractors 261 x 1 hr. =	261
Continuing education 60 hrs.	60

With most of the lots spoken for at Horse Track Meadows (63 lots) and Apple Blossom Pointe (25 lots), we would expect the next few years to have similar permit activity.

The MN state code also requires permits for:

Window/door replacements, Radon systems,  
Lawn irrigation systems and retaining walls.

Due to staffing limitations we haven't been able  
to actively require these. Estimated 40 hrs.

40

*Total Building Official hours 2,970*

- Summary of average hours  
 Zoning Official hours 1,169  
 Building Official Hours 2,970  
 Total hours 4,139
- 261 average work days in a year x 8 hrs. per day 2,088 hrs. per year
- In the last five years permit numbers have doubled
- The 2020 Insurance Services Office (ISO) analysis which compares other communities within the United States every five years shows a total of 2.25 equivalent fulltime employees for the building department.

## Building Department Summary

- 2016 166 individual permits issued, 9.7 million in building permit value (Springbrook)
- 2017 169 individual permits issued, 4.5 million in building permit value
- 2018 181 individual permits issued, 10.8 million in building permit value (Hotel, Event Center and eight unit Apartment building)
- 2019 194 individual permits issued, 2.9 million in building permit value

96 Building  
21 Fence  
50 Mechanical  
60 Plumbing  
12 Sign  
5 solar

- 2020 327 individual permits issued, 5.2 million in building permit value

130 Building  
22 Fence  
63 Mechanical  
99 Plumbing  
9 Sign  
4 Solar

- 2021 393 individual permits issued as of 11/12/2021

8.7 million in building permit value as of 11/12/2021

We currently have 236 active permits, some have carried over from 2020.

204 building  
25 Fence  
82 Mech  
71 plumbing  
6 Sign  
5 Solar

# **Building Code Enforcement Evaluation Report**

**Selections from the reviews of the**

**La Crescent**

**Building Code Enforcement Agency**

**In the County of Houston, Winona**

**In the State of Minnesota**

**1/27/2020 Evaluation**



**Building Code Effectiveness Grading Schedule (BCEGS®)**

## Section 5 Staffing Levels

One of the most frequently asked questions from community administrators and building officials is: How many inspectors and plan reviewers do we need to supply the desired level of service to our community? This section will provide valuable information to assist in this vital decision. The BCEGS schedule uses the following benchmarks to calculate the staffing levels:

- 10 inspections per day per full time inspector
- 1 commercial plan review per day per full time plan reviewer
- 2 residential plan review per day per full time plan reviewer

These are average numbers of the entire department over the course of a year. Some inspectors because of the type of work they are assigned will exceed these benchmarks while others will not be able to reach them, the same is true of plan reviewers. The fact is that these benchmarks have proved to be realistic over the course of surveying 14,000 code enforcement departments.

However, we realize that your community may have varying circumstances and may want to base staffing decision on other information. In the following set of charts we have scoured our database to find communities that are of similar size, and population to your community to provide data that may be helpful in your decision process. The next key element of staffing decision is the workload; again we queried our records to find communities with similar number of permits issued, inspections and plan reviews completed. This data can be useful in further defining your staffing levels. Realizing that some jurisdictions cover vast area while others are metropolitan we did some calculations and arrived at a unique category of permits per square mile. You may find that this category affords benchmarking opportunities that take into account workload and travel time for your inspecting staff.

Table 5-1

Your community falls into the following ranges

Population	2,001-5,000
Square Miles	3.1-7.0
Permits Issued	<=200
Number of inspections conducted	401-1,000
Building Plan reviews conducted	<50
Permits per Square Mile	<=10

### Benchmarking Information

The information in Charts 5-3 through 5-14 depicts the staffing levels of your jurisdiction along with the average staffing levels of all the communities that fall within the range for each category as defined in Table 5 -1. To standardize these numbers this report converts all employees to full time equivalents. Therefore, in a department with two full time employees the number of personnel will be two. If a department has five full time code enforcers and seven part time code enforcers each working twenty hours per week the department is considered to have eight and one half full time employees. The data is further broken down by the responsibilities of each code enforcer. For example a department may allocate time as follows:

Table 5-2 Time Allocation Example

	Time allocation (hrs) employee #1 40 hrs per week	Time allocation (hrs) employee #2 30 hrs per week	Time allocation (hrs) employee #3 20 hrs per week	No. of equivalent full time employees
Commercial Plan Review	16	1.5	0	0.44
Residential Plan Review	8	1.5	0	0.24
Commercial Inspection	14	24	2	1.00
Residential Inspection	2	3	18	0.58
Total equivalent full time employees				2.25

The calculations used to make up the graphs for the example above would be the number of commercial plan reviews conducted in your jurisdiction divided by 0.44 (the number of commercial plan reviewers employed by your jurisdiction). Similarly assuming 732 residential inspections divided by the number of residential inspectors (0.58) returns a workload of 1,262 inspections per full time inspector per year. The calculation for the control group is the same except that the results are averaged.



#### Options to consider until we have additional staff

- |  |           |
|--|-----------|
| • Outsource plan reviews   | 480 hrs.  |
| • Hold off on requiring addition permits<br>(windows, doors, radon, retaining walls, etc.) | 40 hrs.   |
| • Utility locates to new maintenance staff   | 125 hrs.  |
| • All zoning to other staff (Jason/new EDA person)   | 1044 hrs. |
- 
- We currently already have twelve property owners stating their planning on starting to build next year.
  - The Small cities Grant will also be bringing in addition work load

## **Utility worker**

### **Water**

Lead and copper rule: The City of La Crescent will need to create a lead service inventory; every service in the City of La Crescent will need to be inspected and recorded. The requirements for testing may also be increased.

Water meters: Every month roughly 4-7 meters are in need of replacement. Replacing older functioning mechanical meters with new meters has the potential of increasing revenue and reducing lost water.

Cross connection and backflow prevention: The City of La Crescent needs to develop a cross connection and backflow prevention plan; when developed the city will have to do yearly inspections.

Utility locates: The utility locates are currently handled by the building and zoning official, the utility worker will be responsible for utility locates. The utility worker will work with the city's engineering firm to update and create accurate maps.

### **Wastewater**

Sump pumps: The City of La Crescent does not currently do sump pump inspections; sump pumps are not allowed to be hooked into the wastewater line.

Roof Drains: The City of La Crescent does not currently do roof drain inspections; roof drains are not allowed to be hooked into the wastewater line.

Utility locates: The utility locates are currently handled by the building and zoning official, the utility worker will be responsible for utility locates. The utility worker will work with the city's engineering firm to update and create accurate maps.

### **Stormwater**

Outfall Inspections: Inspect and maintain documents to fulfill the City of La Crescent's MS4 permit requirements.

Storm ponds: Inspect and maintain documents to fulfill the City of La Crescent's MS4 permit requirements.

### **Streets**

The City of La Crescent has added Streets, sidewalks and parking lots in recent years, the increased staff would assist in maintaining the level of service that is currently provided.

### **Parks**

The added staff will help assist in maintaining the grounds as well as playground maintenance and inspections.

" Final "

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
<b>GENERAL FUND</b>							
<b>TAXES</b>							
101-31010	CURRENT AD VALOREM TAXES	1,862,412	2,023,932	1,054,806	1,912,336	857,530	2,060,738
101-31011	REFUND TAX-ANNEXED-TWNSHP	5,307-	4,756-	4,024-	3,864-	160	7,000-
101-31050	TAX ABATEMENT	24,633-	.00	.00	.00	.00	.00
101-31051	EXCESS TIF REVENUE REFUND	.00	.00	.00	.00	.00	.00
101-31410	LODGING TAX - HOTEL/MOTEL	1,826	1,739	2,297	1,500	797-	2,000
101-31810	FRANCHISE FEES-CABLE TV	43,820	42,627	50,622	42,000	8,622-	43,000
101-31900	INT. ON DELINQUENT TAXES	901	271	901	300	601-	300
Total TAXES:		1,879,019	2,063,813	1,104,601	1,952,272	847,671	2,099,038
<b>LICENSES &amp; PERMITS</b>							
101-32110	LIQUOR/WINE - ON SALE	5,375	325	25	4,000	3,975	4,050
101-32111	LIQUOR OFF SALE	1,150	1,950	300	750	450	900
101-32112	BEER ON SALE	.00	280	.00	300	300	280
101-32113	BEER OFF SALE	100	.00	.00	300	300	900
101-32115	SOFT DRINK LICENSE	.00	.00	.00	.00	.00	.00
101-32116	CIGARETTE LICENSE	180	180	.00	180	180	180
101-32119	GARBAGE PICKUP PERMIT	2,000	2,000	500	2,000	1,500	2,000
101-32160	MASSAGE LICENSE	800	1,000	.00	800	800	600
101-32162	ICE CREAM VENDER LICENSE	.00	.00	.00	.00	.00	.00
101-32210	BUILDING PERMITS (EXC SUR	27,088	43,706	58,634	25,000	33,634-	35,000
101-32211	EXCAVATION PERMITS	1,688	3,355	600	200	400-	300
101-32212	PLUMBING PERMITS	2,045	2,955	2,930	1,500	1,430-	1,500
101-32213	FENCE PERMITS	315	315	375	250	125-	255
101-32214	DEMOLITION PERMITS	.00	.00	.00	.00	.00	.00
101-32215	SIGN PERMIT	385	280	175	250	75	175
101-32216	FILL PERMITS	.00	.00	.00	.00	.00	.00
101-32217	CONDITIONAL USE PERMIT	350	650	.00	400	400	400

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-32218	VARIANCE FEE	505	425	625	500	125-	450
101-32219	MECHANICAL PERMIT	1,560	1,770	2,270	1,200	1,070-	1,200
101-32220	GAS INSTALLERS LICENSE	1,305	1,260	630	1,100	470	1,200
101-32240	DOG\MULTIPLE PET LICENSES	375	325	175	300	125	300
101-32241	DOG LICENSES	5,465	5,141	1,814	5,000	3,187	5,000
101-32242	CAT LICENSES	1,406	1,209	558	1,250	693	1,200
101-32243	CAT\MULTIPLE PET LICENSES	250	175	125	200	75	200
101-32260	PEDDLERS PERMIT	400	.00	50	100	50	100
101-32261	FILING FEES	.00	6	.00	.00	.00	.00
101-32262	HAND GUN PERMITS	.00	.00	.00	.00	.00	.00
Total LICENSES & PERMITS:		52,742	67,307	69,785	45,580	24,205-	56,190
INTERGOVERNMENTAL AID							
101-33124	FEDERAL FLOOD RELIEF AID	.00	.00	.00	.00	.00	.00
101-33125	FEDERAL GRANT-TRANSIT	.00	.00	.00	.00	.00	.00
101-33126	FEDERAL OJP VEST AID	1,748	2,219	.00	.00	.00	.00
101-33159	FEDERAL OJP BODY-WORN CAME	.00	.00	.00	.00	.00	.00
101-33160	FEDERAL COPS GRANT FUNDS	.00	31,244	.00	.00	.00	.00
101-33161	FEDERAL CARES ACT FUNDS	.00	342,882	274,301	.00	274,301-	.00
101-33401	LOCAL GOVERNMENT AID	571,000	633,961	327,308	654,615	327,308	662,884
101-33402	MARKET VALUE HOMESTEAD CRE	.00	.00	.00	.00	.00	.00
101-33403	STATE MV CREDIT - AGRICULTURA	.00	.00	.00	.00	.00	.00
101-33404	STATE AID-MN DOT	.00	.00	.00	.00	.00	.00
101-33405	STATE AID-DISASTER CREDIT	.00	.00	.00	.00	.00	.00
101-33416	STATE AID-POLICE TRNG REIMB.	12,924	11,291	.00	11,000	11,000	11,000
101-33418	STATE AID FOR STREET MAINT.	8,760	62,901	57,179	62,000	4,821	62,000
Budget notes: 25% of allotted MSA Funding							
101-33419	STATE AID FOR STREET CONST.	.00	.00	.00	.00	.00	.00
101-33420	STATE FIRE DEPT AID	37,811	40,457	41,802	35,000	6,802-	35,000
Budget notes:							

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-33424	Pass-thru to Firefighters Relief Assoc. STATE FLOOD RELIEF AID	.00	.00	.00	.00	.00	.00
101-33425	STATE PERA AID	1,121	.00	.00	.00	.00	.00
101-33427	STATE - MPO - WAGON WHEEL	.00	.00	.00	.00	.00	.00
101-33428	STATE POLICE AID & GRANTS	66,153	71,803	87,966	65,000	22,966-	65,000
101-33429	STATE OF MN-ELECTION FUNDING	.00	4,153	.00	.00	.00	.00
101-33430	STATE TRANSIT FUNDING	267,428	242,834	142,126	242,834	100,709	224,400
Budget notes:							
101-33432	Pass-thru to City of La Crosse - MTU STATE AID - WAGON WHEEL PROJ.	78,232	131,218	115,676	3,425,000	3,309,324	3,200,000
Budget notes:							
~2021 PHASE 3 - PEDESTRIAN BRIDGE							
~2022 PHASE 3 - PEDESTRIAN BRIDGE							
101-33433	STATE-MNDOT LANDSCAPE PARTN	8,000	.00	8,000	8,000	.00	8,000
101-33434	STATE GRANT-MN DOT PROJECT	.00	.00	.00	.00	.00	.00
101-33435	STATE AID-LOCAL PERFORMANCE	.00	.00	.00	.00	.00	.00
101-33436	STATE OF MN-DNR-WAGON WHEEL	.00	.00	.00	86,210	86,210	214,316
Budget notes:							
~2021 WAGON WHEEL PHASE 1 FINAL PAVING GRANT 75%							
~2022 \$86,210 - WAGON WHEEL PHASE 1 FINAL PAVING GRANT 75%							
\$128,106 - WEST CHANNEL BOAT LANDING ROAD							
(see 101-43100-403 for expenses)							
101-33437	STATE GRANT - MPCA	.00	.00	790	.00	790-	.00
Budget notes:							
~2021 Alternative Landscaping Equipment Grant							
101-33438	STATE GRANT-COMM. OF COMMER	2,431	.00	.00	.00	.00	.00
101-33624	HO. CO. PD ASSISTANCE AID	3,107	3,049	.00	500	500	500
101-33625	HO. CO. - SHIP GRANT FUNDING	.00	1,749	8,077	.00	8,077-	.00
101-33626	HO. CO.-CONSTRUCTION PROJ AID	34,621	.00	.00	.00	.00	.00
101-33640	ISD #300 AID - PEDESTRIAN XING	.00	.00	.00	.00	.00	.00
101-33641	GRANT-SO MN INITIATIVE FOUNDA	.00	.00	.00	.00	.00	.00
Total INTERGOVERNMENTAL AID:		1,093,336	1,579,760	1,063,224	4,590,159	3,526,935	4,483,100
PUBLIC CHARGES FOR SERVICE							
101-34102	RECORDING OF LEGAL INSTRU	.00	46	838	.00	838-	.00

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-34103	ZONING & SUBDIVISION FEES	150	1,035	950	200	750-	200
101-34105	SALE OF MAPS & PUBLICATIONS	3	14	.00	.00	.00	.00
101-34110	PLAN CHECK FEES	9,214	16,867	19,913	9,000	10,913-	16,000
101-34112	COPY & FAX CHARGES	21	.00	2	.00	2-	.00
101-34113	SITE PLANNING FEE	.00	.00	.00	.00	.00	.00
101-34114	ANNEXATION FILING FEE	.00	.00	.00	.00	.00	.00
101-34115	INVESTIGATION FEE-BLDG/ZNG	.00	100	.00	.00	.00	.00
101-34201	SPECIAL POLICE SERVICES	360	.00	.00	300	300	300
101-34202	ISD#300 POLICE LIASON FUNDING	.00	.00	.00	.00	.00	.00
101-34203	ACCIDENT/DRIVING RECORDS/CD'	334	59	45	150	105	150
101-34204	FINGERPRINTING/BACKGRND FEE	3,190	5,655	3,530	5,000	1,470	5,000
101-34205	TRANSCRIPTION SERVICES	70	.00	.00	.00	.00	.00
101-34206	POLICE NSF COLLECTION SERVIC	.00	.00	26	.00	26-	.00
101-34302	STREET & STREET SIGN REPAIRS	3,741	.00	.00	.00	.00	.00
101-34303	STREET SWEEPING	4,636	.00	.00	2,500	2,500	2,500
101-34304	SNOW REMOVAL	47	188	.00	.00	.00	.00
101-34305	VEHICLE IMPOUND	1,225	1,400	350	1,000	650	.00
101-34306	TRANSPORTATION PLAN REVENUE	.00	.00	.00	.00	.00	.00
101-34405	WEED CUTTING,CONTROL, MOW	118	470	968	200	768-	200
101-34409	BRUSH SITE USAGE FEE-TOWNHSI	2,000	2,000	2,000	2,000	.00	2,000
101-34718	POOL SOFT DRINK REBATE	.00	.00	.00	.00	.00	.00
101-34719	SWIMMING POOL ADMISSIONS	51,035	16,622	50,332	48,000	2,332-	48,000
101-34720	POOL MEMBERSHIPS-FAMILY-CITY	26,963	253	24,721	26,000	1,279	26,000
101-34721	POOL MEMBERSHIPS-SINGLE-CITY	3,883	.00	2,676	3,500	824	2,750
101-34722	CONCESSIONS - POOL	24,169	.00	19,323	25,000	5,677	20,000
101-34723	SWIM POOL ID PICTURES	.00	.00	.00	.00	.00	.00
101-34724	BASEBALL PROGRAM - CITY	2,246	1,039	2,433	2,300	133-	2,300
101-34725	SOFTBALL PROGRAM - CITY	1,048	618	1,198	900	298-	900

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-34726	GYMNASTICS LESSONS - CITY	.00	.00	.00	.00	.00	.00
101-34727	SWIMMING LESSONS - CITY	13,095	6,160	15,120	11,500	3,620-	12,000
101-34728	TENNIS LESSONS - CITY	2,480	2,040	2,510	2,000	510-	2,000
101-34729	TOWNSHIP FEES	17,778	17,102	17,628	15,000	2,628-	15,000
101-34731	GOLF LESSONS - CITY	790	800	1,990	800	1,190-	800
101-34732	BASKETBALL LESSONS - CITY	920	.00	1,360	1,000	360-	1,000
101-34733	VOLLEYBALL LESSONS - CITY	840	.00	1,200	1,000	200-	1,000
101-34734	YOUTH TRIATHLON ENTRY FEE	.00	.00	.00	.00	.00	.00
101-34736	BASEBALL PROGRAM - TOWNSHIP	786	397	599	600	1	600
101-34737	SOFTBALL PROGRAM - TOWNSHIP	337	196	449	150	299-	450
101-34738	GOLF LESSONS - TOWNSHIP	200	240	880	200	680-	200
101-34739	VOLLEYBALL LESSONS - TOWNSHI	240	.00	352	200	152-	200
101-34740	BASKETBALL LESSONS - TOWNSHI	160	.00	800	100	700-	100
101-34741	SWIMMING LESSONS - TOWNSHIP	4,410	1,890	6,169	3,300	2,869-	3,500
101-34742	POOL MEMB. - FAMILY - TOWNSHIP	4,828	.00	7,200	4,600	2,600-	4,600
101-34743	POOL MEMB. - SINGLE - TOWNSHIP	589	.00	669	600	69-	600
101-34744	TENNIS LESSONS - TOWNSHIP	560	560	760	500	260-	500
101-34745	BASEBALL PROGRAM - OTHER	505	131	421	400	21-	400
101-34746	SOFTBALL PROGRAM - OTHER	262	164	211	150	61-	150
101-34747	GOLF LESSONS - OTHER	465	450	945	400	545-	400
101-34748	VOLLEYBALL LESSONS-OTHER	360	.00	360	300	60-	300
101-34749	BASKETBALL LESSONS - OTHER	490	.00	315	300	15-	300
101-34750	SWIMMING LESSONS - OTHER	8,540	1,305	7,625	6,000	1,625-	6,000
101-34751	POOL MEMB. - FAMILY - OTHER	6,508	.00	6,878	6,500	378-	6,500
101-34752	POOL MEMB. - SINGLE - OTHER	1,488	.00	1,432	1,200	232-	1,200
101-34753	TENNIS LESSONS - OTHER	225	225	450	250	200-	250
101-34754	LOG ROLLING LESSONS - CITY	480	.00	520	400	120-	400
101-34755	LOG ROLLING LESSONS - TOWNSH	.00	.00	200	40	160-	40

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-34756	LOG ROLLING LESSONS - OTHER	90	.00	.00	90	90	90
101-34757	SWIM TEAM - CITY	1,462	.00	711	1,300	589	800
101-34758	SWIM TEAM - TOWNSHIP	262	.00	524	300	224-	400
101-34759	SWIM TEAM - OTHER	337	.00	84	300	216	100
101-34780	PARK USE FEES	2,400	674	2,569	2,000	569-	2,000
101-34781	DONATIONS	.00	.00	.00	.00	.00	.00
101-34950	SEMINAR REGIST FEES-BLDG/ZNG	.00	.00	.00	.00	.00	.00
Total PUBLIC CHARGES FOR SERVICE:		206,339	78,698	210,234	187,530	22,704-	188,180
<b>FINES &amp; FORFEITURES</b>							
101-35101	COURT FINES	21,351	14,101	10,252	17,000	6,748	10,000
101-35102	PARKING FINES	120	110	40	.00	40-	.00
101-35103	ADMINISTRATIVE COMPLAINT	15	.00	.00	.00	.00	.00
101-35104	ANIMAL CONTROL PICKUP FEE	.00	.00	.00	.00	.00	.00
101-35105	ANIMAL CONTROL KENNEL BOA	.00	.00	.00	.00	.00	.00
101-35107	RESTITUTION-COURT ORDERED	.00	.00	2,282	.00	2,282-	.00
101-35108	PROSECUTION FEES	.00	61	.00	.00	.00	.00
101-35200	FORFEITURES-POLICE DEPT	10,221	2,529	.00	.00	.00	.00
Budget notes: MN Surplus Auction							
Total FINES & FORFEITURES:		31,707	16,802	12,574	17,000	4,426	10,000
<b>SPECIAL ASSESSMENTS</b>							
101-36101	SPECIAL ASSESSMENTS-ALLEYS&	6,825	1,713	1,765	1,713	52-	1,765
101-36102	SPECIAL ASSMTS - INTEREST	230	104	315	104	211-	100
101-36103	SPECIAL ASSMTS-STORM WATER	.00	.00	.00	.00	.00	.00
101-36104	PAYMENT IN LIEU OF SPEC ASSMT	.00	.00	9,000	.00	9,000-	.00
101-36200	MISCELLANEOUS REVENUE	20,196	14,368	244	.00	244-	.00
101-36201	UNCLAIMED PROPERTY	3	2,090	.00	.00	.00	.00
101-36202	BAD CHECK CHARGE	.00	.00	.00	.00	.00	.00
101-36210	INTEREST ON INVESTMENTS	11,528	8,376	11,372	6,000	5,372-	7,000



Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-36211	MARKET VALUE ADJUSTMENT	.00	.00	.00	.00	.00	.00
101-36220	LAND LEASE PAYMENTS	3,719	3,830	3,945	3,945	.00	4,064
101-36221	RENTAL PROPERTY - HOUSE	1	.00	.00	.00	.00	.00
101-36222	SOLAR RENTAL - MAINT/ANIMAL	.00	150	.00	.00	.00	150
Budget notes:							
Annual Solar Equipment & Roof Rental							
101-36230	CONTRIB./DONATIONS-PRIVATE	19,000	23,597	24,292	.00	24,292-	.00
101-36232	WELLNESS INCENTIVE PROG-SSC	.00	.00	.00	.00	.00	.00
Budget notes:							
Pass-thru funding from Southeast Service Cooperative (see Expense Acct. 101-41400-210)							
101-36233	CONTRIBUTIONS EDA PROJECTS	.00	.00	.00	.00	.00	.00
101-36235	GRANT FUNDS-USTA	.00	.00	.00	.00	.00	.00
101-36236	NEIGHBORS NIGHT OUT DONATIO	2,620	583	2,375	2,000	375-	2,000
101-36240	INSURANCE REBATE, DIVIDEN	5,073	9,288	1,672	4,500	2,828	4,500
101-36241	INSURANCE REIMBURSEMENT	5,302	51	5,092	.00	5,092-	.00
101-36242	FEDERAL EXCISE TAX REFUND	397	360	.00	400	400	300
101-36243	CAPITAL CR.-ACE TELEPHONE	1,744	1,713	.00	1,500	1,500	1,500
Budget notes:							
Est. - Board meets last Wed. in October							
101-36244	SESQUECENTENIAL REVENUES	.00	.00	.00	.00	.00	.00
101-36330	GRANTS - PRIVATE - OTHER	1,822	.00	.00	.00	.00	.00
Total SPECIAL ASSESSMENTS:		78,459	66,223	60,072	20,162	39,910-	21,379
MISCELLANEOUS REVENUE							
101-37160	PENALTIES	.00	.00	.00	.00	.00	.00
101-37325	DISPOSAL USAGE FEE-TWNSHP	.00	.00	.00	.00	.00	.00
101-37920	VENDING MACHINE REVENUE	273	.00	.00	.00	.00	.00
Total MISCELLANEOUS REVENUE:		273	.00	.00	.00	.00	.00
OTHER FINANCING SOURCES							
101-39101	SALE OF GENERAL FIXED ASS	.00	11,593	46,594	.00	46,594-	.00
101-39200	INTERFUND OPER. TRANSFERS	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-39201	TRANSFER FROM CAPITAL PROJ.	.00	.00	.00	.00	.00	.00
101-39202	CONTRIBUTION FROM ENTERPR	30,000	.00	.00	.00	.00	.00
101-39203	TRANSFER FROM SPEC REV FUND	70,000	.00	.00	.00	.00	.00
101-39204	TRANSFER FROM DEBT SERV.	36,621	.00	.00	.00	.00	.00
101-39300	BOND PROCEEDS	.00	.00	.00	.00	.00	1,300,000

## Budget notes:

~2020 GO Imp. Street Reconstruction Bonds

~2022 GO Imp. Street Reconstruction Bonds

## Total OTHER FINANCING SOURCES:

136,621	11,593	46,594	.00	46,594	1,300,000
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## COUNCIL

## COUNCIL

101-41100-101	WAGES & SALARIES-REGULAR	24,200	25,200	18,900	25,200	6,300	25,200
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## Budget notes:

\$500/Month Mayor

\$400/Month Council

101-41100-119	TECHNOLOGY ALLOWANCE	750	750	750	750	.00	750
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101-41100-121	FICA CONTIBUTIONS	1,884	1,985	1,664	1,990	326	1,990
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## Budget notes:

7.65%

101-41100-122	PERA CONTRIBUTIONS	1,000	1,020	850	1,020	170	1,020
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## Budget notes:

5%

101-41100-210	OPERATING SUPPLIES	881	267	.00	500	500	500
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101-41100-220	CITY BRANDING EXPENSES	.00	562	.00	.00	.00	.00
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101-41100-300	PROFESSIONAL SERVICES	47,605	44,426	42,275	49,540	7,265	64,500
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## Budget notes:

~2020 \$3,500 Houston County Victim Services

\$16,000 Community Development Services

\$12,000 Sustainability Coord Services

\$7,140 Bluffland Coalition

~2021 \$3,500 Houston County Victim Services

\$16,000 Community Development Services

\$28,000 Sustainability Coord Services

\$2,040 Bluffland Coalition

~2022 \$3,500 Houston County Victim Services

\$16,000 Community Development Services

\$45,000 Sustainability Coord Services

101-41100-310	OTHER CONTRACTED SERVICES	275	.00	.00	500	500	.00
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101-41100-331	TRAVEL EXPENSE	2,031	.00	723	1,000	277	1,000
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Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-41100-350	PRINTING & PUBLISHING	.00	39	155	100	55-	100
101-41100-360	INSURANCE	.00	.00	.00	.00	.00	.00
Budget notes:							
Workers' Comp							
101-41100-430	MISCELLANEOUS	83	.00	.00	500	500	.00
101-41100-432	UNCOLLECTIBLE ACCOUNTS	255	.00	.00	.00	.00	.00
101-41100-433	DUES AND SUBSCRIPTIONS	20,809	17,880	19,250	22,600	3,350	22,858
Budget notes:							
~2020 \$5,614 - LMC							
\$2,855 - LAPC - La Crosse County Treasurer							
\$1,600 - LADCO							
\$8,994 - GCMC - Dues Assmts							
\$530 - LMC-Storm Water Coalition							
\$40 - SEMLM							
\$20 - LMC Mayors Assoc. Dues							
\$225 - MN Public Transit							
\$100 - Parks & Trails Council							
\$4,022 - Discretionary							
~2021 \$5,700 - LMC							
\$2,800 - LAPC - La Crosse County Treasurer							
\$1,600 - LADCO							
\$9,202 - GCMC - Dues Assmts							
\$40 - SEMLM							
\$30 - LMC Mayors Assoc. Dues							
\$225 - MN Public Transit							
\$3,000 - Discretionary							
~2022 \$5,942 - LMC							
\$2,800 - LAPC - La Crosse County Treasurer							
\$1,600 - LADCO							
\$9,221 - GCMC - Dues Assmts							
\$40 - SEMLM							
\$30 - LMC Mayors Assoc. Dues							
\$225 - MN Public Transit							
\$3,000 - Discretionary							
101-41100-490	DONATIONS TO OTHER PROG.	.00	.00	.00	.00	.00	.00
Budget notes:							
Pass-Thru							
American Legion Donations							
101-41100-491	2% FIRE RELIEF ASSOC PYMT	37,811	40,457	41,802	35,000	6,802-	35,000
Budget notes:							
Pass-Thru from State to Relief Association							
(see 101-33420)							
101-41100-492	TAX ABATEMENT PAYMENTS	7,187	7,187	3,594	3,600	7	.00
Budget notes:							
Walnut Street Properties							
101-41100-720	OPERATING TRANSFER	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
Total COUNCIL:		144,771	139,772	129,962	142,300	12,338	152,918
<b>CITY CLERK</b>							
101-41400-101	WAGES & SALARIES-REGULAR	120,799	125,008	101,194	130,300	29,106	147,600
101-41400-102	WAGES & SALARIES-OT	.00	.00	.00	.00	.00	.00
101-41400-111	SEVERANCE PAY-CLERK	.00	.00	.00	.00	.00	.00
101-41400-121	FICA CONTRIBUTIONS	8,941	9,140	7,770	9,970	2,200	11,290
Budget notes:							
7.65%							
101-41400-122	PERA CONTRIBUTIONS	7,963	8,363	7,396	9,770	2,374	11,070
Budget notes:							
~2020 - 7.5%							
~2021 - 7.5%							
~2022 - 7.5%							
101-41400-131	EMPLOYER PAID HEALTH INS.	6,287	14,730	19,296	23,100	3,804	24,000
101-41400-152	WC BENEFITS	.00	.00	628	.00	628-	1,000
101-41400-200	OFFICE SUPPLIES	5,346	7,545	4,349	5,000	651	5,000
101-41400-210	WELLNESS INCENTIVE PROG-SSC	.00	.00	.00	.00	.00	.00
Budget notes:							
Pass-thru funding from Southeast Service Cooperative (see Revenue Acct. 101-36232)							
101-41400-300	PROFESSIONAL SERVICES	9,748	10,364	7,859	9,000	1,141	9,000
101-41400-301	ACCTG & AUDITING SERVICES	16,229	16,584	16,975	16,000	975-	17,500
Budget notes:							
Winona County Assmt. Fees Annual City Audit Fees							
101-41400-310	OTHER CONTRACTED SERVICES	8,410	8,098	6,124	9,000	2,876	9,000
Budget notes:							
Computer Support Copy Mach. Maint.							
101-41400-321	TELEPHONE	3,819	4,663	4,158	4,800	642	4,800
101-41400-322	POSTAGE	1,871	1,324	1,227	2,000	773	1,500
101-41400-325	NEWSLETTER	92	133	130	200	70	200
101-41400-331	TRAVEL EXPENSE	2,594	162	445	1,500	1,055	1,500
101-41400-350	PRINTING & PUBLISHING	235	593	678	400	278-	600
101-41400-360	INSURANCE	104,143	115,001	94,475	109,100	14,625	118,000

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-41400-365	ACA TRP FEE	.00	.00	.00	.00	.00	.00
101-41400-404	REPAIR/MAINT-EQUIPMENT	55	.00	.00	.00	.00	.00
101-41400-406	REPAIR/MAINT-COMPUTERS	368	.00	.00	500	500	500
101-41400-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
101-41400-431	CASH OVER/SHORT	1-	.00	50	.00	50-	.00
101-41400-433	DUES AND SUBSCRIPTIONS	1,797	2,382	2,034	2,000	34-	2,200
101-41400-437	PROPERTY TAX EXPENSE	46	1,776	6,722	50	6,672-	3,000
101-41400-490	DONATIONS TO OTHER PROG.	.00	.00	.00	.00	.00	.00
Budget notes: Pass-Thru							
Total CITY CLERK:		298,742	325,866	281,507	332,690	51,183	367,760
<b>ELECTIONS</b>							
101-41410-101	WAGES & SALARIES-REGULAR	.00	15,226	.00	.00	.00	10,000
101-41410-218	SAFETY EQUIPMENT & STRUCTUR	.00	6,629	.00	.00	.00	1,000
101-41410-331	TRAVEL & TRAINING EXPENSE	.00	2,242	.00	.00	.00	1,000
Budget notes: Mileage & Meals							
101-41410-350	PRINTING & PUBLISHING	56	600	.00	.00	.00	600
Budget notes: Ballots & Notices in Paper							
101-41410-430	MISCELLANEOUS	.00	546	.00	.00	.00	600
Budget notes: Meals							
Total ELECTIONS:		56	25,243	.00	.00	.00	13,200
<b>LEGAL SERVICES</b>							
101-41600-304	LEGAL SERVICES-CITY CLERK	17,698	19,178	16,975	17,000	25	19,000
101-41600-305	LEGAL SERVICES-POLICE DEPT.	43,048	27,502	34,998	39,000	4,002	39,000
101-41600-306	LEGAL SERVICES-BLDG & ZONING	17,698	19,178	16,975	17,000	25	19,000
101-41600-308	LEGAL SERVICES-COUNCIL	17,698	19,178	17,380	17,000	380-	19,000
Total LEGAL SERVICES:		96,143	85,037	86,329	90,000	3,671	96,000
<b>CAPITAL OUTLAY</b>							
101-41700-510	C.O.-LAND & LAND IMPROVEMENT	159,079	15,567	59,567	.00	59,567-	.00

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-41700-520	C.O.-BLDGS & STRUCTURES	.00	9,555	194,713	.00	194,713-	.00
Budget notes:							
~2020 AC Unit (1st of 2) - Animal Shelter - \$1,600							
101-41700-521	C.O.-SWIMMING POOL	.00	.00	.00	.00	.00	.00
101-41700-540	C.O.-HEAVY MACHINERY	.00	.00	.00	.00	.00	.00
101-41700-550	C.O.-MOTOR VEHICLES	.00	692	.00	.00	.00	.00
101-41700-570	C.O.-OFFICE EQUIP & FURNISHING	9,213	.00	.00	.00	.00	.00
Budget notes:							
~2020 \$5,000 - Police Dept. Evidence Security and Storage							
101-41700-575	C.O.-COMPUTER EQUIPMENT	4,222	43,968	.00	.00	.00	.00
101-41700-576	C.O.-COMPUTER SOFTWARE	.00	3,445	.00	.00	.00	.00
101-41700-579	C.O.-RADIO/COMMUNICATION	.00	.00	.00	.00	.00	.00
101-41700-580	C.O.-OTHER EQUIPMENT	13,394	42,132	2,096	.00	2,096-	.00
101-41700-602	CAPITAL LEASE PRINCIPAL	.00	.00	16,574	.00	16,574-	25,810
Budget notes:							
~2022 VSC Note - 332 South 1st Street Property							
101-41700-612	LONG TERM OBLIGATION INT.	.00	.00	3,195	.00	3,195-	3,843
Budget notes:							
~2022 VSC Note - 332 South 1st Street Property							
Total CAPITAL OUTLAY:		185,909	115,359	276,144	.00	276,144-	29,653
CITY HALL							
101-41900-103	WAGES & SALARIES-PT	.00	.00	.00	.00	.00	.00
101-41900-121	FICA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
Budget notes:							
7.65%							
101-41900-122	PERA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
101-41900-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00
101-41900-211	CLEANING SUPPLIES	1,541	5,967	2,276	7,000	4,724	5,000
101-41900-218	SAFETY EQUIPMENT AND SUPPLIE	.00	903	26	250	224	250
101-41900-240	SMALL TOOLS & MINOR EQUIP.	22	18	.00	100	100	100
101-41900-310	CONTRACTED SERVICES	5,719	6,020	8,214	6,750	1,464-	7,500
Budget notes:							
City Hall Cleaning & Pest Control Services							
101-41900-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-41900-381	UTILITIES-ELECTRIC	5,460	5,135	5,323	6,200	877	6,200
101-41900-383	UTILITIES-GAS	2,403	2,179	1,418	2,500	1,082	2,500
101-41900-401	REPAIR/MAINT-BUILDINGS	4,138	16,348	578	3,000	2,422	3,000
Budget notes: ~2020 - \$2,200 Police Dept card reader for back door							
101-41900-404	REPAIR/MAINT-EQUIPMENT	75	.00	560	200	360-	500
101-41900-415	RENTALS-OTHER EQUIPMENT	479	479	400	500	101	500
Budget notes: Water Cooler							
101-41900-430	MISCELLANEOUS	182	.00	49	200	151	200
Total CITY HALL:		20,020	37,050	18,843	26,700	7,857	25,750
<b>POLICE DEPARTMENT</b>							
<b>POLICE DEPARTMENT</b>							
101-42100-101	WAGES & SALARIES-OFFICERS	561,473	595,583	490,802	617,500	126,698	620,000
101-42100-102	WAGES & SALARIES-OT	14,375	15,324	16,392	14,000	2,392-	14,000
101-42100-103	WAGES & SALARIES-PT	24,745	34,977	25,457	15,000	10,457-	18,000
101-42100-104	WAGES-POLICE RESERVES	8,121	8,195	7,258	10,000	2,742	10,000
101-42100-105	WAGES & SALARIES-CLERICAL	42,595	46,369	37,946	46,800	8,854	48,400
101-42100-106	HOLIDAY PAY	18,627	19,204	1,177	20,400	19,223	21,000
101-42100-111	SEVERANCE PAY-PD	6,358	.00	8,351	.00	8,351-	.00
101-42100-112	AMMUNITION ALLOWANCE	4,193	3,051	3,171	4,000	829	5,000
101-42100-113	UNIFORM ALLOWANCE	6,975	6,200	10,016	6,200	3,816-	6,200
Budget notes: ~2020 - 8 Officers @ \$775 each ~2021 - 8 Officers @ \$775 each ~2022 - 8 Officers @ \$775 each							
101-42100-115	GUN ALLOWANCE	166-	.00	.00	425	425	425
Budget notes: ~2020 - 1 Gun @ \$425 ~2021 - 1 Gun @ \$425 ~2022 - 1 Gun @ \$425							
101-42100-121	FICA CONTRIBUTIONS	13,425	13,311	12,314	14,930	2,616	14,320
Budget notes: 1.45% - Chief and Officers 7.65% - Secretary & Reserves							
101-42100-122	PERA CONTRIBUTIONS	100,940	111,941	97,284	121,550	24,266	122,750
Budget notes:							

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
~2020 - 17.7% Chief & Police Officer's 7.5% Clerical ~2021 - 17.7% Chief & Police Officer's 7.5% Clerical ~2022 - 17.7% Chief & Police Officer's 7.5% Clerical							
101-42100-131	EMPLOYER PAID HEALTH INS.	94,681	92,676	76,657	95,450	18,793	98,780
101-42100-142	UNEMPLOY COMP BENEFITS	.00	.00	.00	.00	.00	.00
101-42100-152	WORKERS COMP BENEFITS	860	1,394	2,456	1,000	1,456-	1,000
101-42100-200	OFFICE SUPPLIES	2,346	3,094	2,046	3,000	954	3,000
101-42100-207	NEIGHBORS NIGHT OUT EXPENSE	4,310	3,031	3,376	4,000	624	4,000
101-42100-210	OPERATING SUPPLIES	1,376	2,260	774	2,000	1,226	1,500
101-42100-212	MOTOR FUELS/LUBRICANTS	16,751	12,138	13,896	15,000	1,104	16,000
101-42100-217	UNIFORMS - POLICE RESERVES	6,548	2,323	1,122	2,000	878	2,000
101-42100-218	SAFETY EQUIPMENT	138	6,886	5,517	2,000	3,517-	3,000
101-42100-240	SMALL TOOLS & MINOR EQUIPMEN	513	5	612	1,000	388	1,000
101-42100-300	PROFESSIONAL SERVICES	861	2,877	1,062	1,300	239	2,000
101-42100-310	CONTRACTED SERVICES	22,578	16,615	19,826	19,000	826-	22,000
Budget notes:							
Software Support & Managed Print Service							
101-42100-321	TELEPHONE	9,904	6,995	10,141	10,500	359	12,000
101-42100-322	POSTAGE	334	309	252	400	148	400
101-42100-331	TRAVEL EXPENSE	4,343	6,484	8,286	5,000	3,286-	5,000
101-42100-350	PRINTING & PUBLISHING	.00	.00	.00	500	500	.00
101-42100-404	REPAIR/MAINT-EQUIPMENT	1,726	2,812	3,801	2,000	1,801-	2,000
101-42100-405	REPAIR/MAINT-VEHICLES	15,044	8,916	9,727	12,000	2,274	10,000
101-42100-406	REPAIRS/MAINT-COMPUTERS	411	120	736	250	486-	500
101-42100-415	RENTALS-OTHER EQUIPMENT	479	479	400	500	101	500
101-42100-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
101-42100-433	DUES AND SUBSCRIPTIONS	7,036	1,297	1,165	1,500	335	1,500
101-42100-580	POLICE - CAPITAL EQUIP.	.00	.00	.00	.00	.00	.00



Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
Total POLICE DEPARTMENT:		991,902	1,024,866	872,019	1,049,205	177,186	1,066,275
<b>FIRE DEPARTMENT</b>							
101-42200-720	OPERATING TRANSFER	219,858	217,006	218,338	234,218	15,880	243,600
Budget notes:							
City Share of Fire Dept. Budget							
Total FIRE DEPARTMENT:		219,858	217,006	218,338	234,218	15,880	243,600
<b>BUILDING/ZONING</b>							
101-42400-101	WAGES & SALARIES-REGULAR	27,693	30,214	24,905	31,350	6,445	48,920
Budget notes:							
~2022 50% of New Position - 4 months							
101-42400-102	WAGES & SALARIES-OT	289	143	190	500	310	500
101-42400-103	WAGES & SALARIES-PT	3,150	2,850	.00	5,200	5,200	4,200
Budget notes:							
- Planning Commission Members \$50/meeting							
101-42400-111	SEVERANCE PAY-BLDG/ZONING	.00	.00	.00	.00	.00	.00
101-42400-119	TECHNOLOGY ALLOWANCE	1,000	1,000	125	1,000	875	1,000
101-42400-121	FICA CONTRIBUTIONS	2,446	2,585	2,012	2,910	898	4,180
Budget notes:							
7.65%							
101-42400-122	PERA CONTRIBUTIONS	1,810	1,940	1,701	2,150	450	3,710
Budget notes:							
~2020 - 7.5%							
~2021 - 7.5%							
~2022 - 7.5%							
101-42400-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00
101-42400-152	WORKERS COMP BENEFITS	.00	.00	.00	1,000	1,000	1,000
101-42400-200	OFFICE SUPPLIES	270	1,479	1,308	1,000	308	1,000
101-42400-207	TRAINING & INSTRUCTIONAL COST	.00	.00	.00	.00	.00	.00
101-42400-212	MOTOR FUELS/LUBRICANTS	1,064	724	862	1,000	138	1,000
101-42400-217	UNIFORMS	75	.00	.00	75	75	150
101-42400-220	GENERAL DEPARTMENT SUPPLIES	.00	.00	.00	.00	.00	.00
101-42400-240	SMALL TOOLS & MINOR EQUIP.	.00	1,034	86	100	14	100
101-42400-300	PROFESSIONAL SERVICES	138	1,952	392	500	108	500
101-42400-303	ENGINEERING FEES	.00	2,048	2,113	1,000	1,113	1,000

## ANIMAL CONTROL

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-42700-210	OPERATING SUPPLIES	161	158	161	200	39	200
101-42700-310	CONTRACTED SERVICES	6,000	6,000	6,000	6,000	.00	7,500
101-42700-322	POSTAGE	317	122	36	250	214	250
Budget notes:							
Animal Licensing Notices							
101-42700-381	UTILITIES-ELECTRIC-ANIMAL	4,368	3,623	1,259	4,000	2,741	4,000
101-42700-382	UTILITIES-WATER/SEWER-ANIMAL	1,031	648	483	1,100	617	1,000
101-42700-383	GAS UTILITIES - ANIMAL SHELTER	884	934	712	1,200	488	1,200
101-42700-384	REFUSE DISPOSAL-ANIMAL SHELTER	1,012	890	742	1,100	358	1,100
101-42700-401	REPAIR/MAINT-BUILDINGS	160	5,451	176	4,000	3,824	5,000
101-42700-404	REPAIR/MAINT-EQUIPMENT	.00	.00	1,160	.00	1,160	.00
101-42700-520	C.O.-BLDGS & STRUCTURES-ANIM	.00	.00	.00	.00	.00	.00
Total ANIMAL CONTROL:		13,933	17,827	10,729	17,850	7,121	20,250
PUBLIC WORKS							
PUBLIC WORKS							
101-43050-101	WAGES & SALARIES-REGULAR	94,787	98,497	81,877	102,400	20,523	104,100
101-43050-102	WAGES & SALARIES-OT	.00	.00	.00	.00	.00	.00
101-43050-103	WAGES & SALARIES-PT-INTERNSHIP	.00	.00	.00	.00	.00	.00
101-43050-111	SEVERANCE PAY-PUBLIC WORKS	.00	.00	.00	.00	.00	.00
101-43050-121	FICA CONTRIBUTIONS	7,179	7,411	6,514	7,840	1,326	7,960
Budget notes:							
7.65%							
101-43050-122	PERA CONTRIBUTIONS	6,394	6,586	5,750	7,680	1,930	7,810
Budget notes:							
~2020 - 7.5%							
~2021 - 7.5%							
~2022 - 7.5%							
101-43050-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00
101-43050-200	OFFICE SUPPLIES	51	84	361	100	261	200
101-43050-212	MOTOR FUELS/LUBRICANTS	499	259	307	500	193	500
101-43050-300	PROFESSIONAL SERVICES	.00	45	.00	50	50	.00
101-43050-310	CONTRACTED SERVICES	3,252	3,169	2,511	2,500	11	3,000

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-43050-321	TELEPHONE	1,146	1,188	970	1,200	230	1,200
101-43050-322	POSTAGE	210	218	180	200	20	200
101-43050-331	TRAVEL EXPENSE	1,638	212	753	1,000	247	1,000
101-43050-350	PRINTING & PUBLISHING	.00	127	.00	.00	.00	.00
101-43050-405	REPAIR/MAINT-VEHICLES	96	19	131	250	119	250
101-43050-433	DUES AND SUBSCRIPTIONS	163	167	171	175	4	175
Total PUBLIC WORKS:		115,414	117,982	99,527	123,895	24,368	126,395
<b>STREETS &amp; ALLEYS</b>							
101-43100-101	WAGES & SALARIES-REGULAR	118,358	131,432	111,173	136,950	25,777	170,200
Budget notes: ~2022 50% of New Position							
101-43100-102	WAGES & SALARIES-OT	17,403	9,741	8,022	15,000	6,978	12,000
101-43100-103	WAGES & SALARIES-PT	12,081	16,995	14,452	13,000	1,452-	17,000
101-43100-111	SEVERANCE PAY	1,366	.00	.00	.00	.00	.00
101-43100-121	FICA CONTRIBUTIONS	11,146	11,703	10,512	12,620	2,108	15,240
Budget notes: 7.65%							
101-43100-122	PERA CONTRIBUTIONS	9,748	9,692	8,852	11,400	2,548	13,665
Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5%							
101-43100-131	EMPLOYER PAID HEALTH INS	20,619	17,742	16,942	18,280	1,338	24,100
101-43100-142	UNEMPLOY COMP BENEFITS	.00	.00	.00	.00	.00	.00
101-43100-152	WORKERS COMP BENEFITS	.00	.00	.00	1,000	1,000	1,000
101-43100-200	OFFICE SUPPLIES	159	950	967	500	467-	500
101-43100-211	CLEANING SUPPLIES	383	856	760	500	260-	750
101-43100-212	MOTOR FUELS/LUBRICANTS	13,712	6,644	8,675	12,000	3,325	12,000
101-43100-217	UNIFORMS	1,613	1,323	1,419	1,500	81	1,500
101-43100-218	SAFETY EQUIPMENT	1,059	1,441	605	1,500	895	1,500
101-43100-220	SUPL, CR. ROCK,SALT,SAND,	39,589	13,902	7,651	30,000	22,349	30,000
101-43100-221	TREES	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-43100-224	STREET MAINTENACE MAT'LS	9,999	12,745	5,459	8,000	2,541	10,000
101-43100-225	LANDSCAPING MATERIALS	10,006	292	13,852	10,000	3,852-	11,000
Budget notes: ~2020 - \$8,000 MN DOT Community Roadside Landscaping Partnership Program (see 101-33433) - \$2,200 mulch for flower beds							
101-43100-227	STORM DRAIN MAINTENANCE	4,829	25,309	26,334	15,000	11,334-	15,000
101-43100-240	SMALL TOOLS & MINOR EQUIPMEN	1,675	2,395	3,224	1,500	1,724-	2,500
101-43100-300	PROFESSIONAL SERVICES	228	698	322	400	78	400
101-43100-302	ENGINEERING FEES-ST AID STREE	1,812	1,692	466	2,000	1,534	2,000
Budget notes: ~2020 - \$75,000 Wagon Wheel Project Phase 3 (see 101-33432)							
101-43100-303	ENGINEERING FEES	65,232	159,194	264,626	425,000	160,374	365,000
Budget notes: ~2020 - \$12,000 ADA Transition Plan - \$50,000 Street Project ~2021 - \$425,000 Wagon Wheel Project Phase 3 (see 101-33432) ~2022 - \$200,000 Wagon Wheel Project Phase 3 (see 101-33432) - \$125,000 Local Street Project for 2022 - \$32,000 Boat Landing Road - \$8,000 Wagon Wheel Phase 4							
101-43100-310	CONTRACTED SERVICES	2,587	2,173	1,419	3,500	2,081	3,000
101-43100-321	TELEPHONE	1,108	1,107	1,018	2,600	1,582	2,000
Budget notes: ~2021 \$1,400 - Wi-Fi Service added for new laptops \$1,200 - Regular Telephone Expenses							
101-43100-322	POSTAGE	.00	.00	15	.00	15-	.00
101-43100-331	TRAVEL EXPENSE	466	116	.00	500	500	500
101-43100-350	PRINTING & PUBLISHING	.00	593	630	650	20	500
101-43100-365	INSURANCE DEDUCTIBLE	.00	.00	.00	1,000	1,000	1,000
101-43100-381	UTILITIES-ELECTRIC	67,634	74,171	65,218	71,000	5,782	78,900
101-43100-383	UTILITIES GAS	5,962	4,278	2,253	5,000	2,747	5,000
101-43100-384	REFUSE DISPOSAL	2,477	2,631	2,817	2,700	117-	3,000
101-43100-401	REPAIR/MAINT-BUILDINGS	2,699	2,344	1,909	10,000	8,091	5,000
101-43100-402	REPAIR/MAINT-STRUCTURES	4,185	7,808	.00	5,000	5,000	5,000
Budget notes: Street Lights							
101-43100-403	REPAIR/MAINT-STRTRS/ALLEYS	389,720	40,993	121,462	3,126,500	3,005,038	4,129,606
Budget notes:							

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
~2020 - \$310,000 - 2020 Street Reconst. Project ~2021 Phase 3 Wagon Wheel Project - Pedestrian Bridge \$3,000,000 Phase 1 Wagon Wheel Project - Final Paving \$116,500 Sidewalk Projects - \$10,000 ~2022 Phase 3 Wagon Wheel Project - Pedestrian Bridge \$3,000,000 (see 101-33432) Phase 1 Wagon Wheel Project - Final Paving \$116,500 (see 101-33436) 2022 Street Project - \$875,000 (Bond & MSA Funds) West Channel Boat Landing Road - \$128,106 (see 101-33436) Sidewalk Projects - \$10,000							
101-43100-404	REPAIR/MAINT-EQUIPMENT	7,413	19,712	10,775	5,000	5,775-	5,000
101-43100-405	REPAIR/MAINT-VEHICLES	12,821	17,872	4,658	10,000	5,343	10,000
101-43100-415	RENTALS-OTHER EQUIPMENT	994	3,979	1,500	1,500	1	1,500
101-43100-430	MISCELLANEOUS	7	.00	.00	.00	.00	.00
101-43100-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-43100-433	DUES AND SUBSCRIPTIONS	.00	.00	.00	.00	.00	.00
101-43100-603	NOTE PAYABLE-PRINCIPAL-ST MN	36,621	.00	.00	.00	.00	.00
Total STREETS & ALLEYS:		875,706	602,525	717,986	3,961,100	3,243,114	4,955,361
<b>BRUSH SITE</b>							
101-43200-102	WAGES & SALARIES-OT	231	347	242	300	58	300
101-43200-103	WAGES & SALARIES-PT	4,956	5,922	4,373	6,000	1,627	6,000
101-43200-121	FICA CONTRIBUTIONS	397	479	359	480	121	482
Budget notes: 7.65%							
101-43200-122	PERA CONTRIBUTIONS	389	470	352	475	123	473
Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5%							
101-43200-312	CONTRACTED GRNDR/HAUL SERV.	1,656	984	1,576	2,000	424	2,000
101-43200-321	TELEPHONE	432	436	371	450	79	450
101-43200-322	POSTAGE	.00	.00	.00	.00	.00	.00
101-43200-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00
101-43200-360	INSURANCE	.00	.00	.00	.00	.00	.00
101-43200-383	GAS UTILITIES	.00	.00	.00	.00	.00	.00
101-43200-401	REPAIR/MAINT-BUILDINGS	.00	26	8	100	92	100

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-43200-403	REPAIR & MAINT.-OTHER	339	532	.00	200	200	500
101-43200-404	REPAIR/MAINT-EQUIPMENT	8	.00	.00	.00	.00	.00
101-43200-415	RENTAL - EQUIPMENT	.00	500	.00	.00	.00	.00
101-43200-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
Total BRUSH SITE:		8,406	9,695	7,280	10,005	2,725	10,305
<b>RECREATION</b>							
<b>RECREATION</b>							
101-45100-101	WAGES & SALARIES-REGULAR	27,578	27,412	28,515	29,500	985	29,500
101-45100-102	WAGES & SALARIES-OT	11	11	171	200	29	200
101-45100-103	WAGES & SALARIES-PT-REC	198	.00	.00	.00	.00	.00
101-45100-111	SEVERANCE PAY-RECREATION	152	.00	.00	.00	.00	.00
101-45100-121	FICA CONTRIBUTIONS	2,111	2,070	2,211	2,280	69	2,280
Budget notes: 7.65%							
101-45100-122	PERA CONTRIBUTIONS	849	916	822	950	128	1,010
Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5%							
101-45100-131	EMPLOYER PAID HEALTH INS	1,983	1,631	1,591	1,680	90	2,030
101-45100-141	UNEMPL. COMP INSURANCE	.00	.00	.00	.00	.00	.00
101-45100-152	WORKER'S COMP. BENEFITS	.00	.00	.00	.00	.00	.00
101-45100-200	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00
101-45100-207	INSTRUCTIONAL MATLS & SUP	.00	.00	610	500	110-	500
101-45100-211	CLEANING SUPPLIES	.00	148	.00	150	150	150
101-45100-217	UNIFORMS - T-SHIRTS	1,957	724	2,433	2,000	433-	2,500
101-45100-240	SMALL TOOLS/SAFETY EQUIP	36	.00	.00	150	150	150
101-45100-300	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	.00
Budget notes: CPR & Bloodbourne Pathogen Training							
101-45100-310	CONTRACTED SERVICES	.00	.00	.00	.00	.00	.00
101-45100-321	TELEPHONE	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-45100-322	POSTAGE	.00	.00	.00	.00	.00	.00
101-45100-331	TRAVEL EXPENSE	.00	.00	.00	750	750	750
101-45100-350	PRINTING AND PUBLISHING	509	77	864	750	114-	750
101-45100-381	UTILITIES-ELECTRIC	676	462	384	750	366	750
Budget notes:							
Abnet Field Restrooms							
101-45100-383	UTILITIES- GAS	1,376	1,024	643	1,400	757	1,400
Budget notes:							
Abnet Field Restrooms							
101-45100-402	REPAIR/MAINT-STRUCTURES	86	5	16	.00	16-	.00
101-45100-404	REPAIR/MAINT-EQUIPMENT	.00	334	98	.00	98-	250
101-45100-415	RENTALS-OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00
101-45100-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
101-45100-431	CASH OVER/SHORT	.00	.00	.00	.00	.00	.00
101-45100-433	DUES AND SUBSCRIPTIONS	.00	.00	.00	.00	.00	.00
101-45100-720	OPERATING TRANSFER	40,000	.00	40,000	40,000	.00	40,000
Budget notes:							
~2020 - Transfer to Arena \$25,000							
- Transfer Set Aside Funds to Arena \$15,000							
~2021 - Transfer to Arena \$25,000							
- Transfer Set Aside Funds to Arena \$15,000							
~2022 - Transfer to Arena \$25,000							
- Transfer Set Aside Funds to Arena \$15,000							
Total RECREATION:		77,521	34,815	78,359	81,060	2,701	82,220
AQUATIC CENTER							
101-45110-101	WAGES & SALARIES-REGULAR	827	.00	.00	.00	.00	.00
101-45110-102	WAGES & SALARIES-OT	12,418	2,815	8,168	10,000	1,832	10,000
101-45110-103	WAGES & SALARIES-PT	159,187	118,298	145,550	154,500	8,950	155,000
101-45110-113	UNIFORMS - SWIM SUITS	.00	1,440	.00	2,000	2,000	.00
101-45110-121	FICA CONTRIBUTIONS	13,191	9,376	11,760	12,750	990	12,650
101-45110-122	PERA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
101-45110-142	UNEMPLOYMENT BENEFITS	.00	2,050	.00	.00	.00	.00
101-45110-152	WORKER'S COMP. BENEFITS	1,262	458	.00	1,000	1,000	1,000



Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-45110-200	OFFICE SUPPLIES	157	15	14	500	486	500
101-45110-207	INSTRUCTIONAL MATLS & SUPPLIE	.00	.00	423	500	77	500
101-45110-211	CLEANING SUPPLIES	942	336	837	1,000	163	1,000
101-45110-214	KITCHEN SUPPLIES/PAPER PRODU	631	.00	4	600	596	600
101-45110-216	CHEMICALS	15,692	8,309	15,041	16,000	959	16,000
101-45110-217	UNIFORMS	2,581	70	2,210	100	2,110-	2,500
101-45110-218	SAFETY SUPPLIES	324	214	356	300	56-	350
101-45110-240	SMALL TOOLS & MINOR EQUIPMEN	178	85	116	150	34	150
101-45110-259	CONCESSION FOOD PURCHASES	19,637	.00	11,711	20,000	8,289	15,000
101-45110-300	PROFESSIONAL SERVICES-POOL	35	.00	.00	.00	.00	.00
101-45110-321	TELEPHONE	380	717	580	1,000	420	1,000
101-45110-322	POSTAGE	84	87	72	100	28	100
101-45110-331	TRAVEL & TRAINING EXPENSE	2,773	611	1,246	3,000	1,754	3,000

## Budget notes:

Lifeguard CPR &amp; Bloodbourne Pathogin Training

101-45110-350	PRINTING & PUBLISHING	300	89	232	500	269	500
101-45110-381	UTILITIES-ELECTRIC	8,390	6,208	2,034	9,000	6,966	7,000
101-45110-382	UTILITIES-WATER-POOL	377	154	322	400	78	400
101-45110-383	UTILITIES-GAS	7,060	4,516	7,709	7,500	209-	7,500
101-45110-401	REPAIR/MAINT-BUILDINGS	1,096	5,347	1,098	1,000	98-	1,000
101-45110-402	REPAIR/MAINT-STRUCTURES	19,222	2,035	3,107	4,000	893	5,000
101-45110-404	REPAIR/MAINT-EQUIPMENT	801	75	379	2,000	1,621	4,000

## Budget notes:

~2022 3 Starters - Installed

101-45110-415	RENTALS-OTHER EQUIPMENT	.00	413	.00	.00	.00	.00
101-45110-431	CASH OVER/SHORT	.00	.00	80	.00	80-	.00
101-45110-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-45110-433	DUES AND SUBSCRIPTIONS	805	805	905	1,000	95	1,000

## Budget notes:

MN Dept of Health - Concession Licensing

MN Dept of Public Safety - Hazardous Chemical Fee

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
Total AQUATIC CENTER:		268,347	164,522	213,954	248,900	34,946	245,750
<b>PARKS</b>							
101-45200-101	WAGES & SALARIES-REGULAR	37,465	44,272	37,171	46,200	9,029	45,700
101-45200-102	WAGES & SALARIES-OT	1,109	886	285	1,000	715	1,000
101-45200-103	WAGES & SALARIES-PT	12,081	16,995	14,452	14,000	452-	17,000
101-45200-111	SEVERANCE PAY	1,517	.00	.00	.00	.00	.00
101-45200-121	FICA CONTRIBUTIONS	3,926	4,683	4,037	4,690	653	4,873
Budget notes:							
7.65%							
101-45200-122	PERA CONTRIBUTIONS	2,743	3,028	2,707	3,180	473	3,503
Budget notes:							
~2020 - 7.5%							
~2021 - 7.5%							
~2022 - 7.5%							
101-45200-131	EMPLOYER PAID HEALTH INS	5,812	3,058	4,525	3,160	1,365-	9,120
101-45200-142	UNEMPLOY COMP BENEFITS	.00	.00	.00	.00	.00	.00
101-45200-152	WORKERS COMP BENEFITS	.00	.00	.00	.00	.00	.00
101-45200-211	CLEANING & SANITARY SUPPLIES	1,012	1,315	971	1,200	229	1,400
101-45200-212	MOTOR FUELS/LUBRICANTS	6,429	4,670	5,955	6,000	45	6,500
101-45200-216	CHEMICALS	277	1,250	1,858	1,000	858-	2,000
101-45200-218	SAFETY EQUIPMENT	.00	.00	105	250	145	250
101-45200-220	REPAIR & MAINT. SUPPLIES	786	285	727	1,000	273	1,000
101-45200-225	LANDSCAPING MATERIALS	3,812	16,476	31,956	16,500	15,456-	19,300
Budget notes:							
~2020 Mulch for Old Hickory Park and flower beds							
Pebbles for Veterans Park							
~2021 \$12,000 Veterans Park Trees 60 @ \$200 each							
\$3,000 Veterans Park Wildflowers							
\$1,500 General Maintenance - all parks							
~2022 \$10,000 Tree Planting Project 50 @ \$200 each							
\$3,000 Veterans Park Wildflowers							
\$4,800 Bark for 2nd 1/2 of Old Hickory Park							
\$1,500 General Maintenance - all parks							
101-45200-240	SMALL TOOLS & MINOR EQUIPMEN	1,076	450	3,119	1,000	2,119-	2,500
101-45200-300	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	25,000

Budget notes:

~2022 Park &amp; Rec Plan Update

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-45200-303	ENIGINEERING FEES	2,430	2,056	2,691	1,500	1,191-	2,500
101-45200-310	CONTRACTED SERVICES	800	.00	600	1,000	400	1,000
101-45200-331	TRAINING & TRAVEL EXPENSE	.00	29	55	250	195	250
101-45200-350	PRINTING & PUBLISHING	684	.00	.00	200	200	.00
101-45200-381	UTILITIES-ELECTRIC	1,161	1,220	1,256	1,300	44	1,500
101-45200-382	UTILITIES-WATER/SEWER	200	162	383	250	133-	400
101-45200-383	UTILITIES-GAS	3-	.00	.00	.00	.00	.00
101-45200-384	REFUSE DISPOSAL	786	614	742	800	59	800
101-45200-401	REPAIR/MAINT-BUILDINGS	2,501	4,765	835	2,500	1,665	2,500
101-45200-402	REPAIR/MAINT-STRUCTURES	7,355	5,612	13,275	6,000	7,275-	7,500
101-45200-404	REPAIR/MAINT-EQUIPMENT	1,731	4,670	8,075	2,500	5,575-	5,000
101-45200-405	REPAIR/MAINT-VEHICLES	21	132	81	500	419	500
101-45200-415	RENTALS OTHER EQUIPMENT	5,257	14,435	1,569	4,500	2,932	5,000
Budget notes:							
Portable Toilets							
101-45200-437	PROPERTY TAX EXPENSE	.00	.00	.00	.00	.00	.00
Total PARKS:							
		100,968	131,063	137,428	120,480	16,948-	166,096
LIBRARY LEVY							
101-45500-720	OPERATING TRANSFER	.00	.00	.00	170,873	170,873	175,990
Budget notes:							
City Levy for Library							
Total LIBRARY LEVY:							
		.00	.00	.00	170,873	170,873	175,990
URBAN REDEVELOPMENT & HOUSING							
URBAN REDEVELOPMENT & HOUSING							
101-46300-401	BUILDING DEMOLITION	.00	.00	.00	.00	.00	.00
Total URBAN REDEVELOPMENT & HOUSING:							
		.00	.00	.00	.00	.00	.00
SPECIAL ASSESSMENTS							
SPECIAL ASSESSMENTS							
101-47000-602	SPECIAL ASSESSMENT - PRINCIPA	4,253	4,466	4,689	4,700	11	4,924
Budget notes:							
~2021 2018 Veterans Park Parking Lot							
101-47000-612	SPECIAL ASSESSMENT INTEREST	10,150	9,937	9,714	9,710	4-	9,480
Budget notes:							

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
~2021 2018 Veterans Park Parking Lot							
Total SPECIAL ASSESSMENTS:		14,403	14,403	14,403	14,410	7	14,404
<b>OTHER FINANCING USES</b>							
<b>OTHER FINANCING USES</b>							
101-49300-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-49300-610	MARKET VALUE ADJUSTMENT	.00	.00	.00	.00	.00	.00
101-49300-720	OPERATING TRANSFER	489,152	2,089	.00	.00	.00	.00
Total OTHER FINANCING USES:		489,152	2,089	.00	.00	.00	.00
<b>TRANSIT SERVICES</b>							
101-49800-310	CONTRACTED TRANSIT SERV.	62,182	64,393	48,295	64,400	16,105	64,400
101-49800-311	MTU STATE TRANSIT FUNDS	235,200	242,834	142,126	242,834	100,709	224,400
Budget notes:							
Pass - thru to La Crosse MTU							
101-49800-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00
101-49800-402	REPAIR/MAINT-BUS SHELTERS	.00	.00	.00	.00	.00	.00
101-49800-405	REPAIR/MAINT-VEHICLES	.00	19	.00	.00	.00	20
Budget notes:							
Reserve							
101-49800-810	REFUND MN DOT PER AUDIT	.00	.00	.00	.00	.00	.00
Total TRANSIT SERVICES:		297,382	307,246	190,420	307,234	116,814	288,820
GENERAL FUND Revenue Total:		3,478,496	3,884,197	2,567,085	6,812,703	4,245,618	8,157,887
GENERAL FUND Expenditure Total:		4,270,711	3,430,851	3,397,173	6,992,805	3,595,632	8,162,557
Net Total GENERAL FUND:		792,214-	453,345	830,088-	180,102-	649,986	4,670-
Net Grand Totals:		792,214-	453,345	830,088-	180,102-	649,986	4,670-



# LACRESCENT PUBLIC LIBRARY 2022 PROPOSED BUDGET

	2019	2019	2020	2020	2021	2021	2022
	Approved	Spent (FY)	Approved	Spent (FY)	Approved	Spent (7/31)	Proposed
<b>45500 LIBRARY</b>							
101 WAGES - FULL TIME	103,184.00	109,478.00	89,252.00	96,760.00	85,937.00	47,003.00	92,248.00
103 PART-TIME LIBRARY AIDES	23,902.00	32,730.00	29,089.00	29,911.00	30,228.00	15,154.00	37,846.00
121 EMPLOYER FICA EXPENSE - 7.65%	9,650.00	10,392.00	9,053.00	9,422.00	8,887.00	4,756.00	9,952.00
122 PERA CONTRIBUTIONS - 7.5%	8,610.00	8,959.00	8,876.00	8,322.00	8,552.00	4,546.00	9,757.00
131 EMPLOYER PAID HEALTH INS	36,984.00	29,789.00	40,824.00	11,064.00	20,412.00	6,729.00	12,500.00
200 LIBRARY OFFICE SUPPLIES	1,000.00	2,431.00	1,949.00	1,179.00	2,200.00	573.00	2,400.00
202 COPY MACHINE SUPPLIES							
203 COMPUTER PRINTER SUPPLIES	700.00	732.00	700.00	31.00	700.00	0.00	100.00
211 CLEANING & SANITARY SUPPLIES	300.00	137.00	300.00	324.00	600.00	103.00	400.00
220 PROGRAMMING SUPPLIES	2,100.00	1,708.00	2,680.00	1,865.00	2,800.00	1,453.00	3,000.00
221 WINTER READING PROGRAM SUPPLIES							
310 OTHER CONTRACTED SERVICES	4,000.00	3,652.00	4,500.00	3,529.00	4,500.00	2,221.00	4,500.00
321 TELEPHONE-LIBRARY	1,560.00	1,626.00	1,600.00	1,731.00	1,800.00	1,031.00	1,800.00
322 POSTAGE-LIBRARY	300.00	136.00	300.00	131.00	300.00	81.00	250.00
331 TRAVEL EXPENSES	500.00	1,428.00	500.00	41.00	500.00	325.00	1,500.00
350 PRINTING AND PUBLISHING	200.00	200.00	300.00	0.00	300.00	55.00	200.00
360 INSURANCE AND BONDS	4,150.00	4,257.00	4,150.00	4,789.00	4,250.00	2,748.00	5,000.00
381 UTILITIES - ELECTRIC	3,300.00	2,193.00	3,300.00	2,044.00	3,300.00	1,400.00	2,800.00
382 UTILITIES - WATER/SEWER	400.00	392.00	400.00	336.00	400.00	175.00	400.00
383 UTILITIES - GAS	900.00	1,010.00	900.00	713.00	1,200.00	451.00	1,200.00
384 REFUSE DISPOSAL	120.00	120.00	120.00	120.00	120.00	70.00	120.00
401 REPAIR/MAINT-BUILDINGS	185.00	173.00	400.00	2,861.00	400.00	12.00	400.00
404 REPAIR/MAINT-EQUIPMENT	0.00	1.00	0.00				
406 COMPUTER EXPENSES-LIBRARY (leasing)	3,002.00	4,145.00	4,145.00	5,799.00	4,145.00	4,145.00	4,145.00
414 LIMITED ACCESS LINE	16,940.00	17,207.00	17,338.00	16,084.00	25,000.00	11,102.00	22,500.00
415 RENTALS-OTHER EQUIPMENT	120.00	72.00	120.00	1,350.00	120.00	42.00	120.00
430 MISCELLANEOUS							
434 LEGACY GRANT EXPENDITURES							
433 DUES & MEMBERSHIPS	195.00	282.00	195.00	407.00	195.00	49.00	500.00
503 BOOKS PURCHASED CONTRIBUTION							
504 BOOKS - GRANT FUNDED				1,231.00		1,182.00	
505 BOOKS, PERIODICALS	1,976.00	10,841.00	4,613.00	6,583.00	11,000.00	5,847.00	12,750.00
506 PROCESSING MATERIALS	960.00	1,239.00	1,000.00	653.00	1,200.00	763.00	1,200.00
570 OFFICE EQUIPMENT, FURNISH		2,675.00		1,992.00			
575 C.O. - COMPUTER EQUIPMENT							
580 CAP IMPROVEMENT ITEMS							
610 INTEREST EXPENSE	800.00	1,297.00	749.00	584.00	1,480.00	275.00	749.00
GENERAL FUND	0.00		5,000.00		10,000.00		10,000.00
<b>TOTAL FUND 211 LIBRARY</b>	<b>226,038.00</b>	<b>249,302.00</b>	<b>232,353.00</b>	<b>209,856.00</b>	<b>230,526.00</b>	<b>112,291.00</b>	<b>238,337.00</b>

58.3% of YR

# REVENUES

	2019	2020	2021	2022	Notes
	APPROVED	APPROVED	APPROVED	PROPOSED	
31013	\$155,001.00	\$164,301.00	\$170,873.00	\$175,990.00	*3% increase
31014	\$46,642.00	\$43,457.00	\$44,109.00	\$47,109.00	
34761					
33620	\$3,022.00	\$3,022.00	\$3,113.00	\$3,022.00	
34762	\$400.00	\$500.00	\$500.00	\$1,100.00	
34763	\$400.00	\$500.00	\$500.00	\$0.00	
35103	\$2,000.00	\$2,000.00	\$1,000.00	\$200.00	
36200					
36210					
36230	\$12,000.00	\$12,000.00	\$4,000.00	\$5,000.00	
36232	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	
36237					
36238					
39200	\$2,073.00	\$2,073.00	\$2,073.00	\$2,073.00	
39202	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	

\$226,038.00    \$232,353.00    \$230,668.00    \$238,994.00

#3.1



TO: Honorable Mayor and City Council members  
FROM: Angie Boettcher, Administrative Assistant  
DATE: 12/6/2021  
SUBJECT: 2022 Polling Place Resolution

Attached is the Polling Place Resolution for 2022. At this time we would ask for Council approval.



**RESOLUTION NO. 12-21-41**

**RESOLUTION DESIGNATING ANNUAL POLLING PLACE**

WHEREAS, it is important that citizens exercise their right to vote at their local polling place;

WHEREAS, Minn. Stat. § 204B.16 requires the City Council to designate its local polling places for elections annually;

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of La Crescent, Houston County, Minnesota, does hereby designate the following as its polling places for 2022:

Precinct 1: La Crescent Community Building, 336 S. 1<sup>st</sup> Street, La Crescent, Houston County, Minnesota.

Precinct 2: La Crescent Ice Arena, 520 S. 14<sup>th</sup> Street, La Crescent, Houston County, Minnesota.

Precinct 3: La Crescent Ice Arena, 520 S. 14<sup>th</sup> Street, La Crescent, Houston County, Minnesota.

Precinct 4: Mailed Ballot for Winona County, Minnesota, to City of La Crescent, 315 Main Street, La Crescent, MN 55947.

BE IT FINALLY RESOLVED, that the City notify residents of this designation by following the requirements of Minn. Stat. § 205.16.

ADOPTED this 13<sup>th</sup> day of December, 2021.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator



# 3.2



## WIESER LAW OFFICE, P.C.

ATTORNEYS AT LAW  
WIESER PROFESSIONAL BUILDING  
33 SOUTH WALNUT - SUITE 200  
LA CRESCENT, MN 55947

KELLY M. IVERSON  
AL "SKIP" WIESER, III

PHONE: (507) 895-8200  
FAX: (507) 895-8458

AL WIESER, JR.  
*Emeritus*

**TO: Mayor and City Council**

**CC:** Bill Waller, City Administrator

**FROM:** Skip Wieser, City Attorney

**DATE:** November 29, 2021

**RE: Joint Resolution Between the City of La Crescent and La Crescent Township  
for Annexation of Crescent Valley Properties**

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Attached for City Council information, find an Order Approving Annexations. This order finalizes the annexation that was approved by the City Council and La Crescent Town Board on October 11, 2021 and annexes property that was in the Town of La Crescent to the City of La Crescent in the Crescent Valley Subdivision and Janell Avenue area.

STATE OF MINNESOTA  
OFFICE OF ADMINISTRATIVE HEARINGS

In the Matter of the Orderly Annexation  
of Certain Real Property to the City of  
La Crescent from La Crescent Township  
(MBAU Docket OA-1811-1)

**ORDER APPROVING  
ANNEXATION**

A joint resolution for orderly annexation (Joint Resolution) was adopted by the City of La Crescent (City) and La Crescent Township (Township) on October 11, 2021, requesting the designation and immediate annexation of certain real property (Property) legally described as follows:

DEBOER/1603 WEST LN/08.0460.000 AND 08.0124.003:

PARCEL A: LOT TWELVE (12), BLOCK ONE (1) CRESCENT VALLEY SUBDIVISION TO THE TOWN OF LA CRESCENT, HOUSTON COUNTY, MINNESOTA; AND

PARCEL B: A PARCEL OF LAND LOCATED IN THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER (SE¼ SW¼) OF SECTION NINE (9), TOWNSHIP ONE HUNDRED FOUR (104) NORTH, RANGE FOUR (4) WEST, LA CRESCENT TOWNSHIP, HOUSTON COUNTY, MINNESOTA, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTH QUARTER CORNER OF SAID SECTION NINE (9), THENCE WEST 169.58 FEET; THENCE ALONG THE WEST LINE EXTENDED OF CRESCENT VALLEY SUBDIVISION NORTH 3 DEGREES 23'31" WEST 836.56 FEET TO THE SOUTHEAST CORNER OF LOT TEN (10), BLOCK ONE (1) OF SAID CRESCENT VALLEY SUBDIVISION; THENCE ALONG THE SOUTH LINE EXTENDED OF SAID LOT TEN (10) WEST 326.41 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING WEST 180.09 FEET; THENCE ALONG THE WEST LINE EXTENDED OF LOT TWELVE (12), BLOCK ONE (1) NORTH 25 DEGREES 48'26" EAST 122.34 FEET TO THE SOUTHWEST CORNER OF SAID LOT TWELVE (12); THENCE ALONG THE SOUTH LINE OF SAID LOT TWELVE (12) NORTH 84 DEGREES 25'58" EAST 173.00 FEET TO THE SOUTHEAST CORNER OF SAID LOT TWELVE (12); THENCE ALONG THE EAST LINE EXTENDED OF SAID LOT TWELVE (12) SOUTH 19 DEGREES 40'26" WEST 134.74 FEET TO THE POINT OF BEGINNING.

HOTTOVY/1620 WEST LN/08.0463.000: LOT FIFTEEN (15), BLOCK ONE (1), CRESCENT VALLEY SUBDIVISION TO THE TOWN OF LA CRESCENT, ACCORDING TO THE PLAT THEREOF ON FILE AND OF RECORD IN THE

OFFICE OF THE COUNTY RECORDER IN AND FOR HOUSTON COUNTY,  
MINNESOTA.

AND

THAT PART OF THE NORTHEAST QUARTER OF THE SOUTHWEST  
QUARTER (NE $\frac{1}{4}$  SW $\frac{1}{4}$ ) AND THE SOUTHEAST QUARTER OF THE  
SOUTHWEST QUARTER (SE $\frac{1}{4}$  SW $\frac{1}{4}$ ) OF SECTION NINE (9), TOWNSHIP ONE  
HUNDRED FOUR (104), RANGE FOUR (4), HOUSTON COUNTY, MINNESOTA,  
DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF LOT 15, BLOCK  
ONE, CRESCENT VALLEY SUBDIVISION, HOUSTON COUNTY,  
MINNESOTA; THENCE WESTERLY ALONG THE NORTH LINE OF SAID  
LOT 15 A DISTANCE OF 45.00 FEET TO THE POINT OF BEGINNING OF  
THE LAND TO BE DESCRIBED; THENCE NORTHWESTERLY  
DEFLECTING TO THE RIGHT 56 DEGREES 27 MINUTES 23 SECONDS,  
344.68 FEET; THENCE SOUTHWESTERLY DEFLECTING TO THE LEFT  
123 DEGREES 59 MINUTES 36 SECONDS, 281.02 FEET TO A POINT  
ON THE NORTHWESTERLY EXTENSION OF THE LOT LINE BETWEEN  
SAID LOT 15 AND LOT 14, SAID BLOCK ONE, DISTANT 130.13 FEET  
NORTHWESTERLY OF THE MOST WESTERLY CORNER OF SAID LOT  
15; THENCE SOUTHEASTERLY 130.13 FEET ALONG THE  
NORTHWESTERLY EXTENSION OF THE LOT LINE BETWEEN SAID  
LOTS 15 AND 14 TO THE MOST WESTERLY CORNER OF SAID LOT 15;  
THENCE NORTH 55 DEGREES 55 MINUTES 09 SECONDS WEST 60.96  
FEET; THENCE SOUTH 79 DEGREES 21 MINUTES 51 SECONDS EAST  
145.12 FEET TO THE POINT OF BEGINNING.

STENCEL/1345 COUNTY 6/08.0537.000: PART OF THE NW $\frac{1}{4}$  OF THE SE $\frac{1}{4}$  OF  
SECTION 9, TOWNSHIP 104 NORTH, RANGE 4 WEST, TOWN OF  
LA CRESCENT, HOUSTON COUNTY, MINNESOTA, DESCRIBED AS  
FOLLOWS: COMMENCING AT THE CENTER OF SAID SECTION 9, THENCE  
SOUTH, ALONG THE QUARTER SECTION LINE, 424.40 FEET TO THE  
CENTER OF THE COUNTY HIGHWAY; THENCE SOUTH 58°32'00" EAST,  
ALONG THE CENTER OF THE HIGHWAY 433.75 FEET; THENCE CONTINUE  
ALONG THE CENTERLINE OF THE COUNTY HIGHWAY ON A CURVED LINE  
TO THE LEFT OF RADIUS 5,729.58 FEET, DELTA ANGLE OF 06°32' LEFT, A  
DISTANCE OF 653.3 FEET TO THE POINT OF BEGINNING OF THIS  
DESCRIPTION: THENCE SOUTH 65°04'00" EAST, ALONG THE CENTERLINE  
OF SAID HIGHWAY, 126.0 FEET; THENCE SOUTH 41°16'00" WEST 52.10  
FEET; THENCE SOUTH 24°56'00" WEST 258.50 FEET: THENCE NORTH 65°02"  
WEST 239.90 FEET; THENCE NORTH 27°19'00" EAST 68.6 FEET; THENCE  
NORTH 41°16'00" EAST 250.27 FEET TO THE CENTERLINE OF THE COUNTY  
HIGHWAY; THENCE ALONG SAID CENTERLINE ON A CURVED LINE TO THE  
LEFT OF RADIUS 5,729.58 FEET, A DISTANCE OF 55.50 FEET TO THE POINT  
OF BEGINNING.

OLIVER/1340 VALLEY LN/08.0482.003: LOT THREE (3), BLOCK ONE (1), CRESCENT VALLEY FIRST ADDITION, LA CRESCENT TOWNSHIP, HOUSTON COUNTY, MINNESOTA.

FOUST/1450 VALLEY LN/08.0482.001: LOT ONE (1), BLOCK ONE (1), CRESCENT VALLEY FIRST ADDITION, HOUSTON COUNTY, MINNESOTA.

MYHRE/1441 VALLEY LN/08.0482.009: LOT FOUR (4) IN BLOCK TWO (2) OF CRESCENT VALLEY FIRST ADDITION TO THE TOWN OF LA CRESCENT, HOUSTON COUNTY, MINNESOTA.

GRANT/1463 VALLEY LN/08/0482.006: LOT ONE (1), BLOCK TWO (2), CRESCENT VALLEY FIRST ADDITION TO THE TOWNSHIP OF LA CRESCENT, HOUSTON COUNTY, MINNESOTA.

OSTRANDER/95 CRESCENT AVE/08.0478.000: LOT FOUR (4), BLOCK TWO (2), CRESCENT VALLEY SUBDIVISION, LA CRESCENT TOWNSHIP, HOUSTON COUNTY, MINNESOTA.

KLINSKI/51 CRESCENT AVE/08.0476.000: LOT TWO (2), BLOCK TWO (2) CRESCENT VALLEY SUBDIVISION TO THE TOWNSHIP OF LA CRESCENT ACCORDING TO THE PLAT THEREOF ON FILE AND OF RECORD IN THE OFFICE OF THE COUNTY RECORDER IN AND FOR HOUSTON COUNTY, MINNESOTA.

THOMPSON/29 CRESCENT AVE/08.0475.000: LOT 1, BLOCK 2, CRESCENT VALLEY SUBDIVISION TO THE TOWNSHIP OF LA CRESCENT, ACCORDING TO THE PLAT THEREOF ON FILE AND OF RECORD IN THE OFFICE OF THE COUNTY RECORDER IN AND FOR HOUSTON COUNTY, MINNESOTA,

AND AN AREA OF LAND BOUNDED BY THE RIGHT OF WAY OF COUNTY STATE AID HIGHWAY 25 AND LOT ONE (1), BLOCK TWO (2) OF CRESCENT VALLEY SUBDIVISION AND THE RIGHT OF WAY OF CRESCENT AVENUE.

DAVISON/30 JANELL AVE/08.0560.000: A TRACT OF LAND IN THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER (SW1/4 SE1/4), SECTION NINE (9), TOWNSHIP 104 NORTH, RANGE FOUR (4) WEST, OF THE FIFTH PRINCIPAL MERIDIAN, HOUSTON COUNTY, MINNESOTA, DESCRIBED AS FOLLOWS:

WEST ON THE SECTION LINE FROM THE SOUTHEAST CORNER OF SAID SECTION NINE (9) A DISTANCE OF 2,247.5 FEET; THENCE NORTH 6°45' EAST A DISTANCE OF 33 FEET FOR A POINT OF BEGINNING; THENCE WESTERLY ON A LINE PARALLEL WITH THE SOUTH SECTION LINE A DISTANCE OF 156 FEET; THENCE NORTH 6°45' EAST A DISTANCE OF 202 FEET; THENCE EASTERLY ON A LINE PARALLEL WITH SAID SOUTH LINE OF SECTION NINE (9) A DISTANCE

OF 156 FEET; THENCE SOUTHERLY 6°45' WEST A DISTANCE OF 202 FEET TO THE POINT OF BEGINNING.

VAN LIN/35 JANELL AVE/08.0559.000: A TRACT OF LAND IN THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER (SW¼ SE¼) OF SECTION 9, TOWNSHIP 104, RANGE 4 WEST DESCRIBED AS FOLLOWS:

WEST ON THE SECTION LINE FROM THE SOUTHEAST CORNER OF SAID SECTION 9 A DISTANCE OF 2208.3 FEET; THENCE NORTH 6 DEGREES 45 MINUTES EAST A DISTANCE OF 33.23 FEET TO THE POINT OF BEGINNING; THENCE EAST PARALLEL TO THE SECTION LINE A DISTANCE OF 134.80 FEET, THENCE NORTH 6 DEGREES 45 MINUTES EAST A DISTANCE OF 209.62 FEET; THENCE NORTH 83 DEGREES 15 MINUTES WEST A DISTANCE OF 133.86 FEET, THENCE SOUTH 6 DEGREES 45 MINUTES WEST TO THE PLACE OF BEGINNING, HOUSTON COUNTY, MINNESOTA.

GARRISON/60 JANELL AVE/08.0565.000: A TRACT OF LAND IN THE SW¼ OF SECTION 9, TOWNSHIP 104 NORTH, RANGE 4 WEST, HOUSTON COUNTY, MINNESOTA, DESCRIBED AS FOLLOWS:

WEST ON THE SECTION LINE FROM THE SE CORNER OF SAID SECTION 9 A DISTANCE OF 2268.71 FEET, THENCE NORTH 6°45' EAST, 235.0 FEET TO THE POINT OF BEGINNING:

THENCE CONTINUE NORTH 6° 45' EAST, 105.0 FEET,  
THENCE NORTH 83° 15' WEST, 133.85 FEET,  
THENCE SOUTH 6° 45' WEST, 120.80 FEET,  
THENCE EAST ON A LINE PARALLEL TO SAID SECTION LINE, 134.79 FEET TO THE POINT OF BEGINNING.

BEING SUBJECT TO A PUBLIC UTILITY AND DRAINAGE EASEMENT OVER THE WESTERLY 6 FEET AND A PUBLIC ROADWAY EASEMENT OVER THE EASTERLY 11 FEET OF THE ABOVE DESCRIBED TRACT.

TOGETHER WITH ALL RIGHTS CREATED BY VIRTUE OF AN EASEMENT DEED AND AGREEMENT FOR WATER DATED JUNE 9, 1972, FILED NOVEMBER 15, 1972 IN BOOK 242 OF MISC., PAGE 532.

NISSALKE/63 JANELL AVE/08.0562.000: THAT PART OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER (SW¼ SE¼) OF SECTION NINE (9), TOWNSHIP ONE HUNDRED FOUR (104) NORTH, RANGE FOUR (4) WEST, HOUSTON COUNTY, MINNESOTA, DESCRIBED AS COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION NINE (9); THENCE WEST ALONG THE SECTION LINE A DISTANCE OF 2073.5 FEET; THENCE' NORTH 6°45' EAST A DISTANCE OF 242.85 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 6°45' EAST A DISTANCE OF 105 FEET; THENCE NORTH

83°15' WEST A DISTANCE OF 172.79 FEET; THENCE SOUTH 6°45' WEST A DISTANCE OF 105 FEET; THENCE SOUTH 83°15' EAST A DISTANCE OF 172.79 FEET TO THE POINT OF BEGINNING.

ANDERSON/88 JANELL AVE/08.0568.000: A TRACT OF LAND IN THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER (SW¼ SE¼) OF SECTION NINE (9), TOWNSHIP ONE HUNDRED FOUR (104) NORTH, RANGE FOUR (4) WEST, HOUSTON COUNTY, MINNESOTA, DESCRIBED AS FOLLOWS:

WEST ON THE SECTION LINE FROM THE SOUTHEAST CORNER OF SAID SECTION NINE (9), A DISTANCE OF 2268.71 FEET, THENCE NORTH 6°45' EAST 340.00 FEET TO THE POINT OF BEGINNING, THENCE CONTINUE NORTH 6°45' EAST 105.0 FEET, THENCE NORTH 83°15' WEST 133.85 FEET, THENCE SOUTH 6°45' WEST 105.0 FEET, THENCE SOUTH 83°15' EAST 133.85 FEET TO THE POINT OF BEGINNING.

AND BEING SUBJECT TO A PUBLIC UTILITY AND DRAINAGE EASEMENT OVER THE WESTERLY 6 FEET AND A PUBLIC ROADWAY EASEMENT OVER THE EASTERLY 11 FEET OF THE ABOVE DESCRIBED TRACT.

DEDICATED PARK (NO LA CRESCENT TOWNSHIP TAX ID ASSIGNED): THE LAND CONTAINED IN THE RECORDED PLAT OF CRESCENT VALLEY SUBDIVISION DEDICATED TO PUBLIC FOR PARK.

PLATTED ROAD RIGHT OF WAY (NO LA CRESCENT TOWNSHIP TAX ID ASSIGNED): VALLEY LANE FROM THE NORTH LINE OF LOT 4, BLOCK 1 CRESCENT VALLEY FIRST SUBDIVISION TO THE SOUTHERLY RIGHT OF WAY OF COUNTY ROAD 6 AND THERE TERMINATING.

AND ALL THAT PART OF CRESCENT AVENUE LYING SOUTH OF THE INTERSECTION OF VALLEY LANE NOT CURRENTLY IN THE CITY OF LA CRESCENT.

METES AND BOUNDS PARCEL I (NO LA CRESCENT TOWNSHIP TAX ID ASSIGNED): PART OF THE SE¼ OF THE SW¼ OF SECTION 9, TOWNSHIP 104, RANGE 4 WEST, TOWN OF LA CRESCENT, HOUSTON COUNTY, MINNESOTA, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTH QUARTER CORNER OF SAID SECTION 9; THENCE ALONG THE SOUTH LINE OF SAID SECTION 9, WEST 169.58 FEET; THENCE ALONG THE WEST LINE EXTENDED OF CRESCENT VALLEY SUBDIVISION NORTH 3 DEGREES 23 MINUTES 31 SECONDS WEST 836.56 FEET TO THE SOUTHEAST CORNER OF LOT 10, BLOCK 1 OF SAID CRESCENT VALLEY SUBDIVISION; THENCE ALONG THE SOUTH LINE OF SAID LOT 10 WEST 64.16 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING WEST 262.25 FEET; THENCE ALONG THE WEST LINE EXTENDED OF LOT 11 BLOCK 1 NORTH 19 DEGREES 40

MINUTES 26 SECONDS EAST 134.74 FEET TO THE SOUTHWEST COMER OF SAID LOT 11; THENCE ALONG THE SOUTH LINE OF SAID LOT 11, NORTH 84 DEGREES 26 MINUTES 58 SECONDS EAST 44.12 FEET AND SOUTH 80 DEGREES 38 MINUTES 06 SECONDS EAST 98.45 FEET TO THE SOUTHEAST CORNER OF SAID LOT 11; THENCE ALONG THE WESTERLY LINE OF LOT 10 SOUTH 33 DEGREES 22 MINUTES 37 SECONDS EAST 137.86 FEET TO THE POINT OF BEGINNING.

METES AND BOUNDS PARCEL II (NO LA CRESCENT TOWNSHIP TAX ID ASSIGNED): THAT PART OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 9, TOWNSHIP 104, RANGE 4, HOUSTON COUNTY, MINNESOTA, DESCRIBED AS FOLLOWS:

BEGINNING AT THE MOST SOUTHERLY CORNER OF LOT 13, BLOCK ONE, CRESCENT VALLEY SUBDIVISION, HOUSTON COUNTY, MINNESOTA; THENCE SOUTHWESTERLY ALONG THE SOUTHWESTERLY EXTENSION OF THE EAST LINE OF SAID LOT 13 TO THE NORTH LINE OF THE PROPERTY DESCRIBED IN RECORD BOOK 259 OF DEEDS, PAGE 217, HOUSTON COUNTY, MINNESOTA; THENCE NORTHWESTERLY, DEFLECTING TO THE RIGHT, 92 DEGREES 44 MINUTES 30 SECONDS, 326.99 FEET TO A ONE HALF INCH IRON PIPE MONUMENT; THENCE NORTHWESTERLY DEFLECTING TO THE RIGHT 32 DEGREES 54 MINUTES 45 SECONDS TO A POINT ON THE SOUTHWESTERLY EXTENSION OF THE LOT LINE BETWEEN SAID LOT 13 AND LOT 14, SAID BLOCK ONE, DISTANT 136.54 FEET SOUTHWESTERLY OF THE MOST WESTERLY CORNER OF SAID LOT 13; THENCE NORTHEASTERLY 136.54 FEET ALONG THE SOUTHWESTERLY EXTENSION OF THE LOT LINE BETWEEN SAID LOTS 13 AND 14 TO THE MOST WESTERLY CORNER OF SAID LOT 13; THENCE SOUTH 73° 33' 46" WEST 230.3 FEET; THENCE SOUTH 22° 54' 55" WEST 120.94 FEET TO THE POINT OF BEGINNING.

EXCEPTING THEREFROM ALL LAND ALREADY WITHIN THE CITY.


Based upon a review of the Joint Resolution, the Administrative Law Judge makes the following:

#### **ORDER**

1. Pursuant to Minn. Stat. § 414.0325 (2020), the Joint Resolution is deemed adequate in all legal respects and properly supports this Order.
2. Pursuant to the terms of the Joint Resolution and this Order, the Property is **ANNEXED** to the City.

3. Pursuant to the agreement of the parties and as allowed by Minn. Stat. § 414.036 (2020), the City shall reimburse the Township \$8,603.39 each year for three years as stated in the Joint Resolution.

Dated: November 18, 2021

  
JESSICA A. PALMER-DENIG  
Administrative Law Judge

#### NOTICE

This Order is the final administrative order in this case under Minn. Stat. §§ 414.0325, .07, .09, .12 (2020). Pursuant to Minn. Stat. § 414.07, subd. 2, any person aggrieved by this Order may appeal to Houston County District Court by filing an Application for Review with the Court Administrator within 30 days of this Order. An appeal does not stay the effect of this Order.

Any party may submit a written request for an amendment of this Order within seven days from the date of the mailing of the Order pursuant to Minn. R. 6000.3100 (2021). However, no request for amendment shall extend the time of appeal from this Order.



# 3.3



TO: Honorable Mayor and City Council Members

FROM: Angie Boettcher, Administrative Assistant

DATE: 12/2/2021

SUBJECT: **YEARLY ADOPTION OF CHANGES TO FEES CHARGED BY THE CITY**

Attached are the proposed changes to the fee scheduled for 2022, following review by staff. The review and adoption of fees is done on a yearly basis to ensure that costs to the City are sufficiently covered while at the same time being fair, reasonable and proportionate to the actual cost of the service for which the fee is imposed. City Council action will require the adoption of the ordinance.

BUILDING INSPECTIONS AND PERMITTING	2022
<u>Demolition permits -</u> Main structure on the property OR all structures on a property (if a building permit for a new structure is obtained at the same time, this fee is waived)  Garage, shed or outbuilding on a property (if a building permit for a new structure is obtained at the same time this fee is waived)	\$100.00 plus \$1.00 state surcharge  \$35.00 plus \$1.00 state surcharge
<u>Foundation only permit</u> This permit fee would be in addition to any regular building permit fee. This fee is only for the excavation, footing and foundation for a new structure. <i>This fee is an optional fee to be paid if the builder is unwilling to wait the requested 7-10 working days for the plan review process of a completed building permit application. This fee would be waived if the plan review takes longer than 10 working days</i>	\$100.00 plus \$1.00 state surcharge
Mobile Home - all new that are moved into town	\$50.00 plus \$1.00 state surcharge
<u>Roofing permits</u> Main structure and/or attached/detached garage Garage or accessory bldg. only	\$50.00 plus \$1.00 state surcharge \$25.00 plus \$1.00 state surcharge
<u>Siding/Windows/Doors/Radon Control System/Retaining Walls/Drain tile</u>	<del>\$30.00 plus \$1.00 state surcharge</del> To \$50.00 plus \$1.00 State surcharge
Solar Array Panels (moved from Zoning page)	\$35.00 plus \$1.00 State Surcharge

<b>POLICE</b>		<b>2022</b>
<b>Ordinance Violation Fine Schedule</b>		
Petty Misdemeanor-		\$ 40.00 +
Misdemeanor		\$ 75.00 +
Ordinance Parking Violation		\$ 20.00 +
Petty Misdemeanors and Misdemeanors: Fine Amount + <u>\$75.00 surcharge</u> - <i>The Surcharge Fee is Determined By The Court System.</i>		
Ordinance Parking Violations: Fine Amount + \$3.00 surcharge + \$10.00 Law Library Fee - <i>The Surcharge And Law Library Fee Are Determined By The Court System.</i>		
<b>Fee Schedules - Animals</b>		
License - yearly 1/1 - 12/31		\$15.00
Spayed/Neutered		\$10.00
Replacement Tag		\$1.00
Late Fee after January 15 <sup>th</sup> in addition to regular license fee		\$15.00
Multi Pet Permit - Yearly Fee (Plus individual license fees as stated above)		\$25.00
<b>Animal Impoundment</b>		\$50.00
	Boarding (food/shelter) - Per day plus tax	\$10.00
<b>ADMINISTRATIVE FINE FEE SCHEDULE</b>		
General Parking Violation		\$20.00
Handicapped Parking		\$25.00
<b>Miscellaneous</b>		
Accident Reports - State Form		\$2.00
Copy of Incident Reports - per page/100 pages or less \$ .25/page. 100 or more assessed to actual cost of materials and staff time.		Refer to description at left
Print-out of driving record/registration check - per request		\$5.00
Police Reserves - School District #300 events - per hour/per person		\$12.00
Fingerprinting		<del>\$35.00</del> to \$55.00
Vehicle Towing Fee		<del>\$175.00</del> to \$225.00
Vehicle Impoundment Fee - per day		\$15.00
Yearly Permit to Acquire Firearms/Permit to Carry - per year		No Charge
NSF/ Account Closed Checks - service fee		\$30.00
DVD Only		\$10.00
Transcription Fee		\$42.00
BWC - \$19.00 per video/\$1.00 per minute + actual cost of staff time		

PUBLIC WORKS	2022
<u>Equipment use:</u>	
Sweeper per hour	<del>\$75.00</del> to \$100.00
Dump Truck per hour	<del>\$75.00</del> to \$100.00
add 'Mower/Skid Steer/Loader per hour	\$100.00
Labor per hour/per person - This fee is in addition to the Equipment use fees listed above.	<del>\$47.00</del> to \$50.00



ZONING	2022
Abatement – per incident	\$ 40.00 administrative fee plus abatement charges
Conditional use permit – per each individual request	\$ 200.00
District zoning changes – per each individual request	\$ 200.00
<u>Erosion control:</u> Reinspection fee <u>Surety deposit</u> (to be returned upon completion of erosion control and building permit final inspection minus any violations): New residential/commercial construction Additions/garages Land alterations Building demolition NOTE: DECKS AND ADDITIONS BUILT ON POSTS FOR THE FOUNDATION ARE EXCLUDED FROM SURETY DEPOSIT	\$35.00   \$500.00 \$100.00 \$250.00 \$250.00
Excavation permits	\$ 30.00 plus \$1.00 per sq/lin. foot
Fence permit - Non-Profits exempt from fee	<del>\$15.00</del> to \$25.00
Grading permit	¼ acre or less - \$50.00 ¼ acre to 1 acre - \$250.00 over 1 acre - \$500.00  IF REVIEWED BY CITY ENGINEER - APPLICANT WILL PAY FOR THE FULL COST OF ALL ENGINEERING SERVICES INSTEAD OF ABOVE RATE
Home Occupation – Per Each Individual Request	\$150.00
Interim Conditional Use Permit – Each Individual Request	\$150.00
<del>Solar Array Panels Move to building inspections</del>	<del>\$35.00</del>

Platting Preliminary plat **Developer is to pay all other related expenses for the platting process. ***All fees pending must be paid in full before proceeding with the final plat. Final plat	\$ 250.00 plus \$50.00 per lot . \$ 150.00
Sign permit – per sign add 'Non-Profits exempt from fee'	\$ 35.00
Variance fee – per each individual request	\$ 150.00
Well permit	\$ 10.00

## ORDINANCE NO. 554

### AN ORDINANCE OF THE CITY OF LA CRESCENT AMENDING THE MASTER FEE SCHEDULE FOR THE CITY OF LA CRESCENT AS SET FORTH IN ORDINANCES NO. 404, NO. 483, NO. 492, NO. 500, NO. 540, NO. 542, NO. 544, NO. 545, NO. 548 AND NO. 552

The City Council of the City of La Crescent, Houston County, Minnesota hereby ordains:

1. The La Crescent City Code established on March 8, 2004, stated that certain fees may be set from time to time by the City Council.
2. The La Crescent City Code was amended on January 13, 2014, February 9, 2015, February 8, 2016, February 24, 2020, April 13, 2020, April 27, 2020, May 18, 2020, December 14, 2020, and April 20, 2021 by Ordinance to amend certain fees.
3. The Fee Schedule has been reviewed by City Staff and amended each year from 2016 to 2019 by Motions passed by City Council. These amendments passed by City Council shall remain in effect.
4. The City staff has reviewed the fees which the City currently charges and is recommending that the fee schedule be amended in 2022 as follows:

BUILDING INSPECTIONS AND PERMITTING	2022
<u>Demolition permits -</u> Main structure on the property OR all structures on a property (if a building permit for a new structure is obtained at the same time, this fee is waived)  Garage, shed or outbuilding on a property (if a building permit for a new structure is obtained at the same time this fee is waived)	\$100.00 plus \$1.00 state surcharge  \$35.00 plus \$1.00 state surcharge
<u>Foundation only permit</u> This permit fee would be in addition to any regular building permit fee. This fee is only for the excavation, footing and foundation for a new structure. <i>This fee is an optional fee to be paid if the builder is unwilling to wait the requested 7-10 working days for the plan review process of a completed building permit application. This fee would be waived if the plan review takes longer than 10 working days</i>	\$100.00 plus \$1.00 state surcharge
Mobile Home - all new that are moved into town	\$50.00 plus \$1.00 state surcharge

<u>Roofing permits</u>	
Main structure and/or attached/detached garage	\$50.00 plus \$1.00 state surcharge
Garage or accessory bldg. only	\$25.00 plus \$1.00 state surcharge
<u>Siding/Windows/Doors/Radon Control</u>	<del>\$30.00 plus \$1.00 state surcharge</del>
<u>System/Retaining Walls/Drain tile</u>	To \$50.00 plus \$1.00 State surcharge
<u>Solar Array Panels (moved from Zoning page)</u>	\$35.00 plus \$1.00 State Surcharge

<b>POLICE</b>	<b>2022</b>
<b>Ordinance Violation Fine Schedule</b>	
Petty Misdemeanor-	\$ 40.00 +
Misdemeanor	\$ 75.00 +
Ordinance Parking Violation	\$ 20.00 +
Petty Misdemeanors and Misdemeanors: Fine Amount + <u>\$75.00 surcharge</u> - <i>The Surcharge Fee is Determined By The Court System.</i>	
Ordinance Parking Violations: Fine Amount + \$3.00 surcharge + \$10.00 Law Library Fee - <i>The Surcharge And Law Library Fee Are Determined By The Court System.</i>	
<b>Fee Schedules - Animals</b>	
License - yearly 1/1 - 12/31	\$15.00
Spayed/Neutered	\$10.00
Replacement Tag	\$1.00
Late Fee after January 15 <sup>th</sup> in addition to regular license fee	\$15.00
Multi Pet Permit - Yearly Fee (Plus individual license fees as stated above)	\$25.00
<b>Animal Impoundment</b>	\$50.00
Boarding (food/shelter) - Per day plus tax	\$10.00
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General Parking Violation	\$20.00
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<b>Miscellaneous</b>	
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<b>Erosion control:</b>	
Reinspection fee	\$35.00
<u>Surety deposit</u> (to be returned upon completion of erosion control and building permit final inspection minus any violations):	
New residential/commercial construction	\$500.00
Additions/garages	\$100.00
Land alterations	\$250.00
Building demolition	\$250.00
<i>NOTE: DECKS AND ADDITIONS BUILT ON POSTS FOR THE FOUNDATION ARE EXCLUDED FROM SURETY DEPOSIT</i>	
Excavation permits	\$ 30.00 plus \$1.00 per sq/lin. foot

Fence permit - Non-Profits exempt from fee	<del>\$15.00</del> to \$25.00
Grading permit	$\frac{1}{4}$ acre or less - \$50.00 $\frac{1}{4}$ acre to 1 acre - \$250.00 over 1 acre - \$500.00  IF REVIEWED BY CITY ENGINEER - APPLICANT WILL PAY FOR THE FULL COST OF ALL ENGINEERING SERVICES INSTEAD OF ABOVE RATE
Home Occupation – Per Each Individual Request	\$150.00
Interim Conditional Use Permit – Each Individual Request	\$150.00
<del>Solar Array Panels Move to building inspections</del>	<del>\$35.00</del>
Platting Preliminary plat **Developer is to pay all other related expenses for the platting process. ***All fees pending must be paid in full before proceeding with the final plat. Final plat	\$ 250.00 plus \$50.00 per lot    \$ 150.00
Sign permit – per sign add 'Non-Profits exempt from fee'	\$ 35.00
Variance fee – per each individual request	\$ 150.00
Well permit	\$ 10.00

These fees shall become effective from and after due passage and enactment and publication according to law.

ADOPTED this 13<sup>th</sup> day of December, 2021.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

**SUMMARY OF ORDINANCE NO. 554**

**AN ORDINANCE OF THE CITY OF LA CRESCENT AMENDING THE MASTER FEE  
SCHEDULE FOR THE CITY OF LA CRESCENT AS SET FORTH IN ORDINANCES  
NO. 404, NO. 483, NO. 492, NO. 500, NO. 540, NO. 542, NO. 544, NO. 545, NO. 548  
AND NO. 552**

The City Council of the City of La Crescent, Houston County, Minnesota, hereby ordains:

\*\*\*\*\*

The full text of Ordinance No. 554 marked "OFFICIAL COPY" is on file in the Office of the City Administrator, City Hall, La Crescent, Minnesota 55947, along with a reference draft available and open for inspection to enable a convenient means to ascertain where in the voluminous enactments and in the voluminous regulations enacted/amended hereby are found.

\*\*\*\*\*

Passed and enacted this 13<sup>th</sup> day of December, 2021.

APPROVED:  
Mikel Poellinger, Mayor

ATTEST:  
Bill Waller, City Administrator

# 3.4



November 24, 2021

To: Honorable Mayor and City Council Members  
From: Kara Tarrence, Accountant  
Re: Increase County Solid Waste Fee

A handwritten signature in black ink, appearing to be "Kara", is written over the "Re:" line of the letterhead.

Attached is a letter from Houston County informing the City of a rate increase to the household solid waste fee. This is a pass-thru fee that the City collects on the water bills and remits to Houston County for the Recycling Center.

We are suggesting that effective January 1, 2022 the City increase this fee to \$4.00 per household per month.



## HOUSTON COUNTY ENVIRONMENTAL SERVICES

304 South Marshall Street – Room 202, Caledonia, MN 55921  
Phone: (507) 725-5800 • Fax: (507) 725-5590



January 7, 2020

City of La Crescent Clerk  
P.O. Box 142  
La Crescent, MN 55947

RECEIVED  
JAN 13 2021  
City of La Crescent, MN

Dear Bill Waller,

Jurisdictions within Houston County are charged a household solid waste fee based on their number of households. County records indicate that the City of La Crescent was charged for 2306 households in 2020. Please review your records to ensure this number is accurate, and contact the Environmental Services Office to address any necessary corrections.


The Houston County Board increased the household fee to \$3.75 per household per month for 2021, and \$4.00 per household per month for 2022. You will receive quarterly invoices. The first quarter invoice is enclosed.

Respectfully,

Aaron Lacher  
Houston County Zoning Administrator

# 3.5



TO: Honorable Mayor and City Council Members  
FROM: Chris Fortsch, Administrative Clerk   
DATE: December 9, 2021  
RE: 2022 License Renewal Applications

Attached for review and consideration by the City Council are additional 2022 license renewal applications I have received since the last city council meeting.

The applications appear to be in order, and I would suggest that the City Council approve the license renewal applications.





## 2022 LICENSES

BUSINESS	Updated 12.9.21		\$45.00	\$100.00	\$280.00	\$300.00	\$150.00	\$1,150.00	\$200.00	\$45.00	\$500.00	\$150.00	\$50.00	DATE	
			CIGS	OFF-SALE 3.2	ON-SALE 3.2	WINE	LIQUOR OFF SALE	LIQUOR ON SALE	LIQUOR SUNDAY	GAS INSTALLERS	SOLID WASTE	MASSAGE BUSINESS	MASSAGE TECHNICIAN	PAID	
Bagniefski Heating & Air Conditioning										X				11/29/2021	
Bostrack Heating & Cooling										X				11/18/2021	
Cary Heating & Air Conditioning										X				12/9/2021	
Harter's Trash & Recycling Inc.											X			12/2/2021	
Heaven's Hands Inc												X	X	11/30/2021	
La Crescent Massage												X	X	11/18/2021	
La Crosse Fireplace Co.										X				12/2/2021	
Minegar's Sports Hub							X	X	X					11/18/2021	
Myles Esch Builders LLC										X				11/22/2021	
Newman Heating & Cooling LLC										X				11/22/2021	
Swing Bridge Pub							X	X	X					11/23/2021	
The Spirited Medium LLC												X	X	12/6/2021	

# 3.6



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator *Bill*  
DATE: December 8, 2021  
RE: Personnel Committee Recommendations

The Personnel Committee has the following recommendations for review and consideration by the City Council:

1. That the City Council accept Heidi Lapham's resignation as a Deputy Registrar in the License Bureau. A copy of Ms. Lapham's resignation letter is included.
2. Currently Kim Voshart works half-time as a Deputy Registrar in the License Bureau. That effective December 9, 2021, Ms. Voshart would be converted to full-time status.
3. That the City Council appoint Patricia Martell to fill the vacancy on the Park & Recreation Commission that was created by Randy Dobb's resignation. In the future when there is more than one application received for a given vacancy on a Board or Commission, the Personnel Committee will be making a recommendation to the City Council to fill the vacancy.
4. That the City Council approve a memorandum of understanding with the LELS Union regarding the appointment of Luke Ahlschlager as Interim Police Chief and that his rate of pay be increased by \$3 per hour for the duration of the time that he serves in that capacity. A copy of the memorandum of understanding is included. The City Attorney will review this with the City Council at the meeting.
5. The deadline to apply for the position of Bookkeeper has closed, and the City received only one application for the position. Based on this, we are suggesting that the City Council extend the application deadline to 12:00 noon, on December 21, 2021. We intend to expand on the ways that the position is advertised.



To: Bill Waller

November 24, 2021

This letter is my formal resignation as a Deputy Registrar in the Motor Vehicle Department at the City of La Crescent. My last day of employment will be December 8<sup>th</sup>, 2021.

I am so grateful for the opportunity to have worked at the City of La Crescent for the last four and a half years. I enjoy working with the public and the challenge my job brings (most days). I will miss you all very much and it will be hard to leave an employer which has been so wonderful to work for. Leaving my position is due to relocating my residence further south, which will make for longer travel time. With my family in mind, I need to do what is in our family's best interest. This decision has left me with a heavy heart. I hope to stay in touch as I'm leaving with many friendships in mind!

Thank you

A handwritten signature in black ink that reads "Heidi Lapham". The signature is written in a cursive, flowing style.

Heidi Lapham

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") between the City of La Crescent ("Employer") and Law Enforcement Labor Services Inc. representing the members of Law Enforcement Labor Services Local 120 ("Union") are parties to a Collective Bargaining Agreement that expires on December 31, 2022. The Employer and Union wish to change the compensation for Sergeant Luke Ahlschlager who was appointed Interim Chief of Police ("Ahlschlager").

The parties agree the following shall apply to Sergeant Ahlschlager's wages:

1. That effective December 5, 2021 Sergeant Ahlschlager's wages will be temporarily increased by \$3.00 per hour above his normal regular wage as called for in the Collective Bargaining Agreement dated January 1, 2020.
2. This temporary increase in pay shall end upon the termination of Ahlschlager's appointment as interim Chief of Police as determined by Employer.
3. The parties agree this MOU does not address or change any other terms and conditions of employment as called for in the Collective Bargaining Agreement for the membership or Sergeant Ahlschlager individually.
4. This MOU or any of its terms may be amended or modified by written instrument signed by or on behalf of the parties hereto and ratified by the Union and City Council.
5. This MOU is intended to be in conformity with all applicable and valid federal and state laws and rules and regulations promulgated thereunder having the force and effect of law. In the event any provision of this MOU is found to be inconsistent with such statutes, rules, or regulations, the provisions of the latter shall prevail. If any provision of this MOU is found to be invalid or unenforceable by a court or other competent authority having jurisdiction, then the provisions shall be considered void, but all other provisions shall remain in full force and effect.
6. This MOU is intended for the sole and limited purpose specified herein. The parties expressly agree that this MOU shall not constitute or establish any precedent, past practice or otherwise place any limitation on any management right of the Employer.

7. This MOU is effective on the latest date affixed to the signatures hereto.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor, City of La Crescent

\_\_\_\_\_  
President, Local No. 120

\_\_\_\_\_  
City Administrator, City of La Crescent

\_\_\_\_\_  
Business Agent, LELS

\_\_\_\_\_  
Luke Ahlschlager

#3.7



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator *Bill*  
DATE: December 8, 2021  
RE: Short-Term Financing

We have had on-going discussions with the City Council regarding the third phase of the Wagon Wheel improvement project, the construction of the bicycle/pedestrian bridge, and the possibility of needing short-term financing to cover costs associated with the bridge project.

At the November 22, 2021 City Council meeting, the City Council called for a public hearing at the December 20, 2021 City Council meeting to consider activating the City's short-term borrowing authority. At this time, we would suggest that the City Council cancel the public hearing that was called for on December 20, 2021. We are trying to avoid the \$7,500 - \$10,000 cost that would be incurred by going through the bonding process, along with any interest costs that would be incurred along the way.

At the meeting we will review the reimbursement requests that have been submitted to and received from the Minnesota Department of Natural Resources and the Minnesota Department of Transportation.

# 3.8

**RESOLUTION NO. 12-21-42**

**RESOLUTION ACCEPTING DONATIONS MADE TO THE  
CITY OF LA CRESCENT IN NOVEMBER AND DECEMBER, 2021**

WHEREAS, the City of La Crescent ("La Crescent") is required by Minn. Stat. § 465.03 to accept donations by Resolution;

WHEREAS, the following donations were made to La Crescent in the months of November and December, 2021:

1. Crucifixion Cemetery Association wishes to donate \$100.00 to the La Crescent Fire Department for departmental purposes.
2. That an anonymous donor would like to donate \$20,000.00 to Wieser Memorial Park to be used for the specific purpose of improvements to the park shelter and bathroom facilities.

WHEREAS, La Crescent agrees to accept the donation for Wieser Memorial Park subject to the conditions identified above.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above for the La Crescent Fire Department and for Wieser Memorial Park subject to the conditions identified above.

ADOPTED this 13<sup>th</sup> day of December, 2021.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

#3.9



TO: Honorable Mayor and City Council Members

FROM: Jason Ludwigson, Sustainability Coordinator

DATE: December 8th, 2021

RE: Planning Commission meeting minutes December 7th, 2021

Attached for your review are the minutes from the December 7th, 2021 meeting of the Planning Commission.

TO: Planning Commission Members  
Honorable Mayor and City Council members  
FROM: Jason Ludwigson, Sustainability Coordinator  
DATE: December 8, 2021  
RE: Meeting Minutes from December 7, 2021

The Planning Commission met at 5:30 p.m., on Tuesday, December 7, 2021 in the City Council Chambers at City Hall. The following members were present: Ryan Stotts, Dave Coleman. City Attorney, Skip Wieser, City Sustainability Coordinator, Jason Ludwigson, Building/Zoning Official Shawn Wetterlin, were also in attendance. Mike Welch, Annie Stoecklein, Greg Husmann, Jerry Steffes, and Dave Hanifl were absent.

The Planning Commission appointed Dave Coleman as chairperson for the meeting in Chair Hanifl's absence.

1. The Planning Commission did not have enough members in attendance for a quorum. This item will continue on January 4<sup>th</sup>, 2022 at 5:30 p.m.
2. The Planning Commission did not have enough members in attendance for a quorum. The members in attendance voted to continue the public meeting for the variance at 215 Chestnut Street South at the next regularly scheduled Planning Commission meeting, January 4<sup>th</sup>, 2022 at 5:35 p.m.
3. Meeting adjourned at 5:32 p.m.

# 3.10



## CITY OF LA CRESCENT

Department of Police

Chief Douglas J. Stavenau



November 18, 2021

Honorable Mayor and City Council Members

City Administrator Bill Waller

Resident No Parking Request

500 Block of South 9th

Ms. Ellen Harbough of 819 Spruce Drive has requested the City to review placement of No Parking signs on the north side of the 500 block of South 9<sup>th</sup> Street from her driveway access to the duplex driveway located at 530 South 9<sup>th</sup> Street. It should be noted Ms. Harbough's residence faces Spruce, however there is a vehicle garage with access from the dead-end of South 9<sup>th</sup> Street.

The street is narrow on the dead-end block and primarily serves as access to apartment complexes. Ms. Harbough driveway is the approximate width of the City Street and at times over flow parking can partially block the egress causing difficulty getting in and out of the property. This is especially a problem during the winter months.

Upon review of the area and discussion with City Maintenance staff the area is already congested requiring special attention regarding snow removal. We would respectfully ask for Council consideration that a No Parking zone be established from the west side of the driveway entrance at 530 South 9<sup>th</sup> Street to the driveway entrance at the Harbough property. Approximately 40' in length from GPS Coordinates Lat. 43.820 / Long -91.309 to Lat. 43.820 / Long -91.3101 (see attached map for reference).

Thank you for your consideration,

A handwritten signature in black ink, appearing to read "Douglas Stavenau".

Douglas Stavenau

attachments

315 Main Street La Crescent, MN 55947  
507.895.4414 lacrescentpolice@cityoflacrescent-mn.gov





Overview



Legend

Roads

<Null>

COUNTY

STATE

US

Political Township

**From:** Embaugh  
**Sent:** Thursday, November 4, 2021 2:14 PM  
**To:** Bill Waller  
**Subject:** Parking at the end of South 9th street

Hi Bill,

Wondering if there every has been conversation about the parking of vehicles on the end of So. 9th street off of Cedar Street. I live at 819 Spruce Street and I know in winter time we have vehicles park at the end of street close to our driveway, making it difficult for city vehicles for snow plowing and removal. The other times of year too we have people who live in the apartment complex park on that side of the street right up to the end of our driveway.

Wondering if a portion of the curb, on that side of street, could be painted yellow to refrain from parking there.

Not sure if you are the person to ask of this request, but I thought I would start with you.

Thank you

Ellen Harbaugh

819 Spruce Drive

La Crescent, Mn.

608-347-3063

#3.11



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator *Bill*  
DATE: December 8, 2021  
RE: Lift Station Service Agreement

Attached for review and consideration by the City Council is an agreement with QualityFlow Systems for yearly inspections on the City's 5 lift stations and 4 air release valves. This is a new agreement, and we would suggest that the City Council approve a three-year agreement with QualityFlow Systems.



800 6<sup>th</sup> St. N.W.  
New Prague, MN 56071  
Office: (952) 758-9445  
Fax: (952) 758-9661

## Quotation

To: La Crescent, MN

Date: 06/25/2021

From: Cory Malay

Phone: (952) 221-9800

Attn: Tyler

Re: Lift Station Service Inspection

Please find below our proposal to do annual service checks on the city lift stations. I have prepared my proposal based on five submersible lift stations.

### Submersible Station:

The scheduled preventative maintenance check will consist of a complete and thorough 31-point mechanical and electrical inspection of the lift station. This inspection will be on a scheduled basis followed by a complete report of the findings. All inspections are based upon agreement of both parties involved and in compliance with services and terms stated in detail below.

1. Remove pump from wet well for physical inspection.
2. Record guide system information. (guide rail diameter, guide system make / model)
3. Record nameplate data. (make / model / serial # / hp-rpm / impeller type-size / F.L.A.)
4. Record pump discharge diameter / adapter plate if applicable.
5. Inspect guide claw sealing gasket. Replace if worn or missing.
6. Remove the volute from pump. Check volute condition.
7. Inspect and record impeller wear. Remove impeller if necessary to clean above impeller.
8. Inspect wear rings if applicable and document condition and material used.
9. Adjust wear rings to manufacture specifications.
10. If applicable check coolant condition. Fill if necessary.
11. If applicable grease fittings.
12. Inspect leakage chamber.
13. Inspect pump cable and cable entry gland for wear / abrasion.
14. Check mechanical seal oil galley. Change if needed.
15. Dry run pump for audible bearing noise test and rotating assembly noise.
16. Verify correct pump shaft rotation.
17. Install pump back into wet well. Inspect for any discharge leakage.

18. Inspect wet well structure / accessories for damage or wear. (hatch cover / cable rack / j-hooks / upper brackets / baffles / discharge piping condition / concrete condition)
19. Megger test the pump motors.
20. Test seal leakage / FLS sensors, ohm test.
21. Ohm test pump motor leads.
22. Test and record line voltage in the control panel.
23. Test and record load voltage in the control panel.
24. Test and record running amps of pumps.
25. Inspect electrical connections in the control panel. Tighten / repair if needed.
26. Record running time meters.
27. Record control panel information. (panel make / PLC type / float controller / motor starter / VFD / overload size / pump breaker makes and size / phase monitor)
28. Inspect float switches / transducer, record information and test operation.
29. Verify pump alternation is operating correctly.
30. Record wet well diameter and depth.
31. Provide a full report for customer review.

***Submersible Lift Station Annual Check - \$350/ Station***

Total for 5 Lift Stations - - \$1,750.00

Total for 4 Air Release Valves - - \$800.00

Please fill in the following:

1. We would prefer the check of the Lift Station(s) be done during the month of \_\_\_\_\_.
2. We would like to sign up for this service for a period of \_\_\_\_\_ year(s).

Accepted by:

Of:

#3.12



TO: Honorable Mayor and City Council Members  
FROM: Debbie Shimshak, Finance Director *Debbie*  
DATE: December 9, 2021  
RE: Decertification of Schumacher Kish TIF District 6-1

The Schumacher Kish TIF District 6-1 obligations have all been met and early decertification is required. This economic development district was created October 24, 2011 with a required decertification by December 31, 2022. The excess funds of \$21, 934.41 will be sent to Houston County for redistribution to all taxing authorities, with a portion coming back to the City of La Crescent.

We recommend the council take action by resolution to decertify TIF District No. 6-1. Attached is a copy of the resolution for your review.



**RESOLUTION NO. 12-21-43**

**RESOLUTION DECERTIFYING  
TAX INCREMENT FINANCING DISTRICT NO. 6-1**

WHEREAS, on October 24, 2011, the City of La Crescent (the “City”) established Tax Increment Financing Redevelopment District No. 6-1 (the “District”);

WHEREAS, the maximum duration limit for the District is eight (8) years from the date of receipt by the authority of the first increment;

WHEREAS, the City has satisfied all outstanding obligations payable from tax increments from the District;

WHEREAS, the month and year of the first receipt of tax increment for the District is July 2014;

WHEREAS, the City desires by this resolution to decertify the District effective December 31, 2021, by which all taxing jurisdictions will benefit from an increased tax base effective for taxes payable in 2022; and

WHEREAS, the City Council acknowledges such action will be taken by Houston County to decertify the District as a tax increment district and to no longer remit tax increment from the District to the City after December 31, 2021.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of La Crescent that:

1. The City Administrator is authorized and directed to provide Houston County with documents related to decertification of the District, to submit the Confirmation of Decertified TIF District form to the Office of the State Auditor, and to take any other steps required for decertification by December 31, 2021.
2. The City Administrator is authorized and directed to determine the amount of excess tax increment, if any, in the account for the District and to return all excess tax increment to Houston County for redistribution to other taxing jurisdictions.

ADOPTED this 13<sup>th</sup> day of December, 2021.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

#6.1



**La Crosse County Convention & Visitors Bureau  
Virtual Board Meeting  
Tuesday, November 16<sup>th</sup> 2021  
8:00 a.m.**

Board of Directors: Dan Wick, President; Billy Bergeron, Vice President; Chris Roderique, Treasurer; Val Erickson, Secretary; Pete Boese, Dave Ring, Pat Stephens, Ryan Johnson, Larry Jensen, Nathan Franklin, Patrick Barlow, Dan Stevens, Scott Neumeister, Troy Sargent, Cherryl Jostad, Michel Gabbud, Stephen Cohen, Jay Patel, Ashley Santolin, Cassandra Hanan, Pamela Maas, Jen Burch & Monica Berra  
Ad Hoc: Terry Bauer, Neal Zygarlicke, Art Fahey, Julie Hatlem  
Executive Director: A.J. Frels

AGENDA

1. **Call to Order**
2. **Board Minutes**
  - a. October 2021
3. **Financial Committee**
  - a. Minutes – November 2021
  - b. Statements – October 2021
4. **Executive Director's Report**
5. **Committees**
  - a. Membership
  - b. Grants
  - c. Convention/Sales
  - d. Marketing/Media
6. **Old Business**
  - a. Banners
  - b. Rescheduling of Board Retreat
  - c. Welcome Booth at LCC
  - d. Director of Convention Sales Position
  - e. Chamber Talent Attraction Website - <https://chooselacrosse.com/>
  - f. Employee Handbook
7. **New Business**
  - a. UWL Workforce Survey - [https://uwlax.ca1.qualtrics.com/jfe/form/SV\\_8eNEphDxkAzlt8G](https://uwlax.ca1.qualtrics.com/jfe/form/SV_8eNEphDxkAzlt8G)
  - b. 2022 Trolley Ticket Prices
  - c. LCC Open House
  - d. LADCO/Chamber & LCCVB Joint Account
  - e. 2022 Board Meeting In Person or Virtual
  - f. Christmas Get Together
8. **Event Center Updates**
9. **Community Updates**
10. **Adjournment**
11. **Next LCCVB Virtual Board Meeting is scheduled for Tuesday, January 18<sup>th</sup> 2022 starting at 8:00 am**





LA CROSSE COUNTY CONVENTION & VISITORS BUREAU

**BOARD MEETING**

October 19, 2021– 8:00 a.m.

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**Board Members:**

**Present:** Valerie Erickson, Larry Jensen, Dan Wick, Dave Ring, Patrick Barlow, Jen Burch, Pete Boese, Stephen Cohen, Monica Berra, Pat Stephens, Billy Bergeron, Ashley Santolin, Jay Patel, Dan Stevens, Michel Gabbud, Art Fahey,

Chris Roderique, Cherryl Jostad, Nathan Franklin, Terry Bauer, Troy Sargent

**Excused:** Pamela Maas, Cassandra Hanan, Ryan Johnson

**Absent:** Scott Neumeister, Neal Zygarlicke, Julie Hatlem

**Others present:**

Executive Director: A.J. Frels

Director of Finance & Human Resources: Michelle Hoch

**PROCEEDINGS:**

Dan Wick brought the meeting to order at 8:05 a.m.

**MOTION:** To approve the September 2021 Board minutes. (D. Ring, J. Patel) Carried.

**FINANCE COMMITTEE:**

**MOTION:** To approve the October 2021 minutes & the September 2021 financials. (V. Markussen, L. Jensen) Carried.

**EXECUTIVE DIRECTOR REPORT:**

-WKBT reported that tourism in the La Crosse Region fared better than most when it came to visitor spending in 2020.

-The fall photography contest back, and was launched the week of September 27<sup>th</sup>.

-Our 20,000 new regional maps have been delivered, and are being distributed.

-We had a meeting with Discover Wisconsin to start planning our show that will air in 2023. Each community will be highlighted, including La Crescent, MN.

-DMI shared the first draft of their segment with Discover Wisconsin. The air date is set for October 24<sup>th</sup>.

-Promotional materials, including posters and save the date cards have been distributed for the Frothbite event. Tickets went on sale October 9<sup>th</sup>.

-The FAM Tour of La Crescent went well. Bill Waller and Julie Hatlem served as our hosts, and those that attended thought the tour was very informational.

-AJ attended and presented at the Onalaska's O-Cademy.

-Deb Carlson and Dan Stevens serve on the Onalaska Art Keepers committee, and they held their Pumpkin & a Pint event on October 9<sup>th</sup>.

-2022 Visitor Guide sales are at \$80,200 as of October 11<sup>th</sup>.

-Michelle & AJ reviewed and updated job descriptions for the Explore La Crosse team. All revised positions have been updated, and distributed to staff for review and signatures.

-AJ has interviewed two candidates for the Director of Convention Sales position, and he will be following up with them for second interviews.

-AJ is holding quarterly meetings with the municipalities, and he has so far met with La Crosse, West Salem, Town of Campbell, and Holmen. He is scheduled to meet with La Crescent and Onalaska on October 19<sup>th</sup>.

-With the help of Tyler Gabbard-Rocha, Associate lecturer of Spanish at UWL, he and his class will be translating some of our print and online materials. Wisconsin Fishing is the third highest reason for the Hispanic

market travelling from the Twin Cities. We are starting with the Lunker League promotions, and will then look to translate our maps and guides.

### **COMMITTEE REPORTS:**

**Membership Committee-**The reports were distributed. L. Jensen reported that membership revenue for September was \$4,300, budgeted \$8,300. The YTD totals are as follows, actual \$75,970.85, and budgeted \$68,400.00, there were 11 membership renewals, and 2 new members for the month.

**Grants-** The amount disbursed YTD is \$7500. The next meeting will be held on November 4<sup>th</sup>, and at that time the committee will accept first round applications for 2022.

**Convention/Sales Committee-** The committee meeting was held online, and several groups, conventions, and sports were discussed including: FIRST Robotics, WI Farmer's Union (2026), WI Department Health Services (2022), WI Counties, and Child Support Association. BTB Frothbite Festival to be held at the La Crosse Center on December 11<sup>th</sup>, Coulee Cup (October 15-17). Jeremiah will be attending Sports ETA October 25-28<sup>th</sup>.

**Marketing/Media-**Haleigh returns to the office this week after being out on maternity leave. The committee will meet soon after she's back.

### **Nominating Committee-**

**MOTION:** To accept the following officer positions for 2022; President-Dan Wick, Vice President-Valerie Erickson, Secretary-Dave Ring, Treasurer-Chris Roderique. (P. Stephens, L. Jensen) Carried.

### **OLD BUSINESS:**

-AJ met with Terry Bauer and others to discuss the Downtown Arts projects. This includes street banners, murals and wrapping of the power boxes in downtown La Crosse.

-In conjunction with La Crosse County, we created a 'Free Night Stay' coupon card including the 24 participating properties and major winter events. Plus there was an extended handout of 26 upcoming events from November through February during the hotel coupon time frame. The overnight sales promotion for our lodging partners was well received.

-The Board Retreat is scheduled for October 28<sup>th</sup>, from 8am-12:00pm to be held at the Omni Center.

-The Wisconsin Department DMO grant awards have not been announced as of yet. We did apply for the grant which was due the end of September.

### **NEW BUSINESS:**

- The Welcome Booth for the La Crosse Center is scheduled to be delivered on November 1<sup>st</sup>.

-A recap of the 2021 trolley shows that we almost broke even. When it was decided to go ahead and run the trolley for the summer of 2021, we expected to take a loss, but knew having the trolley tours available would be beneficial for the region, and came through with only a \$280 loss.

-Kwik Trip tour, hosted by Dave Ring, for Secretary Anne Sayers of the Wisconsin Department of Tourism will be held on November 3<sup>rd</sup>. Dave has extended the invitation to the LCCVB Board of Directors. If you are interested in attending the tour, please let Dave know.

-The Wisconsin Fall Tourism Conference will be held at the La Crosse Center on November 4&5.

### **Event Centers Update:**

-La Crescent Event Center: Will host the Halloween Bash Fundraiser on October 29<sup>th</sup>.

-Omni Center: Will host the Youth Halloween Bash on October 29<sup>th</sup>. Ice will also soon be going in the front arena area.

-La Crosse Center: Upcoming events include the Wisconsin Counties Association, Freedom Honor Flight, and Fall Tourism Conference. They are planning to have an open house in December, the date has not yet been set.

### **Community Updates:**

-Holmen's Jingle Fest will be held in the downtown on December 4<sup>th</sup>. In 2022 they will be constructing three

new parks in the Village.

-Onalaska –N/A

-The Town of Campbell – N/A

-La Crescent's Historical Society will unveil historical markers that mark the boundaries of the Neutral Ground from the 1832 land survey. One marker is on Shore Acres Road, and the other is on Skunk Hollow Road.

-West Salem will be holding the Trunk or Treat in Village Park on October 29<sup>th</sup>, and a holiday gift event at B's Place in downtown West Salem on November 20<sup>th</sup> from 9am-3pm.

**Next meeting scheduled for November 16, 2021, at 8:00am.**

**MOTION:** Moved to Adjourn 8:48am. (P. Stephens, V. Erickson) Carried.

Respectfully submitted, Michelle Hoch

# 6.2

TO: Honorable Mayor and City Council Members  
Park and Recreation Commission Members  
FROM: Bill Waller, City Administrator  
DATE: November 24, 2021  
RE: Meeting Minutes  
November 15, 2021

The La Crescent Park and Recreation Commission met at 5:30 p.m., on Monday, November 15, 2021, in the City Council Chambers at the La Crescent City Hall. The following members were present: Jon Steffes, Paul McLellan, Sarah Wetterlin, Diana Adamski, and Linda Gasper. Commission member Eileen Krenz was not in attendance. Also in attendance were Chris Fortsch and Bill Waller.

1. Brief introductions were held.
2. It was the consensus of the Commission to approve the minutes of the September 20, 2021 Park and Recreation Commission meeting as presented.
3. Eric Kiesau, representing La Crescent Youth Baseball/Softball, presented a plan to the Commission to install a new electronic scoreboard that would be installed adjacent to the power pole that is located near the well house at Veterans Park. La Crescent Youth Baseball/Softball, working with a donor, would be responsible for all of the costs associated with the improvement project. It was the consensus of the Commission to allow La Crescent Youth Baseball/Softball to proceed with the project, contingent upon confirming with La Crescent Youth Soccer that the proposed location does not impact the Soccer organizations use of the park.
4. Lisa Smith and Todd Wiedenhaft were in attendance at the meeting to review their request to install lights at the sand volleyball courts at Old Hickory Park. It was the consensus of the Commission to wait on making a recommendation on this request until more input is received and the update to the City's Comprehensive Park & Recreation Plan is completed.
5. Becky Binz and Dan Schmitt from MSA were in attendance at the meeting via Zoom to review the preliminary needs assessment findings and public input that has been received regarding the update to the City's Comprehensive Park & Recreation Plan. Included in the review were the following items: project schedule, park maps, La Crescent parks needs assessment highlights, feedback from the community survey and Farmer's Market, and preliminary ideas for Eagles Bluff, Vollenweider/Vetsch/ Stoney Point, and Horsetrack Meadows. Discussion followed on each item with members of the Commission, and input from those in attendance at the meeting.
6. It was agreed that the next meeting of the Park & Recreation Commission would be Monday, January 31, 2022, at 5:30 pm., at City Hall.
7. There being nothing further to discuss, the meeting was adjourned at approximately 7:22 pm.