

**CITY OF LA CRESCENT**  
**AGENDA**  
**REGULAR MEETING**  
**LA CRESCENT COMMUNITY BUILDING**  
**DECEMBER 15, 2025**  
**5:00 P.M.**

---



CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL  
ACTION TO CHANGE AGENDA

**1. CONSENT AGENDA**

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES – DECEMBER 8, 2025
- 1.2 BILLS PAYABLE THROUGH DECEMBER 12, 2025
- 1.3

**2. PUBLIC HEARING/MEETING**

6:00: PUBLIC MEETING – 2026 GENERAL FUND BUDGET/LEVY

**3. ITEMS FOR CONSIDERATION**

- 3.1 2026 FEE SCHEDULE
- 3.2 2026 SERVICE AGREEMENTS
- 3.3 2026 MORRIS ELECTRONICS CONTRACT – Computer Support
- 3.4 AUTHORIZE EXPENDITURE – Computer Software
- 3.5 CALL FOR SPECIAL CITY COUNCIL MEETING- December 22, 2025
- 3.6 PERSONNEL COMMITTEE RECOMMENDATION
- 3.7 DEVELOPMENT AGREEMENT EXTENSION REQUEST – 270 Strupp Avenue & 350 Strupp Avenue
- 3.8 BLUFF COUNTRY FAMILY RESOURCES 5K RUN REQUEST
- 3.9 2026 LICENSE RENEWALS
- 3.10 CLOSED SESSION - The City Council will go into closed session pursuant to Minn. Stat. Section 13Do.05 Subd. 2 (a)(2) to review non-public internal affairs data relating to allegations of law enforcement personnel misconduct.

**4. UNFINISHED BUSINESS**

- 4.1

**CITY OF LA CRESCENT**  
**AGENDA**  
**REGULAR MEETING**  
**LA CRESCENT COMMUNITY BUILDING**  
**DECEMBER 15, 2025**  
**5:00 P.M.**

---



**5. MAYOR'S COMMENTS**

5.1

**6. STAFF CORRESPONDENCE/COMMITTEE UPDATES**

6.1

6.2

6.3

**7. CORRESPONDENCE**

7.1

7.2

**8. CHAMBER OF COMMERCE**

8.1

**9. HOUSTON COUNTY**

**10. ITEMS FOR NEXT AGENDA**

**11. ADJOURNMENT**

# 1.1

MINUTES, REGULAR MEETING  
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA  
DECEMBER 8, 2025

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of December was called to order by Mayor Mike Poellinger at 5:00 PM in the La Crescent Community Building, La Crescent, Minnesota, on Monday, December 8, 2025.

Upon a roll call taken and tallied by the City Clerk, the following members were present: Members Cheryl Jostad, Chris Langen, Teresa O'Donnell-Ebner, Dale Williams, Mayor Mike Poellinger, Members absent: None. Also present were, City Administrator Bill Waller, Public Works Director Tyler Benish, Finance Director Kara Tarrence, City Attorney Skip Wieser, and City Clerk Angie Boettcher.

**ITEM 1 – CONSENT AGENDA**

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – NOVEMBER 24, 2025
- 1.2 BILLS PAYABLE THROUGH DECEMBER 5, 2025

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion.

Member Langen made a motion, seconded by Member O'Donnell-Ebner, as follows:

**A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cheryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.1 – 2026 CITY COUNCIL MEETING SCHEDULE**

City Clerk Angie Boettcher reviewed with City Council the proposed 2026 City Council meeting schedule. It was recommended to move the second meeting in December from December 28<sup>th</sup> to December 21<sup>st</sup>. Following discussion, Member Williams made a motion, seconded by Member Jostad as follows:

**MOTION TO APPROVE THE 2026 CITY COUNCIL MEETING SCHEDULE WITH THE SECOND MEETING IN DECEMBER TO BE HELD ON THE 21<sup>ST</sup> AS OPPOSED TO THE 28<sup>TH</sup>.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.2 – PUBLIC FACILITIES AUTHORITY GRANT – Lead Service Line Replacement**

Public Works Director Tyler Benish reviewed with City Council that the City has made a two-part application to the Minnesota Department of Health and the Drinking Water State Revolving Fund for a lead service line replacement project. The project has been ranked and included in the Intended Use Plan. The Minnesota Public Facilities Authority has published the Intended Use Plan for fiscal year 2026. The City of La Crescent has been allocated \$1,000,000 in grant funding. The Intended Use Plan is open for public comment on December 15<sup>th</sup>, 2025. The project would include the replacement of lead and galvanized water service lines from the water main into the home. Project engineering costs would be included in the grant. It is anticipated that the project will be developed in 2026 with the replacement of services in 2027. The City will apply for additional funding in April 2026 through the same process. This item was informational only. No Action was required.

**ITEM 3.3 – MAINTENANCE AGREEMENT – CITY OF LA CROSSE**

Public Works Director Tyler Benish reviewed a maintenance agreement with City Council between the City of La Crescent and the City of La Crosse for the proposed West Channel-Wagon Wheel Bridge project. The City of La Crescent would be responsible for fixing cracks and potholes in the asphalt, replace and fix any lighting and fencing, and maintain the removal of brush, debris, and snow on the portion of the path and bridge in Minnesota; approximately 800 feet. The City of La Crosse is required to have a signed maintenance agreement in order for WISDOT to approve the project for bidding. City staff have reached

out to the City of La Crosse regarding the proposed agreement and have not received any communication back. It was recommended that City Council approve the agreement. If there are any substantive changes once the City of La Crosse responds, then the agreement will be brought back to a future meeting. Following discussion, Member Jostad made a motion, seconded by Member Williams as follows:

**MOTION TO APPROVE THE MAINTENANCE AGREEMENT BETWEEN THE CITY OF LA CRESCENT AND THE CITY OF LA CROSSE FOR THE WEST CHANNEL-WAGON WHEEL BRIDGE PROJECT AS STATED WITH THE UNDERSTANDING THAT IT WILL BE BROUGHT BACK TO A FUTURE CITY COUNCIL MEETING IF THERE ARE ANY SUBSTANTIVE CHANGES.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.4 – AUTHORIZE TO ADVERTISE CITY ADMINISTRATOR POSITION**

City Attorney Skip Wieser reviewed four documents with City Council regarding the City Administrator Job position.

The first document to be reviewed was the City Administrator Job Description. The following recommended changes included:

1. Minor spelling corrections on pages 1 and 2
2. Adding an additional bullet point under “Essential Job Duties Performed” to state “Administer Federal DOT Drug/Alcohol Testing”.

It was recommended that City Council approve the City Administrator Job Description with the changes.

Following discussion, Member O'Donnell-Ebner made a motion, Seconded by Member Langen as follows:

**MOTION TO APPROVE THE CITY ADMINISTRATOR JOB DESCRIPTION WITH THE RECOMMENDED CHANGES.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

The second document reviewed was the City Administrator Job Announcement which was proposed to be posted in the City's official newspaper, the Houston County News (for three weeks), the League of Minnesota Cities job posting site, posted at City Hall as well as the City's website. Recommendations included:

1. Delete the phrase "sees the charm of our city" in the first paragraph and insert the word "city" between committed and council.
2. Additional advertising in the Caledonia Argus or Fillmore County Journal, if preferred by council.
3. Application received date to be 11:00 a.m. on January 16, 2026, with "finalists selected" date and "interviews" date remaining as "to be determined" (TBD).

Following discussion, Member Jostad made the following motion:

**MOTION TO ADDITIONALLY ADVERTISE THE CITY ADMINISTRATOR JOB POSITION IN THE FILLMORE COUNTY JOURNAL, THE CALEDONIA ARGUS, AND ONE OR MORE METRO NEWSPAPERS.**

The motion was not seconded and therefore failed.

Following discussion, Member Williams made a motion, seconded by Member Langen as follows:

**MOTION TO MAKE THE RECOMMENDED WORDING CHANGES IN THE FIRST PARAGRAPH, ADVERTISE IN THE HOUSTON COUNTY NEWS, THE LEAGUE OF MINNESOTA CITIES, CITY HALL, AND CITY WEBSITE, WITH AN APPLICATION RECEIVED DEADLINE OF 11:00 A.M. ON JANUARY 16, 2026 AND THE "FINALISTS SELECTED" AND "INTERVIEWS" DATES TO REMAIN "TO BE DETERMINED" (TBD).**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and Member Jostad voted against the same. The motion was declared duly carried by a 4-1 vote.

The third document reviewed was the City Administrator Scoring Sheet. Recommended changes included:

1. That the second desirable qualification “Municipal management experience” under Category 2 be further broken down into three categories to differentiate between 2 years and less, 2-5 years, and more than 5 years.
2. Delete the computer experience reference.

Following discussion, Member Langen made a motion, seconded by Member O’Donnell-Ebner as follows:

**MOTION TO APPROVE THE CITY ADMINISTRATOR SCORING SHEET WITH THE RECOMMENDED CHANGES.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Chris Langen	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and Member Jostad voted against the same. The motion was declared duly carried by a 4-1 vote.

The fourth document to be reviewed was the City Administrator Job Application. It was recommended that City Council approve the City Administrator Job Application as presented. Following discussion, Member Williams made a motion, seconded by Member Langen as follows:

**MOTION TO APPROVE THE CITY ADMINISTRATOR JOB APPLICATION AS PRESENTED.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.5 – 2026 HOUSTON COUNTY REFUSE FEE INCREASE**

City Finance Director Kara Tarrence reviewed with City Council a letter from Houston County Environmental Services informing the City of a rate increase to the household solid waste fee. This is a pass-thru fee that the City collects on the water bills and remits to Houston County for the recycling center. It was recommended that City Council approve the increase effective January 1, 2026, to \$4.25 per household per month. Following discussion, Member Jostad made a motion, seconded by Member Langen as follows:

**MOTION TO APPROVE THE INCREASE OF THE CITY OF LA CRESCENT HOUSEHOLD SOLID WASTE FEE TO \$4.25 PER HOUSEHOLD PER MONTH EFFECTIVE JANUARY 1, 2026.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.6 – 2026 Mn DEPARTMENT OF HEALTH DRINKING WATER CONNECTION FEE INCREASE**

City Finance Director Kara Tarrence reviewed with City Council a notice received from the Minnesota Department of Health informing the City that the 2025 Minnesota State Legislature passed a bill increasing the safe drinking water fee effective January 1, 2026 to \$15.22 per water service connection fee. This is a pass-thru fee that the City collects once a year on the July, August, and September quarterly water bills and then remits to the Minnesota Department of Health. It was recommended that City Council approve the safe drinking water fee increase effective January 1, 2026, to \$15.22 per water connection per year. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Langen as follows:

**MOTION TO APPROVE INCREASING THE SAFE DRINKING WATER FEE TO \$15.22 PER WATER CONNECTION PER YEAR EFFECTIVE JANUARY 1, 2026.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
----------------	-----

Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.7 – PERSONNEL COMMITTEE RECOMMENDATION**

The Personnel Committee had the following recommendations for consideration by the City Council:

1. On January 23, 2026, Angie Boettcher will have completed her second year as the City Clerk. Effective January 23, 2026, it was recommended that Ms. Boettcher be moved from step 2 to step 3 in the City Clerk’s salary schedule. Ms. Boettcher continues to perform the duties of the City Clerk in a positive and proficient manner for the City. Following discussion, Member Williams made a motion, seconded by Member Jostad as follows:

**MOTION TO APPROVE EFFECTIVE JANUARY 23, 2026, THAT ANGIE BOETTCHER MOVE FROM STEP 2 TO STEP 3 IN THE CITY CLERK’S SALARY SCHEDULE.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.8 – DONATION RESOLUTION**

City Council reviewed a Resolution regarding the acceptance of donations to the City for the Month of November. Following review and discussion, Member Jostad introduced the following Resolution and moved its passage and adoption:

**RESOLUTION NO. 12-25-35**

**RESOLUTION ACCEPTING DONATIONS MADE TO THE**

**CITY OF LA CRESCENT IN NOVEMBER 2025**

WHEREAS, the following donations were made to the City of La Crescent in the month of November 2025:

- 1. Cathy and Jeffrey Erickson wish to donate \$100.00 to the La Crescent Fire Department.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations as stated above.

ADOPTED this 8<sup>th</sup> Day of December 2025.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

The foregoing motion was duly seconded by Member O'Donnell-Ebner and upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.9 – 2025 BUDGET AMENDMENT**

Public Works Director Tyler Benish reviewed with City Council that the 2025 general fund budge did not include the payments to ZEF Energy and Xcel Energy for the MPCA DC fast charger, the expenditure is in the amount of \$140,292. The City anticipates grants, donations, and tax credits to be \$121,348. The City's remaining portion of the project is \$18,944. The City Council previously approved \$12,836 to come from

the 2022 Capital Equipment certificate. The City’s remaining cost is \$6,108. It was recommended that City Council approve an amendment to the 2025 general fund budget for the remaining portion of \$6,108 to come from the Capital Outlay Computer Software fund. Following discussion, Member Jostad made a motion, seconded by Member Langen as follows:

**MOTION TO APPROVE AMENDING THE 2025 GENERAL FUND BUDGET FOR \$6,108 TO COME FROM THE CAPITAL OUTLAY COMPUTER SOFTWARE FUND FOR THE REMAINING CITY PORTION OF THE ZEF ENERGY AND XCEL ENERGY EXPENDITURE FOR THE MPCA DC FAST CHARGER.**

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.10 – 2026 LICENSE RENEWALS**

City Council reviewed a list of proposed license renewals for 2026. The applications appear to be in order, and it was recommended City Council approve the license renewal applications. Following discussion, Member Williams made a motion, seconded by Member O’Donnell-Ebner as follows:

**MOTION TO APPROVE THE PRESENTED LIST OF LICENSE RENEWALS FOR 2026 FOR THE FOLLOWING:**

**CIGARETTES:**

Apple City Smoke Shop, Apple Village Liquor/M-V Enterprises, Kwik Trip #437, Kwik Trip #614, La Crescent Convenience Center/Tooker Ventures, La Crescent Wine & Spirits/DMV Enterprises, and Quillins.

**ON SALE 3.2:**

Best Western Plus/La Crescent Hotel Group, Corky’s Pizza

**OFF SALE 3.2:**

Kwik Trip #437, Kwik Trip #614, and Quillins

**ON-SALE WINE:**

Corky’s Pizza

**LIQUOR OFF-SALE:**

Apple Village Liquor/M-V Enterprises, La Crescent Convenience Center/Tooker Ventures, La Crescent Wine & Spirits/DMV Enterprises, Schmitt's TimeOut Tavern/Schmitz Ventures, and Swing Bridge Pub/ La Crescent Area Event Center.

**LIQUOR SUNDAY:**

Schmitt's TimeOut Tavern/Schmitz Ventures

**SOLID WASTE:**

Harter's Quick Clean-Up, Hilltopper Refuse & Recycling Service, Richards Sanitation, Waste Management of Wisconsin.

**MASSAGE BUSINESS:**

La Crescent Massage/Dawn Beal

**MASSAGE TECHNICIAN:**

La Crescent Massage/Dawn Beal, and Jennifer Vogel

Upon a roll call vote taken and tallied by the City Clerk, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**8. CHAMBER OF COMMERCE**

La Crescent Chamber of Commerce representative Jon Wilson was in attendance and provided an update.

**9. ADJOURNMENT**

There being no further business to come before the Council at this time, Member Langen made a motion, seconded by Member O'Donnell-Ebner to adjourn the meeting. Upon a roll call vote taken and tallied by the City Clerk, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at

5:58 P.M.

APPROVAL DATE: \_\_\_\_\_

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

#1.2



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator *Bill*  
DATE: December 12, 2025  
RE: Bills Payable

Attached for review and consideration by the City Council are the bills payable for the period ending December 12, 2025. We would suggest that the City Council approve the payment of the bills payable as presented.

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>ABILITY BUILDING CENTER INC</b>						
28274	FD - CLEANING COMM RM	11/30/2025	294.80	.00		
28274	FD - CLEANING STATION	11/30/2025	109.85	.00		
28302	CITY HALL - CLEANING	11/30/2025	93.15	.00		
28302	CITY HALL - SHREDDING	11/30/2025	48.52	.00		
Total 8085:			546.32	.00		
<b>AL'S CONCRETE PRODUCTS INC</b>						
70123	STREETS - MANHOLE RING	11/05/2025	70.00	.00		
Total 48:			70.00	.00		
<b>AMAZON CAPITAL SERVICES</b>						
11LD-DV9L-J3TN	LIBRARY - BOOKS GRANT FUNDED	12/01/2025	68.81	.00		
11VN-LYPQ-DYJ	B&Z - OFFICE SUPPLIES	12/09/2025	138.50	.00		
17H4-XCDH-7CD	LIBRARY - BOOKS GRANT FUNDED	12/01/2025	11.04	.00		
1DF7-KQJH-DC4	CITY HALL - OFFICE SUPPLIES	12/01/2025	33.06	.00		
1H1G-YQR4-KM	LIBRARY - BOOKS GRANT FUNDED	11/30/2025	24.03	.00		
1JT3-Y4C3-D76	CITY HALL - OFFICE SUPPLIES	12/03/2025	32.66	.00		
1RF3-FX6G-7PN	LIBRARY - BOOKS GRANT FUNDED	12/01/2025	14.68	.00		
1XDL-PVDF-6Q6	STREETS - BRINE TANK PUMP	11/25/2025	110.63	.00		
1XV7-1RH7-79P	CITY HALL - OFFICE SUPPLIES	11/25/2025	56.16	.00		
1YWF-7L76-X7H	LIBRARY - BOOKS GRANT FUNDED	12/01/2025	39.32	.00		
Total 9956:			528.89	.00		
<b>BOUND TREE MEDICAL, LLC</b>						
85990848	FD - MEDICAL SUPPLIES	11/11/2025	209.97	.00		
85993902	FD - MEDICAL SUPPLIES	11/13/2025	93.99	.00		
86001932	FD - MEDICAL SUPPLIES	11/20/2025	630.48	.00		
Total 9621:			934.44	.00		
<b>BREYER'S SALES AND SERVICE INC</b>						
86175	GC - EQUIPMENT REPAIR	11/04/2025	127.47	.00		
Total 131:			127.47	.00		
<b>CINTAS CORPORATION</b>						
4248470623	CITY HALL - MATS, CLEANING RAGS & TOWELS	11/03/2025	100.36	.00		
424870541	GC- CLEANING RAGS FOR CLUBHOUSE AND SHOP	11/03/2025	45.42	.00		
424998794	CITY HALL - MATS, CLEANING RAGS & TOWELS	11/17/2025	100.36	.00		
Total 9696:			246.14	.00		
<b>CLEARWAY COMMUNITY SOLAR LLC</b>						
10/25 STMT	608 S 7TH ST - TENNIS COURT LIGHTS	10/31/2025	8.20	.00		
10/25 STMT	219 MAIN ST - UNIT LIGHTS	10/31/2025	64.14	.00		
10/25 STMT	520 S 14TH ST - ICE ARENA	10/31/2025	2,099.66	.00		
10/25 STMT	336 S 1ST ST - COMMUNITY BLDG	10/31/2025	126.32	.00		
10/25 STMT	608 S 7TH ST - POOL	10/31/2025	419.67	.00		
10/25 STMT	722 N 2ND ST - RADIUM PLANT	10/31/2025	1,630.49	.00		
10/25 STMT	202 MAIN ST - FLAG LIGHT	10/31/2025	2.61	.00		
10/25 STMT	321 MAIN ST - LIBRARY	10/31/2025	134.18	.00		
10/25 STMT	193 MCINTOSH RD - BOOSTER STATION	10/31/2025	150.33	.00		
10/25 STMT	110 MIDNIGHT ST - LIFT STATION	10/31/2025	42.63	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
10/25 STMT	209 S. WALNUT ST- LAC SIGN	10/31/2025	11.52	.00		
10/25 STMT	219 CHESTNUT ST - BRIDGE LIGHT	10/31/2025	45.97	.00		
10/25 STMT	1323 SPRUCE DR - ABNET FIELDS	10/31/2025	25.76	.00		
10/25 STMT	31 MCINTOSH RD - LIFT STATION	10/31/2025	9.27	.00		
10/25 STMT	400 LARCH AVE - WELL 2	10/31/2025	532.69	.00		
10/25 STMT	200 STONEY POINT - WELL HOUSE	10/31/2025	651.16	.00		
10/25 STMT	523 S CHESTNUT ST - ANIMAL SHELTER	10/31/2025	32.98	.00		
10/25 STMT	407 ORCHARDVIEW - BOOSTER STATION	10/31/2025	248.69	.00		
10/25 STMT	1200 JONATHAN LANE - PARK SHELTER	10/31/2025	35.09	.00		
10/25 STMT	1450 HWY 16 - LIFT STATION	10/31/2025	24.44	.00		
Total 9854:			6,295.80	.00		
<b>DEPT OF NATURAL RESOURCES</b>						
12/2/25-12/8/25	WEEKLY RECREATIONAL VEH. REGIST.	12/08/2025	1,628.24	1,628.24	12/12/2025	
Total 318:			1,628.24	1,628.24		
<b>EFTPS - ELECTRONIC FEDERAL TAX</b>						
12/5/25 P/R	FED/FICA/MEDICARE	12/10/2025	21,809.87	21,809.87	12/10/2025	
Total 1127:			21,809.87	21,809.87		
<b>GRAF ELECTRIC, INC.</b>						
24753	REPAIRED HEATER & LIGHT IN OLD HICKORY MAINT CL	11/14/2025	892.80	.00		
Total 619:			892.80	.00		
<b>GREAT PLAINS FIRE, INC.</b>						
9253	FD - TOOLS & EQUIPMENT	12/08/2025	2,575.00	.00		
Total 10058:			2,575.00	.00		
<b>HOKAH CO-OP OIL ASSOCIATION</b>						
10104	GC - LP	11/18/2025	1,020.00	.00		
12907	GC - FUEL FILL	10/22/2025	1,807.32	.00		
Total 715:			2,827.32	.00		
<b>IDEAL CRANE RENTAL</b>						
523876	PARKS - CRANE RENTAL FOR FLAGPOLE REPAIR AT VET	11/26/2025	505.00	.00		
523876	STREETS - CRANE RENTAL FOR CHRISTMAS LIGHTS	11/26/2025	505.00	.00		
Total 9445:			1,010.00	.00		
<b>KWIK TRIP INC</b>						
11/25 STMT	PD - FUEL	11/30/2025	1,042.75	.00		
11/25 STMT	B&Z - FUEL	11/30/2025	55.58	.00		
11/25 STMT	STREETS - FUEL	11/30/2025	1,514.09	.00		
11/25 STMT	PARKS - FUEL	11/30/2025	113.84	.00		
11/25 STMT	FD - FUEL	11/30/2025	368.13	.00		
11/25 STMT	WATER - FUEL	11/30/2025	26.79	.00		
11/25 STMT	SEWER - FUEL	11/30/2025	26.80	.00		
11/25 STMT	ICE FOR WATER SAMPLES	11/30/2025	2.51	.00		
Total 1014:			3,150.49	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>LA CRESCENT ACE HARDWARE</b>						
11/25 STMT	PD - OFFICE SUPPLIES	11/30/2025	4.59	.00		
11/25 STMT	FD - OFFICE SUPPLIES	11/30/2025	5.99	.00		
11/25 STMT	STREETS - SMALL TOOLS	11/30/2025	6.59	.00		
11/25 STMT	STREETS - SMALL TOOLS	11/30/2025	14.67	.00		
11/25 STMT	STREETS - SMALL TOOLS	11/30/2025	10.24	.00		
11/25 STMT	CHRISTMAS LIGHTS	11/30/2025	10.74	.00		
11/25 STMT	CHRISTMAS LIGHTS	11/30/2025	61.11	.00		
11/25 STMT	CHRISTMAS LIGHTS	11/30/2025	68.88	.00		
11/25 STMT	STREETS - SMALL TOOLS	11/30/2025	47.26	.00		
11/25 STMT	STREETS - VEHICLE MAINT	11/30/2025	3.99	.00		
11/25 STMT	PARKS - SMALL TOOLS	11/30/2025	39.98	.00		
11/25 STMT	FD - VEHICLE MAINT	11/30/2025	27.17	.00		
11/25 STMT	STREETS - SWEEPER REPAIR	11/30/2025	26.99	.00		
11/25 STMT	LIBRARY - BATTERIES	11/30/2025	5.59	.00		
11/25 STMT	STREETS - PLOW TRUCK REPAIR	11/30/2025	15.72	.00		
11/25 STMT	STREETS - CATALYST SPRAY	11/30/2025	17.18	.00		
Total 717:			366.69	.00		
<b>LA CRESCENT AUTO REPAIR, INC</b>						
35757	PD - P22 VEHICLE MAINTENANCE	12/05/2025	223.64	.00		
Total 8168:			223.64	.00		
<b>MENARDS-LA CROSSE</b>						
21110	SIDEWALK SALT	12/04/2025	701.46	.00		
21110	MAINT - SMALL TOOLS	12/04/2025	224.85	.00		
Total 1352:			926.31	.00		
<b>MIENERGY COOPERATIVE</b>						
11/25 STMT	ELECT UTILITIES-CRESC.HGTS.& WILDWOOD SEC LIGH	11/30/2025	253.00	.00		
11/25 STMT	ELECT UTILITIES-GC POP MACH.	11/30/2025	75.56	.00		
11/25 STMT	ELECT UTILITIES-GC CLUBHOUSE	11/30/2025	306.41	.00		
11/25 STMT	ELECT UTILITIES-GC IRRIGATION & PARKING LOTS LIGH	11/30/2025	419.70	.00		
11/25 STMT	ELECT UTILITIES - HORSETRACK MEADOWS LIFT STATI	11/30/2025	151.80	.00		
11/25 STMT	ELECT UTILITIES - WIESER PARK	11/30/2025	1,023.20	.00		
Total 2012:			2,229.67	.00		
<b>MINNESOTA CHILD SUPPORT PAYMENT CENTER</b>						
12/5/25P/R00156	MN CHILD SUPPORT	12/10/2025	497.46	497.46	12/10/2025	
Total 9597:			497.46	497.46		
<b>MINNESOTA DEPT OF REVENUE</b>						
12/5/25 P/R	MN STATE WHT	12/11/2025	4,438.00	4,438.00	12/11/2025	
Total 227:			4,438.00	4,438.00		
<b>MINNESOTA STATE FIRE CHIEFS ASSOC</b>						
10495	MEMBERSHIP DUES	12/10/2025	110.00	.00		
Total 1295:			110.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>MPPOA</b>						
2026 DUES	PD - 2026 MEMBERSHIP DUES - 2 MEMBERS	12/01/2025	140.00	.00		
Total 1318:			140.00	.00		
<b>MPPOA LDF</b>						
2026 DUES	PD - 2026 LEGAL DEFENSE FUND DUES - 2 MEMBERS	12/01/2025	304.00	.00		
Total 9563:			304.00	.00		
<b>PALE BLUE DOT LLC</b>						
1509	PROGRESS PAYMENT - CONSULTING SERV. LOCAL CLIM	11/30/2025	1,465.33	.00		
Total 10309:			1,465.33	.00		
<b>PLAYAWAY PRODUCTS LLC</b>						
518979	LIBRARY - PROCESSING MATERIALS	12/05/2025	16.74	.00		
Total 10268:			16.74	.00		
<b>POMP'S TIRE SERVICE INC</b>						
180138316	STREETS - CASE LOADER TIRE	11/07/2025	513.26	.00		
Total 1640:			513.26	.00		
<b>PUBLIC EMPLOYEES RETIREMENT</b>						
12/05/25 P/R	RETIREMENT DEDUCTIONS/CONTRIB.-CORD & PF	12/10/2025	18,313.86	18,313.86	12/10/2025	
12/05/25 P/R	RETIREMENT DEDUCTIONS/CONTRIB.-DCP	12/10/2025	272.50	272.50	12/10/2025	
Total 1612:			18,586.36	18,586.36		
<b>RONCO ENGINEERING SALES INC</b>						
3414735	MAINT - MOUNTING KIT FOR AIR COMPRESSOR	11/21/2025	354.12	.00		
3415127	MAINT - PARTS FOR AIR COMPRESSOR	11/26/2025	72.00	.00		
Total 1813:			426.12	.00		
<b>SAFE-FAST, INC.</b>						
INV316660	MAINT - SAFETY APPAREL	11/07/2025	136.50	.00		
Total 8644:			136.50	.00		
<b>SOLAR CONNECTION INC.</b>						
3427	FINAL PAYMENT - SOLAR PV SYSTEM - AQUATIC CENTE	12/08/2025	25,000.00	.00		
Total 10264:			25,000.00	.00		
<b>SPLISH SPLASH AUTO BATH</b>						
12/08/25	PD - 20 CAR WASH TOKENS	12/08/2025	162.00	.00		
Total 8567:			162.00	.00		
<b>THIN LINE OUTFITTERS OF WI LLC</b>						
250192	PD - P-19 EQUIPMENT REPAIR	12/05/2025	175.00	.00		
Total 10321:			175.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>TITAN MACHINERY INC.</b>						
PS1020810-1	AIR FILTERS FOR CASE LOADER	11/20/2025	235.40	.00		
Total 9088:			235.40	.00		
<b>VACKER INC.</b>						
4969	EAGLE BLUFF PARK SIGNS - FUNDED BY LAC COMM FO	12/08/2025	1,362.00	.00		
Total 10297:			1,362.00	.00		
<b>VERIZON WIRELESS</b>						
6129623065	FD - MOBILE & DATA	11/28/2025	261.51	.00		
6129623065	FD - IPADS FOR TRUCKS	11/28/2025	1,949.97	.00		
6129646026	WATER DEPT - DATA	11/28/2025	5.51	.00		
6129646026	SEWER DEPT - DATA	11/28/2025	5.51	.00		
6129646026	B&Z - COMPUTER DATA	11/28/2025	40.36	.00		
6129646026	PD - COMPUTER DATA & PHONE SERVICE	11/28/2025	372.69	.00		
6129952649	WATER DEPT - WIRELESS	11/30/2025	57.89	.00		
6129952649	SEWER DEPT - WIRELESS	11/30/2025	57.89	.00		
Total 8973:			2,751.33	.00		
<b>VISA</b>						
11/25 STMT	PD - TRAINING SGT. ERNSTER	11/30/2025	499.00	.00		
11/25 STMT	PD - ONLINE TRAINING	11/30/2025	75.00	.00		
11/25 STMT	PD - INTERNET PEOPLE SEARCH	11/30/2025	100.00	.00		
11/25 STMT	PD - HOTEL STAY PARKING FOR TRAINING	11/30/2025	65.43	.00		
11/25 STMT	ADOBE - T. BENSIH	11/30/2025	99.22	.00		
11/25 STMT	LIBRARY - PROGRAM SUPPLIES	11/30/2025	552.11	.00		
11/25 STMT	B&Z - HOTEL & MEALS FOR TRAINING	11/30/2025	1,044.03	.00		
11/25 STMT	AD FOR PLANNING COMMISSION MEETING	11/30/2025	7.37	.00		
11/25 STMT	CITY - WEBSITE EMAILINGS	11/30/2025	26.50	.00		
11/25 STMT	FD - MEDICAL SUPPLIES	11/30/2025	273.79	.00		
11/25 STMT	FD - HOTEL & MEALS FOR TRAINING	11/30/2025	634.13	.00		
11/25 STMT	PD - TESLA CHARGING	11/30/2025	60.15	.00		
11/25 STMT	LIBRARY - EVENT CENTER PROGRAM	11/30/2025	641.20	.00		
11/25 STMT	PROJECT REVIEW MEETING LUNCH	11/30/2025	68.30	.00		
11/25 STMT	FOOD FOR ACTIVE TRANSPORATATION PLANNING SUM	11/30/2025	244.55	.00		
Total 2208:			4,390.78	.00		
<b>VOYA INSTITUTIONAL TRUST COMPANY</b>						
12/5/25 P/R	DEFERRED COMP. DEDUCTIONS/CONTRIBUTIONS	12/11/2025	3,891.00	3,891.00	12/11/2025	
Total 10290:			3,891.00	3,891.00		
<b>WALLER, HARRIS W.</b>						
7/25 - 9/25	REIMBURSE - MILEAGE	12/08/2025	30.80	.00		
Total 2331:			30.80	.00		
<b>WHKS &amp; CO.</b>						
55966	MONTHLY STAFF MEETING	10/31/2025	354.00	.00		
55966	STATE AID MEETINGS	10/31/2025	354.00	.00		
55966	CRPM SITE REVIEW	10/31/2025	177.00	.00		
55966	MILEAGE	10/31/2025	10.50	.00		
55995	PINE CREEK FINAL DESIGN & CONSTRUCTION	10/31/2025	9,455.93	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
56000	WALNUT STREET RECONSTRUCTION	10/31/2025	47,591.34	.00		
56005	REDWOOD ST. STORM SEWER IMPROVEMENTS	10/31/2025	15,024.24	.00		
56106	FEASIBILITY STUDY OF CRESCENT HILLS SANITARY SE	10/31/2025	626.88	.00		
56107	TRAIL EX. TO MILLERS CORNER FEASIBILTY	10/31/2025	7,095.08	.00		
56109	SOUTH 6TH STREET	10/31/2025	13,235.95	.00		
56111	OAK STREET RECONSTRUCTION	10/31/2025	17,549.48	.00		
Total 8290:			111,474.40	.00		
<b>XCEL ENERGY</b>						
950030026	NEW POWER LINE FOR EV CHARGER AT 339 S 1ST STR	10/23/2025	10,527.00	.00		
Total 1410:			10,527.00	.00		
<b>ZEF ENERGY INC.</b>						
S-ORD102383 #	2ND PAYMENT EV CHARGER - 339 S 1ST STREET	11/19/2025	7,336.00	.00		
S-ORD102383 #	2ND PAYMENT EV CHARGER - 339 S 1ST STREET	11/19/2025	28,164.00	.00		
Total 10312:			35,500.00	.00		
Grand Totals:			268,522.57	50,850.93		

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

City Treasurer: \_\_\_\_\_

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

# 6:00 Public Meeting



TO: Honorable Mayor and City Council Members  
FROM: Tyler Benish, Public Works Director *TB*  
DATE: December 11, 2025  
RE: 2026 General Fund Budget and Levy

At 6:00pm the City Council will hold a public meeting at which time the proposed budget and levy will be discussed and public input will be heard, prior to the final budget and levy determination.

The public meeting is to discuss the proposed budget and Levy. The meeting to discuss property values will be held in April 2026 at the Board of Appeal and Equalization meeting. Property owners with questions about value and classification will have an opportunity to address the City Council at that time.

The items included for review and consideration by the City Council are the proposed resolution setting the 2026 levy, the memo presented in November of 2025 that summarizes the 2026 general fund budget, and a copy of the proposed 2026 general fund budget.

The action for the City Council to consider at this meeting is as follows:

1. By motion, adopt the 2026 general fund budget.
2. By resolution, set the 2026 final levies. A copy of the levy resolution is included.

**RESOLUTION 12-25-36**

**RESOLUTION MAKING FINAL GENERAL LEVIES FOR  
COLLECTION WITH REAL ESTATE TAXES PAYABLE IN THE  
CALENDAR YEAR 2026**

BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota as follows:

1. It is hereby determined and declared that there shall be and there is hereby levied upon all taxable property within the City for the general purposes of the City, as provided by law, to be collected in the year 2026 as part of the general taxes due and payable in the year 2026 a direct ad valorem tax in the amount of \$2,805,527.00 as provided by State law to be levied and collected in the manner provided by law.

2. Be it also hereby determined and declared that there shall be and there is hereby levied upon taxable property within the City of La Crescent for public library service, a tax in the amount of \$204,141.00 to be collected in the year 2026, as authorized by Minnesota Statutes, Section 134.33 and 134.34.

3. It is hereby found, determined, and declared that the amounts set forth in a column at the right to be levied with taxes to be collected in the calendar year 2026, in conjunction with the various bonds issued and sinking funds described below:

FUND #	YEAR	DESCRIPTION	TO BE LEVIED FOR COLLECTION IN CALENDAR YEAR 2026
325	2016A	G.O. Refunding Rec. Fac. Bonds - Aquatic Center	\$195,300.00
327	2016A	G.O. Improvement Bonds - Oak St. Recon.	\$115,500.00
328	2017A	G.O. Equipment Certificates	\$119,800.00
329	2018A	G.O. Improvement Bonds - Streets/Veterans Park	\$148,000.00
330	2019A	G.O. Equipment Certificates - Fire Truck	\$46,100.00
331	2019B	G.O. Improvement Bonds - Street Recon.	\$32,900.00
332	2020A	G.O. Improvement Bonds - HTM	\$172,900.00
333	2020A	G.O. Bonds - Tax Abatement - Ice Arena	\$12,200.00
334	2022A	G.O. Imp. Bonds/Equip. Cert. & CIP Bonds	\$229,700.00
		<b>TOTAL DEBT SERVICE LEVY</b>	<b>\$1,072,400.00</b>

4. Total levy for the City of La Crescent for collection in 2026 is \$4,082,068.00

ADOPTED this 15<sup>th</sup> day of December, 2025.

SIGNED:

---

Mayor

ATTEST:

---

City Administrator

TO: Honorable Mayor and City Council Members  
FROM: Tyler Benish, Public Works Director *Tyler*  
DATE: November 20<sup>th</sup>, 2025  
RE: Proposed 2026 General Fund Budget and Levy

Attached for review by the City Council is the proposed 2026 General Fund budget and the adopted resolution that sets the preliminary levy.

The date for the public meeting at which time the proposed budget and levy will be discussed and the final budget and levy will be adopted is set for Monday, December 15, 2025 at 6:00 pm. This is the second regular scheduled City Council meeting in December.

A couple of notes for the City Council to remember as part of the budget review and adoption process:

1. The City Council cannot adopt the 2026 general fund budget until after the public meeting in December.
2. Once the preliminary levy is set, the City Council has the discretion to lower the levy but the City Council cannot increase the preliminary levy.

The 2026 preliminary levy resolution reflects a 5.0% increase. The final total City levy in 2025 was \$3,886,178, and the proposed 2026 levy is \$4,082,068.

Pages 1-9 are the revenue portion of the budget. The expenditure portion of the budget starts on page 9 with the Council portion of the budget.

The following is a summary of the proposed 2026 general fund budget:

**Revenue: Pages 1-9**

1. This is the Ad Valorem tax.
2. This is Federal funds from DEED for streetscaping on the Walnut Street reconstruction.
3. This is Federal funds from FRA for the Railroad Crossing Elimination grant.
4. This is the City's local government aid for 2024, which is an increase of \$1,273 from 2025 to 2026.
5. This is the Municipal State Aid funds for the reconstruction of Walnut Street.
6. This is state transit funding from MNDOT; funding has been reduced from 15% in 2025 to 5% in 2026 for the overall cost to operate the bus.
7. These are MnDOT grants for the Redwood Street Safe Routes to School project, LRIP funding for Walnut Street, Maple Street Active Transportation grant.
8. This is a MPCA grant for the Redwood Street stormwater improvement project.
9. These are the MnDNR grants for the Stoney Point CPL project, CPL Bluff land project, and the Wieser Park improvement project.
10. These are donations received in 2024 and 2025 for the Wieser Park improvement project.
11. These are the bond proceeds for the Walnut Street, Maple Street and Redwood Street projects issued under the City's street reconstruction bonding authority.

**Expenses: Pages 9-29**

12. This expense is Minnesota paid leave law; a new law that will take effect January 1, 2026. This will be a new payroll line item in all departments.
13. The proposed budget includes additional professional services that will be reimbursed by grants.
14. The proposed budget includes funds for an election.
15. The proposed budget includes funds for an outstanding legal dispute in reference to the easement on Crescent Hills Drive.
16. The proposed budget includes expenses that are corresponding to items 9 and 10. (Wieser Park improvement)
17. The proposed budget includes funds for a 9<sup>th</sup> full time officer.
18. The proposed budget includes funds for updating zoning, shoreland and floodplain ordinances.
19. The proposed budget includes funds for community development software.
20. The proposed budget includes a severance payment for retiring staff.
21. The proposed budget includes engineering expenses that are corresponding to items 3,4,5,7 and 8. Additional the budget includes design engineering for two Safe Routes to School projects in 2027.
22. The proposed budget includes construction expenses that are corresponding to items 3,4,5,7 and 8.
23. The proposed budget includes funds for a transfer to the ice arena fund, along with a set a side of funds for ongoing building maintenance at the ice arena.
24. The proposed budget includes expenses that are corresponding to item 9. (CPL projects)

25. A copy of the proposed library budget is attached.

26. The proposed budget includes additional funds for transit; corresponding to item 6.

As in the past, we will continue to review the proposed budget and evaluate changes or modifications. We intend to add the proposed budget to the agenda for future City Council meetings for purposes of review and discussion prior to the public meeting in December when the budget and levy will be considered.

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
<b>GENERAL FUND</b>							
<b>TAXES</b>							
101-31010	CURRENT AD VALOREM TAXES	2,259,443	2,417,141	.00	2,608,988	2,608,988	2,805,527
101-31011	REFUND TAX-ANNEXED-TWNSHP	.00	.00	.00	.00	.00	.00
101-31050	TAX ABATEMENT	.00	.00	.00	.00	.00	.00
101-31051	EXCESS TIF REVENUE REFUND	.00	65,343	.00	.00	.00	.00
101-31410	LODGING TAX - HOTEL/MOTEL	8,776	698-	3,322	5,000	1,678	5,000
101-31810	FRANCHISE FEES-CABLE TV	49,784	60,911	56,682	60,000	3,318	58,000
101-31900	INT. ON DELINQUENT TAXES	1,410	149	.00	300	300	.00
Total TAXES:		2,319,413	2,542,846	60,004	2,674,288	2,614,284	2,868,527
<b>LICENSES &amp; PERMITS</b>							
101-32110	LIQUOR/WINE - ON SALE	4,505	4,375	75	4,600	4,525	4,600
101-32111	LIQUOR OFF SALE	750	750	.00	1,350	1,350	750
J1-32112	BEER ON SALE	560	560	.00	300	300	560
101-32113	BEER OFF SALE	300	300	.00	.00	.00	300
101-32115	SOFT DRINK LICENSE	.00	.00	.00	.00	.00	.00
101-32116	CIGARETTE LICENSE	180	180	135	200	65	200
101-32117	CANNABIS - INITIAL REG FEE	.00	.00	1,500	1,500	.00	.00
Budget notes: ~2025 3 @ \$500							
101-32118	CANNABIS - ANNUAL RENEWAL FE	.00	.00	3,000	.00	3,000-	3,000
Budget notes: 2026 - 3 @ \$1000							
101-32119	GARBAGE PICKUP PERMIT	2,000	2,000	.00	2,000	2,000	2,000
101-32160	MASSAGE LICENSE	500	700	.00	400	400	500
101-32162	ICE CREAM VENDER LICENSE	.00	.00	.00	.00	.00	.00
101-32210	BUILDING PERMITS (EXC SUR	61,388	49,284	40,397	45,000	4,603	40,000
101-32211	EXCAVATION PERMITS	316	1,107	404	300	104-	300
101-32212	PLUMBING PERMITS	3,985	3,640	3,140	3,000	140-	3,000
J1-32213	FENCE PERMITS	700	350	525	400	125-	400



Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-33167	FEDERAL GRANT - RAILROAD	.00	.00	.00	.00	.00	<u>229,600</u>
Budget notes:							
2026 - Railroad Crossing Elimination Grant							
101-33401	LOCAL GOVERNMENT AID	684,957	796,400	398,493	796,985	398,493	<u>798,258</u>
101-33402	MARKET VALUE HOMESTEAD CRE	.00	.00	.00	.00	.00	<u>.00</u>
101-33403	STATE MV CREDIT - AGRICULTURA	.00	.00	.00	.00	.00	<u>.00</u>
101-33404	STATE AID-MN DOT	57,680	66,868	19,182	229,000	209,818	<u>16,000</u>
Budget notes:							
~2024 \$12,000 Tesla Grant							
~2025 \$12,000 Tesla							
\$16,000 Carbon Reduction Funds (2 new vehicles)							
\$201,000 S 6th Street							
~2026 \$16,000 Equinox CRP Funds							
101-33405	STATE AID-DISASTER CREDIT	.00	.00	.00	.00	.00	<u>.00</u>
101-33416	STATE AID-POLICE TRNG REIMB.	8,082	7,096	7,955	8,000	45	<u>8,000</u>
101-33418	STATE AID FOR STREET MAINT.	64,063	69,889	76,317	70,000	6,317-	<u>80,000</u>
Budget notes:							
25% of allotted MSA Funding							
101-33419	STATE AID FOR STREET CONST.	.00	.00	411,553	412,000	447	<u>900,000</u>
Budget notes:							
~2025 Oak Street Project							
~2026 Walnut Street							
101-33420	STATE FIRE DEPT AID	49,263	54,319	55,970	35,000	20,970-	<u>40,000</u>
Budget notes:							
Pass-thru to Firefighters Relief Assoc.(comes in Oct)							
101-33424	STATE FLOOD RELIEF AID	.00	9,037	14,372	.00	14,372-	<u>.00</u>
101-33425	STATE PERA AID	.00	.00	.00	.00	.00	<u>.00</u>
101-33427	STATE - MPO - WAGON WHEEL	.00	.00	.00	.00	.00	<u>.00</u>
101-33428	STATE POLICE AID & GRANTS	307,785	85,130	108,939	75,000	33,939-	<u>85,000</u>
Budget notes:							
Funding comes in October							
101-33429	STATE OF MN-ELECTION FUNDING	.00	4,045	.00	.00	.00	<u>4,000</u>
101-33430	STATE TRANSIT FUNDING	207,160	279,112	283,994	283,994	.00	<u>213,178</u>
Budget notes:							
Pass-thru to City of La Crosse - MTU							
101-33432	STATE AID - WAGON WHEEL PROJ.	113,921	.00	374,850	.00	374,850-	<u>.00</u>
101-33433	STATE-MNDOT LANDSCAPE PARTN	6,235	.00	.00	8,000	8,000	<u>8,000</u>

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-33434	STATE GRANT-MN DOT PROJECT	48,253	.00	.00	348,011	348,011	2,303,950
Budget notes: ~2023 MN DOT BOOST GRANT SRTS Funding up to \$33,061.00, no city match ~2025 Safe Routes to School Grant ~2026 Walnut LRIP \$1,500,000 Redwood SRTS \$410,000 Maple St Active Transportation \$363,366 MNDOT IJJA Railroad \$30,650							
101-33435	STATE AID-LOCAL PERFORMANCE	.00	.00	.00	.00	.00	.00
101-33436	STATE AID - MN DNR	.00	9,209	9,965	549,700	539,735	.00
Budget notes: ~2025 \$40,700 CPL Grant Stoney Pt \$500,000 CPL Grant Pine Creek \$9,000 Releaf Grant							
101-33437	STATE GRANT - MPCA	.00	85,356	7,362	.00	7,362-	1,052,430
Budget notes: ~2026 Redwood Stormwater Improvement							
101-33438	STATE GRANT-COMM. OF COMMER	.00	.00	.00	.00	.00	.00
101-33439	STATE GRANT - MN DEPT LABOR	.00	25,189	31,498	20,000	11,498-	.00
Budget notes: ~2024 BOT GRANT ~2025 BOI GRANT							
101-33440	STATE GRANT - MN DEPT HEALTH	.00	7,000	.00	.00	.00	.00
Budget notes: 2024: Source Water Protection Implementation Grant - Stormwater Murals ~2024 2024: Source Water Protection Implementation Grant - Stormwater Murals							
101-33441	STATE GRANT - MN DNR	.00	.00	146,357	.00	146,357-	392,189
Budget notes: ~2026 Wieser Park Outdoor Rec Grant \$277,314 CPL PH II - Stoney Pt \$49,875 CPL Forest Restoration Blufflands \$50,000 Releaf Grant \$10,000 CPL Ph I - Stoney Pt \$5,000							
101-33442	STATE GRANT - MN DEPT COMMER	.00	.00	30,600	.00	30,600-	.00
101-33624	HO. CO. PD ASSISTANCE AID-TZD	2,464	.00	.00	1,500	1,500	1,500
101-33625	HO. CO. - SHIP GRANT FUNDING	3,303	.00	8,500	5,000	3,500-	5,000
101-33626	HO. CO.-CONSTRUCTION PROJ AID	.00	.00	.00	50,000	50,000	.00
Budget notes: ~2025 \$50,000 S 6th Street							
101-33627	HO CO VOTER/ELECTION FUNDS	.00	1,740	1,167	.00	1,167-	.00
101-33628	HO CO - ROOT RIVER SWCD	.00	.00	67,948	.00	67,948-	.00

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-33630	WINONA CO-CONSTRUCTION PRO	.00	.00	.00	35,000	35,000	.00
Budget notes:							
~2025 WinLac - CPL Pine Creek							
101-33640	ISD #300 AID - PEDESTRIAN XING	.00	.00	.00	.00	.00	.00
101-33641	GRANT-SO MN INITIATIVE FOUNDA	.00	.00	.00	.00	.00	.00
Total INTERGOVERNMENTAL AID:		1,815,657	1,608,113	2,090,312	2,927,190	836,878	6,737,105
<b>PUBLIC CHARGES FOR SERVICE</b>							
101-34102	RECORDING OF LEGAL INSTRU	.00	.00	.00	.00	.00	.00
101-34103	ZONING & SUBDIVISION FEES	650	.00	250	200	50-	200
101-34105	SALE OF MAPS & PUBLICATIONS	.00	.00	.00	.00	.00	.00
101-34110	PLAN CHECK FEES	21,284	15,370	12,210	17,500	5,290	15,000
101-34112	COPY & FAX CHARGES	54	28	2	.00	2-	.00
101-34113	SITE PLANNING FEE	.00	.00	.00	.00	.00	.00
101-34114	ANNEXATION FILING FEE	.00	.00	.00	.00	.00	.00
101-34115	INVESTIGATION FEE-BLDG/ZNG	50	.00	.00	.00	.00	.00
101-34201	SPECIAL POLICE SERVICES	1,077	184	.00	750	750	750
101-34202	ISD#300 POLICE LIASON FUNDING	.00	.00	.00	.00	.00	.00
101-34203	ACCIDENT/DRIVING RECORDS/CD'	16	.00	.00	.00	.00	.00
101-34204	FINGERPRINTING/BACKGRND FEE	3,325	3,465	2,090	3,200	1,110	3,200
101-34205	TRANSCRIPTION SERVICES	.00	.00	.00	.00	.00	.00
101-34206	POLICE NSF COLLECTION SERVIC	.00	.00	.00	.00	.00	.00
101-34302	STREET & STREET SIGN REPAIRS	.00	.00	.00	.00	.00	.00
101-34303	STREET SWEEPING	.00	5,000	.00	2,000	2,000	2,000
101-34304	SNOW REMOVAL	150	.00	.00	.00	.00	.00
101-34305	VEHICLE IMPOUND	200	.00	.00	.00	.00	.00
101-34306	TRANSPORTATION PLAN REVENUE	.00	.00	.00	.00	.00	.00
101-34405	WEED CUTTING,CONTROL, MOW	550	713	.00	500	500	500
101-34409	BRUSH SITE USAGE FEE-TOWNHSI	.00	.00	.00	2,000	2,000	2,000
101-34718	POOL SOFT DRINK REBATE	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-34719	SWIMMING POOL ADMISSIONS	57,660	60,228	46,213	55,000	8,787	<u>55,000</u>
101-34720	POOL MEMBERSHIPS-FAMILY-CITY	26,864	26,667	24,258	25,000	742	<u>25,000</u>
101-34721	POOL MEMBERSHIPS-SINGLE-CITY	3,322	3,378	3,916	3,500	416-	<u>3,500</u>
101-34722	CONCESSIONS - POOL	29,200	29,024	28,371	27,500	871-	<u>29,000</u>
101-34723	SWIM POOL ID PICTURES	.00	.00	.00	.00	.00	<u>.00</u>
101-34724	BASEBALL PROGRAM - CITY	2,096	2,419	.00	.00	.00	<u>.00</u>
101-34725	SOFTBALL PROGRAM - CITY	1,170	1,305	.00	.00	.00	<u>.00</u>
101-34726	GYMNASTICS LESSONS - CITY	.00	.00	.00	.00	.00	<u>.00</u>
101-34727	SWIMMING LESSONS - CITY	15,130	15,095	15,040	15,000	40-	<u>16,000</u>
101-34728	TENNIS LESSONS - CITY	2,920	2,790	.00	.00	.00	<u>.00</u>
101-34729	TOWNSHIP FEES	24,057	28,196	.00	10,000	10,000	<u>15,000</u>
101-34731	GOLF LESSONS - CITY	2,030	1,225	.00	.00	.00	<u>.00</u>
101-34732	BASKETBALL LESSONS - CITY	1,510	2,720	.00	.00	.00	<u>.00</u>
101-34733	VOLLEYBALL LESSONS - CITY	1,220	855	.00	.00	.00	<u>.00</u>
101-34734	YOUTH TRIATHLON ENTRY FEE	.00	.00	.00	.00	.00	<u>.00</u>
101-34736	BASEBALL PROGRAM - TOWNSHIP	487	632	.00	.00	.00	<u>.00</u>
101-34737	SOFTBALL PROGRAM - TOWNSHIP	112	253	.00	.00	.00	<u>.00</u>
101-34738	GOLF LESSONS - TOWNSHIP	450	705	.00	.00	.00	<u>.00</u>
101-34739	VOLLEYBALL LESSONS - TOWNSHI	240	405	.00	.00	.00	<u>.00</u>
101-34740	BASKETBALL LESSONS - TOWNSHI	450	460	.00	.00	.00	<u>.00</u>
101-34741	SWIMMING LESSONS - TOWNSHIP	6,135	5,690	6,400	5,500	900-	<u>6,000</u>
101-34742	POOL MEMB. - FAMILY - TOWNSHIP	6,124	5,684	5,769	5,500	269-	<u>5,500</u>
101-34743	POOL MEMB. - SINGLE - TOWNSHIP	646	711	1,011	700	311-	<u>800</u>
101-34744	TENNIS LESSONS - TOWNSHIP	680	540	.00	.00	.00	<u>.00</u>
101-34745	BASEBALL PROGRAM - OTHER	725	720	.00	.00	.00	<u>.00</u>
101-34746	SOFTBALL PROGRAM - OTHER	220	318	.00	.00	.00	<u>.00</u>
101-34747	GOLF LESSONS - OTHER	870	1,060	.00	.00	.00	<u>.00</u>
101-34748	VOLLEYBALL LESSONS-OTHER	85	385	.00	.00	.00	<u>.00</u>

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-34749	BASKETBALL LESSONS - OTHER	235	495	.00	.00	.00	.00
101-34750	SWIMMING LESSONS - OTHER	5,715	6,710	6,325	6,500	175	6,500
101-34751	POOL MEMB. - FAMILY - OTHER	5,408	7,612	5,109	7,000	1,891	6,000
101-34752	POOL MEMB. - SINGLE - OTHER	1,642	1,142	1,754	1,200	554-	1,500
101-34753	TENNIS LESSONS - OTHER	360	605	.00	.00	.00	.00
101-34754	LOG ROLLING LESSONS - CITY	480	315	135	500	365	100
101-34755	LOG ROLLING LESSONS - TOWNSH	200	225	495	200	295-	500
101-34756	LOG ROLLING LESSONS - OTHER	225	55	.00	100	100	100
101-34757	SWIM TEAM - CITY	823	926	1,053	850	203-	1,000
101-34758	SWIM TEAM - TOWNSHIP	430	304	379	300	79-	350
101-34759	SWIM TEAM - OTHER	337	268	309	250	59-	250
101-34780	PARK USE FEES	10,064	12,202	19,657	16,000	3,657-	22,000
101-34781	DONATIONS	.00	.00	.00	.00	.00	.00
101-34950	SEMINAR REGIST FEES-BLDG/ZNG	.00	.00	.00	.00	.00	.00
Total PUBLIC CHARGES FOR SERVICE:		237,679	247,083	180,745	206,750	26,005	217,750
<b>FINES &amp; FORFEITURES</b>							
101-35101	COURT FINES	19,566	17,428	10,810	13,000	2,190	13,000
101-35102	PARKING FINES	180	40	.00	.00	.00	.00
101-35103	ADMINISTRATIVE COMPLAINT	.00	.00	.00	.00	.00	.00
101-35104	ANIMAL CONTROL PICKUP FEE	.00	.00	.00	.00	.00	.00
101-35105	ANIMAL CONTROL KENNEL BOA	.00	.00	.00	.00	.00	.00
101-35107	RESTITUTION-COURT ORDERED	.00	.00	.00	.00	.00	.00
101-35108	PROSECUTION FEES	.00	.00	.00	.00	.00	.00
101-35200	FORFEITURES-POLICE DEPT	.00	.00	.00	.00	.00	.00
Budget notes: MN Surplus Auction							
Total FINES & FORFEITURES:		19,746	17,468	10,810	13,000	2,190	13,000
<b>SPECIAL ASSESSMENTS</b>							
101-36101	SPECIAL ASSESSMENTS-ALLEYS&	.00	.00	2,406	.00	2,406-	.00

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-36102	SPECIAL ASSMTS - INTEREST	103	140	.00	.00	.00	.00
101-36103	SPECIAL ASSMTS-STORM WATER	.00	.00	.00	.00	.00	.00
101-36104	PAYMENT IN LIEU OF SPEC ASSMT	.00	.00	.00	.00	.00	.00
101-36200	MISCELLANEOUS REVENUE	41,475	247,398	2,192,341	.00	2,192,341-	.00
101-36201	UNCLAIMED PROPERTY	.00	308	.00	.00	.00	.00
101-36202	BAD CHECK CHARGE	70	10	20	.00	20-	.00
101-36210	INTEREST ON INVESTMENTS	22,520	30,776	1,763	10,000	8,237	20,000
101-36211	MARKET VALUE ADJUSTMENT	.00	.00	.00	.00	.00	.00
101-36220	LAND LEASE PAYMENTS	4,186	.00	8,752	22,000	13,248	4,573
Budget notes:							
Truss Specialists							
101-36221	RENTAL PROPERTY - HOUSE	.00	10	.00	.00	.00	.00
101-36222	SOLAR RENT-MAINT/ANIMAL/RADI	350	250	250	150	100-	250
Budget notes:							
Annual Solar Equipment & Roof Rental							
101-36230	CONTRIB./DONATIONS-PRIVATE	15,132	23,380	4,401	.00	4,401-	.00
101-36232	WELLNESS INCENTIVE PROG-SSC	.00	.00	.00	.00	.00	.00
Budget notes:							
Pass-thru funding from Southeast Service Cooperative (see Expense Acct. 101-41400-210)							
101-36233	CONTRIBUTIONS EDA PROJECTS	.00	.00	.00	.00	.00	.00
101-36234	GRANTS/REBATES-GREEN STEPS	.00	.00	1,362	.00	1,362-	.00
101-36235	GRANT FUNDS-USTA	.00	.00	.00	.00	.00	.00
101-36236	NEIGHBORS NIGHT OUT DONATIO	4,226	1,535	5,025	2,000	3,025-	3,500
101-36240	INSURANCE REBATE, DIVIDEN	4,438	11,373	.00	5,000	5,000	5,000
101-36241	INSURANCE REIMBURSEMENT	36	37	54,501	.00	54,501-	.00
101-36242	FEDERAL EXCISE TAX REFUND	313	551	.00	300	300	300
101-36243	CAPITAL CR.-ACE TELEPHONE	1,676	.00	1,702	1,500	202-	1,500
Budget notes:							
Est. - Board meets last Wed. in October (pymt usually comes Nov)							
101-36244	SESQUECENTENIAL REVENUES	.00	.00	.00	.00	.00	.00
101-36330	GRANTS - PRIVATE - OTHER	.00	25,000	.00	.00	.00	.00

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
<b>Total SPECIAL ASSESSMENTS:</b>		94,524	340,768	2,272,523	40,950	2,231,573-	35,123
<b>MISCELLANEOUS REVENUE</b>							
101-37160	PENALTIES	205	30	.00	.00	.00	.00
101-37325	DISPOSAL USAGE FEE-TWNSHP	.00	.00	.00	.00	.00	.00
101-37920	VENDING MACHINE REVENUE	236	228	.00	.00	.00	.00
<b>Total MISCELLANEOUS REVENUE:</b>		441	258	.00	.00	.00	.00
<b>SOURCE: 38</b>							
101-38081	BUILDING LEASE - ANIMAL RESCU	.00	1,624	.00	6,600	6,600	6,800
<b>Total SOURCE: 38:</b>		.00	1,624	.00	6,600	6,600	6,800
<b>OTHER FINANCING SOURCES</b>							
101-39101	SALE OF GENERAL FIXED ASS	11,667	110,964	.00	.00	.00	.00
101-39200	INTERFUND OPER. TRANSFERS	.00	.00	.00	.00	.00	.00
101-39201	TRANSFER FROM CAPITAL PROJ.	65,807	.00	.00	.00	.00	112,170
Budget notes: ~2026 Total 2024 & 2025 Donations to Wieser Park Ph II Improvements							
101-39202	CONTRIBUTION FROM ENTERPR	.00	.00	.00	.00	.00	.00
101-39203	TRANSFER FROM SPEC REV FUND	.00	.00	.00	60,000	60,000	.00
Budget notes: ~2025 Gundersen TIF - So. 2nd St. Reconst. - \$60,000							
101-39204	TRANSFER FROM DEBT SERV.	.00	.00	.00	.00	.00	.00
101-39300	BOND PROCEEDS	.00	.00	.00	412,000	412,000	3,293,000
Budget notes: ~2025 \$412,000 S 6th Street ~2026 Street Imp Projects Walnut St \$1,640,000 Maple St \$822,000 Redwood St \$831,000							
101-39301	NOTE PROCEEDS	.00	.00	.00	.00	.00	.00
101-39330	INCEPTION - CAPITAL LEASE	49,320	.00	.00	.00	.00	.00
<b>Total OTHER FINANCING SOURCES:</b>		126,794	110,964	.00	472,000	472,000	3,405,170
<b>COUNCIL</b>							
<b>COUNCIL</b>							
01-41100-101	WAGES & SALARIES-REGULAR	32,700	32,700	27,250	32,700	5,450	32,700
Budget notes: \$625/Month Mayor							

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
\$525/Month Council							
101-41100-119	TECHNOLOGY ALLOWANCE	750	750	625	750	125	<u>750</u>
101-41100-121	FICA CONTIBUTIONS	2,511	2,559	2,341	2,510	169	<u>2,560</u>
Budget notes: 7.65%							
101-41100-122	PERA CONTRIBUTIONS	1,295	1,320	1,289	1,635	346	<u>1,500</u>
Budget notes: 5%							
101-41100-123	MN PAID LEAVE CONTRIBUTIONS	.00	.00	.00	.00	.00	<u>144</u>
Budget notes: 2026 - 0.44% Employer Contribution							
101-41100-210	OPERATING SUPPLIES	207	301	420	500	80	<u>500</u>
101-41100-220	CITY BRANDING EXPENSES	.00	.00	.00	.00	.00	<u>.00</u>
101-41100-300	PROFESSIONAL SERVICES	108,502	101,885	111,493	93,500	17,993-	<u>96,500</u>
Budget notes: ~2023 \$3,500 Houston County Victim Services \$34,000 Community Development Services \$47,000 Sustainability Coord Services ~2024 \$3,500 Houston County Victim Services \$36,000 Community Development Services \$50,000 Sustainability Coord Services ~2025 \$3,500 Houston County Victim Services \$38,000 Community Development Services \$52,000 Sustainability Coord Services ~2026 \$3,500 Houston County Victim Services \$25,000 Community Development Services \$68,000 Sustainability Coordinator							
101-41100-310	OTHER CONTRACTED SERVICES	2,326	10,998	5,656	5,000	656-	<u>5,000</u>
101-41100-331	TRAVEL EXPENSE	3,017	2,309	3,177	1,500	1,677-	<u>2,500</u>
101-41100-350	PRINTING & PUBLISHING	242	280	402	100	302-	<u>400</u>
101-41100-360	INSURANCE	.00	.00	.00	.00	.00	<u>.00</u>
Budget notes: Workers' Comp							
101-41100-430	MISCELLANEOUS	170	.00	.00	.00	.00	<u>.00</u>
101-41100-432	UNCOLLECTIBLE ACCOUNTS	31	.00	.00	.00	.00	<u>.00</u>
101-41100-433	DUES AND SUBSCRIPTIONS	9,838	24,357	26,095	38,634	12,539	<u>33,000</u>
Budget notes: ~2023 \$350 Metro Watershed \$6,400 - LMC \$2,066 - LAPC - La Crosse County Treasurer \$9,572 - GCMC - Dues Assmts \$40 - SEMLM \$30 - LMC Mayors Assoc. Dues							

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
	\$4,600 - Discretionary						
	~2024 \$350 Metro Watershed						
	\$6,720 LCM						
	\$2,150 LAPC						
	\$9,926 GCMC						
	\$40 SEMLM						
	\$30 LMC Mayor						
	\$19,417.84 Discretionary						
	~2025 \$350 Metro Watershed						
	\$6,720 LCM						
	\$2,150 LAPC						
	\$9,926 GCMC						
	\$40 SEMLM						
	\$30 LMC Mayor						
	\$19,417.84 Discretionary						
	~2026 \$350 Metro Watershed						
	\$7,066 LCM - League of MN Cities						
	\$4,300 LAPC - La Crosse Area Planning Commission						
	\$10,700 CGMC - Coalition of Greater MN Cities						
	\$50 SEMLM						
	\$30 LMC Mayor						
	\$770 MS4						
	\$9,734 Discretionary						
101-41100-490	DONATIONS TO OTHER PROG.	.00	.00	.00	.00	.00	.00
	Budget notes:						
	Pass-Thru						
	American Legion Donations						
101-41100-491	2% FIRE RELIEF ASSOC PYMT	49,263	54,319	63,456	35,000	28,456-	40,000
	Budget notes:						
	Pass-Thru from State to Relief Association						
	(see 101-33420)						
101-41100-492	TAX ABATEMENT PAYMENTS	.00	.00	.00	.00	.00	.00
	Budget notes:						
	Walnut Street Properties						
101-41100-720	OPERATING TRANSFER	.00	.00	.00	.00	.00	.00
	<b>Total COUNCIL:</b>	<b>210,852</b>	<b>231,778</b>	<b>242,204</b>	<b>211,829</b>	<b>30,375-</b>	<b>215,554</b>
	<b>CITY CLERK</b>						
101-41400-101	WAGES & SALARIES-REGULAR	140,103	165,034	147,481	171,600	24,119	178,464
101-41400-102	WAGES & SALARIES-OT	1,860	1,897	1,223	2,200	977	2,310
101-41400-111	SEVERANCE PAY-CLERK	.00	.00	.00	.00	.00	.00
101-41400-121	FICA CONTRIBUTIONS	10,576	12,288	11,391	13,200	1,809	13,730
	Budget notes:						
	7.65%						
01-41400-122	PERA CONTRIBUTIONS	9,300	11,180	10,590	12,900	2,310	13,420
	Budget notes:						
	7.5%						

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-41400-123	MN PAID LEAVE CONTRIBUTIONS	.00	.00	.00	.00	.00	795
Budget notes: 2026 - 0.44% Employer							
101-41400-131	EMPLOYER PAID HEALTH INS.	16,215	17,385	15,529	25,000	9,471	28,000
101-41400-152	WC BENEFITS	.00	.00	.00	1,000	1,000	1,000
101-41400-200	OFFICE SUPPLIES	12,004	8,455	7,083	8,000	917	8,000
101-41400-210	WELLNESS INCENTIVE PROG-SSC	.00	.00	.00	.00	.00	.00
Budget notes: Pass-thru funding from Southeast Service Cooperative (see Revenue Acct. 101-36232)							
101-41400-300	PROFESSIONAL SERVICES	8,028	11,922	8,318	10,000	1,682	9,000
101-41400-301	ACCTG & AUDITING SERVICES	19,796	21,895	50,821	40,000	10,821-	50,000
Budget notes: Winona County Assmt. Fees Annual City Audit Fees							
101-41400-310	OTHER CONTRACTED SERVICES	21,676	15,850	7,616	25,000	17,384	30,000
Budget notes: ~2023 \$12,300 Document Management Services ~2024 \$14,000 Document Management Services ~2026 CivicPlus - Social Media Archive \$4,000 Tri-State - Copy Machine Maint \$1,700 Morris - IT Support \$10,000 CivicPlus - Website & Agenda Management \$14,000							
101-41400-321	TELEPHONE	5,075	5,506	4,639	5,200	561	5,500
101-41400-322	POSTAGE	2,193	2,415	2,186	2,000	186-	2,000
101-41400-325	NEWSLETTER	190	1,458	3,889	500	3,389-	3,800
101-41400-331	TRAVEL EXPENSE	2,405	196	170	2,500	2,330	1,000
101-41400-350	PRINTING & PUBLISHING	722	104	124	700	576	500
101-41400-360	INSURANCE	148,223	151,630	4,580	140,000	135,420	140,000
101-41400-365	ACA TRP FEE	.00	.00	.00	.00	.00	.00
101-41400-404	REPAIR/MAINT-EQUIPMENT	.00	595	.00	.00	.00	.00
101-41400-406	REPAIR/MAINT-COMPUTERS	.00	.00	.00	500	500	500
101-41400-430	MISCELLANEOUS	2,169	136	.00	.00	.00	.00
101-41400-431	CASH OVER/SHORT	.00	2	101	.00	101-	.00
01-41400-433	DUES AND SUBSCRIPTIONS	2,818	2,637	1,611	2,500	889	2,500

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-41400-437	PROPERTY TAX EXPENSE	.00	.00	.00	.00	.00	.00
101-41400-490	DONATIONS TO OTHER PROG.	.00	.00	.00	.00	.00	.00
Budget notes: Pass-Thru							
Total CITY CLERK:		403,352	430,584	277,352	462,800	185,448	490,519
<b>ELECTIONS</b>							
101-41410-101	WAGES & SALARIES-REGULAR	.00	15,145	.00	.00	.00	16,000
101-41410-123	MN PAID LEAVE CONTRIBUTIONS	.00	.00	.00	.00	.00	75
Budget notes: 2026 - 0.44% Employer							
101-41410-218	SAFETY EQUIPMENT & STRUCTUR	.00	.00	.00	.00	.00	.00
101-41410-331	TRAVEL & TRAINING EXPENSE	.00	2,916	.00	.00	.00	3,000
Budget notes: Mileage & Meals							
101-41410-350	PRINTING & PUBLISHING	.00	12	.00	.00	.00	.00
Budget notes: Ballots & Notices in Paper							
101-41410-430	MISCELLANEOUS	.00	86	.00	.00	.00	.00
Budget notes: Meals							
Total ELECTIONS:		.00	18,159	.00	.00	.00	19,075
<b>LEGAL SERVICES</b>							
101-41600-304	LEGAL SERVICES-CITY CLERK	22,629	14,085	17,353	22,000	4,647	23,500
101-41600-305	LEGAL SERVICES-POLICE DEPT.	53,167	53,310	34,405	42,000	7,595	45,000
101-41600-306	LEGAL SERVICES-BLDG & ZONING	22,629	14,085	17,353	22,000	4,647	23,500
101-41600-308	LEGAL SERVICES-COUNCIL	22,629	14,085	17,353	22,000	4,647	28,500
Total LEGAL SERVICES:		121,056	95,565	86,463	108,000	21,537	120,500
<b>CAPITAL OUTLAY</b>							
101-41700-510	C.O.-LAND & LAND IMPROVEMENT	.00	.00	.00	.00	.00	397,028
Budget notes: ~2026 Wieser Park Ph II Improvements							
101-41700-520	C.O.-BLDGS & STRUCTURES	11,644	.00	51,000	.00	51,000-	13,500
Budget notes: ~2026 City Hall Plumbing Repair \$5000 Library Air Conditioner \$8500							

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-41700-521	C.O.-SWIMMING POOL	.00	.00	.00	.00	.00	.00
101-41700-540	C.O.-HEAVY MACHINERY	.00	.00	.00	.00	.00	.00
101-41700-550	C.O.-MOTOR VEHICLES	200,374	59,011	.00	.00	.00	.00
101-41700-570	C.O.-OFFICE EQUIP & FURNISHING	10,767	.00	.00	.00	.00	.00
101-41700-575	C.O.-COMPUTER EQUIPMENT	10,638	17,910	5,993	15,000	9,007	15,000
101-41700-576	C.O.-COMPUTER SOFTWARE	942	12,592	.00	25,000	25,000	.00
Budget notes:							
~2024 \$15,000 Park & Rec Signup							
\$20,000 Electronic Records Management							
~2025 \$20,000 Electronic Records Management							
101-41700-579	C.O.-RADIO/COMMUNICATION	.00	37,043	40,000	.00	40,000-	.00
101-41700-580	C.O.-OTHER EQUIPMENT	49,681	105,363	8,876	.00	8,876-	.00
101-41700-602	CAPITAL LEASE PRINCIPAL	88,408	9,827	19,514	24,000	4,486	24,650
Budget notes:							
~2024 PD Lease - Tesla City Share							
~2025 PD Lease - Tesla City Share							
2 additional vehicles							
~2026 Police Dept Tesla Lease							
Pub Works Equinox Lease							
101-41700-612	LONG TERM OBLIGATION INT.	2,555	5,479	6,724	6,000	724-	5,325
Budget notes:							
~2024 PD Lease - Tesla City Share							
~2026 Police Dept Tesla Lease							
Pub Works Equinox Lease							
101-41700-720	OPERATING TRANSFER	307,498	.00	.00	.00	.00	.00
Total CAPITAL OUTLAY:		682,508	247,224	132,106	70,000	62,106-	455,503
<b>CITY HALL</b>							
101-41900-103	WAGES & SALARIES-PT	.00	.00	.00	.00	.00	.00
101-41900-121	FICA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
Budget notes:							
7.65%							
101-41900-122	PERA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
101-41900-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00
101-41900-211	CLEANING SUPPLIES	3,966	3,322	3,342	3,000	342-	3,500
101-41900-218	SAFETY EQUIPMENT AND SUPPLIE	.00	120	47	50	3	50
101-41900-240	SMALL TOOLS & MINOR EQUIP.	35	.00	.00	50	50	.00

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-41900-310	CONTRACTED SERVICES	17,470	17,772	14,342	15,000	658	<u>18,000</u>
Budget notes: City Hall Cleaning & Pest Control Services							
101-41900-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	<u>.00</u>
101-41900-381	UTILITIES-ELECTRIC	6,676	7,050	7,278	7,000	278-	<u>8,000</u>
101-41900-383	UTILITIES-GAS	2,397	1,611	1,335	3,000	1,665	<u>3,000</u>
101-41900-401	REPAIR/MAINT-BUILDINGS	11,081	2,864	2,355	7,500	5,145	<u>5,000</u>
101-41900-404	REPAIR/MAINT-EQUIPMENT	337	825	428	750	322	<u>750</u>
101-41900-415	RENTALS-OTHER EQUIPMENT	479	480	439	600	161	<u>600</u>
Budget notes: Water Cooler							
101-41900-430	MISCELLANEOUS	181	508	.00	200	200	<u>200</u>
Total CITY HALL:		<u>42,624</u>	<u>34,552</u>	<u>29,567</u>	<u>37,150</u>	<u>7,583</u>	<u>39,100</u>

**POLICE DEPARTMENT**  
**POLICE DEPARTMENT**

J1-42100-101	WAGES & SALARIES-OFFICERS	645,018	711,893	585,814	728,000	142,186	<u>787,920</u>
101-42100-102	WAGES & SALARIES-OT	41,621	36,418	19,042	30,000	10,959	<u>24,440</u>
101-42100-103	WAGES & SALARIES-PT	7,703	4,081	52,036	20,000	32,036-	<u>10,000</u>
101-42100-104	WAGES-POLICE RESERVES	10,804	15,015	20,171	10,500	9,671-	<u>12,000</u>
101-42100-105	WAGES & SALARIES-CLERICAL	51,293	52,878	45,692	65,000	19,308	<u>59,000</u>
101-42100-106	HOLIDAY PAY	20,092	21,948	.00	24,000	24,000	<u>28,000</u>
101-42100-111	SEVERANCE PAY-PD	9,267	3,806	.00	.00	.00	<u>.00</u>
101-42100-112	AMMUNITION ALLOWANCE	3,788	52-	.00	4,500	4,500	<u>2,000</u>
101-42100-113	UNIFORM ALLOWANCE	6,398	15,658	6,975	7,000	25	<u>8,100</u>

Budget notes:

- ~2023 - 8 Officers @ \$775 each
- ~2024 9 Officers @\$775 Each
- ~2025 9 Officers @\$775 Each
- ~2026 9 officers @\$900 each

101-42100-115	GUN ALLOWANCE	1,700	.00	425	850	425	<u>850</u>
---------------	---------------	-------	-----	-----	-----	-----	------------

Budget notes:

- ~2023 - 2 Guns @ \$425
- ~2024 2 Guns @\$425
- ~2025 2 Guns @\$425
- ~2026 2 Guns @\$425

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-42100-121	FICA CONTRIBUTIONS	15,717	16,753	16,847	18,200	1,353	<u>22,500</u>
	Budget notes: 1.45% - Chief and Officers 7.65% - Secretary & Reserves						
101-42100-122	PERA CONTRIBUTIONS	120,035	130,124	116,985	145,310	28,325	<u>140,000</u>
	Budget notes: 17.7% Chief & Police Officers 7.5% Clerical						
101-42100-123	MN PAID LEAVE CONTRIBUTIONS	.00	.00	.00	.00	.00	<u>4,149</u>
	Budget notes: 2026 - 0.44% Employer						
101-42100-131	EMPLOYER PAID HEALTH INS.	102,947	63,293	53,645	60,000	6,355	<u>72,800</u>
101-42100-132	EMPLOYER PD PERA DISAB INS	.00	.00	.00	.00	.00	<u>.00</u>
101-42100-142	UNEMPLOY COMP BENEFITS	81	218	.00	.00	.00	<u>.00</u>
101-42100-152	WORKERS COMP BENEFITS	1,205	1,039	2,271	1,000	1,271-	<u>1,000</u>
101-42100-200	OFFICE SUPPLIES	4,039	3,741	2,137	3,000	863	<u>3,000</u>
101-42100-207	NEIGHBORS NIGHT OUT EXPENSE	5,728	5,236	2,985	4,000	1,015	<u>4,000</u>
101-42100-210	OPERATING SUPPLIES	1,588	1,183	380	2,000	1,620	<u>1,000</u>
101-42100-212	MOTOR FUELS/LUBRICANTS	20,537	13,836	11,237	20,000	8,763	<u>15,000</u>
101-42100-217	UNIFORMS - POLICE/ RESERVES	5,221	2,925	1,152	2,000	848	<u>2,000</u>
101-42100-218	SAFETY EQUIPMENT	337	743	780	1,000	220	<u>1,000</u>
101-42100-240	SMALL TOOLS & MINOR EQUIPMEN	406	1,362	2,503	750	1,753-	<u>500</u>
101-42100-300	PROFESSIONAL SERVICES	10,361	2,885	519	2,000	1,481	<u>2,000</u>
101-42100-310	CONTRACTED SERVICES	9,290	10,955	10,856	20,000	9,144	<u>12,000</u>
	Budget notes: ~2026 Morris IT Support Tri-State Copy Machine Maint						
101-42100-321	TELEPHONE	10,569	10,300	7,870	12,000	4,130	<u>10,000</u>
101-42100-322	POSTAGE	294	409	309	300	9-	<u>400</u>
101-42100-331	TRAVEL EXPENSE	18,375	14,356	13,035	12,000	1,035-	<u>12,000</u>
101-42100-350	PRINTING & PUBLISHING	477	.00	.00	200	200	<u>200</u>
101-42100-404	REPAIR/MAINT-EQUIPMENT	1,646	1,236	982	3,000	2,018	<u>2,000</u>
101-42100-405	REPAIR/MAINT-VEHICLES	10,375	11,776	8,096	11,000	2,904	<u>11,000</u>

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-42100-406	REPAIRS/MAINT-COMPUTERS	32	56	.00	100	100	100
101-42100-415	RENTALS-OTHER EQUIPMENT	479	480	439	500	61	500
101-42100-430	MISCELLANEOUS	.00	663	.00	.00	.00	.00
101-42100-433	DUES AND SUBSCRIPTIONS	7,385	8,158	9,869	8,000	1,869-	8,000
101-42100-580	POLICE - CAPITAL EQUIP.	.00	.00	.00	.00	.00	.00
Total POLICE DEPARTMENT:		1,144,812	1,163,369	993,050	1,216,210	223,160	1,257,459
<b>FIRE DEPARTMENT</b>							
101-42200-720	OPERATING TRANSFER	259,234	271,648	.00	230,000	230,000	240,000
Budget notes: City Share of Fire Dept. Budget							
Total FIRE DEPARTMENT:		259,234	271,648	.00	230,000	230,000	240,000
<b>BUILDING/ZONING</b>							
101-42400-101	WAGES & SALARIES-REGULAR	46,248	66,558	59,760	69,000	9,240	71,760
101-42400-102	WAGES & SALARIES-OT	10	70	.00	500	500	100
101-42400-103	WAGES & SALARIES-PT	2,050	500	.00	2,500	2,500	2,500
Budget notes: - Planning Commission Members \$50/meeting							
101-42400-111	SEVERANCE PAY-BLDG/ZONING	.00	.00	.00	.00	.00	.00
101-42400-119	TECHNOLOGY ALLOWANCE	1,000	1,000	.00	1,000	1,000	1,000
101-42400-121	FICA CONTRIBUTIONS	3,695	5,137	4,775	5,300	525	5,800
Budget notes: 7.65%							
101-42400-122	PERA CONTRIBUTIONS	2,935	4,255	4,048	5,200	1,152	5,400
Budget notes: 7.5%							
101-42400-123	MN PAID LEAVE CONTRIBUTIONS	.00	.00	.00	.00	.00	327
Budget notes: 2026 - 0.44%							
101-42400-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00
101-42400-152	WORKERS COMP BENEFITS	.00	.00	.00	1,000	1,000	1,000
101-42400-200	OFFICE SUPPLIES	2,185	3,226	244	3,000	2,756	3,500
101-42400-207	TRAINING & INSTRUCTIONAL COST	.00	.00	.00	.00	.00	.00
101-42400-212	MOTOR FUELS/LUBRICANTS	1,237	1,489	639	2,000	1,361	1,500

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-42400-217	UNIFORMS	346	.00	100	150	50	150
101-42400-220	GENERAL DEPARTMENT SUPPLIES	.00	12	.00	.00	.00	.00
101-42400-240	SMALL TOOLS & MINOR EQUIP.	188	127	613	150	463-	600
101-42400-300	PROFESSIONAL SERVICES	199	50	92	250	158	12,200
Budget notes:							
~2026 Zoning Shoreland Floodplain Ord \$12,000							
101-42400-303	ENGINEERING FEES	2,038	870	.00	1,000	1,000	1,000
101-42400-310	CONTRACTED SERVICES	13,503	8,804	7,499	8,000	501	30,000
Budget notes:							
~2023 \$3,100 Permit Software Annual Fee							
\$2,400 Computer Support & Duo Authentication							
\$1,400 Managed Print Service							
~2024 \$3,400 Permit Software Annual Fee							
Computer Support							
Misc Services							
~2025 \$3,400 Permit Software Annual Fee							
Computer Support							
Misc Services							
~2026 Schneider Geo Permits Software \$3,500							
Morris IT Support \$3,000							
Tri-State Copy Machine Maint \$600							
CivicPlus - Community Dev Program \$22,000							
101-42400-311	PLANNING COMM. MTGS	.00	.00	.00	.00	.00	.00
101-42400-321	TELEPHONE	2,483	2,902	2,510	3,000	490	3,000
101-42400-322	POSTAGE	168	273	234	300	66	300
101-42400-331	TRAVEL EXPENSE	1,284	2,880	1,308	2,000	692	2,000
101-42400-350	PRINTING & PUBLISHING	734	294	17	750	733	500
101-42400-404	REPAIR/MAINT-EQUIPMENT	40	106	.00	.00	.00	.00
101-42400-405	REPAIR/MAINT-VEHICLES	1,032	414	612	2,000	1,388	1,500
101-42400-406	REPAIR/MAINT-COMPUTERS	.00	30	.00	.00	.00	.00
101-42400-409	SCDP - DEED GRANT EXPENSES	.00	.00	.00	.00	.00	.00
101-42400-433	DUES AND SUBSCRIPTIONS	551	635	269	1,000	731	1,000
Total BUILDING/ZONING:		81,928	99,632	82,722	108,100	25,379	145,137

**EMERGENCY SERVICES**

101-42500-200	OFFICE SUPPLIES	.00	.00	169	1,000	831	.00
---------------	-----------------	-----	-----	-----	-------	-----	-----

Budget notes:

- ~2024 Heart Safe Promo Products
- ~2025 Heart Safe Promo Products

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-42500-321	TELEPHONE	.00	.00	.00	.00	.00	.00
101-42500-322	POSTAGE	.00	.00	.00	.00	.00	.00
101-42500-331	TRAVEL & TRAINING EXPENSE	.00	.00	.00	.00	.00	.00
101-42500-403	2007 FLOOD EXPENSES	.00	.00	.00	.00	.00	.00
101-42500-404	REPAIR/MAINT-EQUIPMENT	4,105	2,024	2,269	2,200	69-	2,200
Budget notes: Sirens, Boat & UTV Repairs							
101-42500-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
<b>Total EMERGENCY SERVICES:</b>		<b>4,105</b>	<b>2,024</b>	<b>2,437</b>	<b>3,200</b>	<b>763</b>	<b>2,200</b>

**ANIMAL CONTROL**

101-42700-210	OPERATING SUPPLIES	280	171	181	200	19	200
101-42700-310	CONTRACTED SERVICES	5,100	7,500	7,500	7,500	.00	7,500
101-42700-322	POSTAGE	63	42	33	100	67	100
Budget notes: Animal Licensing Notices							
101-42700-381	UTILITIES-ELECTRIC-ANIMAL	2,406	2,481	2,049	3,000	951	3,200
101-42700-382	UTILITIES-WATER/SEWER-ANIMAL	1,133	1,253	951	1,000	49	1,000
101-42700-383	GAS UTILITIES - ANIMAL SHELTER	1,250	915	980	1,500	520	1,500
101-42700-384	REFUSE DISPOSAL-ANIMAL SHELT	890	917	764	1,100	336	1,100
101-42700-401	REPAIR/MAINT-BUILDINGS	429	.00	465	3,000	2,535	1,000
101-42700-404	REPAIR/MAINT-EQUIPMENT	.00	.00	.00	.00	.00	.00
101-42700-520	C.O.-BLDGS & STRUCTURES-ANIM	.00	.00	.00	.00	.00	.00
<b>Total ANIMAL CONTROL:</b>		<b>11,550</b>	<b>13,279</b>	<b>12,924</b>	<b>17,400</b>	<b>4,476</b>	<b>15,600</b>

**PUBLIC WORKS  
 PUBLIC WORKS**

101-43050-101	WAGES & SALARIES-REGULAR	106,556	111,597	97,090	118,000	20,910	122,720
101-43050-102	WAGES & SALARIES-OT	.00	.00	.00	.00	.00	.00
101-43050-103	WAGES & SALARIES-PT-INTERNSHI	.00	.00	.00	.00	.00	.00
101-43050-111	SEVERANCE PAY-PUBLIC WORKS	.00	.00	.00	.00	.00	5,000
101-43050-121	FICA CONTRIBUTIONS	8,131	8,456	7,777	9,000	1,223	9,500

Budget notes:  
 7.65%

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-43050-122	PERA CONTRIBUTIONS	7,314	7,606	6,995	8,900	1,905	<u>9,200</u>
	Budget notes: 7.5%						
101-43050-123	MN PAID LEAVE CONTRIBUTIONS	.00	.00	.00	.00	.00	<u>540</u>
	Budget notes: 2026 - 0.44%						
101-43050-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	<u>.00</u>
101-43050-200	OFFICE SUPPLIES	714	113	96	200	104	<u>200</u>
101-43050-212	MOTOR FUELS/LUBRICANTS	354	250	187	500	313	<u>250</u>
101-43050-300	PROFESSIONAL SERVICES	.00	128	564	.00	564	<u>.00</u>
101-43050-310	CONTRACTED SERVICES	3,546	4,449	4,521	4,000	521	<u>4,500</u>
101-43050-321	TELEPHONE	1,329	1,690	1,420	1,400	20	<u>1,400</u>
101-43050-322	POSTAGE	316	231	167	250	83	<u>250</u>
101-43050-331	TRAVEL EXPENSE	1,658	1,780	2,122	1,500	622	<u>2,000</u>
101-43050-350	PRINTING & PUBLISHING	986	65	.00	200	200	<u>100</u>
101-43050-405	REPAIR/MAINT-VEHICLES	171	21	73	500	427	<u>250</u>
101-43050-433	DUES AND SUBSCRIPTIONS	35	35	35	100	65	<u>50</u>
Total PUBLIC WORKS:		<u>131,109</u>	<u>136,420</u>	<u>121,048</u>	<u>144,550</u>	<u>23,502</u>	<u>155,960</u>
<b>STREETS &amp; ALLEYS</b>							
101-43100-101	WAGES & SALARIES-REGULAR	178,736	193,052	172,794	192,400	19,606	<u>204,500</u>
101-43100-102	WAGES & SALARIES-OT	11,226	9,160	8,853	13,000	4,147	<u>13,500</u>
101-43100-103	WAGES & SALARIES-PT	12,866	13,156	9,057	18,400	9,343	<u>15,000</u>
101-43100-111	SEVERANCE PAY	.00	.00	.00	.00	.00	<u>.00</u>
101-43100-121	FICA CONTRIBUTIONS	15,421	16,006	14,964	17,000	2,036	<u>18,000</u>
	Budget notes: 7.65%						
101-43100-122	PERA CONTRIBUTIONS	13,550	14,144	13,378	14,600	1,222	<u>16,300</u>
	Budget notes: 7.5%						
101-43100-123	MN PAID LEAVE CONTRIBUTIONS	.00	.00	.00	.00	.00	<u>1,025</u>
	Budget notes: 2026 - 0.44% Employer						
101-43100-131	EMPLOYER PAID HEALTH INS	26,291	26,108	17,204	26,000	8,796	<u>20,000</u>

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-43100-142	UNEMPLOY COMP BENEFITS	804	.00	973	.00	973-	<u>1,000</u>
101-43100-152	WORKERS COMP BENEFITS	.00	.00	.00	1,000	1,000	<u>1,000</u>
101-43100-200	OFFICE SUPPLIES	2,274	171	436	1,000	564	<u>500</u>
101-43100-211	CLEANING SUPPLIES	526	163	228	750	522	<u>500</u>
101-43100-212	MOTOR FUELS/LUBRICANTS	16,247	13,648	9,571	16,000	6,429	<u>16,000</u>
101-43100-217	UNIFORMS	2,082	2,498	1,074	1,500	426	<u>2,000</u>
101-43100-218	SAFETY EQUIPMENT	2,634	2,913	2,707	1,500	1,207-	<u>2,000</u>
101-43100-220	SUPL, CR, ROCK,SALT,SAND,	18,071	30,431	19,077	24,000	4,923	<u>40,000</u>
101-43100-221	TREES	.00	.00	.00	.00	.00	<u>.00</u>
101-43100-224	STREET MAINTENACE MAT'LS	15,570	12,327	7,800	15,000	7,200	<u>12,000</u>
101-43100-225	LANDSCAPING MATERIALS	8,054	13,469	17,108	11,000	6,108-	<u>13,000</u>
Budget notes:							
~2023 - \$8,000 MNDOT Landscaping Partnership							
- \$3,000 Landscaping Flower Beds & Trees							
~2024 \$8,000 MN DOT Landscape Partnership							
~2025 \$8,000 MN DOT Landscape Partnership							
~2026 \$8,000 MN DOT Landscape Partnership							
101-43100-227	STORM DRAIN MAINTENANCE	6,773	20,180	4,900	15,000	10,100	<u>10,000</u>
101-43100-240	SMALL TOOLS & MINOR EQUIPMEN	5,424	5,204	7,490	4,000	3,490-	<u>4,000</u>
101-43100-300	PROFESSIONAL SERVICES	27,796	7,003	13	1,000	988	<u>1,000</u>
101-43100-302	ENGINEERING FEES-ST AID STREE	.00	.00	.00	62,000	62,000	<u>.00</u>
Budget notes:							
~2025 \$62,000 Oak Street Engineering WHKS							
101-43100-303	ENGINEERING FEES	193,321	171,502	245,866	226,000	19,866-	<u>1,559,000</u>
Budget notes:							
~2025 \$71,000 Safe Routes To School							
\$60,000 CPL Pine Creek Restoration							
\$95,000 S 6th Street							
~2026 Walnut St \$720,000							
Maple St \$172,000							
Redwood St \$280,000							
SRTS \$100,000							
Railroad Crossing Elimination \$287,000							
101-43100-310	CONTRACTED SERVICES	2,135	7,324	5,142	4,000	1,142-	<u>4,500</u>
101-43100-321	TELEPHONE	2,084	2,943	2,442	2,300	142-	<u>2,600</u>
101-43100-322	POSTAGE	27	.00	203	.00	203-	<u>.00</u>

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-43100-331	TRAVEL EXPENSE	1,532	582	697	1,000	303	<u>1,000</u>
101-43100-350	PRINTING & PUBLISHING	88	9	96	500	404	<u>100</u>
101-43100-365	INSURANCE DEDUCTIBLE	1,000	.00	.00	1,000	1,000	<u>1,000</u>
101-43100-381	UTILITIES-ELECTRIC	87,818	81,014	79,945	80,000	55	<u>85,000</u>
101-43100-383	UTILITIES GAS	4,767	3,259	2,644	5,500	2,856	<u>5,000</u>
101-43100-384	REFUSE DISPOSAL	4,396	4,984	3,047	4,000	953	<u>4,000</u>
101-43100-401	REPAIR/MAINT-BUILDINGS	3,952	6,059	811	12,000	11,189	<u>6,000</u>
Budget notes:							
~2025 \$10,000 Maintenance Shop Heater							
101-43100-402	REPAIR/MAINT-STRUCTURES	18,594	3,163	2,448	5,000	2,552	<u>3,500</u>
Budget notes:							
Street Lights							
101-43100-403	REPAIR/MAINT-STRTS/ALLEYS	221,904	120,881	911,369	1,876,700	965,331	<u>6,901,366</u>
Budget notes:							
~2024 Sidewalks							
OHP Parking Lot							
~2025 \$60,000 Sealcoating							
\$10,000 Sidewalk							
\$40,700 CPL Stoney Pt Project							
\$348,011 Safe Routes to School							
\$500,000 CPL Pine Creek							
\$918,000 (\$350,000 Oak St + \$670,000 S 6th St - \$102,000 ARPA)							
~2026 Walnut St \$3,815,000							
Maple St \$1,013,366							
Redwood St \$2,013,000							
Sidewalk \$10,000							
Sealcoating \$50,000							
101-43100-404	REPAIR/MAINT-EQUIPMENT	18,088	10,127	5,723	10,000	4,277	<u>10,000</u>
101-43100-405	REPAIR/MAINT-VEHICLES	27,845	25,016	14,713	15,000	287	<u>18,000</u>
101-43100-415	RENTALS-OTHER EQUIPMENT	3,783	3,690	3,027	3,000	27-	<u>3,000</u>
101-43100-430	MISCELLANEOUS	.00	.00	.00	.00	.00	<u>.00</u>
101-43100-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	<u>.00</u>
101-43100-433	DUES AND SUBSCRIPTIONS	100	114	870	150	720-	<u>1,000</u>
101-43100-603	NOTE PAYABLE-PRINCIPAL-ST MN	.00	.00	.00	.00	.00	<u>.00</u>
Total STREETS & ALLEYS:		955,779	820,300	1,586,668	2,681,300	1,094,632	<u>8,996,391</u>
<b>BRUSH SITE</b>							
101-43200-102	WAGES & SALARIES-OT	172	80-	.00	400	400	<u>.00</u>

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-43200-103	WAGES & SALARIES-PT	5,388	1,282	.00	6,000	6,000	.00
101-43200-121	FICA CONTRIBUTIONS	428	98	.00	600	600	.00
Budget notes: 7.65%							
101-43200-122	PERA CONTRIBUTIONS	420	96	.00	580	580	.00
Budget notes: 7.5%							
101-43200-312	CONTRACTED GRNDR/HAUL SERV.	4,465	.00	.00	2,000	2,000	.00
101-43200-321	TELEPHONE	284	.00	.00	.00	.00	.00
101-43200-322	POSTAGE	.00	.00	.00	.00	.00	.00
101-43200-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00
101-43200-360	INSURANCE	.00	.00	.00	.00	.00	.00
101-43200-383	GAS UTILITIES	.00	.00	.00	.00	.00	.00
101-43200-401	REPAIR/MAINT-BUILDINGS	198	.00	.00	100	100	100
Budget notes: ~2023 New A/C Unit							
101-43200-403	REPAIR & MAINT.-OTHER	.00	.00	5	100	95	100
101-43200-404	REPAIR/MAINT-EQUIPMENT	.00	.00	.00	.00	.00	.00
101-43200-415	RENTAL - EQUIPMENT	.00	.00	.00	.00	.00	.00
101-43200-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
Total BRUSH SITE:		11,354	1,396	5	9,780	9,775	200

**RECREATION**

101-45100-101	WAGES & SALARIES-REGULAR	38,310	38,156	18,062	18,000	62-	18,700
101-45100-102	WAGES & SALARIES-OT	.00	33	.00	.00	.00	.00
101-45100-103	WAGES & SALARIES-PT-REC	22	.00	.00	.00	.00	.00
101-45100-111	SEVERANCE PAY-RECREATION	.00	.00	.00	.00	.00	.00
101-45100-121	FICA CONTRIBUTIONS	2,915	2,884	1,421	1,300	121-	1,700
Budget notes: 7.65%							
101-45100-122	PERA CONTRIBUTIONS	1,300	1,397	1,308	1,350	42	1,560

Budget notes:  
7.5%

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-45100-123	MN PAID LEAVE CONTRIBUTIONS	.00	.00	.00	.00	.00	<u>82</u>
Budget notes: 2026 - 0.44% Employer							
101-45100-131	EMPLOYER PAID HEALTH INS	2,519	2,514	2,196	2,000	196-	<u>2,370</u>
101-45100-141	UNEMPL. COMP INSURANCE	.00	.00	.00	.00	.00	<u>.00</u>
101-45100-152	WORKER'S COMP. BENEFITS	.00	.00	.00	.00	.00	<u>.00</u>
101-45100-200	OFFICE SUPPLIES	625	237	.00	.00	.00	<u>.00</u>
101-45100-207	INSTRUCTIONAL MATLS & SUP	356	473	.00	.00	.00	<u>.00</u>
101-45100-211	CLEANING SUPPLIES	.00	20	.00	.00	.00	<u>.00</u>
101-45100-217	UNIFORMS - T-SHIRTS	3,083	3,589	.00	.00	.00	<u>.00</u>
101-45100-240	SMALL TOOLS/SAFETY EQUIP	.00	.00	.00	.00	.00	<u>.00</u>
101-45100-300	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	<u>.00</u>
Budget notes: CPR & Bloodborne Pathogen Training							
101-45100-310	CONTRACTED SERVICES	.00	75	.00	.00	.00	<u>.00</u>
101-45100-321	TELEPHONE	.00	.00	.00	.00	.00	<u>.00</u>
101-45100-322	POSTAGE	.00	.00	.00	.00	.00	<u>.00</u>
101-45100-331	TRAVEL EXPENSE	2,516	1,695	927	.00	927-	<u>.00</u>
Budget notes: ~2023 CPO Training/Recertification \$350/each							
101-45100-350	PRINTING AND PUBLISHING	498	540	116	.00	116-	<u>.00</u>
101-45100-381	UTILITIES-ELECTRIC	1,018	791	424	750	326	<u>900</u>
Budget notes: Abnet Field Restrooms							
101-45100-383	UTILITIES- GAS	1,346	1,105	982	2,000	1,018	<u>1,500</u>
Budget notes: Abnet Field Restrooms							
101-45100-402	REPAIR/MAINT-STRUCTURES	67	.00	.00	.00	.00	<u>.00</u>
101-45100-404	REPAIR/MAINT-EQUIPMENT	467	.00	42	.00	42-	<u>.00</u>
101-45100-415	RENTALS-OTHER EQUIPMENT	.00	.00	.00	.00	.00	<u>.00</u>
101-45100-430	MISCELLANEOUS	.00	.00	.00	.00	.00	<u>.00</u>
101-45100-431	CASH OVER/SHORT	.00	.00	.00	.00	.00	<u>.00</u>
101-45100-433	DUES AND SUBSCRIPTIONS	.00	.00	670	.00	670-	<u>.00</u>

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-45100-720	OPERATING TRANSFER	40,000	40,000	40,000	40,000	.00	<u>40,000</u>
Budget notes:							
~2023 - Transfer to Arena \$25,000							
- Transfer Set Aside Funds to Arena \$15,000							
~2024 Transfer to Arena \$25,000							
Transfer set Aside Funds to Arena \$15,000							
~2025 Transfer to Arena \$25,000							
Transfer set Aside Funds to Arena \$15,000							
~2026 Transfer to Arena \$25,000							
Transfer set Aside Funds to Arena \$15,000							
Total RECREATION:		95,041	93,509	66,147	65,400	747-	<u>66,812</u>

**AQUATIC CENTER**

101-45110-101	WAGES & SALARIES-REGULAR	868	42	2,809	.00	2,809-	<u>3,000</u>
Budget notes:							
ESST							
101-45110-102	WAGES & SALARIES-OT	11,121	11,312	8,973	12,000	3,027	<u>9,300</u>
101-45110-103	WAGES & SALARIES-PT	150,908	178,082	184,557	185,000	443	<u>192,400</u>
101-45110-113	UNIFORMS - SWIM SUITS	.00	1,845	1,760	2,000	240	<u>2,000</u>
01-45110-121	FICA CONTRIBUTIONS	12,462	14,492	15,020	15,000	20-	<u>15,620</u>
101-45110-122	PERA CONTRIBUTIONS	.00	.00	.00	.00	.00	<u>.00</u>
101-45110-123	MN PAID LEAVE CONTRIBUTIONS	.00	.00	.00	.00	.00	<u>901</u>
Budget notes:							
2026 - 0.44% Employer							
101-45110-142	UNEMPLOYMENT BENEFITS	.00	.00	.00	.00	.00	<u>.00</u>
101-45110-152	WORKER'S COMP. BENEFITS	1,955	.00	1,307	1,000	307-	<u>1,000</u>
101-45110-200	OFFICE SUPPLIES	676	7-	2,059	200	1,859-	<u>500</u>
101-45110-207	INSTRUCTIONAL MATLS & SUPPLIE	48	507	276	600	324	<u>300</u>
101-45110-211	CLEANING SUPPLIES	887	1,280	1,541	1,200	341-	<u>1,300</u>
101-45110-214	KITCHEN SUPPLIES/PAPER PRODU	.00	.00	362	250	112-	<u>300</u>
101-45110-216	CHEMICALS	21,151	21,657	22,370	23,000	630	<u>23,000</u>
101-45110-217	UNIFORMS	2,076	18	1,304	2,500	1,196	<u>1,500</u>
101-45110-218	SAFETY SUPPLIES	99	162	1,175	100	1,075-	<u>500</u>
101-45110-240	SMALL TOOLS & MINOR EQUIPMEN	376	245	2,497	200	2,297-	<u>3,000</u>

Budget notes:  
 ~2026 Stand-up Freezer

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-45110-259	CONCESSION FOOD PURCHASES	22,593	24,684	12,685	25,000	12,315	<u>14,000</u>
101-45110-300	PROFESSIONAL SERVICES-POOL	.00	250	400	.00	400-	<u>400</u>
101-45110-310	CONTRACTED SERVICES	.00	.00	.00	.00	.00	<u>2,000</u>
Budget notes:							
CivicPlus - Online swim lesson registration							
101-45110-321	TELEPHONE	1,538	1,361	1,067	1,100	33	<u>1,200</u>
101-45110-322	POSTAGE	84	84	67	100	33	<u>100</u>
101-45110-331	TRAVEL & TRAINING EXPENSE	.00	5,355	6,112	5,000	1,112-	<u>6,500</u>
Budget notes:							
Lifeguard CPR Training & WSI Class							
101-45110-350	PRINTING & PUBLISHING	.00	69	1,642	500	1,142-	<u>1,500</u>
101-45110-381	UTILITIES-ELECTRIC	10,798	7,423	6,718	7,500	782	<u>7,500</u>
101-45110-382	UTILITIES-WATER-POOL	388	458	.00	400	400	<u>500</u>
101-45110-383	UTILITIES-GAS	10,870	6,021	6,069	1,200	4,869-	<u>6,000</u>
101-45110-401	REPAIR/MAINT-BUILDINGS	8,340	5,297	11,811	2,500	9,311-	<u>2,500</u>
101-45110-402	REPAIR/MAINT-STRUCTURES	9,768	18,489	6,872	12,000	5,128	<u>10,000</u>
Budget notes:							
~2023 Suction Grates - 6 sets of 2@ \$630							
~2024 \$3,000 Resurface Slide							
\$6,000 Parking lot Resurfacing							
101-45110-404	REPAIR/MAINT-EQUIPMENT	2,908	3,539	792	8,000	7,208	<u>8,000</u>
Budget notes:							
~2024 \$6,000 Feature Pump Drive							
~2025 \$3,500 Chlorine Pump							
101-45110-415	RENTALS-OTHER EQUIPMENT	.00	.00	.00	400	400	<u>.00</u>
101-45110-431	CASH OVER/SHORT	94	116	26	.00	26-	<u>.00</u>
101-45110-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	<u>.00</u>
101-45110-433	DUES AND SUBSCRIPTIONS	905	770	1,151	1,000	151-	<u>1,200</u>
Budget notes:							
MN Dept of Health - Concession Licensing							
MN Dept of Public Safety - Hazardous Chemical Fee							
Total AQUATIC CENTER:		<u>270,912</u>	<u>303,552</u>	<u>301,418</u>	<u>307,750</u>	<u>6,332</u>	<u>316,021</u>
<b>PARKS</b>							
101-45200-101	WAGES & SALARIES-REGULAR	57,422	62,127	56,689	60,000	3,311	<u>66,200</u>
101-45200-102	WAGES & SALARIES-OT	1,425	774	2,576	1,600	976-	<u>3,800</u>

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-45200-103	WAGES & SALARIES-PT	23,862	25,656	24,080	25,000	920	26,000
101-45200-111	SEVERANCE PAY	.00	.00	.00	.00	.00	.00
101-45200-121	FICA CONTRIBUTIONS	6,285	6,755	6,537	7,000	463	7,860
	Budget notes: 7.65%						
101-45200-122	PERA CONTRIBUTIONS	4,227	4,488	4,365	6,000	1,635	6,240
	Budget notes: 7.5%						
101-45200-123	MN PAID LEAVE CONTRIBUTIONS	.00	.00	.00	.00	.00	422
	Budget notes: 2026 - 0.44%						
101-45200-131	EMPLOYER PAID HEALTH INS	7,736	7,804	5,029	8,000	2,971	8,960
101-45200-142	UNEMPLOY COMP BENEFITS	804	.00	3,718	.00	3,718-	3,000
101-45200-152	WORKERS COMP BENEFITS	.00	.00	.00	1,000	1,000	1,000
101-45200-211	CLEANING & SANITARY SUPPLIES	6,371	6,208	4,411	6,000	1,589	6,000
101-45200-212	MOTOR FUELS/LUBRICANTS	8,694	8,904	7,399	8,500	1,101	8,500
101-45200-216	CHEMICALS	976	529	807	1,000	193	1,000
101-45200-217	UNIFORMS - PARKS	85	321	85	500	415	500
101-45200-218	SAFETY EQUIPMENT	531	45	416	500	84	500
101-45200-220	REPAIR & MAINT, SUPPLIES	405	.00	151	500	349	500
101-45200-225	LANDSCAPING MATERIALS	24,373	44,139	31,851	22,000	9,851-	22,000
	Budget notes: ~2023 \$10,000 Tree Planting \$3,000 Park Wildflowers \$5,000 Vets Park Playground Bark \$1,500 General Maintenance ~2024 \$12,500 Tree Planting \$3,000 Park Wildflowers \$5,000 Playground Bark \$1,500 General Maintenance ~2025 \$10,000 Tree Planting \$3,000 Park Wildflowers \$5,000 Playground Bark \$4,000 General Maintenance ~2026 \$10,000 Tree Planting - (Releaf Grant) \$3,000 Park Wildflowers \$5,500 Playground Bark \$3,500 General Maintenance						
101-45200-240	SMALL TOOLS & MINOR EQUIPMEN	3,826	2,128	5,550	2,500	3,050-	2,500

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
101-45200-300	PROFESSIONAL SERVICES	24,642	20,933	.00	.00	.00	.00
Budget notes:							
~2023 2023 ADA Transition Plan							
101-45200-303	ENGINEERING FEES	33,398	24,833	64,227	5,000	59,227-	5,000
101-45200-310	CONTRACTED SERVICES	5,557	2,581	48,748	10,000	38,748-	113,375
Budget notes:							
~2026 CivicPlus Online Park Rental Reservation \$5,000							
CPL Ph I Stoney Pt \$5,000							
CPL Forest Restoration Blufflands \$50,000							
CPL Ph II Stoney Pt \$49,875							
General \$10,000							
101-45200-321	PARKS - PHONE/INTERNET ACCES	1,322	1,979	1,649	1,700	51	2,000
101-45200-331	TRAINING & TRAVEL EXPENSE	626	348	245	2,500	2,255	2,000
Budget notes:							
~2025 2 Certified Playground Inspectors @ \$750							
~2026 2 Certified Playground Inspectors @ \$750							
101-45200-350	PRINTING & PUBLISHING	1,735	.00	142	.00	142-	.00
101-45200-381	UTILITIES-ELECTRIC	7,255	7,770	6,983	6,000	983-	7,500
01-45200-382	UTILITIES-WATER/SEWER	709	886	970	1,000	30	1,000
101-45200-383	UTILITIES-GAS	.00	.00	.00	.00	.00	.00
101-45200-384	REFUSE DISPOSAL	5,011	2,548	3,541	1,750	1,791-	3,000
101-45200-401	REPAIR/MAINT-BUILDINGS	3,853	2,751	1,328	3,000	1,672	2,500
101-45200-402	REPAIR/MAINT-STRUCTURES	28,557	17,300	15,681	15,000	681-	12,000
Budget notes:							
~2023 \$10,000 Frank Kistler Park							
~2024 \$10,000 Frank Kistler Park							
\$10,000 Misc Park Repair							
~2025 \$7,500 Frank Kistler Park							
\$7,500 Misc Park Repair							
~2026 \$5,000 Frank Kistler Park							
\$7,000 Misc Park Repair							
101-45200-404	REPAIR/MAINT-EQUIPMENT	7,854	16,793	11,613	8,000	3,613-	9,000
101-45200-405	REPAIR/MAINT-VEHICLES	521	692	475	750	275	750
101-45200-415	RENTALS OTHER EQUIPMENT	9,487	9,672	5,862	2,500	3,362-	3,000
Budget notes:							
Portable Toilets							
101-45200-437	PROPERTY TAX EXPENSE	.00	.00	144	.00	144-	.00
<b>Total PARKS:</b>		<u>277,546</u>	<u>278,963</u>	<u>315,270</u>	<u>207,300</u>	<u>107,970-</u>	<u>326,107</u>

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
<b>LIBRARY LEVY</b>							
101-45500-720	OPERATING TRANSFER	.00	.00	.00	196,290	196,290	<u>204,141</u>
Budget notes: City Levy for Library							
Total LIBRARY LEVY:		<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>196,290</u>	<u>196,290</u>	<u>204,141</u>
<b>URBAN REDEVELOPMENT &amp; HOUSING</b>							
<b>URBAN REDEVELOPMENT &amp; HOUSING</b>							
101-46300-401	BUILDING DEMOLITION	19,940	.00	.00	.00	.00	<u>.00</u>
Budget notes: ~2023 Demo 332 S 1st Street							
Total URBAN REDEVELOPMENT & HOUSING:		<u>19,940</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
<b>SPECIAL ASSESSMENTS</b>							
<b>SPECIAL ASSESSMENTS</b>							
101-47000-602	SPECIAL ASSESSMENT - PRINCIPA	5,170	5,428	5,700	5,200	500-	<u>5,700</u>
101-47000-612	SPECIAL ASSESSMENT INTEREST	9,233	8,975	8,703	9,500	797	<u>9,000</u>
Total SPECIAL ASSESSMENTS:		<u>14,403</u>	<u>14,403</u>	<u>14,403</u>	<u>14,700</u>	<u>297</u>	<u>14,700</u>
<b>OTHER FINANCING USES</b>							
<b>OTHER FINANCING USES</b>							
101-49300-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	<u>.00</u>
101-49300-610	MARKET VALUE ADJUSTMENT	.00	.00	.00	.00	.00	<u>.00</u>
101-49300-720	OPERATING TRANSFER	184,891	446,919-	.00	.00	.00	<u>.00</u>
Total OTHER FINANCING USES:		<u>184,891</u>	<u>446,919-</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
<b>TRANSIT SERVICES</b>							
101-49800-310	CONTRACTED TRANSIT SERV.	55,001	15,490	3,121	19,575	16,455	<u>48,560</u>
101-49800-311	MTU STATE TRANSIT FUNDS	207,160	279,112	290,235	283,994	6,241-	<u>213,178</u>
Budget notes: Pass - thru to La Crosse MTU							
101-49800-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	<u>.00</u>
101-49800-402	REPAIR/MAINT-BUS SHELTERS	.00	.00	.00	400	400	<u>400</u>
101-49800-405	REPAIR/MAINT-VEHICLES	.00	43	.00	.00	.00	<u>.00</u>
Budget notes: Reserve							
101-49800-810	REFUND MN DOT PER AUDIT	1,175	.00	13,697	.00	13,697-	<u>.00</u>

Account Number	Account Title	2023 Pri Year 2 Actual	2024 Pri Year Actual	2025 Cur YTD Actual	2025 Current year Budget	2025 Current YTD Remaining	2026 Proposed Budget
	Total TRANSIT SERVICES:	263,336	294,645	307,053	303,969	3,084-	262,138
	GENERAL FUND Revenue Total:	4,705,234	4,946,577	4,673,333	6,412,928	1,739,595	13,351,910
	GENERAL FUND Expenditure Total:	5,186,330	4,104,084	4,570,836	6,395,728	1,824,892	13,343,118
	Net Total GENERAL FUND:	481,097-	842,493	102,497	17,200	85,297-	8,792
	Net Grand Totals:	481,097-	842,493	102,497	17,200	85,297-	8,792

# LIBRARY REVENUE DRAFT 2026

## REVENUES

	2023	2024	2025	2026
	APPROVED	APPROVED	APPROVED	PROPOSED
31013 LIBRARY TAX REVENUE - CITY LEVY	\$181,269.00	\$188,520.00	\$196,290.00	\$204,141.00
31014 HOUSTON COUNTY LEVY	\$48,051.18	\$49,012.20	\$53,847.89	\$54,924.85
34761 SELCO ILL REIMBURSEMENT				
33620 WINONA COUNTY FUNDING	\$3,022.00	\$9,565.09	\$12,655.87	\$13,075.06
33621 HOUSTON COUNTY ARPA ALLOCATION	\$6,000.00	\$6,000.00	\$6,000.00	
34762 COPY MACHINE REVENUE	\$1,100.00	\$1,600.00	\$2,000.00	\$2,500.00
34763 COMPUTER PRINTER/FAX REVENUE				
35103 FINES	\$200.00	\$700.00	\$500.00	\$500.00
36200 MISCELLANEOUS INCOME				
36210 INTEREST ON INVESTMENTS				
36230 CONTRIBUTIONS	\$6,000.00	\$8,000.00	\$8,000.00	\$10,000.00
36232 SUMMER SPONSORS	\$2,000.00	\$2,000.00	\$1,500.00	\$2,000.00
36237 WINTER SPONSORS				
36238 LEGACY GRANT FUNDS		\$3,000.00		
39200 FRIENDS OF LIBRARY COMPUTER LEASING	\$2,460.00	\$2,460.00		
39202 LACRESCENT TOWNSHIP DONATION	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00

Notes

\*4% increase  
\*2% increase

\*formula change to % of rural circ over 3 years, 33% increase in 2024, 66% in 2025, 100% in 2026  
\*2025 = final year of ARPA designated funds

\$253,102.18    \$273,857.29    \$283,793.76    \$290,140.91

LIBRARY BUDGET PROPOSAL 2026 W/ 4% COL INCREASE

	2023	2023	2024	2024	2025	2025	2026
	Approved	Spent	Approved	Spent	Approved	Spent (8/31)	Proposed
<b>45500 LIBRARY</b>							
101 WAGES - FULL TIME	101,899	69547.12	124,000	115,420	132,505.00	80,085.00	140,676.00
102 OVERTIME PAY							
103 PART-TIME LIBRARY AIDES	39,491	22308.68	38,000	36,536	33,340.00	24,786.00	44,610.99
121 EMPLOYER FICA EXPENSE - 7.65%	10,816	7366.61	12,400	11,923	12,250.00	8,480.00	14,174.45
122 PERA CONTRIBUTIONS - 7.5%	10,604	6675.84	12,150	10,947	11,230.00	7,784.00	12,143.04
131 EMPLOYER PAID HEALTH INS	12,875	4457.6	12,348	7,280	13,000.00	5,654.00	9,837.26
200 LIBRARY OFFICE SUPPLIES	2,000	585.77	1,100	2,370	2,000.00	1,817.00	2,500.00
202 COPY MACHINE SUPPLIES							
203 COMPUTER PRINTER SUPPLIES	100	0			0.00		
211 CLEANING & SANITARY SUPPLIES	800	387.8	600	731	600.00	501.00	1,000.00
220 PROGRAMMING SUPPLIES	3,000.00	4724.95	3,000	15,841.00	4,000.00	1,763.00	4,000.00
221 WINTER READING PROGRAM SUPPLIES							
310 OTHER CONTRACTED SERVICES	4,600	2065.17	4,000	2,937.00	4,000.00	1,720.00	4,000.00
321 TELEPHONE-LIBRARY	1,800	949.04	1,800	1,658	1,800.00	1,107.00	\$2,000.00
322 POSTAGE-LIBRARY	250	101.76	200	126	200.00	73.00	200.00
331 TRAVEL EXPENSES	1,500	763.91	1,500	1,232	1,500.00		1,500.00
350 PRINTING AND PUBLISHING	200	0	100		100.00	350.00	350.00
360 INSURANCE AND BONDS	5,800	665.8	6,000	6,874	7,000.00		
381 UTILITIES - ELECTRIC	2,900	671.71	3,000	2,180.00	3,000.00	1,571.00	\$2,800.00
382 UTILITIES - WATER/SEWER	400	200.55	450	526	500.00	284.00	700.00
383 UTILITIES - GAS	1,000	747.03	1,300	813	1,500.00	601.00	1,100.00
384 REFUSE DISPOSAL	120	70	120	125	120.00	73.00	200.00
401 REPAIR/MAINT-BUILDINGS	600	4029.12	600	939	2,500.00	644.00	2,500.00
404 REPAIR/MAINT-EQUIPMENT							
406 COMPUTER EXPENSES-LIBRARY (leasing)	4,920	4920	4,920	4,920	4,920.00	5,599.00	6,000.00
414 LIMITED ACCESS LINE	22,500	12837.35	16,000	12,520.00	17,500.00	9,617.00	13,500.00
415 RENTALS-OTHER EQUIPMENT	120	44	120	96	120.00	56.00	120.00
430 MISCELLANEOUS							
434 LEGACY GRANT EXPENDITURES							
433 DUES & MEMBERSHIPS	400	912.41	1,000	1,153	1,000.00	1,053.00	700.00
503 BOOKS PURCHASED CONTRIBUTION							
504 BOOKS - GRANT FUNDED		5651.43		24,111			
505 BOOKS, PERIODICALS	11,750	8281.51	11,750	9,049.00	13,000.00	5,268.00	13,000.00
506 PROCESSING MATERIALS	1,200	1051.64	1,200	1,779	1,200.00	658.00	1,800.00
570 OFFICE EQUIPMENT, FURNISH							
575 C.O. - COMPUTER EQUIPMENT							
580 CAP IMPROVEMENT ITEMS							
610 INTEREST EXPENSE	400		400	-621	500.00	(17.00)	500.00
GENERAL FUND	10,000		10,000		10,000.00		10,000.00
TOTAL FUND 211 LIBRARY	252,045	166009	268,058	271465	279,385.00	159,527.00	289,911.74

# 3.1



TO: Honorable Mayor and City Council Members

FROM: Angie Boettcher, City Clerk

A handwritten signature in black ink, appearing to read "Angie", is written over the "FROM:" line.

DATE: December 10, 2025

SUBJECT: PROPOSED CHANGES TO FEES CHARGED BY THE CITY FOR 2026

Attached are the proposed changes to the fee schedule for 2026, following review by staff. The review and adoption of fees is done yearly to ensure that costs to the City are sufficiently covered while at the same time being fair, reasonable, and proportionate to the cost of the service for which the fee is imposed. City Council action will require the adoption of the ordinance.

**CITY OF LA CRESCENT - FEE SCHEDULE 2026**

**ADMINISTRATION**

<b>ADMINISTRATION</b>	<b>2026</b>
Bad Check - Per Check	\$ 30.00
Brush Site Usage Fee- Yearly La Crescent Township	\$2,000.00
Cigarette License- Yearly	\$ 45.00
Copies: per sheet	\$.25
<b>Door-to-Door Sales</b> Solicitor - <b>REGISTRATION ONLY</b> Peddler/Transient Merchants plus \$5.00 per tag for all individuals named as sales persons for that particular company	N/C \$50.00 fee
Election Fee Filing	\$ 2.00
Fax Machine - Income and Outgoing	\$ 1.00
Gas Installers License - Yearly Remove	\$70.00
<b>Liquor - Club</b> Club Liquor - Yearly Less Than 200 Members 201-500 Members 501-1000 Members 1001-2000 Members 2001-4000 Members 4001-6000 Members More than 6000 Members Off sale 3.2 Beer	  \$ 300.00 \$ 500.00 \$ 650.00 \$ 800.00 \$1,000.00 \$2,000.00 \$3,000.00 \$ 50.00 \$300.00
<b>Wine on Sale</b>	
<b>Beer - 3.2 - additional license fees not required if you hold "on sale" or "off sale" liquor licenses</b> Off Sale - Yearly On Sale - Yearly Temporary On Sale - Up to 3 days	 \$ 100.00 \$ 280.00 \$ 25.00
<b>Liquor - Intoxicating: Per Year</b> On Sale Off Sale Sunday	 \$1,150.00 \$ 150.00 \$ 200.00
Notary Fee	No Charge
Pawn Shop License - Yearly	\$50.00
Planning Commission Charge for Special Meeting - paid by individual requesting the meeting - Res. 09-04-07	\$500.00
Refuse Haulers License - Commercial - Yearly	\$ 500.00

**CITY OF LA CRESCENT - FEE SCHEDULE 2026**

**BUILDING INSPECTIONS AND PERMITTING**

<b>BUILDING INSPECTIONS AND PERMITTING</b>	<b>2026</b>
Cannabis Retail Business – Initial Registration Fee	\$500.00
Cannabis Retail Business – Renewal Registration Fee	\$1,000.00
Short-term Rental Permit - Annual	\$100.00
Beekeeping Permit – One-time fee	\$50.00
<b>ADD - Native Vegetation Landscape Permit</b>	<b>\$10.00</b>
<u>Demolition permits –</u> <p>The main structure on the property OR all structures on a property (if a building permit for a new structure is obtained at the same time, this fee is waived)</p> <p>Garage, shed, or outbuilding on a property (if a building permit for a new structure is obtained at the same time this fee is waived)</p>	<p>\$100.00 plus \$1.00 state surcharge</p> <p>\$35.00 plus \$1.00 state surcharge</p>
<u>Foundation only permit</u> <p>This permit fee would be in addition to any regular building permit fee. This fee is only for excavating, footing, and foundation of a new structure. <i>This fee is an optional fee to be paid if the builder is unwilling to wait the requested 7-10 working days for the plan review process of a completed building permit application. This fee will be waived if the plan review takes longer than 10 working days</i></p>	\$100.00 plus \$1.00 state surcharge
Mobile Home – all new that are moved into town	\$150.00 plus \$1.00 state surcharge
<u>Roofing permits</u> Commercial Residential structure and/or attached/detached garage Garage or accessory bldg. only	<p>\$100.00 plus \$1.00 state surcharge</p> <p>\$50.00 plus \$1.00 state surcharge</p> <p>\$25.00 plus \$1.00 state surcharge</p>
<u>Siding/Windows/Doors/Radon Control System/Retaining Walls/Drain tile</u> <u>Deck boards/Railing replacement</u>	\$50.00 plus \$1.00 State surcharge
Solar Array Panels	<del>\$35.00</del> to \$50.00 plus \$1.00 State Surcharge

**CITY OF LA CRESCENT - FEE SCHEDULE 2026**

<b>Mechanical permits</b>	
Gas burning equipment, conversion burner or gas-designed heating appliance, alteration to existing gas burner equipment or remodeling permit, -	<del>\$35.00</del> to <del>\$50.00</del> plus \$1.00 state surcharge
400,000 BTU	<del>\$45.00</del> to <del>\$60.00</del> plus \$1.00 state surcharge
Over 400,000 BTU	\$72.00 plus \$1.00 state surcharge
Gas dryer, gas ranges, gas fireplaces, or other gas appliance permits, other than those used in connection with a heating system, primary or secondary; all permits this section.	<del>\$35.00</del> to <del>\$50.00</del> plus \$1.00 state surcharge
Gas piping only.	<del>\$35.00</del> to <del>\$50.00</del> plus \$1.00 state surcharge
Heating and ventilation equipment permits to include, but are not limited to, Air Conditioner, Duct Work, oil, steam, solar, conversion burners, and wood burning appliances.	<del>\$35.00</del> to <del>\$50.00</del> plus \$1.00 state surcharge
<b>PLUMBING PERMITS</b>	
For issuing each plumbing permit	<del>\$20.00</del> to <del>\$30.00</del>
State surcharge on each permit	\$1.00
For each plumbing fixture or trap set of fixtures on one trap including water, drainage piping, and backflow protection thereof	\$5.00
For each water heater	\$5.00
For each water softener	\$5.00
For each new or replacement water service line and/or sewer line	\$5.00
For installation, alteration, or repair of water piping	\$15.00
For installation, alteration, or repair of drainage or vent piping	\$15.00
<b>Whenever any work for which a plumbing and mechanical permit is required has been commenced without first obtaining said permit, an investigation fee, in addition to the permit fee, shall be collected, whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit fee as shown above.</b>	

**CITY OF LA CRESCENT - FEE SCHEDULE 2026**

**PARKS**

<b>FACILITY</b>	<b>2026 FEES</b>
<p><b>Old Hickory Park</b> - Open-air shelter with two sides available for rent</p>	<p align="center">\$50.00/side/day</p> <p align="center">No Charge – Monday, Tuesday, Wednesday, Thursday for Civic/Non-Profit</p>
<p><b>Wieser Park Pavilion</b> - All-Season Pavilion</p>	<p align="center"><del>\$150.00</del> per day to <b>\$175.00 per day</b></p> <p>No Charge – Monday, Tuesday, Wednesday, Thursday for Civic/Non-Profit / up to 4 hours</p> <p>\$75.00 – Civic/Non-Profit – Friday, Saturday, Sunday</p>
<p><b>Wieser Park Shelter</b> - Open-air Shelter</p>	<p align="center">No Charge</p> <p align="center">Reservations suggested</p>

**CITY OF LA CRESCENT - FEE SCHEDULE 2026**

**POLICE**

<b>POLICE</b>	<b>2026</b>
<b>Ordinance Violation Fine Schedule</b>	
Petty Misdemeanor-	\$ 40.00 +
Misdemeanor	\$ 75.00 +
Ordinance Parking Violation	\$ 20.00 +
Petty Misdemeanors and Misdemeanors: Fine Amount + <u>\$75.00 surcharge</u> - <i>The Surcharge Fee is Determined By The Court System.</i>	
Ordinance Parking Violations: Fine Amount + \$3.00 surcharge + \$10.00 Law Library Fee - <i>The Surcharge And Law Library Fee Are Determined By The Court System.</i>	
<b>Fee Schedules - Animals</b>	
License - yearly 1/1 - 12/31	\$12.00
Replacement Tag	\$1.00
Late Fee after January 15 <sup>th</sup> in addition to regular license fee	\$15.00
Multi Pet Permit - Yearly Fee (Plus individual license fees as stated above)	\$25.00
<b>Animal Impoundment</b>	\$50.00
Boarding (food/shelter) - Per day plus tax	\$10.00
<b>Chicken Permit Application - ONE TIME FEE</b>	\$50.00
<b>ADMINISTRATIVE FINE FEE SCHEDULE</b>	
General Parking Violation	\$20.00 to \$30.00
Handicapped Parking	\$25.00 to \$75.00
<b>Miscellaneous</b>	
Accident Reports - State Form	\$2.00
Background Check	\$50.00
Copy of Incident Reports - per page/100 pages or less \$ .25/page. 100 or more assessed to actual cost of materials and staff time.	Refer to description at left
Print-out of driving record/registration check - per request	\$5.00
Police Reserves - School District #300 events - per hour/per person	\$17.50
Fingerprinting	\$55.00
Vehicle Towing Fee	\$225.00
Vehicle Impoundment Fee - per day	\$15.00 to \$20.00
Yearly Permit to Acquire Firearms/Permit to Carry - per year	No Charge
NSF/Account Closed Checks - service fee	\$30.00
DVD Only	\$10.00
Transcription Fee	\$42.00
BWC - \$19.00 per video/\$1.00 per minute + actual cost of staff time	

**CITY OF LA CRESCENT - FEE SCHEDULE 2026**

**SOLID WASTE**

<b>SOLID WASTE</b>	<b>2026</b>
Price Per Bag	3.00 to \$3.80
Recycling	\$3.50 per month to \$3.62 per month

**CITY OF LA CRESCENT - FEE SCHEDULE 2026**

**ZONING**

<b>ZONING</b>	<b>2026</b>
Abatement – per incident	\$ 40.00 administrative fee plus abatement charges
Conditional use permit – per each individual request	<del>\$300.00</del> to \$400.00
District zoning changes – per each individual request	<del>\$300.00</del> to \$400.00
<u>Erosion control:</u> Reinspection fee	\$50.00
<u>Surety deposit</u> (to be returned upon completion of erosion control and building permit final inspection minus any violations):	
New residential/commercial construction	\$500.00
Additions/garages	\$100.00
Land alterations	\$250.00
Building demolition	\$250.00
<i>NOTE: DECKS AND ADDITIONS BUILT ON POSTS FOR THE FOUNDATION ARE EXCLUDED FROM SURETY DEPOSIT</i>	
Excavation permits	\$ 30.00 plus \$1.00 per sq/lin. Foot
Fence permit – Non-Profits exempt from fee	<del>\$25.00</del> to \$30.00
Grading permit	¼ acre or less - \$50.00 ¼ acre to 1 acre - \$250.00 over 1 acre - \$500.00  IF REVIEWED BY CITY ENGINEER – APPLICANT WILL PAY FOR THE FULL COST OF ALL ENGINEERING SERVICES INSTEAD OF ABOVE RATE
Home Occupation – Per Each Individual Request	<del>\$300.00</del> to \$400.00
Interim Conditional Use Permit – Each Individual Request	<del>\$300.00</del> to \$400.00

**CITY OF LA CRESCENT - FEE SCHEDULE 2026**

Platting Preliminary plat **Developer is to pay all other related expenses for the platting process. ***All fees pending must be paid in full before proceeding with the final plat. Final plat	<del>\$ 250.00</del> to \$300.00 plus \$50.00 per lot  <del>\$ 150.00</del> to \$200.00
Sign permit - per sign 'Non-Profits exempt from fee'	\$50.00
Variance fee - per each individual request	<del>\$300.00</del> to \$400.00

ADOPTED: December 15, 2025

SIGNED:

\_\_\_\_\_

Mayor

ATTEST:

\_\_\_\_\_

City Administrator

**SUMMARY OF ORDINANCE NO. 595**

**AN ORDINANCE FOR THE CITY OF LA CRESCENT, AMENDING THE MASTER  
FEE SCHEDULE**

The City Council of the City of La Crescent, Houston County, Minnesota, hereby ordains:

\*\*\*\*\*

The full text of Ordinance No. 595

marked "OFFICIAL COPY" is on file in the Office of the City Administrator, City Hall, La Crescent, Minnesota 55947, along with a reference draft available and open for inspection to enable a convenient means to ascertain where in the voluminous enactments and in the voluminous regulations enacted/amended hereby are found.

\*\*\*\*\*

Passed and enacted this 15th day of December, 2025.

APPROVED:  
Mikel Poellinger, Mayor

ATTEST:  
Bill Waller, City Administrator

#3.2



TO: Honorable Mayor and City Council Members  
FROM: Tyler Benish, Public Works Director *TyB*  
DATE: December 11, 2025  
RE: 2026 Professional Service Agreements/Contract Renewals

The City has the following professional service agreements/contracts:

1. Engineering – WHKS
2. Legal – Wieser Law Office
3. Sustainability Coordinator – Jason Ludwigson/ ECO Thrive, LLC
4. Community Development Director – Larry Kirch/Prologue Planning Group, LLC

We would suggest that the City Council accept the 2026 fee schedules for WHKS and Wieser Law Office, copies of which are included.

We would suggest that the City Council approve the contracts for 2026 with Larry Kirch/Prologue Planning Group LLC a copy of which are included. We suggest the City Council approve the contract with Jason Ludwigson/Eco Thrive LLC a copy of the contract is included. The agreements with Mr. Ludwigson and Mr. Kirch reflect a 6% increase from their 2024 rate of pay.

**WHKS & Co. 2026 Fee Schedule – City of La Crescent, MN****WHKS Schedule of Hourly Billing Rates – Effective January 1, 2026**

Classification	Hourly Rate
Principal	\$260
Project Manager	\$186
Project Engineer	\$165
Land Surveyor	\$174
Design Engineer	\$151
*Engineering Technician IV	\$138
*Engineering Technician III	\$128
*Engineering Technician II	\$112
*Engineering Technician I	\$91
*Clerical	\$97

Reimbursable expenses include mileage at the current IRS mileage rate; actual cost of reproduction and printing; and actual out-of-pocket expenses such as field supplies, cost of recording documents, permit fees, etc.

\*NOTE: Time and a half pay applies for overtime, if applicable.

**Thirteenth Addendum to June 2011 Agreement**

**Wieser Law Office, P.C.  
2026 Fee Schedule for City of La Crescent**

General Counsel Work	\$211.50
Prosecution Work	\$196.25
Legal Assistant Time	\$ 75.00

All other terms of the June 2011 contract will remain in full force and effect.

Approved by City of La Crescent on December \_\_\_\_\_, 2025.

By: \_\_\_\_\_  
Bill Waller, City Administrator

Approved by Wieser Law Office, P.C. on December \_\_\_\_\_, 2025.

By: \_\_\_\_\_  
Al Wieser, III

## **Contract for Professional Services**

THIS CONTRACT is made and entered into on the 1st day of January, 2026, by and between EcoThrive, LLC (hereinafter "Contractor") and the City of La Crescent, a Minnesota municipal corporation in the State of Minnesota (hereinafter "City"); to define the terms by which Contractor shall provide sustainability coordinating services to the City.

WHEREAS, the City is desirous of entering into a contract for sustainability services within the City;

WHEREAS, the Contractor is desirous of entering into a contract with the City with respect to such services;

NOW, THEREFORE, it is mutually agreed between the parties as follows:

I. Term. This Contract will commence on January 1, 2026, and will terminate on December 31, 2026, with the option to extend for one additional year with written agreement of both parties.

The agreement may be terminated earlier in its term upon thirty (30) days written notice by Contractor to the City or by the City to Contractor for any reason.

II. Agreement Scope and Purpose. The City hereby retains Contractor to perform to its benefit the services described in paragraph II, effectively accomplishing:

- A. Execute stormwater public education and outreach campaign, including Adopt-A-Drain and La Crosse Urban Stormwater Group, manage MS4 stormwater permit, and represent La Crescent on the Win Lac planning work group.
- B. Plans, develops, manages and tracks new and existing Solar Projects;
- C. Grant Writing and Grant Administration
- D. Identifying potential Federal, State, and Private Funding Sources;
- E. Serve as the City's Representative on the Committee on Transit and Active Transportation (CTAT);
- F. Administer the Green Step and Gold Leaf Program;
- G. Administer the Carbon Reduction Program;
- H. Organize and participate in the Annual Arbor Day Celebration and Activities;
- I. Review/Evaluate/Make Recommendations Regarding City Waste Reduction Program, including exploring opportunities to expand organics collection;
- J. Expansion of Green Initiatives to Local Business, including partnering with the La Crescent Chamber of Commerce;

- K. Coordinate efforts to eradicate invasive species in City's natural spaces as identified in the MN Department of Agriculture Noxious Weed List;
- L. Beekeeping Ordinance and permit management; monitor permit locations and recommend enforcement, review and present permits to the City Council for approval.
- M. Monitor compliance of the Electric Vehicle Ordinance and expand the installation of electric charging stations as a means to foster sustainable community development;
- N. Development, coordination and implementation of the Landscape Partnership Program;
- O. Draft ordinances with the assistance and advice of the City Attorney or their designee aligned with the Green Step or Gold Leaf benchmarks;
- P. Build and expand relationships with MN Land Trust, Houston County, MPCA, Mn Commerce, MnDOT, MN Department of Agriculture, Xcel Energy, MN Tree Steward Program, University of Minnesota and other partnering agencies or companies;
- Q. Serve as City's representative to the Bluffland Coalition. Coordinate meetings with property owners as necessary to develop components of the Bluffland's Plan;
- R. Plant, design, and maintain native planting projects within the city, including development and maintenance of rain gardens.
- S. Coordination of Safe Routes to School and Active Transportation plan partnerships with MnDOT, Houston County DOT, City Schools, and other agencies.
- T. Oversee the Tree Steward Volunteer Program
- U. Assist with plant pest management, tree species selection, tree purchases, public tree inspections, reforestation projects, tree maintenance activities, and community education
- V. Lead the Active Transportation Committee and the Sustainability and Natural Resources Committee

III. Services to be Provided by Contractor. The contractor agrees to provide expertise to the city. Services, and associated materials, will be provided in order to facilitate and support the accomplishment of the City's undertakings to the ends described in the preceding paragraph. Contractor shall be made available toward efforts in the following specific arenas of the City's needs and operations:

- A. Coordinate the development of the City's Sustainability and Resilience Plan;
- B. Recommend Energy Efficiency Improvements at City Owned Buildings and Facilities;
- C. Complete Best Management Practices Identified in the Green Step Cities Program and Gold Leaf Challenge Program;

D. Prepare Agenda and Meeting Minutes for Active Transportation and Sustainability and Natural Resources Meetings;

E. Coordinate and Host Sustainability Forums;

F. Update and Maintain Green Step/Sustainability Section on City's Website;

G. Update the City Council as requested on progress made on services provided by Contractor

#### IV. Obligations of the City.

A. The City shall pay Contractor the sum of \$41.89 per hour, not to exceed twenty-eight (28) hours per week. The Contractor shall invoice the City monthly for services rendered. The City shall also reimburse Contractor for mileage for travel to and from meetings assigned by the City. The mileage will be reimbursed at Internal Revenue Service approved rates.

B. Materials, conferences, meetings and the like shall be paid for on a unit basis agreed to by the City in writing prior to the provision of the materials.

C. The City shall be responsible to provide payment to Contractor within thirty (30) days of the submission of each invoice provided by Contractor.

D. The City shall pay the Contractor the sum of reimbursable hours of the Contractor that is paid to the City for grant related administration and activities within 30 days of receipt of the reimbursement. Hours that are reimbursable by grant may exceed the limit set in Sec. IV. Sub A.

#### V. Obligations of Contractor.

A. Nothing contained in this agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Contractor shall at all times remain an independent Contractor with respect to the services to be performed under this contract. Any and all employees of Contractor or other persons engaged in the performance of any work or services required by Contractor under this Contract shall be considered employees or sub-contractors of the Contractor only and not of the City; and any and all claims that might arise, including Worker's Compensation claims under the Worker's Compensation Act of the State of Minnesota or any other state, on behalf of said employees or other persons while so engaged in any of the work or services provided to be rendered herein, shall be the sole obligation and responsibility of the Contractor.

B. Unless otherwise approved by the City, Contractor has no authority or right, express or implied, to assume or create any obligation or responsibility on behalf of the City or to bind the

City in any manner. The contractor will not represent the contrary, either expressly or implicitly, to anyone.

C. City and Contractor hereby acknowledge and agree that Contractor shall perform the services hereunder as an independent Contractor and not as an employee of City. The contractor agrees that he will file his own tax returns on the basis of his status as an independent contractor for the reporting of all income, social security, employment and other taxes due and owing on the consideration received by him under this agreement, and that he is responsible for the payment of such taxes.

D. Contractor shall not be entitled to benefits specifically associated with employment status, such as medical and dental insurance, workers' compensation, unemployment compensation, paid vacations, paid holidays or other available retirement plans.

VII. Indemnification. To the fullest extent permitted by law, the Contractor agrees to defend, indemnify and hold harmless the city, and its employees, officials, volunteers and agents from and against all claims, actions, damages, losses and expenses, including reasonable attorney fees, arising out of the Contractor's gross negligence or the Contractor's material breach of this Agreement. The Contractor's indemnification obligation shall apply to the Contractor's subcontractor(s), or anyone directly or indirectly employed or hired by the Contractor, or anyone for whose acts the Contractor may be liable. The Contractor agrees this indemnity obligation shall survive the completion or termination of this Agreement. Contractors' total liability hereunder is limited to the amount paid to Contractor during the preceding twelve (12) month period.

VIII. Dispute Resolution. The Parties shall cooperate and use their best efforts to ensure that the various provisions of the Agreement are fulfilled. The Parties agree to act in good faith to undertake resolution of disputes, in an equitable and timely manner and in accordance with the provisions of this agreement. If disputes cannot be resolved informally by the Parties, the following procedures shall be used:

A. Whenever there is a failure between the Parties to resolve a dispute on their own, the Parties shall first attempt to mediate the dispute. The parties shall agree upon a mediator, or if they cannot agree, shall obtain a list of court-approved mediators from the Houston County District Court Administrator and select a mediator by alternately striking names until one remains. The City shall strike the first name followed by the Contractor and shall continue in that order until one name remains.

B. If the dispute is not resolved within thirty (30) days after the end of mediation proceedings, the Parties may litigate the matter.

IX. General Provisions

A. Entire Agreement. This Agreement supersedes any prior or contemporaneous representations or agreements, whether written or oral, between the Parties and contains the entire agreement.

B. Assignment. The Contractor may not assign this Agreement to any other person unless written consent is obtained from the City.

C. Amendments. Any modification or amendment to this Agreement shall require a written agreement signed by both Parties.

D. Nondiscrimination. In the hiring of employees to perform work under this Agreement, the Contractor shall not discriminate against any person by reason of any characteristic protected by state or federal law.

E. Force Majeure. Except for payment of sums due, neither party shall be liable to the other or deemed in default under this Agreement, if and to the extent that such party's performance is prevented by reason of Force Majeure, as determined by the City.

F. Notices. All notices and other communications under this Agreement must be in writing and must be given by registered or certified mail, postage prepaid, or delivered by hand at the addresses set forth below:

To City:                      City Administrator  
   City of La Crescent  
   315 Main Street  
   La Crescent, MN 55947

With Copy To: Al Wieser, III  
   33 South Walnut Street, Suite 200  
   Wieser Law Office, P.C.  
   La Crescent, MN 55947

To Contractor:           La Crescent, MN 55947  
  
                                  EcoThrive, LLC  
                                  Attn: Jason Ludwigson  
  
                                  175 Eagles Bluff Road  
  
                                  La Crescent, MN 55947

G. Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota. All proceedings related to this Agreement shall be venued in the County of Houston, State of Minnesota.

H. Waivers. The waiver by either party of any breach or failure to comply with any provision of this Agreement by the other party shall not be construed as or constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.

I. Ownership of Documents. All reports, plans, specifications, data, maps, and other documents produced by the Contractor in the performance of services under this Agreement shall be the property of the city.

J. Government Data. The Contractor agrees to maintain all data received from the City in the same manner as the city as required under the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13.

K. Counterparts. This Agreement may be signed in counterparts, each of which shall be deemed an original, and which taken together shall be deemed to be one and the same document.

L. Savings Clause. If any court finds any portion of this Agreement to be contrary to law, invalid, or unenforceable, the remainder of the Agreement will remain in full force and effect.

X. Construction of Agreement. This Agreement is to be performed and construed under Minnesota law, and supersedes any and all prior agreements and contains the entire agreement of the parties.

SIGNATURES ON FOLLOWING PAGE

## Contract for Professional Services

THIS CONTRACT is made and entered into this 1<sup>st</sup> day of January, 2026, by and between Prologue Planning Group, LLC (hereinafter "Contractor") and the City of La Crescent, a Minnesota municipal corporation in the State of Minnesota (hereinafter "City"); to define the terms by which Contractor shall provide community and economic development services to the City.

WHEREAS, the City is desirous of entering into a contract for community and economic development services within the City;

WHEREAS, the Contractor is desirous of entering into a contract with the City with respect to such services;

NOW, THEREFORE, it is mutually agreed between the parties as follows:

- I. Term. The Contract will commence on January 1, 2026, and will terminate on December 31, 2026, with the option to extend for one additional year with written agreement of both parties.

The agreement may be terminated earlier in its term upon thirty (30) days written notice by Contractor to the City or by the City to Contractor for any reason.

- II. Agreement Scope and Purpose. The City hereby retains Contractor to perform to its benefit the services described in paragraph III, effectively accomplishing:

- A. Senior Housing Development;
- B. Park and Bike Trail Development;
- C. Grant Writing and Grant Administration;
- D. Federal, State and Private Funding Sources;
- E. Revitalization of neighborhoods and increase residential development opportunities;
- F. Attraction of businesses that choose to locate in the City;
- G. Retention of businesses within the City;
- H. The expansion of business opportunities for all entrepreneurs; and
- I. Assistance to the City's Planning Commission.

- III. Services to be Provided by Contractor. Contractor agrees to provide expertise to the City. Services, and associated materials, will be provided in order to facilitate and support the accomplishment of the City's undertakings to the ends described in the preceding paragraph. Contractor shall be made available toward efforts in the following specific arenas of the City's needs and operations:

- A. Drafting the City's Economic Development Work Plan;

- B. Accessing of grantor funding for the City's economic development programming
- C. Planning, facilitating, and/or directly conducting the City's community and business development projects. These efforts shall include (but are not limited to), the following:
  - i. developing relationships and partnerships to enhance the City's goals
  - ii. preparing economic development guidelines
  - iii. promoting the use of local assets to support and promote value-added processes and unique based businesses
- D. Assisting with local surveys related to business and industry, community, and land and buildings;
- E. Assisting with the City's economic development marketing efforts;
- F. Coordinating and hosting economic development forums;
- G. Grant writing and administration;
- H. Works with Development Commission. Attends and presents at Development Commission Meetings; and
- I. Assists City Building Official by serving as staff to the Planning Commission. Prepares and distributes public notices, meeting agendas, public correspondences, and minutes. Attends Planning Commission meetings. Works in conjunction with the City's Sustainability Coordinator to complete these responsibilities.

IV. Obligations of the City.

- A. The City shall pay Contractor the sum of \$47.69 per hour, not to exceed sixteen (10) hours per week. The Contractor shall invoice the City monthly for services rendered. The City shall also reimburse Contractor for mileage for travel to and from meetings assigned by the City. The mileage will be reimbursed at Internal Revenue Service approved rates.
- B. Materials, conferences, meetings and the like shall be paid for on a unit basis agreed to by the City in writing prior to the provision of the materials.
- C. The City shall be responsible to provide payment to Contractor within thirty (30) days of the submission of each invoice provided by Contractor.

V. Obligations of Contractor.

- A. Nothing contained in this agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Contractor shall at all times remain an independent Contractor with respect to the services to be performed under this contract. Any and all employees of Contractor or other persons engaged in the performance of any work or services required by Contractor under this Contract shall be considered employees or sub-contractors of the Contractor only and not of the City; and any and all claims that might arise, including Worker's Compensation claims under the

Worker's Compensation Act of the State of Minnesota or any other state, on behalf of said employees or other persons while so engaged in any of the work or services provided to be rendered herein, shall be the sole obligation and responsibility of the Contractor.

- B. Unless otherwise approved by the City, Contractor has no authority or right, express or implied, to assume or create any obligation or responsibility on behalf of the City or to bind the City in any manner. Contractor will not represent the contrary, either expressly or implicitly, to anyone.
- C. City and Contractor hereby acknowledge and agree that Contractor shall perform the services hereunder as an independent Contractor and not as an employee of City. Contractor agrees that they will file their own tax returns on the basis of their status as an independent contractor for the reporting of all income, social security, employment and other taxes due and owing on the consideration received by them under this agreement, and that they are responsible for the payment of such taxes.
- D. Contractor shall not be entitled to benefits specifically associated with employment status, such as medical and dental insurance, workers' compensation, unemployment compensation, paid vacations, paid holidays or other available retirement plans.

VI. Indemnification. To the fullest extent permitted by law, the Contractor agrees to defend, indemnify and hold harmless the City, and its employees, officials, volunteers and agents from and against all claims, actions, damages, losses and expenses, including attorney fees, arising out of the Contractor's negligence or the Contractor's performance or failure to perform its obligations under this Agreement. The Contractor's indemnification obligation shall apply to the Contractor's subcontractor(s), or anyone directly or indirectly employed or hired by the Contractor, or anyone for whose acts the Contractor may be liable. The Contractor agrees this indemnity obligation shall survive the completion or termination of this Agreement.

VIII. Dispute Resolution. The Parties shall cooperate and use their best efforts to ensure that the various provisions of the Agreement are fulfilled. The Parties agree to act in good faith to undertake resolution of disputes, in an equitable and timely manner and in accordance with the provisions of is agreement. If disputes cannot be resolved informally by the Parties, the following procedures shall be used:

- A. Whenever there is a failure between the Parties to resolve a dispute on their own, the Parties shall first attempt to mediate the dispute. The parties shall agree upon a mediator, or if they cannot agree, shall obtain a list of court-approved mediators from the Houston County District Court Administrator and select a mediator by alternately striking names until one remains. The City shall strike the first name followed by the Contractor, and shall continue in that order until one name remains.
- B. If the dispute is not resolved within thirty (30) days after the end of mediation proceedings, the Parties may litigate the matter.

IX. General Provisions

- A. Entire Agreement. This Agreement supersedes any prior or contemporaneous representations or agreements, whether written or oral, between the Parties and contains the entire agreement.
- B. Assignment. The Contractor may not assign this Agreement to any other person unless written consent is obtained from the City.
- C. Amendments. Any modification or amendment to this Agreement shall require a written agreement signed by both Parties.
- D. Nondiscrimination. In the hiring of employees to perform work under this Agreement, the Contractor shall not discriminate against any person by reason of any characteristic protected by state or federal law.
- E. Force Majeure. Except for payment of sums due, neither party shall be liable to the other or deemed in default under this Agreement, if and to the extent that such party's performance is prevented by reason of Force Majeure, as determined by the City.
- F. Notices. All notices and other communications under this Agreement must be in writing and must be given by registered or certified mail, postage prepaid, or delivered by hand at the addresses set forth below:

Notice to City:	City of La Crescent Attn: City Administrator 315 Main Street La Crescent, MN 55947	with Copy to: Wieser Law Office, PC Attn: Al Wieser, III 33 S. Walnut St, # 200 La Crescent, MN 55947
-----------------	---	---

Notice to Contractor: Prologue Planning Group, LLC  
Attn: Larry Kirch  
3513 N Carhill Ave  
Scottsdale, AZ 85251-5723

- G. Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota. All proceedings related to this Agreement shall be venued in the County of Houston, State of Minnesota.
- H. Waivers. The waiver by either party of any breach or failure to comply with any provision of this Agreement by the other party shall not be construed as, or constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.
- I. Ownership of Documents. All reports, plans, specifications, data, maps, and other documents produced by the Contractor in the performance of services under this Agreement shall be the property of the City.

- J. Government Data. The Contractor agrees to maintain all data received from the City in the same manner as the City as required under the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13.
- K. Counterparts. This Agreement may be signed in counterparts, each of which shall be deemed an original, and which taken together shall be deemed to be one and the same document.
- L. Savings Clause. If any court finds any portion of this Agreement to be contrary to law, invalid, or unenforceable, the remainder of the Agreement will remain in full force and effect.
- X. Construction of Agreement. This Agreement is to be performed and construed under Minnesota law, and supersedes any and all prior agreements and contains the entire agreement of the parties.

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**CITY OF LA CRESCENT**

**CONTRACTOR**

By: \_\_\_\_\_  
Mikel Poellinger, Mayor

By: \_\_\_\_\_  
Prologue Planning Group, LLC  
By: Larry Kirch

By: \_\_\_\_\_  
Bill Waller, City Administrator

# 3.3



To: Honorable Mayor and City Council Members  
From: Kara Tarrence, Finance Director *KT*  
Date: December 10, 2025  
Re: 2026 Morris Electronics Contract

Attached for City Council review is the 2026 IT contract renewal with Morris Electronics to provide services effective January 1, 2026 through December 31, 2026 along with an Addendum. Morris Electronics continues to meet the City's IT needs. Public Works Director, Tyler Benish, and myself have reviewed the contract along with City Attorney Wieser.

It is our recommendation that the City Council approve the contract including the Addendum with Morris Electronics



## 2026 Network Support Contract

This agreement is made effective as of January 1, 2026, through December 31, 2026 by and between the City of La Crescent, 315 Main Street, La Crescent, MN 55947 and Morris Electronics, Morris MN 56267.

In this agreement, the party who is contracting to receive services shall be referred to as "the City" and the party who will be providing the services shall be referred to as "Morris Electronics".

Morris Electronics has a background in design, installation, and on-going support of network systems and is willing to provide services to the City based on this background.

The City desires to have services provided by Morris Electronics.

Therefore, the parties agree as follows:

### **1. Description of services.**

Morris Electronics, will assist in maintaining the City's computer networks. Connectivity to other networks is also provided under this contract. Below is a list but not limited to types of possible services:

- Address server and workstation issues
- Maintain and monitor antivirus software
- Maintain E-mail software
- Assist with developing a strategic technology plan
- Troubleshoot areas around technology
- Maintain and provide a network schematic

### **2. Payment.**

The City will pay a yearly total of \$31,291.20 to Morris Electronics for the services described above. Morris Electronics will provide the equivalent of 12 on-site visits and 52 weeks of remote support. The amount above includes mileage charges. This will assume that the IT technician doing the onsite visits is Chuck Freeman (due to proximity). Other technicians will help with the remote service. This assumes that Chuck will be able to do the onsite visit in one day. If, for some unforeseen reason, Chuck cannot do the onsite visits for the entire year, this contract will be voided and a new contract will need to be

implemented. Remote work will be available during normal business hours (8:00AM to 4:00PM Monday through Friday). This will include normal day-to-day issues that occur. Any special projects or labor-intensive issues (taking over 2 hours of technician time) will need to be done on a special project day/time. These would be billed separately at \$125 per hour, mileage charge and travel time, if necessary. This also includes the \$1,331.20 payment for Remote Support from 4:00PM to 8:00AM Monday through Friday, Saturday and Sunday. If support is needed the after-hours rate with the signed contract will be \$125 per hour and response time will be 60 minutes or less.

**3. Expense reimbursement.**

Morris Electronics shall be entitled to reimbursement from the City for meal expenses, but not to exceed the amount set in the City Personnel Policy.

**4. Term/termination.**

This agreement shall terminate automatically on December 31, 2026, and no notice to either party is required.

**5. Relationship to Parties.**

It is understood by the parties that Morris Electronics is an independent contractor with respect to the City, and not an employee of the City. The City will not provide fringe benefits, including health insurance benefits, paid vacation, and or any other employee benefit, for the benefit of Morris Electronics.

The contractor should provide proof of their worker's compensation insurance coverage as required by the Minnesota Statute 176.181 Subd.2. This information will include the name of the insurance company, policy number and dates of coverage.

**6. Injuries.**

Morris Electronics acknowledges Morris Electronics obligation to obtain appropriate insurance coverage for the benefit of Morris Electronics (and Morris Electronics employees, if any). Morris Electronics waives any rights to recovery from the City for any injuries that Morris Electronics (and/or Morris Electronics employees) may sustain while performing services under this agreement and that are a result of the negligence of Morris Electronics or Morris Electronics employees. The Contractor further agrees, in order to protect the City under the indemnity contract provision set forth above, it will at all times during the term of the Contract have and keep in force a general liability insurance policy with the minimum amount of Five Hundred Thousand Dollars (\$500,000) for both bodily injury or property damage to any one person and One Million Dollars (\$1,000,000) for total injuries or damages arising from one occurrence. The City must be named as additional insured and shall be sent a current certificate of insurance on an annual basis. Morris Electronics must also maintain worker's compensation insurance per Minnesota statutory requirements. If applicable, Morris Electronics must also maintain professional liability insurance with a minimum aggregate amount of \$1,000,000.

**7. Indemnification.**

Morris Electronics agrees to indemnify and hold the City harmless from all claims, losses, expenses, fees, including attorney fees, cost, and all judgments that may be asserted against the City that result from the acts or omissions of Morris Electronics, Morris Electronics employees, if any, and Morris Electronics agents.

**8. Entire Agreement.**

This Agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreements whether oral or written. This agreement supersedes any prior written or oral agreements between parties.

**9. Amendment.**

This agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

**10. Severability.**

If any provision of this agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this agreement is invalid or unenforceable, but that by limiting such provisions it would be valid or enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

**11. Waiver of Contractual Right.**

The failure of either party to enforce any provision of this agreement shall not be construed as a waiver or limitation of the party's right to subsequently enforce and compel strict compliance with every provision of this agreement.

**12. Applicable Law.**

This agreement shall be governed by the laws of the State of Minnesota.

IN WITNESS WHEREOF, The City of La Crescent and Morris Electronics have executed this Contract as of the day and year first written above:

Morris Electronics, having signed this contract and the City of La Crescent having duly approved this Contract on \_\_\_\_\_, and pursuant to such approval and the proper City officials having signed this Contract, the parties hereto agree to be bound by the provisions herein set forth. Minn. Stat. 256M.90

CITY OF LA CRESCENT

MORRIS ELECTRONICS

BY: \_\_\_\_\_

BY: \_\_\_\_\_

DATED: \_\_\_\_\_

DATED: \_\_\_\_\_

## **Addendum to Network Support Contract**

This Addendum is a continuation of the Network Support Contract dated \_\_\_\_\_, between the City of La Crescent (“City”) and Morris Electronics (“Morris Electronics”) is hereby stated to include the following:

**Dispute Resolution:** The Parties shall cooperate and use their best efforts to ensure that the various provisions of the Agreement are fulfilled. The Parties agree to act in good faith to undertake resolution of disputes, in an equitable and timely manner and in accordance with the provisions of this agreement. If disputes cannot be resolved informally by the Parties, the following procedures shall be used:

Whenever there is a failure between the Parties to resolve a dispute on their own, the Parties shall first attempt to mediate the dispute. The parties shall agree upon a mediator, or if they cannot agree, shall obtain a list of court-approved mediators from the Houston County District Court Administrator and select a mediator by alternately striking names until one remains. The City shall strike the first name followed by Morris Electronics and shall continue in that order until one name remains.

If the dispute is not resolved within thirty (30) days after the end of mediation proceedings, the parties may litigate the matter.

**Assignment.** Morris Electronics may not assign this Agreement to any other person unless written consent is obtained from the City.

**Nondiscrimination.** In the hiring of employees to perform work under this Agreement, Morris Electronics shall not discriminate against any person by reason of any characteristic protected by state or federal law.

**Notices.** All notices and other communications under this Agreement must be in writing and must be given by registered or certified mail, postage prepaid, or delivered by hand at the addresses set forth below:

Notice to City:           City of La Crescent  
                                  Attn: City Administrator  
                                  315 Main Street  
                                  La Crescent, MN 55947

With a copy to:         Wieser Law Office, P.C.  
                                  Attn: Al “Skip” Wieser, III  
                                  33 South Walnut Street, Suite 200  
                                  La Crescent, MN 55947

Notice to Morris Electronics: Morris Electronics Electronics  
Attn: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Government Data. Morris Electronics agrees to abide by the applicable provisions of the Minnesota Government Data Practice Act, Minnesota Statutes, Chapter 13, HIPAA requirements, and all other applicable state or federal rules, regulations, or orders pertaining to privacy or confidentiality. Morris Electronics understands that all of the data created, collected, received, stored, used, maintained, or disseminated by Morris Electronics in performing those functions that the City would perform is subject to the requirements of Chapter 13 and Morris Electronics must comply with those requirements as if it were a government entity. This does not create a duty on the part of Morris Electronics to provide the public with access to public data if the public data is available from the City, except as required by the terms of this Agreement.

Counterparts. This Agreement may be signed in counterparts, each of which shall be deemed an original, and which taken together shall be deemed to be one and the same document.

Savings Clause. If any court finds any portion of this Agreement to be contrary to law, invalid, or unenforceable, the remainder of the Agreement will remain in full force and effect.

Force Majeure. Except for payment of sums due, neither party shall be liable to the other or deemed in default under this Agreement, if and to the extent that such party's performance is prevented by reason of Force Majeure, as determined by the City.

Ownership of Documents. All reports, plans, specifications, data, maps, and other documents produced by the Morris Electronics in the performance of services under this Agreement shall be the property of the City.

*Signatures on Following Pages*

**City of La Crescent**

Date: \_\_\_\_\_

\_\_\_\_\_  
By: Mikel Poellinger  
Its: Mayor

Date: \_\_\_\_\_

\_\_\_\_\_  
By: Bill Waller  
Its: City Administrator

**Morris Electronics Electronics**

Date: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

#3.4



TO: Honorable Mayor and City Council Members  
FROM: Tyler Benish, Public Works Director *TyB*  
DATE: December 11th, 2025  
RE: Authorize capital expenditure- online software

The City of La Crescent has engaged Civic Plus to provide online solutions for the City's website, building permits, zoning compliance, agenda management, and pool/park sign up and management.

The City's website will need to be ADA compliant by April 26, 2027, Civic Plus maintains several municipalities' websites in Minnesota and will bring our website into compliance upon implementation. The new website will allow departments to update their section of the website with the most relevant and updated information and events.

The Building and Zoning Department software would streamline the permitting, inspections, code enforcement process as well as utilize fire and life safety inspection software.

The Agenda Management system will create a streamlined internal process as well as reduce staff time to create agendas and minutes.

The Park and Rec commission has previously recommended the city integrate online sign up for pool passes, swimming lesson sign up and park reservations. The software would allow residents to view shelter schedules, activities and pay online.

The City of La Crescent currently uses Civic Plus for our social media achieving.

The implementation and first year cost is \$47,168. The implementation will include staff training, branding and layout design. The second-year cost is \$40,916. The 2026 budget had funds for the initial expenditure and the 2027 budget will include funds for this expense.

We would suggest the City Council approve the expenditure with Civic Plus for \$47,168; with implementation starting in early 2026.

#3.5



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator *Bill*  
DATE: December 10, 2025  
RE: Call for Special City Council Meeting

We are suggesting that the City Council call for a special City Council meeting on Monday, December 22, 2025 at 5:00 pm, at the La Crescent Community Building. The purpose of the meeting will be to review and approve the City's 2024 audit. Representatives from Smith Schafer, the City's auditing firm, will be in attendance at the meeting to review the audit with the City Council.

#3.6



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator *Bill*  
DATE: December 10, 2025  
RE: Personnel Committee Recommendation

The Personnel Committee has the following recommendation for consideration by the City Council:

1. That the City Council approve a change in my retirement date. My original retirement date was January 31, 2026, and my new retirement date would be February 28, 2026. The new retirement date better aligns with the City's schedule to fill the position, and it also allows me additional time to work on the City's upcoming 2026 public improvement bond issue.

#3.7



TO: Honorable Mayor and City Council Members  
FROM: Tyler Benish, Public Works Director *Ty B*  
DATE: December 11<sup>th</sup>, 2025  
RE: Development Agreement extension request

The City of La Crescent has received a request for an extension to the development agreement timelines from the developer at 270 Strupp Ave. The request is included.

The City of La Crescent has had verbal communication with the developer at 350 Strupp Ave.; they will be submitting a request prior to Monday's City Council meeting.

The City Attorney will be in attendance to review with the City Council.

December 10, 2025

City Administrator  
City of La Crescent  
315 Main Street  
La Crescent, MN 55947

With copy to:  
Attorney Al Wieser, III  
Wieser Law Office, P.C.  
33 South Walnut Street, Suite 200  
La Crescent, MN 55947

**Re: Request for Extension – Development Agreement for 270 Strupp Avenue**

City Administrator and Members of the City Council:

I write on behalf of MNRE 270 Strupp Ave LLC (the “Developer”) with respect to the Development Agreement for the property located at 270 Strupp Avenue, La Crescent, Minnesota (the “Agreement”).

This letter serves as an update to the Developer’s current status of the requirements of the Agreement and a formal written request for an extension of time to satisfy certain Developer obligations set forth in Article 3 of the Agreement.

The Developer recognizes the City’s concerns communicated by Public Works Director Tyler Benish and appreciates the City’s continued coordination as the project progresses.

**I. Basis for the Extension Request**

Article 3.1 of the Agreement establishes deadlines for the Developer to submit and obtain approval for items including MN DOT review and approvals, drainage and grading plans, a development plan sufficient for building permit issuance, and street design/letter of credit requirements.

The Developer has been actively advancing each obligation and provides the following status update corresponding to Article 3 requirements:

**a. 3.1A – Minnesota Department of Transportation Review and Approval.**

The Developer has received MN DOT’s preliminary review and is currently awaiting final review of the MN DOT drainage permit. Preliminary review comments were forwarded to City staff on December 9, 2025.

**b. 3.1B – Drainage (Stormwater) Plan.**

Completed civil plans, including the stormwater/drainage plan, were submitted to the City on November 17, 2025. City officials advised that revisions to the finished floor elevation were required; those revisions have been incorporated and transmitted to the City.

**c. 3.1C – Grading Plan.**

The grading plan was included within the civil plan set submitted to the City on November 17, 2025.

**d. 3.1D – Development Plan / Development Improvements.**

An architectural progress set was submitted to the City on November 17, 2025. Architectural and structural plans remain in development. The Developer anticipates an updated review set by December 12, 2025, with a final permit-ready plan set expected no later than January 12, 2026.

**e. 3.1E – Streets / Street Design and Letter of Credit.**

Street reconstruction plans were included in the civil plan set submitted on November 17, 2025. The Developer is in the process of securing the irrevocable letter of credit required under Article 3.1.E, based on the current construction budget and engineer's cost estimate.

**II. Requested Extension**

Given the remaining regulatory review timeline and the need to finalize construction documents and the associated letter of credit, the Developer respectfully requests that the City Council grant an extension for completion of the outstanding Article 3 items identified above.

The Developer proposes a revised deadline of **January 14, 2026** for final submission/approval of:

- final MN DOT review and drainage permit approval (Article 3.1.A);
- final drainage and grading plan approvals (Articles 3.1.B and 3.1.C);
- a final development plan suitable for building permit issuance (Article 3.1.D); and
- submission of the irrevocable letter of credit tied to street reconstruction (Article 3.1.E).

**III. Commitment to Performance**

The Developer remains committed to full compliance with the Agreement and to delivering a high-quality project consistent with the City's standards and the conditions of the Waiver.

The requested extension reflects real-world sequencing of state permitting and final construction documentation, and is intended to ensure that the City receives complete, coordinated, and approvable materials.

Please place this request on the next available City Council agenda. The Developer and its project team are available to attend the meeting, answer questions, and provide any supplemental materials the Council may require.

Thank you for your consideration and continued cooperation.

Respectfully submitted,

Signed by:  
  
EBE47EB756564A4...

MNRE 270 Strupp Ave LLC  
Tate Kapple  
Sole Member

#3.8

# CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager



December 10, 2025

Honorable Mayor and City Council Members

City Administrator Bill Waller

**RE: Bluff Country Family Resources Request for 5K Event**

Dear Mayor and City Council Members,

On December 10, 2025, I received an initial request from Bluff Country Family Resources Executive Director Brittney Eyman seeking preliminary approval for a 5K run event in La Crescent.

The 5K event would be scheduled to take place on Saturday, April 25, 2026, at 10:00 AM in recognition of Sexual Assault Awareness Month. The primary objective of this event is to raise public awareness about sexual assault and highlight the services and support provided by Bluff Country Family Resources.

As with similar events in the past, the La Crescent Police Department will assist with providing an escort, traffic control, and security to ensure a safe and successful event.

I respectfully request that the La Crescent City Council grant approval for this event to proceed.

Thank you for your consideration. Please let me know if any additional information is needed.

Respectfully,

A handwritten signature in black ink, appearing to read "L. Ahlschlager".



# BLUFF COUNTRY FAMILY RESOURCES, INC.

*Safe Families, Healthy Communities.*

507-894-2676 | 114 Main St, Hokah, MN 55941 | [info@bcfrinc.org](mailto:info@bcfrinc.org)

**December 10, 2025**

Chief Luke Ahlschlager  
La Crescent Police Department  
315 Main St.  
La Crescent, MN 55947

Dear Chief Ahlchlager,

As we continue our mission to create a non-violent world that affirms the rights and dignity of all individuals, we are hoping to once again partner with the City of La Crescent to host a 5k walk/run on **April 25, 2026**, in honor of Sexual Assault Awareness Month.

We are seeking your approval to host this important event, which aims to raise awareness, offer support to survivors, and educate the community on these critical issues. We successfully held this same event in 2023 and 2025, and it was met with overwhelming community support, making a meaningful impact on those who attended. We would be thrilled to host this event in La Crescent, continuing our efforts to foster an environment of support, healing, and solidarity.

We kindly request your approval to host the 5k event on the specified date and would appreciate any guidance or assistance you may have regarding permits, safety measures, or coordination with local law enforcement. We are committed to working closely with you and the city to ensure the event is safe and beneficial to all involved.

Thank you for your time and consideration. We look forward to the opportunity to partner with you and the City of La Crescent again to make this event a success. Please don't hesitate to contact me if you need further information or have any questions.

Warm regards,

A handwritten signature in black ink that reads "Brittney Eyman".

Brittney Eyman  
Executive Director

#3.9



TO: Honorable Mayor and City Council

FROM: Angie Boettcher, City Clerk *Angie*

DATE: December 12, 2025

RE: 2026 License Renewals

The city has received the following 2026 license renewal applications:

La Crescent Tobacco – cigarette license

Minegar's Sports Hub – Off sale liquor, on-sale liquor, and Sunday liquor sales

The applications appear to be in order, and I would suggest that the City Council approve the applications for 2026.