

MINUTES, REGULAR MEETING  
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA  
DECEMBER 19, 2022

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of December was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, December 19th, 2022.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Cherryl Jostad, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present were City Attorney Skip Wieser, City Administrator Bill Waller, and Deputy City Clerk Angie Boettcher.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

**ITEM 1 – CONSENT AGENDA**

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – DECEMBER 12, 2022
- 1.2 BILLS PAYABLE THROUGH DECEMBER 16, 2022
- 1.3
- 1.4

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion.

Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson, as follows:

**A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.1 – OUTDOOR PERFORMANCE VENUE PROJECT**

Representatives from the La Crescent Lions Club and Spokesperson Ron Wilke were in attendance and reviewed with City Council information on the development of an outdoor performance venue in the City of La Crescent. It was recommended that in support of the project, City Council amend the 2023 general fund budget and authorize \$5,000 in funds to hire Dave Holstrom, EcoGreen Architects, to assist with preliminary planning and programming related to the project. Following discussion, Member Hutchinson made a motion, seconded by Member Williams as follows:

**MOTION TO SUPPORT THE DEVELOPMENT OF AN OUTDOOR PERFORMANCE VENUE AND AMEND THE 2023 GENERAL FUND BUDGET AND AUTHORIZE \$5,000 IN FUNDS TO HIRE DAVE HOLSTROM, ECOGREEN ARCHITECTS, TO ASSIST WITH PRELIMINARY PLANNING AND PROGRAMMING FOR THE DEVELOPMENT OF AN OUTDOOR PERFORMANCE VENUE IN THE CITY OF LA CRESCENT.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Member O’Donnell-Ebner abstained. The motion was declared duly carried by a 4-1 vote.

**ITEM 3.2 – AGENDA REQUEST – GENE GRANT**

City resident Gene Grant spoke to City Council regarding clarification of funding for the Wagon Wheel Bridge project and to request that future Annual Budget Levy public meetings be scheduled during a December City Council meeting to give residents more time to review their proposed property taxes.

**ITEM 3.3 – REVIEW 2022 STREET IMPROVEMENT PROJECT**

City Administrator Waller reviewed with City Council the closing out of the 2022 street improvement project. The contract completion date with Zenke, Inc. was September 15, 2022. The project was substantially completed on October 15, 2022. Because the project was not completed on time the City has the discretion to seek to recover \$6,658.14 in additional engineering fees that cover the period from September 15, 2022 – October 15, 2022, through the liquidated damages provision of the contract. Due to a shortage of workers, the contractor was not able to work on multiple sites which resulted in more working days within the contract time. It was suggested that the City Council not seek to enforce the liquidated damages provision of the contract based on the following:

- Zenke, Inc. is a local contractor that has completed many past improvement projects for the City, both on time and within budget.
- The project experienced delays due to supply chain issues, availability of materials, and the shortage of workers.

- The total actual costs for the project are approximately \$17,000 less than anticipated.
- This is a one-time waiver, with the understanding that each project is considered on its own merit.

Following discussion, Member Williams made a motion, seconded by Member O’Donnell-Ebner as follows:

**MOTION TO WAIVE THE ENFORCEMENT OF THE LIQUIDATED DAMAGES PROVISION OF THE 2022 STREET IMPROVEMENT PROJECT CONTRACT WITH ZENKE, INC. FOR ADDITIONAL ENGINEERING FEES IN THE AMOUNT OF \$6,658.14 THAT COVER THE PERIOD FROM SEPTEMBER 15, 2022 – OCTOBER 15, 2022 DUE TO THE STATED FINDINGS.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.4 – APPLEFEST MONUMENT**

Mayor Poellinger requested authorization from the City Council to work with Applefest Alumni Members to locate the Apple monument on the City-owned property on the southeast side of Walnut Street to recognize the 75<sup>th</sup> Anniversary of Applefest. Following discussion, Member Williams made a motion, seconded by Member Hutchinson as follows:

**MOTION TO AUTHORIZE THE PLACEMENT OF THE APPLE MONUMENT AT THE CITY-OWNED PROPERTY SOUTHEAST SIDE OF WALNUT STREET TO RECOGNIZE THE 75<sup>TH</sup> ANNIVERSARY OF APPLEFEST.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.5 – EMPLOYEE EVENT**

Mayor Poellinger requested authorization from the City Council to sponsor an employee event on Wednesday, January 11, 2023, from 5:00 pm to 7:00 pm at the Pine Creek Golf Course Clubhouse. The event would include members of City Staff and members of the various City Commissions, Committees, and Groups. Following discussion, Member O’Donnell-Ebner made a motion, seconded by Member Williams as follows:

**MOTION TO AUTHORIZE AN EMPLOYEE EVENT ON WEDNESDAY, JANUARY 11<sup>TH</sup>, 2023 FROM 5:00 PM TO 7:00 PM AT THE PINE CREEK GOLF COURSE CLUBHOUSE AND INCLUDE CITY STAFF, MEMBERS OF THE VARIOUS CITY COMMISSIONS, COMMITTEES, AND GROUPS.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.6 – DONATION RESOLUTIONS**

City Council reviewed two Resolutions regarding the acceptance of donations to the City for the month of December 2022. Following review and discussion, Member Hutchinson introduced the following Resolution and moved its passage and adoption as follows:

**RESOLUTION NO. 12-22-48**

**RESOLUTION ACCEPTING DONATIONS MADE TO THE CITY OF LA CRESCENT WIESER MEMORIAL PARK IMPROVEMENT PROJECT IN DECEMBER 2022**

WHEREAS, the City of La Crescent (“La Crescent”) is required by Minn. Stat. § 465.03 to accept donations by Resolution;

WHEREAS, the following donations were made to La Crescent in the month of December, 2022 to the Wieser Memorial Park Improvement Project to be used for the specific purpose of improvements to the park shelter and bathroom facilities:

1. Linda Bangston wishes to donate \$1,000.00
2. Abby and Kyle Voss wish to donate \$2,500.00
3. Adam and Jenna Wieser wish to donate \$2,500.00
4. Gregory and Faith Husmann wish to donate \$200.00
5. Mark and Jennifer Smith wish to donate \$1,000.00

WHEREAS, La Crescent agrees to accept the donations for Wieser Memorial Park Subject to the conditions identified above.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above for Wieser Memorial Park subject to the conditions identified above.

ADOPTED this 19<sup>th</sup> day of December, 2022.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Deputy Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Member Jostad and upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

Following review and discussion, Member Williams introduced the following Resolution and moved its passage and adoption as follows:

**RESOLUTION NO. 12-22-49**

**RESOLUTION ACCEPTING DONATIONS MADE TO THE  
CITY OF LA CRESCENT IN DECEMBER, 2022**

WHEREAS, the City of La Crescent (“La Crescent”) is required by Minn. Stat. § 465.03 to accept donations by Resolution;

WHEREAS, the following donations were made to the City of La Crescent in the month of December, 2022:

1. Jason and Rita Erdman wish to donate \$100.00 to the La Crescent Fire Department.
2. La Crescent Lions Club wishes to donate \$3,7600.00 to the City of La Crescent Fishing Dock/Kayak Launch Project.
3. Crucifixion Cemetery Association wishes to donate \$100.00 to the La Crescent Fire Department.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above.

ADOPTED this 19th day of December 2022.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Deputy Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Member O'Donnell – Ebner abstained. The motion was declared duly carried by a 4-1 vote and the resolution duly passed and adopted.

### **ITEM 3.7- 2023 PROFESSIONAL SERVICE AGREEMENTS**

City Administrator Waller reviewed with City Council the 2023 professional service agreements/contracts with City Council regarding WHKS & Co. for engineering, Wieser Law Office for legal, Jason Ludwigson for Sustainability Coordinator, and **Prologue Planning Group, LLC to provide Community/Economic Development services** to the City of La Crescent. It was recommended to City Council to approve the 2023 fee schedules for WHKS & Co. and Wieser Law Office. It was also recommended to City Council to approve the contract which included an increase in the fee charged by Jason Ludwigson for 2023 from \$32.00 per hour to \$33.28 per hour. Lastly, it was recommended City Council approve the contract along with an increase in the fee charged by **Prologue Planning Group, LLC** for 2023 from \$40.00 per hour to \$41.60 per hour. City Council reviewed revised agreements for the Sustainability Coordinator and Community Development Director. Following discussion, the following Motions were made:

Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson as follows:

#### **MOTION TO APPROVE THE 2023 FEE SCHEDULE WITH WHKS & CO. AS PRESENTED FOR ENGINEERING SERVICES.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Member Williams made a motion, seconded by Member O'Donnell-Ebner as follows:

#### **MOTION TO APPROVE THE 2023 FEE SCHEDULE WITH WIESER LAW OFFICE, P.C. AS PRESENTED FOR LEGAL SERVICES.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner as follows:

**MOTION TO APPROVE A CONTRACT WITH JASON LUDWIGSON FOR SUSTAINABILITY COORDINATOR WHICH INCLUDES AN INCREASE IN THE HOURLY FEE TO \$33.28 PER HOUR.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson as follows:

**MOTION TO APPROVE A CONTRACT WITH PROLOGUE PLANNING GROUP, LLC FOR COMMUNITY/ ECONOMIC DEVELOPMENT SERVICES WHICH INCLUDES AN INCREASE IN THE HOURLY FEE TO \$41.60 PER HOUR.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.



**ITEM 3.8 – 2023 FEE SCHEDULE UPDATES**

Deputy City Clerk Boettcher reviewed with City Council the proposed changes to the Fee Schedule for 2023 which has been reviewed by City Staff. The review and adoption of fees is done on a yearly basis to ensure the costs to the City are sufficiently covered while at the same time being fair, reasonable and proportionate to the actual cost of the service for which the fee is imposed. It was recommended to City Council to adopt an Ordinance detailing the proposed changes to the Fee Schedule for 2023. Following discussion, Member Jostad introduced the following Ordinance and moved its passage and adoption:

**ORDINANCE NO. 564**

**AN ORDINANCE OF THE CITY OF LA CRESCENT AMENDING THE MASTER FEE SCHEDULE FOR THE CITY OF LA CRESCENT AS SET FORTH IN ORDINANCES NO. 404, NO. 483, NO. 492, NO. 500, NO. 540, NO. 542, NO. 544, NO. 545, NO. 548, NO. 552, NO. 554, AND NO. 557**

The City Council of the City of La Crescent, Houston County, Minnesota hereby ordains:

1. The La Crescent City Code established on March 8, 2004, stated that certain fees may be set from time to time by the City Council.
2. The La Crescent City Code was amended on January 13, 2014, February 9, 2015, February 8, 2016, February 24, 2020, April 13, 2020, April 27, 2020, May 18, 2020, December 14, 2020, April 20, 2021, December 13, 2021, and February 28, 2022 by Ordinance to amend certain fees.
3. The Fee Schedule has been reviewed by City Staff and amended each year from 2016 to 2019 by Motions passed by City Council. These amendments passed by City Council shall remain in effect.
4. The City staff has reviewed the fees which the City currently charges and is recommending that the fee schedule be amended in 2023 as follows:

<b><u>ADMINISTRATION</u></b>	<b>2023</b>
Bad Check - Per Check	\$ 30.00
Brush Site Usage Fee- Yearly La Crescent Township	\$2,000.00
Cigarette License- Yearly	\$ 45.00
<u>Copies: per sheet</u>	\$.25

<b>ADMINISTRATION</b>	<b>2023</b>
<b>Door-to-Door Sales</b>	
Solicitor - <b>REGISTRATION ONLY</b>	N/C
Peddler/Transient Merchants plus \$5.00 per tag for all individuals named as sales persons for that particular company	\$50.00 fee
Election Fee Filing	\$ 2.00
Fax Machine - Income and Outgoing	\$ 1.00
Gas Installers License - Yearly	<del>\$ 45.00</del> to \$70.00

<b>BUILDING INSPECTIONS AND PERMITTING</b>	<b>2023</b>
<u>Demolition permits -</u>	
Main structure on the property OR all structures on a property (if a building permit for a new structure is obtained at the same time, this fee is waived)	\$100.00 plus \$1.00 state surcharge
Garage, shed or outbuilding on a property (if a building permit for a new structure is obtained at the same time this fee is waived)	\$35.00 plus \$1.00 state surcharge
<u>Foundation only permit</u>	\$100.00 plus \$1.00 state surcharge
This permit fee would be in addition to any regular building permit fee. This fee is only for the excavation, footing and foundation for a new structure. <i>This fee is an optional fee to be paid if the builder is unwilling to wait the requested 7-10 working days for the plan review process of a completed building permit application. This fee would be waived if the plan review takes longer than 10 working days</i>	
Mobile Home - all new that are moved into town	<del>\$50.00</del> to \$100.00 plus \$1.00 state surcharge

<u>Roofing permits</u>	
Main structure and/or attached/detached garage	\$50.00 plus \$1.00 state surcharge
Garage or accessory bldg. only	\$25.00 plus \$1.00 state surcharge
<u>Siding/Windows/Doors/Radon Control System/Retaining Walls/Drain tile</u>	\$50.00 plus \$1.00 State surcharge
Solar Array Panels	\$35.00 plus \$1.00 State Surcharge

<b><u>Mechanical permits</u></b>	
Gas burning equipment, conversion burner or gas designed heating appliance, alteration to existing gas burner equipment or remodeling permit, -	\$30.00 plus \$1.00 state surcharge
400,000 BTU	\$40.00 plus \$1.00 state surcharge
Over 400,000 BTU	\$72.00 plus \$1.00 state surcharge
Gas dryer, gas range, gas fireplace or other gas appliance permits, other than those used in connection with a heating system, primary or secondary; all permits this section.	\$30.00 plus \$1.00 state surcharge
Gas piping only.	\$30.00 plus \$1.00 state surcharge
Heating and ventilation equipment permits to include, but not limited to, coal, oil, steam, solar, conversion burners and wood burning appliance.	\$30.00 plus \$1.00 state surcharge
<del>Individual septic treatment system – for those homes with individual septic systems – fee forwarded to Winona County.</del>	<del>\$350.00</del>

<b>PLUMBING PERMITS</b>	
For issuing each plumbing permit	<del>\$10.00</del> to \$15.00
State surcharge on each permit	\$1.00
For each plumbing fixture or trap set of fixtures on one trap including water, drainage piping and backflow protection thereof	\$5.00
For each water heater	\$5.00
For each water softener	\$5.00
For each new or replacement water service line and/or sewer line	\$5.00
For installation, alteration or repair of water piping	\$15.00
For installation, alteration or repair of drainage or vent piping	\$15.00
<p><b>Whenever any work for which a plumbing and mechanical permit is required has been commenced without first obtaining said permit, an investigation fee, in addition to the permit fee, shall be collected, whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit fee as shown above.</b></p>	

<b>OTHER INSPECTIONS AND FEES</b>	<b>2023 - USING 1997 BUILDING CODE FEES</b>
1. Inspections outside of normal business hours (minimum – two hours).	<del>\$47.00</del> to \$50.00 per hour*
2. Reinspection fees assessed under provisions of Section 108.8.	<del>\$47.00</del> to \$50.00 per hour*
3. Inspections for which no fee is specifically indicated.	<del>\$47.00</del> to \$50.00 per hour* (minimum charge – one-half hour)
4. Additional plan review required by changes, additions or revisions to approved plans (minimum charge – one half hour).	<del>\$47.00</del> to \$50.00 per hour*
5. For use of outside consultants for plan checking and inspections or both	Actual costs**

<b>ZONING</b>	<b>2023</b>
Abatement – per incident	\$ 40.00 administrative fee plus abatement charges
Conditional use permit – per each individual request	<del>\$ 200.00</del> to \$250.00

District zoning changes - per each individual request	<del>\$ 200.00</del> to \$250.00
<u>Erosion control:</u> Reinspection fee	<del>\$35.00</del> to \$50.00
<u>Surety deposit</u> (to be returned upon completion of erosion control and building permit final inspection minus any violations):	
New residential/commercial construction	\$500.00
Additions/garages	\$100.00
Land alterations	\$250.00
Building demolition	\$250.00
<i>NOTE: DECKS AND ADDITIONS BUILT ON POSTS FOR THE FOUNDATION ARE EXCLUDED FROM SURETY DEPOSIT</i>	
Excavation permits	\$ 30.00 plus \$1.00 per sq/lin. foot
Fence permit - Non-Profits exempt from fee	\$25.00
Grading permit	1/4 acre or less - \$50.00 1/4 acre to 1 acre - \$250.00 over 1 acre - \$500.00  IF REVIEWED BY CITY ENGINEER - APPLICANT WILL PAY FOR THE FULL COST OF ALL ENGINEERING SERVICES INSTEAD OF ABOVE RATE
Home Occupation - Per Each Individual Request	<del>\$150.00</del> to \$250.00
Interim Conditional Use Permit - Each Individual Request	<del>\$150.00</del> to \$250.00
Platting Preliminary plat **Developer is to pay all other related expenses for the platting process. ***All fees pending must be paid in full before proceeding with the final plat. Final plat	\$ 250.00 plus \$50.00 per lot    \$ 150.00
Sign permit - per sign 'Non-Profits exempt from fee'	<del>\$ 35.00</del> to \$50.00
Variance fee - per each individual request	<del>\$ 150.00</del> to \$250.00

These fees shall become effective from and after due passage and enactment and publication according to law.

ADOPTED this 19<sup>th</sup> day of December, 2022

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

The foregoing motion was duly seconded by Member Williams and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

City Attorney Wieser then reviewed with Council the Summary Ordinance for publication. The Council made the following findings of facts: that publication of the summary informs the public of the intent and effect of the Ordinance.

Member O'Donnell-Ebner then made a motion, seconded by Member Jostad as follows:

**MOTION THAT A PRÉCIS FORMAT OF SAID ORDINANCE 563 BE PUBLISHED IN THE OFFICIAL NEWSPAPER OF THE CITY AND WITH "OFFICIAL COPY" SO MARKED BE KEPT ON FILE IN THE OFFICE OF THE CITY ADMINISTRATOR.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.9 – AUTHORIZE CAPITAL EXPENDITURES**

City Administrator Waller recommended approval from City Council for a capital equipment expenditure. The 2022 capital equipment certificate includes funds for the purchase of a new ¾ ton pickup that would be used in the City’s Public Works Department. The new vehicle will replace a 2006 pickup that would then be shifted to Pine Creek Golf Course. The new truck is a 2023 Chevrolet Silverado 2500 Double cab from the State bid through Karl Chevorlet at a price of \$35,167.94. As part of the expenditure, it was also recommended for approval from City Council to purchase a snowplow for the vehicle at a price of \$8,054 from Universal Truck Equipment. Following discussion, Member Hutchinson made a motion, seconded by Member O’Donnell-Ebner as follows:

**MOTION TO APPROVE THE CAPITAL EQUIPMENT EXPENDITURE FOR A 2023 CHEVROLET SILVERADO 2500 DOUBLE CAB IN THE AMOUNT OF \$35,167.94 AND A SNOWPLOW FOR THE VEHICLE IN THE AMOUNT OF \$8,054 FOR THE CITY’S PUBLIC WORKS DEPARTMENT WITH THE NEW TRUCK REPLACING THE CURRENT 2006 PICKUP WHICH WILL BE SHIFTED TO THE PINE CREEK GOLF COURSE.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**9. CHAMBER OF COMMERCE**

Chamber of Commerce representative, Olivia Lamke was in attendance and had no updates for City Council.

There being no further business to come before the Council at this time, Member Williams made a motion, seconded by Member Hutchinson to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:16 PM.

APPROVAL DATE: \_\_\_\_\_

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator