

MINUTES, SPECIAL CITY COUNCIL MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
DECEMBER 22, 2025

Pursuant to due call and notice thereof, the Special City Council Meeting of the City of La Crescent was called to order by Mayor Mike Poellinger at 5:00 PM in the La Crescent Community Building, La Crescent, Minnesota, on Monday, December 22, 2025.

Upon a roll call taken and tallied by the City Clerk, the following members were present: Members Cherryl Jostad, Chris Langen, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present were, City Administrator Bill Waller, City Attorney Skip Wieser, Public Works Director Tyler Benish, Finance Director Kara Tarrence, and City Clerk Angie Boettcher.

Also present was Andrew Forliti, CPA from Smith Schaefer and Associates, LTD, Certified Public Accountants.

4. Review and Approval of 2024 Audit

Andrew Forliti, CPA from Smith Schaefer and Associates, LTD, Certified Public Accountants, gave an overview to the City Council of the 2024 City audit. A copy of the audit was included. Following questions and discussion, Member O'Donnell-Ebner made a motion, seconded by Member Langen as follows:

MOTION TO ACCEPT THE INDEPENDENT AUDITOR'S REPORT FROM SMITH SCHAEFER AND ASSOCIATES, LLC, CERTIFIED PUBLIC ACCOUNTANTS FOR THE CITY OF LA CRESCENT DATED DECEMBER 31, 2024, AS PRESENTED.

Upon a roll call vote taken and tallied by the City Clerk, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

5. Agreement with AFSCME Union

The City Council did not consider a recommendation from the Personnel Committee regarding an agreement with the AFSME Union on a three-year contract.

6. 2026 Service Agreements

The City Council originally reviewed a 2026 service agreement with Prologue Planning Group, LLC at the December 15, 2025, City Council meeting. At that time the Council made a motion to request Public Works Director Tyler Benish to revisit the amount of the fee increase with Prologue Planning Group, LLC. The City Council reviewed the revised 2026 service agreement with Prologue Planning Group, LLC for

Economic/Community Development services. The agreement includes an increase of fees from \$44.99 per hour to \$46.79 per hour, not to exceed ten (10) hours per week. It was recommended that City Council approve the agreement. Following discussion, Member Jostad made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO APPROVE THE REVISED 2026 SERVICE AGREEMENT WITH PROLOGUE PLANNING GROUP, LLC FOR ECONOMIC/COMMUNITY DEVELOPMENT SERVICES WITH A FEE OF \$46.79 PER HOUR, NOT TO EXCEED TEN (10) HOURS PER WEEK.

Upon a roll call vote taken and tallied by the City Clerk, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

The City Council originally reviewed a 2026 service agreement with EcoThrive, LLC at the December 15, 2025, City Council meeting. At that time the Council made a motion to request Public Works Director Tyler Benish to revisit the amount of the fee increase with EcoThrive, LLC. The City Council reviewed the revised 2026 service agreement with EcoThrive, LLC for sustainability coordinating services. The revised agreement did not include a fee per hour and was left for Council discussion. The Agreement did include an increase in hours from twenty-five hours (25) per week not to exceed twenty-eight (28) hours per week. A memo from Jason Ludwigson, EcoThrive, LLC was presented to Council at the meeting. Following discussion, Member Jostad made a motion, seconded by Member Langen as follows:

MOTION TO APPROVE THE 2026 SERVICE AGREEMENT WITH ECOTHRIVE, LLC FOR SUSTAINABILITY COORDINATING SERVICES WITH A FEE OF \$41.10 PER HOUR, NOT TO EXCEED TWENTY-EIGHT (28) HOURS PER WEEK.

Upon a roll call vote taken and tallied by the City Clerk, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

There being no further business to come before the Council at this time, Member Langen made a motion, seconded by Member Williams to adjourn the meeting. Upon a roll call vote taken and tallied by the City Clerk, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
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Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 5:44 P.M.

APPROVAL DATE: January 12, 2026

SIGNED:

Mayor

ATTEST:

City Administrator