

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
FEBRUARY 10, 2020

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of February was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, February 10, 2020, followed by the Pledge of Allegiance.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Cheryl Jostad, Teresa O'Donnell-Ebner, Dale Williams and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller, City Attorney Skip Wieser, City Engineer Tim Hruska, and City Administrative Assistant Angie Boettcher.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – JANUARY 27, 2020
- 1.2 BILLS PAYABLE THROUGH FEBRUARY 6, 2020

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cheryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – PLANNING COMMISSION MINUTES – FEBRUARY 4, 2020

City Attorney Wieser reviewed with City Council the Planning Commission Minutes from the February 4, 2020 meeting. The Planning Commission's first recommendation was that the Conditional Use Permit application for 504 South Oak Street (La Crescent-Hokah Elementary School) be approved, with the following conditions and findings of fact for City Council to consider:

Conditions:

1. The Applicant provide screening on the west and east side of the property located at 420 South 6th Street, La Crescent, Minnesota.
2. The Applicant enter into a Stormwater Maintenance Agreement with the City of La Crescent.
3. The Applicant will abide by all representations made by the Applicant or their agents made during the permitting process, to the extent those representations were not negated by the Planning Commission or City Council and to the extent they are not inconsistent with the spirit of the letter and conditions of the conditional use permit.
4. The Applicant complies with all applicable federal, state, and local regulations.

Findings of Fact:

1. That the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.

Response (Findings): The conditional use will not be injurious to the use and enjoyment of the other property in the immediate vicinity, nor diminish and impair property values within the immediate vicinity. The existing school will be renovated to meet current district and community needs. The overall scope was approved by the community in a building bond referendum on April 9, 2019. The scope was also reviewed prior to referendum by the Minnesota Department of Education (MDE) via their Review and Comment process.

2. That the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.

Response (Findings): The conditional use will not impede the normal and orderly development and improvement of surrounding vacant property of uses predominant in the area. The school district has acquired many of the adjoining properties to the south.

3. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.

Response (Findings): Adequate utilities, access roads, drainage and other necessary facilities are being provided. A series of review planning meetings with the city planning officials and city engineer were completed to discuss and plan for adequate utilities, access roads, drainage and other necessary facilities.

The School is designed to limit the amount of impervious surface area for better stormwater management and runoff at the site. The School has worked to keep as much green space as possible.

4. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.

Response (Findings): Adequate measures have been taken to provide sufficient off-street parking and loading space to serve the proposed use of an Elementary School. A separate variance application is being submitted related to the parking. This has been a primary discussion of the ongoing site planning. The district has purchased adjacent properties (outside of referendum funds) to improve this while balancing the needs for green play space for the Elementary School students. We are building new staff and visitor parking lots with drop off lanes for greater off-street parking opportunities. Further a separate loading space is being provided with adequate turning radius for deliveries.

A total of 124 parking spaces will be available.

5. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. The use is consistent with the purposes of the zoning code and the purposes of the zoning district in which the applicant intends to locate the proposed use.

Response (Findings): Adequate measures have been taken to prevent or control offensive odor, fumes, dust, noise, and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. The building will be used in the similar manner as it has been used since the original building was built in the 1950s.

6. The use is not in conflict with the policies of the City of La Crescent.

Response (Findings): The use is not in conflict with the policies of the City of La Crescent. A series of review planning meetings with the city planning officials and city engineer were completed prior to this application to review this.

An essential theme of the 2016 Comprehensive Plan was collaboration with other City stakeholders.

7. The use will not cause traffic hazards or congestion.

Response (Findings): To the best of the site limitations and purchased adjacent properties the use will not cause traffic hazards or congestion. As shown on the site plan drawings great lengths are being undertaken in our planning to reduce the impact of any traffic hazards or congestions.

8. Existing uses will not be adversely affected because of curtailment of customer trade brought about by intrusion of noise, glare or general unsightliness.

Response (Findings): Existing uses will not be adversely affected because of curtailment of customer trade brought about by intrusion of noise, glare or general unsightliness. All of these areas will be improved with the building addition and renovation.

Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE THE CONDITIONAL USE PERMIT APPLICATION FOR 504 SOUTH OAK STREET (LA CRESCENT-HOKAH ELEMENTARY SCHOOL) WITH THE ABOVE STATED CONDITIONS AND TO ADOPT THE FINDINGS STATED ABOVE AND AS STATED IN THE FEBRUARY 4, 2020 PLANNING COMMISSION MINUTES.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

City Attorney Wieser reviewed with City Council the Planning Commission's second recommendation that the District Zoning Change and Preliminary Plat for the Horse Track Meadows development be approved. For the District Zoning Change, the following findings of fact were presented for City Council to consider:

Findings of Fact:

1. The request to rezone is a reasonable request and is permitted by the zoning ordinance.
2. The request to rezone is in harmony with the general provisions and intent of the zoning ordinance and consistent with the goals of the 2016 Comprehensive Plan and general policies of the City of La Crescent.
3. The property commonly referred to as the "Horse Track Meadows" or "Racetrack" was annexed by the City in September 2016 in order to make sure future development was done in the City.
4. In July 2019 the City of La Crescent approved an amendment to its Sewer Conveyance Agreement with the City of La Crosse to provide municipal sewer to the Horse Track Meadows property.
5. The proposed development provides a mix of single family, townhome, and high density/multi-family buildings.
6. The 2016 Comprehensive Plan identified few lots available for construction within the City. Granting the rezoning will meet an identified need for additional lots within the City for continued growth of the City.
7. The adjacent surrounding land uses are compatible with the rezoning request.

Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE THE DISTRICT ZONING CHANGE FOR THE HORSE TRACK MEADOWS DEVELOPMENT AND TO ADOPT THE FINDINGS STATED ABOVE AND AS STATED IN THE FEBRUARY 4, 2020 PLANNING COMMISSION MINUTES.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

For the approval of the Preliminary Plat for the Horse Track Meadows Development, the following conditions and findings of fact were presented for City Council to consider:

Conditions:

1. Amendment to sewer service area map of the La Crosse Area Planning Commission (LAPC).
2. That the developer completes a cultural resources review/archeological survey of the property and that no additional work is required.
3. Outlot to be conveyed/dedicated to the City.
4. The location and width of the utility and drainage easements need to be approved by the City Engineer. Existing easements of record need to be confined to the location identified on plat.
5. Grading, Drainage, and Erosion Control Plan approved by the City Engineer.
6. Construction plans and specifications for public improvements approved by the City Engineer.
7. Stormwater Pollution Prevention Plan approved by the City Engineer. Drainage calculations need to be submitted to meet city and state requirements.
8. Utility Plan approved by the City Engineer.
9. Applicant/developer comply with the recommendations contained in the Engineering Report of Braun Intertec dated February 13, 2018.
10. All building setbacks and building footprint shall be shown and provided to the City. No permanent structures will be built outside of the building pad.
11. No site work shall commence until after approval of the final plat.
12. Developer enter into a Development Agreement with the City to be approved by the City Attorney and City Council prior to the final plat. Development Agreement will address the following:
 - a. Assessing the cost of public improvements back to the development. Development Agreement will include a waiver of the developer's right to challenge or otherwise appeal the special assessments.
 - b. Lots numbered 30 – 49 petitioned to be zoned R2 will be utilized for side-by-side horizontally stacked townhomes with the common wall constructed on the lot line separating lots. Developer agrees to not sell lots individually and further agrees that the Development Agreement will contain this restrictive provision.
 - c. Developer pay for installation of street lighting as approved by City Engineer. The final plat contains the approximate location of the street lighting.
 - d. Developer construct and install sidewalk as present on the preliminary plat.
13. Applicant obtaining all wetland mitigation permits from applicable federal, state, and local agencies.
14. The applicant/developer construct a walking trail through the outlot dedicated to the City at applicant/developer cost. The trail to be constructed within eighteen (18) months of approval of final plat.
15. That lots be identified with their intended use (R1-A low density residential, R2-single family, R3 medium high density residential).

16. The applicant/developer provide information required by the following sections of the Subdivision Ordinance: 13.09(2)(B)(1-6); 13.09(2)(C)(1-17); 13.09(2)(D)(1-22); 13.09(2)(E)(1-10); 13.09(2)(G)(1-8); 13.09(2)(G)(2)(i-iv), if applicable.
17. The applicant/developer will abide by all representations made by the applicant/developer or their agents made during the permitting process, to the extent those representations were not negated by the Planning Commission or City Council and to the extent they are not inconsistent with the spirit or explicit conditions of the conditional use permit.
18. That the applicant/developer comply with all applicable federal, state, and local regulations.
19. The applicant must secure all necessary permits before construction begins including a sanitary sewer extension permit (MPCA), water main extension permit (MDH) and NPDES storm water permit if required. The Owner, or their representative, will be responsible for permit compliance.
20. Provide gross and buildable lot acreages.
21. The final grading plan should be submitted with the final plat and plan submittal. Grading plan provisions should ensure that drainage crosses no more than one adjacent lot. If drainage crosses more than one lot, a drainage easement should be required. The grading plan should show proposed building locations, styles, and floor elevations.
22. Additional easements required by private utility companies, if any, should be platted. All proposed utility conduit crossings must be shown on the final plans. All related private utility fees shall be paid by the Developer.
23. Developer correct the identification of the number of lots on the top left corner of the plat. Submit a Certificate of Survey for the parcel.
24. Show existing building structures within 350 feet of the boundary.
25. Show width of lots at setbacks for those lots on a curve.

Findings of Fact:

1. The property owner proposes to use the property in a reasonable manner permitted by the Zoning Ordinance
2. The request is in harmony with the general purposes and intent of the ordinance and consistent with the comprehensive plan.
3. The basic layout of streets and lots are acceptable.
4. The property commonly referred to as the “Horse Track Meadows” was annexed by the City in September 2016 in order to make sure future development was done in the City.
5. In July 2019 the City of La Crescent approved an amendment to its Sewer Conveyance Agreement with the City of La Crosse to provide municipal sewer to the Horse Track Meadows property.
6. The proposed development provides a mix of single family, twin home, and high density/multi-family buildings.
7. The proposed development is consistent with the general vision for the City.

Following discussion, Member Williams made a motion, seconded by Member O’Donnell-Ebner, as follows:

MOTION TO APPROVE THE PRELIMINARY PLAT FOR THE HORSE TRACK MEADOWS DEVELOPMENT WITH THE ABOVE STATED CONDITIONS AND TO ADOPT THE FINDINGS STATED ABOVE AND AS STATED IN THE FEBRUARY 4, 2020 PLANNING COMMISSION MINUTES.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.2 – AGENDA REQUEST FORM – SANITARY SEWER BACK-UP

City Council reviewed and discussed an agenda request form from Judy Storlie and April Frickson regarding sanitary sewer back-up at their properties on S. Elm Street in the City of La Crescent. City Council also reviewed the following:

- a. Letters from the League of Minnesota Cities Insurance Trust denying their claims.
- b. A memo from the City Engineer regarding a review and recommendations going forward.
- c. The flyer that has been distributed to every property in the service area.
- d. A map that shows the area that drains to the sanitary sewer on Main Street.
- e. An e-mail from the claims adjuster at the League of Minnesota Cities Insurance Trust.

Ms. Storlie and Ms. Frickson addressed City Council by reviewing and submitting information on their damages. City Engineer Hruska and City Attorney Wieser reviewed with City Council recommendations. Following an extended discussion, Member O'Donnell Ebner made a motion, seconded by Member Jostad, as follows:

MOTION TO REFER TO CITY STAFF FOR REVIEW.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and Member Ryan Hutchinson voted against the same. The motion was declared duly carried by a 4-1 vote.

Following discussion, Member Williams made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE THE ENGINEERING PROPOSAL TO INSTALL IMPROVEMENTS.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.3 – FIVE YEAR STREET RECONSTRUCTION PLAN

City Engineer Hruska reviewed with City Council the City’s 2021-2025 Street Reconstruction Plan. At the February 24, 2020 City Council Meeting, the City will hold a public hearing to consider the plan. The plan was presented for review and discussion only. This item was informational, and no action was taken.

ITEM 3.4 – 2020 FEE SCHEDULE UPDATE

City Attorney Wieser reviewed with City Council a memo from Angie Boettcher, City Administrative Assistant, that due to the upgraded Sanitary Sewer Agreement with La Crosse, the addition of “City of La Crosse Connection Fee - \$730.00/or residential equivalent” is in need of being added to the 2020 Fee Schedule. City Council reviewed a copy of the update. The proposed change includes the following:

SANITARY SEWER

SANITARY SEWER	2020
Wastewater hookup fee	\$255.00
City of La Crosse Connection Fee	\$730.00 per Residential Equivalent Connection (“REC”). Multifamily residential property shall have the number of REC equal to the number of dwelling units. Each nonresidential property is assigned RECs based upon estimated usage compared to that of an average residential user. For each new non-residential connection, the City Engineer will prepare a usage estimate, to be approved by the City of La Crosse.
Rates	See below

	2018	SEWER MIN. CHARGE	ADD’L SEWER CHARGE
<u>Commercial</u>			
rate code #14	5/8”	60.37	.33/thous.
rate code #15	¾”	60.37	.33/thous.
rate code #16	1”	60.37	.33/thous.
rate code #17	1 ¼”	60.37	.33/thous.
rate code #18	1 ½”	60.37	.33/thous.
rate code #19	2”	60.37	.33/thous.
rate code #20	3”	60.37	.33/thous.
rate code #21	4”	60.37	.33/thous.
rate code #22	6”	60.37	.33/thous.
rate code #23	8”	60.37	.33/thous.
rate code #38	sewer only	60.37	.00
governmental			

THERE IS AN ADDITIONAL SEWER CHARGE IF SPRING QUARTER IS OVER 30,000 GALLONS

It was recommended to City Council to adopt the proposed change to the 2020 Fee Schedule regarding the City of La Crosse Connection Fee. Following discussion, Member Williams made a motion, seconded by Member Hutchinson, as follows:

MOTION TO ADOPT THE PROPOSED CHANGE FOR THE CITY OF LA CRESCENT 2020 FEE SCHEDULE REGARDING THE CITY OF LA CROSSE CONNECTION FEE.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.5 – BODYWORN CAMERA MANDATORY AUDIT

La Crescent Police Chief, Doug Stavenau, reviewed with City Council an independent audit of the La Crescent Police Department's Body Worn Camera (BWC) system as required by Minnesota Data Practices State Statute. It is mandated a copy of the report be presented to La Crescent City Council and further reported to the Minnesota Legislative Commission on Data Practices and Personal Data Privacy within 60 days of completion. This item was informational, and no action was taken.

ITEM 3.6 – AUTHORIZE EXPENDITURE – POLICE VEHICLE

Chief Stavenau reviewed with City Council a recommendation to proceed with the purchase of a 2020 Dodge Durango and associated police equipment to up fit it for emergency service. The vehicle would be purchased using the Minnesota State Contract Bid Pricing. The Department would request to keep the P-15 squad car at this time rather than sell the used vehicle. With minor modification, the P-15 squad car would be designated for use by the department investigator assignment and remain available as a spare car for patrol purposes. It was recommended to City Council to authorize the purchase of the vehicle through the 2017 Capital Expenditure Certificate. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Jostad, as follows:

MOTION TO AUTHORIZE THE PURCHASE OF A 2020 DODGE DURANGO AND ASSOCIATED POLICE EQUIPMENT TO UP FIT IT FOR EMERGENCY SERVICE USING THE MINNESOTA STATE CONTRACT BID PRICING THROUGH THE 2017 CAPITAL EXPENDITURE CERTIFICATE.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.7 – 2019 POLICE DEPARTMENT ANNUAL REPORT

Chief Stavenau reviewed with City Council the 2019 La Crescent Police Department Year End Report. This item was informational, and no action was taken.

ITEM 3.8 – APPLEFEST RUN TO THE EDGE

Chief Stavenau reviewed with City Council a request from the Race Directors of the Applefest Scenic 5K Run/Walk to hold their 25th Annual, and final, 5K Run/Walk on Saturday, September 19, 2020, starting at 8:30 a.m. The race will start on Main Street across from Merchant's Bank and finish near the intersection of North Elm Street and McIntosh. The race route will remain the same as last year. They also requested the assistance from La Crescent Police Department and First Responders and stated they have added protection of liability insurance. Following discussion, Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner, as follows:

MOTION TO APPROVE THE RACE ROUTE FOR THE 25th ANNUAL APPLEFEST SCENIC 5K RUN/WALK ON SEPTEMBER 19, 2020 WITH APPROVAL OF ASSISTANCE FROM LA CRESCENT POLICE DEPARTMENT AND FIRST RESPONDERS.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.9 – CALL FOR SPECIAL CITY COUNCIL MEETING – 2020 JOINT INFORMATIONAL MEETING

City Administrator Waller reviewed with City Council a recommendation to call for a Special City Council meeting on Monday, April 6, 2020. The formal portion of the meeting would begin at 5:30 p.m. and would be held at the La Crescent Area Event Center. The purpose of the meeting would be to meet collectively with all of the City Commissions/Committees/Boards. The agenda for the meeting would include time for each group to provide a brief report/update regarding their respective work plans for 2020. From 5:00 to 5:30, there would be an informal open house setting where boards/drawings would be available for review. This would include the two alternatives that are presently being prepared for the new bicycle/pedestrian bridge. There will be a \$150.00 rental fee for use of the La Crescent Area Event Center. In addition, City

Staff is recommending that there be light snacks provided at a cost of approximately \$600.00. There are funds in the City Council discretionary portion of the budget for the costs associated with this meeting. Following discussion, Member Williams made a motion, seconded by Member Jostad, as follows:

MOTION TO CALL FOR A SPECIAL CITY COUNCIL MEETING ON MONDAY, APRIL 6, 2020 AT THE LA CRESCENT AREA EVENT CENTER WITH AN INFORMAL OPEN HOUSE SETTING FROM 5:00 TO 5:30 P.M. AND THE FORMAL PORTION OF THE MEETING TO BEGIN AT 5:30 P.M. TO MEET COLLECTIVELY WITH ALL OF THE CITY COMMISSIONS/COMMITTEES/BOARDS TO PROVIDE A BRIEF REPORT/UPDATE REGARDING THEIR RESPECTIVE WORK PLANS FOR 2020 AND TO AUTHORIZE THE EXPENDITURES OF \$150.00 FOR RENTAL FEE FOR THE USE OF THE EVENT CENTER AND \$600.00 FOR LIGHT SNACKS USING FUNDS FROM THE CITY COUNCIL DISCRETIONARY PORTION OF THE BUDGET.

Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.10 – PERSONNEL COMMITTEE RECOMMENDATION

City Administrator Waller reviewed with City Council a recommendation from the Personnel Committee that Shawn Wetterlin's retirement from the Fire Department be rescinded. City Council reviewed a letter from Mr. Wetterlin regarding the request. Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner, as follows:

MOTION TO RESCIND SHAWN WETTERLIN'S RETIREMENT FROM THE LA CRESCENT FIRE DEPARTMENT.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Member Ryan Hutchinson abstained from voting and none voted against the same . The motion was declared duly carried by a 4-0 vote.

ITEM 3.11 – REVIEW CITY WEBSITE

Mayor Poellinger requested this item be added to the agenda. Mayor Poellinger reviewed with City Council a recommendation to update the City website to allow it to be more user friendly and better utilized

on mobile devices. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson, as follows:

MOTION TO AUTHORIZE THE CITY ADMINISTRATOR TO PREPARE A REQUEST FOR PROPOSAL TO UPDATE THE CITY WEBSITE TO ALLOW THE WEBSITE TO BE UTILIZED ON MOBILE DEVICES.

Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.12 – ZONING ORDINANCE TEXT AMENDMENT

City Attorney Wieser reviewed with City Council a recommendation to consider initiation of a map amendment (Boundary Adjustment) to the City's existing zoning map. The area in question would be between South 3rd Street and South 4th Street between Elm Street and Oak Street. City Council reviewed existing maps. The City's zoning map currently designates these properties as commercial. However, most of the current uses along South 4th Street are predominately single family and multi-family on South 3rd Street. It is anticipated that a property owner along South 3rd Street will be seeking City approval to build a townhome style development on vacant land adjoining South 3rd Street. Pursuant to 12.04 subd. 4 of the City's Zoning Ordinance, boundary changes may be initiated by the City Council. Boundary Adjustment would still go through a public hearing process with the City's Planning Commission. The purpose of the boundary amendment is to make the zoning map consistent with actual uses. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams, as follows:

MOTION TO AUTHORIZE THE CITY ADMINISTRATOR, CITY ATTORNEY AND CITY BUILDING/ZONING OFFICIAL TO BEGIN THE PROCESS OF A MAP AMENDMENT (BOUNDARY ADJUSTMENT) TO THE CITY'S EXISTING ZONING MAP AND TEXT AMENDMENTS.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 8 – CHAMBER OF COMMERCE

Eileen Krenz from the La Crescent Chamber of Commerce gave an update on the February 22, 2020 Annual Dinner/Chamber Auction.

There being no further business to come before the Council at this time, Member Williams made a motion, seconded by Member Hutchinson, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 7:02 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator