

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
FEBRUARY 14, 2022

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of February was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, February 14, 2022.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Cherryl Jostad, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller, City Attorney Skip Wieser, and City Administrative Clerk Chris Fortsch.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – JANUARY 24, 2022
- 1.2 BILLS PAYABLE THROUGH FEBRUARY 10, 2022

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – RESOLUTION – CALL FOR CAPITAL IMPROVEMENT PUBLIC HEARING

Tammy Omdal from Northland Securities appeared via Zoom and reviewed with City Council a resolution calling for a public hearing on the intention to issue general obligation capital improvement plan bonds and the proposal to adopt a capital improvement plan. City Council reviewed a copy of the Five-year Capital Improvement Plan. The Five-year Capital Improvement Plan would reimburse the City for the costs

associated with the City's purchase of the property at 332 South 1st Street. The City purchased this property in 2021. The Plan would also provide funds for the City to potentially purchase the property at 328 South 1st Street. The City is currently working on a bond issue that is planned for 2022. The 2022 bond issue will include funds for a portion of the costs of the 2021 and 2022 street reconstruction projects. These streets are included in the City's Street Reconstruction Plan. The 2022 bond issue will also be used for the purchase of capital equipment that would be included in a capital equipment certificate. The final portion of the 2022 bond issue may include the cost for land acquisition included in the draft of the Five-year Capital Improvement Plan. City Council also reviewed a copy of the schedule of events related to the issuance of the 2022 bonds. It was recommended to City Council to adopt the resolution calling for the public hearing as proposed. Following discussion, Member O'Donnell-Ebner introduced the following resolution and moved its passage and adoption:

RESOLUTION NO. 02-22-07

**RESOLUTION CALLING PUBLIC HEARING ON THE INTENTION TO ISSUE
GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS AND THE
PROPOSAL TO ADOPT A CAPITAL IMPROVEMENT PLAN THEREFOR**

1. WHEREAS, pursuant to Minnesota Statutes, Section 475.521 the City of La Crescent, Minnesota (the "City") may issue bonds to finance capital expenditures under its capital improvement plan (the "Plan") without an election provided that, among other things, prior to issuing general obligation capital improvement plan bonds (the "Bonds") the City adopts the Plan after holding a public hearing thereon and publishing a notice of its intention to issue the Bonds and the date and time of a hearing to obtain public comment on the issuance of the Bonds and adoption of the Plan; and

2. WHEREAS, the City Council will hold a public hearing on March 14, 2022 on its intention to issue the Bonds and to adopt the Plan; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota, that the City Council hereby calls for a public hearing on its intent to issue the Bonds and to adopt the Plan, the public hearing to be held on the date and time set forth in Exhibit A attached hereto. The City Council is hereby directed to cause the notice of public hearing to be published at least 14 but not more than 28 days before the date of the public hearing in the official newspaper of the City or a newspaper of general circulation in the City.

ADOPTED this 14th day of February, 2022.

SIGNED:

Mayor

ATTEST:

City Administrator

The foregoing motion was duly seconded by Member Williams and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

ITEM 3.2 – AGENDA REQUEST – BLUFF COUNTRY FAMILY RESOURCES

City Council reviewed an agenda request and correspondence from Bluff Country Family Resources regarding approval for a “Run for the One” 5K Run/Walk and the route for the event. Gabby Calderon from Bluff Country Family Resources was in attendance to review with City Council. The event would be April 30, 2022 beginning at 9:00 a.m. The Run/Walk would begin at Quillin's on Main Street and end near John S. Harris Park on North Elm Street. It would be the same route as used for the "Run to the Edge" 5K during Applefest. They would also like to request assistance from the La Crescent Police Department with traffic along the route. This event would assist in raising awareness throughout Houston County and beyond of the work done by Bluff Country Family Resources. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE THE BLUFF COUNTRY FAMILY RESOURCES “RUN FOR THE ONE” 5K RUN/WALK AND THE ROUTE FOR THE EVENT FOR APRIL 30, 2022 BEGINNING AT 9:00 A.M. AND TO APPROVE ASSISTANCE FROM THE LA CRESCENT POLICE DEPARTMENT WITH TRAFFIC ALONG THE ROUTE.

Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.3 – RYAN STOTTS – COVID-19 REVIEW

Ryan Stotts was in attendance to review with City Council the Covid-19 Review he prepared which is a written narrative, including timeline and interviews, of the City's experiences during the Covid-19 pandemic. Discussion followed. This item was informational, and no action was taken.

ITEM 3.4 – DONATION RESOLUTION

City Council reviewed a Resolution regarding the acceptance of donations to the City for the month of January, 2022. Following discussion, Member Jostad introduced the following resolution and moved its passage and adoption:

RESOLUTION NO. 02-22-08

RESOLUTION ACCEPTING DONATIONS MADE TO THE CITY OF LA CRESCENT IN JANUARY, 2022

WHEREAS, the following donations were made to the City of La Crescent in the month of January, 2022:

1. Richard and Kathleen Peterson wish to donate \$100.00 to the La Crescent Fire Department for departmental purposes.
2. Richard and Kathleen Peterson wish to donate \$100.00 to the La Crescent Police Department for departmental purposes.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above.

ADOPTED this 14th day of February, 2022.

SIGNED:

Mayor

ATTEST:

City Administrator

The foregoing motion was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

ITEM 3.5 – 2022 LICENSE RENEWALS

City Council reviewed an additional 2022 license renewal application for Gas Installers from G & T Heating & Air Conditioning that was received following the last City Council meeting. The application appears to be in order, and it was recommended to City Council to approve the license renewal application. Following discussion, Member Jostad made a motion, seconded by Member O’Donnell-Ebner, as follows:

MOTION TO APPROVE THE GAS INSTALLER LICENSE RENEWAL FOR 2022 FOR G & T HEATING & AIR CONDITIONING.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.6 – PARADE REQUEST

City Council reviewed a Memo from Sgt. Luke Ahlschlager, Interim Chief of Police, regarding the Minnesota Shriners Association requesting permission to hold a Shriner Day Parade on Saturday, August 10, 2024, at approximately 10:30 a.m. The parade coincides with the week-long 2024 Midwest Shriner Convention being held in La Crosse, WI and La Crescent, MN. City Council reviewed a map of the requested route for the parade. The designated staging area for the Shriners Parade would be the 300-500 blocks of North 1st Street, North 2nd Street and North 3rd Street. The Shriners are also requesting city services for the parade, including but not limited to, police personnel for security & traffic control at selected intersections and Public Works personnel to clean and prep streets before and after the parade. It is common practice for the police department to place "no parking" signs along the route and staging areas at least 12 hours prior to the start of the parade. The signs would be taken down immediately following the parade. It was recommended to City Council to approve this parade request. Following discussion, Member Williams made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE THE SHRINER DAY PARADE AND ROUTE ON SATURDAY, AUGUST 10, 2024, BEGINNING AT APPROXIMATELY 10:30 A.M. AND TO APPROVE CITY SERVICES FOR THE PARADE INCLUDING POLICE PERSONNEL AND PUBLIC WORKS.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 6.1 – STAFF CORRESPONDENCE/COMMITTEE UPDATES – PARK & RECREATION COMMISSION MINUTES – 2/8/2022

City Council reviewed the Minutes from the February 8, 2022 La Crescent Park and Recreation Commission meeting. No action taken.

ITEM 8 – CHAMBER OF COMMERCE

Travis Minegar of the La Crescent Chamber of Commerce reported that the Chamber will hold its annual meeting on February 26, 2022 at the Event Center.

There being no further business to come before the Council at this time, Member Williams made a motion, seconded by Member Hutchinson, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:04 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator