

MINUTES, REGULAR MEETING  
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA  
FEBRUARY 24, 2020

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of February was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, February 24, 2020, followed by the Pledge of Allegiance.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Cheryl Jostad, Teresa O'Donnell-Ebner, Dale Williams and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller, City Attorney Skip Wieser, City Engineer Tim Hruska, City Building/Zoning Official Shawn Wetterlin, and City Administrative Assistant Angie Boettcher.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

**ITEM 1 – CONSENT AGENDA**

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – FEBRUARY 10, 2020
- 1.2 BILLS PAYABLE THROUGH FEBRUARY 20, 2020
- 1.3 CASH BALANCE/ACTIVITY REPORT – DECEMBER 2019
- 1.4 LIBRARY REPORT – DECEMBER 2019

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner, as follows:

**A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cheryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 2 – PUBLIC HEARING – 2021 - 2025 STREET RECONSTRUCTION PLAN**

At 5:30 PM the City Council held a public hearing to consider the City's 2021 to 2025 Street Reconstruction Plan. City Council reviewed a copy of the plan and a copy of the proposed Resolution for approval that adopts the street reconstruction plan and approves the issuance of general obligation street

reconstruction bonds. Tammy Omdal from Northland Securities and City Engineer Hruska were in attendance to review these items with City Council. At the last City Council meeting a question was raised regarding the City's legal debt limit, and the 2018 City audit. City Council reviewed a correspondence dated February 20, 2020 from Tostrud and Temp, S.C., Certified Public Accountants, clarifying this matter. Mayor Poellinger opened the meeting for public comment. There were no public comments. Mayor Poellinger closed the public hearing.

Following review and discussion, Member Williams introduced the following resolution and moved its passage and adoption:

### **RESOLUTION NO. 02-20-06**

#### **RESOLUTION ADOPTING A STREET RECONSTRUCTION PLAN AND APPROVING THE ISSUANCE OF GENERAL OBLIGATION STREET RECONSTRUCTION BONDS**

WHEREAS, the City of La Crescent, Minnesota (the "City"), has determined that it is in the best interest of the City to authorize the issuance and sale of general obligation street reconstruction bonds pursuant to Minnesota Statutes, Section 475.58, subdivision 3b, as amended (the "Act"), to finance the cost of street reconstruction projects, as described in the proposed street reconstruction plan described below, a copy of which is on file in the City Administrator's office; and

WHEREAS, pursuant to the Act, the City is authorized to issue and sell general obligation street reconstruction bonds for street reconstruction under the circumstances and within the limitations set forth in the Act. The Act provides that a street reconstruction plan may be financed with general obligation street reconstruction bonds, following adoption of a street reconstruction plan, after a public hearing on the street reconstruction plan and on the issuance of general obligation street reconstruction bonds and other proceedings conducted in accordance with the requirements of the Act; and

WHEREAS, pursuant to the Act, the City has prepared a five year street reconstruction plan for calendar years 2021 through 2025, which describes the streets to be reconstructed, the estimated costs and any planned reconstruction of other streets in the City, including the issuance of general obligation street reconstruction bonds under the Act (the "Plan"), to determine the funding strategy for street reconstruction projects; and

WHEREAS, on February 24, 2020, the City Council held a public hearing on the adoption of the Plan and the issuance of not to exceed \$3,000,000.00 general obligation street reconstruction bonds (the "Bonds") under the Plan for street reconstruction improvements to those streets described in the Plan (the "Street Reconstruction Projects") after publication of the notice of public hearing not less than 10 days nor more than 28 days prior to the date thereof in the City's official newspaper; and

WHEREAS, all parties who appeared at the public hearing were given an opportunity to express their views with respect to the proposal to adopt the Plan and to undertake and finance the Street Reconstruction Projects by the issuance of Bonds and any written comments submitted prior to the public hearing were considered.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota, as follows:

1. City Policies and Goals. The financing of the Street Reconstruction Projects and the issuance and sale of the Bonds would further the policies and goals of the City as set forth in the Plan, hereby adopted by the City Council in connection with the issuance of the Bonds.

2. Adoption of Street Reconstruction Plan. Based on information received at the public hearing, such written comments (if any) and such other facts and circumstances as the City Council deems relevant, it is hereby found, determined and declared that:

- (a) the Street Reconstruction Projects proposed in the Plan will allow the City to upgrade its transportation infrastructure to accommodate anticipated and existing residential and commercial development; and
- (b) the Plan is hereby approved and adopted in the form presently on file with the City.

3. Authorization and Approval of Bonds. The City is hereby authorized to issue the Bonds, the proceeds of which will be used, together with any additional funds of the City which might be required, to finance certain costs of the Street Reconstruction Projects and to pay costs of issuance of the Bonds.

4. Execution of Documents. The Mayor and City Administrator are authorized and directed to execute such other documents and instruments as may be required to give effect to the transactions herein contemplated.

5. Voter Referendum Contingency. Pursuant to the Act, a petition requesting a vote on the question of issuing the Bonds, signed by voters equal to five percent of the votes cast in the last municipal general election, may be filed within thirty days of the public hearing. Upon receipt of such petition within the prescribed time period, the City may issue the Bonds only after obtaining the approval of a majority of the voters voting on the question of the issuance of the Bonds. The authorizations and approvals contained herein are subject to and contingent upon not receiving such a petition, or, in the event such a petition is filed, the approving vote of a majority of the voters voting on the question of the issuance of the Bonds.

ADOPTED this 24<sup>th</sup> day of February, 2020.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by Member O'Donnell-Ebner and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

City Council reconvened with the schedule of the Regular City Council Meeting.

**ITEM 3.1 – RESOLUTION CALLING FOR PUBLIC HEARING ON IMPROVEMENTS**

City Administrator Waller reviewed with City Council a Resolution to call for a public hearing on the public improvements for the Horse Track Meadows development. The public hearing would be held at the March 23, 2020 City Council meeting. City Council also reviewed the feasibility report for the project. At the March 9, 2020 City Council meeting the City Council will review the feasibility report, proposed assessments, and the development agreement. There would be no action taken by the City Council at the March 9, 2020 City Council meeting regarding these items. These items would then be presented at the March 23, 2020 City council meeting for review and action. It was recommended to City Council to adopt the Resolution to call for a public hearing on the public improvement project. Following review and discussion, Member O'Donnell-Ebner introduced the following resolution and moved its passage and adoption:

**RESOLUTION NO. 02-20-07**

**RESOLUTION RECEIVING PRELIMINARY REPORT AND CALLING PUBLIC HEARING ON PUBLIC IMPROVEMENTS OF 2020/HORSE TRACK MEADOWS DEVELOPMENT**

WHEREAS, the City Council deems it necessary and expedient that the City of La Crescent, Minnesota, construct certain improvements, to-wit: a bituminous roadway with concrete curb, gutter, and sidewalk and watermain, sanitary sewer, storm sewer, and a stormwater management pond in the City as described in and in accordance with the preliminary plans and report prepared by WHKS & Co. dated February 18, 2020, consulting engineers; and

WHEREAS, the City Council has been advised by the consulting engineers that said Public Improvements of 2020/Horse Track Meadows Development are necessary, cost-effective, and feasible and should best be made as proposed, and the consulting engineers' report to this effect has heretofore been received by the Council, and filed with the City Clerk; and

WHEREAS, the statute provides that no such improvements shall be made until the Council shall have held a public hearing on such improvements following mailed notice and two publications thereof in the official newspaper stating time and place of the hearing, the general nature of the improvement, the estimated costs thereof, and the area proposed to be assessed, and that a reasonable estimate of the total amount to be assessed, and a description of the methodology used to calculate individual assessments for affected parcels (the "Impact of Assessments") has been made available at the hearing, all in accordance with law; and

WHEREAS, this City Council has heretofore discussed and made determinations about the Impact of Assessments:

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota, as follows:

1. A public hearing will be held at the time and place set forth in the Notice of Hearing attached hereto as Exhibit A to consider said proposed improvements.
2. The nature of the improvements, the estimated cost of each major portion thereof, and the areas proposed to be assessed therefor are described in the form of Notice of Hearing hereto attached.
3. The notice of said public hearing shall be in substantially the form contained in the notice hereto attached.
4. The City Administrator is hereby authorized and directed to cause notice of said hearing to be given two publications in the official newspaper. Said publications shall be one week apart, and at least three days shall elapse between the last publication and the hearing. Not less than ten days before the hearing the City Administrator shall mail notice of the hearing to the owner of each parcel of land within the area proposed to be assessed as described in the notice. For the purpose of giving such mailed notice, owners shall be those shown to be such on the records of the County Auditor or, if the tax statements in the County are mailed by the County Treasurer, on the records of the County Treasurer. As to properties not listed on the records of the County Auditor or the County Treasurer, the City Administrator shall ascertain such ownership by any practicable means and give mailed notice to such owners.
5. The City Administrator is hereby authorized and directed to cause to be prepared the Impact of Assessments consistent with the determinations of this City Council on and prior to the date hereof.

ADOPTED this 24<sup>th</sup> day of February, 2020.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

## EXHIBIT A

### NOTICE OF PUBLIC HEARING ON IMPROVEMENTS

TO WHOM IT MAY CONCERN:

TIME AND PLACE:

Notice is hereby given that the City Council of the City of La Crescent, Minnesota, will meet at the La Crescent City Hall, 315 Main Street, in the City of La Crescent, Minnesota, at 5:30 o'clock p.m. on March 23, 2020, to consider the construction of the following improvements, to-wit: a bituminous roadway with concrete curb, gutter, and sidewalk and watermain, sanitary sewer, storm sewer, and a stormwater management pond.

NATURE OF IMPROVEMENT:

The construction of a bituminous roadway with concrete curb, gutter, and sidewalk and watermain, sanitary sewer, storm sewer, and a stormwater management pond.

ESTIMATED COST:

The total estimated cost of said improvements is \$4,225,000.00.

AREA PROPOSED TO BE ASSESSED:

The area proposed to be assessed for such improvements is as follows: all lots within Horse Track Meadows Subdivision, City of La Crescent, Houston County, Minnesota.

AUTHORITY:

The Council proposes to proceed under the authority granted by Chapter 429 M.S.A.

Such persons as desire to be heard with reference to the proposed improvements will be heard at this meeting. Written or oral objections will be considered. A reasonable estimate of the impact of the assessments will be available at this meeting.

Dated this 24<sup>th</sup> day of February, 2020.

By Order of the City Council:  
 Bill Waller, City Administrator  
 315 Main Street  
 La Crescent, MN 55947

### **ITEM 3.2 – SANITARY SEWER BACK-UP**

City Administrator Waller reviewed with City Council that a meeting was held with Judy Storlie and April Frickson regarding reimbursement relating to the sanitary sewer backup on September 22, 2019. It was recommended to offer the following: reimburse Judy Storlie \$2,325.00 and April Frickson \$5,386.53 for the costs that they incurred. City Council also reviewed the denial letter that each of these property owners received from the League of Minnesota Cities Insurance Trust regarding the September 22, 2019 incident. This information was not presented at the February 10, 2020 City Council meeting when this item was first discussed. City Council also reviewed a waiver that each property owner would be required to sign before any funds were released by the City. It should be noted that the City Attorney is advising that the City Council not make any payment to these individuals. In addition, the League of Minnesota Cities has advised that there may be other individuals that have claims that might arise should the City Council authorize this payment. In recommending that the City reimburse these property owners, The City would differentiate between events that are characterized as natural events or acts of god. 100-year storm events are often times described in these terms. When an event like this occurs, damage to private property is City wide, often times running from one end of the community to the other. Conversely, this event was caused by human indifference and ignorance, and can be characterized as a man-made event. Further, the damage to private property from this event was very localized and centered around a very small segment of the City's infrastructure. Finally, a decision that is made by the Council in good faith based on the information on hand does not necessarily obligate the City to carry that decision forward, should time and circumstances change in the future. Following discussion, Member Williams made a motion, seconded by Member Hutchinson, as follows:

#### **MOTION TO REIMBURSE JUDY STORLIE \$2,325.00 AND APRIL FRICKSON \$5,386.53 FOR THE COSTS THAT THEY INCURRED RELATING TO THE SANITARY SEWER BACKUP ON SEPTEMBER 22, 2019.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

### **ITEM 3.3 – BID RESULTS – 2020 STREET IMPROVEMENT PROJECT**

City Engineer Hruska reviewed with City Council the bid for the 2020 street improvement project from Mathy Construction in the amount of \$303,523.40. The project includes the reconstruction of Main Street from Hill Street to Elm Street and Hill Street from the starting point of public roadway to North 1<sup>st</sup> Street. City Council also reviewed a site plan. There are funds in the 2019B Bond for the costs associated with this improvement project. In order to proceed with the project, it was recommended to City Council to accept the bid submitted by Mathy Construction in the amount of \$303,523.40. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams, as follows:



**MOTION TO ACCEPT THE BID SUBMITTED BY MATHY CONSTRUCTION IN THE AMOUNT OF \$303,523.40 FOR THE 2020 STREET IMPROVEMENT PROJECT USING FUNDS FROM THE 2019B BOND.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.4 – MnDOT DEMONSTRATION PROJECT**

City Engineer Hruska reviewed with City Council information on MnDOT's Demonstration Project program. It was recommended to City Council to submit a project that includes the intersections of Main and Oak Street and Main and Walnut Street. City Council reviewed sections from the City's Downtown Vision and Strategic Plan that could be used as a reference and starting point for the project. Following discussion, Member Jostad made a motion, seconded by Member O'Donnell-Ebner, as follows:

**MOTION TO PROCEED AND SUBMIT A PROJECT THAT INCLUDES THE INTERSECTIONS OF MAIN AND OAK STREET AND MAIN AND WALNUT STREET TO MNDOT'S DEMONSTRATION PROJECT PROGRAM.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.5 – 2020 SEWER LINING PROJECT**

City Engineer Hruska reviewed with City Council the plans and specifications for the 2020 sanitary sewer lining project. The project includes the CIPP lining of the sanitary sewer on Cedar Drive from South 11<sup>th</sup> Street to South 8<sup>th</sup> Street, and the sanitary sewer on South 9<sup>th</sup> and South 10<sup>th</sup> Streets from Cedar Drive to Elm Street. The project also includes the testing and grouting of the services in the previously lined sanitary sewer on Spruce Drive. There is one point in the sanitary sewer that needs to be repaired before the main can be lined. The City will obtain a separate quote from a local contractor to perform this point repair. There are funds in the 2019B Bond for the costs associated with this improvement project. In order to proceed with the project, it was recommended that City Council approve the plans and specifications and



authorize the City Engineer to obtain quotations for the project. Following discussion, Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner, as follows:

**MOTION TO APPROVE THE PLANS AND SPECIFICATIONS FOR THE 2020 SANITARY SEWER LINING PROJECT AND AUTHORIZE THE CITY ENGINEER TO OBTAIN QUOTATIONS FOR THE PROJECT.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.6 – LA CROSSE SEWER AGREEMENT**

City Attorney Wieser reviewed with City Council a comparison of existing sewer rates paid by La Crescent and other municipalities to the City of La Crosse, along with anticipated increases. The proposed increase(s) relate to the La Crosse's facility upgrade and La Crosse's request to utilize a return on investment methodology for billing. The review also included permitted increases in the City's existing 2007 contract and an update regarding the ongoing negotiations. This item was informational, and no action was taken.

**ITEM 3.7 – LAPC/LASC SEWER AMENDMENT**

City Engineer Hruska reviewed with City Council a proposed amendment to the Sewer Service Management Plan. The proposed amendment needs to be approved by the City Council and forwarded to the La Crosse Area Sewer Committee (LASC) of the La Crosse Area Planning Committee (LAPC). The proposed amendment will then be considered at their meeting on March 18, 2020. In order to continue to proceed with the project, it was recommended that City Council approve the amendment to the sewer plan and authorize that it be forwarded to the LAPC/LASC. Following discussion, Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner, as follows:

**MOTION TO APPROVE THE AMENDMENT TO THE SEWER SERVICE MANAGEMENT PLAN AND AUTHORIZE THAT IT BE FORWARDED TO THE LA CROSSE AREA SEWER COMMITTEE (LASC) OF THE LA CROSSE AREA PLANNING COMMITTEE (LAPC).**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.8 – ORDINANCE TO ADOPT FEE SCHEDULE**

City Attorney Wieser reviewed with City Council that prior to 2016, the annual proposed changes to the fee schedule for the City of La Crescent were passed and adopted by City Council by Ordinance. However, for the years 2016 through 2020, the annual changes to fee schedule were passed and approved by Motion. To remain consistent, it was recommended that City Council adopt the proposed Ordinance No. 540 approving the changes to the fee schedule that had previously been approved by Motions for the years 2016-2019, and include the detailed changes to 2020, which were also approved by Motions at earlier City Council meetings this year. Following discussion, Member O’Donnell-Ebner introduced the following Ordinance, and moved its passage and adoption:

**ORDINANCE NO. 540  
AN ORDINANCE OF THE CITY OF LA CRESCENT AMENDING  
THE MASTER FEE SCHEDULE FOR THE CITY OF LA CRESCENT  
AS SET FORTH IN ORDINANCES NO. 404, NO. 483, AND NO. 492**

The City Council of the City of La Crescent, Houston County, Minnesota hereby ordains:

1. The La Crescent City Code established on March 8, 2004, stated that certain fees may be set from time to time by the City Council.
2. The La Crescent City Code was amended on January 13, 2014 and February 9, 2015 by Ordinance to amend certain fees.
3. The Fee Schedule has been reviewed by City Staff and amended each year from 2016 to 2019 by Motions passed by City Council. These amendments passed by City Council shall remain in effect.
4. The City staff has reviewed the fees which the City currently charges and is recommending that the fee schedule be amended in 2020 as follows:

**GOLF**

2020 SEASON PASSES – GOOD ANYTIME REQUIRES TEE TIME (ON A 1 <sup>ST</sup> COME BASIS)	
FAMILY – (2 ADULTS AND CHILDREN UNDER THE AGE OF 17)	<del>\$550.00</del> to <del>555.00</del>
SINGLE	<del>\$420.00</del> <del>\$425.00</del>
SINGLE WITH CAR	\$725.00
COUPLES WITH CART (2 ADULTS SAME RESIDENCE)	<del>\$945.00</del> to <del>\$950.00</del>
GOLF CAR TRAIL PASS	\$125.00 (FOR USE OF PERSONAL RIDING CART)

*\$8.00 PER PERSON CAR RENTAL/1/2 CAR FRIDAY/PLAY AT RECIPROCAL COURSES\*/SEASON PASSES MAY BE USED FOR LEAGUE PLAY & GROUP OUTING DISCOUNTS WHEN SPECIFIED*

2020 DAILY FEES	
9 HOLES	<del>\$13.00</del> to <b>\$13.50</b>
18 HOLES	\$21.00 OR \$35.00 W/RIDING CART
RIDING CART	\$9.00 PER PERSON 9 HOLES
PULL CARTS	\$3.50
TRAIL PASS	\$5.00 (DAILY RATE FOR USE OF PERSONAL CAR)
<i>WEEKDAYS "ALL DAY" RATE WALKING \$25 with car \$40 **Subject to availability of tee times, and not offered on holidays or weekends</i>	
<b>DAILY RATE SPECIALS</b> <i>"EARLY BIRD" RATE BEFORE 10:00 AM Saturday/Sunday - \$10.00 GOLF/\$8.00 CAR "The NOONER" 12:00 PM to 2:00 PM Monday thru Friday - \$10.00 GOLF 9 Hole RATE PER PERSON AND EXCLUDES HOLIDAYS</i>	
<b>SENIOR (60+)</b>	
9 HOLES – WEEKDAY	<del>\$11.00</del> to <b>\$11.50</b>
18 HOLES – WEEKDAY	\$18.00 OR \$32.00 W/RIDING CART
<b>JUNIOR RATES – 11-16 YEARS</b>	
9 HOLES - EVERY DAY	\$6.00
18 HOLES – EVERY DAY	\$9.00 - MAY RIDE FREE WITH PAID ADULT
<b>JUNIOR RATE (10 AND UNDER)</b>	
9 HOLES - EVERY DAY	\$4.00-WITH PAID ADULT
18 HOLES – EVERY DAY	MAY RIDE FREE WITH PAID ADULT

**LIBRARY**

LIBRARY	2020
<b><u>Library Cards:</u></b>	
- Replacements	\$ 1.00
- Non-resident	\$ 45.00
<b><u>Fines – per day:</u></b>	
- Adult books	\$ .10 to .20
- Youth books	<del>\$ .10</del> Remove
- Juvenile	<del>\$ .10</del> Remove
- Video/DVD/Music CD's	\$ .50
- Damaged or Lost Material	Retail Price of Item
Computer Print-Outs – B/W	\$ .20

Computer Print-Outs – Color	\$ .20
Copy Machine – 8 ½ x 11	\$ .20
Copy Machine – Legal	\$ .20
Copy Machine – Ledger	\$ .20
Microfilm Copies	\$ .20
Fax – Incoming/Outgoing - Per Page – **for long distance only**	\$ 1.00

**POLICE**

<b>POLICE</b>	<b>2020</b>
<b>Ordinance Violation Fine Schedule</b>	
Petty Misdemeanor-	\$ 40.00 +
Misdemeanor	\$ 75.00
Ordinance Parking Violation	+
	\$ 20.00 +
Petty Misdemeanors and Misdemeanors: Fine Amount + <u>\$75.00 surcharge</u> – <i>The Surcharge Fee is Determined by the Court System.</i>	
Ordinance Parking Violations: Fine Amount + \$3.00 surcharge + \$10.00 Law Library Fee - <i>The Surcharge and Law Library Fee Are Determined by the Court System.</i>	
<b>Fee Schedules – Animals</b>	
License – yearly 1/1 – 12/31	\$ 10.00
Spayed/Neutered	\$7.50
Replacement Tag	\$1.00
Late Fee after January 15 <sup>th</sup>	\$10.00
Multi Pet Permit – Yearly Fee (Plus individual license fees as stated above)	\$25.00
<b>Animal Impoundment</b>	\$50.00
Boarding (food/shelter) - Per day plus tax	\$10.00
<b>ADMINISTRATIVE FINE FEE SCHEDULE</b>	
General Parking Violation	\$10.00 to <b>\$20.00</b>
Handicapped Parking	\$25.00
<b>Miscellaneous</b>	
Accident Reports – State Form	\$2.00

Copy of Incident Reports – per page/100 pages or less \$ .25/page. 100 or more assessed to actual cost of materials and staff time.	Refer to description at left
Print-out of driving record/registration check – per request	\$5.00
Police Reserves – School District #300 events – per hour/per person	\$12.00
Fingerprinting	\$20.00 to <b>\$30.00</b>
Vehicle Towing Fee	\$175.00
Vehicle Impoundment Fee – per day	\$10.00 to <b>\$15.00</b>
Yearly Permit to Acquire Firearms/Permit to Carry – per year	No Charge
NSF/Account Closed Checks – service fee	\$30.00
<del>**Copy of Audio Cassette Tape/CD** Doesn't apply to Prosecutor's copy change to DVD only</del>	\$10.00
BWC - \$19.00 per video/\$1.00 per minute + actual cost of staff time	

### WATER

WATER	2020
Water hookup fee	\$1,000.00
Pressure reducer valves – charge is price city pays per invoice from manufacturer	Charge would be rate the city is charged to purchase the pressure-reducing valve. This charge will fluctuate.
MXU charge (new construction)	\$140.00 – this is the rate the city is presently charged to purchase the remote reader. This charge will fluctuate.
Reconnection fee (for non-payment of water bill)	\$30.00
<b>Water Meter Replacement</b>	<b>Property owners that refuse to give the City access to their water meter or fail to respond after receiving notification to change out a water meter when necessary will be charged \$50.00/Month, until access is allowed.</b>
Hydrant use -	Minimum \$20.00 or \$15.00 being charged per thousand gallons (Minimum charge excluding sales tax). Commercial water sales are taxable.
Rates	See pages 21 and 22.

WATER USAGE	RATE
0-5,000 GALLONS	\$5.93 PER THOUSAND GALLONS
5,001 – 10,000 GALLONS	\$7.28 PER THOUSAND GALLONS
10,001 – 25,000 GALLONS	\$7.33 PER THOUSAND GALLONS
25,001 – 35,000 GALLONS	\$7.38 PER THOUSAND GALLONS
GREATER THAN 35,000 GALLONS	\$7.58 PER THOUSAND GALLONS
RESIDENTIAL SEWER	MINIMUM, - \$60.37 ADD'L .26 CENTS PER THOU. GAL OF WTR (OVER 30,000 GAL.) USED IN SPRING QTR.
COMMERCIAL SEWER	MINIMUM \$60.37 ADD'L .33 CENTS PER THOU. GAL. OF WTR (OVER 30,000 GAL.) USED IN SPRING QTR.

## SANITARY SEWER

SANITARY SEWER	2020
Wastewater hookup fee	\$255.00
City of La Crosse Connection Fee	\$730.00 per Residential Equivalent Connection (“REC”). Multifamily residential property shall have the number of REC equal to the number of dwelling units. Each nonresidential property is assigned RECs based upon estimated usage compared to that of an average residential user. For each new non-residential connection, the City Engineer will prepare a usage estimate, to be approved by the City of La Crosse.
Rates	See below

	2018	SEWER MIN. CHARGE	ADD’L SEWER CHARGE
<b>Commercial</b>			
rate code #14	5/8”	60.37	.33/thous.
rate code #15	¾”	60.37	.33/thous.
rate code #16	1”	60.37	.33/thous.
rate code #17	1 ¼”	60.37	.33/thous.
rate code #18	1 ½”	60.37	.33/thous.
rate code #19	2”	60.37	.33/thous.
rate code #20	3”	60.37	.33/thous.
rate code #21	4”	60.37	.33/thous.
rate code #22	6”	60.37	.33/thous.
rate code #23	8”	60.37	.33/thous.
rate code #38	sewer only	60.37	.00
governmental			

THERE IS AN ADDITIONAL SEWER CHARGE IF SPRING QUARTER IS OVER 30,000 GALLONS

These fees shall become effective from and after due passage and enactment and publication according to law.

ADOPTED this 24<sup>th</sup> day of February, 2020.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

The foregoing motion was duly seconded by Member Williams and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The ordinance was declared duly passed and adopted.

City Attorney Wieser then reviewed with Council the Summary Ordinance for publication. The Council made the following findings of facts: that publication of the summary informs the public of the intent and effect of the Ordinance.

Member Hutchinson then made a motion, seconded by Member O'Donnell-Ebner as follows:

**MOTION THAT A PRÉCIS FORMAT OF SAID ORDINANCE 540 BE PUBLISHED IN THE OFFICIAL NEWSPAPER OF THE CITY AND WITH "OFFICIAL COPY" SO MARKED BE KEPT ON FILE IN THE OFFICE OF THE CITY ADMINISTRATOR**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The ordinance was declared duly passed and adopted.



**ITEM 3.9 – PERSONNEL COMMITTEE RECOMMENDATION**

City Attorney Wieser reviewed with City Council a recommendation from the Personnel Committee to approve a Memorandum of Understanding with the Law Enforcement Labor Services Union that creates a temporary Investigator assignment in the Police Department. City Attorney Wieser reviewed a further requested revision that the duration of the assignment be up to one (1) year and reviewed from time to time at the discretion of the Chief of Police. Following discussion, Member Williams made a motion, seconded by Member Hutchinson, as follows:

**MOTION TO APPROVE THE MEMORANDUM OF UNDERSTANDING WITH THE LAW ENFORCEMENT LABOR SERVICES UNION THAT CREATES A TEMPORARY INVESTIGATOR ASSIGNMENT IN THE POLICE DEPARTMENT WITH CHANGES DISCUSSED BY CITY ATTORNEY AND TO AUTHORIZE THE MAYOR AND CHIEF OF POLICE TO EXECUTE THE MEMORANDUM OF UNDERSTANDING.**

Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.10 – 2020 LICENSE RENEWALS**

City Council reviewed a proposed license renewal for 2020 for G & T Heating & Air Conditioning for Gas Installers. The application appears to be in order, and it was recommended to City Council to approve the license renewal application. Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner, as follows:

**MOTION TO APPROVE A LICENSE RENEWAL FOR 2020 FOR G & T HEATING & AIR CONDITIONING FOR GAS INSTALLERS.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.11 – GAMBLING PERMIT APPLICATION**

City Council reviewed a gambling permit application from Ability Building Center for May 2, 2020 for an event to be held at Schmitty’s TimeOut Tavern. The application appears to be order and it was recommended to City Council to approve the application and authorize that it be forwarded to the Minnesota Gambling Control Board. Following discussion, Member Williams made a motion, seconded by Member Hutchinson, as follows:

**MOTION TO APPROVE A GAMBLING PERMIT APPLICATION FOR ABILITY BUILDING CENTER FOR MAY 2, 2020 FOR AN EVENT TO BE HELD AT SCHMITTY’S TIMEOUT TAVERN AND THAT IT BE FORWARDED TO THE MINNESOTA GAMBLING CONTROL BOARD.**

Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.12 – ELECTION JUDGE RESOLUTION**

City Administrative Assistant Angie Boettcher reviewed with City Council a Resolution that appoints the election judges for the 2020 elections. Following discussion, Member Williams introduced the following resolution and moved its passage and adoption:

**RESOLUTION NO. 02-20-08  
RESOLUTION APPOINTING ELECTION JUDGES FOR 2020 ELECTIONS**

Be it resolved by the City Council of the City of La Crescent as follows:

1. The persons below named are hereby appointed judges for the 2020 elections to be held in the City of La Crescent, March 3, 2020, August 11, 2020 and November 3, 2020. The judges appointed, the chairperson of the election board of each precinct designated and precinct and voting are as following:

A. First Precinct.....Community Building  
To serve from 7:00 AM to 8:00 PM

- Bill Goff, Chair
- Rose Albrecht
- Cherryl Jostad
- Barb Hammes
- Steve Oliver
- Jan Schild
- Catherine Acevedo

Mike Trnka  
Dean Bergstrom

B. Second Precinct.....Ice Arena  
To serve from 7:00 AM to 8:00 PM

Judy Lehmann, Chair  
Suzanne Harm  
Rosanne Buehler  
Lys Swift  
Judy Graf  
Greg Schild  
Tom Curran  
Jim Nissen

C. Third Precinct.....Ice Arena  
To serve from 7:00 AM to 8:00 PM

Carolynn Devine, Chair  
Ricardo Acevedo  
Darlene Erickson  
Jeanne Baures  
Deb Oliver  
Janna Morken

D. Fourth Precinct.....Mailed Ballot

ADOPTED this 24<sup>th</sup> day of February, 2020.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

The foregoing motion was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

with Member Cheryl Jostad abstaining and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted by a 4-0 vote.

**ITEM 6.1 – EXPLORE LA CROSSE**

City Council reviewed the Agenda from the February 18, 2020 La Crosse County Convention & Visitors Bureau Board Meeting, which included the Minutes from the January 21, 2020 Board Meeting. No action taken.

**ITEM 7.1 – CORRESPONDENCE – NEWS RELEASE – MN DEPARTMENT OF PUBLIC SAFETY**

City Council reviewed a News Release from the MN Department of Public Safety dated February 4, 2020 regarding the February REAL ID Update which lists Houston County as one of the top five REAL ID ready counties. No action taken.

**ITEM 8 – CHAMBER OF COMMERCE**

Sarah Danielson from the La Crescent Chamber of Commerce gave an update on the Chamber Annual Meeting.

There being no further business to come before the Council at this time, Member O’Donnell-Ebner made a motion, seconded by Member Hutchinson, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cheryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:26 PM.

APPROVAL DATE: \_\_\_\_\_

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator