

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
FEBRUARY 25, 2019

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of February was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, February 25, 2019, followed by the Pledge of Allegiance.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Cheryl Jostad, Brian Krenz arriving at 5:32 PM, Teresa O'Donnell-Ebner, Dale Williams and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller, City Attorney Skip Wieser, City Engineer Tim Hruska, and City Building/Zoning Official Shawn Wetterlin.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – FEBRUARY 11, 2019
- 1.2 BILLS PAYABLE - FEBRUARY 21, 2019
- 1.3 CASH BALANCE/ACTIVITY REPORT – JANUARY 2019
- 1.4 LIBRARY REPORT – JANUARY 2019

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Following review, Member Williams made a motion, seconded by Member O'Donnell-Ebner, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Cheryl Jostad	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Member Teresa O'Donnell-Ebner abstained from voting and none voted against the same. The motion was declared duly carried by a 4-0 vote.

ITEM 3.1 – PLANNING COMMISSION MINUTES – FEBRUARY 5, 2019

City Zoning/Building Official Wetterlin reviewed with City Council the Planning Commission Minutes for the February 5, 2019 meeting. The Planning Commission reviewed a revised conceptual sketch plan of the proposed Horse Track Meadows development. Information regarding the revised conceptual site plan was also reviewed by City Council. City Engineer Tim Hruska then reviewed the sketch plan with the City Council and

discussed the next steps in the planning process. In April of 2018 the City Council approved a planned unit development zoning classification and preliminary plat for the Horse Track Meadows development. It was recommended to City Council to rescind the planned unit zoning classification and preliminary plat that were approved in April of 2018. The preliminary plat, along with the minutes from the April 9, 2018 City Council meeting were also reviewed. The City also had a preliminary development agreement with the developer that terminated on May 30, 2018. City Council reviewed this development agreement. It was also recommended to City Council to authorize the City Attorney, City Engineer, and City staff to meet with the developer and prepare a new development agreement for the proposed Horse Track Meadows development. The proposed development agreement would then be presented at a future City Council meeting. Following discussion, the following Motions were made:

Member Jostad made a motion, seconded by Member Williams, as follows:

MOTION TO RESCIND THE PRELIMINARY PLAT FOR THE HORSE TRACK MEADOWS DEVELOPMENT.

Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Brian Krenz	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Member Krenz made a motion, seconded by Member O'Donnell-Ebner, as follows:

MOTION TO RESCIND THE PLANNED UNIT DEVELOPMENT ZONING CLASSIFICATION FOR THE HORSE TRACK MEADOWS DEVELOPMENT.

Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Brian Krenz	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Member Krenz made a motion, seconded by Member Williams, as follows:

MOTION TO AUTHORIZE THE CITY ATTORNEY, CITY ENGINEER, AND CITY STAFF TO MEET WITH THE DEVELOPER AND PREPARE A NEW PRELIMINARY DEVELOPMENT AGREEMENT WITH AN ENGINEERING PROPOSAL FOR THE HORSE TRACK MEADOWS DEVELOPMENT TO BE PRESENTED AT A FUTURE CITY COUNCIL MEETING.

Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Brian Krenz	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

At this time an Agenda Request from Curt Murray was addressed complimenting the City Street Department on snow removal. No action was taken.

ITEM 3.2 – SOUTH 7TH STREET CROSSING IMPROVEMENTS

City Engineer Hruska reviewed with City Council the plan for a new crossing of 7th Street near the entrance to the pool. The plan includes a modification to the curb lines to construct bump outs on both the north and south sides. This provides a 32-foot driving area between the bump outs. A new RRFB crosswalk sign will be installed at the intersection. This is the same type of system that was installed at the intersection of South 3rd Street and Oak Street. The bump outs will require storm sewer modifications. The driveway entrance to the pool will also be modified to match the bump out. This was required to make the grades work on the roadway and not add storm sewer on the north side of 7th Street. The estimated construction cost is \$55,000.00. Approximately \$15,000.00 of this cost is the RRFB sign. The City is working with Houston County to determine a cost participation for the project. The cost participation will be presented when the bid results are presented. This item was informational, and no action was taken.

ITEM 3.3 – CHESTNUT STREET SIDEWALK ALTERNATIVES

City Engineer Hruska reviewed with City Council the construction of a sidewalk between Kwik Trip and the Hotel & Event Center adjacent to Veteran's Park. The City has evaluated construction of a 6-foot concrete walk between North 4th Street and Veterans Way on North Chestnut Street to create ease of access between the Kwik Trip and the Hotel & Event's Center. The project includes a 6-foot walk, concrete block retaining wall, a metal railing for safety purposes through the concrete retaining wall section and associated miscellaneous items. The cost opinion based on anticipated 2019 construction costs is \$90,000.00. Approximately \$45,000.00 of this cost is associated with the retaining wall and hand railing needed to construct the sidewalk. It was the consensus of City Council to have the City Engineer bring back sketches of alternatives at a future meeting. No action taken.

ITEM 3.4 – PROJECT REVIEW/UPDATE

City Engineer Hruska gave a detailed analysis to City Council of the current engineering projects for the City. These projects include the following: Wagon Wheel Phase 2; Utility Extensions to Annexed Parcels; MS4 Permit; Street Inventory / 5-year CIP; Train Whistle; Boat/Kayak Launch Sites; Shore Acres Road Improvements; 2018 Street Project; Wagon Wheel Phase 3; County 6 Utility Extension; Veterans Park; Stormwater Review; South 7th Street Crossing; Horse Track Meadows; Sanitary Sewer Agreement; Radium Removal Plant; and Sidewalk Extension. This item was informational, and no action was taken.

ITEM 3.5 – AUTHORIZE CAPITAL EXPENDITURE

City Zoning/Building Official Wetterlin reviewed with City Council updates on the City Hall Security Camera System and Council Chamber Projection Screen. The current City Hall camera system has failed. The system is

outdated and is no longer serviceable. Several bids were obtained for the security camera system and projection screen. Five Star Telecom was identified as a company offering a system that is technologically current while meeting building and security needs. A five-year contract with Five Star Telecom was presented in the amount of \$18,412.19. It is anticipated the Police Department will not be requesting the purchase of a squad car for 2019 and it was recommended to City Council that the funds allocated in the 2017 Capital Expenditure Budget for the squad car purchase be applied to the Camera and Projection Screen project. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Krenz, as follows:

MOTION TO AUTHORIZE EXPENDITURE OF \$18,412.19 FOR A FIVE-YEAR CONTRACT WITH FIVE STAR TELECOM FOR THE CITY HALL SECURITY CAMERA SYSTEM AND COUNCIL CHAMBER PROJECTION SCREEN AND TO AMEND THE 2017 CAPITAL EQUIPMENT CERTIFICATE TO INCLUDE THIS EXPENDITURE.

Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Brian Krenz	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.6 – LIQUOR LICENSE APPLICATION

City Council reviewed the following temporary liquor license applications:

1. Lancer Youth Hockey Association - April 5, 2019 - La Crescent Community Ice Arena.
2. Lancer Youth Hockey Association - April 20, 2019 - La Crescent Community Ice Arena.

The applications appear to be order and it was recommended to City Council to approve the applications and authorize that they be forwarded to the Minnesota Department of Public Safety. Following discussion, Member Krenz made a motion, seconded by Member Jostad, as follows:

MOTION TO APPROVE TEMPORARY LIQUOR LICENSE APPLICATIONS FOR LANCER YOUTH HOCKEY ASSOCIATION FOR EVENTS TO BE HELD AT THE LA CRESCENT COMMUNITY ARENA ON APRIL 5, 2019 AND APRIL 20, 2019 AND THAT THEY BE FORWARDED TO THE MINNESOTA DEPARTMENT OF PUBLIC SAFETY.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Brian Krenz	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.6 – GAMBLING PERMIT APPLICATION

City Council reviewed a gambling permit application from the Lions Club of La Crescent for October 5, 2019 at the La Crescent Event Center. The application appears to be order and it was recommended to City Council to approve the application and authorize that it be forwarded to the Minnesota Gambling Control Board. Following discussion, Member Krenz made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE A GAMBLING PERMIT APPLICATION FOR THE LIONS CLUB OF LA CRESCENT FOR AN EVENT TO BE HELD AT THE LA CRESCENT EVENT CENTER ON OCTOBER 5, 2019 AND THAT IT BE FORWARDED TO THE MINNESOTA GAMBLING CONTROL BOARD.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Member Teresa O’Donnell-Ebner abstained from voting and none voted against the same. The motion was declared duly carried by a 4-0 vote.

ITEM 3.8 – 2019 LICENSE RENEWALS

City Council reviewed an additional proposed license renewal for 2019 for gas installers for G & T Heating and Air Conditioning. The application appears to be in order, and it was recommended to City Council to approve the license renewal application. Following discussion, Member Jostad made a motion, seconded by Member O’Donnell-Ebner, as follows:

MOTION TO APPROVE A LICENSE RENEWAL FOR 2019 FOR GAS INSTALLERS FOR G & T HEATING AND AIR CONDITIONING.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Brian Krenz	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 7.1 – CORRESPONDENCE – HOUSTON COUNTY TRANSPORTATION DEPARTMENT

City Council reviewed a correspondence dated February 21, 2019 from the Houston County Department of Transportation regarding the proposed project to rehabilitate County State Aid Highway 29 (North Elm Street)

from the intersection of South 3rd Street to the intersection of North 3rd Street. The project is anticipated to be constructed during the summer of 2019. No action taken.

ITEM 8 – CHAMBER OF COMMERCE

Travis Minegar from the La Crescent Chamber of Commerce updated City Council regarding the 2nd Annual Block Party and thanked the maintenance department on snow removal.

There being no further business to come before the Council at this time, Member Krenz made a motion, seconded by Member O’Donnell-Ebner, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Brian Krenz	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:23 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator