



## CITY OF LA CRESCENT

315 MAIN STREET  
P.O. BOX 142  
LA CRESCENT, MN 55947

507-895-2595  
FAX: 507-895-8694

E-MAIL: [cityoflacrescent@cityoflacrescent-mn.gov](mailto:cityoflacrescent@cityoflacrescent-mn.gov)

TO: Planning Commission Members  
Honorable Mayor and City Council Members  
FROM: Shawn Wetterlin, Building/Zoning Official  
DATE: February 6, 2019  
RE: Meeting Minutes from February 5, 2019

The regular scheduled monthly meeting of the Planning Commission met at 5:30 p.m., on Tuesday, February 5, 2019 in the City Council Chambers at City Hall. The following members were present: Jerry Steffes, Linda Larson, Dave Hanifl, Anna Stoecklein, Patti Dockendorff and Jason Ludwigson. Also present was City Council Member Teresa O'Donnell-Ebner, City Administrator Bill Waller, City Attorney Skip Wieser, and Building/Zoning Official Shawn Wetterlin. Planning Commission member Richard Wieser was not in attendance.

1. Nominations for Chairperson of the Planning Commission were opened. Jerry Steffes was nominated as Chairperson and there were no other nominations.

Motion by Larson, seconded by Hanifl to nominate Jerry Steffes as Planning Commission Chairperson.

Upon a roll call vote, taken and tallied by the Building Official, all present members voted in favor.

Ludwigson – Yes  
Dockendorff – Yes  
Stoecklein – Yes  
Hanifl – Yes  
Larson – Yes  
Steffes - Yes

2. Nominations for Vice Chairperson of the Planning Commission were opened. Linda Larson was nominated as Vice Chairperson and there were no other nominations.

Motion by Dockendorff, seconded by Stoecklein to nominate Linda Larson as Planning Commission Vice Chairperson.

Upon a roll call vote, taken and tallied by the Building Official, all present members voted in favor.

Ludwigson – Yes  
Dockendorff – Yes  
Stoecklein – Yes  
Hanifl – Yes

Steffes - Yes  
Larson - Abstained

3. Motion by Hanifl, seconded by Ludwigson to approve of the meeting minutes of December 4th, 2018 with a last name spelling correction.

Upon a roll call vote, taken and tallied by the Building Official, all members present voted in favor.

Hanifl – Yes  
Larson-Yes  
Dockendorff – Yes  
Ludwigson – Yes  
Stoecklein – Yes  
Steffes - Yes

4. City attorney Skip Wieser reviewed the Rules and Bylaws of the Planning Commission, City Code of Conduct and the Social Media/Communication Policy with Planning Commission.
5. Mike Sexauer with MSM Development presented a revised conceptual sketch plan of the proposed Horse Track Meadows development. MSM Developments next step is to have WHKS complete the wetland delineation plan for other agencies approval. This was informational only no action taken.
6. The Planning Commission discussed residents that might be interested on serving on the Bike Pedestrian committee. By consensus Planning Commission member Jason Ludwigson will serve as the Chairperson for the Bike Pedestrian committee. Members will bring back names of residents to serve on the committee for council approval.
7. The Planning Commission discussed the League of Minnesota Cities Land Use online training. It was suggested that all members take the League of Minnesota online training. There is also training through GTS on your role as a planning commission member virtual training that is available to members.
8. The Planning Commission discussed a 2019 Plan of Work. It was consensus that the Planning commission review the Comprehensive plan and the 2018 Plan of Work prior to the next meeting to come up with ideas for the 2019 Plan of Work.
9. The Planning Commission discussed if updates or changes were needed to the Sign Ordinance. At this time members felt that no changes where needed to the Sign Ordinance.

Motion by Ludwigson, seconded by Hanifl to adjourn the meeting. All in attendance voted in favor. Meeting adjourned at 6:55 p.m.