APPLICATION FOR EMPLOYMENT
CITY OF LA CRESCEINT
315 Main Street - La Crescent, MN  55947
Phone: (507) 895-2595

TO THE APPLICANT

We appreciate your interest in seeking employment with the City of La Crescent. Completing this application will assist us in understanding your work history and education background. The City of La Crescent is an Equal Opportunity/Affirmative Action employer. The City follows the principles of non-discrimination in employment, complying with all federal, state and local laws and requires all City employees to comply with such laws.

A SEPARATE APPLICATION MUST BE COMPLETED FOR EACH POSITION. REVIEW THE QUALIFICATION REQUIREMENTS CAREFULLY. Applications are accepted only for the job posted and MUST BE POSTMARKED by the closing date.

POSITION APPLYING FOR:          DATE OF APPLICATION:

LAST NAME                                      FIRST NAME                                      MIDDLE NAME
___________________________________________________________________________________________

ADDRESS    Number      Street                City                           State                         Zip Code
____________________________________________________________________________________

TELEPHONE NUMBER(S)  Home: (     )                                           Cell  (     )
                                      Business: (      )

EDUCATION

HAVE YOU GRADUATED FROM HIGH SCHOOL OR RECEIVED A GED?
___YES       ___NO       NAME OF HIGH SCHOOL ATTENDED:

<table>
<thead>
<tr>
<th>NAME AND LOCATION OF COLLEGE, TECHNICAL, MILITARY, PROFESSIONAL, BUSINESS, TRADE OR OTHER SCHOOL,</th>
<th>NUMBER OF YEARS ATTENDED</th>
<th>DEGREE OF CERTIFICATE OBTAINED</th>
<th>MAJOR/MINOR</th>
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SPECIAL SKILLS/LICENSES

List skills you possess which are required for the job as stated in the job announcement, such as driver's license (give type and number) ability to operate specialized machinery or equipment, or professional registration or licensing. Indicate any training you have had which is directly related to the job for which you are applying.

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

EMPLOYMENT HISTORY

PLEASE GIVE ACCURATE, COMPLETE, FULL-TIME AND PART-TIME RECORD. START WITH PRESENT OR MOST RECENT EMPLOYER. BE COMPLETE. Experience and training ratings are determined by the information you provide and your score is based upon it. DO NOT MARK APPLICATION "SEE RESUME". Account for ALL your work and include volunteer experience.

1.

<table>
<thead>
<tr>
<th>EMPLOYER NAME:</th>
<th>TELEPHONE: ( )</th>
<th>MAY WE CONTACT? YES____ NO____</th>
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<tbody>
<tr>
<td>ADDRESS:</td>
<td>FROM:</td>
<td>TO:</td>
</tr>
<tr>
<td>SUPERVISORS NAME AND TITLE:</td>
<td>WAGES:</td>
<td>START: END:</td>
</tr>
<tr>
<td>YOUR JOB TITLE:</td>
<td>REASON FOR LEAVING:</td>
<td></td>
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</table>

DESCRIPTION OF MAJOR DUTIES:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
2. EMPLOYER NAME: | TELEPHONE: ( ) | MAY WE CONTACT? YES_____ NO_____
ADDRESS: | FROM: | TO:
SUPERVISORS NAME AND TITLE: | WAGES:
START: | END:
YOUR JOB TITLE: | REASON FOR LEAVING:
DESCRIPTION OF MAJOR DUTIES:

YOU MAY SUPPLEMENT THIS INFORMATION BY ATTACHING ADDITIONAL SHEETS IF NECESSARY.
BE SURE TO INCLUDE ALL INFORMATION REQUESTED ABOVE.
APPLICATION FOR VETERAN'S PREFERENCE POINTS

Eligibility:
Preference points are awarded to qualified veterans and spouses of deceased or disabled veterans to add to their training and experience examination results. Points are awarded subject to the provisions of Minnesota Statutes 43A.11. To be eligible for veteran’s preference points, you must:

Be separated under honorable conditions from any branch of the armed forces of the United States after having served on active duty for 181 consecutive days or by reason of disability incurred while serving on active duty, and be a citizen of the United States or resident alien; or be the surviving spouse of a deceased veteran (as defined above) or the spouse of a disabled veteran who because of the disability is not able to qualify.

The information you provide on this form will be used to determine your eligibility for veteran’s preference points. You are not required to supply this information, but we cannot award veterans points without it.

Instructions:
You must supply a copy of your DD214. Disabled veterans must also supply Form FL-802 or an equivalent letter from a service retirement board. Spouses applying for preference points must supply their marriage certificate, the Veteran’s DD214 and FL-802 or death certificate.

If you do not include these documents with this application, be sure to include your name, and the name of position for which you are applying, when you do submit the documents.

All documentation must be received no later than 7 calendar days after the application deadline for the position for which you are applying.

VETERAN'S PREFERENCE APPLICATION

VETERAN: ____ SELF  ____ SPOUSE
IF SPOUSE, VETERAN'S NAME:_____________________________________________________
BRANCH OF SERVICE                   DATES OF ACTIVE DUTY - FROM:                   TO:
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<tr>
<th><strong>RANK AT DISCHARGE:</strong></th>
<th><strong>TYPE OF DISCHARGE:</strong></th>
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<td><strong>DATE OF FINAL DISCHARGE:</strong></td>
<td><strong>SERVICE NO.:</strong></td>
</tr>
<tr>
<td><strong>DO YOU HAVE A COMPENSABLE SERVICE-RELATED DISABILITY?</strong></td>
<td>____YES ____NO</td>
</tr>
<tr>
<td><strong>TYPE OF PREFERENCE REQUESTED</strong></td>
<td>____VETERAN ____DISABLED VETERAN</td>
</tr>
<tr>
<td></td>
<td>____SPOUSE OF VETERAN ____SPOUSE OF DISABLED VETERAN</td>
</tr>
<tr>
<td><strong>SUPPORTING DOCUMENTATION</strong></td>
<td>____IS ATTACHED ____WILL BE SUBMITTED</td>
</tr>
<tr>
<td><strong>WITHIN 7 DAYS OF</strong></td>
<td><strong>APPLICATION DEADLINE</strong></td>
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<tr>
<td><strong>FOR OFFICE USE ONLY</strong></td>
<td>____10 POINTS ____15 POINTS</td>
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**SIGNATURE OF APPLICANT**

________________________

**DATE**

PERSONNEL/APPLICATION – REGULAR WITH NEW VETS PREF.
9/25/14 9:40 AM