

**CITY OF LA CRESCENT**  
**AGENDA**  
**REGULAR MEETING**  
**LA CRESCENT COMMUNITY BUILDING**  
**336 SOUTH FIRST STREET**  
**MARCH 10, 2025**  
**5:00 P.M.**

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CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL  
ACTION TO CHANGE AGENDA

**1. CONSENT AGENDA**

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES – FEBRUARY 24, 2025
- 1.2 BILLS PAYABLE THROUGH MARCH 7, 2025

**2. PUBLIC HEARING/MEETING**

**3. ITEMS FOR CONSIDERATION**

- 3.1 2025 STREET PROJECT – APPROVE PLANS & SPECIFICATIONS/AUTHORIZE TO ADVERTISE FOR BIDS
- 3.2 DISCUSSION – SOLID WASTE CONTRACT EXTENSION
- 3.3 FEE SCHEDULE AMENDMENT – SOLID WASTE FEES
- 3.4 PERSONNEL COMMITTEE RECOMMENDATION
- 3.5 LEGISLATIVE COMMISSION ON MINNESOTA RESOURCES APPLICATION – LETTER OF SUPPORT
- 3.6 2025 VECTOR CONTROL AGREEMENT
- 3.7 2025 MEMORIAL DAY EVENT
- 3.8 DONATION REQUEST
- 3.9 RIDE TO CURE DIABETES BICYCLE TOUR
- 3.10 AUTHORIZE EXPENDITURE – WIESER PAVILION
- 3.11 OFF-SALE LIQUOR & CIGARETTE LICENSE TRANSFER
- 3.12 2025 LICENSE RENEWAL

**4. UNFINISHED BUSINESS**

- 4.1

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**5. MAYOR'S COMMENTS**

5.1

**6. STAFF CORRESPONDENCE/COMMITTEE UPDATES**

- 6.1 NATURAL RESOURCE ADVISORY GROUP – 2024 SUMMARY OF ACTIVITY
- 6.2 NATURAL RESOURCE ADVISORY GROUP – 2/18/2025
- 6.3
- 6.4
- 6.5

**7. CORRESPONDENCE**

- 7.1
- 7.2
- 7.3

**8. CHAMBER OF COMMERCE**

8.1

**9. HOUSTON COUNTY**

**10. ITEMS FOR NEXT AGENDA**

**11. ADJOURNMENT**

#1.1

MINUTES, REGULAR MEETING  
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA  
FEBRUARY 24, 2025

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of February was called to order by Mayor Mike Poellinger at 5:00 PM in the La Crescent Community Building, La Crescent, Minnesota, on Monday, February 24, 2025.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Cheryl Jostad, Chris Langen, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present were, City Administrator Bill Waller, City Attorney Skip Wieser, City Engineer Tim Hruska (via Zoom), Public Works Director Tyler Benish, Finance Director Kara Tarrence, and City Accountant Amy Jore.

Also present was Mike Temp from Tostrud & Temp S.C., Certified Public Accountants.

**ITEM 1 – CONSENT AGENDA**

At this time, Mayor Poellinger read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – FEBRUARY 10, 2025
- 1.2 BILLS PAYABLE THROUGH – FEBRUARY 21, 2025

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion.

Member O'Donnell-Ebner made a motion, seconded by Member Langen, as follows:

**A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cheryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.1 – 2023 AUDIT REVIEW**

Mike Temp from Tostrud & Temp S.C., Certified Public Accountants, gave an overview to the City Council of the 2023 City audit. City Council Members were provided with a copy of the audit to review prior to the meeting. Following questions and discussion, Member O'Donnell-Ebner made a motion, seconded by Member Langen as follows:

**MOTION TO ACCEPT THE INDEPENDENT AUDITOR'S REPORT FROM TOSTRUD & TEMP, S.C., CERTIFIED PUBLIC ACCOUNTANTS FOR THE CITY OF LA CRESCENT DATED DECEMBER 31, 2023, AS PRESENTED.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.2 – LEASE AGREEMENT – TRUSS SPECIALISTS**

City Administrator Bill Waller reviewed with City Council that the City has for many years leased the property commonly referred to as the "old dump property" to Truss Specialists. The current lease expired in June of 2024. It was recommended that City Council approve a new three-year lease agreement with Truss Specialists with a 3% annual increase in the lease amount. Following discussion, Member Williams made a motion, seconded by Member Jostad as follows:

**MOTION TO APPROVE A THREE- YEAR LEASE AGREEMENT BETWEEN THE CITY AND TRUSS SPECIALISTS FROM JUNE 15, 2024, TO JUNE 15, 2027, FOR THE PROPERTY COMMONLY REFERRED TO AS THE "OLD DUMP PROPERTY" WITH A 3% ANNUAL INCREASE IN THE LEASE AMOUNT.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.3 – 2025 STREET PROJECT REVIEW**

City Engineer Tim Hruska (via Zoom) reviewed the 2025 street projects with City Council. Mr. Hruska along with City Staff identified a section of road and two sections of alley that need replacement. The city will obtain quotes for this work in conjunction with the South 6<sup>th</sup> Street and North Oak Street project. A professional service agreement with WHKS was attached for review and consideration to perform the work required to make the repairs and improvements to the following:

- Shore Acres Road; approximately 500 feet of road under the train bridge and continuing to the north. Estimated cost of \$73,000
- 400 and 600 blocks of alley between Main Street and South 1<sup>st</sup> Street. Estimated cost is \$60,000

Both road segments are included in the 2025-2029 street reconstruction plan and the cost of the project will be included in the 2025 Bond issue. It was recommended that City Council approve the agreement for engineering services with WHKS. Following discussion, Member Langen made a motion, seconded by Member O'Donnell-Ebner as follows:

**MOTION TO APPROVE THE ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY AND WHKS TO PERFORM THE WORK REQUIRED TO MAKE THE REPAIRS AND IMPROVEMENTS AS STATED.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.4 – AUTHORIZE EXPENDITURE – WIESER PAVILION REPAIR**

Public Works Director Tyler Benish reviewed two proposals with City Council for repairs to the Wieser Park Pavilion. On November 13<sup>th</sup>, 2024, an individual drove an SUV into the southeast corner of the pavilion damaging one concrete panel of the building. The removal and replacement will require part of the roof and interior floor to be removed. The proposals are as follows:

- Wieser Brothers: \$55,475
- Cary Specialized: \$62,400

The League of Minnesota Cities Insurance Trust will approve the lowest qualified bid. LMCIT will issue the city a check for the amount minus the city’s deductible of \$1,000. LMCIT will attempt to recover the full amount including the \$1,000 deductible from the driver’s insurance carrier. It was recommended that City Council approve the proposal from Wieser Brothers in the amount of \$55,475 for the repair of the Wieser Memorial Park Pavilion. Following discussion, Member Jostad made a motion, seconded by Member Williams as follows:

**MOTION TO APPROVE THE PROPOSAL OF \$55,475 FROM WIESER BROTHERS TO REPAIR THE DAMAGE TO THE WIESER PARK PAVILION.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.5 – AUTHORIZE CAPITAL EXPENDITURE**

Public Works Director Tyler Benish reviewed with City Council for authorization a capital expenditure request for tables at the Community Building. The Community Building is utilized by civic non-profits, the library, City Council meetings, and other community groups. The tables are original to the community building from 1989 and are becoming damaged and worn out. The Community Building has fourteen (14) tables with eight (8) being utilized daily. The cost per table is \$200. The original recommendation was to replace the eight tables that are most damaged for a total cost of \$1600, however, after further discussion it

was recommended to replace all fourteen tables. Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner as follows:

**MOTION TO AUTHORIZE THE CAPITAL EXPENDITURE FOR FOURTEEN TABLES FOR THE COMMUNITY BUILDING AT A COST OF \$200 PER TABLE FOR A TOTAL COST OF \$2800 AND TO AMEND THE 2025 GENERAL FUND BUDGET AND TAKE THE FUNDS FROM THE DISCRETIONARY LINE ITEM OF THE CITY COUNCIL BUDGET.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.6 – DONATION RESOLUTION – MnDOT SPEED SIGN**

Public Works Director Tyler Benish reviewed with City Council a Resolution authorizing MnDOT to install a Dynamic Speed Sign on the southbound lane of Highway 14/61 north of the Hillview Blvd intersection. The sign is provided to the City from MnDOT at no cost through a safety grant. The city will own and maintain the sign following installation. It was recommended that City Council authorize the Resolution. Following discussion, Member O'Donnell-Ebner introduced the following resolution and moved its passage and adoption:

**RESOLUTION NO. 02-25-10**

**A RESOLUTION AUTHORIZING MnDOT TO INSTALL A DYNAMIC SPEED SIGN IN THE CITY OF LA CRESCENT**

WHEREAS, the Minnesota Department of Transportation received a safety grant for radar speed signs; and

WHEREAS, the City of La Crescent was identified as a recipient of one of these signs; and

WHEREAS, the City acknowledges and receives a "Vehicle Speed Feedback (VSF)" sign as part of a MnDOT safety grant at no cost to the City; and

WHEREAS, the City agrees for this VSF sign to be installed by MnDOT next to the existing 40 mph sign on the southbound side of Hwy 14/61 (North of the Hillview Blvd. intersection); and

WHEREAS, the City agrees to own and maintain (by Permit) this VSF sign to keep it operational to include replacing batteries and working with the sign vendor to troubleshoot any problems; and

WHEREAS, if the VSF sign is damaged beyond repair, the city is under no obligation to replace the sign.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City Council of the City of La Crescent authorizes the Minnesota Department of Transportation to provide and install the city with a Vehicle Speed Feedback sign as stated above.

ADOPTED this 25<sup>th</sup> Day of February 2025.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

The foregoing motion was duly seconded by Member Langen and upon a roll call taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

**ITEM 3.7 – AUTHORIZE SALE OF VEHICLES**

Public Works Director Tyler Benish reviewed with City Council a request for the sale of two City vehicles:

1. 2003 Honda Accord – felony forfeiture which has been used primarily by city hall staff. State Statute dictates that the distribution of money be split between the state (10%), prosecuting agency (Houston County, 20%), and the police department (70%).
2. 2015 Dodge Charger - has been used by the Police and Zoning departments, the car needs a transmission repair that is more than the value of the car.

It was recommended that City Council authorize the sale of the vehicles on MNBid and that payments be made according to state statute from the proceeds of the sale of the 2003 Honda Accord. Following discussion, Member Jostad made a motion, seconded by Member Williams as follows:

**MOTION TO AUTHORIZE THE SALE OF THE TWO CITY VEHICLES AS MENTIONED ON MNBID WITH THE PAYMENTS FOR THE PROCEEDS OF THE SALE OF THE 2003 HONDA ACCORD BEING MADE PER STATE STATUTE.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.8 – RESOLUTION – OUTDOOR RECREATION GRANT**

Public Works Director Tyler Benish reviewed with City Council for approval a Resolution approving the city's application for an Outdoor Recreation Grant with MnDNR. If approved the grant would help cover the costs to install a walking path around Wieser Park and complete the new playground with a fully poured in place play surface. Prior to the meeting a correction was made to the submittal date of April 1, 2024, to April 1, 2025. Following discussion, Member Jostad introduced the following resolution and moved its passage and adoption

**RESOLUTION NO. 02-25-11**

**A RESOLUTION APPROVING AN APPLICATION TO THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES FOR AN OUTDOOR RECREATION GRANT**

BE IT RESOLVED, that the City of La Crescent, MN act as legal sponsor for the project contained in the Outdoor Recreation Grant application to be submitted on April 1, 2025, and that Jason Ludwigson is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of the City of La Crescent.

BE IT FURTHER RESOLVED, that the applicant maintains an adequate Conflict of Interest Policy and, throughout the term of the contract, will monitor and report any actual or potential conflicts of interest to the State, upon discovery.

BE IT FURTHER RESOLVED that the City of La Crescent has the legal authority to apply for financial assistance, and it has the financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that the City of La Crescent has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.

BE IT FURTHER RESOLVED that the City of La Crescent has fee title or permanent easement over all the land described in the boundary map or recreational site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the State, the City of La Crescent may enter into an agreement with the State for the above-referenced project, and the City of La Crescent certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

NOW, THEREFORE BE IT RESOLVED that the Sustainability Coordinator is hereby authorized to execute such agreements as necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the City Council of the City of La Crescent on February 24, 2025.

SIGNED:

WITNESSED:

\_\_\_\_\_  
Mike Poellinger

\_\_\_\_\_  
Angie Boettcher

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Mayor

Date

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City Clerk

Date

The foregoing motion was duly seconded by Member O'Donnell-Ebner and upon a roll call taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

### **ITEM 3.9 – DONATION RESOLUTION**

City Council reviewed a Resolution regarding the acceptance of donations to the City for the months of January and February. Following review and discussion, Member Jostad introduced the following Resolution and moved its passage and adoption:

#### **RESOLUTION NO. 02-25-12**

#### **RESOLUTION ACCEPTING DONATIONS MADE TO THE CITY OF LA CRESCENT IN JANUARY AND FEBRUARY 2025**

WHEREAS, the following donations were made to the City of La Crescent in the months of January and February 2025:

1. Gregory Fiegen wishes to donate \$1,000.00 to the La Crescent Fire Department.
2. Chelsea Dubiel & Trane Technologies wish to donate \$50.00 to the La Crescent Fire Department.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations as stated above.

ADOPTED this 24<sup>th</sup> Day of February 2025.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

The foregoing motion was duly seconded by Member Williams and upon a roll call taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mayor Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

**ITEM 3.10 – 5K REQUEST – RUN FOR THE ONE**

City Council reviewed a letter from Police Chief Luke Ahlschlager regarding a request from Bluff Country Family Resources Executive Director Sara Gilman seeking approval for a 5K run event in La Crescent. The event, titled “Run for the One” is scheduled to take place on Saturday, April 26, 2025, at 10:00 AM in recognition of Sexual Assault Awareness Month. The La Crescent Police Department will assist with providing an escort, traffic control, and security to ensure a safe and successful event. It was recommended that City Council approve the event request. Following discussion, Member Langen made a motion, seconded by Member O’Donnell-Ebner as follows:

**MOTION TO APPROVE THE “RUN FOR THE ONE” 5K RUN EVENT FOR BLUFF COUNTRY FAMILY RESOURCES TO BE HELD ON SATURDAY, APRIL 16, 2025, AT 10:00 AM WITH THE LA CRESCENT POLICE DEPARTMENT PROVIDING ASSISTANCE WITH AN ESCORT, TRAFFIC CONTROL AND SECURITY.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
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Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.11 – GAMBLING PERMIT APPLICATION**

City Council reviewed a letter from Administrative Assistant Chris Fortsch regarding a Gambling Permit Application for ABLE, Inc. for an event to be held on April 4, 2025, at the La Crescent Area Event Center. The application appears to be in order and it was recommended that City Council approve the application and authorize that it be forwarded to the Minnesota Gambling Control Board. Following discussion, Member Williams made a motion, seconded by Member Langen as follows:

**MOTION TO APPROVE THE GAMBLING PERMIT APPLICATION FROM ABLE, INC. FOR AN EVENT TO BE HELD ON APRIL 4, 2025, AT THE LA CRESCENT AREA EVENT CENTER AND AUTHORIZE THAT IT BE FORWARDED TO THE MINNESOTA GAMBLING CONTROL BOARD.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**6. STAFF CORRESPONDENCE/COMMITTEE UPDATES:**

6.1 EXPLORE LA CROSSE – City Council reviewed the January 21, 2025 Explore La Crosse Board Meeting Agenda and the November 19, 2024 Board Meeting Minutes.

6.2 ENERGY READY CASE STUDY – City Council reviewed a case study published by Energy Ready highlighting the success La Crescent has achieved in the SolSmart and Charging Smart programs.

**7. CHAMBER OF COMMERCE**

Chamber of Commerce representative Kim Siegersma was in attendance and provided updates.

There being no further business to come before the Council at this time, Member Williams made a motion, seconded by Member O'Donnell-Ebner to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Chris Langen	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 5:36 P.M.

APPROVAL DATE: \_\_\_\_\_.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

#1.2



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator *BW*  
DATE: March 7, 2025  
RE: Bills Payable

Attached for review and consideration by the City Council are the bills payable for the period ending March 7, 2025. We would suggest that the City Council approve the payment of the bills payable as presented.

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>ACENTEK</b>						
2/25 STMT	LIBRARY PHONE CHARGES	02/28/2025	142.71	.00		
2/25 STMT	WATER PHONE CHARGES	02/28/2025	153.99	.00		
2/25 STMT	POLICE DEPT PHONE CHARGES	02/28/2025	315.81	.00		
2/25 STMT	STREETS PHONE CHARGES	02/28/2025	44.25	.00		
2/25 STMT	LICENSE BUREAU PHONE CHARGES	02/28/2025	170.36	.00		
2/25 STMT	ARENA PHONE CHARGES	02/28/2025	304.70	.00		
2/25 STMT	PUBLIC WORKS PHONE CHARGES	02/28/2025	91.48	.00		
2/25 STMT	CITY HALL PHONE CHARGES	02/28/2025	411.66	.00		
2/25 STMT	PARKS PHONE CHARGES	02/28/2025	164.90	.00		
2/25 STMT	GOLF COURSE PHONE CHARGES	02/28/2025	446.92	.00		
2/25 STMT	BLDG/ZNG PHONE CHARGES	02/28/2025	91.48	.00		
2/25 STMT	SEWER PHONE CHARGES	02/28/2025	125.12	.00		
2/25 STMT	POOL PHONE CHARGES	02/28/2025	89.85	.00		
2/25 STMT	FIRE DEPT PHONE CHARGES	02/28/2025	477.14	.00		
Total 24:			3,030.37	.00		
<b>AFLAC</b>						
2/25 STMT	INSURANCE PREMIUMS	03/01/2025	42.00	.00		
Total 72:			42.00	.00		
<b>AFSCME</b>						
2/25 DUES	PAYROLL DEDUCTED UNION DUES	03/01/2025	680.46	.00		
Total 25:			680.46	.00		
<b>AMAZON CAPITAL SERVICES</b>						
14GP-R7YH-QR	PD - OFFICE SUPPLIES	02/14/2025	90.36	.00		
14GP-R7YH-QR	CITY HALL - CLEANING SUPPLIES	02/14/2025	6.73	.00		
17GN-DY6P-3FT	LIC BUR - OFFICE SUPPLIES	02/25/2025	7.98	.00		
17J6-TCNX-GJP	COAT RACK & HANGERS FOR WIESER PAVILION	02/18/2025	163.87	.00		
17J6-TCNX-GJP	CITY HALL - OFFICE SUPPLIES	02/18/2025	35.24	.00		
19Q4-HWLW-74	CITY HALL - CLEANING SUPPLIES	02/26/2025	39.99	.00		
19Q4-HWLW-74	CITY HALL - OFFICE SUPPLIES	02/26/2025	29.22	.00		
1DJM-6W3K-GC	LIBRARY - OFFICE SUPPLIES	02/13/2025	6.98	.00		
1HHC-6D31-DFD	LIBRARY - CLEANING SUPPLIES	02/07/2025	33.50	.00		
1NLR-GKTM-34V	LIBRARY - BOOKS GRANT FUNDED	02/26/2025	18.39	.00		
1R3Y-6X91-6TH	LIBRARY - BOOKS	02/26/2025	18.76	.00		
1R4Q-G6CQ-H6	LIBRARY - OFFICE SUPPLIES	02/18/2025	47.50	.00		
1RJ7-XKWT-3RN	LIBRARY - PROGRAM SUPPLIES	02/11/2025	49.84	.00		
1T69-XFVG-3RN	LIBRARY - CLEANING SUPPLIES	02/25/2025	22.56	.00		
1XCT-NRPG-3FN	LIBRARY - BOOKS	02/06/2025	16.69	.00		
1XDR-F36H-34N	CITY HALL - CLEANING SUPPLIES	02/24/2025	55.97	.00		
Total 9956:			643.58	.00		
<b>B &amp; T TECHNICAL SERVICES, LLC</b>						
1671	COMM BLDG - SOLAR ELECTRICAL SERVICE	01/31/2025	215.73	.00		
Total 9680:			215.73	.00		
<b>BAKER &amp; TAYLOR</b>						
2038792973	LIBRARY - BOOKS GRANT FUNDED	01/03/2025	295.34	.00		
2038814456	LIBRARY - BOOKS GRANT FUNDED	01/14/2025	279.53	.00		
2038837758	LIBRARY - BOOKS	01/22/2025	337.55	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2038850056	LIBRARY - BOOKS	01/29/2025	293.94	.00		
Total 8022:			1,206.36	.00		
<b>BAN-KOE SYSTEMS GROUP</b>						
20007364	WATER PLANT - ANNUAL FIRE ALARM INSPECTION AND	03/01/2025	303.00	.00		
Total 102:			303.00	.00		
<b>BATTERIES PLUS, LLC</b>						
P80759212	PARKS - BATTERY FOR JOHN DEERE LAWN MOWER	03/04/2025	152.95	.00		
Total 9428:			152.95	.00		
<b>BREYER'S SALES AND SERVICE INC</b>						
19980	PARKS - LAWN MOWER BLADES	02/26/2025	277.90	.00		
Total 131:			277.90	.00		
<b>CITY OF LA CRESCENT</b>						
2/25 ANIMAL	WATER/SEWER UTIL - ANIMAL SHELTER	02/28/2025	317.07	.00		
2/25 OLD HICKO	WATER/SEWER UTIL.-OLD HICKORY PARK SHELTER	02/28/2025	21.00	.00		
Total 196:			338.07	.00		
<b>CORE &amp; MAIN LP</b>						
INV0014501	WATER TESTING CHEMICALS	02/27/2025	327.18	.00		
Total 9647:			327.18	.00		
<b>CRESCENT ELECTRIC, INC.</b>						
2768	INSTALL WIRING FOR EV CHARGER FOR EQUINOX	02/18/2025	225.00	.00		
Total 210:			225.00	.00		
<b>CULLIGAN WATER CONDITIONING</b>						
285X21771401	CITY HALL - WATER COOLER RENTAL	03/01/2025	39.95	.00		
285X21771401	PD - WATER COOLER RENTAL	03/01/2025	39.95	.00		
285X21771401	MAINT - WATER COOLER RENTAL	03/01/2025	39.95	.00		
285X21793207	FD - WATER COOLER RENTAL	03/01/2025	39.95	.00		
Total 231:			159.80	.00		
<b>CUSTOM ALARM</b>						
601445	GC - MONTHLY ALARM MONITORING SYSTEM	03/01/2025	44.65	.00		
Total 290:			44.65	.00		
<b>DAVY LABORATORIES</b>						
25B0277	WATER - TESTING	02/20/2025	114.00	.00		
25B0334	WATER - TESTING	02/27/2025	114.00	.00		
Total 312:			228.00	.00		
<b>DEBAUCHE TRUCK &amp; DIESEL INC</b>						
01W12888	2015 INTERNATIONAL REPAIR	02/17/2025	2,321.75	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 297:			2,321.75	.00		
<b>DEPT OF NATURAL RESOURCES</b>						
2/18/25-2/24/25	WEEKLY RECREATIONAL VEH. REGIST.	02/24/2025	2,005.08	2,005.08	02/28/2025	
Total 318:			2,005.08	2,005.08		
<b>DOBECK, RHODA</b>						
2/25 LIBRARY	LIBRARY- CLEANING	02/28/2025	208.25	.00		
Total 10098:			208.25	.00		
<b>DORER, KARI LIE</b>						
3/12/25	LIBRARY - 1 HOUR AUTHOR TALK	03/01/2025	750.00	.00		
Total 10253:			750.00	.00		
<b>FIRST SUPPLY LLC - LA CROSSE</b>						
14545169-00	FIRE HYDRANT BONNET	02/21/2025	2,365.53	.00		
14557181-00	REPAIR BANDS FOR WATER MAIN BREAKS	02/24/2025	403.12	.00		
Total 557:			2,768.65	.00		
<b>GEGEN, MARY</b>						
2/1/25 - 2/28/25	REIMBURSE MILEAGE	02/28/2025	69.30	.00		
Total 10238:			69.30	.00		
<b>GOPHER STATE ONE-CALL</b>						
5020521	SEWER - LOCATE	02/28/2025	5.40	.00		
5020521	WATER - LOCATE	02/28/2025	5.40	.00		
Total 620:			10.80	.00		
<b>GRAF ELECTRIC, INC.</b>						
24000	GRINDER PUMP REPAIR - 714 & 720 SHORE ACRES	02/18/2025	262.50	.00		
24002	GRINDER PUMP REPAIR - 730 SHORE ACRES	01/24/2025	352.58	.00		
Total 619:			615.08	.00		
<b>GUNDERSEN LUTHERAN</b>						
11/24 STMT	TIF REIMB. - SITE IMP. 45%	02/01/2025	7,817.45	7,817.45	02/24/2025	
Total 1157:			7,817.45	7,817.45		
<b>GWALTERIUS, LLC</b>						
032025	LIBRARY - BOOKS	03/04/2025	14.95	.00		
Total 10166:			14.95	.00		
<b>HETH JR., JENNIFER &amp; ROBERT</b>						
11/24 STMT	TIF REIMB - SITE IMP. - 90%	02/01/2025	2,760.42	2,760.42	02/24/2025	
Total 8951:			2,760.42	2,760.42		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>HILLTOPPER REFUSE &amp; RCYL SRVC</b>						
2/25 BAGS	MONTHLY REFUSE P/U	02/28/2025	3,877.80	.00		
2/25 STMT	REFUSE P/U ANIMAL SHELTER	02/28/2025	76.42	.00		
2/25 STMT	REFUSE P/U FIRE DEPT	02/28/2025	26.11	.00		
2/25 STMT	REFUSE P/U LIBRARY	02/28/2025	10.45	.00		
2/25 STMT	REFUSE P/U PARKS	02/28/2025	248.10	.00		
2/25 STMT	CITYWIDE RECYCLING P/U	02/28/2025	7,772.14	.00		
2/25 STMT	REFUSE P/U MAINT SHOP	02/28/2025	291.55	.00		
2/25 STMT	RECYCLING P/U FIRE DEPT	02/28/2025	16.48	.00		
2/25 STMT	REFUSE P/U ARENA	02/28/2025	189.98	.00		
2/25 STMT	REFUSE P/U CITY HALL	02/28/2025	67.89	.00		
Total 9233:			12,576.92	.00		
<b>HOUSTON CNTY TREASURER</b>						
1888	PD - REDACTION ASSISTANCE SERVICE	02/28/2025	38.33	.00		
Total 751:			38.33	.00		
2025 ASSESSM	SPE. ASSESS.ANNUAL SETUP FEES- CODE 80'S	02/14/2025	12.50	12.50	02/24/2025	
2025 ASSESSM	SPE. ASSESS.ANNUAL SETUP FEES- CODE 80'S	02/14/2025	12.50	12.50	02/24/2025	
2025 ASSESSM	SPECIAL ASSESSMENT ADMIN FEES	02/14/2025	6.00	6.00	02/24/2025	
2025 ASSESSM	SPECIAL ASSESSMENT ADMIN FEES	02/14/2025	18.00	18.00	02/24/2025	
2025 ASSESSM	SPECIAL ASSESSMENT ADMIN FEES	02/14/2025	30.00	30.00	02/24/2025	
2025 ASSESSM	SPECIAL ASSESSMENT ADMIN FEES	02/14/2025	37.50	37.50	02/24/2025	
2025 ASSESSM	SPECIAL ASSESSMENT ADMIN FEES	02/14/2025	43.50	43.50	02/24/2025	
2025 TIF ADMIN	TIF ADMIN FEES - HETH	02/14/2025	125.00	125.00	02/24/2025	
2025 TIF ADMIN	TIF ADMIN FEES - GUNDERSEN	02/14/2025	125.00	125.00	02/24/2025	
2025 TIF ADMIN	TIF ADMIN FEES - HOTEL/EVENT CENTER	02/14/2025	125.00	125.00	02/24/2025	
2025 TIF ADMIN	TIF ADMIN FEES - NOLOP	02/14/2025	125.00	125.00	02/24/2025	
Total 2450:			660.00	660.00		
<b>ILLINOIS LIBRARY ASSOCIATION</b>						
301694	LIBRARY - PROGRAM SUPPLIES SRP	03/01/2025	892.74	.00		
Total 9470:			892.74	.00		
<b>INTERNATIONAL CODE COUNCIL, INC</b>						
1002025329	B&Z - CODE BOOK	02/18/2025	23.95	.00		
Q15.000029789	B&Z - MEMBERSHIP DUES	03/01/2025	170.00	.00		
Total 9943:			193.95	.00		
<b>KU-LE REGION FORESTRY INC.</b>						
1316	CPL GRANT STONEY PT FORESTRY MOWING WORK	02/23/2025	8,185.00	.00		
Total 10248:			8,185.00	.00		
<b>KWIK TRIP INC</b>						
2/25 STMT	B&Z - FUEL	02/28/2025	99.54	.00		
2/25 STMT	SEWER - FUEL	02/28/2025	28.77	.00		
2/25 STMT	PD- FUEL	02/28/2025	1,187.55	.00		
2/25 STMT	PARKS - FUEL	02/28/2025	169.99	.00		
2/25 STMT	STREETS - FUEL	02/28/2025	2,123.30	.00		
2/25 STMT	WATER - FUEL	02/28/2025	28.77	.00		
2/25 STMT	FD - FUEL	02/28/2025	167.10	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1014:			3,805.02	.00		
<b>LA CRESCENT ACE HARDWARE</b>						
2/25 STMT	CITY HALL - LIGHT BULBS	02/28/2025	12.99	.00		
2/25 STMT	MAINT - SHOP TOOLS	02/28/2025	42.57	.00		
2/25 STMT	COMMUNITY ROOM - DRAIN CLEANER	02/28/2025	18.99	.00		
2/25 STMT	GC - OFFICE SUPPLIES	02/28/2025	33.87	.00		
2/25 STMT	MAINT - CLEANING SUPPLIES	02/28/2025	5.58	.00		
2/25 STMT	FD - VEHICLE MAINT	02/28/2025	23.99	.00		
2/25 STMT	CITY HALL - TOILET REPAIR	02/28/2025	15.98	.00		
2/25 STMT	FD - VEHICLE MAINT	02/28/2025	7.15	.00		
2/25 STMT	MAINT - SHOP TOOLS	02/28/2025	8.14	.00		
2/25 STMT	PARKS - EQUIPMENT MAINT	02/28/2025	25.98	.00		
2/25 STMT	GC - WIPERS FOR TRUCK	02/28/2025	45.98	.00		
2/25 STMT	FD - NEW FLAG & POLE	02/28/2025	41.99	.00		
2/25 STMT	CITY HALL - TOILET REPAIR	02/28/2025	.60	.00		
Total 717:			283.81	.00		
<b>LA CRESCENT AREA EVENT CENTER, INC.</b>						
11/24 STMT	TIF REIMB. FOR CONST. COSTS 17.5%	02/01/2025	2,787.40	2,787.40	02/24/2025	
Total 9810:			2,787.40	2,787.40		
<b>LA CRESCENT AUTO REPAIR, INC</b>						
32892	PD - PD20 VEHICLE MAINTENACE	02/21/2025	757.80	.00		
Total 8168:			757.80	.00		
<b>LA CRESCENT HOTEL GROUP LLC</b>						
11/24 STMT	TIF REIMB. FOR CONST. COSTS 80%	02/01/2025	12,742.42	12,742.42	02/24/2025	
Total 9816:			12,742.42	12,742.42		
<b>LA CRESCENT ROCK PRODUCTS INC</b>						
25-35	ROCK FOR WATER MAIN BREAK - N OAK	02/28/2025	464.92	.00		
Total 1121:			464.92	.00		
<b>LA CROSSE TRIBUNE</b>						
LIB 13 WEEKS	LIBRARY - SUBSCRIPTION RENEWAL	01/31/2025	59.32	.00		
Total 8522:			59.32	.00		
<b>LAPHAM'S CLEANING LLC</b>						
26	CITY HALL - CLEANING	02/28/2025	1,200.00	.00		
Total 10121:			1,200.00	.00		
<b>LAW ENFORCEMENT LABOR SERVICES</b>						
2/25 DUES	PD - PAYROLL DEDUCTED UNION DUES	03/01/2025	511.00	.00		
Total 1134:			511.00	.00		
<b>LEAGUE OF MINNESOTA CITIES</b>						
423600	REGIONAL SAFETY GROUP TRAINING	02/10/2025	445.50	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1117:			445.50	.00		
<b>LEASE SERVICING CENTER, INC.</b>						
51819	EQUINOX - LEASE PYMT PRINCIPAL	03/01/2025	874.95	874.95	03/03/2025	
51819	EQUINOX - LEASE PYMT INTEREST	03/01/2025	354.80	354.80	03/03/2025	
51819	PD TESLA - LEASE PYMT PRINCIPAL	03/01/2025	934.62	934.62	03/03/2025	
51819	PD TESLA - LEASE PYMT INTEREST	03/01/2025	332.70	332.70	03/03/2025	
Total 10152:			2,497.07	2,497.07		
<b>LIFETIME PRODUCTS, INC.</b>						
678823Q	COMMUNITY BUILDING TABLES	02/25/2025	2,800.00	2,800.00	02/25/2025	
Total 10120:			2,800.00	2,800.00		
<b>LUDWIGSON, JASON</b>						
2/1/25 - 2/28/25	SUSTAINABILITY SERVICES	02/28/2025	5,532.80	.00		
2/25 REIMB	REIMB - FEES FOR WETLAND CONF. & DRIFTLESS AREA	02/28/2025	101.66	.00		
Total 9632:			5,634.46	.00		
<b>MAYO CLINIC AMBULANCE SERVICE</b>						
2682077	CPR CLASS	02/20/2025	180.00	.00		
Total 8150:			180.00	.00		
<b>McCORMICK, MIKE</b>						
11/24 STMT	TIF REIMB FOR LAND ACQUISITION	02/01/2025	4,037.43	4,037.43	02/24/2025	
Total 8489:			4,037.43	4,037.43		
<b>MENARDS-LA CROSSE</b>						
9155	MAINT - SHOP TOOLS	02/07/2025	42.38	.00		
9749	STREET PATCH	02/24/2025	1,091.26	.00		
Total 1352:			1,133.64	.00		
<b>MIDWEST LEAK DETECTION</b>						
2412	LOCATE WATER MAIN BREAK - OAK ST.	02/24/2025	482.20	.00		
Total 9304:			482.20	.00		
<b>MIDWEST TAPE</b>						
506778957	LIBRARY- MOVIES GRANT FUNDED	02/20/2025	73.72	.00		
Total 9851:			73.72	.00		
<b>MINNESOTA CHILD SUPPORT PAYMENT CENTER</b>						
P/R 0015639670	MN CHILD SUPPORT	02/28/2025	497.46	497.46	03/03/2025	
Total 9597:			497.46	497.46		
<b>MINNESOTA DEPARTMENT OF HEALTH</b>						
1ST QTR 2025	QTRLY STATE WATER CONNECTION FEE	03/01/2025	5,068.98	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1396:			5,068.98	.00		
<b>MISSISSIPPI WELDERS SUPPLY CO</b>						
4518629	MAINT- WIRE FOR WELDER	02/24/2025	77.55	.00		
Total 1322:			77.55	.00		
<b>MN DEPT OF TRANSPORTATION</b>						
P00019529	ROAD SALT TESTING	02/14/2025	55.12	.00		
Total 1364:			55.12	.00		
<b>MTI DISTRIBUTING INC</b>						
1463784-00	PARKS - LAWN MOWER BLADES	03/03/2025	588.38	.00		
Total 1330:			588.38	.00		
<b>NCPERS GROUP LIFE INSURANCE</b>						
2/25 STMT	LIFE INSURANCE PREMIUMS	03/01/2025	144.00	.00		
Total 1619:			144.00	.00		
<b>PEARL STREET BOOKS</b>						
2/24/25	LIBRARY - PROGRAM SUPPLIES	02/24/2025	557.13	.00		
Total 10239:			557.13	.00		
<b>POINT C</b>						
2/21/25 L.OLSO	MEDICAL REIMB P/R DEDUCTED- L. OLSON	02/24/2025	46.32	46.32	02/24/2025	
Total 10202:			46.32	46.32		
<b>PROLOGUE PLANNING GROUP</b>						
2/1/25 - 2/28/25	ECONOMIC DEVELOPMENT SERVICES	02/28/2025	1,259.72	.00		
Total 10006:			1,259.72	.00		
<b>QUADIENT FINANCE USA, INC</b>						
2/25 STMT	Postage Meter Postage- Animal	02/12/2025	3.00	3.00	03/03/2025	
2/25 STMT	Postage Meter Postage- B & Z	02/12/2025	21.00	21.00	03/03/2025	
2/25 STMT	Postage Meter Postage- Clerk	02/12/2025	45.00	45.00	03/03/2025	
2/25 STMT	Postage Meter Postage- FIRE DEPARTMENT	02/12/2025	12.00	12.00	03/03/2025	
2/25 STMT	Postage Meter Postage- Golf course	02/12/2025	9.00	9.00	03/03/2025	
2/25 STMT	Postage Meter Postage- Library	02/12/2025	9.00	9.00	03/03/2025	
2/25 STMT	Postage Meter Postage- Lic Bur	02/12/2025	30.00	30.00	03/03/2025	
2/25 STMT	Postage Meter Postage- Police	02/12/2025	21.00	21.00	03/03/2025	
2/25 STMT	Postage Meter Postage- Pool	02/12/2025	6.00	6.00	03/03/2025	
2/25 STMT	Postage Meter Postage- Public works	02/12/2025	15.00	15.00	03/03/2025	
2/25 STMT	Postage Meter Postage- Sewer	02/12/2025	63.00	63.00	03/03/2025	
2/25 STMT	Postage Meter Postage- Water	02/12/2025	63.00	63.00	03/03/2025	
2/25 STMT	Postage Meter Postage- ARENA	02/12/2025	3.00	3.00	03/03/2025	
Total 9799:			300.00	300.00		
<b>QUILLINS LA CRESCENT</b>						
2/25 FIRE	FD - ANNUAL END OF YEAR TRAINING POTLUCK	02/28/2025	81.93	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1707:			81.93	.00		
<b>REFINISH SUPPLY COMPANY</b>						
515098944	FD - BRUSH GUARD PAINT	02/21/2025	56.60	.00		
Total 10254:			56.60	.00		
<b>RONCO ENGINEERING SALES INC</b>						
3385939	PLOW TRUCK REPAIR	02/20/2025	85.67	.00		
Total 1813:			85.67	.00		
<b>SAM'S CLUB</b>						
2/25 STMT	CITY HALL - OFFICE SUPPLIES	02/28/2025	196.37	.00		
Total 1861:			196.37	.00		
<b>SOUTHEAST LIBRARIES COOP</b>						
053206	LIBRARY - 2025 PUBLIC PC MANGEMENT - ENVISIONWA	02/07/2025	352.79	.00		
053222	LIBRARY -2025 PC LEASING 6 DESKTOPS & 2 LAPTOPS	02/21/2025	4,200.00	.00		
053232	LIBRARY - PROGRAM SUPPLIES	02/21/2025	60.00	.00		
053247	LIBRARY- WEBSITE HOSTING 2025	02/21/2025	230.00	.00		
053299	LIBRARY- ILS PACKAGE AND PC SUPPORT	03/04/2025	809.32	.00		
Total 1962:			5,652.11	.00		
<b>TAYLOR &amp; ASSOCIATES, INC.</b>						
21561	POOL CHAIRS	02/01/2025	4,665.60	.00		
Total 10252:			4,665.60	.00		
<b>TRI-STATE BUSINESS MACHINES IN</b>						
622318	MOTOR VEHICLE - COPY/PRINTER	02/25/2025	60.00	.00		
622318	B&Z - COPY/PRINTER	02/25/2025	66.29	.00		
622318	SEWER - COPY/PRINTER	02/25/2025	44.19	.00		
622318	PUB WORKS - COPY/PRINTER	02/25/2025	110.49	.00		
622318	WATER - COPY/PRINTER	02/25/2025	44.19	.00		
622318	CLERK - COPY/PRINTER	02/25/2025	110.49	.00		
622318	POLICE DEPT - COPY/PRINTER	02/25/2025	80.69	.00		
622318	GOLF COURSE - COPY/PRINTER	02/25/2025	80.82	.00		
622318	FIRE DEPT - COPY/PRINTER	02/25/2025	7.50	.00		
Total 2024:			604.66	.00		
<b>VISA</b>						
2/25 STMT	CITY - CANVA PRO SUBSCRIPTION	02/28/2025	120.00	.00		
2/25 STMT	B&Z - MEALS AT TRAINING	02/28/2025	52.04	.00		
2/25 STMT	EQUINOX CHARGING	02/28/2025	2.40	.00		
2/25 STMT	ATP MEETING LUNCH	02/28/2025	45.94	.00		
2/25 STMT	PERSONAL MEETING LUNCH	02/28/2025	56.88	.00		
2/25 STMT	B&Z - HOTEL FOR BUILDING OFFICIAL TRAINING BOT GR	02/28/2025	620.08	.00		
2/25 STMT	PD - TRAINING	02/28/2025	625.00	.00		
2/25 STMT	PD - INTERNET PEOPLE SEARCH	02/28/2025	75.00	.00		
2/25 STMT	BURN PERMIT	02/28/2025	5.00	.00		
2/25 STMT	PD - TRAINING	02/28/2025	595.00	.00		
2/25 STMT	PERSONAL MEETING LUNCH	02/28/2025	70.68	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2/25 STMT	HOTEL FOR D. STAVENAU WATER SCHOOL	02/28/2025	371.67	.00		
2/25 STMT	CITY - 1099 FORMS	02/28/2025	87.53	.00		
2/25 STMT	B&Z - INSPECTION TOOLS BOT GRANT REIMB	02/28/2025	567.98	.00		
2/25 STMT	PD - HOTEL FOR TRAINING R. CLARK	02/28/2025	345.96	.00		
Total 2208:			3,641.16	.00		
<b>WATER SYSTEMS CO.</b>						
838118	LIBRARY - WATER COOLER RENTAL	01/31/2025	8.00	.00		
851981	LIBRARY - WATER COOLER RENTAL	02/28/2025	8.00	.00		
Total 8605:			16.00	.00		
<b>WHKS &amp; CO.</b>						
53553	PINE CREEK FINAL DESIGN & CONSTRUCTION	01/31/2025	7,413.18	.00		
Total 8290:			7,413.18	.00		
<b>WIESER LAW OFFICE PC</b>						
2/25 CITY	COUNCIL - LEGAL FEES	02/28/2025	1,044.73	.00		
2/25 CITY	WATER DEPT - LEGAL FEES	02/28/2025	522.36	.00		
2/25 CITY	SEWER DEPT - LEGAL FEES	02/28/2025	522.37	.00		
2/25 CITY	CLERK - LEGAL FEES	02/28/2025	1,044.73	.00		
2/25 CITY	BLDG/ZNG - LEGAL FEES	02/28/2025	1,044.73	.00		
2/25 POLICE	PD - LEGAL FEES	02/28/2025	4,474.13	.00		
Total 2361:			8,653.05	.00		
Grand Totals:			129,320.42	38,951.05		

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

City Treasurer: \_\_\_\_\_

#3.1



TO: Honorable Mayor and City Council Members  
FROM: Tyler Benish, Public Works Director *TB*  
DATE: March 6<sup>th</sup>, 2025  
RE: 2025 Street Improvement Project

City Engineer Tim Hruska will be in attendance at the meeting to review the plans and specifications for the 2025 local street improvement project. A map of the streets that are included in the project are clouded in blue, along with relevant pages from the plans and specifications are included for City Council review.

The total project cost is estimated at approximately \$946,000. These streets are included in the City's 2025-2029 Street Reconstruction Plan, and the cost for the project will be included in the upcoming 2025 bond issue, along with the use of Municipal State Aid funds and Active Transportation grant dollars.

In order to proceed with the project, we would suggest that the City Council approve the plans and specifications and authorize to advertise for bids on the 2025 local street improvement project.



Scale: 1:20,000  
 1 inch equals 1,667 feet  
 US Feet  
 0 1,500 3,000

**Legend**  
 Municipal Boundary  
 Planned Construction Year  
 — No Construction Planned  
 — 2025  
 — 2026  
 — 2027  
 — 2028  
 — 2029

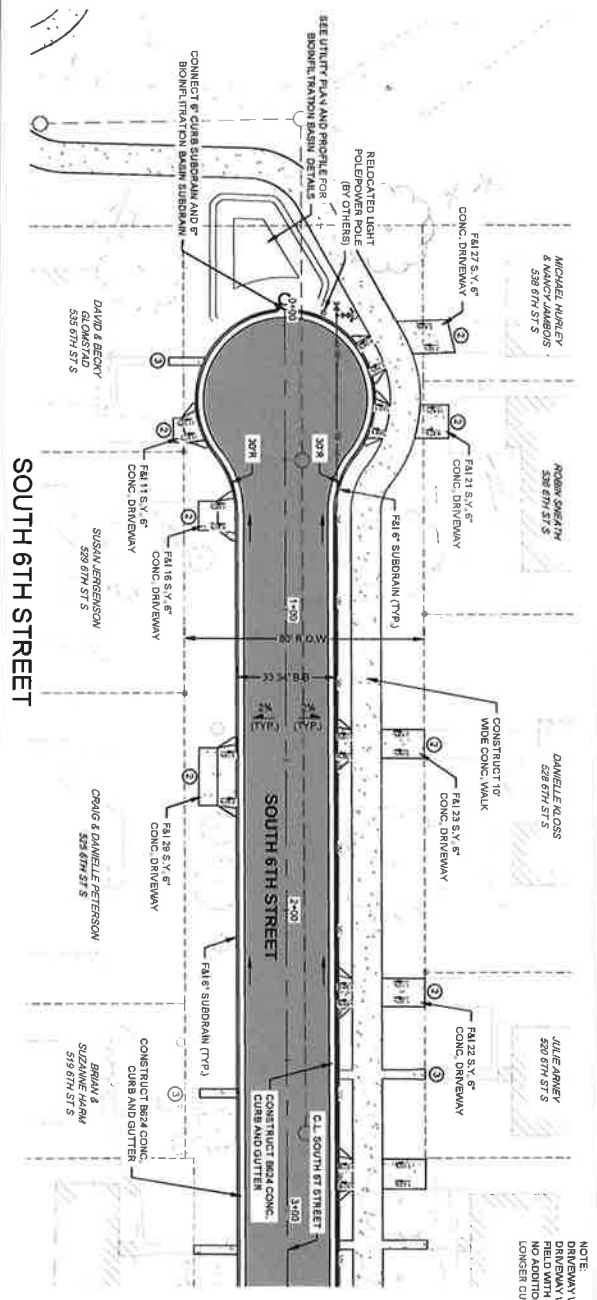


**2024 CAPITAL IMPROVEMENT PLAN**



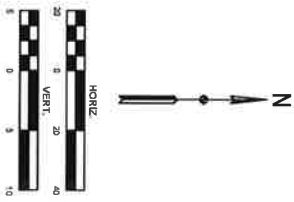


- NOTES:
- 1 CONSTRUCT CONC. PEDESTRIAN RAMP SEE ADJACENT STANDARD PLANS
  - 2 CONC. WALK THRU DRIVEWAYS AS SHOWN (SEE SPECIFICATIONS)
  - 3 CONC. DRIVEWAY
  - 4 CONC. WALK



NOTE:  
 DRIVEWAY WIDTHS WILL VARY. CURB BROOKS AND DRIVEWAYS WILL BE CONSTRUCTED TO FIELD WITH THE ENHANCEMENT THERE. NO ADDITIONAL PAVEMENT WILL BE MADE FOR A LONGER CURB BROOK/PAVEMENT WORK.

**SOUTH 6TH STREET**



STATIONS	75	00	25	50	75	00	25	50	75	00	25	50	75
RIGHT GRADES	682.88	682.88	683.67	684.15	684.32	684.62	684.79	684.85	685.05	685.32	685.50	685.67	685.65
PROPOSED GRADES	682.88	683.62	683.98	684.17	684.34	684.52	684.69	684.87	685.05	685.22	685.40	685.57	685.65
LEFT GRADES	682.88	683.62	683.98	684.17	684.34	684.52	684.69	684.87	685.05	685.22	685.40	685.57	685.65

**SOUTH 6TH STREET PLAN AND PROFILE**

**S 6TH STREET RECONSTRUCTION**  
 LA CRESCENT, MN  
 2024

SCALE: AS SHOWN  
 WNS: JEBONOW  
 WNS: 10078  
 DRAWN BY: JEBONOW  
 CHECKED BY: JEBONOW  
 SHEET: 18 OF 26

REVISIONS

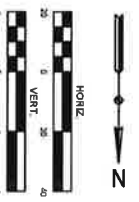
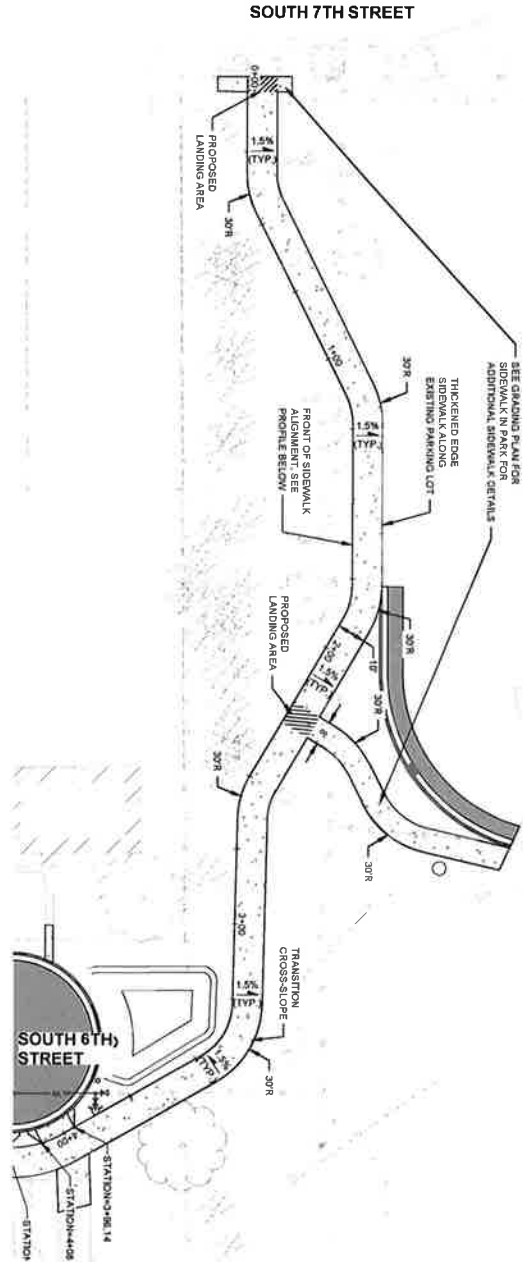
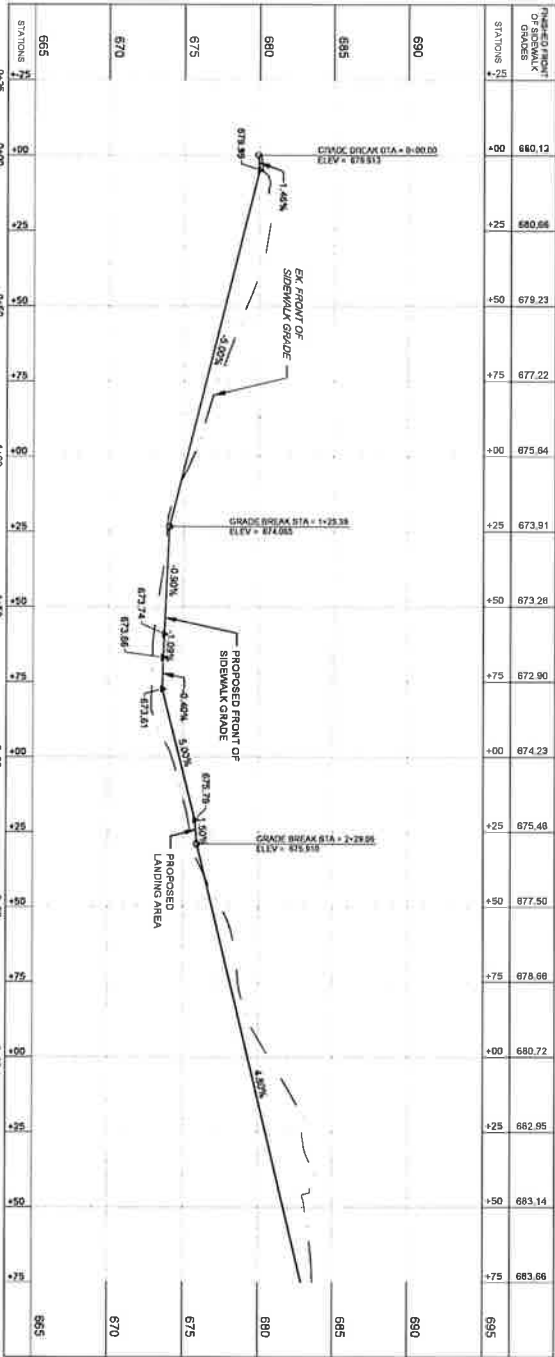
NO.	DATE	DESCRIPTION

I hereby certify that this plan, specification or report was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

PRELIMINARY ONLY - NOT FOR CONSTRUCTION

Name: \_\_\_\_\_  
 Date: \_\_\_\_\_ License No. \_\_\_\_\_





SCALE AS SHOWN  
 WORKS PROJECT NO.  
 DRAWN BY  
 CHECKED BY  
 DATE

**SIDEWALK PLAN AND PROFILE**  
 S 8TH STREET RECONSTRUCTION  
 LA CRESCENT, MN  
 2024

REVISIONS		
NO.	DATE	DESCRIPTION

I hereby certify that this plan, specification or report was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.  
 PRELIMINARY ONLY - NOT FOR CONSTRUCTION  
 Name \_\_\_\_\_  
 Date \_\_\_\_\_ License No. \_\_\_\_\_



# 3.2



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator *BW*  
DATE: March 6, 2025  
RE: Solid Waste Contract Extension Discussion

This item is presented for review and discussion by the City Council at this meeting. Formal action by the City Council on this item will occur at a future City Council meeting.

In 2013 the City went through a process of requesting proposals to provide a residential solid waste collection program for 33-gallon bags and the collection of recyclable materials that utilized the small green recycling totes. Hilltopper Refuse & Recycling Service was selected by the City Council as the contractor to provide this service to the community.

In 2018 the City Council approved a 7-year contract extension with Hilltopper Refuse & Recycling. In 2019 the collection of solid waste in 33-gallon bags continued, and the small green recycling totes were replaced with a 95-gallon recycling cart for the collection of recyclable materials.

The current agreement with Hilltopper Refuse and Recycling is set to expire on December 31, 2025. A copy of the current contract is included.

For City Council information, in 2024 there were 29,130 solid waste bags collected by Hilltopper Refuse and Recycling. This number has decreased slightly over the past number of years, but has remained relatively constant for the last 3 years.

We have had preliminary discussions regarding an extension to the current agreement, and are suggesting that the City Council authorize the City Attorney to prepare a contract with Hilltopper Refuse and Recycling which will be presented at a City Council meeting in April.

**CONTRACT FOR COLLECTION, TRANSPORTATION AND DISPOSAL OF REFUSE  
AND RECYCLING FOR THE CITY OF LA CRESCENT, MN**

THIS CONTRACT is made and entered into this 9<sup>th</sup> day of November, 2018, by and between the City of La Crescent, a Minnesota Municipal Corporation (the "City"), and Hilltopper Refuse & Recycling Service, Inc., a Wisconsin Corporation ("Contractor")

~~WHEREAS, the City is desirous of entering into a Contract for the collection, transportation and disposal of Residential Mixed Municipal Solid Waste Bags (hereinafter "Bags") and collection of recyclable materials from residential properties within the City; and~~

WHEREAS, the Contractor is desirous of entering into a Contract with the City with respect to such services.

NOW THEREFORE, it is mutually agreed between parties as follows:

**SECTION 1. TERM:**

The Contract will commence as of January 1, 2019 and will terminate on December 31, 2025.

If Contractor refuses or fails to complete the services described herein in a manner satisfactory to the City, the City may by written notice to the Contractor give notice of its intention to terminate this Contract. After such notice, the Contractor shall have thirty (30) days to cure, to the satisfaction of the City. If the Contractor fails to cure, the City shall send the Contractor a written termination letter, which shall be effective upon deposit in the United States Mail to Contractor's address as stated herein. Termination shall not affect the City's right to make a claim against Contractor or its performance bond for the damages on the account of such breach.

In the event of termination, the City shall only be responsible to pay for all services satisfactorily performed by the Contractor to the effective date of the termination.

**SECTION 2. SCOPE OF SERVICE:**

The Contractor shall provide for the collection of residential mixed municipal solid waste bags sold by retailers in the City and shall collect all Residential Mixed Municipal Solid Waste Bags within the City. Collection of Bags shall be weekly. The collection day will be Wednesday between the hours of 7:00 a.m. and 6:00 p.m. The hauler shall transport all solid waste collected within the City of La Crescent to the Houston County Designated Site. The disposal of all solid waste collected by the hauler must comply with all Houston County, State of Minnesota, and Federal Laws and Regulations now in effect and as they may be amended during the term of this contract.

Beginning January 1, 2019 through April 1, 2019, Contractor shall provide for the collection of recyclable materials weekly within the City. Then beginning April 1, 2019

and every week thereafter during the term of this Agreement, Contractor shall provide for the collection of recyclable materials on an every other week basis. The collection day will be Wednesday between the hours of 7:00 a.m. and 6:00 p.m. The collection shall take place simultaneously with the collection of Bags.

The Contractor shall transport all recycling collected within the City to Houston County designated site. The disposal of all recycling must comply with all Houston County, State of Minnesota, and federal laws and regulations now in effect as they may be amended during the term of this Contract.

In March 2019, Contractor will distribute ninety-five (95) gallon cart for recycling purposes ("Recycling Carts") to all residential properties within the City. The cost and distribution of the carts shall be Contractor's sole responsibility.

Contractor shall be responsible for maintenance of the carts, except in the case of abuse, misuse, theft, or removal by property owner. In said event, the cost of the replacement cart shall be paid by the property owner. In all other situations, Contractor shall replace the damaged or broken carts free of charge. In no event shall City be liable for maintenance or replacement of the Recycling Carts.

Upon termination of this Agreement, Contractor shall collect all Recycling Carts at Contractor's expense. Recycling Carts are to be handled with reasonable care to avoid damage and are to be replaced in an upright position with the lids closed.

Contractor should not perform any additional services without the express permission of City.

### SECTION 3. RESIDENTIAL COLLECTION AND RECYCLING RATES:

3.1 Rates for Refuse Services. The rates for refuse service shall be as follows:

33 Gallon Bag - \$1.98 each

3.1.2 City will sell bags to existing businesses for resale to consumers.

3.2 Rates for Recycling Services. The rates for recycling services shall be as follows:

Recycling - \$3.40/month/residence.

3.2.1 Beginning January 1, 2019 through April 1, 2019, Contractor shall provide for the collection of recyclable materials weekly within the City. Then beginning April 1, 2019 and thereafter during the term of this Agreement, Contractor shall provide for the collection of recyclable materials on an every other week basis. The Contractor is solely responsible for notifying property owners within the City the weeks when recycling service is provided.

3.2.2 The City will collect, from property owners, all fees for recycling. The City will remit to the Contractor on a monthly basis for recycling collection.

#### SECTION 4. UNIT COUNT:

The Contractor and the City shall use a unit count of 2,072 residential units as the initial number of units being serviced for recycling only. In or about June 2019, the parties agree to review the unit count to determine its accuracy, and the parties shall adjust to reflect the number of residential units. Thereafter, the number of units will be adjusted based on the number of units reported by the City and defined by the City's Solid Waste Ordinance, and by Houston County Environmental Services.

#### SECTION 5. COLLECTION OPERATIONS:

The Contractor shall furnish all labor and equipment as shall be necessary and adequate to insure satisfactory collection and transportation of refuse and recyclables. The Contractor shall make every effort to maintain established pickups even though conditions such as weather may be adverse. Bags shall be handled with reasonable care to avoid damage. Any contents spilled shall be cleaned up and disposed of immediately in a workmanlike manner and all work to be performed hereunder shall be done so as to protect the highest extent possible the public health and safety.

All residential collection service shall be conducted once a week on Wednesdays between the hours of 7:00 a.m. and 6:30 p.m. Any changes in the schedule shall be submitted in writing to the City Administrator. The hauler shall bear all costs involved in notifying customers of approved schedule changes.

When a holiday falls on any day prior to or on the pickup day, collection operations will be delayed by one (1) calendar day.

Contractor acknowledges that City may issue additional solid waste licenses for container, cart, or tote service.

#### SECTION 6. CONTRACTOR INSURANCE AND INDEMNIFICATION:

6.1 Insurance. Insurance secured by the Contractor shall be issued by insurance companies acceptable to the City and admitted in Minnesota. The insurance specified may be in a policy or policies of insurance, primary or excess. Such insurance shall be in force on the date of execution of the Contract and shall remain continuously in force for the duration of the Contract. Contractor shall obtain insurance policies from insurance companies having "AM Best" rating of A- (minus). The Contractor shall secure and maintain the following insurance as itemized below:

6.1.1 Worker's Compensation Insurance. Workers Compensation insurance shall meet the statutory obligations with Coverage B – Employers Liability limits

of at least \$100,000 each accident, \$500,000 disease – policy limit and \$100,000 disease each employee.

6.1.2 Commercial General Liability Insurance. Commercial General Liability insurance shall be at the limits of at least \$2,000,000 each occurrence; 3,000,000 annual aggregate. The policy shall be on an “occurrence” basis, shall include contractual liability coverage and the City shall be named an additional insured.

6.1.3 Commercial Automobile Liability Insurance. Commercial Automobile Liability insurance covering all owned, non-owned and hired automobiles with limits of at least \$2,000,000 combined single limit for bodily injury and property damage. In addition, the following coverage shall be included: owned, hired and non-owned automobiles.

Acceptance of the insurance by the City shall not relieve, limit or decrease the liability of the Contractor. Any policy deductibles or retention shall be the responsibility of the Contractor. The City does not represent that the insurance requirements are sufficient to protect the Contractor’s interest or provide adequate coverage. A thirty (30)-day written notice is required if the policy is canceled, not renewed or materially changed or ten (10) days written notice for non-payment of premium. The Contractor shall require any of its sub-contractors, if sub-contracting is allowable under this Contract, to comply with these provisions.

6.2 Irrevocable Letter of Credit. The Contract shall specify requirements for an Irrevocable Letter of Credit in the case of the Contractor’s failure to perform contracted services. The City shall be identified as the beneficiary of the Irrevocable Letter of Credit. The Irrevocable Letter of Credit shall be for a minimum amount of Two Hundred Thousand 00/100 Dollars (\$200,000). Said Irrevocable Letter of Credit to be renewed annually and verification of the ability to maintain said Irrevocable Letter of Credit will be provided to the City no later than December 15th of each year of this contract for the preceding year.

6.3 Certificate of Insurance. The Contractor shall, prior to commencing services, deliver to the City a Certificate of Insurance as evidence that the above coverage is in full force and effect.

6.4 Independent Contractor. Nothing contained in this agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Contractor shall at all times remain an independent Contractor with respect to the services to be performed under this contract. Any and all employees of Contractor or other persons engaged in the performance of any work or services required by Contractor under this Contract shall be considered employees or sub-contractors of the Contractor only and not of the City; and any and all claims that might arise, including Worker’s Compensation claims under the Worker’s Compensation Act of the State of Minnesota or any other state, on behalf of said employees or other persons while

so engaged in any of the work or services provided to be rendered herein, shall be the sole obligation and responsibility of the Contractor.

## SECTION 7. INDEMNIFICATION

Contractor shall defend, indemnify and save harmless the City from any and all claims and causes of action which may be asserted against the City on account of any act or omission, or any misfeasance or malfeasance of Contractor or its employees and agents in connection with its performance under this Agreement. Contractor shall defend, indemnify, keep and save harmless the City and its representative officers, agents, and employees against any or all suits or claims that may be based upon any injury or damage to persons or property that may occur, or that may be alleged to have occurred, in the course of the performance of this contract by Contractor, or as a result of the performance of this contract by Contractor, whether or not it shall be claimed that the injury was caused through a negligent act or omission of Contractor or his/her employees, and also any claims:

- 7.1 arising under the Minnesota Environmental Response and Liability Act (MERLA) enacted in 1983;
- 7.2 its federal counterpart, the Comprehensive Environmental Response Compensation and Liability Act of 1980 as amended by the Superfund Amendments and Reauthorization Act (SARA of 1986; together known as CERCLA); or
- 7.3 any administrative rule or statute of Minnesota or any other State.

## SECTION 8. DISPUTE RESOLUTION

The Parties shall cooperate and use their best efforts to ensure that the various provisions of the Agreement are fulfilled. The Parties agree to act in good faith to undertake resolution of disputes, in an equitable and timely manner and in accordance with the provisions of this agreement. If disputes cannot be resolved informally by the Parties, the following procedures shall be used:

- 8.1 Whenever there is a failure between the Parties to resolve a dispute on their own, the Parties shall first attempt to mediate the dispute. The parties shall agree upon a mediator, or if they cannot agree, shall obtain a list of court-approved mediators from the Houston County District Court Administrator and select a mediator by alternately striking names until one remains. The City shall strike the first name followed by the Contractor and shall continue in that order until one name remains.
- 8.2 Litigation. If the dispute is not resolved within thirty (30) days after the end of mediation proceedings, the Parties may litigate the matter.

SECTION 9. GENERAL PROVISIONS

- 9.1 Entire Agreement. This Agreement supersedes any prior or contemporaneous representations or agreements, whether written or oral, between the Parties and contains the entire agreement.
- 9.2 Assignment. The Contractor may not assign this Agreement to any other person unless written consent is obtained from the City.
- 9.3 Amendments. Any modification or amendment to this Agreement shall require a written agreement signed by both Parties.
- 9.4 Nondiscrimination. In the hiring of employees to perform work under this Agreement, the Contractor shall not discriminate against any person by reason of any characteristic protected by state or federal law.
- 9.5 Force Majeure. Except for payment of sums due, neither party shall be liable to the other or deemed in default under this Agreement, if and to the extent that such party's performance is prevented by reason of Force Majeure, as determined by the City.
- 9.6 Notices. All notices and other communications under this Agreement must be in writing and must be given by registered or certified mail, postage prepaid, or delivered by hand at the addresses set forth below:

Notice to City:           City of La Crescent  
                                  Attn: City Administrator  
                                  315 Main Street  
                                  La Crescent, MN 55947

With a copy to:           Wieser Law Office, P.C.  
                                  Attn: Al "Skip" Wieser, III  
                                  33 South Walnut Street, Suite 200  
                                  La Crescent, MN 55947

Notice to Contractor: Hilltopper Refuse & Recycling Service, Inc.  
                                  Attn: Gary Hougom  
                                  W6833 Industrial Boulevard  
                                  Onalaska, WI 54650-9215

- 9.7 Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota. All proceedings related to this Agreement shall be venued in the County of Houston, State of Minnesota.
- 9.8 Waivers. The waiver by either party of any breach or failure to comply with any provision of this Agreement by the other party shall not be construed as or

constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.

- 9.9 Ownership of Documents. All reports, plans, specifications, data, maps, and other documents produced by the Contractor in the performance of services under this Agreement shall be the property of the City.
- 9.10 Government Data. The Contractor agrees to abide by the applicable provisions of the Minnesota Government Data Practice Act, Minnesota Statutes, Chapter 13, HIPAA requirements, and all other applicable state or federal rules, regulations, or orders pertaining to privacy or confidentiality. The Contractor understands that all of the data created, collected, received, stored, used, maintained, or disseminated by the Contractor in performing those functions that the City would perform is subject to the requirements of Chapter 13 and the Contractor must comply with those requirements as if it were a government entity. This does not create a duty on the part of the Contractor to provide the public with access to public data if the public data is available from the City, except as required by the terms of this Agreement.
- 9.11 Counterparts. This Agreement may be signed in counterparts, each of which shall be deemed an original, and which taken together shall be deemed to be one and the same document.
- 9.12 Savings Clause. If any court finds any portion of this Agreement to be contrary to law, invalid, or unenforceable, the remainder of the Agreement will remain in full force and effect.
- 9.13 Education. Contractor will provide an informational package and calendar to residents in March 2019, approximately one and a half (1½) weeks prior to utilizing of the Recycling carts. Both Contractor and City will continue to work together to provide for communication to residents of the new Recycling Carts.
- 9.14 Solid Waste Tax. City will be responsible for reporting and payment of any solid waste tax imposed on the sale of bags.
- 9.15 Fuel Surcharge. In the event the price of diesel fuel in Houston County exceeds \$4.75 per gallon, the parties may enter negotiations at that time for purposes of agreeing to a temporary fuel surcharge.

*SIGNATURES ON FOLLOWING PAGES*



HILLTOPPER REFUSE & RECYCLING  
SERVICE, INC.

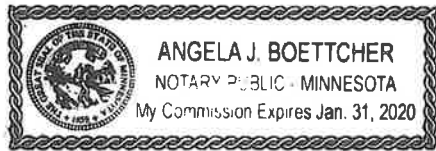
Dated: 11-9-18

By: [Signature]  
Gary Hougom  
Its UP Sales

STATE OF WISCONSIN    )  
  )    ss.  
COUNTY OF LA CROSSE )

The forgoing instrument was acknowledged before me this 9th day of November, 2018, by Gary Hougom, personally appearing.

[Signature]  
Notary Public, State of Wisconsin Minnesota.  
My Commission: 1/31/2020



#3.3



February 26, 2025

To: The Honorable Mayor and City Council  
From: Kara Tarrence, Finance Director  
Re: Garbage Bag Price Increase

In October of 2024, the cost of garbage bags from Flexible Plastics increased. On January 1, 2025, the cost of bag pick-up service by Hilltopper also increased. Because of these increases the City will need to increase the cost we charge consumers in order to cover the cost of the bags and the service to pick them up.

I respectfully request that the City Council adopt an Ordinance to amend the Fee Schedule raising the cost of a bag from \$2.90 to \$3.00.

**ORDINANCE NO. 590**

**AN ORDINANCE OF THE CITY OF LA CRESCENT AMENDING THE MASTER FEE SCHEDULE FOR THE CITY OF LA CRESCENT AS SET FORTH IN ORDINANCES NO. 404, NO. 438, NO. 448, NO. 459, NO. 483, NO. 492, NO. 500, NO. 540, NO. 542, NO. 544, NO. 545, NO. 548, NO. 552, NO. 554, NO. 557, NO. 564, NO. 565, NO. 566, NO. 569, 571, 579, 583, and NO. 589**

The City Council of the City of La Crescent, Houston County, Minnesota hereby ordains:

1. The La Crescent City Code established on March 8, 2004, stated that certain fees may be set from time to time by the City Council.
2. The La Crescent City Code was amended on January 28, 2008, January 12, 2009, January 11, 2010, January 13, 2014, February 9, 2015, February 8, 2016, February 24, 2020, April 13, 2020, April 27, 2020, May 18, 2020, December 14, 2020, April 20, 2021, and December 13, 2021, December 19, 2022, February 13, 2023, April 24, 2023, June 26, 2023, July 24, 2023, December 11, 2023, December 16, 2024 by Ordinance to amend certain fees.
3. The Fee Schedule has been reviewed by City Staff and amended each year from 2016 to 2024 by Motions passed by City Council. These amendments passed by City Council shall remain in effect.
4. The City staff has reviewed the fees which the City currently charges and is recommending that the fee schedule be amended as follows:

<b>SOLID WASTE</b>	<b>2025</b>
Price Per Bag	\$ <del>2.90</del> to \$3.00
Recycling	\$3.50per month

Adopted March 8, 2004  
Ordinance #404  
Updated March 10, 2025

#3.4



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator *BW*  
DATE: March 6, 2025  
RE: Personnel Committee Recommendation


The following personnel recommendation is presented for consideration by the City Council:

- Police Chief Luke Ahlschlager and I conducted interviews for the position of Fire Chief. We are recommending that, effective March 10, 2025, the City Council promote Assistant Fire Chief/Fire Marshal Josh Tarrence to the position of Fire Chief. Mr. Tarrence has been serving as the Interim Fire Chief since Tom Paulson resigned from the position in November of 2024. Pursuant to the terms and conditions of the Fire Department Rules and Regulations, Mr. Tarrence will serve a twelve (12) month probationary period in his new role as Fire Chief.

#3.5



MEMORANDUM

TO: Mayor, City Council Members  
FROM: Larry Kirch, Community Development Director   
DATE: March 10, 2025  
SUBJECT: Legislative Citizen Commission on Minnesota Resources (LCCMR) Environmental Trust Fund application

Attached is a letter authorizing the submittal of a LCCMR grant application for the Root River Trail extension project. The application is essentially the same application that was submitted in January for the U.S.DOT BUILD Grant. The federal grant allocation was cut by \$1.35 Billion dollars in the days before the application deadline. Funding from the BUILD grant program is now less likely so the city would like to proceed with a State of Minnesota funding application. The federal grant covered 100 percent of the costs whereas the Minnesota LCCMR program covers 75 percent of the costs. The decision on the BUILD grant will be in June of this year. The decision on the LCCMR grant is in the summer of 2026. The application seeks funding for the planning, environmental review process and engineering design for the final 18 miles of the Root River Trail from La Crescent to Hokah and Houston. The city engineer prepared the cost estimate. The application requests \$2,292,055 which is 75 percent of the total cost which is \$3,056,074. The city's share is a 25% match or \$764,018.50. The program is a reimbursable program.

The application is due March 19, 2025.

Please let me know if you have any questions.

CITY OF LA CRESCENT  
315 Main Street  
P.O. BOX 142  
La Crescent, MN 55947  
P: (507) 895-2595  
cityoflacrescent-mn.gov



March 10, 2025

Legislative-Citizen Commission on Minnesota Resources (LCCMR)  
Room 1XX, Centennial Office Building  
658 Cedar Street  
St. Paul, MN 55155 St. Paul, MN 55155

To the Members of the LCCMR:

The City of La Crescent, Minnesota is seeking \$2,292,055 to: complete the planning, environmental process and engineering design of the final 18-miles of the Root River State Trail in Houston County, Minnesota. This project aims to connect La Crescent, Hokah, and Houston to eight Southeast Minnesota communities along the Root River State Trail. Originating from a vision established in 1971, the project has seen decades of advocacy and planning, with strong local and regional commitment to finalizing the planning, environmental review and design so that the project can secure construction dollars in the future.

The City of La Crescent supports this project and authorizes the submittal of a proposal by Community Development Director, Larry Kirch for funding of this project to the Legislative-Citizen Commission on Minnesota Resources (LCCMR) in response to the 2026 Environmental and Natural Resources Trust Fund (ENRTF) Request for Proposal.

If funds are awarded, the City of La Crescent understands that it must comply with all applicable federal and state laws, environmental requirements, and regulations and any additional conditions stated in the grant agreement (if needed) and the approved LCCMR work plan. The City of La Crescent understands that grants from the ENRTF are generally paid out on a reimbursement basis and has the financial capability to pay for project expenses prior to seeking reimbursement.

The City of La Crescent will serve as the fiscal agent for this project.

The City of La Crescent certifies that none of its current principals have been convicted of a felony financial crime in the last ten years. For this purpose, a principal is defined as a public official, a board member, or staff that would have the authority to access or determine the use of ENRTF funds, if awarded.

CITY OF LA CRESCENT  
315 Main Street  
P.O. BOX 142  
La Crescent, MN 55947  
P: (507) 895-2595  
cityoflacrescent-mn.gov

Community Development Director, Larry Kirch will serve as the Project Manager and along with the City Administrator are authorized to execute such agreements and work plans as necessary and Larry Kirch, along with the City Administrator is authorized to implement the project on behalf of the City of La Crescent.

The city appreciates the opportunity to apply to the LCCMR for funding from the 2026 ENRTF for this project.

Sincerely,

Mikel Poellinger, Mayor

cc: Bill Waller, City Administrator  
Kara Tarrence, Finance Director  
Larry Kirch, Community Development Director

#3.6



TO: Honorable Mayor and City Council Members  
FROM: Angie Boettcher, City Clerk *Angie*  
DATE: February 19, 2025  
RE: 2025 Vector Control Contract

Attached for review and consideration is the 2025 purchase contract regarding mosquito abatement services. Vector control remains part of the MS4 requirements. The contract is once again through Driftless Region Vector Control and compensation is a total of \$3,386.00 and includes the following: canvassing-initial check and two rechecks, monitoring standing water, placement of mosquito egg traps, and recording.

# **PURCHASE CONTRACT FOR MOSQUITO ABATEMENT SERVICES**

## **I. PARTIES.**

This Contract is made and entered into this 18<sup>th</sup> of February, 2025 by and between Driftless Region Vector Control LLC, hereinafter referred to as Provider, and City of La Crescent, Minnesota, hereinafter referred to as Purchaser.

Provider's employee responsible for administration of this Contract will be Joseph Writz, Owner of Driftless Region Vector Control LLC. whose principal business address is PO Box 2722, La Crosse, WI 54602.

Purchaser's employee responsible for administration of this Contract will be Angie Boettcher, City Clerk, whose principal business address is 315 Main St, La Crescent, MN 55947.

## **II. SERVICES TO BE PROVIDED AND CONTRACT PERIOD.**

- a. Purchaser has an endemic area for arboviruses that are dangerous to the health and well being of its residents, and wishes to purchase services to address the issue. Provider is experienced with the elimination and abatement of mosquitoes that can bear the La Crosse strain of Encephalitis and other arboviruses, and can provide these services.
- b. Provider will provide services to canvass communities for potential mosquito-related human health hazards, identify and larvicide habitat sites for mosquito abatement, and provide Purchaser with list of found sites and activities, in the City of La Crescent.
- c. When a potential mosquito-related human health hazard site is identified (seen from the road or complaint site), Provider will follow these steps:
  1. Attempt to communicate with owner of property where habitat is located. If owner cannot be found, Provider will leave pamphlet and reminder at the door and then exit the property. Provider will leave the property if instructed by property owner and will not enter posted property or properties with aggressive people or animals.
  2. Educate owner and provide pamphlet about the issue.
  3. Check habitat for mosquito presence and treat with larvicide with property owner permission.
  4. Keep record of all information obtained at the site.

- 5. Notify Purchaser about sites when no contact is made or when permission is not given to check and treat habitat.
- d. Provider will fully canvass community in II. b. once. The sites found in the initial canvassing will be rechecked twice to update the site list. If Provider is given a letter of permission or authority by Purchaser, non-compliant sites may be entered and human health hazards may be treated during rechecks if no immediate contact is made.
- e. Provider may also set up and monitor ovitraps throughout Purchaser's City designed to collect and remove the eggs of vector mosquito species in coordination with Purchaser's officials.
- f. Provider will frequently monitor locations throughout Purchaser's City with long-lasting standing water, such as ditches and retention ponds, that have potential for mosquito activity. With property owner permission, these areas will be treated for mosquito larvae when necessary.
- g. Purchaser agrees to purchase and Provider agrees to provide the above described mosquito abatement services during the period of:

April 1, 2025 to December 31, 2025

**III. PAYMENT FOR SERVICES.**

- a. Purchaser agrees to pay Provider for the services provided in accordance with this Contract.
- b. Purchaser will pay compensation to Provider for Services in the amount of \$3,386. Payments will be made as follows:
 

<u>Date and Payment Amount</u>	
1 <sup>st</sup> of April, 2025	<u>\$1,693</u>
1 <sup>st</sup> of July, 2025	<u>\$1,693</u>
- c. Purchaser will pay Provider within 30 days of the payment date.
- d. If Purchaser requests additional services from Provider, Purchaser will provide additional resources to Provider.

**IV. INSURANCE.**

- a. Purchaser shall not provide insurance coverage of any kind for Provider or Provider's employees or contract personnel. Provider shall obtain the following insurance coverage and maintain it during the entire term of this Contract:

1. Automobile liability insurance for each vehicle used in the performance of this Contract -- including owned, non-owned (for example, owned by Provider's employees), leased, or hired vehicles -- in the minimum amount of \$1.5 million combined single limit per occurrence for bodily injury and property damage.
2. Comprehensive or commercial general liability insurance coverage in the minimum amount of \$2 million general aggregate combined single limit, including coverage for bodily injury, personal injury, broad form property damage, contractual liability, and cross-liability.

**V. INDEMNITY AND HOLD HARMLESS.**

- a. Except as may be caused by the sole negligence of Provider or its employees, Purchaser agrees to save, hold harmless, defend and indemnify the Provider and all its officers, employees and agents, against any and all liability claims and costs of whatever kind and nature for injury to or death of any person or persons, and for loss or damage to any property occurring in connection with or in any way incident to or arising out of the services, operation or performance of work in connection with this contract.

**VI. INDEPENDENT CONTRACTOR STATUS.**

- a. Subject to terms and conditions of this Contract, Purchaser hereby engages Provider as an independent contractor to perform the services set forth herein, and Provider hereby accepts such engagement.
- b. This Contract shall not render Provider an employee, partner, agent of, or joint venturer with Purchaser for any purpose. Provider is and will remain an independent contractor in relationship to Purchaser. Purchaser shall not be responsible for withholding taxes with respect to Provider's compensation hereunder. Provider shall have no claim against Purchaser hereunder or otherwise for vacation pay, sick leave, retirement benefits, social security, worker's compensation, health or disability benefits, unemployment insurance benefits, or employee benefits of any kind.
- c. Provider has the right to perform services for others during the term of this Contract.
- d. Provider has the sole right to control and direct the means, manner, and method by which the services required by this Contract will be performed. Provider shall select the routes taken, starting and quitting times, days of work, and order the work is performed.
- e. Provider has the right to hire assistants as subcontractors or to use employees to provide the services required by this Contract.
- f. Neither Provider nor Provider's employees or contract personnel shall be required to wear any uniforms provided by Purchaser.

- g. The services required by this Contract shall be performed by Provider, Provider's employees, or contract personnel, and Purchaser shall not hire, supervise, or pay any assistants to help Provider.
- h. Neither Provider nor Provider's employees or contract personnel shall receive any training from Purchaser in the professional skills necessary to perform the services required by this Contract.
- i. Neither Provider nor Provider's employees or contract personnel shall be required by Purchaser to devote full time to the performance of the services required by this Contract.

**VII. EXPENSES OF SERVICES.**

- a. Provider shall be responsible for all expenses incurred while performing services under this Contract. This includes automobile, truck, and other travel expenses; vehicle maintenance and repair costs; vehicle and other license fees and permits; insurance premiums; road, fuel, and other taxes; fines; larvicide; radio, pager, or cell phone expenses; meals; and all salary, expenses, and other compensation paid to employees or contract personnel the Provider hires to complete the work under this Contract.

**VIII. DATA PRACTICES COMPLIANCE.**

- a. Provider will have access to data collected or maintained by Purchaser to the extent necessary to perform Provider's obligations under this Contract. Provider will not release or disclose the contents of data classified as not public to any person except at the written direction of Purchaser. Upon termination of this contract, Provider agrees to return data to Purchaser, as requested by Purchaser.

**IX. SEVERABILITY.**

- a. If any provision of this Contract will be held to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable. If a court finds that any provision of this Contract is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision will be deemed to be written, construed, and enforced as so limited.

**X. CONTRACT REVISION AND/OR TERMINATION.**

- a. Failure to comply with any part of this Contract may be considered cause for revision, suspension, or termination.
- b. Revision of this Contract must be agreed to by Provider and Purchaser by an addendum signed by authorized representatives of both parties.



#3.7



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator *Bill*  
DATE: March 6, 2025  
RE: 2025 Memorial Day Event

At the request of Mayor Poellinger, this item was added to the agenda.

#3.8

CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager

La Crescent



February 26, 2025

Honorable Mayor and City Council Members

City Administrator Bill Waller

**RE: La Crescent Montessori & STEM School 23rd Annual Chili & Chocolate Dinner and Silent Auction Fundraiser – March 14<sup>th</sup>, 2025**

The La Crescent Montessori & STEM School is preparing for its annual fundraiser and is seeking donations for the event. They have requested the La Crescent Police Department's participation by donating a **"Ride to School" with a Police Officer** as an auction prize.

If approved, a prize certificate would be created and provided for the event. The winner would coordinate with the police department to arrange the ride.

I respectfully seek your approval for the department's participation in this fundraising effort.

Attached is a letter from the La Crescent Montessori & STEM School with additional details.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'L. Ahlschlager'.



## La Crescent Montessori & STEM School

Minnesota Public Charter School District 4054

1116 South Oak Street

La Crescent, MN 55947

507-895-4054 (Phone), 507-895-4064 (Fax)

Dear La Crescent Community Member,

La Crescent Montessori & STEM School is thrilled to be holding its **23rd Annual Chili & Chocolate Dinner and Silent Auction fundraiser!** The meals will be take-out, with limited indoor seating. The silent auction will be held online, over seven days, with the final bidding taking place the night of dinner.

Any merchandise, service, or gift certificates you choose to donate will be greatly appreciated. Your business can elect to receive a receipt for tax purposes along with great exposure for your product/services by hundreds of staff, students, and community members. If you can support our efforts, please call or email me to schedule a pick-up for the donation. To prepare beautiful staging for your items, we ask that the **donation be available for pick up by March 7, 2025**. The auction will begin online on Friday, March 14, 2025.

***We invite you to attend the Chili and Chocolate Dinner. We would like to thank you for your support in person!***

Your consideration in donating to our 23rd Annual Chili and Chocolate Event is sincerely appreciated. We are proud of our local, public charter school serving area students from preschool to 12<sup>th</sup> grade with a Montessori and STEM-focused education. If you have any questions, please do not hesitate to call me directly.

Thank you for your time, your consideration, and your dedication to our community!

Sincerely,

Melissa Crowley

Parent Volunteer

507-615-9344

[Crowley@Acegroup.cc](mailto:Crowley@Acegroup.cc)

Tammy Stremcha

Director of Operations

La Crescent Montessori & STEM School

507-895-4054

[Tammy@LaCrescentMontessori.com](mailto:Tammy@LaCrescentMontessori.com)

#3.9



Apple Capital of Minnesota

## CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager



April 1, 2024

Honorable Mayor and City Council Members

City Administrator Bill Waller

**RE: 2025 JDRF Ride to Cure Diabetes Bicycle Tour  
Saturday, August 9, 2025 – 7:00 AM**

The Juvenile Diabetes Research Foundation (JDRF) **Ride to Cure Diabetes** is scheduled for **Saturday, August 9, 2025**. This charitable cycling event raises funds for critical type 1 diabetes (T1D) research and brings together both new and experienced cyclists in support of the cause.

The designated route will take cyclists from La Crosse, WI, to Lansing, IA, traveling west on **Highway 14** and entering La Crescent, MN, via **The Pike (Highways 14/16/61)**. Upon arrival in La Crescent, cyclists will proceed north onto **South Chestnut Street** before turning left onto southbound **Highway 16** to continue their journey.

In support of this event, I respectfully request permission for the **La Crescent Police Department** to assist with traffic control at the intersection of **South Chestnut Street and Highway 16 (northbound lanes)** to facilitate the safe crossing of participants. The expected impact on normal traffic flow is minimal.

Your consideration and support of this event are greatly appreciated. Please let me know if additional information is needed.

Sincerely,

A handwritten signature in black ink, appearing to read "L. Ahlschlager".

Luke Ahlschlager

Chief of Police

# CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager



#3.10



TO: Honorable Mayor and City Council Members  
FROM: Tyler Benish, Public Works Director *TyB*  
DATE: March 6<sup>th</sup>, 2025  
RE: Authorize Expenditure- Wieser Pavilion

The Wieser Memorial Park Pavilion's demand and use has exceeded our expectations and to continually properly provide a clean and welcoming space; the City of La Crescent has received a quote from ServiceMaster, for general cleaning services at Wieser Memorial Park Pavilion. The cleaning service would clean three times a week, including bathrooms, kitchen and main open area. The Garage door glass and window cleaning is an additional cost.

The facility use fees collected will generate enough funds to pay for the cost of the cleanings. Public Works staff will still be regularly checking the pavilion and cleaning on Saturdays and Sundays prior to scheduled events. We would suggest the garage door and window cleaning be done monthly.

General cleaning: \$505 per month  
Garage door glass and window cleanings: \$345 per cleaning

We would suggest the City Council approve the expenditure with ServiceMaster for general cleaning and monthly window cleaning at the Wieser Memorial Park Pavilion. The Parks budget has funds to pay for the expenditure.

#3.11



TO: Honorable Mayor and City Council Members  
FROM: Chris Fortsch, Administrative Assistant *Chris*  
DATE: February 28, 2025  
RE: 2025 Liquor and Cigarette License

The City has been notified that Pump 4 Less, dba Southside Corner will be leasing their business to Lucas Tooker as of 3-1-2025. Mr. Tooker will be changing the business name to: Tooker Ventures LLC, dba La Crescent Convenience Center.

Mr. Tooker has submitted two license applications. One for the sale of cigarettes, and the other for off-sale liquor. The applications appear to be in order, and I would suggest that the City Council approve the license applications and authorize that they be forwarded to the state.

#3.12



TO: Honorable Mayor and City Council Members  
FROM: Chris Fortsch, Administrative Assistant *Chris*  
DATE: February 28, 2025  
RE: 2025 License Renewal

The City has received the following 2025 license renewal:

1. Horman's HVAC LLC – gas installers license

The application appears to be in order, and I would suggest that the City Council approve the license renewal application for 2025.

#6.1

**Natural Resources Advisory Group  
2024 Summary of Activity**

The following includes highlights of NRAG activity in 2024:

The proposed revision of the tree ordinance was reviewed at multiple meetings, and input regarding language clarity and species recommendations was provided.

Regular updates on relevant grants were reviewed.

The La Crescent Park Habitat Plan prepared by Val Green (DNR) was reviewed, and considered as the justification for the forestry mowing project.

Received an overview of chloride and sodium levels in local waterways, provided by Jeremy King (WDNR).

Provided input on signage for the Wagon Wheel trail, and near the Blue Lake canoe/kayak access dock.

Organized and advertised 5 days of volunteer efforts to pull garlic mustard in Vetsch Park.

Provided input on efforts to help the public understand forestry mowing in Stoney point - including language and frequently asked questions, being present at the City Council meeting, and participating in outreach at the farmers market.

Maintained the Frank J. Kistler memorial park pollinator gardens.

Revised and updated trail maintenance guidelines and developed plans for future trail maintenance work. This included a walk-through work day with City employees.

Received and considered regular updates on invasive species removal, prairie seeding, grant opportunities, etc.

*Natural Resources Advisory Group - 2024 Summary of Activity, p 2*

**Hours of Logged Activity by NRAG members and community members, 2024**

Activity	NRAG Hours	Community Member Hours
Garlic Mustard pulling (5 days)	12	16.5
Frank J. Kistler Pollinator Gardens	36	3.5
Prairie Seeding*	8	.5
Invasives - Eagle Bluff*	6	39
Invasives - Vetsch/Stoney* (buckthorn and wild carrot)	4	
Invasives - Wagon Wheel Trail*	2.5	7.5
Trail Maintenance - Eagle Bluff*	3	25
Trail Maintenance - Vetsch/Stoney*, (including signage)	10	2
Outreach - Farmers Market*	3	

\*City employees participated

Additional activities beyond meeting:

Close reading of and commenting on ordinances/publications/information

Coordination with Val Green, DNR

#6.2

**Natural Resource Advisory Group**  
**2.18.2025 Minutes**  
**3:15 pm. City Hall Conference Room**

**Present:** Mary Gegen, Betsy Knowles, Marge Loch-Wouters, Jason Ludwigson, Cindy Wright, Randy Urich

**Guest:** Steve Hoff

I. Approved Minutes from 12\_04\_2024.

II. Old Business

- A. Stoney Point Forestry Habitat Restoration Project Updates. The mowing has been completed, although additional stumps need to be cut. The current plan is to burn the two timber piles. In the spring there will be spraying of buckthorn and honeysuckle that resprout, and an evaluation of the need for a cover crop. Tree planting will take place in 2026.
  - i. Consider marking trails if needed to keep the public on trail and not traversing mowed areas.
  - ii. Update the city web page to explain next steps to public and encourage staying on trails
  - iii. Need to ask the contractor to put up signs when spraying.
- B. 2024 Year in Review - See attached. This can be passed on to the Parks Commission and City Council.
- C. Wagon Wheel sign - No updates.
- D. SHIP grant park entrance signs. This grant was received for updating signs with the new city logo. Draft designs have been received, but there is no decision yet on design or sign materials.
- E. Tree Ordinance. This will be on the March 24 Council agenda. The action will be to rescind the old ordinance and adopt the new one.
- F. Trail Maintenance Guidelines. This updated version was approved and is attached. Jason will follow-up if needed.
- G. Wagon Wheel Buckthorn Removal. Buckthorn removal along Wagon Wheel trail has been completed. In the spring it will be evaluated for resprouting.

### III. New Business

- A. Garlic Mustard Pulling. Plan is to set April dates for pulling. Marge will work to get the information posted on the City Facebook page. In addition we have email contacts of past volunteers, and a team of volunteers from Houston County DFL have indicated their interest. The effort will focus on garlic mustard in Vetsch, and the city will provide bags for disposal. The Facebook post could also explain proper disposal methods for homeowners pulling garlic mustard.
- B. Boulevard Tree Application. Mary provided copies of the boulevard tree application, which she has begun distributing in town. The city has received applications as a result.
- C. CPL Blufflands Grant Application. Jason has written another application to hire a contractor to cut and treat buckthorn, honeysuckle, and round leaf bittersweet. This could be used to cut and treat invasives in Eagle Bluff and Vetsch/Stoney.
- D. CPL Grant Application Phase 2 Forestry Habitat restoration Project. A second area of mowing would be the target on this application, specifically to the east of Stoney Point Road and south of the well house.
- E. Additional grant opportunity. Legislative Citizen Commission on Minnesota Resources (LCCMR) grant for conservation and preservation of resources. Randy suggested considering if the culverts on the Wagon Wheel Trail are adequately sized.
- F. Informational items.
  - i. Jason and Mary attended a workshop on climate ready woodland at Wabasha Forestry Day. They received a list of trees for the region to mitigate climate changes.
  - ii. Discussed the Outstanding Sustainable Citizen nomination form to highlight efforts within the city.
  - iii. Reviewed the final "Prairies Matter" handout which Mary completed.
  - iv. The gravel bike race is scheduled for the 3rd weekend of September
  - v. Randy noted that some fill has been pushed into the wetland at the bend of the road to the dump. Discussed how to address.

IV. Next Meeting Wednesday April 2 3:15 pm, City Hall Conference Room

Respectfully submitted, Betsy Knowles