

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
MARCH 11, 2019

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of March was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, March 11, 2019, followed by the Pledge of Allegiance.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Cheryl Jostad, Brian Krenz, Teresa O'Donnell-Ebner, Dale Williams and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller and City Attorney Skip Wieser.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – FEBRUARY 25, 2019
- 1.2 BILLS PAYABLE – MARCH 7, 2019

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Item 1.1 was presented and reviewed. Following review, Member O'Donnell-Ebner made a motion, seconded by Member Williams, as follows:

A MOTION TO APPROVE ITEM 1.1 – MINUTES – FEBRUARY 25, 2019 OF THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Cheryl Jostad	Yes
Brian Krenz	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Item 1.2 – Bills Payable through March 7, was presented and reviewed. Member Williams made a motion, seconded by Member Krenz, as follows:

A MOTION TO APPROVE ITEM 1.2 – BILLS PAYABLE – MARCH 7, 2019 OF THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Brian Krenz	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Member Cherryl Jostad abstained from voting and none voted against the same. The motion was declared duly carried by a 4-0 vote.

ITEM 3.1 – PLANNING COMMISSION MINUTES – MARCH 5, 2019

City Administrator Waller reviewed with City Council the Planning Commission Minutes for the March 5, 2019 meeting. At the December 27, 2018 City Council meeting, the Planning Commission suggested to the City Council to make the Bike Pedestrian Advisory committee an official committee of the City. The Planning Commission recommended to City Council the following Planning Commission members and residents serve on the Bike Pedestrian Advisory committee: Planning Commission members: Jason Ludwigson (serve as chair); Linda Larson; and Anna Stoecklein; Residents: Maseray Severn; and Kristen Plummer. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Krenz, as follows:

MOTION TO APPOINT THE FOLLOWING PLANNING COMMISSION MEMBERS AND RESIDENTS SERVE ON THE BIKE PEDESTRIAN ADVISORY COMMITTEE: PLANNING COMMISSION MEMBERS: JASON LUDWIGSON (SERVE AS CHAIR); LINDA LARSON; AND ANNA STOECKLEIN; RESIDENTS: MASERAY SEVERN; AND KRISTEN PLUMMER.

Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Brian Krenz	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.2 – REVIEW 2019 BOND ISSUE

City Administrator Waller reviewed with City Council a schedule of events for the 2019 bond issue. Tammy Omdal from Northland Securities will be in attendance at the March 25, 2019 City Council meeting. Items on the agenda for March 25 will include a resolution to amend the development agreement for the hotel project, and a trigger resolution to start the 2019 bond process. The following items are proposed to be included in the 2019 bond issue:

1. \$350,000 —tax increment financing assistance payment made to the developers of the hotel project in accordance with the terms and provisions of the development agreement. These costs will be repaid with a portion of the new taxes that the project generates.
2. \$300,000 — for a portion of the costs associated with the purchase of a new pumper truck for the Fire Department. The cost of the pumper truck will be split approximately 70/30 between the City of La

Crescent and La Crescent Township. In addition, it is suggested that approximately \$275,000 in reserves will be used to offset a portion of the acquisition cost.

3. \$22,800 — for the purchase of three new sets of bleachers for use at City parks. A memo from Shawn Wetterlin regarding this expenditure was reviewed.
4. \$25,000 — to replace the boiler that is used to heat the pool water at the La Crescent Aquatic Center. The GreenStep Committee has been reviewing alternatives regarding both a solar thermal heating unit and heat pumps as either an alternative or a replacement for the boiler. The GreenStep Committee will continue to pursue this matter to determine if there is a cost effective alternative that would reduce energy usage at the facility.

This item was informational, and no action was taken.

ITEM 3.3 – AUTHORIZE COMMUNITY BRANDING PROPOSAL

City Administrator Waller reviewed with City Council a Memorandum from Terry Erickson, City Community Development Director, regarding a summary of the Branding Project. The La Crescent Economic Development Commission sent out a request for proposal for Branding services. Three firms responded to the request. Costs for services came back at \$12,875.00, \$15,590.00 and one estimate was in excess of \$20,000.00. The Economic Development Commission recommended to City Council to approve the Metre contract for services agreement in the amount of \$12,875.00. The service contract has been reviewed by City staff and the City Attorney. The contract will engage Metre to carry-out the goals and objectives of the Small Town Grant Application submitted to the Southern Minnesota Initiative Fund. The Branding project will craft a brand or community image that will promote the City as a great place to visit, raise a family and conduct business. The total project cost is \$12,875.00 and would be funded by a \$10,000.00 grant from the Southern Minnesota Initiative Fund and funds of \$2,875.00 from the City of La Crescent. Following discussion, Member Krenz made a motion, seconded by Member O'Donnell-Ebner, as follows:

MOTION TO ACCEPT THE PROPOSAL FROM METRE FOR THE SERVICE AGREEMENT IN THE AMOUNT OF \$12,875.00 FOR BRANDING SERVICES FOR THE CITY OF LA CRESCENT AND TO AMEND THE 2019 GENERAL FUND BUDGET TO REFLECT THIS EXPENDITURE AND TO AUTHORIZE THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE AGREEMENT.

Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Brian Krenz	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – AMEND FEE SCHEDULE

City Council reviewed a Memorandum from City Bookkeeper, Angie Boettcher, regarding proposed changes to the Recreation fees for 2019 as budgeted. The proposed changes include the following:

RECREATION	2019	
	CITY/TWN	OUT OF
BASEBALL	\$35.00 TO \$40.00	\$45.00
SOFTBALL	\$35.00 TO \$40.00	\$45.00
TENNIS	\$35.00 TO \$40.00	\$45.00
GOLF		
YOUTH	\$35.00 TO \$40.00	\$45.00
ADULT	\$50.00	\$60.00
VOLLEYBALL	\$35.00 TO \$40.00	\$45.00
OPEN VOLLEYBALL	NO CHARGE	NO CHARGE
BASKETBALL	\$35.00 TO \$40.00	\$45.00
LOG ROLLING	\$40.00	\$45.00
SWIMMING LESSONS	\$35.00	\$45.00
LITTLE MATES	\$30.00 to \$35.00	\$40.00 TO \$45.00
SWIM TEAM	\$35.00 TO \$40.00	\$45.00
<u>POOL ADMISSION</u>		
- per entry	\$3.00	\$4.00
<u>POOL MEMBERSHIPS</u>		
FAMILY	\$135.00	\$175.00
INDIVIDUAL	\$65.00	\$85.00

It was recommended to City Council to adopt the 2019 Recreation Fee Schedule with the proposed changes. Following discussion, Member Williams made a motion, seconded by Member Krenz, as follows:

MOTION TO ADOPT THE PROPOSED CHANGES FOR THE CITY OF LA CRESCENT 2019 RECREATION FEE SCHEDULE.

Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Brian Krenz	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.5 – CALL FOR SPECIAL CITY COUNCIL MEETING

City Administrator Waller reviewed with City Council a recommendation to call for a Special City Council meeting on Thursday, April 25, 2019, beginning at 5:30 PM to be held at the Community Building. The purpose of the meeting would be to meet collectively with all of the City Commissions/Committees. This was discussed at a City Council meeting in 2018 as a means to improve communication between all of the City entities. The proposed agenda would include time for each Commission/Committee/Council to provide a brief report/update regarding their respective work plans for 2019. The meeting would conclude with a discussion on

how to proceed with any unresolved items that are presented at the meeting. Following discussion, Member Williams made a motion, seconded by Member Jostad, as follows:

MOTION TO CALL FOR A SPECIAL CITY COUNCIL MEETING ON THURSDAY, APRIL 25, 2019, BEGINNING AT 5:30 PM TO BE HELD AT THE COMMUNITY BUILDING TO MEET COLLECTIVELY WITH ALL OF THE CITY COMMISSIONS/COMMITTEES TO PROVIDE A BRIEF REPORT/UPDATE REGARDING THEIR RESPECTIVE WORK PLANS FOR 2019.

Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Brian Krenz	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.6 – SECOND CITY COUNCIL MEETING DATE IN APRIL, 2019

City Administrator Waller gave an overview to City Council regarding a recommendation that City Council move the second City Council meeting in April from April 22, to April 29, 2019. One of the items that will be on the agenda for the second meeting of the month is the bond pricing and bond award resolution. Tammy Omdal at Northland Securities is suggesting that a bond sale award on April 29, might be more favorable to the City than a bond sale award on April 22, 2019. This has to do with the Good Friday and Easter Monday holidays. Following discussion, Member Krenz made a motion, seconded by Member O'Donnell-Ebner, as follows:

MOTION TO APPROVE MOVING THE SECOND CITY COUNCIL MEETING IN APRIL FROM APRIL 22, TO APRIL 29, 2019.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Brian Krenz	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.7 – LIABILITY COVERAGE WAIVER

City Attorney Wieser reviewed with City Council a Memorandum from Debbie Shimshak, City Finance Director, regarding renewing its general liability insurance coverage with the League of Minnesota Cities Insurance Trust and adopting a liability coverage waiver form. The City's insurance agent recommended the City Council not waive the monetary limits on municipal tort liability, the same as in past years. Following discussion, Member Krenz made a motion, seconded by Member Jostad, as follows:

MOTION TO ADOPT THE LIABILITY COVERAGE WAIVER FORM NOT WAIVING THE MONETARY LIMITS ON MUNICIPAL TORT LIABILITY FOR THE CITY OF LA CRESCENT'S 2019 GENERAL LIABILITY INSURANCE COVERAGE WITH THE LEAGUE OF MINNESOTA CITIES INSURANCE TRUST.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Brian Krenz	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.8 – APPLEFEST SCENIC 5K RUN/WALK

City Council reviewed a request from the Race Directors of the Applefest Scenic 5K Run/Walk and La Crescent Police Chief Doug Stavenau to hold their 24th Annual 5K Run/Walk on Saturday, September 21, 2019, starting at 8:30 a.m. The race will start on Main Street across from Merchant's Bank and finish near the intersection of North Elm Street and McIntosh. The race route will remain the same as last year. They also requested the assistance from La Crescent Police Department and First Responders and stated they had added protection of liability insurance. Following discussion, Member Krenz made a motion, seconded by Member O'Donnell-Ebner, as follows:

MOTION TO APPROVE THE RACE ROUTE FOR THE 24th ANNUAL APPLEFEST SCENIC 5K RUN/WALK ON SEPTEMBER 21, 2019 WITH APPROVAL OF ASSISTANCE FROM LA CRESCENT POLICE DEPARTMENT AND FIRST RESPONDERS.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Brian Krenz	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.9 – LIQUOR LICENSE APPLICATION

It was recommended to City Council to table this Item to the March 25, 2019 City Council Meeting and to present at the same time as an Ordinance Amendment. Following discussion, Member Williams made a motion, seconded by Member Krenz, as follows:

MOTION TO TABLE ITEM 3.9 - LIQUOR LICENSE APPLICATION TO THE MARCH 25, 2019 CITY COUNCIL MEETING AND TO PRESENT AT THE SAME TIME AS AN ORDINANCE AMENDMENT.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Brian Krenz	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.10 – GAMBLING PERMIT APPLICATION

City Council reviewed a gambling permit application from the Crucifixion Church for April 27, 2019 for an event to be held in the Crucifixion School Auditorium. The application appears to be order and it was recommended to City Council to approve the application and authorize that it be forwarded to the Minnesota Gambling Control Board. Following discussion, Member Krenz made a motion, seconded by Member O'Donnell-Ebner, as follows:

MOTION TO APPROVE A GAMBLING PERMIT APPLICATION FOR CRUCIFIXION CHURCH FOR APRIL 27, 2019 FOR AN EVENT TO BE HELD IN THE CRUCIFIXION SCHOOL AUDITORIUM AND THAT IT BE FORWARDED TO THE MINNESOTA GAMBLING CONTROL BOARD.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Brian Krenz	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 8 – CHAMBER OF COMMERCE

The La Crescent Chamber of Commerce had nothing to report.

There being no further business to come before the Council at this time, Member O'Donnell-Ebner made a motion, seconded by Member Williams, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Brian Krenz	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 5:53 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator