

CITY OF LA CRESCENT
AGENDA
REGULAR MEETING
MARCH 14, 2022
5:30 P.M.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
ACTION TO CHANGE AGENDA

1. CONSENT AGENDA

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES – FEBRUARY 28, 2022
- 1.2 BILLS PAYABLE THROUGH MARCH 10, 2022
- 1.3
- 1.4

2. PUBLIC HEARING/MEETING

5:30 CAPITAL IMPROVEMENT PLAN PUBLIC HEARING

3. ITEMS FOR CONSIDERATION

- 3.1 REVIEW OF FINANCE PLAN AND TRIGGER RESOLUTION
- 3.2 PRECINCT RESOLUTION
- 3.3 PERSONNEL COMMITTEE RECOMMENDATION
- 3.4
- 3.5
- 3.6
- 3.7
- 3.8
- 3.9
- 3.10

CITY OF LA CRESCENT
AGENDA
REGULAR MEETING
MARCH 14, 2022
5:30 P.M.



4. UNFINISHED BUSINESS

4.1

5. MAYOR'S COMMENTS

5.1

**6. STAFF CORRESPONDENCE/COMMITTEE
UPDATES**

6.1

6.2

6.3

7. CORRESPONDENCE

7.1

7.2

7.3

8. HOUSTON COUNTY

8.1

9. CHAMBER OF COMMERCE

9.1

10 ITEMS FOR NEXT AGENDA

11. ADJOURNMENT

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
FEBRUARY 28, 2022

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of February was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, February 28, 2022.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Cherryl Jostad, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: Member Ryan Hutchinson. Also present was City Administrator Bill Waller, City Attorney Skip Wieser, City Sustainability Coordinator Jason Ludwigson, and City Administrative Assistant Angie Boettcher.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – FEBRUARY 14, 2022
- 1.2 BILLS PAYABLE THROUGH FEBRUARY 24, 2022
- 1.3 CASH BALANCE/ACTIVITY REPORT – JANUARY 2022
- 1.4 LIBRARY REPORT – JANUARY 2022

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member O'Donnell-Ebner made a motion, seconded by Member Williams, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote.

ITEM 3.1 – 2022 STREET PROJECT – PLANS & SPECIFICATIONS

City Engineer Tim Hruska appeared via Zoom and reviewed with City Council the plans and specifications for the 2022 local street improvement project. City Council also reviewed a map of the streets that are

included in the project, along with relevant pages from the plans and specifications. The total project cost is estimated at approximately \$875,000.00. These streets are included in the City's 5-year Street Reconstruction Plan, and the costs for the project will be included in the upcoming 2022 bond issue. In order to proceed with the project, it was recommended to City Council to approve the plans and specifications and authorize to advertise for bids on the 2022 local street improvement project. Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner, as follows:

MOTION TO APPROVE THE PLANS AND SPECIFICATIONS FOR THE 2022 LOCAL STREET IMPROVEMENT PROJECT AND AUTHORIZE TO ADVERTISE FOR BIDS ON THE 2022 LOCAL STREET IMPROVEMENT PROJECT.

Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote.

ITEM 3.2 – LA CRESCENT ANIMAL RESCUE AGREEMENT

City Attorney Wieser reviewed with City Council the existing agreement between the City of La Crescent ("La Crescent") and La Crescent Animal Rescue, Inc. ("LAR"), along with the First Amendment thereto. The agreement is set to expire. Over the last several years there has been many discussions regarding this agreement with LAR. At this time, it was recommended to City Council to agree to a one-year extension that will automatically renew each year thereafter unless prior to December 1st either party provides the other with notice of nonrenewal. In which case, the agreement would terminate December 31st the following year. Following discussion, Member Jostad made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE A ONE-YEAR EXTENSION TO THE AGREEMENT BETWEEN THE CITY OF LA CRESCENT AND LA CRESCENT ANIMAL RESCUE, INC. THAT WILL AUTOMATICALLY RENEW EACH YEAR THEREAFTER UNLESS PRIOR TO DECEMBER 1ST EITHER PARTY PROVIDES THE OTHER WITH NOTICE OF NONRENEWAL, WITH THE AGREEMENT TERMINATING DECEMBER 31ST THE FOLLOWING YEAR.

Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote.

ITEM 3.3 – REVIEW SAWATCH LAB REPORT

City Sustainability Coordinator Ludwigson reviewed with City Council Sawatch Labs report that analyzed 13 vehicles in La Crescent's fleet using their proprietary ezEV Analytics. EzEV compares each vehicle with available EV models to determine if an EV would be a good operational and economic fit. There were 5 EV candidates for the fleet. It was recommended to City Council to have the City Sustainability Coordinator investigate the replacement of 1 existing vehicle with an EV option. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Jostad, as follows:

MOTION TO APPROVE THE CITY SUSTAINABILITY COORDINATOR INVESTIGATING THE REPLACEMENT OF 1 EXISTING VEHICLE WITH AN EV OPTION.

Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote.

ITEM 3.4 – REVIEW B3 BENCHMARKING

City Sustainability Coordinator Ludwigson reviewed with City Council the City of La Crescent's B3 (Buildings, Benchmarks, and Beyond) report. This item was informational, and no action was taken.

ITEM 3.5 – 2022 VECTOR CONTROL AGREEMENT

City Administrative Assistant Boettcher reviewed with City Council the 2022 purchase contract regarding mosquito abatement services. Vector control remains part of the MS4 requirements. The contract is once again through Driftless Region Vector Control and compensation is a total of \$3,060.00. This is an increase of \$60.00 from last year. It was recommended to City Council to approve the proposed contract. Following discussion, Member Jostad made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE THE 2022 PURCHASE CONTRACT FOR MOSQUITO ABATEMENT SERVICES BETWEEN THE CITY OF LA CRESCENT AND DRIFTLESS REGION VECTOR CONTROL IN THE AMOUNT OF \$3,060.00.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote.

ITEM 3.6 – FEE SCHEDULE UPDATE

City Administrative Assistant Boettcher reviewed with City Council the Golf Commission's recommendations for rates for 2022 that were discussed at their February 10, 2022 meeting. City Council reviewed an Ordinance with these fee schedule changes. Following further discussion, Member Williams introduced the following Ordinance, and moved its passage and adoption:

ORDINANCE NO. 557

AN ORDINANCE OF THE CITY OF LA CRESCENT AMENDING THE MASTER FEE SCHEDULE FOR THE CITY OF LA CRESCENT AS SET FORTH IN ORDINANCES NO. 404, NO. 483, NO. 492, NO. 500, NO. 540, NO. 542, NO. 544, NO. 545, NO. 548, NO. 552 AND NO. 554

The City Council of the City of La Crescent, Houston County, Minnesota hereby ordains:

1. The La Crescent City Code established on March 8, 2004, stated that certain fees may be set from time to time by the City Council.
2. The La Crescent City Code was amended on January 13, 2014, February 9, 2015, February 8, 2016, February 24, 2020, April 13, 2020, April 27, 2020, May 18, 2020, December 14, 2020, April 20, 2021, and December 13, 2021 by Ordinance to amend certain fees.
3. The Fee Schedule has been reviewed by City Staff and amended each year from 2016 to 2019 by Motions passed by City Council. These amendments passed by City Council shall remain in effect.
4. The City staff has reviewed the fees which the City currently charges and is recommending that the fee schedule be amended as follows:

GOLF

2022 SEASON PASSES – GOOD ANYTIME REQUIRES TEE TIME (ON A 1 ST COME BASIS)	
FAMILY – (2 ADULTS AND CHILDREN UNDER THE AGE OF 17)	\$555.00 to \$565.00
SINGLE	\$425.00 to \$430.00
SINGLE WITH CAR	\$725.00 to \$730.00
COUPLES WITH CART (2 ADULTS SAME RESIDENCE)	\$950.00 to \$960.00
GOLF CAR TRAIL PASS	\$125.00 (FOR USE OF PERSONAL RIDING CART)
\$8.00 to \$9.00 PER PERSON CAR RENTAL/1/2 CAR FRIDAY/PLAY AT RECIPROCAL COURSES*/SEASON PASSES MAY BE USED FOR LEAGUE PLAY & GROUP OUTING DISCOUNTS WHEN SPECIFIED	

2022 DAILY FEES	
9 HOLES	\$13.50 to \$14.00
18 HOLES	\$21.00 OR \$35.00 W/RIDING CART
RIDING CART	\$9.00 to \$10.00 PER PERSON 9 HOLES
PULL CARTS	\$3.50 to \$4.00
TRAIL PASS	\$5.00 to \$6.00 (DAILY RATE FOR USE OF PERSONAL CAR)
WEEKDAYS "ALL DAY" RATE WALKING \$25 with car \$40** **Subject to availability of tee times, and not offered on holidays or weekends	
DAILY RATE SPECIALS	
"EARLY BIRD" RATE BEFORE 10:00 AM Saturday/Sunday - \$10.00 to \$11.00 GOLF/\$8.00 to \$9.00 CAR***	
"The NOONER" 12:00 PM to 2:00 PM Monday thru Friday - \$10.00 to \$11.00 GOLF*** ***9 Hole RATE PER PERSON AND EXCLUDES HOLIDAYS	
SENIOR (60+)	
9 HOLES – WEEKDAY	\$11.50 to \$12.00
18 HOLES – WEEKDAY	\$18.00 OR \$32.00 W/RIDING CART
JUNIOR RATES (11-17 YEARS)	
9 HOLES - EVERY DAY	\$6.00 to \$7.00 – MAY RIDE FREE WITH PAID ADULT
18 HOLES – EVERY DAY	\$9.00 - MAY RIDE FREE WITH PAID ADULT
JUNIOR RATES (10 AND UNDER)	
9 HOLES – (ALL DAY) EVERY DAY	\$4.00 to \$5.00 – WITH PAID ADULT/MAY RIDE FREE WITH PAID ADULT
PUNCH CARDS	
5 ROUND GOLF ONLY \$60.00 to \$65.00/10 ROUND GOLF ONLY \$110.00 to \$120.00	
5 PUNCH CAR \$40* to \$45.00/10 PUNCH CAR \$75* to \$80.00	
5 ROUND PLAY & RIDE \$100.00* to \$110.00/10 ROUND PLAY & RIDE \$185.00* to \$200.00	
LEAGUE ONLY CARDS—SENIOR 10 ROUND GOLF \$70.00 to \$80.00/SENIOR 10 PUNCH PLAY & RIDE \$140.00* to \$150.00	
6 ROUND MEN'S, LADIES LEAGUE \$50.00 to \$55.00	
LEAGUE RATES	
SENIOR LEAGUE \$8.00 to \$8.50 9 HOLES/\$8.00 to \$8.50 RIDING CAR	
TUESDAY NIGHT MEN'S LEAGUE \$9.50 to \$10.00 9 HOLES/	
THURSDAY NIGHT LADIES LEAGUE \$9.50 to \$10.00 9 HOLES	
FRIDAY NIGHT COUPLES LEAGUE \$8.00 to \$8.50 9 HOLES/\$8.00 to \$8.50 RIDING CAR	
*RECIPROCAL COURSES ARE SUBJECT TO CHANGE, MUST CALL FOR TEE TIMES, AND RECIPROCAL COURSE RESTRICTIONS.	
*PUNCH PLUS \$3.00 WHEN RIDING ALONE USING A RIDING CAR PUNCH CARD.	

These fees shall become effective from and after due passage and enactment and publication according to law.

ADOPTED this 28th day of February, 2022.

SIGNED:

Mayor

ATTEST:

City Administrator

The foregoing motion was duly seconded by Member O'Donnell-Ebner and upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The ordinance was declared duly passed and adopted by a 4-0 vote.

City Council also reviewed the Summary Ordinance for publication. The Council made the following findings of facts: that publication of the summary informs the public of the intent and effect of the Ordinance.

Member O'Donnell-Ebner then made a motion, seconded by Member Jostad as follows:

MOTION THAT A PRÉCIS FORMAT OF SAID ORDINANCE 557 BE PUBLISHED IN THE OFFICIAL NEWSPAPER OF THE CITY AND WITH "OFFICIAL COPY" SO MARKED BE KEPT ON FILE IN THE OFFICE OF THE CITY ADMINISTRATOR.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote.

ITEM 3.7 – AUTHORIZE EXPENDITURE – BUS SHELTERS

City Administrative Assistant Boettcher reviewed with City Council that the City has received a grant from MnDOT that will pay for 80% of the acquisition cost of three new bus shelters. The new bus shelters would be placed near Crestview Apartments, Springbrook Village, and Lancer Village. The City received the following proposals: Handi-Hut, Inc. - \$9,850.00 per shelter; and Columbia Equipment Co., Inc. - \$14,565.22 per shelter. It was recommended to City Council to accept the proposal submitted by Handi-Hut, Inc. in the amount of \$9,850.00 per shelter, with a total cost of \$29,550.00. The City will receive \$23,640.00 in grant funds towards the purchase of the shelters, with the City's portion of the project cost coming from the City's 2017 capital equipment certificate. City Council was also informed that the City's Utility/Maintenance Department would install the bus shelters once they are delivered. Following discussion, Member Jostad made a motion, seconded by Member Williams, as follows:

MOTION TO ACCEPT THE PROPOSAL SUBMITTED BY HANDI-HUT, INC. IN THE AMOUNT OF \$9,850.00 PER SHELTER, WITH A TOTAL COST OF \$29,550.00, FOR THE ACQUISITION OF THREE NEW BUS SHELTERS FOR THE CITY OF LA CRESCENT WITH \$23,640.00 IN GRANT FUNDS FROM MNDOT BEING USED TOWARDS THE PURCHASE OF THE SHELTERS AND THE REMAINING PORTION OF THE PROJECT COST COMING FROM THE CITY'S 2017 CAPITAL EQUIPMENT CERTIFICATE.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote.

ITEM 3.8 – COMMISSION RESIGNATION – APPOINTMENT

City Administrator Waller reviewed with City Council that Linda Gasper is resigning from the City's Park & Recreation Commission. It was recommended to City Council to accept Ms. Gasper's resignation, and appoint Marge Loch-Wouters to fill the vacancy on the Park & Recreation Commission. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams, as follows:

MOTION TO ACCEPT LINDA GASPER'S RESIGNATION FROM THE PARK & RECREATION COMMISSION.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote.

Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams, as follows:

MOTION TO APPOINT MARGE LOCH-WOUTERS TO THE PARK & RECREATION COMMISSION.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote.

ITEM 3.9 – HOUSTON COUNTY ASSESSOR – 2022 VALUE INCREASE

City Administrator Waller reviewed with City Council a correspondence to La Crescent City Officials and a map from the Houston County Assessor regarding the value increases for Houston County properties for 2022. An extended discussion ensued. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Jostad, as follows:

MOTION TO APPROVE THE CITY COUNCIL MEETING BEING HELD ON MONDAY, APRIL 25, 2022 AT 5:30 P.M. BE MOVED TO THE LA CRESCENT COMMUNITY BUILDING.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote.

ITEM 6.1 – STAFF CORRESPONDENCE/COMMITTEE UPDATES – EXPLORE LA CROSSE

City Council reviewed the Agenda from the February 15, 2022 La Crosse County Convention & Visitors Bureau In Person Board Meeting, which included the Minutes from the January 18, 2022 Board Meeting. No action taken.

ITEM 6.2 – STAFF CORRESPONDENCE/COMMITTEE UPDATES – GOLF COMMISSION MINUTES – 2/10/2022

City Council reviewed the Minutes from the February 10, 2022 La Crescent Golf Commission meeting. No action taken.

ITEM 7.1 – CORRESPONDENCE – XCEL ENERGY UPDATE

City Council reviewed an email correspondence from Xcel Energy regarding the Upper Midwest Energy Plan (Integrated Resource Plan). No action taken.

ITEM 7.2 – CORRESPONDENCE – BLUFF COUNTRY FAMILY RESOURCES

City Council reviewed an email correspondence from Bluff Country Family Resources regarding postponement of their 5k scheduled for April 30, 2022. They will discuss the possibility of moving it to the fall and will keep City Council informed. No action taken.

ITEM 8 – CHAMBER OF COMMERCE

Sarah Danielson of the La Crescent Chamber of Commerce gave an update to City Council on the Chamber's annual meeting and auction that will be held on February 26, 2022 at the Event Center.

Houston County Commissioner, Dewey Severson, gave an update to City Council regarding the ARPA checks.

There being no further business to come before the Council at this time, Member Williams made a motion, seconded by Member O'Donnell-Ebner, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote and the meeting duly adjourned at 6:36 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator

#1.2



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: March 11, 2022
RE: Bills Payable

Attached for review and consideration by the City Council are the bills payable for the period ending March 11, 2022. We would suggest that the City Council approve the payment of the bills as presented.

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
3P ADMINISTRATORS, INC.						
2/27/22 R.Q.	MEDICAL REIMB P/R DEDUCTED	03/01/2022	13.70	13.70	03/01/2022	
Total 9457:			13.70	13.70		
A-1 VACUUM SALES & SERVICE						
27675	VACUUM SUPPLIES - CITY HALL	03/01/2022	67.97	.00		
Total 9477:			67.97	.00		
ABILITY BUILDING CENTER INC						
12029	FD-CLEANING SERVICES	01/31/2022	286.00	.00		
12029	COMM. BLDG CLEANING SERVICE	01/31/2022	165.00	.00		
Total 8085:			451.00	.00		
ACENTEK						
2-22 STMT	CITY HALL PHONE CHARGES	02/28/2022	385.28	.00		
2-22 STMT	POLICE PHONE CHARGES	02/28/2022	369.88	.00		
2-22 STMT	B & Z PHONE CHARGES	02/28/2022	55.04	.00		
2-22 STMT	PUB WORKS PHONE CHARGES	02/28/2022	55.04	.00		
2-22 STMT	STREET PHONE CHARGES	02/28/2022	42.04	.00		
2-22 STMT	LICENSE BUR. PHONE CHARGES	02/28/2022	185.92	.00		
2-22 STMT	GOLF COURSE PHONE CHARGES	02/28/2022	464.33	.00		
2-22 STMT	BRUSH SITE PHONE CHARGES	02/28/2022	36.20	.00		
2-22 STMT	POOL PHONE CHARGES	02/28/2022	24.81	.00		
2-22 STMT	ARENA PHONE CHARGES	02/28/2022	281.05	.00		
2-22 STMT	LIBRARY PHONE CHARGES	02/28/2022	136.70	.00		
2-22 STMT	FIRE DEPT PHONE CHARGES	02/28/2022	550.01	.00		
2-22 STMT	WATER PHONE CHARGES	02/28/2022	87.16	.00		
2-22 STMT	SEWER PHONE CHARGES	02/28/2022	113.54	.00		
Total 24:			2,787.00	.00		
AFLAC						
2/22 STMT	INSURANCE PREMIUMS	03/01/2022	165.62	.00		
Total 72:			165.62	.00		
AFSCME						
2/22 DUES	PAYROLL DEDUCTED UNION DUES	03/01/2022	702.34	.00		
Total 25:			702.34	.00		
AIRGAS USA LLC						
9122266704	FD - MEDICAL SUPPLIES	02/22/2022	62.54	.00		
Total 1802:			62.54	.00		
AMAZON CAPITAL SERVICES						
14X3-JGX6-GN3	PRINTER INK CART.	02/25/2022	37.98	.00		
16VL-TRJR-DHR	LIBRARY - TRASH BAGS	03/02/2022	42.42	.00		
19NJ-RHDJ-H6L	LIBRARY - BOOKS	02/25/2022	16.19	.00		
1D6L-XYR6-YQD	LIBRARY - BOOKS	02/28/2022	50.58	.00		
1TWQ-NKJ7-PH	LIBRARY - CREDIT	02/23/2022	.09-	.00		
1V9N-714C-YPR	LIBRARY - PROCESSING SUPPLIES	03/02/2022	25.72	.00		
1YCT-G9MM-MW	LIBRARY - PROGRAM SUPPLIES	03/02/2022	14.29	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1YKC-KF3T-DCT	PD - FINGERPRINT INK	02/25/2022	31.96	.00		
Total 9956:			219.05	.00		
AT&T MOBILITY						
2-22 STMT	WATER - WIRELESS	02/28/2022	45.03	.00		
2-22 STMT	SEWER - WIRELESS	02/28/2022	45.03	.00		
Total 9870:			90.06	.00		
AUTO VALUE LA CROSSE						
516396731	PARKS - MOWER MAINTENANCE	02/28/2022	88.12	.00		
516396731	STREET - '18 CHEVY MAINTENANCE	02/28/2022	169.65	.00		
516396731	SHOP - GREASE GUN	02/28/2022	249.00	.00		
516396972	PARKS - MOWER MAINTENANCE	03/01/2022	146.75	.00		
Total 2106:			653.52	.00		
BAKER & TAYLOR						
2036504784	LIBRARY - BOOKS	02/01/2022	116.41	.00		
2036525072	LIBRARY - BOOKS	02/11/2022	356.45	.00		
2036549038	LIBRARY - BOOKS	02/23/2022	119.89	.00		
Total 8022:			592.75	.00		
BEAM INSURANCE ADMINISTRATORS LLC						
3/22 STMT	EMPLOYER PAID DENTAL - CLERK	03/01/2022	107.16	107.16	03/03/2022	
3/22 STMT	EMPLOYER PAID DENTAL - PD	03/01/2022	451.05	451.05	03/03/2022	
3/22 STMT	EMPLOYER PAID DENTAL - FD	03/01/2022	3.19	3.19	03/03/2022	
3/22 STMT	EMPLOYER PAID DENTAL - STREET	03/01/2022	69.32	69.32	03/03/2022	
3/22 STMT	EMPLOYER PAID DENTAL - REC	03/01/2022	6.37	6.37	03/03/2022	
3/22 STMT	EMPLOYER PAID DENTAL - PARKS	03/01/2022	27.88	27.88	03/03/2022	
3/22 STMT	A/R - DENTAL - PAUL KENAGA	03/01/2022	79.69	79.69	03/03/2022	
3/22 STMT	A/R - DENTAL - DEB OLIVER	03/01/2022	79.69	79.69	03/03/2022	
3/22 STMT	A/R - DENTAL - BARB GILE	03/01/2022	79.69	79.69	03/03/2022	
3/22 STMT	DENTAL INSURANCE WITHHELD	03/01/2022	216.77	216.77	03/03/2022	
3/22 STMT	EMPLOYER PAID DENTAL - LIBRARY	03/01/2022	39.84	39.84	03/03/2022	
3/22 STMT	EMPLOYER PAID DENTAL - WATER	03/01/2022	88.26	88.26	03/03/2022	
3/22 STMT	EMPLOYER PAID DENTAL - SEWER	03/01/2022	73.94	73.94	03/03/2022	
3/22 STMT	A/R - DENTAL - PHYLLIS FEIOCK	03/01/2022	39.84	39.84	03/03/2022	
3/22 STMT	A/R - DENTAL - ROSE ALBRECHT	03/01/2022	39.84	39.84	03/03/2022	
3/22 STMT	A/R - DENTAL - JANE PAULSON	03/01/2022	79.69	79.69	03/03/2022	
Total 9858:			1,482.22	1,482.22		
BOBCAT OF THE COULEE REGION						
01-52442	STREET - BOBCAT REPAIR	03/03/2022	403.58	.00		
01-52442	PARKS - BOBCAT REPAIR	03/03/2022	403.58	.00		
Total 216:			807.16	.00		
BOB'S SERVICE						
086365	ICE ARENA - MENS BATHROOM REPLACE FLUSH VALVE	03/02/2022	777.00	.00		
Total 8841:			777.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
BREYER'S SALES AND SERVICE INC						
15670	PARKS - MOWER BLADE	02/16/2022	189.94	.00		
63363	PARKS - MOWER MAINTENANCE	03/02/2022	97.96	.00		
Total 131:			287.90	.00		
CENTER POINT LARGE PRINT						
1917848	LIBRARY BOOKS	03/01/2022	424.26	.00		
Total 8179:			424.26	.00		
CITY OF LA CRESCENT						
2/22 ANIMAL	WATER/SEWER UTIL.-ANIMAL SHELTER	02/28/2022	328.96	.00		
2-22 OLD HICKO	WATER/SEWER UTIL.-OLD HICKORY PARK SHELTER	02/28/2022	21.00	.00		
Total 196:			349.96	.00		
CLARK, ROTH						
3/1 - 3/3 MEAL R	REIMBURSE - MEALS TRAINING	03/03/2022	82.79	.00		
Total 9712:			82.79	.00		
COMPASS MINERALS AMERICA INC.						
965511	ROAD - SALT	03/01/2022	14,091.64	.00		
Total 9836:			14,091.64	.00		
CORKY'S PIZZA & ICE CREAM						
3-22	PD - DEPT MEETING	03/02/2022	71.40	.00		
Total 241:			71.40	.00		
CULLIGAN WATER CONDITIONING						
285X20296004	FD - WATER COOLER RENTAL	02/01/2022	42.70	.00		
285X20310102	CITY HALL - WATER COOLER RENTAL	03/01/2022	39.95	.00		
285X20310102	MAINT - WATER COOLER RENTAL	03/01/2022	39.95	.00		
285X20310102	PD - WATER COOLER RENTAL	03/01/2022	39.95	.00		
Total 231:			162.55	.00		
CUSTOM ALARM						
3/1/22 - 3/31/22	GC - MONTHLY ALARM MONITORING SYSTEM	03/01/2022	38.28	.00		
Total 290:			38.28	.00		
DAVY LABORATORIES						
22B0252	WATER - SAMPLES	02/25/2022	90.00	.00		
Total 312:			90.00	.00		
DEBAUCHE TRUCK & DIESEL INC						
01W5663	FD - 1820 MAINTENANCE	03/01/2022	325.53	.00		
Total 297:			325.53	.00		
DEPT OF NATURAL RESOURCES						
2/15-22/22	WEEKLY RECREATIONAL VEH. REGIST.	02/22/2022	1,468.50	1,468.50	02/28/2022	

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2/23-28/22	WEEKLY RECREATIONAL VEH. REGIST.	02/28/2022	1,069.10	1,069.10	03/04/2022	
Total 318:			2,537.60	2,537.60		
DEPUTY #031 LA CRESCENT						
V. FENTY CGM7	LIC BUR - NSF STATE REIMBURSEMENT	03/01/2022	179.25	179.25	03/02/2022	
Total 9750:			179.25	179.25		
E O JOHNSON CO.						
INV1099561	OFFICE 365	02/28/2022	196.00	.00		
INV1099562	CREDIT - OFFICE 365 OLD CONTRACT	02/28/2022	210.00	.00		
INV1099566	ADMIN PROCESSING FEE - MS 365	02/28/2022	150.00	.00		
INV1103887	VMWARE RENEWAL	03/08/2022	170.00	.00		
Total 8614:			306.00	.00		
E O JOHNSON CO INC - LEASE						
31128524	CITY HALL - COPY MACHINE MAINT	02/23/2022	180.25	.00		
31128524	POLICE - COPY MACHINE MAINT	02/23/2022	108.15	.00		
31128524	BLDG/ZNG - COPY MACHINE MAINT	02/23/2022	108.15	.00		
31128524	PUBLIC WORKS - COPY MACHINE MAINT	02/23/2022	108.15	.00		
31128524	FIRE DEPT - COPY MACHINE MAINT	02/23/2022	72.10	.00		
31128524	WATER DEPT - COPY MACHINE MAINT	02/23/2022	72.10	.00		
31128524	SEWER DEPT - COPY MACHINE MAINT	02/23/2022	72.10	.00		
Total 9397:			721.00	.00		
EMERGENCY MEDICAL PRODUCTS INC						
2318346	FD - MEDICAL SUPPLIES	02/11/2022	54.00	.00		
Total 433:			54.00	.00		
FIFTH AVENUE AWARDS, INC.						
42221	FD - RECOGNITION AWARDS	02/25/2022	129.00	.00		
Total 562:			129.00	.00		
GOPHER STATE ONE-CALL						
2020509	WATER - LOCATE	02/28/2022	4.73	.00		
2020509	SEWER - LOCATE	02/28/2022	4.72	.00		
Total 620:			9.45	.00		
GOVERNMENTJOBS.COM, INC.						
INV22276 10/21-	ONLINE SAFETY TRAINING - CITY HALL	12/31/2021	116.00	.00		
INV22276 10/21-	ONLINE SAFETY TRAINING - PUB WORKS	12/31/2021	29.00	.00		
INV22276 10/21-	ONLINE SAFETY TRAINING - B&Z	12/31/2021	29.00	.00		
INV22276 10/21-	ONLINE SAFETY TRAINING - PD	12/31/2021	319.00	.00		
INV22276 10/21-	ONLINE SAFETY TRAINING - STREET	12/31/2021	116.00	.00		
INV22276 10/21-	ONLINE SAFETY TRAINING - MV	12/31/2021	87.00	.00		
INV22276 10/21-	ONLINE SAFETY TRAINING - GC	12/31/2021	145.00	.00		
INV22276 10/21-	ONLINE SAFETY TRAINING - PARKS	12/31/2021	29.00	.00		
Total 9925:			870.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
HAWKINS INC.						
6122915	WATER PLANT - CHEMICALS	02/14/2022	5,234.86	.00		
Total 512:			5,234.86	.00		
HILLTOPPER REFUSE & RCYL SRVC						
2/22 STMT	REFUSE P/U - CITY HALL	02/28/2022	66.41	.00		
2/22 STMT	REFUSE P/U - LIBRARY	02/28/2022	10.00	.00		
2/22 STMT	REFUSE P/U - FIRE DEPT	02/28/2022	25.00	.00		
2/22 STMT	RECYCLING P/U - FIRE DEPT	02/28/2022	16.00	.00		
2/22 STMT	REFUSE P/U MAINTENANCE	02/28/2022	152.69	.00		
2/22 STMT	REFUSE P/U - ARENA	02/28/2022	148.30	.00		
2/22 STMT	REFUSE P/U - ANIMAL SHELTER	02/28/2022	74.19	.00		
2/22 STMT	CITYWIDE RECYCLING P/U	02/28/2022	7,123.00	.00		
2-22 BAGS	MONTHLY REFUSE P/U 1630@1.98	02/28/2022	3,227.40	.00		
Total 9233:			10,842.99	.00		
HOFSCHULTE, ETHAN						
2022 FIREARM	FIREARM ALLOWANCE	02/23/2022	425.00	.00		
Total 10000:			425.00	.00		
HOKAH CO-OP OIL ASSOCIATION						
3906	GC - LP	02/24/2022	1,759.71	1,759.71	03/04/2022	
Total 715:			1,759.71	1,759.71		
INNOVATIVE OFFICE SOLUTIONS						
IN3661047	CITY - OFFICE SUPPLIES	02/04/2022	43.80	.00		
IN3676651	CITY - OFFICE SUPPLIES	02/16/2022	139.22	.00		
IN3686286	CITY - OFFICE SUPPLIES	02/24/2022	11.90	.00		
IN3686286	GC - OFFICE	02/24/2022	35.70	.00		
IN3688302	CITY - OFFICE SUPPLIES	02/25/2022	33.32	.00		
IN3690520	CITY - OFFICE SUPPLIES	02/25/2022	3.32	.00		
Total 9471:			267.26	.00		
JUNIOR LIBRARY GUILD						
605206	E-CATEGORY EASY READING	03/01/2022	182.40	.00		
Total 9003:			182.40	.00		
KANSAS CITY LIFE INSURANCE CO.						
3/22 STMT	EMPLOYER PAID INS. - CLERK	03/01/2022	18.88	18.88	03/02/2022	
3/22 STMT	EMPLOYER PAID INS. - PD	03/01/2022	121.10	121.10	03/02/2022	
3/22 STMT	EMPLOYER PAID INS. - STREET	03/01/2022	13.77	13.77	03/02/2022	
3/22 STMT	EMPLOYER PAID INS. - REC	03/01/2022	1.29	1.29	03/02/2022	
3/22 STMT	EMPLOYER PAID INS. - G.C.	03/01/2022	.01-	.01-	03/02/2022	
3/22 STMT	EMPLOYER PAID INS. - PARKS	03/01/2022	1.20	1.20	03/02/2022	
3/22 STMT	EMPLOYER PAID INS. - LIBRARY	03/01/2022	30.84	30.84	03/02/2022	
3/22 STMT	EMPLOYER PAID INS. - WATER	03/01/2022	10.17	10.17	03/02/2022	
3/22 STMT	EMPLOYER PAID INS. - SEWER	03/01/2022	7.57	7.57	03/02/2022	
3/22 STMT	P/R - DEDUCTIONS	03/01/2022	270.79	270.79	03/02/2022	
Total 8915:			475.60	475.60		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
KWIK TRIP INC						
2/22 STMT	PD - FUEL	02/28/2022	1,647.77	.00		
2/22 STMT	PARK - FUEL	02/28/2022	54.42	.00		
2/22 STMT	STREET - FUEL	02/28/2022	1,246.89	.00		
2/22 STMT	B&Z - FUEL	02/28/2022	47.87	.00		
2/22 STMT	FIRE - FUEL	02/28/2022	46.82	.00		
2/22 STMT	WATER - FUEL	02/28/2022	32.31	.00		
2/22 STMT	SEWER - FUEL	02/28/2022	32.30	.00		
Total 1014:			3,108.38	.00		
LA CRESCENT AUTO REPAIR, INC						
23096	PD - P15 MAINTENANCE	02/28/2022	170.94	.00		
23125	PD - P20 MAINTENANCE	03/03/2022	631.44	.00		
Total 8168:			802.38	.00		
LA CRESCENT HARDWARE						
2/22 STMT	STREET - EXHAUST FLUID	02/28/2022	17.97	.00		
2/22 STMT	MAINT - SMALL TOOLS	02/28/2022	172.70	.00		
2/22 STMT	SHOP - NEW BATHROOM	02/28/2022	421.20	.00		
2/22 STMT	WATER - PUMP REPAIR	02/28/2022	104.98	.00		
2/22 STMT	FIRE - SAFETY EQUIP. REPAIR	02/28/2022	31.98	.00		
2/22 STMT	CITY HALL - BUILDING REPAIR	02/28/2022	66.29	.00		
2/22 STMT	LIBRARY - KEYS	02/28/2022	3.98	.00		
2/22 STMT	GC - EQUIPMENT REPAIR	02/28/2022	28.82	.00		
2/22 STMT	GC - OFFICE SUPPLIES	02/28/2022	16.85	.00		
2/22 STMT	SHOP - CLEANING	02/28/2022	34.95	.00		
Total 717:			899.72	.00		
LABELS PLUS						
2103	WATER - UTILITY BILLS	02/28/2022	901.72	.00		
2103	SEWER - UTILITY BILLS	02/28/2022	901.72	.00		
Total 8270:			1,803.44	.00		
LAPPIN'S LLC						
16351	CITY HALL - CLEANING	02/28/2022	1,244.00	.00		
Total 9677:			1,244.00	.00		
LAW ENFORCEMENT LABOR SERVICES						
2/22 DUES	PAYROLL DEDUCTED UNION DUES-PD	03/01/2022	520.00	.00		
Total 1134:			520.00	.00		
LEMKE, ROY						
2022 BOOT	2022 SAFETY BOOT REIMBURSEMENT	03/08/2022	75.00	.00		
Total 1109:			75.00	.00		
LUDWIGSON, JASON						
02/01/22 - 02/28/	SUSTAINABILITY SERVICES	02/28/2022	3,776.00	.00		
MN AG LICENSE	REIMBURSE ONLINE LICENSE	02/09/2022	76.68	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9632:			3,852.68	.00		
MAYO CLINIC AMBULANCE SERVICE						
1/31/22	CPR CLASS	01/31/2022	15.00	.00		
Total 8150:			15.00	.00		
MENARDS-LA CROSSE						
62548	MAINTENANCE SHOP - SMALL TOOLS	02/17/2022	355.68	.00		
62847	MAINTENANCE - BATHROOM REMODEL SUPPLIES	02/24/2022	110.13	.00		
62847	STREET - SMALL TOOLS	02/24/2022	342.86	.00		
62847	MAINTENANCE SHOP - BUILDING MAINTENANCE	02/24/2022	251.94	.00		
Total 1352:			1,060.61	.00		
MIDWEST MACHINERY CO.						
9039308	PARKS - MOWER PARTS	02/22/2022	393.96	.00		
Total 9837:			393.96	.00		
MIENERGY COOPERATIVE						
MR 1084#90	FIRE STATION RENOVATION LOAN	03/01/2022	3,000.00	.00		
Total 9578:			3,000.00	.00		
MINNESOTA CHILD SUPPORT PAYMENT CENTER						
3/4/22 00156396	MN CHILD SUPPORT	03/07/2022	602.21	602.21	03/07/2022	
Total 9597:			602.21	602.21		
MINNESOTA DEPARTMENT OF HEALTH						
1ST QTR. 2022	QTRLY STATE WATER CONNECTION FEE	03/01/2022	4,947.48	.00		
Total 1396:			4,947.48	.00		
MISSION COMMUNICATIONS, LLC						
1061588	SEWER - MANHOLE MONITORING SERVICE	02/28/2022	233.40	.00		
Total 9938:			233.40	.00		
MISSISSIPPI WELDERS SUPPLY CO						
3726638	GC - EQUIPMENT REPAIR	03/02/2022	15.00	.00		
Total 1322:			15.00	.00		
MN DEPT OF TRANSPORTATION						
P00015091	WAGON WHEEL PH 3 CONSTRUCTION	01/14/2022	748.34	.00		
Total 1364:			748.34	.00		
MTI DISTRIBUTING INC						
1334410-03	GC - MOWER PARTS	02/22/2022	101.31	.00		
1335390-00	MOWER BLADES	02/21/2022	486.27	.00		
1335723-00	MOWER BLADES	02/22/2022	372.20	.00		
133572400	MOWER BLADES CREDIT	02/25/2022	360.56-	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1330:			599.22	.00		
MUNICIPAL EMERGENCY SERVICE						
IN1677267	FD - SMALL TOOLS	02/15/2022	108.31	.00		
Total 8816:			108.31	.00		
NCPERS GROUP LIFE INSURANCE						
2/22 STMT	LIFE INSURANCE PREMIUMS	03/01/2022	144.00	.00		
Total 1619:			144.00	.00		
P & T ELECTRIC INC						
21548	REPAIR OUTLET ON X-MAS LIGHTS	02/21/2022	138.54	.00		
21590	ANIMAL SHELTER - MOTION LIGHT REPLACED	02/25/2022	304.15	.00		
Total 1643:			442.69	.00		
QUALIFICATION TARGETS INC.						
22200611	PD - FIREARM QUALIFICATION TARGETS	02/23/2022	185.42	.00		
Total 1712:			185.42	.00		
QUARTZ						
3/22 STMT	EMPLOYER PAID HEALTH - CLERK	03/01/2022	1,839.52	1,839.52	03/02/2022	
3/22 STMT	EMPLOYER PAID HEALTH - PD	03/01/2022	7,502.71	7,502.71	03/02/2022	
3/22 STMT	EMPLOYER PAID HEALTH - FD	03/01/2022	74.52	74.52	03/02/2022	
3/22 STMT	EMPLOYER PAID HEALTH - STREET	03/01/2022	1,482.35	1,482.35	03/02/2022	
3/22 STMT	EMPLOYER PAID HEALTH - REC	03/01/2022	134.28	134.28	03/02/2022	
3/22 STMT	EMPLOYER PAID HEALTH - PARKS	03/01/2022	382.74	382.74	03/02/2022	
3/22 STMT	EMPLOYER PAID HEALTH - LIBRARY	03/01/2022	323.33	323.33	03/02/2022	
3/22 STMT	EMPLOYER PAID HEALTH - WATER	03/01/2022	1,469.99	1,469.99	03/02/2022	
3/22 STMT	EMPLOYER PAID HEALTH - SEWER	03/01/2022	1,141.41	1,141.41	03/02/2022	
3/22 STMT	HEALTH INSURANCE WITHHELD	03/01/2022	602.60	602.60	03/02/2022	
Total 9995:			14,953.45	14,953.45		
RELIABLE PEST MANAGEMENT						
11949	CITY HALL - PEST MANAGEMENT	01/24/2022	45.00	.00		
Total 9871:			45.00	.00		
RIVER VALLEY MEDIA GROUP						
94685	SUMMARY BUDGET PUBL.	02/11/2022	176.89	.00		
95365	PUBLIC MTG NOTICE - AD	02/25/2022	36.34	.00		
95366	PUBLIC MTG NOTICE B & Z - AD	02/25/2022	42.04	.00		
95505	PUBLIC MTG NOTICE COUNCIL - AD	02/25/2022	52.30	.00		
Total 8163:			307.57	.00		
SOUTHEAST LIBRARIES COOP						
049839	LIB - OFFICE SUPPLIES	02/28/2022	33.00	.00		
049859	SELCO - AUTOMATION FEE	03/04/2022	1,281.30	.00		
Total 1962:			1,314.30	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SPLISH SPLASH AUTO BATH						
2-22	PD - 20 CAR WASH TOKENS	02/22/2022	162.00	.00		
Total 8567:			162.00	.00		
TITAN MACHINERY INC.						
16687608-GS	CASE LOADER REPAIRS	02/28/2022	884.65	.00		
Total 9088:			884.65	.00		
TRI-STATE BUSINESS MACHINES IN						
539478	DMV - COPY/PRINTER	02/25/2022	59.96	.00		
Total 2024:			59.96	.00		
UNITED STATES POSTMASTER						
2/22 CYCLE 1	POSTAGE - WATER/SEWER BILL	02/28/2022	146.40	146.40	02/28/2022	
2/22 CYCLE 1	POSTAGE - WATER/SEWER BILL	02/28/2022	146.40	146.40	02/28/2022	
Total 2102:			292.80	292.80		
VERIZON WIRELESS						
9900592314	PD - WIRELESS	02/28/2022	430.52	.00		
9900592314	B&Z - COMPUTER DATA	02/28/2022	30.02	.00		
9900592314	WATER DEPT - DATA	02/28/2022	35.01	.00		
9900592314	SEWER DEPT - DATA	02/28/2022	35.01	.00		
Total 8973:			530.56	.00		
VISA						
2/22 STMT	MAIL PLANS FOR SHELTER TO AL WIESER	02/28/2022	26.95	.00		
2/22 STMT	LICENSE APPLICATION	02/28/2022	72.00	.00		
2/22 STMT	LUNCH MEETING WITH LOCKNET	02/28/2022	71.38	.00		
2/22 STMT	PROJECT REVIEW LUNCH MEETING	02/28/2022	21.04	.00		
2/22 STMT	BUILDING OFFICIAL CEU'S	02/28/2022	300.00	.00		
2/22 STMT	TRAINING CLASS	02/28/2022	837.45	.00		
2/22 STMT	LIBRARY - PROGRAM SUPPLIES	02/28/2022	5.00	.00		
2/22 STMT	LIBRARY - PROGRAM SUPPLIES	02/28/2022	20.00	.00		
2/22 STMT	LIBRARY - BOOKS	02/28/2022	16.02	.00		
2/22 STMT	PD - OFFICE ID	02/28/2022	27.99	.00		
2/22 STMT	PD - CREDIT HOTEL CHARGE	02/28/2022	271.66	.00		
Total 2208:			1,126.17	.00		
VSC CORPORATION						
#13 322 S. 1ST	LAND PURCH.-CONTRACT FOR DEED-INTEREST	03/01/2022	343.70	.00		
#13 322 S. 1ST	LAND PURCH.-CONTRACT FOR DEED-PRINCIPAL	03/01/2022	2,127.33	.00		
Total 9942:			2,471.03	.00		
WATER SYSTEMS CO.						
338148	LIBRARY - COLLER RENTAL	02/28/2022	6.00	.00		
Total 8605:			6.00	.00		
WHKS & CO.						
45099	WAGON WHEEL PHASE 3 BRIDGE CONST.	01/28/2022	4,538.40	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 8290:			4,538.40	.00		
WIESER LAW OFFICE PC						
2/22 CITY	CLERK - LEGAL FEES	02/28/2022	859.63	.00		
2/22 CITY	BLDG/ZNG - LEGAL FEES	02/28/2022	859.63	.00		
2/22 CITY	COUNCIL - LEGAL FEES	02/28/2022	859.63	.00		
2/22 CITY	SEWER DEPT - LEGAL FEES	02/28/2022	429.81	.00		
2/22 CITY	WATER DEPT - LEGAL FEES	02/28/2022	429.81	.00		
2/22 POLICE	PD - LEGAL FEES	02/28/2022	3,440.38	.00		
Total 2361:			6,878.89	.00		
Grand Totals:			107,162.38	22,296.54		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

5:30 Public Hearing



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: March 10, 2022
RE: Capital Improvement Plan

Attached for review and consideration by the City Council is the public hearing notice of the City's intention to issue general obligation capital improvement plan bonds and the proposal to adopt a capital improvement plan. A copy of the updated Five-Year Capital Improvement Plan is also included. Tammy Omdal from Northland Securities will be in attendance at the meeting via Zoom to review this with the City Council.

The Five-Year Capital Improvement Plan would reimburse the City for the costs associated with the City's purchase of the property at 332 South 1st Street. The City purchased this property in 2021. The Plan would also provide funds for the City to potentially purchase the property at 328 South 1st Street.

We would suggest that the City Council adopt the resolution giving preliminary approval to the issuance of general obligation capital improvement bonds and adopting the 2022 – 2026 capital improvement plan as presented.

CITY OF LA CRESCENT, MINNESOTA

NOTICE OF PUBLIC HEARING ON INTENTION TO ISSUE
GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS
AND THE PROPOSAL TO ADOPT A CAPITAL IMPROVEMENT PLAN THEREFOR

NOTICE IS HEREBY GIVEN, that the City Council of the City of La Crescent, Minnesota (the "City") will meet at the City Hall, 315 Main Street, La Crescent, Minnesota, at 5:30 P.M. on Monday, March 14, 2022, for the purpose of conducting a public hearing on (a) the intention to issue general obligation capital improvement plan bonds in an amount not to exceed \$500,000 and (b) the proposal to adopt a capital improvement plan therefor. The proceeds of the bonds will be used to finance the acquisition of land for the construction of municipal facilities for the City pursuant to Minnesota Statutes, Section 475.521.

All interested persons may appear and be heard at the time and place set forth above.

If a petition requesting a vote on the issuance of the bonds is signed by voters equal to five percent of the votes cast in the City in the last general election and is filed with the City within thirty days after the public hearing, the bonds may only be issued upon obtaining the approval of the majority of the voters voting on the question of issuing the bonds.

BY ORDER OF THE CITY COUNCIL OF THE
CITY OF LA CRESCENT, MINNESOTA

/s/ Bill Waller, City Administrator

2022 through 2026

Five-Year Capital Improvement Plan for the
City of La Crescent, Minnesota

Draft
For March 14th Public Hearing

Prepared by:



City of La Crescent, Minnesota Five-Year Capital Improvement Plan 2022 through 2026

I. INTRODUCTION

In 2003, the Minnesota State Legislature adopted a statute (Section 475.521, referred to herein as the “CIP Act”) that allows cities to issue municipal bonds under a capital improvement plan without the usual referendum requirement (except for the so-called “reverse referendum” described in Section III). The CIP Act applies to capital improvements consisting of city halls, public works, and public safety facilities. The 2005 Legislature added towns to the meaning of a municipality and town halls and libraries to the meaning of a capital improvement under the CIP Act.

Throughout this plan, the term “capital improvement” refers only to those improvements identified in the CIP Act, as summarized above. Capital expenditures for other public improvements in the City will be financed through other means and are not governed by this plan.

As part of the authorization process to issue capital improvement plan bonds (the “CIP Bonds”), the CIP Act requires municipalities to prepare a five-year capital improvement plan that includes information specific in the statute, and different than the information that municipalities often provide in a more detailed “budget CIP.” This document, therefore, is the “bond CIP” intended to supplement the “budget CIP” to the meet the specific requirements of the CIP Act

II. PURPOSE

A capital improvement is a major expenditure of municipal funds for the acquisition or betterment to public lands, buildings, or other improvements used as a city hall, town hall, library, public safety, or public works facility, which has a useful life of 5 years or more. For the purposes of Minnesota Statutes, Section 475.521, capital improvements do not include light rail transit or related activities, parks, road/bridges, administrative buildings other than city or town hall, or land for those facilities. However, this plan includes certain additional capital improvements beyond the scope of that statute. A Capital Improvement Plan (CIP) is a document designed to anticipate Capital Improvement expenditures and schedule them over a five-year period so that they may be purchased in the most efficient and cost-effective method possible. A CIP allows the matching of expenditures with anticipated income. As potential expenditures are reviewed, the municipality considers the benefits, costs, alternatives and impact on operating expenditures.

The City of La Crescent, Minnesota (the “City”) believes the capital improvement process is an important element of responsible fiscal management. Major capital expenditures can be anticipated and coordinated to minimize potentially adverse financial impacts caused by the timing and magnitude of capital outlays. This coordination of capital expenditures is important to the City in achieving its goals of adequate physical public assets, preservation of public assets and sound fiscal management. Sound planning is essential for the wise and prudent use of limited financial resources.

The Capital Improvement Plan is designed for update and amendment. In this manner, it can be an ongoing fiscal planning tool that anticipates future capital expenditures and funding sources.

III. THE CAPITAL IMPROVEMENT PLANNING PROCESS

The process begins with analysis of the City’s five-year capital improvement needs and funding sources. The City may solicit input from citizens and other governmental units at an early stage, if desired.

The City Council then directs staff or consultants to prepare a plan that sets forth the estimated schedule, timing and details of specific capital improvements by year, together with the estimated cost, the need for the improvement, and the sources of revenue for the improvement. The City Council then holds a public hearing on the CIP, with notice published not more than 30 days and not less than seven days for the hearing (except as described below). The Council may either approve the CIP immediately after the hearing or based on input may make revisions and approve the CIP at a later meeting.

The Council must approve the issuance of the CIP Bonds by a 3/5ths vote of its membership. The CIP Bonds are subject to a so-called “reverse referendum”. If a petition signed by voters equal to at least 5% of the votes cast in the City in last general election is filed with the City Clerk within 30 days after the public hearing regarding the CIP Bonds, the CIP Bonds may not be issued unless approved by the voters (by a majority voting on the question). Further, the maximum debt service in any year on all outstanding CIP Bonds is 0.16% of the estimated market value of property in the City, using the estimated market value for the taxes-payable year in which the CIP Bonds are issued.

After the CIP has been approved and the CIP Bonds have been authorized, and if no petition for a referendum is filed, the CIP Bonds may be sold, and when proceeds from the sale of the CIP Bonds (and any other identified revenue sources) become available, the expenditures for specified capital improvements in this plan can be made.

Any modifications to the Plan to change the Facilities included or to increase the CIP Bonds will require that the City complete the entire capital improvement planning process again and all requirements. Similarly, adoption of a new Plan to include the project costs to finance construction of the Facilities will require that the City complete the entire capital improvement planning process again and all requirements.

PROJECT(S) SUMMARY

The only capital improvement contemplated to be financed through issuance of general obligation capital improvement plan bonds (referred to as the “CIP Bonds”) in the five-year period of this plan (2022 through 2026) is the acquisition of land for the construction of municipal facilities. Municipal facilities will include a new public library, an expansion to the building for the Fire Department, and a new City Hall. In addition, the City is planning for a new Community Building space. The Community Building Space will be financed through other means and is not governed by this plan.

The City intends to reimburse itself for expenditure of funds for acquisition of land and to acquire additional land pursuant to this plan for the purpose of a capital improvement for the purpose of a new City Hall, a new Public Library, and expansion of space for the Fire Department (together, the “Facilities”).

This Plan does not include estimated expenditures for construction of the Facilities. The City has not commenced the planning for construction and does not have estimated expenditures to include in this Plan. The City plans to amend this Plan, pursuant to the CIP Act, at a future date when estimated expenditures for the Facilities are available.

Any additional expenditures for 2022, and expenditures for 2023 through 2026, can be found in the City’s existing annual budget capital improvement plans and 2021-2025 Street Reconstruction Plan, as adopted.

The CIP Act requires the City Council to consider eight factors in preparing the CIP:

1. Condition of the City’s existing infrastructure, including projected need for repair or replacement.
2. Likely demand for the improvement.
3. Estimated cost of the improvement.
4. Available public resources.
5. Level of overlapping debt in the City.
6. Relative benefits and costs of alternative uses of funds.

7. Operating costs of the proposed improvements.
8. Alternatives for providing services most efficiently through shared facilities with other cities or local governments.

The City has considered the eight points as they relate to acquiring land for the Facilities and the issuance of the CIP Bonds. The findings are as follows:

Acquisition of Land for the Facilities

1. Conditions of City Infrastructure, Including the Projected Need for Repair or Replacement and Need for the Project

The La Crescent City Hall was constructed in the 1960's. The following City departments operate within the City Hall motor vehicle and License Bureau, Building and Zoning, Police Department, Utility Offices, City Clerk, and Administration Offices. The condition of the existing City Hall is substandard, pursuant to the professional opinion of a licensed inspector as defined by Minnesota Statutes 469.174, Subdivision 10c (findings included in report from Construction Express Inc dated January 7, 2016).

Adjacent to City Hall is the Public Library. The City is considering the relocation of the Public Library as part of the project and construction of the Facilities.

The proposed CIP Bonds are being issued to acquire land for the potential construction of the Facilities.

2. Likely Demand for the Project

The proposed Facilities will allow for improved efficiency of delivering municipal services and improvements for safe operations. The Project will include a new Public Library, an expansion to the Fire Department building, a new Community Building space, and a new City Hall. The Community Building space is not subject to this Plan.

3. Estimated Cost of the Improvement

The City intends to reimburse itself for expenditure of funds for acquisition of land and to acquire additional land pursuant to this plan for the purpose of a capital improvement for the Facilities.

As noted, this Plan does not include estimated expenditures for construction of the Facilities. The City has not commenced the planning for construction and does not have estimated expenditures to include in this Plan. The City plans to amend this Plan, pursuant to the CIP Act, at a future date when estimated expenditures for the Facilities are available.

For purposes of the cost of land acquisition for the Facilities, the expenditure is not to exceed \$450,000. This amount includes the \$230,000 that the City has already spent and plans to reimburse itself with proceeds from the CIP Bonds, with a balance of \$220,000 available to acquire the remaining property on South 1st Street in the City.

4. Available Public Resources

The CIP Bonds will be paid with ad valorem property taxes and secured by the City's full faith and credit. The par amount of the CIP Bonds will be sized to provide proceeds for land acquisition and for capitalized interest fund (if needed), and to pay the cost of issuance.

5. Level of Overlapping Debt

Indirect Debt*

<i>Issuer</i>	<i>2020/2021 Tax Capacity Value⁽¹⁾</i>	<i>2020/2021 Tax Capacity Value in City⁽¹⁾</i>	<i>Percentage Applicable in City</i>	<i>Outstanding General Obligation Debt⁽²⁾</i>	<i>Taxpayers' Share of Debt</i>
Houston County	\$ 21,175,814	\$ 4,666,251	22.04%	\$ 14,100,000	\$ 3,107,640
Winona County	52,494,479	143,998	0.27	9,610,000	25,947
ISD No. 300, La Crescent-Hokah	8,591,133	4,810,249	55.99	25,675,000	<u>14,375,433</u>
<i>Total Indirect Debt:</i>					<u>\$ 17,509,020</u>

* Only those taxing jurisdictions with general obligation debt outstanding are included. Debt figures do not include non-general obligation debt, short-term general obligation debt, or general obligation tax/aid anticipation certificates of indebtedness.

(1) Tax Capacity Value is after tax increment deduction.

(2) As of December 2, 2021, unless noted otherwise.

6. Relative Benefit and Costs of Alternative Uses of the Funds

The Project could potentially be financed through the issuance of lease-revenue bonds. However, both costs of issuance and overall debt service payments would be higher since lease-revenue bonds are not general obligation debt and are therefore not as attractive to potential purchasers. The issuance of general obligation capital improvement plan bonds represents the most cost-efficient way to finance the proposed Project.

7. Operating Costs of the Proposed Improvements

The City expects to have information available on operating costs of the Project after it completes a planning process for the Project. On a preliminary basis, the operating costs for the Facilities is estimated to be comparable to current operating costs, with potential for cost savings from potential new efficiencies.

8. Alternatives for providing services most efficiently through shared facilities with other cities or local governments.

Partnering with other municipalities or local units of government is not a feasible option for the Facilities. Locating the Facilities outside of the City of La Crescent would increase response and travel times and cause levels of service and efficiencies to decrease.

FINANCING THE CAPITAL IMPROVEMENT PLAN

The total principal amount for the CIP portion of the 2022A issue is not to exceed \$500,000. This amount represents the maximum principal amount of CIP Bonds that may be issued under this plan to provide funds for the Project and to pay the cost of issuance of the CIP Bonds. Principal and interest on the CIP Bonds will be paid through ad valorem property taxes over the term of the CIP Bonds.

In the financing of the Capital Improvement Plan, two significant statutory limitations apply.

1. Under Chapter 475, with few exceptions, municipalities cannot incur debt in excess of 3% of the assessor's estimated market value for the municipality. In the City, the 2020/2021 estimated market value is \$487,020,300. Therefore, the total amount of outstanding debt cannot exceed \$14,610,609. As reported in the City of La Crescent Continuing Disclosure Document (reporting date 12/31/2021), as of December 2, 2021, the City had \$3,766,000 subject to the legal debt limit. The legal debt margin as of December 2, 2021, was \$10,844,609. Issuance of the CIP Bonds will within the statutory debt limit for the City.

Statutory Debt Limit¹

Minnesota Statutes, Section 475.53 states that a city or county may not incur or be subject to a net debt in excess of three percent (3%) of its estimated market value. Net debt is, with limited exceptions, debt paid solely from ad valorem taxes.

Computation of Legal Debt Margin as of December 2, 2021:

2020/2021 Estimated Market Value	\$ 487,020,300
Multiplied by 3%	<u>x .03</u>
Statutory Debt Limit	\$ 14,610,609
Less outstanding debt applicable to debt limit:	
\$905,000 G.O. Certificates of Indebtedness, Series 2013A	\$ 164,000
\$360,000 G.O. Promissory Note of 2014	102,000
\$3,860,000 G.O. Bonds, Series 2016A (Street Reconstruction Portion)	1,030,000
\$896,000 G.O. Equipment Certificates of Indebtedness, Series 2017A	625,000
\$1,280,000 G.O. Bonds, Series 2018A	1,155,000
\$745,000 G.O. Bonds, Series 2019A	330,000
\$360,000 G.O. Bonds, Series 2019B	<u>360,000</u>
Debt applicable to debt limit	\$ 3,766,000
Legal debt margin	\$ 10,844,609

¹ Effective June 2, 1997 and pursuant to Minnesota Statutes 465.71, any lease revenue or public project revenue bond issues/agreements of \$1,000,000 or more are subject to the statutory debt limit. Lease revenue or public project revenue bond issues/agreements less than \$1,000,000 are not subject to the statutory debt limit.

2. A separate limitation under the CIP Act is that, without referendum, the total amount of principal and interest in any one year on all CIP Bonds issued by the City cannot exceed 0.16% of the total estimated market value in the municipality. In the City, that maximum annual debt service amount is \$779,232. The annual principal and interest payments on the CIP Bonds proposed to be issued under this CIP will average approximately \$30,053. As such, debt service on the CIP Bonds will be well within the annual limits under the CIP Act. The Bonds are estimated to be repaid over a 10-year period. The bond amount will not exceed the maximum principal amount of CIP Bonds referred to above.

RESOLUTION NO. 03-22-09

**RESOLUTION GIVING PRELIMINARY APPROVAL TO THE ISSUANCE OF
GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS IN AN AMOUNT
NOT TO EXCEED \$500,000 AND ADOPTING THE CITY OF LA CRESCENT,
MINNESOTA, CAPITAL IMPROVEMENT PLAN FOR THE YEARS 2022 – 2026**

A. WHEREAS, the City Council of the City of La Crescent, Minnesota (the "City") proposes to issue its general obligation capital improvement plan bonds (the "Bonds") and adopt the City of La Crescent, Minnesota, Capital Improvement Plan for the years 2022 through 2026 (the "Plan"); and

B. WHEREAS, the City has caused notice of the public hearing on the intention to issue the Bonds and on the proposed adoption of the Plan to be published pursuant to and in accordance with Minnesota Statutes, Section 475.521; and

C. WHEREAS, a public hearing on the intention to issue the Bonds and on the proposed Plan has been held on this date, following published notice of the public hearing as required by law; and

D. WHEREAS, in approving the Plan, the City Council considered for each project and for the overall Plan:

1. The condition of the City's existing infrastructure, including the projected need for repair and replacement;
2. The likely demand for the improvement;
3. The estimated cost of the improvement;
4. The available public resources;
5. The level of overlapping debt in the City;
6. The relative benefits and costs of alternative uses of the funds;
7. Operating costs of the proposed improvements; and
8. Alternatives for providing services more efficiently through shared facilities with other local governmental units; and

E. WHEREAS, the City Council has determined that the issuance of general obligation capital improvement plan bonds in the aggregate principal amount of up to \$500,000 is the best way to finance the capital improvements identified in the Plan.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota, that the City hereby adopts the Plan and authorizes the issuance of up to \$500,000 aggregate principal amount of general obligation capital improvement plan bonds.

ADOPTED this 14th day of March, 2022.

SIGNED:

Mayor

ATTEST:

City Administrator

#3.1



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: March 10, 2022
RE: Finance Plan/Trigger Resolution

Attached for review and consideration by the City Council is the Finance Plan for the City's proposed 2022 bond issue. Also included is a draft list of the items that are proposed to be included in the capital equipment certificate portion of the bond issue. Tammy Omdal from Northland Securities will be in attendance at the meeting via Zoom to review this with the City Council.

As proposed, the 2022 bond issue will include funds for the costs of the 2021 and 2022 street reconstruction projects. These streets are included in the City's Street Reconstruction Plan. The 2022 bond issue will also be used for the purchase of capital equipment that would be included in a capital equipment certificate. The final portion of the 2022 bond issue may include the cost for land acquisition that is included in the draft of the Five-Year Capital Improvement Plan.

We would suggest that the City Council adopt the resolution approving the issuance of the 2022 A General Obligation Bonds as presented.

Finance Plan

City of La Crescent, Minnesota

\$2,390,000

General Obligation Bonds, Series 2022A

March 14, 2022



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Executive Summary

The following is a summary of the recommended terms for the issuance of \$2,390,000 General Obligation Bonds, Series 2022A (the "Bonds" or "2022A Bonds"). Additional information on the proposed finance plan and issuing process can be found after the Executive Summary, in the Issue Overview and Attachment 3 – Related Considerations.

Purpose	Proceeds from the Bonds will be used to purchase equipment, finance various street reconstruction projects, and acquire land pursuant to adopted Capital Improvement Plan for municipal facilities.
Security	The Bonds will be a general obligation of the City. The City will pledge property tax levies for payment of the Bonds.
Repayment Term	The Bonds will mature annually each February 1 in the years 2024 - 2043. Interest on the Bonds will be payable on February 1, 2023 and semiannually thereafter on each August 1 and February 1.
Estimated Interest Rate	Average coupon: 2.57% True interest cost (TIC): 2.73%
Prepayment Option	Bonds maturing on and after February 1, 2031 will be subject to redemption on February 1, 2030 and any day thereafter at a price of par plus accrued interest.
Rating	A rating will be requested from Moody's Investors Service (Moody's). The City's general obligation debt is currently rated "A1" by Moody's.
Tax Status	The Bonds will be tax-exempt, bank qualified obligations.
Risk Factors	There are certain risks associated with all debt. Risk factors related to the Bonds are discussed in Attachment 5.
Type of Bond Sale	Negotiated Sale
Pricing Date	Monday, April 25, 2022
Council Consideration	Monday, April 25, 2022 @ 5:30 P.M.

Issue Overview

Purpose

Proceeds from the Bonds will be used to purchase equipment (the "Equipment Portion", finance various street reconstruction projects (the "Street Reconstruction Portions"), and acquire land for municipal facilities (the "CIP Portion"). The Bonds have been sized based on amounts provided by City staff. The table below contains the sources and uses of funds for the bond issue.

	2021 Street Reconstruction	2022 Street Reconstruction	Equipment	CIP	Issue Summary
Sources Of Funds					
Par Amount of Bonds	\$345,000.00	\$915,000.00	\$660,000.00	\$470,000.00	\$2,390,000.00
Total Sources	\$345,000.00	\$915,000.00	\$660,000.00	\$470,000.00	\$2,390,000.00
Uses Of Funds					
Deposit to Project Construction Fund	325,000.00	875,000.00	629,200.00	450,000.00	2,279,200.00
Total Underwriter's Discount (1.650%)	5,692.50	15,097.50	10,890.00	7,755.00	39,435.00
Deposit to Capitalized Interest (CIF) Fund	5,934.96	15,772.09	9,218.69	8,106.54	39,032.28
Costs of Issuance	4,590.39	12,174.47	8,781.59	6,253.55	31,800.00
Rounding Amount	3,782.15	(3,044.06)	1,909.72	(2,115.09)	532.72
Total Uses	\$345,000.00	\$915,000.00	\$660,000.00	\$470,000.00	\$2,390,000.00

Authority

The Bonds will be issued pursuant to the authority of Minnesota Statutes, Chapter 475 and Sections 475.58 subdivision 3b, 412.301, and 475.521.

Pursuant to Section 475.58, Subdivision 3b., the City adopted the 2021 to 2025 Street Reconstruction Plan following publication of notice in the newspaper and a public hearing on February 4, 2020. The Street Reconstruction Portions are being issued pursuant to this adopted plan.

Minnesota Statutes, Section 475.53 states that a city or county may not incur or be subject to a net debt in excess of three percent (3%) of its estimated market value. Net debt is, with limited exceptions, debt paid solely from ad valorem taxes, including street reconstruction bonds. The City's 2021 Estimated Market Value is \$487,020,300 and the City's legal debt margin is \$14,610,609 ($\$487,020,300 \times 0.03 = \$14,610,609$). The Street Reconstruction Portions of the Bonds, plus the City's other outstanding debt applicable to its legal debt margin, does not exceed \$14,610,609.

Under Section 412.301, Capital Equipment includes, but is not limited to, road construction and maintenance equipment, public safety equipment and computer hardware and software, which must have a useful life at least as long as the term of the debt issued to finance the equipment. The term of the Bonds cannot exceed 10 years from the date of issuance.

If the amount of the Equipment Portion of the Bonds exceeds 0.25% of the estimated market value of the taxable property in the City, a reverse referendum provision applies. The City's estimated market value for taxes payable in 2021 is \$487,020,300 ($\$487,020,300 \times 0.0025 = \$1,217,550.75$). Since the Equipment Portion of the Bonds does not exceed \$1,217,550.75, the reverse referendum provision does not apply.

Under Section 475.521, a capital improvement is a major expenditure of City funds for the acquisition or betterment of public lands, buildings, or other improvements used, such as a city hall, library, public safety, or public works facility, which has a useful life of five years or more.

The maximum amount of principal and interest in a calendar year for capital improvement bonds cannot exceed 0.16% of the estimated market value of taxable property in the City. The City's 2021 estimated market value is \$487,020,300 ($\$487,020,300 \times 0.0016 = \$779,232$). The maximum amount of principal and interest for the CIP Portion of the Bonds in any calendar year is expected to be approximately \$31,380, which is less than \$779,232. The City does not have any additional outstanding CIP Bonds.

Before issuing bonds under a Capital Improvement Plan ("CIP"), the City must hold a public hearing on the CIP and the proposed bonds, and must then approve the CIP and authorize the issuance of the bonds by at least a 3/5 majority. The public hearing is scheduled for March 7, 2022.

If a petition signed by voters equal to at least 5 percent of the votes cast in the last general election requesting a vote on the issuance of bonds is received by the clerk within 30 days after the public hearing, then the bonds may not be issued unless approved by the voters at an election. The Calendar of Events provided in Attachment 4 indicates that the Bonds will not be priced until after the 30-day period has expired.

Structure

The Equipment Portion has been structured over 9 years with relatively level annual debt service payments and based on the maximum term allowed and has a final maturity within ten years from the date of the Bonds. The Street Reconstruction and CIP portions of the Bonds have been structured to result in relatively level annual debt service payments over a 20-year term.

The proposed structure for the bond issue and preliminary debt service projections are illustrated in Attachment 1.

Security and Source of Repayment

The Bonds will be general obligations of the City. The finance plan relies on the following assumptions for the revenues used to pay debt service, as provided by City staff:

- Property Taxes. The revenues needed to pay debt service on the Bonds are expected to come from property tax levies. The levy will be adjusted annually. The initial tax levy will be made in 2022 for taxes payable in 2023. Given the timing of the initial revenue from the tax levy, capitalized interest will be included in the bond issue to cover the first interest payment due on February 1, 2023, before the first tax collections are received.

The table in Attachment 2 shows the estimated flow of funds, including the 5% overlevy.

Plan Rationale

The Finance Plan recommended in this report is based on a variety of factors and information provided by the City related to the financed projects and City objectives, Northland's knowledge of the City and our experience in working with similar cities and projects. The issuance of General Obligation Bonds provides the best means of achieving the City's objectives and cost effective financing. The City has successfully issued and managed this type of debt for previous projects.

Issuing Process

The City has engaged Northland to act as underwriter for the Bonds pursuant to federal securities regulations. Northland will purchase the Bonds in an "arm's length" negotiated sale. The City has chosen this approach for a variety of reasons, including flexibility in timing, ability of the underwriter to explain the Bonds to investors and cultivate investor interest in the issue in advance of the sale, certainty of underwriting commitment and transparency of pricing process. The calendar of events for the issuing process can be found in Attachment 4.

Underwriter: Northland Securities, Inc., Minneapolis, Minnesota

Bond Counsel: Taft Stettinius & Hollister LLP, Minneapolis, Minnesota

Paying Agent: Northland Trust Services, Inc., Minneapolis, Minnesota

Attachment 1 – Preliminary Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
05/18/2022	-	-	-	-	-
02/01/2023	-	-	39,032.28	39,032.28	39,032.28
08/01/2023	-	-	27,770.00	27,770.00	-
02/01/2024	140,000.00	1.550%	27,770.00	167,770.00	195,540.00
08/01/2024	-	-	26,685.00	26,685.00	-
02/01/2025	145,000.00	1.700%	26,685.00	171,685.00	198,370.00
08/01/2025	-	-	25,452.50	25,452.50	-
02/01/2026	145,000.00	1.800%	25,452.50	170,452.50	195,905.00
08/01/2026	-	-	24,147.50	24,147.50	-
02/01/2027	145,000.00	1.900%	24,147.50	169,147.50	193,295.00
08/01/2027	-	-	22,770.00	22,770.00	-
02/01/2028	150,000.00	2.000%	22,770.00	172,770.00	195,540.00
08/01/2028	-	-	21,270.00	21,270.00	-
02/01/2029	150,000.00	2.100%	21,270.00	171,270.00	192,540.00
08/01/2029	-	-	19,695.00	19,695.00	-
02/01/2030	150,000.00	2.200%	19,695.00	169,695.00	189,390.00
08/01/2030	-	-	18,045.00	18,045.00	-
02/01/2031	150,000.00	2.250%	18,045.00	168,045.00	186,090.00
08/01/2031	-	-	16,357.50	16,357.50	-
02/01/2032	160,000.00	2.300%	16,357.50	176,357.50	192,715.00
08/01/2032	-	-	14,517.50	14,517.50	-
02/01/2033	85,000.00	2.450%	14,517.50	99,517.50	114,035.00
08/01/2033	-	-	13,476.25	13,476.25	-
02/01/2034	85,000.00	2.450%	13,476.25	98,476.25	111,952.50
08/01/2034	-	-	12,435.00	12,435.00	-
02/01/2035	90,000.00	2.600%	12,435.00	102,435.00	114,870.00
08/01/2035	-	-	11,265.00	11,265.00	-
02/01/2036	90,000.00	2.600%	11,265.00	101,265.00	112,530.00
08/01/2036	-	-	10,095.00	10,095.00	-
02/01/2037	95,000.00	2.700%	10,095.00	105,095.00	115,190.00
08/01/2037	-	-	8,812.50	8,812.50	-
02/01/2038	95,000.00	2.700%	8,812.50	103,812.50	112,625.00
08/01/2038	-	-	7,530.00	7,530.00	-
02/01/2039	95,000.00	2.800%	7,530.00	102,530.00	110,060.00
08/01/2039	-	-	6,200.00	6,200.00	-
02/01/2040	100,000.00	2.800%	6,200.00	106,200.00	112,400.00
08/01/2040	-	-	4,800.00	4,800.00	-
02/01/2041	105,000.00	3.000%	4,800.00	109,800.00	114,600.00
08/01/2041	-	-	3,225.00	3,225.00	-
02/01/2042	105,000.00	3.000%	3,225.00	108,225.00	111,450.00
08/01/2042	-	-	1,650.00	1,650.00	-
02/01/2043	110,000.00	3.000%	1,650.00	111,650.00	113,300.00
Total	\$2,390,000.00	-	\$631,429.78	\$3,021,429.78	-

Date And Term Structure

Dated	5/18/2022
Delivery Date	5/18/2022
First available call date	2/01/2030
Call Price	100.000%

Yield Statistics

Bond Year Dollars	\$24,559.64
Average Life	10.276 Years
Average Coupon	2.5710060%

Net Interest Cost (NIC)	2.7315743%
True Interest Cost (TIC)	2.7373019%
All Inclusive Cost (AIC)	2.8946739%

IRS Form 8038

Net Interest Cost (NIC)	2.7315743%
Weighted Average Maturity	10.276 Years
Bond Yield for Arbitrage Purposes	2.5464045%

Attachment 2 – Preliminary 105% Levy Schedule

Total Combined

Date	Total P+I	CIF	105% Levy	Levy Year	Collection Year
02/01/2023	39,032.28	(39,032.28)	-	-	-
02/01/2024	195,540.00	-	205,317.00	2022	2023
02/01/2025	198,370.00	-	208,288.50	2023	2024
02/01/2026	195,905.00	-	205,700.25	2024	2025
02/01/2027	193,295.00	-	202,959.75	2025	2026
02/01/2028	195,540.00	-	205,317.00	2026	2027
02/01/2029	192,540.00	-	202,167.00	2027	2028
02/01/2030	189,390.00	-	198,859.50	2028	2029
02/01/2031	186,090.00	-	195,394.50	2029	2030
02/01/2032	192,715.00	-	202,350.75	2030	2031
02/01/2033	114,035.00	-	119,736.75	2031	2032
02/01/2034	111,952.50	-	117,550.13	2032	2033
02/01/2035	114,870.00	-	120,613.50	2033	2034
02/01/2036	112,530.00	-	118,156.50	2034	2035
02/01/2037	115,190.00	-	120,949.50	2035	2036
02/01/2038	112,625.00	-	118,256.25	2036	2037
02/01/2039	110,060.00	-	115,563.00	2037	2038
02/01/2040	112,400.00	-	118,020.00	2038	2039
02/01/2041	114,600.00	-	120,330.00	2039	2040
02/01/2042	111,450.00	-	117,022.50	2040	2041
02/01/2043	113,300.00	-	118,965.00	2041	2042
Total	\$3,021,429.78	(39,032.28)	\$3,131,517.38		

Attachment 3 – Related Considerations

Bank Qualification

We understand the City (in combination with any subordinate taxing jurisdictions or debt issued in the City's name by 501(c)3 corporations) anticipates issuing \$10,000,000 or less in tax-exempt debt during this calendar year. Therefore, the Bonds will be designated as "bank qualified" obligations pursuant to Federal Tax Law.

Arbitrage Compliance

The Bonds are expected to qualify for the "small issuer" exemption related to arbitrage rebate.

The City should become familiar with the various Arbitrage Compliance requirements for this bond issue. The Resolution for the Bonds prepared by Bond Counsel explains the requirements in greater detail.

Continuing Disclosure

Type: Full

Dissemination Agent: Northland Securities

The requirements for continuing disclosure are governed by SEC Rule 15c2-12. The primary requirements of Rule 15c2-12 actually fall on underwriters. The Rule sets forth due diligence needed prior to the underwriter's purchase of municipal securities. Part of this requirement is obtaining commitment from the issuer to provide continuing disclosure. The document describing the continuing disclosure commitments (the "Undertaking") is contained in the Official Statement that will be prepared to offer the Bonds to investors.

The City has more than \$10,000,000 of outstanding debt and is required to undertake "full" continuing disclosure. Full disclosure requires annual posting of the audit and a separate continuing disclosure report, as well as the reporting of certain "material events." Material events set forth in the Rule, including, but not limited to, bond rating changes, call notices, and issuance of "financial obligations" (such as PFA loans, leases, or bank placements) must be reported within ten business days of occurrence. The report contains annual financial information and operating data that "mirrors" material information presented in the Official Statement. The specific contents of the annual report will be described in the Undertaking that appears in the appendix of the Official Statement. Northland currently serves as dissemination agent for the City, assisting with the annual reporting. The information for the Bonds will be incorporated into our reporting.

Premiums

In the current market environment, it is likely that the proposed pricing will include premiums. A premium price occurs when the underwriter pays the City an amount in excess of the par amount of a maturity in exchange for a higher coupon (interest rate). The use of premiums reflects the underwriter's view on future market conditions, tax considerations for investors and other factors. Ultimately, the true interest cost calculation ("TIC") will indicate the overall cost to the City, regardless of premium.

A premium price produces additional funds that can be used in several ways:

- The premium means that the City needs less bond proceeds and can reduce the size of the issue by the amount of the premium.
- The premium can be deposited in the Construction Fund and used to pay additional project costs, rather than used to reduce the size of the issue.

-
- The premium can be deposited in the Debt Service Fund and used to pay principal and interest.

Northland will work with City staff on the day of pricing to determine use of premium (if any).

Rating

A rating will be requested from Moody's Investors Service (Moody's). The City's general obligation debt is currently rated "A1" by Moody's. The rating process will include a conference call with the rating analyst. Northland will assist City staff in preparing for and conducting the rating call.

Attachment 4 – Calendar of Events

February 2022						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Date	Action	Responsible Party
By January 31	City to confirm the project costs (i.e., land acquisition for municipal facility) to be included in the Capital Improvement Plan (CIP) and preliminary amount for Street Reconstruction Bonds	City Staff
February 7	Draft CIP document prepared and sent to City Resolution calling for (CIP) public hearing and notice sent to City	Northland, Bond Counsel
February 14	City Council adopts resolution calling for (CIP) public hearing and notice	City Council Action, City Staff
February 22	General Information Certificate sent to City for completion	Northland
February 27	Publication of Notice for Public Hearing (At least 14 but not more than 28 days before hearing) – City staff is responsible to submit notice to the newspaper	City Staff
March 2	Completed General Information Certificate Returned to Northland	City Staff, Northland
March 7	Finance Plan and Trigger Resolution sent to City Resolution approving CIP sent to City	Northland, Bond Counsel
March 11	Preliminary Official Statement Sent to City for Sign Off and to Rating Agency with Rating Request	Northland, City Staff
March 14	City Council considers award of bids for Street Reconstruction Project Public Hearing Held for CIP and Resolution approving CIP adopted	City Council Action, City Staff, Northland

Date	Action	Responsible Party
	Review of Finance Plan and Trigger Resolution Adopted	
Week of March 28	Rating Call	Northland, City, Rating Agency
April 13	End of 30-day Petition Period for CIP	City
April 15	Rating Received	Northland, City Staff, Rating Agency
April 18	Awarding Resolution sent to City	Northland, Bond Counsel
April 25	Bond Pricing	City Council Action, Northland, Bond Counsel
	Awarding Resolution adopted – 5:30 P.M.	
May 18	Closing on the Bonds (Proceeds Available)	Northland, City Staff, Bond Counsel

Attachment 5 - Risk Factors

Property Taxes: Property tax levies shown in this Finance Plan are based on projected debt service and other revenues. Final levies will be set based on the results of sale. Levies should be reviewed annually and adjusted as needed. The debt service levy must be included in the preliminary levy for annual Truth in Taxation hearings. Future Legislative changes in the property tax system, including the imposition of levy limits and changes in calculation of property values, would affect plans for payment of debt service. Delinquent payment of property taxes would reduce revenues available to pay debt service.

General: In addition to the risks described above, there are certain general risks associated with the issuance of bonds. These risks include, but are not limited to:

- Failure to comply with covenants in bond resolution.
- Failure to comply with Undertaking for continuing disclosure.
- Failure to comply with IRS regulations, including regulations related to use of the proceeds and arbitrage/rebate. The IRS regulations govern the ability of the City to issue its bonds as tax-exempt securities and failure to comply with the IRS regulations may lead to loss of tax-exemption.

DEPARTMENT	EQUIPMENT DESCRIPTION	QUANTITY	COST	TOTAL
Public Works	Plow truck - New vehicle	1	\$ 210,000.00	\$ 210,000.00
Public Works	Mower - replace 2006 997ztrack	1	\$ 33,000.00	\$ 33,000.00
Public Works	Work truck (2500) - replace 2006 GMC	1	\$ 40,000.00	\$ 40,000.00
Public Works	Trailer - 12,000 lb to replace 7,000 lb bobcat trailer	1	\$ 12,000.00	\$ 12,000.00
Public Works	Trailer generator - water booster/lift stations	1	\$ 65,000.00	\$ 65,000.00
Bldg/Zng			\$ -	\$ -
Police-2022			\$ -	\$ -
Police-2023	2024 Dodge Charger w/equip install	1	\$ 46,000.00	\$ 46,000.00
Police-2024	2025 Dodge Charger w/equip install	1	\$ 47,000.00	\$ 47,000.00
Golf Course-2022	2022 TORO GM 4700D (ROUGH MOWER)	1	\$ 40,000.00	\$ 40,000.00
	installation of Surveillance Cameras	1	\$ 14,000.00	\$ 14,000.00
	Golf carts - replacements	4	\$ 5,700.00	\$ 22,800.00
Golf Course-2023	2023 TORO 3150 (GREENS MOWER)	1	\$ 30,000.00	\$ 30,000.00
	Golf carts - replacements	4	\$ 5,700.00	\$ 22,800.00
Parks	Scoreboard - Abnet Field	2	\$ 5,200.00	\$ 10,400.00
Parks	Scoreboard - Old Hickory Park	1	\$ 5,200.00	\$ 5,200.00
City Hall -2023/24	Computers	3	\$ 2,000.00	\$ 6,000.00
City Hall - 2022	1-Servers/3-virtual servers	1	\$ 25,000.00	\$ 25,000.00
Fire Department				
	Items already purchased-Reimbursement Resolutions			
				\$ 629,200.00
				\$ -
	Donation			\$ 629,200.00
	GRAND TOTAL			
	Statutory Borrowing Authority	0.00		
" DRAFT "				

RESOLUTION NO. 03-22-10

**RESOLUTION APPROVING THE ISSUANCE OF
GENERAL OBLIGATION BONDS, SERIES 2022A**

BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota (herein, the “City”), as follows:

1. The City Council hereby finds and declares that it is necessary and expedient for the City to sell and issue its fully registered general obligation bonds in the total aggregate principal amount not to exceed \$2,500,000 (herein, the “Bonds”). The proceeds of the Bonds will be used to purchase equipment, finance various street reconstruction projects, and acquire land pursuant to adopted Capital Improvement Plan for municipal facilities, and the costs of issuing the Bonds.
2. The City Council desires to proceed with the sale of the Bonds by direct negotiation with Northland Securities, Inc. (herein, “NSI”). NSI will purchase the Bonds in an arm’s-length commercial transaction with the City.
3. The Mayor and City Administrator are hereby authorized to approve the sale of the Bonds in an aggregate principal amount not to exceed \$2,500,000 and to execute a bond purchase agreement for the purchase of the Bonds with NSI, provided the true interest cost is less than 3.00%.
4. Upon approval of the sale of the Bonds by the Mayor and the City Administrator the City Council will take action at its next regularly scheduled or special meeting thereafter to adopt the necessary approving resolutions as prepared by the City's bond counsel.
5. NSI is authorized to prepare an Official Statement related to the sale of the Bonds.
6. If the Mayor and the City Administrator have not approved the sale of the bonds to NSI and executed the related bond purchase agreement by September 30, 2022, this resolution shall expire.

ADOPTED this 14th day of March, 2022.

SIGNED:

Mayor

ATTEST:

City Administrator

#3.2



TO: Honorable Mayor and City Council members
FROM: Angie Boettcher, Administrative Assistant
DATE: 3/10/2022
SUBJECT: 2022 Resolutions Reestablishing Precincts and Polling Places

Attached for your approval, are resolutions reestablishing precincts and polling places for both Houston County and Winona County. There are not any changes in our current districts however, all precincts in the state—whether in a city or township —must be reestablished by March 29, 2022. These established precinct boundaries become effective on the date of the 2022 primary, August 9th. (M.S. 204B.14, subd. 3). Even though we completed the Polling Place Designation Resolution at year end, this new Resolution is needed to fulfill the necessary statutory requirements.

RESOLUTION NO. 03-22-11

**RESOLUTION REESTABLISHING PRECINCTS AND POLLING PLACES
HOUSTON COUNTY**

WHEREAS, the legislature of the State of Minnesota has been redistricted; and

WHEREAS, Minnesota Statute Section 204B.14, Subd. 3 requires that precinct boundaries must be reestablished within 60 days of when the legislature has been redistricted or at least 19 weeks before the state primary election, whichever comes first.

NOW, THEREFORE BE IT RESOLVED that the City Council for City of La Crescent, Houston County, Minnesota hereby reestablished the boundaries of the voting precincts and polling places as follows:

La Crescent City Precincts – P1, P2 and P3 - current boundaries left as is.

Designated Polling Place for State and Federal Elections for Precinct 1: La Crescent Community Building at 336 S. 1st Street, La Crescent MN 55947 in Houston County.

Designated Polling Place for State and Federal Elections for Precinct 2: La Crescent Ice Arena at 520 S. 14th Street, La Crescent MN 55947 in Houston County.

Designated Polling Place for State and Federal Elections for Precinct 3: La Crescent Ice Arena at 520 S. 14th Street, La Crescent MN 55947 in Houston County.

Attached to this resolution, for illustrative purposes, is a map showing said precinct.

Adopted by the La Crescent City Council, Houston County, Minnesota this 14th day of March, 2022.

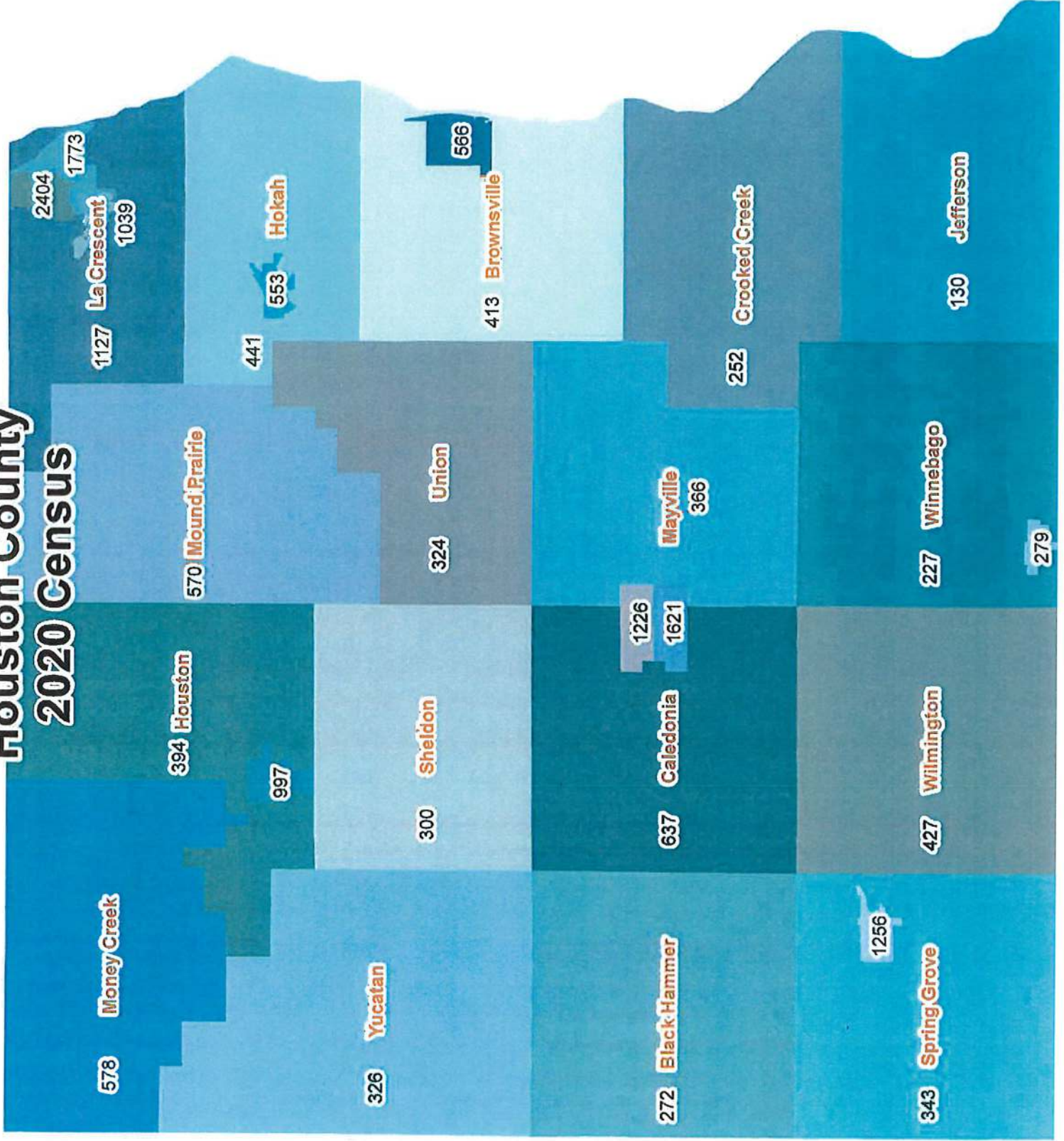
SIGNED:

Mayor

ATTEST:

City Administrator

Houston County 2020 Census



RESOLUTION NO. 03-22-12

**RESOLUTION REESTABLISHING PRECINCTS AND POLLING PLACES
WINONA COUNTY**

WHEREAS, the legislature of the State of Minnesota has been redistricted; and

WHEREAS, Minnesota Statute Section 204B.14, Subd. 3 (d) requires that precinct boundaries must be reestablished within 60 days of when the legislature has been redistricted or at least 19 weeks before the state primary election, whichever comes first.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of La Crescent, County of Winona, State of Minnesota hereby reestablishes the boundaries of the voting precincts and polling places as follows:

La Crescent City Precincts – P4 – current boundaries left as is.

Designated Polling Place for State and Federal Elections for Precinct 4: Mailed Ballot for Winona County, Minnesota, to City of La Crescent, 315 Main Street, La Crescent, MN 55947.

Attached to this resolution, for illustrative purposes, is a map showing said precinct.

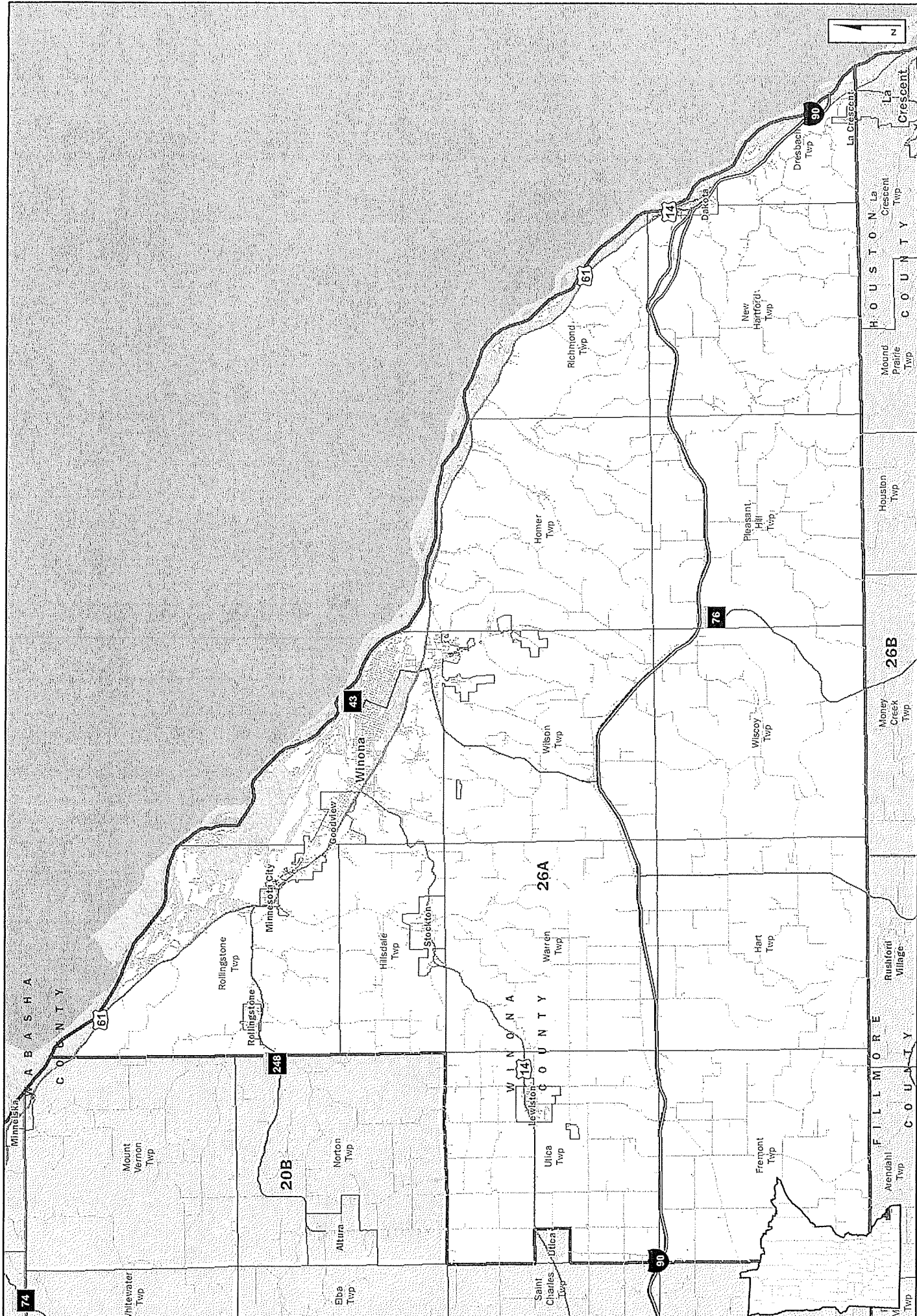
Adopted by the La Crescent City Council, Winona County, Minnesota this 14th day of March, 2022.

SIGNED:

Mayor

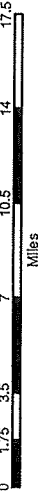
ATTEST:

City Administrator

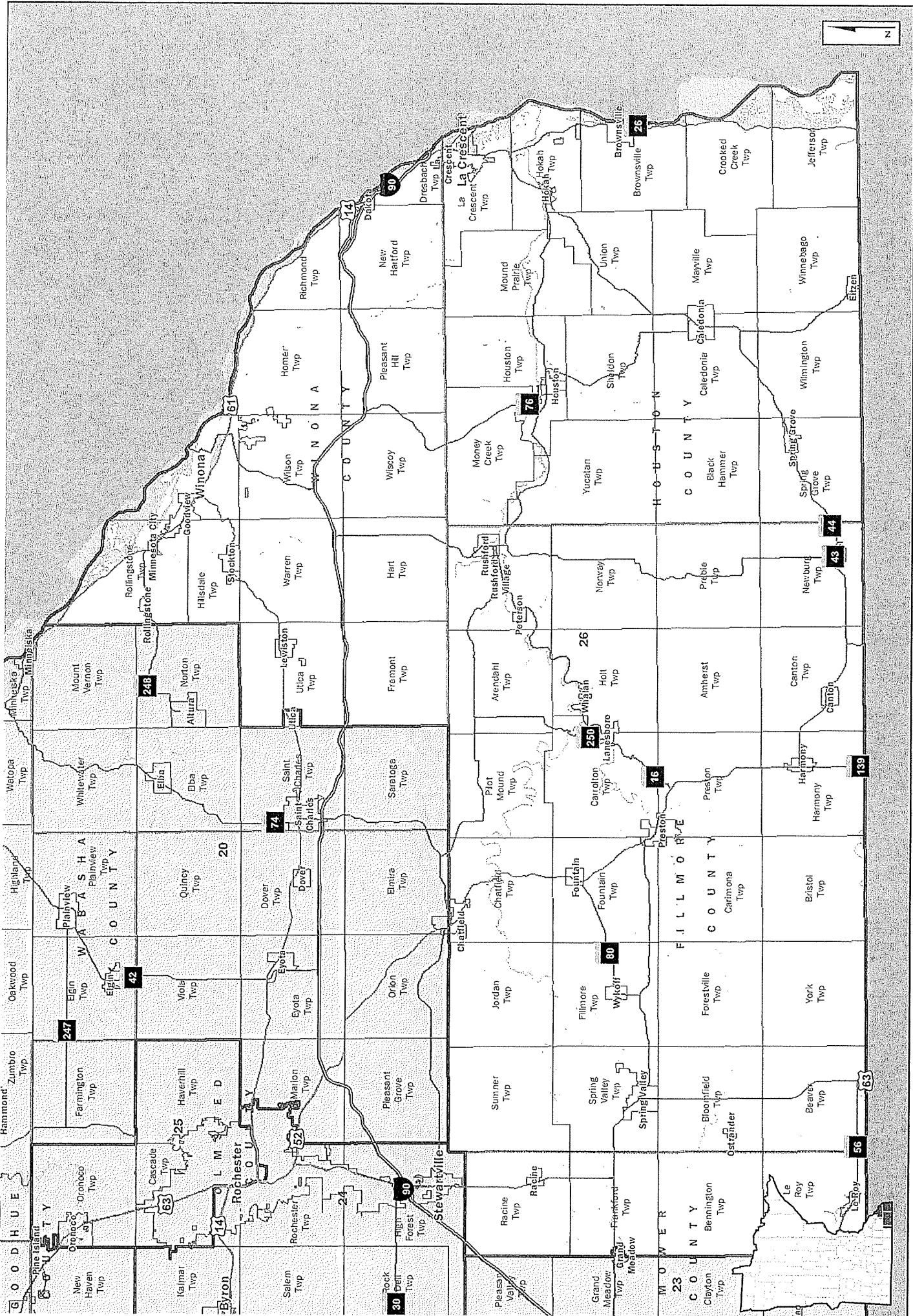


House District 26A

Senate District 26



- Interstate Hwy
- US Hwy
- State Hwy
- Ramps
- County Road
- Local Road
- Cities and Towns
- House Districts
- Counties
- Lakes & Streams



3.3



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Ba*
DATE: March 10, 2022
RE: Personnel Committee Recommendation

The Personnel Committee has the following recommendation for review and consideration by the City Council:

1. Interim Police Chief Luke Ahlschlager will be on vacation for a period of time during March of 2022. Given that there are currently no Sergeants in the Police Department, the Personnel Committee is recommending that Police Officer Mike Ernster be appointed the Temporary Commander during Interim Police Chief Ahlschlager's absence. During the period of time where Mr. Ernster is designated the Temporary Commander, it is recommended that his rate of pay be increased by \$3.00 per hour above his regular wage. Finally, it is recommended that City Administrative Staff be given the decision-making responsibility to make this appointment again, in the immediate future, should the need arise.