

MINUTES, REGULAR MEETING  
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA  
MARCH 23, 2020

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of March was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, March 23, 2020, followed by the Pledge of Allegiance.

Due to COVID-19 pandemic, Council Members and City Staff were given the option to appear by telephone. Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Cheryl Jostad (via telephone), Teresa O'Donnell-Ebner, Dale Williams and Mayor Mike Poellinger. Members absent: None. Member Ryan Hutchinson was present via telephone beginning at 5:45 p.m. Also present was City Administrator Bill Waller, City Attorney Skip Wieser, City Engineer Tim Hruska (via telephone) and Tammy Omdal from Northland Securities (via telephone).

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

**ITEM 1 – CONSENT AGENDA**

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – MARCH 9, 2020
- 1.2 BILLS PAYABLE THROUGH MARCH 19, 2020
- 1.3 CASH BALANCE/ACTIVITY REPORT – JANUARY 2020
- 1.4 LIBRARY REPORT – JANUARY 2020
- 1.5 CASH BALANCE/ACTIVITY REPORT – FEBRUARY 2020
- 1.6 LIBRARY REPORT – FEBRUARY 2020

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. It was recommended to amend the March 9, 2020 Minutes regarding the Motion in Item 3.6 – 2020 Water Department Budget to read as follows:

**MOTION TO CONTINUE/TABLE DISCUSSION REGARDING ADOPTING THE 2020 WATER DEPARTMENT BUDGET FOR A FUTURE CITY COUNCIL MEETING TO BE REVIEWED AT THE SAME TIME AS SEWER BUDGET.**

Member O'Donnell-Ebner made a motion, seconded by Member Williams, as follows:

**A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED INCLUDING AMENDMENT TO MOTION REGARDING ITEM 3.6 – 2020 WATER DEPARTMENT BUDGET IN THE MARCH 9, 2020 MINUTES AS STATED ABOVE.**

Upon a roll call vote taken and tallied by the City Administrator, all Member present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote.

**ITEM 3.0 – COVID-19/CITY HALL/FUTURE MEETINGS**

City Attorney Wieser reviewed with City Council a draft Resolution Declaring a Special Emergency in response to the COVID-19 virus. The Resolution will allow the City Council and City Planning Commission to hold meetings by telephone or other electronic means. This is based on a determination that in-person meetings are not practical or prudent because of the health pandemic and Emergency Declaration. The Resolution would also reaffirm the closing of City Hall to the public beginning March 19, 2020 to the present and future closings of City Hall to the public would coincide with the time frames prescribed by Governor Walz pursuant to Emergency Executive Order 20.04 or as determined by the City Administrator in consultation with the Mayor. City Council also reviewed a memo from Houston County Public Health, the Governors Emergency Executive Order declaring a peacetime emergency, and the Governors Executive Order providing for the temporary closure of places of public accommodation. Following review and discussion, Member O'Donnell-Ebner introduced the following resolution and moved its passage and adoption:

**RESOLUTION NO. 03-20-12**

**RESOLUTION DECLARING A SPECIAL EMERGENCY**

WHEREAS, the COVID-19 pandemic is an unforeseen, present, sudden, and unexpected situation, which requires immediate action to be taken to prevent damage to the health, safety, and welfare of the citizens of the City;

WHEREAS, Minn. Stat. § 13D.021 permits City Council Meetings to be conducted by telephone or other electronic means if certain conditions are satisfied; and

WHEREAS, Minn. Stats. §§ 12.37 and 365.37 authorize the City of La Crescent to declare a special emergency.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota, that:

1. The City Council declares the COVID-19 pandemic constitutes a local emergency continuing until the State of Emergency for the State of Minnesota has been terminated.
2. The Mayor and the City Council hereby declares, under Minn. Stat. § 13D.021, that in-person meetings of the City Council and Planning Commission of the City of La Crescent are not practical or prudent due to the COVID-19 health pandemic. The Mayor and City Council hereby direct that meetings of the City Council and Planning Commission shall be conducted by telephone or other

electronic means, and hereby directs City Staff to take such action as may be necessary to enable such meetings to occur via telephone or other electronic means pursuant to Minn. Stat. § 13D.021, until such time as it is no longer impractical or imprudent.

3. That the decision of the City Administrator, in consultation with the Mayor, to close City Hall to the public on March 19, March 20, and March 23, 2020 is hereby affirmed. The Mayor and City Council hereby declare that City Hall will remain closed to the public until the expiration of Executive Order 20-04, as may be amended, or otherwise determined by the City Administrator in consultation with the Mayor, or further Resolution of the City Council.
4. Pursuant to Minn. Stat. § 12.37, the City may now enter into contracts and incur obligations necessary to combat the disaster by protecting the health and safety of persons and property and by providing emergency assistance; and exercise powers vested by the Statute in light of the exigencies of the disaster without compliance with time-consuming procedures and formalities prescribed by law pertaining to:
  - a. the performance of public work;
  - b. entering into contracts;
  - c. incurring of obligations;
  - d. employment of temporary workers;
  - e. rental of equipment;
  - f. purchase of supplies and materials;
  - g. limitations upon tax levies; and
  - h. the appropriation and expenditure of public funds, for example, but not limited to, publication of ordinances and resolutions, publication of calls for bids, provisions of civil service laws and rules, provisions relating to low bids, and requirements for budgets.

ADOPTED this 23<sup>rd</sup> day of March, 2020.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by Member Williams and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted by a 4-0 vote.

It was also recommended to City Council to cancel the Special City Council meeting that was planned for April 6, 2020, with the City's Commissions, Committees, Boards and Groups. This meeting will be rescheduled in the future. Following discussion, Member Jostad made a motion, seconded by Member O'Donnell-Ebner, as follows:

**MOTION TO CANCEL THE APRIL 6, 2020 SPECIAL CITY COUNCIL MEETING WITH THE CITY'S COMMISSIONS, COMMITTEES, BOARDS AND GROUPS WITH MEETING TO BE RESCHEDULED IN THE FUTURE.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote.

City Administrator Waller informed City Council that the April 20, 2020 Board of Appeals meeting will be added to the agenda for the April 13, 2020 City Council Meeting to discuss alternatives for the meeting.

At 5:45 p.m., Member Ryan Hutchinson joined the meeting via telephone.

**ITEM 2.0 – PUBLIC HEARING – 5:30 – MS 429 IMPROVEMENT HEARING**

At 5:40 p.m., the City Council held a public hearing pursuant to Minnesota Statute § 429 regarding proposed improvements to the Horse Track Meadows development. City Engineer Hruska reviewed with City Council the following: Public Hearing Notice; Horse Track Meadows Development feasibility report; and Resolution ordering improvements and directing preparation of final plans and specifications. City Council was informed that approximately \$1,263,000 of the total project costs are identified as City costs. Of that total, the City will recover approximately \$840,000 through present and future connection fees, the redevelopment of the property that the City recently purchased, and an increase to the sewer connection fee for a portion of the costs associated with the lift station. In addition, the proposed development will generate approximately \$300,000 in building permit fees, and the City portion of the taxes payable would be approximately \$100,000 per year. It was recommended to City Council to adopt the proposed Resolution. Mayor Poellinger opened the meeting for public comment. There were no public

comments. Mayor Poellinger closed the public hearing. Following discussion, Member O'Donnell-Ebner introduced the following resolution and moved its passage and adoption:

**RESOLUTION NO. 03-20-13**

**A RESOLUTION ORDERING IMPROVEMENTS AND DIRECTING PREPARATION OF FINAL PLANS AND SPECIFICATIONS**

WHEREAS, after due Notice of Public Hearing on the construction of improvements for the City of La Crescent, Minnesota, hearing on said improvements was duly held and the Council heard all persons desiring to be heard on the matter and fully considered the same; and

WHEREAS, at said hearing there was available a reasonable estimate of the amount to be assessed and a description of the methodology, in the form attached hereto as Exhibit A.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota as follows:

1. Said improvements are necessary, cost-effective, and feasible as detailed in the feasibility report.
2. It is advisable, expedient, and necessary that said improvements as described in the Notice of Hearing thereon be constructed, and the same are hereby ordered made.
3. The improvements described in said Notice of Hearing are hereby designated and shall be known as Horse Track Meadows Development Improvements of 2020.
4. The consulting engineers, WHKS & Co., are hereby directed to prepare final plans and specifications for said improvements.
5. The City Council declares its official intent to reimburse itself for the costs of the improvements from the proceeds of tax-exempt bonds.
6. The City council shall let the contract for all or part of the work of said improvements or order all or part of the work done by day labor or otherwise as authorized by Minn. Stat. § 429.041, Subd. 2 or Subd. 2a within one (1) year of the date of this resolution ordering said improvements.

ADOPTED this 23<sup>rd</sup> day of March, 2020.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

City Council reconvened with the schedule of the Regular City Council Meeting.

### **ITEM 2.0 – PUBLIC HEARING – 5:45 – TAX ABATEMENT HEARING**

At 5:50 p.m., the City Council held a public hearing to consider the abatement of property taxes levied by the City on certain properties within the community. Tammy Omdal of Northland Securities reviewed with City Council the following items related to the public hearing: Public Hearing Notice; Staff memo regarding the project; Memo from Tammy Omdal; and Resolution approving the property tax abatement. It was recommended to City Council to adopt the proposed Resolution. Mayor Poellinger opened the meeting for public comment. There were no public comments. Mayor Poellinger closed the public hearing. Following discussion, Member Williams introduced the following resolution and moved its passage and adoption:

#### **RESOLUTION NO. 03-20-14**

#### **RESOLUTION APPROVING PROPERTY TAX ABATEMENTS**

BE IT RESOLVED by the City Council (the "Council") of the City of La Crescent, Minnesota (the "City"), as follows:

1. Recitals.

(a) The City proposes to approve tax abatements in connection with the financing of the construction and repair of the roof of the La Crescent Community Ice Arena located in the City (the "Project"). The City proposes to use the abatement for the purposes provided for in the Act (as hereinafter defined), including the Project. The proposed term of the abatement will be for up to ten (10) years in an amount not to exceed \$150,000. The abatement will apply to the City's share of the property taxes (the "Abatement") derived from the following properties: PID Nos. 251257004, 250242000, 251154000, and 250095000 (the "Properties").

(b) The Council held a public hearing on the same date hereof on the question of the Abatement, and said hearing was preceded by at least 10 days but not more than 30 days prior published notice thereof.

(c) The City proposes to issue General Obligation Bonds (the "Bonds") in an aggregate principal amount of \$4,335,000, a portion of the proceeds of which in an amount not to exceed \$150,000 shall be used to finance the Project. The City will pledge the Abatement to pay debt service on this portion of the Bonds.

(d) The Abatement is authorized under Minnesota Statutes, Sections 469.1812 through 469.1815 (the "Act").

2. Findings for the Abatement. The City Council hereby makes the following findings:

(a) The Council expects the benefits to the City of the Abatement to at least equal or exceed the costs to the City thereof.

(b) Granting the Abatement is in the public interest because it will provide or help acquire or construct public facilities.

(c) The Properties are not located in a tax increment financing district.

(d) In any year, the total amount of property taxes abated by the City by this and other existing abatement resolutions, shall not exceed ten percent (10%) of net tax capacity of the City for the taxes payable year to which the abatement applies or \$200,000, whichever is greater (the "Abatement Limit"). The City may grant other abatements permitted under the Act after the date of this resolution, provided that to the extent the total abatements in any year exceed the Abatement Limit the allocation of the Abatement limit to such other abatements is subordinate to the Abatement granted by this resolution.

3. Terms of Abatement. The Abatement is hereby approved. The terms of the Abatement are as follows:

(a) The Abatement shall be for up to a ten (10) year period, anticipated to commence for the taxes payable in the year 2021. The City reserves the right to modify the commencement date, but the abatement period shall not exceed ten (10) years.

(b) The City will abate the City's share of property tax amount which the City receives from the Properties, not to exceed \$150,000.

(c) The Abatement shall be subject to all the terms and limitations of the Act.

4. Public Hearing. The City held a public hearing with respect to the Project on the date hereof in accordance with the Act. The public hearing was held on this date, after notice was published and materials made available for public inspection at the office of the Administrator, all as required by the Act, at which public hearing all those appearing who desired to speak were heard and written comments were accepted.

PASSED AND ADOPTED this 23<sup>rd</sup> day of March, 2020, by the La Crescent City Council.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by Member O'Donnell-Ebner and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

City Council reconvened with the schedule of the Regular City Council Meeting.

### **ITEM 3.1 – PLANNING COMMISSION MINUTES – MARCH 16, 2020**

City Attorney Wieser reviewed with City Council the Planning Commission Minutes from the March 16, 2020 meeting. The Planning Commission is recommending to the City Council that the Final Plat for the Horse Track Meadows development be approved, with the conditions and findings that are included within the Planning Commission meeting minutes. City Council reviewed the resolution approving the Final Plat with the following conditions and findings of fact for City Council to consider:

#### Conditions:

1. Amendment to sewer service area map of the La Crosse Area Planning Commission (LAPC) and La Crosse Area Sewer Committee (LASC).
2. Applicant obtaining all wetland mitigation permits from applicable federal, state, and local agencies.
3. Developer comply with changes/modifications as contained in email communication dated March 10, 2020 from the Houston County Surveyor.
4. The applicant/developer will abide by all representations made by the applicant/developer or their agents made during the permitting process, to the extent those representations were not negated by the Planning Commission or City Council and to the extent they are not inconsistent with the spirit or explicit conditions of the conditional use permit.
5. That the applicant/developer comply with all applicable federal, state, and local regulations.

#### Findings of Fact:

1. The property owner proposes to use the property in a reasonable manner permitted by the Zoning Ordinance
2. The request is in harmony with the general purposes and intent of the ordinance and consistent with the comprehensive plan.
3. The basic layout of streets and lots are acceptable.
4. WHKS & Co. has provided a correspondence dated March 9, 2020 addressing conditions imposed by the City Council. A copy is on file with the City.



5. The proposed development provides a mix of single family, twin home, and high density/multi-family buildings.
6. The proposed development is consistent with the general vision for the City.

Following discussion, Member O'Donnell-Ebner introduced the following resolution and moved its passage and adoption with the above conditions and findings of fact:

### **RESOLUTION NO. 03-20-15**

#### **RESOLUTION APPROVING FINAL PLAT FOR HORSE TRACK MEADOWS**

WHEREAS, MSM Development, LLC, owners and developers of certain lands lying in and being in the City of La Crescent, Houston County, Minnesota, more particularly described in the official plat to which this resolution is referenced, has duly petitioned the City of La Crescent City Council for approval of the final plat of Horse Track Meadows, City of La Crescent.

WHEREAS, the recommendations of the City Planning Commission and City Engineer will be satisfied.

And,

WHEREAS, the approval of the final plat of Horse Track Meadows is contingent upon the following:

1. Amendment to sewer service area map of the La Crosse Area Planning Commission (LAPC) and La Crosse Area Sewer Committee (LASC).
2. Applicant obtaining all wetland mitigation permits from applicable federal, state, and local agencies.
3. Developer comply with changes/modifications as contained in email communication dated March 10, 2020 from the Houston County Surveyor.
4. The applicant/developer will abide by all representations made by the applicant/developer or their agents made during the permitting process, to the extent those representations were not negated by the Planning Commission or City Council and to the extent they are not inconsistent with the spirit or explicit conditions of the conditional use permit.
5. That the applicant/developer comply with all applicable federal, state, and local regulations.

FURTHER BE IT RESOLVED as follows:

1. That the final plat of Horse Track Meadows will be filed with the City Administrator and City Building Official of the City of La Crescent.
2. That the Mayor and City Administrator are hereby authorized and directed to execute the plat in accordance with laws of the State of Minnesota and City thereunto appertaining and to execute and deliver such other certificates and documents which may be required to effectuate said plat.

PASSED AND ADOPTED this 23<sup>rd</sup> day of March, 2020, by the La Crescent City Council.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted with conditions and findings of fact.

**ITEM 3.2 – HORSE TRACK MEADOWS DEVELOPMENT AGREEMENT**

City Attorney Wieser reviewed with City Council the following elements of the Development Agreement with Horse Track Meadows: delineation of work between Developer and City; establishment of special assessments relating to City provided work; security provided by Developer for work completed by City, including reimbursement of wetland mitigation and contributions to entrance road; and restrictive covenant relating to City owned property adjacent to the entrance road. City Council reviewed the Development Agreement which the Developer had been provided. City Attorney Wieser informed City Council there may be minor clerical changes to the Agreement. Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner, as follows:

**MOTION TO APPROVE THE DEVELOPMENT AGREEMENT BETWEEN THE CITY OF LA CRESCENT AND MSM DEVELOPMENT, LLC REGARDING HORSE TRACK MEADOWS INCLUDING ANY ADDITIONAL CHANGES APPROVED BY THE CITY ADMINISTRATOR AND CITY ATTORNEY.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

### **ITEM 3.3 – 2020 BOND – FINANCE PLAN/TRIGGER RESOLUTION**

Tammy Omdal of Northland Securities reviewed with City Council the Finance Plan and Trigger Resolution for the 2020 A General Obligation Bond. It was recommended to City Council to adopt the proposed Resolution. Following discussion, Member O'Donnell-Ebner introduced the following resolution and moved its passage and adoption:

#### **RESOLUTION NO. 03-20-16**

#### **RESOLUTION APPROVING THE ISSUANCE OF GENERAL OBLIGATION BONDS, SERIES 2020A**

BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota (herein, the "City"), as follows:

1. The City Council hereby finds and declares that it is necessary and expedient for the City to sell and issue its fully registered general obligation bonds in the total aggregate principal amount not to exceed \$4,000,000 (herein, the "Bonds"). The proceeds of the Bonds will be used to finance all or a portion of the following projects: street improvements and ice arena improvements, and the costs of issuing the Bonds.
2. The City Council desires to proceed with the sale of the Bonds by direct negotiation with Northland Securities, Inc. (herein, "NSI"). NSI will purchase the Bonds in an arm's-length commercial transaction with the City.
3. The Mayor and City Administrator are hereby authorized to approve the sale of the Bonds in an aggregate principal amount not to exceed \$4,000,000 and to execute a bond purchase agreement for the purchase of the Bonds with NSI, provided the TIC for the Bonds does not exceed 4.000%.
4. Upon approval of the sale of the Bonds by the Mayor and the City Administrator the City Council will take action at its next regularly scheduled or special meeting thereafter to adopt the necessary approving resolutions as prepared by the City's bond counsel.
5. NSI is authorized to prepare an Official Statement related to the sale of the Bonds.
6. If the Mayor and the City Administrator have not approved the sale of the bonds to NSI and executed the related bond purchase agreement by October 31, 2020, this resolution shall expire.

ADOPTED this 23<sup>rd</sup> day of March, 2020.

SIGNED:

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Mayor

ATTEST:

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City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by Member Williams and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

### **ITEM 3.4 – PLANS/SPECIFICATIONS – HORSE TRACK MEADOWS**

City Engineer Hruska reviewed with City Council the plans and specifications for the Horse Track Meadows development. City Council also reviewed a resolution approving the plans and specifications and authorizing to advertise for bids. In order to proceed with the project, it was recommended to City Council to adopt the resolution. Following review and discussion, Member Hutchinson introduced the following resolution and moved its passage and adoption:

#### **RESOLUTION NO. 03-20-17**

#### **A RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS**

WHEREAS, the consulting engineers for the City have prepared final plans and specifications for the construction of Horse Track Meadows Development Improvements of 2020 in the City, and such plans and specifications have been presented to this Council for approval.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota as follows:

1. Such plans and specifications are hereby approved and ordered placed on file in the office of the City Administrator.
2. The City Administrator shall prepare and cause to be inserted in the official newspaper an advertisement for bids upon the making of such improvements under such approved plans and specifications.

The advertisement shall be published in said publication at least once not less than three (3) weeks before the date set for opening bids, shall specify the work to be done, shall state that bids will be publicly opened on May 6, 2020 at 3:00 p.m. at City Hall, 315 Main Street, in said City and that no bids will be considered unless sealed and filed with the City Administrator and accompanied by a cash deposit, cashier's check, bid bond, or certified check payable to the City of La Crescent for 5% of the amount of such bid.

ADOPTED this 23<sup>rd</sup> day of March, 2020.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by Member O'Donnell-Ebner and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

**ITEM 3.5 – 2020 WATER DEPARTMENT BUDGET and**  
**ITEM 3.6 – 2020 SEWER DEPARTMENT BUDGET**

City Administrator Waller reviewed with City Council memos from City Finance Director, Debbie Shimshak, regarding the proposed water rate and sewer rate increases. Tammy Omdal from Northland Securities reviewed the general obligation and impact on bond rating with City Council. It was the consensus of City Council to place these two items on the next meeting agenda. No action taken.

**ITEM 3.7 – OFF-SALE LIQUOR LICENSE APPLICATION**

City Council reviewed an off-sale intoxicating liquor license application from Swing Bridge, LLC. The application appears to be order and it was recommended to City Council to approve the application and

authorize that it be forwarded to the Minnesota Department of Public Safety. Following discussion, Member Williams made a motion, seconded by Member Hutchinson, as follows:

**MOTION TO APPROVE AN OFF-SALE INTOXICATING LIQUOR LICENSE APPLICATION FROM SWING BRIDGE, LLC AND THAT IT BE FORWARDED TO THE MINNESOTA DEPARTMENT OF PUBLIC SAFETY.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 5.1 – MAYOR'S COMMENTS**

The Mayor addressed City Council on emergency preparedness and steps taken to address employee safety.

**ITEM 8 – CHAMBER OF COMMERCE**

There was not report from the La Crescent Chamber of Commerce.

There being no further business to come before the Council at this time, Member Williams made a motion, seconded by Member O'Donnell-Ebner, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 7:03 PM.

APPROVAL DATE: \_\_\_\_\_

SIGNED:

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Mayor

ATTEST:

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City Administrator