

CITY OF LA CRESCENT
AGENDA
REGULAR MEETING
LA CRESCENT CITY HALL
315 MAIN STREET
APRIL 10, 2023
5:30 P.M.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
ACTION TO CHANGE AGENDA

1. CONSENT AGENDA

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES – MARCH 27, 2023
- 1.2 BILLS PAYABLE THROUGH APRIL 7, 2023
- 1.3
- 1.4

2. PUBLIC HEARING/MEETING

3. ITEMS FOR CONSIDERATION

- 3.1 HOUSTON COUNTY ASSESSOR – LUKE ONSTAD
- 3.2 LIBRARY DIRECTOR JESS WITKINS – 2022 REPORT
- 3.3 WALNUT STREET PLANNING PROJECT REVIEW
- 3.4 BIKE ACROSS MINNESOTA BIKE TOUR
- 3.5 TEMPORARY LIQUOR LICENSE APPLICATION
- 3.6 AUTHORIZE EXPENDITURE – 2023 TREE PROJECT
- 3.7 DONATION RESOLUTION
- 3.8 NATURAL RESOURCE ADVISORY GROUP WORK PLAN
- 3.9 2023 LICENSE APPLICATION
- 3.10 WORK/PLANNING SESSION
- 3.11
- 3.12
- 3.13

4. UNFINISHED BUSINESS

- 4.1

CITY OF LA CRESCENT
AGENDA
REGULAR MEETING
LA CRESCENT CITY HALL
315 MAIN STREET
APRIL 10, 2023
5:30 P.M.

5. MAYOR'S COMMENTS

5.1

6. STAFF CORRESPONDENCE/COMMITTEE UPDATES

6.1 EXPLORE LA CROSSE

6.2 NATURAL RESOURCE ADVISORY GROUP - 3/23/2023

6.3 GREENSTEP COMMITTEE – 3/30/2023

7. CORRESPONDENCE

7.1 ARBOR DAY FOUNDATION

7.2 VOLUNTEER DAY TO PULL GARLIC MUSTARD

7.3

8. HOUSTON COUNTY

8.1

9. CHAMBER OF COMMERCE

9.1

10 ITEMS FOR NEXT AGENDA

11. ADJOURNMENT

#1.1

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
MARCH 27, 2023

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of March was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, March 27th, 2023.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Cherryl Jostad, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: none. Also present were City Attorney Skip Wieser, City Administrator Bill Waller, City Sustainability Coordinator Jason Ludwigson, and Deputy City Clerk Angie Boettcher.

Also in attendance were Mayor for a Day essay winners Katherine Veglahn, Tucker McCabe, and Kiera Dulek as well as Eagle Scouts Simon Wieser and Riley Schuldt.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – MARCH 13, 2023
- 1.2 BILLS PAYABLE THROUGH – MARCH 24, 2023
- 1.3
- 1.4

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion.

Member Hutchinson made a motion, seconded by Member Williams, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – RECOGNIZE MAYOR FOR A DAY ESSAY WINNERS

City Council Member Teresa O'Donnell-Ebner gave an overview of the League of Minnesota Cities Mayor for a Day Essay contest. Four students from Crucifixion school were recognized as winners. Katherine Veglahn (State winner), Liv Small (Honorable Mention at the State level), Kera Dulek (Local Honoree), and Tucker McCabe (Local Honoree). Mayor Poellinger introduced the winners that were in attendance and presented each of them with a commemorative gavel and invited them to participate in the meeting.

ITEM 3.2 – DONATION RESOLUTION – LANCER YOUTH HOCKEY

Mayor for a Day Essay winner, Katherine Veglahn reviewed with City Council a Resolution regarding the acceptance of a \$100,000.00 donation from Lancer Youth Hockey to the City for future improvements to the Community Ice Arena. Jason Wieser LYH president was in attendance and presented the check to the City Council. Following review and discussion, Member Jostad introduced the following Resolution and moved its passage and adoption as follows:

RESOLUTION NO. 03-23-10

**RESOLUTION ACCEPTING DONATIONS MADE TO THE CITY OF LA CRESCENT IN
MARCH, 2023**

WHEREAS, the City of La Crescent ("La Crescent") is required by Minn. Stat. § 465.03 to accept donations by Resolution;

WHEREAS, the following donations were made to La Crescent in the month of March 2023 from Lancer Youth Hockey to be used for the specific purpose of improvements to the Community Ice Arena.

1. Lancer Youth Hockey wishes to donate \$100,000.00 for future improvements at the La Crescent Community Ice Arena.

WHEREAS, La Crescent agrees to accept the donation for Lancer Youth Hockey subject to the conditions identified above.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above for Lancer Youth Hockey subject to the conditions identified above.

ADOPTED this 27th day of March 2023.

SIGNED:

Mayor

ATTEST:

Deputy Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Member Williams and upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.3 – DONATION RESOLUTION – WIESER PARK

Mayor for a Day essay winner, Tucker McCabe reviewed with City Council a Resolution regarding the acceptance of donations to the City for the month of March 2023. Following review and discussion, Member O'Donnell-Ebner introduced the following Resolution and moved its passage and adoption as follows:

RESOLUTION NO. 03-23-11

**RESOLUTION ACCEPTING DONATIONS MADE TO THE
CITY OF LA CRESCENT WIESER MEMORIAL PARK IMPROVEMENT PROJECT IN
MARCH 2023**

WHEREAS, the City of La Crescent ("La Crescent") is required by Minn. Stat. § 465.03 to accept donations by Resolution;

WHEREAS, the following donations were made to La Crescent in the month of March 2023 to the Wieser Memorial Park Improvement Project to be used for the specific purpose of improvements to the park shelter and bathroom facilities:

1. An Anonymous donor wishes to donate \$710.00

WHEREAS, La Crescent agrees to accept the donations for Wieser Memorial Park Subject to the conditions identified above.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above for Wieser Memorial Park subject to the conditions identified above.

ADOPTED this 27th day of March 2023.

SIGNED:

Mayor

ATTEST:

Deputy Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – ARBOR DAY PROCLAMATION

Mayor for a Day essay winner, Kiera Dulek reviewed with City Council the 2023 Arbor Day Proclamation for April 28, 2023. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Jostad, as follows:

MOTION TO ADOPT THE ARBOR DAY PROCLAMATION PROCLAIMING APRIL 28, 2023 AS ARBOR DAY IN THE CITY OF LA CRESCENT.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.5 – RIDE TO CURE DIABETES BICYCLE TOUR

City Council reviewed a letter from Police Chief Ahlschlager requesting permission for the La Crescent Police Department and the Reserve Unit to assist with cyclists crossing Hwy 16 (northbound lanes) at South Chestnut Street for the 2023 Juvenile Diabetes Research Foundation (JDRF) Ride to Cure Diabetes to be held on Saturday, August 12, 2023. Following discussion, Member Hutchinson made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE LA CRESCENT POLICE DEPARTMENT AND RESERVE UNIT TO ASSIST WITH CYCLISTS CROSSING HWY 16 NORTHBOUND AT SOUTH CHESTNUT STREET FOR THE 2023 JUVENILE DIABETES RESEARCH FOUNDATION RIDE TO CURE DIABETES TO BE HELD ON SATURDAY, AUGUST 12, 2023.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.6 – EAGLE SCOUT PROJECT – SIMON WIESER

Eagle Scout Simon Wieser reviewed with City Council for approval his Eagle Scout project to build covers over the baseball dugouts at Abnet field this summer. The cost of \$5,000.00 is being provided by Lancer Youth Baseball. Following discussion, Member Williams made a motion, seconded by Member Hutchinson as follows:

MOTION TO APPROVE SIMON WIESER'S EAGLE SCOUT PROJECT TO BUILD COVERS OVER THE BASEBALL DUGOUTS THIS SUMMER AT ABNET FIELD WITH THE FUNDS OF \$5,000.00 BEING PROVIDED BY LANCER YOUTH BASEBALL.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in

favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.7 – MnDOT – DELEGATED CONTRACT PROCESS

City Council reviewed correspondence received from MnDOT regarding the need to update the Delegated Contract Process Agreement between MnDOT and the City regarding the receipt of federal aid funds. A resolution was included and it was recommended that City Council adopt the resolution. Following review and discussion, Member O'Donnell-Ebner introduced the following Resolution and moved its passage and adoption as follows:

RESOLUTION NO. 03-23-12

RESOLUTION ACCEPTING THE DELEGATED CONTRACT PROCESS (DCP) AGREEMENT BETWEEN MnDOT AND THE CITY OF LA CRESCENT

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of the City of La Crescent to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, Mayor Mikel Poellinger and City Administrator Bill Waller are hereby authorized and directed for and on behalf of the City to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1052044", a copy of which said agreement was before the City Council and which is made a part hereof by reference.

CERTIFICATION

STATE OF MINNESOTA
COUNTY OF _____

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by the City of La Crescent at a duly authorized meeting thereof held on the 27th day of March, 2023, as shown by the minutes of said meeting in my possession.

City Administrator

Notary Public
My Commission expires _____

(SEAL)

The motion for the adoption of the foregoing resolution was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.8 – OUTDOOR RECREATION GRANT RESOLUTION

Eagle Scout Riley Schuldt reviewed with City Council for adoption a resolution required for an Outdoor Recreation Grant application that City Sustainability Coordinator Jason Ludwigson will submit on behalf of the City to the Minnesota Department of Natural Resources for Riley's work on his improvement project to install a dock at the Blue Lake canoe/kayak access. Following review and discussion, Member O'Donnell-Ebner introduced the following Resolution and moved its passage and adoption as follows:

RESOLUTION NO. 03-23-13

OUTDOOR RECREATION GRANT RESOLUTION

BE IT RESOLVED that the City of La Crescent act as legal sponsor for the project contained in the Outdoor Recreation Grant application to be submitted on the 31st day of March 2023 and that Jason

Ludwigson is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of the City of La Crescent.

BE IT FURTHER RESOLVED that the applicant maintains an adequate Conflict of Interest Policy and, throughout the term of the contract, will monitor and report any actual or potential conflicts of interest to the State, upon discovery.

BE IT FURTHER RESOLVED that the City of La Crescent has the legal authority to apply for financial assistance, and it has the financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that the City of La Crescent has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.

BE IT FURTHER RESOLVED that the City of La Crescent has or will acquire fee title or permanent easement over the land described in the boundary map or recreational site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the State, the City of La Crescent may enter into an agreement with the State for the above-referenced project, and that the City of La Crescent certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

NOW, THEREFORE BE IT RESOLVED that the City Administrator is hereby authorized to execute such agreements as necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the La Crescent City Council of the City of La Crescent on the 27th day of March, 2023.

SIGNED:

WITNESSED:

(Signature)

(Signature)

(Title)

(Date)

(Title)

(Date)

The motion for the adoption of the foregoing resolution was duly seconded by Member Williams and upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes

Mike Poellinger

Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.9 – 2023 VECTOR CONTROL AGREEMENT

City Council reviewed for approval the 2023 purchase contract regarding mosquito abatement services. Vector control remains part of the MS4 requirements. The contract is once again through Driftless Region Vector Control and compensation is a total of \$3,152.00. This is an increase of \$92.00 from last year and includes the following: canvassing-initial check and two rechecks, monitoring standing water, placement of mosquito egg traps, and recording. Following discussion, Member Jostad made a motion, seconded by Member Hutchinson as follows:

MOTION TO APPROVE THE 2023 PURCHASE CONTRACT FOR MOSQUITO ABATEMENT SERVICES BETWEEN THE CITY OF LACRESCENT AND DRIFLLESS REGION VECTOR CONTROL IN THE AMOUNT OF \$3,152.00.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.10 – REVIEW HOUSTON COUNTY INTERIM ORDINANCE

The City Attorney reviewed the status of the Houston County Interim Moratorium Ordinance regarding THC products. The City Attorney advised that Houston County elected not to move forward with an interim moratorium. After review with the Chief of Police, the City Attorney and Chief of Police will continue to monitor the proposed 2023 pending legislation and will review with the City Council at a later date.

ITEM 3.11 – AUTHORIZE EXPENDITURE/PAVILION LOCKING SYSTEM

City Council reviewed a letter from City Administrative Assistant Chris Fortsch regarding a proposal from Digicom, Inc. for a new Paxton Door Access System for the Wieser Park Pavilion in the amount of \$13,740.00. This system will offer a secure, convenient, and flexible way of controlling who can have access to the building and when. These costs were not included in the original building proposal however, it was agreed early on in the project that the city would find a vendor and would incur the costs of the system. It was recommended that the City Council approve a modification to the 2022 Capital Equipment

Certificate and authorize the purchase of this new system. Following discussion, Member Hutchinson made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE MODIFICATION TO THE 2022 CAPITAL EQUIPMENT CERTIFICATE AND AUTHORIZE THE PURCHASE OF A NEW PAXTON DOOR ACCESS SYSTEM FROM DIGICOM, INC. IN THE AMOUNT OF \$13,740.00 FOR THE WIESER PARK PAVILION.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.12 – AUTHORIZE EXPENDITURE/PAVILION HEAT PUMPS

City Sustainability Coordinator Jason Ludwigson proposed that City Council amend the 2022 Capital Equipment Certificate for the purchase and installation of a heat-pump HVAC system and electrical work for heating and cooling the Wieser Park Pavilion. The original plan for the pavilion only included heating the building. Two proposals were received from Paul's Heating and Air Conditioning. The first proposal included two single-stage gas-forced air furnaces at a cost of \$33,251.00. The second proposal included two variable-speed heat pumps. Choosing the heat pump option would be consistent with the core theme of superior environmental performance as indicated in the Comprehensive Plan and would align with the vision of the GreenSteps Cities program, the Partners in Energy Plan, and the Carbon-Neutral Energy resolution adopted by the City Council. The total cost of the heat pump option would be an additional \$18,035.00. The benefits of choosing the heat-pump option include:

- Cooling during the summer months
- Safer system
- Efficiency
- Maximize the benefits of a solar PV system
- Less fluctuation in fuel prices
- Less pollution
- Variable speed motors and fans

Following discussion, Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO AMEND THE 2022 CAPITAL EQUIPMENT CERTIFICATE FOR THE PURCHASE AND INSTALLATION OF A HEAT-PUMP HVAC SYSTEM AND ELECTRICAL WORK FROM PAUL'S HEATING AND AIR CONDITIONING FOR HEATING AND COOLING THE WIESER PARK PAVILION WITH AN ADDITIONAL COST OF \$18,035.00.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.13 – INSURANCE LIABILITY COVERAGE WAIVER

City Administrator Waller reviewed with City Council a Memorandum from Kara Tarrence, City Finance Director, that each year, as part of the City renewing its general liability insurance coverage with the League of Minnesota Cities Insurance Trust, the City Council is required to adopt a liability coverage waiver form. City Council reviewed this form. Based on the recommendation of the City's insurance agent, the City Council has always NOT waived the statutory tort limits. This by MN Statute 466.04 limits the amount an individual or multiple claimants could recover from a single occurrence. It was recommended to City Council to continue with NOT waiving the statutory tort limits for the 2023/2024 renewal. Following discussion, Member Hutchinson made a motion, seconded by Member Jostad as follows:

MOTION TO ADOPT A LIABILITY COVERAGE WAIVER FORM TO CONTINUE WITH NOT WAIVING THE STATUTORY TORT LIMITS FOR THE 2023/2024 RENEWAL REGARDING ITS GENERAL LIABILITY INSURANCE COVERAGE WITH THE LEAGUE OF MINNESOTA CITIES INSURANCE TRUST.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

6. STAFF CORRESPONDENCE/COMMITTEE UPDATES

- 6.1 – City Council reviewed the March 15, 2023, Fire Cooperative meeting minutes.
- 6.2 – City Council reviewed the March 20, 2023, Park & Recreation meeting minutes.
- 6.3 – City Council reviewed an article about the La Crescent Bike Shoppe highlighted in the Spring 2023 issue of Inspire(d) Magazine.

8. HOUSTON COUNTY

Houston County Commissioner Dewey Severson was in attendance and gave an update.

9. CHAMBER OF COMMERCE

Chamber of Commerce representative Tammy Stremcha was in attendance and gave an update.

There being no further business to come before the Council at this time, Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 5:56 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator

#1.2



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: April 7, 2023
RE: Bills Payable

Attached for review and consideration by the City Council are the bills payable for the period ending April 7, 2023. We would suggest that the City Council approve the payment of the bills as presented.

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
A ALLEN CONSTRUCTION INC						
2753	PARKS - HAUL SAND, COMPACT & BACKFILL WIESER PA	03/24/2023	2,565.00	.00		
Total 9360:			2,565.00	.00		
A1 PRECISION PUMPING INC						
11256	CLEAN OUT SHORE ACRES GRINDER PUMP	03/24/2023	250.00	.00		
Total 9080:			250.00	.00		
ACENTEK						
3/23 STMT	BRUSH SITE PHONE CHARGES	03/31/2023	36.61	.00		
3/23 STMT	GOLF COURSE PHONE CHARGES	03/31/2023	446.37	.00		
3/23 STMT	LICENSE BUR. PHONE CHARGES	03/31/2023	175.41	.00		
3/23 STMT	SEWER PHONE CHARGES	03/31/2023	123.98	.00		
3/23 STMT	CITY HALL PHONE CHARGES	03/31/2023	345.38	.00		
3/23 STMT	BLDG/ZNG PHONE CHARGES	03/31/2023	49.34	.00		
3/23 STMT	STREET/ALLEY PHONE CHARGES	03/31/2023	43.03	.00		
3/23 STMT	ARENA PHONE CHARGES	03/31/2023	288.77	.00		
3/23 STMT	FIRE DEPT PHONE CHARGES	03/31/2023	504.80	.00		
3/23 STMT	LIBRARY PHONE CHARGES	03/31/2023	133.95	.00		
3/23 STMT	POOL PHONE CHARGES	03/31/2023	124.87	.00		
3/23 STMT	WATER PHONE CHARGES	03/31/2023	86.76	.00		
3/23 STMT	POLICE DEPT PHONE CHARGES	03/31/2023	336.37	.00		
3/23 STMT	PUBLIC WORKS PHONE CHARGES	03/31/2023	49.34	.00		
Total 24:			2,744.98	.00		
AFLAC						
3/23 STMT	INSURANCE PREMIUMS	04/01/2023	42.00	.00		
Total 72:			42.00	.00		
AFSCME						
3/23 DUES	PAYROLL DEDUCTED UNION DUES	04/01/2023	721.87	.00		
Total 25:			721.87	.00		
AIRGAS USA LLC						
9136038260	FD - MEDICAL SUPPLIES	03/16/2023	97.95	.00		
Total 1802:			97.95	.00		
ALCOHOL & GAMBLING ENFORCEMENT						
2023 GC	GC - APPL RETAILERS CARD-LIQ/WINE	04/01/2023	20.00	.00		
Total 89:			20.00	.00		
AMAZON CAPITAL SERVICES						
13P3-GCDP-1PH	GC - MOWER REPAIR	03/14/2023	21.59	.00		
13XQ-PTRX-3DJ	FD - OFFICE SUPPLIES	03/21/2023	9.41	.00		
1KXW-946L-T7F	PD - COMMUNITY POLICING MEETINGS	03/27/2023	81.86	.00		
1RRD-7Q1J-1FJ	MAINT - OFFICE SUPPLIES	03/21/2023	29.69	.00		
1VDX-FFYQ-3W	LIBRARY - CLEANING SUPPLIES	03/22/2023	120.22	.00		
Total 9956:			262.77	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AT&T MOBILITY						
3/23 FIRE	FD - WIRELESS	03/31/2023	100.36	.00		
Total 9870:			100.36	.00		
AUTO VALUE LA CROSSE						
516442588	MAINT - SHOP SUPPLIES	03/10/2023	14.98	.00		
Total 2106:			14.98	.00		
BOB'S SERVICE						
648591	COMM BLDG - WATER SOFTNER REPLACEMENT	03/11/2023	1,100.00	.00		
Total 8841:			1,100.00	.00		
BRAUN INTERTEC CORPORATION						
B337858	WIESER PARK SHELTER MATERIAL TESTING	03/31/2023	2,439.00	.00		
Total 9691:			2,439.00	.00		
BREYER'S SALES AND SERVICE INC						
17076	CHAINSAW PARTS	03/01/2023	59.92	.00		
17081	PARKS - MOWER FILTER	03/01/2023	47.99	.00		
17092	PARKS - WEED EATER HEADS	03/07/2023	115.96	.00		
17104	PARKS - NEW PUSH MOWER	03/08/2023	799.00	.00		
Total 131:			1,022.87	.00		
CANADIAN PACIFIC RAILWAY						
2000162242	WTR PIPELINE CROSSING PERMIT FEE	03/16/2023	130.00	.00		
Total 192:			130.00	.00		
CENTER POINT LARGE PRINT						
1990175	LIBRARY BOOKS	04/01/2023	435.06	.00		
Total 8179:			435.06	.00		
CITY OF LA CRESCENT						
3/23 332 S 1ST F	WATER/SEWER UTIL - 332 S 1ST ST	03/31/2023	64.77	.00		
3/23 FIRE	WATER/SEWER UTIL.-FIRE STATION & COMMUNITY BLD	03/31/2023	135.13	.00		
3/23 LIBRARY	WATER/SEWER UTIL.- LIBRARY	03/31/2023	96.12	.00		
Total 196:			296.02	.00		
CITY OF ST. PAUL						
IN53128	PD - TRAINING FOR INVEST K. INGLETT	03/09/2023	200.00	.00		
Total 10035:			200.00	.00		
CITY TREASURER'S OFFICE						
188992	1ST QTR CONTRACTED TRANSIT SERV	03/22/2023	16,098.25	.00		
2022 Q4 TRANSI	MTU TRANSIT FUNDING PASS THRU	12/31/2022	42,492.25	42,492.25	03/31/2023	
2023 Q1 TRANSI	MTU TRANSIT FUNDING PASS THRU	01/25/2023	54,290.00	54,290.00	03/31/2023	
Total 1086:			112,880.50	96,782.25		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
CLEARWAY COMMUNITY SOLAR LLC						
2/23 STMT	1200 JONATHAN LANE - PARK SHELTER	02/28/2023	23.32	.00		
2/23 STMT	193 MCINTOSH RD - BOOSTER STATION	02/28/2023	99.91	.00		
2/23 STMT	336 S 1ST ST - COMM BLDG	02/28/2023	83.96	.00		
2/23 STMT	407 ORCHARDVIEW - BOOSTER STATION	02/28/2023	165.29	.00		
2/23 STMT	523 S CHESTNUT ST - ANIMAL SHELTER	02/28/2023	21.92	.00		
2/23 STMT	608 S 7TH ST - TENNIS COURT LIGHTS	02/28/2023	5.45	.00		
2/23 STMT	219 MAIN STREET - UNIT LIGHTS	02/28/2023	42.63	.00		
2/23 STMT	202 MAIN STREET - FLAG LIGHT	02/28/2023	1.73	.00		
2/23 STMT	1323 SPRUCE DRIVE - ABNET FIELDS	02/28/2023	17.12	.00		
2/23 STMT	209 S WALNUT STREET - LAC SIGN	02/28/2023	7.66	.00		
2/23 STMT	1450 HWY 16 - LIFT STATION	02/28/2023	16.25	.00		
2/23 STMT	200 STONEY POINT - WELL HOUSE	02/28/2023	432.79	.00		
2/23 STMT	400 LARCH AVE - WELL 2	02/28/2023	353.94	.00		
2/23 STMT	520 S 14TH ST - ICE ARENA	02/28/2023	1,395.52	.00		
2/23 STMT	608 S 7TH ST - POOL	02/28/2023	278.85	.00		
2/23 STMT	722 N 2ND ST - RADIUM PLANT	02/28/2023	1,083.69	.00		
2/23 STMT	321 MAIN STREET - LIBRARY	02/28/2023	89.18	.00		
2/23 STMT	31 MCINTOSH RD - LIFT STATION	02/28/2023	6.16	.00		
2/23 STMT	219 CHESTNUT STREET - BRIDGE LIGHT	02/28/2023	30.55	.00		
2/23 STMT	110 MIDNIGHT STREET - LIFT STATION	02/28/2023	28.33	.00		
Total 9854:			4,184.25	.00		
CUSTOM ALARM						
543941	GC - MONTHLY ALARM MONITORING SYSTEM	04/01/2023	41.34	.00		
Total 290:			41.34	.00		
DEPUTY #031 LA CRESCENT						
J. LEE 3/10/23	LIC BUR - NSF STATE REIMBURSEMENT	03/21/2023	54.25	54.25	03/29/2023	
Total 9750:			54.25	54.25		
E O JOHNSON CO INC - LEASE						
33715590	CITY HALL - COPY MACHINE MAINT	03/20/2023	191.46	.00		
33715590	POLICE - COPY MACHINE MAINT	03/20/2023	114.87	.00		
33715590	SEWER DEPT - COPY MACHINE MAINT	03/20/2023	76.59	.00		
33715590	BLDG/ZNG - COPY MACHINE MAINT	03/20/2023	114.87	.00		
33715590	FIRE DEPT - COPY MACHINE MAINT	03/20/2023	76.59	.00		
33715590	PUBLIC WORKS - COPY MACHINE MAINT	03/20/2023	114.87	.00		
33715590	WATER DEPT - COPY MACHINE MAINT	03/20/2023	76.59	.00		
Total 9397:			765.84	.00		
EARL F ANDERSEN INC						
0132212-IN	PARKS - SIGNS TO MARK TRIALS NOT TO USE	03/30/2023	329.75	.00		
0132216-IN	STREET - SIGNS	03/30/2023	288.18	.00		
Total 404:			617.93	.00		
EMSRB						
00001871	C BUEHLER - EDUCATION PROGRAM RENEWAL APPLICA	04/03/2023	100.00	.00		
Total 9629:			100.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
FARRELL EQUIPMENT & SUPPLY CO.						
15299	STREETS - SMALL TOOLS	03/07/2023	57.99	.00		
20055	STORM SEWER REPAIR	03/29/2023	66.97	.00		
Total 8459:			124.96	.00		
FIRST SUPPLY LLC - LA CROSSE						
13639016-00	WATER DEPT - SMALL TOOLS	03/31/2023	228.72	.00		
13639016-00	WATER DEPT - WATER VALVE CUPS	03/31/2023	706.71	.00		
Total 557:			935.43	.00		
GALL'S LLC						
023904128	PD - CORPORAL CHEVRON - CLARK	03/20/2023	18.31	.00		
Total 601:			18.31	.00		
GOPHER STATE ONE-CALL						
3030516	WATER - LOCATE	03/31/2023	16.20	.00		
3030516	SEWER - LOCATE	03/31/2023	16.20	.00		
Total 620:			32.40	.00		
GRAINGER						
9607958791	PARKS - PET WASTE CONTAINERS	02/14/2023	1,620.33	1,620.33	03/29/2023	
Total 8358:			1,620.33	1,620.33		
HACH COMPANY						
13523966	WATER DEPT - TESTING SUPL	04/03/2023	590.75	.00		
Total 611:			590.75	.00		
HILLTOPPER REFUSE & RCYL SRVC						
3/23 BAGS	MONTHLY REFUSE P/U - BAGS	03/31/2023	6,138.00	.00		
3/23 GOLF	RECYCLING & REFUSE P/U - GOLF COURSE	03/31/2023	113.03	.00		
3/23 STMT	REFUSE P/U - CITY HALL	03/31/2023	66.41	.00		
3/23 STMT	REFUSE P/U - FIRE DEPT	03/31/2023	25.00	.00		
3/23 STMT	REFUSE P/U MAINTENANCE	03/31/2023	152.69	.00		
3/23 STMT	REFUSE P/U - ANIMAL SHELTER	03/31/2023	74.19	.00		
3/23 STMT	REFUSE P/U - LIBRARY	03/31/2023	10.00	.00		
3/23 STMT	RECYCLING P/U FIRE DEPT	03/31/2023	16.00	.00		
3/23 STMT	REFUSE P/U - ARENA	03/31/2023	148.30	.00		
3/23 STMT	CITYWIDE RECYCLING P/U	03/31/2023	7,197.80	.00		
Total 9233:			13,941.42	.00		
HOKAH CO-OP OIL ASSOCIATION						
5558	GC- LP REFILL	04/04/2023	778.88	.00		
7251	GC - FUEL FILL	03/29/2023	1,209.12	.00		
Total 715:			1,988.00	.00		
HOUSTON CNTY TREASURER						
3074	2ND QTR SOLID WASTE FEES	04/04/2023	28,380.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1501:			28,380.00	.00		
INNOVATIVE OFFICE SOLUTIONS						
IN4129244	CITY - OFFICE SUPPLIES	03/21/2023	106.46	.00		
Total 9471:			106.46	.00		
ITL PATCH CO						
F1CE9F43-DRAF	PD - NEW PATCH DESIGN WORK	03/28/2023	90.00	.00		
Total 10078:			90.00	.00		
KIRCH, LARRY						
3/1/23 - 3/31/23	ECONOMIC DEVELOPMENT SERVICES	03/31/2023	3,369.60	.00		
Total 10006:			3,369.60	.00		
KWIK TRIP INC						
3/23 STMT	PARKS - FUEL	03/31/2023	402.54	.00		
3/23 STMT	FD - FUEL	03/31/2023	56.44	.00		
3/23 STMT	STREET - FUEL	03/31/2023	1,528.65	.00		
3/23 STMT	WATER - FUEL	03/31/2023	33.04	.00		
3/23 STMT	B & Z - FUEL	03/31/2023	145.75	.00		
3/23 STMT	PD - FUEL	03/31/2023	1,747.59	.00		
3/23 STMT	SEWER - FUEL	03/31/2023	33.05	.00		
Total 1014:			3,947.06	.00		
LA CRESCENT ACE HARDWARE						
3/23 STMT	PARKS - LAWN MOWER MAINT	03/31/2023	13.98	.00		
3/23 STMT	FD - VEHICLE MAINT	03/31/2023	44.96	.00		
3/23 STMT	PARKS - LAWN MOWER MAINT	03/31/2023	.68	.00		
3/23 STMT	ICE MELT	03/31/2023	492.71	.00		
3/23 STMT	STREET SWEEPER PARTS	03/31/2023	28.32	.00		
3/23 STMT	EMERGENCY SERVICE - BOAT REPAIR	03/31/2023	80.55	.00		
3/23 STMT	LITTLE LIBRARY REPAIRS	03/31/2023	9.18	.00		
3/23 STMT	PARKS - CHEMICALS	03/31/2023	28.99	.00		
3/23 STMT	MAINT - EQUIP REPAIR	03/31/2023	4.90	.00		
3/23 STMT	STREETS - GUARDRAIL REPLACEMENT	03/31/2023	22.99	.00		
3/23 STMT	AIR COMPRESSOR REPAIR	03/31/2023	3.56	.00		
3/23 STMT	WATER DEPT - SHIPPING MATERIALS	03/31/2023	10.98	.00		
3/23 STMT	WATER DEPT - REPAIR ORCHARDVIEW BOOSTER STATI	03/31/2023	106.01	.00		
3/23 STMT	WATER DEPT - SHIPPING	03/31/2023	56.04	.00		
3/23 STMT	PUBLIC WORKS - MOTOR OIL	03/31/2023	4.99	.00		
3/23 STMT	CITY HALL - FRONT DESK CASH DRAWER REPAIR	03/31/2023	1.34	.00		
3/23 STMT	GC - COURSE REPAIR	03/31/2023	47.23	.00		
3/23 STMT	GC - COURSE REPAIR	03/31/2023	69.28	.00		
3/23 STMT	GC - EQUIP REPAIR	03/31/2023	19.99	.00		
3/23 STMT	MAINT - SMALL TOOLS	03/31/2023	5.99	.00		
3/23 STMT	WATER PLANT SUPPLIES	03/31/2023	59.95	.00		
3/23 STMT	OUTDOOR ICE ARENA MAINT	03/31/2023	39.16	.00		
3/23 STMT	ICE MELT CREDIT	03/31/2023	49.27-	.00		
3/23 STMT	STREET - CLEANING SUPPLIES	03/31/2023	7.59	.00		
3/23 STMT	LITTLE LIBRARY REPAIRS	03/31/2023	59.99	.00		
3/23 STMT	MAINT - SMALL TOOLS	03/31/2023	35.99	.00		
3/23 STMT	POOL - MAINT	03/31/2023	35.96	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
3/23 STMT	MAINT - EQUIP REPAIR	03/31/2023	5.80	.00		
3/23 STMT	STREETS - GUARDRAIL REPLACEMENT	03/31/2023	38.94	.00		
3/23 STMT	STREETS - GUARDRAIL REPLACEMENT	03/31/2023	14.90	.00		
3/23 STMT	WATER DEPT - REPAIR ORCHARDVIEW BOOSTER STATI	03/31/2023	54.99	.00		
3/23 STMT	WATER DEPT - REPAIR ORCHARDVIEW BOOSTER STATI	03/31/2023	26.15	.00		
3/23 STMT	REPAIRS FOR RADIUM PLANT	03/31/2023	24.55	.00		
3/23 STMT	PUBLIC WORKS - WIPER BLADE	03/31/2023	9.99	.00		
3/23 STMT	PAINT FOR STREET SIGNS	03/31/2023	13.00	.00		
3/23 STMT	GC - COURSE REPAIR	03/31/2023	60.13	.00		
3/23 STMT	GC - COURSE REPAIR	03/31/2023	95.74	.00		
3/23 STMT	GC - CLEANING	03/31/2023	17.96	.00		
Total 717:			1,604.19	.00		
LA CRESCENT BASEBALL BOOSTERS						
2023 AD	GC-BASEBALL YEARBOOK AD	04/04/2023	100.00	.00		
Total 1095:			100.00	.00		
LA CRESCENT ROCK PRODUCTS INC						
23-59	STREETS - ROAD MAINT MATERIALS	03/31/2023	1,394.82	.00		
23-59	GC - ROCK FOR COURSE	03/31/2023	1,028.64	.00		
Total 1121:			2,423.46	.00		
LA CROSSE COUNTY TREASURER						
MPO003 (2023)	LAPC LOCAL SHARE DUES	03/28/2023	2,305.51	.00		
Total 1098:			2,305.51	.00		
LA CROSSE GLASS COMPANY INC						
340741	MAINT SHOP REPAIR	03/21/2023	165.50	.00		
Total 2471:			165.50	.00		
LA CROSSE TRIBUNE						
4/23 8 WEEKS C	CITY HALL - 8 WEEKS SUBSCRIPTION DAILY	04/01/2023	153.00	.00		
Total 8522:			153.00	.00		
LAPPIN'S LLC						
17961	CITY HALL - CLEANING MARCH	03/31/2023	1,244.00	.00		
Total 9677:			1,244.00	.00		
LAW ENFORCEMENT LABOR SERVICES						
3/23 DUES	PD - PAYROLL DEDUCTED UNION DUES	04/01/2023	472.50	.00		
Total 1134:			472.50	.00		
LUDWIGSON, JASON						
3/1/23 - 3/31/23	REIMB - 2023 MN ENVIRONMENTAL INSTITUTE	03/31/2023	100.00	.00		
3/1/23 - 3/31/23	SUSTAINABILITY SERVICES	03/31/2023	4,559.36	.00		
Total 9632:			4,659.36	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
MENARDS-LA CROSSE						
80856	GC - COURSE REPAIR	03/19/2023	44.93	.00		
80856	GC - OFFICE SUPPLIES	03/19/2023	17.00	.00		
80856	GC - SMALL TOOLS	03/19/2023	19.98	.00		
81265	STREETS - PAINT	03/28/2023	93.72	.00		
Total 1352:			175.63	.00		
MIDWEST FAMILY LACROSSE						
GC - 3/28/23	GC - RADIO ADS	03/28/2023	910.00	.00		
Total 10080:			910.00	.00		
MIENERGY COOPERATIVE						
MR 1084 #103	FIRE STATION RENOVATION LOAN	04/01/2023	3,000.00	.00		
Total 9578:			3,000.00	.00		
MINNESOTA CHILD SUPPORT PAYMENT CENTER						
3/31/23P/R00156	MN CHILD SUPPORT	04/03/2023	640.97	640.97	04/03/2023	
Total 9597:			640.97	640.97		
MINNESOTA DEPARTMENT OF HEALTH						
STAVENAU 2023	D STAVENAU - CLASS D WATER SUPPLY OPERATOR	03/27/2023	23.00	.00		
Total 1396:			23.00	.00		
MINNESOTA DEPT OF HEALTH						
2023 POOL	2023 POOL LICENSE	04/01/2023	805.00	.00		
Total 8740:			805.00	.00		
MTI DISTRIBUTING INC						
1374137-01	GC - MOWER PARTS	03/16/2023	160.80	.00		
1376778-00	GC - MOWER PARTS	03/16/2023	377.13	.00		
Total 1330:			537.93	.00		
NCPERS GROUP LIFE INSURANCE						
3/23 STMT	LIFE INSURANCE PREMIUMS	04/01/2023	96.00	.00		
Total 1619:			96.00	.00		
PARKS & TRAILS COUNCIL						
2023	MEMBERSHIP DUES	03/31/2023	35.00	.00		
Total 9791:			35.00	.00		
PEPSI-COLA BOTTLING COMPANY						
9111428	GC - POP FOR RESALE	03/27/2023	839.40	.00		
Total 1615:			839.40	.00		
PETTY CASH - PINE CREEK GC						
2023 CHANGE \$	CHANGE FUND	03/29/2023	2,000.00	2,000.00	03/30/2023	
2023 PETTY \$	PETTY CASH FUND	03/29/2023	150.00	150.00	03/30/2023	

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 2404:			2,150.00	2,150.00		
PRECISION OFFICE MACHINES						
17023	GC - CASH REGISTER SUPPLIES	03/31/2023	114.00	.00		
Total 8172:			114.00	.00		
QUILLINS LA CRESCENT						
3/23 CITY	FD - CO-OP MEETING	03/31/2023	3.49	.00		
3/23 CITY	MAYOR FOR A DAY EVENT	03/31/2023	32.94	.00		
3/23 FIRE	FD - FOOD/SUPPLIES FOR TRAINING	03/31/2023	23.86	.00		
Total 1707:			60.29	.00		
RONCO ENGINEERING SALES INC						
3315909	WATER PLANT BLOWER MOTOR AIR FILTER	03/17/2023	476.83	.00		
Total 1813:			476.83	.00		
SAM'S CLUB						
3/23 STMT	CITY - CLEANING SUPPLIES	03/31/2023	51.94	51.94	04/05/2023	
3/23 STMT	PARKS - GARBAGE BAGS	03/31/2023	52.44	52.44	04/05/2023	
3/23 STMT	CITY - OFFICE SUPPLIES	03/31/2023	17.38	17.38	04/05/2023	
3/23 STMT	MAINT SHOP - OFFICE SUPPLIES	03/31/2023	105.28	105.28	04/05/2023	
Total 1861:			227.04	227.04		
SPEEDTECH LIGHTS INC.						
351000	PD - LIGHTS/OUTFITTING PARTS NEW 2023 DODGE	03/31/2023	1,759.84	.00		
351000	PD - P-17 REPLACEMENT LIGHTS	03/31/2023	544.98	.00		
Total 10079:			2,304.82	.00		
SPRING GROVE FIRE DEPT						
SPRING MTG 20	TRI-COUNTY FIREFIGHTER'S ASSN	03/12/2023	36.00	.00		
Total 9375:			36.00	.00		
TRI-COUNTY FIREFIGHTER'S ASSOC						
2023	FD - 2023 ASSOCIATION DUES	03/25/2023	75.00	.00		
Total 2048:			75.00	.00		
TRI-STATE BUSINESS MACHINES IN						
569629	DMV - COPY/PRINTER	03/27/2023	78.22	.00		
Total 2024:			78.22	.00		
UNITED STATES POSTMASTER						
3/23 CYCLE 2	POSTAGE - WATER/SEWER BILL	03/31/2023	109.68	109.68	03/31/2023	
3/23 CYCLE 2	POSTAGE - WATER/SEWER BILL	03/31/2023	109.68	109.68	03/31/2023	
Total 2102:			219.36	219.36		
VERIZON WIRELESS						
9931200791	FD - MOBILE	03/28/2023	120.03	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
9931223007	B&Z - COMPUTER DATA	03/28/2023	50.02	.00		
9931223007	SEWER DEPT - DATA	03/28/2023	35.01	.00		
9931223007	PD - COMPUTER DATA & PHONE SERVICE	03/28/2023	498.30	.00		
9931223007	WATER DEPT - DATA	03/28/2023	35.01	.00		
Total 8973:			738.37	.00		
VISA						
3/23 STMT	CDL - QUERY	03/31/2023	12.50	.00		
3/23 STMT	FD - FOOD FOR TRAINING	03/31/2023	134.31	.00		
3/23 STMT	PD - INTERNET PEOPLE SEARCH	03/31/2023	75.00	.00		
3/23 STMT	PD - D. DAVEAU BLS INSTRUCTOR TRAINING	03/31/2023	40.61	.00		
3/23 STMT	LIBRARY - PROGRAM SUPPLIES	03/31/2023	56.81	.00		
3/23 STMT	TRAVEL FOR AWARDS CEREMONY	03/31/2023	536.31	.00		
3/23 STMT	KNOX BOX - WIESER PARK SHELTER	03/31/2023	550.00	.00		
3/23 STMT	PD - COMMUNITY EVENT	03/31/2023	16.96	.00		
3/23 STMT	FD - FOOD FOR TRAINING	03/31/2023	10.68	.00		
3/23 STMT	FD - FOOD FOR TRAINING	03/31/2023	43.00	.00		
3/23 STMT	PD - POST BOARD LICENSE RENEWAL	03/31/2023	90.00	.00		
3/23 STMT	PD - MSA ONLINE TRAINING	03/31/2023	90.00	.00		
3/23 STMT	LIBRARY - OFFICE SUPPLIES	03/31/2023	7.22	.00		
3/23 STMT	B&Z - CEU EVENT	03/31/2023	45.00	.00		
3/23 STMT	B&Z - RENEW OFFICIAL LIC MN DEPT LABOR	03/31/2023	65.00	.00		
3/23 STMT	STREET - STENCILS FOR DRAINS	03/31/2023	84.79	.00		
Total 2208:			1,858.19	.00		
VISION DESIGN GROUP						
110946	QTRLY WEB SITE HOSTING FEES	04/01/2023	150.00	.00		
Total 9254:			150.00	.00		
VSC CORPORATION						
#26 322 S 1ST	LAND PURCH.-CONTRACT FOR DEED-PRINCIPAL	04/01/2023	2,215.39	.00		
#26 322 S 1ST	LAND PURCH.-CONTRACT FOR DEED-INTEREST	04/01/2023	255.64	.00		
Total 9942:			2,471.03	.00		
WIESER LAW OFFICE PC						
3/23 CITY	BLDG/ZNG - LEGAL FEES	03/31/2023	2,664.67	.00		
3/23 CITY	COUNCIL - LEGAL FEES	03/31/2023	2,664.68	.00		
3/23 CITY	WATER DEPT - LEGAL FEES	03/31/2023	1,332.34	.00		
3/23 CITY	CLERK - LEGAL FEES	03/31/2023	2,664.67	.00		
3/23 CITY	SEWER DEPT - LEGAL FEES	03/31/2023	1,332.34	.00		
3/23 POLICE	PD - LEGAL FEES	03/31/2023	3,039.73	.00		
Total 2361:			13,698.43	.00		
Grand Totals:			231,079.72	101,694.20		



#3.2

ANNUAL REPORT 2022



lacscent.lib.min.us



321 Main St., La Crescent, MN
55947

PUBLIC USAGE

58,019 In-Person Visits (+84%)
2,006 Public Computer Sessions (+57%)
39,728 Physical Item Checkouts (+27%)

VIRTUAL USAGE

92,427 Website Visits (+9%)
1,986 Wifi Sessions (+58%)
10,385 E-book & E-Audio Checkouts (+4%)

CIRCULATION

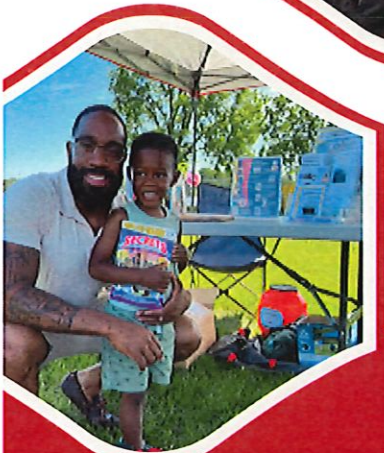
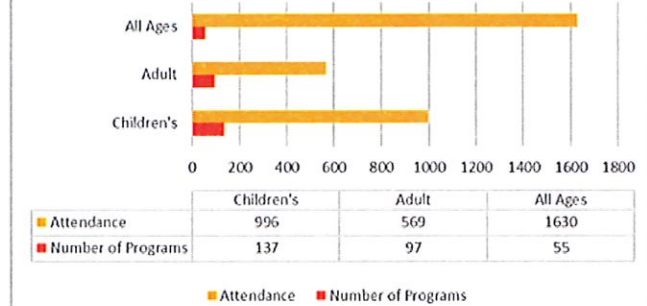
Total circulation



PROGRAMS

Total Programs: 289
Total Attendance: 3,195

Programs



FINDING COMMUNITY ONE BOOK & ONE PROGRAM AT A TIME.

SUCCESSSES

WHAT WE'RE PROUD OF IN 2022

- Bringing programming back! (We doubled the number of programs available in 2021)
- Successful launch of our Makerspace
- 3 reading programs for all ages
- 7 author visits
- 27 unique collaborations with community organizations
- School visits and library tours have resumed
- Library Strategies Community Survey completed (highest number of community response after Rochester)
- Newly added Vox book collection (circulated 500x since April 2022, made possible by a donation from our Friends of the La Crescent Public Library)
- Grew graphic novel collection for teens and youth, increased circulation by 47% and 61% respectively (made possible through a SELCO mini-grant)



TESTIMONIALS

- "The music and the story being told really represents me and who I am."
- "It was interesting to hear the background research in a comfortable and conversational way, plus being face to face with an author. I loved hearing how the book was developed."
- "I loved that my kids were able to try a new form of art that I would not know how to teach them!"
- "I liked how much the children get to learn about the culture, it was very kid friendly with creative audience participation and outside fun."



WHAT'S NEXT

WHAT TO EXPECT IN 2023

- More programs, more author visits, more books, more fun!
- Already 7 new, unique collaborations with community partners and organizations
- A new strategic plan inclusive of community feedback and goals
- Access to more digital library collections
- Continuing to be a welcome environment for all ages and stages to learn, grow, connect, and play together

HIGHLIGHTS SO FAR

- A collaboration with La Crescent-Hokah Middle School to present The ReMINDers to 320 middle school students and teachers through Rochester Civic Music
- Intentional and creative passive programming like the #PuffinsUnite anti-bullying campaign



THE 2023
MINNESOTA
AUTHOR TOUR

LA CRESCENT
PUBLIC LIBRARY
PRESENTS

WILLIAM
KENT
KRUEGER

Raised in the Cascade Mountains of Oregon, William Kent Krueger writes mysteries set in the north woods of MN and now lives in St. Paul, a city he dearly loves. His stand-alone novel, *Ordinary Grace*, received the Edgar Award, and his last nine novels were all NYT bestsellers. Join us to hear Kent speak about his journey to becoming an acclaimed writer. This event is free and open to the public.



THURSDAY, APRIL 13, 2023
2:00 PM



LA CRESCENT COMMUNITY
BUILDING
336 S. 1ST ST.
LA CRESCENT, MN 55947



(507) 895-4047

NEW YORK TIMES BESTSELLER

WILLIAM
KENT
KRUEGER

LIGHTNING
STRIKE

A NOVEL

"A pitch-perfect, richly imagined story." —KRISTIN HANNAH
#1 NEW YORK TIMES BESTSELLING AUTHOR OF THE FOUR WINDS



MINNESOTA
LIBRARY LEGACY



CLEAN
WATER
LAND &
LEGACY
AMENDMENT

Why should kids have all the fun?

Storytime For Adults: Three Sheets to the Wind

Tuesday, April 18th

6:30-8:00pm

Swing Bridge Pub

595 Veterans Pkway

La Crescent, MN

Why should children have all the fun? 'Storytime for Adults' is at Swing Bridge Pub in La Crescent Tuesday, April 18th from 6:30-8pm. Join us to hear your favorite local librarians and performers read some of our favorite short stories and essays. This month's theme is Three Sheets to the Wind!

Beer and beverages are available for purchase.

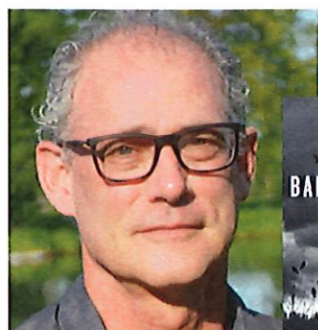
For ages 21+ only. Caution: stories may include adult content. Listener discretion is advised. Registration is not required.



**LA CROSSE
PUBLIC LIBRARY**

Celebrate National Library Week

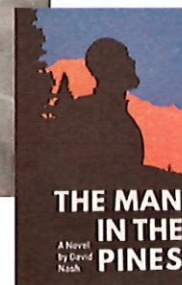
at the La Crescent
Public Library!



**KICK-OFF EVENT: AUTHOR TALK
WITH JOHN GALLIGAN**
SUNDAY, April 23rd 11:30am

**NATIONAL TELL A STORY DAY:
LOCAL SINGER-SONGWRITER &
AUTHOR DAVID LORING NASH**

Thursday, April 27th, 6 - 7pm



FRIENDS BOOK SALE: \$0.50/ BOOK, \$3/ BAG

Saturday, April 29th, 10am - 1pm at the
Community Building (by the Fire Station)



**SONGS INSPIRED BY BOOKS:
MUSICIAN JASPAR LEPAK**

Saturday, April 29th,
10:30am - 12:30pm
at the Community Building

**NATIONAL LIBRARY
WEEK** April 23-29, 2023




#3.3



MEMORANDUM

TO: Mayor, City Council

FROM: Larry Kirch, Community Development Director 

DATE: April 10, 2023

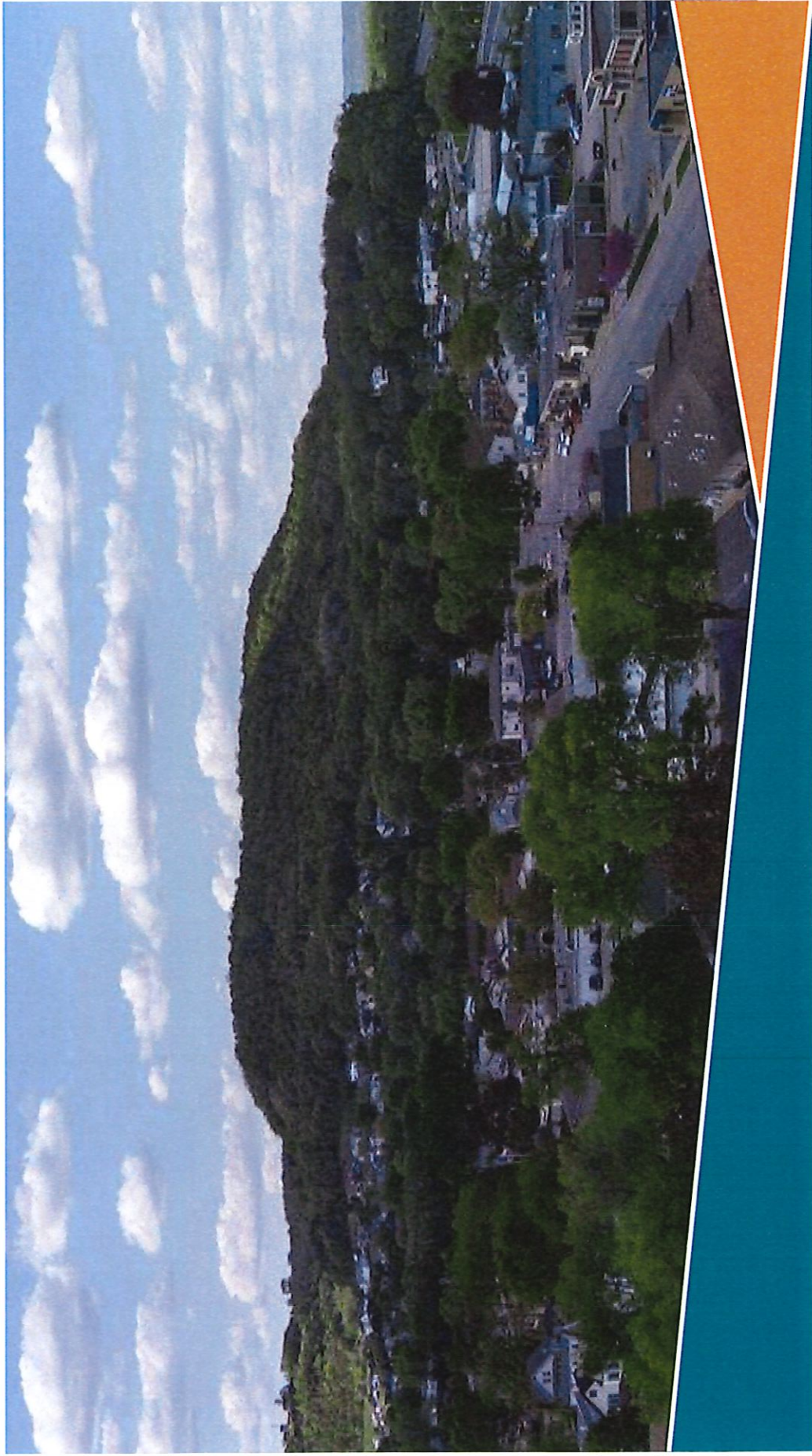
SUBJECT: Walnut Street Corridor Planning Update

With funding from the La Crosse Area Planning Committee (LAPC) for their Local Studies Program and a cost share of 20% from the City, the City Council approved a Professional Services Agreement with MSA Professional Services on February 27th. The planning project is to develop a plan for Walnut Street from South 1st Street to North 4th Street and to Veterans Park. City staff recommended that the City's Economic Development Commission (EDC) serve as the project's Planning Committee and the EDC agreed. City staff along with Tim Hruska from WHKS will serve as the "technical committee" for the project. The project kick-off meeting was held last Wednesday April 5th as part of the EDC's regular meeting. The primary purpose of the April 5th meeting was to conduct a detailed evaluation of existing conditions in the corridor as noted below:

Corridor Evaluation

The selected consultant and city technical committee members will walk, photograph and inventory the corridor to identify opportunities for conversion of the street to a complete street recognizing the context of the corridor from its downtown business environment to a residential street and connection to Veteran's Park to produce a detailed description of current conditions and issues.

The planning process will involve extensive input from the downtown businesses, residential property owners along the corridor and the hotel, tavern and the event center. The goal of the project is to gain community consensus by the fall on a plan for the corridor.



Walnut Street Corridor Plan

Kickoff Meeting
April 5, 2023



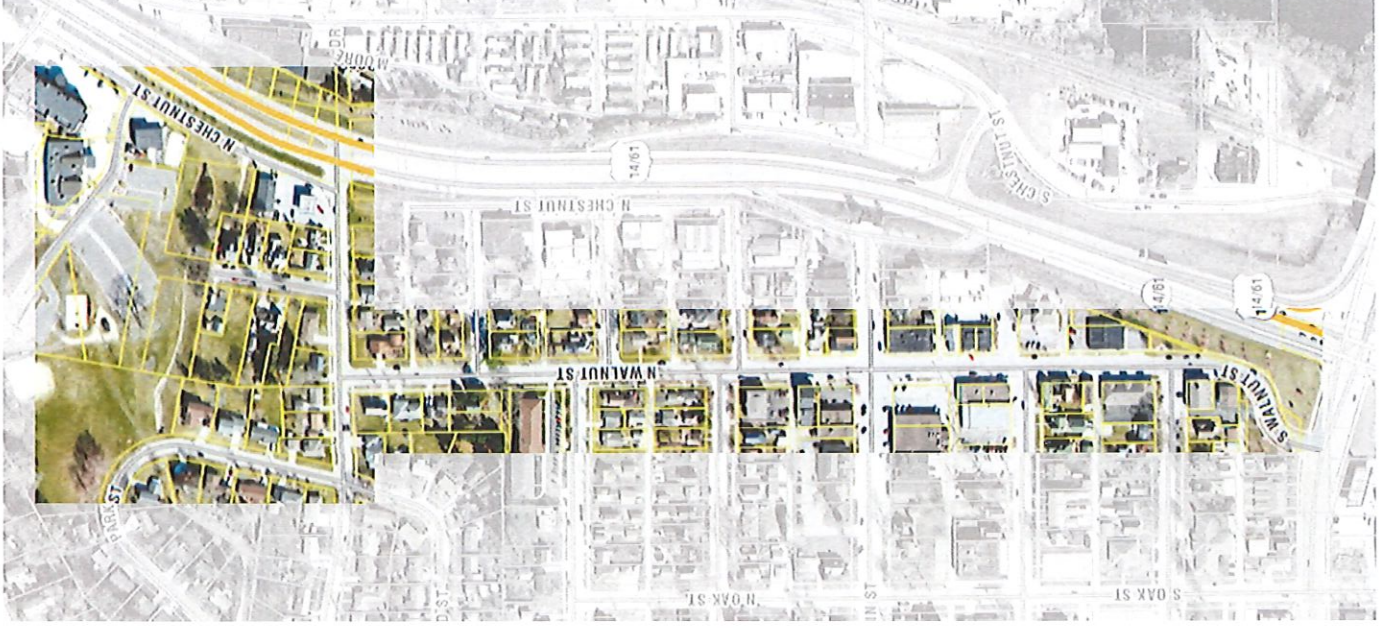
Project Scope

Study Area – S 3rd St to N Chestnut St

1. Public Engagement

- **City Staff:** Bi-weekly working meetings (10)* with City Staff (remote)
- **Economic Development Committee:** Working meetings (4)* with the EDC
- **Focus Groups:** Stakeholder discussions (3)* as identified by Project Committee
- **Public Meetings:** Public meetings (2)* at City Hall, including a Public Kickoff Meeting (April) and a draft review meeting (August)

*Meeting Number



Project Location

Map

Walnut Street Corridor Plan

City of La Crescent
Houston County, Minnesota

Project Scope (cont.)

2. Plan Review

- Prepare summary of relevant data and policy guidance from prior plans and studies

3. Corridor Evaluation

- Walk, photograph, inventory, and map the corridor, including measurement of existing street and right-of-way width and streetscape amenities

4. Goals, Objectives, & Outcomes

- Draft summary statement of Goals, Objectives and Outcomes based on Project Committee and Stakeholder Feedback.

5. Walnut Street Corridor Plan

- Summary of public engagement
- Summary of existing plans
- Community goals, objectives and outcomes
- Evaluation of alternatives
- Specific recommendations with examples and plan graphics
- Implementation plan

6. Adoption Process Support

Project Schedule

	April	May	June	July	August	September	October	November
Project Committee Meeting #1								
Corridor Evaluation								
Bi-Weekly Working/Update Meetings								
Project Committee Meeting #2								
Focus Groups								
Project Committee Meeting #3								
Iterative Plans Public Review Meeting								
Provide Complete Draft Plan								
Project Committee Meeting #4								
Committee Recommendations & Reviews								
Council Approval by Resolution								

Corridor Evaluation

- **Prior Plan Review & Summary**
- **SWOT Analysis (Strengths, Weaknesses, Opportunities, Threats)**
- **Roadway & Sidewalk Conditions/Dimensions Inventory**
- **Parking Needs Evaluation**
- **Land Use Compatibility Analysis**
- **Streetscape Safety Assessment**

Upcoming Public Engagement

- A. **Physical Assessment**
 - Key locations to better understand?
- B. **Focus Groups**
 - Three Focus Group Discussions; 1 in-person, 2 virtual
 - Who should we talk to?
 - Focus Group Themes?
- C. **Public Meeting to Review Alternatives**
 - Date/time selection (Early August?)
 - Outreach & Marketing

Pre-Tour Discussion

- A. **Where will people**
 - Walk?
 - Bike?
 - Park?
- B. **What are the current issues you see with the Walnut Street Corridor?**
- C. **Any existing strengths or assets that should be enhanced through this process?**
- D. **Any development proposals discussed either at staff level or through development review process?**
- E. **Other Concerns?**



Project Location Map

Walnut Street Corridor Plan

City of La Crescent
Houston County, Minnesota

#3.4

BICYCLING AROUND MINNESOTA

c/o Marilyn J. Doyle
4308 Zenith Avenue South #1
Minneapolis, MN 55410-1456
marilyn.j.doyle@gmail.com
651.491.8399

April 6, 2023

Honorable Mayor Mike Poellinger
and City Council Members
315 Main Street
La Crescent, MN 55947

email to: lkirch@cityoflacrescent-mn.gov
cfortsch@cityoflacrescent-mn.gov

Re: **Bicycling Around Minnesota – August 17-20, 2023**
Tour in La Crescent August 18 – 19, 2023
Veterans Park

Honorable Mayor Poellinger and City Council Members:

Bicycling Around Minnesota is contacting you to request formal approval of La Crescent as a host city for our 2023 bicycle tour. I write this as the tour assistant. Larry Kirch, La Crescent Community Development Director, presents this letter on our behalf.

BACKGROUND

Bicycling Around Minnesota's Tour Director Mary Derks has been in communication with La Crescent representatives since fall of 2022 and continues into 2023 exploring the possibility of you being a host town for our 2023 bicycle tour. Your representatives have consistently been welcoming and resourceful.

By way of background, Bicycling Around Minnesota / BAM is a non-profit organization with a mission to promote bicycle safety, Minnesota's bike route network, fitness, tourism and bicycling as transportation. BAM has offered its 4-day bicycle tours since 2006. See bambiketour.org for more and the 2023 route.

REQUEST

The purpose of our letter is to request formal City Council approval for BAM's use of Veterans' Park as the tour campsite on August 18-19, 2023. We continue to work with La Crescent's resources to identify an emergency shelter option in case of threatening weather. We refer to this as Plan B which will be submitted to prior to your April 24, 2023 meeting.

The attached proposed event schedule is self-explanatory. A site plan setting out locations for camping, meal and beer tents, entertainment area, shower truck, and event vehicle parking will be included with Plan B.

Bicyclists typically keep their bikes secured near their sleeping locations so we do not have bike corrals.

ONGOING CONTACT WITH LA CRESCENT

Larry Kirch has included public utilities and other key city employees in our Zoom meetings to address concerns such as contacting www.gopherstateonecall.org for utility markings prior to tent stake out plus the use of city fire hydrants for water source for the shower truck and location of sanitary storm sewer for grey water.

We defer to host towns for preferred vendors and will be contacting Hilltoppers Trash & Recycling; Chase Munson - A-1 Precision Pumping for porta-potties at the campsite. Thanks to Christina Fortsch for these resources and others.

BAM is contacting local restaurateurs to cater meals at our La Crescent campground. Local entertainers will also be in the mix for the evenings entertainment.

The La Crescent Lion's Club agreed to operate our August 18th beer tent from 4:30 - 8:30 p.m. and will be contacting you regarding a temporary license for this event.

Christina suggested the possibility of identifying a local organization to serve dinner and / or breakfast if the restaurant was short-staffed. If that occurs, then BAM historically makes a donation to organizations who lend a hand to our event.

PORK BELLY VENTURES

Pork Belly Ventures provides the shower truck, cabin on wheels, meal and camper tents. They have supported Iowa's RAGBRAI for over 20 years. See pkbelly.com Pork Belly's shower trucks, cabins on wheels, and tent services are integral, proven components to our event. We have worked with Pork Belly in the past and look forward to another year with their crew.

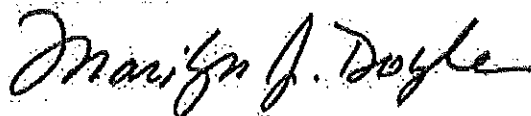
SAVE THE DATE

Presuming that you formally approve this request, BAM looks forward to its 2023 time in La Crescent. We're extending a Save the Date to Mayor Poellinger for dinner on Fri, 8/18 (5 - 6:30 pm) or breakfast on Sat, 8/19 (6:30 - 7:30 am). We typically introduce you to the bicyclists as we applaud your host city. We'll follow-up later this summer.

We encourage council members to stop by the designated campsite and introduce yourself the evening of August 18th. We have 300 riders (180 registered the 1st nite we opened registration). Average age 62. Average daily distance biked 50 - 60 miles. The majority of riders are Minnesotans with others from across the U.S. and Canada.

If there are any unanswered questions, please contact me at 651.491.8399 or marilyn.j.doyle@gmail.com. Thank you for consideration of BAM's request.

Sincerely,



Marilyn J. Doyle
Tour Assistant
Bicycling Around Minnesota / BAM
marilyn.j.doyle@gmail.com
651.491.8399

Attachments: Proposed Event Schedule

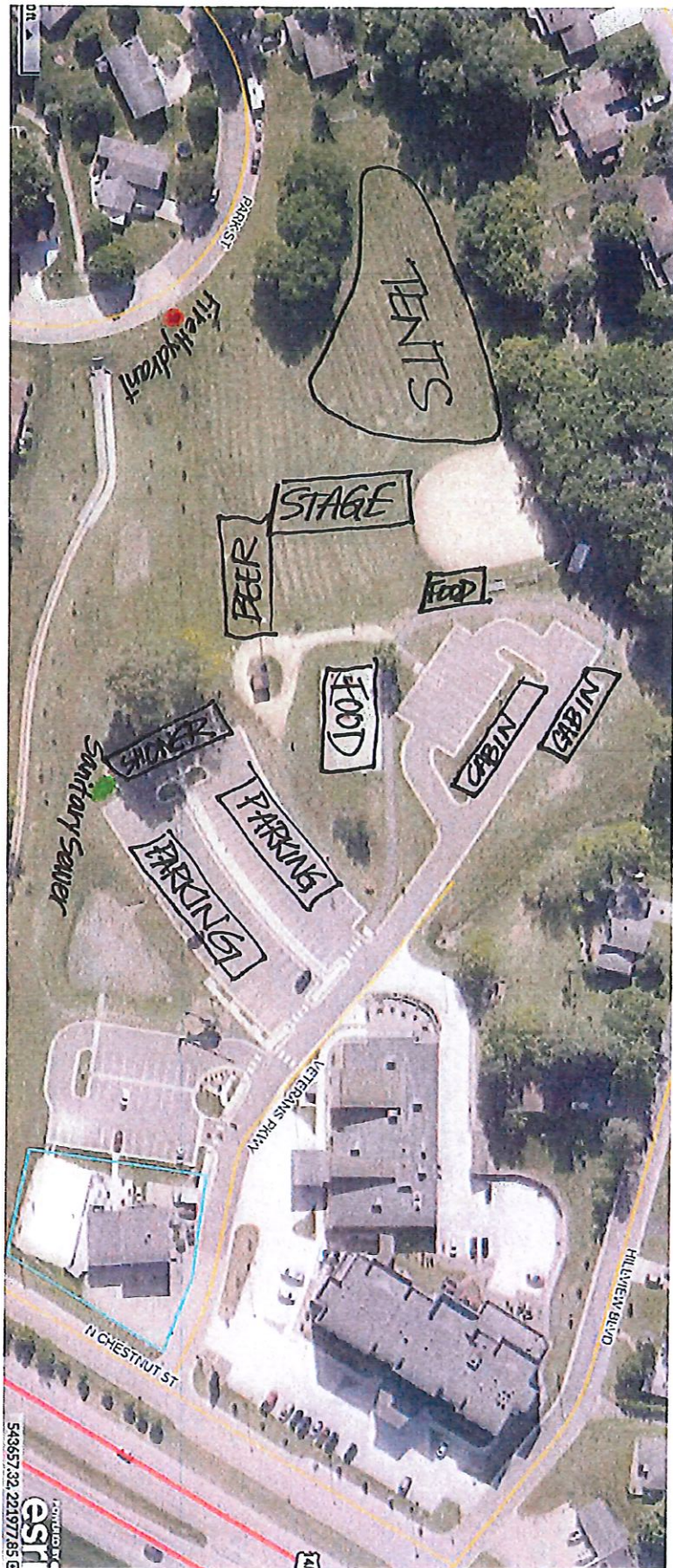
Bicycling Around Minnesota / BAM
August 18-19, 2023
Proposed Event Schedule & Site Plan
La Crescent

Friday, August 18:

10 – 12 am	Pork Belly Ventures (PBV) crew arrives to set up meal tents, shower truck and PBV campers' tents. BAM luggage truck arrives.
1 – 5 pm	Bicyclists arrive throughout afternoon
4:30 – 8:30 pm	Beer tent
5 – 6:30 pm	Dinner
7 – 9 pm	Entertainment

Saturday, August 19:

6:30 – 8:30 am	Breakfast and bicyclists depart
9 – 11:00 am	Pork Belly Ventures tents take down & crew departs. BAM Luggage Truck departs. BAM site clean-up.



#3.5



TO: Honorable Mayor and City Council Members

FROM: Chris Fortsch, Administrative Assistant

DATE: April 6, 2023

RE: Liquor License Application

The City has received the following temporary on-sale liquor license application:

1. Lions Club of La Crescent – August 18, 2023 – Veterans Park

The Lions Club of La Crescent will be operating the beverage tent at the Bicycling Around Minnesota (BAM) event. The application appears to be in order, and I would suggest that the City Council approve the application and authorize that it be forwarded to the Minnesota Department of Public Safety.

#3.6



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: April 7, 2023
RE: Tree Proposal

The City received a proposal from Hoffman & McNamara to provide 50 trees that will be planted at Horse Track Meadows and Wieser Park as part of this year's Arbor Day tree planting project. There are 10 different varieties of trees, and the total price is \$10,535.00.

Hoffman & McNamara has provided the City with the majority of the product that has been planted in the City over the years.

There are funds in the 2023 general fund budget for this expenditure.

The trees will be planted April 28th by community volunteers and the City's maintenance department.

We would suggest that the City Council accept the proposal submitted by Hoffman & McNamara.

#3.7

RESOLUTION NO. 04-23-14

**RESOLUTION ACCEPTING DONATIONS MADE TO THE
CITY OF LA CRESCENT IN MARCH, 2023**

WHEREAS, the City of La Crescent ("La Crescent") is required by Minn. Stat. § 465.03 to accept donations by Resolution;

WHEREAS, the following donations were made to the City of La Crescent in the month of March, 2023:

1. Tri-State Twp Cylinder Club wishes to donate \$75.00 to the La Crescent Fire Department Community Building.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above.

ADOPTED this 10th day of April, 2023.

SIGNED:

Mayor

ATTEST:

Deputy Clerk

3.8



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: April 6, 2023
RE: Natural Resource Advisory Group Work Plan

Attached for review and consideration by the City Council is the Natural Resource Advisory Groups 2023 work plan. We would suggest that the City Council approve the 2023 work plan as presented.

NATURAL RESOURCE ADVISORY GROUP
CITY OF LA CRESCNET
WORK PLAN
FEBRUARY 2023

Background

In December of 2018 the La Crescent City Council established the Natural Resource Advisory Group. The initial objective of the Natural Resource Advisory Group was to complete Audubon Minnesota's requirements to be designated a Minnesota Bird City.

On May 18, 2019, the Natural Resource Advisory Group sponsored the City's inaugural celebration of World Migratory Bird Day. The event was held at Vetsch Park and included a bird banding demonstration by biologists from the U.S. Fish and Wildlife Service. The flyer for the event is included.

In July of 2019 Audubon Minnesota recognized the City of La Crescent as a Minnesota Bird City. La Crescent became the fifth City in Minnesota to receive the designation. A copy of the letter from Audubon Minnesota is included.

In 2020 the World Migratory Bird Day was cancelled because of the COVID-19 health crisis. Planning resumed in 2022 for a World Migratory Bird Day, but that event was cancelled due to an outbreak of the bird flu.

Park Planning Process

In 2022 the City of La Crescent completed and adopted an updated Comprehensive Park & Recreation Plan. The City's Park and Recreation Commission, along with the Natural Resource Advisory Group, were instrumental in the preparation and adoption of the Plan.

The Natural Resource Advisory Group has identified the following items identified in the Plan as projects to include in their 2023 work plan:

1. Invasive species removal, with a focus on garlic mustard, buckthorn, and oriental bittersweet.
2. Establishment and on-going maintenance of scenic overlooks identified in the plan. A map showing the location of the scenic overlooks is included.
3. Establishment and on-going maintenance of goat prairies identified in the plan. A map showing the location of the goat prairies is included.
4. The development of a Forest Habitat Monitoring Plan to evaluate the health of existing trees and habitat.
5. Planning and sponsoring a World Migratory Bird Day.

The Natural Resource Advisory Group will work on City owned property, and will utilize members of the Group, along with community volunteers and City of La Crescent employees to complete the identified projects. The work will be performed in accordance with best management practices and accepted industry standards.

Celebrate **World Migratory Bird Day** **in La Crescent on May 18th**

Enjoy bird banding demonstrations from 7—11 A.M.
at Vetsch Park. Maps will be available for the city's
parks and trails.





Wednesday, July 17, 2019

Angie Boettcher
City of La Crescent
315 Main Street
La Crescent, MN 55947

To the Bird City Advisory Committee of La Crescent,

On behalf of Audubon Minnesota, we are pleased to inform you that La Crescent has achieved recognition as a Minnesota Bird City! We recognize the work that goes into meeting the Bird City criteria and composing the application for submission. La Crescent's accomplishments in this unique program showcase the many ways in which communities can come together and take actions that create healthier places for birds and people to live.

It has been a pleasure learning more about the great number of environmentally focused activities and programs taking place in the city of La Crescent. We were thrilled to read about La Crescent's community outreach and education offerings from the habitat stewardship events to the Wood duck nest box monitoring program. The depth of community investment in natural resources really shines through in each area you highlighted in your Bird City application.

We would like to extend special thanks to La Crescent's Bird City Advisory Committee members for their hard work and tremendous efforts! We look forward to presenting this committee and the city of La Crescent's leadership with Audubon Minnesota's Bird City recognition plaque, Bird City all-weather flag, and two all-weather Bird City highway signs at your upcoming formal recognition event. We encourage you to include La Crescent's mayor and city council members in this special event as their support plays a key role in shaping bird-friendly communities here in the great state of Minnesota.

Thanks to the ongoing support from the Environmental and Natural Resources Trust Fund, we look forward to expanding Bird City Minnesota through working with La Crescent and many more Bird Cities across the Minnesota landscape. Together, Minnesotans are creating healthier places for birds and people.

Sincerely,

Katie Burns
Bird City Program Manager, Audubon Minnesota

Rob Schultz
Vice President and Executive Director, Audubon Minnesota

Luis E Ramirez, PhD
Conservation Director, Upper Mississippi Flyway, Audubon Minnesota

Eagles Bluff

Note: All trail locations are approximate

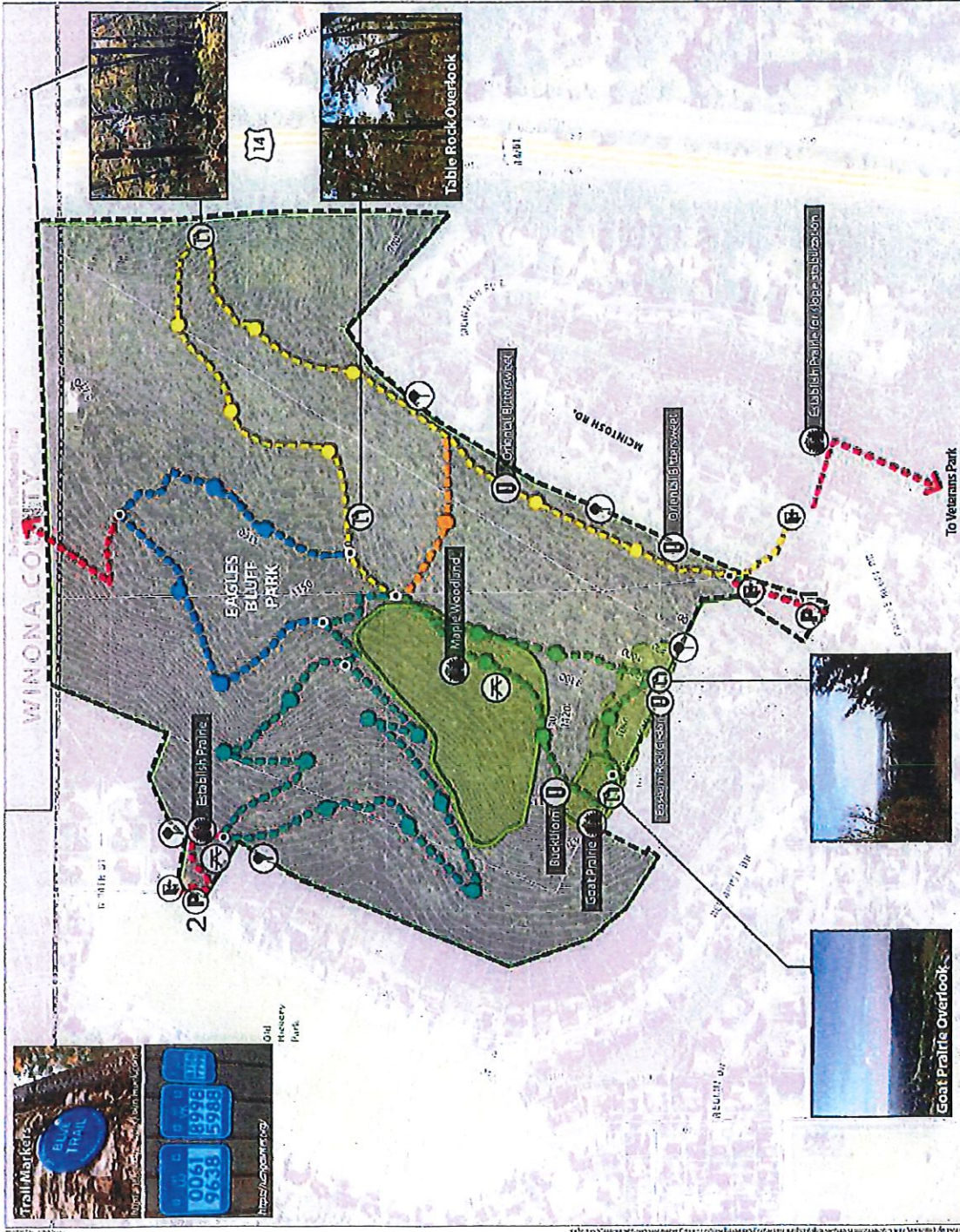
- McIntosh Trail
- Improve trail to maintain maximum 32" width. Consider steps or handrails where slope exceeds 4:1 horizontal to vertical ratio.
- Eagle's Bluff Loop Trail
- Red Apple Trail
- Red Apple Rocks Trail
- Improve trail to maintain maximum 32" width. Consider adding switch backs, steps or handrails where slope exceeds 4:1 horizontal to vertical ratio.
- Boy Scout Trail
- Unnamed Trail
- Trail Marker
- Entrance/Gateway
- Trail Wayfinding Signage
- Property Boundary Signage
- Overlook
- Improve signage and documentation at viewpoint.
- Picnic Area
- Significant Vegetation
- Invasive Species Management
- Parking
- 1- Possible Off-Street Parking at Pump Station Parcel, (4-5 stalls)
- 2- On-Street Parking at Old Hickory (4-5 stalls)

Data Source:
Harrison County (2022)
Camp Map Data (2015)
MADSNV (2021)

REV 02.01.2022



0 100 200 Feet

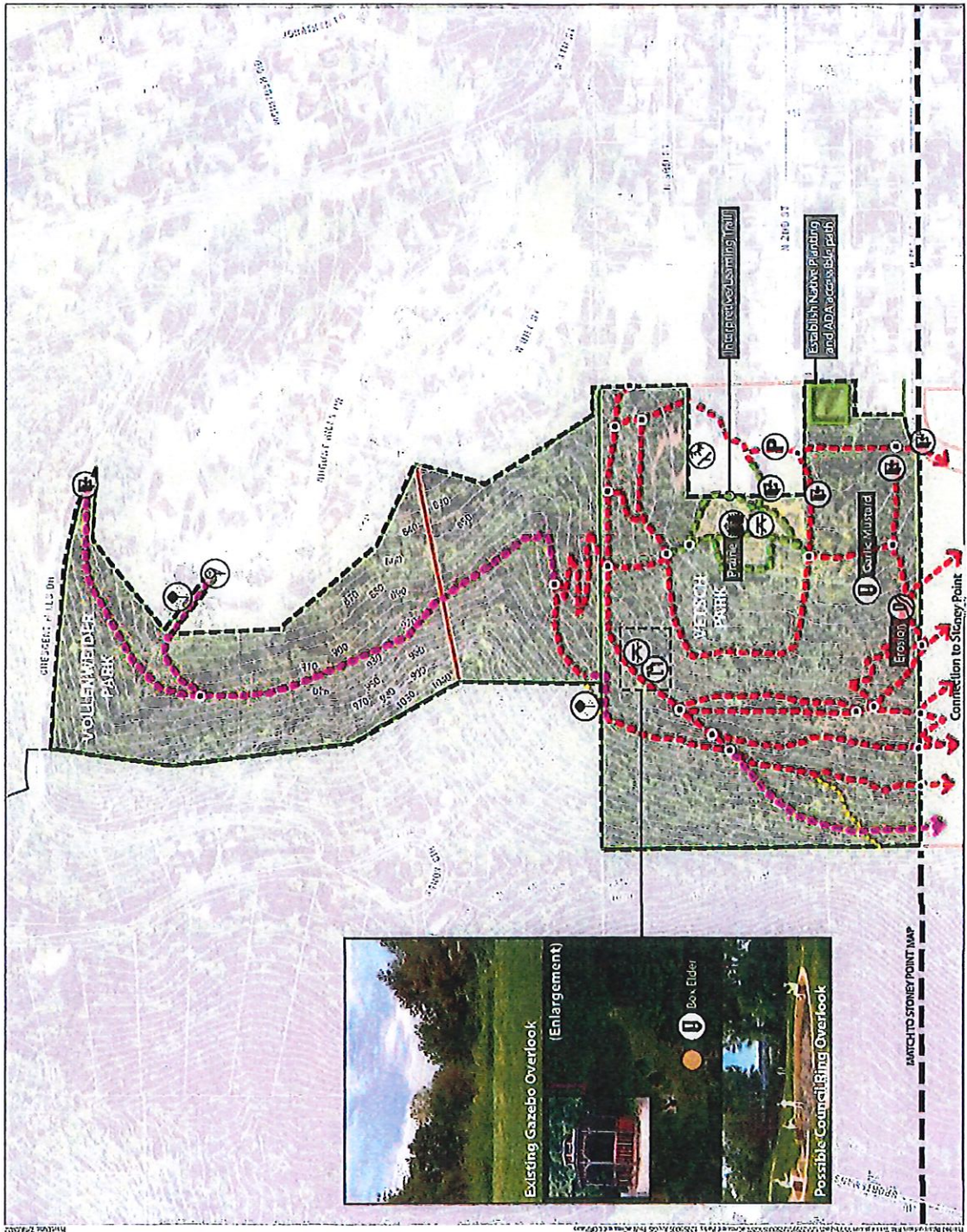


Vetsch & Vollenweider Park

- Note: All trail locations are approximate
- Unnamed Trail
 - Add trail markers every 500 feet or as trail conditions require.
 - Accessible Trail
 - Improve trail to allow for ADA compliance by adding a firm, stable and slip resistant surface (concrete or asphalt) and a 5-foot wide accessible parking trail.
 - ADDED Trail (approximate location)
 - REMOVED Trail (approximate location)
 - Park Signage
 - Property Boundary Signage
 - Entrance/Gateway
 - Trail Signage
 - Overlook
 - Picnic Area
 - Significant Vegetation
 - Invasive Species Management
 - Trail Maintenance
 - Solar Array Expansion Opportunity
 - Parking

Data Source:
Houston County (2021)
Camp Pine Data (2012)
PineNet (2012)

REV 07.18.2022
MSA



Stoney Point

La Crescent CORP Study

Note: All trail locations are approximate

Unnamed Trail

Add trail markers every 500 feet or as trail conditions require.

Accessible Trail

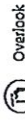
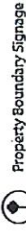
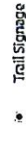
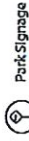
Improve trail to allow for ADA compliance. Slopes less than 2%, firm, stable and slip resistant surface (concrete or asphalt) and free of any obstructions from accessible parking area.

ADDED Trail

(approximate location)

REMOVED Trail

(approximate location)

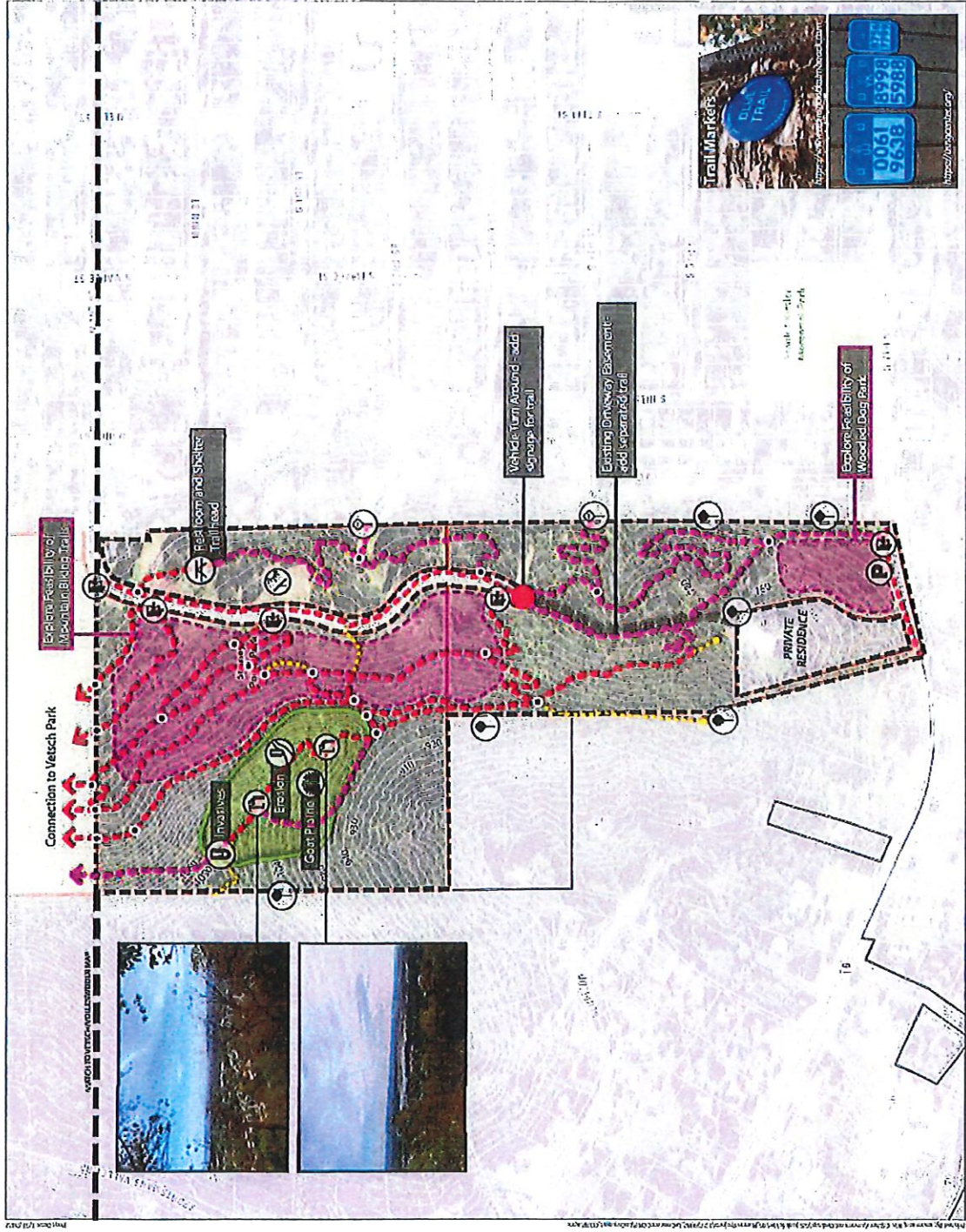


Drawn Source:
Hawley County, 2021
Camp Run Data, 2017
MNDNR, 2021

REV 07.18.2022




0 100 200 Feet



#3.9



TO: Honorable Mayor and City Council Members
FROM: Chris Fortsch, Administrative Assistant 
DATE: April 6, 2023
RE: 2023 Massage Technician License Application

The City has received a new Massage Technician license application from Jennifer Vogel.

The application appears to be in order, and I would suggest that the City Council approve the license application for 2023.

#3.10



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: April 6, 2023
RE: Work/Planning Session

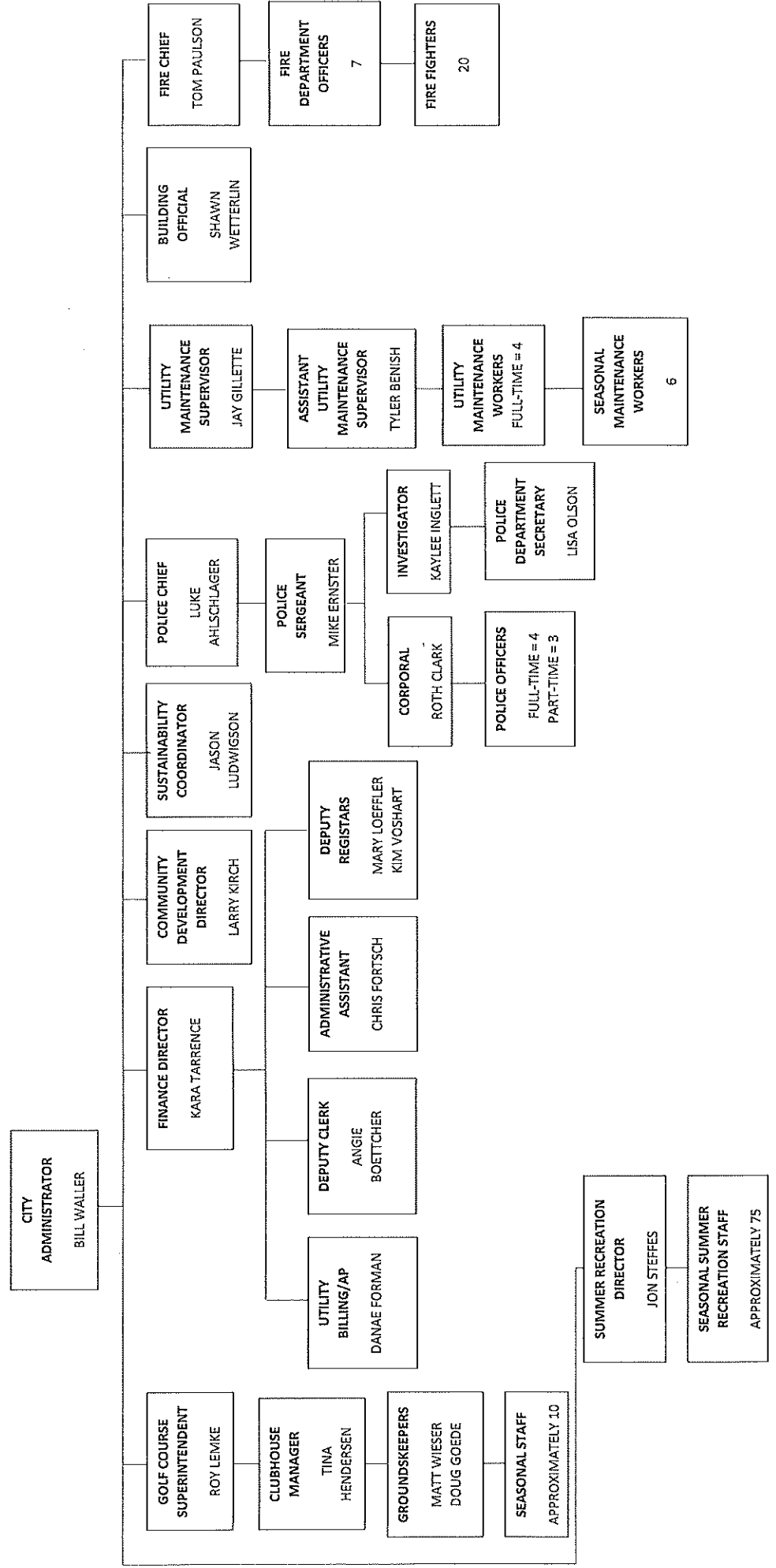
Attached for review and consideration by the City Council is a current City organizational structure, along with a proposed new organizational structure that includes a number of new and revised positions. The new and revised positions are intended to address increased demand for additional City services, provide for on-going changes in the method and delivery of City services, re-align job duties on the basis of the manner in which the duties are actually being performed, and provide opportunities for current City employees to advance and assume additional duties and responsibilities.

The review at this meeting will focus on the following five areas:

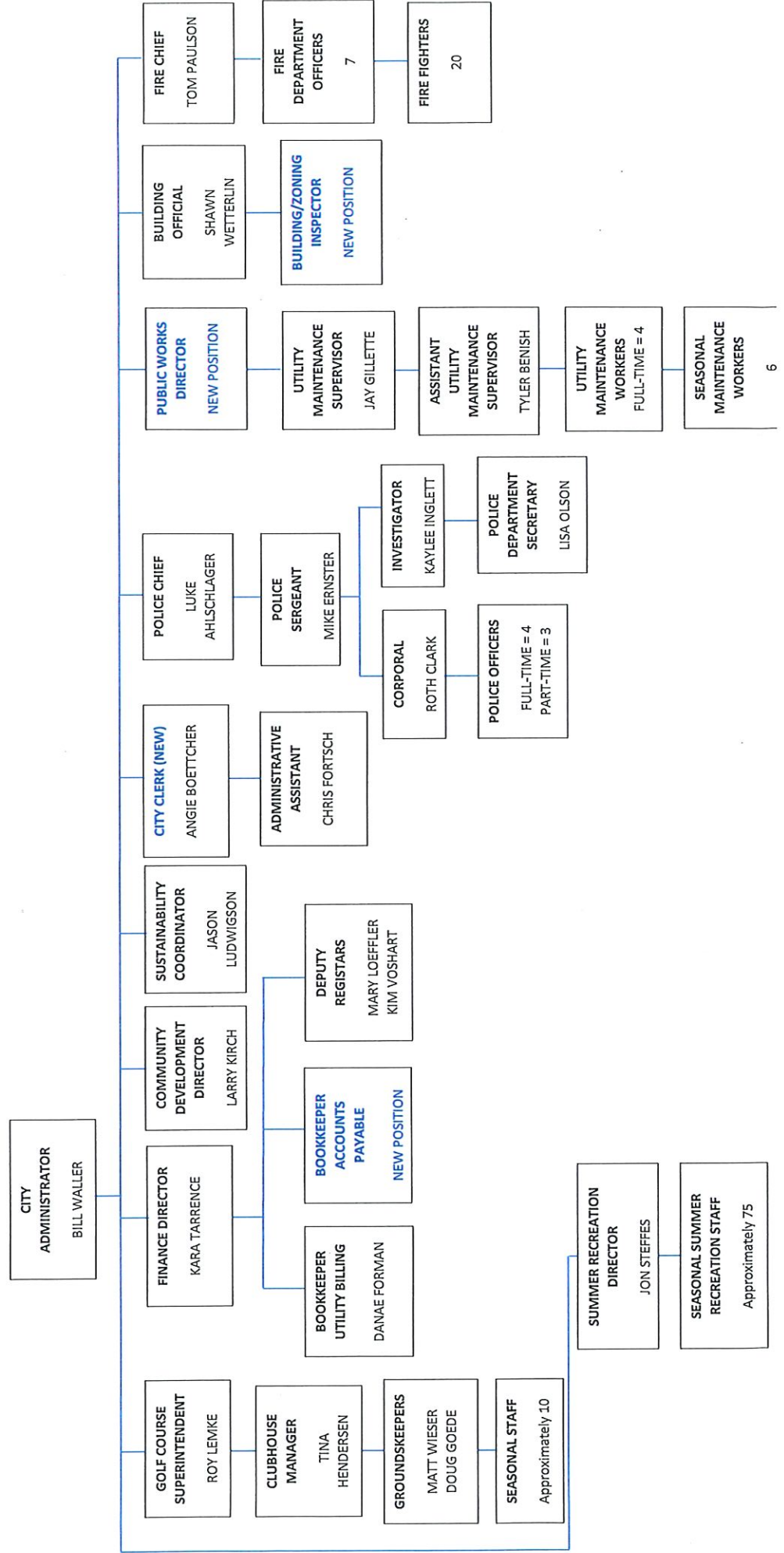
1. Building and Zoning Department, with changes to the current Building Officials job duties and the creation of a new Building Inspector position.
 2. The creation of a new Public Works Director position. These duties are currently included in the City Administrators job responsibilities.
 3. The creation of a new City Clerk position, to replace the current Deputy City Clerk position.
 4. The creation of a second Bookkeeper position to allow for the split between accounts payable and utility billing and the future conversion to utility bills being generated on a monthly basis.
 5. At the May 22nd City Council meeting a general review of the Police Department's staffing levels with communities throughout the State will be presented.
- Building and Zoning Department – Attached is information regarding an over-all review of the department and the continued increase in building permits in recent years. The following is proposed:
 - a. Create a new Building Inspector position. This position would be included in the AFSCME Union. A job description for the Building Inspectors position will be presented at the April 24, 2023 City Council meeting. Upon adoption of the new job description, it is proposed that the position would be advertised and filled.
 - b. Revise the current Building Officials job description to include limited supervision over the new Building Inspector position, and additional duties including the responsibility for overseeing all City buildings including routine and required maintenance at each of the City facilities. The Building Officials position would continue to be included in the AFSCME union.

- Utility/Maintenance Department – The creation of a new Public Works Director position. This would be a non-union supervisory position that would have day to day oversight and supervision of the City's Public Works Department. The Public Works Department primary areas of service are, water and sewer, streets and stormwater, and parks. It will be proposed that a current City employee would be promoted to this position, and that the full-time staff in this department would remain at its current level of six. We intend to present a job description for this position at the May 22nd City Council meeting. In addition to the job description, a new salary schedule and a promotional recommendation will also be presented.
- City Clerk Department – The creation of a new City Clerk position. This would be a non-union supervisory position that would have day to day oversight and supervision of the Administrative Assistant. It will be proposed that Angie Boettcher be promoted from Deputy Clerk to City Clerk, and that the position of Deputy Clerk would not be filled. The City Clerk position will have an expanded role in election administration, along with added duties in preparing City Council agendas and meeting packets, including notice requirements for new ordinances. We intend to present a job description for this position at the May 22nd City Council meeting. In addition to the job description, a new salary schedule and a promotional recommendation will also be presented.
- Finance Department – The creation of a second Bookkeeper position. This is proposed for 2024. The duties between the Bookkeepers will allow for cross-training to occur, with one position responsible for accounts payable and the other position responsible for utility billing. The positions will also assist the Finance Director with a variety of duties related to the on-going operation of the Finance Department.

CURRENT CITY HALL ORGANIZATIONAL CHART - 2023



PROPOSED CITY HALL ORGANIZATIONAL CHART



TO: Bill Waller, City Administrator
FROM: Shawn Wetterlin, Building/Zoning Official
DATE: April 3, 2023
RE: Building/Zoning staffing

The Village of La Crescent, MN adopted the uniform building code in 1964.

In 1975, La Crescent created a dual role position of Building/Zoning Official enforcing the building/plumbing code and zoning ordinances.
In 1975, our population was approximately 3,674

Since 1975, the MN State codes have expanded to include enforcement of building, plumbing, gas, mechanical, energy and accessibility codes.
Zoning has also expanded to include shoreland, floodplain, subdivision, stormwater, and erosion control.

In 2021 our population is 5,276 and growing (43% increase).

Zoning Official average hours break down:

Zoning related items average 4 hrs. per day @ 261 =	1044
(complaints/concerns/general zoning/floodplain/shoreland/ subdivisions/signs/fences/solar/grass/trees/sidewalks/ stormwater/erosion control/nuisances/street excavation permits/address changes/assist with property line locates)	

Total Zoning Official annual hours 1,044

Not included: planning commission staff person
average 36hrs hours per month x 12 = 432 hrs
(process applications, notices, planning commission
packets, meeting minutes and memos)

More time could be put into disorderly properties
(garbage/junk vehicles/structures that need attention)

Building Official average hours break down:

Miscellaneous meetings (staff, engineering/public works) 6 hours per month x 12 =	72
Building permits/plan review/inspections Single family homes (2022) 21 homes @ 70 hrs. each =	1470
Commercial buildings (2022) 3 x 160 hrs. each =	480
Misc building permits (2022) 329 x 2 hrs. each =	658
Misc plumbing/mechanical permits (2022) 182 x 1 hr each =	182
Misc. code question phone calls, unpermitted/unlicensed contractors 261 x 1 hr. =	261
Continuing education 60 hrs.	60

With all of the lots spoken for at Horse Track Meadows (63 lots) and Apple Blossom Pointe (25 lots), city owned property along Bridle Lane (8 lots) recent annexations and small cities grant, we would expect the next few years to have similar permit activity.

The MN state code also requires permits for:

Window/door replacements, radon systems,
lawn irrigation systems and retaining walls.

Due to staffing limitations we haven't been able
to actively require these. Estimated annual 40 hrs.

40

Total Building Official hours 3,223

- Summary of average hours
Zoning Official hours 1,044
Building Official Hours 3,223
Total hours 4,267
- 261 average work days in a year x 8 hrs. per day 2,088 hrs. per year
- In the last five years (2018 = 181 permits; 2022 = 532 permits) permit numbers have gone up 194%
- The 2020 Insurance Services Office (ISO) analysis which compares other communities within the United States every five years shows a total of 2.25 equivalent fulltime employees for the building department alone. I am concerned that when we have our next ISO audit, our rating will go up due to the population increase and number of building permit activity without adding staff.
- Due to the current work load and what is planned for 2023 we are currently out sourcing most plan reviews until we have additional staff.

More time should be put into building code enforcement unpermitted and unlicensed contractors.

Possible option for adding staff:

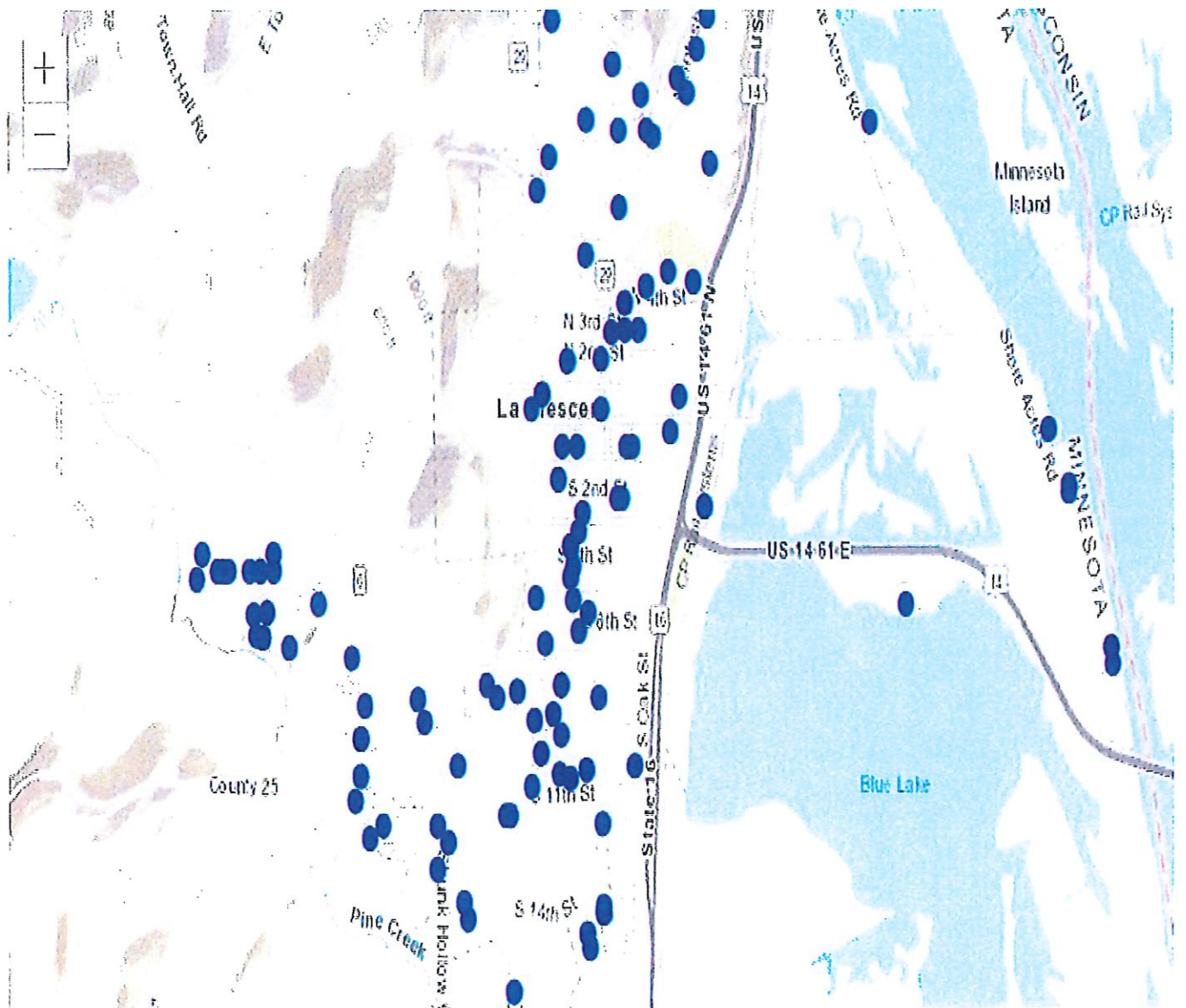
Full time Building Inspector that would enforce city codes, zoning ordinances/regulations and assist with inspections.

More time should be put into disorderly properties (garbage/junk vehicles/structures that need attention).

Conduct building erosion control inspections.

Staff planning commission meetings and review zoning applications as needed.

Assist Fire Department with fire safety inspections.



#6.1



La Crosse County Convention & Visitors Bureau
In-Person Board Meeting
Explore La Crosse Office
123 7th Street South, La Crosse WI 54601
Thursday, March 30th, 2023
8:00 a.m.

Board of Directors: Dave Ring, President; Jen Burch, Vice President; Chris Roderique, Treasurer; Stephen Cohen, Secretary; Pete Boese, Pat Stephens, Ryan Johnson, Nathan Franklin, Patrick Barlow, Dan Stevens, Scott Neumeister, Cherryl Jostad, Dan Wick, Kalynn Kruger, Jay Patel, Ashley Santolin, Cassandra Hanan, Val Erickson, Vicki Markussen, Pamela Maas & Lynn Zielke

Ad Hoc: Terry Bauer, Beth Franklin, Jay Odegard, Elizabeth Poh, Brian Meeter
Executive Director: A.J. Frels

AGENDA

1. Call to Order
2. Board Member Introductions
3. Board Minutes
 - a. February 2023
4. Financial Committee – Chris Roderique
 - a. Minutes – March 2023
 - b. Statements – February 2023
5. Executive Director's Report – A.J. Frels
6. Committees
 - a. Membership - Pat Stephens
 - b. Grants - Pat Stephens
 - c. Convention/Sales - Dan Wick
 - d. Marketing/Media - Jay Patel
7. Old Business
 - a. Audit – April 17th & 18th
 - b. April 18th Board Meeting at Kwik Trip with Tour – Please be sure to signup via calendar invite if you are attending the LCCVB board meeting (8-9 a.m.) and Kwik Trip tours (9 a.m. – 1 p.m.)
 - c. Mississippi River Sign in Riverside Park Update
 - d. USA Cycling Bid
8. New Business
 - a. Sponsorship at Features Fieldhouse
 - b. Sales Training for Partners
 - c. Update from WIGCOT & Explore Minnesota Tourism Conference
 - d. Board Retreat Update
9. Event Center Updates
 - a. La Crescent Area Event Center
 - b. La Crosse Center
 - c. Omni Center

10. Community Partners Update

- a. DMI
- b. La Chamber
- c. La Crescent Chamber

11. Community Updates

- a. Town of Campbell
- b. Village of Holmen
- c. City of La Crescent
- d. City of La Crosse
- e. City of Onalaska
- f. Village of West Salem

12. Adjournment

Next board meeting – Tuesday, April 18th, 2023 at 8:00 a.m. at the Kwik Trip Headquarters.



LA CROSSE COUNTY CONVENTION & VISITORS BUREAU

BOARD MEETING

February 21, 2023– 8:00 a.m.

Board Members:

Present: Dave Ring, Dan Wick, Ryan Johnson, Jay Patel, Cherryl Jostad, Stephen Cohen, Chris Roderique, Nathan Franklin, Pat Stephens, Lynn Zielke, Dan Stevens, Terry Bauer, Pete Boese, Jen Burch, Patrick Barlow, Beth Franklin, Elizabeth Poh, Pamela Maas

Excused: Valerie Erickson, Ashley Santolin, Cassandra Hanan, Kalynn Kruger, Neal Zygarlicke

Absent: Vicki Markussen, Scott Neumeister, Jay Odegaard

Others present:

Executive Director: A.J. Frels, Director of Finance & Human Resources: Michelle Hoch

PROCEEDINGS:

Dave Ring brought the meeting to order at 8:00 a.m.

MOTION: To approve the January 2023 Board minutes. (P. Stephens, P. Barlow) Carried.

FINANCE COMMITTEE:

MOTION: To approve December 2022 financials. (D. Wick, P. Boese) Carried.

MOTION: To approve January 2023 financials (P. Boese, D. Wick) Carried.

MOTION: To accept the adjusted 2023 budget. (P. Boese, D. Wick) Carried.

EXECUTIVE DIRECTOR REPORT:

- AJ was interviewed by the crew of the Morning Blend on TMJ out of Milwaukee. During the interview they discussed spring and summer activities in the La Crosse Region.
- The team has been working closely with the La Crosse Center as well as the Wisconsin Department of Tourism to finish up the final shoot for the convention video. The last day to film will be on February 23rd when Marbleseed is holding their event at the La Crosse Center.
- The Drift Cycle agreement is complete and all synergy partners have paid for 2023.
- The search is over for a new Executive Director for the Pump House. They hired Allison for the position.
- The Marbleseed convention will be in town starting February 23. Erik has their board gifts and the shuttle schedule is all set.
- Jeremiah and AJ have met with the City of La Crosse Park & Rec Department to discuss working together and lining out needs for the 2023 fishing tournaments.
- The wrap for the Zamboni at the Omni Center is completed. This is a three-year contract to have explorelacrosse.com on the Zamboni.
- On February 14th, Ben, Jeremiah and AJ toured the the West Salem Panther Den, and Features Fieldhouse.
- Jeremiah and AJ met and conducted a site-inspection with USA Cycling in the hopes they'll bring their first national Gravel Race to La Crescent. The meeting went very well, and hopeful that they enjoyed the region. The event will be held this August.
- The Valentine's Day Getaway Sweepstakes was a success, and we have announced the winner, Carrie Conrad, from Independence, WI.
- We have created a handout which includes a QR code directing visitors to our website to view events, and our visitors guide. The purpose is to have available in times to save on cost of visitor guides as a handout.
- All required final documentation has been submitted to the WI Department of Revenue for the grant we received.

COMMITTEE REPORTS:

Membership- Reports were distributed. Revenue for the month of January is \$19,139.25 budgeted for \$10,500. Budgeted yearly revenue of \$88,000.00.

Grants- Reports were distributed. \$2,500 was disbursed in January. The next meeting is scheduled for March 23rd.

Convention/Sales- The the last meeting, the City of La Crosse Police Department was at the meeting to discuss the unsheltered population in the region. Next meeting is scheduled for March 8th.

Marketing/Media- The next committee meeting will be held in March.

OLD BUSINESS:

-Billboard: the billboard is on schedule to begin in March 1, 2023. We have sent notifications to our members and have the criteria in place.

-Charging Station: There is a possibility of some federal grant funds coming in the near future for charging stations, so the committee has decided to table the stations until more information becomes available.

-Board Retreat: The retreat will be held on Friday, March 10th 8-12noon, at the Radisson.

-Event Position: We have been interviewing candidates, and we have made a formal offer to Dayle Muller. She will start on March 6th.

-Grant & Membership Committee Members: After reviewing the two committees, and the discussion at the last board meeting, we have moved forward in combining the two committees. Pat Stephens will chair the committee.

-Vehicle: On February 17th we took delivery of our 2023 Hyundai Santa Fe Hybrid. The graphics are scheduled to be applied on February 23rd.

NEW BUSINESS:

- Sales Training for Partners: AJ has been working with John Leinen to offer similar classes that the LCCVB sales team had to lodging and event center staff. A series of 4 classes will be offered, and will be incorporated into the Impact meetings beginning early summer.

-2022 Audit: Hawkins Ash CPA's will perform the audit on April 17 & 18.

-April 18 Board Meeting: Will be held from 8-9am at the Kwik Trip facility at 1626 Oak Street. Following the board meeting, a tour of the Kwik Trip facility will be held from 9-1pm.

-Explore La Crosse Day with the Brewers: will be held on June 21, 2023. First Pitch, the ticket sale kick-off event will be held on Thursday, April 13th at the Moose Lodge Family Center from 4:30-7:30pm. At this ticket kick-off we will announce who will throw out the first pitch on June 21st at American Family Field.

-Mississippi River Sign in Riverside Park: discussions are taking place to look into placing a sign in the park, and will connect with the La Crosse Park Board and possibly form a CVB subcommittee to look further into the project.

- Event Center & Community Updates:

- La Crescent Event Center: Their recent Wedding Show was a success. Two Robotics groups will be held at the Center in March.

-La Crosse Center: Several events recently held including; Sports Show, Stansfield Dart Tournament, Winter Roots Festival, and the upcoming Marbleseed Convention.

- Omni Center: The Center is busy with hockey. The last high school playoff game of the season was held, and the State Tournament will be held on March 6th. The ice is set to come out of the back arena this weekend.

-Holmen: Work continues on the three new parks projects. There are four open positions within the police and fire departments.

-La Crescent: This Saturday, February 25th the Chamber will hold their annual member dinner and auction. The 2nd Tuesday of the month will hold the Winter Farmers Market.

-West Salem: Will place a referendum on the April ballot to exceed the State imposed property tax limit, and will

look to hire three new police officers. Other projects in the village include new downtown street banners, trail head signage.

-City of Onalaska: Local Law Enforcement will hold their wing eating competition benefitting Special Olympics on February 28th.

-DMI: Several events coming up; February 20th Winter Days, April 21st Wisconsin Main Street Awards to be held at the La Crosse Center, and on June 10th a Classic Car Show. Beer by Bike Bingo on Monday's at the La Crosse Center.

-La Crosse Chamber of Commerce: Their Annual Meeting will be held on March 6th at the La Crosse Center. Held the Young Professional Social February 16. Business After Hours held the second Thursday of the month, and the next one will be held at The Board Store. All Business After Hours for 2023 have been filled.

MOTION: Moved to Adjourn at 9:08 am (J. Patel, J, Burch) Carried.

Respectfully submitted, Michelle Hoch

#6.2

Natural Resource Advisory Group

3.23.2023 Minutes

Present: Betsy Knowles, Marge Loch-Wouters, Jim Nissen, Ruth Nissen, Randy Urich, Bill Waller

Guests: Pat Wilson

- I. Pat Wilson, board president of Friends of the Blufflands (and also part of Bluffland Coalition) shared the history of the group(s). Their agreement with the City of La Crosse is for restoration, reforestation, and addressing invasives. Providing physical work in La Crescent is beyond scope of the group, but may be able to provide advice. One suggestion was to develop a management plan for prairies potentially using the expertise of SE MN prairie enthusiasts.
- II. Old Business
 - A. Connections with La Crescent Public Library – Arbor Day (April 28) focus for a Makerspace Challenge event for school kids ages 7-11. Marge will contact Jess to determine current plans, and Randy will provide tree cookie if this fits with planned activities.
 - B. Migratory bird day - The team is still interested in holding the event on May 20, however the date remains tentative because of avian influenza.
 - C. Tree Ordinance status - Jason has been asked to combine the ordinances into one.
 - D. Pollinator Garden Signage in Frank J. Kistler Memorial Park – Jason’s suggestions have been incorporated, and he will get a mock -up of the updated version. All in agreement in placing the sign on the tallest wall in the southwest entrance.
 - E. Work Plan Review - Val Green is willing to walk the parks with us to help develop a Forest Habitat Monitoring plan. This could identify areas with erosion issues which could be addressed through an Eagle Scout project.
- III. New Business
 - A. Proposed dog park off South 7th Street - One of three current Eagle Scout projects is to develop the proposed dog park. Bill would like the NRAG to view the site to identify any concerns about tree removal and impact to flora.
 - B. Kistler Park native planting clean up – NRAG usually cuts residual vegetation late April or early May (last year April 26). Ruth will contact members about potential dates as weather permits. City will pick up residue and provide wood mulch as needed.

- C. Garlic Mustard Volunteer Event planning - Volunteer date of Saturday April 22 is confirmed, start time 10:00 a.m. Volunteers will provide their own gloves, and the city will provide trash bags. Appropriate disposal methods discussed. Betsy provided a draft news release for Houston County News, which the city can also post on the web site when finalized. Marge will be the volunteer sign-up contact and provide volunteers with the City volunteer waiver.
- D. Grant information from Val Green - Randy shared the information regarding MDA grants for noxious weed removal, as well as a USDA Forest Service grant for costs to acquire and establish forests.
- E. Next Meeting: April 20, 3:45 pm. Begin meeting at the dog park location on S. 7th Street

Respectfully submitted, Betsy Knowles

#6.3

TO: Honorable Mayor and City Council Members

FROM: Jason Ludwigson, Sustainability Coordinator

DATE: April 4th, 2023

RE: Meeting Minutes March 30th 2023 4:30 p.m.

ATTENDANCE: Jason Ludwigson, Teresa O'Donnell, Jim Nissen, Jeremy Wise, Tyler Benish , and Bill Waller

MEMBERS NOT IN ATTENDANCE: Bob Spencer, Todd Bille, and Lauren Rislov

MINUTES

1. The committee, by consensus, approved the November 30th 2022 GreenSteps committee minutes.
2. The committee discussed new member(s) recruitment.
3. The committee reviewed Air We Breathe Report 2023 MNPCA. It was noted that the largest amount of GHG emissions in the state currently come from the transportation sector.
4. Jason Ludwigson provided project updates on the following Natural Resources Advisory Group Minutes, Solar PV RFP updates Ice Arena, Pool Wieser Park Shelter, and Pine Creek Golf Course, CPL Grant, Pine Creek Prairie Seeding and Sign Installation, MnDOT Landscape Planting 2023, ISG Project at Sportmans landing, Bike Friendly Cities Application and Bike Friendly Business Designation, Sustainable Purchasing Policy, CRP Funds, Minnesota Tree Steward training program, Heat Pump's for Wieser Park Shelter and Waterfestivals Event
5. The committee was presented a first draft of a sustainable building policy for review. Discussion followed.
6. The committee was presented a beekeeping ordinance for final review. Discussion followed.
7. Brainstorm how to improve recycling rates/success in city parks. Tyler noted that public works crew could add additional trash cans at city parks so trash does not end up in recycling bins. Suggestion was made to add this to a 2023 Work Plan.
8. The committee discussed the summer intern that will be working for the city in 2023 from the UMN Institute on the Environment Sustainability Corps program. A workplan has been developed for the summer intern.
9. The city is applying for the sustainable city award with the League of Minnesota City's using the Habitat Restore Reclaim program and the house at 332 South 1st street. Discussion followed.
10. The committee discussed developing a 2023 Work Plan GreenSteps. Jason Ludwigson was asked to put together a draft work plan to bring back to the committee.
11. The meeting was adjourned at 5:50 p.m. by consensus.

7.1

Mayor Mikel Poellinger
315 Main Street
La Crescent, MN 55947

Dear Tree City USA Community Member,

On behalf of the Arbor Day Foundation, I'm thrilled to congratulate La Crescent on earning recognition as a 2022 Tree City USA. Residents of La Crescent should be proud to live in a community that makes the planting and care of trees a priority.

Founded in 1976, Tree City USA is a partnership between the Arbor Day Foundation, the U.S. Forest Service, and the National Association of State Foresters. La Crescent is part of an incredible network of more than 3,600 Tree City USA communities nationwide, with a combined population of 155 million.

Over the last few years, the value and importance of trees has become increasingly clear. Cities and towns across the globe are facing issues with air quality, water resources, personal health and well-being, and energy use. La Crescent has taken steps to create to a brighter, greener future.

We hope you are as excited as we are to share this accomplishment with your local media and your residents. Enclosed in this packet is a press release for you to distribute at your convenience.

We're excited to celebrate your commitment to the people and trees of La Crescent. Thank you, again, for your efforts.

Best Regards,



Dan Lambe
Arbor Day Foundation Chief Executive

FOR IMMEDIATE RELEASE

Contact:

Jasmine Putney

Arbor Day Foundation

402-216-9307

jputney@arborday.org

Arbor Day Foundation Names La Crescent a 2022 Tree City USA®

LINCOLN, Nebraska (3/20/2023) – La Crescent was named a 2022 Tree City USA by the Arbor Day Foundation to honor its commitment to effective urban forest management.

La Crescent achieved Tree City USA recognition by meeting the program's four requirements: maintaining a tree board or department, having a tree care ordinance, dedicating an annual community forestry budget of at least \$2 per capita, and hosting an Arbor Day observance and proclamation.

The Tree City USA program is sponsored by the Arbor Day Foundation, in partnership with the U.S. Forest Service and the National Association of State Foresters.

“Tree City USA communities see the positive effects of an urban forest firsthand,” said Dan Lambe, chief executive of the Arbor Day Foundation. “The trees being planted and cared for by La Crescent are ensuring that generations to come will enjoy to a better quality of life. Additionally, participation in this program brings residents together and creates a sense of civic pride, whether it’s through volunteer engagement or public education.”

If ever there was a time for trees, now is that time. Communities worldwide are facing issues with air quality, water resources, personal health and well-being, energy use, and extreme heat and flooding. La Crescent is doing its part to address these challenges for residents both now and in the future.

More information on the program is available at arborday.org/TreeCityUSA.

About the Arbor Day Foundation

Founded in 1972, the Arbor Day Foundation has grown to become the largest nonprofit membership organization dedicated to planting trees, with more than one million members, supporters and valued partners. Since 1972, almost 500 million Arbor Day Foundation trees have been planted in neighborhoods, communities, cities and forests throughout the world. Our vision is to lead toward a world where trees are used to solve issues critical to survival.

As one of the world's largest operating conservation foundations, the Arbor Day Foundation, through its members, partners and programs, educates and engages stakeholders and communities across the globe to involve themselves in its mission of planting, nurturing and celebrating trees. More information is available at arborday.org.

La Crescent Volunteer Day to Pull Garlic Mustard



Vetsch Park in La Crescent, like many parks in eastern MN, has seen an increase in the spread of Garlic Mustard, an invasive exotic species. A plant becomes classified as invasive when the Minnesota Department of Natural Resources (MN DNR) determines that a non native plant species causes “economic or environmental harm or harm to human health”.

Garlic Mustard starts growing in the early spring and tends to thrive in the shade of forests. As the garlic mustard spreads it crowds out native plants. Ultimately, you may see large patches of the plants on the forest floor. In its second year, garlic mustard produces blooms with small white flowers, and then goes to seed. These tiny seeds are easily carried by the wind or water. MN DNR notes that garlic mustard also produces chemicals that “inhibit the growth of other plants and beneficial fungi that help trees grow”.

As Ruth Nissen, chair of the Natural Resources Advisory Group reflects, “La Crescent is very lucky to have such an accessible natural area like Vetsch Park/Stony Point, it is

important to continually monitor the health of the forest to reduce the impact of invasive species”.

In 2022, the La Crescent Park and Recreation plan was updated and cited the need to address invasives, including garlic mustard, within the city parks. Garlic mustard can be controlled with herbicides or by hand-pulling. The city, guided by its Natural Resources Advisory Group (NRAG), is launching a multi-year effort to hand-pull this invasive plant in order to limit damage that might be caused by spraying. This spring you may see crews systematically pulling garlic mustard before it blooms, and following state guidelines for its disposal. It should be noted that any removal of plant material from a public park must be completed with the knowledge and supervision by city employees.

Want to help? A work day to pull garlic mustard is currently planned for Saturday, April 22, beginning at 10:00 am, weather permitting. If you would like to volunteer, contact NRAG member Marge Loch-Wouters at lochwouters@gmail.com for important information and to receive the City of La Crescent Volunteer Waiver. And when you are enjoying any of our city parks, be sure to clean off your boots to avoid carrying tiny seeds elsewhere!

For more information about MN invasive plants, go to <https://www.dnr.state.mn.us/invasives/terrestrial/index.html>