

CITY OF LA CRESCENT

AGENDA REGULAR MEETING APRIL 26, 2021 5:30 P.M.



CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
ACTION TO CHANGE AGENDA

1. CONSENT AGENDA

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES – APRIL 12, 2021
- 1.2 MINUTES – APRIL 19, 2021
- 1.3 BILLS PAYABLE THROUGH APRIL 22, 2021
- 1.4 CASH BALANCE/ACTIVITY REPORT – FEBRUARY 2021
- 1.5 LIBRARY REPORT – FEBRUARY 2021

2. PUBLIC HEARING

3. ITEMS FOR CONSIDERATION

- 3.1 RECONVENE BOARD OF APPEAL/EQUALIZATION MEETING
- 3.2 REVIEW OF SOLAR PROJECTS
- 3.3 BLUFFLAND COALITION MEMO OF UNDERSTANDING
- 3.4 FEE SCHEDULE AMENDMENT
- 3.5 HEALTHY COMMUNITY PARTNERSHIP LEASE
- 3.6 2021 SPRING NEWSLETTER
- 3.7
- 3.8
- 3.9
- 3.10

4. UNFINISHED BUSINESS

- 4.1

CITY OF LA CRESCENT
AGENDA
REGULAR MEETING
APRIL 26, 2021
5:30 P.M.

5. MAYOR'S COMMENTS

5.1

6. STAFF CORRESPONDENCE/COMMITTEE UPDATES

6.1 PARK & RECREATION COMMISSION MINUTES – 4/13/21

6.2 EXPLORE LA CROSSE

6.3

7. CORRESPONDENCE

7.1

7.2

7.3

8. CHAMBER OF COMMERCE

8.1

9 ITEMS FOR NEXT AGENDA

10. ADJOURNMENT

NOTICE

Please take notice that pursuant to Minn. Stat. Section 13D.021, members of the City Council may attend the meeting by telephone or zoom.

#1.1

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
APRIL 12, 2021

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of April was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, April 12, 2021.

Pursuant to Minn. Stat. § 13D.021 and due to the COVID-19 pandemic, members of the City Council and City Staff were given the option to attend the meeting by telephone or Zoom. Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Cherryl Jostad, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller, City Attorney Skip Wieser, City Engineer Tim Hruska, and City Administrative Assistant Angie Boettcher.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – MARCH 22, 2021
- 1.2 BILLS PAYABLE THROUGH APRIL 8, 2021

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – WILDWOOD STORMWATER REVIEW

City Engineer Hruska reviewed with City Council the Wildwood Court Drainage Report. The report was reviewed by City Council in the fall of 2020, and conversations have continued between the City and the residents regarding the situation. Discussion followed. City Council also reviewed Agenda Requests from

Joanne Wieser, Helen Hafner, and Jerry Steffes, with each of them addressing Council. Following further discussion, Member Hutchinson made a motion, seconded by Member Jostad as follows:

MOTION TO APPROVE WHKS & CO. TO PREPARE A PLAN AND OBTAIN QUOTES FROM CONTRACTORS TO MITIGATE WATER RUNOFF IN WILDWOOD COURT.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.2 – 2021 STREET IMPROVEMENT PROJECT

City Engineer Hruska reviewed with City Council that the City had originally planned to reconstruct Spruce Drive, between South 7th Street and South 11th Street, along with Balsam Avenue, in 2022 as part of next year's street reconstruction project. The City had intended to include the cost of the project in the street reconstruction bonds that the City anticipated to issue in 2022. Given the condition of Spruce Drive and Balsam Avenue, the City is recommending that the project be moved to 2021 and proposing the project be completed in the fall of 2021, with a start date of September 1, 2021. City Council reviewed a professional services agreement for the project, along with a reimbursement resolution, and a cost estimate and site plan. For City Council information, in the next few months the City will be receiving approximately \$285,000 in assistance through the American Rescue Plan (ARP). The City will receive a second payment in an amount equal to the first payment 12 months later in 2022. The City will have until December 31, 2024 to expend the funds. The ARP funds would not be expended on the Spruce Drive improvement project; however, it was recommended that the City Council not make a decision on the allocation of the funds until such time that the City has received the proceeds from the 2022 bond sale. In order to proceed with the project, it was recommended that City Council adopt the professional services agreement with WHKS and that the City Council adopt the reimbursement resolution. Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO ADOPT THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF LA CRESCENT AND WHKS & CO. FOR THE BALSAM AND SPRUCE STREET RECONSTRUCTION PROJECT WITH AN ESTIMATED FEE OF \$36,000.00.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Following review and discussion, Member Hutchinson introduced the following resolution and moved its passage and adoption

RESOLUTION NO. 04-21-16

RESOLUTION DECLARING THE OFFICIAL INTENT OF THE CITY OF LA CRESCENT TO REIMBURSE CERTAIN EXPENDITURES FROM THE ISSUANCE OF BONDS

WHEREAS, the Internal Revenue Service has issued Treasury Regulations, Section 1.150-2 (as the same may be amended or supplemented, the "Regulations"), dealing with "reimbursement bond" proceeds, being proceeds of bonds used to reimburse an issuer for any project expenditure paid prior to the time of the issuance of those bonds; and

WHEREAS, the Regulations generally require that an issuer make a declaration of intent to reimburse itself for such prior expenditures out of the proceeds of subsequently issued bonds, that such declaration be made not later than 60 days after the expenditure is actually paid, and that the bonding occur and the written reimbursement allocation be made from the proceeds of such bonds within 18 months after the later of (1) the date of payment of the expenditure or (2) the date the project is placed in service (but in no event more than 3 years after actual payment); and

WHEREAS, the City Council (the "Council") of the City of La Crescent, Minnesota (the "City") has heretofore determined and declared that it is in the best interests of the City to issue general obligation bonds, in an amount not to exceed \$3,000,000 (the "Bonds"), to finance the costs of certain street reconstruction projects as identified and described in the City's 2021 to 2025 Street Reconstruction Plan (the "Project").

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota, as follows:

1. Official Intent Declaration. The City hereby declares its official intent to reimburse itself from the proceeds of the Bonds for costs of the Project incurred and paid for prior to the issuance thereof.

ADOPTED this 12th day of April, 2021.

SIGNED:

Mayor

ATTEST:

City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by Member Williams and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

ITEM 3.3 – COMMITTEE APPOINTMENT

City Administrator Waller reviewed with City Council the recommendation to appoint Bob Spencer to the City's GreenStep Committee. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO APPOINT BOB SPENCER TO THE CITY OF LA CRESCENT GREENSTEP COMMITTEE.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – REQUEST TO PURCHASE PROPERTY

City Administrator Waller reviewed with City Council a request the City received from property owners in the Apple Blossom Pointe development to purchase a portion of the City owned property in that development. City Council reviewed a copy of this request. Nikki Dockendorff addressed City Council regarding the request. For City Council information, the piece of property is platted as a City street, and is presently being considered for a trail extension/connection between the Horse Thief Ridge development and the Apple Blossom Pointe development, with a connection to the Winona County Apple Blossom Overlook Park. This extension/connection is identified in the City's Blufflands Plan. City staff believes that it is not in the City's best interest to sell this piece of property, and recommended that City Council deny the request. Following discussion, Member Jostad made a motion, seconded by Member Williams as follows:

MOTION TO TABLE DISCUSSION ON THIS MATTER TO THE FIRST CITY COUNCIL MEETING IN MAY.

After discussion, Motion and Second were withdrawn. After further discussion, it was the consensus of City Council not to act on the request.

ITEM 3.5 – CRESCENT VALLEY LIGHTING TRUST

City Administrator Waller reviewed with City Council that in 2010 the City completed the annexation of the first parcels of property in Crescent Valley. There are 10 streetlights in Crescent Valley. Prior to 2010 the cost to operate the streetlights was paid for by the Crescent Valley Lighting Trust, which consists of the homes in Crescent Valley. The Lighting Trust is administered by representatives from each of the six water trusts that exist in Crescent Valley. The City of La Crescent pays for the cost to operate all of the streetlights in the City. In 2010, when approximately one-third of Crescent Valley annexed to the City, the City began paying for three of the streetlights in Crescent Valley. Over the years the number of homes in Crescent Valley that are in the City gradually increased, and now approximately two-thirds of the properties in Crescent Valley are in the City of La Crescent. The number of streetlights that the City has paid for between 2010 and 2020 was never adjusted and remained at three, even though the number of homes in the City continued to increase during that period of time. Beginning in 2021 the remaining 7 streetlights in Crescent Valley are now being paid for by the City of La Crescent. The street light cost is \$10 per light per month. The Crescent Valley Lighting Trust is requesting that the City Council approve a one-time reimbursement of \$1,200.00, which is approximately the cost of 3 streetlights for the last four years. The Crescent Valley Lighting Trust will then distribute these funds to the various well trusts in Crescent Valley, and the Crescent Valley Lighting Trust will cease to exist. The City believes this is a reasonable request, and recommends that the City Council approve the one-time payment to the Crescent Valley Lighting Trust. Following discussion, Member Jostad made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO APPROVE A ONE-TIME REIMBURSEMENT TO CRESCENT VALLEY LIGHTING TRUST IN THE AMOUNT OF \$1,200.00 FOR STREETLIGHT COSTS IN CRESCENT VALLEY.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.6 – ICE ARENA IMPROVEMENT PROJECT

City Administrator Waller reviewed with City Council the La Crescent Community Ice Arena, which was constructed in 1997, is now in need of maintenance items including a new roof, caulking and sealing. This is similar to the project that was completed approximately 7 years ago on the Community Building/Fire Station. The total cost of the proposed improvement is estimated at \$250,000.00. Lancer Youth Hockey has agreed to pay 50% of the costs associated with this improvement. In 2020, the City included \$130,000.00 in tax abatement bonds in the 2020A bond issue for the City's portion of the cost of the project. The project was originally planned for 2020, but was delayed due to the financial impact that the

health pandemic was having on Lancer Youth Hockey. Lancer Youth Hockey has indicated that they are ready to move forward with the project. In order to proceed, it was recommended that City Council approve the specifications for the project and authorize to advertise for bids. The bid results would then be presented to the City Council for consideration at a meeting in May. Following discussion, Member Jostad made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE SPECIFICATIONS FOR THE LA CRESCENT COMMUNITY ICE ARENA PROJECT AND AUTHORIZE TO ADVERTISE FOR BIDS.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.7 – AUTHORIZE EXPENDITURE – TREES

City Administrator Waller reviewed with City Council that the City received a proposal from Hoffman & McNamara to provide 114 trees that will be planted at Veterans Park and Hickory Lane as part of this year's MnDOT Landscape Partnership project. There are 18 different varieties of trees, and the total price is \$22,209.00. Hoffman & McNamara has provided the City with the majority of the product that has been planted in the City over the years. The City has received an \$8,000.00 MnDOT Landscape Partnership grant for that portion of the project and there are funds in the general fund budget for the balance of this expenditure. The trees will be planted at Veterans Park and Hickory Lane on April 30th as part of the City's 2021 Arbor Day celebration. The trees will be planted by community volunteers and the City's maintenance department. It was recommended to City Council to accept the proposal submitted by Hoffman & McNamara. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO ACCEPT THE PROPOSAL SUBMITTED BY HOFFMAN & MCNAMARA IN THE AMOUNT OF \$22,209.00 FOR 114 TREES THAT WILL BE PLANTED AT VETERANS PARK AND HICKORY LANE AS PART OF THIS YEAR'S MNDOT LANDSCAPE PARTNERSHIP PROJECT.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.8 – REVIEW BOARD OF APPEAL/EQUALIZATION MEETING

City Administrator Waller reviewed with City Council the Agenda and Notice for the Board of Appeal and Equalization Meeting, which is scheduled for Monday, April 19, 2021 at 5:30 p.m. This item was informational, and no action was taken.

ITEM 3.9 – GAMBLING PERMIT APPLICATION

City Council reviewed a gambling permit application from the Lions Club of La Crescent for a raffle drawing to be held at the La Crescent Area Event Center on October 8, 2021. The application appears to be order and it was recommended to City Council to approve the application and authorize that it be forwarded to the Minnesota Gambling Control Board. Following discussion, Member Williams made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE A GAMBLING PERMIT APPLICATION FOR THE LIONS CLUB OF LA CRESCENT FOR A RAFFLE DRAWING TO BE HELD AT THE LA CRESCENT AREA EVENT CENTER ON OCTOBER 8, 2021 AND THAT IT BE FORWARDED TO THE MINNESOTA GAMBLING CONTROL BOARD.

Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Member Teresa O'Donnell-Ebner abstained from voting and none voted against the same. The motion was declared duly carried by a 4-0 vote.

ITEM 3.10 – LIABILITY COVERAGE WAIVER

City Administrator Waller reviewed with City Council a Memorandum from Debbie Shimshak, City Finance Director, that each year, as part of the City renewing its general liability insurance coverage with the League of Minnesota Cities Insurance Trust, the City Council is required to adopt a liability coverage waiver form. City Council reviewed this form. Based on the recommendation of the City's insurance agent, the City Council has always NOT waived the statutory tort limits. This by MN Statute 466.04 limits the amount an individual or multiple claimants could recover from a single occurrence. It was recommended to City Council to continue with NOT waiving the statutory tort limits for 2021/2022 renewal. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson, as follows:

MOTION TO ADOPT A LIABILITY COVERAGE WAIVER FORM TO CONTINUE WITH NOT WAIVING THE STATUTORY TORT LIMITS FOR 2021/2022 RENEWAL REGARDING ITS GENERAL LIABILITY INSURANCE COVERAGE WITH THE LEAGUE OF MINNESOTA CITIES INSURANCE TRUST.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.11 – GENERATOR SERVICE CONTRACT RENEWAL

City Administrator Waller reviewed with City Council an agreement to renew the service contract with Interstate PowerSystems for yearly service/inspections on the City's two generators. This agreement has been in place for a number of years, and it was recommended to City Council to approve the three-year service contract renewal with Interstate PowerSystems. Following discussion, Member Williams made a motion, seconded by Member Jostad, as follows:

MOTION TO APPROVE THE THREE-YEAR SERVICE CONTRACT RENEWAL WITH INTERSTATE POWERSYSTEMS FOR YEARLY SERVICE/INSPECTIONS ON THE CITY OF LA CRESCENT'S TWO GENERATORS.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.12 – PERSONNEL COMMITTEE RECOMMENDATION

City Administrator Waller reviewed with City Council the following recommendations from the Personnel Committee:

1. The Personnel Committee is recommending that the City Council accept the resignation of Mike Wiczek from the La Crescent Fire Department. City Council reviewed a letter from the Fire Chief regarding this.
2. The Personnel Committee is recommending that the City Council authorize the posting of the Training/Safety Officer and the Deputy Fire Marshal positions. A hiring recommendation would then be presented at a future City Council meeting. City Council reviewed a letter from the Fire Chief regarding this.
3. It is planned that City Hall will be reopened to the public on Monday, May 3, 2021. Given the volume of traffic that the License Bureau generates, and the limited waiting and working areas we are suggesting that consideration be given to possibly reconfiguring space in City Hall. This may include moving the License Bureau to the City Council Chambers, re-locating existing offices

currently in that space to other areas in City Hall, and holding public meetings at the Community Building rather than at City Hall. To facilitate this evaluation, the Personnel Committee is recommending that the City Council authorize Dave Holstrom to review the existing space at City Hall and make recommendations on how the space could be reconfigured.

4. Due to the volume of building activity that is currently in progress, along with projects that are currently being planned, the time constraints on the City's Building Official are becoming unrealistic. The Personnel Committee is recommending on a trial basis through the end of the year that the contract with Jason Ludwigson, the City's Sustainability Coordinator, be expanded by 5 hours per week to perform zoning administration activities that are presently being performed by Shawn Wetterlin, the City's Building Official. The increase in building permit fees should more than offset the added cost to expand the contract with Mr. Ludwigson.

Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams, as follows:

MOTION TO ACCEPT THE RESIGNATION OF MIKE WICZEK FROM THE LA CRESCENT FIRE DEPARTMENT.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Following discussion, Member Jostad made a motion, seconded by Member Hutchinson, as follows:

MOTION TO AUTHORIZE THE POSTING OF THE TRAINING/SAFETY OFFICER AND THE DEPUTY FIRE MARSHAL POSITIONS FOR THE LA CRESCENT FIRE DEPARTMENT WITH A HIRING RECOMMENDATION TO BE PRESENTED AT A FUTURE CITY COUNCIL MEETING.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson, as follows:

MOTION TO OPEN CITY HALL TO THE PUBLIC ON MAY 3, 2021 AND TO AUTHORIZE DAVE HOLSTROM TO REVIEW THE EXISTING SPACE AT CITY HALL AND MAKE RECOMMENDATIONS ON HOW THE SPACE COULD BE RECONFIGURED TO ACCOMMODATE THE VOLUME OF TRAFFIC THAT THE LICENSE BUREAU GENERATES AND THE LIMITED WAITING AND WORKING AREAS.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner, as follows:

MOTION TO AMEND THE CONTRACT FOR PROFESSIONAL SERVICES ENTERED INTO JANUARY 1, 2021 WITH JASON LUDWIGSON BY 5 HOURS PER WEEK TO ASSIST THE CITY BUILDING OFFICIAL WITH ZONING ADMINISTRATION ACTIVITIES ON A TRIAL BASIS THROUGH THE END OF 2021.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Member Teresa O'Donnell-Ebner abstained from voting and Member Ryan Hutchinson voted against the same. The motion was declared duly carried by 3-1 vote.

ITEM 8 – CHAMBER OF COMMERCE

Jerry Burns of the La Crescent Chamber of Commerce reported that the Chamber is planning a Cinco de Mayo event on May 5 and that the Chamber of Commerce Director is retiring in August.

Houston County Commissioner, Dewey Severson, reviewed the County received \$3.6 million in American Rescue Plan funding.

There being no further business to come before the Council at this time, Member Williams made a motion, seconded by Member Hutchinson, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 7:02 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator

#1.2

MINUTES – SPECIAL CITY COUNCIL MEETING
BOARD OF APPEAL AND EQUALIZATION
CITY OF LA CRESCENT, MINNESOTA
APRIL 19, 2021 - 5:30 PM

Pursuant to due call and notice thereof, the Special City Council Meeting for the Board of Appeal and Equalization Meeting was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent Council Chamber, La Crescent, Minnesota, on Monday, April 19, 2021. Pursuant to Minn. Stat. § 13D.021, members of the City Council and City Staff were given the option to appear by telephone or Zoom. Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Cherryl Jostad, Teresa O'Donnell-Ebner, Dale Williams and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller, City Attorney Skip Wieser, and City Administrative Assistant Angie Boettcher.

Also in attendance were: Perry Knopick, Property Appraiser for Winona County (via Zoom); Luke Onstad, Houston County Assessor; Joel Olson, Houston County Assessor's Office; Dave Feuerhelm, Houston County Assessor's Office; Teresa Walter, Houston County Commissioner; and Dewey Severson, Houston County Commissioner.

An introduction was made by Mayor Poellinger. Mr. Knopick from the Winona County Assessor's Office addressed the Council via Zoom regarding no inquiries from La Crescent property owners in Winona County. There were no property owners from Winona County in attendance to appeal. A brief presentation was made by Mr. Onstad, Mr. Olson and Mr. Feuerhelm from the Houston County Assessor's Office. They provided the City Council and members of the public with residential sales data for the preceding year.

Mayor Poellinger opened the meeting for public comment. Numerous property owners addressed the City Council regarding their property valuation.

The following members of the public wished to address the City Council and representatives from the Houston County Assessor's Office: Susan Laska – 1423 Grandview Ct; Jeff Holthaus – 614 Shore Acres Rd; Dick Wieser – 509 N Chestnut St on behalf of the La Crescent Hotel Group, LLC; Roger Malmin – 731 S 7th St; Susan Boisvert – 310 South Oak St; Bart Pedretti – 226 Shore Acres Rd; Mary Herlitzka – 301 Hillview Blvd; Gary Olson – 118 Dell Ave; and Ryan Hanifl on behalf of his family – 238 Shore Acres Rd. Gary Olson was present not to appeal his market valuation but to learn more about the evaluation process.

Extended discussion ensued with representatives from the Houston County Assessor's Office. The Board of Appeal and Equalization requested the Houston County Assessor to review the appeals made at the meeting and report back to the City Council at a reconvened meeting.

Following discussion, Member Williams made a motion, seconded by Member Jostad, as follows:

MOTION TO RECESS THE BOARD OF APPEAL AND EQUALIZATION MEETING FOR HOUSTON AND WINONA COUNTY PROPERTIES AND RECONVENE THE MEETING ON MONDAY, APRIL 26, 2021 AT 5:30 PM AT CITY COUNCIL CHAMBERS, LA CRESCENT CITY HALL.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried, and the meeting was recessed at 6:30 PM.

After the meeting was recessed, there was discussion regarding adjourning the meeting. The meeting however was not reconvened, and no further business could come before the Board for its consideration.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator

#1.3



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: April 22, 2021
RE: Bills Payable

The bills payable will be e-mailed out separately.

#1.4

CITY OF LA CRESCENT
CASH BALANCES
FEBRUARY 28, 2021

FUND	UNAUDITED 12/31/2020 BALANCE	UNAUDITED 2/28/2021 BALANCE
GENERAL (101)		
Unreserved	1,544,961.55	1,361,375.61
TOTAL GENERAL FUND	<u>1,544,961.55</u>	<u>1,361,375.61</u>
REVOLVING LOAN FUND (204)		
SCDP Grant Funds Returned	21,732.93	21,732.93
TOTAL REVOLVING LOAN FUND	<u>21,732.93</u>	<u>21,732.93</u>
LIBRARY (211)		
Unreserved	-32,853.11	-60,053.18
TOTAL LIBRARY	<u>-32,853.11</u>	<u>-60,053.18</u>
FIRE DEPARTMENT (213)		
Unreserved	300,985.43	341,817.76
	<u>300,985.43</u>	<u>341,817.76</u>
TAX INCREMENT FINANCE DISTRICTS		
Tax Increment 2-1 Duckett (252)	23,755.41	18,560.00
Tax Increment 5-1 Heth's (257)	5,506.47	-2,555.47
Tax Increment 4-2 Gundersen (258)	99,419.51	104,230.25
Tax Increment 6-1 Schumacher Kish (259)	26,450.82	15,735.45
Tax Increment 1-8 Event Ctr/Hotel (260)	1,007.18	1,009.27
Tax Increment 1-9 31 S. Walnut (261)	0.00	-1,182.50
	<u>156,139.39</u>	<u>135,797.00</u>
DEBT SERVICE		
Bonds Paid Up (300)	19,398.35	19,438.60
2009A G.O. Refunding Bonds (322)	201,083.81	99,683.13
2011A G.O. Imp. Bonds (324)	13,997.94	-113,092.89
2011B G.O. Rec. Facilities (325)	269,970.13	105,563.14
2013A G.O. Equipment Certificates (326)	129,374.88	130,855.71
2016A G.O. Refunding Bonds (327)	97,458.66	1,173.38
2017A G.O. Equipment Certificates (328)	114,576.15	11,034.44
2018A G.O. Imp. Bonds (329)	157,553.88	15,622.40
2019A G.O. Equipment Certificates (330)	40,346.28	784.26
2019B G.O. Imp. Bonds (331)	5,450.17	9.83
2020A G.O. Imp. Bonds-HTM (332)	568,130.57	693,364.14
2020A G.O. Imp. Bonds-Arena (333)	2,308.07	-0.01
TOTAL DEBT SERVICE	<u>1,619,648.89</u>	<u>964,436.13</u>
CAPITAL PROJECTS		
2017A Equipment Certificate (446)	175,676.99	138,140.43
2019B G.O. Improvement Projects (449)	8,939.46	8,579.16
2020A G.O. Improvement Projects (450)	796,756.97	738,904.06
TOTAL CAPITAL PROJECTS	<u>981,373.42</u>	<u>885,623.65</u>

CITY OF LA CRESCENT
CASH BALANCES
FEBUARY 28, 2021

FUND	UNAUDITED 12/31/2020 BALANCE	UNAUDITED 2/28/2021 BALANCE
WATER FUND (601)		
Unreserved	43,256.44	-224,945.19
2008A Water Revenue Bonds	0.00	0.00
2012B Water Revenue Bonds	0.00	0.00
2016A Water Revenue Bonds	0.00	0.00
TOTAL WATER FUND	<u>43,256.44</u>	<u>-224,945.19</u>
SEWER FUND (602)		
Unreserved	-217,805.59	-381,344.44
2008A Sewer Revenue Bonds	0.00	0.00
2012B Sewer Revenue Bonds	0.00	0.00
2016A Sewer Revenue Bonds	0.00	0.00
Designated Funds for Plant Replacement	<u>262,643.64</u>	<u>263,188.69</u>
TOTAL SEWER FUND	<u>44,838.05</u>	<u>-118,155.75</u>
SOLID WASTE (603)		
Unreserved	<u>26,058.38</u>	<u>14,278.31</u>
TOTAL SOLID WASTE	<u>26,058.38</u>	<u>14,278.31</u>
LICENSE BUREAU (604)		
Unreserved	<u>329,854.87</u>	<u>318,737.30</u>
TOTAL LICENSE BUREAU	<u>329,854.87</u>	<u>318,737.30</u>
PINE CREEK GOLF COURSE (613)		
Unreserved	<u>-82,856.64</u>	<u>-104,759.28</u>
TOTAL GOLF COURSE	<u>-82,856.64</u>	<u>-104,759.28</u>
ICE ARENA (615)		
Unreserved	<u>-233,564.18</u>	<u>-236,050.58</u>
	<u>-233,564.18</u>	<u>-236,050.58</u>
TOTAL FUNDS	<u>\$4,719,575.42</u>	<u>\$3,299,834.71</u>

CITY OF LA CRESCENT
CASH & INVESTMENT ANALYSIS
FEBRUARY 28, 2021

PETTY CASH & CASH DRAWERS	1,500.00
NOW CHECKING (5000047)/SWEEP ACCT	1,711,252.37
PSN DEPOSITORY ACCT (40031122)	7,227.22
PINE CREEK GOLF COURSE (9191115)	459.18
ICD SECURITIES, INC. MM (33682956)	1,867.69
HOME FEDERAL SAVINGS ACCT (4000061304)	172,970.93
MULTI-BANK SECURITIES, INC. - MM	0.00
MULTI-BANK SECURITIES, INC. - GOVT SEC.	0.00
MULTI-BANK SECURITIES, INC. - CD'S	938,000.00
ICD SECURITIES, INC. CD'S	362,000.00
HOME FEDERAL SAVINGS - CD	104,557.32
	<u>\$3,299,834.71</u>

TOTAL INVESTMENTS-THIS YEAR

MONEY MARKET, TREAS INDEX & CASH ACCTS	1,895,277.39
CD'S	1,404,557.32
GOVERNMENT SECURITIES	0.00
	<u>3,299,834.71</u>
RATES ON INVESTMENTS	0.10% - 2.65%

TOTAL INVESTMENTS-LAST YEAR

MONEY MARKET, TREAS INDEX & CASH ACCTS	451,999.97
CD'S	1,895,000.00
GOVERNMENT SECURITIES	0.00
	<u>2,346,999.97</u>
RATES ON INVESTMENTS	1.75% - 2.65%

#15

CITY OF LACRESCENT

Trial Balance
GL Period: 02/21
LIBRARY FUND

Page: 1
Apr 20, 2021 03:16PM

Report Criteria:

Actual Amounts
All Accounts
Include FUNDS: 211
Page and Total by FUND
All Segments Tested for Total Breaks

Account Number	Title	Debit Amount	Credit Amount
211-10000	CASH & INVESTMENTS		60,053.18-
211-10200	PETTY CASH-LIBRARY	.00	
211-10450	INTEREST RECEIVABLE	.00	
211-10700	TAXES RECEIVABLE DELINQUENT	1,788.66	
211-11550	ACCTS RECEIVABLE - OTHER	.00	
211-13203	DUE FROM COUNTY	.00	
211-15500	PREPAID INSURANCE	775.17	
211-20200	ACCOUNTS PAYABLE		1,689.75-
211-21500	ACCRUED INTEREST PAYABLE	.00	
211-21600	ACCRUED WAGES/SAL PAYABLE	.00	
211-22810	SALES TAX PAYABLE-LIBRARY	.00	
211-25300	FUND BALANCE	34,890.92	
211-31013	LIBRARY TAX REVENUE	.00	
211-31014	HOUSTON COUNTY LIBRARY LE	.00	
211-31051	EXCESS TIF REVENUE REFUND	.00	
211-33402	MARKET VALUE HOMESTEAD CREDIT	.00	
211-33620	WINONA COUNTY FUNDING	.00	
211-34761	SELCO LIBRARY GRANT	.00	
211-34762	COPY MACHINE REVENUE		99.30-
211-34763	COMPUTER PRINTER REVENUE		41.00-
211-35103	FINES		47.49-
211-36200	MISCELLANEOUS INCOME	.00	
211-36210	INTEREST ON INVESTMENTS	.00	
211-36230	CONTRIBUTIONS		1,620.00-
211-36232	SUMMER SPONSORS	.00	
211-36233	CONTRIBUTION-LA CRESC. TWNSHP		3,000.00-
211-36236	COMPUTER FUND REVENUE	.00	
211-36238	GRANT/SCHOLARSHIP FUNDING	.00	
211-36241	INSURANCE REIMBURSEMENT	.00	
211-36243	ACE CAPITAL CREDITS	.00	
211-39200	FRIENDS OF THE LIBRARY	.00	
211-39201	TRANSFER FROM GEN. FUND	.00	
211-45500-101	WAGES - FULL-TIME	6,561.40	
211-45500-102	OVERTIME PAY	.00	
211-45500-103	WAGES - PART-TIME	4,062.31	
211-45500-111	SEVERANCE PAY	.00	
211-45500-121	EMPLOYER FICA EXPENSE	1,079.68	
211-45500-122	PERA CONTRIBUTIONS	1,065.74	
211-45500-131	EMPLOYER PAID HEALTH INS	1,922.60	
211-45500-152	WORKERS COMP BENEFITS	.00	
211-45500-200	LIBRARY OFFICE SUPPLIES	194.82	
211-45500-202	COPY MACHINE SUPPLIES	.00	
211-45500-203	COMPUTER PRINTER SUPPLIES	.00	
211-45500-211	CLEANING & SANITARY SUPPLIES	3.84	
211-45500-220	SUMMER PROGRAM SUPPLIES	.55	
211-45500-221	WINTER READING PROG EXPENSES	.00	
211-45500-310	OTHER CONTRACTED SERVICES	1,159.62	
211-45500-321	TELEPHONE-LIBRARY	300.97	
211-45500-322	POSTAGE-LIBRARY	18.00	

Account Number	Title	Debit Amount	Credit Amount
211-45500-331	TRAVEL EXPENSES	.00	
211-45500-350	PRINTING AND PUBLISHING	.00	
211-45500-360	INSURANCE	775.16	
211-45500-381	UTILITIES-ELECTRIC	386.32	
211-45500-382	UTILITIES-WATER/SEWER	.00	
211-45500-383	UTILITIES-GAS	256.05	
211-45500-384	REFUSE DISPOSAL	20.00	
211-45500-401	REPAIR/MAINT-BUILDINGS	.00	
211-45500-404	REPAIR/MAINT-EQUIPMENT	.00	
211-45500-406	REPAIR/MAINT-COMPUTERS	4,145.00	
211-45500-414	LIMITED ACCESS LINE	4,670.92	
211-45500-415	RENTALS-OTHER EQUIPMENT	12.00	
211-45500-430	MISCELLANEOUS	.00	
211-45500-432	UNCOLLECTIBLE ACCOUNTS	.00	
211-45500-433	DUES & MEMBERSHIPS	.00	
211-45500-434	LEGACY GRANT EXPENDITURES	.00	
211-45500-504	BOOKS - GRANT FUNDED	.00	
211-45500-505	BOOKS,PERIODICALS,VIDEOS ETC	1,963.00	
211-45500-506	PROCESSING MATERIALS	419.99	
211-45500-520	C.O.-BUILDINGS-LIBRARY	.00	
211-45500-570	OFFICE EQUIP. & FURNISHINGS	.00	
211-45500-575	C.O.-COMPUTER EQUIPMENT	.00	
211-45500-580	C.O. OTHER EQUIPMENT	.00	
211-45500-610	INTEREST EXPENSE	78.00	
Total LIBRARY FUND:		66,550.72	66,550.72-
Net Loss:			24,288.18
Grand Totals:		66,550.72	66,550.72-
Net Loss:			24,288.18

Report Criteria:

Actual Amounts

All Accounts

Include FUNDS: 211

Page and Total by FUND

All Segments Tested for Total Breaks

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	01/21-02/21 Cur YTD Actual	2021 Cur Year Budget	2021 Cur Year Unexpended
LIBRARY FUND						
TAXES						
211-31013	LIBRARY TAX REVENUE	154,846	164,106	.00	170,873	170,873
211-31014	HOUSTON COUNTY LIBRARY LE	46,642	43,457	.00	44,109	44,109
211-31051	EXCESS TIF REVENUE REFUND	.00	.00	.00	.00	.00
Total TAXES:		201,488	207,563	.00	214,982	214,982
INTERGOVERNMENTAL AID						
211-33402	MARKET VALUE HOMESTEAD CREDIT	.00	.00	.00	.00	.00
211-33620	WINONA COUNTY FUNDING	3,022	3,455	.00	3,113	3,113
Total INTERGOVERNMENTAL AID:		3,022	3,455	.00	3,113	3,113
PUBLIC CHARGES FOR SERVICE						
211-34761	SELCO LIBRARY GRANT	.00	.00	.00	.00	.00
211-34762	COPY MACHINE REVENUE	855	565	99	500	401
211-34763	COMPUTER PRINTER REVENUE	730	449	41	500	459
Total PUBLIC CHARGES FOR SERVICE:		1,585	1,014	140	1,000	860
FINES & FORFEITURES						
211-35103	FINES	2,105	891	47	1,000	953
Total FINES & FORFEITURES:		2,105	891	47	1,000	953
SPECIAL ASSESSMENTS						
211-36200	MISCELLANEOUS INCOME	.00	.00	.00	.00	.00
211-36210	INTEREST ON INVESTMENTS	56	.00	.00	.00	.00
211-36230	CONTRIBUTIONS	18,204	15,345	1,620	4,000	2,380
211-36232	SUMMER SPONSORS	1,724	.00	.00	1,500	1,500
211-36233	CONTRIBUTION-LA CRESC. TWNSHP	3,000	.00	3,000	3,000	.00
211-36236	COMPUTER FUND REVENUE	2,000	1,665	.00	.00	.00
211-36238	GRANT/SCHOLARSHIP FUNDING	275	.00	.00	.00	.00
211-36241	INSURANCE REIMBURSEMENT	.00	.00	.00	.00	.00
211-36243	ACE CAPITAL CREDITS	104	109	.00	.00	.00
Total SPECIAL ASSESSMENTS:		25,364	17,119	4,620	8,500	3,880
OTHER FINANCING SOURCES						
211-39200	FRIENDS OF THE LIBRARY	.00	.00	.00	2,073	2,073
211-39201	TRANSFER FROM GEN. FUND	.00	.00	.00	.00	.00
Total OTHER FINANCING SOURCES:		.00	.00	.00	2,073	2,073
LIBRARY EXPENSES						
211-45500-101	WAGES - FULL-TIME	92,747	93,415	6,561	85,937	79,376
Budget notes:						
Library Director & Library Assistant						
211-45500-102	OVERTIME PAY	.00	22	.00	.00	.00
211-45500-103	WAGES - PART-TIME	32,730	29,911	4,062	30,228	26,166
211-45500-111	SEVERANCE PAY	16,731	3,323	.00	.00	.00
211-45500-121	EMPLOYER FICA EXPENSE	10,392	9,422	1,080	8,887	7,807
Budget notes:						
7.65%						

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	01/21-02/21 Cur YTD Actual	2021 Cur Year Budget	2021 Cur Year Unexpended
211-45500-122	PERA CONTRIBUTIONS	8,959	8,322	1,066	8,552	7,486
Budget notes: 7.5%						
211-45500-131	EMPLOYER PAID HEALTH INS	29,789	11,064	1,923	20,412	18,489
211-45500-152	WORKERS COMP BENEFITS	.00	.00	.00	.00	.00
211-45500-200	LIBRARY OFFICE SUPPLIES	2,431	1,179	195	2,200	2,005
211-45500-202	COPY MACHINE SUPPLIES	.00	.00	.00	.00	.00
211-45500-203	COMPUTER PRINTER SUPPLIES	732	31	.00	700	700
211-45500-211	CLEANING & SANITARY SUPPLIES	137	324	4	600	596
211-45500-220	SUMMER PROGRAM SUPPLIES	1,708	1,865	1	2,800	2,799
211-45500-221	WINTER READING PROG EXPENSES	.00	.00	.00	.00	.00
211-45500-310	OTHER CONTRACTED SERVICES	3,652	3,556	1,160	4,500	3,340
211-45500-321	TELEPHONE-LIBRARY	1,626	1,731	301	1,800	1,499
211-45500-322	POSTAGE-LIBRARY	136	131	18	300	282
211-45500-331	TRAVEL EXPENSES	1,428	41	.00	500	500
211-45500-350	PRINTING AND PUBLISHING	200	.00	.00	300	300
211-45500-360	INSURANCE	4,257	4,789	775	4,250	3,475
211-45500-381	UTILITIES-ELECTRIC	2,193	2,044	386	3,300	2,914
211-45500-382	UTILITIES-WATER/SEWER	392	336	.00	400	400
211-45500-383	UTILITIES-GAS	1,010	713	256	1,200	944
211-45500-384	REFUSE DISPOSAL	120	120	20	120	100
211-45500-401	REPAIR/MAINT-BUILDINGS	173	2,861	.00	400	400
211-45500-404	REPAIR/MAINT-EQUIPMENT	1	.00	.00	.00	.00
211-45500-406	REPAIR/MAINT-COMPUTERS	4,145	5,799	4,145	4,145	.00
211-45500-414	LIMITED ACCESS LINE	17,207	16,084	4,671	25,000	20,329
211-45500-415	RENTALS-OTHER EQUIPMENT	72	1,350	12	120	108
Budget notes: Water Cooler						
211-45500-430	MISCELLANEOUS	.00	.00	.00	.00	.00
211-45500-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00
211-45500-433	DUES & MEMBERSHIPS	282	407	.00	195	195
211-45500-434	LEGACY GRANT EXPENDITURES	.00	.00	.00	.00	.00
211-45500-504	BOOKS - GRANT FUNDED	.00	1,231	.00	.00	.00
211-45500-505	BOOKS,PERIODICALS,VIDEOS ETC	10,841	6,583	1,963	11,000	9,037
211-45500-506	PROCESSING MATERIALS	1,239	653	420	1,200	780
211-45500-520	C.O.-BUILDINGS-LIBRARY	.00	.00	.00	.00	.00
211-45500-570	OFFICE EQUIP. & FURNISHINGS	2,675	1,992	.00	.00	.00
211-45500-575	C.O.-COMPUTER EQUIPMENT	.00	.00	.00	.00	.00
211-45500-580	C.O. OTHER EQUIPMENT	.00	.00	.00	.00	.00
211-45500-610	INTEREST EXPENSE	1,297	411	78	1,480	1,402
Total LIBRARY EXPENSES:		249,301	209,709	29,096	220,526	191,430
LIBRARY FUND Revenue Total:		233,563	230,043	4,808	230,668	225,860
LIBRARY FUND Expenditure Total:		249,301	209,709	29,096	220,526	191,430
Net Total LIBRARY FUND:		15,738-	20,334	24,288-	10,142	34,430
Net Grand Totals:		15,738-	20,334	24,288-	10,142	34,430

#3.1

BOARD OF APPEAL/EQUALIZATION 2021							
PROPERTY OWNER	PARCEL #	ADDRESS	2020EMV for taxes payable 2021	PROPOSED 2021 EMV for taxes payable 2022	% Difference	DOCUMENTATION	RECOMMENDED 2021 EMV
Laska, Susan	251257002	1423 Grandview Ct	45,000	45,000	0.00%		
Holthaus, Jeff	250656000	614 Shore Acres	649,100	649,100	0.00%		
Wieser, Dick	252250000	509 N. Chestnut St	2,000,000	2,232,900	11.65%		
Malmin, Roger	250956000	731 S. 7th St.	211,300	211,300	0.00%		
Bolsvert, Susan	251704000	104 Red Apple Dr.	374,900	374,900	0.00%		
Pedretti, Bart	250677000	226 Shore Acres	406,500	406,500	0.00%		
Herlitzka, Mary	250853000	301 Hillview Blvd	288,100	288,100	0.00%		
Haniff, Ryan (4 parcels)	250648002	238 Shore Acres	97,500	127,500	30.77%		
	250648001	238 Shore Acres	97,500	127,500	30.77%		
	250680000	238 Shore Acres	400,500	400,500	0.00%		
	250648000	238 Shore Acres	225,000	225,000	0.00%		

Solar PV Systems City of La Crescent

The City of La Crescent installed its first solar PV system in 2017. The city installed 3 additional solar PV systems in October of 2019. The city also subscribed to a community solar garden which offsets the electricity use at various city buildings and other sites. These solar PV systems and subscriptions have significantly reduced emissions and lowered energy costs. The following data is a summary of the emissions savings and cost savings for those PV systems.

Locations and System Sizes

The City of La Crescent has installed solar pv systems at 4 locations in the past 4 years.

- 40kWh roof mounted system - Community Building (fire station)
- 40 kWh ground mounted system - Vetsch Park (radium plant)
- 40 kWh ground mounted system - City Maintenance Building
- 20 kWh ground mounted system - Animal Shelter

Total system(s) capacity = 140 kWh

- Community solar garden

Lower Costs - City of La Crescent - iDeal Energies

Pre Solar - December 2018 - November 2019 (1 Year Prior to Solar PV Systems)

Location	Animal Shelter	Maintenance Building	Radium Plant
Total Energy Expense <ul style="list-style-type: none"> • Includes Total Energy Bought from Xcel (in kWh) • \$ Paid to Xcel • Solar Garden and other Credits 	\$3,982.51	\$11,197.63	\$30,426.75
Average Belened Utility Rate	\$0.1108	\$0.1108	\$0.1108

Post Solar - December 2019 - November 2020 (1st year of Solar PV Systems)

Location	Animal Shelter	Maintenance Building	Radium Plant
Total Energy Expense <ul style="list-style-type: none"> • Includes Total Energy Bought from Xcel (in kWh) • \$ Paid to Xcel • Solar Garden and other Credits 	-\$1,140.73	\$14,690.30	\$14,579.45
Average Belened Utility Rate	-\$0.0497	\$0.1086	\$0.0509



Annual Solar PV Production Summary iDeal December 2019-November of 2020

Site	Estimated kWh (per system)	Actual kWh	Total Estimated kWh	Total Actual kWh
Radium Plant	57,463	60,029		
Animal Shelter	29,796	33,955		
Maintenance Building	57,463	62,602		
			144,722	156,585

Lower Costs - City of La Crescent - B & T Technical Services

March 2020 - Feb. 2021	Fire Station
Per month savings (-\$89.34, -\$116.61, -\$132.90, -\$136.23, -\$121.54, -\$137.03, -\$109.75, -\$71.54, -\$57.57, -\$37.80, -\$11.26, -\$21.90)	\$1,043.47



Annual Solar PV Production Summary Fire Station

November 2017-April 2021	Site	Total kWh
	Fire Station	117,000

Lower Emissions - City of La Crescent

Total CO2e Reductions
Offset 473 metric tons of CO2 Equivalent to CO2 emissions from: 1. 1,079,179 passenger miles driven 2. 474,614 pounds of coal burned 3. 17,554 propane cylinders used for home grills



Total Solar Savings (1 year) City of La Crescent

❖ **\$18,521.34 (4 city sites/properties with solar PV installed)**

Sources - Xcel Bill Statements, iDeal Bill Statements (Anchor Solar Investments), Community Garden Subscription, and B & T Bill Statements

Compiled by Jason Ludwigson

Sustainability Coordinator City of La Crescent

3.3



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: April 22, 2021
RE: Bluffland Coalition Memo of Understanding

Attached for review and consideration by the City Council is a new memo of understanding with the Bluffland Coalition. For City Council information, the City of La Crescent has been a member of the Bluffland Coalition since 2019.

Jason Ludwigson is the City's representative to the Bluffland Coalition, and will be in attendance at the meeting to review this with the City Council.

Bill Waller

From: Patrick Wilson <pbwilson@centurytel.net>
Sent: Wednesday, April 21, 2021 10:16 PM
To: Abbie Church; Bill Waller; Carol Abrahamzon; 'Dan Wick'; 'Gary Padesky'; Jamie O'Neill; 'Jason Ludwigson'; Jed Olson; 'Jeremiah Burish'; Kim Smith; Marlene Heal; Patrick Caffrey; Patrick Wilson; 'Peter Fletcher'; Ralph Heath
Cc: 'A.J. Frels'; 'Angel Much'; Audrey Staggemeyer; Charlie Handy; 'Christina Peterson'; 'Eric Johnson'; 'Ginny Dankmeyer'; Jay Odegaard; 'Joshua Blum'; Leah Burns; 'Mark Hanson'; 'Melissa Erdman'; 'Renee Knutson'; Scott Cooper; 'Tim Candahl'; Tim Ehler; 'Warren Loveland'
Subject: Approved Bluffland Coalition MOU
Attachments: Bluffland Coalition MOU - 4-20-21.docx

The attached Bluffland Coalition MOU was approved by the BC board at the April 20 board meeting. Thank you to those who contributed to it, and specially to Jed Olson, the main author. Those who were at the meeting, please verify that I got it as approved.

The new MOU does not require members pay dues to the Coalition for membership. There is an expectation that members support the preservation of our local blufflands and the recreational opportunities they provide, and will continue providing time, effort, and funding as they do now for projects that benefit them.

I expect that the Bluffland Coalition member organizations will take this to their boards and get the MOU re-approved in its new form. I hope that can happen in two months.

I also encourage additional communities to adopt the new MOU and join the Coalition, so the coalition has better coverage of the local bluffland area and is prepared to make progress.

Thanks,
Pat Wilson



**MEMORANDUM OF UNDERSTANDING
BETWEEN THE MEMBERS OF THE BLUFFLAND
COALITION
REGARDING BLUFFLAND INITIATIVES**

I. PARTIES.

This Memorandum of Understanding (“MOU”) is made and entered into by and between the following members and constitute the Bluffland Coalition:

II. RECITALS.

- A. Pursuant to Wisconsin Statutes, the La Crosse Area Planning Committee adopted the Blufflands Plan on July 15th, 2016 (Exhibit A - <https://www.lacrossecounty.org/zoning/planning/documents/La-Crosse-Area-Bluffland-Plan-FINAL-DRAFT.pdf>).
- B. The Blufflands Plan adopted Mission: This plan will be used by public and private stakeholders throughout the region to guide the acquisition of conservation land and easements, coordinate restoration activities and recreation access improvements such as trailheads and trails, and establish an organizational structure for continued regional coordination and action (Exhibit A p. 4).
- C. The Blufflands are defined geologically and geographically within the Blufflands Plan (Exhibit A). (Geographically – Exhibit A p. 31)
- D. This document is not a legally binding document.

- III. VISION.** The Bluffland Coalition will establish an exceptional network of contiguous protected lands and recreational trails throughout the La Crosse – La Crescent Region. Our cooperative efforts will enhance the health of residents, visitors, natural ecosystems,

and our local economy. The vision will be accomplished by embracing the “Six Big Ideas” outlined in the Bluffland Plan (Exhibit A p. 5).

1. **Commitment to Cooperation.** Bluffland acquisition, restoration, recreation, and promotion efforts will be cooperatively coordinated by inclusive representation of public property owners, land trusts, and recreation groups.
2. **Land- Protected and Connected.** A network of connected blufflands around the region’s cities and villages, protected from urban development and cooperatively managed.
3. **Trails, Trails, Trails.** A network of interconnected trails through the region catering to a wide variety of uses and abilities. The centerpiece will be “The Blufflands Trail”, a shared use route extending across the region of focus.
4. **Restoration.** Native habitats present in the blufflands prior to European development have largely been lost. Restoration initiatives to prioritize, protect and restore native ecosystems and control invasive species are important to the health and value of these lands.
5. **Many Sites, One Brand.** Seamless, coordinated promotional efforts and signage to increase awareness and use throughout the region.
6. **Dedicated Funding.** Project sustainability is reliant on reliable sources of funding to support coordination efforts, land acquisition, trail, and amenity improvements, maintenance, habitat restoration, and promotion.

IV. GUIDING PRINCIPLES. Success of the Bluffland Plan and cooperation of the Bluffland Coalition will be most productive and able to advance when acting under the following guiding principles (Adapted from the SHIFT Principles For Advancing Outdoor Recreation and Conservation, Exhibit B – <https://shiftjh.org/the-principles-for-advancing-outdoor-recreation-and-conservation/>).

- A. **Outdoor recreation and conservation require that a diversity of lands and waters be publicly owned, available for public access, and well-stewarded.** The uniquely American public land heritage is a privilege and a birthright. Stewardship of our public lands – including waters and wildlife – is our responsibility.
- B. **Recreation and conservation need each other.** Both are beneficial to local economic well-being, quality of life and personal health. Outdoor recreation helps people understand the importance of healthy, intact ecosystems, which builds support for their protection and stewardship. Conservation protects the natural resources and wild places upon which outdoor recreation depends. Responsible recreation – which fosters and is informed by a conservation ethic while promoting diverse, inclusive, and next-generation engagement – is essential for future protection and use of our public lands.
- C. **The future of our public lands depends on support from all Americans.** Outdoor recreation and conservation must reflect, respect and value the demographic and cultural diversity of our country in order to engage a coalition of stakeholders broad enough to insure the health and wellbeing of our public lands. This requires that

public lands be inclusive, relevant, and accessible to all, regardless of ability, race, socioeconomic status, gender identity, or sexual orientation, and include the 85% of Americans who live in urban areas as well as the private landowners whose lands provide connectivity and full-landscape solutions.

- D. **Outdoor users are responsible for avoiding and minimizing the impacts of their use across the places they recreate and the larger landscape.** All recreation has impact. Ethical outdoor behavior that demonstrates respect for lands, water, and wildlife and that respects the value of connecting all people to the outdoors is critical and must be developed in all users and in future generations.
- E. **Proactive, professional planning and management, combined with public education, is necessary to care for the land and provide a diversity of quality recreation opportunities.** Active public engagement in crafting solutions is necessary to ensure solutions are fair and can be effectively implemented. To make better decisions about which activities are best suited for which locations and provide a spectrum of opportunities to serve diverse interests, a broad landscape approach is necessary in order to meet both conservation and recreation needs.
- F. **Physical, biological, and social science must inform the management of recreation.** Management decisions should be grounded in the best available scientific information to ensure the protection of wild areas and the sustainability of resources while maintaining and enhancing the quality of outdoor recreation experiences.
- G. **Stable long-term funding and creative management solutions are essential to protect the environment and support outdoor recreation.** Reliable and consistent funding is essential to protect natural resources and manage outdoor recreational experiences. Funding levels must be proportionate to the economic and public health benefits of outdoor recreation and a healthy environment. Land management agencies need adequate funding from federal, state, and local sources. This must be supplemented by (but not replaced by) new and non-traditional funding from private and non-profit sources.

V. RESPONSIBILITIES OF THE PARTIES.

- A. Members will participate in the Bluffland Coalition with a true spirit of cooperation, working toward the established goals of the Bluffland Plan (Exhibit A).
- B. The Bluffland Coalition will rely on the strengths of its member organizations to achieve its objectives, and it will facilitate the consolidation of common tasks in the interest of efficiency, consistency, and quality.
- C. Members will actively participate in regularly scheduled meetings, coordinated events, planning sessions, and educational opportunities.
- D. Members will develop and adopt a Bluffland Project Implementation plan as outlined in the Bluffland Plan (Exhibit A). The Bluffland Project Implementation Plan will include a regularly updated 5 Year Action Plan and the development of a detailed multi-use trail plan for the Bluffland Trail as described in Exhibit A.

- E. Funding of the Bluffland Coalition staffing or general expenses and specific project or phase funding will be handled by separate funding agreements.
- F. Members of the Bluffland Coalition may hold additional agreements between themselves and others.
- G. Members will provide timely communications with regard to progress on their bluffland planning process.

VI. TERM OF THE MOU. The term of this MOU shall be effective upon signature of the parties and remain in effect until September 15, 2026, unless terminated by a majority of the signing members. Any party may withdraw from the MOU, without cause, upon ninety (90) days written notice, which notice shall be delivered to the Coalition Board President. This MOU may be amended or extended at any time by mutual agreement by all the parties.

VII. SEVERABILITY. Any provision of this MOU determined to be invalid as a matter of law is severable from other provisions of this agreement.

By: _____

By: _____

_____ **Date:** _____

_____ **Date:** _____

By: _____

By: _____

_____ **Date:** _____

_____ **Date:** _____

By: _____

By: _____

_____ **Date:** _____

_____ **Date:** _____

Potential Charter Members of the Bluffland Coalition:

1. The City of La Crosse
2. The City of Onalaska
3. The Village of Holmen
4. The Village of West Salem
5. The Town of Campbell
6. The Town of Medary
7. The Town of Shelby
8. The Town of Onalaska
9. The Town of Barre
10. The Town of Greenfield
11. The Town of Holland
12. The Town of Hamilton **in Wisconsin**
13. The City of La Crescent
14. The Town of La Crescent
15. The Town of Dresbach **in Minnesota**
16. The Mississippi Valley Conservancy
17. The Outdoor Recreation Alliance
18. The La Crosse County Convention and Visitors Bureau
19. The Friends of the Blufflands
20. The La Crosse Area Planning Committee
21. La Crosse County

#3.4



MEMORANDUM

TO: Honorable Mayor and City Council Members

FROM: Angie Boettcher, Administrative Assistant

DATE: 4/15/2021

SUBJECT: **REQUEST TO MAKE A CHANGE TO THE FEE SCHEDULE FOR CPR/FIRST AID**

Attached is an Agenda Request by Cassie Buehler, Fire Department Training/Safety Officer, to make a change to the 2021 Fee Schedule. Cassie would like to add a section to the fee schedule (also attached) for cost to teach Middle School/High School students CPR and First Aid.

CITY OF LA CRESCENT, MINNESOTA

Agenda Request Form

DATE SUBMITTED: 4.6.21

SUBMITTED BY: Cassie Buehler

ISSUE: Add fee category to CPR/First Aid classes.
~~See~~

ATTACHMENTS: See attachment. RED script is new.

JUSTIFICATION:

Beneficial to have MS/HS students learn CPR/FA.
ACTION REQUESTED: ~~would be nice~~ to give at near cost to promote this learning.
Approve adjustments to fee schedule.

REVIEWED BY: _____ City Clerk/ Admin. _____ City Attorney _____ Bldg. Insp.
_____ Finance Director _____ Public Works _____ City Engineer

RECOMMENDATION:

- For an item to be placed on the agenda, all Agenda Request Forms must be submitted to the City Administrator no later than Noon on the Wednesday preceding the City Council Meeting. The City shall have the discretion to determine if the request will be heard at a City Council Meeting.
- Individuals wishing to address the City Council at a meeting need to complete the Agenda Request Form and return the form to the City Administrator by 5:15 p.m. the day of the meeting.

American Heart Association Classes Led by the La Crescent Fire Department

	Private, in-class groups* 3-6 hours w/instructor	Blended learning** 1-2 hours w/instructor	EMS groups (e.g., Fire/Law)	Health Education MS/HS Students (La Crescent only)
CPR (Adult, Child and/or Infant)	\$75	\$50	\$30	\$30
First Aid (FA)	\$75	\$50	\$30	\$30
CPR + FA combination	\$100	\$60	\$50	\$50

***In-class groups must have a minimum of six (6) participants. If less than that, the in-class group will still be charged for six participants.**

****Blended learning entails the participant to individually purchase the desired online training module of their choosing from American Heart Association at <https://elearning.heart.org/>. The participant completes the online module at his/her own pace, then attends a test out with the instructor on various skills learned from the online training.**

To learn more about a class, please check out the City of La Crescent Fire Department web page, Community Ed or email lacfiretraining@cityoflacrescent-mn.gov.

ORDINANCE NO. 552

AN ORDINANCE OF THE CITY OF LA CRESCENT AMENDING THE MASTER FEE SCHEDULE FOR THE CITY OF LA CRESCENT AS SET FORTH IN ORDINANCES NO. 404, NO. 483, NO. 492, NO. 500, NO. 540, NO. 542, NO. 544, NO. 545 AND NO. 548

The City Council of the City of La Crescent, Houston County, Minnesota hereby ordains:

1. The La Crescent City Code established on March 8, 2004, stated that certain fees may be set from time to time by the City Council.
2. The La Crescent City Code was amended on January 13, 2014, February 9, 2015, February 8, 2016, February 24, 2020, April 13, 2020, April 27, 2020, May 18, 2020, and December 14, 2020 by Ordinance to amend certain fees.
3. The Fee Schedule has been reviewed by City Staff and amended each year from 2016 to 2019 by Motions passed by City Council. These amendments passed by City Council shall remain in effect.
4. The City staff has reviewed the fees which the City currently charges and is recommending that the fee schedule be amended as follows:

American Heart Association Classes Led by the La Crescent Fire Department				
	Private, in-class groups* 3-6 hours w/instructor	Blended learning** 1-2 hours w/instructor	EMS groups (e.g., Fire/Law)	Health Education MS/HS Students (La Crescent only)
CPR (Adult, Child and/or Infant)	\$75	\$50	\$30	\$30
First Aid (FA)	\$75	\$50	\$30	\$30
CPR + FA combination	\$100	\$60	\$50	\$50

*In-class groups must have a minimum of six (6) participants. If less than that, the in-class group will still be charged for six participants.

**Blended learning entails the participant to individually purchase the desired online training module of their choosing from American Heart Association at <https://elearning.heart.org/>. The participant completes the online module at his/her own pace, then attends a test out with the instructor on various skills learned from the online training.

To learn more about a class, please check out the City of La Crescent Fire Department web page, Community Ed or email lacfiretraining@cityoflacrescent-mn.gov.

These fees shall become effective from and after due passage and enactment and publication according to law.

ADOPTED this 26th day of April, 2021.

SIGNED:

Mayor

ATTEST:

City Administrator

SUMMARY OF ORDINANCE NO. 552

AN ORDINANCE OF THE CITY OF LA CRESCENT AMENDING THE MASTER FEE SCHEDULE FOR THE CITY OF LA CRESCENT AS SET FORTH IN ORDINANCES NO. 404, NO. 483, NO. 492, NO. 500, NO. 540, NO. 542, NO. 544, NO. 545 AND NO. 548

The City Council of the City of La Crescent, Houston County, Minnesota, hereby ordains:

The full text of Ordinance No. 552 marked "OFFICIAL COPY" is on file in the Office of the City Administrator, City Hall, La Crescent, Minnesota 55947, along with a reference draft available and open for inspection to enable a convenient means to ascertain where in the voluminous enactments and in the voluminous regulations enacted/amended hereby are found.

Passed and enacted this 26th day of April, 2021.

APPROVED:
Mikel Poellinger, Mayor

ATTEST:
Bill Waller, City Administrator

#3.5



WIESER LAW OFFICE, P.C.

ATTORNEYS AT LAW
WIESER PROFESSIONAL BUILDING
33 SOUTH WALNUT - SUITE 200
LA CRESCENT, MN 55947

KELLY M. IVERSON
AL "SKIP" WIESER, III

PHONE: (507) 895-8200
FAX: (507) 895-8458

AL WIESER, JR.
Emeritus

TO: Honorable Mayor and City Council Members
CC: Bill Waller, City Administrator
FROM: Skip Wieser, City Attorney
DATE: April 8, 2021
RE: La Crescent Area Healthy Community Partnership Lease

Attached find the 2021 Lease Agreement with La Crescent Area Healthy Community Partnership for 333 Main Street. The original Lease was drafted at Council's direction and will terminate on April 30, 2021. The Lease includes that rent would be payable to the City in the amount of \$1.00 during the term of the Lease. The Lease is for one (1) year with the City reserving the right to unilaterally terminate the Lease upon ninety (90) days written notice. The Tenant shall continue to pay for all utilities and maintenance associated with the building in lieu of rent. The Lease will be reviewed with the Council at the City Council meeting on April 26, 2021.

Minnesota Lease Agreement

THIS LEASE AGREEMENT (hereinafter referred to as the "Agreement") made and entered into this _____ day of _____, 2021, by and between City of La Crescent (hereinafter referred to as "Landlord") and La Crescent Area Healthy Community Partnership (hereinafter referred to as "Tenant" or "HCP").

WITNESSETH:

WHEREAS, Landlord is fee owner of certain real property being, lying and situated in Houston County, Minnesota, such real property having a street address of 333 Main Street, La Crescent, Minnesota (hereinafter referred to as the "Premises").

WHEREAS, Landlord desires to lease the Premises to Tenant upon the terms and conditions as contained herein; and

WHEREAS, Tenant desires to lease the Premises from Landlord on the terms and conditions as contained herein;

NOW, THEREFORE, for and in consideration of the covenants and obligations contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto hereby agree as follows:

1. **TERM.** Landlord leases to Tenant and Tenant leases from Landlord the above described Premises together with any and all appurtenances thereto, for a term beginning on May 1, 2021 and extend until its expiration on April 30, 2022. Landlord reserves the right to unilaterally terminate the Lease upon ninety (90) days written notice.
2. **RENT.** The total rent for the term hereof is the sum of One 00/100 Dollars (\$1.00) and good and valuable consideration. The receipt of which is hereby acknowledged by Landlord.
3. **USE OF PREMISES.** The Premises shall be used and occupied by Tenant for space needed by Tenant and its eight (8) partner programs.
4. **CONDITION OF PREMISES.** Tenant stipulates, represents and warrants that Tenant has examined the Premises, and that they are at the time of this Lease in good order, repair, and in a safe, clean and tenantable condition. Tenant accepts the condition of the Premises in its "**AS IS**" and "**WHERE IS**" condition and waives all disclosures.
5. **ASSIGNMENT AND SUB-LETTING.** Tenant shall not assign this Agreement or sub-let or grant any license to use the Premises or any part thereof without the prior written consent of Landlord. A consent by Landlord to one such assignment, sub-letting or license shall not be deemed to be a consent to any subsequent assignment, sub-letting or license. An assignment, sub-letting or license without the prior written consent of Landlord or an assignment or sub-letting by operation of law shall be absolutely null and void and shall, at Landlord's option, terminate this Agreement.
6. **ALTERATIONS AND IMPROVEMENTS.** Tenant shall make no alterations to the buildings or improvements on the Premises or construct any building or make any other improvements on the Premises without the prior written consent of Landlord.

Any and all alterations, changes, and/or improvements built, constructed or placed on the Premises by Tenant shall, unless otherwise provided by written agreement between Landlord and Tenant, be and become the property of Landlord and remain on the Premises at the expiration or earlier termination of this Agreement.

7. **HAZARDOUS MATERIALS.** Tenant shall not keep on the Premises any item of a dangerous, flammable or explosive character that might unreasonably increase the danger of fire or explosion on the Premises or that might be considered hazardous or extra hazardous by any responsible insurance company.
8. **UTILITIES.** Tenant shall be responsible for arranging for and paying for all utility services required on the Premises. Tenant shall provide verification that all utilities are paid current at request of Landlord.
9. **MAINTENANCE AND REPAIR; RULES.** Tenant will, at its sole expense, keep and maintain the Premises and appurtenances in good and sanitary condition and repair during the term of this Agreement and any renewal thereof. Landlord shall have no obligations regarding maintenance.
10. **DAMAGE TO PREMISES.** In the event the Premises are destroyed or rendered wholly uninhabitable by fire, storm, earthquake, or other casualty not caused by the negligence of Tenant, this Agreement shall terminate from such time except for the purpose of enforcing rights that may have then accrued hereunder.
11. **INSPECTION OF PREMISES.** Landlord and Landlord's agents shall have the right at all reasonable times during the term of this Agreement and any renewal thereof to enter the Premises for the purpose of inspecting the Premises and all buildings and improvements thereon. And for the purposes of making any repairs, additions or alterations as may be deemed appropriate by Landlord for the preservation of the Premises or the building. Landlord and its agents shall further have the right to exhibit the Premises and to display the usual "for sale", "for rent" or "vacancy" signs on the Premises at any time. The right of entry shall likewise exist for the purpose of removing placards, signs, fixtures, alterations or additions, that do not conform to this Agreement or to any restrictions, rules or regulations affecting the Premises.
12. **SUBORDINATION OF LEASE.** This Agreement and Tenant's interest hereunder are and shall be subordinate, junior and inferior to any and all mortgages, liens or encumbrances now or hereafter placed on the Premises by Landlord, all advances made under any such mortgages, liens or encumbrances (including, but not limited to, future advances), the interest payable on such mortgages, liens or encumbrances and any and all renewals, extensions or modifications of such mortgages, liens or encumbrances.
13. **TENANT'S HOLD OVER.** Tenant shall not hold over. Tenant agrees to vacate the Premises upon termination of this Agreement.
14. **SURRENDER OF PREMISES.** Upon the expiration of the term hereof, Tenant shall surrender the Premises in as good a state and condition as they were at the commencement of this Agreement, reasonable use and wear and tear thereof and damages by the elements excepted.
15. **QUIET ENJOYMENT.** Tenant, upon payment of all of the sums referred to herein as being payable by Tenant and Tenant's performance of all Tenant's agreements

contained herein and Tenant's observance of all rules and regulations, shall and may peacefully and quietly have, hold and enjoy said Premises for the term hereof.

16. **INDEMNIFICATION.** Landlord shall not be liable for any damage or injury of or to the Tenant, Tenant's family, guests, invitees, agents or employees or to any person entering the Premises or the building of which the Premises are a part or to goods or equipment, or in the structure or equipment of the structure of which the Premises are a part, and Tenant hereby agrees to indemnify, defend and hold Landlord harmless from any and all claims or assertions of every kind and nature.
17. **DEFAULT.** If Tenant fails to comply with any of the material provisions of this Agreement, other than the covenant to pay rent, or of any present rules and regulations or any that may be hereafter prescribed by Landlord, or materially fails to comply with any duties imposed on Tenant by statute, within seven (7) days after delivery of written notice by Landlord specifying the non-compliance and indicating the intention of Landlord to terminate the Lease by reason thereof, Landlord may terminate this Agreement. If Tenant fails to pay rent when due and the default continues for seven (7) days thereafter, Landlord may, at Landlord's option, declare the entire balance of rent payable hereunder to be immediately due and payable and may exercise any and all rights and remedies available to Landlord at law or in equity or may immediately terminate this Agreement.
18. **ABANDONMENT.** If at any time during the term of this Agreement Tenant abandons the Premises or any part thereof, Landlord may, at Landlord's option, obtain possession of the Premises in the manner provided by law, and without becoming liable to Tenant for damages or for any payment of any kind whatever.
19. **ATTORNEYS' FEES.** Should it become necessary for Landlord to employ an attorney to enforce any of the conditions or covenants hereof, including the collection of rentals or gaining possession of the Premises, Tenant agrees to pay all expenses so incurred, including a reasonable attorneys' fee.
20. **RECORDING OF AGREEMENT.** Tenant shall not record this Agreement on the Public Records of any public office. In the event that Tenant shall record this Agreement, this Agreement shall, at Landlord's option, terminate immediately and Landlord shall be entitled to all rights and remedies that it has at law or in equity.
21. **GOVERNING LAW.** This Agreement shall be governed, construed and interpreted by, through and under the Laws of the State of Minnesota.
22. **SEVERABILITY.** If any provision of this Agreement or the application thereof shall, for any reason and to any extent, be invalid or unenforceable, neither the remainder of this Agreement nor the application of the provision to other persons, entities or circumstances shall be affected thereby, but instead shall be enforced to the maximum extent permitted by law.
23. **BINDING EFFECT.** The covenants, obligations and conditions herein contained shall be binding on and inure to the benefit of the heirs, legal representatives, and assigns of the parties hereto.
24. **DESCRIPTIVE HEADINGS.** The descriptive headings used herein are for convenience of reference only and they are not intended to have any effect whatsoever in determining the rights or obligations of the Landlord or Tenant.

25. **CONSTRUCTION.** The pronouns used herein shall include, where appropriate, either gender or both, singular and plural.
26. **NON-WAIVER.** No indulgence, waiver, election or non-election by Landlord under this Agreement shall affect Tenant's duties and liabilities hereunder.
27. **MODIFICATION.** The parties hereby agree that this document contains the entire agreement between the parties and this Agreement shall not be modified, changed, altered or amended in any way except through a written amendment signed by all of the parties hereto.
28. **NOTICE.** Any notice required or permitted under this Lease or under state law shall be deemed sufficiently given or served if sent by United States certified mail, return receipt requested, addressed as follows:

If to Landlord to: City of La Crescent
 City Administrator
 315 Main Street
 La Crescent, MN 55947

With copy to: Wieser Law Office, P.C.
 Attorney Al Wieser, III
 33 South Walnut Street, Suite 200
 La Crescent, MN 55947

If to Tenant to: La Crescent Area Healthy Community Partnership
 333 Main Street
 La Crescent, MN 55947

Landlord and Tenant shall each have the right from time to time to change the place notice is to be given under this paragraph by written notice thereof to the other party.

29. **ADDITIONAL PROVISIONS.**

See attached Exhibit A.

SIGNATURES ON FOLLOWING PAGE

As to Landlord this _____ day of _____, 2021.

LANDLORD:

CITY OF LA CRESCENT

By: Mikel Poellinger

Its: Mayor

By: Bill Waller

Its: City Administrator

As to Tenant, this _____ day of _____, 2021.

TENANT:

LA CRESCENT AREA HEALTHY COMMUNITY PARTNERSHIP

By:

Its:

Exhibit A

Additional Provisions:

1. Landlord has the ability to terminate this Agreement without cause upon ninety (90) days written notice to Tenant. After termination, this Agreement will become null and void and neither party shall have any obligation to the other.
2. HCP will maintain the facility in a clean and orderly manner, absent ordinary wear and tear.
3. Employees or volunteer agents of HCP providing services in the real property will be considered employees or volunteer agents of HCP alone and will in no way be considered employees or volunteer agents of the City. Volunteer agents of HCP shall not be considered volunteer agents of City. Employees of HCP shall not be considered employees of City. The City will not be held responsible or held liable for HCP or any HCP agents. It is agreed that HCP in the performance of the work and services agreed to be performed by and under this Agreement, shall not act as an employee of the City and none of its officers, employees, agents, or volunteers shall obtain any rights to retirement benefits or other benefits which accrue to City employees and HCP expressly waives any claim it may have to such rights. HCP shall be responsible for its own separate debts, obligations and other liabilities. HCP shall not pledge as collateral the real property or its appurtenances leased by the City. HCP shall maintain commercial general liability insurance from a reputable and licensed insurance company licensed to do business in the State of Minnesota with minimum limits of not less than \$1,000,000.00 per occurrence. HCP shall name the City as an additional insured and shall provide the City with a certificate of insurance showing evidence of liability coverage prior to the commencement of this Agreement. HCP shall also maintain worker's compensation in accordance with Minn. Stat. §176.182, if applicable.
4. The City, including its elected officials, employees, agents and representatives, shall not be liable to HCP, or those claiming through or under HCP, for any injury, death or property damage occurring in, on or about the real property located at 333 Main Street, La Crescent, Minnesota, and HCP shall indemnify and defend the City, including its elected officials, employees, agents and representatives, and hold them harmless from any claim or damage arising out of any injury, death or property damage occurring in, to or about the premises described herein. HCP shall indemnify and defend the City and hold it harmless for any claim for damage arising out of any injury, death or property damage occurring in, on or about the premises described herein by HCP or an employee, volunteer, customer, invitee, guest or trespasser of HCP. Notwithstanding, it is understood and agreed that the City's liability shall be limited by the provisions of Minn. Stat. §466 or other applicable law.
5. Notwithstanding any notice provisions herein, any breach of this Agreement by HCP shall be grounds for immediate termination of this Agreement.
6. HCP may not assign its duties and obligations under this Agreement to any third party without the prior written consent of the other party.

SIGNATURES ON FOLLOWING PAGE

As to Landlord this _____ day of _____, 2021.

LANDLORD:

CITY OF LA CRESCENT

By: Mikel Poellinger

Its: Mayor

By: Bill Waller

Its: City Administrator

As to Tenant, this _____ day of _____, 2021.

TENANT:

LA CRESCENT AREA HEALTHY COMMUNITY PARTNERSHIP

By:

Its:

#3.6



TO: Honorable Mayor and City Council members
FROM: Angie Boettcher, City Administrative Assistant
DATE: 4/21/2021
RE: City Newsletter

Angie B

Attached is the Spring/Summer 2021 La Crescent Newsletter that I have developed. My hope is to send it out to residents on April 29th as many of the information dates stated within are at the beginning of May.

LA CRESCENT CITY NEWS

Visit our Website www.cityoflacrescent-mn.gov

Spring/Summer 2021

City Hall Services

Beginning May 3rd, the La Crescent DMV will no longer require appointments. However, due to the continued COVID-19 protocols the following will be in place: Due to limited space available inside City Hall, we can only accommodate three DMV patrons to wait inside at a time. For all other City Hall business please check in at the front desk for assistance. Masks will also continue to be required while inside City Hall.

Wagon Wheel Phase 3 - Bike/Pedestrian Bridge

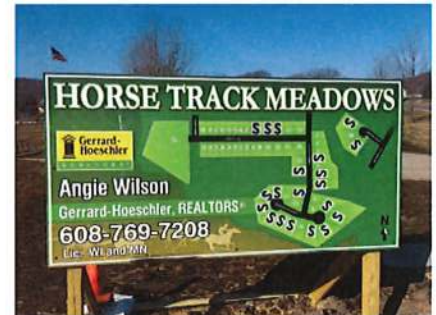
Construction for phase 3 of the Wagon Wheel project will begin this spring. A trellis style bridge will extend over Hwy 14/61. Entry and Exit points will be on S. 1st Street by Eitzen State Bank and Chestnut St. This project has been in the planning phase since 2017 and is funded in part by the 2018 State Bonding bill and MN DNR Grant (\$2.5 million), MNDot and the Transportation Alternatives Program (\$1 Million). To read more on this project, please go to the 'News' page on our website.



Horsetrack Meadows

Development Update

Located on County 6. More than half of the fifty-seven lots have sold and several homes are in the construction phase.



Safe Routes to School

As part of the Safe Routes to School plan, temporary street paint and ballards, similar to the picture on the right, will be placed at the intersections of Elm and South 4th St. and Elm and South 6th St. from July to October.

A similar layout will also be set up at the intersection of Walnut and Main Street sometime this year.

More information about Safe Routes to School can be found under 'Bike and Pedestrian Plan' on our website.





Keeping our Storm Sewers Clean: What is an Illicit Discharge?

Anything that goes into the storm sewer system that is not storm water is considered an illicit discharge including but not limited to: paint, grass clippings and leaves, pet waste, motor oils, lawn chemicals, and sidewalk deicers.

How do I Report an illicit discharge?

Step 1. Observe from a safe distance. DO NOT touch or smell the substance.

Step 2. Notify the Non-Emergency Police Dispatch 507-895-4414 (Available 24/7). In case of an emergency, call 911.

Step 3. Provide the following information: your name, phone number, discovery/incident time, date, and location, description of material, and source if known, estimated extent of the problem, take photographs of the scene and send them to:
www.lacrescentwwtp@gmail.com

For more information on Storm Water Pollution and what you can do to prevent it, please visit our website:
www.cityoflacrescent-mn.gov and select the 'Administration' menu title and then from the drop-down menu select 'Storm Water & Erosion Control'



For some tips on how to preserve and protect our water visit the h2you website at: <https://h2youmn.com/tips/>



Pay your water bill with Online Pay

The City of La Crescent partners with PSN which is a national payment service that residents can use to pay their water and sewer bill online. Visit our website www.cityoflacrescent-mn.gov, menu item 'Pay My Bill.' You can also call 877-885-7968 for assistance.

Pay now, schedule a payment or set up Auto-Pay. Please opt out of paper bills to help save money and be GREEN. An email is sent when your bill is ready. If you choose to use this service we recommend setting your payment date no later than the 10th or 12th of the month.



City Compost Site and Recycling Center

The **City Compost Site** (Located on Main St. just beyond Classic Rock) is open Mondays from 2:00 p.m. until 7:00 p.m. and Saturdays from 8:00 a.m. until 3:00 p.m. for the deposit of your trees, leaves and grass.

The **Recycling Center** - operated by Houston County (160 S. 3rd St., Take Chestnut St. to south side of 'City-Door' previously known as the Commodore or Flea Market building. Site is located behind building and across the railroad tracks.) is open Thursdays from 10:00 a.m. until 6:00 p.m. and Saturdays 8:00 a.m. to 3:00 p.m. For questions please call:
507-725-5800

Street Construction

Resurfacing will be done on Spruce Street, between South 7th and South 11th Streets along with Balsam Ave., on or around September 1st.

Explore La Crescent

Summer Recreation

La Crescent Aquatic Center: The Aquatic Center will open on Saturday, May 22nd, at 1:00 p.m. and will close for the season on Sunday, August 22nd, at 5:00 p.m. At this time the same restrictions apply as they did in 2020. Due to capacity restrictions, we will be limiting the use to those residents that attend or reside within the ISD 300 School District. For more information and guidance please visit 'Parks and Recreation' on our website: www.cityoflacrescent-mn.gov.

Summer Recreation: To view the Summer Recreation guide, visit 'Parks and Recreation' on our website: www.cityoflacrescent-mn.gov.

La Crescent Bicycle and Hiking Map

Pick up a newly updated La Crescent trail map at City Hall or the La Crescent Chamber of Commerce. It can also be found on the 'Parks and Recreation' page of our website.

City Parks

A complete listing of the City parks and their amenities can be found on our website: www.cityoflacrescent-mn.gov, 'Parks & Recreation'.

Old Hickory Park shelters are available to rent. If you are interested in renting for an event please call City Hall at 507-895-2595.

Wieser Park on County 6, at the entrance of the Horse Track Meadow addition, is now a City park. To reserve the shelter, please call 507-895-2595.



Tree Planting 2020 and 2021



Every Arbor Day, a group of volunteers along with City Maintenance staff plant numerous trees in the City. Due to COVID-19 in 2020, the group planting was canceled. However, an Arbor Day ceremonial tree was still planted at Veterans Park.

In 2021 a total of seventy more trees will be planted on Hickory Lane (10 trees) and Veterans Park (60 trees).

Pictured: Emma Fortsch plants the 2020 ceremonial Arbor Day tree at Veterans Park.

Building Permits

All permits for the City are now done online. Visit our website at: www.cityoflacrescent-mn.gov 'Administration' tab, 'Building & Zoning' sub-tab. If you are unsure if a permit is required, please call 507-895-2595 and ask for the Zoning Department.

Keep Trees Trimmed

Please keep trees trimmed back to the edge of the road/back of the curb to a height of 13'-6" to allow emergency vehicles to access your property and your neighbors.

Prescription Drug Drop-off Box

The Prescription Drug Drop-off box is located in City Hall and may be accessed during regular business hours 7:30 am - 6:00 pm M-Th. Meds can remain in their original containers. No need to remove or mark-out the labels. This is a confidential disposal unit. *No liquids or needles accepted.*



La Crescent Public Library

Beginning May 3rd, the La Crescent Library will have the following hours and services:



Monday, Wednesday, and Friday
(10:00 am - 6:00 pm)

For computer appointments and curbside pickup for materials.

Tuesday and Thursday
(10:00 am - 6:00 pm)

Open to public, no computer use and time limit request of no more than 20 minutes per person.

Saturday
(10:00 am - 2:00 pm)

Open to the public, no computer use and time limit request of no more than 20 minutes per person.

For more information visit the La Crescent Library Website at: www.lacrescent.lib.mn.us

Upcoming Events

Farmers Market (Event Center Parking Lot, 595 Veterans Pkwy)
Tuesdays 4:00 p.m. - 7:00 p.m.
May 11th - October 12th

The City is currently accepting applications for City Boards/Commissions/Committees. If you or someone you know are interested, please visit the City Government link on our website. The application is available on any of the Commission/Committee links. Applications can also be picked up at the front desk of City Hall.

The La Crescent Newsletter is printed in Spring/Summer and Fall/Winter. In the interim, information regarding the City can be found on our website.
www.cityoflacrescent-mn.gov

Are you new to La Crescent? View the 'Welcome to La Crescent' guide on our website or pick up a copy at City Hall, 315 Main Street.

Would you be willing to help the City in our continued effort of going "Green?" Please consider receiving the Fall/Winter issue of the Newsletter via email. Simply send your email address to aboettcher@cityoflacrescent-mn.gov.

City Council

The City Council meets at 5:30 p.m. on the 2nd and 4th Mondays every month in the City Council Chamber. Meetings are open to the public.

Council Members:

Mayor - Mikel Poellinger

Ryan Hutchinson
Cherryl Jostad
Teresa O'Donnell-Ebner
Dale Williams

Council Agenda's, Meeting minutes, and Meeting packets can be found on the City website:

www.cityoflacrescent-mn.gov 'City Government' tab.

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TO: Honorable Mayor and City Council Members
Park and Recreation Commission Members
FROM: Bill Waller, City Administrator
DATE: April 15, 2021
RE: Meeting Minutes
April 13, 2021

The La Crescent Park and Recreation Commission met at 5:30 p.m., on Tuesday, April 13, 2021, in the City Council Chambers at the La Crescent City Hall. Pursuant to Minn. Stat. Section 13D.021 and due to the COVID-19 pandemic, members of the Park & Recreation Commission and City staff were given the option to attend the meeting by telephone or zoom. The following members were present in person: Jon Steffes, Paul McLellan, Sarah Wetterlin, Diana Adamski, Eileen Krenz, Mike Limberg, and Randy Dobbs. Also in attendance in person were Teresa O'Donnell-Ebner, Chris Fortsch, and Bill Waller.

1. It was the consensus of the Commission to approve the minutes of the March 15, 2021 Park and Recreation Commission meeting as presented.
2. Jon Steffes reviewed with the Commission programming for the 2021 summer recreation season. Discussion followed, and included a review of the current Minnesota Department of Health requirements for public pools and organized sports. It was the consensus of the Park & Recreation Commission that the recreation programming offered in 2021 would return to the level of service provided in 2019. Regarding the level of service at the Aquatic Center in 2021, a reduced fee structure without memberships, capacity restrictions, and the requirement that access to the facility be limited to residents that live in or attend the La Crescent-Hokah School District would be observed in 2021, consistent with the manner in which the Aquatic Center was operated in 2020.
3. Jason Ludwigson, the City's Sustainability Coordinator, was in attendance at the meeting and reviewed with the Commission on-going work to secure easements to allow for the development of trails that are identified in the City's Blufflands Plan. Nikki Dockendorff and Dani Haag addressed the Commission about the proposed trail extension on the perimeter of the Apple Blossom Pointe development.
4. It was the consensus of the Commission to review a proposal to update the City's Comprehensive Park & Recreation Plan and incorporate the development of a formal plan to address maintenance and permitted uses in the City's natural spaces as part of that process. This would include a zoom presentation with the consultant at the May Park & Recreation Commission meeting on the outline and scope of work for the project.
5. The Commission continued discussion about in the future closing trails in certain parks during the spring thaw as a way to mitigate damage to the trails.
6. The Commission was provided a brief update on the third phase of the Wagon Wheel improvement project.

7. Items to be added to the agenda for the May Park & Recreation Commission meeting include a review of alternatives for pickleball courts and a review of Wieser Park.
8. It was agreed that the next meeting of the Park and Recreation Commission would be Tuesday, May 18, 2021, at 5:30 pm., at City Hall.
9. There being nothing further to discuss the meeting was adjourned at approximately 7:10 pm.



**LA CROSSE COUNTY CONVENTION & VISITORS BUREAU
BOARD MEETING-ONLINE
March 16, 2021– 8:00 a.m.**

Board Members:

Present: Billy Bergeron, Pat Stephens, Pamela Maas, Valerie Erickson, Larry Jensen, Dan Wick, Dave Ring, Patrick Barlow, Cherryl Jostad, Michel Gabbud, Ryan Johnson, Ashley Santolin, Pete Boese, Jen Burch, Jay Patel, Art Fahey, Cassandra Hanan, Madeline Behringer, Dan Stevens, Neal Zygarlicke, Terry Bauer

Excused: Chris Roderique, Scott Neumeister

Absent: Troy Sargent, Nathan Franklin, Stephen Cohen

Others present:

Executive Director: A.J. Frels

Director of Finance & Human Resources: Michelle Hoch

PROCEEDINGS:

Dan Wick brought the meeting to order at 8:00 a.m.

MOTION: To approve the February 2021 Board minutes. (P. Stephens, D. Stevens) Carried.

FINANCE COMMITTEE:

MOTION: To approve the March 2021 meeting minutes. (P. Stephens, B. Bergeron) Carried.

MOTION: To approve the February 2021 financials. (P. Stephens, L. Jensen) Carried.

MOTION: To approve funding of \$25,000 to reengage the Explore La Crosse grant program for events happening in quarters 3 & 4 of 2021. (P. Maas, P. Boese, Abstain, D. Ring) Carried.

MOTION: To move forward with applying for the Employee Retention Credit. (P. Stephens, J. Patel) Carried.

MOTION: To set up an Operating Reserve Policy equal to 30% of annual operating expenses based on the average monthly expenditures in a given year. (P. Stephens, P. Maas) Carried.

MOTION: To set up a Building and Maintenance Reserve Policy in the amount of \$100,000, and giving the Executive Director the authority to address projects up to \$5000. (D. Ring, P. Stephens) Carried.

EXECUTIVE DIRECTOR REPORT:

- Along with our Synergy partners, Explore La Crosse was part of an article that went out thanking locals for their support to local businesses during the pandemic.
- The area received much media coverage from the WIAA Basketball Tournaments.
- The La Crosse Region was ranked one of the top 25 US Cities for remote workers by ownerly.com
- Explore La Crosse participated in the MN Association of Convention & Visitors Bureaus annual meeting and fundraiser. Thank you to the La Crescent Best Western for the donation of an overnight stay.
- After much discussion we have decided to hold off on Explore La Crosse Day for 2021. In 2022 we will celebrate 25 years, and we look forward to returning to Milwaukee next year.
- The La Crosse Center will be holding a small ribbon cutting event on March 17th.
- AJ attended the City of La Crescent Council meeting on February 22nd, and was also asked to make a presentation to the La Crescent Development Commission Board on March 8th.
- The Omni Center held a BTMA Hockey tournament the weekend of March 5-7, 2021.
- The new welcome counter concept was presented to the La Crosse Center Board, and they were in favor of moving forward with the project. Art is reviewing the agreement, and the booth will not go in place until the construction is complete at the La Crosse Center.
- AJ reached out to the City of La Crosse Mayoral Candidates the day after the primary's to schedule a time to meet and discuss the impact tourism.

- We have a \$1,000,000.00 insurance binder for the 123 7th Street location, and State Bank has the documents on file.
- Haleigh and AJ met and interviewed several candidates for a summer internship. They have made a selection, and Lauren Head will start with Explore La Crosse in April.
- The Explore La Crosse team toured the new La Crosse Area Heritage Center in downtown La Crosse.

COMMITTEE REPORTS:

Membership Committee-The reports were distributed. L. Jensen reported that membership revenue for February came in at \$8,210.50. There were 37 membership renewals for the month.

Lease/Construction Committee-A few items have been addressed at the 7th Street building including some offices getting new carpeting, painting, and vines taken down on the outside of the building. We are in the process of firming up a date with Centurylink to move forward with transferring phone and internet services as well.

Convention/Sales Committee-A. Fahey reports that conventions are starting to ramp up for 2022. Some fall business and events are coming back as well.

Marketing/Media-This committee has not met recently, and have their next meeting scheduled for March 29th.

OLD BUSINESS:

- Executive Directors will have a Synergy meeting held on March 17th.
- The WIAA Basketball brought a one million dollar economic impact to the region. Explore La Crosse team is also working with Maple Grove to see what events can be held at that facility.
- A soft launch was done for The Lunker League (online fishing tournament) on March 4th. The interest in quickly growing and people are beginning to send in submissions to the tournament.

NEW BUSINESS:

- Explore La Crosse invited Travel Wisconsin to film videography and snap regional photos in the fall of 2020 to feature in their 2021 fall campaigns, and with that has brought a new opportunity our way to become a co-op case study with Travel Wisconsin. This includes custom advertising options to co-op with the Department.
- AJ met with Terry Bauer of DMI to discuss doing a downtown La Crosse segment on Discover Wisconsin. This would be a 4-5 minute segment to air in 2022. The cost of \$12,500 would be split between DMI and Explore La Crosse and paid over the next three years.
- 2020 Hotel Occupancy update shows an average of 38.7% for those properties participating for the month of February.

Event Centers Update:

- La Crosse Center: Construction is coming along well, and the old administrative offices are being removed and work is being done for a concession area, and also a connector to the south hall.
- Omni Center: Held a bags tournament, and Figure Skating Show. Ice has also been taken out for the season.

Community Updates:

- La Crescent's Horse Track Meadows development lots are filled. Also, popular hangouts Schmitt's Time out Tavern is expanding their establishment.
- Holmen will invest \$30,000 into city parks, they are also looking to create walking trails around the bluff area, including county highway SN with a walking trail/path.
- Onalaska is looking to create a sponsorship program at the Omni Center, and Great River Sound will happen this year.

Next virtual meeting scheduled for April 20, 2021, beginning at 8:00am

MOTION: Moved to Adjourn, 8:58am (P. Stephens, D. Stevens) Carried.

Respectfully submitted, Michelle Hoch



La Crosse County Convention & Visitors Bureau

Online Board Meeting

Tuesday, April 20th, 2021

8:00 a.m. – Online Meeting

Board of Directors: Dan Wick, President; Billy Bergeron, Vice President; Chris Roderique, Treasurer; Val Erickson, Secretary; Pete Boese, Dave Ring, Pat Stephens, Ryan Johnson, Larry Jensen, Nathan Franklin, Patrick Barlow, Dan Stevens, Scott Neumeister, Troy Sargent, Cherryl Jostad, Michel Gabbud, Stephen Cohen, Jay Patel, Ashley Santolin, Cassandra Hanan, Pamela Maas, Jen Burch & Madeline Behringer

Ad Hoc: Terry Bauer, Neal Zygarlicke, Art Fahey

Executive Director: A.J. Frels

AGENDA

- 1. Call to Order**
- 2. Board Minutes**
 - a. March 2021
- 3. Financial Committee**
 - a. Minutes – April 2021
 - b. Statements – March 2021
- 4. Executive Director's Report**
- 5. Committees**
 - a. Membership
 - b. Grants
 - c. Lease/Construction
 - d. Convention/Sales
 - e. Marketing/Media
- 6. Old Business**
 - a. Synergy – High Speed Rail
 - b. Annual Meeting and Open House – May 25th
 - c. LCC Liquor License
 - d. Beer Wine & Cheese – Tasters Tour
- 7. New Business**
 - a. 2021 Hotel Occupancy – March
 - b. Discover Wisconsin Regional Show 2023
 - c. NATOW/Wisconsin Welcome Center
- 8. Event Center Updates**
- 9. Community Updates**
- 10. Adjournment**
- 11. Next Virtual LCCVB Board Meeting is Scheduled for May 18th, 2021 Starting at 8:00 am**