

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
MAY 10, 2021

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of May was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, May 10, 2021.

Pursuant to Minn. Stat. § 13D.021 and due to the COVID-19 pandemic, members of the City Council and City Staff were given the option to attend the meeting by telephone or Zoom. Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Cheryl Jostad, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller, City Attorney Skip Wieser, and City Administrative Assistant Angie Boettcher.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – APRIL 26, 2021
- 1.2 BILLS PAYABLE THROUGH MAY 6, 2021
- 1.3 CASH BALANCE/ACTIVITY REPORT – MARCH 2021
- 1.4 LIBRARY REPORT – MARCH 2021

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. It was recommended to revise the April 26, 2021 Minutes regarding Item 3.1 – Reconvene Board of Appeal/Equalization to correct the name of the property owner at 301 Hillview Blvd in two places from “Susan” to “Mary”. Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED INCLUDING THE REVISION TO THE APRIL 26, 2021 MINUTES REGARDING ITEM 3.1 – RECONVENE BOARD OF APPEAL/EQUALIZATION AS STATED ABOVE.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cheryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – PLANNING COMMISSION MINUTES – MAY 4, 2021

City Attorney Wieser reviewed with City Council the minutes from the May 4, 2021 Planning Commission meeting. Items included the following:

1. Approving the La Crescent Elementary School Administrative Subdivision Application, which requires City Council action;
2. The La Crescent Elementary School detached garage variance, informational and no action required; and
3. The preliminary sketch for Horse Track Meadows West, informational and no action required.

The Planning Commission recommended to City Council to approve the La Crescent Elementary School Administrative Subdivision Application for 436 South 6th Street with the following findings in support of approval of lot adjustment:

1. Request will not alter the essential character of the locality. The property owner proposed to use the property in a manner that is reasonable.
2. Request is in harmony with the general purpose and intent of the Zoning and Subdivision Ordinance and is consistent with the spirit of the Comprehensive Plan.

Following discussion, Member Williams made a motion, seconded by Member O’Donnell-Ebner, as follows:

MOTION TO APPROVE THE LA CRESCENT ELEMENTARY SCHOOL ADMINISTRATIVE SUBDIVISION APPLICATION FOR 436 SOUTH 6TH STREET AND TO ADOPT THE FINDINGS STATED ABOVE AND AS STATED IN THE MAY 4, 2021 PLANNING COMMISSION MINUTES.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.2 – SOLSMART GOLD DESIGNATION

City Administrator Waller reviewed with City Council that the City of La Crescent received a Gold designation from the national SolSmart program for making it faster, easier, and more affordable for homes and businesses to go solar. This designation recognizes La Crescent for taking bold steps to encourage solar energy growth and remove obstacles to solar development. The City’s designation was increased from Silver to Gold. This item was informational, and no action was taken.

ITEM 3.3 – ICE ARENA IMPROVEMENT PROJECT BID RESULTS

City Administrator Waller reviewed with City Council the bid that the City received for the Ice Arena Improvement Project, along with a previous memo that was presented on the project. The project includes a new roof, caulking and sealing. The project was advertised in the local newspaper in accordance with State requirements, and one other local contractor was informed of the project but due to workload did not submit a bid for the project. In order to proceed with the project, it was recommended to City Council to accept the bid submitted by Interstate Roofing & Waterproofing, Inc. in the amount of \$280,000.00 and authorize the City Attorney to prepare a contract for the project. Regarding funding for the project, the City has \$130,000.00 in funds from the 2020A bond issue. The City is recommending that the City Council authorize a transfer of \$10,000.00 from the bonds paid up account to cover the City's portion of the project. To minimize the impact to the City's cash flow, the City has requested that Lancer Youth Hockey provide the City with their one-half of the funding in advance of the City entering into the contract for the project. Following discussion, Member Williams made a motion, seconded by Member Hutchinson as follows:

MOTION TO ACCEPT THE BID FROM INTERSTATE ROOFING & WATERPROOFING, INC. IN THE AMOUNT OF \$280,000.00 FOR THE ICE ARENA IMPROVEMENT PROJECT, AUTHORIZE A TRANSFER OF \$10,000.00 FROM THE BONDS PAID UP ACCOUNT TO COVER THE CITY'S PORTION OF THE PROJECT, REQUEST THAT LANCER YOUTH HOCKEY PROVIDE THE CITY WITH THEIR ONE-HALF OF THE FUNDING IN ADVANCE OF THE CITY ENTERING INTO THE CONTRACT FOR THE PROJECT, AND AUTHORIZE THE CITY ATTORNEY TO PREPARE A CONTRACT FOR THE PROJECT.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – SENIOR PARADE REQUEST

City Council reviewed Memo from La Crescent Police Chief Doug Stavenau and an Agenda Request from Sarah Danielson regarding a parent sponsored 2021 Senior Parade. The parade will be for the graduates of La Crescent-Hokah following the commencement ceremony on Sunday, May 30, 2021. The event will be in similar format to last year's event. Event coordinators are planning to hold the event in accordance with best social distance practices. If approved, the La Crescent Police Department would assist with traffic control. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Jostad as follows:

MOTION TO APPROVE A 2021 SENIOR PARADE FOR THE GRADUATES OF LA CRESCENT-HOKAH FOLLOWING THE COMMENCEMENT CEREMONY ON SUNDAY, MAY 30, 2021 WITH THE LA CRESCENT POLICE DEPARTMENT ASSISTING WITH TRAFFIC CONTROL.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.5 – MONTHLY DONATION RESOLUTION

City Council reviewed a Memo from City Administrative Clerk Chris Fortsch regarding the acceptance of donations to the City on a monthly basis by Resolution. Following review and discussion, Member Hutchinson introduced the following resolution and moved its passage and adoption:

RESOLUTION NO. 05-21-17

RESOLUTION ACCEPTING DONATIONS MADE TO THE CITY OF LA CRESCENT IN APRIL, 2021

WHEREAS, the following donations were made to the City of La Crescent in the month of April, 2021:

1. Don and Sandy Bissen wish to donate \$1,000.00 to the La Crescent Fire Department for departmental purposes;
2. Niebuhr Plumbing & Heating, Inc. wishes to donate \$540.00 to the La Crescent Animal Rescue / PTAC units;
3. Rotary Lights, Inc. wishes to donate \$2,850.00 to the La Crescent Police Reserves for expenditures associated to the Reserve program;
4. LeAnn and Robert Meyer wish to donate \$50.00 to the La Crescent Fire Department in memory of Don Meyer for departmental purposes; and
5. Frank and Kristi Cadwell wish to donate \$1,000.00 to the La Crescent Fire Department for departmental purposes.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of La Crescent hereby accepts the donations stated above.

ADOPTED this 10th day of May, 2021.

SIGNED:

Mayor

ATTEST:

City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by Member O'Donnell-Ebner and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

ITEM 8 – CHAMBER OF COMMERCE

Travis Minegar of the La Crescent Chamber of Commerce reported that the Chamber will hold a golf outing on July 16, 2021.

There being no further business to come before the Council at this time, Member Williams made a motion, seconded by Member Hutchinson, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 5:40 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator