



CITY OF LA CRESCENT

AGENDA

REGULAR MEETING

MAY 23, 2022

5:30 P.M.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
ACTION TO CHANGE AGENDA

1. CONSENT AGENDA

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES – APRIL 25, 2022
- 1.2 MINUTES – MAY 9, 2022
- 1.3 MINUTES – MAY 11, 2022
- 1.4 BILLS PAYABLE THROUGH MAY 20, 2022
- 1.5

2. PUBLIC HEARING

3. ITEMS FOR CONSIDERATION

- 3.1 LIBRARY ANNUAL REPORT
- 3.2 MNDOT COOPERATIVE AGREEMENT
- 3.3 PLANNING COMMISSION MINUTES 5/3/2022
- 3.4
- 3.5

4. UNFINISHED BUSINESS

- 4.1
- 4.2



CITY OF LA CRESCENT
AGENDA
REGULAR MEETING
MAY 23, 2022
5:30 P.M.

5. MAYOR'S COMMENTS

5.1

6. STAFF CORRESPONDENCE/COMMITTEE UPDATES

6.1 EXPLORE LA CROSSE MINUTES– APRIL 19, 2022

6.2 EXPLORE LA CROSSE AGENDA – MAY 17, 2022

6.3

7. CORRESPONDENCE

7.1

7.2

7.3

8. CHAMBER OF COMMERCE

8.1

9 ITEMS FOR NEXT AGENDA

10. ADJOURNMENT

/ . /

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
APRIL 25, 2022

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of April was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent Community Building, La Crescent, Minnesota, on Monday, April 25, 2022.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Cherryl Jostad, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present were City Administrator Bill Waller, City Attorney Skip Wieser, Deputy Clerk Angie Boettcher, and Administrative Assistant Chris Fortsch.

Also in attendance were: Tammy Omdal, Northland Securities, Lucas Onstad and Kelly Petersen, Houston County Assessors, and John Conway, Winona County Assessor.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – APRIL 11, 2022
- 1.2 BILLS PAYABLE THROUGH APRIL 22, 2022
- 1.3 CASH BALANCE/ACTIVITY REPORT – MARCH 2022
- 1.4 LIBRARY REPORT – MARCH 2022

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. It was recommended to amend the April 11, 2022 Minutes regarding Item 3.8 - Authorize Engineering – Crossing Improvement as follows:

ITEM 3.8 – AUTHORIZE ENGINEERING-CROSSING IMPROVEMENT

City Engineer, Tim Hruska, reviewed with City Council the Elm Street Crossing Improvements. In 2021 a demonstration project was installed at Elm Street and South 4th and South 6th Street intersections. It is suggested that the City and Houston County proceed to make certain improvements to both of these intersections, including minor curb modifications and the installation of rapid flashing beacons. It is proposed that the City would pay the engineering costs related to the project, and that the construction costs would be split equally between the City and the County. It is expected that the engineering costs will be \$12,000 to \$15,000. Grants will be sought out for a portion of the construction costs. It is unclear if this will be a 2022 or 2023 project. It is suggested that City Council authorize WHKS to proceed with the preparation of plans and specifications for the proposed improvement project.

Member Hutchinson made a motion, Seconded by Member Williams, as follows:

MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED INCLUDING AN AMENDMENT TO THE APRIL 11, 2022 MINUTES REGARDING ITEM 3.8 – AUTHORIZE ENGINEERING – CROSSING IMPROVEMENT.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Item 3.1 – 2022 Bond Sale Award Resolution was reviewed prior to Item 2 – Board of Appeal Meeting.

ITEM 3.1 – 2022 BOND SALE AWARD RESOLUTION

Tammy Omdal from Northland Securities reviewed with City Council the 2022A Bond Sale Award and Resolution. The City Moody's rating remains at "A1." It was recommended to City Council to adopt the Resolution. Following discussion, Member Williams introduced the following resolution and moved its passage and adoption:

RESOLUTION NO. 04-22-17

**RESOLUTION ACCEPTING PROPOSAL ON THE SALE OF \$2,585,000
GENERAL OBLIGATION BONDS, SERIES 2022A, PROVIDING FOR THEIR
ISSUANCE AND LEVYING A TAX FOR THE PAYMENT THEREOF**

A. WHEREAS, the City Council of the City of La Crescent, Minnesota (the "City") has heretofore determined and declared that it is necessary and expedient to issue \$2,585,000 General Obligation Bonds, Series 2022A (the "Bonds" or individually a "Bond") pursuant to Minnesota Statutes, Chapter 475; and

1. Section 475.58, Subdivision 3b, to finance street reconstruction projects under the City's 2021 through 2025 Street Reconstruction Plan, dated February 24, 2020 (the "Street Reconstruction Projects");
2. Section 475.521 to finance the acquisition and betterment of a new public library, expansion for fire department building and new city hall (the "Capital Improvements");
3. Section 412.301 to finance the acquisition of capital equipment for the City (the "Equipment");

B. WHEREAS, on February 24, 2020, following duly published notice thereof, the Council held a public hearing on the issuance of approximately \$3,000,000 principal amount of bonds to finance the Street Reconstruction Projects and all persons who wished to speak or provide written information relative to the public hearing were afforded an opportunity to do so; and

C. WHEREAS, no petition signed by voters equal to 5 percent of the votes cast in the City in the last municipal general election requesting a vote on the issuance of the street reconstruction bonds has been filed with the City Administrator within 30 days after the public hearing on February 24, 2020; and

D. WHEREAS, on March 14, 2022, the City Council held a public hearing on the proposed issuance of general obligation capital improvement plan bonds and, pursuant to resolution approved and adopted the 2022 through 2026 Five-Year Capital Improvement Plan (the "Plan"), and approved the issuance of general obligation capital improvement plan bonds to finance the acquisition and betterment of the Capital Improvements all pursuant to the Plan and in accordance with the provisions of Minnesota Statutes, Section 475.521; and

E. WHEREAS, no petition signed by voters equal to five percent of the votes cast in the City in the last general election requesting a vote on the issuance of the general obligation capital improvement plan bonds has been filed with the City Administrator within 30 days after the public hearing on the Plan and on the issuance of the general obligation capital improvement plan bonds; and

F. WHEREAS, there are currently no other capital improvement plan bonds outstanding; and

G. WHEREAS, the maximum principal and interest to become due in any year on the Capital Improvements Portion of the Bonds, issued under Minnesota Statutes, Section 475.521, is less than 0.16 percent of the estimated market value of property in the City.

H. WHEREAS, the Equipment to be financed by the Equipment Portion of the Bonds has an expected useful life at least as long as the term of the Equipment Portion of the Bonds; and

I. WHEREAS, the principal amount of the Equipment Portion of the Bonds does not exceed one-quarter of one percent (0.25%) of the estimated market value of the taxable property in the City (\$490,595,500 times 0.25% is \$1,226,488.75); and

J. WHEREAS, the Bonds, together with any outstanding bonds of the City that are subject to the City's net debt limit, do not exceed the City's net debt limit; and

K. WHEREAS, the City has retained Blue Rose Capital Advisors, in Minneapolis, Minnesota, as its independent municipal advisor for the sale of the Bonds and was therefore authorized to sell the Bonds by private negotiation in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9); and

L. WHEREAS, it is in the best interests of the City that the Bonds be issued in book-entry form as hereinafter provided; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of La Crescent, Minnesota, as follows:

1. Acceptance of Proposal. The offer of Northland Securities, Inc. (the "Purchaser"), to purchase the Bonds of the City (or individually, a "Bond"), in accordance with the terms and at the rates of interest hereinafter set forth, and to pay therefor the sum of \$2,553,383.45, plus interest accrued to settlement, is hereby accepted.

2. Bond Terms.

(a) Original Issue Date; Denominations; Maturities; Term Bond Option. The Bonds shall be dated May 18, 2022, as the date of original issue and shall be issued forthwith on or after such date in fully registered form, shall be numbered from R-1 upward in the denomination of \$5,000 each or in any integral multiple thereof of a single maturity (the "Authorized Denominations") and shall mature on February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2024	\$135,000	2034	\$95,000
2025	140,000	2035	95,000
2026	150,000	2036	105,000
2027	150,000	2037	105,000
2028	155,000	2038	110,000
2029	160,000	2039	115,000
2030	160,000	2040	115,000
2031	165,000	2041	120,000
2032	165,000	2042	120,000
2033	95,000	2043	130,000

As may be requested by the Purchaser, one or more term Bonds may be issued having mandatory sinking fund redemption and final maturity amounts conforming to the foregoing principal repayment schedule, and corresponding additions may be made to the provisions of the applicable Bond(s).

(b) Allocation. The aggregate principal amount of \$1,455,000 maturing in each of the years and amounts hereinafter set forth are issued to finance the Street Reconstruction Projects (the "Street Reconstruction Portion of the Bonds"). The aggregate principal amount of \$475,000 maturing in each of the years and amounts hereinafter set forth are issued to finance the Capital Improvements (the "Capital Improvements Portion of the Bonds") The aggregate principal amount of \$655,000 in each of the years and amounts hereinafter set forth are issued to finance the Equipment (the "Equipment Portion of the Bonds").

<u>Year</u>	<u>Street Reconstruction Portion</u>	<u>Capital Improvements Portion</u>	<u>Equipment Portion</u>	<u>Total</u>
2024	\$55,000	\$15,000	\$65,000	\$135,000
2025	55,000	20,000	65,000	140,000
2026	60,000	20,000	70,000	150,000
2027	60,000	20,000	70,000	150,000
2028	60,000	20,000	75,000	155,000
2029	65,000	20,000	75,000	160,000
2030	65,000	20,000	75,000	160,000
2031	65,000	20,000	80,000	165,000
2032	65,000	20,000	80,000	165,000
2033	70,000	25,000		95,000
2034	70,000	25,000		95,000
2035	70,000	25,000		95,000
2036	80,000	25,000		105,000
2037	80,000	25,000		105,000
2038	85,000	25,000		110,000
2039	85,000	30,000		115,000
2040	85,000	30,000		115,000
2041	90,000	30,000		120,000
2042	90,000	30,000		120,000
2043	100,000	30,000		130,000

If Bonds are prepaid, the prepayments shall be allocated to the portions of debt service (and hence allocated to the payment of Bonds treated as relating to a particular portion of debt service) as provided in this paragraph. If the source of prepayment moneys is the general fund of the City, or other generally available source, including the levy of taxes, the prepayment may be allocated to any of the portions of debt service in such amounts as the City shall determine.

(c) Book Entry Only System. The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York or any of its

successors or its successors to its functions hereunder (the "Depository") will act as securities depository for the Bonds, and to this end:

- (i) The Bonds shall be initially issued and, so long as they remain in book entry form only (the "Book Entry Only Period"), shall at all times be in the form of a separate single fully registered Bond for each maturity of the Bonds; and for purposes of complying with this requirement under paragraphs 5 and 10 Authorized Denominations for any Bond shall be deemed to be limited during the Book Entry Only Period to the outstanding principal amount of that Bond.
- (ii) Upon initial issuance, ownership of the Bonds shall be registered in a bond register maintained by the Bond Registrar (as hereinafter defined) in the name of CEDE & CO., as the nominee (it or any nominee of the existing or a successor Depository, the "Nominee")
- (iii) With respect to the Bonds neither the City nor the Bond Registrar shall have any responsibility or obligation to any broker, dealer, bank, or any other financial institution for which the Depository holds Bonds as securities depository ("Participant") or the person for which a Participant holds an interest in the Bonds shown on the books and records of the Participant (the "Beneficial Owner"). Without limiting the immediately preceding sentence, neither the City, nor the Bond Registrar, shall have any such responsibility or obligation with respect to (A) the accuracy of the records of the Depository, the Nominee or any Participant with respect to any ownership interest in the Bonds, or (B) the delivery to any Participant, any Owner or any other person, other than the Depository, of any notice with respect to the Bonds, including any notice of redemption, or (C) the payment to any Participant, any Beneficial Owner or any other person, other than the Depository, of any amount with respect to the principal of or premium, if any, or interest on the Bonds, or (D) the consent given or other action taken by the Depository as the Registered Holder of any Bonds (the "Holder"). For purposes of securing the vote or consent of any Holder under this Resolution, the City may, however, rely upon an omnibus proxy under which the Depository assigns its consenting or voting rights to certain Participants to whose accounts the Bonds are credited on the record date identified in a listing attached to the omnibus proxy.
- (iv) The City and the Bond Registrar may treat as and deem the Depository to be the absolute owner of the Bonds for the purpose of payment of the principal of and premium, if any, and interest on the Bonds, for the purpose of giving notices of redemption and other matters with respect to the Bonds, for the purpose of obtaining any consent or other action to be taken by Holders for the purpose of registering transfers with respect to such Bonds, and for all purpose whatsoever. The Bond Registrar, as paying agent hereunder, shall pay all principal of and premium, if any, and interest on the Bonds only to the Holder or the Holders of the Bonds as shown on the bond register, and all such payments shall be valid and effective to fully satisfy and discharge the City's obligations with respect to the principal of and premium, if any, and interest on the Bonds to the extent of the sum or sums so paid.

- (v) Upon delivery by the Depository to the Bond Registrar of written notice to the effect that the Depository has determined to substitute a new Nominee in place of the existing Nominee, and subject to the transfer provisions in paragraph 10, references to the Nominee hereunder shall refer to such new Nominee.
- (vi) So long as any Bond is registered in the name of a Nominee, all payments with respect to the principal of and premium, if any, and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, by the Bond Registrar or City, as the case may be, to the Depository as provided in the Letter of Representations to the Depository required by the Depository as a condition to its acting as book-entry Depository for the Bonds (said Letter of Representations, together with any replacement thereof or amendment or substitute thereto, including any standard procedures or policies referenced therein or applicable thereto respecting the procedures and other matters relating to the Depository's role as book-entry Depository for the Bonds, collectively hereinafter referred to as the "Letter of Representations")
- (vii) All transfers of beneficial ownership interests in each Bond issued in book-entry form shall be limited in principal amount to Authorized Denominations and shall be effected by procedures by the Depository with the Participants for recording and transferring the ownership of beneficial interests in such Bonds.
- (viii) In connection with any notice or other communication to be provided to the Holders pursuant to this Resolution by the City or Bond Registrar with respect to any consent or other action to be taken by Holders, the Depository shall consider the date of receipt of notice requesting such consent or other action as the record date for such consent or other action; provided, that the City or the Bond Registrar may establish a special record date for such consent or other action. The City or the Bond Registrar shall, to the extent possible, give the Depository notice of such special record date not less than fifteen calendar days in advance of such special record date to the extent possible.
- (ix) Any successor Bond Registrar in its written acceptance of its duties under this Resolution and any paying agency/bond registrar agreement, shall agree to take any actions necessary from time to time to comply with the requirements of the Letter of Representations.

(d) Termination of Book-Entry Only System. Discontinuance of a particular Depository's services and termination of the book-entry only system may be effected as follows:

- (i) The Depository may determine to discontinue providing its services with respect to the Bonds at any time by giving written notice to the City and discharging its responsibilities with respect thereto under applicable law. The City may terminate the services of the Depository with respect to the Bond if it determines that the Depository is no longer able to carry out its functions as securities depository or the continuation of the system of book-entry transfers through the Depository is not in the best interests of the City or the Beneficial Owners.
- (ii) Upon termination of the services of the Depository as provided in the preceding

paragraph, and if no substitute securities depository is willing to undertake the functions of the Depository hereunder can be found which, in the opinion of the City, is willing and able to assume such functions upon reasonable or customary terms, or if the City determines that it is in the best interests of the City or the Beneficial Owners of the Bond that the Beneficial Owners be able to obtain certificates for the Bonds, the Bonds shall no longer be registered as being registered in the bond register in the name of the Nominee, but may be registered in whatever name or names the Holder of the Bonds shall designate at that time, in accordance with paragraph 10. To the extent that the Beneficial Owners are designated as the transferee by the Holders, in accordance with paragraph 10, the Bonds will be delivered to the Beneficial Owners.

(iii) Nothing in this subparagraph (d) shall limit or restrict the provisions of paragraph 10.

(e) Letter of Representations. The provisions in the Letter of Representations are incorporated herein by reference and made a part of the resolution, and if and to the extent any such provisions are inconsistent with the other provisions of this resolution, the provisions in the Letter of Representations shall control.

3. Purpose. The Street Reconstruction Portion of the Bonds shall provide funds to finance the Street Reconstruction Projects. The Capital Improvements Portion of the Bonds shall provide funds to finance the acquisition and betterment of the Capital Improvements. The Equipment Portion of the Bonds shall provide funds to finance acquisition of the Equipment. The Street Reconstruction Projects, the Capital Improvements and the Equipment are herein referred to together as the "Project". The total cost of the Project, which shall include all costs enumerated in Minnesota Statutes, Section 475.65, is estimated to be at least equal to the amount of the Bonds. The City covenants that it shall do all things and perform all acts required of it to assure that work on the Project proceeds with due diligence to completion and that any and all permits and studies required under law for the Project are obtained.

4. Interest. The Bonds shall bear interest payable semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date"), commencing February 1, 2023, calculated on the basis of a 360-day year of twelve 30-day months, at the respective rates per annum set forth opposite the maturity years as follows:

<u>Maturity Year</u>	<u>Interest Rate</u>	<u>Maturity Year</u>	<u>Interest Rate</u>
2024	3.00%	2034	3.15%
2025	3.00	2035	3.15
2026	3.00	2036	3.30
2027	3.00	2037	3.30
2028	3.00	2038	3.30
2029	3.00	2039	3.30
2030	3.00	2040	3.45
2031	3.00	2041	3.45
2032	3.00	2042	3.45
2033	3.15	2043	3.45

5. Redemption. All Bonds maturing on February 1, 2031 and thereafter, shall be subject to

redemption and prepayment at the option of the City on February 1, 2030, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the City; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected registered holder of the Bonds thirty (30) days prior to the date fixed for redemption.

To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar prior to giving notice of redemption shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers so assigned to such Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of each such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the City or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the City and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the City shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

6. Bond Registrar. Northland Trust Services, Inc., in Minneapolis, Minnesota, is appointed to act as bond registrar and transfer agent with respect to the Bonds (the "Bond Registrar"), and shall do so unless and until a successor Bond Registrar is duly appointed, all pursuant to any contract the City and Bond Registrar shall execute which is consistent herewith. The Bond Registrar shall also serve as paying agent unless and until a successor paying agent is duly appointed. Principal and interest on the Bonds shall be paid to the registered holders (or record holders) of the Bonds in the manner set forth in the form of Bond and paragraph 12.

7. Form of Bond. The Bonds, together with the Bond Registrar's Certificate of Authentication, the form of Assignment and the registration information thereon, shall be in substantially the following form:

UNITED STATES OF
AMERICA STATE OF
MINNESOTA
HOUSTON AND WINONA COUNTIES CITY
OF LA CRESCENT

R- _____

\$ _____

GENERAL OBLIGATION BOND, SERIES 2022A

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
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February 1,	May 18, 2022		
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REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

The City of La Crescent, Houston and Winona Counties, Minnesota (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or registered assigns, unless called for earlier redemption, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above, and to pay interest thereon semiannually on February 1 and August 1 of each year (each an "Interest Payment Date"), commencing February 1, 2023, at the rate per annum specified above (calculated on the basis of a 360-day year of twelve 30-day months) until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or, if no interest has been paid, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable upon presentation and surrender hereof at the principal office of Northland Trust Services, Inc., in Minneapolis, Minnesota (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer, acting as paying agent, or any successor paying agent duly appointed by the Issuer. Interest on this Bond will be paid on each Interest Payment Date by check or draft mailed to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given to Bondholders not less than ten days prior to the Special Record Date. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America. So long as this Bond is registered in the name of the Depository or its Nominee as provided in the Resolution hereinafter described, and as those terms are defined therein, payment of principal of, premium, if any, and interest on this Bond and notice with respect thereto shall be made as provided in the Letter of Representations, as defined in the Resolution, and surrender of this Bond shall not be required for payment of the redemption price upon a partial redemption of this Bond. Until termination of the book-entry only system pursuant to the Resolution, Bonds may only be registered in the name of the Depository or its Nominee.

Optional Redemption. All Bonds of this issue (the "Bonds") maturing on February 1, 2031, and thereafter, are subject to redemption and prepayment at the option of the Issuer on February 1, 2030, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts

within each maturity to be redeemed shall be determined by the Issuer; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar.

Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected registered holder of the Bonds at least thirty (30) days prior to the date fixed for redemption.

Prior to the date on which any Bond or Bonds are directed by the Issuer to be redeemed in advance of maturity, the Issuer will cause notice of the call thereof for redemption identifying the Bonds to be redeemed to be mailed to the Bond Registrar and all Bondholders, at the addresses shown on the Bond Register. All Bonds so called for redemption will cease to bear interest on the specified redemption date, provided funds for their redemption have been duly deposited.

Selection of Bonds for Redemption: Partial Redemption. To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers assigned to the Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the Issuer or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

Issuance; Purpose; General Obligation. This Bond is one of an issue in the total principal amount of \$2,390,000, all of like date of original issue and tenor, except as to number, maturity, interest rate, denomination and redemption privilege, issued pursuant to and in full conformity with the Constitution and laws of the State of Minnesota and pursuant to a resolution adopted by the City Council on April 25, 2022 (the "Resolution"), for the purpose of providing money to finance street reconstruction projects, acquisition and betterment of a new public library, expansion for fire department building and new city hall and acquisition of capital equipment.

This Bond is payable out of the General Obligation Bonds, Series 2022A Fund of the Issuer. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of its principal, premium, if any, and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Denominations; Exchange; Resolution. The Bonds are issuable solely in fully registered form in Authorized Denominations (as defined in the Resolution) and are exchangeable for fully registered

Bonds of other Authorized Denominations in equal aggregate principal amounts at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Transfer. This Bond is transferable by the Holder in person or the Holder's attorney duly authorized in writing at the principal office of the Bond Registrar upon presentation and surrender hereof to the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with the Bond Registrar. Thereupon the Issuer shall execute and the Bond Registrar shall authenticate and deliver, in exchange for this Bond, one or more new fully registered Bonds in the name of the transferee (but not registered in blank or to "bearer" or similar designation), of an Authorized Denomination or Denominations, in aggregate principal amount equal to the principal amount of this Bond, of the same maturity and bearing interest at the same rate.

Fees upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owners. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided (except as otherwise provided herein with respect to the Record Date) and for all other purposes, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

Authentication. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Bond Registrar.

Qualified Tax-Exempt Obligation. This Bond has been designated by the Issuer as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed, in regular and due form, time and manner as required by law; and that this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof

and the date of its issuance and delivery to the original purchaser, does not exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the City of La Crescent, Houston and Winona Counties, Minnesota, by its City Council has caused this Bond to be executed on its behalf by the facsimile signatures of its Mayor and its City Administrator, the corporate seal of the Issuer having been intentionally omitted as permitted by law.

Date of Registration

Registrable by: NORTHLAND TRUST
SERVICES, INC.

BOND REGISTRAR'S
CERTIFICATE OF
AUTHENTICATION

Payable at: NORTHLAND TRUST
SERVICES, INC.

CITY OF LA CRESCENT,
HOUSTON COUNTY, MINNESOTA

This Bond is one of the Bonds
described in the Resolution
mentioned within.

NORTHLAND TRUST SERVICES, INC.
Minneapolis, Minnesota
Bond Registrar

/S/ Facsimile
Mayor

By: _____

/S/ Facsimile _____

Authorized Signature

City Administrator

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM- as tenants in common

TEN ENT - as tenants by the entireties

JT TEN - as joint tenants with right of survivorship and not as tenants in common

UTMA - _____ as custodian for _____
(Cust) (Minor)

under the _____ Uniform
(State)

Transfers to Minors Act

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto

..... the within Bond and does hereby irrevocably constitute and appoint attorney to transfer the Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated: _____
Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

Signature(s) must be guaranteed by a national bank or trust company or by a brokerage firm having a membership in one of the major stock exchanges or any other "Eligible Guarantor Institution" as defined in 17 CFR 240.17 Ad-15(a)(2).

The Bond Registrar will not affect transfer of this Bond unless the information concerning the transferee requested below is provided.

Name and address:

(Include information for all joint owners if the Bond is held by joint account.)

8. Execution. The Bonds shall be in typewritten form, shall be executed on behalf of the City by the signatures of its Mayor and City Administrator and be sealed with the seal of the City; provided, as permitted by law, both signatures may be photocopied facsimiles and the corporate seal has been omitted. In the event of disability or resignation or other absence of either officer, the Bonds may be signed by the manual or facsimile signature of the officer who may act on behalf of the absent or disabled officer. In case either officer whose signature or facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of the Bonds, the signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery.

9. Authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless a Certificate of Authentication on the Bond, substantially in the form hereinabove set forth, shall have been duly executed by an authorized representative of the Bond Registrar. Certificates of Authentication on different Bonds need not be signed by the same person. The Bond Registrar shall authenticate the signatures of officers of the City on each Bond by execution of the Certificate of Authentication on the Bond and by inserting as the date of registration in the space provided the date on which the Bond is authenticated, except that for purposes of delivering the original Bonds to the Purchaser, the Bond Registrar shall insert as a date of registration the date of original issue of May 18, 2022. The Certificate of Authentication so executed on each Bond shall be conclusive evidence that it has been authenticated and delivered under this resolution.

10. Registration; Transfer; Exchange. The City will cause to be kept at the principal office of the Bond Registrar a bond register in which, subject to such reasonable regulations as the Bond Registrar

may prescribe, the Bond Registrar shall provide for the registration of Bonds and the registration of transfers of Bonds entitled to be registered or transferred as herein provided.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration (as provided in paragraph 9) of, and deliver, in the name of the designated transferee or transferees, one or more new Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount, having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Bond may be registered in blank or in the name of "bearer" or similar designation.

At the option of the Holder, Bonds may be exchanged for Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount and stated maturity, upon surrender of the Bonds to be exchanged at the principal office of the Bond Registrar. Whenever any Bonds are so surrendered for exchange, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration of, and deliver the Bonds which the Holder making the exchange is entitled to receive.

All Bonds surrendered upon any exchange or transfer provided for in this resolution shall be promptly canceled by the Bond Registrar and thereafter disposed of as directed by the City.

All Bonds delivered in exchange for or upon transfer of Bonds shall be valid general obligations of the City evidencing the same debt, and entitled to the same benefits under this resolution, as the Bonds surrendered for such exchange or transfer.

Every Bond presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Bond Registrar, duly executed by the Holder thereof or the Holder's attorney duly authorized in writing.

The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Bond and any legal or unusual costs regarding transfers and lost Bonds.

Transfers shall also be subject to reasonable regulations of the City contained in any agreement with the Bond Registrar, including regulations which permit the Bond Registrar to close its transfer books between record dates and payment dates. The Finance Director is hereby authorized to negotiate and execute the terms of said agreement.

11. Tights Upon Transfer or Exchange. Each Bond delivered upon transfer of or in exchange for or in lieu of any other Bond shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond.

12. Interest Payment; Record Date. Interest on any Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond is registered (the "Holder") on the registration books of the City maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any such interest not so timely paid shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar

whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten days prior to the Special Record Date.

13. Treatment of Registered Owner. The City and Bond Registrar may treat the person in whose name any Bond is registered as the owner of such Bond for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in paragraph 12) on, such Bond and for all other purposes whatsoever whether or not such Bond shall be overdue, and neither the City nor the Bond Registrar shall be affected by notice to the contrary.

14. Delivery; Application of Proceeds. The Bonds when so prepared and executed shall be delivered by the Finance Director to the Purchaser upon receipt of the purchase price, and the Purchaser shall not be obliged to see to the proper application thereof.

15. There is hereby established a special fund to be designated "General Obligation Bonds, Series 2022A Fund" (the "Fund"), to be administered and maintained by the Finance Director as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The Fund shall be maintained in the manner herein specified until all of the Bonds and the interest thereon have been fully paid. There shall be maintained in the Fund two (2) separate accounts, to be designated the "Capital Account" and "Debt Service Account", respectively.

(a) Capital Account. To the Capital Account there shall be credited the proceeds of the sale of the Bonds, less capitalized interest. From the Capital Account there shall be paid all costs and expenses of constructing and acquiring the Project, including the cost of any construction contracts heretofore let and all other costs incurred and to be included of the kind authorized in Minnesota Statutes, Section 475.65. Moneys in the Capital Account shall be used for no other purpose except as otherwise provided by law; provided that the proceeds of the Bonds may also be used to the extent necessary to pay interest on the Bonds due prior to the anticipated date of commencement of the collection of taxes herein levied or covenanted to be levied; and provided further that if upon completion of the Project there shall remain any unexpended balance in the Capital Account the balance shall be transferred by the Council to the Debt Service Account.

(b) Debt Service Account. There shall be maintained three (3) separate subaccounts in the Debt Service Account to be designated the "Street Reconstruction Debt Service Subaccount", the "Capital Improvements Debt Service Subaccount" and the "Equipment Debt Service Subaccount." There are hereby irrevocably appropriated and pledged to, and there shall be credited to the separate subaccounts of the Debt Service Account:

(i) Street Reconstruction Debt Service Subaccount. To the Street Reconstruction Debt Service Subaccount there shall be credited: (A) capitalized interest in the amount of \$32,747.69 (together with interest earnings thereon and subject to such other adjustments as are appropriate) to provide sufficient funds to pay interest due on the Street Reconstruction Portion of the Bonds on or before February 1, 2023; (B) all collections of all taxes herein or hereinafter levied for the payment of the Street Reconstruction Portion of the Bonds and interest thereon; (C) a pro rata share of all funds remaining in the Capital Account after completion of the Street Reconstruction Projects and payment of the costs thereof; (D) all investment earnings on funds held in the Street Reconstruction Debt Service

Subaccount; and (E) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Street Reconstruction Debt Service Subaccount. The Street Reconstruction Debt Service Subaccount shall be used solely to pay the principal and interest and any premium for redemption of the Street Reconstruction Portion of the Bonds and any other general obligation bonds of the City hereafter issued by the City and made payable from said subaccount as provided by law.

- (ii) Capital Improvements Debt Service Subaccount. To the Capital Improvements Debt Service Subaccount there shall be credited: (A) capitalized interest in the amount of \$10,694.52 (together with interest earnings thereon and subject to such other adjustments as are appropriate) to provide sufficient funds to pay interest due on the Capital Improvements Portion of the Bonds on or before February 1, 2023; (B) all collections of all taxes which herein or hereafter levied for the payment of the principal and interest on the Capital Improvements Portion of the Bonds; (C) a pro rata share of all funds remaining in the Capital Account after completion of the Project and payment of the costs thereof; (D) all investment earnings on funds held in the Capital Improvements Debt Service Subaccount; and (E) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Capital Improvements Debt Service Subaccount. The Capital Improvements Debt Service Subaccount shall be used solely to pay the principal and interest and any premium for redemption of the Capital Improvements Portion of the Bonds and any other general obligation bonds of the City hereafter issued by the City and made payable from said subaccount as provided by law.
- (iii) Equipment Debt Service Subaccount. To the Equipment Debt Service Subaccount there shall be credited: (A) capitalized interest in the amount of \$13,809.58 (together with interest earnings thereon and subject to such other adjustments as are appropriate) to provide sufficient funds to pay interest due on the Equipment Portion of the Bonds on or before February 1, 2023; (B) all collections of all taxes which herein or hereafter levied for the payment of the interest on the Equipment Portion of the Bonds; (C) a pro rata share of all funds remaining in the Capital Account after completion of the Project and payment of the costs thereof; (D) all investment earnings on funds held in the Equipment Debt Service Subaccount; and (E) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Equipment Debt Service Subaccount. The Equipment Debt Service Subaccount shall be used solely to pay the principal and interest and any premiums for redemption of the Equipment Portion of the Bonds.

No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (1) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued and (2) in addition to the above in an amount not greater than the lesser of five percent of the proceeds of the Bonds or \$100,000. To this effect, any proceeds of the Bonds and any sums from time to time held in the Capital Account or Debt Service Account (or any other City account which will be used to pay principal or interest to become due on the bonds payable therefrom) in excess of amounts which under then applicable federal arbitrage regulations may be invested without regard to yield shall not be invested at a yield in excess of the applicable yield restrictions imposed by said arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor position" made available under the federal arbitrage regulations. Money in the Fund

shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the "Code").

16. Covenants Relating to the Street Reconstruction Portion of the Bonds.

(a) Tax Levy. To provide moneys for payment of the principal and interest on the Street Reconstruction Portion of the Bonds there is hereby levied upon all of the taxable property in the City a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the City for the years and in the amounts as follows:

<u>Years of Tax Levy</u>	<u>Years of Tax Collection</u>	<u>Amount</u>
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See Attached Schedule in Exhibit A

(b) Coverage Test. The tax levies are such that if collected in full they, together with and other revenues herein pledged for the payment of the Street Reconstruction Portion of the Bonds, will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the Street Reconstruction Portion of the Bonds. The tax levies shall be irrevocable so long as any of the Street Reconstruction Portion of the Bonds are outstanding and unpaid, provided that the City reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3

17. Covenants Relating to the Capital Improvements Portion of the Bonds.

(a) Tax Levy. To provide moneys for payment of the principal and interest on the Capital Improvements Portion of the Bonds there is hereby levied upon all of the taxable property in the City a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the City for the years and in the amounts as follows:

<u>Year of Tax Levy</u>	<u>Year of Tax Collection</u>	<u>Amount</u>
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See Attached Schedule in Exhibit A

(b) Coverage Test. The tax levies are such that if collected in full they, together with other revenues herein pledged for the payment of the Capital Improvements Portion of the Bonds, will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the Capital Improvements Portion of the Bonds. The tax levies shall be irrevocable so long as any of the Capital Improvements Portion of the Bonds are outstanding and unpaid, provided that the City reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

18. Covenants Relating to the Equipment Portion of the Bonds.

(a) Tax Levy. To provide moneys for payment of principal and interest on the Equipment Portion of the Bonds, there is hereby levied upon all of the taxable property in the City a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the City for the years and in the amounts as follows:

<u>Years of Tax Levy</u>	<u>Years of Tax Collection</u>	<u>Amount</u>
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See Attached Schedule in Exhibit A

(b) Coverage Test. The tax levies are such that if collected in full they, together with other revenues herein pledged for the payment of the Equipment Portion of the Bonds, will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the Equipment Portion of the Bonds. The tax levies shall be irrevocable so long as any of the Equipment Portion of the Bonds are outstanding and unpaid, provided that the City reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

19. General Obligation Pledge. For the prompt and full payment of the principal and interest on the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are hereby irrevocably pledged. If the balance in the Debt Service Account is ever insufficient to pay all principal and interest then due on the Bonds and any other bonds payable therefrom, the deficiency shall be promptly paid out of any other funds of the City which are available for such purpose, and such other funds may be reimbursed with or without interest from the Debt Service Account when a sufficient balance is available therein.

20. Defeasance. When all Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution to the registered holders of the Bonds shall, to the extent permitted by law, cease. The City may discharge its obligations with respect to any Bonds which are due on any date by irrevocably depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Bond Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The City may also discharge its obligations with respect to any prepayable Bonds called for redemption on any date when they are prepayable according to their terms, by depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full, provided that notice of redemption thereof has been duly given. The City may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without regard to sale and/or reinvestment, to pay all amounts to become due thereon to maturity or, if notice of redemption as herein required has been duly provided for, to such earlier redemption date.

21. Compliance With Reimbursement Bond Regulations. The provisions of this paragraph are intended to establish and provide for the City's compliance with United States Treasury Regulations Section 1.150-2 (the "Reimbursement Regulations") applicable to the "reimbursement proceeds" of the

Bonds, being those portions thereof which will be used by the City to reimburse itself for any expenditure which the City paid or will have paid prior to the Closing Date (a "Reimbursement Expenditure").

The City hereby certifies and/or covenants as follows:

(a) Not later than 60 days after the date of payment of a Reimbursement Expenditure, the City (or person designated to do so on behalf of the City) has made or will have made a written declaration of the City's official intent (a "Declaration") which effectively (i) states the City's reasonable expectation to reimburse itself for the payment of the Reimbursement Expenditure out of the proceeds of a subsequent borrowing; (ii) gives a general and functional description of the property, project or program to which the Declaration relates and for which the Reimbursement Expenditure is paid, or identifies a specific fund or account of the City and the general functional purpose thereof from which the Reimbursement Expenditure was to be paid (collectively the "Project") and (iii) states the maximum principal amount of debt expected to be issued by the City for the purpose of financing the Project; provided, however, that no such Declaration shall necessarily have been made with respect to: (i) "preliminary expenditures" for the Project, defined in the Reimbursement Regulations to include engineering or architectural, surveying and soil testing expenses and similar prefatory costs, which in the aggregate do not exceed 20% of the "issue price" of the Bonds, and (ii) a *de minimis* amount of Reimbursement Expenditures not in excess of the lesser of \$100,000 or 5% of the proceeds of the Bonds.

(b) Each Reimbursement Expenditure is a capital expenditure or a cost of issuance of the Bonds or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Reimbursement Regulations.

(c) The "reimbursement allocation" described in the Reimbursement Regulations for each Reimbursement Expenditure shall and will be made forthwith following (but not prior to) the issuance of the Bonds, and not later than three years after the later of (i) the date of the payment of the Reimbursement Expenditure, or (ii) the date on which the Project to which the Reimbursement Expenditure relates is first placed in service.

(d) Each such reimbursement allocation will be made in a writing that evidences the City's use of Bond proceeds to reimburse the Reimbursement Expenditure and, if made within 30 days after the Bonds are issued, shall be treated as made on the day the Bonds are issued.

Provided, however, that the City may take action contrary to any of the foregoing covenants in this paragraph upon receipt of an opinion of its Bond Counsel for the Bonds stating in effect that such action will not impair the tax-exempt status of the Bonds.

22. Certificate of Registration. A certified copy of this resolution is hereby directed to be filed in the offices of the County Auditors of Houston and Winona Counties, together with such other information as the County Auditors shall require, and to obtain the County Auditor's Certificate that the Bonds have been entered in the Bond Register and the tax levies required by law have been made.

23. Continuing Disclosure. The City is the sole obligated person with respect to the Bonds. The City hereby agrees, in accordance with the provisions of Rule 15c2-12 (the "Rule"), promulgated by the Securities and Exchange Commission (the "Commission"), pursuant to the

Securities Exchange Act of 1934, as amended, and a Continuing Disclosure Undertaking (the "Undertaking") hereinafter described to:

- (a) Provide or cause to be provided to the Municipal Securities Rulemaking Board (the "MSRB") by filing at www.emma.msrb.org in accordance with the Rule, certain annual financial information and operating data in accordance with the Undertaking. The City reserves the right to modify from time to time the terms of the Undertaking as provided therein.
- (b) Provide or cause to be provided to the MSRB notice of the occurrence of certain events with respect to the Bonds in not more than ten (10) business days after the occurrence of the event, in accordance with the Undertaking.
- (c) Provide or cause to be provided to the MSRB notice of a failure by the City to provide the annual financial information with respect to the City described in the Undertaking, in not more than ten (10) business days following such occurrence.
- (d) The City agrees that its covenants pursuant to the Rule set forth in this paragraph and in the Undertaking is intended to be for the benefit of the Holders of the Bonds and shall be enforceable on behalf of such Holders; provided that the right to enforce the provisions of these covenants shall be limited to a right to obtain specific enforcement of the City's obligations under the covenants.

The Mayor and City Administrator of the City, or any other officer of the City authorized to act in their place (the "Officers") are hereby authorized and directed to execute on behalf of the City the Undertaking in substantially the form presented to the City Council subject to such modifications thereof or additions thereto as are (i) consistent with the requirements under the Rule, (ii) required by the Purchaser of the Bonds, and (iii) acceptable to the Officers.

24. Records and Certificates. The officers of the City are hereby authorized and directed to prepare and furnish to the Purchaser, and to the attorneys approving the legality of the issuance of the Bonds, certified copies of all proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Bonds as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the City as to the facts recited therein.

25. Negative Covenant as to Use of Bond Proceeds and Project. The City hereby covenants not to use the proceeds of the Bonds or to use the Project, or to cause or permit them to be used, or to enter into any deferred payment arrangements for the cost of the Project, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

26. Tax-Exempt Status of the Bonds; Rebate. The City shall comply with requirements necessary under the Code to establish and maintain the exclusion from gross income under Section 103 of the Code of the interest on the Bonds, including without limitation

(i) requirements relating to temporary periods for investments, (ii) limitations on amounts invested at a yield greater than the yield on the Bonds, and (iii) the rebate of excess investment

earnings to the United States if the Bonds (together with other obligations reasonably expected to be issued and outstanding at one time in this calendar year) exceed the small-issuer exception amount of \$5,000,000.

For purposes of qualifying for the small issuer exception to the federal arbitrage rebate requirements for governmental units issuing \$5,000,000 or less of bonds, the City hereby finds, determines and declares that (i) the Bonds are issued by a governmental unit with general taxing powers; (ii) no Bonds are a private activity bond; (iii) 95% or more of the net proceeds of the Bonds are to be used for local governmental activities of the City (or of a governmental unit the jurisdiction of which is entirely within the jurisdiction of the City); and (iv) the aggregate face amount of all tax-exempt bonds (other than private activity bonds) issued by the City (and all entities subordinate to, or treated as one issuer with the City) during the calendar year in which the Bonds are issued and outstanding at one time is not reasonably expected to exceed \$5,000,000, all within the meaning of Section 148(±)(4)(D) of the Code.

27. Designation of Qualified Tax-Exempt Obligations. In order to qualify the Bonds as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the City hereby makes the following factual statements and representations:

- (a) the Bonds are issued after August 7, 1986;
- (b) the Bonds are not "private activity bonds" as defined in Section 141 of the Code;
- (c) the City hereby designates the Bonds as "qualified tax exempt obligations" for purposes of Section 265(b)(3) of the Code;
- (d) the reasonably anticipated amount of tax exempt obligations (other than private activity bonds, treating qualified 501(c)(3) bonds as not being private activity bonds) which will be issued by the City (and all entities treated as one issuer with the City, and all subordinate entities whose obligations are treated as issued by the City) during this calendar year 2022 will not exceed \$10,000,000;
- (e) not more than \$10,000,000 of obligations issued by the City during this calendar year 2022 have been designated for purposes of Section 265(b)(3) of the Code; and
- (f) the aggregate face amount of the Bonds does not exceed \$10,000,000.

The City shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designation made by this paragraph.

28. Official Statement. The Official Statement relating to the Bonds prepared and distributed by the Purchaser is hereby approved and the officers of the City are authorized in connection with the delivery of the Bonds to sign such certificates as may be necessary with respect to the completeness and accuracy of the Official Statement.

29. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

30. Headings. Headings in this resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

EXHIBIT A
TAX LEVY SCHEDULE

Collection Levy Year	2021 Street Year	2022 Street Reconstruction	2022 Street Reconstruction	Equipment	CIP	Total Levy
2022	2023	27,342.00	79,335.38	88,882.50	31,728.38	227,288.25
2023	2024	26,869.50	78,075.38	86,835.00	36,505.88	228,285.75
2024	2025	26,397.00	82,065.38	90,037.50	35,875.88	234,375.75
2025	2026	25,924.50	80,647.88	87,832.50	35,245.88	229,650.75
2026	2027	25,452.00	79,230.38	90,877.50	34,615.88	230,175.75
2027	2028	24,979.50	83,062.88	88,515.00	33,985.88	230,543.25
2028	2029	24,507.00	81,487.88	86,152.50	33,355.88	225,503.25
2029	2030	24,034.50	79,912.88	89,040.00	32,725.88	225,713.25
2030	2031	23,562.00	78,337.88	86,520.00	32,095.88	220,515.75
2031	2032	23,089.50	82,012.88		36,715.88	141,818.25
2032	2033	22,593.38	80,193.75		35,889.00	138,676.13
2033	2034	22,097.25	78,374.63		35,062.13	135,534.00
2034	2035	26,851.13	81,805.50		34,235.25	142,891.88
2035	2036	26,158.13	79,726.50		33,369.00	139,253.63
2036	2037	25,465.13	82,897.50		32,502.75	140,865.38
2037	2038	24,772.13	80,645.25		36,886.50	142,303.88
2038	2039	24,079.13	78,393.00		35,847.00	138,319.13
2039	2040	23,354.63	81,288.38		34,760.25	139,403.25
2040	2041	22,630.13	78,752.63		33,673.50	135,056.25
2041	2042	27,155.63	81,466.88		32,586.75	141,209.25
						\$3,587,382.75

73129950v1

ADOPTED this 25th day of April, 2022.

SIGNED:

Mayor

ATTEST:

City Administrator

The foregoing motion was duly seconded by Member O'Donnell-Ebner and upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 2 – BOARD OF APPEAL MEETING

At 5:35 PM the City council convened the annual Board of Appeal and Equalization meeting. The Winona County and Houston County Assessors were present. Lucas Onstad, Houston County Assessor gave a presentation on the Board of Appeal process. Mayor Poellinger then opened the meeting to the public.

The following members of the public wished to address the City Council and representatives from the Houston County and Winona County Assessor's Office for appeals:

Geoff Dawes – 229 N. 2nd St., 314 1st St. North, and 518 Main Street – Following discussion Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO MAKE NO CHANGE TO THE ESTIMATED MARKET VALUE FOR PROPERTIES OWNED BY GEOFF DAWES AT 229 N. 2ND ST, 314 1ST ST. N, AND 518 MAIN STREET.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Members Ryan Hutchinson and Cherryl Jostad voted against the same. The motion was declared duly carried by a 3-2 vote.

Ricardo Acevedo – 1504 Claudia Ave. Following discussion Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO MAKE NO CHANGE TO THE ESTIMATED MARKET VALUE FOR PROPERTY OWNED BY RICARDO ACEVEDO AT 1504 CLAUDIA AVE.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Member Cherryl Jostad voted against the same. The motion was declared duly carried by a 4-1 vote.

Charity George – 408 N. 14th St. – Property was reassessed prior to the meeting. Adjusted value \$418,900. Following discussion Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE TO REDUCE THE ESTIMATED MARKET VALUE TO \$418,900 FOR PROPERTY OWNED BY CHARITY GEORGE AT 408 N. 14TH ST.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Keith Myhre – 705 12th Court – Following discussion Member Jostad made a motion, seconded by Member Hutchinson as follows:

MOTION TO CONTINUE THE ESTIMATED MARKET VALUE FOR PROPERTY OWNER KEITH MYHRE AT 705 12TH COURT TO THE MAY 11TH CITY COUNCIL MEETING.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Dale Williams	Yes

Members Teresa O'Donnell-Ebner and Mayor Mike Poellinger voted against the same. The motion was duly carried by a 3-2 vote.

Ryan Hanifl – 238 Shore Acres includes 4 parcels – following discussion Member Williams made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO MAKE NO CHANGE TO THE ESTIMATED MARKET VALUE FOR PROPERTIES OWNED BY THE HANIFL FAMILY AT 238 SHORE ACRES DR.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Member Cherryl Jostad voted against the same. The motion was declared duly carried by a 4-1 vote.

Jim Czechowicz – 325 S. 1st Street – following discussion Member Williams made a motion, seconded by member O'Donnell-Ebner as follows:

MOTION TO MAKE NO CHANGE TO THE ESTIMATED MARKET VALUE FOR PROPERTY OWNED BY JIM CZECHOWICZ AT 325 S. 1ST STREET.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Member Cherryl Jostad voted against the same. The motion was declared duly carried by a 4-1 vote.

Jerry Nelson – 803 Oak Terrace – following discussion Member Williams made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO MAKE NO CHANGE TO THE ESTIMATED MARKET VALUE FOR PROPERTY OWNED BY JERRY NELSON AT 803 OAK TERRACE.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Members Ryan Hutchinson and Cherryl Jostad voted against the same. The motion was declared duly carried by a 3-2 vote.

Tim Grupa representing Alex Grupa – 611 S. 2nd St. - Property was reassessed prior to the meeting. Adjusted value \$184,900. Following discussion Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE TO REDUCE THE ESTIMATED MARKET VALUE TO \$184,900 FOR PROPERTY OWNED BY ALEX GRUPA AT 611 S. 2ND STREET.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Tim Grupa representing Jack Grupa – 316 S. Hill St. – following discussion Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO MAKE NO CHANGE TO THE ESTIMATED MARKET VALUE FOR PROPERTY OWNED BY JACK GRUPA AT 316 S. HILL ST.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Members Ryan Hutchinson and Cherryl Jostad voted against the same. The motion was declared duly carried by a 3-2 vote.

Tim Grupa – 926 Birch St. – following discussion Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO MAKE NO CHANGE TO THE ESTIMATED MARKET VALUE FOR PROPERTY OWNED BY TIM GRUPA AT 926 BIRCH STREET.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes

Mike Poellinger

Yes

and none voted against the same. The motion was declared duly carried.

Dan Heth – 22 N. Elm St. – following discussion Member Williams made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO MAKE NO CHANGE TO THE ESTIMATED MARKET VALUE FOR PROPERTY OWNED BY DAN HETH AT 22 N. ELM STREET.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Member Cherryl Jostad voted against the same and Member Hutchinson abstained. The motion was declared duly carried by a 3-1 vote.

Brian Blair – 715 Hillcrest Ave. – following discussion Member Williams made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO MAKE NO CHANGE TO THE ESTIMATED MARKET VALUE FOR PROPERTY OWNED BY BRIAN BLAIR AT 715 HILLCREST AVE.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Members Cherryl Jostad and Ryan Hutchinson voted against the same. The motion was declared duly carried by a 3-2 vote.

Rose Tande – 226 N. 4th St. – following discussion Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO MAKE NO CHANGE TO THE ESTIMATED MARKET VALUE FOR PROPERTY OWNED BY ROSE TANDE AT 226 N. 4TH STREET.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes

Mike Poellinger

Yes

Members Cherryl Jostad and Ryan Hutchinson voted against the same. The motion was declared duly carried by a 3-2 vote.

Jeff Main – 52 Mc Intosh Rd. E. – Following discussion Member Hutchinson made a motion, seconded by Member Jostad as follows:

MOTION TO ADJUST THE ESTIMATED MARKET VALUE TO \$750,000 BASED ON THE FINDINGS AS PRESENTED FOR PROPERTY OWNED BY JEFF MAIN AT 52 MC INTOSH EAST.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Linda Gasper – 618 N. 2nd St. – following discussion Member Williams made a motion, seconded by Member Hutchinson as follows:

MOTION TO MAKE NO CHANGE TO THE ESTIMATED MARKET VALUE FOR PROPERTY OWNED BY LINDA GASPER AT 618 N. 2ND STREET.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Mike Mishler – 813 Stoney Point Rd. – following discussion Member Williams made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO MAKE NO CHANGE TO THE ESTIMATED MARKET VALUE FOR PROPERTY OWNED BY MIKE MISHLER AT 813 STONEY POINT RD.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Members Cheryl Jostad and Ryan Hutchinson voted against the same. The motion was declared duly carried by a 3-2 vote.

Tony Grupa – 232 Red Apple Dr. – following discussion Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO MAKE NO CHANGE TO THE ESTIMATED MARKET VALUE FOR PROPERTY OWNED BY TONY GRUPA AT 232 RED APPLE DRIVE.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Members Cheryl Jostad and Ryan Hutchinson voted against the same. The motion was declared duly carried by a 3-2 vote.

Bruce Bauer – 229 N. 1st St. – following discussion member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO MAKE NO CHANGE TO THE ESTIMATED MARKET VALUE FOR PROPERTY OWNED BY BRUCE BAUER AT 229 N. 1ST STREET.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Members Cheryl Jostad and Ryan Hutchinson voted against the same. The motion was declared duly carried by a 3-2 vote.

Rick James – 714 Riverview Ave. – following discussion, Member Hutchinson made a motion, seconded by Member Williams as follows:

MOTION TO MAKE NO CHANGE TO THE ESTIMATED MARKET VALUE FOR PROPERTY OWNED BY RICK JAMES AT 714 RIVERVIEW AVENUE.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Member Cherryl Josted voted against the same. The motion was declared duly carried by a 4-1 vote.

Ryan Hutchinson – 610 Mc Intosh Rd. – following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO MAKE NO CHANGE TO THE ESTIMATED MARKET VALUE FOR PROPERTY OWNED BY RYAN HUTCHINSON AT 610 MC INTOSH ROAD.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Member Cherryl Jostad voted against the same and Member Hutchinson abstained. The motion was declared duly carried by a 3-1 vote.

Teresa O'Donnell-Ebner – 57 Mc Intosh Rd. E. – following discussion, Member Williams made a motion, seconded by Member Hutchinson as follows:

MOTION TO MAKE NO CHANGE TO THE ESTIMATED MARKET VALUE FOR PROPERTY OWNED BY TERESA O'DONNELL-EBNER AT 57 MC INTOSH ROAD EAST.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Member Cherryl Jostad voted against the same and Member O'Donnell-Ebner abstained. The motion was declared duly carried by a 3-1 vote.

Cherryl Jostad – 117 Hillview Blvd – following discussion, Member Williams made a motion seconded by Member O'Donnell-Ebner as follows:

MOTION TO MAKE NO CHANGE TO THE ESTIMATED MARKET VALUE FOR PROPERTY OWNED BY CHERYL JOSTAD AT 117 HILLVIEW BLVD.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Member Ryan Hutchinson voted against the same and Member Jostad abstained. The motion was declared duly carried by a 3-1 vote.

Christie Alioto represented by Houston County Assessor's office – 240 Red Apple Dr. – Property was reassessed prior to meeting. Adjusted value \$371,000. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE TO REDUCE THE ESTIMATED MARKET VALUE TO \$371,000 FOR PROPERTY OWNED BY CHRISTIE ALIOTO AT 240 RED APPLE DRIVE.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Members Cheryl Jostad and Ryan Hutchinson voted against the same. The motion was declared duly carried by a 3-2 vote.

Tim Ferrier – 526 Red Apple Dr. (Winona County). Following discussion Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO MAKE NO CHANGE TO THE ESTIMATED MARKET VALUE FOR PROPERTY OWNED BY TIM FERRIER AT 526 RED APPLE DRIVE.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Member Jostad voted against the same. The motion was declared duly carried by a 4-1 vote.

Amanda Byom represented by Winona County Assessor's Office - 525 Red Apple Dr. – Property was reassessed prior to meeting. Adjusted value \$459,200. Following discussion, Member O'Donnell-Ebner made a motion seconded by Member Williams as follows:

MOTION TO APPROVE TO REDUCE THE ESTIMATED MARKET VALUE TO \$459,200 FOR PROPERTY OWNED BY AMANDA BYOM AT 525 RED APPLE DR.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Members Cherryl Jostad and Ryan Hutchinson voted against the same. The motion was declared duly carried by a 3-2 vote.

The following property owners appealed their valuation and have resolved the appeal with Houston County Assessor's Office prior to the meeting.

Patricia Balacek – 68 McIntosh East – value adjusted down by \$18,100
Sara Barnam – 420 Larch Ave – value adjusted down by \$8,700
Janet Koljord – 317 N. 2nd St. – value adjusted down by \$10,900
Eunice Mann/Keri Guillian – 122 Dell Ave. – value adjusted down by \$25,800
Nancy Miller – 408 Shore Acres - value adjusted down by \$16,600
Vicki Muller – 724 Welshire Dr. – value adjusted down by \$3,900
Lisa Smith – 176 McInotsh East – value adjusted down by \$25,500
Mary Will – 415 S. 7th St. – value adjusted down by \$13,700
Dennis and Tammy Zee – 224 Red Apple Dr. – value adjusted down by \$30,400

Following discussion Member O'Donnell-Ebner made a motion, seconded by Member Jostad as follows:

MOTION TO ADOPT THE RECOMMENDATION OF THE HOUSTON COUNTY ASSESSOR AND REDUCE THE ESTIMATED MARKET VALUE OF THE PROPERTY FOR CITY OF LA CRESCENT PROPERTY OWNERS AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Mayor Poellinger closed the public meeting at 8:30 p.m. It was recommended to recess the Board of Appeal meeting until May 11th, 2022 at 5:45 to be located at La Crescent City Hall. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Jostad as follows:

MOTION TO RECESS THE BOARD OF EQUALIZATION MEETING UNTIL MAY 11, 2022 AT 5:45 AT LA CRESCENT CITY HALL.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.2 – PLANNING COMMISSION MINUTES – 4/5/2022

Attorney Wieser presented City Council with a continuation from April 5, 2022 meeting, a draft resolution approving an Interim Use Permit to allow for the outdoor parking and storage of vehicles, including buses. Legal counsel for the applicant has indicated a willingness to have the City issue an Interim Use Permit as opposed to a Conditional Use Permit. Following discussion, Member Williams introduced the following resolution and moved its passage and adoption:

RESOLUTION NO. 04-22-14

RESOLUTION APPROVING AN INTERIM USE PERMIT TO ALLOW OUTDOOR PARKING AND STORAGE VEHICLES INCLUDING BUSES

WHEREAS, Rouleau Properties LLC ("Applicant") has submitted an application for a Conditional Use Permit to allow outdoor parking and storage vehicles including buses at 215 Chestnut Street South in the City of La Crescent, Minnesota; and

WHEREAS, the property is legally described as follows:

See attached Exhibit A. Houston County Tax Parcel No. 25.0067.000.

WHEREAS, the Planning Commission has considered the Applicant's request at a duly noticed Public Hearing which took place on March 1, 2022 and April 5, 2022, and has recommended approval to the City Council; and

WHEREAS, the City Council for the City of La Crescent has considered the Planning Commission's recommendation at its April 11, 2022 City Council meeting;

WHEREAS, THE City Council has reviewed the application with the Applicant along with the surrounding areas and discussed potential for future redevelopment and other recreational activities;

WHEREAS, Applicant and City Council agree that interim use permit is more appropriate in this situation that a conditional use permit and Applicant consents to the issuance of an Interim Use Permit;

WHEREAS, City Council of the City of La Crescent finds the proposed use to be reasonable at the present time and will terminate at an identified date with certainty in the future.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of La Crescent hereby approves the request of Rouleau Properties LLC for an Interim Use Permit after review.

FURTHER BE IT RESOLVED that the following conditions of approval of the Interim Use Permit shall be met:

1. The Applicant will abide by all representations made by the Applicant or their agents made during the permitting process, to the extent those representations were not negated by the Planning Commission or City Council and to the extent they are not inconsistent with the spirit of letter explicit conditions of the conditional use permit.
2. The Applicant complies with all applicable federal, state, and local regulations.
3. Applicant shall restrict access to Chestnut Street to the existing access points.
4. Applicant shall maintain an eight (8) foot clear space from the curb.
5. Applicant shall maintain the protective bollards located by the hydrant.
6. All maintenance of the parking facilities is the sole responsibility of Applicant.
7. No more than one (1) semi will be allowed to be stored on the property described on Exhibit A at one time.
8. This Interim Use Permit will terminate upon the sale or conveyance of the property Described on Exhibit A to any third party or change in ownership of Applicant.
9. applicant shall defend and indemnify and hold harmless the City of La Crescent and its employees, successors and assigns from and against all claims, demands, and causes of action for injury to or death of persons or loss of or damage to property (including Applicant's property) occurring within the City right of way lying west and adjacent to the real property described on Exhibit A and east of the existing curb ("Right of Way") or connected with Applicant's use and occupancy of the City Right of Way.

ADOPTED this _____ day of April, 2022.

SIGNED:

Mayor

ATTEST:

City Administrator

ACKNOWLEDGEMENT

Rouleau Properties LLC hereby consents to the issuance of an Interim Use Permit in lieu of a Conditional Use Permit after being fully advised by Applicants legal counsel and amends any previous applications to reflect the same.

By: _____

Its: _____

State of Minnesota, County of Houston

This instrument was acknowledged before me on this _____ day of _____, 2022, by
_____ as _____ of Rouleau Properties LLC.

Notary Public

EXHIBIT "A"

LOT SEVEN (7), AND THAT PART OF LOT EIGHT (8) LYING ON THE WESTERLY SIDE OF THE RIGHT-OF-WAY OF THE CHICAGO, MILWAUKEE AND ST. PAUL RAILROAD COMPANY, ALL IN BLOCK TWELVE (12) MANTON PLAT, IN THE CITY (FORMERLY VILLAGE) OF LA CRESCENT TOGETHER WITH THE FOURTEEN FEET SOUTH THEREOF, AND NEXT ADJACENT THERETO, BEING THE NORTH FOURTEEN FEET OF "F" STREET, VACATED, ALL ACCORDING TO THE RECORDED PLAT THEREOF ON FILE AND OF RECORD IN THE OFFICE OF THE HOUSTON COUNTY RECORDER.

ALL OF CHICAGO, MILWAUKEE, ST. PAUL AND PACIFIC RAILROAD COMPANY'S OPERATING RIGHT-OF-WAY LYING IN LOTS EIGHT (8) AND NINE (9), BLOCK TWELVE (12) OF "MANTON PLAT", ALSO KNOWN AS THE "ORIGINAL PLAT" OF THE CITY (FORMERLY VILLAGE) OF LA CRESCENT, HOUSTON COUNTY, MINNESOTA, WHICH LIES PERPENDICULARLY NORTHWESTERLY OF THE FOLLOWING DESCRIBED LINE: COMMENCING AT A POINT ON THE NORTH LINE OF SAID LOT NINE (9) WHICH IS 7.56 FEET SOUTH 89°33' EAST OF THE NORTHWEST CORNER OF SAID LOT NINE (9), THENCE SOUTH 20°45'30" WEST A DISTANCE OF 128.97 FEET TO A POINT ON THE NORTH LINE OF "F" STREET 93.67 FEET SOUTH 89°32'30" EAST OF THE SOUTHWEST CORNER OF SAID BLOCK TWELVE (12).

PART OF THE SOUTH HALF OF THE SOUTH HALF OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER (S1/2 S1/2 SW1/4 NE1/4) OF SECTION TEN (10), TOWNSHIP ONE HUNDRED FOUR (104), RANGE FOUR (4) DESCRIBED AS BEGINNING AT THE INTERSECTION OF THE SOUTH LINE OF THE STATE HIGHWAY, WHICH IS A CONTINUATION OF "F" STREET IN THE CITY (FORMERLY VILLAGE) OF LA CRESCENT, WITH THE WESTERLY LINE OF THE RIGHT-OF-WAY OF THE CHICAGO, MILWAUKEE, ST. PAUL AND PACIFIC RAILROAD COMPANY, THENCE SOUTHERLY ALONG SAID RIGHT-OF-WAY 357 FEET MORE OR LESS TO THE QUARTER SECTION LINE, THENCE WEST ALONG SAID QUARTER SECTION LINE 100 FEET, THENCE NORTHEASTERLY PARALLEL TO SAID RIGHT-OF-WAY 357 FEET MORE OR LESS TO THE SAID STATE HIGHWAY, THENCE EASTERLY ALONG SAID STATE HIGHWAY TO THE POINT OF BEGINNING, MORE PARTICULARLY DESCRIBED AS ALL THAT PART OF THE ABOVE DESCRIBED LAND LYING WEST OF THE WESTERLY RIGHT OF WAY LINE OF THE CHICAGO, MILWAUKEE, ST. PAUL AND PACIFIC RAILROAD COMPANY AND EAST OF THE EASTERLY LINE OF A HIGHWAY 66 FEET IN WIDTH, BEING 33 FEET IN WIDTH ON EACH SIDE OF A CENTER LINE, SAID CENTER LINE BEING DESCRIBED AS FOLLOWS: BEGINNING AT A POINT ON THE SOUTH LINE OF "F" STREET IN THE CITY (FORMERLY VILLAGE) OF LA CRESCENT, WHICH POINT IS DISTANCE 130.2 FEET WESTERLY FROM THE INTERSECTION OF SAID SOUTH LINE OF "F" STREET AND THE CENTER LINE OF THE CHICAGO, MILWAUKEE, ST. PAUL AND PACIFIC RAILROAD COMPANY RIGHT-OF-WAY, THENCE RUNNING IN A SOUTHEASTERLY DIRECTION ALONG A 12" CURVE WITH DELTA ANGLE OF 91°17' AND RADIUS OF 477.5 FEET FOR A DISTANCE OF 120.7 FEET TO A POINT ON THE WEST LINE OF THE CHICAGO, MILWAUKEE, ST. PAUL AND PACIFIC RAILROAD COMPANY RIGHT-OF-WAY AND THERE TERMINATING AT A POINT 115.9 FEET SOUTHERLY FROM THE SOUTH LINE OF SAID "F" STREET.

THAT PART OF THE FOLLOWING DESCRIBED LAND LYING SOUTH OF THE NORTH LINE OF "F" STREET; ALL OF CHICAGO, MILWAUKEE, ST. PAUL AND PACIFIC RAILROAD COMPANY'S OPERATING RIGHT-OF-WAY LYING IN LOTS EIGHT (8) AND NINE (9), BLOCK TWELVE (12) OF "MANTON PLAT" ALSO KNOWN AS THE "ORIGINAL PLAT" OF THE CITY (FORMERLY VILLAGE) OF LA CRESCENT, HOUSTON COUNTY, MINNESOTA, AND PART OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER (SW1/4 NE1/4) OF SECTION TEN (10), TOWNSHIP

ONE HUNDRED FOUR (104) NORTH, RANGE FOUR (4) WEST, HOUSTON COUNTY, WHICH LIES EASTERLY OF THE EASTERLY RIGHT OF WAY OF CHESTNUT STREET, AND PERPENDICULARLY NORTHWESTERLY OF THE FOLLOWING DESCRIBED LINE: COMMENCING AT A POINT ON THE NORTH LINE OF SAID LOT NINE (9) WHICH IS 7.56 FEET SOUTH 89°33' EAST OF THE NORTHWEST CORNER OF SAID LOT NINE (9), THENCE SOUTH 20°45'30" WEST A DISTANCE OF 128.97 FEET TO A POINT ON THE NORTH LINE OF "F" STREET 93.67 FEET SOUTH 89°32'30" EAST OF THE SOUTHWEST CORNER OF SAID BLOCK TWELVE (12), THENCE CONTINUE SOUTH 20°45'30" WEST A DISTANCE OF 250 FEET AND THERE TERMINATING, THE ABOVE DESCRIBED LINE BEING A LINE PARALLEL WITH AND 40 FEET NORTH 69°14'30" WEST OF THE CENTERLINE OF THE EXISTING MAIN TRACT OF CHICAGO, MILWAUKEE, ST. PAUL AND PACIFIC RAILROAD COMPANY.

AND THAT PART OF THE SOUTH HALF OF THE PUBLIC ALLEY IN BLOCK 12 OF MANTON PLAT FROM CHESTNUT STREET EAST TO THE RIGHT OF WAY OF THE RAILROAD.

EXCEPT ALL MINERALS IN ALL OF THE ABOVE DESCRIBED LANDS.

SUBJECT TO AN EASEMENT FOR INGRESS AND EGRESS AS DESCRIBED IN THE WARRANTY DEED DATED JUNE 3, 1998 AND RECORDED JUNE 3, 1998 AS DOCUMENT NO. 194866.

The foregoing motion was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Attorney Wieser presented City Council a proposed text amendment permitting outdoor parking and storage of commercial vehicles, including buses, as an Interim Use in the C-1 Zoning District. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson as follows:

MOTION TO APPROVE THE TEXT AMENDMENT PERMITTING OUTDOOR PARKING AND STORAGE OF COMMERCIAL VEHICLES, INCLUDING BUSES, AS AN INTERIM USE IN THE C-1 ZONING DISTRICT.

ORDINANCE NO. 558

AN ORDINANCE OF THE CITY OF LA CRESCENT AMENDING CHAPTER 12 OF THE ZONING ORDINANCE

The City Council of the City of La Crescent, Houston County, Minnesota, hereby ordains:

SECTION I. That Chapter 12 of the Zoning Ordinance is hereby amended as follows:

12.22 C1 – HIGHWAY COMMERCIAL DISTRICT (C-1)

Subd. 5. INTERIM USES

A. Outdoor parking and storage of commercial vehicles, including busses.

SECTION II. This provision shall become effective from and after due passage and enactment and publication, according to law.

Passed and enacted this _____ day of _____, 2022.

SIGNED:

Mayor

ATTEST:

City Administrator

ITEM 3.3 – 2022 LICENSE APPLICATION

City Council reviewed a 2022 license renewal application. The application appears to be in order, and it was recommended to City Council to approve the license renewal application. Following discussion, Member Hutchinson made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE 2022 LICENSE RENEWAL FOR CANTON HEATING AND COOLING LLC.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – 2022 LIBRARY SUMMER READING PROGRAM

City Council reviewed a letter from Library Director, Jess Witkins asking for use of City space, police services, and public works services for the Library Summer Reading Program. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE USE OF CITY SPACE, POLICE SERVICES, AND PUBLIC WORK SERVICES FOR THE LIBRARY SUMMER READING PROGRAM.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 6.1 STAFF CORRESPONDENCE/COMMITTEE UPDATES – EXPLORE LA CROSSE

City Council reviewed the Agenda from the April 19, 2022 La Crosse County Convention & Visitors Bureau Board Meeting, which included the Minutes from the March 2022 Board Meeting. No action taken.

ITEM 7.1 CORRESPONDENCE – ARBOR DAY FOUNDATION

City Council reviewed a letter from the Arbor Day Foundation congratulating the city on earning recognition as a 2021 Tree City USA. No action taken.

ITEM 8.1 HOUSTON COUNTY

Houston County Commissioner, Dewey Severson, updated City Council on County activities.

ITEM 9.1 CHAMBER OF COMMERCE

Jon Wilson of the La Crescent Chamber of Commerce was in attendance and had no updates.

There being no further business to come before the council at this time, Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 8:46 P.M.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
May 9, 2022

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of April was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, May 9, 2022.

Upon a roll call taken and tallied by the Deputy Clerk, the following members were present: Members Ryan Hutchinson, Cherryl Jostad, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present were City Attorney Skip Wieser, City Engineer, Tim Hruska (via Zoom), City Sustainability Coordinator, Jason Ludwigson, Deputy Clerk, Angie Boettcher (via Zoom), and Administrative Assistant, Chris Fortsch.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. Attorney Wieser requested two additions to ITEM 3.9 – Personnel Committee Recommendations to the agenda as follows:

6. Review of AFSCME grievance
7. Review staffing at Pine Creek Golf Course

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – APRIL 25, 2022
- 1.2 BILLS PAYABLE THROUGH May 6, 2022

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member O'Donnell-Ebner made a motion to approve the Agenda with the changes and approve the consent agenda as presented. Member Jostad made an amendment that the Council Minutes from April 25, 2022 be taken out of the consent agenda and moved to a later council meeting until the requested revisions are completed. Member O'Donnell-Ebner withdrew her original Motion and made the following motion, seconded by Member Hutchinson as follows:

MOTION TO APPROVE THE AGENDA WITH SOME CHANGES AND INCLUDING THE BILLS PAYABLE.

Upon a roll call vote taken and tallied by the Deputy Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes

Mike Poellinger

Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – SPORTSMAN ROAD PROJECT PLANS/SPECIFICATIONS

City Engineer, Tim Hruska reviewed with City Council the prepared plans and specifications for the Sportsman Road project. The project includes the reconstruction of the road from Monte Carlo Road to the existing parking lot. The plan also includes an alternate to reclaim and pave the Monte Carlo Road. It was recommended that the Council approve the plans and specifications and Advertisement for Bids. Following discussion, Member Hutchinson made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE WHKS TO SUBMIT PLANS TO MNDOT FOR STATE AID APPROVAL AND ADVERTISE FOR BIDS.

Upon a roll call vote taken and tallied by the Deputy Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.2 – WALNUT STREET DEMONSTRATION PROJECT

City Engineer, Tim Hruska reviewed with City Council a prepared demonstration project for the intersection of Walnut Street and Main Street. The project includes installation of bump outs at all four quadrants of the intersection. These bump-outs have several benefits to the public. These include shortening pedestrian crossing distance, improved visibility of pedestrians for drivers, improved visibility for pedestrians to make safe crossings, traffic calming, and create available space for aesthetic components. There is left-over material from the elementary school project that will be utilized. It was recommended that Council approve the plan. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Jostad as follows:

MOTION TO APPROVE WHKS TO WORK WITH CITY STAFF TO INSTALL THE WALNUT STREET DEMONSTRATION PROJECT FOR SUMMER OF 2022.

Upon a roll call vote taken and tallied by the Deputy Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes

Mike Poellinger

Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.3 – HORSE TRACK MEADOWS PROJECT CHANGE ORDER

City Engineer, Tim Hruska reviewed with City Council a change order for Horse Track Meadows. Since the project was substantially completed (except for the bituminous wear course), the City has developed plans for Wieser Park. These plans include a picnic shelter, splash pad, parking lot, and other amenities. Suppliers of splash pads have recommended 4" water service and a 6" sanitary sewer service. The original project installed a 1" and 4" sewer service to serve a small bathroom facility. A change order provided by A1 Excavating with a quote of \$39,882.00 will provide the recommended services, driveway approach for the proposed parking lot, and related restoration of pavement and sidewalk. The change order will also add an aggregate surfaced parking lot at the west end of Horse Track Meadows for those using the trails in the area. It was recommended that the City Council approve the change order to accommodate the future facilities at Wieser Park. Following discussion, Member Hutchinson made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE CHANGE ORDER AS PRESENTED.

Upon a roll call vote taken and tallied by the Deputy Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – MNDOT – MASTER CONTRACT

City Engineer, Tim Hruska reviewed with City Council the MnDOT Master Contract. The City of La Crescent receives funding from MnDOT State Aid to assist with roadway infrastructure costs. There are a number of items that the City is responsible for in order to receive these funds. This includes bridge inspections and construction materials testing associated with State Aid Routes. MnDOT currently completes the bridge inspection for the CP Railroad bridge over Shore Acres Road. In the future, MnDOT would also perform routine inspections on the new Wagon Wheel Trail bridge. During construction of State Aid projects, we routinely use MnDOT facilities to perform standard construction and plant testing including services related to the Wagon Wheel Bridge. It was recommended that the City Council adopt the resolution to continue to utilize MnDOT to provide services for the City. Following discussion Member Jostad introduced the following resolution and moved its passage and adoption:

RESOLUTION NO. 05-22-19

**A RESOLUTION TO ENTER INTO A MASTER PARTNERSHIP CONTRACT WITH THE
MINNESOTA DEPARTMENT OF TRANSPORTATION**

Whereas, The Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

Whereas, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

Whereas: the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write "work orders" against a master contract would provide the greatest speed and flexibility in responding to identified needs.

Therefore, be it resolved:

1. That the City of La Crescent enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the Council
2. That the proper City officers are authorized to execute such contract, and any amendments thereto.
3. That the La Crescent Engineer is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the City Engineer may execute such work order contracts on behalf of the City of La Crescent without further approval by this Council.

Approved this 9th day of May, 2022.

Attest:

By: _____

Title: _____

Date: _____

The foregoing motion was duly seconded by Member O'Donnell-Ebner and upon a roll call vote taken and tallied by the Deputy Clerk, all Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes

Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.5 – MEMO OF UNDERSTANDING – SPORTSMAN ROAD

City Sustainability Coordinator, Jason Ludwigson reviewed with City Council a Memorandum of Understanding between the City of La Crescent and ISG Inc. The MOU has been reviewed by MnDOT and MnDNR. After review both parties are supportive of the MOU. The project proposed by ISG Inc. would be to create multiple demonstration plots to showcase a variety of different native seed mixes. These mixes and plantings would be incorporated into the landscape project for Sportsman's landing in 2022 with the MnDOT. The value of the seed being included in the project by ISG is approximately \$4,064. It is recommended that City Council approve the MOU. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson as follows:

MOTION TO ACCEPT THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LA CRESCENT AND ISG INC.

Upon a roll call vote taken and tallied by the Deputy Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.6 – QUASI-JUDICIAL REVIEW – DECISION MAKING PROCESS

Attorney Wieser reviewed with City Council the Quasi-Judicial Review process. This was informational only, no action required.

ITEM 3.7 – REVIEW PROCESS FOR ZONING APPEAL

Attorney Wieser reviewed with City Council the review process for a zoning appeal. This was informational only, no action required.

ITEM 3.8 – PARADE REQUEST

City Council reviewed an Agenda Request from Mary Jo Redman-Ellis along with a memo from La Crescent Chief of Police Luke Ahlschlager regarding a parent sponsored 2022 Senior Parade. The parade will be for the graduates of La Crescent-Hokah following the commencement on Sunday, June 5, 2022. The event will be in similar format to last year's event. Event coordinators are planning to hold the event in accordance with best practices and safety considerations. If approved the La Crescent Police

Department would assist with escorting the parade and any additional traffic control. Following discussion, Member Williams made a motion, seconded by Member Hutchinson as follows:

MOTION TO APPROVE THE 2022 SENIOR PARADE FOR THE GRADUATES OF LA CRESCENT-HOKAH FOLLOWING THE COMMENCEMENT CEREMONY ON SUNDAY, JUNE 5, 2022 WITH THE LA CRESCENT POLICE DEPARTMENT ASSISTING WITH TRAFFIC CONTROL.

Upon a roll call vote taken and tallied by the Deputy Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.9 – PERSONNEL COMMITTEE RECOMMENDATIONS

Attorney Wieser reviewed with City Council the following recommendations from the Personnel committee:

1. The Personnel Committee is recommending that City Council accept Nick Skree's resignation as a Police Officer for the City of La Crescent. City Council reviewed a copy of Mr. Skree's resignation letter. Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO ACCEPT THE RESIGNATION OF NICK SKREE AS A POLICE OFFICER FROM THE LA CRESCENT POLICE DEPARTMENT.

Upon a roll call vote taken and tallied by the Deputy Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

2. The Personnel Committee is recommending that City Council approve advertising the position of Police Officer. A hiring recommendation would then be presented at a future City Council meeting. City Council reviewed the job posting for the position. The Personnel Committee is recommending that the job posting include a \$2,000 sign-on bonus to Police Officers with one-year of full-time Police Officer

experience. Following discussion, Member Hutchinson made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE ADVERTISING FOR THE POSITION OF POLICE OFFICER INCLUDING A \$2,000 SIGN-ON BONUS TO POLICE OFFICERS WITH ONE-YEAR OF FULL-TIME EXPERIENCE.

Upon a roll call vote taken and tallied by the Deputy Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

3. The Personnel Committee is recommending that City Council approve promoting Police Officer Mike Ernster to Sergeant in the La Crescent Police Department. City Council reviewed a letter from Police Chief, Luke Ahlschlager regarding the recommendation. Sergeant Ernster would serve a 12-month probationary period. Following discussion, Member Jostad made a motion, seconded by Member Hutchinson as follows:

MOTION TO APPROVE PROMOTING POLICE OFFICER MIKE ERNSTER TO SERGEANT IN THE LA CRESCENT POLICE DEPARTMENT. SERGEANT ERNSTER WILL SERVE A 12-MONTH PROBATIONARY PERIOD.

Upon a roll call vote taken and tallied by the Deputy Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

4. The Personnel Committee is recommending that City Council remove the probationary status for seven members of the La Crescent Fire Department, and classify them as regular employees of the city of La Crescent. City Council reviewed a letter from the La Crescent Fire Chief. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Jostad as follows:

MOTION TO REMOVE THE PROBATIONARY STATUS OF SEVEN MEMBERS OF THE LA CRESCENT FIRE DEPARTMENT AND CLASSIFY THEM AS REGULAR EMPLOYEES OF THE CITY OF LA CRESCENT.

Upon a roll call vote taken and tallied by the Deputy Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes

Mayor Poellinger abstained. The motion was declared duly carried.

5. The Personnel Committee is recommending that City Council approve advertising for the position of Fire Fighter. A hiring recommendation would then be presented at a future City Council meeting. City Council reviewed a letter from the Fire Chief regarding this recommendation. Following discussion, Member Williams made a motion, seconded by Member Jostad as follows:

MOTION TO APPROVE ADVERTISING FOR THE POSITION OF FIRE FIGHTER.

Upon a roll call vote taken and tallied by the Deputy Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

6. Attorney Wieser reviewed with City Council a notice from the AFSCME Union regarding step 3 union grievance on behalf of an employee. It is recommended that the City Council delegated authority be given to the Personnel Committee, Chief of Police Luke Ahlschlager, and Attorney Wieser to meet with the Employee and Union Representative to address the step 3 grievance and any other additional steps. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson as follows:

MOTION TO MOVE FORWARD WITH THE PANEL OF THE PERSONNEL COMMITTEE, CHIEF OF POLICE LUKE AHSCHLAGER, AND ATTORNEY WIESER TO ACT AS DELEGATED AUTHORITY IN STEP 3 REVIEW.

Upon a roll call vote taken and tallied by the Deputy Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

7 (a) The Personnel Committee is recommending that City Council approve the Pine Creek Golf Course Manager to advertise to hire one Lead Worker. Following discussion Member Jostad made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE PINE CREEK GOLF COURSE MANAGER TO ADVERTISE TO HIRE ONE LEAD WORKER.

Upon a roll call vote taken and tallied by the Deputy Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

7 (b) The Personnel Committee is recommending that City Council approve Part-time employees at Pine Creek Golf Course a pay differential of \$2.50 per hour for work completed after 4:00 P.M. and weekends for the 2022 season. Following discussion Member Hutchinson made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE PART-TIME EMPLOYEES AT PINE CREEK GOLF COURSE A PAY DIFFERENTIAL OF \$2.50 PER HOUR FOR WORK COMPLETED AFTER 4:00 P.M AND WEEKENDS FOR THE 2022 SEASON.

Upon a roll call vote taken and tallied by the Deputy Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.10 – BLOCK PARTY REQUEST

City Council reviewed a letter from Police Chief Luke Ahlschlager on behalf of Julie Burkhalter requesting City Council approve a temporary street closure for a block party event on Fireside Drive, Fireside Place, and Fireside Court. The area specifically closed would be located on the 200 block of Fireside Drive on Saturday, August 6, 2022, for approximately five hours in the late afternoon and early evening hours. An

alternate route would still be accessible to residents who are not participating. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson as follows:

MOTION TO APPROVE A TEMPORARY STREET CLOSURE FOR A BLOCK PARTY ON FIRESIDE DRIVE, FIRESIDE PLACE, AND FIRESIDE COURT ON SATURDAY, AUGUST 6, 2022, FOR APPROXIMATELY FIVE HOURS IN THE LATE AFTERNOON AND EARLY EVENING.

Upon a roll call vote taken and tallied by the Deputy Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.11 – BICYCLE TOUR REQUEST

City Council reviewed a letter from Police Chief Ahlschlager on behalf of the Juvenile Diabetes Research Foundation for City Council to approve the La Crescent Police Department and its reserve unit to assist with cyclist crossing at Hwy 16 northbound lanes at South Chestnut Street for the 2022 Ride to Cure Diabetes Bicycle Tour on Saturday, August 13, 2022 at 8:00 A.M. Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO APPROVE THE LA CRESCENT POLICE DEPARTMENT AND ITS RESERVE UNIT TO ASSIST WITH CYCLIST CROSSING AT HWY 16 AND SOUTH CHESTNUT STREET FOR THE 2022 RIDE TO CURE DIABETES ON SATURDAY, AUGUST 13, 2022 AT 8:00 A.M.

Upon a roll call vote taken and tallied by the Deputy Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 6.1 – STAFF CORRESPONDENCE/COMMITTEE UPDATES

City Council reviewed April 20, 2022, Park and Recreation Commission Minutes. Informational only, no action taken

ITEM 9 – CHAMBER OF COMMERCE

A member of the Chamber of Commerce was in attendance and gave City Council an update.

There being no further business to come before the Council at this time, Member Williams made a motion, seconded by Member Hutchinson, to adjourn the meeting. Upon a roll call vote taken and tallied by the Deputy Clerk, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:22 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator

MINUTES, SPECIAL CITY COUNCIL MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
May 11, 2022 – 5:30 PM

Pursuant to due call and notice thereof, the Special City Council Meeting of the City of La Crescent was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Wednesday, May 11, 2022.

Upon a roll call taken and tallied by the Deputy Clerk, the following members were present: Members Ryan Hutchinson, Cheryl Jostad, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present was City Attorney Skip Wieser, City Engineer, Tim Hruska, City Community Development Coordinator, Larry Kirch, Deputy Clerk Angie Boettcher (via Zoom), and Administrative Assistant Chris Fortsch.

Also in attendance: Lucas Onstad, Houston County Assessor's Office

5:30 – Appeal of Variance Denial – LAMAR Advertising

On April 5, 2022, the City Planning Commission serving as the Board of Adjustment voted to deny the requested sign variance from LAMAR Advertising. The applicant has filed a Notice of Appeal pursuant to our ordinance to the La Crescent City Council serving as the Zoning Board of Appeals. The Zoning Board of Appeals can reverse or affirm, in whole or part, the decision being appealed. The City Council was provided with the Administrative Record.

Attorney Wieser reviewed with City Council the appeal of the variance denial process.

City Community Development Coordinator Larry Kirch reviewed the Summary of Staff report from the April 5, 2022 Planning Commission Meeting with City Council.

Mayor Poellinger asked if a representative from LAMAR Advertising would like to comment. Zach Schoh, Real Estate Manager of LAMAR advertising spoke. General Manager Cory Andl was also present and spoke on behalf of LAMAR Advertising.

After a Motion was made and seconded, Attorney Wieser reviewed with City Council the following Findings:

Is the request in harmony with the general purposes and intent of the ordinance?

The Planning Commission, sitting as the Board of Adjustment, found that the request was not in harmony with the general purpose and intent of the ordinance.

Finding: Affirm

The variance is not in harmony with the purpose and intent of the zoning ordinance based on the following findings because:

The City's sign ordinance has a stated purpose of enhancing the appeal of the City of La Crescent to its residents and visitors. The City is located at the center of three (3) national

scenic byways between the bluffs, valleys, and protected wetlands. Part of the purpose of the sign ordinance is to balance the need for signage with the impact of signage on the surrounding environment. The proposal needs at least two (2) variances and therefore is not in compliance with the purpose and intent of the ordinance.

Would granting the variance be consistent with the Comprehensive Plan?

The Planning Commission, sitting as the Board of Adjustment, found that the request was in conflict with the Comprehensive Plan.

Finding: Affirm

Granting the variance is not consistent with the Comprehensive Plan because:

A. Natural Systems, Open Space, and Recreational Elements, Goals, Objectives, Strategies:

Goal No. 2 provides that public access to and recreational use of parks, bluffslands and waterways will be expanded and improved in the La Crescent area. (Page 2-17 of the Comprehensive Plan.)

Objective No. 2.9 provides that scenic views of the bluffs and wetlands will be enhanced through the removal of billboards. (Page 2-17 of the Comprehensive Plan.)

B. Transportation and Mobility:

Goal provides that La Crescent provides a safe, efficient, multi-model, and well-maintained transportation network that balances the need of all users. (Page 2-27 of the Comprehensive Plan.)

Objective No. 8 provides that transportation corridors and gateways will be aesthetically attractive and enhance the image of the community. (Page 2-29 of the Comprehensive Plan.)

Strategy No. 23 provides that work with State and County agencies to maintain aesthetically pleasing transportation corridors and gateway entrances with reflect the community's charm and vision. This may include enhanced landscaping, artistic enhancements, clean-up off trash and debris, decorative lighting, improved community signage and removal of billboards. (Page 2-29 of the Comprehensive Plan.)

C. Land Use and Community Design:

Goal No. 3 provides that properties along the State and Federal highway corridors will be improved and redeveloped. (Page 3-3 of the Comprehensive Plan.)

Objective No. 3.3 provides that billboards will be removed. (Page 3-3 of the Comprehensive Plan.)

Practical Difficulties Analysis

The Planning Commission, sitting as the Board of Adjustment did not review the practical difficulties factors.

Does the property owner propose to use the property in a reasonable manner not permitted by the ordinance?

Finding: Affirm

The applicant does not propose to use the property in a reasonable manner not permitted by the ordinance, given the purpose of the protections because:

The request requires two (2) variance and therefore is not a reasonable use of the property as permitted by the ordinance.

Is the plight of the landowner due to circumstances unique to the property owner not created by the landowner?

Finding: Affirm

There are no circumstances unique to the property that would prevent compliance with the ordinance.

Would granting the variance allow the essential character of the locality to stay the same?

Finding: Satisfied

Granting the variance will not alter the essential character of the locality because:

The area is a truss manufacturing plant to the immediate south. There is railroad right of way to the immediate east. There had been a billboard on the premises from approximately 1977 until July 29, 2021. The truss manufacturing plant is currently not screened from the highway.

The City Council determined that LAMAR Advertising does not satisfy all of the requirements needed to receive a variance.

Following discussion, Member O'Donnell Ebner made a motion, seconded by Member Williams as follows:

MOTION TO AFFIRM THE DECISION OF THE PLANNING COMMISSION SITTING AS THE BOARD OF ADJUSTMENT TO DENY THE VARIANCE REQUEST FOR LAMAR ADVERTISING.

Upon a roll call vote taken and tallied by the Deputy Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Additional Findings:

1. Applicant has not demonstrated that the criteria for granting a variance is satisfied.
2. The Staff Analysis presented by Larry Kirch is adopted and incorporated into these meeting minutes.

Following discussion, Member Williams made a motion, seconded by Member Hutchinson as follows:

MOTION TO ADOPT THE FINDINGS AS PRESENTED.

Upon a roll call vote taken and tallied by the Deputy Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

5:45 – Continuation of Board of Appeal meeting from April 25, 2022. Consideration of appeal of valuation at 705 12th Court North.

On April 25, 2022 City Council held the annual Board of Appeal and equalization meeting. Property owners Mr. and Mrs. Myhre at 705 12th Court North requested a review of their estimated value siting drainage concerns. City Engineer, Tim Hruska reviewed with City Council information on the retention pond located at 705 12th Court North. Following discussion, Member Jostad made a motion seconded by Member Williams as follows:

MOTION TO REDUCE THE ESTIMATED MARKET VALUE BY \$20,000.00

Upon a roll call vote taken and tallied by the Deputy Clerk, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

There being no further business to come before the council at this time, Member O'Donnell-Ebner made a motion, seconded by Member Jostad to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:33 P.M.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator

1.4

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
ABILITY BUILDING CENTER INC						
12564	FD - CLEANING STATION	04/30/2022	286.00	.00		
12564	FD - CLEANING COMM RM	04/30/2022	132.00	.00		
12565	CITY HALL - SHREDDING	04/30/2022	12.00	.00		
Total 8085:			430.00	.00		
AIRGAS USA LLC						
9125079781	FD - O2 MEDICAL SUPPLIES	04/22/2022	64.95	.00		
Total 1802:			64.95	.00		
AMAZON CAPITAL SERVICES						
11GC-FH7C-FHP	PARKS - SPRAYER PUMP	05/09/2022	29.46	.00		
11LF-J1LP-7F41	LIBRARY - BOOKS	05/17/2022	33.90	.00		
1FCM-RQML-X1	LIBRARY -CLEANING SUPPLIES	05/07/2022	75.52	.00		
1GTH-YDHK-3V1	LIBRARY - BOOKS GRANT FUNDED	05/09/2022	10.99	.00		
1KNT-CMTW-QY	LIBRARY - BOOKS GRANT FUNDED	05/11/2022	14.99	.00		
1L9C-WW3Q-FF	LIBRARY -CLEANING SUPPLIES	05/10/2022	146.47	.00		
1LMN-XJW3-RT9	MAINT. - COFFEE CUPS	05/17/2022	70.00	.00		
1LMN-XJW3-RT9	CITY HALL - COFFEE CUPS	05/17/2022	70.00	.00		
1P34-PRDK-3V4	PD - CLEANING SUPPLIES	05/06/2022	42.56	.00		
1QV4-7WHR-G3	LIBRARY -CLEANING SUPPLIES CREDIT MEMO	05/18/2022	26.62-	.00		
Total 9956:			467.27	.00		
ANCHOR SOLAR INVESTMENTS LLC						
#31	RADIUM PLANT - SOLAR	05/01/2022	358.02	.00		
#31	MAINTENANCE BLDG - SOLAR	05/01/2022	358.02	.00		
#31	ANIMAL RESCUE - SOLAR	05/01/2022	183.58	.00		
Total 9859:			899.62	.00		
ARROWHEAD FORENSICS						
147741	PD - EVIDENCE ROOM SUPPLIES	05/05/2022	109.62	.00		
Total 9746:			109.62	.00		
AT&T MOBILITY						
4/22 FIRE	FD - WIRELESS	04/30/2022	100.08	.00		
4/22 MAINT	SEWER - WIRELESS	04/30/2022	44.98	.00		
4/22 MAINT	WATER - WIRELESS	04/30/2022	44.98	.00		
Total 9870:			190.04	.00		
B & T TECHNICAL SERVICES, LLC						
1002	COMM BLDG - SOLAR ELECTRICAL SERVICE	04/30/2022	312.40	.00		
Total 9680:			312.40	.00		
BAKER & TAYLOR						
2036654151	LIBRARY BOOKS	04/05/2022	93.41	.00		
2036656372	LIBRARY - BOOKS	04/05/2022	61.45	.00		
2036684207	LIBRARY BOOKS	04/18/2022	108.25	.00		
2036710270	LIBRARY BOOKS - GRANT FUNDED	04/27/2022	60.34	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 8022:			323.45	.00		
BAKKUM, DOUGLAS						
5/16/22	G. C. - USED GOLF BALLS FOR RESALE	05/16/2022	820.00	.00		
Total 9326:			820.00	.00		
BOETTCHER, ANGELA J						
CLERK TRAININ	REIMBURSE - MILEAGE CLERKS TRAINING	05/13/2022	155.03	.00		
Total 9365:			155.03	.00		
CINTAS CORPORATION						
4115321222	MAINTENANCE - UNIFORMS	04/04/2022	14.56	.00		
4115321222	MAINTENANCE - CLEANING	04/04/2022	3.50	.00		
4116004970	MAINTENANCE - CLEANING	04/11/2022	3.50	.00		
4116004970	MAINTENANCE - UNIFORMS	04/11/2022	14.56	.00		
4116005112	GOLF COURSE - CLEANING	04/11/2022	19.77	.00		
4116005157	CITY HALL - CLEANING	04/11/2022	39.47	.00		
4116703193	MAINTENANCE - UNIFORMS	04/18/2022	14.56	.00		
4116703193	MAINTENANCE - CLEANING	04/18/2022	3.50	.00		
4117375517	MAINTENANCE - UNIFORMS	04/25/2022	14.56	.00		
4117375517	MAINTENANCE - CLEANING	04/25/2022	3.50	.00		
4117375527	CITY HALL - CLEANING RAGS & TOWELS	04/25/2022	31.53	.00		
4117375568	CITY HALL - CLEANING	04/25/2022	39.47	.00		
Total 9696:			202.48	.00		
CLEARWAY COMMUNITY SOLAR LLC						
3/22 STMT	31 MCINTOSH RD - LIFT STATION	03/31/2022	9.15	.00		
3/22 STMT	1450 HWY 16 - LIFT STATION	03/31/2022	24.12	.00		
3/22 STMT	219 CHESTNUT ST - BRIDGE LIGHTS	03/31/2022	45.36	.00		
3/22 STMT	407 ORCHARDVIEW - BOOSTER STATION	03/31/2022	245.42	.00		
3/22 STMT	400 LARCH AVE - WELL 2	03/31/2022	525.89	.00		
3/22 STMT	193 MCINTOSH RD - BOOSTER STATION	03/31/2022	148.35	.00		
3/22 STMT	608 S 7TH STREET - POOL	03/31/2022	414.31	.00		
3/22 STMT	321 MAIN STREET - LIBRARY	03/31/2022	132.42	.00		
3/22 STMT	219 MAIN STREET - UNIT LIGHTS	03/31/2022	63.29	.00		
3/22 STMT	1200 JONATHAN LN - PARK SHELTER	03/31/2022	34.63	.00		
3/22 STMT	110 MIDNGHT - LIFT STATION	03/31/2022	42.07	.00		
3/22 STMT	200 STONEY POINT - WELL HOUSE	03/31/2022	642.61	.00		
3/22 STMT	722 N 2ND STREET - RADIUM PLANT	03/31/2022	1,609.06	.00		
3/22 STMT	520 S 14TH - ICE ARENA	03/31/2022	2,072.06	.00		
3/22 STMT	336 S 1ST STREET - COMMUNITY BUILDING	03/31/2022	124.66	.00		
3/22 STMT	1323 SPRUCE DR - ABNET FIELD	03/31/2022	25.42	.00		
3/22 STMT	202 MAIN STREET - FLAG LIGHT	03/31/2022	2.57	.00		
3/22 STMT	608 S 7TH ST - TENNIS COURT LIGHTS	03/31/2022	8.09	.00		
3/22 STMT	523 S CHESTNUT ST. - ANIMAL SHELTER	03/31/2022	32.54	.00		
3/22 STMT	209 S WALNUT - LAC SIGN	03/31/2022	11.37	.00		
Total 9854:			6,213.39	.00		
CULLIGAN WATER CONDITIONING						
285X20387902	CITY HALL - WATER COOLER RENTAL	04/30/2022	39.95	.00		
285X20387902	PD - WATER COOLER RENTAL	04/30/2022	39.95	.00		
285X20387902	MAINT - WATER COOLER RENTAL	04/30/2022	39.95	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
285X20412304	FD - WATER COOLER RENTAL	04/30/2022	42.70	.00		
Total 231:			162.55	.00		
DAVIS EQUIPMENT CORPORATION						
EI15714	GC - EQUIPMENT PARTS	04/29/2022	511.09	.00		
Total 10016:			511.09	.00		
DAVY LABORATORIES						
22E0202	WATER - TESTING	05/17/2022	90.00	.00		
Total 312:			90.00	.00		
DEPT OF NATURAL RESOURCES						
5/10/22-5/16/22	WEEKLY RECREATIONAL VEH. REGIST.	05/16/2022	2,071.20	2,071.20	05/20/2022	
5/3/22-5/9/22	WEEKLY RECREATIONAL VEH. REGIST.	05/09/2022	3,546.31	3,546.31	05/13/2022	
Total 318:			5,617.51	5,617.51		
DIGICOM INC						
44023	TV & SOUND SYSTEM FOR COMMUNITY BLDG	05/11/2022	8,880.00	.00		
Total 347:			8,880.00	.00		
E O JOHNSON CO.						
INV1136706	OFFICE 365 ADDITIONAL USER	05/09/2022	5.03	.00		
INV1137823	DUO AUTHENITCATION - POLICE	05/10/2022	68.60	.00		
INV1137823	DUO AUTHENITCATION - WATER	05/10/2022	9.80	.00		
INV1137823	DUO AUTHENITCATION - GC	05/10/2022	24.50	.00		
INV1137823	DUO AUTHENITCATION - SEWER	05/10/2022	9.80	.00		
INV1137823	DUO AUTHENITCATION - STREETS	05/10/2022	9.80	.00		
INV1137823	DUO AUTHENITCATION - FIRE	05/10/2022	41.65	.00		
INV1137823	DUO AUTHENITCATION - LIC BUR	05/10/2022	41.65	.00		
INV1137823	DUO AUTHENITCATION - B & Z	05/10/2022	9.80	.00		
INV1137823	DUO AUTHENITCATION - PUBLIC WORKS	05/10/2022	9.80	.00		
INV1137823	DUO AUTHENITCATION - CLERK	05/10/2022	24.60	.00		
INV1137824	OFFICE 365	05/10/2022	200.00	.00		
INV1143617	PD - OFFICE EQUIPMENT	05/18/2022	999.00	.00		
Total 8614:			1,454.03	.00		
EFTPS - ELECTRONIC FEDERAL TAX						
5/13/22 P/R	FED/FICA/MEDICARE	05/18/2022	16,466.09	16,466.09	05/20/2022	
Total 1127:			16,466.09	16,466.09		
ELM USA, INC						
49546	LIB - CD/DVD CLEANING	05/17/2022	25.00	.00		
Total 9517:			25.00	.00		
EMERGENCY COMMUNICATION SYSTEM						
3568	SIREN MAINTENANCE	05/10/2022	1,191.00	.00		
Total 9426:			1,191.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
EMERGENCY MEDICAL PRODUCTS INC						
2337568	FD - MEDICAL SUPPLIES	04/29/2022	88.58	.00		
2337569	FD - MEDICAL SUPPLIES	04/29/2022	105.53	.00		
Total 433:			194.11	.00		
FARRELL EQUIPMENT & SUPPLY CO.						
INV00000001252	MAINT - SAFETY VESTS FOR SUMMER HELP	05/10/2022	113.93	.00		
Total 8459:			113.93	.00		
FLAGSHIP RECREATION						
F9459	KISTLER PARK - SWING PARTS	04/30/2022	3,161.66	.00		
Total 9160:			3,161.66	.00		
G & F DISTRIBUTING, INC.						
0132213301	GC - BEER FOR RESALE	05/16/2022	117.00	.00		
Total 8628:			117.00	.00		
GUNDERSEN HEALTH SYSTEM						
5-6-22 STMT	MAINT - DRUG SCREENS	05/05/2022	146.00	.00		
Total 622:			146.00	.00		
HARTERT'S BUILDING SOLUTIONS						
44844	SCDP GRANT EXPENSES - LBP ASSMT	05/16/2022	600.00	.00		
Total 9689:			600.00	.00		
HILLTOPPER REFUSE & RCYL SRVC						
4/22 BAGS	MONTHLY REFUSE - BAGS	04/30/2022	5,583.60	.00		
4/22 GOLF	RECYCLING & REFUSE P/U - GOLF COURSE	04/30/2022	127.56	.00		
4/22 STMT	REFUSE P/U - LIBRARY	04/30/2022	10.00	.00		
4/22 STMT	REFUSE P/U - ANIMAL SHELTER	04/30/2022	74.19	.00		
4/22 STMT	REFUSE P/U - ARENA	04/30/2022	148.30	.00		
4/22 STMT	REFUSE P/U - FIRE DEPT	04/30/2022	25.00	.00		
4/22 STMT	RECYCLING P/U - FIRE DEPT	04/30/2022	16.00	.00		
4/22 STMT	REFUSE P/U MAINTENANCE	04/30/2022	152.69	.00		
4/22 STMT	REFUSE P/U - CITY HALL	04/30/2022	66.41	.00		
4/22 STMT	CITYWIDE RECYCLING P/U	04/30/2022	7,126.40	.00		
Total 9233:			13,330.15	.00		
HOKAH CO-OP OIL ASSOCIATION						
128539	GC - FUEL FILL	05/18/2022	1,978.37	.00		
4308	GC - LP	04/28/2022	1,140.00	1,140.00	05/09/2022	
Total 715:			3,118.37	1,140.00		
ILLINOIS LIBRARY ASSOCIATION						
210910	LIBRARY - PROGRAM SUPPLIES	02/28/2022	431.14	.00		
Total 9470:			431.14	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
INTERSTATE ROOFING &						
13916	INSTALL PRECAST METAL FLASHING	05/17/2022	12,254.00	.00		
Total 805:			12,254.00	.00		
KIES, MICHAEL & AMY						
PERMIT 222	EROSION CONTROL DEPOSIT REFUND	05/17/2022	500.00	.00		
Total 10017:			500.00	.00		
KREIDERMACHER, GABRIELLE						
5/16/22	REIMBURSE GAS TO TAKE DRUG BOX	05/16/2022	43.92	.00		
Total 10018:			43.92	.00		
LA CRESCENT AUTO REPAIR, INC						
23761	PD - P21 OIL CHANGE	05/13/2022	33.53	.00		
Total 8168:			33.53	.00		
LA CRESCENT HARDWARE						
1082	MAINTENANCE SHOP - MOP HEAD	04/01/2022	4.99	.00		
1124	GC - CLUBHOUSE REPAIR	04/04/2022	19.40	.00		
1130	GC - GOLF CAR REPAIR	04/04/2022	26.58	.00		
1130	GC - MOWER REPAIR	04/04/2022	14.93	.00		
1149	ABNET RESTROOMS	04/05/2022	19.98	.00		
1169	GC - CLUBHOUSE REPAIR	04/06/2022	28.28	.00		
1172	ABNET RESTROOMS	04/06/2022	55.17	.00		
1179	KEYS MADE FOR SUMMER HELP	04/06/2022	45.09	.00		
1180	FD - WATER SOFTENER SALT	04/06/2022	12.98	.00		
1196	MAINTENANCE SHOP - SMALL TOOLS	04/07/2022	2.99	.00		
1269	SEED FOR PARKS	04/11/2022	10.99	.00		
1287	GC - SMALL TOOLS	04/12/2022	6.93	.00		
1287	GC - MAINTENANCE	04/12/2022	26.79	.00		
1316	CITY HALL - PAINT FOR CABINETS	04/13/2022	52.92	.00		
1331	MAINTENANCE SHOP - GARAGE DOOR REPAIR	04/14/2022	50.97	.00		
1344	SHORE ACRES GRINDER PUMP REPAIR	04/14/2022	31.05	.00		
1356	GC - BUILDING MAINTENANCE	04/15/2022	22.41	.00		
1356	GC - MAINTENANCE	04/15/2022	11.12	.00		
1360	WATER DEPT - SMALL TOOLS	04/15/2022	6.99	.00		
1414	PARKS - SMALL TOOLS	04/19/2022	19.99	.00		
1442	BOLTS FOR REPAIRS	04/20/2022	8.76	.00		
1481	FIX LIBRARY CHAIRS	04/22/2022	9.48	.00		
1559	INSTALL SIGN FOR DUMP SITE	04/26/2022	2.58	.00		
Total 717:			491.37	.00		
LEAGUE OF MN CITIES INSURANCE						
2022/2023 CMC/	PREPAID LIABILITY INS. PREM - LIBRARY	05/01/2022	5,586.99	.00		
2022/2023 CMC/	PREPAID LIABILITY INS. PREM - SEWER	05/01/2022	12,446.90	.00		
2022/2023 CMC/	PREPAID LIABILITY INS. PREM - LICENSE BUR	05/01/2022	812.12	.00		
2022/2023 CMC/	PREPAID LIABILITY INS. PREM - WATER	05/01/2022	13,903.91	.00		
2022/2023 CMC/	PREPAID LIABILITY INS. PREM - GENERAL FUND	05/01/2022	70,440.43	.00		
2022/2023 CMC/	PREPAID LIABILITY INS. PREM - FIRE DEPT	05/01/2022	8,200.24	.00		
2022/2023 CMC/	PREPAID LIABILITY INS. PREM - ICE ARENA	05/01/2022	11,058.24	.00		
2022/2023 CMC/	PREPAID LIABILITY INS. PREM - SOLID WASTE	05/01/2022	1,160.77	.00		
2022/2023 CMC/	PREPAID LIABILITY INS. PREM - GOLF COURSE	05/01/2022	4,234.40	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
7/1/22 - 7/1/23 L	PREPAID LIQUOR LIABILITY INS. PREM - GOLF COURSE	05/01/2022	2,029.00	.00		
Total 1115:			129,873.00	.00		
MACQUEEN EQUIPMENT INC						
PO6961	FD - TRUCK REPAIR	05/06/2022	534.75	.00		
Total 1346:			534.75	.00		
MENARDS-LA CROSSE						
65937	GC - COURSE REPAIR	05/02/2022	99.60	.00		
65937	GC - EQUIPMENT REPAIR	05/02/2022	69.13	.00		
66086	MAINT. - SMALL TOOLS	05/05/2022	54.92	.00		
66142	GC - OUTHUSE REPAIR	05/06/2022	227.90	.00		
66142	GC - DEGREASER	05/06/2022	44.98	.00		
Total 1352:			496.53	.00		
MID-AMERICAN RESEARCH CHEMICAL						
0761090-IN	STREET - PAINT	05/02/2022	134.17	.00		
0761090-IN	PARKS - WASP SPRAY	05/02/2022	165.17	.00		
Total 1343:			299.34	.00		
MIDWEST TAPE						
502105501	LIBRARY- BOOKS	05/12/2022	39.99	.00		
Total 9851:			39.99	.00		
MIENERGY COOPERATIVE						
4/22 STMT	ELECT UTILITIES-CRESC.HGTS.& WILDWOOD SEC LIGH	04/30/2022	245.81	245.81	05/16/2022	
4/22 STMT	ELECT UTILITIES-GC POP MACH.	04/30/2022	72.13	72.13	05/16/2022	
4/22 STMT	ELECT UTILITIES-GC CLUBHOUSE	04/30/2022	366.03	366.03	05/16/2022	
4/22 STMT	ELECT UTILITIES-GC IRRIGATION & PARKING LOTS LIGH	04/30/2022	176.35	176.35	05/16/2022	
4/22 STMT	ELECT UTILITIES - HORSETRACK MEADOWS LIFT STATI	04/30/2022	144.29	144.29	05/16/2022	
4/22 STMT	ELECT UTILITIES - WIESER PARK	04/30/2022	75.39	75.39	05/16/2022	
Total 2012:			1,080.00	1,080.00		
MINNESOTA CHILD SUPPORT PAYMENT CENTER						
5/13/22 0015639	MN CHILD SUPPORT	05/16/2022	640.97	640.97	05/16/2022	
Total 9597:			640.97	640.97		
MINNESOTA DEPT OF REVENUE						
5/13/22 P/R	MN STATE WHT	05/19/2022	3,046.00	3,046.00	05/20/2022	
Total 227:			3,046.00	3,046.00		
MINNESOTA ENERGY RESOURCES INC						
4/22 STMT	POOL - GAS UTILITIES	04/30/2022	48.09	.00		
4/22 STMT	PUMP HOUSE ORCHARDVIEW	04/30/2022	53.09	.00		
4/22 STMT	ANIMAL SHELTER - GAS UTILITIES	04/30/2022	104.09	.00		
4/22 STMT	MAINT BLDG - GAS UTILITIES	04/30/2022	269.62	.00		
4/22 STMT	LIBRARY - GAS UTILITIES	04/30/2022	90.93	.00		
4/22 STMT	ICE ARENA - GAS UTILITIES	04/30/2022	450.56	.00		
4/22 STMT	ABNET RESTROOMS	04/30/2022	172.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
4/22 STMT	CONTROL BLDG - GAS UTILITIES	04/30/2022	70.28	.00		
4/22 STMT	CITY HALL - GAS UTILITIES	04/30/2022	244.01	.00		
4/22 STMT	COMM BLDG - GAS UTILITIES	04/30/2022	461.03	.00		
4/22 STMT	PUMP HOUSE MCINTOSH	04/30/2022	61.62	.00		
Total 8171:			2,025.32	.00		
MINNESOTA STATE RETIREMENT SYS						
5/13/22 P/R	DEFERRED COMP. DEDUCTIONS/CONTRIBUTIONS	05/18/2022	5,128.23	5,128.23	05/20/2022	
Total 1285:			5,128.23	5,128.23		
MISSISSIPPI WELDERS SUPPLY CO						
3781058	MAINT - EQUIPMENT REPAIR	05/10/2022	112.10	.00		
Total 1322:			112.10	.00		
NORTHERN BATTERY						
26182205190954	GC - BATTERIES FOR CARTS	05/19/2022	361.68	.00		
Total 1461:			361.68	.00		
NORTHERN BEVERAGE DISTRIBUTING						
949495	GC - BEER FOR RESALE	05/12/2022	224.75	.00		
952086	GC - BEER FOR RESALE	05/19/2022	239.30	.00		
Total 2311:			464.05	.00		
PENDELTON TURF SUPPLY INC						
3941	GC - TEE TOWELS	05/04/2022	170.00	.00		
Total 9169:			170.00	.00		
POMP'S TIRE SERVICE INC						
180106509	STREET - LOADER REPAIR	04/25/2022	505.10	.00		
Total 1640:			505.10	.00		
PUBLIC EMPLOYEES RETIREMENT AS						
4/22 DCP	RETIREMENT DEDUCT/CONTRIB-DCP	05/17/2022	170.00	170.00	05/17/2022	
5/13/22 P/R	RETIREMENT DEDUCTIONS/CONTRIB.-CORD & PF	05/17/2022	13,057.30	13,057.30	05/17/2022	
Total 1612:			13,227.30	13,227.30		
PUMP 4 LESS						
4/22 CITY	PUBLIC WORKS - MOTOR FUEL	04/30/2022	40.00	.00		
4/22 POLICE	POLICE DEPT - MOTOR FUEL	04/30/2022	179.14	.00		
Total 8604:			219.14	.00		
QUILLINS LA CRESCENT						
4/22 STMT	FD - FOOD & BEV. FOR TRI-COUNTY MEETING	04/13/2022	47.49	.00		
Total 1707:			47.49	.00		
R & R PRODUCTS INC						
CD2671564	GC - IRRIGATION REPAIRS	05/09/2022	97.94	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1833:			97.94	.00		
R C T SEWER & VAC						
1474	PLUGGED SEWER - WELSHIRE & WILLOW	05/03/2022	450.00	.00		
Total 9511:			450.00	.00		
RECON POWER BIKES						
11493	E-BIKE FOR POLICE DEPT	04/12/2022	4,987.00	.00		
Total 10019:			4,987.00	.00		
RINK-TEC INTERNATIONAL INC						
4921	ICE ARENA EQUIPMENT FAILURE REPAIR	05/11/2022	35,165.55	.00		
Total 1841:			35,165.55	.00		
SCHOTT DISTRIBUTING CO., INC.						
464759	GC - BEER FOR RESALE	04/21/2022	243.93	.00		
Total 1931:			243.93	.00		
SOUTHEAST LIBRARIES COOP						
050043	LIB - SELCO AUTOMATION FEE	05/04/2022	1,281.30	.00		
Total 1962:			1,281.30	.00		
STATE OF MN DEPT OF PUBLIC SAFETY						
2805400132021	POOL-HAZARDOUS CHEMICAL FEE	05/09/2022	100.00	.00		
2805400182021	WATER DEPT-HAZARDOUS CHEMICAL FEE	05/09/2022	100.00	.00		
Total 1366:			200.00	.00		
STAVENAU, DOUG						
KT GAS	FUEL REIMBURSEMENT	05/09/2022	42.00	42.00	05/10/2022	
KT GAS	FUEL REIMBURSEMENT	05/09/2022	42.00	42.00	05/10/2022	
Total 1875:			84.00	84.00		
THE BUYERS EX-PRESS						
3033	GC - ADVERTISING	05/12/2022	125.00	.00		
Total 9513:			125.00	.00		
UNITED STATES POSTMASTER						
5/22 PAST DUE	PAST DUE WATER/SEWER - SEWER	05/19/2022	28.60	28.60	05/19/2022	
5/22 PAST DUE	PAST DUE WATER/SEWER - WATER	05/19/2022	28.60	28.60	05/19/2022	
Total 2102:			57.20	57.20		
VERIZON WIRELESS						
9905206848	FD - MOBILE	04/28/2022	120.03	.00		
9905228682	PD - COMPUTER DATA & PHONE SERVICE	04/28/2022	430.43	.00		
9905228682	B&Z - COMPUTER DATA	04/28/2022	50.02	.00		
9905228682	WATER DEPT - DATA	04/28/2022	35.01	.00		
9905228682	WATER DEPT - DATA	04/28/2022	35.01	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 8973:			670.50	.00		
VOLUNTEER FIREFIGHTERS'						
2022 26@10	FD - FIREFIGHTERS ANNUAL INSURANCE RENEWAL	05/01/2022	260.00	.00		
Total 8070:			260.00	.00		
WATER SYSTEMS CO.						
366152	LIBRARY - COOLER RENTAL	04/30/2022	6.00	.00		
Total 8605:			6.00	.00		
WATERLOO TENT & TARP COMPANY, INC.						
67309	POOL UMBRELLAS	04/14/2022	12,324.50	.00		
Total 10015:			12,324.50	.00		
WIESER BROTHERS, INC.						
PERMIT 219	EROSION CONTROL DEPOSIT REFUND	05/17/2022	500.00	.00		
Total 2338:			500.00	.00		
XCEL ENERGY						
4/22 STMT	CITY HALL - 317 MAIN ST	04/30/2022	516.50	.00		
4/22 STMT	SHORE ACRES - GRINDER PUMPS	04/30/2022	296.34	.00		
4/22 STMT	WELL HOUSE - 200 STONEY POINT RD	04/30/2022	741.27	.00		
4/22 STMT	STREET LIGHTS - PO BOX 142	04/30/2022	6,605.35	.00		
4/22 STMT	BOOSTER STATION - 193 MCINTOSH E	04/30/2022	31.60	.00		
4/22 STMT	LIFT STATION - 110 MIDNIGHT	04/30/2022	3.40	.00		
4/22 STMT	WELL #3 - 417 WALNUT PLACE	04/30/2022	1,443.15	.00		
4/22 STMT	FLAG LIGHT- 202 MAIN ST	04/30/2022	10.86	.00		
4/22 STMT	ICE ARENA - 520 S 14TH	04/30/2022	1,703.90	.00		
4/22 STMT	NEW LACRESCENT SIGN	04/30/2022	8.92	.00		
4/22 STMT	BRIDGE LIGHTS - 219 CHESTNUT ST	04/30/2022	12.18	.00		
4/22 STMT	TENNIS COURT LIGHTS	04/30/2022	27.48	.00		
4/22 STMT	FLAG LIGHT - 226 MAIN ST	04/30/2022	20.04	.00		
4/22 STMT	LIBRARY - 321 MAIN ST	04/30/2022	73.68	.00		
4/22 STMT	WELL #2 - 400 LARCH	04/30/2022	642.76	.00		
4/22 STMT	GARAGE - 223 HWY 16	04/30/2022	34.56	.00		
4/22 STMT	RESERVIOR - 1026 CRESCENT HILLS	04/30/2022	15.73	.00		
4/22 STMT	ABNET FIELDS	04/30/2022	27.16	.00		
4/22 STMT	STREET LIGHTS - 219 MAIN ST	04/30/2022	15.38	.00		
4/22 STMT	LIFT STATION - 31 MCINTOSH RD E	04/30/2022	15.75	.00		
4/22 STMT	LIFT STATION - 1450 HWY 16	04/30/2022	.50	.00		
4/22 STMT	RADIUM PLANT - 722 N 2ND	04/30/2022	552.88	.00		
4/22 STMT	WWTP - 222 HWY 16	04/30/2022	35.76	.00		
4/22 STMT	SIGN LIGHT - 525 S CHESTNUT	04/30/2022	15.04	.00		
4/22 STMT	PARK SHELTER - 1200 JONATHAN	04/30/2022	29.27	.00		
Total 1410:			12,879.46	.00		
ZENKE INC						
6838	WATER SERVICE - LINE TO MAINT SHOP BROKE	03/25/2022	1,236.51	.00		
6852	WATER BREAK AT 700 BLOCK OF SOUTH 2ND	04/15/2022	2,144.98	.00		
6853	WATER MAIN BREAK AT PARK & N 4TH	04/19/2022	1,509.92	.00		
PERMIT 255	EROSION CONTROL REFUND	05/17/2022	250.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 2412:			5,141.41	.00		
Grand Totals:			311,865.48	46,487.30		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Annual Report 2021

LA CRESCENT PUBLIC LIBRARY

2021 Public Usage

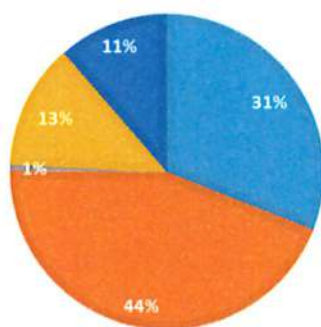
31,470 In-Person Visits
2,215 No-Contact Pickup Appts
1,279 Public Computer Sessions
31,196 Physical Item Checkouts

2021 Virtual Usage

85,120 Website Visits
1,260 Wifi Sessions
9,948 Ebook & E-Audio Checkouts

2021 ITEM CHECKOUTS

■ Children's 31% ■ Adult 44% ■ Other 1% ■ Ebooks 13% ■ E-Audiobooks 11%



Total Programs Provided: 117

In Person Programs

Children 60, Young Adult 1, Adult 17

Virtual Programs

Children 77, Young Adult 11, Adult 29

Total Program Attendance: 1,229

Looking Ahead for 2022

Storytime & Craft Tuesday & Saturday

Senior Social Hour

Chapter Club Wednesday

Makerspace Thursday

Book Club Monthly

Teen Crafts Monthly

Legacy Programming

MN Author Tour





LA CRESCENT PUBLIC LIBRARY SUMMER READING PROGRAM 2022

READ BEYOND THE BEATEN PATH!

June 6th-July 30th



Reading Challenges for All Ages!

Reading Bingo Cards for Listeners & Young Readers

Submit Bingo Cards to enter the raffle for the Grand Prize: a bike from the La Crescent Community Bike Shoppe!



Book Reviews for Tweens & Teens

Submit book reviews to enter the gift card raffles!

Weekly Activities

TUESDAYS:

4-7pm Storytime & Craft Kits
@ the Farmers Market

WEDNESDAYS:

3:30-4:30pm Chapter Club w/
Mr. Petersilie @ the library

THURSDAYS:

3-5pm Makerspace @ the library

SATURDAYS:

10:30am Storytime @ the library
11am-1pm Makerspace @ the library

Check out books to earn stickers &
help us fill in the SRP sticker collage!

Can you guess what the picture will be?

Follow us on Facebook & Instagram (@laclib)
for all event updates and information!

Tag us in your Summer Reading photos,
use #lacrescentpubliclibrary, or
send us an email to lcr_dir@selco.info

Special Events

StoryWalks®

@ Vetsch & Kistler Parks

Z Puppets Rosenschnoz
Say It! Sing It! Play It! In Cherokee
Wednesday, June 8th
10:30am @ the library

Chione Quintet Musical Storytime
Saturday, June 11th
3:30pm @ the library

Pajama Storytime & Critter Campout
5pm Thursday June 16th-
12pm Friday June 17th @ the library

Kids Fishing Seminar w/ MinnAqua
(Registration required)
Thursday, June 23rd
10:30am @ Pettibone Park Gazebo

Reptile & Amphibian Discovery
(RAD) Zoo
Thursday, June 30th
2pm @ Veterans Park

Kids Fish Printing w/ MinnAqua
(Registration required)
Thursday, July 7th
1pm @ the library

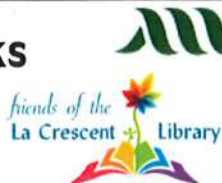
Clay-to-Go Workshop w/
the Northern Clay Center
Monday, July 11th
1-3pm @ the library

Build an Owl w/
the International Owl Center
Thursday, July 14th
2pm @ the library

Graphic Novel Book Talk & Manga
Drawing Lesson w/ UWL Professor
Dr. Ryan Friesen & Dana Friesen
Thursday, July 28th
3-4:30pm @ the library

Family Fun Night
Featuring Salsa del Soul
Friday, July 29th
5:30pm-7:30pm @ City Parking Lot
(behind the library)

Many thanks
to our SRP
sponsors!



 La Crescent Public Library
MAKERSPACE

Hexbug Mazes STEAM Challenge!

Thursday
May 26th
3-5pm



**Build a maze for a hexbug
to navigate through!**

What is a hexbug?
A hexbug is a robotic toy bug that can
change direction when it bumps
into obstacles!

This program is made possible thanks to
SELCO and the ARPA Mini Grant.



TEEN TINY ART SHOW

 Pick up a teen craft kit.
Return your art to the library
to register for the Tiny Art Show.
Art will be on display until June 24th!

Book Club

June's Selection is: The Bone Clocks by
David Mitchell

 LA CRESCENT PUBLIC LIBRARY
BOOK CLUB

The La Crescent Public Library
Book Club meets once per month
at 10am in the library.

July 18th
The Sentence
By Louise Erdrich



August 15th
**The Curious Incident of the
Dog in the Night-Time**
By Mark Haddon





September 19th
Flight Behavior
by Barbara Kingsolver




321 Main St | 507-895-4047

MINNESOTA BOOK
AWARDS FINALIST :
**ANTON
TREUER**

MINNESOTA AUTHOR TOUR 2022

LA CRESCENT PUBLIC LIBRARY
JUNE 1, 2022 - 6:30PM
507.895.4047



3.2

TO: City Council

FROM: Jason Ludwigson, Sustainability Coordinator

DATE: May 4th 2022

RE: Proposed Landscape Partnership Cooperative Agreement FY 2022

Please find included the Cooperative Agreement for the proposed Community Roadside Landscape Partnership Project located in La Crescent, MN. The FY 2022 project includes improvements at the Sportsman's Landing (boat ramp area). The 2022 project will include tree plantings and perennial native vegetation plantings. This project will also include native prairie plantings by ISG valued at \$4,064 in the Sportsman's Landing (boat ramp area).

May 3, 2022

Bill Waller, City Administrator
City of La Crescent
315 Main Street
P.O. Box 142
La Crescent, MN 55947

RE: Proposed Landscape Partnership Cooperative Agreement Number 1050045

Dear Mr. Waller:

Please find attached the Cooperative Agreement for the proposed Community Roadside Landscape Partnership Project located in La Crescent, MN. This agreement provides for payment to the City of the State's share of the costs of landscape materials acquisition by the City for use adjacent to T.H. 61 within the corporate City limits, in accordance with the State's "Community Roadside Landscaping Partnership Program."

If you could please present this agreement to the City Council for their approval and execution that includes original signatures of the City Council authorized City officers on the agreement. Also required is a resolution passed by the City Council authorizing its officers to sign the agreement on its behalf. A suggested resolution form is attached on the last page of the Cooperative Agreement.

Electronic signatures are being encouraged. Please be advised that if electronic signatures are being utilized, that signatories must not lock the document and all parties must sign in succession on the same document. The City Council's resolution must be attached to the pdf prior to any electronic signatures.

An electronic version of the executed agreement, either digitally signed or scanned into a usable .pdf format, should be emailed back to me as soon as possible. I will have our district engineer review and sign the agreement which will then be forwarded back to Central Office for their review and approval. A copy will be returned to the city of La Crescent when fully executed.

Sincerely,

Scott D. Pass Digitally signed by Scott D. Pass
Date: 2022.05.03 15:19:53 -05'00'

Scott Pass
Hydraulic Inspection Program Supervisor
Minnesota Department of Transportation-District 6
2900 48th Street N.W.
Rochester, MN 55901-5848

cc: Todd Carroll
Malaki Ruranika
File

RESOLUTION NO. 05-22-20

**A RESOLUTION APPROVING CITY OF LA CRESCENT TO ENTER INTO MNDOT AGREEMENT
WITH THE STATE OF MINNESOTA, DEPARTMENT OF TRANSPORTATION**

IT IS RESOLVED that the City of La Crescent enter into MnDOT Agreement No. 1050045 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the City for the acquisition of landscape materials to be placed along Trunk Highway No. 61 within the City limits according to plans, specifications, and special provisions designated as the "La Crescent Landscaping Partnership Plan – River" and as State Project No. 2805-969F (T.H. 61=003).

IT IS FURTHER RESOLVED that the Mayor and the City Administrator are authorized to execute the Agreement and any amendments to the Agreement.

ADOPTED this 23rd day of May, 2022.

SIGNED:

Mayor

ATTESTED:

City Administrator

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
AND
CITY OF LA CRESCENT
COOPERATIVE LANDSCAPING
AGREEMENT**

State Project Number (S.P.): 2805-969F
Trunk Highway Number (T.H.): 61=003

Original Amount Encumbered
\$8,000.00

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and the City of La Crescent acting through its City Council ("City").

Recitals

1. The City will perform landscaping along Trunk Highway No. 61 within the City limits according to plans, specifications, and special provisions designated as the "La Crescent Landscaping Partnership Plan - River" and as State Project No. 2805-969F (T.H. 61=003); and
2. The City requests the State participate in the acquisition costs of the landscape materials and the State is willing to participate in the acquisition costs of said landscaping materials according to the State's "Community Roadside Landscaping Partnership Program"; and
3. Minnesota Statutes § 161.20, subdivision 2 authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining, and improving the trunk highway system.

Agreement

1. Term of Agreement; Survival of Terms; Plans; Incorporation of Exhibits

- 1.1. **Effective Date.** This Agreement will be effective the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.
- 1.2. **Expiration Date.** This Agreement will expire when all obligations have been satisfactorily fulfilled according to the Community Roadside Landscaping Partnership Program Project Application, on file in the State's Office of Environmental Stewardship and incorporated into this Agreement by reference.
- 1.3. **Survival of Terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 2.2. Right-of-Way, Easements, and Permits; 2.3. Maintenance by the City; 6. Liability and Worker Compensation Claims; 9. State Audits; 10. Government Data Practices; 11. Governing Law; Jurisdiction; Venue; and 13. Force Majeure.
- 1.4. **Plans, Specifications, and Special Provisions.** Plans, specifications and special provisions designated as the "La Crescent Landscaping Partnership Plan - River" and as State Project No. 2805-969F (T.H. 61=003) are on file in the office of the City and the State's office of Environmental Stewardship and are incorporated into this Agreement by reference ("Landscape Plans").
- 1.5. **Exhibits.** Exhibit "A" – Maintenance Responsibilities Plan and Schedule is attached and incorporated into this Agreement.

2. Agreement Between the Parties

2.1. *Acquisition and Installation of Landscape Materials.*

- A. ***Acquisition and Installation.*** The City will acquire landscape materials and perform landscaping according to the Landscape Plans.
- B. ***Documents Furnished by the City.*** Within 7 days of ordering the landscape materials, the City will submit a copy of the purchase orders to the State's Landscape Partnership Program Coordinator in St. Paul.
- C. ***Control and Inspection of Landscape Materials.***
 - i. The landscape materials acquired under this Agreement will be under the control of the City; however the materials will be open to inspection by the State's authorized representatives. The City will give the State's Landscape Partnership Program Coordinator five days notice of its intention to receive delivery of the landscape materials.
 - ii. The City must verify that the nursery vendor has a valid nursery certificate as required by the Minnesota Department of Agriculture ("MDA"). Nursery stock originating outside Minnesota must have been certified under all applicable MDA and United States Department of Agriculture ("USDA") quarantines. Certification documents issued by the appropriate regulatory official at origin must accompany all nursery stock shipments, including but not limited to, USDA quarantines for Gypsy Moth, Phytophthora ramorum, Emerald Ash Borer, and Black Stem Rust. MDA Japanese Beetle Quarantine nursery stock from Minnesota must be inspected and certified to be free of harmful plant pests, but is not subject to MDA external Japanese Beetle Quarantine.
- D. ***Protecting and Locating Utilities.*** The City will preserve and protect all utilities located on lands covered by this Agreement, without cost to the State. As required by Minnesota Statute 216D, the City will notify Gopher State One Call System (www.gopherstateonecall.org) (1-800-252-1166) at least 48 hours before any excavation is done on this Project.
- E. ***Restore Right-of-Way.*** Upon completion of the installation of landscape materials and after performing any ongoing maintenance operations, the City will restore all disturbed areas of State Right-of-Way so as to perpetuate satisfactory drainage, erosion control, and aesthetics.
- F. ***Completion of Acquisition and Installation.*** The City will cause the acquisition and installation of the landscape materials to be started and completed according to the time schedule in the Community Roadside Landscaping Partnership Program Project Application. The completion date for the acquisition and installation of the landscape materials may be extended, by an exchange of letters between the appropriate City official and the State's Landscape Partnership Program Coordinator, for unavoidable delays encountered in the performance of the acquisition and installation of the landscape materials.
- G. ***Compliance with Laws, Ordinances, and Regulations.*** The City will comply with all Federal, State, and Local laws, and all applicable ordinances and regulations in connection with the acquisition and installation of the landscape materials.

2.2. *Right-of-Way, Easements and Permits.*

- A. The City is authorized to work on State Right-of-Way for the purposes of installing and maintaining the landscape materials, including any necessary replacement of landscape materials that fail to survive. All suppliers, contractors or volunteers under the direction of the City, occupying the State's Right-of-Way must be provided with and wear required reflective clothing.

- B. The City's use of State Right-of-Way will in no way impair or interfere with the safety or convenience of the traveling public in its use of the highway and any use of State Right-of-Way under this Agreement will remain subordinate to the right of the State to use the property for highway and transportation purposes. No advertising signs or devices of any form or size will be constructed or be permitted to be constructed or placed upon State Right-of-Way. This Agreement does not grant any interest whatsoever in land, nor does it establish a permanent park, recreation area or wildlife or waterfowl refuge facility that would become subject to Section 4(f) of the Federal Aid Highway Act of 1968.
- C. The City will obtain all construction permits and any other permits and sanctions that may be required in connection with the installation of the landscape materials without cost to the State.

2.3. Maintenance by the City. The City will provide for the maintenance of the landscaping without cost to the State. Maintenance includes, but is not limited to, weeding and pruning, and removal and replacement of all materials that fail to survive. Criteria for maintenance and replacement are shown and described in Exhibit "A", Maintenance Responsibilities Plan and Schedule.

3. State Cost and Payment by the State

- 3.1. Basis of State Cost.** The State's complete share of the costs of the landscaping is the delivered cost of the landscaping materials acquired according to the Landscape Plans.
- 3.2. Estimated State Cost and Maximum Obligation.** The estimated cost of the landscape materials acquisition is **\$8,000.00**. The maximum obligation of the State under this Agreement will not exceed **\$8,000.00**, unless the maximum obligation is increased by amendment to this Agreement.
- 3.3. Conditions of Payment.** The State will pay the City the delivered cost of the landscape materials, not to exceed the maximum obligation, after the following conditions have been met:
 - A. Encumbrance by the State of the State's total cost share.
 - B. Execution of this Agreement and transmittal to the City.
 - C. Receipt by the State's Landscape Partnership Program Coordinator, from the City, of the following:
 - i. Copies of the purchase orders for the landscape materials, as provided for in Section 2.1.B of this Agreement.
 - ii. Written request for payment, accompanied by copies of supplier invoices for the landscape materials acquisition and delivery.
 - D. Receipt of a memo, from the State's Landscape Partnership Program Coordinator, verifying that the landscaping has been completed and recommending reimbursement.

4. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

4.1. The State's Authorized Representative will be:

Name, Title:	Todd Carroll, Landscape Partnership Program Coordinator (or successor)
Address:	395 John Ireland Boulevard, Mailstop 686, St. Paul, MN 55155
Telephone:	(651) 366-4617
E-Mail:	todd.carroll@state.mn.us

4.2. The City's Authorized Representative will be:

Name, Title: Bill Waller, City Administrator (or successor)
Address: 315 Main Street, La Crescent, MN 55947
Telephone: (507) 895-8694
E-Mail: bwaller@cityoflacrescent-mn.gov

5. Assignment; Amendments; Waiver; Contract Complete

- 5.1. Assignment.** No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 5.2. Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 5.3. Waiver.** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.
- 5.4. Contract Complete.** This Agreement contains all prior negotiations and agreements between the State and the City. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

6. Liability; Worker Compensation Claims

Each party is responsible for its own employees for any claims arising under the Workers Compensation Act. Each party is responsible for its own acts, omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of others and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the City.

7. Nondiscrimination

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

8. Title VI/Non-discrimination Assurances

The City agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. The City will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. The State may conduct a review of the City's compliance with this provision. The City must cooperate with the State throughout the review process by supplying all requested information and documentation to the State, making City staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by the State.

9. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the City's books, records, documents, accounting procedures, and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

10. Government Data Practices

The City and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the City under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the City or the State.

11. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

12. Termination; Suspension

12.1. *By Mutual Agreement.* This Agreement may be terminated by mutual agreement of the parties or by the State for insufficient funding as described below.

12.2. *Termination for Insufficient Funding.* The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the City. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the City will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available.

12.3. *Suspension.* In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities, performance and payments authorized through this Agreement. Any work performed during a period of suspension will be considered unauthorized work and will be undertaken at the risk of non-payment.

13. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

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STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: _____

Date: _____

SWIFT Purchase Order: 3000635927

CITY OF LA CRESCENT

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Recommended for Approval:

By: _____
(District Engineer)

Date: _____

Approved:

By: _____
(State Design Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With Delegated Authority)

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION

EXHIBIT "A"

Maintenance Responsibilities Plan and Schedule

Table 1a. REQUIRED LANDSCAPE MAINTENANCE ACTIVITIES

MAINTENANCE CONSIDERATION				
PLANT GROUPS	PRUNING		WEED CONTROL	FERTILIZATION See Table 5, Fertilization Schedule
	When To	Type Of		
Evergreen Trees	Anytime - Dry	Corrective and Deadwood Removal	Maintain mulch at 3" minimum around trees in mowed areas, keep weed free.	Yes
Shade Trees	Anytime - Dry*	Training and Corrective		Yes
Ornamental Trees	Winter**	Corrective		Yes
Evergreen Shrubs	Anytime - Dry	Deadwood Removal		Yes
Deciduous Shrubs	Dormant	Corrective and Renewal	Maintain minimum 3" woodchip mulch in a weed free condition until shrub crown closure.	Yes
Vines	Dormant	Deadwood Removal		No
Groundcovers				

* Do not prune oaks during April, May and June. Do not prune Honeylocust while dormant or when humid or wet.

** Do not prune apples, crabapples or Mountain Ash during April, May and June.

TABLE 1b. REQUIRED LANDSCAPE MAINTENANCE ACTIVITIES

MAINTENANCE CONSIDERATION				
PLANT GROUPS	WATERING	INSECT AND DISEASE CONTROL	RODENT PROTECTION	REMOVALS AND REPLACEMENTS
Evergreen Trees	Yes until established (2 yrs.).	As needed.	Yes - Pine Only	Remove all dead plants.
Shade Trees			Yes	
Ornamental Trees	Supplemental watering may be needed during drought periods (especially during July and August) even after plants are established.	Remove diseased plants that pose threats to adjacent plantings.	Yes	Replace dead or dying plants unless the lost plants do not noticeably compromise the visual appearance or design intent.
Evergreen Shrubs			No*	
Deciduous Shrubs			No*	
Vines			No*	
Groundcovers			No*	

* Rodent protection is generally not practical for mass shrub plantings, maintaining clean mulched planting areas free of weed growth will reduce problems. Mowed turf in formal planting areas will help reduce rodent problems.

TABLE 2a. CALENDAR OF LANDSCAPE MAINTENANCE

ACTIVITY	January	February	March	April	May	June
Pruning	See Table 1a for Best Time for Specific Species.					
Weed Control:	Planting beds must be kept in a weed free condition.					
Remulch				OXX	XXXX	XO
Herbicide	Must be applied by a licensed Pesticide Applicator.					
Fertilization: Turf Shrubs, Trees				XXXX		
Insect & Disease	Time of control depends on the type of insect or disease and when it is detected.					
Sunscauld Protection				Remove wrap*		
Watering	During first and second growing seasons approximately once a week or as needed to maintain adequate but not excessive soil moisture.					
Maintain Rodent Protection	OOOO	OOOO	OOOO	OOOO	OOOO	OOOO
Turf Maintenance Mowing					OOX	XXXX
Mower Damage Prevention				X	XXXX	XXXX
Replanting Evergreen Trees Deciduous Trees Container Plants Turf				OXX OXX XXX O	XXO XXXX XXXX XXXX	XXXO XXOO

X - Optimum Time O - Less than Optimum Time

* Undiluted white latex paint is recommended, repaint as necessary until trees reach 4" caliper.

TABLE 2b. CALENDAR OF LANDSCAPE MAINTENANCE

ACTIVITY	July	August	September	October	November	December
Pruning	See Table 1a for Best Time for Specific Species.					
Weed Control:	Planting beds must be kept in a weed free condition.					
Remulch	XXXX	XXXX	XXXX	XXXX	OO	XO
Herbicide	Must be applied by a licensed Pesticide Applicator.					
Fertilization: Turf Shrubs, Trees				XXXX XXXX		
Insect & Disease	Time of control depends on the type of insect or disease and when it is detected.					
Sunscauld Protection				Apply or maintain paint. Install wrap*.		
Watering	During first and second growing seasons approximately once a week or as needed.					
Maintain Rodent Protection	OOOO	OOOO	XXXX	XXXX	XOOO	OOOO
Turf Maintenance Mowing	XXXX	XXXX	XXXX	XXOO		
Mower Damage Prevention	XXXX	XXXX	XXXX	XXOO		
Replanting Evergreen Trees Deciduous Trees Container Plants Turf	 OOOO OOOO	 OX OOOX OOXX	 XXXO XXXO XXXX	 OXXX OO	 XO	

X - Optimum Time O - Less than Optimum Time

* Undiluted white latex paint is recommended, repaint as necessary until trees reach 4" caliper.

TABLE 3. DESCRIPTIONS OF TYPES OF PRUNING

TYPES OF PRUNING	WHEN TO PRUNE	DESCRIPTION
Disease Removal	After Diagnosis	Removal of fungal bacterial growths. Sterilize pruners between cuts.
Deadwood Removal	See Table 1	Removal of dead branches, normally from the interior portion of the crown.
Training	See Table 1	Maintaining the central leaders and acceptable symmetry in evergreen, shade and ornamental trees. Removal of suckers and water sprouts.
Corrective	See Table 1	Removal of storm-damaged, vehicle-damaged or vandalized limbs.
Renewal	See Table 1	Removing all top growth at or near the ground line and remulch. Or removal of 1/3 of the oldest stems at the ground line.

TABLE 4. WEED CONTROL METHODS - INTEGRATED APPROACH

METHOD	CATEGORY		
	TREES	SHRUB BEDS	TURF
Replanting - Filling Voids		X	X
Fertilization	X	X	X
Remulch*	X	X	X
Herbicides	X	X	X
Weed Whip	No	X	

* Wood chip mulch should be replenished around shade trees and low growing shrubs every 3-5 years. Place mulch to a 4" depth. Mulching will help control weeds, reduce mower damage and conserve moisture.

TABLE 5. FERTILIZATION SCHEDULE

CATEGORY	FREQUENCY	TIME OF APPLICATION	ANALYSIS **	RATE
Mowed Turf	Every 3 Years	April or October	23-0-30	1 lb (N)/1000 sq. ft.
Shrub Beds*	Every 3 Years	October or April	23-0-30	1 lb (N)/1000 sq. ft.
Shade Trees*	Every 3 Years	October or April	23-0-30	.5 lbs/1 Cu. Yd. of soil

Note: Do not fertilize trees and turf during the same season. Offset tree fertilization by one season in order to prevent fertilizer burn on turf.

* Plants that fix nitrogen, like Silver Buffaloberry, Caragana, Honeylocust, Russian Olive or other legumes, should not be fertilized except under special conditions.
Tall shrubs do not need to be fertilized if leaf color remains normal.

** Analysis will be allowed within the following ranges: N (16-24) – P (0) – K (20-30).

CITY OF LA CRESCENT

RESOLUTION

IT IS RESOLVED that the City of La Crescent enter into MnDOT Agreement No. 1050045 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the City for the acquisition of landscape materials to be placed adjacent to Trunk Highway No. 61 from 1,000 feet west of the Mississippi River to the Mississippi River under State Project No. 2805-969F (T.H. 61=003).

IT IS FURTHER RESOLVED that the Mayor and the _____
(Title)
are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Council of the City of La Crescent at an authorized meeting held on the _____ day of _____, 2022, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this _____ day of _____, 2022

Notary Public _____

My Commission Expires _____

(Signature)

(Type or Print Name)

(Title)



TO: City Council

FROM: Jason Ludwigson, Sustainability Coordinator

DATE: May 17th, 2022

RE: Planning Commission Minutes

Attached are the minutes from the May 3rd, 2022 Planning Commission meeting. At the May 3rd meeting the Planning Commission voted to approve the variance application for 190 Main Street. The planning commission reviewed zoning text amendment to modify commercial design standards regarding allowed percent architectural metal as a primary exterior building material. Members of the planning commission reviewed zoning text amendments regarding minimum electric vehicle charging standards for new construction. Finally, the members discussed the role of the planning commission as outlined in the comprehensive plan.

TO: Planning Commission Members
Honorable Mayor and City Council members
FROM: Jason Ludwigson, Sustainability Coordinator
DATE: May 5th 2022
RE: Meeting Minutes from May 3rd 2022

The Planning Commission met at 5:30 p.m., on Tuesday, May 3rd 2022 in the City Council Chambers at City Hall. The Chair asked that the roll be called. The following members were present: Ryan Stotts, Mike Welch, Annie Stoecklein, Dave Hanifl, Dave Coleman, and Jerry Steffes. City Sustainability Coordinator, Jason Ludwigson, Economic Development Coordinator, Larry Kirck. Greg Husmann called in to excuse his absence.

1. The meeting was called to order by Chair Stoecklein. Members recited the Pledge of Allegiance.

2. Mike Welch made a motion to accept the minutes from the March 1st, 2022 meeting. Motion was seconded by Ryan Stotts.

Upon a roll call vote, taken and tallied by the Sustainability Coordinator, all members present voted in favor accepting the minutes.

Stoecklein – Yes

Stotts – Yes

Steffes – Yes

Coleman – Yes

Hanifl – Yes

Welch – Yes

3. At 5:33 a public meeting was held for the variance application at 190 Main Street. Larry Kirch reviewed the staff report for the variance in the application at 190 Main Street. The subject property is a portion of Lots 11 and 12 of the Manton Subdivision and is subject to a Public Street Right-of-Way

Easement to the City. The property is located at the northwest intersection of Main Street and Sycamore Street. The zoning code specifies that fences in the city cannot exceed 6' in height and the applicant is seeking a two-foot height variance to allow an eight-foot-tall fence. All zoning districts in the city allow fences not exceeding 6; in height. The Army Corps had requested the fence include razor wire. After speaking with the building official, the request for the razor wire was dropped. Discussion included the location of the current city easement for roadway and where the fence could be located in the easement. Applicant Allan McCormick spoke in favor of the city granting the variance. He noted that the Army Corps is currently storing boats at the lock and dam. The property at 190 Main Street would allow the Army Corps to drive these boats in and out of the space rather than having to back them out. Mr. McCormick noted that the 8' fence is a federal standard. Members asked the applicant about security of the fence being scaled, lighting, and security camera. The applicant noted that he has plans to install a security camera and lighting at the site. Possible conditions and findings in the staff report were reviewed by members of the planning commission. Discussion of the condition for shade trees as screening took place. Members expressed concern that the trucks using the Truss Company property would swing wide and hit the trees planted in the easement. Staff noted that the city is a Tree City USA city, a Minnesota GreenSteps city, and screening is recommended in the comprehensive plan. Members noted that the city should plant trees in the boulevard. Members asked the applicant about the duration of the lease on the property. The applicant noted it is a 5-year lease. Commissioner Hanifl made a motion with the conditions and findings below. Commissioner Steffes seconded the motion.

Conditions for approval:

- 1) Prior to fence installation, the city Engineer will verify the easement location and confirm whether the city's plan for the Wagon Wheel Trail corridor includes a possible 10' sidewalk within the easement or stormwater bioswale. The applicant can put the fence in the easement. If the fence needs to be moved in the future it shall be done at the owner's expense.
- 2) The proposed fence may be installed within the City's perpetual roadway right-of-way easement. If it ever needs to be relocated, it will be done at the owner's expense.
- 3) The proposed fence shall be a traditional galvanized fence.

Findings in the motion included:

- The property is in an industrial area where other chain link fences have been installed
- The variance is consistent with the intent of the comprehensive plan which does not provide specific guidance on fencing
- Property owner does not propose to use the property in an unreasonable manner not permitted by the ordinance
- Granting the variance would not alter the essential character of the locality as it would continue as an industrial use

4. The planning commission reviewed zoning text amendment to modify commercial design standards regarding allowed percent architectural metal as a primary exterior building material. Economic development director Larry Kirch reviewed example language from other peer cities. The committee discussed including definitions for what constitutes architectural metal and in what zoning districts the changes should apply. Economic development director Larry Kirch will bring recommendations forward for changes to be made to the zoning code at a future public hearing.

5. The planning commission reviewed zoning text amendments regarding minimum electric vehicle charging standards for new construction. Sustainability coordinator Jason Ludwigson presented a staff memo and reviewed example language from other peer cities. The committee asked for clarification on the proposed requirements for enclosed parking spaces. Sustainability coordinator Jason Ludwigson will bring recommendations forward for changes to be made to the zoning code at a future public hearing.

6. Members discussed the role of the planning commission as outlined in the comprehensive plan. Items for future meeting agendas should be shared with Chair Stoecklein.

7. Meeting was adjourned by consensus at 7:01 p.m.



LA CROSSE COUNTY CONVENTION & VISITORS BUREAU

BOARD MEETING

April 19, 2022– 8:00 a.m.

Board Members:

Present: Valerie Erickson, Larry Jensen, Dave Ring, Art Fahey, Patrick Barlow, Chris Roderique, Cherryl Jostad, Nathan Franklin, Ryan Johnson, Pat Stephens, Cassandra Hanan, Dan Stevens, Stephen Cohen, Lynn Zielke, Ashley Santolin, Vicki Markussen, Beth Franklin

Excused: Dan Wick, Jay Patel, Jen Burch, Pamela Maas, Julie Hatlem, Scott Neumeister, Pete Boese

Absent: Michel Gabbud, Neal Zygarlicke, Terry Bauer

Others present:

Executive Director: A.J. Frels, Director of Finance & Human Resources: Michelle Hoch

PROCEEDINGS:

Valerie Erickson brought the meeting to order at 8:02 a.m.

MOTION: To approve the March 2022 Board minutes. (D. Stevens, D. Ring) Carried.

FINANCE COMMITTEE:

MOTION: To approve March 2022 Financials. (P. Barlow, R. Johnson) Carried.

EXECUTIVE DIRECTOR REPORT:

- We continue to notify the local media about events coming to the area. A press release is sent out on Wednesday of each week.
- We have engaged with StatePoint Media to enhance PR efforts.
- Deb, Haleigh, and AJ will be guest speakers in April for the UWL Alumni Association. They will be sharing information about Explore La Crosse and the impact tourism has on the La Crosse Region.
- Ben continues to meet with the Onalaska Park & Rec Department to assist with the Driftless Outdoor Show.
- We continue to work with Robin Moses regarding the Street Banner project. The group will meet next week to discuss this.
- We continue to work with Beth Franklin with the La Crosse Area Chamber as we move forward in the creation of a D&I program. We are excited about how things are shaping up and have our sights set on kicking the program off later this year.
- First Pitch ticket kickoff for Explore La Crosse Day with the Brewers was held on April 7th. The attendance for the event was good, and ticket sales were comparable to the 2020 event when it was last held.
- The majority of the Explore La Crosse team attended WIGCOT in March. There were some excellent programs and breakout sessions at the conference.
- The MOSES Conference went very well. We will be holding a post-conference meeting in June when the board is back in town.
- Thank you to the Board for approving the new Meetings & Conventions Marketing Campaign. The contract has been signed and we have started strategy planning with Madden Media.
- Haleigh has completed a course and exam to become a Certified Digital Marketing Professional. This education will benefit her digital marketing strategy, advertising efforts, budgeting, and website design.

COMMITTEE REPORTS:

Membership-The reports were distributed. L. Jensen reported that membership revenue for March 2022 was \$17,227.25, budgeted \$10,400. We currently have 411 members.

Grants-No grant funds were distributed during March. The report was distributed showing the applications

that have been received thus far. The next meeting will be held on July 21, 2022.

Convention/Sales- The La Crosse Center is seeing that attendance numbers are up for several events including the Reinhart Food Show, Rural Water, and others. Welcome to new La Crosse Center employee, Danielle Campbell.

Marketing/Media- The marketing reports have been included in the board packet for review.

OLD BUSINESS:

-La Crosse Center Update: AJ was contacted by Jay Odegaard with the City of La Crosse regarding the La Crosse Center. AJ was asked to serve on a committee as the City considers privatizing the La Crosse Center.

-Convention Sales Position: After interviewing the two candidates for the position, it was clear that neither candidate possessed the skills to fill the position.

-WIAA Sponsorship: WIAA agreed to our proposal and we are moving forward. Dave Ring and AJ continue to work with sponsors.

- Programming Update with WKBT & WXOW. Details are being finalized for the local promotional segments for our members. WKBT is already working with our first business, and WXOW will be filming in the next week or so.

-Employee Retention Credit: While we have received some of the funds from this credit, we have more to come. The check amounts are coming in several transactions.

NEW BUSINESS:

-2022 Budget Review

MOTION: to accept the 2022 revised budget as presented, and to increase the FICA/UC line to \$5000. (D. Ring, L. Jensen) Carried.

-Annual Meeting Date: we are looking to hold the meeting later in June to allow the Department of Tourism to release the 2021 tourism numbers.

-La Crescent Trolley Tour Update: details for the tour and proposed stops were included in the meeting packet. This is a "Bluff to Bluff" tour of the region.

Event Center & Community Updates:

La Crosse Center: A busy month of May including Rodney Carrington, Circand us, and River Dance.

Onalaska: Events coming up including Driftless Outdoor Show, Onalaska School Referendum for \$11 million for the Middle School.

La Crescent: The bike-pedestrian bridge is coming along nicely, and planning for the Bluff to Bluff Trolley Tour from La Crosse to La Crescent.

Town of Campbell: work continues on the water issues on the island.

Holmen: Currently looking for lifeguards to work the pool this summer, contractors are lined up to begin work on three new parks, partnering with NASA to redo Remington Hills Park into an all-abilities park.

West Salem: the Business Association recently did a revamp of their website, August National Night Out will be held in Village Park, and the Bike Park committee is working to get approval on land use for the project.

The next meeting is scheduled for May 17 at 8:00 am at the La Crosse Center

MOTION: Moved to Adjourn at 9:30 am. (P. Stephens, D. Ring) Carried.

Respectfully submitted, Michelle Hoch

6.2



**La Crosse County Convention & Visitors Bureau
In-Person Board Meeting
Tuesday, May 17th, 2022
La Crescent Area Event Center
8:00 a.m.**

Board of Directors: Dan Wick, President; Val Erickson, Vice President; Chris Roderique, Treasurer; Dave Ring, Secretary; Pete Boese, Pat Stephens, Ryan Johnson, Larry Jensen, Nathan Franklin, Patrick Barlow, Dan Stevens, Scott Neumeister, Cherryl Jostad, Michel Gabbud, Stephen Cohen, Jay Patel, Ashley Santolin, Cassandra Hanan, Jen Burch, Vicki Markussen, Pamela Maas & Lynn Zielke

Ad Hoc: Terry Bauer, Neal Zygarlicke, Art Fahey, Julie Hatlem

Executive Director: A.J. Frels

AGENDA

1. **Call to Order**
2. **Stephanie Hauser, Executive Director WIAA**
3. **Board Minutes**
 - a. April 2022
4. **Financial Committee**
 - a. Minutes – May 2022
 - b. Statements – April 2022
5. **Executive Director's Report**
6. **Committees**
 - a. Membership
 - b. Grants
 - c. Convention/Sales
 - d. Marketing/Media
7. **Old Business**
 - a. WIAA Recap
 - b. La Crosse Center Update – Art
 - c. Convention Sale Position
 - d. STR Graphs
 - e. Beer Wine and Cheese Update
8. **New Business**
 - a. Governor Evers' Visit
 - b. Board Seats
 - c. D & I Program
 - d. Annual Meeting, Evening of June 21st
 - e. Location of Board Meetings
9. **Event Center Updates**
10. **Community Updates**
11. **Adjournment**
12. **The next board meeting – Tuesday, June, 21st 2022 at 8:00 a.m. at the La Crosse Center**