

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
JUNE 11, 2018

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of June was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, June 11, 2018, followed by the Pledge of Allegiance.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Bernie Buehler, Ryan Hutchinson, Brian Krenz, Dale Williams and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller and City Attorney Skip Wieser.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – MAY 29, 2018
- 1.2 BILLS PAYABLE THROUGH JUNE 7, 2018

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member Buehler made a motion, seconded by Member Hutchinson, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – WAGON WHEEL PROJECT PHASE 3 FUNDING

Mayor Poellinger introduced State Representative Greg Davids. Rep. Davids gave an overview to City Council regarding the 2018 bonding bill that was approved by the Legislature and signed by the Governor which included \$2,500,000 for the third phase of the Wagon Wheel Improvement Project. The third phase of the project is a bicycle/pedestrian bridge across State Highways 14/16/61. The City has previously received a \$1,000,000 Transportation Alternatives Program grant from the Minnesota Department of Transportation for the project. This item was informational, and no action was taken.

ITEM 3.2 – 2018 LICENSE APPLICATIONS

City Council reviewed two additional proposed gas installers licenses for 2018. One was a new application, the other was a renewal. The applications appear to be in order and it was recommended to City Council to approve the license renewal applications. Following discussion, Member Krenz made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE THE PRESENTED LIST OF LICENSE APPLICATIONS FOR 2018 FOR THE FOLLOWING:

**GAS INSTALLERS-NEW – MIKE SHERMAN PLUMBING & HEATING
GAS INSTALLERS-RENEWAL – SCHROEDER HEATING & COOLING**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.3 – CRESCENT VALLEY PROJECT CHANGE ORDER

City Administrator Waller gave an overview to City Council regarding a change order for the Crescent Valley Sanitary Sewer Extension Phase 2 project. The contractor has proposed to overlay the streets with 1½" of Bituminous Pavement in lieu of removing and replacing the chip seal pavement. The City sees this option as a betterment to the project. With this option, the contractor has asked the city to contribute to the difference in price between the quotes received for the 1½" bituminous overlay and the double chip seal pavement. The cost to the City for this option is \$15,048.00. The prices included in this Change Order are based on the quotes Zenke Inc. received in 2018. It was recommended to City Council to approve the change order with Zenke Inc. for the project. Following discussion, Member Hutchinson made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE THE CHANGE ORDER WITH ZENKE INC. FOR THE CRESCENT VALLEY SANITARY SEWER EXTENSION PHASE 2 PROJECT TO INCREASE THE CONTRACT BY \$15,048.00 TO OVERLAY THE STREETS WITH 1½" OF BITUMINOUS PAVEMENT IN LIEU OF REMOVING AND REPLACING THE CHIP SEAL PAVEMENT.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – SOUTH 5TH STREET STORMWATER QUOTES

City Administrator Waller reviewed with City Council quotes for the South 5th Street Stormwater project. The project will install a 12" HDPE pipe starting at the intersection of Hill and South 5th, continuing east approximately 300 feet, and then north approximately 200 feet to the back yards between South 4th and 5th Streets. During the heavy rains that the City has experienced in the past few years, this area becomes inundated with water and there is no outlet until the water gets several feet deep. The area has been pumped out several times over the past few years. This pipe will allow that area to drain. The project will need easements from the adjoining property owners. Both of the property owners have been open on initial discussions. The City will work with the City Attorney to prepare these easements. The City received the following quotes: Wieser Septic & Excavating of Houston, MN for \$20,700.00; McHugh Excavating, Inc. of Onalaska, WI for \$32,500.00; and Zenke, Inc. of La Crescent, MN for \$37,783.00. It was recommended to City Council to award the contract to Wieser Septic & Excavating for the project, contingent on obtaining easements from the adjoining property owners. Wieser Septic was the low responsive, responsible bidder. Following discussion, Member Buehler made a motion, seconded by Member Krenz, as follows:

MOTION TO ACCEPT THE PROPOSAL FROM WIESER SEPTIC & EXCAVATING FOR \$20,700.00 FOR THE SOUTH 5TH STREET STORMWATER PROJECT CONTINGENT ON OBTAINING EASEMENTS FROM THE ADJOINING PROPERTY OWNERS.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.5 – PERSONNEL COMMITTEE RECOMMENDATIONS

City Administrator Waller reviewed with City Council the following recommendations from the Personnel Committee:

1. That Michael Wiczek be appointed as the Training/Safety Officer in the Fire Department. Pursuant to the Fire Department Rules and Regulations, Mr. Wiczek would serve a 12-month probationary period in that position. City Council reviewed a letter from the Fire Chief regarding the recommendation.

2. That the probationary status of firefighters Craig Wurzel, John Meier, Ronald Peterson, Paul Theed, Ryan Quanrud and Chad Fortsch be removed, and that they be moved to regular firefighter status. City Council reviewed a letter from the Fire Chief regarding the recommendation.
3. The City Council consider a separation agreement with a Golf Course employee. City Attorney Wieser reviewed with the City Council and this will be put on the next agenda. No action taken.

Following discussion, Member Krenz made a motion, seconded by Member Buehler, as follows:

MOTION TO APPOINT MICHAEL WICZEK AS THE TRAINING/SAFETY OFFICER IN THE LA CRESCENT FIRE DEPARTMENT AND THAT PURSUANT TO THE FIRE DEPARTMENT RULES AND REGULATIONS, MR. WICZEK SERVE A 12-MONTH PROBATIONARY PERIOD IN THAT POSITION.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Brian Krenz	Yes
Dale Williams	Yes

Member Ryan Hutchinson and Mayor Mike Poellinger abstained from voting and none voted against the same. The motion was declared duly carried by a 3-0 vote.

Following discussion, Member Williams made a motion, seconded by Member Buehler, as follows:

MOTION TO APPROVE THE PROBATIONARY STATUS BE REMOVED FOR THE FOLLOWING LA CRESCENT FIREFIGHTERS: CRAIG WURZEL, JOHN MEIER, RONALD PETERSON, PAUL THEED, RYAN QUANRUD AND CHAD FORTSCH; AND THAT THEY BE MOVED TO REGULAR FIREFIGHTER STATUS.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 5.1 – MAYOR’S COMMENTS – REGIONAL MEETING SUMMARY

Mayor Poellinger reviewed with City Council a regional response system with La Crosse County for the Fire Department. It was recommended to City Council to authorize negotiating into a Regional Fire Service Agreement. Following an extended discussion, Member Williams made a motion, seconded by Member Krenz, as follows:

MOTION TO DIRECT CITY ADMINISTRATOR TO OBTAIN MORE INFORMATION REGARDING A REGIONAL FIRE SERVICE AGREEMENT.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 5.2 – MAYOR’S COMMENTS - PROCLAMATION

Mayor Poellinger presented a Proclamation to City Council proclaiming Monday, June 11, 2018, as Donald Smith Day in the City of La Crescent in recognition of Mr. Smith’s years of service to the City of La Crescent. No action taken.

ITEM 8 – CHAMBER OF COMMERCE

The La Crescent Chamber of Commerce updated the City Council on the upcoming Open House for the Healthy Community Partnership House at 333 Main Street on June 14, 2018, and the Block Party on June 23, 2018.

There being no further business to come before the Council at this time, Member Hutchinson made a motion, seconded by Member Buehler, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:03 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator