

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
JUNE 12, 2023

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of June was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, June 12th, 2023.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Cherryl Jostad, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present were City Attorney Skip Wieser, City Administrator Bill Waller, Community Development Director Larry Kirch, and Deputy Clerk Angie Boettcher.

Also present were La Crescent Fire Department Deputy Marshal Cassie Buehler and Attorney Susan Tindal from the law firm of Iverson Ruevers (via Zoom).

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – MAY 22, 2023
- 1.2 BILLS PAYABLE THROUGH – JUNE 9, 2023
- 1.3

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion.

Member Hutchinson made a motion, seconded by Member Williams, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – CLOSED SESSION

It being 5:31pm, Member Williams made a motion, seconded by Member Jostad, as follows:

A MOTION TO CLOSE THE REGULAR PORTION OF THE CITY COUNCIL MEETING TO ENTER INTO CLOSED SESSION AS PERMITTED BY MINNESOTA STATE STATUTE 13D.05, SUBD. 3(B) FOR PURPOSES OF PRESERVING ATTORNEY/CLIENT PRIVILEGE RELATING TO ACTIVE LITIGATION IN THE MATTER OF THE CITY OF LA CRESCENT V. RYAN QUANRUD AND THE PUBLIC EMPLOYEES’ RETIREMENT ASSOCIATION.

Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Council then convened in closed session for litigation matters pursuant to Minnesota State Statute 13D.05, Subd. 3(B) under the attorney-client privilege exception to the Minnesota Open Meeting Law to discuss litigation strategy.

The following persons were in attendance: Mayor Mike Poellinger, Council Members Ryan Hutchinson, Cherryl Jostad, Teresa O’Donnell-Ebner, Dale Williams, City Administrator Bill Waller, Susan Tindal from the law firm of Iverson Ruevers (via Zoom), and City Attorney Skip Wieser. The closed session adjourned at 5:42 pm.

Member Hutchinson made a motion, seconded by Member O’Donnell-Ebner as follows:

MOTION TO END THE CLOSED SESSION AND RESUME THE OPEN SESSION.

Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.2 – CONSIDERATION OF PERA SETTLEMENT AGREEMENT

City Attorney Skip Wieser reviewed with City Council for approval the PERA settlement agreement for Ryan Quanrud in the amount of \$42,500. Following discussion, Member O’Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE SETTLEMENT OF THE PUBLIC EMPLOYEE’S RETIREMENT ASSOCIATION CONTINUING HEALTHCARE BENEFIT APPEAL OF LA CRESCENT FOR PAYMENT OF \$42,500 TO RYAN QUANRUD THROUGH ATTORNEYS AT MEUSER, YACKLEY, AND ROWLAND, AND DISMISSAL OF THE CITY’S APPEAL IN EXCHANGE FOR MR. QUANRUD’S PERMANENT WAIVER OF HIS RIGHT TO CLAIM CONTINUING HEALTH BENEFITS PAID FOR BY THE CITY OF LA CRESCENT; AND AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE SETTLEMENT AGREEMENT AND OUR ATTORNEYS TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE SETTLEMENT AND DISMISSAL OF THE APPEAL.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.3 – DONATION RESOLUTION

City Council reviewed a Resolution regarding the acceptance of donations to the City for the month of May. Following review and discussion, Member Hutchinson introduced the following Resolution and moved its passage and adoption as follows:

RESOLUTION NO. 06-23-20

**RESOLUTION ACCEPTING DONATIONS MADE TO THE
CITY OF LA CRESCENT WIESER MEMORIAL PARK IMPROVEMENT PROJECT IN MAY
2023**

WHEREAS, the City of La Crescent (“La Crescent”) is required by Minn. Stat. § 465.03 to accept donations by Resolution;

WHEREAS, the following donations were made to La Crescent in the month of May 2023 to the Wieser Memorial Park Improvement Project to be used for the specific purpose of improvements to the park shelter and bathroom facilities:

1. Nick and Jody Erdmann wish to donate \$300.00
2. An Anonymous donor wishes to donate \$2500.00

WHEREAS, La Crescent agrees to accept the donations for Wieser Memorial Park Subject to the conditions identified above.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above for Wieser Memorial Park subject to the conditions identified above.

ADOPTED this 12th day of June 2023.

SIGNED:

Mayor

ATTEST:

Deputy Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Member Jostad and upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – FIRE DEPARTMENT WAIVER

Taken out of order to allow for attendance of Deputy Fire Marshal Cassie Buehler.

ITEM 3.5 – AUTHORIZE CAPITAL EXPENDITURE

City Council reviewed a letter from Police Chief Ahlschlager requesting authorization to amend the 2022 Capital Expenditure Budget for the purchase of two outdoor dome cameras for the new Wieser Park Pavilion in the amount of \$5,560.05 and three outdoor dome cameras for the La Crescent Aquatic Center in the amount of \$6,337.83. The installation of state-of-the-art cameras will enhance the city’s security and liability needs in these areas that are currently lacking. Five Star Telecom has been identified as the company offering a system that is technologically current and compatible with the city’s current overall system. It is anticipated in 2023 the City of La Crescent will be receiving a Public Safety Aid Package with La Crescent’s allotment calculated at \$233,374. This funding will offset certain other capital expenditure projects/purchases. Following discussion, Member O’Donnell-Ebner made a motion, seconded by Member Hutchinson as follows:

MOTION TO AUTHORIZE AMENDING THE 2022 CAPITAL EXPENDITURE BUDGET FOR THE PURCHASE OF TWO OUTDOOR DOME CAMERAS FOR THE NEW WIESER PARK PAVILION IN THE AMOUNT OF \$5,560.05 AND THREE OUTDOOR DOME CAMERAS FOR THE LA CRESCENT AQUATIC CENTER IN THE AMOUNT OF \$6,337.83 WITH THE ANTICIPATION THAT IN 2023 THE CITY OF LA CRESCENT WILL RECEIVE A PUBLIC SAFETY AID PACKAGE IN THE AMOUNT OF \$233,374 WHICH WILL OFFSET CERTAIN OTHER CAPITAL EXPENDITURE PROJECTS/PURCHASE. FIVE STAR TELECOM WILL OFFER A SYSTEM THAT IS TECHNOLOGICALLY CURRENT AND COMPATIBLE WITH THE CITY’S CURRENT OVERALL SYSTEM.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.6 – JUNETEENTH HOLIDAY DESIGNATION

City Council reviewed for consideration information from the League of Minnesota Cities regarding the establishment of Juneteenth as a state-recognized holiday. The new law will require that City Hall be closed this year on June 19th in observance of the holiday. The Police Department, a core function of the Public Works Department, Golf Course, and Aquatic Center will continue to function just as any other day of the year. City Council also reviewed memorandums of understanding with the three unions that represent City employees. It was recommended that the City Council approve the three memorandums of understanding and also recognize the holiday for City employees that are not represented by a bargaining unit. Following discussion, Member O’Donnell-Ebner made a motion, seconded by Member Hutchinson as follows:

MOTION TO APPROVE THE JUNETEENTH HOLIDAY REQUIRING THAT CITY HALL BE CLOSED THIS YEAR ON JUNE 19TH WITH THE POLICE DEPARTMENT, CORE FUNCTION OF PUBLIC WORKS DEPARTMENT, GOLF COURSE, AND AQUATIC CENTER TO FUNCTION JUST AS ANY OTHER DAY OF THE YEAR AND APPROVE THE MEMORANDUMS OF UNDERSTANDING FOR THE THREE UNIONS THAT REPRESENT THE CITY EMPLOYEES AS WELL AS ALSO RECOGNIZING THE HOLIDAY FOR CITY EMPLOYEES THAT ARE NOT REPRESENTED BY A BARGAINING UNIT.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – FIRE DEPARTMENT WAIVER

Deputy Fire Marshal Cassie Buehler reviewed with City Council for adoption of a Refusal of Evaluation, Treatment, and/or Transport waiver. Currently, Tri-State Ambulance (TSA) gets paged for any medical call in La Crescent. The call for Tri-State cannot be canceled even if it is known that the patient is going to refuse further care and/or transport. If the La Crescent EMS were to arrive on the scene and the patient refuses care and/or transport to the hospital, EMS can have the patient sign the refusal form. The patient would have to meet specific criteria in order for La Crescent to allow patient refusal. EMS would also need to verbalize word for word the General Refusal Statement. This new process would allow EMS to cancel TSA as outlined in the Pre-Hospital Guidelines (page 112), which would allow TSA to be available for other medical calls that require more emergent action and avoid unnecessary time, costs, and resources. La Crescent personnel would receive additional education and training on the refusal process once adopted into practice. Following discussion, Member Jostad made a motion, seconded by Member Williams as follows:

MOTION TO ADOPT THE REFUSAL OF EVALUATION, TREATMENT, AND/OR TRANSPORT WAIVER IF THE LA CRESCENT EMS ARRIVES ON SCENE AND THE PATIENT IS GOING TO REFUSE FURTHER CARE AND/OR TRANSPORT TO THE HOSPITAL IF THE PATIENT MEETS SPECIFIC CRITERIA AND WITH EMS FIRST VERBALIZING WORD FOR WORD THE GENERAL REFUSAL STATEMENT ALLOWING EMS TO CANCEL TRI-STAE AMBULANCE (TSA) AS OUTLINED IN THE PRE-HOSPITAL GUIDELINES (PAGE 112) WHICH WOULD ALLOW TSA TO BE AVAILABLE FOR OTHER MEDICAL CALLS THAT REQUIRE MORE EMERGENT ACTION AND THAT LA CRESCENT EMS PERSONNEL WILL RECEIVE ADDITIONAL EDUCATION AND TRAINING ON THE REFUSAL PROCESS ONCE ADOPTED INTO PRACTICE.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.7 – CHICKEN ORDINANCE

City Attorney Skip Wieser reviewed with City Council for approval the updated Chicken Ordinance. The update includes an increase in the number of chickens from five (5) to six (6) per residence and a one-time permit fee of \$50.00. Following discussion, Member Hutchinson introduced the following ordinance and moved its passage and adoption:

ORDINANCE NO. 568

AN ORDINANCE OF THE CITY OF LA CRESCENT REGULATING THE LIMITED KEEPING OF CHICKENS IN THE CITY OF LA CRESCENT, MINNESOTA

The City Council of the City of La Crescent, Houston County, Minnesota, hereby ordains:

SECTION I – PURPOSE.

The La Crescent City Council finds it necessary to regulate the limited keeping of chickens within the City of La Crescent to protect public health, safety, and welfare.

SECTION II – LIMITED KEEPING OF CHICKENS.

- A. The limited keeping of chickens may be permitted as an accessory use to a legally established single-family residence subject to the following:
1. The property shall be occupied with a single-family home. The owner of the chickens shall live in the dwelling on the property.
 2. No person shall keep more than six (6) total hen chickens.
 3. No person shall keep roosters or adult male chickens.
 4. Chickens shall be kept within a separate enclosed accessory building and fenced outdoor containment area subject to the following:
 - a. The accessory building shall be less than 120 square feet in size and not exceed six feet in height.
 - b. The accessory building shall comply with all standards for accessory buildings, unless otherwise stated herein.

- c. Any outdoor containment areas shall be screened from view from all neighboring properties and rights-of-way. Outdoor containment areas shall not exceed 20 square feet per bird and shall not have a fenced enclosure greater than six (6) feet in height.
 - d. Any accessory building or containment area shall be located in the rear yard only and shall be at least 15 feet from any side or rear property lines.
 - e. Fencing used to contain chickens shall comply with applicable conditions of the City Code.
 - f. Chickens shall not be kept within the dwelling unit or garage.
 - g. The accessory building and/or containment area shall be maintained in good repair, in a clean and sanitary manner, free of vermin, and free of objectionable odors.
 - h. Chickens shall remain in the accessory building and/or containment area at all times and shall not run at large.
 - i. Chickens shall remain in the accessory building from sunset to sunrise each day to prevent nuisance noise and the attraction of vermin and predators.
 - j. Accessory buildings for the purpose of this ordinance shall count towards the number of accessory buildings permitted or the size limitations as stated in Zoning Ordinance Chapter 12.
 - k. The slaughter of chickens on site is prohibited.
 - l. The raising of chickens for breeding purposes is prohibited.
 - m. The sale of eggs or other commercial activity on the premises is prohibited.
 - n. Feces and discarded feed shall be regularly collected and only stored temporarily on site in a leak-proof container with a tight-fitting cover to prevent nuisance odors and the attraction of vermin. Such waste may be composted on site if objectionable odors are not generated and maintained.
 - o. Chicken feed shall be stored in leak-proof containers with a tight-fitting cover to prevent attracting vermin.
- B. The keeping of farm animals other than chickens or in greater numbers than permitted by division A. above shall comply with all other requirements of the City Code.
- C. The limited keeping of chickens is permitted at established schools providing kindergarten through Grade 12 (K – 12) education.

SECTION III – PERMIT REQUIRED. No person shall keep or maintain chickens unless they have been granted a permit. The permit shall be subject to all terms and conditions of this ordinance, and any additional conditions deemed necessary by the City Council to protect the public health, safety, and welfare of the animal. The necessary permit applications are available in the City Clerk’s Office. Included with the completed application, must be a scaled diagram that indicates the location of any chicken coop and run, the approximate size and distance from adjoining structures, and property lines.

SECTION IV – VIOLATION. A violation of this Ordinance is a petty misdemeanor subject to penalty not to exceed \$300.00.

SECTION V. These provisions shall become effective from and after due passage and enactment, and publication, according to law.

PASSED AND ENACTED this 12th day of June, 2023.

Mayor

ATTEST:

City Administrator

The foregoing motion was duly seconded by Member Williams and upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Following discussion, Member Jostad made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION THAT A PRÉCIS FORMAT OF SAID ORDINANCE 568 BE PUBLISHED IN THE OFFICIAL NEWSPAPER OF THE CITY AND WITH “OFFICIAL COPY” SO MARKED BE KEPT ON FILE IN THE OFFICE OF THE CITY ADMINISTRATOR.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Following discussion, Member Williams made a motion, seconded by Member Hutchinson as follows:

MOTION TO APPROVE THE CHICKEN PERMIT APPLICATION WITH A ONE-TIME APPLICATION FEE OF \$50.00.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.8 – PERSONNEL COMMITTEE RECOMMENDATIONS

City Administrator Bill Waller reviewed the following recommendations from the Personnel Committee for City Council approval:

1. On July 5th, 2023, Darin Daveau will have completed his one-year probationary period as a Police Officer for the City of La Crescent. The Personnel Committee is recommending that effective July 5th, 2023, Mr. Daveau's probationary status be removed and that he be classified as a regular City of La Crescent employee. A letter from the Chief of Police regarding the recommendation was included. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Jostad as follows:

MOTION TO REMOVE THE PROBATIONARY STATUS OF POLICE OFFICER DARIN DAVEAU AND THAT HE BE CLASSIFIED AS A REGULAR CITY OF LA CRESCENT EMPLOYEE EFFECTIVE JULY 5TH, 2023.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

2. Attached for review by City Council is the job description that has been presented in the past for the new Public Works Directors position. The description has been modified slightly with the addition of the Incident Command System Training that is offered through FEMA. The duties of the Public Works Director are currently included in the job description for the City

Administrator. The position will be a department head-level supervisory position, and will not be part of a bargaining unit. The position will have a point value of 350-380 and a 2023 wage schedule from \$38.19 to \$45.85 per hour. This is the same as the point value and wage schedule for the Finance Director and the Chief of Police.

At the June 26th City Council meeting, we are proposing that the City Council take the following action:

- A. Adopt the job description for the Public Works Director position
- B. Establish the point value for the position at 350-380 and adopt a 2023 wage schedule of \$38.19 to \$45.85 per hour for the position.
- C. Promote Tyler Benish from Assistant Utility Maintenance Supervisor to Public Works Director. As proposed, Mr. Benish would serve a six-month probationary period and start at step one in the salary schedule.

This item will be brought back to the June 26th, 2023 City Council meeting. No action required at this time.

ITEM 3.9 – FEE SCHEDULE AMENDMENT

This item will be reviewed at the June 26th, 2023 City Council meeting and will include the permit application fees for both the Short-Term Rental permit and Chicken permit.

ITEM 3.10 – 2024 CAPITAL BUDGET REQUEST

Community Development Coordinator Larry Kirch reviewed with City Council for approval of a Resolution supporting the 2024 Capital Projects request to the State of Minnesota as priorities for the City of La Crescent and authorizing staff to pursue funding for the La Crescent Community Ice Arena and the Walnut Street Placemaking Revitalization Project. Following discussion, Member Williams introduced the following Resolution and moved its passage and adoption as follows:

RESOLUTION NO. 06-23-21

A RESOLUTION SUPPORTING THE 2024 CAPITAL PROJECTS REQUEST TO THE STATE OF MINNESOTA AS PRIORITIES FOR THE CITY OF LA CRESCENT AND AUTHORIZING STAFF TO PURSUE FUNDING FOR THE LA CRESCENT COMMUNITY ICE ARENA AND THE WALNUT STREET PLACEMAKING REVITALIZATION PROJECT

WHEREAS, the city received an Ice System Evaluation Study for the La Crescent Community Ice Arena which reported that the 26-year-old ice system is beyond its useful life; and

WHEREAS, the La Crescent Community Ice Arena operates for 8 ½ months per year and there is a desire to extend the season to 11 months; and

WHEREAS, the ice system improvements to the La Crescent Community Ice Arena will extend the life and function of the ice system for an additional 25 years which will improve its operations, efficiency and environmental stewardship; and

WHEREAS, the project will promote clean energy as the project includes installation of a solar array on the roof of the ice arena; and

WHEREAS, the redevelopment, revitalization and reconstruction of Walnut Street is and has been a high priority for the city and downtown La Crescent since the completion of the Comprehensive Plan, the Downtown Master Plan and the Walnut Street Corridor Planning process; and

WHEREAS, the Walnut Street Placemaking and Revitalization project would enhance the vibrancy of downtown within the public realm to be used by visitors and residents from the region; and

WHEREAS, the Walnut Street Placemaking and Revitalization project would preserve and repair existing infrastructure and incorporate climate preparedness with innovative stormwater treatment within the corridor; and

WHEREAS, investments in South East Minnesota on these projects will result in benefits to the state, the region and residents of the City of La Crescent as well as to non-resident visitors and businesses; and

WHEREAS, the State's process for capital investment projects is underway this spring and will continue into the fall and 2024 legislative session; and

WHEREAS, the city will continue to refine the 2024 bonding priorities along with legislative priority development.

IT IS RESOLVED, by the City Council of the City of La Crescent that the bonding priorities for 2024 are as follows: FIRST: La Crescent Community Ice Arena; SECOND: Walnut Street Placemaking and Revitalization Project.

IT IS FURTHER RESOLVED, that the city submits the projects for consideration by the Governor with estimated project amounts, and that the project amounts will be reconciled during the adoption of the City Council's budget and capital budget process.

IT IS FURTHER RESOLVED that the Mayor and the City Administrator are authorized to proceed with the State's 2024 Capital Budget request process.

ADOPTED this 12th day of June, 2023.

SIGNED:

Mayor

ATTEST:

City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried

ITEM 3.11 – KEEP COMPANY CO-WORKING INTERN

Community Development Coordinator Larry Kirch reviewed with City Council for approval a Contract for Professional Services between Samuel Furth and the City of La Crescent. The city received a grant from the Arlin Falck Foundation to assist the city, county, and the La Crescent Chamber of Commerce in sustaining the Keep company Co-working space. The grant outlined that an intern would be hired to assist in creating a long-term business plan for the co-working space, assist in hosting six business-to-business networking events, and provide assistance to businesses in the form of modest research and demographic data. The grant is for \$8,400 and the city would pay the intern up to \$7,200 at \$15.00 until December 31st, 2023. Following discussion Member Jostad made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE CONTRACT FOR PROFESSIONAL SERVICE BETWEEN SAMUEL FURTH AND THE CITY OF LA CRESCENT.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes

Mike Poellinger Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.12 – 2023 LICENSE APPLICATION

City Council reviewed a Memo from the City’s Administrative Assistant, Chris Fortsch regarding a new Gas Installers license application from Heyer Heating and Air Conditioning. The application appears to be in order, and it was recommended that City Council approve the license application for 2023. Following discussion, Member made a motion, seconded by Member as follows:

MOTION TO APPROVE A 2023 GAS INSTALLERS LICENSE FOR HEYER HEATING AND AIR CONDITIONING.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.13 – APPLEFEST LIQUOR LICENSE APPLICATION

City Council reviewed a Memo from the City’s Administrative Assistant, Chris Fortsch regarding a temporary liquor license application for La Crescent Apple Festival, Inc. for September 15-17, 2023 at Abnet Field. The application appears to be in order, and it was recommended that City Council approve the application and authorize that it be forwarded to the Minnesota Department of Public Safety. Following discussion, Member made a motion, seconded by Member as follows:

MOTION TO APPROVE THE TEMPORARY LIQUOR LICENSE FOR LA CRESCENT APPLE FESTIVAL, INC. FOR SEPTEMBER 15-17, 2023 AT ABNET FIELD.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

6. STAFF CORRESPONDENCE/COMMITTEE UPDATES

6.1 City Council reviewed the Park & Recreation Commission Minutes from 5/15/2023.

7. CORRESPONDENCE

7.1 City Council reviewed correspondence from the Minnesota State Demographic Center.

9. CHAMBER OF COMMERCE

Chamber of Commerce president Sarah DeLacey was in attendance and gave an update.

There being no further business to come before the Council at this time, Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:12 PM

APPROVAL DATE: June 26, 2023.

SIGNED:

Mayor

ATTEST:

City Administrator