

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
JULY 16, 2018

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of July was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, July 16, 2018, followed by the Pledge of Allegiance.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Bernie Buehler, Ryan Hutchinson, Brian Krenz, Dale Williams and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller and City Attorney Skip Wieser.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. It was requested to add #3.10 – Election Judge Resolution. Member Buehler made a motion, seconded by Member Hutchinson, as follows:

A MOTION TO APPROVE AFOREMENTIONED ADDITION TO THE PRINTED AGENDA

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – JUNE 25, 2018
- 1.2 BILLS PAYABLE THROUGH JULY 12, 2018

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member Krenz made a motion, seconded by Member Williams, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – ANNEXATION PETITION

City Attorney Wieser reviewed with City Council a Petition requesting annexation by property owners at 1331 Valley Lane. Before the adoption of an Ordinance, the City will need to hold a public hearing and provide 30 days written notice to La Crescent Township and contiguous property owners. It was recommended that the Petition be accepted and that a Public Hearing be scheduled for August 27, 2018 at 5:35 p.m. Following discussion, Member Hutchinson made a motion, seconded by Member Buehler, as follows:

MOTION TO ACCEPT THE PETITION FOR ANNEXATION FROM THE PROPERTY OWNERS AT 1331 VALLEY LANE AND CALL FOR A PUBLIC HEARING ON AUGUST 27, 2018 AT 5:35 PM AT CITY HALL.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.2 – EVENT CENTER GROUND BREAKING CEREMONY

City Administrator Waller gave an overview to City Council regarding a ground breaking ceremony for the new La Crescent Event Center project on Monday, August 6, 2018 at 10:00 a.m. Event Center representatives have requested that if possible, members of the City Council plan to attend the ceremony. This item was informational, and no action taken.

ITEM 3.3 – OPTION TERMINATION

City Attorney Wieser reviewed with City Council the first page of the Option Agreement between the City of La Crescent and Matthew Olson for property on Walnut Place. By the terms of the Agreement, the option terminated on June 1, 2018. Attorney Wieser will be providing Mr. Olson notification that the option period has now terminated. No action was required.

ITEM 3.4 – AUTHORIZE EXPENDITURE

City Administrator Waller reviewed with City Council that the 2017 Capital Equipment Certificate includes funds to replace mowers in the City's Maintenance Department. It was recommended to City Council to approve the following capital expenditures:

1. Authorize the purchase from the Minnesota State Contract a 2018 John Deere 1570 4 x 4 mower with a 72" deck for \$26,229.84 from SEMA Equipment in Caledonia. This would replace a 2003 John Deere 1435.
2. Authorize the purchase from the Minnesota State Contract a 2018 Toro Z7500 mower with a 96" deck for \$30,221.24 from MTI in Brooklyn Center. This would replace a 2006 John Deere 997 Z .Trak.

Following discussion, Member Krenz made a motion, seconded by Member Hutchinson, as follows:

MOTION TO AUTHORIZE THE PURCHASE FROM THE MINNESOTA STATE CONTRACT OF A 2018 JOHN DEERE 1570 4 X 4 MOWER WITH A 72" DECK FOR \$26,229.84 FROM SEMA EQUIPMENT IN CALEDONIA AND ALSO A 2018 TORO Z7500 MOWER WITH A 96" DECK FOR \$30,221.24 FROM MTI IN BROOKLYN CENTER.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.5 LIQUOR LICENSE APPLICATIONS

City Council reviewed a temporary liquor license application from La Crescent Apple Festival for Apple Fest to be held at Abnet Field on September 13-16, 2018 and a retail off-sale 3.2 liquor license application from the La Crescent Lions Club for an event at Abnet Field on October 6, 2018. The applications appear to be order and they were recommended to City Council for approval. Following discussion, Member Buehler made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE A TEMPORARY LIQUOR LICENSE APPLICATION FROM LA CRESCENT APPLE FESTIVAL FOR APPLE FEST TO BE HELD AT ABNET FIELD ON SEPTEMBER 13-16, 2018 AND A RETAIL OFF-SALE 3.2 LIQUOR LICENSE APPLICATION FROM THE LA CRESCENT LIONS CLUB FOR AN EVENT AT ABNET FIELD ON OCTOBER 6, 2018.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.6 – PERSONNEL COMMITTEE RECOMMENDATION

City Administrator Waller reviewed with City Council the following recommendations from the Personnel Committee:

1. That the City Council approve a conditional offer of employment to Isaiah Bunke as a Police Officer for the City of La Crescent. A letter from the Police Chief Stavenau regarding the recommendation was also reviewed. As proposed, Mr. Bunke would start at step 1 in the union contract wage schedule.
2. On July 22, 2018, Chris Oliver will have successfully completed his 6-month probationary period as a Utility Maintenance Worker 1. Effective July 22, 2018, the Personnel Committee is recommending that Mr. Oliver's probationary status be removed, and that he be classified as a regular City of La Crescent employee. Effective July 22, 2018, Mr. Oliver would move to step 2 in the salary schedule for the Utility Maintenance Worker 2 position.
3. That the City Council approve conditional offers of employment to Chris Oliver, Drew Koch, and Bob Ott as fire fighters. A letter from the Fire Chief regarding the recommendation was also reviewed. The offers of employment would be conditioned upon the completion of testing, checks, and employment waivers.

Following discussion, Member Buehler made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE A CONDITIONAL OFFER OF EMPLOYMENT TO ISIAH BUNKE AS A POLICE OFFICER FOR THE CITY OF LA CRESCENT WITH MR. BUNKE STARTING AT STEP 1 IN THE UNION CONTRACT WAGE SCHEDULE.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Following discussion, Member Williams made a motion, seconded by Member Buehler, as follows:

MOTION TO APPROVE THE PROBATIONARY STATUS BE REMOVED ON JULY 22, 2018 FOR CHRIS OLIVER AS A UTILITY MAINTENANCE WORKER 1 AND THAT MR. OLIVER BE CLASSIFIED AS A REGULAR CITY OF LA CRESCENT EMPLOYEE AND THAT MR. OLIVER BE MOVED TO STEP 2 IN THE SALARY SCHEDULE FOR UTILITY MAINTENANCE WORKER 2 POSITION.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Member Ryan Hutchinson abstained from voting and none voted against the same. The motion was declared duly carried by a 4-0 vote.

Following discussion, Member Buehler made a motion, seconded by Member Krenz, as follows:

MOTION TO APPROVE CONDITIONAL OFFERS OF EMPLOYMENT TO CHRIS OLIVER, DREW KOCH, AND BOB OTT AS FIRE FIGHTERS FOR THE LA CRESCENT FIRE DEPARTMENT CONDITIONED UPON THE COMPLETION OF TESTING, CHECKS, AND EMPLOYMENT WAIVERS.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.7 – BLOCK PARTY REQUEST

City Council reviewed a memorandum from Chief Doug Stavenau of the La Crescent Police Department regarding a request for temporary street closure for a neighborhood block party event on Poplar Street between the intersections of South 14th and South 12th Street for July 28, 2018 from 3:00 p.m. to 8:00 p.m. The venue of the event has been moved from the previous year and there are no reservations regarding the change in location. The Police Department would provide temporary barricades for the street closure, emergency access would still be permitted to the area if necessary and accommodations would be made for residential vehicle egress. It was recommended to City Council to grant permission for the street to be temporarily closed for the event. Following discussion, Member Krenz made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE THE TEMPORARY STREET CLOSURE FOR A NEIGHBORHOOD BLOCK PARTY EVENT ON POPLAR STREET BETWEEN THE INTERSECTIONS OF SOUTH 14TH AND SOUTH 12TH STREET FOR JULY 28, 2018 FROM 3:00 P.M. TO 8:00 P.M.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.8 – GAMBLING LICENSE APPLICATION

City Council reviewed a gambling permit application from the La Crescent Lions Club for October 6, 2018 at Abnet Field. The application appears to be order and it was recommended to City Council to approve the application and authorize that it be forwarded to the Minnesota Gambling Control Board. Following discussion, Member William made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE A GAMBLING PERMIT APPLICATION FOR THE LA CRESCENT LIONS CLUB FOR AN EVENT TO BE HELD AT ABNET FIELD ON OCTOBER 6, 2018 AND THAT IT BE FORWARDED TO THE MINNESOTA GAMBLING CONTROL BOARD.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.9 – WATER RATE INCREASE

City Administrator Waller reviewed with City Council a memorandum from City Finance Director, Debbie Shimshak, regarding a proposed water rate increase. The Water Fund, which derives its revenues for operations from fees collected, has not adjusted rates since January 31, 2012. It has come time for the City to adjust rates to reflect the increase in the cost of operations, as well as the decrease in water sales, due to a more conservative approach to water consumption by the residential population of La Crescent. The City is currently experiencing substantial costs to update and maintain the Water Radium Plant that was built and placed into service August 2008. City Council also reviewed the accounts payable payment approval report which included an invoice to be paid to Automatic Systems Co, for \$66,986.00 which is for the replacement of the SCADA System Controls at the Radium Plant. The goal would be to increase revenues by approximately \$100,000 for the next fiscal year. To accomplish this, it was recommended to City Council to approve a proposal of a \$1.00 increase per 1,000 gallons for all water sold. In review of the Water Consumption Analysis of gallons sold in 2017, this increase of \$1.00/1,000 gallons sold would generate about \$95,000. It was recommended to City Council that this increase begin with the next utility billing cycle. Following discussion, Member Buehler made a motion, seconded by Member Krenz, as follows:

MOTION TO APPROVE A WATER RATE INCREASE FOR THE CITY OF LA CRESCENT OF \$1.00 PER 1,000 GALLONS FOR ALL WATER SOLD WITH THIS INCREASE TO BEGIN THE NEXT UTILITY BILLING CYCLE.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and Member Ryan Hutchinson voted against the same. The motion was declared duly carried by a 4-1 vote.

ITEM 3.10 – ELECTION JUDGE RESOLUTION

City Council reviewed a resolution that appoints the election judges for the 2018 elections, including alternative judges. Following discussion, Member Krenz introduced the following resolution and moved its passage and adoption:

RESOLUTION NO. 07-18-19

RESOLUTION APPOINTING ELECTION JUDGES FOR 2018 ELECTIONS

Be it resolved by the City Council of the City of La Crescent as follows:

1. The persons below named are hereby appointed judges for the 2018 elections to be held in the City of La Crescent, August 14, 2018 and November 6, 2018. The judges appointed, the chairperson of the election board of each precinct designated and precinct and voting are as following:

A. First Precinct.....Community Building
To serve from 7:00 AM to 8:00 PM.

Bill Goff, Chair
Rose Albrecht
Cherryl Jostad
Barb Hammes
Steve Oliver
Jan Schild
Catherine Acevedo
Rowan Swift

B. Second Precinct.....Ice Arena
To serve from 7:00 AM to 8:00 PM

Judy Lehmann, Chair
Suzanne Harm
JoAnn Olson
Rosanne Buehler
Lys Swift
Judy Graf
Carolynn Devine
Greg Schild

C. Third Precinct.....Ice Arena
To serve from 7:00 AM to 8:00 PM

Sara Goff, Chair
Ricardo Acevedo
Darlene Erickson
Jeanne Baures
Deb Oliver

D. Fourth Precinct.....Mailed Ballot

ADOPTED this 16th day of July, 2018.

SIGNED:

Mayor

ATTEST:

City Administrator

The foregoing motion was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

with Member Buehler abstaining and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted by a 4-0 vote.

ITEM 7.1 – CORRESPONDENCE – STATE DEMOGRAPHER – POPULATION ESTIMATE

City Council reviewed a correspondence dated June 1, 2018 from the Minnesota State Demographic Center with the population and household estimates for 2017. The total population estimate as of April 1, 2017 was 5,177 and total household estimate was 2,190. No action taken.

ITEM 8 – CHAMBER OF COMMERCE

The La Crescent Chamber of Commerce reported that their annual golf outing would be held on July 19, 2018.

There being no further business to come before the Council at this time, Member Hutchinson made a motion, seconded by Member Buehler, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 5:45 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator